

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
JULY 15, 2013
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

--Proclaiming August 6, 2013 as Night to Unite

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. July 1, 2013 City Council Meeting Minutes
2. Receipt of Committee/Commission Minutes-
 - Planning Commission, June 25, 2013
 - Bikeways and Trails Committee, July 2, 2013
3. Monthly Reports
 - Administration
 - Community Development
 - Finance
 - Public Works
 - Park and Recreation

4. Verified Claims
5. Purchases
6. Developer Escrow Reduction
7. Approval of Maintenance Agreement with Rice Creek Watershed District for Storm Water Infrastructure—Red Fox Road, CP 12-04
8. Approval of Maintenance Agreement with Rice Creek Watershed District for Storm Water Infrastructure—County Road D, CP 13-01A
9. Approve Purchase of Generator and Authorize Professional Services to Install
10. Approval of Fireworks Display—Northern Lighter Pyrotechnics

PUBLIC HEARING

11. Final Plat/PUD/Vacation (PH)—Target Corporation, 3800 Lexington Avenue North

GENERAL BUSINESS

12. Concept Stage PUD—United Properties, 4785 Hodgson Road and 506 Tanglewood Drive
13. Weed Abatements—286 Dawn Avenue

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
July 1, 2013**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on July 1, 2013.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Quigley, Wickstrom and Withhart.

Councilmember Johnson was absent.

APPROVAL OF AGENDA

MOTION: by Councilmember Withhart, seconded by Councilmember Wickstrom to approve the July 1, 2013 agenda as submitted.

VOTE: Ayes - 4 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

Mr. Mike Morse, 1648 Lois Drive, stated that he wrote a letter to the City but has not received a response. He submitted a copy of the letter.

City Manager Schwerm stated that he received an email from Mr. Morse. However, this matter is in litigation, and he has asked the City's Attorneys to draft a response to Mr. Morse's legal counsel. Following the court's decision regarding Mr. Morse's garage, Community Development Director Tom Simonson and Building Official Steve Nelson went out to meet with Mr. Morse to see if there would be any middle ground to reach an agreement. That effort was not successful. The matter has been appealed and is now in litigation again.

Mr. Morse stated that he no longer has representation and the letter should come directly to him. City Attorney Kelly stated that he will respond to Mr. Morse's legal counsel. Mr. Morse stated he no longer has representation.

Mr. Tom Lemke, 5577 Schutta Road, announced that the Shoreview Northern Lights Variety Band will play at West Park in White Bear Lake on July 4th. All are welcome.

Mr. Tom Kramer, 4444 Chatsworth Street, stated that he sent a letter requesting the City to change the wording in question No. 141 of the Community Survey to add the advantages and disadvantages of organized trash collection.

Mayor Martin stated that Decision Resources drafts the questions and advises the City on wording to make sure the questions are not leading. City Manager Schwerm added that Decision Resources has asked this question in a number of cities in the metropolitan area. By putting pros and cons in the question, it is no longer neutral. The City has not asked that details of facts and figures be put in that question but that the question be neutral. If pro and con information was included in the question, the survey would be delayed while the City verified the data presented.

Mr. Kramer stated that the question is confusing in that at one point it states one hauler for different sections in the City and at another point it states one hauler for the City. He contacted Decision Resources and was told that if the facts could be substantiated, it would be up to the City to decide whether to include that information. The information is in the MPCA 2009 report, pages 51 through 67. He offered to send a copy to the City. If this information is presented and residents still do not want organized trash collection, the City will get the same response as in other years.

Mayor Martin stated that when the Council receives the results, the information Mr. Kramer submitted will be taken into consideration. Mr. Schwerm noted that some of the language was modified to clarify that organized collection would not mean just one hauler in the City.

Councilmember Wickstrom stated that the legislature made changes in the law for cities who are interested in organized collection. A forum will be held to inform officials on the new process, which she will attend. She agreed that it does save a lot of money and thanked Mr. Kramer for raising the issue.

Mrs. Patricia Raeker and Mr. Dean Raeker, Board Members of the Shoreview-Einhausen Sister City Association, announced a fundraiser for Operation Rooster. A rooster gift is in process of being shipped to Einhausen, Germany for the 10th anniversary of Shoreview and Einhausen being sister cities. Donations can be sent to SESCA or by logging into www.sesca.org.

COUNCIL COMMENTS

Mayor Martin:

Finance Director Jeanne Haapala has received the 2013 Leadership Award from the League of Minnesota Cities. It is the highest award given by the League of Minnesota Cities. She has been an instrumental part of helping the City to raise its bond rating twice. Shoreview now has a AAA bond rating, which is very unusual for a city of Shoreview's size.

Residents are asked to have cleanup of branches and trees from the recent storm at the curb by Friday, when the last pickup will take place.

On Monday, July 8, the City's new website will be launched. All are encouraged to look at it.

A new sound system will be in place in the Council Chambers by the end of July.

Councilmember Quigley:

The annual *Night to Unite* will be Tuesday, August 6, 2013, when neighborhoods organize block parties. The Ramsey County Sheriff and Fire Department plan to have representatives at each party. It is an important event for public safety.

Councilmember Wickstrom:

Beyond the Yellow Ribbon will hold its monthly *Build A Burger* night on Monday, July 8, 2013, with root beer floats afterward. It is at the White Bear Lake VFW on Highway 61.

Councilmember Withhart:

The Sheriff's Department has sent out a letter regarding *Night to Unite*. For anyone who has not hosted a party, he urged residents to go to the Sheriff's website. It is an easy process to organize, and many handouts and good information are available. Mr. Schwerm added that anyone who wants to organize a party should be registered by July 19, 2013. The Sheriff's Department wants to make sure a deputy attends each block party.

Slice of Shoreview will be July 26 through July 28. This is a weekend of many fun family events. Information is at www.sliceofshoreview.com.

The 13th *Tour de Trails* bike ride will be Sunday, July 28, 2013. Riders begin at 7:30 to 8:30 at the Deluxe parking lot.

CONSENT AGENDA

The June 17, 2013 City Council workshop meeting minutes were pulled for a correction. Councilmember Wickstrom corrected a reference on page 2 regarding free public access channels to state that Comcast no longer wishes to offer those channels for free.

At its May 20, 2013 Council meeting, the City Council authorized condemnation of the property. However, the City Council and Economic Development Authority directed staff to continue negotiations for a purchase agreement. An agreement has been reached and signed by the property owner. It is presented for approval at this meeting. The purchase price is in the amount of \$210,895. The City had the property appraised and the value is \$150,000, but that does not reflect the costs of relocation and legal expenses with the condemnation action. Should the City have had to pursue condemnation, it is believed the City would have had to spend close to the purchase agreement amount.

Once the agreement is executed, the City has a 30-day inspection period for environmental assessment. The City will then pay the seller earnest money in the amount of \$50,000. The earnest money is protected by the mortgage agreement in favor of the City. The closing date is set for September 30, 2013, when the seller will receive the remaining \$160,895.

The seller will pay outstanding property taxes. The City will waive the remainder of the City owed Confession of Judgment, which is approximately \$8,000 plus interest. The City will also waive outstanding utility charges and penalties that have not been previously assessed. The City has agreed to provide a 40 cubic yard dumpster to assist the seller. The seller is allowed to salvage/remove items prior to closing. At the request of the seller, the City has agreed to salvage the steel beams for the seller.

The City was awarded a HUD/Community Development Block Grant from Ramsey County in the amount of \$139,000 to assist with the purchase of this property. With the use of these funds, a component of affordable housing must be part of redevelopment of the property. The remainder of costs with this purchase, i.e., environmental assessment, demolition, cleanup and restoration will be paid by existing tax increment financing (TIF) funds. No property tax dollars would be used for the purchase of this property.

The EDA has reviewed the purchase agreement and voted 4 to 0 to recommend approval. City purchase of this property will remove a long-time blighted site and avoid condemnation, which is believed to be in the interest of both the City and property owner. The City will seek qualified non-profit developers to redevelop this site with housing. Staff is recommending approval.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Withhart to approve the Purchase Agreement for the City acquisition of the Richard McGuire property at 3339 Victoria Street North for the amount of \$210,895, subject to the terms and conditions outlined in said agreement and contingent upon execution of a mortgage as security to the City for the payment of earnest money provided to the Seller prior to closing.

Discussion:

Councilmembers expressed how pleased they are that an agreement was reached and that the City was able to avoid condemnation.

Mayor Martin commended Community Development Director Tom Simonson who has worked long and hard to resolve the issues of the property owner and reach this agreement.

ROLL CALL: Ayes: Quigley, Wickstrom, Withhart, Martin
Nays: None

WIRELESS TELECOMMUNICATION PERMIT/SITE LEASE - VERIZON WIRELESS, LLC/BUELL CONSULTING, INC., 4344 HODGSON ROAD (SITZER PARK)

Presentation by City Planner Kathleen Nordine

A wireless telecommunication facility permit and ground lease is requested for a monopole in Sitzer Park by Verizon Wireless, LLC. Sitzer Park is zoned R1 Detached Residential and is also a Telecommunications Overlay District-Two (TOD-2). The proposed monopole would be at the northwest corner of the hockey rink. It would be 75 feet in height and would replace the existing light pole but would house lights for the rink. Antennae would be concealed inside the monopole. It is similar in design to the T-Mobile facility that is already on this site. An accessory structure would be built to house equipment and an emergency generator.

The monopole would not be compatible for collocation. The design matches the exterior finish of the T-Mobile monopole. The equipment shelter will match the pavilion. Additional landscaping is required to screen the shelter. The City's consultant, OWL Engineering, has reviewed the proposal and finds that it is in compliance with FCC requirements. Property owners within 350 feet were notified. Four comments were received. One comment requested landscaped screening from the parking lot.

The Planning Commission reviewed the proposal at its May 20th meeting and recommended approval on a 5 to 1 vote.

The site lease agreement is also submitted for approval. Initially, it is a 4-year term with three renewable 5-year terms. The initial rent is \$28,000 annually with an annual escalator of 3%. Staff is recommending approval of the permit and ground lease agreement with the conditions listed in the staff report.

Councilmember Wickstrom asked to verify that there will be landscaping to screen the parking lot. Ms. Nordine stated that a landscaping plan has not yet been submitted but is required. City Manager Schwerm added that the designer of Sitzer Park will help with a landscape plan because there is a drainage easement in that area.

Mr. Tom Harrington, Applicant with Verizon/Buell Consulting, stated that item No. 4 requires the facility to be at the northwest corner of the hockey rink. Verizon has submitted the coordinates for this monopole to the FCC, which has been approved and there is approximately 9 feet of leeway from the northwest corner of the rink. He estimated that it will be about 4 or 5 feet from the corner of the rink. City Manager Schwerm stated that an approximate location near the northwest corner of the rink is not a problem.

Councilmember Withhart asked how close the monopoles can be. **Mr. Harrington** explained that they can be close together because they use different frequencies.

Planning Commissioner Proud stated that a lengthy vetting process has been done regarding wireless communication facility needs, and the Planning Commission thoroughly reviewed this application.

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to approve the Wireless Telecommunications Facility Permit (WTFP) application for Verizon Wireless LLC/Buell Consulting to install a 75-foot monopole and equipment within a leased area at Sitzer Park, 4344 Hodgson Road, and to authorize the execution of a ground lease for this site, subject to the following conditions:

1. The project must be completed in accordance with the plans submitted as part of the Wireless Telecommunications Facility Permit application. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission.
2. This approval will expire after one year if a building permit has not been issued and work has not begun on the project.
3. This approval is contingent upon the City Council authorizing the lease with Verizon Wireless LLC, including the 20 by 40 foot monopole and equipment lease area, and easements for access and utilities. These easements shall be non-exclusive.
4. The plan shall be revised so that the lease area and shelter are located at the NW corner of the hockey rink. The monopole location shall approximate the location of the existing light standard, and the shelter shall be south of the monopole oriented along a north-south axis.
5. The monopole height, including antennae, shall not exceed 75-feet above existing ground level.
6. The conduit from the equipment cabinet to the monopole shall be routed underground.
7. The site is subject to confirmation that RF emissions conform to FCC requirements. Verizon shall notify the City when the system is installed, prior to operation. A City selected RF engineer shall be provided access to the site to test RF emissions.
8. A landscape plan shall be submitted that includes conifers along the west park boundary and screening for the shelter when viewed from the north, subject to approval of the Building and Grounds Superintendent. A landscape surety shall be submitted to insure the installation of the landscape materials.
9. Upon completion of construction of the WTF, vehicle access for normal maintenance shall be limited to the parking area, unless otherwise approved by the Building and Grounds Superintendent.
10. A permanent emergency power generator may be installed within the equipment shelter. The emergency power generator shall be used for emergency power only, except the times it is being run for routine maintenance, which shall not exceed thirty (30) minutes once a week between the hours of 4:00 p.m. and 6:00 p.m. CST, Monday through Friday, holidays excluded. The operation of the emergency generator shall comply with City regulations pertaining to Noise (Section 209.020 of the Municipal Code).

11. The applicant shall enter into a Wireless Telecommunications Facility Agreement with the City.

This approval is based on the following findings of fact:

1. Is located in the TOD-2 where monopoles with a maximum 75-foot height are a permitted use.
2. Complies with the adopted City standards for Wireless Telecommunication Facilities, as specified in Section 207.040 of the Municipal Code.

ROLL CALL: Ayes: Wickstrom, Withhart, Quigley, Martin
 Nays: None

RICE CREEK NORTH REGIONAL TRAIL MASTER PLAN AMENDMENT - RAMSEY COUNTY

Presentation by City Planner Kathleen Nordine

Ramsey County is seeking support for an amendment to the Rice Creek North Trail Master Plan to extend a trail corridor from County Road I to County Road H and an extension south to Highway 96. Impacts to Shoreview would mean a potential canoe/kayak portage to Rice Creek and an improved crossing at County Road I.

The Comprehensive Plan, Chapter 10, supports an extension of the Rice Creek Trail Corridor to the Highway 96 Regional Trail and supports an extension through the TCAAP property. The Parks and Recreation Commission reviewed the amendment at its June 27, 2013 meeting and voted to support the amendment 7 to 1.

The amendment will be submitted to the Metropolitan Council for approval. Once approved, funding would become available for the improvements. Staff is recommending support of the amendment.

Mr. Greg Mack, Ramsey County Director of Parks and Recreation, introduced consultant Ms. Rita Trapp, who has worked with the County on the Master Plan. The original acquisition was 113 acres. There are 108 acres to be added to this corridor with 49 acres of wildlife refuge. The property is not yet acquired, but there is a license agreement that promises purchase of the property. In order to obtain available funding, the cost of improvements cannot exceed the market value of the property. The reason for action at this time is to try to take advantage of the funding and access the current Bollander and Sons contract that is underway at this time for demolition and remediation in that area. A change order would include the work in this amendment, which would be a cost benefit that would include contractual protections and insurance. It is expected that the property will be transferred at no cost.

Ms. Rita Trapp stated that the focus of the amendment is a 4-mile section of the 14 mile corridor that extends from Anoka County Chain of Lakes to the Mississippi River in Fridley. The intent of the amendment guides development, preservation, management and improvement

of the trail. It is appended to and updates the 1998 Master Plan. This amendment replaces the 2003 amendment and fulfills requirements of the Metropolitan Council's 2030 Regional Parks Policy Plan in order to access funding.

The trail head will have restrooms and 100 parking stalls. Natural surface and cross country ski trails are proposed in addition to the hard surface trail that exists. The north/south trail to Highway 96 will be an asset for the region. She urged support of the resolution which will then be submitted to the Metropolitan Council with the amendment next week.

Councilmember Withhart stated that when County Road I is upgraded, a separation of grade crossing should be part of a proposed crossing at County Road I, either a tunnel or bridge.

Councilmember Wickstrom agreed and suggested moving the crossing further from the intersection and include pedestrian signal lights. **Mr. Mack** stated that further analysis is needed to make a determination on what type of crossing is needed. The County has used pedestrian lights in some instances and that can be explored.

Mayor Martin agreed there are important connections to this trail from Shoreview and thanked Mr. Mack and Ms. Trapp for their presentations.

Mr. Tom Lemke, 5577 Schutta Road, stated that he was the one dissenting vote on the Parks and Recreation Commission. He is in favor of the plan, but a discussion of the north/south vehicle road from County Road I to Highway 96 in 2003 Plan has been removed. Residents in northern Shoreview are landlocked. In order to leave the neighborhood, residents use either 35W or Lexington. A north/south street would open that part of Shoreview. He is afraid that if the plan is put in place as is, the north/south road will not be done. There are other public safety groups, such as the Fire Department, who are on record supporting this north/south road. This is the last best chance for these residents to get an access road.

Mr. Mack stated that in 2003 there was discussion of an elevated road through the wildlife area because a road through it would have substantial impact on wildlife. During discussions of the Vikings Stadium in 2012, there was talk of a road from Schutta Road to go around the wildlife corridor that would be used only on game days. That has been taken off the table.

City Manager Schwerm stated that this is a key safety issue for the Fire Department and Ramsey County Sheriff's Department. This will not be the last opportunity to comment.

Councilmember Wickstrom thanked Mr. Lemke for bringing this issue forward. It is important to state now that a north/south route is needed. She asked if that could be added to the resolution.

Councilmember Quigley stated that there are numerous details and analyses to be worked out for a road. He would not want that to stop this resolution.

Mayor Martin agreed and stated that this resolution does not preclude a north/south road in the future. That decision will continue to be discussed as development occurs.

Councilmember Wickstrom emphasized that the earlier Shoreview makes a statement regarding a north/south road, the more likely it will happen. Mr. Schwerm suggested sending a letter or adopting a separate resolution regarding the issue. Councilmember Wickstrom requested that such a resolution be sent to county officials as well as local legislators and Congresswoman McCollum. It is important for the City to be on record at every level regarding the need for this north/south road.

Mayor Martin stated that at the July 15th City Council meeting, a separate resolution can be adopted.

MOTION: by Councilmember Withhart, seconded Councilmember Wickstrom to adopt Resolution 13-59 supporting the amendment to the Ramsey County's Rice Creek North Trail Master Plan. The Master Plan amendment reflects current acquisition development plans for the central portion of the trail corridor that runs from County Road I to County Road H just east of Interstate 35W, as well as a trail extension to the south to connect with Highway 96 regional trail. This amendment is also consistent with Shoreview's 2008 Comprehensive Plan.

ROLL CALL: Ayes: Withhart, Quigley, Wickstrom, Martin
Nays: None

ADJOURNMENT

MOTION: by Councilmember Withhart, seconded by Councilmember Quigley to adjourn the meeting at 8:40 p.m.

VOTE: Ayes - 4 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE ___ DAY OF _____ 2013.

Terry Schwerm
City Manager

**SHOREVIEW PLANNING COMMISSION
MEETING MINUTES
JUNE 25, 2013**

CALL TO ORDER

Chair Solomonson called the June 25, 2013 Shoreview Planning Commission meeting to order at 7:00 p.m.

ROLL CALL

The following Commissioners were present: Chair Solomonson, Commissioners McCool, Schumer, Thompson and Wenner.

Commissioners Ferrington and Proud were absent.

APPROVAL OF AGENDA

MOTION: by Commissioner Schumer, seconded by Commissioner Wenner to approve the June 25, 2013 Planning Commission meeting agenda as submitted.

VOTE: Ayes - 5 Nays - 0

APPROVAL OF MINUTES

MOTION: by Commissioner Schumer, seconded by Commissioner Thompson to approve the May 28, 2013 Planning Commission meeting minutes, as submitted.

VOTE: Ayes - 4 Nays - 0 Abstain - 1 (Wenner)

REPORT ON CITY COUNCIL ACTIONS:

City Planner Kathleen Nordine reported that the following matters were reviewed and approved by the City Council:

- RJ Marco Building Addition, 577 Shoreview Park Road
- Preliminary Plat and Planned Unit Development Amendment for Target, 3800 North Lexington

NEW BUSINESS

PLANNED UNIT DEVELOPMENT - CONCEPT STAGE

FILE NO.: 2489-13-16
APPLICANT: RUTH KOZLAK, UNITED PROPERTIES RESIDENTIAL, LLC/ZERR
ADDRESS: 4785 HODGSON ROAD, 506 TANGLEWOOD DRIVE

Presentation by City Planner Kathleen Nordine

United Properties is proposing to redevelop the Kozlak’s Restaurant site and the adjacent property that has a single family home. Combined, the site would consist of approximately just over 4 acres. This proposal would demolish existing site improvements in order to construct a three-story senior residential cooperative building with 87 units. The Senior housing land use designation allows 45 units per acre. The building would be three stories with a central core and four building wings. Two accesses are proposed, one off Hodgson Road and one off Tanglewood Drive. Surface and underground parking would provide a total of 122 stalls. Varied setbacks are proposed, but the developer plans to comply with City setback requirements. Adjacent uses of the property are single-family residential and some office development to the north. Landscaping and a storm water pond would be included in the site design.

The Concept Stage is the time to identify potential concerns to be addressed by the developer. A number of applications will be required, including a Comprehensive Plan Amendment to change the land use from Office and Low Density Residential to Senior Residential, rezoning from Office and R1, Detached Residential to PUD; a preliminary and final plat; the Development Stage and Final Stage applications of the PUD; and a vacation on Hodgson Road.

Immediately to the south of the site is Policy Development Area (PDA) No. 9, which addresses potential redevelopment of the east and west sides of Hodgson Road. The east side has been developed with single-family detached town homes and senior housing. The west side continues to have single-family residential. Future land use within this PDA are designated for office and low density residential.

The proposed site is not included in PDA No. 9. As Hodgson Road is an arterial road, this proposed use could provide a transition from Hodgson to lower density residential neighborhood immediately west of the development site. Otherwise, uses permitted in the Office zoning district include , restaurants, medical/dental facilities, offices and daycare facilities which could be developed on this property with Site and Building Plan Review.

The building design results in varied setbacks. The underlying zone would be multi-family residential. The required setback for the proposed building would be 30 feet, if the building is 35 feet in height or less. Should the height exceed 35 feet, then the setback must be increased for every foot of added height beyond 35 feet. As proposed, only the corners of the building would be setback 30 feet.

The proposed 122 parking stalls is less than the required 217.5 stalls required in an R3 District. This ratio is based on general occupancy buildings. Experience has shown that senior living facilities require less parking. The proposal is within range of other senior living facilities in the City that have 1.4 stalls per unit.

Senior housing generally has a lower traffic impact since traffic generated occurs off-peak and does not elevate the number of cars at peak hours. The average daily number of trips expected is 303 with 48 trips during peak hours on the weekend and 25 peak hour trips during weekdays. Based on the design of the roads, staff believes there would be minimal impact. A traffic study will be required with any future application.

Property owners within 350 feet were notified. Concerns expressed relate to the loss of the restaurant, compatibility of this use, traffic and visual impact and whether there is a need for more senior housing in the City.

The Lake Johanna Fire Department has reviewed the proposal as has Ramsey County Public Works Department. Ramsey County appears to be willing to vacate the excess right-of-way but will do so with the requirement of added road-right-of-way along Hodgson Road.

Commissioner Thompson asked if consideration has been given to the fact that this facility is expected to attract a younger population and that it can be expected that there will be more than one vehicle per unit. Her concern is whether the proposed parking is sufficient. Ms. Nordine responded that staff reviewed parking in comparison to other senior living in the City. There are a number of types of senior living in the community. Those that are general occupancy fall into the 1.4 to 1.7 stalls per unit ratio.

Commissioner Wenner asked what plans the City has with regard to reconstruction of Highway 49. Ms. Nordine answered that Highway 49 is a County Road and falls under the County's Jurisdiction. There are plans for the reconstruction of this roadway south of Highway 96. She is not aware of plans to the north.

Mr. Brian Carey, United Properties, stated that it is a company in the Twin Cities since 1916. The company is active in all areas of residential and commercial real estate. The State Demographer chart shows a significant demand for senior housing. It is estimated that the population will grow in the next 10 years by 237,000 people, over 200,000 of whom will be over age 55. Between 2010 and 2030, a population growth of over one-half million is expected with some 400,000 being over age 55. That is why his company is focusing on senior living. There is a shortage of senior housing in the Twin Cities and a shortage of good sites. With some 2500 cars per day on Tanglewood and 14,000 per day on Hodgson, this site is not good for single-family residential but is worthy of consideration for higher density senior housing.

Parking is planned in front so as to not be seen by neighbors. The configuration of the building with a central core and four wings means that less than half of the building is seen from any one view. It is not a long wall building. Neighbors' concerns focus on loss of trees, proximity to residential homes, how access would work, exterior lighting that will shine into yards and windows, loss of sunlight during the day and drainage issues. The land to the west is lower in

grade, and residents do not want flooded yards. The closest point to residences is a corner that is heavily landscaped. A strong landscape plan will be developed with feedback from neighbors. No large down exterior lights will be used. Ground level bollard style lighting will be used that does not shine into any yards of residents. Building shadows into yards will not occur after 9:00 a.m. in summer. In winter, the one home where there is a shadow after 9:00 a.m. is gone by 10:00 a.m.

The main concern of neighbors is height of the building and proximity to houses. City regulations allow 35 feet in height, which is what is proposed. A minimum setback from homes would be 100 feet and some as much as 200 feet. Typical side setbacks in this neighborhood are 10 to 20 feet. The plan is meant to be a good neighbor in the community.

Chair Solomonson asked about the slope of the roof and whether it is 35 feet to the midpoint. Mr. Carey stated that will be explored. It would be his preference to have a steeper slope with 39 feet at the midpoint. Chair Solomonson asked if two stories were considered. Mr. Carey responded that two stories is not economically viable. The topography on the south would make the southern wings look like two stories.

Mr. Carey explained that the senior housing proposed is for those in their late sixties and early seventies and are very active. The building across the street is assisted living and very different.

Commissioner McCool asked if the grade of the site requires lifting the building. The drop in grade appears to be three feet from 927 to 924.

Commissioner McCool asked about discussions with the County regarding access. **Mr. Mark Nelson**, United Properties, stated that specific discussions have not taken place about access from the excess right-of-way. It is planned to be south of the median and north of the existing Kozlak's access.

Commissioner McCool requested that the data from the traffic study, the photometric and shadow studies be made available to the Commission at the Development Stage application presentation. He would also like to see the parking study

Commissioner Thompson asked the price of the units. Mr. Carey answered, approximately \$300,000. He noted that 20% of buyers in the Roseville facility are from Shoreview, which speaks to the need of this type of facility in Shoreview.

Commissioner Wenner asked what measures would be provided for people to move around without vehicles. Mr. Carey stated that there is a trail convenient to the site and a trail around the site. The site is close to retail services that residents can walk to. Designated areas in the building are provided for bicycle storage.

Chair Solomonson opened the meeting to public comment.

Ms. Adrienne Sampson, 581 Kent Court, stated that the age group this building is supposed to appeal to is not moving to senior living places. They are moving to patio homes or

condominiums. She questioned that parking would be sufficient. When she visits her mother, who is in a large facility, there is never enough parking. She would like to know the cost of the underground parking proposed. Where her mother lives underground parking costs thousands of dollars. The wing design is common, and seniors who live in these facilities complain about the long walk just to get to the dining room. She believes Shoreview has quite a few senior living developments already.

Ms. Mary Austin, 525 Chandler Court, stated that a petition was circulated to neighbors and obtained 110 signatures from neighbors south and north of Tanglewood. The building proposed is too massive. Most of what was discussed at the neighborhood meetings was downsizing. Residents are worried about privacy and the character of the neighborhood. This development would be in the middle of the neighborhood. She would hope that any trees planted would be pines and firs, not deciduous trees that do not provide screening in winter.

Ms. Maureen Iten, 4815 Kent Drive, stated that she did not receive a letter for residents within 350 feet. She stated that the center turning lane on Hodgson Road is a problem. The turning signals are confusing and should be fixed. She suggested the community areas on second and third floor to preserve privacy of adjacent homes. She took issue with the notification process, that it include all of Shoreview, as this development will impact all of Shoreview.

Ms. Lisa Fuechtmann, 495 Chandler Court, stated that she has pine trees that are on the property line and she wants to know if the trees will be cut down and whose responsibility it would be if they have to be removed. There is also a fence and will it be replaced? She is concerned about flooding in the back yard and would like more information about that.

Mr. Bill Sazenski, 525 Chandler Court, stated that there were immediate neighbors who attended the neighborhood meeting. Approximately 20 to 30 attended. Overwhelmingly, the immediate neighborhood is against the size of this project. It needs to be downsized. There has been discussion of downsizing to two stories for the portion of the building closest to residences. Although he does not want to move, he does feel threatened by the size of the project. It is his hope that a middle ground solution can be found. He suggested more open space in the back that will benefit senior residents as well as neighbors.

Mr. Jason Louie, 4760 Chandler Road, stated that he attended both neighborhood meetings. His strongest concern is the size of the proposal, and that is the one thing they have not addressed indicating it is not economically viable to reduce the size. The size of this project will greatly reduce his amount of privacy. He moved to Shoreview for the small town atmosphere. If this is developed, he and his family will have to consider moving. The question is if this is what Shoreview should be moving toward. Looking out his back windows he will only see that that huge building.

Mr. Michael McGuire, 515 Chandler Court, stated that the neighborhood could do worse. Something will happen to this property. If the project is not economically viable, it cannot be built and no one knows what will come next.

Ms. Barbara Evans, 514 Tanglewood, stated that the 3-story building with balconies will mean people looking right over her property. She has a porch she is fond of using that will become a fishbowl. She suggested that the people living there would mostly interact with themselves and questioned whether they would interact with the community. There are a lot of water areas in this project. There are neighbors with small children and United Properties was asked if the ponds would be fenced. The response was that it is the parents' responsibility to watch the children. She would much prefer an office building. An office building would be vested in the community and likely not open on weekends.

Ms. Diane Close, 4511 Kent Street, stated that a number of neighbors on her street and Laura Lane are impacted by the traffic. She and her neighbors thought the development was going to be an extended patio for Kozlak's or a new parking lot. No one had any idea that a senior living complex was proposed. There is another just down the road within walking distance. This takes away opportunity to spend money in Shoreview. An office or mixed use office complex would be better. There is no public transportation for these people who will have to depend on cars and will be a burden on the amenities in Shoreview.

Mr. Bret Campbell, 485 Chandler Court, stated that he attended one neighborhood meeting. There is no opposition to United Properties and their quality buildings. This is the only one surrounded by single-family housing. To the northeast, west and south within blocks is some type of senior housing and services. He questioned what will happen to these buildings in 30 years, when the baby boomer generation is gone. There is a web page on United Properties website that advertises the project as if it is a done deal. He lost a lot of trust in what has been said after he found the web page.

Mr. Chuck Anderson, 522 Tanglewood Drive, stated that one of the constants in the process is change. He believes there could be a lot worse use for the space. He would favor continuing to work with United Properties to see what modifications can be made.

Ms. Deb Craigmile, 545 Tanglewood Drive, stated that she likes the aesthetics of the proposed plan, which is a bonus. Her concern is for residents closest to the site, and their comments need to be strongly considered and be involved in the discussion process. Her concern is also for the traffic pattern and parking. There is no parking on Tanglewood on either side. Where would overflow parking be? For her own personal gatherings, people park on Chandler and Kent. She is concerned about staff and how many will support the site and their parking. She does not support a 3-story structure, which means high density. The closest residents need to think about what they will accept. She recalled that a library was proposed on the Rainbow site. Residents opposed the library, and Rainbow came in.

Mr. Jake Monge, 538 Tanglewood Drive, there are rules and policies in Shoreview about land uses--the Comprehensive Plan, zoning. It is a legislative process to change those policies and rules. He urged the Commission to take the rules into consideration. Residents are being asked to comment on a project with little information--no measurements of setbacks, no traffic study, no elevations. This information needs to be presented.

Ms. Laura Stans, 477 Old Chandler Road, echoed everything that has been said. Her concern is about safety and adding even more senior living in this area. It makes the community older rather than development that offers activities to attract younger people.

In response to concern about notification of residents, **Mr. Carey** stated that the neighborhood meetings and notices sent out by United Properties is in addition to what the City requires. Notices will continue in accordance with City requirements. Further, he stated that there is a misperception about the responsibility of parents to children in regard to the ponds. That is not an accurate reflection of his statement. Also, the building is not being secretly marketed on the website. There have been two marketing meetings where it was made clear that local approvals have not yet been secured. It takes over a year to market this type of community. The next step is a concept review at the City Council meeting on July 15, 2013.

Ms. Nordine noted that notices will not be sent out again before the Council meeting. Future notices will be in accordance with City regulations within 350 feet. Anyone who wishes to receive a notice can contact the City to be put on the mailing list.

Commission Comments:

Chair Solomonson agreed that there is a lot of senior housing in Shoreview. His biggest concern is the proximity to residential properties. There needs to be sensitivity and more of a transition to make it compatible. He would like to see the southwest and northwest corners dropped to two stories.

Commissioner Schumer stated that this is the beginning of a long process. The developer is here to listen and to build something that will be accepted in the neighborhood. He believes the notification process is adequate at 350 feet. Residents would be upset if taxes went up because of citywide notification of all development. For those interested and concerned, be sure to attend neighborhood meetings and get the word out. He also has concerns about the size and proximity to the neighborhood. It is a process and the Commission will be reviewing it again with further changes.

Commissioner Wenner stated the development proposed is to a market that he does not believe is being reached currently in Shoreview. His concern is the size of the building where it is closest to neighboring residences. Many of these issues were raised with the senior living facility that abuts North Oaks. Concerns were raised early in the process and addressed. He appreciates that this discussion can take place early in the process with this project so that concerns can be taken into consideration.

Commissioner Thompson stated that she would prefer a development that would be more retail and restaurant oriented. Residents do not want to see Kozlak's leave but want to see something brought in where people can go. She also realizes that the data presented supports the need for this type of senior housing. However, she has some concerns about the proximity to the residential neighborhood and sufficient parking. She thanked residents for coming forward.

Commissioner McCool stated that he questions the appropriateness of this use. This site is underdeveloped and will be redeveloped more densely, which will impact neighbors. He questions whether there is too much senior housing. However, United Properties is one of the most respected developers in the Twin Cities, and they believe the project is viable. Reducing the number of units means fewer amenities, such as landscaping. If senior housing is developed, he, too, would like to see the impact to neighbors reduced either through landscaping or site design. There are rental apartments that abut residential neighborhoods, and he believes this is a high end product that is better.

VARIANCE

FILE NO.: 2487-13-14
APPLICANT: TIM AND THERESA GEDIG
ADDRESS: 4305 BRIGADOON DRIVE

Presentation by City Planner Kathleen Nordine

This application is for a home addition that reduces the rear yard setback from 30 feet to 27.5 feet. The addition will be two stories on the rear of the home to provide 548 square feet of living space. The main floor will be dining and living space; the second floor will be a loft. An existing porch would be removed and the addition constructed in place of the porch. A small corner of the addition would encroach into the setback by 2.5 feet.

The applicant states that the addition will provide needed living space. The addition is a minimum intrusion into the minimum setback. The angle of the home impacts the proposed addition and setback from the rear lot line.

Staff believes that the proposal is reasonable. There are constraints on the existing home placement which dictate where an addition can be constructed. Landscaping can minimize any impact to the property to the south.

Property owners within 350 feet were notified. One written response was received in support. One phone call was received with concern about the encroachment and loss of open space between yards.

Staff believes practical difficulty is present and recommends approval of the variance with the conditions attached.

Chair Solomonson questioned the space between the home and addition that causes the variance.

Mr. Tim Gedig stated that the space will be used for utilities, such as air conditioning. It also preserves the windows in the bathroom adjacent to that space. The house is an A frame, and to place the addition abutting the house would look dumb. There are many angles on the house and many designs were tried. This is the only aesthetically pleasing design. He stated that he is adding a rain garden to the existing landscaping.

MOTION: by Commissioner Schumer, seconded by Commissioner Thompson to approve the variance request submitted by Tim and Teresa Gedig, 4305 Brigadoon Drive, reducing the minimum 30-foot setback from a rear property line to 27.5 feet to construct an addition onto the home, subject to the following conditions:

1. This approval will expire after one year if a building permit has not been issued and work has not begun on the project. The project shall be completed as identified in the plan submittal. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission.
2. To mitigate the visual impact of the addition, landscaping is required along the southern property line. A landscape plan shall be submitted prior to the issuance of a building permit.
3. The approval is subject to a 5-day appeal period. Once the appeal period expires, a building permit may be issued for the proposed project. A building permit must be obtained before any construction activity or site work begins.

This approval is based on the following findings of fact:

1. Reasonable Manner. The applicant's proposal to construct an addition onto the rear building wall is reasonable. The addition has been designed to minimize the encroachment into the rear yard with only a small corner of the building located in the setback area. The angle of the addition will minimize impacts on the adjoining property.
2. Unique Circumstances. The property is a corner lot and subject to more restrictive setback standards than interior lots. The angle of the home is unique and when combined with the interior floor layout of the home, difficulty is created regarding the placement of an addition onto the rear of the home.
3. Character of the Neighborhood. The proposed setback of the addition will not alter the character of the neighborhood. A reduction of the required rear yard setback to the 27.5 feet proposed would have minimal impact on the character of the surrounding neighborhood. Due to the angle of the addition, the majority of the required rear yard will remain open.

VOTE: Ayes - 5 Nays - 0

VARIANCE

FILE NO.: 2488-13-15
APPLICANT: KEVIN STOSS/MONTSERRAT TORREMORELL
ADDRESS: 226 OWASSO LANE EAST

Presentation by City Planner Kathleen Nordine

The application is to demolish a legal nonconforming accessory structure and reconstruct a new detached garage that will be slightly larger and taller. An existing nonconforming structure may be maintained, if the size is not increased. The variances requested are to maintain the existing

4.5 foot side setback from the property line and to increase the maximum square footage permitted from 1200 square feet to 1,292 square feet.

The property is .78 acre in size and zoned R1, Detached Residential and is also in the Shoreline Overlay District of Lake Owasso. The existing slab will be retained and a new slab poured over it with an increase in size from 480 square feet to 520 square feet. The height will also be increased from 12 feet to 17 feet. Other existing accessory structures will remain and include an attached garage of 672 square feet and storage shed of 100 square feet.

Staff finds that the request is reasonable in light of the location of the garage and driveway storage needs for the applicant. Unique circumstances are present due to the lot configuration, location of the garage, legal nonconforming garage at a 4.5 foot setback. A new garage that is consistent with the character of the home will not alter the character of the neighborhood.

Property owners within 350 feet were notified. Two responses were received in support and one comment with no concerns. Staff is recommending approval with the conditions listed in the staff report.

Mr. Stoss, applicant stated that the increase in size is to be able to store a boat and trailer.

Commissioner McCool agreed that the request is reasonable, but he is struggling with the need to increase the size of the garage in light of the City's ordinance. However, as a riparian lot, he understands the need to store a boat.

Chair Solomonson stated that two feet is a nominal and small increase that seems reasonable. Without the increase a variance would not be needed.

MOTION: by Commissioner Schumer, seconded by Commissioner Wenner to adopt Resolution 13-58 approving the variance permitting and extension of two feet along the current legal non-conforming setback and the increased total accessory square footage to 1292. Unique circumstances are present and the proposed project supports the City's housing goals regarding reinvestment and neighborhood preservation. Said approval is subject to the following conditions:

1. The project must be completed in accordance with the plans submitted as part of the Variance application. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission.
2. This approval will expire after one year if a building permit has not been issued and work has not begun on the project.
3. This approval is subject to a 5-day appeal period. Once the appeal period expires, a building permit may be issued for the proposed project. A building permit must be obtained before any construction activity begins.

This approval is based on the following findings:

1. The proposed improvement is consistent with the policies of the Comprehensive Plan, including the Land Use and Housing Chapters.
2. Reasonable Manner. In Staff's opinion, the variance request to rebuild the garage in the proposed location represents a reasonable use of the property. City Code permits detached garages as an accessory use. By establishing these provisions, the City deems that a detached garage represents a reasonable use of the property provided Code standards are met. Garages, especially in Minnesota, are needed for vehicle parking and storage of normal household equipment and supplies. Throughout Shoreview, they are a standard feature of detached single family residences. The existing garage can be reconstructed in the same location, provided the square footage remains the same. Since the applicant is proposing to expand the length 2-feet and raise the height of the building, the variances are needed.

The need for the variance request is due to the encroachment on the 10-foot setback from the lot line and the added square footage. Rebuilding the current garage in conformance to the existing setback would result in the garage length being too short to park the boat trailer, thus not alleviating the outdoor storage and parking of the boat/trailer. The current garage is also aligned with the asphalt from the existing driveway so relocating it within the setback would require repaving that portion of the driveway.

The City has discretion in determining 'reasonable use', and in this particular case, staff believes the area of the existing garage does not provide for the parking and storage needs of the homeowner, and that reasonable use is limited by the requirements of the Development Code.

3. Unique Circumstances. The circumstances warranting a variance stems from the uniqueness of the parcel. It is a riparian parcel with a shared driveway and no front lot line. The garage was constructed in 1960 in conformance with City setback regulations at the time. The variance requested will maintain the existing setback, extending it by two feet to the south, and is reasonable due to the location of the existing garage and driveway. The additional two feet expands the accessory square footage total to 1292 square feet. Construction of a detached garage conforming to the 10-foot setback from the lot line would result in a garage that is misaligned to the current shared driveway.
4. Character of Neighborhood. The existing detached garage does not meet or enhance the character of the neighborhood and tear down and rebuild would be an improvement. The proposed garage would match the architectural style of the current home and would be similar in style and setback to the neighboring garage at 224 Owasso Lane E.

VOTE: Ayes - 5 Nays - 0

OLD BUSINESS

COMPREHENSIVE SIGN PLAN

FILE NO.: 2479-13-06
APPLICANT: LAWRENCE SIGNS/NORTHERN TIER RETAIL
ADDRESS: 3592 LEXINGTON AVENUE

Presentation by City Planner Kathleen Nordine

This application was reviewed by the Commission in March and tabled because of the extensive use of graphics proposed. The plan has been revised. SuperAmerica is on the corner of County Road E and Lexington Avenue. The graphic is intended as communication and identification of SuperAmerica. Staff does define the graphic as a sign.

The graphics on the top tier and rear of the building have been removed. Graphics are proposed on the main portion of the building and on the canopy. The deviations needed are for the SuperAmerica sign length and graphic pin stripe length on the building and canopy. Staff believes the signage provides a good balance of communication by SuperAmerica on their identification and theme without overdoing it. What is proposed is similar to other signage approved by the City. Staff is recommending approval subject to the conditions listed in the staff report.

The applicant stated that the site is now owned by SuperAmerica; it is owned by Kath Oil Company which has another station in Shoreview. The canopy needs graphics to display what is being sold. It is not unreasonable or gaudy. The business plans to be there for at least the next 10 years.

Chair Solomonson agreed that the proposed signage is reduced and it is much clearer the way it is now designed.

Commissioner McCool stated that he did not disapprove of the first proposal and would support this proposal which is less intense.

The applicant asked if SuperAmerica can be located on both sides of the canopy, as it is at an angle toward both County Road E and Lexington. Ms. Nordine stated that staff reviewed the revision and calculated the signage area showing Option C, which is SuperAmerica stated on only one side of the canopy.

Commissioner McCool stated that in the March submittal there was no signage on the southwest corner. By removing the striping but having words on both sides does not increase what is proposed. He believes the signage on both sides makes sense.

Mr. Michael Waich, Applicant, stated that initially the proposal was larger but with signage on both sides of the canopy.

Ms. Nordine stated that if it is the same type of sign, the area calculation on northern side is 27.1 square feet. The main difference is the graphics on the building.

MOTION: by Commissioner Schumer, seconded by Commissioner Thompson to recommend the City Council approve the Comprehensive Sign Plan submitted by Lawrence Signs, for the SuperAmerica fuel station at 3592 Lexington Avenue, subject to the following conditions:

1. The signs shall comply with the plans submitted for the Comprehensive Sign Plan application, including the revision of the southwest canopy replacing a portion of the pin stripes with SuperAmerica text. Any significant change will require review by the Planning Commission and City Council.
2. The applicant shall obtain a sign permit prior to the installation of any signs on the property.

This approval is based on the following findings of fact:

1. The plan proposes signs consistent in color, size and materials throughout the site for each type of proposed sign. Each type of sign (freestanding, wall, canopy and incidental) uses uniform color and materials, and with colors generally based on the SuperAmerica theme.
2. Approving the deviation is necessary to relieve a practical difficulty existing on the property. The angle-orientation of the building provides some difficulty in the identification of the business. The proposed sign plan relieves this difficulty by placing copy signage on the fascia of the canopy and on the building wall in a manner that effectively identifies itself.
3. The proposed deviations from the standards of Section 208 result in a more unified sign package and greater aesthetic appeal between signs on the site. The wall and canopy signs proposed, including the graphics band, give a uniform appearance to the building and canopy. Use of the graphics provides a greater aesthetic appeal for the site.
4. Approving the deviation will not confer a special privilege on the applicant that would normally be denied under the Ordinance. The configuration of the structure on the property is unique due to the building orientation. The proposed signage is reasonable for this type of use and uses the facades which are most visible or of importance to identify SuperAmerica.
5. The resulting sign plan is effective, functional, attractive and compatible with community standards. The sign plan proposes signs, including graphics that are effectively displayed, improve the appearance of the site/structures and are compatible with community standards applied to similar uses.

Discussion:

Commissioner McCool offered an amendment that the text on the southwest canopy would match that on the northeast canopy. Commissioners Schumer and Thompson accepted the amendment.

VOTE: Ayes - 5 Nays - 0

MISCELLANEOUS

City Council Meetings

Commissioner Proud and Chair Solomonson will respectively attend the July 1, 2013 and July 15, 2013 City Council meetings.

Schedule Change

The next regularly scheduled Planning Commission of July 23, 2013 is changed to August 6, 2013. Commissioner Thompson stated that she would be absent from that meeting.

Planning Commission Workshops

The Planning Commission will meet in a workshop on July 16, 2013, at 6:30 p.m. to discuss storm water management in a joint session with the Environmental Quality Committee (EQC). In addition, the Commission will also discuss message center signage, which will be considered at the August 6th meeting.

A workshop is scheduled on August 27, 2013, at 6:00 p.m. immediately prior to the regularly scheduled Planning Commission meeting.

Commissioner Wenner stated that it is not possible for him to get to a 6:00 p.m. workshop meeting and would prefer that workshops be scheduled after the regular meeting. It was the consensus of the Commission to schedule the workshop after the regular meeting.

ADJOURNMENT

MOTION: by Commissioner Schumer, seconded by Commissioner Wenner to adjourn the meeting at 9:58 p.m.

VOTE: Ayes - 6 Nays - 0

ATTEST:

Kathleen Nordine
City Planner

SHOREVIEW BIKEWAYS & TRAILS COMMITTEE

Meeting Minutes

June 6, 2013

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. ROLL CALL

Members Present: Craig Mullenbach, Craig Francisco, Jay Martin, Judd Zandstra, Mark Stange

Members Absent: Keith Severson

Guests: None

City Staff: Charlie Grill

3. APPROVAL OF AGENDA

The committee agreed and approved the updated agenda.

4. APPROVAL OF MEETING MINUTES

The minutes of the June 6, 2013 meeting were reviewed and approved by consensus of the Committee.

5. COMMITTEE DISCUSSION ITEMS

The meeting began with Charlie reviewing the Public Works monthly report. Craig then showed the new logo for Tour de Trails that was designed. Everyone weighed in and it was decided to have both logos for different purposes. Each logo will have two versions, one with the year and one without. These changes will be made and then forwarded to a t-shirt printer for quotes.

The committee then reviewed both routes for Tour de Trails. Both routes were established with the understanding that changes may be made the week before depending on the weather. Judd will complete and forward a final map to be published for riders.

The committee then discussed the use of signage to encourage people to ride to the community center. It was accepted that there would need to be some type of incentive program but that there would be more discussion after Tour de Trails and the Slice.

Trail head signs were discussed briefly. Committee members will spend the next month finding possible locations and bring these locations to the next meeting to be reviewed.

Finally, job assignments were discussed and established for Tour de Trails. The time slots for the Slice booth will be determined over email when everyone has a more detailed schedule available.

The meeting was adjourned at 7:55 PM.

Memorandum

To: Mayor and City Council Members
City Manager

From: Tom Simonson
Assistant City Manager and Community Development Director

Date: July 12, 2013

Re: Monthly Report
- Administration Department
- Community Development Department

New City Websites Launched

The City and Community Center launched their new websites on Monday, July 8th. Both websites are designed with fresh new looks and user-friendly navigation.



Five things that you will notice about the City's new website include:

- *Homepage:* The Community Spotlight will feature community events.
- *Search:* The search bar is a powerful, yet simple to use feature, that facilitates faster location of information on our site about a specific subject or keyword.
- *About Us:* This new section allows the City to highlight its many amenities and provide additional community resources.

- *Navigation:* With the addition of dropdown menus, the user should experience increased navigation.
- *Business:* This new section is dedicated to providing information to Shoreview's businesses and highlights economic development opportunities, assistance and resources.

Five things that you will notice about the Community Center's new website include:

- *Homepage:* The Events and Activities area will feature upcoming programs and events.
- *Community Center Spotlight:* This area is dedicated to marketing specific features of the Community Center.
- *Member Log:* This new addition creates a more user-friendly membership experience.
- *Virtual Tours:* This added tool allows users to experience virtual tours of our rooms and facilities.
- *Special Events Page:* This page has been designed to help families, visitors and residents plan their entire year around our many activities and programs.

Staff has received mostly positive feedback on the new look and navigation. Some not unexpected issues have been found with the changeover including some PDF documents not working and questions on how to find certain items.

Special recognition needs to be extended to Tessia Melvin, Assistant to the City Manager, for coordinating this project and working with the website vendor and City departments.

Hoarding Response Workshop

Pursuant to the direction of the EDA, staff put together a workshop for area cities and other agencies to discuss the increasing issue of hoarding and garbage houses. The 3 ½-hour training session was hosted at Shoreview on July 11th. Janet Yeats of the Minnesota Hoarding Project facilitated the discussion that focused on communities can better collaborate among agencies and how to more effectively respond to this type of code enforcement situation. The session also included a presentation on assessment and treatment of the hoarding disorder, including screening, home visits and Safety Day. Safety Day is an alternative method to forced clean-outs.

The City invited all cities from Ramsey County, as well as other public safety agencies involved in handling health and safety issues, including Ramsey County Sheriff's Department, Ramsey County Health Department, Allina Medical, and Lake Johanna Fire Department. Nearly twenty officials from area cities and agencies attended the workshop.

Legislative Action to Extend TIF District

The EDA unanimously supported undertaking an effort to seek legislative action on the possible extension of Tax Increment District No. 1, which is set to expire in 2014. City staff has been discussing this initiative with attorneys from the Larkin Hoffman Law Firm, who are very experienced at successfully obtaining this type of legislation for other cities over the years.

The extension the TIF District No. 1 would require special legislation at the State Legislature. Over the years, including the most recent 2013 session, a number of cities have been successful in receiving extensions. In our research, including discussions with some of the cities who have pursued such legislation, the process for seeking special legislation requires significant resources both in developing a strategic plan and lobbying through the political system. The City will need to have a clearly defined purpose for the district extension and a plan for utilizing the tax increment proceeds. The City has only one year for an extension to be legally granted after the district officially is decertified after 2014. Therefore, it has been recommended the City begin the background process this year with the

goal of getting a bill sponsored and introduced in the 2014 legislative session. The legal advisors have cautioned that the next legislative session may not include a tax bill, which would then require the City to pursue the action at the 2015 Legislature. Staff will present more details in the coming weeks with the EDA and Council about the estimated cost based on our discussions with the law firm and develop a schedule and outline of our strategic efforts to achieve this TIF extension.

Metropolitan Livable Communities Act

The *Metropolitan Livable Communities Act* (LCA) requires the Metropolitan Council to inform all communities in the region each year of their Affordable and Life-Cycle Housing Opportunities Amount (ALHOA) (*Minnesota Statute 473.254, Subd. 3a*).

The ALHOA represents the minimum amount of local expenditures or contributions, made by the community, to assist the development or preservation of affordable and life-cycle housing for that participation year. The ALHOA is not a grant from the LCA. It is a required local contribution or expenditure of local dollars on affordable housing. In order to continue to participate in the LCA, communities must expend or contribute at least 85 percent of their ALHOA obligation for the applicable year. As has always been the case, communities have some flexibility in determining which local expenditures fulfill the ALHOA contribution. Examples include local dollars contributed to housing assistance, development or rehabilitation efforts, the costs of local housing inspection and code enforcement efforts, or local property taxes to support a local or county Housing and Redevelopment Authority (HRA).

The 2014 ALHOA for the City of Shoreview is \$81,386 to be expended or contributed by the community to assist the development or preservation of affordable and life-cycle housing. City staff wanted to bring this annual requirement to the Council's attention as we have and hope to continue to utilize the LCDA grant process for local projects. Given several recent housing related efforts and programs supported by the EDA, we would expect to easily reach our local funding commitment for 2014.

Economic Gardening Initiative

Representatives from Ramsey County attended the most recent Economic Development Commission meeting to discuss the new Economic Gardening initiative and answer questions about the program. The County is sponsoring up to 7 businesses to participate in this year's program, utilizing CDBG funds, and indicated that based on the success last year by Hennepin County, they hope to grow this opportunity to 20 businesses by next year. The new pilot "Economic Gardening" program is being formed by five metro area counties including Ramsey County. A Regional Economic Gardening Network has been established that would develop methods and resources to assist and support growing emerging businesses in the Twin Cities region.

The application deadline is July 15th, and the City has sent letters along with information on the Economic Gardening program to 16 local businesses we identified as best meeting the criteria, introducing them to the program, and encouraging them to apply for participation. We know that several have expressed great interest in applying.

Development Project Updates

Lakeview Terrace Apartments. The public improvements are now underway beginning with construction of a temporary access from the Midland Terrace apartment complex to County Road E/Victoria Street. The building permit for footings and foundation is ready for issuance and full construction plans are under review by the Building Official. Once the temporary signal and road work phase is completed in the several weeks, and the current Owasso Street is removed, the developer will then start construction on the new apartment building while the City is simultaneously undertaking the permanent public improvements. The goal is to have most of the main road work, new rail crossing, and traffic signals completed by November of this year. Lakeview Terrace will take about one year to complete and the opening is expected sometime during the summer of 2014.



PaR Systems. PaR Systems is now occupying the new 48,000 square foot facility at their Shoreview campus on County Road E. PaR Systems had a very aggressive construction schedule to set-up the new building with equipment necessary for manufacturing and assembling robotics for large cranes. The City assisted with the expansion project by providing tax increment financing support. A special ceremony and public open house in celebration of the new facility was hosted by PaR Systems on June 21st. Mayor Martin spoke on behalf of the City, and PaR officials publically stated their appreciation for the City's continued support as they grow.



Trader Joe's Store. The City was recently informed by the developer that Trader Joe's has moved up their expected opening date to mid-October or sooner. The contractor for the developer of phase two of the Red Fox Retail Project, Venture Pass Partners, LLC, completed the building shell and has turned over the structure to Trader Joe's to complete the interior tenant improvements. The developer will also start soon on the construction of the freeway identification pylon for Trader Joe's and the joint retail monument sign at the corner of Red Fox Road and Lexington Avenue that will be shared by Trader Joe's, TCF Bank, and Super Target.



TSI Incorporated. TSI, Incorporated, is nearing completion of a major building expansion to their corporate headquarters and manufacturing facility in Shoreview. The 58,000 square foot building addition will bring up to 180 additional jobs to Shoreview, where TSI currently employs 440 workers. TSI is doing finishing work to the building interior and parking lot area, and have tentatively planned a ceremony on July 23rd in celebration of the expansion project. More details will be forwarded as TSI confirms their plans for the special event.



Housing and Code Enforcement Activity

Rental Licensing. To date, a record 563 General Dwelling Unit licenses (GDUs are single-family homes, townhouses, condominiums) have been issued along with the 8 Multi-Family Dwelling Unit licenses (MFUs are rental apartment complexes). Over 100 new rental licenses were applied for in 2012, over the prior year.

The 2013 inspections are underway, with a total of 284 GDU units and 461 MFU units scheduled for inspection during 2013. All 461 MFU inspections have been completed. The on-going GDU inspections are geographically scheduled by neighborhood and conducted every other week by the Housing and Code Enforcement Officer. So far 129 of the 284 GDU rental properties have been inspected.

Code Enforcement. There have been 15 new code enforcement cases opened in the past month. The table below summarizes the status of code enforcement activity:

Year	Total Cases	Cases Open	Cases Closed
2013	78	37	41
2012	159	26	133

Citations – Two citations were issued to a homeowner on the same day by the Ramsey County Sheriff Animal Control Officer. The citations were issued for failure to remove animal waste from their rear yard and failure to dispose of the waste in a sanitary manner. This homeowner is currently on probation for previous citations issued to them for barking dog violations. A pretrial has been scheduled and the City Attorney’s office is going to try to charge the defendant for violating the “no same/similar” probation.

Garbage/Clutter Houses – The Housing and Code Enforcement Officer and Lake Johanna Fire Marshal continue to follow-up with three homeowners who were previously notified of property maintenance, housing and fire code violations and have entered into compliance agreements with the City. Per our agreements with these homeowners, the City and Lake Johanna Fire Department staff has the authority to conduct follow-up inspections to ensure compliance to the City's ordinances and fire code.

In response to a complaint, Ramsey County Social Services recently contacted staff regarding a potential garbage home/hoarding situation on North Owasso Blvd. Ramsey County, City and the Fire

Department personnel were allowed to enter the home by the property owner and assess the housing conditions. While there were no serious issues pertaining to hoarding, the home was posted uninhabitable due to the lack of proper working kitchen and sanitation facilities. The water to the property was also shut off in response to a water leak which was not being addressed by the occupant. Staff continues to work with the property owner to resolve these issues and get them back into their home.

Miscellaneous

- As a result of the scheduled sound system work in the Council Chambers, the next regular Planning Commission meeting will take place on August 6th, with three items scheduled for review including the text amendment for message center signs. The two other applications are a residential design review and a minor subdivision request.
- A workshop is scheduled for July 16th with the Environmental Quality Committee and the Planning Commission to discuss surface water management. Immediately after this meeting, the Planning Commission will convene in a separate workshop to review the proposed sign text amendments.
- After the recent approval by the EDA and City Council of the purchase agreement to acquire the Richard McGuire property at 3339 Victoria Street, staff is preparing for the eventual City ownership and redevelopment of the property. Besides the environmental assessment required prior to the closing on the purchase, the City will need to comply with the terms and requirements of the CDBG funds being used from Ramsey County to assist with acquisition. Staff has already started to contact qualified non-profit developers to discuss the property and determine interest in a redevelopment plan. Any new housing concept will also involve the review and input from the public, most importantly the adjacent neighbors.
- Staff is preparing a request for proposals seeking qualified land use planning firms to interview and select to assist the City in the Highway Corridor Transition Study that is part of the EDA work plan. City staff hopes to get this study underway by early fall.
- As part of an effort to promote the revised and expanded Shoreview Home Improvement Loan Program as well as the services provided by the HousingResource Center, staff has put together several new marketing materials. Included in your packet are a new brochure, one page flyer, and advertisement, which have been distributed in various ways including the website, ShoreViews newsletter, and utility bill inserts. The HRC representatives have indicated they have already seen an increase number of inquiries about the loan program.
- City staff, under the direction of the City Council, has finalized the final draft community survey with the professional polling firm Morris & Leatherman (formerly known as Decision Resources Ltd.) The 2013 survey will be conducted in the July/August timeframe with the goal of receiving the results back by September so that it can be considered as part of the 2014-2015 biennial budget process by the Council.
- Attached is the monthly report on building permit activity from the Building Official through June, 2013. While we are significantly behind last year's valuation at this time, it will be strengthened once the building permit is issued for the Lakeview Terrace apartment project. The report also reflects the high volume of roofing and other repair permits starting to be generated from the storm damage.
- Also attached is the monthly report from the Housing Resource Center (HRC) on the housing services provided to Shoreview residents through June, 2013.

CITY OF SHOREVIEW
BUILDING INSPECTOR MONTHLY REPORT
COMPARISON OF YEAR 2013 WITH 2012

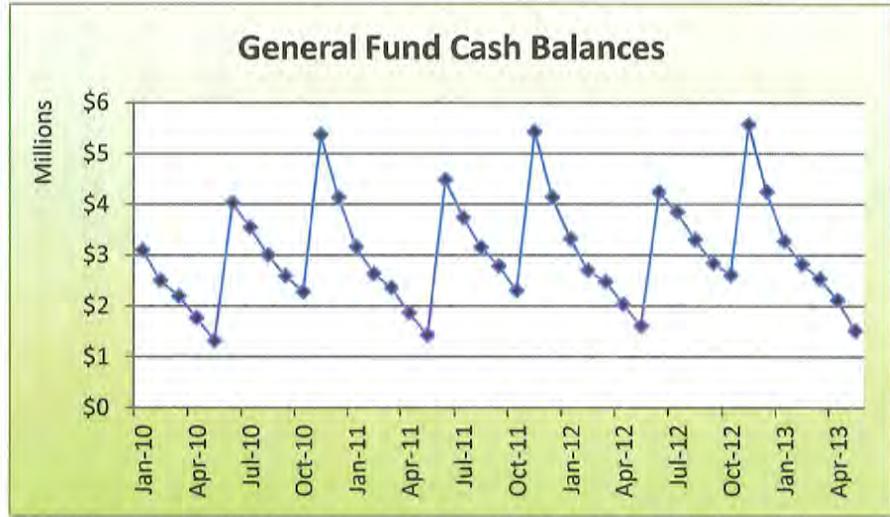
	JUNE 2013		TO DATE 2013		JUNE 2012		TO DATE 2012	
	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION
DWELLINGS	1	\$285,000	3	\$1,610,000	1	\$310,000	7	\$2,060,000
TOWNHOMES			0	\$0			0	\$0
ADDITIONS	5	\$332,000	19	\$849,200	3	\$102,000	31	\$1,075,925
GARAGES	3	\$75,000	3	\$75,000			0	\$0
MISCELLANEOUS	180	\$1,166,502	420	\$2,722,305	90	\$326,790	327	\$1,904,546
APARTMENTS			0	\$0			1	\$7,482,000
OFFICES			0	\$0			0	\$0
RETAIL			1	\$1,285,000			1	\$1,310,000
INDUSTRIAL/WAREHOUSE			0	\$0			0	\$0
PUBLIC BUILDINGS			0	\$0			0	\$0
COMMERCIAL ADDITIONS			2	\$385,000			0	\$0
COMMERCIAL ALTER	4	\$508,100	33	\$1,812,851	3	\$333,200	20	\$5,009,283
TOTAL	193	\$2,366,602	481	\$8,739,356	97	\$1,071,990	387	\$18,841,754

CC: CITY MANAGER
DIR. COMMUNITY DEV
MAYOR

TO: Terry Schwerm, City Manager
FROM: Jeanne A. Haapala, Finance Director *JH*
DATE: July 8, 2013
RE: Monthly Finance Report

Property Tax Advance

On June 21 the City received a \$4 million advance on the 2013 property tax and assessment collections. Since the beginning of the year, General Fund cash has dropped from \$4.24 million to about \$1.2 million (as of June 20, before receipt of the advance). This pattern occurs each year because the property tax levy



provides about 77% of General Fund revenues for the year, and is received by the City in June/July and November/December. This timing differs from expenditures, which occur throughout the year. The City's general fund balance is designed to provide cash flow protection during the first half of the year, before tax revenues are received.

2014 Budget

Finance is currently reviewing departmental budget and CIP requests in anticipation of setting the preliminary tax levy in early September. Staff anticipates reviewing the preliminary Five-Year Operating Plan and tax levy with the City Council at the August workshop.

Tax Increment Reporting

Tax increment reporting for the year 2012 is in process and must be complete by August 1.

Monthly Report

The monthly report for June is attached, and a summary of permit revenue to date is provided on the next page.

The table below contains a comparison of total permit revenue through June of each year, and in comparison to the adopted budget. As shown, revenue in 2013 is at 60% of the budget.

	2009	2010	2011	2012	2013
Revenue Received					
Building permits	\$ 81,696	\$ 89,084	\$126,323	\$147,041	\$ 112,099
Plan check	19,766	24,086	41,828	62,162	27,123
Heating/electric/plumbing	30,675	44,595	47,333	78,760	23,795
Total Revenue	\$ 132,137	\$ 157,765	\$215,484	\$287,963	\$ 163,017
Percent of budget allowance	42.9%	63.1%	89.4%	111.6%	59.9%
Budget allowance:					
Building permits	\$ 185,000	\$ 150,000	\$149,000	\$150,000	\$ 150,000
Plan check	50,000	40,000	35,000	45,000	50,000
Heating/electric/plumbing	73,000	60,000	57,000	63,000	72,000
Total Budget	\$ 308,000	\$ 250,000	\$241,000	\$258,000	\$ 272,000

General Fund
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	6,639,567		6,639,567		
Licenses & Permits	314,050	221,371	92,679	70.49	95.77
Intergovernmental	185,622	83,393	102,230	44.93	46.23
Charges for Services	1,284,970	243,531	1,041,439	18.95	20.88
Fines & Forfeits	62,500	12,710	49,790	20.34	29.40
Interest Earnings	45,000		45,000		
Miscellaneous	24,040	12,443	11,597	51.76	60.95
TOTAL REVENUES	8,555,749	573,447	7,982,302	6.70	7.83
EXPENDITURES					
General Government					
Administration	549,989	264,371	285,618	48.07	46.99
Communications	195,504	101,872	93,632	52.11	33.32
Council & commiss	146,343	89,199	57,144	60.95	57.55
Elections	3,300	90	3,210	2.72	.13
Finance/accounting	558,561	278,025	280,536	49.78	50.63
Human Resources	258,301	109,491	148,810	42.39	41.53
Information systems	327,064	173,311	153,753	52.99	50.72
Legal	95,000	47,518	47,482	50.02	33.60
Total General Government	2,134,062	1,063,876	1,070,186	49.85	46.14
Public Safety					
Emergency services	7,618	2,445	5,173	32.09	46.92
Fire	947,610	473,890	473,720	50.01	50.41
Police	1,927,465	868,481	1,058,984	45.06	45.89
Total Public Safety	2,882,693	1,344,816	1,537,877	46.65	47.31
Public Works					
Forestry/nursery	115,096	35,674	79,422	30.99	35.15
Pub Works Adm/Engin	453,274	217,924	235,350	48.08	48.05
Streets	791,653	458,973	332,680	57.98	59.84
Trail mgmt	115,797	67,759	48,038	58.51	64.52
Total Public Works	1,475,820	780,330	695,490	52.87	55.27
Parks and Recreation					
Municipal buildings	130,035	115,016	15,019	88.45	89.13
Park Maintenance	1,139,696	629,809	509,887	55.26	59.41
Park/Recreation Adm	341,562	167,785	173,777	49.12	49.77
Total Parks and Recreation	1,611,293	912,610	698,683	56.64	59.67
Community Develop					
Building Inspection	155,874	91,616	64,258	58.78	56.39
Planning/zoning adm	402,507	181,747	220,760	45.15	43.26
Total Community Develop	558,381	273,363	285,018	48.96	46.99

General Fund
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
TOTAL EXPENDITURES	8,662,249	4,374,995	4,287,254	50.51	50.70
OTHER					
Transfers In	519,000	57,500	461,500	11.08	11.54
Transfers Out	-412,500	-115,998	-296,502	28.12	53.02
TOTAL OTHER	106,500	-58,498	164,998	-54.93	-195.76
Net change in fund equity		-3,860,046	4,453,050		
Fund equity, beginning		4,136,008			
Fund equity, ending		275,962			
Less invested in capital assets					
Net available fund equity		275,962			

Recycling
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	67,000		67,000		
Charges for Services	480,980	7,678	473,302	1.60	2.70
TOTAL REVENUES	547,980	7,678	540,302	1.40	2.34
EXPENDITURES					
Public Works					
Recycling	504,166	166,893	337,273	33.10	33.28
Total Public Works	504,166	166,893	337,273	33.10	33.28
TOTAL EXPENDITURES	504,166	166,893	337,273	33.10	33.28
Net change in fund equity	43,814	-159,215	203,029		
Fund equity, beginning		162,182			
Fund equity, ending		2,967			
Less invested in capital assets					
Net available fund equity		2,967			

STD Self Insurance
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	7,500	3,788	3,712	50.51	50.29
Interest Earnings	600		600		
TOTAL REVENUES	8,100	3,788	4,312	46.77	46.57
EXPENDITURES					
Miscellaneous					
Short-term Disab	8,000	1,395	6,605	17.44	105.19
Total Miscellaneous	8,000	1,395	6,605	17.44	105.19
TOTAL EXPENDITURES	8,000	1,395	6,605	17.44	105.19
Net change in fund equity	100	2,393	-2,293		
Fund equity, beginning		39,604			
Fund equity, ending		41,997			
Less invested in capital assets					
Net available fund equity		41,997			

Community Center
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD This Yr Last Yr	
REVENUES					
Charges for Services	2,323,755	1,282,644	1,041,111	55.20	52.42
Interest Earnings	9,000		9,000		
Miscellaneous		143	-143		
TOTAL REVENUES	2,332,755	1,282,787	1,049,968	54.99	52.24
EXPENDITURES					
Parks and Recreation Community center	2,561,724	1,226,591	1,335,133	47.88	47.53
Total Parks and Recreation	2,561,724	1,226,591	1,335,133	47.88	47.53
TOTAL EXPENDITURES	2,561,724	1,226,591	1,335,133	47.88	47.53
OTHER					
Transfers In	312,000	156,000	156,000	50.00	50.00
TOTAL OTHER	312,000	156,000	156,000	50.00	50.00
Net change in fund equity	83,031	212,197	-129,166		
Fund equity, beginning		989,336			
Fund equity, ending		1,201,533			
Less invested in capital assets					
Net available fund equity		1,201,533			

Recreation Programs
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	1,400,926	694,206	706,720	49.55	50.70
Interest Earnings	4,800		4,800		
Miscellaneous		71	-71		
TOTAL REVENUES	1,405,726	694,277	711,449	49.39	50.54
EXPENDITURES					
Parks and Recreation					
Adult & youth sports	109,874	52,433	57,441	47.72	49.76
Aquatics	131,212	66,625	64,587	50.78	50.87
Community programs	100,183	65,777	34,406	65.66	53.03
Drop-in Child Care	68,196	32,866	35,330	48.19	46.11
Fitness Programs	201,306	93,110	108,196	46.25	51.11
Park/Recreation Adm	344,288	154,694	189,594	44.93	44.57
Preschool Programs	74,516	43,658	30,858	58.59	55.06
Summer Discovery	196,598	54,307	142,291	27.62	29.17
Youth/Teen	70,949	18,213	52,736	25.67	35.38
Total Parks and Recreation	1,297,122	581,683	715,439	44.84	45.52
TOTAL EXPENDITURES	1,297,122	581,683	715,439	44.84	45.52
OTHER					
Transfers In	70,000		70,000		
Transfers Out	-80,000	-40,002	-39,998	50.00	50.00
TOTAL OTHER	-10,000	-40,002	30,002	400.02	375.00
Net change in fund equity	98,604	72,592	106,008		
Fund equity, beginning		648,640			
Fund equity, ending		721,232			
Less invested in capital assets					
Net available fund equity		721,232			

Cable Television
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	288,400	75,914	212,486	26.32	25.88
Interest Earnings	1,800		1,800		
Miscellaneous	1,200	500	700	41.67	50.00
TOTAL REVENUES	291,400	76,414	214,986	26.22	25.81
EXPENDITURES					
General Government					
Cable television	153,398	86,614	66,784	56.46	57.83
Total General Government	153,398	86,614	66,784	56.46	57.83
Capital Outlay					
Cable television		41,730	-41,730		
Total Capital Outlay		41,730	-41,730		
TOTAL EXPENDITURES	153,398	128,344	25,054	83.67	57.83
OTHER					
Transfers Out	-116,920	-57,500	-59,420	49.18	45.51
TOTAL OTHER	-116,920	-57,500	-59,420	49.18	45.51
Net change in fund equity	21,082	-109,430	249,352		
Fund equity, beginning		250,625			
Fund equity, ending		141,195			
Less invested in capital assets					
Net available fund equity		141,195			

Econ Devel Auth/EDA
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	60,000		60,000		
TOTAL REVENUES	60,000		60,000		
EXPENDITURES					
Community Develop					
Econ Development-EDA	52,547	23,693	28,854	45.09	49.06
Total Community Develop	52,547	23,693	28,854	45.09	49.06
TOTAL EXPENDITURES	52,547	23,693	28,854	45.09	49.06
Net change in fund equity	7,453	-23,693	31,146		
Fund equity, beginning		190,484			
Fund equity, ending		166,791			
Less invested in capital assets					
Net available fund equity		166,791			

HRA Programs of EDA
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	75,000		75,000		
TOTAL REVENUES	75,000		75,000		
EXPENDITURES					
Community Develop					
Housing Programs-HRA	69,807	17,908	51,899	25.65	56.17
Total Community Develop	69,807	17,908	51,899	25.65	56.17
TOTAL EXPENDITURES	69,807	17,908	51,899	25.65	56.17
Net change in fund equity	5,193	-17,908	23,101		
Fund equity, beginning		62,170			
Fund equity, ending		44,262			
Less invested in capital assets					
Net available fund equity		44,262			

Liability Claims
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Interest Earnings	2,400		2,400		
Miscellaneous	30,000	979	29,021	3.26	37.53
TOTAL REVENUES	32,400	979	31,421	3.02	33.81
EXPENDITURES					
Miscellaneous					
Insurance Claims	32,000	4,397	27,603	13.74	52.11
Total Miscellaneous	32,000	4,397	27,603	13.74	52.11
TOTAL EXPENDITURES	32,000	4,397	27,603	13.74	52.11
Net change in fund equity	400	-3,418	3,818		
Fund equity, beginning		222,283			
Fund equity, ending		218,865			
Less invested in capital assets					
Net available fund equity		218,865			

Slice SV Event
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	23,000	19,895	3,106	86.50	91.27
Miscellaneous	25,000	24,798	202	99.19	66.28
TOTAL REVENUES	48,000	44,693	3,308	93.11	77.98
EXPENDITURES					
General Government					
Slice of Shoreview	58,200	14,640	43,560	25.15	22.43
Total General Government	58,200	14,640	43,560	25.15	22.43
TOTAL EXPENDITURES	58,200	14,640	43,560	25.15	22.43
OTHER					
Transfers In	10,000		10,000		
TOTAL OTHER	10,000		10,000		
Net change in fund equity	-200	30,053	-30,253		
Fund equity, beginning		62,110			
Fund equity, ending		92,163			
Less invested in capital assets					
Net available fund equity		92,163			

Water Fund
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	12,940	6,591	6,349	50.94	50.63
Utility Charges	2,584,000	871,611	1,712,389	33.73	36.85
Late fees		20,309	-20,309		
Water meters	3,000	4,100	-1,100	136.66	163.71
Other prop charges	4,000	6,727	-2,727	168.17	368.38
Interest Earnings	35,000		35,000		
TOTAL REVENUES	2,638,940	909,338	1,729,602	34.46	37.17
EXPENDITURES					
Proprietary					
Water Operations	1,569,417	655,769	913,648	41.78	45.98
Total Proprietary	1,569,417	655,769	913,648	41.78	45.98
TOTAL EXPENDITURES	1,569,417	655,769	913,648	41.78	45.98
OTHER					
Depreciation	-630,000	-315,000	-315,000	50.00	50.00
Transfers Out	-262,500		-262,500		
GO Revenue Bonds	-171,435	-109,848	-61,587	64.08	54.36
TOTAL OTHER	-1,063,935	-424,848	-639,087	39.93	39.38
Net change in fund equity	5,588	-171,279	1,455,041		
Fund equity, beginning		12,997,602			
Fund equity, ending		12,826,323			
Less invested in capital assets		9,427,325			
Net available fund equity		3,398,998			

Sewer Fund
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	10,310	5,252	5,058	50.94	50.64
Charges for Services	200	195	5	97.40	106.43
Utility Charges	3,710,000	1,801,282	1,908,718	48.55	48.86
Late fees		29,383	-29,383		
Facility/area chgs	4,000	2,258	1,742	56.44	71.57
Other prop charges	2,500		2,500		228.00
Interest Earnings	25,000		25,000		
TOTAL REVENUES	3,752,010	1,838,369	1,913,641	49.00	49.55
EXPENDITURES					
Proprietary					
Sewer Operations	3,152,625	1,564,596	1,588,029	49.63	51.78
Total Proprietary	3,152,625	1,564,596	1,588,029	49.63	51.78
TOTAL EXPENDITURES	3,152,625	1,564,596	1,588,029	49.63	51.78
OTHER					
Depreciation	-310,000	-154,998	-155,002	50.00	50.00
Transfers Out	-196,500		-196,500		
GO Revenue Bonds	-68,884	-42,259	-26,625	61.35	52.18
TOTAL OTHER	-575,384	-197,257	-378,127	34.28	33.52
Net change in fund equity	24,001	76,516	703,739		
Fund equity, beginning		7,441,425			
Fund equity, ending		7,517,941			
Less invested in capital assets		4,725,848			
Net available fund equity		2,792,093			

Surface Water Mgmt
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD This Yr Last Yr	
REVENUES					
Intergovernmental	3,750	1,905	1,845	50.81	50.63
Utility Charges	1,162,000	574,116	587,884	49.41	49.23
Late fees		8,262	-8,262		
Lake Impr Dist chgs	45,140	19,548	25,592	43.31	33.25
Other prop charges	5,000	2,340	2,660	46.80	71.20
Interest Earnings	8,000		8,000		
TOTAL REVENUES	1,223,890	606,171	617,719	49.53	48.26
EXPENDITURES					
Proprietary					
Snail Lake Aug.	28,836	6,559	22,277	22.75	23.93
Surface Water Oper	685,590	341,278	344,312	49.78	50.19
Total Proprietary	714,426	347,837	366,589	48.69	49.04
TOTAL EXPENDITURES	714,426	347,837	366,589	48.69	49.04
OTHER					
Depreciation	-223,000	-111,498	-111,502	50.00	50.00
Transfers Out	-126,900		-126,900		
GO Revenue Bonds	-75,594	-54,876	-20,718	72.59	53.01
TOTAL OTHER	-425,494	-166,374	-259,120	39.10	37.60
Net change in fund equity	83,970	91,960	510,250		
Fund equity, beginning		7,514,553			
Fund equity, ending		7,606,513			
Less invested in capital assets		6,135,855			
Net available fund equity		1,470,658			

Street Light Utility
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Utility Charges	474,000	233,188	240,812	49.20	49.16
Late fees		3,794	-3,794		
Interest Earnings	2,700		2,700		
Miscellaneous	500		500		
TOTAL REVENUES	477,200	236,981	240,219	49.66	49.54
EXPENDITURES					
Proprietary					
Street lighting	268,571	91,470	177,101	34.06	35.91
Total Proprietary	268,571	91,470	177,101	34.06	35.91
Capital Outlay					
Capital Projects		827	-827		
Total Capital Outlay		827	-827		
TOTAL EXPENDITURES	268,571	92,297	176,274	34.37	36.82
OTHER					
Depreciation	-48,000	-24,000	-24,000	50.00	50.00
Transfers Out	-19,000		-19,000		
TOTAL OTHER	-67,000	-24,000	-43,000	35.82	35.97
Net change in fund equity	141,629	120,684	106,945		
Fund equity, beginning		941,636			
Fund equity, ending		1,062,320			
Less invested in capital assets		432,561			
Net available fund equity		629,759			

Central Garage Fund
For Year 2013 Through The Month Of June

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	184,000		184,000		
Intergovernmental	86,530	43,161	43,369	49.88	35.93
Cent Garage chgs	1,153,020	1,153,004	16	100.00	99.81
Interest Earnings	10,000		10,000		
TOTAL REVENUES	1,433,550	1,196,165	237,385	83.44	78.78
EXPENDITURES					
Proprietary					
Central Garage Oper	593,566	262,908	330,658	44.29	47.72
Total Proprietary	593,566	262,908	330,658	44.29	47.72
Capital Outlay					
Central Garage Oper		367,912	-367,912		
Total Capital Outlay		367,912	-367,912		
TOTAL EXPENDITURES	593,566	630,820	-37,254	106.28	76.76
OTHER					
Sale of Asset	41,000	18,377	22,623	44.82	
Transfers In	200,900		200,900		
Depreciation	-696,000	-348,000	-348,000	50.00	50.00
GO CIP Bonds	-243,128	-123,741	-119,387	50.90	50.31
TOTAL OTHER	-697,228	-453,364	-243,864	65.02	64.04
Net change in fund equity	142,756	111,981	965,549		
Fund equity, beginning		3,963,821			
Fund equity, ending		4,075,802			
Less invested in capital assets		3,228,575			
Net available fund equity		847,227			

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 06-30-13

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
<hr/>							
CERTIFICATE DEPOSIT							
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1,185	Morgan Stanley Smith Barney LLC	CD	273	10-03-12	07-03-13	249,000.00	.400000
1,186	Morgan Stanley Smith Barney LLC	CD	273	10-03-12	07-03-13	249,000.00	.350000
1,143	Morgan Stanley Smith Barney LLC	CD	549	02-24-12	08-26-13	121,000.00	.548000
1,146	Morgan Stanley Smith Barney LLC	CD	550	03-02-12	09-03-13	128,000.00	.550000
1,182	Dain Rauscher Investment Services	CD	365	09-19-12	09-19-13	248,000.00	.600000
1,145	Morgan Stanley Smith Barney LLC	CD	730	02-29-12	02-28-14	249,000.00	.550000
1,147	Morgan Stanley Smith Barney LLC	CD	730	03-07-12	03-07-14	249,000.00	.500000
1,148	Morgan Stanley Smith Barney LLC	CD	731	03-09-12	03-10-14	249,000.00	.650000
1,150	Morgan Stanley Smith Barney LLC	CD	730	03-28-12	03-28-14	249,000.00	.650000
1,187	Morgan Stanley Smith Barney LLC	CD	732	10-12-12	10-14-14	248,000.00	.900000
1,141	Morgan Stanley Smith Barney LLC	CD	1,097	02-08-12	02-09-15	150,000.00	1.000000
1,163	Dain Rauscher Investment Services	CD	1,095	07-09-12	07-09-15	248,000.00	1.000000
1,164	Dain Rauscher Investment Services	CD	1,097	07-11-12	07-13-15	248,000.00	1.150000
1,140	Morgan Stanley Smith Barney LLC	CD	1,461	02-08-12	02-08-16	248,000.00	1.150000
1,142	Morgan Stanley Smith Barney LLC	CD	1,461	02-08-12	02-08-16	248,000.00	1.300000
1,155	Morgan Stanley Smith Barney LLC	CD	1,461	05-16-12	05-16-16	98,000.00	1.250000
1,154	Morgan Stanley Smith Barney LLC	CD	1,645	05-16-12	11-16-16	248,000.00	1.300000
1,161	Dain Rauscher Investment Services	CD	1,826	07-06-12	07-06-17	247,000.00	1.800000
1,162	Dain Rauscher Investment Services	CD	1,826	07-06-12	07-06-17	247,000.00	1.800000
1,169	Morgan Stanley Smith Barney LLC	CD	1,826	07-25-12	07-25-17	248,000.00	1.550000
1,172	Morgan Stanley Smith Barney LLC	CD	1,826	07-26-12	07-26-17	247,000.00	1.700000
1,198	Dain Rauscher Investment Services	CD	1,826	04-11-13	04-11-18	247,000.00	1.259800
1,199	Dain Rauscher Investment Services	CD	1,826	04-24-13	04-24-18	248,000.00	1.000000
1,183	Dain Rauscher Investment Services	CD	2,191	09-27-12	09-27-18	249,000.00	1.308400
1,168	Dain Rauscher Investment Services	CD	3,652	07-25-12	07-25-2022	249,000.00	2.425000
1,181	Dain Rauscher Investment Services	CD	3,652	09-12-12	09-12-2022	249,000.00	2.325400
1,189	Dain Rauscher Investment Services	CD	3,652	12-07-12	12-07-2022	249,000.00	2.075100
1,167	Dain Rauscher Investment Services	CD	5,478	07-19-12	07-19-2027	238,000.00	3.416200
1,174	Dain Rauscher Investment Services	CD	5,477	07-31-12	07-30-2027	246,000.00	3.183400
Total Number Of Investments: 29						6,691,000.00	

FEDERAL HOME LN BK

1,203	Wells Fargo Brokerage Services	FH	1,734	06-19-13	03-19-18	500,000.00	.999900
1,194	Morgan Stanley Smith Barney LLC	FH	2,848	03-12-13	12-28-2020	500,000.00	2.403000
1,159	Dain Rauscher Investment Services	FH	3,647	06-28-13	06-28-2022	605,000.00	2.956500
1,160	Dain Rauscher Investment Services	FH	3,647	06-28-13	06-28-2022	400,000.00	2.956500
1,171	Morgan Stanley Smith Barney LLC	FH	3,652	07-26-12	07-26-2022	600,000.00	2.761000
1,184	Morgan Stanley Smith Barney LLC	FH	3,652	09-28-12	09-28-2022	500,000.00	2.273700
1,196	Morgan Stanley Smith Barney LLC	FH	3,652	03-27-13	03-27-2023	600,000.00	3.398100
1,204	Dain Rauscher Investment Services	FH	5,448	06-21-13	05-21-2028	483,125.00	3.802100

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 06-30-13

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
Total Number Of Investments: 8						4,188,125.00	
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FEDERAL NATL MTG							
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1,158	Dain Rauscher Investment Services	FN	5,478	06-28-12	06-28-2027	600,000.00	3.664700
1,170	Dain Rauscher Investment Services	FN	5,475	07-26-12	07-23-2027	1,007,347.00	3.400000
1,173	Dain Rauscher Investment Services	FN	5,478	07-30-12	07-30-2027	600,000.00	3.498100
1,178	Dain Rauscher Investment Services	FN	5,478	08-13-12	08-13-2027	600,000.00	3.208200
1,195	Dain Rauscher Investment Services	FN	5,259	03-20-13	08-13-2027	575,000.00	3.921400
1,200	Dain Rauscher Investment Services	FN	5,479	04-25-13	04-25-2028	1,000,000.00	3.497400
1,157	Dain Rauscher Investment Services	FN	7,305	06-21-12	06-21-2032	500,000.00	4.247100
Total Number Of Investments: 7						4,882,347.00	
<hr/>							
FED HM MORTG POOL							
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1,175	Dain Rauscher Investment Services	HP	2,549	08-07-12	07-31-19	513,457.55	3.007100
1,179	Wells Fargo Brokerage Services	HP	2,556	08-22-12	08-22-19	500,000.00	1.399400
1,180	Wells Fargo Bank MN, NA	HP	2,556	08-22-12	08-22-19	460,000.00	1.399400
1,127	Dain Rauscher Investment Services	HP	3,653	07-29-11	07-29-2021	500,000.00	3.996700
Total Number Of Investments: 4						1,973,457.55	
<hr/>							
TAX EXMPT MNCPL BOND							
<hr/>							
1,197	Dain Rauscher Investment Services	MB	4,109	04-01-13	07-01-2024	232,528.00	5.744100
1,205	Dain Rauscher Investment Services	MB	4,113	06-28-13	10-01-2024	82,242.75	5.102700
Total Number Of Investments: 2						314,770.75	
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TAXABLE MUNCPL BONDS							
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1,201	Dain Rauscher Investment Services	TM	1,554	04-30-13	08-01-17	452,342.50	1.546300
1,202	Dain Rauscher Investment Services	TM	1,919	04-30-13	08-01-18	493,511.75	1.846400
1,190	Dain Rauscher Investment Services	TM	2,302	12-11-12	04-01-19	503,020.00	1.349700
1,177	Wells Fargo Brokerage Services	TM	2,579	08-09-12	09-01-19	503,340.00	1.572100
1,192	Dain Rauscher Investment Services	TM	2,544	12-27-12	12-15-19	224,901.60	2.962000
1,191	Dain Rauscher Investment Services	TM	2,910	12-27-12	12-15-2020	235,407.30	3.395000

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 06-30-13

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
1,188	Dain Rauscher Investment Services	TM	3,494	12-05-12	06-30-2022	268,192.80	3.576000
1,193	Dain Rauscher Investment Services	TM	3,640	12-27-12	12-15-2022	250,218.50	3.745000
Total Number Of Investments: 8						2,930,934.45	
Sub-Total Of Investments:						20,980,634.75	
2013B Refunding Escrow						13,734.80	
2013B Refunding Escrow						2,989,539.87	
4M Municipal Money Mkt Fund						3,973,446.15	
2011 COP Debt Service Reserve						9,842.07	
GMHC Savings Acct USBank						48,235.35	
4M Fund - Hockey Escrow						10,179.62	
Western Asset Govt MM Fund						1,979,605.37	
GRAND TOTAL OF CASH & INVESTMENTS:						30,005,217.98	

TO: MAYOR, CITY COUNCIL AND CITY MANAGER
FROM: MARK J. MALONEY, PUBLIC WORKS DIRECTOR
DATE: JULY 12, 2013
SUBJ: PUBLIC WORKS MONTHLY REPORT

ADMINISTRATIVE ACTIVITIES

Budget/Capital Project Planning – The department prepared and submitted all revenue, expense, and Capital Improvement and Comprehensive Infrastructure Replacement details for the 2014-2015 Biennial Budget. Activity summaries and measures were also reviewed, updated and forwarded to the Finance Department.

Weather Related Topics – The weather has had a big impact on both operational as well as construction responsibilities for the Department so far this year. To begin, our transition to spring maintenance activities was significantly delayed by the drawn out snowplow season which included an unprecedented 8 snow removal events in April. An extremely wet May (15 of 31 days with rainfall of at least 0.1”) further delayed street repairs and sealcoat preparation. The month of June was more of the same (rain 14 of 30 days) and that has significantly delayed the progress of construction projects in the area. We estimate that our projects (Red Fox Road, County Road D, Cottage Place) are at least two weeks behind due to weather. On Friday, June 21, we had a storm that seriously impacted the southern half of the City, causing widespread power outages and significant tree damage. Fortunately no storm related injuries or fatalities were reported in the community, however tree loss/damage was so significant that it was decided that the City would pick up tree debris from boulevards for approximately 2 weeks following the storm. We used both City and DOC resources to perform that work and have received positive feedback from residents for the City’s efforts in that area.

Environmental Services –

The EQC’s expanded Green Community Awards program will announce the winners at the Slice of Shoreview in July. Tours of selected properties are scheduled for EQC members to judge. The EQC booth at the Slice of Shoreview will be joined by staff from the MN Department of Agriculture, who will bring information, expertise, and handouts on invasive species, particularly Emerald Ash Borer.

The City’s pilot Emerald Ash Borer treatment program is going strong. Approximately 50 trees have been injected so far, with 50 more scheduled.

Inspections for shade tree issues have ramped up, with new confirmed cases of oak wilt and Dutch elm disease throughout the City. Staff tracks oak wilt and Emerald ash borer infestations from year to year to document the spread. With the recent storms, many red oaks that were damaged or wounded could be new infestations for oak wilt either late in the season this year or next June/July.

After the storm damage clean-up efforts, the City is in contact with District Energy Wood Yard to determine if there is enough material for hauling off site. The options for removal are either having District Energy come to Shoreview's debris collection site and process/haul the materials, or Shoreview crews process the materials, load and haul to District Energy with City labor and equipment.

MAINTENANCE ACTIVITIES

All public works maintenance crews worked together on the storm damage clean up. Immediately after the storm on June 21st crews were dispatched to clear streets of debris and remove downed trees to open the streets for safe passage. Seven of the seventeen sanitary sewer lift stations were without power. Portable generators were rotated between the seven lift stations to provide power and pump each station down as needed. Power was restored to three of those stations within twelve hours, but four stations remained without power for approximately 48 hours. Crews had to continually move the generators between these lift stations until power was restored. All storm sewer catch basins were cleared of debris to allow proper storm drainage as more rain was imminent. Storm damage clean up continued for the next two weeks. Crews picked up brush and downed trees from along curbsides. Dead limbs, broken and hanging branches on trees along boulevards and within the City's right of way are being cut down and cleaned up.

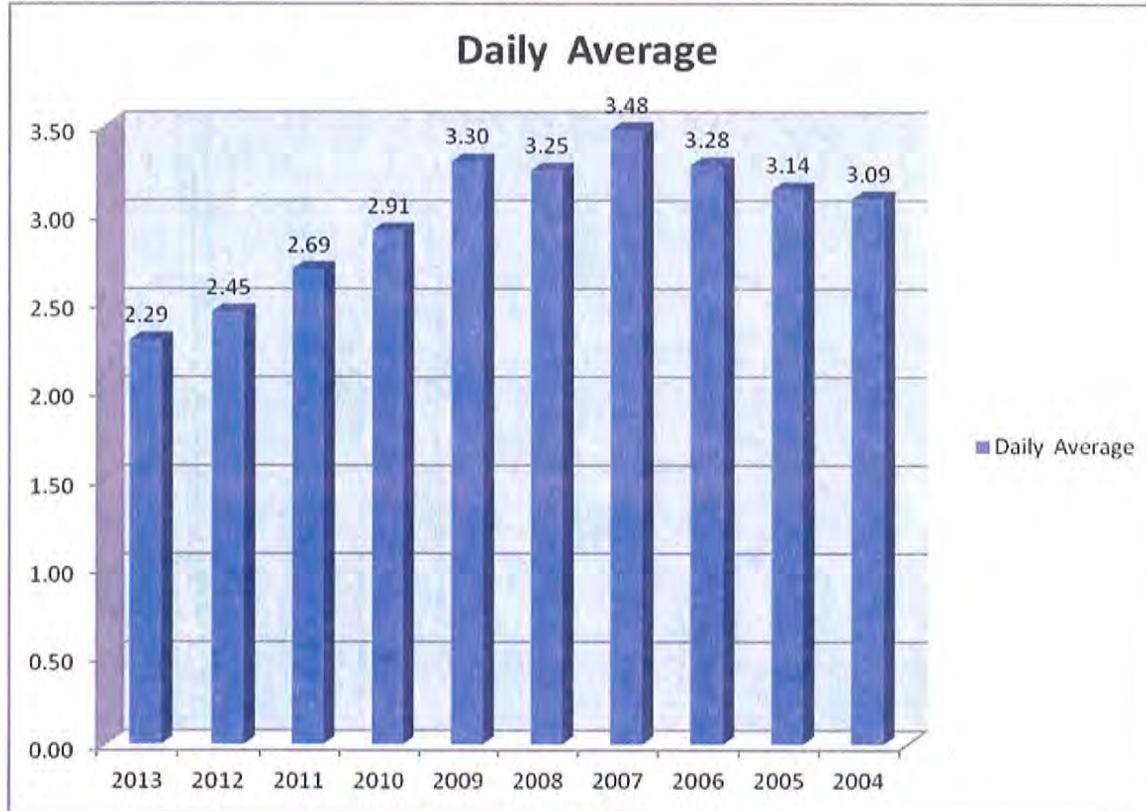
Utility crews continued to inspect the water supply wells and sanitary sewer lift stations each day. They collect daily water samples and also collected 30 samples from homes to meet the Minnesota Department of Health requirements for lead and copper analysis. Utility locate requests generated by gopher state one call is another daily task that keeps crews busy this time of year. Two to three people are sent out each day to respond these location requests. After the storm location requests increased with stump removal and the general restoration of yards and fences.

Utility crews have also been exercising gate valves and repairing valves as needed. They are working on the annual jetting of the sanitary sewer system. They also flush sanitary sewer lines as routine general maintenance. They have been mowing, trimming and cleaning up around wells, towers and lift stations.

Street crews were busy with patching streets and crack sealing on streets scheduled to be seal coated this summer. They repaired streets from water main and sewer repairs and are back to spot patching streets. After the storm both sweepers were sent out and were able to sweep all the streets south of 96 in a few days. The regenerative air sweeper continues to go out each day as the weather permit. Street sweeping will continue until late fall. Crews inspected and repaired storm water lift stations, ponds and storm sewer infrastructure as needed. They have also been mowing maintenance strips along trails.

Department of Corrections Crew – The DOC crew cleans the maintenance center building office and commons area of the maintenance center each day. They have been involved with the storm damage clean up as well. They participate with tree removal and clean up as needed. They are also working within the parks department maintaining medians and other vegetation areas.

The following chart is the annual daily average of water demand for the last 10 years.



PROJECT UPDATES

Owasso Street Re-alignment, Project 09-12 – The Contractor has installed a majority of the underground utilities and has started the construction of the temporary road that will be located in the new Owasso Street right of way. Xcel Energy is continuing the process of relocating existing power poles and lines. We are still waiting for the go-ahead from CP Rail to work on the parts of the public improvement that impact the property that the City is purchasing.

Floral/Demar/County Road F Neighborhood Reconstruction, Project 12-01 - The Contractor has completed all the work on the project except for a few punch list items including the replacement of some areas of sod. The work will be completed by the end of July.

Water System Improvements – Westin Woods Booster Station, Project 12-02 - Due to a delay related to the control panel for the booster station, the contractor is not planning to start the booster station project until August. The project is expected to be completed by late September. Staff has provided an update of the project schedule to the Weston Woods townhome association.

Red Fox Road Reconstruction, Project 12-04 - The Contractor has continued to work on the storm pond and has completed two sections of the retaining wall that runs around the perimeter of the pond. They have started the installation of the underground utilities and it is expected they will be completed

in the next week or two. The road work for the turn lane on Lexington is expected to start next week and the lane restriction on Lexington should be removed the week of July 22nd. Staff has been providing weekly construction updates to the business located along Red Fox Road.

County Road D Reconstruction, Project 13-01A – The Contractor has started the installation of the underground utilities.

Cottage Place Reconstruction, Project 13-01B – The concrete curb and gutter and base course of asphalt was installed before the July 4th weekend. The Contractor is restoring the areas behind the curb and will be repairing driveways the week of July 15th.

2013 Street Rehabilitation and Gaston, Grove, St. Albans Water Main Extension, Projects 13-02 & 13-03 – The project was awarded to North Valley Inc. at the June 17th Council Meeting. A preconstruction conference for the project will be held on July 17th.

2013 Street Seal Coat, Project 13-04 – After being rescheduled due to the June 21 storm, the seal coat project was completed and the contractor is currently sweeping the streets to remove excess chip material.

2013 Street Light Replacement, Project 13-05 - The project was awarded at the June 17th Council meeting. The proposed construction should be in July and August.

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRY SCHWERM
CITY MANAGER**

DATE: JULY 11, 2013

SUBJECT: PARK AND RECREATION MONTHLY REPORT

COMMUNITY CENTER

The Community Center was lively the month of June with children and young adults on summer break. Summer Discovery has nearly 250 school aged children registered in the program that occupies the Richard Wedell Community Room, the gym activity room, meeting rooms, and the Haffeman Pavilion. The program increased capacity this year by adding two more classrooms utilizing two additional meeting rooms in the Community Center. The Tropics Waterpark is a favorite activity for children in the Summer Discovery program as well as surrounding communities' child care programs. There were over 50 pool groups enjoying the waterpark the month of June. The outdoor wading pool was filled with sand and a concrete cap to create a spacious patio with picnic tables and lounge chairs. This allowed many of these visiting pool groups a place to eat and gather as well as a favorite sunning spot for members and guests. The poolside party package was a popular party option this month. This package was developed to encourage events during non-peak time slots when the birthday party rooms usually remain empty. The package includes 10 wristbands and allows guests to bring their own food into Coconut Cove and Beachcomber Bay party room. There were 6 parties booked in the available 8 time slots compared to only 1 party scheduled last year. The birthday party packages were also very popular. The party packages hosted in the birthday party rooms increased 82% compared to last June. Meeting rooms were also heavily utilized by birthday party groups during the weekends. Even with the Summer Discovery program occupying two additional meeting rooms this year, meeting room rental revenue increased 33% compared to last year.

The Richard Wedell Community Room remained occupied with various types of events including Summer Discovery, Emmanuel Covenant Church services, Quinceneras, graduation parties, and wedding receptions. There were 25 events held in the Richard Wedell Community Room in addition to the Monday through Friday all day child care program. Staff encountered some challenging demands and needed to work efficiently to change room set ups in a short period of time to prepare for the next event. In mid June, many of New Brighton's events were accommodated suddenly at the Shoreview Community Center because their facility lost power in a storm. The high volume of activity in the banquet rooms resulted in banquet room revenue increasing 30% compared to last year.

The Fitness Center was busy with young athletes who took advantage of the 30 days for 30 dollars membership promotion. There was a large increase in the usage in the weightlifting

areas and on the strength training equipment. Membership sales were consistent with last year. There was a membership appreciation event held before the Concert on June 26th. The event had a catered dinner, and crafts and games for children. Emmanuel Covenant Church worked in collaboration with Community Center staff to provide a fun family event. There were over 250 members that enjoyed the evening and more than half of them stayed to listen to the Concert, Brat Pack Radio.

There have been many new marketing initiatives in the past few months. Most of the successful campaigns have been online promotions. There was a Crowd Cut coupon "buy one daily pass, get one daily pass free" which sold out in 20 minutes. There were over 133 of these coupons redeemed this month. The Community Center Facebook page now has over 1,000 followers. The weekly reach is over 10,000 individuals. A new online service is being used called Yelp. This allows people to search and review local businesses. This service has an average of 102 million monthly unique visitors and 39 million local reviews. The Shoreview Community Center has received many positive reviews.

RECREATION PROGRAMS

Summer sports season is going well with 275 participants in camps, 188 in baseball, and 246 in soccer. Our enrichment camps have seen a significant decline in participation from 2012. Staff attributes this decline to an increase in camp options in the area, as the Mounds View Community Education Department has expanded their summer camp program held in the schools.

The Puppet Wagon is having a great season thus far and is performing Monday afternoon shows each week. The staff have performed 6 shows this season and average between 20-50 spectators per show. Some of the shows that have been performed are "Hansel and Gretel", "The Rhyming King", and "The Poor Millers Boy and the Cat". The Puppet Wagon also performs three shows up in Lino Lakes. The first show of the season in Lino Lakes was held on the evening of Wednesday, June 26 and over 140 people attended the show. Shows will continue in Shoreview on Monday afternoons through July 28.

The first Wet & Wild for the summer was held on Friday, June 21. It was a beautiful day and over 200 kids came out to enjoy some slipping and sliding! The next Wet & Wild will be held on Friday, July 12. There were Boy Scout Swim Checks offered to the public. This year, the swim checks were pre-scheduled and participants needed to register for this service.

The Shoreview Farmers Market began on June 11th with only about 1/3 of the vendors. Attendance was lower than average, which undoubtedly is due to the delay in harvest this year. The MN Dept. of Agriculture has estimated the growing season to be behind by 3 weeks. We should start to see a spike in vendor attendance, shoppers and product after the 4th of July. Weather has cooperated nicely on market evenings and we have received nothing but positive comments on the improvements to the market this year, which include location change to the pavilion grounds, new vendors, entertainment, weekly themes and educational sessions for the

public. The first week the market gave out over 425 cupcakes for the John Steiner tribute. The second week was Senior Day and we gave out over 225 shopping bags to those over 65 years of age. The third week was exciting as it was All About The Kids! The yard was filled with free music entertainment, face painting, balloon artist, and an inflatable and we gave out juice boxes to kids after they returned their scavenger hunt sheets back to the market manager's tent. The market on July 2nd was the Red, White and Blueberry Festival in which attendance was down from last year but still productive with serving over 800 cups of strawberries, blueberries and cream puffs. Vendor attendance is now at 2/3 full.

Upcoming events include:

- July 16 – Farmers' Market – Bee Educated
- July 17 – Concert: Terramara (Jazz/Rock)
- July 23 – Farmers' Market – Pie Contest
- July 24 – Concert: Shoreview Northern Lights Variety Band
- July 26-28 – Slice of Shoreview Days
- July 30 – Farmers' Market – Fabulous Fifties
- July 31 – Concert: R-Factor (Variety)
- August 6 – Farmers' Market – Sports Day
- August 7 – Concert: The Jim Tones (Oldies)

PARKS MAINTENANCE CREW

This past month was a hectic month for the crew. We are still behind in our mowing with all the rain that has fallen in the past month. There have been tournaments at two of our parks during the past month. The next three weekends there are tournaments at Rice Creek Fields.

The crew continues to drag and line up to fourteen ballfields each day. The week of July 4th was a slow week so repairs were made to pitchers mounds at Bucher, McCullough and Sitzer Parks. The crew continues to cut and paint lines on two full sized soccer fields, seven modified size soccer fields and one lacrosse field. They also do the foul lines in the outfields at all the parks. Tennis nets at Theisen needed to be adjusted and the courts at McCullough needed cleaning from dirt and pine needles.

The crew continues to mow all turf surfaces that they can at least once a week. Last week we were finally able to mow areas at Bucher, Commons and Wilson Park that we have not been able to mow because of standing water. The crew has been out weed whipping at several parks. They have made one pass through the Community Center grounds pulling weeds. They will need to make another pass in the next few days. We also got a load of mulch in to replenish the beds in the next week or so. The crew planted annual flowers in the beds and pots of the Community Center. There were several trees down in the parks and the Community Center this past month from severe storms. Lake Judy, Theisen and Wilson Parks were hit the hardest. Dead sod was cut out at the Community Center and replaced with new sod. The crew also added fill and sod around the new slabs at Commons. We had removed some trees and shrubs

by the building at McCullough late last fall, as it made for a good hiding spot for kids to vandalize the building and it was trapping moisture on the building rotting out the fascia boards. Since the removal a contractor replaced the boards. The crew was finally able get in and grade out the slope. They added black dirt and seed to it and covered it with netting and straw to control erosion.

Now that it is drying up, we are in the process of getting the irrigation started up. We have found a lot of pipes and valves that froze and broke over the winter. The crew is in the process of repairing one of those at the Community Center. Once the new valves come in, we can finish that repair. Repairs were made at McCullough, Sitzler and Commons. The crew helped a contractor remove the pea rock at Commons old playground. They also removed the wood timbers. A layer of engineered wood fiber has been laid. If it ever dries out the concrete curbing can be installed. Once that is in, the wood fiber can be finished. We are still waiting for delivery of the rubber mats to complete making that playground and others in our system ADA compliant. The crew has made repairs to drinking fountains at Lake Judy and Theisen Parks.

Vandals struck very hard this past month. We had just installed a new RPZ backflow preventer in the building at Theisen Park. Someone broke in damaging a set of doors on the west side of the building. They stole several old extension cords that were stored there from the holiday lights and they took all the brass and copper from the irrigation. The total costs of the damage could be as much as \$ 44,000 depending on what it takes to repair or replace the doors.

The crew continues to pick up trash on a daily basis at the Community Center, the Library and the Parks. The trash receptacles are dumped on an as needed basis. With all the games going on in our parks, it is two to three times a week that some are getting dumped. The restrooms at the Pavilion and Rice Creek Fields are cleaned on a daily basis. The pavilion is cleaned sometimes twice in a day because of Summer Discovery daytime use and special events at night.

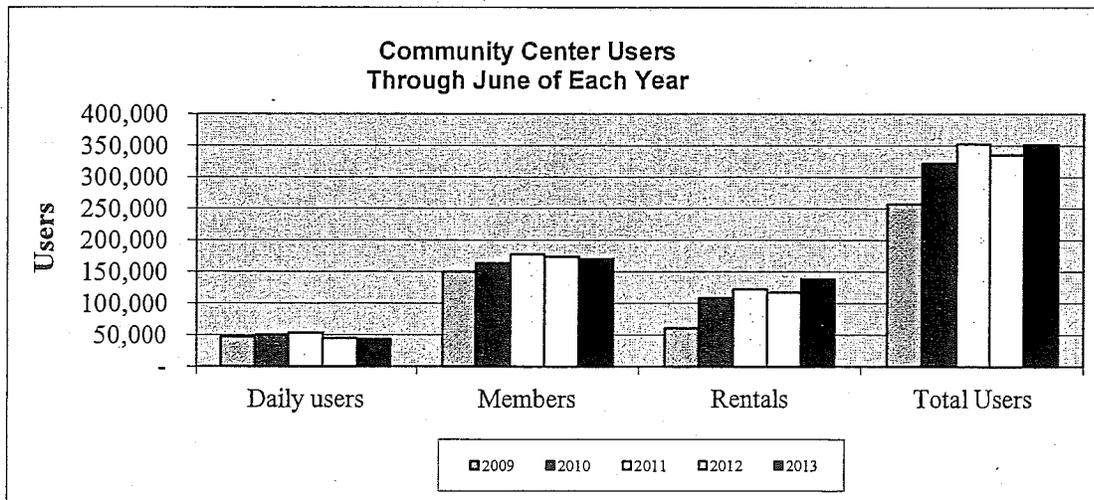
COMMUNITY CENTER CREW

The crew has been very busy keeping the building on its cleaning schedule. They cleaned carpet in the Shoreview Room after the contractors got done refinishing the woodwork. They also cleaned the carpet in the hallways and the Park and Recreation lobby. A contractor replaced broken and loose tile in front of the Community Center service desk. We also added a control joint to try and keep the tile from popping loose from building movement. We are in the process of getting the mechanical room put back into some order after clearing out an area for the heat pump for the server room. This unit is working great to keep the server room cool

A contractor filled in the wading pool and replaced some heaved sections of concrete on the lower plaza. Now that the wading pool is filled in, it makes a nice patio area for outside use. The Parks Crew brought over some picnic tables. Now there is an area for pool groups that arrive early to eat their lunches.

**Community Center Activity Year-to-date
Through June Each Year**

	2009	2010	2011	2012	2013
Number of Users:					
Daily users	47,017	49,975	52,994	44,465	43,033
Members	149,876	163,002	177,163	173,718	170,064
Rentals	60,357	108,660	122,022	117,014	138,306 *
Total Users	257,250	321,637	352,179	335,197	351,403
Revenue:					
Admissions	\$ 295,341	\$ 294,648	\$ 337,864	\$ 318,851	\$ 347,701
Memberships-annual	298,042	378,677	438,144	451,792	460,543
Memberships-seasonal	71,613	58,025	59,113	58,056	53,240
Room rentals	105,594	120,153	133,808	132,363	163,409
Wave Café	85,334	97,935	113,539	102,800	119,538
Commissions	-	3,954	3,057	6,069	2,292
Locker/vending/video	15,364	16,220	14,396	12,061	11,791
Merchandise	4,663	5,545	7,630	7,852	8,468
Other miscellaneous	407	267	850	174	(87)
Building charge	94,000	93,000	97,000	100,000	103,000
Transfers in	153,600	155,004	148,500	150,000	156,000
Total Revenue	1,123,958	1,223,428	1,353,901	1,340,018	1,425,895
Expenditures:					
Personal services	586,946	587,448	601,270	677,838	706,842
Supplies	184,613	187,511	220,168	213,260	250,494
Contractual	208,712	215,232	236,248	271,531	269,254
Other	-	-	-	5,727	-
Total Expenditures	980,271	990,191	1,057,686	1,168,356	1,226,590
Rev less Exp Year-to-date	\$ 143,687	\$ 233,237	\$ 296,215	\$ 171,662	\$ 199,305



* Rental users in 2010 and later years include Summer Discovery Prgm

**Community Center Monthly Activity
For the Year 2012**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	8,757	9,853	10,137	6,003	4,801	4,914	6,289	6,089	2,547	4,594	5,805	6,732	76,521
Members	34,702	31,137	29,693	27,472	25,620	25,094	26,585	24,860	19,992	25,021	27,312	26,728	324,216
Rentals	16,398	16,066	14,860	17,120	15,041	37,529	35,345	70,550	16,533	16,421	17,160	18,856	291,879
Total Users	59,857	57,056	54,690	50,595	45,462	67,537	68,219	101,499	39,072	46,036	50,277	52,316	692,616
Revenue:													
Admissions	\$ 55,671	\$ 45,702	\$ 67,428	\$ 40,239	\$ 34,868	\$ 46,024	\$ 51,546	\$ 45,866	\$ 10,568	\$ 25,520	\$ 33,548	\$ 43,987	\$ 500,967
Indoor playground	6,678	6,845	4,850	4,128	3,924	2,494	3,265	3,054	2,610	4,722	5,376	6,296	54,242
Memberships	121,572	92,089	86,050	68,705	69,225	72,207	69,527	74,020	81,313	93,797	105,112	204,093	1,137,710
Room rentals	24,441	25,231	15,536	21,979	18,627	26,549	17,245	22,644	19,042	22,895	19,661	21,336	255,186
Wave Café	20,842	16,592	21,932	13,945	13,729	15,760	15,655	18,985	7,176	14,782	15,495	17,458	192,351
Commissions	279	-	1,424	350	2,336	1,680	1,336	1,357	2,243	1,907	1,272	362	14,546
Locker/vending/video	1,016	3,015	1,869	2,685	1,102	2,374	1,055	1,961	3,039	1,764	1,207	5,366	26,453
Merchandise	1,177	1,164	1,935	997	1,365	1,214	1,633	1,537	726	963	890	920	14,521
Other miscellaneous	53	10	31	(33)	42	71	59	(104)	50	37	(24)	480	672
Building charge	-	-	-	-	-	100,000	-	-	-	-	-	1,757	101,757
Interest	-	-	-	-	-	-	-	-	-	-	-	14,100	14,100
Transfers in	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	300,000
Total Revenue	256,729	215,648	226,055	177,995	170,218	293,373	186,321	194,320	151,767	191,387	207,537	341,155	2,612,505
Expenditures:													
Personal services	86,352	110,691	109,922	103,825	106,288	160,760	111,336	114,288	102,560	99,313	158,281	136,353	1,399,969
Supplies	18,791	35,879	58,334	37,088	37,677	25,491	41,673	40,578	23,100	25,145	33,467	68,854	446,077
Contractual	8,918	18,761	71,950	63,435	63,612	44,855	48,798	51,328	43,170	72,961	37,830	74,065	599,683
Other	-	2,485	-	3,242	-	-	-	-	-	-	-	-	5,727
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	114,061	167,816	240,206	207,590	207,577	231,106	201,807	206,194	168,830	197,419	229,578	279,272	2,451,456
Rev less Exp (monthly)	\$ 142,668	\$ 47,832	\$ (14,151)	\$ (29,595)	\$ (37,359)	\$ 62,267	\$ (15,486)	\$ (11,874)	\$ (17,063)	\$ (6,032)	\$ (22,041)	\$ 61,883	\$ 161,049
Rev less Exp (ytd)	\$ 142,668	\$ 190,500	\$ 176,349	\$ 146,754	\$ 109,395	\$ 171,662	\$ 156,176	\$ 144,302	\$ 127,239	\$ 121,207	\$ 99,166	\$ 161,049	

Community Center Monthly Activity
For the Year 2011

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	9,573	8,554	12,733	7,331	6,293	8,510	9,591	7,473	2,375	2,799	6,874	8,661	90,767
Members	33,665	30,575	34,019	29,225	25,468	24,211	24,352	23,544	23,660	26,968	27,680	29,395	332,762
Rentals	16,013	14,571	17,692	15,947	17,757	40,042	34,573	51,667	16,013	18,620	16,031	15,945	274,871
Total Users	59,251	53,700	64,444	52,503	49,518	72,763	68,516	82,684	42,048	48,387	50,585	54,001	698,400
Revenue:													
Admissions	\$ 54,768	\$ 50,219	\$ 82,024	\$ 37,760	\$ 32,531	\$ 48,104	\$ 57,434	\$ 41,854	\$ 19,315	\$ 26,823	\$ 35,198	\$ 58,481	\$ 544,511
Indoor playground	6,646	4,955	8,340	4,691	3,281	4,545	3,033	2,183	2,178	2,986	4,786	5,031	52,655
Memberships	134,134	82,408	85,134	64,611	61,088	69,882	64,747	69,299	77,050	85,320	115,092	202,422	1,111,187
Room rentals	22,729	19,569	29,892	16,023	24,736	20,859	19,322	18,740	22,956	21,955	10,411	23,107	250,299
Wave Café	20,526	18,871	25,987	17,064	15,650	15,441	16,165	14,920	10,577	13,462	12,687	14,228	195,578
Commissions	-	143	850	-	1,366	698	2,561	1,153	3,393	2,395	1,944	-	14,503
Locker/vending/video	(1,194)	3,591	2,745	3,128	2,566	3,560	3,243	883	1,842	2,649	1,596	4,997	29,606
Merchandise	1,006	1,018	1,492	1,340	948	1,826	1,546	1,204	1,014	819	879	632	13,724
Other miscellaneous	(80)	75	27	32	757	39	83	50	5	143	65	127	1,323
Building charge	-	-	-	-	-	97,000	-	-	-	-	-	1,441	98,441
Interest	-	-	-	-	-	-	-	-	-	-	-	20,674	20,674
Transfers in	24,750	24,750	24,750	24,750	24,750	24,750	24,750	24,750	24,750	24,750	24,750	24,750	297,000
Total Revenue	263,285	205,599	261,241	169,399	167,673	286,704	192,884	175,036	163,080	181,302	207,408	355,890	2,629,501
Expenditures:													
Personal services	84,388	104,891	105,118	99,020	100,804	107,049	156,509	108,982	96,532	99,084	104,360	185,734	1,352,471
Supplies	30,153	36,056	44,170	42,162	34,276	33,351	29,123	27,161	39,147	44,125	36,298	52,831	448,853
Contractual	22,538	31,672	36,485	42,242	48,682	54,629	63,436	44,224	56,475	65,557	40,038	94,564	600,542
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	137,079	172,619	185,773	183,424	183,762	195,029	249,068	180,367	192,154	208,766	180,696	333,129	2,401,866
Rev less Exp (monthly)	\$ 126,206	\$ 32,980	\$ 75,468	\$ (14,025)	\$ (16,089)	\$ 91,675	\$ (56,184)	\$ (5,331)	\$ (29,074)	\$ (27,464)	\$ 26,712	\$ 22,761	\$ 227,635
Rev less Exp (ytd)	\$ 126,206	\$ 159,186	\$ 234,654	\$ 220,629	\$ 204,540	\$ 296,215	\$ 240,031	\$ 234,700	\$ 205,626	\$ 178,162	\$ 204,874	\$ 227,635	

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description	Amount
07/01/13	Accounts payable	\$37,858.29
07/05/13	Accounts payable	\$39,857.33
07/05/13	Accounts payable	\$12,919.02
07/10/13	Accounts payable	\$188,697.43
07/15/13	Accounts payable	\$376,078.04
Sub-total Accounts Payable		\$ 655,410.11
07/12/13	Payroll 125592 to 125662 962724 to 962938	\$180,340.97
Sub-total Payroll		
TOTAL		\$ 835,751.08

ROLL CALL:	AYES	NAYS
Johnson		
Quigley		
Wickstrom		
Withhart		
Martin		

07/15/13

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
AIR TAMARACK INC	FARMERS MARKET ENTERTAINMENT - JUNE 25	225	43590	3174		001	\$100.00	\$100.00
AMERICAN MESSAGING	LOCK BOX PAYMENT	101	40210	3190		009	\$4.26	\$4.26
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$401.26	
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$1,187.16	\$1,187.16
AMSAN BRISSMAN KENNEDY	CORD AND TERMINAL ASSEMBLY	220	43800	3810		003	\$54.01	\$54.01
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$658.57	\$658.57
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$1,274.43	\$1,274.43
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$50.53	\$50.53
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$46.84	\$46.84
ARDEN HILLS, CITY OF	TEAM TENNIS SHIRTS - REIMBURSEMENT	225	43510	3190		011	\$97.50	\$97.50
BACHMAN'S	REPLACEMENT BLVD TREES	101	43900	2180		001	\$538.95	\$538.95
BROWN, RAYMOND	SOFTBALL UMPIRE JUNE 25	225	43510	3190		001	\$46.00	\$46.00
CKC GOOD FOOD	SUMMER DISCOVERY LUNCHES	225	43535	3190		002	\$1,814.00	\$1,814.00
COMMERCIAL FURNITURE SERVICES	REPAIR SUPPLIES CC	220	43800	2240		001	\$625.36	\$625.36
CORBO, JAMES	SOFTBALL UMPIRE JUNE 26	225	43510	3190		001	\$46.00	\$46.00
DELTA DENTAL	DENTAL COVERAGE: JULY	101	20415				\$6,865.98	\$7,087.04
		101	20411				\$221.06	
DISCOUNT SCHOOL SUPPLY	SUMMER DISCOVERY SUPPLIES	225	43535	2170		002	\$748.74	\$1,158.78
		225	43535	2170		003	\$410.04	
FARROW, ANNA	YOUTH SOFTBALL UMPIRE JUNE 26	225	43510	3190		009	\$25.00	
FIRST STUDENT, INC	JUNE 12 & JUNE 14 FIELD TRIP BUS COST	225	43590	3175		002	\$356.25	
		225	43535	3190		003	\$855.00	\$1,211.25
FIRST STUDENT, INC	FIELD TRIP/JUNE 19	225	43535	3190		003	\$1,060.20	
HOFFARD, THERESA	MILEAGE REIMBURSEMENT/ELECTION TRAINING	101	40200	4890			\$14.69	\$14.69
IRONDALE YOUTH HOCKEY ASSOCIAT	REFUND EXCESS ESCROW 2012-JUNE 2013	803	22010				\$3,053.89	\$3,053.89
IT SOLUTIONS	RICOH AFICIO MP 2352 SUPPLIES	220	43800	2180		002	\$1,218.60	\$1,218.60
JONES, MICHAEL	SOFTBALL UMPIRE JUNE 25	225	43510	3190		001	\$46.00	\$46.00
Kastner, Steve	REFUND FOR EAB INJECTION	101	34780			002	\$60.00	\$60.00
MCHUGH, DAN	ADV SKATEBOARDING CAMP (JUNE 24-28)	225	43510	3190		012	\$577.50	\$577.50
MOUNDS VIEW PUBLIC SCHOOLS	SLICE OF SHOREVIEW TALENT COMP	270	40250	3190		002	\$36.00	\$36.00
MOUNDS VIEW YOUTH HOCKEY	REFUND EXCESS ESCROW 2012-JUNE 2013	803	22010				\$7,125.73	\$7,125.73
MRPA	ATTN: TURNBERG - COED STATE BERTH	225	43510	3190		001	\$160.00	\$160.00
NCPERS MINNESOTA	PERA LIFE INSURANCE: JUNE	101	20413				\$240.00	\$240.00
NELSON, HENRY	YOUTH SOCCER REF JUNE 26	225	43510	3190		007	\$40.00	\$40.00
OTTO LANDSCAPING INC	ROCK REMOVAL/COMMONS	405	43710	5300			\$1,900.00	\$1,900.00
PORTER, DANIEL	SOFTBALL UMPIRE JUNE 24	225	43510	3190		001	\$46.00	\$46.00
RUGRODEN, JOHN L.	SOFTBALL UMPIRE JUNE 26	225	43510	3190		001	\$46.00	\$46.00
S & S WORLDWIDE	ADVENTURE QUEST SUPPLIES	225	43590	2175		002	\$23.49	\$23.49
S & S WORLDWIDE	SUMMER DISCOVERY SUPPLIES	225	43535	2170		002	\$59.99	\$165.81
		225	43535	2170		001	\$105.82	
S & S WORLDWIDE	SUMMER DISCOVERY SUPPLIES	225	43535	2170		003	\$62.62	
SAARION, CARL	SOFTBALL UMPIRE JUNE 25	225	43510	3190		001	\$46.00	\$46.00
SAM'S CLUB DIRECT	SD & AQ SNACK	225	43590	2175		002	\$155.48	\$1,296.44
		225	43535	2170		004	\$1,140.96	
SHAUGHNESSY, MICHAEL	SUMMER SESSION 2013	101	42050	4500			\$495.24	\$495.24
SPRINT	CELL PHONE BILL	601	45050	3190			\$300.00	\$928.40
		101	44300	3190			\$40.00	
		101	40200	3210		002	\$588.40	
TARGET COMMERCIAL INVOICE	SUMMER DISCOVERY SUPPLIES	225	43535	2170		001	\$66.30	
		225	43535	2170		003	\$3.90	\$70.20
TARGET COMMERCIAL INVOICE	SUMMER DISCOVERY ROOM 3 SUPPLIES	225	43535	2170		003	\$16.69	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
TARGET COMMERCIAL INVOICE	SUMMER DISCOVERY ROOM 4 & 6 SUPPLIES	225	43535	2170		003	\$67.63	\$67.63
TARGET COMMERCIAL INVOICE	SUMMER DISCOVERY RM 6 SUPPLIES	225	43535	2170		003	\$113.71	\$113.71
THE WORKS	SUMMER DISCOVERY ON-SITE TRIP	225	43535	3190		001	\$1,175.00	
THOMAS, ANDREW	YOUTH SOCCER REF JUNE 27	225	43510	3190		007	\$20.00	\$20.00
UPPER CUT TREE SERVICES INC	PRIVATE TREE REMOVALS W013-14	101	43900	3190		003	\$492.78	\$492.78
UPPER CUT TREE SERVICES INC	PRIVATE TREE REMOVAL W013-13	101	43900	3190		003	\$792.73	\$792.73
WARNER, KAYLA S.	YOUTH SOCCER REF JUNE 26	225	43510	3190		007	\$40.00	\$40.00

Total of all invoices: \$37,858.29

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
4IMPRINT	FARMERS MARKET TABLECLOTH	225	43590	2174		001	\$219.58	\$219.58
ACCENT HOMES INC	ESCROW RED 4744 CUMBERLAND RES 13-60	101	22030				\$2,000.00	\$3,000.00
		101	22025				\$1,000.00	
ADVENTURE CLUB, WESTONKA	FACILITY REFUND	220	22040				\$57.50	\$57.50
ALHASNAWI, NADIA	FACILITY REFUND	220	22040				\$300.00	\$300.00
ANWAR, DEBBIE	FACILITY REFUND	220	22040				\$50.00	\$50.00
ART SPARK	CAMPS FOR JUNE 17	225	43580	3170			\$1,199.00	
ASSOCIATION OF MN, MARYLAND CO	FACILITY REFUND	220	22040				\$674.89	\$674.89
CHEESEBROW, THOMAS	PASS REFUND	220	22040				\$20.00	\$20.00
CKC GOOD FOOD	SUMMER DISCOVERY LUNCHES	225	43535	3190		002	\$1,677.79	\$1,677.79
CLASSIC CONSTRUCTION INC.	ESCROW RED 3588 OWASSO ST RES 13-60	101	22030				\$1,000.00	
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001	\$204.33	\$204.33
COMPUTER EXPLORERS	CAMPS FOR 6/24	225	43580	3170			\$1,836.00	\$1,836.00
CUB FOODS	ADVENTURE QUEST - READING FUN SNACK	225	43590	2175		002	\$43.96	\$43.96
DIFFLEY, SHELLEY	PINT SIZE PICASSO	220	22040				\$120.00	\$120.00
DOTSON LLP	ESCROW RED 756 CO RD I RES 13-60	101	22030				\$1,000.00	\$1,000.00
FERDOUS, BUL BUL	FACILITY REFUND	220	22040				\$300.00	\$300.00
GOSS, HEATHER	MOVIN' MOMMIES	220	22040				\$71.11	\$71.11
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.26	\$16.26
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.26	\$16.26
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.38	\$15.38
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.40	\$15.40
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.39	\$15.39
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.43	\$15.43
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.43	\$15.43
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.31	\$16.31
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.31	\$16.31
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.43	\$15.43
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.43	\$15.43
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.42	\$15.42
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	RETIREMENT PARTY FOR GORDY P	601	45050	2280		001	\$67.50	\$67.50
GREATER METROPOLITAN HOUSING C	2013 HOUSING RESOURCE CENTER SERVICES	101	44100	3190			\$12,000.00	\$12,000.00
HAWKINS, INC.	POOL AND WHIRL POOL CHEMICALS	220	43800	2160		001	\$596.81	\$596.81
HEGGIE'S PIZZA LLC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$393.80	\$393.80
HERRICK, MARK & LINDA	ESCROW RED 707 MAPLE POND CT RES 13-60	101	22030				\$1,000.00	\$1,000.00
HOLDEN, JEANINE	PASS REFUND	220	22040				\$20.00	\$20.00
ISLAM, MUHAMMAD	FACILITY REFUND	220	22040				\$50.00	\$50.00
KANSAS STATE BANK-GOVT FINANCE	CONTRACT LEASE PAYMENT/JULY 2013	220	43800	3960		003	\$1,089.00	\$1,089.00
MATHESON TRI-GAS INC	CO2 FOR WHIRL POOL	220	43800	2160		002	\$89.24	\$89.24
MCHALE, MATT	PASS REFUND	220	22040				\$20.00	\$20.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
MEYER, CAROLYN	REIMBURSE-PIANO/GUITAR LESSON SUPPLIES	225	43535	2170		001	\$258.58	\$258.58
MINNESOTA DEPT LABOR AND INDUS	BUILDING SURCHARGE REPORT: JUNE	101	20802				\$2,057.57	\$2,016.42
		101	34060				-\$41.15	
MINNESOTA HISTORICAL SOCIETY	SUMMER DISCOVERY FIELD TRIP	225	43535	3190		001	\$1,351.00	\$1,351.00
MOUNDS VIEW PUBLIC SCHOOLS	SPRING 2013 SWIMMING LESSONS/LAP SWIM	225	43520	3190		002	\$221.78	
		220	43800	3190		007	\$100.00	\$321.78
MUNSON, MICHELLE	FACILITY REFUND	220	22040				\$50.00	\$50.00
OGUNDIPE, A	FACILITY REFUND	220	22040				\$300.00	\$300.00
PATKE, SHAILAJA	FACILITY REFUND	220	22040				\$50.00	\$50.00
PMA FINANCIAL NETWORK, INC	MAY 2013 BANK FEES	101	40500	4890		004	\$132.10	\$132.10
RAMALEY, ANDREA	FACILITY REFUND	220	22040				\$300.00	\$300.00
RAMSEY COUNTY PARKS & REC.	ISLAND LAKE PARK FEES FOR SLICE	270	40250	3950		002	\$1,939.00	\$1,939.00
RENIER, DEBBIE	FACILITY REFUND	220	22040				\$70.50	\$70.50
RINDAL, JACQUELINE	PASS REFUND	220	22040				\$265.51	\$265.51
SAM'S CLUB DIRECT	FARMERS MARKET/SEN SUP/MEMBER APPREC	220	43800	2180			\$51.74	\$203.01
		225	43590	2174		002	\$9.18	
		225	43590	2174		001	\$142.09	
SAM'S CLUB DIRECT	FARMERS MARKET	225	43590	2174		001	\$358.92	
STANLEY ACCESS TECH LLC	SLIDING GLASS DOOR REPAIR	220	43800	3810		003	\$1,497.27	\$1,497.27
SWENSON, BRANDI	FACILITY REFUND	220	22040				\$300.00	\$300.00
SWENSON, YVONNE	PASS REFUND	220	22040				\$40.00	\$40.00
TARGET COMMERCIAL INVOICE	ADVENTURE QUEST ACADEMY SUPPLIES	225	43590	2175		003	\$45.17	\$45.17
TARGET COMMERCIAL INVOICE	SD & AQ SUPPLIES	225	43535	2170		002	\$14.98	\$24.76
		225	43590	2175		001	\$9.78	
TARGET COMMERCIAL INVOICE	CONCERT, MEMBER EVENT PRIZES	225	43520	2170		002	\$11.97	\$96.83
		225	43590	2173		002	\$53.64	
		220	43800	2180		002	\$31.22	
TUDOR, KELLY	FACILITY REFUND	220	22040				\$300.00	\$300.00
UTUTALUM, MARYAM	FACILITY REFUND	220	22040				\$50.00	\$50.00
VANCO SERVICES	JUNE FITNESS INCENTIVE PROCESSING FEE	220	43800	3190		003	\$130.75	
VONDRACEK, BRUCE	FACILITY REFUND	220	22040				\$250.00	\$250.00
VRIEZE, NORMA	X-FACTOR TALENT COMP	220	22040				\$132.00	\$132.00
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$1,173.92	\$1,173.92
WATSON COMPANY	BREAK ROOM SUPPLIES	101	40800	2180			\$193.78	\$193.78
WILLIAMS, MICHAEL G.	PASS REFUND	220	22040				\$20.00	\$20.00
WILSON, THELMA	PASS REFUND	220	22040				\$137.00	\$137.00
WOOD, THERESA	FACILITY REFUND	220	22040				\$300.00	\$300.00
WURST, ANDREW	WATER EXERCISE STEREO EQUIPMENT	225	43530	2170		003	\$28.90	\$28.90

Total of all invoices: \$39,857.33

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
XCEL ENERGY	STORM SEWER LIFT STATION: ELECTRIC	603	45850	4890		003	\$66.10	\$66.10
XCEL ENERGY	TRAFFIC SIGNALS: ELECTRIC	101	42200	3610			\$568.06	\$568.06
XCEL ENERGY	TRAFFIC SIGNAL SHARED W/ARDEN HILLS:ELEC	101	42200	3610			\$40.25	\$40.25
XCEL ENERGY	SLICE OF SHOREVIEW: ELECTRIC	270	40250	3610			\$11.62	\$11.62
XCEL ENERGY	SURFACE WATER: ELECTRIC	603	45900	3610		001	\$69.27	\$69.27
XCEL ENERGY	WATER TOWERS: ELECTRIC	601	45050	3610		001	\$55.82	\$55.82
XCEL ENERGY	PARKS: ELECTRIC/GAS	101	43710	3610			\$826.63	\$1,248.30
		101	43710	2140			\$421.67	
XCEL ENERGY	WELLS: ELECTRIC/GAS	601	45050	3610		001	\$9,662.33	
		601	45050	2140		001	\$429.25	\$10,091.58
XCEL ENERGY	LIFT STATIONS: ELECTRIC	602	45550	3610			\$768.02	
Total of all invoices:								\$12,919.02

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ACE SOLID WASTE	DUMPSTER SERVICE CC & PARKS	220	43800	3640				\$1,076.26	\$1,614.58
		101	43710	3950				\$538.32	
AMERICAN PAYMENT CENTERS	RAINBOW DROP BOX SERVICES-JUL/AUG/SEP 13	601	45050	3190				\$40.00	\$80.00
		602	45550	3190				\$40.00	
ANDRESEN, GARY	FARMERS MARKET ENTERTAINMENT 7/9	225	43590	3174		001		\$400.00	\$400.00
BAILEY, FRED	FARMERS MARKET ENTERTAINMENT	225	43590	3174		001		\$500.00	\$500.00
BEHM, GARY AND KRISTINE	REFUND CLOSING OVRPYMT-1352 WILLOW CR LN	601	36190			003		\$72.31	
BITUN, BILLY	FACILITY REFUND	220	22040					\$50.00	\$50.00
BRODERSEN, MARIAN	REFUND CLOSING OVRPYMT-4433 CHURCHILL ST	601	36190			003		\$18.82	\$18.82
C & E HARDWARE	IRRIGATION REPAIR SUPPLIES	101	43710	2240				\$8.51	\$8.51
C & E HARDWARE	IRRIGATION REPAIR PARTS	101	43710	2240				\$4.27	\$4.27
C & E HARDWARE	BUG REPELLANT AND WASP KILLER SPRAY	101	43710	2240				\$65.68	\$65.68
C & E HARDWARE	HANDLE FOR WATER SPIGOT	601	45050	2280		001		\$6.42	\$6.42
COORDINATED BUSINESS SYSTEMS	MITA LASER MAINTENANCE	101	40550	3860		004		\$156.00	\$156.00
FLUID INTERIORS, LLC	BISTRO TABLES FOR CC	220	43800	2180		002		\$3,784.99	\$3,784.99
FSH COMMUNICATIONS LLC	PAYPHONE TELEPHONE	101	40200	3210		001		\$64.13	\$64.13
GENESIS EMPLOYEE BENEFITS, INC	ADMINISTRATION FEE: JUNE 2013	101	20416					\$351.55	\$351.55
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 07-05-13	101	20431					\$808.67	\$1,042.00
		101	20432					\$233.33	
HEINZE, CHRIS	TENNIS ADV BEGINNERS	220	22040					\$47.00	\$47.00
HENEMAN, KATHERINE	REFUND CLOSING OVRPYMT-1021 HESLI HILL	601	36190			003		\$93.00	\$93.00
JOHNSON, MICHAEL	FARMERS MARKET ENTERTAINMENT	225	43590	3174		001		\$250.00	
JUNE, MARY	FACILITY REFUND	220	22040					\$300.00	\$300.00
KAVAN, STEVE	PASS REFUND	220	22040					\$140.50	\$140.50
LEE, KAYLEEN	FACILITY REFUND	220	22040					\$300.00	\$300.00
LILLIE SUBURBAN NEWSPAPERS INC	READERS CHOICE-30 DAYS 4 30 DOLLARS	220	43800	2201		001		\$472.50	\$472.50
MAYARES, FLAVIA	FACILITY REFUND	220	22040					\$300.00	\$300.00
METROPOLITAN COUNCIL ENVIRONME	SEWER SERVICE-AUGUST 2013	602	45550	3670				\$144,679.50	\$144,679.50
METROPOLITAN COURIER CORPORATI	ARMORED CAR SERVICES: JUNE 2013	101	40500	4890		001		\$102.86	\$411.47
		220	43800	4890		001		\$102.87	
		601	45050	4890		001		\$102.87	
		602	45550	4890		001		\$102.87	
MINNESOTA DEPARTMENT OF REV -	ON ROAD DIESEL FUEL TAX: JUNE 2013	701	46500	2120				\$249.38	\$249.38
MINNESOTA DEPARTMENT OF REVENU	Sales Use Tax: JUNE 2013	101	40200	4350		001		-\$.14	\$8,002.00
		101	40200	4890				-\$.50	
		101	40500	4350				\$1.50	
		101	40500	4500		012		-\$2.75	
		101	40550	3860		004		\$.86	
		101	42050	2010				-\$.05	
		101	42200	2180		001		-\$.04	
		101	43710	2180				-\$.20	
		101	43710	2260				\$119.88	
		101	43900	2180				\$4.88	
		220	43800	2110				-\$.89	
		220	43800	2160		002		-\$.36	
		220	43800	2160		002		-\$.22	
		220	43800	2180		002		-\$5.11	
		220	43800	2180		002		-\$.97	
		220	43800	2180		002		\$5.28	
		220	43800	2180		002		\$35.87	
		220	43800	2180		003		\$16.88	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
		220	43800	2200		002	\$36.32	
		220	43800	2240		001	-\$3.34	
		220	43800	2240		001	-\$2.65	
		220	43800	2240		001	-\$.60	
		220	43800	2240		001	-\$.40	
		220	43800	2240		003	-\$.11	
		220	43800	2240		003	\$101.40	
		220	43800	2400			-\$.24	
		220	43800	3190		001	-\$.56	
		220	43800	3190		004	-\$1.52	
		220	43800	3810		003	\$337.35	
		220	43800	3810		007	\$395.31	
		220	43800	3960			\$73.29	
		220	43800	3960			\$74.87	
		225	43510	2170		009	-\$.20	
		225	43510	2170		011	-\$.25	
		225	43520	2170		001	\$7.55	
		225	43530	2170			\$36.97	
		225	43530	2170		003	\$10.84	
		225	43535	2170		001	-\$.59	
		225	43535	2170		001	\$5.61	
		225	43535	2170		002	-\$.48	
		225	43535	2170		002	-\$.43	
		225	43535	2170		002	-\$.11	
		225	43535	2170		002	-\$.03	
		225	43535	2170		002	\$18.87	
		225	43535	2170		002	\$20.68	
		225	43535	2170		002	\$34.09	
		225	43535	2170		002	\$38.46	
		225	43535	2170		002	\$51.89	
		225	43535	2170		004	-\$3.96	
		225	43535	3190		001	\$87.73	
		225	43535	3190		001	\$145.41	
		225	43535	3190		002	-\$4.19	
		225	43555	2170			-\$.05	
		225	43555	2170			\$3.78	
		225	43555	2170			\$5.15	
		225	43590	2174		001	-\$.55	
		225	43590	2175		001	-\$.56	
		225	43590	2175		001	\$7.26	
		225	43590	2175		001	\$14.08	
		225	43590	2175		002	-\$.63	
		225	43590	2175		002	-\$.34	
		225	43590	2175		002	-\$.14	
		225	43590	2175		003	-\$.70	
		225	43590	2175		003	-\$.61	
		225	43590	2175		003	-\$.45	
		225	43590	2175		003	-\$.31	
		225	43590	2175		003	-\$.28	
		225	43590	2175		003	-\$.02	
		225	43590	3174		001	-\$.45	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
		240	44400	2180			-\$.31	
		601	45050	2280		001	-\$3.90	
		601	45050	2280		001	-\$.02	
		601	45050	2280		004	-\$2.50	
		602	45550	2282		001	-\$1.74	
		602	45550	2282		001	-\$.04	
		602	45550	2282		001	-\$.03	
		701	46500	2180		001	-\$.57	
		701	46500	2180		001	-\$.15	
		701	46500	2180		001	-\$.12	
		701	46500	2180		001	-\$.09	
		701	46500	2180		001	-\$.06	
		701	46500	2180		001	\$103.13	
		701	46500	2183		001	-\$.13	
		701	46500	2220		001	-\$.08	
		701	46500	2220		002	-\$.73	
		701	46500	2220		002	-\$.11	
		701	46500	2220		002	-\$.07	
		701	46500	2220		002	-\$.07	
		701	46500	2220		002	-\$.05	
		701	46500	2220		002	-\$.02	
		701	46500	5400			\$4,709.58	
		220	21810				\$10,133.00	
		220	21810				-\$10,731.00	
		701	46500	2120		003	\$297.00	
		601	21810				\$1,845.00	
MINNESOTA METRO NORTH TOURISM	MAY 2013 HOTEL/MOTEL TAX	101	22079				\$19,985.53	
		101	38420				-\$999.28	
NORTHLAND CAPITAL FINANCIAL SE	ADV.PMT&DOC.FEE FOR PPP-PRECOR LEASE	220	43800	3960			\$1,686.56	\$1,686.56
ORKIN EXTERMINATING CO INC.	PEST CONTROL CC	220	43800	3190		004	\$178.36	\$178.36
ORKIN EXTERMINATING CO INC.	PEST CONTROL LARSON HOUSE	101	40800	3190			\$84.40	\$84.40
RAMSEY COUNTY TREASURER	LIFE INSURANCE: JULY 2013	101	20414				\$2,591.21	\$2,786.21
		101	20417				\$195.00	
RIES, KARA	FACILITY REFUND	220	22040				\$50.00	\$50.00
RODFI ENTERPRISES	REFUND CLOSING OVRPYMT-1072 CARMEL CT	601	36190			003	\$8.03	\$8.03
ROSEVILLE, CITY OF	TAX AND LICENSE FOR NEW TRAILER	701	46500	5800			\$589.50	\$589.50
SAM'S CLUB DIRECT	PARADE SUPPLIES FOR HRC/MAINTENANCE CTR	101	40200	4890		001	\$213.82	\$213.82
ST. PAUL STAMP WORKS, INCORPOR	6 WHEEL NUMBERING STAMP	101	43400	2010			\$87.11	\$87.11
VERIZON WIRELESS	CELL PHONE	601	45050	3190			\$86.55	
WEBBER RECREATIONAL DESIGN, IN	WHEEL FOR ZERO DEPTH FEATURE POOL	220	43800	2240		003	\$176.03	\$176.03
ZIGRE, SONIA	FACILITY REFUND	220	22040				\$300.00	\$300.00
Total of all invoices:							\$188,697.43	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
A & L SUPERIOR SOD, INC	TURFGRASS SOD FOR COMM CNTR	101	43710	2260			\$222.91	
ABLE HOSE & RUBBER INC.	DRAIN HOSE FOR DRINKING FOUNTAINS	101	43710	2240			\$45.02	\$45.02
ADVANTAGE SIGNS & GRAPHICS INC	MEMORIAL PLAQUE FOR RICK GARCIA	701	46500	2183		001	\$187.03	\$187.03
ALLEN, DEANNE	MINUTES - 7/1 CC, 6/25 PC	101	40200	3190		001	\$200.00	\$350.00
		101	44100	3190			\$150.00	
ALLEN, DEANNE	MINUTES - 6/17 CC, 6/17 CC WORKSHOP	101	40200	3190		001	\$400.00	
ALLEN, DEANNE	MINUTES - EDA 6/17	240	44400	3190			\$200.00	\$200.00
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL PARKS	101	43710	3970			\$65.75	\$65.75
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL PARKS	101	43710	3970			\$65.75	\$65.75
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL CC	220	43800	3970			\$47.72	\$47.72
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL CC	220	43800	3970			\$47.72	\$47.72
AMERICAN FASTENER	SUPPLIES	701	46500	2180		001	\$222.41	\$222.41
AMSAN BRISSMAN KENNEDY	REPAIRS TO VACUUMS CC	220	43800	3890			\$319.91	\$319.91
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$14.06	\$14.06
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$379.48	\$379.48
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$1,076.99	\$1,076.99
AMSAN BRISSMAN KENNEDY	REPAIRS TO CLEANING EQUIPMENT	220	43800	3890			\$68.59	\$68.59
BARSNESS, KIRSTIN	JUNE ECONOMIC DEVELOPMENT CONSULTING	240	44400	3190			\$2,275.00	
		101	22020				\$568.75	
BEISSWENGERS HARDWARE	PUSH MOWER PARTS	701	46500	2220		002	\$4.16	
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		001	\$25.52	\$25.52
BIFF'S, INCORPORATED	BUCHER PARK UNITS	101	43710	3950			\$291.57	\$291.57
BIFF'S, INCORPORATED	COMMONS PARK UNITS	101	43710	3950			\$291.57	\$291.57
BIFF'S, INCORPORATED	LAKE JUDY PARK UNIT	101	43710	3950			\$146.29	\$146.29
BIFF'S, INCORPORATED	MCCULLOUGH PARK UNITS	101	43710	3950			\$206.57	\$206.57
BIFF'S, INCORPORATED	RICE CREEK FIELDS UNIT	101	43710	3950			\$48.79	\$48.79
BIFF'S, INCORPORATED	SITZER PARK UNITS	101	43710	3950			\$295.86	\$295.86
BIFF'S, INCORPORATED	SHAMROCK PARK UNITS	101	43710	3950			\$409.86	\$409.86
BIFF'S, INCORPORATED	THEISEN PARK UNIT	101	43710	3950			\$146.29	\$146.29
BIFF'S, INCORPORATED	WILSON PARK UNITS	101	43710	3950			\$291.57	\$291.57
BIFF'S, INCORPORATED	SNAIL LAKE SCHOOL UNIT	101	43710	3950			\$63.79	\$63.79
BIFF'S, INCORPORATED	EMMITT WILLIAMS SCHOOL UNIT	101	43710	3950			\$27.89	\$27.89
BLACKBURN MANUFACTURING COMPAN	MARKING FLAGS FOR LOCATING	601	45050	2280		001	\$149.03	\$447.08
		602	45550	2280		001	\$149.03	
		604	42600	2180			\$149.02	
BLACKBURN MANUFACTURING COMPAN	LOCATING PAINT	601	45050	2280		001	\$264.36	
		602	45550	2280		001	\$264.36	
		604	42600	2180			\$88.12	\$616.84
C & E HARDWARE	ROPE FOR SLICE SIGNS	101	42200	2180		001	\$17.12	
CHEMSEARCH	CLEANER	701	46500	2180		001	\$352.14	\$352.14
COMMERCIAL ASPHALT CO	ASPHALT	601	45050	2280		002	\$1,761.76	\$1,761.76
COMMERCIAL FURNITURE SERVICES	OFFICE FURNITURE PARKS OFFICE	405	40800	5600			\$3,027.62	\$3,027.62
COMPLETE HEALTH, ENVIRONMENTAL	JUNE MTCE PLAN	101	40210	3190		007	\$610.00	\$610.00
CRYTEEL DIST. INC.	SLIDE OUT TOOL BOX FOR UNIT 312	701	46500	2220		001	\$1,015.31	
CRYTEEL DIST. INC.	PLOW PARTS	701	46500	2220		002	\$218.03	\$218.03
CRYTEEL DIST. INC.	MOVE TANK FROM OLD 607 TO NEW 607-13	701	46500	5800			\$8,587.87	\$8,587.87
DAVIS LOCK & SAFE	REPLACEMENT KEYS PARKS	101	43710	2240			\$12.83	\$12.83
DONALD SALVERDA & ASSOCIATES	LEADERSHIP GROWTH GROUP-BOOK FOR SCHWERM	101	40200	4500		005	\$29.87	\$29.87
DYNAMIC COMMUNICATIONS INC	SIGN LANGUAGE INTERPRETER	101	40200	4890		001	\$258.75	\$258.75
FACTORY MOTOR PARTS COMPANY	BATTERIES FOR STOCK	701	46500	2180		001	\$100.23	\$100.23
FACTORY MOTOR PARTS COMPANY	BATTERY FOR TORO WORKMAN	701	46500	2220		002	\$81.40	\$81.40

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
FERGUSON WATERWORKS #2516	VALVE BODY PARTS	601	45050	2280		004	\$1,436.47	\$1,436.47
FERGUSON WATERWORKS #2516	LOCATOR REPAIR	601	45050	2280		001	\$265.68	\$265.68
FERGUSON WATERWORKS #2516	A-1 COVERS VALVE BOX PARTS	601	45050	2280		004	\$1,516.83	\$1,516.83
FLAIL MASTER	COMMERCIAL DIAMOND TIP DRESSER	101	43710	2400			\$104.91	\$104.91
FLEETPRIDE INC	HYD FITTINGS/LESS CREDIT FF-752-12FP	701	46500	2180		001	\$24.98	\$24.98
GOPHER STATE ONE-CALL	GOPHER ONE LOCATE CHARGE	601	45050	3190			\$198.12	\$792.45
		602	45550	3190			\$198.11	
		603	45850	3190			\$198.11	
		604	42600	3190			\$198.11	
GRAINGER, INC.	SAFETY SHIELD	601	45050	2280		001	\$75.82	\$75.82
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240		001	\$188.35	\$188.35
H & L MESABI, INC.	CARBIDE PLOW SHOES FOR MV	701	46500	2220		002	\$300.30	\$300.30
HAMERNICK DECORATING, INC	PAINTING OF FITNESS CENTER AND STAIRS CC	220	43800	3810		002	\$4,102.00	\$4,102.00
HILLCREST ANIMAL HOSPITAL	PERIOD ENDING 7/1/13	101	41100	3198			\$377.27	
HILTON GARDEN INN	BUSINESS EXCHANGE	240	44400	2180			\$782.45	\$782.45
HUGO EQUIPMENT COMPANY	MOWER PARTS	701	46500	2220		002	\$29.91	\$29.91
INSTRUMENTAL RESEARCH INC	SAMPLES	601	45050	3190		004	\$255.00	\$255.00
JOHN DEERE COMPANY	REPLACEMENT MOWER/TRACTOR	701	46500	5400			\$69,827.16	\$69,827.16
L T G POWER EQUIPMENT	PARTS FOR ECHO TRIM SAW	701	46500	2220		002	\$44.67	\$44.67
L T G POWER EQUIPMENT	SMALL HOSE CLAMPS	701	46500	2180		001	\$13.72	\$13.72
LEXINGTON FLORAL	FUNERAL ARRANGEMENT - WITHHART	101	40200	4890		001	\$65.35	\$65.35
LILLIE SUBURBAN NEWSPAPERS INC	LEGAL NOTICES	101	40200	3360		001	\$136.51	\$136.51
MAILE ENTERPRISE INC	HYDRANT FLAGS	601	45050	2280		003	\$1,093.26	\$1,093.26
MENARDS CASHWAY LUMBER **FRIDL	IRRIGATION PARTS AND FUNNELS	101	43710	2240			\$20.79	\$20.79
MTI DISTRIBUTING, INC	IRRIGATION REPAIR SUPPLIES	101	43710	2240			\$124.22	\$124.22
MTI DISTRIBUTING, INC	IRRIGATION REPAIR PARTS	101	43710	2240			\$40.30	\$40.30
MTI DISTRIBUTING, INC	IRRIGATION REPAIR PARTS	101	43710	2240			\$130.84	\$130.84
MTI DISTRIBUTING, INC	MOWER PARTS	701	46500	2220		002	\$43.91	\$43.91
O'DAY EQUIPMENT, LLC	PAPER FOR FUEL VEEDER-ROOT	701	46500	2180		001	\$69.81	\$69.81
O'DAY EQUIPMENT, LLC	FUEL PUMP SUPPLIES	701	46500	2220		002	\$259.51	\$259.51
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40200	2010		002	\$361.50	\$417.17
		101	40800	2180			\$31.22	
		270	40250	2180		004	\$24.45	
OFFICE DEPOT	RECEIPT BOOK	225	43590	2174		001	\$4.77	
OFFICE DEPOT	HOLE PUNCH	101	42050	2010			\$7.02	\$7.02
OFFICE DEPOT	HEAVY DUTY STAPLER	101	40200	2010		002	\$69.46	\$69.46
OFFICE DEPOT	GENERAL SUPPLIES	270	40250	2180		004	\$32.34	\$48.20
		220	43800	2180		002	\$15.86	
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	270	40250	2180		004	\$19.22	
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	270	40250	2180		004	\$22.96	\$37.90
		220	43800	2180		002	\$14.94	
ON SITE SANITATION INC	RED FOX 12-04	572	47000	5950			\$230.86	\$230.86
OXYGEN SERVICE COMPANY	WELDING SUPPLIES	701	46500	2180		001	\$3.47	\$3.47
PARTS ASSOCIATES, INC.	SHOP SUPPLIES	701	46500	2180		001	\$102.73	\$102.73
PRECISE MRM, LLC	ANNUAL WIFI FEE FOR PRECISE GPS	701	46500	4330		002	\$800.00	\$800.00
PRESS PUBLICATIONS	ACCESS SHOREVIEW JUNE 2013	101	40400	3390		003	\$270.30	\$270.30
RAMSEY COUNTY	LAW ENFORCEMENT - JULY 2013	101	41100	3190		001	\$156,961.51	\$156,961.51
RAMSEY COUNTY PROPERTY RECORDS	EMERGENCY COMMUNICATION RADIO USER FEE	701	46500	4330			\$134.16	\$134.16
RDO EQUIPMENT CO	PARTS FOR JD 310SK BACKHOE	701	46500	2220		002	\$143.21	\$143.21
REHBEIN'S BLACK DIRT	BLACK DIRT	101	43710	2260			\$74.81	\$74.81
SCHARBER & SONS	PARTS FOR LAND PRIDE MOWER	701	46500	2220		002	\$98.45	\$98.45

COUNCIL REPORT

Vendor Name	Description	FF	GG	00	AA	CC	Line Amount	Invoice Amt
SCHARBER & SONS	NEW TRAILER	701	46500	5800			\$8,802.50	\$8,802.50
SCHREIBER MULLANEY CONSTRCT CO	REPAIRS TO SHOREVIEW ROOM	405	43800	3810			\$4,773.00	\$4,773.00
SCHREIBER MULLANEY CONSTRCT CO	WALL REPAIRS AND PAINTING P&R OFFICES	220	43800	3810			\$3,988.00	\$3,988.00
SCHREIBER MULLANEY CONSTRCT CO	REPAIRS TO MCCULLOUGH PARK BUILDING	101	43710	3190			\$1,097.00	\$1,097.00
SCHREIBER MULLANEY CONSTRCT CO	REPAIRS TO LOWER CC ENTRANCE	220	43800	3810			\$996.00	\$996.00
SIMPLEXGRINNELL LP	FIRE ALARM MONITORING FEE CC	220	43800	3190		004	\$449.93	\$449.93
SIMPLEXGRINNELL LP	NEW BATTERIES AND SERVICE ON FIRE PANEL	701	46500	3196		002	\$204.70	\$204.70
ST. CROIX RECREATION	BUCHER PARK PLAYGROUND	405	43710	5300			\$8,870.63	\$8,870.63
STEPP MANUFACTURING CO INC	CRACK SEALER PARTS	701	46500	2220		002	\$355.61	\$355.61
SUNSHINE YOGA	YOGA BLOCKS FOR FITNESS CLASSES	225	43530	2170		001	\$71.50	\$71.50
TERMINAL SUPPLY CO	PARTS FOR UNIT 610	701	46500	2220		001	\$147.25	\$147.25
TESSMAN SEED CO	WEED CONTROL CHEMICALS	101	43710	2260			\$240.89	\$240.89
THE MORRIS LEATHERMAN COMPANY	COMMUNITY SURVEY - FIRST HALF PAYMENT	101	40200	3190		004	\$13,000.00	\$13,000.00
TRANSPORTATION SUPPLIES INC	SMALL TOOLS	701	46500	2400		005	\$39.24	\$39.24
TRI STATE BOBCAT, INC.	PARTS FOR TOOL-CAT	701	46500	2220		002	\$91.19	\$91.19
TRI STATE BOBCAT, INC.	PARTS FOR BOB-CAT A220	701	46500	2220		002	\$45.83	\$45.83
TURFWERKS	PARTS FOR CUSHMAN	701	46500	2220		002	\$143.97	\$143.97
TWIN CITY SAW & SERVICE CO	CHAIN SAW PARTS	701	46500	2220		002	\$47.00	\$47.00
TWIN CITY SAW & SERVICE CO	CHAIN SAW PARTS	701	46500	2220		002	\$34.15	\$34.15
TWIN SOURCE SUPPLY	HAND TOWELS	701	46500	2183		004	\$315.95	\$315.95
UNI FIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001	\$36.76	\$147.04
		601	45050	3970		001	\$36.76	
		602	45550	3970		001	\$36.76	
		603	45850	3970		001	\$18.38	
		701	46500	3970		001	\$18.38	
UNI FIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001	\$36.21	\$144.87
		601	45050	3970		001	\$36.21	
		602	45550	3970		001	\$36.21	
		603	45850	3970		001	\$18.12	
		701	46500	3970		001	\$18.12	
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970			\$64.29	\$64.29
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970			\$64.29	\$64.29
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970			\$64.29	\$64.29
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970			\$49.30	\$49.30
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970			\$39.99	\$39.99
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970			\$53.02	\$53.02
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970			\$50.29	\$50.29
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970			\$64.29	
VAN PAPER COMPANY	TRASH BAGS FOR PARKS	101	43710	2110			\$161.08	\$161.08
VAN PAPER COMPANY	MAINTENANCE CENTER SUPPLIES	701	46500	2183		004	\$195.67	\$195.67
VIKING ELECTRIC SUPPLY INC	LIGHT BULBS FOR MAINT CENTER	701	46500	2183		001	\$433.53	\$433.53
VOICE + DATA NETWORKS	PHONE MAINTENANCE	101	40200	3210		004	\$3,925.00	
VOICE + DATA NETWORKS	PHONE MAINTENANCE	101	40200	3210		004	\$411.92	\$411.92
VOICE + DATA NETWORKS	PHONE MAINTENANCE	101	40200	3210		004	\$3,617.93	\$3,617.93
YALE MECHANICAL INC	TESTING RPZ AT COMMONS PARK	101	43710	3810			\$1,260.88	\$1,260.88
YALE MECHANICAL INC	SERVER ROOM COOLING UNIT REPLACEMENT	405	40550	5800			\$42,270.00	\$42,270.00
YOCUM OIL COMPANY INC.	OFF ROAD FUEL	701	46500	2120		003	\$1,528.06	\$1,528.06
YOCUM OIL COMPANY INC.	OFF ROAD FUEL	701	46500	2120		003	\$3,126.30	\$3,126.30
YOCUM OIL COMPANY INC.	ON ROAD FUEL	701	46500	2120		002	\$3,126.30	\$3,126.30
YOCUM OIL COMPANY INC.	UNLEADED GAS	701	46500	2120		001	\$3,063.00	\$3,063.00
ZAHL-PETROLEUM MAINTENANCE CO	PARTS FOR FUEL PUMPS	701	46500	2220		002	\$86.52	\$86.52

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ZARNOTH BRUSH WORKS, INC.	BROOMS FOR SWEEPING	701	46500	2220		002	\$491.30	\$491.30
ZEP MANUFACTURING COMPANY	SHOP SUPPLIES	701	46500	2180		001	\$403.49	\$403.49
ZIEGLER, INCORPORATED	SWITCH FOR ROLLER	701	46500	2220		002	\$31.67	\$31.67
Total of all invoices:								\$376,078.04

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	35,668		
Vendor number	00416 1	2013	
Vendor name	METROPOLITAN COUNCIL ENVIRONMENTAL		
Address	SERVICES SDS 12-1064 P.O. BOX 86 MINNEAPOLIS MN 55486-1064		

Date	Comment line on check	Invoice number	Amount
07-02-13	SEWER SERVICE-AUGUST 2013	1021276	\$144,679.50

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
602 45550 3670	\$144,679.50

Is sales tax included on invoice? Not Taxable

If no, amount subject to sales use tax \$ _____

Reviewed by: Debbie Engblom 7-5-13
(signature required) Debbie Engblom

Approved by: Terry Schwerm
(signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	35,542	Council Approved January 7, 2013
Vendor number	00883 1	2013
Vendor name	JOHN DEERE COMPANY	
Address	AG & TURF CBD & GOVERNMENT SALES 21748 NETWORK PLACE CHICAGO IL 60673-1217	

Date	Comment line on check	Invoice number	Amount
06-17-13	REPLACEMENT MOWER/TRACTOR	112953644	\$69,827.16

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
701 46500 5400	\$69,827.16

Is sales tax included on invoice?	MN 6.875%
If no, amount subject to sales use tax	\$

Reviewed by: 
 (signature required) Dan Curley

Approved by: 
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	35,623
Vendor number	01337 2 2013
Vendor name	RAMSEY COUNTY
Address	90 PLATO BLVD W. PO BOX 64097 ST. PAUL MN 55164-0097

Date	Comment line on check	Invoice number	Amount
07-02-13	LAW ENFORCEMENT - JULY 2013	SHRFL-001229	\$156,961.51

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
101 41100 3190 001	\$156,961.51

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: <u>Terri Hoffard</u> (signature required) Terri Hoffard	
Approved by: <u>Terry Schwerm</u> (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	35,680
Vendor number	00729 1 2013
Vendor name	YALE MECHANICAL INC
Address	220 WEST 81ST STREET BLOOMINGTON, MN 55420

Date	Comment line on check	Invoice number	Amount
06-28-13	SERVER ROOM COOLING UNIT REPLACEMENT	13-0342	\$42,270.00

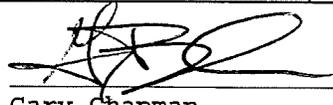
This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
405 40550 5800	\$42,270.00

Is sales tax included on invoice?	MN 6.875%
If no, amount subject to sales use tax	\$
Reviewed by:	
(signature required) Gary Chapman	
Approved by:	
(signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	YALE MECH. \$ 42,270.00
Quote 2	SCHADEGG MECH \$ 45,100.00
Explanation if no quote received	

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to approve Resolution No. 13-61 reducing the following escrows:

Erosion Control and Development Cash Deposits for the following properties
in the amounts listed:

869 Cobb Rd	Wagar Construction	\$ 1,000.00
647 Highway 96	Levin Customs Homes	\$ 1,000.00
4863 Hodgson Rd	Kang Huang & Yi Bi	\$ 1,000.00
201 Oak Hill Dr	Becker Bldg and Remodel	\$ 1,000.00
5940 Parkwood Dr	McCallum Construction Inc	\$ 1,000.00
4727 Cumberland St	Accent Homes Inc	\$ 3,000.00

ROLL CALL: AYES _____ NAYS _____

JOHNSON	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
JULY 15, 2013

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN
DATE: JULY 10, 2013
SUBJECT: DEVELOPER ESCROW REDUCTIONS

INTRODUCTION

The following escrow reductions have been prepared and are presented to the City Council for approval.

BACKGROUND

The property owners/builders listed below have completed all or portions of the erosion control and turf establishment, landscaping or other construction in the right of way as required in the development contracts or building permits.

869 Cobb Rd	Erosion control completed
647 Highway 96	Erosion control completed
4863 Hodgson Rd	Erosion control completed
201 Oak Hill Rd	Erosion control completed
5940 Parkwood Dr	Erosion control completed
4727 Cumberland St	Erosion & Grading Asbuilt completed

RECOMMENDATION

It is recommended that the City Council approve releasing all or portions of the escrows for the following properties in the amounts listed below:

869 Cobb Rd	Wagar Construction	\$ 1,000.00
647 Highway 96	Levin Customs Homes	\$ 1,000.00
4863 Hodgson Rd	Kang Huang & Yi Bi	\$ 1,000.00
201 Oak Hill Dr	Becker Bldg and Remodel	\$ 1,000.00
5940 Parkwood Dr	McCallum Construction Inc	\$ 1,000.00
4727 Cumberland St	Accent Homes Inc	\$ 3,000.00

PROPOSED

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD JULY 15, 2013

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on July 15, 2013 at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 13-61

**RESOLUTION ORDERING ESCROW REDUCTIONS
AT VARIOUS LOCATIONS IN THE CITY**

WHEREAS, various builders and developers have submitted cash escrows for erosion control, grading certificates, landscaping and other improvements, and

WHEREAS, City staff have reviewed the sites and developments and is recommending the escrows be returned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

The Shoreview Finance Department is authorized to reduce the cash deposit in the amounts listed below:

869 Cobb Rd	Wagar Construction	\$ 1,000.00
647 Highway 96	Levin Customs Homes	\$ 1,000.00
4863 Hodgson Rd	Kang Huang & Yi Bi	\$ 1,000.00
201 Oak Hill Dr	Becker Bldg and Remodel	\$ 1,000.00
5940 Parkwood Dr	McCallum Construction Inc	\$ 1,000.00
4727 Cumberland St	Accent Homes Inc	\$ 3,000.00

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To adopt Resolution No. 13-62 approving the maintenance agreement between the City and the Rice Creek Watershed District for stormwater infrastructure associated with City Project 12-04 and authorizing the Mayor to sign the agreement.

ROLL CALL: AYES _____ NAYS _____

JOHNSON	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING

JULY 15, 2013

#12-04

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: TOM WESOLOWSKI
CITY ENGINEER

DATE: JULY 10, 2013

SUBJ: APPROVAL OF MAINTENANCE AGREEMENT FOR
STORMWATER INFRASTRUCTURE ASSOCIATED
WITH CITY PROJECT 12-04

BACKGROUND

Red Fox Road is located within the Rice Creek Watershed District (RCWD) and they have regulatory authority for stormwater management on the site.

DISCUSSION

As part of the Red Fox Road improvements the following stormwater infrastructure will be installed:

1. Storm pond with pre-settlement basin and sand filtration.
2. Catch basin manholes and underground piping.

The City is required to obtain a stormwater permit from the RCWD for the Red Fox Road Improvements. As a condition of the permit the City must enter into a maintenance agreement with the RWCD for the stormwater infrastructure that will be installed as part of the project. A copy of the agreement is attached at the end of this report. The maintenance requirements listed in the agreement are consistent with City's existing maintenance strategies. Council approval is required for the City to enter into an agreement with the RCWD

RECOMMENDATION

It is recommended that the City Council approve the maintenance agreement for the stormwater management facilities that will be installed as part of the Red Fox Road Improvements, City Project 12-04, and authorize the Mayor to sign the agreement.

TEW/

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD JULY 15, 2013

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on July 15, 2013, at 7:00 p.m. The following members were present:

;

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 13-62

APPROVING THE MAINTENANCE AGREEMENT BETWEEN THE CITY AND THE
RICE CREEK WATERSHED DISTRICT FOR STORMWATER INFRASTRUCTURE
ASSOCIATED WITH CITY PROJECT 12-04

WHEREAS, stormwater infrastructure will be installed as part of the Red Fox Road Improvement project; and

WHEREAS, Red Fox Road is located within the Rice Creek Watershed District;
and

WHEREAS, it is necessary for the City to enter into the maintenance agreement as a condition of the Rice Creek Watershed Permit #13-019.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SHOREVIEW, MINNESOTA:

That the Maintenance Agreement between the City and the Rice Creek Watershed for stormwater infrastructure associated with City Project No. 12-04 is hereby approved and authorize the Mayor to sign said agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Member , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 15th day of July, 2013.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 15th day of July 2013, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to approving the Maintenance Agreement between the City and the Rice Creek Watershed District for Stormwater Infrastructure with City Project 12-04.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 16th day of July 2013.

Terry Schwerm
City Manager

SEAL

MAINTENANCE AGREEMENT
Stormwater Management Facilities
Between the Rice Creek Watershed District and
City of Shoreview

Outlot A, Shoreview Target 2nd Addition
RCWD Permit 13-019

This Maintenance Agreement (“Agreement”) is made by and between the Rice Creek Watershed District, a watershed district with purposes and powers set forth at Minnesota Statutes Chapters 103B and 103D and a drainage authority pursuant to chapter 103E of the laws of the State of Minnesota, (RCWD), and the City of Shoreview, Minnesota, a municipal corporation of the State of Minnesota, 4600 Victoria Street North, Shoreview, Minnesota 55126 (“Permittee”).

Recitals and Statement of Purpose

WHEREAS pursuant to Minnesota Statutes § 103D.345, the RCWD has adopted and implements Rule C, Stormwater Management Plans;

WHEREAS Rule C imposes certain requirements, which the Permittee will meet in this case by constructing and maintaining stormwater management facilities as identified on the site plan incorporated into this Agreement as Exhibit A;

WHEREAS in accordance with Rule C and as a condition of Permit 13-019, the Permittee’s obligation to maintain these stormwater facilities must be memorialized by a recorded maintenance declaration or, alternatively, a maintenance agreement establishing the Permittee’s perpetual maintenance obligation;

WHEREAS the Permittee and the RCWD execute this Agreement to fulfill the condition of Permit 13-019, and concur that it is binding and rests on mutual valuable consideration;

THEREFORE:

1. The Permittee, at its cost, will inspect and maintain the stormwater management facilities delineated and labeled on Exhibit A as follows: Stormwater inlets, piping, sumps, pretreatment basin, and surface sand filter. The Permittee shall:

- a. Obtain a certified as-built survey of the sumps, pretreatment basin, surface sand filter, and overflows.
- b. Inspect pretreatment basin, inlet pipes, and outlet structure annually and remove sediment, trash, and debris as needed. Remove accumulated sediment from basin as needed to preserve live storage capacity.
- c. Inspect surface of sand filter annually and remove sediment, trash, and debris as needed. The top few inches of sand shall be removed from the surface of the filter and replaced when the drawdown time of the filter increases beyond 20% of the design value.
- d. Inspect sump catch basins and sump manholes annually. Accumulated sediment and debris shall be removed so that each facility continues to operate as designed.
- e. Inspect conveyances and other structures annually. Ensure preservation of designed hydraulic capacity.

2. At the time of this Agreement's execution, the property on which the stormwater management facilities subject to this Agreement are located, Shoreview Target Addition, is not owned by Permittee. On June 3, 2012, Permittee granted preliminary plat approval to Target Corporation under which the property where the facilities are located will be dedicated to Permittee as Outlot A, Shoreview Target 2nd Addition. Permittee will act diligently as within its authority to effect the creation and dedication of this outlot. If this has not occurred by February 1, 2014, or if by that date Permittee and the RCWD have not obtained a perpetual maintenance easement, Permittee will provide alternative stormwater management facilities meeting the standards in effect at the time permit 13-019 was conditionally approved.

3. If the Permittee conveys into private ownership a fee interest in all or any portion of the public property that is subject to this Agreement, it must require

as a condition of sale, and enforce: (a) that the purchaser record a declaration on the property incorporating the stormwater management facility maintenance requirements of this Agreement; and (b) that recordation occur either before any encumbrance is recorded on the property or, if after, only as accompanied by a subordination and consent executed by the encumbrance holder ensuring that the declaration will run with the land in perpetuity. If the Permittee conveys into public ownership a fee interest in all or any portion of the property that is subject to this Agreement, it must require as a condition of the purchase and sale agreement that the purchaser accept an assignment of all obligations vested under this Agreement.

4. This Agreement is in force for five years from the date on which it is fully executed and will renew automatically for five-year terms unless terminated by the parties. This Agreement may be amended only in a writing signed by the parties.

5. The recitals are incorporated as a part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

RICE CREEK WATERSHED DISTRICT

By _____
RCWD Administrator, Phil Belfiori

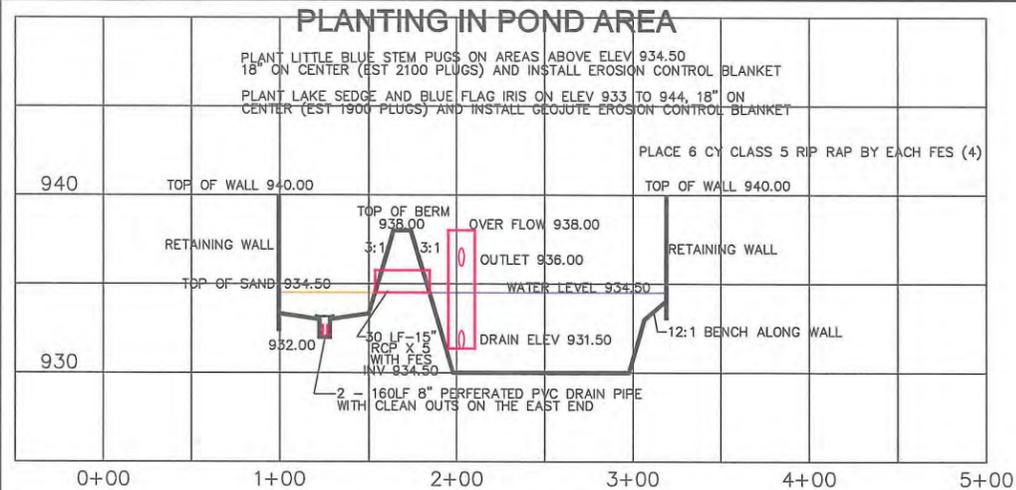
Date:

CITY OF SHOREVIEW

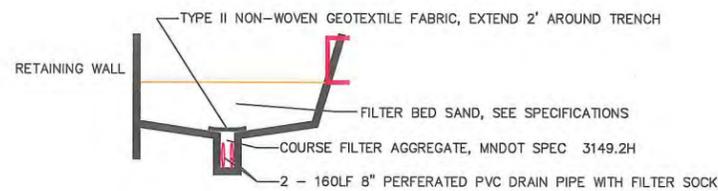
By: _____
Mayor, Sandy Martin

Date:

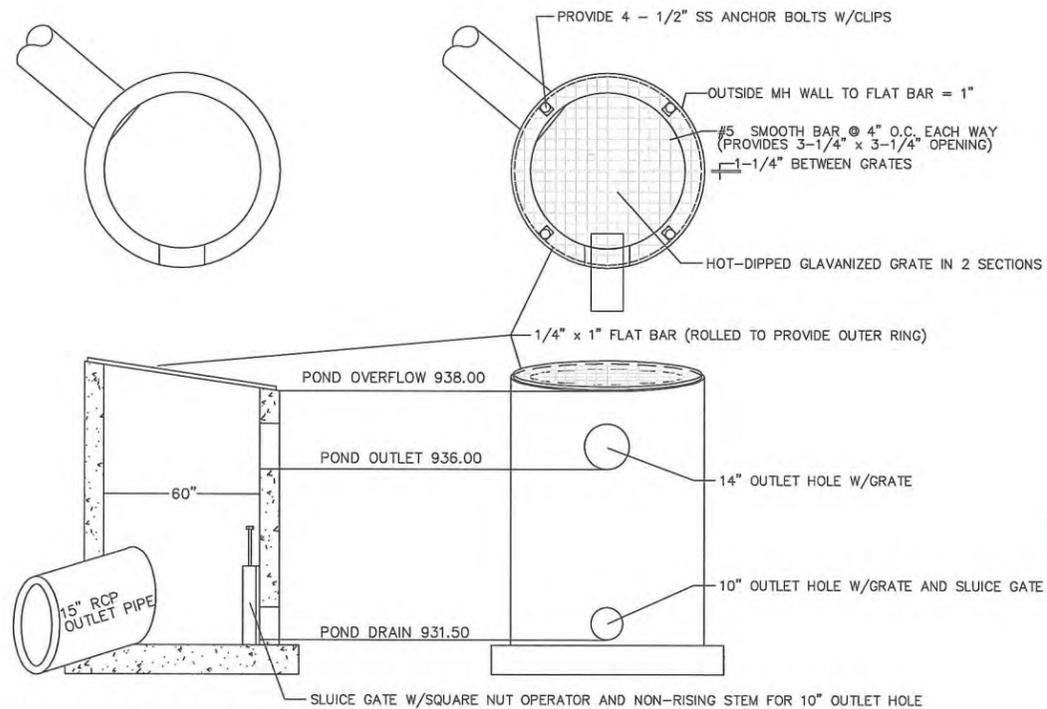
Exhibit A



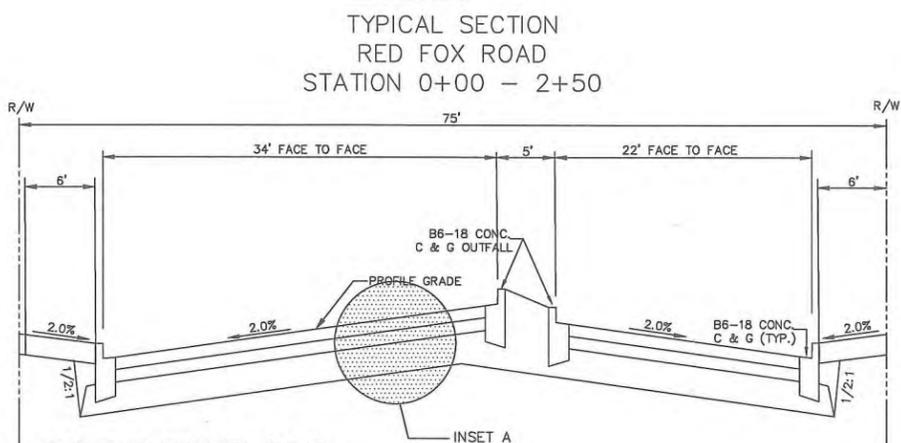
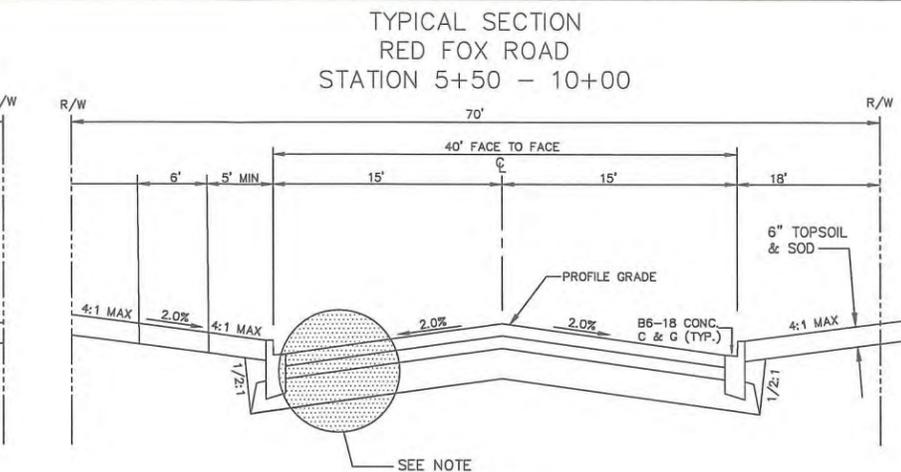
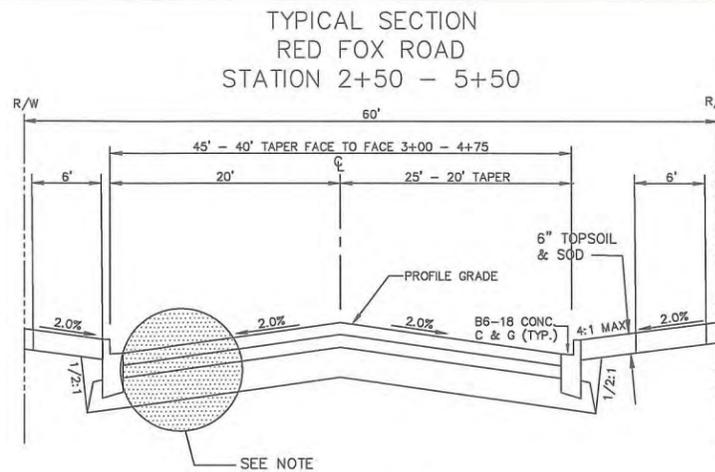
POND



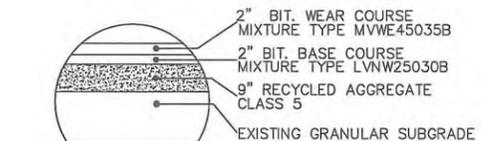
POND FILTRATION DETAIL



OUTLET STRUCTURE DETAIL



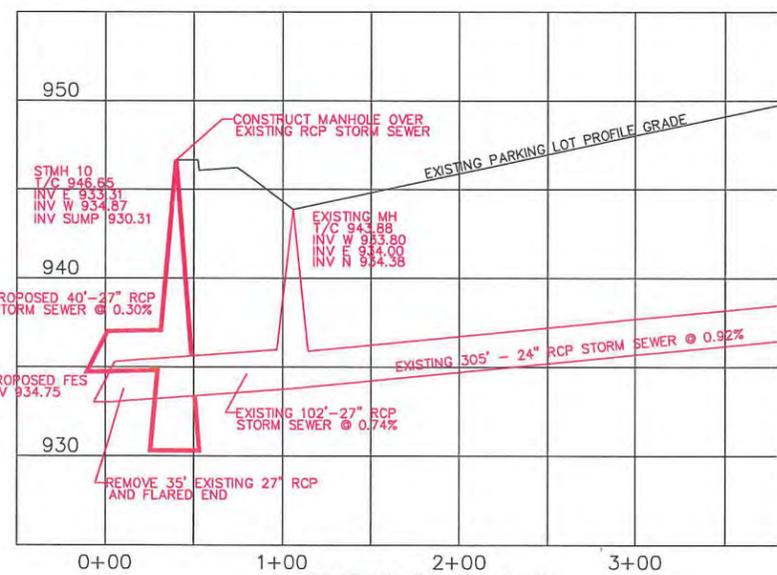
TYPICAL SECTIONS



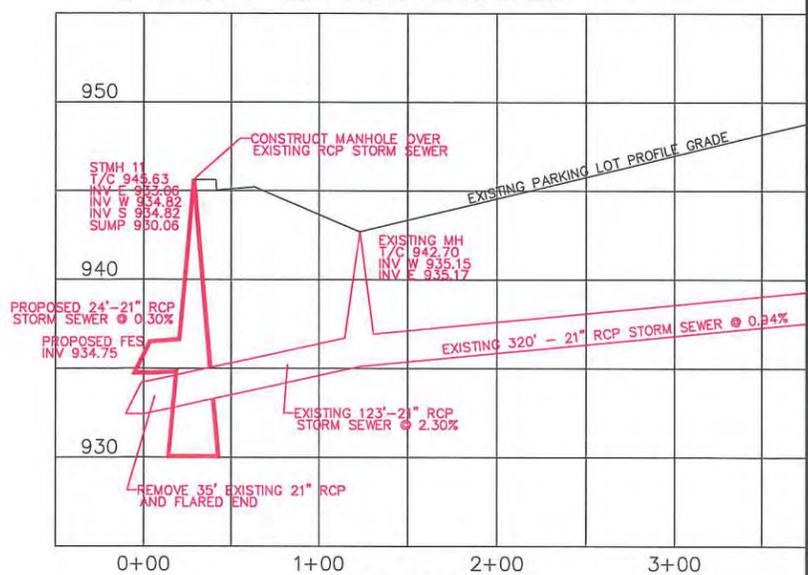
NOTE:
INSET A TO BE USED WHERE ROADWAY HAS BEEN DISTURBED.
ALL OTHER AREAS SHALL BE RECLAIMED TO A DEPTH OF 6"
RECLAIMED MATERIAL SHALL BE BLENDED AND USED FOR SUBGRADE
AND BASE IN AREAS WHERE ADDITIONAL PAVEMENT WILL BE INSTALLED

STMH 11 BUILD NOTE

THE SOUTH INVERT SHALL BE INSTALLED AT AN ANGLE TO ALLOW A 24" RCP STORM PIPE TO BE INSTALLED TOWARD THE DRIVING LANE IN THE PARKING LOT
THE LENGTH OF THE 24" RCP STORM SEWER SHALL BE LONG ENOUGH TO ENSURE THE CURB WILL NOT BE DISTURBED WHEN CONNECTION IS MADE IN THE FUTURE. EXACT LENGTH SHALL BE DETERMINED IN THE FIELD BY THE ENGINEER



STMH 10



STMH 11

DATE	REVISIONS	BY	APPV.

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
SIGNED: *[Signature]*
DATE: 3/29/13 REG. NO. 40245

DESIGNED BY: TEW
DRAWN BY: MRS
CHECKED BY: TEW



CITY OF SHOREVIEW
RED FOX ROAD RECONSTRUCTION

STATE AID PROJECT NO. _____
CITY PROJECT NO. 12-04 SHEET NO. 5 OF 15 SHEETS

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To adopt Resolution No. 13-63 approving the maintenance agreement between the City and the Rice Creek Watershed District for stormwater infrastructure associated with City Project 13-01A and authorizing the Mayor to sign the agreement.

ROLL CALL: AYES _____ NAYS _____

JOHNSON	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING

JULY 15, 2013

#13-01A

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: TOM WESOLOWSKI
CITY ENGINEER

DATE: JULY 10, 2013

SUBJ: APPROVAL OF MAINTENANCE AGREEMENT FOR
STORMWATER INFRASTRUCTURE ASSOCIATED
WITH CITY PROJECT 13-01A

BACKGROUND

County Road D is located within the Rice Creek Watershed District (RCWD) and they have regulatory authority for stormwater management on the site.

DISCUSSION

As part of the County Road D improvements the following stormwater infrastructure will be installed:

1. Underground chamber with sand filtration cartridges.
2. Catch basin manholes and underground piping.

The City is required to obtain a stormwater permit from the RCWD for the County Road D Construction. As a condition of the permit the City must enter into a maintenance agreement with the RWCD for the stormwater infrastructure that will be installed as part of the project. A copy of the agreement is attached at the end of this report. The maintenance requirements listed in the agreement are consistent with City's existing maintenance strategies. Council approval is required for the City to enter into an agreement with the RCWD

RECOMMENDATION

It is recommended that the City Council approve the maintenance agreement for the stormwater management facilities that will be installed as part of the County Road D Reconstruction, City Project 13-01A, and authorize the Mayor to sign the agreement.

TEW/

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD JULY 15, 2013

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on July 15, 2013, at 7:00 p.m. The following members were present:

;

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 13-63

**APPROVING THE MAINTENANCE AGREEMENT BETWEEN THE CITY AND THE
RICE CREEK WATERSHED DISTRICT FOR STORMWATER INFRASTRUCTURE
ASSOCIATED WITH CITY PROJECT 13-01A**

WHEREAS, stormwater infrastructure will be installed as part of the County Road D Reconstruction project; and

WHEREAS, County Road D is located within the Rice Creek Watershed District;
and

WHEREAS, it is necessary for the City to enter into the maintenance agreement as a condition of the Rice Creek Watershed Permit #13-014.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
SHOREVIEW, MINNESOTA:**

That the Maintenance Agreement between the City and the Rice Creek Watershed for stormwater infrastructure associated with City Project No. 13-01A is hereby approved and authorize the Mayor to sign said agreement.

MAINTENANCE AGREEMENT
Stormwater Management Facilities
Between the Rice Creek Watershed District and
City of Shoreview

This Maintenance Agreement ("Agreement") is made by and between the Rice Creek Watershed District, a watershed district with purposes and powers set forth at Minnesota Statutes Chapters 103B and 103D and a drainage authority pursuant to chapter 103E of the laws of the State of Minnesota, (RCWD), and the City of Shoreview, Minnesota, a municipal corporation of the State of Minnesota, 4600 Victoria Street North, Shoreview, Minnesota 55126 ("Permittee").

Recitals and Statement of Purpose

WHEREAS pursuant to Minnesota Statutes § 103D.345, the RCWD has adopted and implements Rule C, Stormwater Management Plans;

WHEREAS Rule C imposes certain requirements, which the Permittee will meet in this case by constructing and maintaining stormwater management facilities as identified on the site plan incorporated into this Agreement as Exhibit A;

WHEREAS in accordance with Rule C and as a condition of Permit 13-014, the Permittee's obligation to maintain these stormwater facilities must be memorialized by a recorded maintenance declaration or, alternatively, a maintenance agreement establishing the Permittee's perpetual maintenance obligation;

WHEREAS the Permittee and the RCWD execute this Agreement to fulfill the condition of Permit 13-014, and concur that it is binding and rests on mutual valuable consideration;

THEREFORE:

1. The Permittee, at its cost, will inspect and maintain the stormwater management facilities delineated and labeled on Exhibit A as follows: Stormwater inlets, piping, sumps, and the underground filtration chamber. The Permittee shall:

- a. Obtain a certified as-built survey of the sumps and underground filtration chamber.
- b. Inspect underground filtration chamber and filter cartridges annually prior to the winter season.
 1. Remove accumulated sediment from chamber to preserve live storage capacity.
 2. If more than 4-inches of static water is in the cartridge bay for more than 24-hours after rain event, inspect filter cartridges to determine if media is plugged.
 3. If media is plugged, remove and replace filter cartridges. Dispose of spent media as per state requirements. Average lifecycle for filter cartridge is 3-years.
- d. Inspect sump catch basins and sump manholes annually. Accumulated sediment and debris will be removed so that the each facility continues to operate as designed and erosion or structural problems are corrected.
- e. Inspect conveyances and other structures annually. Ensure preservation of designed hydraulic capacity.

2. If the Permittee conveys into private ownership a fee interest in all or any portion of the public property that is subject to this Agreement, it must require as a condition of sale, and enforce: (a) that the purchaser record a declaration on the property incorporating the stormwater management facility maintenance requirements of this Agreement; and (b) that recordation occur either before any encumbrance is recorded on the property or, if after, only as accompanied by a subordination and consent executed by the encumbrance holder ensuring that the declaration will run with the land in perpetuity. If the Permittee conveys into public ownership a fee interest in all or any portion of the property that is subject to this Agreement, it must require as a condition of the purchase and sale agreement that the purchaser accept an assignment of all obligations vested under this Agreement.

3. This Agreement is in force for five years from the date on which it is fully executed and will renew automatically for five-year terms unless terminated by

Exhibit A

the parties. This Agreement may be amended only in a writing signed by the parties.

4. The recitals are incorporated as a part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

RICE CREEK WATERSHED DISTRICT

By: _____
RCWD Administrator, Phil Belfiori

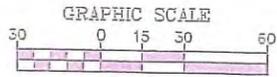
Date:

CITY OF SHOREVIEW

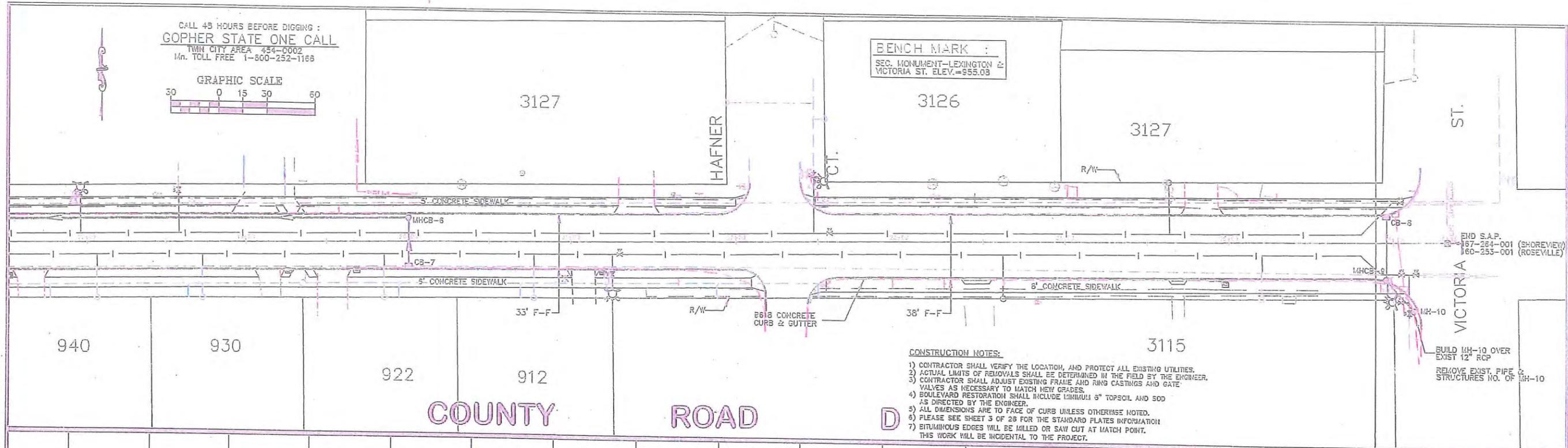
By: _____
Its Mayor, Sandy Martin

Date:

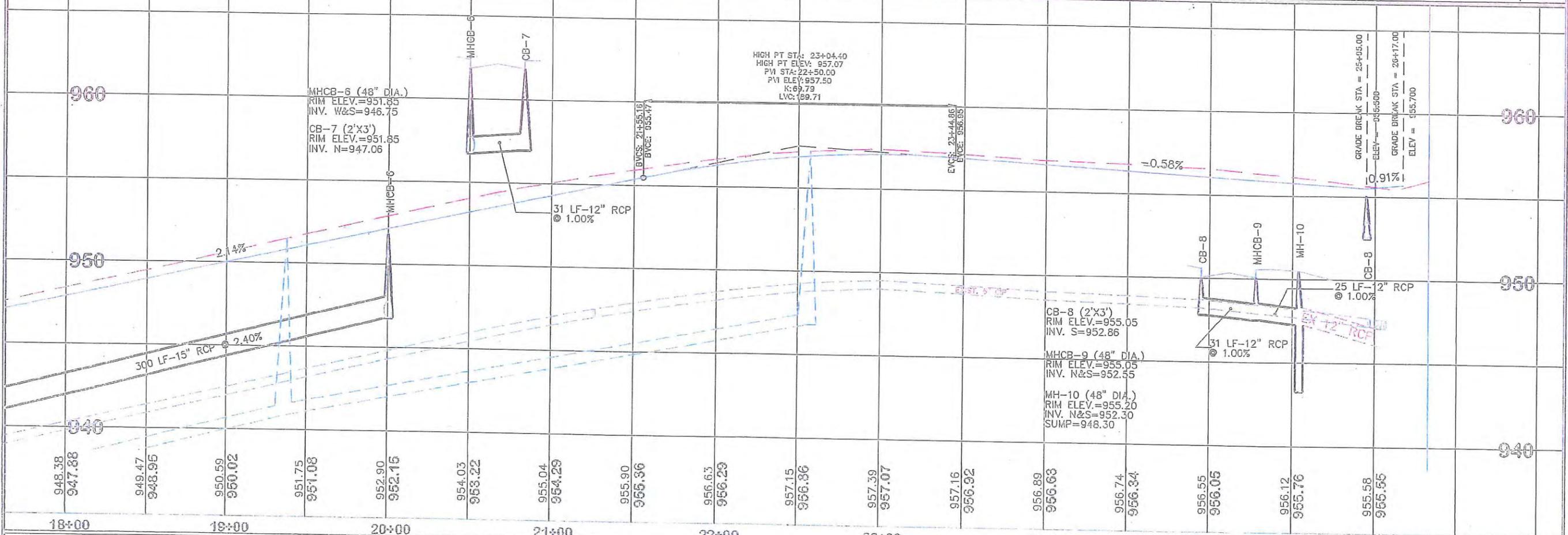
CALL 48 HOURS BEFORE DIGGING :
GOPHER STATE ONE CALL
 TWIN CITY AREA 454-0002
 Mn. TOLL FREE 1-800-252-1166



BENCH MARK :
 SEC. MONUMENT-LEXINGTON &
 VICTORIA ST. ELEV.=955.03



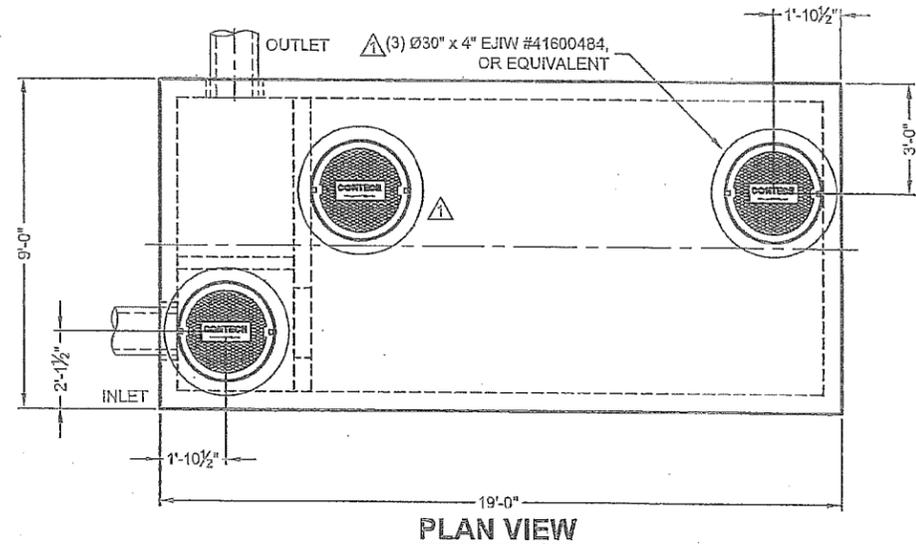
- CONSTRUCTION NOTES:**
- 1) CONTRACTOR SHALL VERIFY THE LOCATION, AND PROTECT ALL EXISTING UTILITIES.
 - 2) ACTUAL LIMITS OF REMOVALS SHALL BE DETERMINED IN THE FIELD BY THE ENGINEER.
 - 3) CONTRACTOR SHALL ADJUST EXISTING FRAME AND RING CASTINGS AND GATE VALVES AS NECESSARY TO MATCH NEW GRADES.
 - 4) BOULEVARD RESTORATION SHALL INCLUDE MINIMUM 6" TOPSOIL AND SOG AS DIRECTED BY THE ENGINEER.
 - 5) ALL DIMENSIONS ARE TO FACE OF CURB UNLESS OTHERWISE NOTED.
 - 6) PLEASE SEE SHEET 3 OF 26 FOR THE STANDARD PLATES INFORMATION.
 - 7) BITUMINOUS EDGES WILL BE MILLED OR SAW CUT AT MATCH POINT. THIS WORK WILL BE INCIDENTAL TO THE PROJECT.



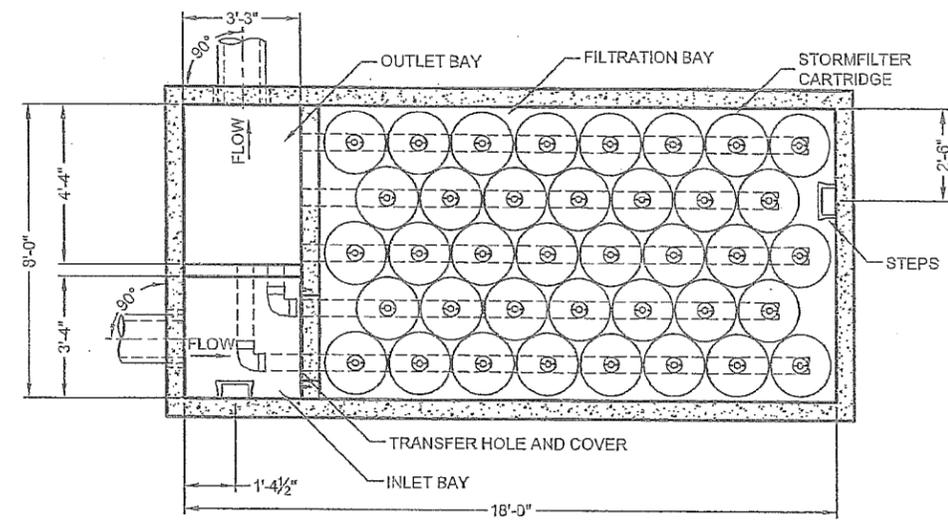
DATE:	REVISIONS	BY	APP.	DESIGNED BY:	CITY OF	COUNTY ROAD D	STATE AID PROJECT NO.
				GMH	SHOREVIEW	STORM SEWER	167-264-001, 160-253-001
				GMH			CITY PROJECT NO. 18-1A
				TEW			SHEET NO. 18 OF 27

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 SIGNED: *[Signature]*
 DATE: MARCH 7, 2013 REG. NO. 40724

I:\AD\CONTECH\CPI\COMPUTER\PROJECTS\ACTIVE\1620047\24249\10-STORMFILTERDRAWINGS\PROPOSAL\PRE-70249-10-SFPD0010.PFD.DWG 2/6/2013 3:10 PM



PLAN VIEW



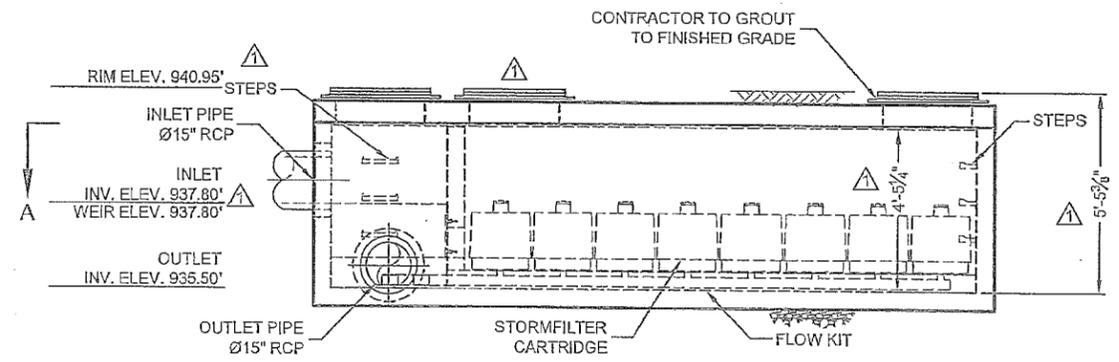
SECTION A-A
VAULT STYLE: 83R

MATERIAL LIST - PROVIDED BY CONTECH

COUNT	DESCRIPTION	INSTALLED BY
38	18", PERLITE CARTRIDGE	CONTECH
38	RESTRICTOR DISK (BLK), 15 GPM	CONTECH
0	2" PVC SLIP PLUG	CONTECH
1	FLOW KIT (83R)	CONTECH
1	36" x 14" TRANSFER HOLE COVER	CONTECH
1	JOINT SEALANT	CONTRACTOR
N/A	GRADE RINGS/RISERS	CONTRACTOR
3	Ø30" x 4" EJIW #41600484, OR EQUIVALENT FRAME AND COVER	CONTRACTOR
8	STEPS, P10CTS LANE LADDER, OR EQUIVALENT	CONTECH

SITE DESIGN DATA

WATER QUALITY FLOW RATE	1.25 CFS
PEAK FLOW RATE	9.32 CFS
RETURN PERIOD OF PEAK FLOW	10 YRS
FILTER MEDIA TYPE	PERLITE



ELEVATION

PERFORMANCE SPECIFICATION

FILTER CARTRIDGES SHALL BE MEDIA-FILLED, PASSIVE, SIPHON ACTUATED, RADIAL FLOW, AND SELF CLEANING. RADIAL MEDIA DEPTH SHALL BE 7-INCHES. FILTER MEDIA CONTACT TIME SHALL BE AT LEAST 37 SECONDS. SPECIFIC FLOW RATE SHALL BE 2 GPM/SF (MAXIMUM). SPECIFIC FLOW RATE IS THE MEASURE OF THE FLOW (GPM) DIVIDED BY THE MEDIA SURFACE CONTACT AREA (SF). MEDIA VOLUMETRIC FLOW RATE SHALL BE 6 GPM/CF OF MEDIA (MAXIMUM).

GENERAL NOTES

- CONTECH TO PROVIDE ALL MATERIALS UNLESS NOTED OTHERWISE.
- FOR FABRICATION DRAWINGS WITH DETAILED STRUCTURE DIMENSIONS AND WEIGHTS, PLEASE CONTACT YOUR CONTECH ENGINEERED SOLUTIONS LLC REPRESENTATIVE. www.contechES.com
- STORMFILTER WATER QUALITY STRUCTURE SHALL BE IN ACCORDANCE WITH ALL DESIGN DATA AND INFORMATION CONTAINED IN THIS DRAWING. CONTRACTOR TO CONFIRM STRUCTURE MEETS REQUIREMENTS OF PROJECT.
- STRUCTURE SHALL MEET AASHTO HS20 LOAD RATING, ASSUMING EARTH COVER OF 0' - 5' AND GROUNDWATER ELEVATION AT, OR BELOW, THE OUTLET PIPE INVERT ELEVATION. ENGINEER OF RECORD TO CONFIRM ACTUAL GROUNDWATER ELEVATION. CASTINGS SHALL MEET AASHTO M308 AND BE CAST WITH THE CONTECH LOGO.
- STORMFILTER STRUCTURE SHALL BE PRECAST CONCRETE CONFORMING WITH ASTM C-357 AND AASHTO LOAD FACTOR DESIGN METHOD.

INSTALLATION NOTES

- ANY SUB-BASE, BACKFILL DEPTH, AND/OR ANTI-FLOTATION PROVISIONS ARE SITE-SPECIFIC DESIGN CONSIDERATIONS AND SHALL BE SPECIFIED BY ENGINEER OF RECORD.
- CONTRACTOR TO PROVIDE EQUIPMENT WITH SUFFICIENT LIFTING AND REACH CAPACITY TO LIFT AND SET THE STORMFILTER STRUCTURE (LIFTING CLUTCHES PROVIDED).
- CONTRACTOR TO INSTALL JOINT SEALANT BETWEEN ALL SECTIONS AND ASSEMBLE STRUCTURE.
- CONTRACTOR TO PROVIDE, INSTALL, AND GROUT PIPES. MATCH OUTLET PIPE INVERT WITH OUTLET BAY FLOOR.
- CONTRACTOR TO TAKE APPROPRIATE MEASURES TO PROTECT CARTRIDGES FROM CONSTRUCTION-RELATED EROSION RUNOFF.
- CONTRACTOR TO REMOVE THE TRANSFER HOLE COVER WHEN THE SYSTEM IS BROUGHT ONLINE.

STRUCTURE WEIGHT
APPROXIMATE HEAVIEST PICK = 50000 LBS.

CONTECH
PROPOSAL
DRAWING

WIES
LAYOUT 2
RE/LS

This drawing is the property of Contech Engineered Solutions LLC and is to be used only for the project and location specified. It is not to be used for any other project or location without the prior written consent of Contech. Failure to comply is done at the user's own risk and responsibility. It is understood that the user assumes full responsibility for any discrepancies between the as-built information and the drawing. The drawing is based on actual field conditions and is not to be used for any other project or location without the prior written consent of Contech. Contech is not responsible for any errors or omissions in this drawing. Contech is not responsible for any damage or injury to persons or property resulting from the use of this drawing. Contech is not responsible for any damage or injury to persons or property resulting from the use of this drawing.

MARK	DATE	REVISION DESCRIPTION	BY
1	2/5/13	RIM & WEIR ELEV'S, JRD ACCESS	KJW

PEAK DIVERSION STORMFILTER
SFPD0818 - 476249-10
SHOREVIEW COUNTY ROAD D AND
COTTAGE PLACE
SAINT PAUL, MN
for SYSTEM: COUNTY ROAD (FS-1)

CONTECH
ENGINEERED SOLUTIONS LLC
www.contechES.com
11835 NE Green Valley Drive, Portland, OR 97230
503-944-4027 503-944-9325 888-545-1277 FAX

The Stormwater Management
StormFilter
is a registered trademark of Contech Engineered Solutions LLC.

DATE:	1/14/13		
DESIGNED:	RJR	DRAWN:	KJW
CHECKED:		APPROVED:	
PROJECT NUMBER:	476249		
SHEET:	17 OF 27		

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to approve the purchase of a natural gas generator from the NJPA for \$86,599 and authorize a professional service agreement with Rapid Electric LLC for services related to the install of the generator and equipment for \$48,250.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
JULY 15, 2013

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: MARK J. MALONEY, PUBLIC WORKS DIRECTOR
DATE: JULY 15, 2013
SUBJ: APPROVE PURCHASE AND INSTALLATION OF A NATURAL GAS
GENERATOR FOR EMERGENCY POWER SUPPLY AT THE
MAINTENANCE CENTER.

INTRODUCTION

The City network is a vital component for daily operations and it is essential to have an immediate back up power supply in the event an emergency. The recent addition of an I.T. room and conference room at the maintenance center provides the City with a dedicated disaster recovery site that requires emergency stand-by back-up power equipment. A generator and associated equipment could be purchased through the National Joint Powers Alliance (NJPA) purchasing contract. The installation of the generator and equipment is recommended to be contracted through Rapid Electric LLC.. They performed the electrical work throughout the Maintenance Center remodel project and are familiar with necessary details of the maintenance center's electrical system.

DISCUSSION

Currently the City does not have a dedicated disaster recovery site and staff has been considering locations in which to establish one. In 2010 the maintenance center was remodeled with the addition of a dedicated I.T. room and conference room. Since the remodel it has been determined that the I.T. room and available conference room at the maintenance center is better suited to meet our needs for a disaster recovery site than other previously considered options.

At this time the maintenance center is equipped with the capability of hooking up a portable generator for back-up power. It is only set up to power essential emergency maintenance needs such as; garage doors, lights, gas pumps, computers, SCADA system, etc. During a power outage, the portable generator arrangement does not have the capabilities to adequately power the equipment in the I.T. room. It does not have the capability to automatically transfer power and requires manual set up. In most cases it would be a minimum of 45 minutes to get someone in to hook up the generator and restore power to the emergency essentials, assuming that the portable generator wasn't needed at any other locations, e.g. sewer lift stations. In the current configuration, during a power outage, the network equipment in the I.T. room will continue to run for approximately 15 minutes using integrated battery backup devices. When the power remains out longer than this time frame, network equipment in the I.T. room begins to shutdown and impact almost all of the automated City Hall and Community Center operations.

It is important to establish a disaster recovery site for the City Hall/Community Center facility, and the maintenance center provides the best/most logical location. The only element that is missing and is essential to a disaster recovery site is a stand-by generator to provide immediate back-up power.

RECOMMENDATION

Staff recommends consideration of the attached motion that approves the purchase of a natural gas generator from the NJPA for \$86,599 and to authorize a professional services agreement with Rapid Electric LLC for the installation of the generator and equipment for \$48,250.

MEMO

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRI HOFFARD
DEPUTY CLERK**

DATE: JULY 8, 2013

SUBJECT: APPLICATION FOR FIREWORKS DISPLAY

INTRODUCTION

The Northern Lighter Pyrotechnics are requesting approval for a fireworks display to be held on Turtle Lake on July 19, 2013.

DISCUSSION

A request has been received from Northern Lighter Pyrotechnics (NLP), a non-profit corporation formed for the purpose of promoting the safety, skill and artistry in pyrotechnics through education and research. They provide the public with opportunities to enjoy well presented firework displays. They are one of the oldest all-volunteer fireworks organizations in the United States with formal incorporation in 1977. They currently have about 100 members.

Steve Dress, the Vice President of NLP, contacted the City after receiving a request for their services from an individual who is renting out Turtle Lake Park for a gathering. This gathering is taking place on Friday, July 19th and the fireworks will be shot off from a platform on the lake about 250 feet from shore at 10 pm. The entire display will last less than 10 minutes. NLP has submitted an insurance certificate in the amount of \$2 million.

The request has been reviewed and approved by the Fire Chief of the Lake Johanna Fire Department. Mr. Dress has also spoken with Sergeant Eric Bradt of the Ramsey County Sheriff's Water Patrol and he has given his consent.

RECOMMENDATION

It is recommended that the City Council approve the fireworks display permit for Northern Lighter Pyrotechnics to be held on Turtle Lake on Friday, July 19, 2013.

(FOR USE BY LOCAL JURISDICTIONS)

SAMPLE APPLICATION / PERMIT
OUTDOOR PUBLIC FIREWORKS DISPLAY

Applicant instructions:

1. This application is for an outdoor public fireworks display only and is not valid for an indoor fireworks display.
2. This application must be completed and returned at least 15 days prior to date of display.
3. Fee upon application is \$ 0 and must be made payable to _____

Name of Applicant (Sponsoring Organization): NORTHERN LIGHTER PYROTECHNICS

Address of Applicant: 24733 KETTLE RIVER BLVD FOREST LAKE MN 55025

Name of Applicant's Authorized Agent: STEVEN C DRESS

Address of Agent: 2211 WILLIAM TELL ROAD

Telephone Number of Agent: 651-325-7827 Date of Display: 7/19/13 Time of Display: 10 PM

Location of Display: ON THE WATER DIRECTLY EAST WEST OF TURTLE LAKE PARK

Manner and place of storage of fireworks prior to display: DELIVERY TRUCK

Type and number of fireworks to be discharged: MULTIPLE 1.3G 1.4G DISPLAY CAKES,

MINNESOTA STATE LAW REQUIRES THAT THIS DISPLAY BE CONDUCTED UNDER THE DIRECT SUPERVISION OF A PYROTECHNIC OPERATOR CERTIFIED BY THE STATE FIRE MARSHAL.

Name of Supervising Operator: MARK L GLASOW Certificate No.: 0658

Required attachments. The following attachments must be included with this application:

1. Proof of a bond or certificate of insurance in amount of at least \$ 2.0 MILLION
(Suggested Amount: \$1.5 million minimum)
2. A diagram of the ground at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained.
3. Names and ages of all assistants that will be participating in the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any: _____

I understand and agree to comply with all provisions of this application, MN Statute 624.20 through 624.25, MN State Fire Code, National Fire Protection Association Standard 1123 (2006 edition), applicable federal law(s) and the requirements of the issuing authority, and will ensure that the fireworks are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of Applicant (or Agent): [Signature] Date: 7/13/13

Signature of Fire Chief/County Sheriff: [Signature] Date: 7/11/13

Signature of Issuing Authority: _____ Date: _____

Last	First	DOB
Bennett	Mark	05/19/71
Black	Michael	06/03/60
Casper	Ken	03/21/68
Dress	Steven	07/02/55
Felch	Troy	11/08/67
Glasow	Mark	04/29/59
Haley	Darin	03/17/67
Schroeder	Bob	06/11/53
Schroeder	Joe	01/05/87
Shemon	Mitch	02/15/89
Walsh	Christopher	01/03/77



CENTER OF RED CIRCLE IS THE SHOOTING PLATFORM LOCATION, THIS CIRCLE HAS A 234 FOOT DIAMETER AND WE ARE 250' FROM STATE



Legend

250' from State



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

Notes

Enter Map Description

759.7 0 379.85 759.7 Feet

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

PROPOSED MOTION

MOVED BY COUNCIL MEMBER: _____

SECONDED BY COUNCIL MEMBER: _____

To adopt Resolution #13-64 vacating the existing easements dedicated with the Shoreview Target Addition Plat as shown in the submittals. The submitted plans are consistent with the preliminary approvals; therefore, the Final Plat and Final PUD, including the Development Agreements are approved for Target Corporation, 3800 Lexington Avenue. Said approval is subject to the following:

Final Plat

1. Prior to the release of the Final Plat for recording, the applicant shall execute the Site Development Agreement.
2. Executed and recorded copies of the required agreements shall be submitted to the City prior to the issuance of a building permit on Lot 2.
3. Outlot A shall be conveyed to the City.
4. A sign easement that encumbers the existing Target Sign on Lot 2 shall be conveyed and benefit Lot 1. This easement shall be submitted to the City Attorney for review and approval prior to the release of the Final Plat for recording.

Final Planned Unit Development

1. This PUD amendment replaces the previous PUD approvals from 1989, 1990 and 2000.
2. The applicant shall execute an agreement between the Lots 1 and 2 addressing the shared driveway, access, signage and maintenance.
3. Development on Lot 2 shall require an amendment to this Planned Unit Development.
4. The existing freestanding sign on Lexington Avenue identifying the SuperTarget store may remain provided a sign easement is conveyed to and benefits Lot 1. It is the City's preference that this sign be shared with the future use of Lot 2.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated commercial land use in the Comprehensive Plan.
2. The proposed subdivision complies with the subdivision standards identified in the City's Development Code.
3. The subdivision of the property benefits the City, as the Outlot A will be conveyed to the City for stormwater ponding associated with the Red Fox Road construction project.

ROLL CALL: AYES _____ NAYS _____

Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Regular City Council Meeting
July 15, 2013

TO: Mayor, City Council and City Manager
FROM: Kathleen Castle, City Planner
DATE: July 12, 2013
SUBJECT: File 2493-13-20, Final Plat, Vacation, Final PUD – Target Corporation, 3800 Lexington Avenue

Introduction

Target Corporation received approval at the June 3rd City Council meeting for the re-platting of their property and amendment to the existing Planned Unit Development. Final Plans have been prepared and the developer is seeking approval of the Final Plat and Final PUD, including the Development Agreements. A vacation application has also been submitted to vacate easements that no longer serve a purpose for this development.

Final Plat

The property is currently platted as two parcels, Lots 1 and 2, and includes a drainage easement for the stormwater pond over Lot 2, along with a variety of other public drainage and utility easements that encumber the site. The Final Plat is consistent with the Preliminary Plat that identifies re-dividing the property into three lots:

- Lot 1 – 12.28 acres, containing the existing SuperTarget store and associated parking
- Lot 2 – 1.14 acres, developed with parking but intended for future retail development
- Outlot A – 0.96 acres, containing the stormwater pond, and would be conveyed to the City.

As required Target has drafted Declaration of Restrict Covenants pertaining to the shared driveway, access, signage and maintenance requirements between Lots 1 and 2.

Outlot A is being conveyed to the City. This outlot is developed with a stormwater pond that manages stormwater from the Target property and some of the adjoining property. Last year, the City approached Target regarding the possibility of using this pond for the treatment of stormwater runoff associated with the Red Fox Road improvement project. Target has agreed to this conveyance in consideration of a reduced assessment for the road project. The pond is currently being enlarged and include a sand filter to treat run-off from Red Fox Road and the surrounding drainage area including the Target and TCF sites.

Vacation

The existing plat, Shoreview Target Addition includes a number of drainage and utility easements that do not serve a public purpose as these do not contain public infrastructure. For those areas that contain public infrastructure, easements will be dedicated with the Shoreview Target 2nd

Addition plat. These include drainage and utility easements over Lot 1, Block 1 and Outlot A for the stormwater pond. A sidewalk easement is also being provided along Red Fox Road.

Final - Planned Unit Development

The plans have been reviewed in accordance with the approved development stage PUD approval. The PUD provided flexibility from standards related to parking, impervious surface coverage and parking. The following summarizes these items:

1. Parking. Lot 1, Block 1 – reduction of parking from 806 stalls required to 765 stalls
2. Impervious Surface Coverage – Exceeds the maximum 80% permitted and is distributed as follows: Lot 1, Block 1 – 90.77%, Lot 2, Block 1 – 69.35%, Outlot A, Block 1 – 0%
3. Free-Standing Sign – The existing Free-Standing Sign may be retained with the execution of a private sign easement that benefits the user of Lot 1, Block 1. Said sign shall be shared with the future user of Lot 2, Block 1.

Recommendation

The submitted applications and plans have been reviewed and found to comply with the previous approvals. Staff recommends the Council hold the public hearing for the Vacation, and adopt Resolution 13-64 vacating easements as identified in the submittal. Approvals can then be made for the Final Plat and Final Stage PUD, including the Development Agreements, subject to the following conditions.

Final Plat

1. Prior to the release of the Final Plat for recording, the applicant shall execute the Site Development Agreement.
2. Executed and recorded copies of the required agreements shall be submitted to the City prior to the issuance of a building permit on Lot 2.
3. Outlot A shall be conveyed to the City.
4. A sign easement that encumbers the existing Target Sign on Lot 2 shall be conveyed and benefit Lot 1. This easement shall be submitted to the City Attorney for review and approval prior to the release of the Final Plat for recording.

Final Planned Unit Development

1. This PUD amendment replaces the previous PUD approvals from 1989, 1990 and 2000.
2. The applicant shall execute an agreement between the Lots 1 and 2 addressing the shared driveway, access, signage and maintenance.
3. Development on Lot 2 shall require an amendment to this Planned Unit Development.
4. The existing freestanding sign on Lexington Avenue identifying the SuperTarget store may remain provided a sign easement is conveyed to and benefits Lot 1. It is the City's preference that this sign be shared with the future use of Lot 2.

Attachments:

1. Resolution #13-64
2. Subdivision Agreement
3. June 3rd City Council minutes
4. Location Map
5. Submitted Statement and Plans
6. Motion

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD JULY 15, 2013**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City at 7:00 PM.

The following members were present:

And the following members were absent:

Member introduced the following resolution and moved its adoption.

**RESOLUTION NO. 13-64
VACATION OF A CERTAIN DRAINAGE AND UTILITY EASEMENTS
TARGET CORPORATION**

WHEREAS, this vacation of a certain drainage and utility easements as dedicated in the Shoreview Target Addition Platwas initiated pursuant to applicable State and City Regulations; and

WHEREAS, pursuant to mailed and published notice, a public hearing was held on the 15th day of July, 2013 before the Shoreview City Council.

NOW, THEREFORE, be it resolved that the Shoreview City Council hereby adopts the Resolution No. 13-64 vacating all interest in that certain Drainage and Utility Easements referenced in Document No.'s 1872437, 1872435, 2149964, 1813457, 2146426 and 2149963 , Ramsey County, Minnesota.

The motion was duly seconded by Member and upon a vote being taken thereon, the following voted in favor thereof:

**PLANNED UNIT DEVELOPMENT AND SUBDIVISION AGREEMENT
SHOREVIEW TARGET 2ND ADDITION**

1. THIS AGREEMENT is made and entered into by and between the City of Shoreview, a municipal corporation and political subdivision of the State of Minnesota (hereinafter the "City") and Target Corporation, a Minnesota corporation, its successors and assigns (hereinafter the "Developer").
2. On July 15, 2013 the City gave approval to amend the Planned Unit Development ("PUD") and the subdivision of certain property located within the City and described as follows (hereinafter the "Subject Property"):

*Lot 1 and Lot 2, Block 1, Shoreview Target Addition, Ramsey County Minnesota,
(commonly known as 3800 Lexington Avenue)*

which when replatted will be legally described as:

Lot 1, Lot 2 and Outlot A, Shoreview Target 2nd Addition, Ramsey County, Minnesota.

3. Zoning. The property within this development is zoned PUD with the underlying zoning designation of C1, Retail Service.
4. Pursuant to City Ordinances, the Developer is required:
 - A. To execute the Plat and PUD subject to the requirements of the City.
 - B. To follow certain procedures, as determined by the City, pertaining to the development of the property within this Plat and PUD.
5. Terms and Conditions. The approval of the City Council was subject to the terms and conditions contained herein, and the conditions as approved by the City Council on July 15, 2013, whether or not specified in this Agreement. In compliance with the requirements of the City's Development Regulations; in compliance with the City Council's conditions of approval; and in consideration of the undertakings herein expressed, the City and Developer agree as follows:
 - A. The Terms and Conditions of this Agreement shall replace the following Development Agreements previously executed: Development Agreement dated April 17, 2000, Development Contract dated September 5, 1989.
 - B. Public Use Dedication Fee. The replatting of the property does not result in a greater number of developable parcels than existing in the Shoreview Target Addition plat. Public Use Dedication Fees were paid for these two parcels with the Shoreview Target Addition plat, therefore, the Public Use Dedication Fee is waived.
 - C. Operational Requirements and Performance Standards.
 - i. Truck Traffic. Truck traffic to the Subject Property shall be prohibited between the hours of 12:00 a.m. and 5:00 a.m. with the exception of trailer drop-offs. As used herein,

the term “truck traffic” means deliveries or pick-ups by any size truck to the Subject Property except access to the site by emergency vehicles and snow removal equipment.

- ii. Semi-trucks shall use the south access drive to enter the site and shall leave the site via the northeasterly curb cut onto Red Fox Road.
- iii. Snow Removal. Snow removal procedures shall be as follows:
 - a. No snow shall be stored on the property
 - b. No sand/salt mix shall be stored on the property.
- iv. Signs. Sign permits shall be obtained before the installation or re-facing of any signs on the property. Signage shall comply with the Comprehensive Sign Plan approved for this property.
- v. Exterior Lighting Maintenance. The developer shall maintain the lights installed in the parking areas and on the exterior of the building.
- vi. Exterior Storage. There shall be no dumpsters or other outside storage of trash, refuse, pallets, crates, products or materials in the truck trailers, etc. except small attractive trash receptacles shall be permitted in the front of the building for use by patrons. Shopping carts shall be stored in the screened location as indicated on the site plan dated June 30, 2000, so as not be visible from the parking lot when the respective store is closed.
- vii. Property Maintenance. The Developer shall maintain the property, including structures, buildings, fences and landscaping so as to prevent unsightliness, health hazards or unsafe conditions. All debris, refuse or garbage shall be kept within a completely enclosed building or properly stored in a closed container designed for such purpose as permitted above in Section 5.C.vi. The Developer shall monitor the maintenance of the property on a weekly basis and shall remove any debris, letter or make repairs, when necessary for compliance to this provision.
- viii. Snow Removal – Public South Access Road. The Developer shall be responsible for removing snow on the public road immediately south of the plat, known as the South Access Road, until such time the City takes over snow plowing of that roadway.

D. Planned Unit Development. Approval of the PUD provides the following flexibility from the City’s Development Code requirements:

- i. Parking. Lot 1, Block 1 – reduction of parking required for the SuperTarget store from 806 stalls required to 765 stalls.
- ii. Impervious Surface Coverage – Exceeds the maximum 80% permitted and is distributed as follows: Lot 1, Block 1– 90.77%, Lot 2, Block 1 – 69.35%, Outlot A, Block 1 – 0%

- iii. Free-Standing Sign – The existing Free-Standing Sign on Lot 2, Block 1 may be retained with the execution of a private sign easement that benefits the user of Lot 1, Block 1. Said sign shall be shared with the future user of Lot 2, Block 1.
 - E. Lot 2, Shoreview Target 2nd Addition. Development of Lot 2, Block 1 shall require an amendment to this PUD.
 - F. Conveyance of Outlot A. Outlot A shall be conveyed to the City within 60 days of submitting the Final Plat to the Ramsey County Recorder's Office for recording.
 - G. Public Easements. Drainage and Utility easements shall be dedicated to the City as required by the Public Works Director and shown on the final plat. A sidewalk easement along Red Fox Road as illustrated on the preliminary plat shall be granted to the City.
 - H. Shared Improvements. A private agreement shall be executed between Lots 1 and 2, Block 1 and address the shared driveway, access and free-standing sign on Lot 2. This agreement shall include provisions for future repair and maintenance. The agreement documents are subject to approval by the City prior to the City endorsing the plat for recording with Ramsey County.
 - I. Private Utilities. Private easements shall be established for the private utilities that are located across property lines, and shall include provisions for future repair and maintenance. The easement documents are subject to approval by the City prior to the City endorsing the plat for recording with Ramsey County.
 - J. Maintenance of Private Sanitary Sewer and Water Services. Developer agrees that, except for such facilities that are located within public easements and used for public purposes, all sanitary sewer and water facilities, pipes or appurtenances installed on the Subject Property are private, and Developer, its successors and assigns, shall be solely responsible for the maintenance, repair and replacement of such sanitary sewer and water improvements.
6. Default. The occurrence of any of the following after written notice from the City and thirty (30) days to cure (or such longer period as may be reasonable) shall be considered an "Event of Default" in the terms and conditions contained in this Agreement. Said default shall be cured within a reasonable time period as specified by the City.
- A. The failure of the Developer to comply with any of the terms and conditions contained in this Agreement;
 - B. The failure of the Developer to comply with any applicable ordinance or statutes with respect to the development and operation of the Subject Property.
7. Remedies. Upon the occurrence of an Event of Default, the City, in addition to any other remedy which may be available to it shall be permitted to do the following:
- A. The Developer shall save, indemnify, and hold harmless, including reasonable attorneys fees, the City from any liability or other damages, which may be incurred as a result of the exercise of the City's rights pursuant to this section.

- B. Obtain an order from a court of competent jurisdiction requiring the Developer to specifically perform its obligations pursuant to the terms and provisions of this Agreement.
- C. Exercise any other remedies, which may be available to it, including an action for damages.
- D. Withhold the issuance of a building permit and/or prohibit the occupancy of any building(s) for which permits have been issued.
- E. In addition to the remedies and amounts payable set forth or permitted above, upon the occurrence of an Event of Default, the Developer shall pay to the City all fees and expenses, including reasonable attorneys fees, incurred by the City as a result of the Event of Default, whether or not a lawsuit or other action is formally commenced or taken.

IN WITNESS WHEREOF, the City and the Developer have executed this Agreement.

Approved by the City Council of Shoreview, Minnesota, this **15th day of July, 2013**.

DEVELOPER

Target Corporation

CITY OF SHOREVIEW

Sandra C. Martin, Mayor

Terry Schwerm, City Manager

4. Verified Claims in the Amount of \$675,983.82
5. Purchases
6. License Applications
7. Approval of Application to Conduct Excluded Bingo - Slice of Shoreview
8. Amended Resolution - Vacation of Owasso Street, Lakeview Terrace, 3588 Owasso Street
9. Site and Building Plan Review - RJ Marco Construction, 577 Shoreview Park Road
10. Approval of Liquor License Renewal - Red Ginger China Bistro

VOTE: Ayes - 4 Nays - 0

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

PRELIMINARY PLAT/AMENDMENT PLANNED UNIT DEVELOPMENT, DEVELOPMENT STAGE

Presentation by City Planner Kathleen Nordine

Revisions to the plat require an amendment to the Planned Unit Development (PUD). The property is zoned C1, Commercial. The proposed preliminary plat would divide the Target property into three parcels. It is currently two parcels. Lot 1 would consist of 12.29 acres for the Super Target Store and parking. Lot 2 would be 1.14 acres for a parking area for future development. Outlot A is less than an acre for a storm water pond that will be conveyed to the City and will address runoff from the Red Fox Road improvement project. The proposal complies with City Code and Commercial District standards. Easements are required for storm water infrastructure and along bordering roads--Lexington, Red Fox and South Access Road. Other easements will be vacated with the Final Plat.

Parking for Super Target has 855 stalls. With this amendment, there would be 765 stalls, which is less than the required 806 stalls. Target states that an analysis of parking shows that at peak demand 544 stalls are needed. The Development Code does allow exceptions when the developer can demonstrate that less parking is needed. Staff believes this evidence has been provided and flexibility from parking requirements is justified.

With the plat revisions, the freestanding Target sign would be located on Lot 2, which makes it an off-site sign not permitted by Code. Target is proposing an easement agreement with Lot 2 to retain the sign. Staff believes that is an acceptable solution.

There would be no change to the amount of impervious surface coverage. Snow removal has been to Red Fox Road and South Access Road. With the City improvements to Red Fox Road, Target is requesting relief from the requirement to use it for snow removal.

In 2000, when Target expanded, retail hours were limited to 7:00 a.m. to 12:00 p.m. Truck traffic and deliveries were restricted between the hours of 12:00 p.m. and 5:00 a.m. Target has requested relief from these restrictions due to the current retail market. Nearby Island Lake residential property owners have expressed concern about the noise related to truck traffic. Staff believes it is reasonable to lift restrictions for the hours of retail. It is recommended that delivery hours remain the same.

The Planning Commission held a public hearing on this application at its last meeting and approved it on a 5 to 0 vote with staff recommendations.

Residents within 350 feet were notified. Comments of concern were submitted regarding truck traffic noise on Lexington and South Access Road, and on the future use of Lot 2. Ramsey County Parks was also notified and had no concerns.

Staff is recommending approval of the preliminary plat and the PUD amendment with the staff recommendations and conditions of approval listed in the staff report.

Councilmember Wickstrom asked if the south entrance could be restricted to right-in-right-out. Left turns are dangerous, and there have been accidents. Ms. Nordine stated that specific change has not been discussed. It would have to be done through Ramsey County.

Mayor Martin responded that once the Red Fox Road improvements are completed, she believes the South Access Road exit point will be relieved. However, temporary measures perhaps should be pursued with Ramsey County during the construction period of Red Fox Road.

Councilmember Quigley noted that there is significant development proposed for the west side of Lexington and until that is completed, it would be difficult for Ramsey County to respond to a request to change access on the South Access Road.

Public Works Director Maloney stated that Ramsey County is analyzing traffic on Lexington. Actual data on turning movements would be needed to request a change on the South Access Road.

Planning Commissioner Elizabeth Thompson stated that regarding hours of delivery restrictions, Commissioners proposed access from the north to mitigate noise but were advised that there could be more noise in maneuvering trucks. The Commission also emphasized compliance with landscaping plans and that landscaping be well maintained.

Councilmember Johnson stated that due to her employment with Target, she would abstain from voting on this matter.

City Attorney Kelly stated that four votes are needed for the PUD Amendment. A conflict of interest is a matter of interpretation. If there is a personal or financial gain, there is a definite conflict. As to being an employee, there is a possibility that employment is guaranteed because of this vote. The Council has an excellent record of transparency, and he would advise on the side of conservative caution.

If anyone were to raise the issue, it puts the City in a position of defense.

Mayor Martin stated that the Council can take action on the preliminary plat but would have to wait for a full Council to take action on the PUD Amendment at the next possible meeting. She opened the discussion to public comment.

Mr. John Dietrich, Target Corporation Development Manager, expressed his gratitude to staff for their work and support the recommendations as stated.

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to approve the preliminary plat portion of the application submitted by Target Corporation, 3800 Lexington Avenue. Said approval is subject to the following:

1. The Final Plat shall include a sidewalk easement along Red Fox Road and public drainage and utility easements as required by the Public Works Director.
2. The applicant shall apply for a Vacation, to vacate the existing easements that are no longer required as part of the development site. The Vacation Application shall be submitted concurrently with the Final Plat.
3. The applicant shall execute an agreement between the Lots 1 and 2 addressing the shared driveway, access, signage and maintenance. Said agreements shall be submitted to the City Attorney for review and approval prior to the City's release of the Final Plat.
4. Executed and recorded copies of the required agreements shall be submitted to the City prior to the issuance of a building permit on Lot 2.
5. Outlot A shall be conveyed to the City.
6. A sign easement that encumbers the existing Target Sign on Lot 2 shall be conveyed and benefit Lot 1. This easement shall be submitted to the City Attorney for review and approval prior to the release of the Final Plat for recording.
7. The Final Plat shall be submitted to the City for approval with the Final Stage PUD application.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated commercial land use in the Comprehensive Plan.
2. The proposed subdivision complies with the subdivision standards identified in the City's Development Code.
3. The subdivision of the property benefits the City, as the Outlot A will be conveyed to the City for stormwater ponding associated with the Red Fox Road construction project.

ROLL CALL: Ayes: Quigley, Wickstrom, Martin

Nays: None

Abstain: Johnson



Target - 3800 Lexington Avenue



Legend

- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

Notes

Preliminary Plat and PUD Development Stage

630.8 0 315.42 630.8 Feet

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

NAD_1983_HARN_Adj_MN_Ramsey_Feet
© Ramsey County Enterprise GIS Division

Compliance with Development Stage PUD Conditions

1. This PUD amendment replaces the previous PUD approvals from 1989, 1990, and 2000.

No action required by Applicant.

2. A Development Agreement shall be executed and shall include applicable provisions from the previous PUD approvals referenced in Condition No. 1 above as well as any requirements associated with this PUD amendment.

City to draft the Development Agreement for execution by Target Corporation prior to City Council approval of Final PUD Amendment.

3. The applicant shall execute an agreement between Lots 1 and 2 addressing the shared driveway, access, signage and maintenance. Said agreements shall be submitted to the City Attorney for review and approval prior to the City's review of the Final Stage PUD plans and Final Plat.

A Declaration of Restrictive Covenants addressing the shared driveway, access, signage and maintenance requirements between Lots 1 and 2 has been drafted and submitted to the City for its review.

4. Development on Lot 2 shall require an amendment to this Planned Unit Development.

No action required until a development proposal is forwarded for Lot 2.

5. Target agrees to work with the City on developing a landscape plan that addresses landscaping within the landscape islands where trees have died and have been removed. Said plan shall be submitted with the Final PUD application.

A landscape plan has been submitted with this Final PUD application.

6. Truck traffic to Lot 1 shall be prohibited between the hours of 12:00 am and 5:00 am with the exception of trailer drop-offs.

Target agrees to abide by this condition.

7. An exception to the City's minimum parking requirements is approved as part of this PUD. As indicated in the submittal, 765 stalls shall be provided on Lot 1 for the SuperTarget Retail store.

Target agrees to maintain the existing 765 stalls on Lot 1 as indicated in the submittal.

8. The existing freestanding sign on Lexington Avenue identifying the SuperTarget store may remain provided a sign easement is conveyed to and benefits Lot 1. It is the City's preference that this sign be shared with the future use of Lot 2.

The proposed Declaration of Restrictive Covenants includes a sign easement benefitting Lot 1.

9. The existing condition limiting the retail hours of the SuperTarget Store from 7:00 am to 12:00 am shall be lifted with this approval.

No further action required by Applicant.

10. Target is released from the responsibility imposed with the 1989 PUD requiring snow removal on Red Fox Road as this road is plowed and maintained by the City of Shoreview. Target shall continue to be responsible for the removal of snow on the South Access Road until such time the City takes over snow plowing on said road.

Target agrees to continue to be responsible for the removal of snow on the South Access Road.

FINAL PLAT APPLICATION
Target Corporation, 3800 Lexington Avenue
June 19, 2013

Compliance with Preliminary Plat Conditions

1. The Final Plat shall include a sidewalk easement along Red Fox Road and public drainage and utility easements as required by the Public Works Director

Public drainage and utility easements as required by the Public Works Director are indicated on the final plat. A draft of a Sidewalk Easement for the requested area along Red Fox Road has been submitted to the City.

2. The applicant shall apply for a Vacation to vacate the existing easements that are no longer required as part of the development site. The Vacation Application shall be submitted concurrently with the Final Plat.

A Vacation application has been submitted concurrently with this application for Final Plat approval.

3. The applicant shall execute an agreement between Lots 1 and 2 addressing the shared driveway, access, signage and maintenance. Said agreements shall be submitted to the City Attorney for review and approval prior to the City's release of the Final Plat.

A Declaration of Restrictive Covenants addressing the shared driveway, access, signage and maintenance requirements between Lots 1 and 2 has been drafted and submitted to the City for its review.

4. Executed and recorded copies of the required agreements shall be submitted to the City prior to the issuance of a building permit on Lot 2.

No action required until a development proposal is approved for Lot 2 and a building permit application is submitted.

5. Outlot A shall be conveyed to the City.

Target has submitted a draft agreement for the City's review that incorporates an agreement to convey Outlot A to the City in conjunction with the City's approval of the Final PUD and Final Plat and reduction of the special assessments for the Red Fox Road improvements in recognition of the conveyance of Outlot A to the City.

6. A sign easement that encumbers the existing Target Sign on Lot 2 shall be conveyed and benefit Lot 1. This easement shall be submitted to the City Attorney for review and approval prior to the release of the Final Plat for recording.

The proposed Declaration of Restrictive Covenants includes a sign easement benefitting Lot 1.

7. The Final Plat shall be submitted to the City for approval with the Final Stage PUD application.

The application for Final Stage PUD approval has been submitted concurrently with this Final Plat application.

AGREEMENT

This Agreement is made as of the ____ day of _____, 2013, by and between Target Corporation, a Minnesota corporation ("Target") and City of Shoreview, Minnesota, a Minnesota municipal corporation ("Shoreview").

RECITALS

- A. Target owns the property in the City of Shoreview, Ramsey County, Minnesota, described in Exhibit A (the "Target Property").
- B. Shoreview is undertaking a road improvement project involving two roads bordering the Target Property, Red Fox Road and Lexington Avenue North. In conjunction with the road improvements, Shoreview will expand the storm water pond currently located within a drainage and utility easement area located on the Target Property (the "Pond"). Collectively, the road and Pond improvements are referred to as the "Road Project."
- C. Shoreview has requested that Target convey to Shoreview ownership of the land on which the expanded storm water pond will be located and that Target grant Shoreview a sidewalk easement over a portion of the Target Property adjacent to Red Fox Road (the "Sidewalk Easement").
- D. Target is amenable to the requests described above in exchange for reduction of the proposed special assessments for the Road Project and other consideration provided by this Agreement.
- E. Target has applied for approval from Shoreview to subdivide the Target Property in the manner depicted on Exhibit B (the "Proposed Plat"). The Proposed Plat will create an outlot for the expanded Pond area to be conveyed to Shoreview ("Outlot A") as provided in this Agreement, a lot for the existing Target store and its associated parking area ("Lot 1") and a parcel along Lexington Avenue North for potential development ("Lot 2").
- F. Target has also applied for approval from Shoreview for the amendment of certain terms of the Planned Unit Development permit for the Target Property (the "PUD") in order to accommodate changes resulting from implementation of the Proposed Plat (the "PUD Amendment").
- G. Both Shoreview and Target wish to vacate certain drainage, utility and road easements on the Target Property that are no longer needed for public purposes.
- H. Storm water from the Target Property currently drains to the Pond. The land within proposed Lot 2 is currently paved as a parking area and redevelopment of Lot 2 for commercial or other use is not expected to increase total drainage to the Pond. Target desires to secure ongoing drainage rights for Lot 1 and Lot 2 to the Pond.

I. The Road Project commenced in late May, 2013, prior to completion of Shoreview's review and approval process for the Proposed Plat and PUD Amendment, necessitating the parties entry into the Temporary Construction and Access License dated May 21, 2013 (a copy of which is attached hereto as Exhibit C), allowing Shoreview to commence construction activity for the Road Project on the Target Property prior to conveyance of Outlot A.

NOW, THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, it is agreed as follows:

ARTICLE 1 STORM WATER POND

1.1 Target shall have the right to approve the Pond improvement plans, including construction, staging, and post-construction landscaping plans prior to commencement of any construction activity in connection therewith. As part of the Pond improvements, Shoreview, at its cost, will (a) replace the existing irrigation lines located in Outlot A that connect to Target's irrigation system for the Target Property, and (b) complete the Pond improvements and replace the landscaping surrounding the Pond in accordance with the Pond improvement plans approved by Target. Other than Target's share of the proposed special assessments for the Road Project that are attributable to the Pond improvements, Target shall have no obligation to pay for any of the Pond Improvements.

1.2 Construction of the Pond shall be substantially complete by July 31, 2013. The remainder of the Pond improvements, including fencing and restoration of Outlot A shall be completed by August 16, 2013.

1.3 Following completion of the Pond improvements, Shoreview will maintain the Pond in accordance with applicable law and the PUD as may be required by the PUD Amendment. Upon notice to Shoreview, Target shall have the right, but not the obligation, to maintain the irrigation facilities located in Outlot A and to mow or otherwise maintain the landscaping surrounding the Pond.

ARTICLE 2 LAND USE APPROVALS FOR TARGET PROPERTY

2.1 Target shall comply with Shoreview's application requirements and review procedures for approval of the Proposed Plat and PUD Amendment.

2.2 Shoreview shall approve subdivision of the Target Property in substantially the same form as the Proposed Plat. Shoreview acknowledges that no public recreational use dedication of land or cash equivalent payment is required for approval of the Proposed Plat.

2.3 Shoreview shall approve Target's application for a PUD Amendment that includes the following provisions:

- a) a reduction in the parking requirement for the Target store to no more than 765 spaces;
- b) Target may continue to use the existing monument sign which is located on Lot 2 and the future user of Lot 2 may add a sign panel for its use to the monument sign;
- c) the existing amount and location of open space in the PUD satisfies the requirement for open space in Shoreview's ordinances;
- d) elimination of a prior PUD restriction on Target's hours of retail operation; and
- e) elimination of a prior PUD requirement making Target responsible for snow removal on Red Fox Road.

2.4 Target shall apply for, and Shoreview shall approve, the vacation of certain drainage, utility and right-of-way easements located within the Proposed Plat that have been determined by Shoreview to no longer be needed for public purposes.

2.5 In accordance with the conditions of approval of the Proposed Plat, Target agrees to record a declaration against Lots 1 and 2 regarding shared access, driveway maintenance and signage (the "Declaration") substantially in the form of Exhibit D.

ARTICLE 3 CONVEYANCES AND ASSESSMENTS

3.1 Subject to, and inconsideration of, the approval by Shoreview of the Proposed Plat and the PUD Amendment, Target agrees to convey to Shoreview: a) fee title for Outlot A by quit claim deed substantially in the form of Exhibit E, and b) the Sidewalk Easement substantially in the form of Exhibit F.

3.2 Concurrent with the conveyances by Target described in Section 3.1, Shoreview shall grant to Target the Drainage and Detention Easement substantially in the form of Exhibit G.

3.3 In exchange for the conveyances by Target to Shoreview of Outlot A and the Sidewalk Easement, Shoreview shall reduce the amount of the special assessments to be imposed on the Target Property for the Road Project by fifty percent (50%) of the amount that would be imposed if no reduction were applied, but in no case shall the special assessments exceed Fifty-Three Thousand Three Hundred Eighty-One Dollars (\$53,381.00).

ARTICLE 4 MISCELLANEOUS

4.1 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

4.2 Binding Effect. This Agreement will inure to the benefit of and bind the respective successors, heirs, personal representatives and assigns of the parties hereto.

4.3 Enforcement. If either party brings an action to enforce or interpret this Agreement, the prevailing party in such action shall be entitled to recover reasonable attorney's fees and court costs, in addition to any other relief granted.

4.4 Recitals; Entire Agreement. The Recitals set forth above are hereby incorporated into and shall be deemed part of this Agreement. This instrument constitutes the entire agreement between the parties. This Agreement cannot be amended except in writing executed by all of the parties hereto.

4.5 Authority; Condition. Target and Shoreview each represents and warrants to the other that it has the full capacity, right, power and authority to execute, deliver and perform under this Agreement and that all required actions, consents and approvals therefor have been duly taken and obtained.

4.6 Construction; Captions; Counterparts. This Agreement shall not be construed strictly for or against any party. The captions set forth herein are for convenience only and are not a part of this Agreement. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one instrument.

4.7 Notices. All notices, demands and requests required or desired to be given under this Agreement must be in writing and shall be deemed to have been given as of the date such writing is (i) delivered to the party intended, (ii) delivered to the then current address of the party intended, or (iii) rejected at the then current address of the party intended, provided such writing was sent prepaid. The initial address of the signatories hereto is:

To Target: TARGET CORPORATION
Property Development
Attn: Real Estate Portfolio Management
1000 Nicollet Mall, TPN-12H
Minneapolis, MN 55403

To Shoreview: _____

Upon at least ten (10) days' prior written notice, each party shall have the right to change its address to any other address within the United States of America.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the date first above set forth.

TARGET:

TARGET CORPORATION,
a Minnesota corporation

By: _____
Printed Name: _____
Its: _____

SHOREVIEW:

CITY OF SHOREVIEW,
a Minnesota municipal corporation

By: _____
Printed Name: _____
Its: _____

This Instrument was drafted by:
Faegre Baker Daniels LLP (CEL)
2200 Wells Fargo Center
90 South Seventh Street
Minneapolis, MN 55402-3901
(612) 766-7000

dms.us.52059255.04

EXHIBIT A TO AGREEMENT

Legal Description of the Target Property

Lot 1 and Lot 2, Shoreview Target Addition, according to the recorded plat thereof, and situate in Ramsey County, Minnesota.

Abstract property.

EXHIBIT B TO AGREEMENT

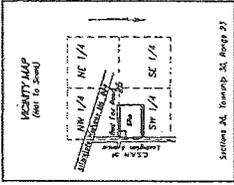
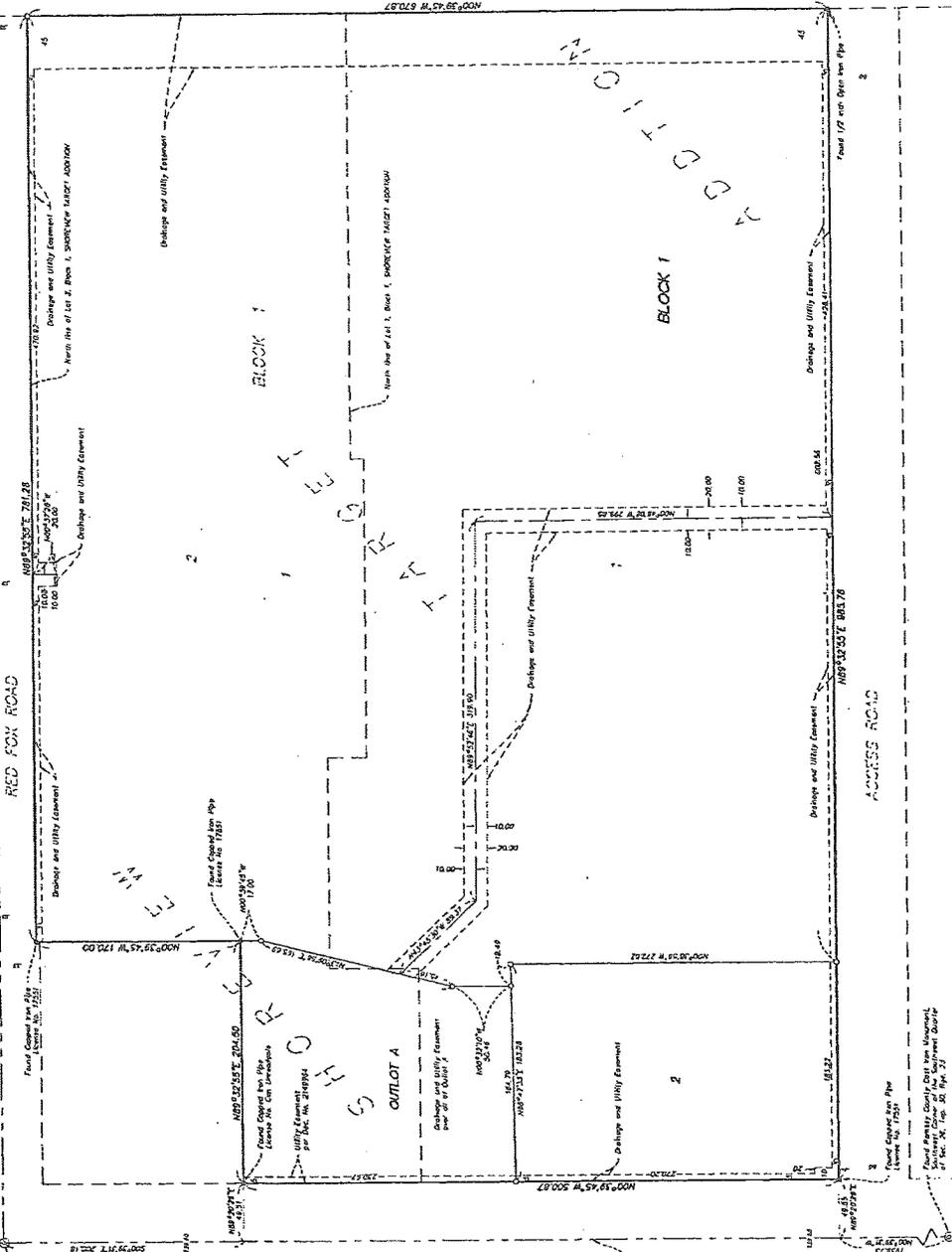
Proposed Plat

SHOREVIEW TARGET 2ND ADDITION

GEORGE REILING 3RD ADDITION

CCCU COMERCIAL ADDITION

SW 1/4 OF SEC. 26 TWP. 30 RGE. 23



Section 26, Township 30, Range 23



The orientation of this survey system is based on the National Grid, which is assumed to bear N 09°12'33" E.

- Denotes lot 1/2 inch x 1/4 inch scale map measured and set in accordance with Minnesota Statutes, Section 503.02, Sub 10.
- Denotes iron monument found and marked as noted.
- Denotes Oak Iron Monument found marked by Ramsey County.

SW 1/4 OF SEC. 26 TWP. 30 RGE. 23

EXHIBIT C TO AGREEMENT

Temporary Construction and Access License

TEMPORARY CONSTRUCTION AND ACCESS LICENSE

THIS TEMPORARY CONSTRUCTION AND ACCESS LICENSE (this "Agreement") is made and entered into as of the 21 day of May, 2013 ("Effective Date"), by and between TARGET CORPORATION, a Minnesota corporation ("Target") and City of Shoreview, a Minnesota municipal corporation ("Licensee").

RECITALS:

A. Target is the owner of that certain tract of land located at 3800 Lexington Avenue North, City of Shoreview, Minnesota (the "Target Tract").

B. In order to facilitate construction of a storm water ponding improvement project ("Construction Work"), Licensee has requested that Target grant to Licensee the right to enter upon the certain limited area of the Target Tract indicated on Exhibit A (the "Temporary Construction Area").

C. Target is willing to permit such temporary construction and access, subject to and in accordance with the terms and conditions hereinafter set forth.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, it is agreed as follows:

1. Grant of License. Target hereby grants unto Licensee a non-exclusive license (the "License") to enter upon and use the Temporary Construction Area for the purpose of performing the Construction Work, subject to the terms of this Agreement.

2. Term. The term of the License shall commence on the Effective Date and shall terminate on the earlier of (a) August 16, 2013, and (b) the date of completion of the Construction Work. Licensee shall provide Target with written notification stating that all improvements have been completed.

3. Use of the Temporary Construction Area. The License is granted to Licensee only for the purpose stated herein and for no other purpose. In connection with the use of the Temporary Construction Area, Licensee agrees to each of the following terms and conditions:

a. Licensee shall not cause or permit the Temporary Construction Area to be put in an unsafe condition or cause a condition upon the Temporary Construction Area that could be categorized legally as an "attractive nuisance."

b. Licensee shall not bring to or upon, or cause or permit to be brought to or upon, the Target Tract any hazardous wastes or substances as defined by federal or state law.

c. Licensee shall comply with, or cause compliance with, all health, police, and safety statutes, ordinances, regulations, zoning, building, and code requirements governing the use of the Temporary Construction Area and/or the Construction Work, including obtaining all necessary permits.

d. Licensee shall not permit liens or claims of any nature relating to the Construction Work to be filed or charged against the Target Tract. Should any such lien be filed against the Target Tract, Licensee shall, within 30 days after notice of the filing thereof, cause the same to be discharged of record by payment, deposit, bond, order of a court of competent jurisdiction or otherwise.

e. No construction trailers or other office or administration facilities may be placed in the Temporary Construction Area.

f. Licensee shall, at its sole cost and expense, at all times keep the Temporary Construction Area and the Target Tract free from any and all debris and trash relating to the Construction Work.

g. All activity within the Temporary Construction Area shall be coordinated with representatives of Target. Target shall provide Licensee with the names and contact information of the Target representatives with whom Licensee should coordinate daily activity during construction.

h. The Temporary Construction Area comprises two subareas as depicted on Exhibit A: i) the "Drive Aisle," and ii) the "Construction and Staging Area." Construction access to the Drive Aisle shall only be from the access road located on the south side of the Target Tract. The Drive Aisle shall not be used for parking, construction or for storage or staging of any materials or equipment. No vehicles or other construction equipment shall be left overnight on the Drive Aisle or any part of the Target Tract outside of the Construction and Staging Area. Entrances to the Construction and Staging Area shall be blocked prior to commencement of construction work to prevent access by Target customers. Construction vehicles shall enter and exit the Construction Staging Area as close to the south end as reasonably possible.

i. Licensee shall use its best efforts to prevent any damage to the Drive Aisle or the portion of the Target Tract outside of the Temporary Construction Area or any interference with Target operations on the Target Tract. Any damage to the Target Tract outside of the Construction and Staging Area caused by or related to the use of the Temporary Construction Area or performance of the Construction Work (including, but not limited to, damage to landscaping, plants or grass) shall be immediately repaired by Licensee at its sole cost and expense. With the exception of the improved ponding area, Licensee shall restore the Construction and Staging Area to at least its condition immediately preceding the Construction Work.

j. Construction of the storm pond shall be substantially complete by July 31, 2013. The remainder of the Construction Work, including fencing and restoration around the storm pond shall be completed by August 16, 2013.

k. Licensee shall ensure that the Pond remains operational for drainage from the Target Tract during construction.

l. Licensee assumes all risk of loss or damage to the property of Licensee and/or Licensee's Permittees associated with the Construction Work and/or use of the Temporary Construction Area, including any loss or damage caused by water, fire, windstorm, explosion, theft, or other cause. Licensee shall be responsible for all costs related to the use of the Temporary Construction Area pursuant to this Agreement and shall have responsibility for the security and safety of all persons and property directly or indirectly associated with the Construction Work and use of the Temporary Construction Area pursuant to this Agreement. Target will not be liable to Licensee, or those claiming through Licensee (including, but not limited to, Licensee's Permittees), for injury, death or property damage occurring on or about the Temporary Construction Area.

m. If, in the course of performing activities relating to the Construction Work, Hazardous Materials or debris are encountered on, within or under the Target Tract that was not released by Target, Licensee (and not Target) shall be responsible for the remediation and/or disposal of such materials in accordance with Environmental Laws. For purposes of this Agreement, the term (i) "Hazardous Materials" shall mean and refer to the following: petroleum products and fractions thereof, asbestos, asbestos containing materials, urea formaldehyde, polychlorinated biphenyls, radioactive materials and all other dangerous, toxic or hazardous pollutants, contaminants, chemicals, materials, substances and wastes listed or identified in, or regulated by, any Environmental Law, and (ii) "Environmental Laws" shall mean and refer to the following: all federal, state, county, municipal, local and other statutes, laws, ordinances and regulations which relate to or deal with human health or the environment, all as may be amended from time to time.

4. Default. If Licensee, or any of Licensee's Permittees, at any time breaches one or more of the provisions of this Agreement, Target shall notify Licensee of such breach in writing. If such breach is not cured within five (5) days following receipt of such notice by Licensee, Target may (in addition to all other rights and remedies at law or in equity) elect to reasonably cure such default at Licensee's sole risk and expense and/or terminate this Agreement and the License granted herein. Notwithstanding the foregoing, if the breach is an emergency condition, Target may (in addition to all other rights and remedies at law or in equity) elect to reasonably cure such breach at Licensee's sole risk and expense upon such advance notice as is reasonably possible under the circumstances or, if necessary, without advance notice, so long as notice is given as soon as reasonably possible thereafter and/or immediately terminate this Agreement and the License granted herein. If Target elects to reasonably cure such breach, Licensee shall reimburse Target for all costs and expenses incurred in connection with such curative action within thirty (30) days after receipt of demand therefor.

5. Indemnification. Licensee agrees to defend, indemnify and hold Target harmless from and against any and all claims, losses, damages, liabilities, judgments, costs and expenses (including, without limitation, attorneys' fees and court costs) incurred by Target as a result of or in connection with (a) the use of the Temporary Construction Area hereunder by Licensee or

Licensee's Permittees and/or (b) the Construction Work. Licensee shall bear, pay and discharge, promptly as and when the same become due and payable, any and all such judgments or claims for damages, penalties or otherwise, against Target and shall hold Target harmless against all such claims, losses, damages, liabilities, costs and expenses, and shall assume the burden and expense of defending all suits, administrative proceedings and negotiations of any description with any and all persons, political subdivisions or government agencies arising out of any of the occurrences covered by the foregoing indemnification obligation.

6. Insurance. On or before the commencement of any use of the Temporary Construction Area, Licensee shall provide to Target evidence of the insurance described in Exhibit B attached hereto and made a part hereof.

7. Notices. All notices, terminations, demands, acceptances, requests and approvals required or permitted to be given under this Agreement (each of which is herein sometimes referred to as a "Notice") must be in writing and must be delivered personally, or by prepaid nationally recognized overnight or second day courier, or by deposit in the United States mail, prepaid and certified or registered mail, return receipt requested, addressed in each instance to Target or Licensee, as the case may be, at the following addresses:

If to Target:	Target Corporation Property Development Attn: Real Estate Portfolio Management 1000 Nicollet Mall, TPN-12H Minneapolis, Minnesota 55403
---------------	---

If to Licensee:	City of Shoreview Tom Wesolowski, City Engineer 4600 Victoria Street North Shoreview, MN 55126
-----------------	---

Each such Notice shall be deemed to have been given as of the date the same is personally delivered to the party to be notified or the date the same is delivered to the address designated hereunder for the party to be notified, as the case may be; provided, however, that rejection or refusal to accept or the inability to deliver because of changed address of which no notice was given shall be deemed to be receipt of the notice, demand or request. Each party shall have the right from time to time and at any time upon at least ten (10) days' written notice thereof, to change its respective address, and each party shall have the right to specify as its address any other address within the United States of America.

8. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

9. Binding Effect. This Agreement will inure to the benefit of and bind the respective successors, heirs, personal representatives and permitted assigns of the parties hereto. This Agreement may not be assigned by Licensee, voluntarily or involuntarily, by operation of law

or otherwise. Any purported or attempted assignment in violation of this Agreement shall be null and void and of no effect.

10. Recitals: Entire Agreement. The Recitals set forth above are hereby incorporated into and shall be deemed part of this Agreement. This instrument constitutes the entire agreement between the parties respecting the License. This Agreement can not be amended except in writing executed by all of the parties hereto.

11. No Joint Venture or Easement. Nothing contained in this Agreement shall be construed to create a joint venture between the parties hereto or create an easement in favor of Licensee.

12. Authority: Condition. Target and Licensee each represents and warrants to the other that it has the full capacity, right, power and authority to execute, deliver and perform under this Agreement and that all required actions, consents and approvals therefor have been duly taken and obtained. Licensee agrees that it is accepting the License without any warranty or representation regarding the License or the Temporary Construction Area whatsoever, in their "AS-IS", "WHERE-IS", "WITH ALL FAULTS" condition, and subject to all valid and existing licenses, leases, grants, exceptions, encumbrances, title defects, matters of record, reservations and conditions affecting the Target Tract and/or affecting access thereto.

13. Construction: Captions: Counterparts. This Agreement shall not be construed strictly for or against any party. The captions set forth herein are for convenience only and are not a part of this Agreement. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one instrument.

14. Survival. All of the covenants, agreements and indemnities of the parties made herein shall survive the expiration or earlier termination of the License.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the date first above set forth.

TARGET:
TARGET CORPORATION,
a Minnesota corporation

By: 
Printed Name: Dietrich Haar
Its: Director Real Estate
Target Corporation

LICENSEE:
CITY OF SHOREVIEW
a Minnesota municipal corporation

By: _____
Printed Name: _____
Its: _____

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the date first above set forth.

TARGET:
TARGET CORPORATION,
a Minnesota corporation

By: _____
Printed Name: _____
Its: _____

LICENSEE:
CITY OF SHOREVIEW
a Minnesota municipal corporation

By: Tom Woslawski
Printed Name: Tom Woslawski
Its: City Engineer

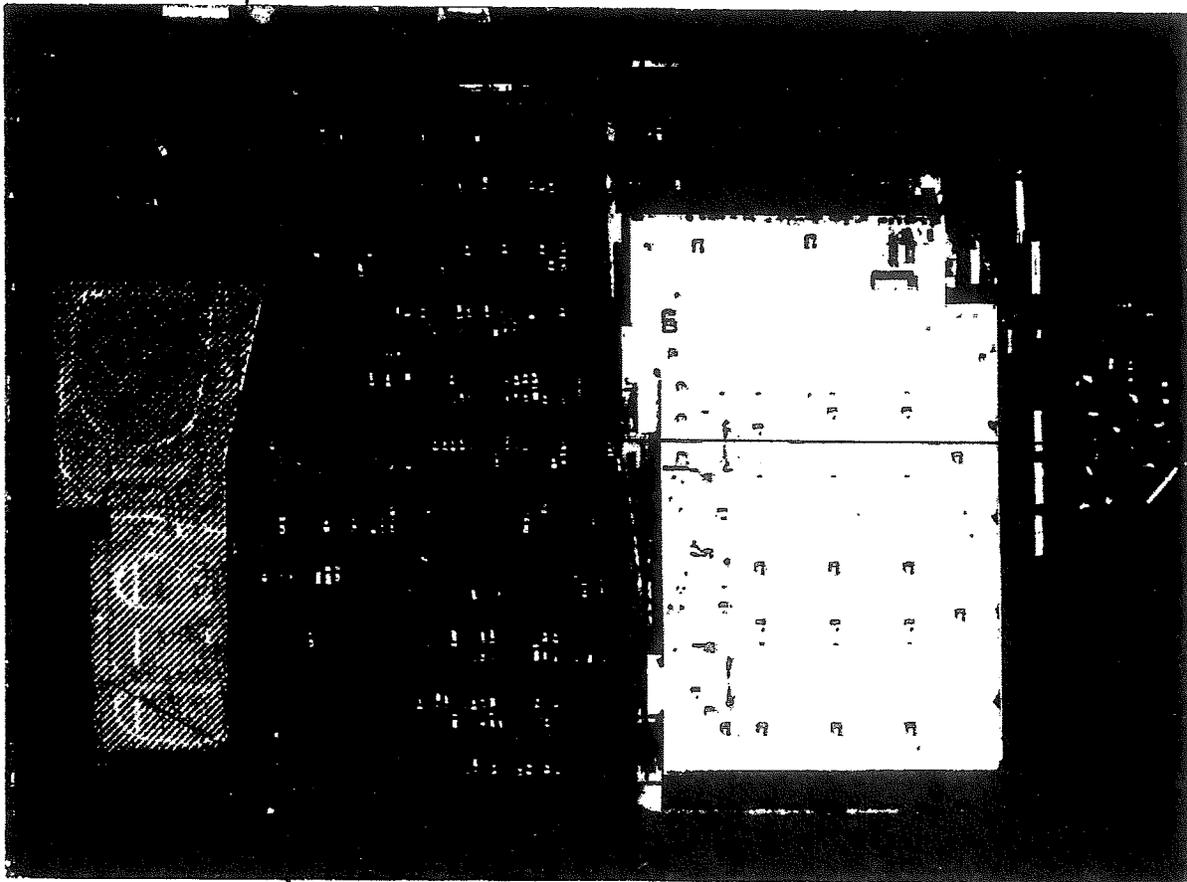


CITY OF SHOREVIEW

RED FOX ROAD

ROAD RECONSTRUCTION
AND POND REHABILITATION

CONSTRUCTION AND STAGING AREA



DRIVE AISLE

EXHIBIT A
TEMPORARY CONSTRUCTION AREA
MAY, 2013



NO SCALE

EXHIBIT B

Insurance Requirements

Prior to commencing any use of the Temporary Construction Area, Licensee shall obtain, and shall require each of its contractors and subcontractors to obtain, and thereafter maintain, so long as any use of the Temporary Construction Area is occurring, at least the minimum insurance coverages set forth below:

1. Workers' Compensation and Employer's Liability insurance:
 - (a) Worker's Compensation insurance as required by any applicable law or regulation.
 - (b) Employer's Liability insurance in the amount of \$1,000,000 each occurrence.

2. Commercial General Liability insurance covering all operations by or on behalf of the Contractor, which shall include the following minimum limits of liability and coverages:
 - (a) Required coverages:
 - (i) Premises and Operations.
 - (ii) Products and Completed Operations.
 - (iii) Contractual Liability, insuring the indemnity obligations assumed by the Contractor under the contract documents.
 - (iv) Broad Form Property Damage (including Completed Operations).
 - (v) Explosion, Collapse and Underground Hazards.
 - (vi) Personal Injury Liability.
 - (b) Minimum limits liability:
 - (i) \$1,000,000 each occurrence (for bodily injury and property damage).
 - (ii) \$1,000,000 for Personal Injury Liability.

(iii) \$2,000,000 general aggregate applying separately to the work contemplated under the Agreement.

3. Automobile Liability insurance, including coverage for owned, hired and non-owned automobiles. The limits of liability shall not be less than \$1,000,000 combined single limit each accident for bodily injury and property damage. The Contractor shall require each of his subcontractors to include in their liability insurance policies coverage for automobile contractual liability.

Target shall be named as an additional insured on each policy (for the Commercial General Liability policy, pursuant to a CG 2010 11-85 version Form B endorsement, or equivalent), and each policy shall provide that the same shall not be cancelled, allowed to expire, or reduced in amount or coverage below the requirements set forth above without at least thirty (30) days prior written notice to Target. If any of the insurance policies are cancelled, expire or the amount or coverage thereof is reduced below the level required, then Licensee shall immediately stop or cause to be stopped all work on and use of the Temporary Construction Area until either the required insurance is reinstated, or replacement insurance is obtained, and evidence thereof is given to Target. All insurance required above shall be written on an occurrence basis and procured from companies rated by Best's Rating Guide not less than A-/X which are authorized to do business in the State in which the Target Tract is located.

EXHIBIT D TO AGREEMENT

Declaration

DECLARATION OF RESTRICTIVE COVENANTS

This DECLARATION is made as of the ____ day of _____, 2013 by Target Corporation, a Minnesota corporation ("Target").

RECITALS

A. Target is the owner of a parcel of land situated in the City of Shoreview, Ramsey County, Minnesota, being more particularly described on Exhibit A attached hereto and made a part hereof ("Target Tract").

B. Target is also the owner of a parcel of land situated immediately adjacent to the Target Tract, being more particularly described on Exhibit B attached hereto and made a part hereof ("Adjacent Tract"), which tract it contemplates conveying to a third-party owner ("Adjacent Owner").

C. Target desires to subject the Target Tract and the Adjacent Tract to certain covenants, conditions and restrictions hereinafter set forth, for the benefit of the respective tracts and each owner, present and future, thereof.

NOW, THEREFORE, in consideration of the premises and other good and valuable consideration, Target hereby declares, imposes and makes the Target Tract and the Adjacent Tract subject to the following covenants, restrictions and conditions.

1. Recitals. The Recitals are incorporated herein as if fully set forth.
2. Parties. The signatory hereto and each of its successors and assigns during the period of such person's fee ownership of the Target Tract or the Adjacent Tract are the parties to this Declaration.
3. Driveway Easement. Each party hereby grants to the other a non-exclusive perpetual easement and right of way in common with the grantor for the purpose of ingress and egress of pedestrian and vehicular traffic to and from the grantee's tract extending over, upon and across that portion of each grantor's tract which is included within the area depicted on Exhibit C attached hereto ("Driveway Easement Area").

4. Driveway Easement Use.

a. The right to use the Driveway Easement Area herein created may be extended by the grantee to its customers, employees, tenants, subtenants, suppliers, contractors, business invitees and other persons insofar as their activities relate to the intended development, use and occupancy of the grantee's tract.

b. No fence or other barrier shall be erected or permitted within or across the Driveway Easement Area created herein which would prevent or obstruct the passage of pedestrian or vehicular traffic; provided, however, that the foregoing shall not prohibit (i) the temporary erection of barricades which are reasonably necessary for security and/or safety purposes in connection with the construction, reconstruction, repair and maintenance of improvements, including the Driveway Easement Area, on the grantor's land, it being agreed by the parties however, that all such work shall be conducted in the most expeditious manner reasonably possible to minimize the interference with the use of the Driveway Easement Area by each grantee, and such work shall be diligently prosecuted to completion or (ii) the construction of limited curbing or other forms of traffic controls along the outer perimeter of the Driveway Easement Area. No vehicles shall be parked within the Driveway Easement Area.

c. No change shall be made in the curb cut which is centered on the common boundary between the Target Tract and Adjacent Tract, nor shall either party relinquish any portion of the curb cut located on its tract without the advance written approval of the other party.

d. Each grantor reserves the right to close off its portion of the Driveway Easement Area for such reasonable period of time as may be legally necessary to prevent the acquisition of prescriptive rights by anyone; provided, however, that prior to taking such action, the grantor shall give written notice to the grantee of its intention to do so, and to the extent reasonably possible, the parties shall coordinate such closing so that the interruption in the use and enjoyment of the Driveway Easement Area is kept to a minimum.

e. Each grantor shall maintain all paved surfaces within its portion of the Driveway Easement Area in a smooth, clean, orderly, safe and good state of repair condition, and further agrees to provide a reasonable adequate lighting system on its tract to keep its portion of the Driveway Easement Area fully illuminated each day from dusk to at least 11:00 P.M. local time.

5. Sign Easement.

a. Adjacent Owner hereby grants to Target a perpetual easement for the construction, reconstruction, replacement, operation, maintenance and repair of a sign structure, including the right and privilege to place thereon or affix thereto identification panels (collectively, the "Target Sign"), over, under, upon and across that portion of the

Adjacent Tract legally described and depicted on Exhibit D (the "Sign Easement Area"), together with reasonable access thereto across the Adjacent Tract.

b. Adjacent Owner hereby grants to Target a perpetual easement over, under, upon, through and across the Adjacent Tract to the Sign Easement Area to install, replace, maintain, repair and operate a utility line in order to provide the Target Sign with power.

c. The easements established in this paragraph 5 shall be appurtenant to and for the benefit of the Target Tract.

6. Surface Water Easement. Adjacent Owner hereby grants to Target the perpetual right and easement to discharge surface storm water drainage and/or runoff from the Target Tract over, upon and across the Adjacent Tract. The easement established in this paragraph shall be appurtenant to and for the benefit of the Target Tract.

7. Utility Easement. Adjacent Owner hereby grants to Target non-exclusive perpetual easements in, to, over, under, along and across those portions of the Adjacent Tract necessary for the installation, operation, flow, passage, use, maintenance, connection, repair, replacement, relocation and removal of utility lines serving the Target Tract as Target may require from time-to-time. The easements established in this paragraph shall be appurtenant to and for the benefit of the Target Tract.

8. Binding Effect. The provisions of this Declaration shall run with the land and shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns that become owners of the Target Tract and the Adjacent Tract. This Declaration may be amended by, and only by, a written agreement signed by all of the then current parties.

9. Severability. If any term, provision, covenant or condition of this Declaration shall be or become invalid, illegal or unenforceable in any respect under any applicable law, the validity, legality and enforceability of the remaining provisions (or the application of such term, provision, covenant or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable), except those terms, provisions, covenants or conditions which are made subject to or conditioned upon such invalid or unenforceable term, provision, covenant or condition, shall not be affected thereby, and each other term, provision, covenant and condition of this Declaration, unless conditioned upon such invalid or unenforceable term, provision, covenant or condition, shall be valid and enforceable to the fullest extent permitted by law.

10. Effect on Other Agreements. This Declaration does not affect the rights and obligations of the parties under any other agreement between the parties.

11. Governing Law. This Agreement and the rights and obligations hereunder of the parties hereto shall be governed by the laws of the State of Minnesota.

12. Not a Public Dedication. Nothing herein contained shall be deemed to be a gift or dedication of any portion of the Target Tract or the Adjacent Tract or of any portion thereof to

the general public, or for any public use or purpose whatsoever. Except as herein specifically provided, no right, privileges or immunities of any party hereto shall inure to the benefit of any third-party, nor shall any third-party person be deemed to be a beneficiary of any of the provisions contained herein.

[SIGNATURE PAGE FOLLOWS]

EXHIBIT A

Legal Description of Target Tract

Lot 1, Block 1, Shoreview Target 2nd Addition, according to the recorded plat thereof, and situate in Ramsey County, Minnesota.

Abstract Property

EXHIBIT B

Legal Description of Adjacent Tract

Lot 2, Block 1, Shoreview Target 2nd Addition, according to the recorded plat thereof, and situate in Ramsey County, Minnesota.

Abstract Property

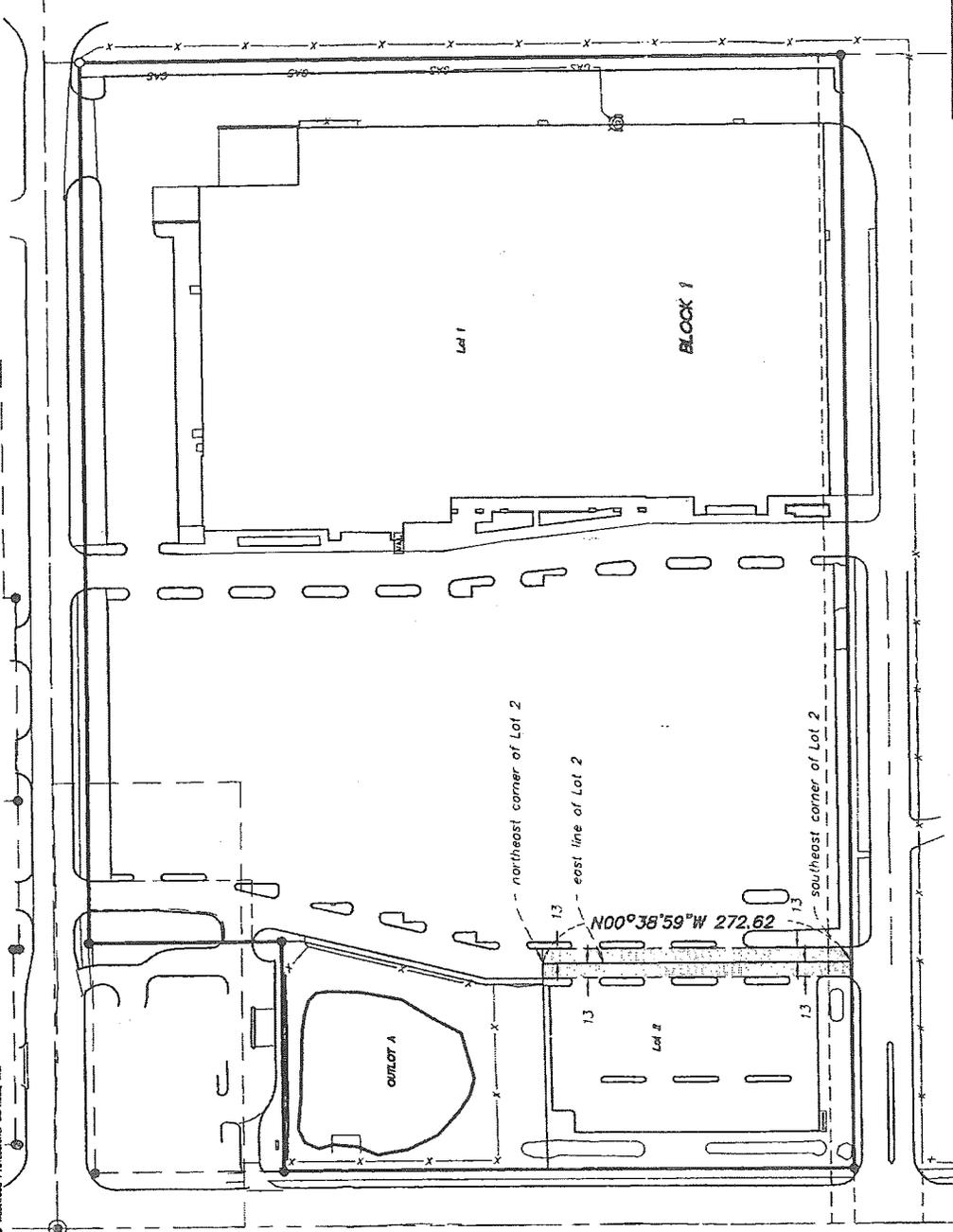
EXHIBIT C

Driveway Easement Area

Driveway Easement Description

A 26 foot wide strip of land lying over and across that part of Lots 1 and 2, Block 1, SHOREVIEW TARGET 2ND ADDITION according to the recorded plat thereof, Ramsey County, Minnesota, the centerline of which is described as follows:
Beginning at the southeast corner of said Lot 2; thence North 00 degrees 38 minutes 59 seconds West, curved bearing along the east line of said Lot 2, a distance of 272.62 feet to the northeast corner of said Lot 2 and said centerline there terminating.

The side lines of said strip are to be prolonged or shortened to terminate at the south line of said Lots 1 and 2 and the north line of said Lot 2 and the easterly extension thereof.



Date 06/17/13 Sheet 1 OF 1
0001054ESF05.dwg

**Target
T-0619**
Shoreview, Minnesota

Prepared for:
Target Corporation
1000 Nicollet Mall
Minneapolis, Minnesota, 55403

Permitted:	MRS
Checked:	BTW
Drawn:	
Field:	Driveway, 17/13/13

Westwood Professional Services, Inc.
7000 Koopman Drive
Edin Prairie, MN 55144
PHONE 852-937-5150
FAX 852-937-4820
TOLL FREE 1-888-937-5150
www.westwoodps.com

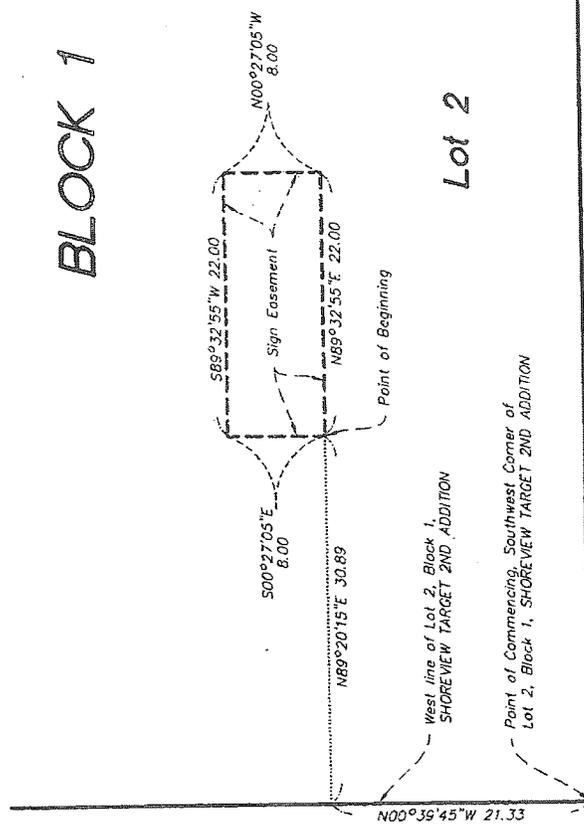


EXHIBIT D

Sign Easement Area

LEXINGTON AVENUE

BLOCK 1



Lot 2

ACCESS ROAD

Sign Easement Description

A Sign Easement lying over, under and across that part of Lot 2, Block 1, SHOREVIEW TARGET 2ND ADDITION, according to the recorded plat thereof, Ramsey County, Minnesota, described as follows:

Commencing at the southwest corner of said Lot 2; thence North 00 degrees 39 minutes 45 seconds West, assumed bearing along the west line of said Lot 2, a distance of 21.33 feet; thence North 89 degrees 20 minutes 15 seconds East, a distance of 30.89 feet to the point of beginning; thence North 89 degrees 32 minutes 55 seconds East, a distance of 22.00 feet; thence North 00 degrees 27 minutes 05 seconds West, a distance of 8.00 feet; thence South 89 degrees 32 minutes 05 seconds East, a distance of 22.00 feet; thence South 00 degrees 27 minutes 05 seconds East, a distance of 8.00 feet to the point of beginning.

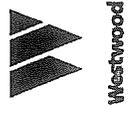
Sign Easement Area = 176.00 sq. ft.



Denotes Sign Easement Area -

Date 06/11/13 Sheet 1 OF 1
00010545E03.dwg

Target
T-0619
Shoreview, Minnesota



Westwood
Westwood Professional Services, Inc.
1609 Abingdon Drive
Lebanon, MN 55344
PHONE 855-837-5150
TOLL FREE 1-888-337-5150
www.westwoodps.com

Drawn:	_____
Checked:	_____
Design:	_____
Prepared:	_____

Prepared for:
Target Corporation
1000 Nicollet Mall
Minneapolis, Minnesota, 55403

Sign Easement
Sketch

EXHIBIT E TO AGREEMENT

Quit Claim Deed

(Top 3 inches reserved for recording data)

QUIT CLAIM DEED
Business Entity to Business Entity

Minnesota Uniform Conveyancing Blanks
Form 10.3.5 (2006)

DEED TAX DUE: \$ _____

DATE: _____
(month/day/year)

FOR VALUABLE CONSIDERATION, _____
(insert name of Grantor)

a _____ under the laws of _____, ("Grantor"),
hereby conveys and quitclaims to _____
(insert name of each Grantee)

a _____ under the laws of _____, ("Grantee"),
real property in _____ County, Minnesota, legally described as follows:

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances.

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document.
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

(name of Grantor)

By: _____
(signature)

Its: _____
(type of authority)

By: _____
(signature)

Its: _____
(type of authority)

State of Minnesota, County of _____

This instrument was acknowledged before me on _____, by _____
(month/day/year) *(name of authorized signer)*

_____ as _____
(type of authority)

and by _____
(name of authorized signer)

as _____ of _____
(type of authority) *(name of Grantor)*

(Seal if any)

(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
IN THIS
(insert name and address)
sent)

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED
INSTRUMENT SHOULD BE SENT TO:
(insert name and address of Grantee to whom tax statements should be

EXHIBIT F TO AGREEMENT

Sidewalk Easement

GRANT OF PERMANENT EASEMENT

THIS AGREEMENT, made this _____ day of _____, 2013, by Target Corporation, a Minnesota corporation ("Grantor"), and the City of Shoreview, a municipal corporation under the laws of the State of Minnesota ("Grantee").

WITNESSETH, that the said Grantor, in consideration of One and No/100 (\$1.00) Dollar and other good and valuable consideration to Grantor from Grantee, receipt of which is hereby acknowledged, grants to said Grantee, its successors and assigns, a permanent easement for public sidewalk purposes (the "Easement") in, over, and upon the following described property owned by Grantor and situated in Ramsey County, Minnesota (the "Premises"):

The north 11.00 feet of the west 110.00 feet of Lot 1, Block 1, SHOREVIEW TARGET 2ND ADDITION, according to the recorded plat thereof, Ramsey County,

Said proposed parcel contains ±1,210 square feet.

A drawing of the Premises is attached as Exhibit A and incorporated herein by reference.

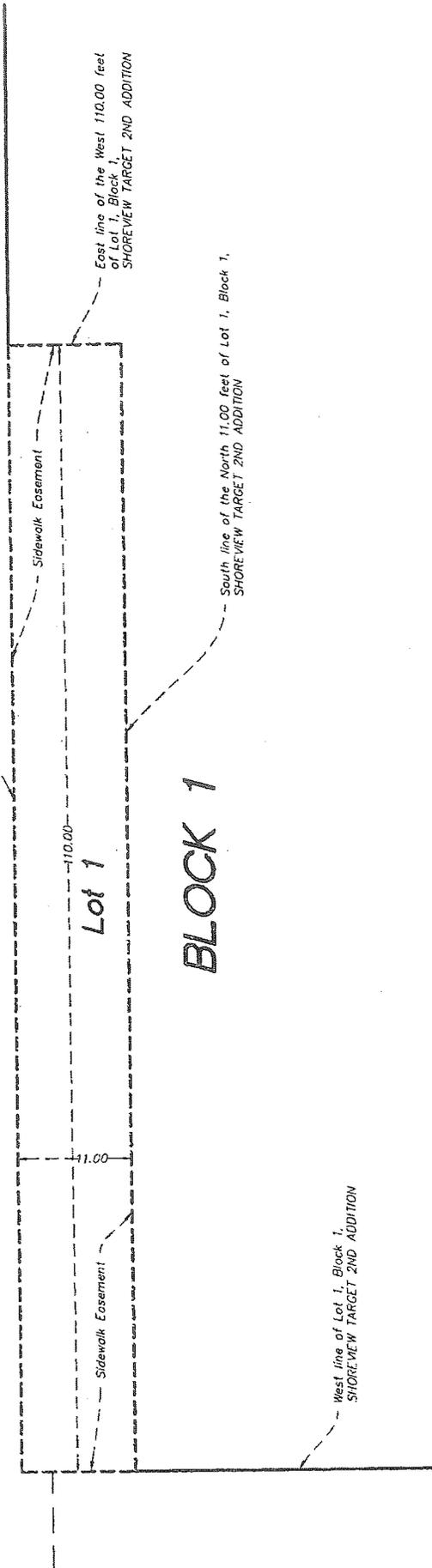
TO HAVE AND HOLD said Easement unto said Grantee and its assigns.

In the event Grantee's construction, maintenance or use of the Premises disturbs the lands or improvements owned by Grantor, Grantee shall restore such lands and improvements to the condition existing prior to such construction, maintenance, or use, unless otherwise agreed to in writing by Grantor.

Exhibit A

Depiction of the Premises

RED FOX ROAD



Sidewalk Easement Description

A Sidewalk Easement lying over, under and across the north 11.00 feet of the west 110.00 feet of Lot 1, Block 1, SHOREVIEW TARGET 2ND ADDITION, according to the recorded plat thereof, Ramsey County, Minnesota.

Sidewalk Easement Area = 1,210.00 sq. ft.

Denotes Sidewalk Easement Area



Date 06/11/13 Sheet 1 OF 1
0001054ESF02.dwg

**Target
T-0619**
Shoreview, Minnesota



Westwood Professional Services, Inc.
7000 Franklin, MN 55344
PHONE 952-937-5150
FAX 952-937-5822
TOLL FREE 1-888-937-5150
www.westwoodpro.com

Designed	
Checked	JMG
Drawn	RTW
Record Drawing by/Date	

Prepared for:
Target Corporation
1000 Nicollet Mall
Minneapolis, Minnesota, 55403

Sidewalk Easement Sketch

EXHIBIT G TO AGREEMENT

Drainage and Detention Easement

DRAINAGE AND DETENTION EASEMENT

This Drainage and Detention Easement (this "Agreement") is made as of the _____ day of _____ 2013 by and among the City of Shoreview, a Minnesota municipal corporation ("City") and Target Corporation, a Minnesota corporation ("Target").

RECITALS

- A. Target owns the property in the City of Shoreview, Ramsey County, Minnesota, legally described and depicted on Exhibit A as Lot 1 and Lot 2, Shoreview Target 2nd Addition (collectively, Lot 1 and Lot 2 are the "Target Property").
- B. City owns the property legally described and depicted on Exhibit A as Outlot A.
- C. City maintains a storm water detention pond (the "Pond") on Outlot A. Storm water runoff from the Target Property drains to the Pond through a series of storm sewer pipes (the "Existing Storm Sewer Pipes") that are depicted on Exhibit B. Surface storm water runoff also drains from the Target Property to Outlot A.
- D. When the Pond was originally constructed, Target owned the land now described as Outlot A and City held drainage and utility easements for the Pond and the Existing Storm Sewer Pipes. By separate agreement, Target agreed to convey Outlot A to City and to apply for the vacation of drainage and utility easements for storm sewer pipes that only serve the Target Property and not the public in exchange for certain consideration, including that City grant Target the drainage and detention rights contained in this Agreement.
- E. The land within Lot 2 is currently paved as a parking area but is intended for redevelopment for commercial or other use. Redevelopment of Lot 2 may require relocation of the Existing Storm Sewer Pipes that serve the Target Property. Redevelopment of Lot 2 for commercial or other use is not expected to increase total drainage to the Pond due to the current paved condition of Lot 2.

NOW, THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, City and Target agree as follows:

1. GRANT OF EASEMENTS

(a) City, for itself and its successors and assigns, does hereby grant to Target and its respective successors and assigns, as the owner of Lot 1 and Lot 2, a perpetual, non-exclusive easement for storm water detention and retention purposes in, on, under and upon the Pond.

(b) City, for itself and its successors and assigns, does hereby grant to Target and its respective successors and assigns, as the owner of Lot 1 and Lot 2, a perpetual, non-exclusive easement for storm water drainage from Lot 1 and Lot 2 in, on, under, over, across and upon Outlot A into the Pond.

(c) Target shall also have the right to enter upon Outlot A with all machinery, tools, equipment, and materials necessary for the purpose described above and in Section 2 below.

2. MAINTENANCE AND RELOCATION OF DRAINAGE PIPES AND LANDSCAPING

(a) Target shall have the right, at its sole cost and expense, to maintain, repair, replace and operate the Existing Storm Sewer Pipes.

(b) Target shall have the right, at its sole cost and expense, to relocate and reconfigure the Existing Storm Sewer Pipes (except any pipe that is located within a drainage and utility easement held by City) and the connection of pipes to the Pond and within Outlot A, subject to the City's right of review and approval of the plans therefor, such approval not to be unreasonably delayed or withheld, in order to accommodate redevelopment of Lot 2 or other improvement of the Target Property.

(c) Before commencing any work related to the Existing Storm Serwer Pipes and drainage therefrom, Target shall secure the necessary approvals from the Rice Creek Watershed District or other applicable governmental authority and will comply with all applicable legal requirements, including the terms and conditions of any permit applicable to the Pond and facilities that drain into the Pond.

(d) Before commencing any work in Outlot A, Target shall comply with the City's standard requirements for similar work by private parties related to insurance and indemnification.

(e) Target shall have the right, but not the obligation, to maintain irrigation facilities serving the landscaping in Outlot A and to mow or otherwise maintain landscaping surrounding the Pond.

(f) City will maintain Outlot A and the Pond in accordance with all applicable legal requirements. City shall not alter or permit to be altered Outlot A or the Pond if such alteration would impair or impede drainage from the Target Property or the Existing Storm Sewer Pipes to the Pond.

3. MISCELLANEOUS

(a) Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

(b) Binding Effect. This Agreement will inure to the benefit of and bind the respective successors, heirs, personal representatives and assigns of the parties hereto. The easements granted herein shall be appurtenant to and benefit each of Lot 1 and Lot 2 of the Target Property.

(c) Enforcement. If either party brings an action to enforce or interpret this Agreement, the prevailing party in such action shall be entitled to recover reasonable attorney's fees and court costs, in addition to any other relief granted.

(d) Recitals; Entire Agreement. The Recitals set forth above are hereby incorporated into and shall be deemed part of this Agreement. This instrument constitutes the entire agreement between the parties. This Agreement cannot be amended except in writing executed by all of the parties hereto and shall be effective only when recorded in Ramsey County.

(e) Authority; Condition. Target and City each represents and warrants to the other that it has the full capacity, right, power and authority to execute, deliver and perform under this Agreement and that all required actions, consents and approvals therefor have been duly taken and obtained.

(f) Construction; Captions; Counterparts. This Agreement shall not be construed strictly for or against any party. The captions set forth herein are for convenience only and are not a part of this Agreement. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one instrument.

(g) Notices. All notices, demands and requests required or desired to be given under this Agreement must be in writing and shall be deemed to have been given as of the date such writing is (i) delivered to the party intended, (ii) delivered to the then current address of the party intended, or (iii) rejected at the then current address of the party intended, provided such writing was sent prepaid. The initial address of the signatories hereto is:

To Target:	TARGET CORPORATION
	Property Development
	Attn: Real Estate Portfolio Management
	1000 Nicollet Mall, TPN-12H
	Minneapolis, MN 55403

To City: City of Shoreview
City Engineer
4600 Victoria Street North
Shoreveiw, MN 55126

Upon at least ten (10) days' prior written notice, each party shall have the right to change its address to any other address within the United States of America.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

TARGET:

Target Corporation
a Minnesota corporation

By: _____
Its: _____

STATE OF MINNESOTA)
) ss
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this ____ day of _____, 2013, by _____, the _____ of Target Corporation, a Minnesota corporation, on behalf of the corporation.

Notary Public

This Instrument was drafted by:
Faegre Baker Daniels (CEL)
2200 Wells Fargo Center
90 South Seventh Street
Minneapolis, MN 55402-3901
(612) 766-7000

dms.us.52091003.03

Exhibit A

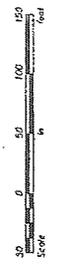
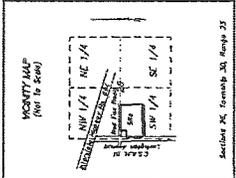
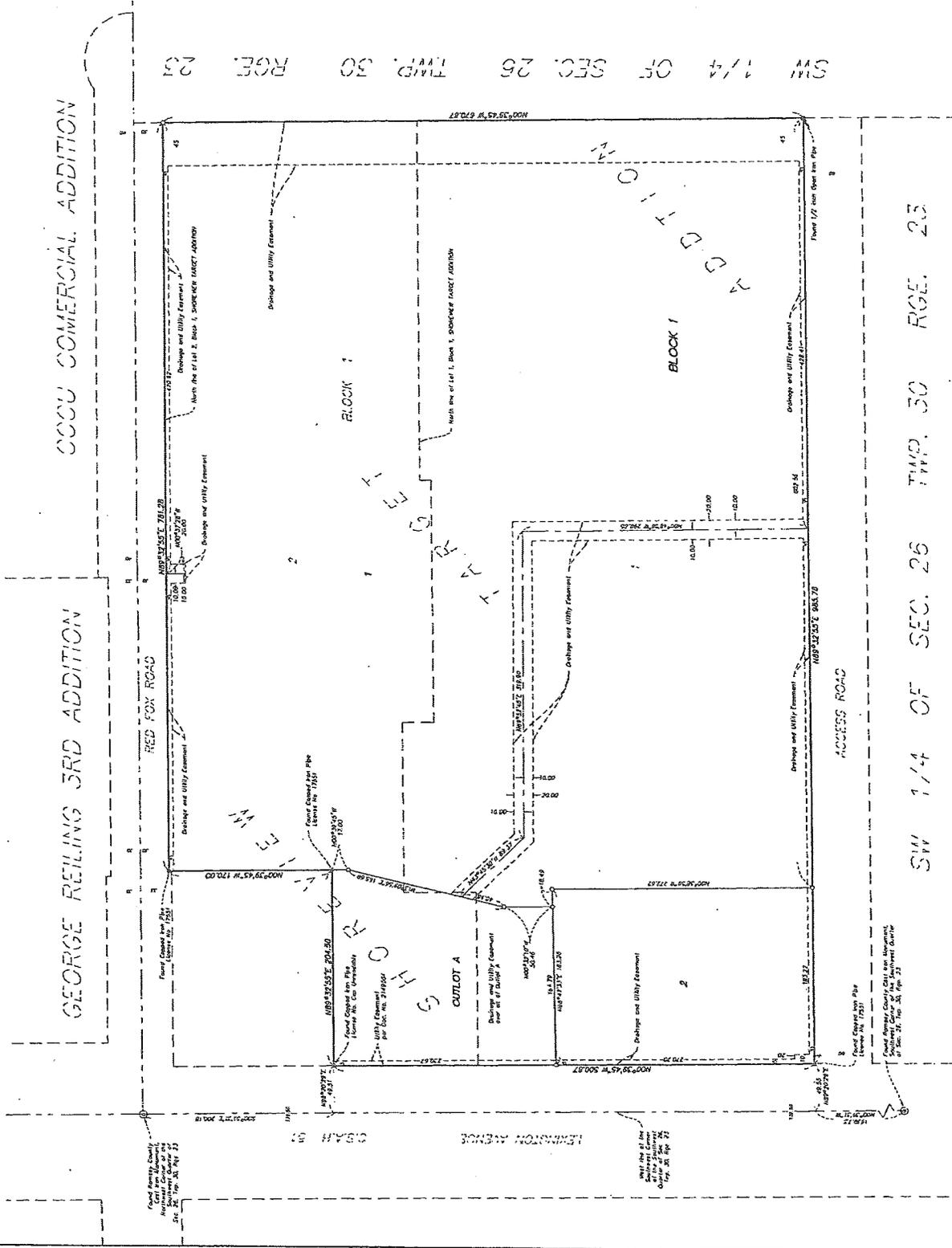
Plat of Shoreview Target 2nd Addition

SHOREVIEW TARGET 2ND ADDITION

GEORGE REILING 3RD ADDITION

0000 COMMERCIAL ADDITION

SW 1/4 OF SEC. 26 TWP. 30 RGE. 23

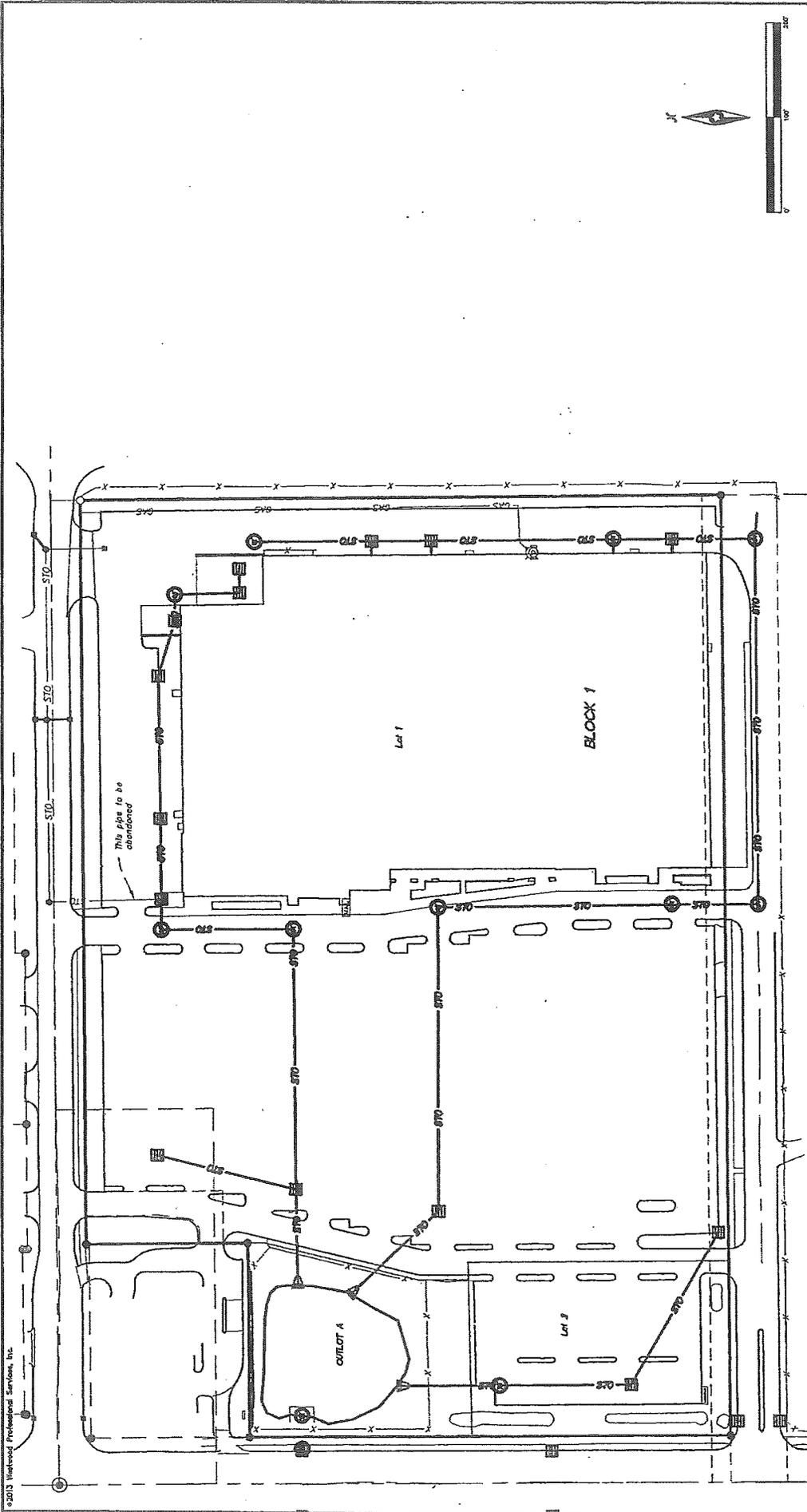


- The orientation of this bearing system is based on the north-south line of the 2nd Block 1, SHOREVIEW TARGET ADDITION, which is assumed to bear N 89°42'35" E.
- Quarters NE 1/2 also a 14 and not rebar marked with plastic cap, therefore is not shown.
 - Quarters SW 1/2 also a 14 and not rebar marked with plastic cap, therefore is not shown.
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 - Quarters SW 1/2 also a 14 and not rebar marked with plastic cap, therefore is not shown.

SW 1/4 OF SEC. 26 TWP. 30 RGE. 23

Exhibit B

Existing Storm Sewer Pipes



Date 06/17/13 Sheet 1 OF 1
000054ES04.dwg

**Exhibit B - Existing
Storm Sewer Pipe**

**Target
T-0619**
Shoreview, Minnesota

Prepared for:
Target Corporation
1000 Nicollet Mall
Minneapolis, Minnesota, 55403

Designed:	_____
Checked:	_____
Drawn:	_____
Examined Drawing by/Date:	_____

Westwood Professional Services, Inc.
1699 Annapolis Drive
Eden Prairie, MN 55344
PHONE 952.937.6150
FAX 952.937.6320
TOLL FREE 1-888-937-5150
www.westwoodps.com



©2013 Westwood Professional Services, Inc.

SHOREVIEW TARGET 2ND ADDITION

KNOW ALL PERSONS BY THESE PRESENTS: That Target Corporation, a Minnesota corporation, owner of the following described property situated in the City of Shoreview, County of Ramsey, State of Minnesota, to wit:

Lot 1 and Lot 2, Block 1, SHOREVIEW TARGET ADDITION, according to the recorded plat thereof, and situate in Ramsey County, Minnesota.

Has caused the same to be surveyed and platted as SHOREVIEW TARGET 2ND ADDITION and does hereby donate and dedicate to the public for public use forever the drainage and utility easements as shown.

In witness whereof said Target Corporation, a Minnesota corporation, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

Target Corporation

By _____

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____ of Target Corporation, a Minnesota corporation, on behalf of the corporation.

Notary Public, _____ County, Minnesota
My Commission Expires _____

I, Mark R. Salo, Professional Land Surveyor, do hereby certify that I have surveyed or directly supervised the survey of the property described on this plat; prepared this plat or directly supervised the preparation of this plat; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been correctly set; that all monuments indicated on this plat will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of the surveyor's certification are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20____.

Mark R. Salo, Professional Land Surveyor
Minnesota License No. 43933

STATE OF _____
COUNTY OF _____

The foregoing Surveyor's Certificate was acknowledged before me this _____ day of _____, 20____, by Mark R. Salo, a Professional Land Surveyor.

Notary Public, _____ County, Minnesota
My Commission Expires _____

CITY COUNCIL

City of Shoreview
I do hereby certify that on the _____ day of _____, 20____, the City Council of the City of Shoreview, Minnesota, approved this plat. Also, the conditions of Minnesota Statutes, Section 505.03, Subd. 2, have been fulfilled.

DEPARTMENT OF PROPERTY RECORDS AND REVENUE

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year _____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20____.

_____, Director _____, Deputy
Department of Property Records and Revenue

COUNTY SURVEYOR

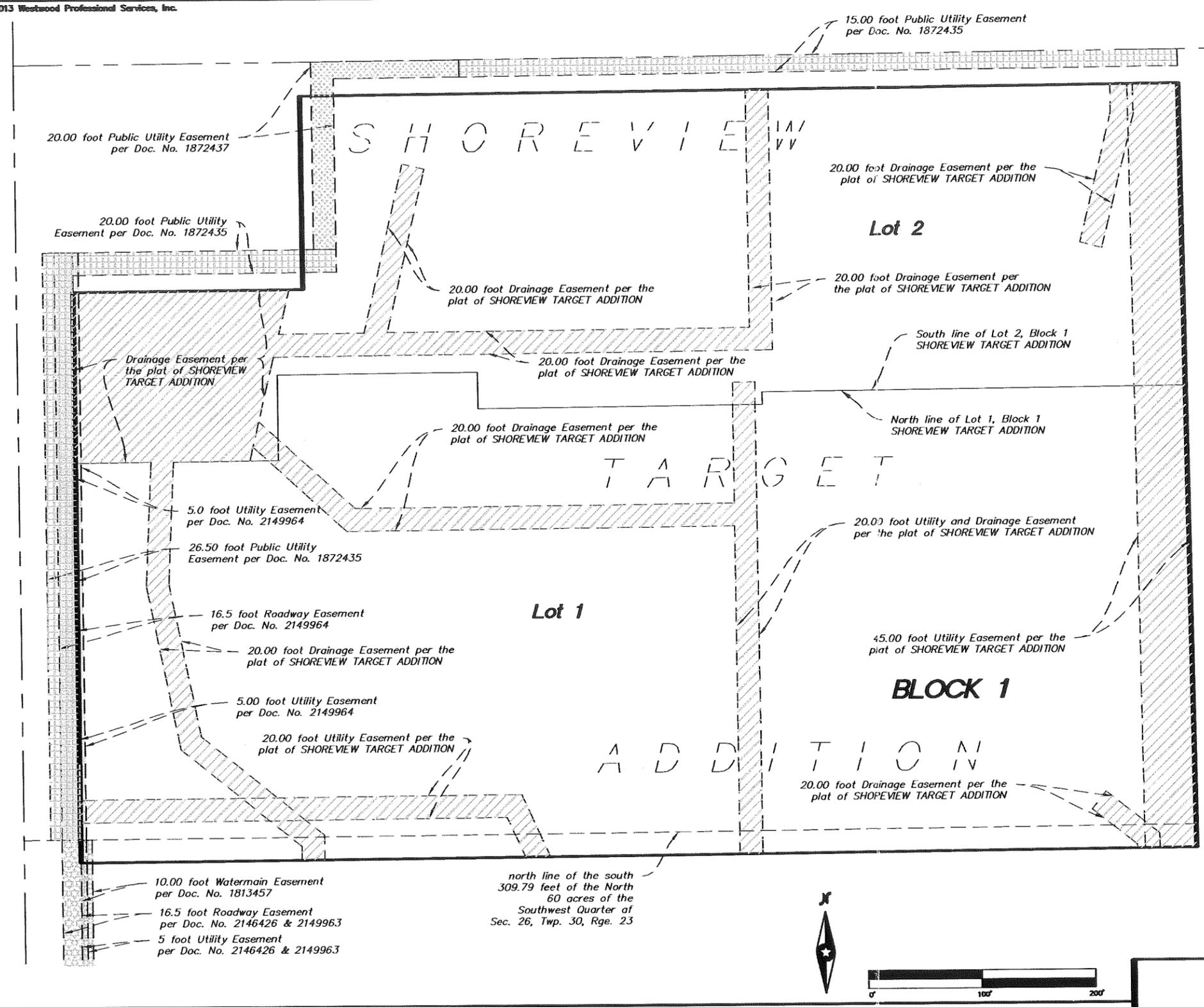
I hereby certify that this plat complies with the requirements of Minnesota Statutes, Section 505.021, and is approved pursuant to Minnesota Statutes, Section 383A.42, this _____ day of _____, 20____.

Craig W. Hinzman, P.L.S.
Ramsey County Surveyor

COUNTY RECORDER, County of Ramsey, State of Minnesota

I hereby certify that this plat of SHOREVIEW TARGET 2ND ADDITION was filed in the office of the County Recorder for public record on this _____ day of _____, 20____, at _____ o'clock _____ M., and was duly filed in Book _____ of Plats, Page _____, as Document Number _____.

Deputy County Recorder



- Denotes SHOREVIEW TARGET ADDITION Easements to be Vacated
- Denotes Easement per Doc. No. 1872437 to be Vacated
- Denotes Easement per Doc. No. 1872435 to be Vacated
- Denotes Easement per Doc. No. 2149964 to be Vacated
- Denotes Watermain Easement per Doc. No. 1813457 to be Vacated
- Denotes Easement per Doc. No. 2146426 & 2149963 to be vacated

Easement Vacation Descriptions

All Drainage Easements and Utility Easements lying within Lot 1 and Lot 2, Block 1, SHOREVIEW TARGET ADDITION, according to the recorded plat thereof, Ramsey County, Minnesota, as dedicated thereon.

Utility Easement as described in Grant of Easement recorded as Document No. 1872437, Ramsey County, Minnesota.

Utility Easements as described in Grant of Easement recorded as Document No. 1872435, Ramsey County, Minnesota.

The 16.5 foot Public Roadway Easement and the 5.0 foot Public Utility Easement as described in Grant of Permanent Easement recorded as Document No. 2149964, Ramsey County, Minnesota.

The North 20 feet of the Utility Easement as described in Grant of Easement recorded as Document No. 1813457, Ramsey County, Minnesota.

The North 20 feet of the 16.5 foot Public Roadway Easement and the 5.0 foot Public Utility Easement as described in Grant of Permanent Easement recorded as Document No. 2146426 and Document No. 2149963, Ramsey County, Minnesota.

Date: 06/18/13 Sheet: 1 OF 1
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Target T-0619

Shoreview, Minnesota

Westwood Professional Services, Inc.
7699 Anagram Drive
Eden Prairie, MN 55344

PHONE 952-937-5150
FAX 952-937-5822
TOLL FREE 1-888-937-5150

www.westwoodps.com

Design:	
Checked:	MRS
Drawn:	BTW
Record Drawing by/date:	

Prepared for:

Target Corporation

1000 Nicollet Mall
 Minneapolis, Minnesota, 55403

**Easement Vacation
Sketch**

TO: Mayor, City Council, City Manager
FROM: Kathleen Castle, City Planner
DATE: July 12, 2013
SUBJECT: Case File 2489-13-16, Planned Unit Development – Concept Stage
United Properties; 4785 Hodgson Road and 506 Tanglewood Drive

Introduction

United Properties Residential, LLC has submitted a Planned Unit Development – Concept Stage application for the redevelopment of the Kozlak’s restaurant property at 4785 Hodgson Road and the adjoining single-family residence at 506 Tanglewood Drive. The restaurant and existing single-family home would be removed for the redevelopment of the property with a high-density multi-story senior housing cooperative building based on the Applewood Pointe product developed by United Properties in other metro area locations.

Site Characteristics

Kozlak’s Royal Oak Restaurant, 4785 Hodgson Road, was established on this property in 1977, when the Kozlak’s purchased an existing restaurant/bar use on the site that was constructed in 1967. The property is developed with the restaurant building approximately 16,000 square feet in size and a detached accessory structure. The restaurant is located in the northeastern portion of the property and is considered a non-conforming structure due to the proximity of the building to the Hodgson Road right-of-way. Access to the site is gained from one driveway off of Tanglewood Drive and one driveway off of Hodgson Road. The improved parking areas are located primarily to the south, west and north of the restaurant building. A portion of the parking lot also encroaches upon right-of-way dedicated for Hodgson Road. The western portion of the property is undeveloped. The site is relatively level with some mature trees located throughout.

The property at 506 Tanglewood Drive is developed with a single-family house built in 1956 and is accessed by a driveway off of Tanglewood Drive. This home is directly west of the Kozlak’s property.

When combined, the development site is approximately 4.14 acres in size with about 162 feet of frontage on Tanglewood Drive and 279 feet of frontage on Hodgson Road. The property is truncated by the right-of-way for the Hodgson Road/Tanglewood Drive intersection. A portion of this right-of-way is developed with parking for the restaurant facility.

Project Summary

United Properties has entered into a purchase agreement on the two properties and is proposing to demolish the existing site improvements and redevelop the site with an 87-unit senior housing

cooperative building. The residential units in the building will range in size from approximately 1,175 square feet for a two bedroom unit to 1,828 square feet for a two bedroom with den.

The applicant has submitted a narrative along with the concept site plan that further describes the Applewood Pointe product, indicating that the higher end cooperative type units tend to attract a younger senior population than more standard market rental senior apartments.

The structure will be designed as a three-story building with a central core and four wings. The developer has indicated that this proposed layout is intended to minimize the visual impact on adjoining single-family residences by having varied setbacks from the common lot lines and smaller exterior building plane/wall facing these homes. The exterior will be designed with brick, stucco, and maintenance-free shakes and lap siding. Asphalt shingles will be used as the roofing material.

The conceptual site plan identifies two full access driveways with the first off Tanglewood Drive and the second off Hodgson Road. A surface parking area is located on the east side of the building and is designed with 35 parking stalls. In addition, parking will be provided below the structure at a ratio of one stall per unit for a total of 87 stalls.

It should be noted that the conceptual site plan includes property that is currently part of the County right-of-way for Hodgson Road. United Properties has contacted Ramsey County and is working to have this property vacated. It is our understanding that the oversized right-of-way was originally secured by the public when Highway 49 was considered a State trunk highway.

Due to the conceptual nature of the plans submitted, specific dimensions have not been presented to determine variations or flexibility from the City's development standards. The developer has indicated that it is their intent to design the site consistent with the City's regulations.

Planned Unit Development

Development of this site will be reviewed via the Planned Unit Development process. Planned Unit Development (PUD) process is used to encourage or provide flexibility, creativity, and innovation in the planning and design of development to achieve a variety of objectives related to the Development Code and the City's land use and housing goals.

The PUD Concept Stage application is designed to address the appropriateness of a development proposal from the perspective of general land use compatibility and provides the applicant with an opportunity to submit a general plan showing the basic intent and nature of the development. This process incorporates public review; thereby allowing the applicant to receive comments regarding the proposed development from the City and nearby property owners. It also provides a forum in which more specific development issues and potential concerns for further information and additional analysis during the subsequent Planned Unit Development - Development Stage application review. No formal action is taken on the concept stage application by the City Council or Planning Commission.

Staff Review

The conceptual plans have been reviewed by staff in accordance with the PUD review criteria, Shoreview's land use and housing goals and general land use compatibility of the Comprehensive Plan. Staff has also identified key issues associated with this concept plan.

Planned Unit Development Review Criteria

The proposed development needs to satisfy certain objectives in order to be approved through the PUD process. Proposals that do not comply with the minimum standards of this ordinance need to provide a benefit to the city by meeting certain objectives including but not limited to life-cycle housing, sustainable and high quality building design, innovative stormwater management and transportation demand management. This will need to be addressed further with the Development Stage application, if deviations are proposed.

Comprehensive Plan Consistency

The Comprehensive Plan designates this property as RL, Low-density Residential and O, Office; therefore, an amendment is needed to change the designation to SR, Senior Residential, which permits a density of up to 45 units per acre. This category identifies areas for future development with apartment-style buildings designed for occupancy by senior citizens (defined as individuals 62 years of age or older). In some cases, the City may consider housing projects designed for occupancy by individuals 55 years of age or older, subject to compliance with federal and state laws. The proposed development is intended for individuals who are 55 years or older.

The corresponding zoning district for the SR land use designation is PUD, Planned Unit Development. Criteria considered during the review process may include: proximity to retail uses, provision of underground parking, high quality material and design, accessibility to available public transportation, provision of site amenities and interior/exterior common areas for residents, proximity to arterial roadway corridors and the extent to which the project meets other City goals and objectives. PUD zoning would also be consistent with other senior housing developments throughout the community.

Land Use (Chapter 4) and Housing (Chapter 7) sections of the Comprehensive Plan include goals that address redevelopment and housing. Due to the acreage of this site, and single use with the restaurant, the property can be considered underdeveloped and suitable for redevelopment. The property immediately to the south is located in a policy development area, PDA #9 – Hodgson Road Residential Area.

The west side of this PDA is designated RL, Low-Density Residential, and RM, Medium Density Residential. The RL designation recognizes the existing single-family residences in this area as an appropriate use. The existing pattern of development is, however, not conducive to the changes that have occurred in this area or are expected to occur with the recent highway improvements. The City recognizes that there is additional development potential in these areas, especially if lots are consolidated. Therefore, these single-family uses may transition to other low- or medium-density residential development. Further study of this area may occur later this year as part of the Highway Corridor Transition Study.

Chapter 7, Housing of the Comprehensive Plan touches on three themes: housing maintenance and preservation, life-cycle and affordable housing and residential infill and development. Redevelopment with high density residential development may be appropriate in certain areas based on urban services, environmental conditions and surrounding land uses. In addition, housing should respond to demographic changes in the community and expand housing choice.

The key issue relates to whether or not the site is appropriate for senior housing and if additional senior housing in the area is needed to meet a community need. The proposed development would expand housing choice for seniors by providing a housing type (cooperative) that is not currently available in the community. This may also result in additional housing choice for other individuals, including young families as seniors move out of their homes. There is, however, some question as to whether or not additional senior housing is needed at this time and if this is the appropriate location for a high density development.

General Land Use Compatibility

The property to north is developed with an office use that is residential in size and scale and zoned, O, Office. The surrounding uses are low-density single family residential and are zoned R1, Detached Residential. The proposed high density residential use can be compatible with the adjoining land uses and could provide a transition between the Hodgson Road Corridor and the single-family neighborhood to the west. Site and architectural measures such as access, building height/mass, building location, landscaping could be required to mitigate these impacts. Some of the other senior housing residential developments in the City are found on the edge of residential neighborhoods and are somewhat comparable to their proximity to low-density residential uses.

The property is currently zoned O, Office and could be redeveloped with uses permitted in the O district via the Site and Building Plan Review process. Examples of these uses include offices, day care facilities, restaurants and medical, dental and veterinary clinics. A rezoning to PUD is required for this development.

Land Use and Development Issues

United Properties submitted the conceptual site development plans for review and comment by the Planning Commission, City Council and public. While it is difficult at the concept level to determine the extent of flexibility that will be needed from the development code standards, code flexibility may be needed for this project to move forward. The project has been reviewed in accordance with the R-3 Multiple Dwelling Residential District which will be the underlying zoning district for the PUD.

Building Placement

The structure is designed with a central core that has four building wings and is centrally located on the property. The minimum structure setbacks required are 30 feet from Tanglewood Drive and the adjoining single-family residential uses and 40 feet from Hodgson Road. The applicant has indicated that the proposed site layout is intended to comply with these setback standards and minimize the impact on the adjoining residential uses. Due to the building design, those portions of the building that will be located at the minimum setback are the building ends with the main

portion of the building exceeding the minimum setback. This design limits the wall expanses facing the low density residential uses and creates pockets of open space that will aid in buffering the proposed building. These open areas will be landscaped to further enhance the site. Stormwater ponding will also be located between the building and the adjoining single-family residential land uses.

Building Height/Visual Impact

In the R3 district, the maximum building height permitted is 35 feet. This height, however, can be exceeded provided: 1) It does not exceed the firefighting capabilities of the Fire Department and 2) An additional 1-foot of setback is provided for every additional foot in height over 35’.

The structure is being designed as a three-story building which is intended to be approximately 35 feet in height. Building height is measured from the ground grade to the mid-point of the roof. Other senior housing complexes in the community have exceeded the height requirement even though they are designed as three-story buildings. Most recently with the Shoreview Senior Living (Southview) development located at 4710 Cumberland Street, a portion of the building was reduced in height from three stories to two stories to mitigate the visual impact of the structure on the adjoining single-family residential uses. Also, in cases where the height has been exceeded, additional building setbacks and landscaping have been required.

Density

In the SR land use designation, a density of 45 units per acre is permitted. Using the current site area, 4.14 acres, the density proposed is slightly over 21 units per acre. This density will be reduced with the vacation of the excess right-of-way for Hodgson Road. This density is consistent with the Comprehensive Plan.

Parking

Access to the development is proposed off of Tanglewood Drive and Hodgson Road. Off-street parking is planned in a surface parking lot as well as a below grade parking structure. Approximately 35 parking stalls will be located in the surface parking lot and about 87 stalls will be in the below grade parking structure for a total of 122 stalls. This is less than the minimum 2.5 stalls per unit as required in the R3 zoning district (217.5 stalls).

The Development Code does provide some flexibility with respect to parking standards. The number of parking stalls constructed may be reduced to a number less than the minimum provided parking management techniques are used. Implementing these techniques, including the proof of parking, would be difficult due to the proposed use and site design.

The City has permitted some flexibility to the parking standards with other senior housing projects due to the nature of this use. Parking ratio’s for the other senior housing complexes in the City range from 1 stall per unit to 1.7 stalls per unit. As proposed, the ratio for this complex is 1.4 stalls per unit.

Traffic

The conceptual site plan identifies access points on Tanglewood Drive and Hodgson Road. Tanglewood Drive is a local road that is classified as a major collector street which is designed

to serve shorter trips in the City and collect/distribute traffic from neighborhoods to the arterial roadway system. Hodgson Road has a functional classification of a “minor arterial” roadway and is under the jurisdiction of Ramsey County. Minor arterials are intended to handle large volumes of traffic and provide regional links between cities and to the interstate freeway system.

While a traffic study has not been completed, traffic from senior housing projects tend to be lower than other types of multi-family residential uses and tends to occur during off-peak hours. The development would be expected to generate 48 trips in the AM peak hour on a weekend, less during a weekday (typical for senior/retired facilities). The development would be expected to generate 303 trips on an average weekday, with about 25 being in either AM or PM peak hour period. This would have a negligible impact given the function of the adjoining roadways and the traffic volumes that exist. If needed, traffic can be further studied with a Development Stage – PUD application.

Hodgson Road Right-of-Way Vacation

A portion of the proposed development site includes right-of-for Hodgson Road at the Tanglewood Drive intersection. This section of roadway is under the jurisdiction of Ramsey County and any vacation of right-of-way is subject to the County’s review and approval process. Joe Lux, Ramsey County Public Works, has indicated that the County may be open to vacating the area needed for the proposed development, however, additional 5-feet of right-of-way along the west side of Hodgson Road would be required.

Furthermore, Mr. Lux stated that if this right-of-way is vacated, the land area would be conveyed to the City. The City would then need to convey the land to the developer.

Public Comment

Property owners within 350 feet the development site were notified of the request. Development notification signs were posted on the property. Additionally, it is our understanding the developer has held two informational meetings with area residents to present and discuss the development plan. The City has received a number of written and verbal comments regarding this development. Concern has been expressed regarding the compatibility of this high density residential use with the nearby low-density land uses, impacts on traffic, visual impact and the need for another senior housing development in the City. Written comments are attached.

The Lake Johanna Fire Marshal has also provided some comments regarding the proposed development. The primary concern relates to the site design and accessibility with their ladder truck. This will need to be addressed with the submittal of a Development Stage application.

The City has also notified Ramsey County of the proposal due to the project’s adjacency to Hodgson Road and need for the excess right-of-way. Comments from the County are discussed above.

Planning Commission Review

The Commission reviewed the concept at their June 25th Planning Commission meeting. The Commission members did question the need for additional senior housing in the community and recognized that the demographics may support this use and that the product type will expand housing choice for seniors. The Commission recognized the adjoining single-family residential land uses and the impact any redevelopment proposal could have on these uses, even under the current Office zoning. The direction provided to the developer included revisions to the overall building and site design that would minimize the impacts. The Commission recognized that the design of the building does attempt to minimize impacts but asked the Developer to look at reducing the height of those parts of the building adjacent to the single-family uses from three stories to two stories, additional landscaping and other site design features.

Parking and traffic were also discussed. The Commission asked the Developer to provide additional information regarding the parking demand and traffic generation for this project with any future application.

Recommendation

The Concept Stage PUD application for the redevelopment of the Kozlak's site and adjoining single-family property with a high-density senior cooperative building is being presented by United Properties to the City Council for review. This is the first step in the City's review process. If the applicant chooses to move forward with this proposal, several other approvals are needed from the City, including a Comprehensive Plan Amendment, Rezoning, Plat and PUD.

At this time, the Council is being asked to review the concept plans and identify any issues or concerns regarding the use and the site and building design that may require further attention as the developer considers plans for the subsequent Development Stage PUD application. Comments from the public should also be taken during the review, although an official public hearing would be held at the next review stage. No formal action is taken on this PUD Concept application.

Attachments

1. Location Map
2. Aerial
3. Zoning Map
4. Planned Land Use Map
5. Applicant's Statement and Submitted Plans
6. Memo from Rick Current, Fire Marshal, LJFD
7. Planning Commission Minutes – June 25, 2013
8. Public Comment

United Properties - 4785 Hodgson Road, 506 Tanglewood Dr



228.4
114.18
0 228.4 Feet

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

NAD_1983_HARN_Adj_MN_Ramsey_Feet
© Ramsey County Enterprise GIS Division

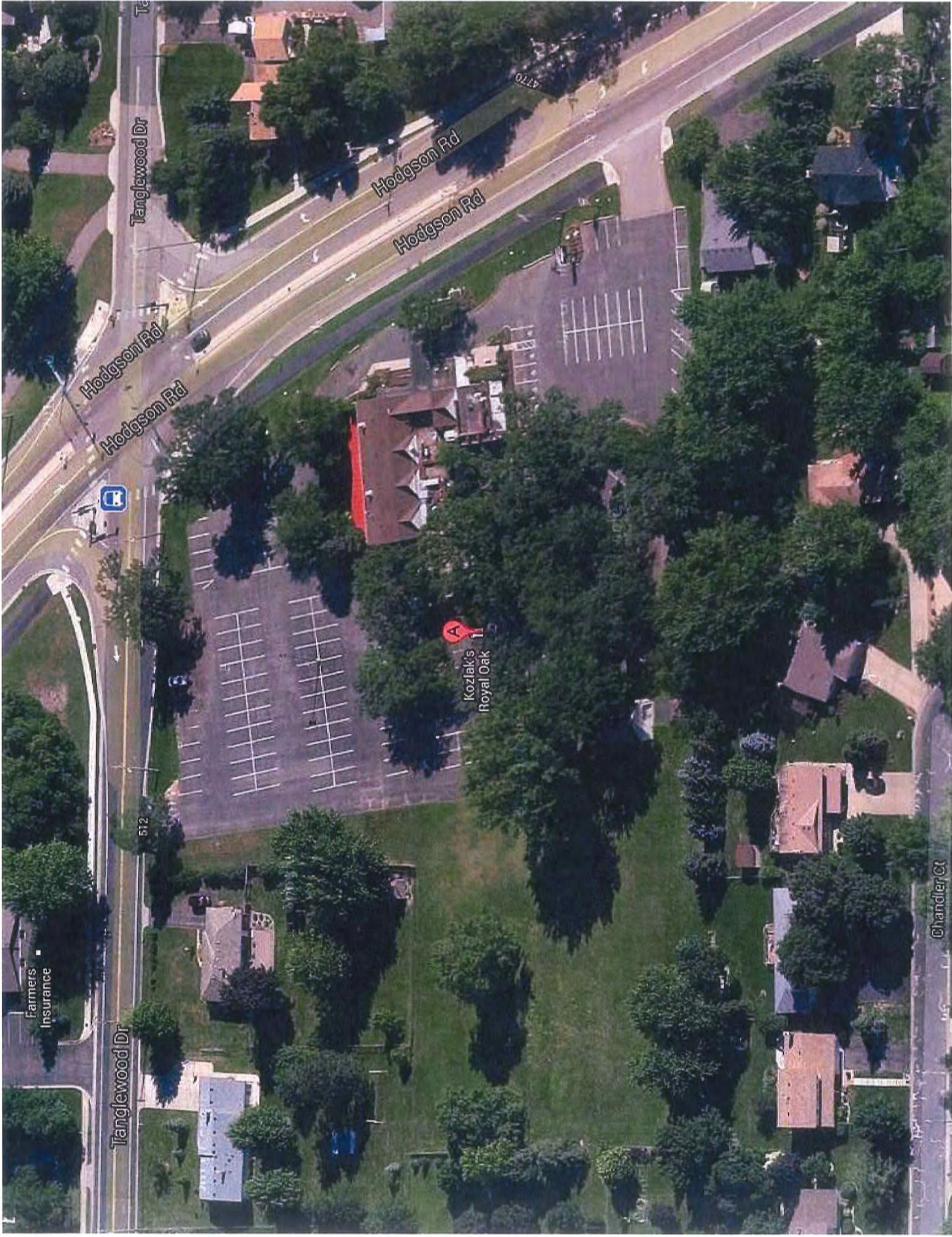
Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

Notes

Planned Unit Development - Concept Stage



Tanglewood Dr

Hodgson Rd

Hodgson Rd

Hodgson Rd

Hodgson Rd

A
Kozlak's
Royal Oak

512

Farmers
Insurance

Tanglewood Dr

Chandler Ct

ZONING MAP



Legend

Residential

- Single Family Detached
- Single Family Attached
- Manufactured Housing Park
- Multi-family Residential
- Mixed Use Residential/Commercial

Commercial/Industrial

- Commercial
- Office
- Industrial
- Utility
- Railway

Public/Quasi-Public

- Institutional
- Parks/Recreational
- Open Space
- Right of Way

Undeveloped

- Vacant
- Wetlands
- Open Water

PLANNED LAND USE MAP



Legend

-  PDA Boundaries
- Planned Land Use**
-  Residential (up to 4 units/acre)
-  Residential (4 - 8 units/acre)
-  Residential (8 - 20 units/acre)
-  High Density Senior Residential
-  Office
-  Commercial
-  Mixed Use
-  Business Park
-  Tower
-  Light Industrial
-  Institutional
-  Park
-  Recreational Open Space
-  Natural
-  Railroad
-  Open Water

APPLEWOOD POINTE OF SHOREVIEW

PROJECT SUMMARY

United Properties proposes redeveloping the current Kozlak's Restaurant site at the corner of Hodgson Road and Tanglewood Drive for the creation of an Applewood Pointe Cooperative. Applewood Pointe is an age restricted, for sale community offering a maintenance-free lifestyle to area residents. The project as proposed would include 87 units ranging in size from a 1,175 square foot two bedroom to a 1,828 square foot two bedroom with a den. In addition to the Kozlak's site, United Properties proposes adding the property at 506 Tanglewood Drive to the redevelopment. Total site area is approximately 4.1 acres.

The cooperative building will be a 3-story building. The overall building layout is somewhat "organic", but generally follows an "X" shape with a main entrance area facing Hodgson Road. Access to the site is proposed from both Hodgson Road and Tanglewood Drive. Many of the existing mature trees on the site will be saved.

The building will have underground parking for the owners providing a minimum of one stall per unit. Surface parking includes 29 spaces near the main entry area and an additional 6 stalls on the north side of the building near the Tanglewood Drive access. The cooperative will include the following community amenities: a Great Room with small serving kitchen, a 2-story entrance lobby with multiple seating areas, a library, a sunroom, game and craft rooms, an office for the on-site manager, 2 guest suites, an exercise room with sauna, a carwash area, and a woodworking shop. On-site amenities will include walking paths and gardening plots among other site features. Residents will enjoy a social, interactive, and healthy lifestyle.

The homes in the cooperative are single level homes. All of the units will have washers and dryers, and an exterior deck (or patio). Multiple finish selections and upgrades are available, so the residents can create an individual look for their new home. The building is comprised of 15 different unit plans providing a wide range of styles and pricing appealing to a broad segment of the market. In addition to the underground parking stall, each unit will have a separate storage area within the building.

The exterior of the cooperative building will consist of brick, stucco, and maintenance-free shake and lap siding. The roof will be asphalt shingled. Residents will have no individual exterior building maintenance obligations. The cooperative design promotes a maintenance-free lifestyle. The cooperative grounds will be professionally landscaped. The site design effort has promoted the saving of significant trees on the site providing enhanced buffering for the existing single family homes surrounding the site.

COMPREHENSIVE PLAN

The current guiding for the site is Office for the Kozlak's Restaurant property and Single Family Housing for the 506 Tanglewood Drive property. The proposed redevelopment plan asks for a guide plan change to a Senior Residential Designation. As noted in the Comprehensive Guide Plan on page 4-5, this redevelopment site does meet the SR, Senior Residential Criteria:

- The site is in proximity to retail uses

- The site will provide underground parking
- The building will be built of high quality materials and have professionally designed architecture and landscaping
- The site is accessible to public transportation
- On-site amenities are broad and varied for future residents of the development
- The site is located on an arterial roadway
- The project does meet the City's residential goals of providing a diverse mix of housing types and occupancy options for the community, along with meeting demands for current and future residents.

We believe the change in the Guide Plan is justified. The current guiding simply reflects the current commercial nature of the restaurant use and the home at 506 Tanglewood Drive. The site does provide an excellent transition between the single family home areas to the west and south and the arterial roadways of Hodgson Road and Tanglewood Drive. The site has good connection to major transportation and transit opportunities. The site's proximity to commercial service areas at Hodgson Road and Highway 96 provide a significant amenity to the site while the proposed new residential homes provide support for these existing retail and service businesses.

The land use goals found in the Comprehensive Plan (page 4-11) are satisfied with this redevelopment:

1. It is an efficient use of land that supports the in-place urban services and encourages active living while sustaining the City's residential neighborhoods, business community and environment.
2. The proposed cooperative use does facilitate a desirable transition between existing development and this infill redevelopment opportunity.
3. This new cooperative community will provide a high value to the community and will mitigate any impacts to surrounding land uses, better utilizing the scarce land resource in the City.

This redevelopment proposal is consistent with the Comprehensive Land Use Policies for residential uses (page 4-13):

- A. higher density residential uses are located near commercial services and employment opportunities;
- B. higher density residential is located in an area convenient to regional transportation;
- C. this proposed development provides a variety of housing choice and form for the community;
- D. the residential development will provide an excellent buffer to the single family homes surrounding the site.

Finally, it is noted in the Hodgson Road residential area PDA that senior housing can be an appropriate land use for this area. Since this site is immediately adjacent to this PDA study area, we believe it is a natural use that warrants consideration.

Why Senior Housing?

I appreciate your desire for Shoreview to remain attractive to younger families. You asked why a senior cooperative development is being considered as opposed to a condominium development or market rate apartments that would be attractive to younger families. An Applewood Pointe in your community will do a lot to promote in-migration of younger families to Shoreview. In our opinion, maybe more so than a new condominium or apartment development.

The reality of the senior market we serve, roughly 65 to 85 years old, is these are people that have all of their ties to Shoreview, have lived in Shoreview a majority of their lives, and do not want to leave. Friends, family, doctors, church, business relationships, etc. are all established in the Shoreview area. Thus, if an attractive housing option is not available within the City, these seniors will not move out of their single family homes until a health or life change forces them to move. This could mean a couple at age 70 may not leave their single family home for the next two decades. "Market" condominium or apartments are not as attractive as age restricted senior communities like Applewood Pointe.

If, on the other hand, the seniors in Shoreview are able to consider a move to Applewood Pointe, then the ability to put home maintenance behind them and live a more social and flexible lifestyle is a very attractive option. Moving into an Applewood Pointe community can be viewed as a "discretionary" move – one our seniors *want* to make rather than one they have to make. Our experience has been this discretionary move is a major life event causing immense inertia that is not overcome by "market" projects. Age restricted communities are what is in demand. A move to Applewood Pointe opens up a single family home for a younger family to move into Shoreview.

This new family moving into Shoreview likely will reinvest in their new home, have children for the schools, and be involved in community activities and programs. Other typical benefits to this younger family in buying an established home include 1) the homes many times are more architecturally attractive and/or diverse than newer town home or apartment developments, 2) the home is located in established neighborhoods with mature trees and yards, and 3) many times existing single family homes are nearer schools and other community attractions. Often newer town home or apartment developments cannot match the appeal of the existing neighborhoods from which our Applewood Pointe seniors are moving. Thus, if a young family is looking to make a move into the area, they will likely choose a mature single family home neighborhood in Shoreview over a newer development either within the City or a neighboring (competing) city.

The cycle of seniors moving into Applewood Pointe communities and younger families moving into their homes will help keep Shoreview vibrant. It is important to remember that seniors opting to move into our communities are independent, active seniors that benefit from the great socialization opportunities within the community and they value the ability to live a more maintenance-free lifestyle; however, they will stay in their current single family home without an attractive alternative like Applewood Pointe.

What Senior Housing and How Much?

Hopefully I was able to articulate the differences between Applewood Pointe and the existing senior communities within Shoreview. As I stated, our average age upon move-in is about 72 years old compared with about 85 years old for properties like Southview Senior Living. We know we are serving a need within the community because of the reasons stated above, but mostly because of the success of our Applewood Pointe communities. An example is the second phase of our Applewood Pointe at Langton Lake in Roseville. We currently have just two homes available out of 41 homes currently under construction and due to open in late September. The 48 homes in the first phase at Langton Lake are sold out, so it is highly likely all 89 homes will be sold when we complete construction this September.

All of our Applewood Pointe communities have experienced 100% initial sell-out and our residents have seen an active resale market for our homes, even during the housing depression we have experienced these past number of years.

Overall senior housing demand is obviously being driven by the demographics of our population. As I shared during our meeting, we will experience unprecedented growth in people aged 65+ over the next 30 years. Specifically in Ramsey County, it is projected we will see the addition of more than 21,000 seniors age 70 – 79 through 2030. We will be sure to provide you and the Council ample information on the demographic projections for the next 30 years or so. We are simply responding to what the market is asking for in housing options and not trying to market a product in hope of creating demand. Attached are excerpts from the State Demographer report showing this expected “grey tsunami”.

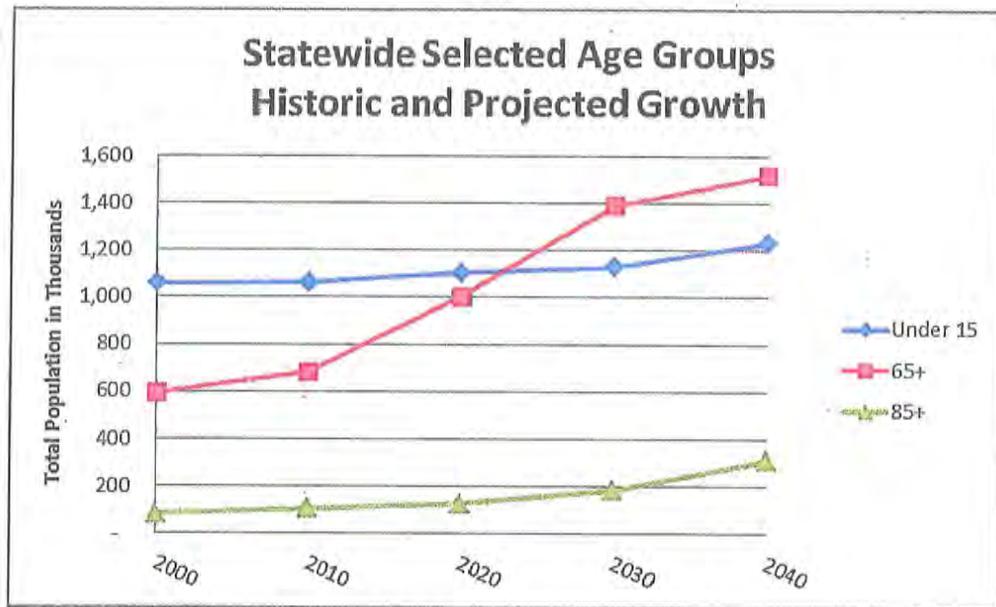
Geographic variation is projected to be substantial for children over the next 30 years. While the number of children in most suburban and exurban counties will continue to grow, many other counties will show substantial declines in their child population. Between 2000 and 2010, Ramsey County lost over 10,000 children. Ramsey County is projected to slowly regain children under age 15 but will not reach year 2000 levels, even by 2040.

Soar in Population, Age 65+

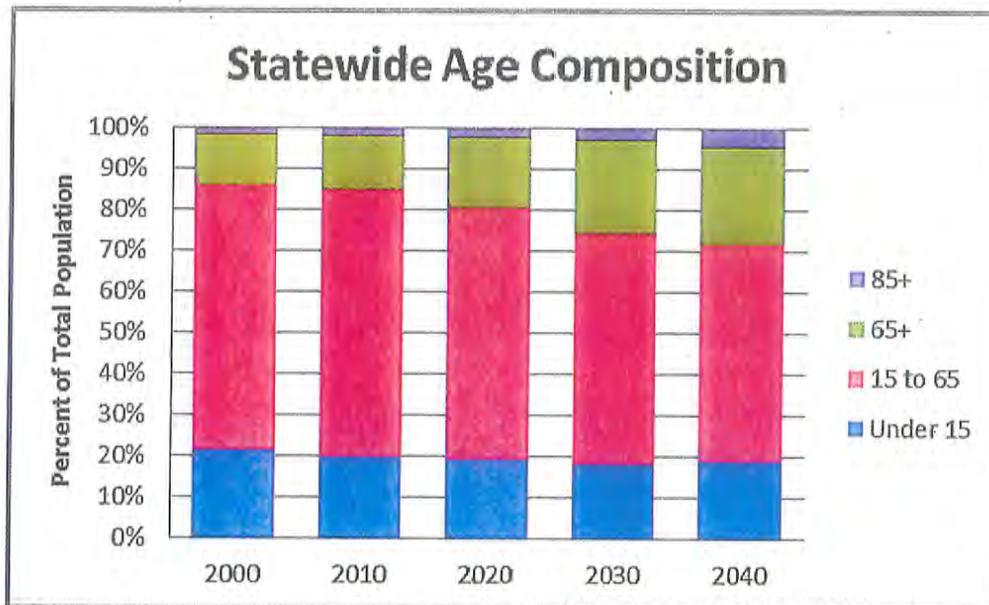
The continued aging of the baby boom will produce an explosion in the number of people age 65 and over during the coming decade, through 2025. Over the longer term, the population age 65 and over will more than double, from 683,121 in 2010 to 1,519,192 in 2040. By contrast, the population under age 65 will grow only 6.34 percent.

*Applewood
Pointe
Residents*

The number of older Minnesotans (65+) will grow by almost 47 percent, or 319,297 between 2010 and 2020. Between 2010 and 2040, the population of older Minnesotans will increase by more than 122 percent, or almost 850,000. Because the older age groups will grow so much faster than the younger age groups, the age composition will change. In 2010, about 13 percent of the population was age 65 or older. This will grow to 20 percent by 2025. By 2040, more than 22 percent of the population – or 1 in 5 residents – will be age 65 or older.



During the coming decade, the largest numerical gains in the elderly population will occur in Hennepin, Dakota, Anoka, and Washington counties. The highest rates of growth will occur in suburban and metropolitan counties such as Scott (101.5 percent), Dakota (92.0 percent), and Washington (91.2 percent). Despite the surge in the statewide older population, some rural counties will see a decline in the number of elderly people, reflecting out-migration of working-age adults in the past.

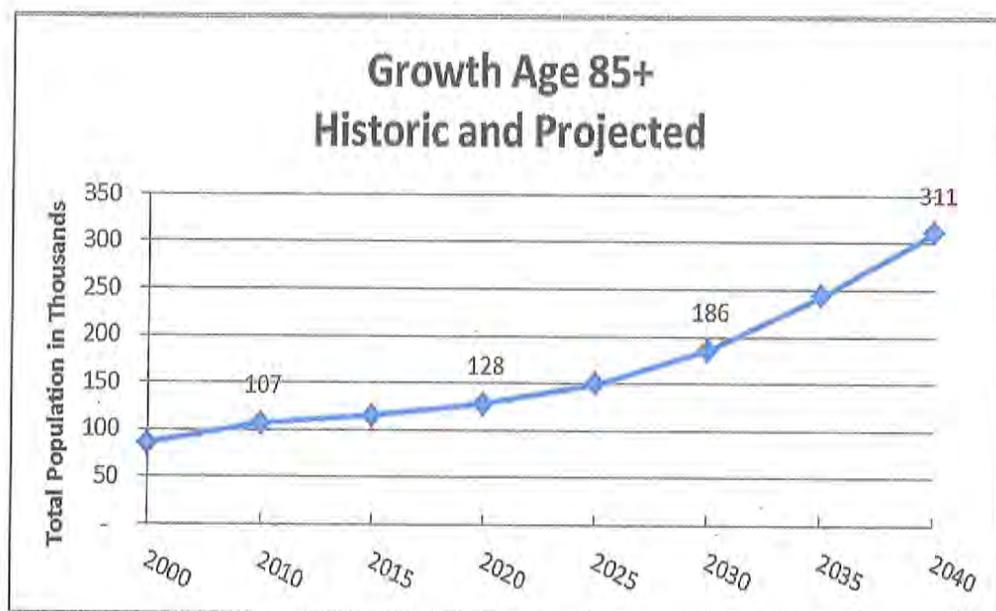


All parts of the state will be much older in 2040 than in 2010. In 2005, the elderly population made up 20 percent or more of the population in 16 counties and in just two years that count had grown to 22 counties. By 2040, 81 counties – almost the entire state – will have at least one in five residents who are age 65 or older, and in 20 counties at least 30 percent of the residents will be age 65 or older.

Suburban Population Surge, Age 85+

The 85 and older population is projected to grow by nearly 20 percent between 2010 and 2020 and nearly 200 percent between 2010 and 2040. **The number of elderly Minnesotans will surge after 2030** as people born during World War II and the baby boomer era begin to pass their 85th birthdays. Greater longevity also plays a part in explaining the gains in this age group.

housing with services →



Populous suburban and exurban counties will see the most rapid expansion in the number of people age 85 years and over. Between 2005 and 2035, the number is expected to more than quadruple in Scott, Washington, Dakota, Chisago, Sherburne, Isanti, and Anoka counties. Less populated western Minnesota counties will see much smaller gains in their very old populations in numbers, although in percentage terms, the increase will be sizeable.

Conclusions

Some counties are growing rapidly while other counties are losing population. Growth for the state as a whole is likely to be more drastic from 2010 to 2020 and then taper off slightly from 2020-2040. Modest gains are expected for children under age 15 while the population age 65+ is expected to soar. The Baby-Boom Generation is expected to have drastic impacts on Minnesota's future population. No matter which way our state is examined, Minnesota's population is changing.



LAKE JOHANNA FIRE DEPARTMENT

5545 LEXINGTON AVENUE NORTH • SHOREVIEW, MN 55126
OFFICE (651) 481-7024 • FAX (651) 486-8826

June 14, 2013

File No. 2489-13-16

Kathleen,

See comments below.

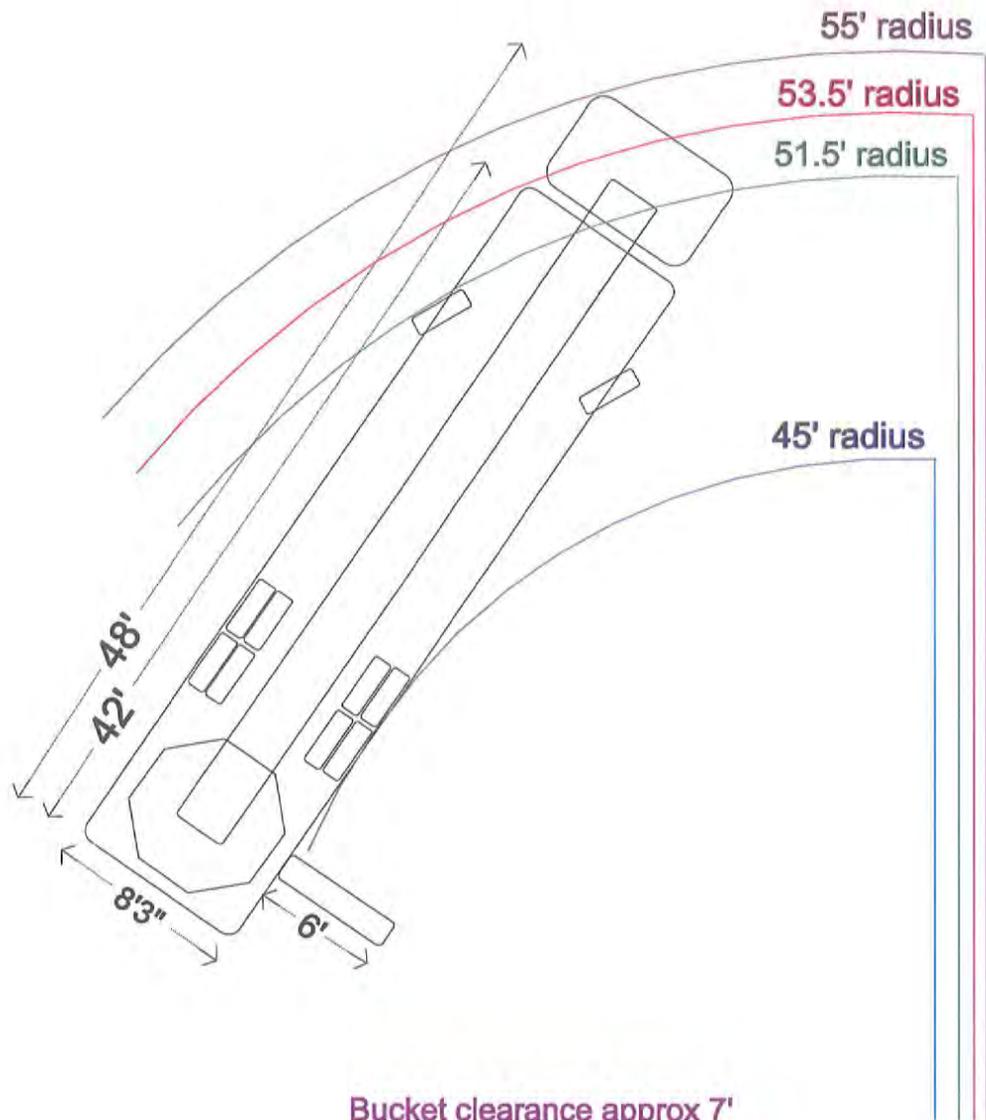
- Verify location of FDC
- FDC is required within 150' of Hydrant
- Verify location of riser room
- Fire Department Lock Box is required on building
- Access concerns:
 - Ensure both entrances to site can accommodate ladder truck
 - Ensure main building entrance can accommodate ladder truck. It would be nice not having to back a truck out.
 - Ladder truck turn radius information attached

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Current".

Rick Current
Fire Marshal
Lake Johanna Fire Department

843 Statistics



Bucket clearance approx 7'

Bumper clearance approx 1.5'

Overall vehicle height approx 12' 1"

Overall vehicle weight approx 69,000 lbs

United Properties
Planned Unit Development-Concept Stage
File No. 2489-13-16

Comments:

- 1) Why such a concentration of senior housing in a one mile radius?
- 2) This type of development would add to an ever increasing volume of traffic at Hwy 49 and Tanglewood.
- 3) Concern over possible negative impact on home values in the immediate area.
- 4) Constructing a three story building in the middle of a residential area changes the aesthetics.
- 5) Losing a well known restaurant.

Name: Jim Zewert
Address: 4830 Cumberland Street

United Properties
Planned Unit Development-Concept Stage
File No. 2489-13-16

Comments:

WE ARE NOT IN FAVOR OF THIS PROPERTY BECOMING
A THREE LEVEL SENIOR HIGH RISE.

~~AND~~ THERE IS A HUGE SENIOR HOUSING FACILITY
TWO BLOCKS AWAY AND EVEN MORE
CLOSE TO THE COMMUNITY CENTER. WE HAVE
NO NEED FOR MORE SENIOR HOUSING IN THIS
SPECIFIC AREA.

WE ARE CONCERNED ABOUT MORE TRAFFIC
IN THIS AREA IF THIS IS APPROVED AS WELL AS
NOT A GOOD "FIT" FOR THIS LOCATION.

WOULD PREFER SINGLE HOMES OR IF IT MUST
BE COMMERCIAL ANOTHER SMALL RESTAURANT.

Name: DAN & KAREN HERMAN

Address: 444 TANGLEWOOD

PS DID NOT RECEIVE ANY EARLIER NOTICES OF
THIS PROPERTY PLANS.

COMMENTS AND QUESTIONS ON PROPOSED DEVELOPMENT
AT HODGSON ROAD AND TANGLEWOOD DRIVE
June 19, 2013

Has anyone considered the additional traffic especially on Tanglewood Drive?

This is a community, which includes many children, which utilize our sidewalks and road ways for taking walks, jogging and riding bikes.

I understand the importance of "holding ponds," but I have concerns for the safety of younger children in the neighborhood.

What will be done to secure their safety?

Unfortunately I've learned the wrong way or perhaps the underhanded way about what is being called a Proposed Development at Hodgson Road and Tanglewood Drive.

If something as important as this Development is necessary, it should also be necessary to notify more than a chosen few regarding this Proposed Development.

I had to rely on two big signs simply referring to a Proposed Development and listing a telephone number. If there is nothing to hide, why not get it out in the open? I've always been told that anything worth doing is worth doing right. Apparently someone didn't learn that lesson at that their mother's knee.

At the same time I feel that if a Proposed Development is necessary and considered something of value for our community, the City of Shoreview and United Properties could and should notify more residents than the law requires.

Not doing so gives the appearance of a hidden agenda, which perhaps is what big business is counting on.

I have been a home owner in Shoreview for 35 years this August.

As a home owner and one that pays property taxes I feel that I as well as others are owed written notification of this Proposed Development.

Any homeowner close to Hodgson Road and Tanglewood Drive will be impacted by this Proposed Development.

My home (on the west side of Kent Drive) sits just 3 houses North of Tanglewood Drive.

From what I've been told, my neighbors just across the street, sitting just one, two and three houses North of Tanglewood Drive, but on the East side of Kent Drive were sent information on the Proposed Development.

Also my immediate neighbors to the south of me were notified.

I understand that one home sitting on Tanglewood Drive, just west of Kozlak's parking lot will likely reap a sizable sale price from United Properties.
What will this do for the home owners of 514 and 522 Tanglewood Drive?

After years of working and maintaining a property for your future retirement, how would you feel if all of sudden there was a 3-story structure **looking into your home and yard?**

The answer, you won't be living there, so it is of no consequence to you.

Do the residents of Shoreview no longer have a "face" in Shoreview, it certainly doesn't sound like it to me.

I'm not entirely against big business or progress, but this Proposed Development isn't something I would classify as progress, so it must just be in favor of big business, known as United Properties.

In being forced to research the Proposed Development I learned that United Properties was bought by the Pohlada family from the Hamm Family in 1996.

Is this Proposed Development detrimental to the success of United Properties, in other words will it make it or break it, I doubt it ?

It won't cost United Properties their last dime to work with those most impacted, so why not do it?

Maureen Iten
Resident of Shoreview
4815 Kent Drive



Kathleen Nordine <knordine@shoreviewmn.gov>

Comments on Proposed Redevelopment of Kozlak's

1 message

Barbara Evans <BEVANS83@msn.com>
To: Knordine@shoreviewmn.gov

Wed, Jun 19, 2013 at 12:14 PM

United Properties
Planned Unit Development-Concept Stage
File No. 2489-13-16

Comments:

I have lived in Shoreview since 1976 in the Fox Glen town homes, for 17 years, and at 514 Tanglewood Drive from 1994 to the present, for 19 years. I am retired and have been able to pay for my home and no longer have a mortgage. It was my goal for retirement that I live in a comfortable, safe community when I retired, mortgage free. I felt I had reached that goal!

I wanted to be in a community that was not high density but a neighborhood I and my two daughters could feel comfortable in and know our neighbors. I felt I had achieved that! Kozlak's are good neighbors and I will miss them.

I chose Shoreview to get away from high density neighborhoods. I had lived in apartments in Minneapolis and New Brighton, and found them to be closed communities within the larger neighborhood. I knew my fellow apartment dwellers, but did not interact with the homeowners in our area and I did not observe other renters interacting with them either. I feel this will occur with the proposed Development. Having lived in apartments, prior to purchasing my first home in Shoreview, I too did not find any good reason for interacting with or getting to know the owners and occupants of the homes around these apartments. In the proposed complex, the owner of the complex will not be living here and not be directly impacted concerning issues for Shoreview or the neighborhood. There will be high density occupancy, not the comfortable neighborhood that exists now.

In addition, the latest diagram of the proposed building shows I will be one of two homes whose house will be closest to the property line **and** the building. For me, this is due to the inclusion of the property at **506 Tanglewood Drive**. Most of the homes bordering on the development have back yards between their houses and the development's building and property line. I will have three stories with balconies looking into or down on the side of my house where a 3 season porch is located. I do not believe that the proposed trees and shrubs will give me the privacy I currently have and enjoy in my back yard or porch. I lived in an apartment where the second floor (one level above the basement apartments) faced a parking lot and the home across that lot. Every time I looked out my window I could see all of the windows on that side of that home. The owners kept their curtains closed at all times. I was glad they did, because I did not want to see into their home. The occupants of the proposed building would be looking into my enclosed porch, which is where I like to spend my leisure hours in the summer. I will not feel comfortable spending a lot of time there when I too will be visible to multiple occupants on the 3 levels of the building next to me. My lot will be bordered by the development on two sides--the east side and the south end. Most of the other properties are bordered at the end of their yards, not on the sides. That is why my house will be significantly more visible and closer to the building of this development and I feel more highly and significantly impacted.

I strongly feel that an office complex, as I have understood is the current zoning for the area, would be much more appropriate for the area--far less intrusive to the homes bordering it and more responsive to the welfare and safety of all citizens of Shoreview.

Barbara

K. Evans

514

Tanglewood Drive

t:2013pcf/2489--13-16 4785 Hodgson Kozlaks/neighborhood survey



Kathleen Nordine <knordine@shoreviewmn.gov>

Comments about the proposed development at Tanglewood and Hodgson Roads.

2 Messages

Diane Close <dclose@alumni.uwaterloo.ca>
To: knordine@shoreviewmn.gov

Mon, Jun 17, 2013 at 9:46 AM

I wanted to comment about the proposed development of the properties at Tanglewood and Hodgson Roads, enveloping Kozlak's restaurant and a single family home next door. I understand that a multi-story senior housing development is slated to go in there, and I strenuously object to that proposal.

We have plenty of senior housing nearby already. There is the new senior housing development directly across the street, on Hodgson Road. There is the senior housing development in the North Oaks mall, again on Hodgson Road. There is the senior housing facility directly across Hwy 96, near the corner of Hodgson Road. And finally there is the senior housing development directly across from the library on Victoria Street. That means there are four large senior housing developments within four miles of each other, and most of them within a mile of each other! To add a fifth is too much.

There is no infrastructure locally to support even more seniors. There is no urgent care facility near any of Shoreview's senior housing. There is no hospital nearby. There is no appropriate public transportation for those seniors to use. There is no bus that goes to Roseville from the Community Center any longer. There is no bus that will take them to Target. There are not enough small cafes and moderately-priced restaurants within walking distance of any of these communities. The closest, the mall in North Oaks at Hodgson Road and Hwy 96, is already overcrowded with patrons.

What we could use in this community is more good restaurants and similar business/shopping opportunities for everyone, including seniors. Cramming yet another senior housing facility onto the small Kozlak's lot simply puts excess pressure on facilities used by local residents without providing a benefit for anyone but the developers of the property. As was pointed out when the senior housing development was proposed across the street from Kozlak's, senior housing in this community, even memory care facilities, are not filled to capacity. There is plenty of excess built in to the existing system to absorb additional seniors from this community without having to bus them in from somewhere else.

The road capacity on Hodgson at Tanglewood is already strained by excess cars. To add 87+ seniors would overburden the traffic and make getting in and out of my Tanglewood neighborhood excessively difficult. It's already gotten worse with the addition of the senior development across the street!

This is an area of single family homes. To add an apartment complex, even one that offers owner-optioned condominiums, would degrade local property values as will the addition of too many seniors. Quite frankly, I'd rather see low income housing that would encourage more families with children to come to this area.

If Shoreview must add more senior housing, then please do so in an area that currently has none and could use it. Put up a senior condominium complex near Country Road J, or in southern Shoreview, but not another one here! There are too many! And there is not enough infrastructure left locally to support more!

Bring us restaurants. Bring us shopping opportunities. Bring us families with children. Bring us public transportation. Bring us anything but more seniors! And I say that as a person who is within a few years of being a senior herself.

Diane Close
4711 Kent Street



Karnieen Nordine <knordine@shoreviewmn.gov>

proposed development at 4785 Hodgson Road

1 message

gabrielle lawrence <gabriellelawrence@gmail.com>

Tue, Jun 18, 2013 at 10:04 PM

To: knordine@shoreviewmn.gov

Cc: Don Postema <postema@comcast.net>

Dear Ms. Nordine,

We received the notice and request for comment on the proposed development referenced above. We live at 4760 Kent Way, not far from the proposed development and we do have some concerns about the project, as follows.

1. The concentration of high-density senior housing projects

With the addition of this project our Shoreview neighborhood will be surrounded by fairly high-density senior citizen housing developments. Within a mile there are already three large senior housing complexes. We think we have enough options for seniors in this immediate area. Neighborhoods and communities thrive with a variety of housing options which attract a diverse demographic - including young families and young adults.

2. The intrusion into the residential neighborhood

From the site plan, it looks like the building will extend to the west, into a well-established residential neighborhood. It will also tower over the single family homes in the area, most of which are one-story. This would certainly have a negative impact on the homes which border the building.

3. Additional traffic and parking

We're concerned about the additional traffic at the intersection of Tanglewood and Hodgson. Hodgson is already very congested during the morning and evening rush hours. At times, visitors may swell vehicular traffic and parking could spill over into the neighborhood.

We respectfully request that this use of prime City land be reviewed in the light of our concerns. At a minimum, if you still determine this to be an appropriate use of the land, we request that the height of the project be no more than two stories and that there be no more than 50 units so that it better fits into the surrounding neighborhood.

Sincerely,
Gabrielle Lawrence
Don Postema
4760 Kent Way
Shoreview, MN 55126
651 483 3062



Kathleen Nordine <knordine@shoreviewmn.gov>

Question about the Kozlak's redevelopment proposal.

2 messages

Diane Close <dclose@alumni.uwaterloo.ca>

Mon, Jun 17, 2013 at 4:23 PM

To: knordine@shoreviewmn.gov

Would the city consider imposing a temporary moratorium on senior housing developments, at least until the one across the street from Kozlak's is completed and its traffic impact is known? Would the city also consider studying how many senior housing developments a particular area can or should support, especially so close together, so we don't turn neighborhoods into senior ghettos, with seniors trapped in their homes due to no public transportation or acceptable walkable areas nearby? Would the city consider studying whether it is more appropriate to put money into helping seniors stay in their own housing (usually a better, cheaper alternative) rather than developing luxury or other senior condos or apartments?

If the city does decide to go ahead with the senior housing development, would they consider changing the proposal to reserve a certain number of units for low income families instead of just making it all exclusively seniors? Seniors who have access to the younger generation do better, mentally and physically, than seniors who live at the edge of a community, circulating only amongst their own.

And yes, I do plan to attend the meeting on June 25th. I was uncertain whether you allowed public comments there or not, so figured I'd best write down my opinions and questions and send them to you ahead of time.

My own personal view, as one who qualifies for AARP and will soon be considered a senior herself, everywhere, is that I would not choose to move into any of Shoreview's proposed or existing senior housing options myself. I would seriously consider moving to Roseville or St. Paul or similar cities that have good public transportation options (transit centers! Buses for seniors! Flexible bus schedules! Light rail!) and good eating and shopping opportunities. Shoreview is more like a commuter city with senior housing crammed on top. There appears to be no master plan to make this a more liveable city, with good public transportation and good restaurant opportunities. The Target shopping area is a nice start, but good luck getting there if you're a senior without a car!

Thanks,
Diane Close

Kathleen Nordine <knordine@shoreviewmn.gov>

Mon, Jun 17, 2013 at 8:26 PM

To: Diane Close <dclose@alumni.uwaterloo.ca>

Thanks Diane. The Council does have the authority to enact a moratorium. Some of the items you identify could be studied during the interim such as the need or suitable locations and access to transit. Regarding the low income units, this is outside of the City's authority. If the City was financially contributing to the project through Tax Increment Financing, this may be reviewed as a requirement, but since no local financial assistance is being sought by the developer, the City will not require a percentage of units to be reserved for low income families.

I will forward these comments onto the Commission and Council. Note the the staff report and agenda will be posted on the City's website Friday.

Kathleen
[Quoted text hidden]
—
Kathleen Nordine
City Planner
City of Shoreview

6/20/13

Shoreviewmn.gov Mail - Question about the Kozlak's redevelopment proposal.

4600 N. Victoria Street
Shoreview, MN 55126

651-490-4682
knordine@shoreviewmn.gov



Kathleen Nordine <knordine@shoreviewmn.gov>

One last comment on the proposed redevelopment of Kozlak's

3 messages

Diane Close <dclose@alumni.uwaterloo.ca>

Mon, Jun 17, 2013 at 10:33 AM

To: knordine@shoreviewmn.gov

By cramming in so many senior housing projects within so short a distance, you are in effect creating a senior ghetto. That's a huge disservice both to the community in general and to the seniors that you are attempting to serve. Seniors deserve mixed company, especially mixed in ages. If you want to keep your seniors spry, active and engaged, then spread them around the community and open up their choices. Don't close them off and shutter them away in one corner of Shoreview, and especially a corner that lacks good nearby senior support services.

Diane Close

Kathleen Nordine <knordine@shoreviewmn.gov>

Mon, Jun 17, 2013 at 6:34 PM

To: Diane Close <dclose@alumni.uwaterloo.ca>

I did receive your email. Is this a comment you want me to forward to the Planning Commission and City Council.

I can include you on future mailings if you want to give me your address.

Kathleen

On Mon, Jun 17, 2013 at 10:33 AM, Diane Close <dclose@alumni.uwaterloo.ca> wrote:

By cramming in so many senior housing projects within so short a distance, you are in effect creating a senior ghetto. That's a huge disservice both to the community in general and to the seniors that you are attempting to serve. Seniors deserve mixed company, especially mixed in ages. If you want to keep your seniors spry, active and engaged, then spread them around the community and open up their choices. Don't close them off and shutter them away in one corner of Shoreview, and especially a corner that lacks good nearby senior support services.

Diane Close

—
 Kathleen Nordine
 City Planner
 City of Shoreview
 4600 N. Victoria Street
 Shoreview, MN 55126

651-490-4682
knordine@shoreviewmn.gov

Diane Close <dclose@alumni.uwaterloo.ca>

Mon, Jun 17, 2013 at 6:37 PM

To: Kathleen Nordine <knordine@shoreviewmn.gov>

6/20/13

Shoreviewmn.gov Mail - One last comment on the proposed redevelopment of Kozlak's

Yes, please do forward that message as well, and my later one of suggestions to consider too. I did include my address on the first email, but I'll add it to my signature here too.

Thanks!

Diane Close

4711 Kent Street

Shoreview, MN 55126

[Quoted text hidden]

[Quoted text hidden]



Kathleen Nordine <knordine@shoreviewmn.gov>

Re: Kozlak's property concern

1 message

Sandra Martin <sandymartin444@gmail.com>
To: Robert Stanz <RStanz@slwip.com>
Cc: Kathleen Nordine <KNORDINE@shoreviewmn.gov>

Wed, Jun 19, 2013 at 6:41 AM

Good morning, Rob.

Thank you for your email. You raise many important issues and I urge you to make your concerns known at the Planning Commission meeting next Tuesday, June 25. If you are unable to be there, your comments can be sent to the Planning Commissioners or to the City Planner, Kathleen Nordine.

This development is still at the Concept stage and input from the residents will be very important. At this time, the City Council has not reviewed the plans and will not do so until after the Planning Commission has reviewed and made comment.

At the Concept Stage, votes are not taken, but suggestions or recommendations are made regarding the development. It is the best time to have an impact on what is being proposed.

I can understand your concerns and can assure you that the project will receive a fair review. Please stay in touch as the process moves forward.

Best regards,

Sandy Martin
Mayor
City of Shoreview
651-490-4618 (office)
651-484-8631 (home)
sandymartin444@comcast.net

"Shoreview: One of the 10 Best Towns in America to Raise a Family" - Family Circle 2008

On Jun 17, 2013, at 12:17 PM, Robert Stanz <RStanz@slwip.com> wrote:

Dear Shoreview Council Members,

Hope you are doing well on this beautiful Monday morning. My name is Rob Stanz and I am writing to express my concern for the development plan of the Retirement Building on the current Kozlak's property.

My wife and I moved to Shoreview, address 4770 Chandler Rd., just over one year ago and we are enjoying the neighborhood like feel of the area. Our property touches, the Kozlak's property, and with the current plan intact we will now have a 3 story building about 30-35 feet from our backyard. Our concerns are, not only we will lose sunlight to our property, which is already a rarity for us Minnesotans, we will also be losing all privacy to our backyard. At any point in the day, someone will now have the ability to look down from

their 3rd story home/balcony into our home. There is simply not a fence high enough to establish/maintain privacy.

Now we understand, this is a business opportunity for the city, but we would also like to think that the city has its current residents best interests in mind. The currently proposed plan simply does not fit into the property or neighborhood. I have attended both meetings United Properties has held. They have stated that they would like to be a great neighbor, however not one neighbor in the most recent meeting was happy or even okay with the size of the building. Please do not let this project move forward without a considerable size reduction to the height/size of the building.

We are a young couple, 27 and 28, and are happy to contribute to the effort of keeping Shoreview young. We have been looking forward to raising a family in our 1st home. However, if this current plan goes through, we will have a tough time believing this city cares about its residents and that this is the best place for us to raise a family.

Thank you for your time and willingness to hear from your residents.

Best Regards,
Rob Stanz

651.303.2416
rstanz@slwip.com

United Properties
Planned Unit Development-Concept Stage
File No. 2489-13-16

Comments:

RESPONSE

— SEE ATTACHMENT —

Name: _____
Address: _____

*United Properties
Planned Unit Development-Concept Stage
File No. 2489-13-16*

Shoreview Planning Commission,

I am confident you will consider the overwhelming voice of the people in the neighborhoods affected and require United Properties to reconsider their plan for the Kozlak's property.

As a show of solidarity against this massive project literally being built in our backyards, a petition has been initiated which has received enthusiastic support from both the immediate and surrounding neighborhoods.

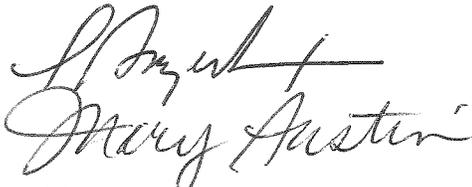
This will be the 4th senior planned unit development within a 10 minute walk from our home. More importantly, as you can see from the enclosed maps, this project is uniquely different from the three other Shoreview senior co-operatives as well as the other United Properties sites since this project is overwhelmingly surrounded by single family homes. The other United Properties projects either abut huge commercial and industrial development and large multi family apartment complexes or, in the case of their two most recent projects in New Brighton and Woodbury, there are essentially no single family homes at all.

The previous two meetings between the immediate neighbors and United Properties yielded very little compromise in addressing our primary concern- the project is too massive, both in size and height, for this site.

It is our hope that the Shoreview planning commission will consider the detrimental quality of life impact this massive structure will have on our neighborhood. Our elected officials should demand that United Properties present a revised plan that, at the very least, maintains both the integrity and character of our single family neighborhood.

Thank you for your time and consideration for our concerns.

Cordially,

The image shows two handwritten signatures in cursive. The first signature is for Philip Sazenski and the second is for Mary Austin. The signatures are written in dark ink and are positioned above the printed names.

Philip Sazenski
Mary Austin
525 Chandler Court
Shoreview, MN. 55126

N

Bird's eye



100 feet 25 m

© 2013 Microsoft Corporation Pictometry Bird's Eye © 2012 MDA Geospatial Services Inc.

Kozlak neighborhood



To see all the details that are visible on the screen, use the "Print" link next to the map.



SCANDIA STORES of SHOREVIEW



To see all the details that are visible on the screen, use the "Print" link next to the map.



Summer House of Shoreview

N

Bird's eye



© 2013 Microsoft Corporation Pictometry Bird's Eye © 2012 MDA Geospatial Services Inc.

SHOREVIEW SENIOR APTS (UNDER CONSTRUCTION)



To see all the details that are visible on the screen, use the "Print" link next to the map.



A.P. - Bloomington



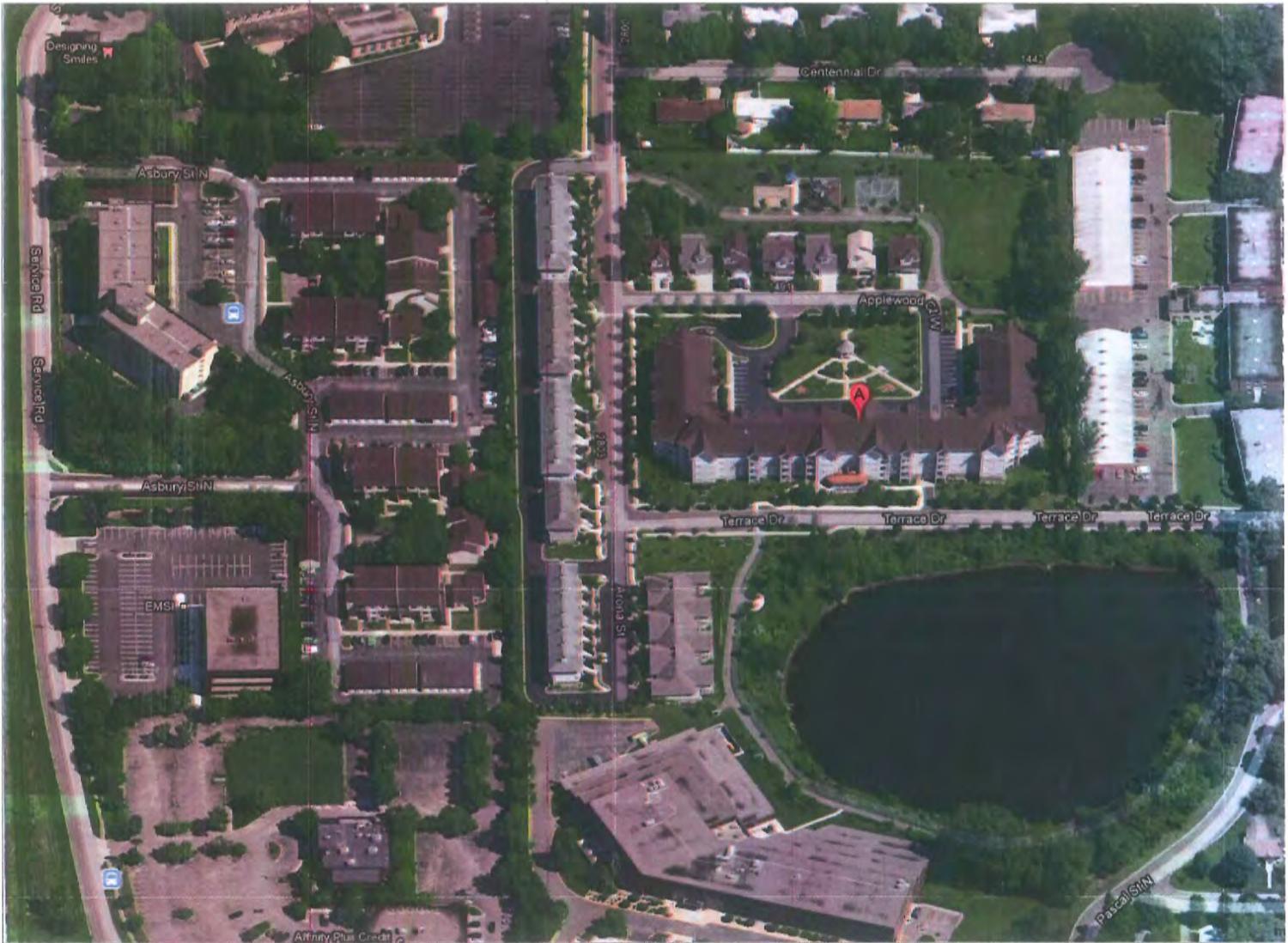
To see all the details that are visible on the screen, use the "Print" link next to the map.



U.P. - Bloomington



To see all the details that are visible on the screen, use the "Print" link next to the map.



U.P. - ROSEVILLE



To see all the details that are visible on the screen, use the "Print" link next to the map.



U.P. - Roseville



To see all the details that are visible on the screen, use the "Print" link next to the map.



U.P. — Woodbury



To see all the details that are visible on the screen, use the "Print" link next to the map.



U.P. — New Brighton



Kathleen Castle <kcastle@shoreviewmn.gov>

Comments on Kozlaks Property Development Plans

1 message

DanKaren Herman <dankarenherman@gmail.com>

Tue, Jul 9, 2013 at 1:11 PM

To: knordine@shoreviewmn.gov

Ms. Nordeen,

We emailed Mayor and Council Members but also wanted to send the following to you as well for consideration at the upcoming council meeting regarding the Kozlaks property:

We strongly oppose the proposed development of a three story senior housing unit at the Kozlaks property site. We feel this is not an appropriate location for a three story building and this area already has a significant level of traffic. Currently, there is plenty of senior housing in the direct area and we feel this development will have significant negative impact our neighborhood if allowed. As the parents of two young girls, ages 5 and 4 we are mainly concerned about the additional traffic this development would bring to our neighborhood.

We reside at 444 Tanglewood Drive and have owned this property for ten years. In the ten years we have lived at this location we've been directly impacted by changes that significantly impact our neighborhood:

1. A new housing development a block behind our home with no signal onto Hodgson, so Tanglewood Drive is where traffic is directed, especially during busy weekday mornings.
2. Council allowed a home to be built directly behind our house (essentially in our back yard) that shares a driveway with our immediate neighbor (this should not have been allowed but the City failed to close a loophole allowed by council in the 1980's),
3. A Senior High Rise facility built within two blocks of our home on Hodgson, again with no signal to Hodgson so traffic is routed to Tanglewood where there is a signal.

During these changes that have negatively affected our property, our home value drops while our taxes increase or stay the same. We do not feel this development would enhance or have a positive effect on our neighborhood or the surrounding area.

We respectfully request that council deny plans for building a senior housing unit and leave Kozlaks property zoned as office or small commercial property.

Sincerely,

Dan and Karen Herman

Residents at 444 Tanglewood Drive



Kathleen Castle <kcastle@shoreviewmn.gov>

Kozlak Proposal

2 messages

Ed Tedeschi <edtedeschi2@gmail.com>
To: knordine@shoreviewmn.gov

Wed, Jul 10, 2013 at 12:13 AM

Dear Kathleen,

I'm writing in opposition to the proposed senior housing complex on the Kozlak property. The city has the responsibility to preserve the open residential character we have long enjoyed in Shoreview. Having very large 3-story complexes almost across the street from each other will significantly change the feel for those driving Hodgson Rd. Families located close to the proposed structure are understandably upset. As a 36-year resident of Shoreview I support their concerns; along with voicing my desire that you hold out for a more creative, attractive, progressive alternative.

Thank you for hearing me out.

Ed Tedeschi
550 Mound Ave
Shoreview

Kathleen Castle <kcastle@shoreviewmn.gov>
To: Ed Tedeschi <edtedeschi2@gmail.com>

Wed, Jul 10, 2013 at 8:06 AM

Thanks for the email. I will forward your comments to the City Council who will review the proposed Concept Plan for the Planned Unit Development at their July 15th meeting. You are welcome to attend the meeting which starts at 7:00 pm and is here in the City Council Chambers, Shoreview City Hall, 4600 N. Victoria Street, Shoreview, MN.

A copy of the agenda and packet will be posted on the City's website Friday afternoon. www.shoreviewmn.gov.

Kathleen

[Quoted text hidden]

*zoned
#11111*

PETITION

KOZLAK PROPERTY DEVELOPMENT

We, the citizens of Shoreview, are opposed to United Properties Applewood Pointe 3 story, 87 unit senior living complex as currently proposed.

The project is too massive for the site and needs to be downsized.

The current plan will have a negative impact on both the property values and character of our single family neighborhood.

NAME

ADDRESS

Janis Stracker	4724 Mackubin St
Sam Stracker	4725 Mackubin St
Jeanne AAmott	9705 Mackubin St.
Ronald Hilberg	4699 Mackubin St
Walter Carl	4685 Mackubin St
Stacey Brasina	4669 Mackubin St.
Alvin Miller	4645 Mackubin St.
Miriam Peterson	535 Tomlyn Avenue.
Jim Storms	452 Chandler Rd.
Becky Seaver	556 Myrtle Ave.
Joseph J. Jorgensen	"
George	476 Chandler
Leif Zapp	4755 Chandler Rd.
Rodrika Athelye	4775 Chandler Rd
Maribeth Hewitt	525 Chandler Ct
Shelby Hunt	525 Chandler Ct
Barbara Balwan	4735 Mackubin St
Edward Balwan	4735 Mackubin St
Mark Jacobsen	4725 Mackubin St.
Walter Jacobsen	4725 Mackubin St.
Kevin Jacobsen	4725 Mackubin St.
Tom	4715 Mackubin St
Beth A. Wehr	4675 Mackubin St.
Tom Lark	4725 Chandler Rd

PETITION

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The current plan will have a negative impact on both the property values and character of our single family neighborhood.

NAME

ADDRESS

NAME	ADDRESS
Jeff Carney	4661 Mackubin St Shoreview MN 55126
Paul Meloy	4655 Mackubin St
Jenna D. Chapman	4666 Chandler Rd S
Steph Morge	538 Tanglewood Dr. Shoreview, MN 55126
James Morge	538 Tanglewood Dr. Shoreview, MN 55126
Jane Bradley	490 Chandler Ct Shoreview MN 55126
Phil Unger	480 Chandler Ct Shoreview MN 55126
Derek Unger	480 Chandler Ct Shoreview MN 55126
Lyndee Eng Anderson	522 Tanglewood Dr. " " "
Lisa Mai	4780 Chandler Rd Shoreview
Mary Ann Louie	4700 Chandler Rd Shoreview
Darlene McLean	4700 Chandler Rd Shoreview 55126
Sonnie Krause	555 Tomlin Ave Shoreview
1974 Scherst	4635 Mackubin St N Shoreview MN 55126
William Dwyer	4650 Mackubin St
Maimuna Libeau	4680 Mackubin Ct
Alane Jendrzejek	4704 Mackubin St.
Julie Connolly	4710 Mackubin St. Shoreview
Bette Stalsberg	4715 Kevin Lane "
Laura Stanz	4770 Chandler Rd. Shoreview MN 55126
Bill	4785 Chandler Rd.
Denise Carlson	4785 Chandler Rd. Shoreview MN 55126
EA H	4765 Chandler Rd

PETITION

KOZLAK PROPERTY DEVELOPMENT

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The current plan will have a negative impact on both the property values and character of our single family neighborhood.

NAME

ADDRESS

SUSAN Komarek	4835 LAKEVIEW DR.
Jacob Komarek	4835 Lakeview Drive
Olga Pedersen	783 Chandler Ct
PHILIP MEDNIK	4715 CHANDLER RD
DAVE BUENIDIGER	4711 Chandler Rd
TIM COLLINS	4707 CHANDLER RD
Rich Crane	4695 Chandler Rd
Chris R. [unclear]	4695 Chandler Rd
Laurie Schubert	565 TOMLYN AVE SHOREVIEW, MN 55126
Kathy A. [unclear]	4652 Chandler Rd Shoreview MN 55126
Ed Overmann	4651 Chandler Rd. Shoreview MN 55126
ALAN BRASLETT	564 TOMLYN AVE 55126
Karen Jollie	562 Tomlyn Ave, Shoreview, Mn.
Tom Jollie	562 Tomlyn Ave, Shoreview 55126
Larry Kelson	556 Tomlyn Ave, Shoreview 55126
NATHAN ANDERSON	525 MACKUBIN CIR, SHOREVIEW MN 55126
Carl Suckelmann	495 CHANDLER COURT SHOREVIEW, MN 55126
Christine Campbell	485 Chandler Ct Shoreview MN 55126
Olga N. Pedersen	483 CHANDLER CT Shoreview, MN 55126
Nick [unclear]	4680 MACKUBIN COURT
Jennifer Schubert	550 Tomlyn Ave, Shoreview MN 55126
Paul [unclear]	570 Mound Ave. Shoreview
Dora Rite	4710 Chandler Rd. SV. 55126
Dick Peter	4710 Chandler Rd SV 55126

PETITION

KOZLAK PROPERTY DEVELOPMENT

We, the citizens of Shoreview, are opposed to United Properties Applewood Pointe 3 story, 87 unit senior living complex as currently proposed.

The project is too massive for the site and needs to be downsized.

The current plan will have a negative impact on both the property values and character of our single family neighborhood.

NAME

ADDRESS

MIKE WINTER	4755 Hodgson Rd.
Virginia E. Mack	4731 Hodgson Rd.
Terry Scott	4715 Hodgson Rd.
Cindy Medewitsch	"
James Mike	4707 Hodgson Road
Debra Hybers	4693 Hodgson
David Johnson	4868 Kent Drive
Charles Gir	4884 Kent Drive
Ronald West	4896 Kent Drive
Zygmunt Osada	525 Kent Circle
Frank Berg	572 " "
Adrienne & Bruce Sampson	581 Kent Court
Jel & Susan Larsen	585 Kent Ct
Algia Carlson	552 Kent Court, Shoreview,
Pat Bergush	4835 Kent DR Shoreview
Kick ITEN	4815 KENT DR SHOREVIEW
MAUREEN ITEN	4815 KENT DR. Shoreview
Emmanuel Silvertmint	4807 Kent Dr. Shoreview
Kelley Siderm	4804 Kent Dr Shoreview
JOE H. JOHNSON	4806 Kent Dr Shoreview
Kent Boston	4816 Kent Dr
Leah Boston	4816 Kent Drive

PETITION

KOZLAK PROPERTY DEVELOPMENT

We, the citizens of Shoreview, are opposed to United Properties Applewood Pointe 3 story, 87 unit senior living complex as currently proposed.

The project is too massive for the site and needs to be downsized.

The current plan will have a negative impact on both the property values and character of our single family neighborhood.

NAME

ADDRESS

Deb Musch	4846	Kent Drive
Paul L. Moran	4860	Kent Drive
Nancy Davis	4890	Kent Drive
WARREN DAVIS	4850	KENT DRIVE
Lynn Reddy	4905	Kent Drive
Perry Dirmody	571	Mercury Circle
Don Williams	598	Mercury circle
John P. ...	592	Mercury Circle
Shirley Johnson	581	Kent Cir.
Robert ...	566	Kent Circle
John ...	4867	Kent Drive
John ...	572	Kent St.
John Buckley	568	Kent St.
Stephanie Buckley	568	Kent St.
Laona A	4832	Kent drive
Danielle Harris	4765	Chandler Rd



Kathleen Nordine <knordine@shoreviewmn.gov>

Planned Unit Development - 4785 Hodgson Road

1 message

Craig Ordal <craigordal@gmail.com>

Tue, Jun 25, 2013 at 11:27 AM

To: "sandymartin444@comcast.net" <sandymartin444@comcast.net>, "tsimonson@shoreviewmn.gov" <tsimonson@shoreviewmn.gov>, "knordine@shoreviewmn.gov" <knordine@shoreviewmn.gov>

Dear Sandy, Tom, and Kathleen: As a card carrying AARP member and thirty year resident of Shoreview, I want to comment on the proposed development for this property.

While I certainly see the need for additional senior living in the future, I also continue to see a lack of diversified dining choices for the current, and more importantly, future residents of Shoreview. Our great school district, community center, parks, etc. will continue to help attract young families to Shoreview. I would also argue that an expansion of dining options is missing, and needed, to continue to build out an economically and socially diverse community - that will be attractive to all in the future.

I would love to see a much needed quality restaurant come to this location instead of another senior living property.

Thank you.

Craig Ordal

(I'll gladly volunteer time to contact restaurant developers!)

Sent from my iPad - iTypos included

Comments:

We are the family that lives next to Kozlak's Restaurant. 4755 Hodgson Rd
Michael & Judith A. Minter.

Our concern now and always has been "THE FENCE". When we bought the home in "2005" the owner then told us that, ~~that~~ (Kozlak's) maintained the fence by putting Rod's to hold it up. He also told us that, he had to paint it himself. (We should not have too!

We feel the fence should be replaced at their expense ^{of} (Kozlak's) or who buys the property.

We do have a small dog who loves to play & run in her yard, I also have grandchildren that have loved the privacy & fun in our backyard.

We are asking that a @ fence be placed when considering the landscaping of Kozlak's.

PLEASE FEEL FREE TO CALL
OR COME SEE!

651-291-7347

Name: Michael & Judith Minter
Address: 4755 Hodgson Rd



Kathleen Castle <kcastle@shoreviewmn.gov>

Kozlak's property development plan

1 message

Marbeth Austin <m-aust@umn.edu>

Wed, Jul 10, 2013 at 5:23 PM

To: sandymartin444@gmail.com, emyjohnson26.2@gmail.com, tquigley@q.com, ady@adywickstrom.com, benwithhart@yahoo.com, tschwerm@shoreviewmn.gov, knordine@shoreviewmn.gov

To: Shoreview City Council Members
Re: Kozlak Property Development Plan

We live at 525 Chandler Ct. on a property that abuts Kozlak's Royal Oak Restaurant. We are contacting you because we are very concerned about the proposed United Properties development. We feel it is too massive both in the number of units (87) and its height (3 stories). This property is surrounded by single family homes.

We attended both of the United Properties neighborhood meetings as well as the recent Development Council meeting. The overriding request by the neighborhood is to downsize the footprint so as to better conform to the character of our neighborhood. We have broadened our community involvement to include the neighborhoods immediately adjacent to ours by handing out a flyer explaining this project. Not surprisingly the level of opposition to the current proposal is overwhelming. Approximately 150 of our neighbors have signed a petition (another 35 have signed an online petition) asking United Properties to downsize the intrusive size of this project.

We are not against developing this site, although we prefer that the zoning not be changed from office and that perhaps a low profile medical office, another restaurant, or an office park would offer a more reasonable solution (actually, with 3 senior co-ops already in the neighborhood, a medical clinic does seem strategically appropriate).

Nonetheless, if the decision to allow this project to move forward is approved by the city council, we would at the very least ask the council to consider the overwhelming objections of our neighborhood and request that United Properties revise the size of their project.

If as they claim, they are "good neighbors", then we would hope that they would listen to their neighbors concerns and voluntarily make the necessary changes which should also include adequate evergreen buffering and a more appropriate setback from the adjacent properties.

We truly hope we can find an appropriate non-confrontational compromise that is acceptable to both parties (more green space for the new residents as well as maintaining privacy for the current neighbors). We have spent 23 years improving our house, our yard and the quality of

our life as we entered retirement. We love our home and cherish our neighborhood and do not want to consider relocating. When making your decision please consider the integrity of our neighborhood, listen to the voice of the community and demand that United Property do likewise.

Thank you for your time.

Cordially,
Phil Sazenski
Marbeth Austin



Kathleen Castle <kcastle@shoreviewmn.gov>

Kozlak's Property Development Proposal

2 messages

Norma Ostlie <ostli002@umn.edu>

Thu, Jul 11, 2013 at 5:42 AM

To: knordine@shoreviewmn.gov

Dear City Planner,

Please seriously consider at the very least a downsizing of the proposed plan for a massive and intrusive senior living complex. Such a massive structure is out of character with the surrounding structures and would be intrusive to the neighborhood. I am concerned about our property values as well.

There are senior living complexes in the vicinity that have already increased traffic in our residential zone.

Review the plans and ask yourself if your home was adjacent to this proposal, would you be satisfied with the encroachment of this massive structure upon your home view and backyard?

Sincerely,

Norma Ostlie

465 Old Farm Road

Shoreview, MN 55126

Linda Lamusga <lindalamusga@gmail.com>

Thu, Jul 11, 2013 at 7:50 AM

To: knordine@shoreviewmn.gov

Please forward to Terry Quigley also. For some reason this came back undeliverable. Thank you.

----- Forwarded message -----

From: "Linda Lamusga" <lindalamusga@gmail.com>

Date: Jul 10, 2013 11:18 PM

Subject: Kozlak's Property Development Proposal

To: <sandymartin444@gmail.com>, <emyjohnson26.2@gmail.com>, <tquigley@q.com>, <ady@adywickstrom.com>, <benwithhart@yahoo.com>, <tschwerm@shoreviewmn.gov>, <knordine@shoreviewmn.gov>

Cc:

Hi ~

I live at 4892 Cumberland Street (the "Old Farm Village" development) and have been a resident of Shoreview for over 23 years. You may recognize my name as I was active in the Hodgson/Tanglewood Drive intersection reconstruction.

I have several concerns about the Kozlak property development proposal:

1) Has there been thorough consideration of the REAL demand for this type of property? Another Senior development within a one mile radius of the others??? Are the other 3 experiencing waiting lists? or are there a continual vacancies in one or more of them?

- 2) The other Applewood complexes ARE NOT dropped in the middle of single family homes...why do that here? It doesn't appear to be an appropriate location for that very reason.
- 3) Concerns for the intersection - that intersection was re-done with a *lot* of time, effort and study - putting an entrance to this or any development from Hodgson could very well set us back with more safety issues.
- 4) Seniors tend to let their cars go and rely on public transportation - the public transportation within our city and from our city to other places outside of the city is very time consuming and realistically impractical. We have researched it for our developmentally challenged son to get to and from work at Davanni's in Arden Hills and it would take 3 transfers and over 2 hours to get there - 5 miles from our house!!!!
- 5) What consideration are you giving to be certain this city doesn't become an 'old people's city' ? We definitely are in more inviting developments for the younger population and growing families than another senior housing project.
- 6) I am hoping you are considering the best use of this land - rather than grabbing on to something that sounds/looks good now - and not jumping at this proposal in case nothing better comes along?!

Thank you for your consideration of my and my family's concerns.

Linda Lamusga
651-490-9041



Kathleen Cash <kcash@shoreviewmn.gov>

Kozlak's Property Development Proposal

| message

Philip Way <philipway@comcast.net>

Wed, Jul 10, 2013 at 12:44 PM

To: sandymartin444@gmail.com, emyjohnson26.2@gmail.com, tquigley@q.com, ady@adywickstrom.com, benwithhart@yahoo.com, tschwerm@shoreviewmn.gov, knordine@shoreviewmn.gov

As a resident of Shoreview, Tanglewood and Countryside Drive, I want to express my opposition to consideration of United Properties proposal of a three story multi-unit senior housing complex at the current site of Kozlak's Restaurant.

This is a residential area that would be negatively affected by this development. Home values are already depressed in this area and would suffer further erosion of value if this proposal would be approved.

Trying to exit or enter our home is currently difficult at high traffic times due to north/southbound congestion at Tanglewood and Hodgson Road.

Senior housing in the city is currently served by existing and recently opened housing within the community.

I also have concerns that development of this property will lead to the demise of the mature trees on this property.

Any proposal that would change the current dynamic of the area would be a disservice to the residents and taxpayers of the City of Shoreview.

Phil Way

651-636-4346

NEW BUSINESS

PLANNED UNIT DEVELOPMENT - CONCEPT STAGE

FILE NO.: 2489-13-16
APPLICANT: RUTH KOZLAK, UNITED PROPERTIES RESIDENTIAL, LLC/ZERR
ADDRESS: 4785 HODGSON ROAD, 506 TANGLEWOOD DRIVE

Presentation by City Planner Kathleen Nordine

United Properties is proposing to redevelop the Kozlak's Restaurant site and the adjacent property that has a single family home. Combined, the site would consist of approximately just over 4 acres. This proposal would demolish existing site improvements in order to construct a three-story senior residential cooperative building with 87 units. The Senior housing land use designation allows 45 units per acre. The building would be three stories with a central core and four building wings. Two accesses are proposed, one off Hodgson Road and one off Tanglewood Drive. Surface and underground parking would provide a total of 122 stalls. Varied setbacks are proposed, but the developer plans to comply with City setback requirements. Adjacent uses of the property are single-family residential and some office development to the north. Landscaping and a storm water pond would be included in the site design.

The Concept Stage is the time to identify potential concerns to be addressed by the developer. A number of applications will be required, including a Comprehensive Plan Amendment to change the land use from Office and Low Density Residential to Senior Residential, rezoning from Office and R1, Detached Residential to PUD; a preliminary and final plat; the Development Stage and Final Stage applications of the PUD; and a vacation on Hodgson Road.

Immediately to the south of the site is Policy Development Area (PDA) No. 9, which addresses potential redevelopment of the east and west sides of Hodgson Road. The east side has been developed with single-family detached town homes and senior housing. The west side continues to have single-family residential. Future land use within this PDA are designated for office and low density residential.

The proposed site is not included in PDA No. 9. As Hodgson Road is an arterial road, this proposed use could provide a transition from Hodgson to lower density residential neighborhood immediately west of the development site. Otherwise, uses permitted in the Office zoning district include , restaurants, medical/dental facilities, offices and daycare facilities which could be developed on this property with Site and Building Plan Review.

The building design results in varied setbacks. The underlying zone would be multi-family residential. The required setback for the proposed building would be 30 feet, if the building is 35 feet in height or less. Should the height exceed 35 feet, then the setback must be increased for every foot of added height beyond 35 feet. As proposed, only the corners of the building would be setback 30 feet.

The proposed 122 parking stalls is less than the required 217.5 stalls required in an R3 District. This ratio is based on general occupancy buildings. Experience has shown that senior living facilities require less parking. The proposal is within range of other senior living facilities in the City that have 1.4 stalls per unit.

Senior housing generally has a lower traffic impact since traffic generated occurs off-peak and does not elevate the number of cars at peak hours. The average daily number of trips expected is 303 with 48 trips during peak hours on the weekend and 25 peak hour trips during weekdays. Based on the design of the roads, staff believes there would be minimal impact. A traffic study will be required with any future application.

Property owners within 350 feet were notified. Concerns expressed relate to the loss of the restaurant, compatibility of this use, traffic and visual impact and whether there is a need for more senior housing in the City.

The Lake Johanna Fire Department has reviewed the proposal as has Ramsey County Public Works Department. Ramsey County appears to be willing to vacate the excess right-of-way but will do so with the requirement of added road-right-of-way along Hodgson Road.

Commissioner Thompson asked if consideration has been given to the fact that this facility is expected to attract a younger population and that it can be expected that there will be more than one vehicle per unit. Her concern is whether the proposed parking is sufficient. Ms. Nordine responded that staff reviewed parking in comparison to other senior living in the City. There are a number of types of senior living in the community. Those that are general occupancy fall into the 1.4 to 1.7 stalls per unit ratio.

Commissioner Wenner asked what plans the City has with regard to reconstruction of Highway 49. Ms. Nordine answered that Highway 49 is a County Road and falls under the County's Jurisdiction. There are plans for the reconstruction of this roadway south of Highway 96. She is not aware of plans to the north.

Mr. Brian Carey, United Properties, stated that it is a company in the Twin Cities since 1916. The company is active in all areas of residential and commercial real estate. The State Demographer chart shows a significant demand for senior housing. It is estimated that the population will grow in the next 10 years by 237,000 people, over 200,000 of whom will be over age 55. Between 2010 and 2030, a population growth of over one-half million is expected with some 400,000 being over age 55. That is why his company is focusing on senior living. There is a shortage of senior housing in the Twin Cities and a shortage of good sites. With some 2500 cars per day on Tanglewood and 14,000 per day on Hodgson, this site is not good for single-family residential but is worthy of consideration for higher density senior housing.

Parking is planned in front so as to not be seen by neighbors. The configuration of the building with a central core and four wings means that less than half of the building is seen from any one view. It is not a long wall building. Neighbors' concerns focus on loss of trees, proximity to residential homes, how access would work, exterior lighting that will shine into yards and windows, loss of sunlight during the day and drainage issues. The land to the west is lower in

grade, and residents do not want flooded yards. The closest point to residences is a corner that is heavily landscaped. A strong landscape plan will be developed with feedback from neighbors. No large down exterior lights will be used. Ground level bollard style lighting will be used that does not shine into any yards of residents. Building shadows into yards will not occur after 9:00 a.m. in summer. In winter, the one home where there is a shadow after 9:00 a.m. is gone by 10:00 a.m.

The main concern of neighbors is height of the building and proximity to houses. City regulations allow 35 feet in height, which is what is proposed. A minimum setback from homes would be 100 feet and some as much as 200 feet. Typical side setbacks in this neighborhood are 10 to 20 feet. The plan is meant to be a good neighbor in the community.

Chair Solomonson asked about the slope of the roof and whether it is 35 feet to the midpoint. Mr. Carey stated that will be explored. It would be his preference to have a steeper slope with 39 feet at the midpoint. Chair Solomonson asked if two stories were considered. Mr. Carey responded that two stories is not economically viable. The topography on the south would make the southern wings look like two stories.

Mr. Carey explained that the senior housing proposed is for those in their late sixties and early seventies and are very active. The building across the street is assisted living and very different.

Commissioner McCool asked if the grade of the site requires lifting the building. The drop in grade appears to be three feet from 927 to 924.

Commissioner McCool asked about discussions with the County regarding access. **Mr. Mark Nelson**, United Properties, stated that specific discussions have not taken place about access from the excess right-of-way. It is planned to be south of the median and north of the existing Kozlak's access.

Commissioner McCool requested that the data from the traffic study, the photometric and shadow studies be made available to the Commission at the Development Stage application presentation. He would also like to see the parking study

Commissioner Thompson asked the price of the units. Mr. Carey answered, approximately \$300,000. He noted that 20% of buyers in the Roseville facility are from Shoreview, which speaks to the need of this type of facility in Shoreview.

Commissioner Wenner asked what measures would be provided for people to move around without vehicles. Mr. Carey stated that there is a trail convenient to the site and a trail around the site. The site is close to retail services that residents can walk to. Designated areas in the building are provided for bicycle storage.

Chair Solomonson opened the meeting to public comment.

Ms. Adrienne Sampson, 581 Kent Court, stated that the age group this building is supposed to appeal to is not moving to senior living places. They are moving to patio homes or

condominiums. She questioned that parking would be sufficient. When she visits her mother, who is in a large facility, there is never enough parking. She would like to know the cost of the underground parking proposed. Where her mother lives underground parking costs thousands of dollars. The wing design is common, and seniors who live in these facilities complain about the long walk just to get to the dining room. She believes Shoreview has quite a few senior living developments already.

Ms. Mary Austin, 525 Chandler Court, stated that a petition was circulated to neighbors and obtained 110 signatures from neighbors south and north of Tanglewood. The building proposed is too massive. Most of what was discussed at the neighborhood meetings was downsizing. Residents are worried about privacy and the character of the neighborhood. This development would be in the middle of the neighborhood. She would hope that any trees planted would be pines and firs, not deciduous trees that do not provide screening in winter.

Ms. Maureen Iten, 4815 Kent Drive, stated that she did not receive a letter for residents within 350 feet. She stated that the center turning lane on Hodgson Road is a problem. The turning signals are confusing and should be fixed. She suggested the community areas on second and third floor to preserve privacy of adjacent homes. She took issue with the notification process, that it include all of Shoreview, as this development will impact all of Shoreview.

Ms. Lisa Fuechtmann, 495 Chandler Court, stated that she has pine trees that are on the property line and she wants to know if the trees will be cut down and whose responsibility it would be if they have to be removed. There is also a fence and will it be replaced? She is concerned about flooding in the back yard and would like more information about that.

Mr. Bill Sazenski, 525 Chandler Court, stated that there were immediate neighbors who attended the neighborhood meeting. Approximately 20 to 30 attended. Overwhelmingly, the immediate neighborhood is against the size of this project. It needs to be downsized. There has been discussion of downsizing to two stories for the portion of the building closest to residences. Although he does not want to move, he does feel threatened by the size of the project. It is his hope that a middle ground solution can be found. He suggested more open space in the back that will benefit senior residents as well as neighbors.

Mr. Jason Louie, 4760 Chandler Road, stated that he attended both neighborhood meetings. His strongest concern is the size of the proposal, and that is the one thing they have not addressed indicating it is not economically viable to reduce the size. The size of this project will greatly reduce his amount of privacy. He moved to Shoreview for the small town atmosphere. If this is developed, he and his family will have to consider moving. The question is if this is what Shoreview should be moving toward. Looking out his back windows he will only see that that huge building.

Mr. Michael McGuire, 515 Chandler Court, stated that the neighborhood could do worse. Something will happen to this property. If the project is not economically viable, it cannot be built and no one knows what will come next.

Ms. Barbara Evans, 514 Tanglewood, stated that the 3-story building with balconies will mean people looking right over her property. She has a porch she is fond of using that will become a fishbowl. She suggested that the people living there would mostly interact with themselves and questioned whether they would interact with the community. There are a lot of water areas in this project. There are neighbors with small children and United Properties was asked if the ponds would be fenced. The response was that it is the parents' responsibility to watch the children. She would much prefer an office building. An office building would be vested in the community and likely not open on weekends.

Ms. Diane Close, 4511 Kent Street, stated that a number of neighbors on her street and Laura Lane are impacted by the traffic. She and her neighbors thought the development was going to be an extended patio for Kozlak's or a new parking lot. No one had any idea that a senior living complex was proposed. There is another just down the road within walking distance. This takes away opportunity to spend money in Shoreview. An office or mixed use office complex would be better. There is no public transportation for these people who will have to depend on cars and will be a burden on the amenities in Shoreview.

Mr. Bret Campbell, 485 Chandler Court, stated that he attended one neighborhood meeting. There is no opposition to United Properties and their quality buildings. This is the only one surrounded by single-family housing. To the northeast, west and south within blocks is some type of senior housing and services. He questioned what will happen to these buildings in 30 years, when the baby boomer generation is gone. There is a web page on United Properties website that advertises the project as if it is a done deal. He lost a lot of trust in what has been said after he found the web page.

Mr. Chuck Anderson, 522 Tanglewood Drive, stated that one of the constants in the process is change. He believes there could be a lot worse use for the space. He would favor continuing to work with United Properties to see what modifications can be made.

Ms. Deb Craigmile, 545 Tanglewood Drive, stated that she likes the aesthetics of the proposed plan, which is a bonus. Her concern is for residents closest to the site, and their comments need to be strongly considered and be involved in the discussion process. Her concern is also for the traffic pattern and parking. There is no parking on Tanglewood on either side. Where would overflow parking be? For her own personal gatherings, people park on Chandler and Kent. She is concerned about staff and how many will support the site and their parking. She does not support a 3-story structure, which means high density. The closest residents need to think about what they will accept. She recalled that a library was proposed on the Rainbow site. Residents opposed the library, and Rainbow came in.

Mr. Jake Monge, 538 Tanglewood Drive, there are rules and policies in Shoreview about land uses--the Comprehensive Plan, zoning. It is a legislative process to change those policies and rules. He urged the Commission to take the rules into consideration. Residents are being asked to comment on a project with little information--no measurements of setbacks, no traffic study, no elevations. This information needs to be presented.

Ms. Laura Stans, 477 Old Chandler Road, echoed everything that has been said. Her concern is about safety and adding even more senior living in this area. It makes the community older rather than development that offers activities to attract younger people.

In response to concern about notification of residents, **Mr. Carey** stated that the neighborhood meetings and notices sent out by United Properties is in addition to what the City requires. Notices will continue in accordance with City requirements. Further, he stated that there is a misperception about the responsibility of parents to children in regard to the ponds. That is not an accurate reflection of his statement. Also, the building is not being secretly marketed on the website. There have been two marketing meetings where it was made clear that local approvals have not yet been secured. It takes over a year to market this type of community. The next step is a concept review at the City Council meeting on July 15, 2013.

Ms. Nordine noted that notices will not be sent out again before the Council meeting. Future notices will be in accordance with City regulations within 350 feet. Anyone who wishes to receive a notice can contact the City to be put on the mailing list.

Commission Comments:

Chair Solomonson agreed that there is a lot of senior housing in Shoreview. His biggest concern is the proximity to residential properties. There needs to be sensitivity and more of a transition to make it compatible. He would like to see the southwest and northwest corners dropped to two stories.

Commissioner Schumer stated that this is the beginning of a long process. The developer is here to listen and to build something that will be accepted in the neighborhood. He believes the notification process is adequate at 350 feet. Residents would be upset if taxes went up because of citywide notification of all development. For those interested and concerned, be sure to attend neighborhood meetings and get the word out. He also has concerns about the size and proximity to the neighborhood. It is a process and the Commission will be reviewing it again with further changes.

Commissioner Wenner stated the development proposed is to a market that he does not believe is being reached currently in Shoreview. His concern is the size of the building where it is closest to neighboring residences. Many of these issues were raised with the senior living facility that abuts North Oaks. Concerns were raised early in the process and addressed. He appreciates that this discussion can take place early in the process with this project so that concerns can be taken into consideration.

Commissioner Thompson stated that she would prefer a development that would be more retail and restaurant oriented. Residents do not want to see Kozlak's leave but want to see something brought in where people can go. She also realizes that the data presented supports the need for this type of senior housing. However, she has some concerns about the proximity to the residential neighborhood and sufficient parking. She thanked residents for coming forward.

Commissioner McCool stated that he questions the appropriateness of this use. This site is underdeveloped and will be redeveloped more densely, which will impact neighbors. He questions whether there is too much senior housing. However, United Properties is one of the most respected developers in the Twin Cities, and they believe the project is viable. Reducing the number of units means fewer amenities, such as landscaping. If senior housing is developed, he, too, would like to see the impact to neighbors reduced either through landscaping or site design. There are rental apartments that abut residential neighborhoods, and he believes this is a high end product that is better.

VARIANCE

FILE NO.: 2487-13-14
APPLICANT: TIM AND THERESA GEDIG
ADDRESS: 4305 BRIGADOON DRIVE

Presentation by City Planner Kathleen Nordine

This application is for a home addition that reduces the rear yard setback from 30 feet to 27.5 feet. The addition will be two stories on the rear of the home to provide 548 square feet of living space. The main floor will be dining and living space; the second floor will be a loft. An existing porch would be removed and the addition constructed in place of the porch. A small corner of the addition would encroach into the setback by 2.5 feet.

The applicant states that the addition will provide needed living space. The addition is a minimum intrusion into the minimum setback. The angle of the home impacts the proposed addition and setback from the rear lot line.

Staff believes that the proposal is reasonable. There are constraints on the existing home placement which dictate where an addition can be constructed. Landscaping can minimize any impact to the property to the south.

Property owners within 350 feet were notified. One written response was received in support. One phone call was received with concern about the encroachment and loss of open space between yards.

Staff believes practical difficulty is present and recommends approval of the variance with the conditions attached.

Chair Solomonson questioned the space between the home and addition that causes the variance.

Mr. Tim Gedig stated that the space will be used for utilities, such as air conditioning. It also preserves the windows in the bathroom adjacent to that space. The house is an A frame, and to place the addition abutting the house would look dumb. There are many angles on the house and many designs were tried. This is the only aesthetically pleasing design. He stated that he is adding a rain garden to the existing landscaping.





TANGEWOOD DRIVE COUNTY ROAD G-2

JSSH ARCHITECTS
 14525 HIGHWAY 7
 MINNETONKA, MN 55345
 PH. 952-936-6337 FAX. 952-936-0870

	DATE	PROJECT	APPLEWOOD POINTE OF SHOREVIEW SHOREVIEW, MN.
	DRAWN	CONTENTS	
	FA	SITE PLAN	
CRD	JOB NO.	12-34	
		OF SHEETS	

JSSH ARCHITECTS, inc.
 14525 highway 7 suite 375
 minnetonka, mn. 55345
 ph. 952-936-6337 fax. 952-936-0870

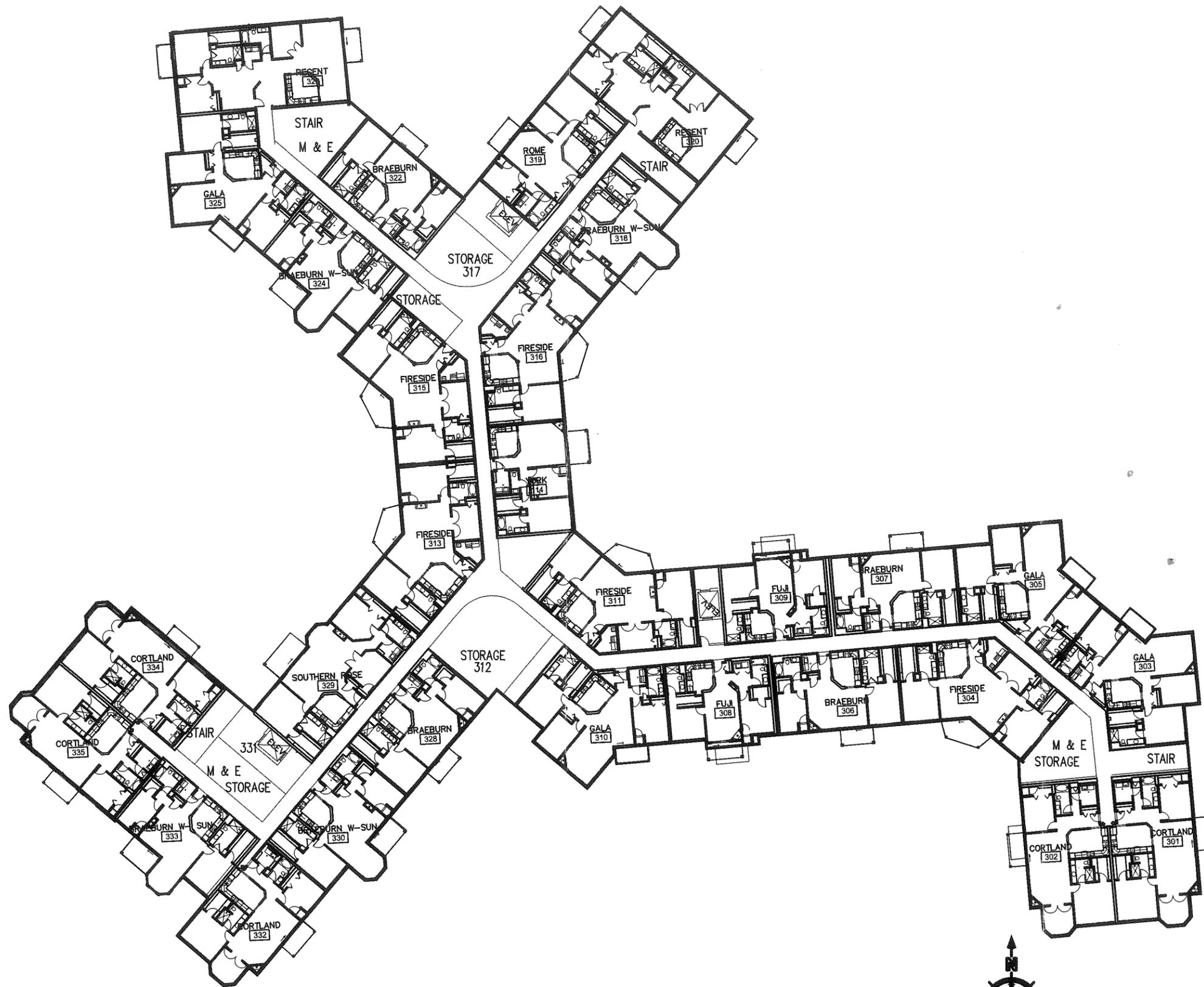
DATE

PROJECT

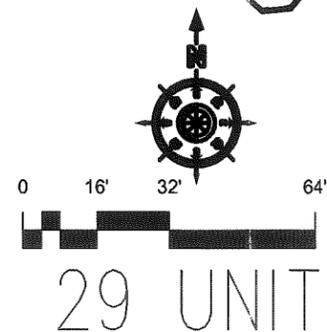
CONTENTS

JOB NO.

OF SHEETS



APPLEWOOD POINTE OF SHOREVIEW
 53, 830 THIRD FLOOR PLAN FLOOR PLAN



29 UNIT



JSSH ARCHITECTS, inc.
 14525 highway 7 suite 375
 minnetonka, mn. 55345
 ph. 952-935-6337 fax. 952-935-0870

DATE	
DESIGN	
FA	
CHKD	

PROJECT APPLEWOOD POINTE OF SHOREVIEW
 SHOREVIEW, MN.

CONTENTS SITE PLAN
 JOB NO. 12-34

OF SHEETS

**PROPOSED MOTION
ABATEMENT OF NUISANCE**

MOTION BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To adopt Resolution No. 13-65, pursuant Section 210.020(A), approving the abatement of vegetative growth for the property located at:

286 Dawn Avenue

and to charge the property owner for the cost of the abatement, including administrative costs. The City Manager is authorized to monitor the property throughout the 2013 and 2014 growing seasons and to abate any vegetative growth on the property that does not comply with City regulations.

ROLL CALL:	AYES	NAYS
Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Regular City Council Meeting
July 15, 2013

TO: Mayor, City Council and City Manager
FROM: Kathleen Castle, City Planner
DATE: July 15, 2013
SUBJECT: Weed Abatement – 286 Dawn Avenue

INTRODUCTION

The City Council is being asked to order weed abatements on the vacant properties at 286 Dawn Ave. The Council has the authority to declare and abate nuisances, including noxious weeds, grass and plant growth on private property that does not comply with the City's property maintenance standards.

ORDINANCE REQUIREMENTS

In accordance with Section 211.060, all exterior property areas shall be kept free from species of weeds or plant growth which are noxious or a detriment to public health. Grass plots and lawn areas, including any contiguously abutting street boulevard areas, shall not exceed nine inches in height. Non-woody vegetation on vacant properties shall not exceed eighteen inches in height. Landscaping shall be maintained so as to prevent unsightliness, health hazards or unsafe conditions.

In addition, Section 210.020, Abatement Procedure, outlines the notification and hearing process. When the City staff determines a public nuisance is being maintained or exists on a property, the staff shall notify in writing the owner of record or occupant of the nuisance and order the nuisance to be terminated and abated. This notice shall specify the timeframe in which the nuisance must be abated.

Weed abatement notices are posted on the property and also sent via mail to the property owner of record. The notice specifies that the nuisance weeds and grass must be mowed within five (5) working days, and if that nuisance is not abated, the City Council will hold a hearing to order the abatement of the nuisance. The notice also identifies the time and date of the hearing scheduled before the City Council. The property owner has the right to appear at the hearing. If the Council orders the abatement, the City will abate the nuisance and the cost of the abatement, including administrative costs, will be charged to the property owner and certified against the property for collection with taxes if the bill is not paid.

PROPERTY CONDITIONS

Staff identified tall grasses, nuisance weeds and other vegetative growth in excess of nine inches in height upon inspection of both properties identified above. A copy of the notice was posted on the properties and mailed to the property owners. The property located is a licensed rental property.

The property owners were given notice to abate the nuisance growth of tall grasses, weeds and other vegetation. The notice specifies the pertinent City regulations, the conditions constituting a violation of those regulations, and identifies that the Council will hold a hearing on July 15, 2013 to consider abatement of the nuisance conditions, with costs charged to the property owner. The property owners were advised of their right to appear at this hearing. A copy of the notice and photographs of the property are attached. To date, the property owners have not brought the property into compliance. The properties will be re-inspected on the day of the scheduled hearing.

RECOMMENDATION

Staff recommends that the City Council conduct the required hearing and adopt Resolution No. 13-65 approving the abatement of the vegetative growth nuisance at the property, if nuisance conditions remain present on the meeting date.

The City will then hire an outside firm to mow the lawn and remedy the violation. Costs associated will be billed to the property owner.

The Resolution also authorizes the City to monitor the properties throughout the 2013 and 2014 growing seasons and to abate any vegetative growth on the property that does not comply with City Regulations.

Attachments:

- 1) Motion
- 2) Location Map
- 3) Photos
- 4) Resolution 13-65
- 5) Notice to property owner(s)

286 Dawn Ave - Location Map



Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

Notes

Enter Map Description

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

346.5

173.26

0

346.5 Feet

286 Dawn Avenue



Taller than neighbor's 4ft fence.



**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD JULY 15, 2013**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City at 7:00 PM.

The following members were present:

And the following members were absent:

Member _____ introduced the following resolution and moved its adoption.

**RESOLUTION NO. 13-65
ABATEMENT OF A NUISANCE-VEGETATIVE GROWTH
286 DAWN AVENUE**

WHEREAS, the following individuals are the registered property owners of the following described properties:

Lic Wjl Shoreview
Lot 6, Block 16, Windward Heights No. 6
City of Shoreview, Ramsey County, Minnesota
(286 Dawn Avenue)

WHEREAS, notice therefore was posted on said property and sent by mail to the property owner(s) pursuant to City Regulations, and

WHEREAS, this abatement was initiated pursuant to the City of Shoreview Municipal Code, and

WHEREAS, the Shoreview City Council held a hearing on July 15, 2013 and all persons present at said meeting were given an opportunity to be heard and present written statements. The Council also considered the recommendation of the City Staff that this abatement be approved, and

NOW, THEREFORE, BE IT RESOLVED THAT THE SHOREVIEW CITY COUNCIL hereby adopts Resolution 13-65 to abate vegetative growth at the property located at:

286 Dawn Avenue

and to charge the property owner(s) abatement costs, including administrative costs. The City Manager is authorized to monitor the property throughout the 2013 and 2014 growing seasons and to abate any vegetative growth on the property that does not comply with City Regulations.

The motion was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Adopted this 15th day of July 2013.

Sandra C. Martin, Mayor

ATTEST:

Terry Schwerm, City Manager

SEAL



City of Shoreview

4600 Victoria St. N. Shoreview, MN 55126

CORRECTION NOTICE

RE: **City of Shoreview Municipal Code Section 211.060 (C)**
Grass plots or lawn areas that are greater than 9 inches

DATE: 7/8/13

TO: WJL Shoreview LLC (Wendy Lov)
P.O. Box 131722
Roseville, MN 55113-0020

An inspection was conducted at your property that revealed a violation of the City of Shoreview Municipal Code, Section 211.060(C), which specifies that grass plots and lawn area shall not exceed 9 inches in height and be free of nuisance weeds.

FROM:

- Sara Bargander, 651-490-4687
- Robert Warwick, 651-490-4681
- Kathleen Nordine, 651-490-4682
- Brent Marshall 651-490-4687

** This includes tall grass/weeds around the foundation of the home, along fence lines and within any landscaping features on the property. **

PROPERTY ADDRESS OF OFFENSE: 286 Dawn Ave.

CASE NUMBER: CC2013-075

COMPLIANCE/REINSPECTION DATE: 7/12/13

Please be advised per the Municipal Code Section 210, the City has the authority to abate certain nuisances. City Staff follow the abatement procedure described below for abating accumulations of tall grasses, nuisance weeds and other vegetative growth as regulated in Section 211.060(C).

Ramsey County records identify you as the property owner of 286 Dawn Ave.. This notice serves as notice that nuisance conditions exist on the property and that the **nuisance must be abated within five (5) working days**. Please correct non-compliant conditions by 7/12/13. The property will be re-inspected on or after the compliance date to verify that the nuisance conditions have been corrected or else abatement action will proceed. You may also call City Staff at 651-490-4687 to inform them that the nuisance condition has been corrected.

If the nuisance conditions are not corrected by the above date, be advised that pursuant to the Shoreview Municipal Code and Minnesota State Law, the City Council will hold a hearing on 7/15/13 at 7:00 p.m. at the Shoreview City Hall, 4600 Victoria Street North, Shoreview Minnesota. The purpose of the hearing will be for the Shoreview City Council to consider ordering the abatement of the public nuisance. The abatement costs, including administrative costs, will be charged to you and if the bill is not paid, it will be certified against the property for collection with taxes. You have the right to appear at said hearing. Please be advised, if the property is brought into compliance prior to the hearing a date, a hearing may still be held.

Excerpts from the Municipal Code are attached and identify the regulations applying to the conditions observed on your property. Please correct these conditions, thereby bringing the property into compliance with City regulations.

Thank you in advance for your anticipated cooperation.