

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
October 3, 2011
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

--Discussion with Sheriff Bostrom

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. September 12, 2011 City Council Workshop Meeting Minutes
2. September 19, 2011 City Council Meeting Minutes
3. Receipt of Committee/Commission Minutes—
 - Economic Development Commission, August 16, 2011
 - Planning Commission, August 23, 2011
 - Human Rights Commission, August 24, 2011
 - Environmental Quality Committee, September 26, 2011
4. Verified Claims
5. Purchases

6. Resolution Calling for Public Hearing on Proposed Business Subsidy for Stonehenge USA (DPS-Shoreview, LLC)
7. Approval of Special Event Liquor License—St. Odilia Church
8. Approval of Final Payment—2011 Street Light Replacement, CP 11-07
9. Developer Escrow Reduction
10. Acceptance of Bid—Sanitary Sewer Lift Station Improvements, CP 10-02
11. Award of Quote—Portable Restroom Enclosures

PUBLIC HEARING

12. Amendment to Enabling Resolution for the Economic Development Authority Relating to Board Membership Requirements

GENERAL BUSINESS

13. PUD Development Stage/Rezoning, Preliminary Plat/Comprehensive Sign Review—DPS-Shoreview LLC – Red Fox Road Retail

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

*** Denotes items that require four votes of the City Council.**

**SHOREVIEW CITY COUNCIL MEETING
ROLL CALL
OCTOBER 3, 2011**

	<u>PRESENT</u>	<u>ABSENT</u>
Mayor Martin	_____	_____
Councilmember Huffman	_____	_____
Councilmember Quigley	_____	_____
Councilmember Wickstrom	_____	_____
Councilmember Withhart	_____	_____

**APPROVAL OF AGENDA
OCTOBER 3, 2011**

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to approve the October 3, 2011 agenda as submitted.

ROLL CALL:	AYES _____	NAYS _____
HUFFMAN	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to approve the October 3, 2011 agenda as revised.

ROLL CALL:	AYES _____	NAYS _____
HUFFMAN	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

CITIZEN COMMENTS
OCTOBER 3, 2011

Name: _____

Address: _____

Comment:

COUNCIL COMMENTS
OCTOBER 3, 2011

Name: _____

Comment: _____

**CONSENT AGENDA
OCTOBER 3, 2011**

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to adopt the consent agenda of October 3, 2011 approving the necessary motions and resolutions.

ROLL CALL: AYES _____ NAYS _____

HUFFMAN _____

QUIGLEY _____

WICKSTROM _____

WITHHART _____

MARTIN _____

DRAFT

**SHOREVIEW CITY COUNCIL
WORKSHOP MEETING MINUTES
September 12, 2011**

Attendees:

City Council: Mayor Martin; Councilmembers Huffman, Quigley, Wickstrom and Withhart

Human Rights
Commissioners: Nancy Hite, Mark Frey, Cory Springhorn, Bob Minton and Julie Williams

Staff: Terry Schwerm, City Manager
Tom Simonson, Assistant City Manager/Community Development
Director
Tessia Melvin, Assistant to City Manager/Communications

Mayor Martin called the meeting to order at 7:00 p.m.

EDA UPDATE

Simonson reported that at the last EDA meeting, members discussed the vacancies created by the resignations of two members to change the By-Laws to allow “at-large” residents and/or local business representatives to serve on the EDA. This direction was based on the part of the mission that the EDA includes both economic development and housing. Under the current By-Laws, the EDA board is made up on three Councilmembers and two members of the Economic Development Commission. With the recent housing developments, it has been suggested that the Board could benefit from having an individual with housing background or interest.

EDA members reviewed the amending Resolution and revised By-Laws drafted based on previous direction that would change the make-up of the EDA “to a governing body of five commissioners who shall be three members of the City Council and two members who are: either residents of the City of Shoreview or work in, own, or operate a business within the City limits of Shoreview.”

Simonson reminded the EDA that a public hearing by the Council is required with two consecutive weeks notification in the local paper (a hearing would be held on October 3rd at the earliest) with applications solicited through advertisements to follow action. There was much discussion on the amendments to the By-Laws. Simonson reported that the EDC Chair indicated support for retaining one member of the EDA from the EDC.

Simonson asked the Council to consider the following changes:

“to a governing body of five commissioners who shall be three members of the City Council and two members who are: either residents of the City of Shoreview or work in, own, or operate a

business within the City limits of Shoreview. The two at-large members may be individuals that currently serve on a City Committee/Commission.”

Huffman suggested filling one of the open spots immediately with a member of the EDC, which would be in alignment with the new EDA By-Laws and will help the EDA continue its aggressive project timeline. Martin and Wickstrom suggested waiting until after the amendments are made and filling both spots with new members, as long as the EDA can continue its aggressive project timeline.

Project Updates

Simonson provided an update on the many EDA projects.

Cascades Senior Housing Project Financing (Southview Senior Living) Project Update

The developer of the proposed Cascades senior housing project is preparing to move forward with the construction. The project received approval in 2008, but has been delayed due to the unsettling housing market and tighter restrictions in financing multi-family housing.

The developer is requesting \$750,000 in TIF financing to assist with the high cost of acquiring the original site from the previous developer, acquisition of the adjacent Schneider property and desire to upgrade some of the amenities for the project. The developer has reported to staff that a Housing TIF District up to 25 years is not a viable option because the affordability restrictions are not consistent with the vision of the Shoreview Cascades. Therefore, they are requesting that an 8-year economic development district be created.

Simonson reported that the City will process the application and the EDA and Council will formally consider the financing in the next couple of months. The City could provide TIF assistance from our existing unencumbered/unobligated funds (TIF No. 1 or TIF No. 5). Simonson reported that TIF No. 5 already has \$1.3 million pledged towards the Stonehenge/Red Fox Road project.

Simonson suggested that the City could establish a new Economic Development TIF District under the special authority granted to cities – housing purposes is allowed provided construction begins by January 1, 2012. While the timeframe is very strict, Simonson believes that Cascades has approvals and should be able to meet timeframe.

There was discussion about the affordability component that would be included in a Housing TIF district. The EDA recommended that staff continue looking at creating a new TIF District. In addition, the EDA asked staff to research the company’s financial background and business plan, in addition to the amount of similar developments being created locally. The consensus of the Council was to consider adoption of the economic development district.

Red Fox Road Retail Project (Stonehenge USA) - Review Draft Development Agreement

Simonson reported that Stonehenge has submitted formal applications for both the PUD development plan and Tax Increment Financing. The Planning Commission will review the PUD plans later this month. Currently the project will be developed in stages with Phase 1 including the retail center, Phase 2 including the anchor specialty retail and Phase 3 including additional retail.

Simonson also stated that the Sinclair property is also being considered for redevelopment and prospective brokers/developers are exploring many of the same retailers interested the Stonehenge project. He believes that those retailers not part of the Stonehenge project will find a place at the Sinclair site.

Midland Plaza/Midland Terrace Redevelopment Project Update

Simonson reported that after talks with Ramsey County, the County supports the proposed realignment of Owasso Street. This project will include additional traffic engineering improvements including dual left turn lanes for northbound traffic coming from eastbound County Road E and a longer left turn lane from northbound Victoria Street to westbound County Road E.

Simonson reported that the estimated cost for this project is about \$2 million. Ramsey County has agreed to partially fund the project and the City has submitted an LCDA application for grant funding through the Metropolitan Council. Currently the application has made it through the preliminary level of review and official notification is expected by December.

Staff plans to meet with Tycon Companies to discuss a project schedule and timing plan for both the public and private improvements. Once their development team is selected, Tycon plans to submit development plans and tax increment financing applications later this year. Simonson reported that improvements will be funded through the creation of a new Redevelopment TIF District.

It is estimated that this project will begin in Spring/Summer 2012.

Negotiations Update: - Richard McGuire Property at 3339 Victoria Street

The City is currently waiting for Mr. McGuire to sign the purchase agreement for the proposal.

The City has a CDBG grant of \$139,000, which will be applied to this project and TIF money will fund the remainder of the project. Simonson reported while Mr. McGuire has delayed signing the agreement, he is actively looking at “short-sale” foreclosed properties, organizing his equipment and materials for the move and the VA is providing him an attorney.

Once the purchase agreement is signed by Mr. McGuire, the City will host a neighborhood meeting to discuss affordable housing options/issues and begin to solicit developer interest. Staff will need to determine the timing of teardown of structures and site restoration. Simonson also reported that an adjacent neighbor has some interested in selling the property to create a larger potential subdivision but this option would need further review.

The City will need to decide whether or not to accept CDBG grant or explore other options to purchase and resell for development.

Advantage Shoreview Business Loan Inquiries Update

Last year the EDA created the Advantage Shoreview Business Loan Program, which creates loans used for capital related improvements that retain and/or expand employment for a maximum of \$500,000 and is no more than 30% of the total project. Staff recently received two inquiries from local business properties interested in the loan program.

DOMESTIC PARTNER REGISTRY

Melvin provided an update on the progress of the Shoreview Human Rights Commission on the creation of a Domestic Partner Registry, which would create an ordinance that would provide unmarried couples who attest that they satisfy the City’s definition of “domestic partnership” the ability to secure documentation that verify their relationship. This document can sometimes strengthen a couples’ ability to secure benefits from businesses or other entities that can rely on a registration certification for their paperwork needs.

In December 2010, the HRC met with Outfront Minnesota to learn more about the potential to create a Domestic Partner Registry Ordinance in Shoreview. After further research, the HRC met with the City Council at their May workshop to discuss the potential of such an ordinance. Council agreed to have staff provide more information to them regarding why other cities were passing the ordinances and whether or not hospitals would use the registration regarding visitation policies.

Melvin reported that of the 12 cities that have already passed Domestic Partner Registry Ordinances, most of them were approached by Outfront MN. Melvin also reported that while some hospitals may use the registration regarding their visitation policies, most hospitals recommend that patients have healthcare directives for any healthcare decisions.

Nancy Hite, HRC Commissioner, commented that the Commission approached Outfront MN. HRC Members present commented that the ordinance is primarily symbolic because it does not convey any legal rights. However, they believe it is supportive of the HRC mission and enhances the City’s reputation as a welcoming community to all individuals and families. In addition, HRC members believe that such an ordinance would be welcoming to new businesses and residents moving into Shoreview.

There was much discussion regarding the purpose of the ordinance. Councilmember Withhart indicated that he was very pleased to see the Human Rights Commission bring this before the Council. His church definitely supports this and he also supports it as well.

Mayor Martin indicated that she felt it was more of a rights issue than a spiritual issue. Councilmember Wickstrom also indicated her support for the issue and did not see how it would impact anyone in a negative way.

Councilmembers Quigley indicated that he did not see any huge wave of advocacy for it in the broader community and felt Shoreview already has a reputation as welcoming to all.

Councilmember Huffman indicated that he realizes that the proposal is not intended to be a statement about the “gay marriage” amendment, but felt it would be difficult for people to separate this action from that debate. He also noted that it was inconsistent with his faith.

After further discussion between the Council and HRC, the Mayor indicated that the City Council needed to make a decision on whether to move this issue forward to a Council meeting.

Huffman recommended that the City approve a statement that Shoreview is opposed to discrimination of any kind, and did not feel a registration ordinance was necessary. Quigley also agreed with this concept.

Mayor Martin indicated that appeared that three members of the Council were supportive of the registry and after some discussion, the Council then asked to schedule the ordinance for consideration at the September 19 meeting.

OTHER ISSUES

Wickstrom reported that the Ramsey County League of Cities will present a seminar on Self-Defeating Habits on September 22.

Wickstrom asked about installing a pedestrian button at the corner of Fernwood and Lexington Avenue. Schwerm added that this would be expensive and would probably raise the issue of installing them at other locations in the City. The Mayor suggested that the issue be sent to the Bikeways and Trails Committee.

Wickstrom also asked why drivers cannot make a left turn on green at Lexington Avenue and County Road I. Schwerm replied that County policy only allows a left on green if the speed limit is 40 mph or lower. She also asked staff to look at the intersection of Lepak Court and County Road I to determine if safety improvements could be made.

The meeting adjourned at 9:10 p.m.

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
September 19, 2011**

DRAFT

CALL TO ORDER

Pursuant to due call and notice thereof, a regular meeting of the Shoreview City Council was called to order by Mayor Martin on September 19, 2011, at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance to the flag.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Huffman, Quigley, Wickstrom and Withhart.

APPROVAL OF AGENDA

MOTION: by Councilmember Wickstrom, seconded by Councilmember Huffman to approve the September 19, 2011 agenda as amended.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

Mayor Martin announced a special award from the Environmental Quality Committee (EQC) and Shoreview Green Community Award program to recognize residents who have environmentally sound planning and landscaping on their properties.

Tim Pratt, Chair of EQC, stated that the EQC was approached by the Shoreview Green Community group to develop a program of recognition of residents who use best management practices on their properties that promote water quality of the many water bodies in Shoreview. This is the fifth year of recognizing winners of the award:

Mary Banholzer - Landscaping to prevent erosion and runoff directly into nearby wetland

Sara and John Russell - Rain garden to capture and infiltrate runoff from the driveway and terraced landscaping that prevents direct runoff into Turtle Lake

Mr. & Mrs. Shawn Carpenter - Rock garden with berm and rain garden to infiltrate roof

Mr. & Mrs. Beane - Pervious paver patio, rain garden to reduce runoff, and erosion

Leslie Starkey - Rain garden and rain barrel on front for runoff, and organic vegetable

Justine Greene - Large mature cottonwoods with gardens, use of ground covers for

Kathryn Keefer - Mix of native and ornamental plantings to stabilize bank leading to

Sylvia & Charles Peters - Wildlife certified with water features, fruit bearing plants, control

Friends of Island Lake - Cooperative project with City and County to put in new garden

Mayor Martin thanked the Shoreview Green Community, EQC and participating residents for the excellent work that is being done throughout the City.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Mayor Martin:

The Community Center pool is now reopened.

The Farmer's Market will continue through the end of October on Tuesdays from 3:00 to 7:00 p.m.

Cleanup Day is Saturday, October 1, 2011.

There are two vacancies on the Economic Development Commission (EDC). The deadline for applications is October 1, 2011. Anyone interested can call City Hall to obtain an application.

Councilmember Huffman:

Noted that members of the EDC need not be residents of Shoreview. It is a Commission that works to develop positive relationships among businesses throughout the area.

Notice to residents regarding the upcoming road work on I-694 between the Highway 10 interchange and Victoria.

Councilmember Withhart:

Congratulations to the EQC and Shoreview Green Community for their work during the last five years and the awards presented.

Councilmember Wickstrom:

The Fire Department will hold an Open House at Fire Station No. 3 on the corner of Lexington and County Road I on Saturday, October 8, 2011, 11:00 a.m. to 2:00 p.m.

Beyond the Yellow Ribbon project will host a Fall Meet and Greet, October 2, 2011, from 2:00 to 5:00 p.m., at the Roseville Armory, north of Lake McCarron off Rice Street. Anyone interested in helping with the event can contact Councilmember Wickstrom at 780-5245, or by email at ady@adywickstrom.com. Anyone interested in being on the committee is welcome. The committee meets the third Thursday at 7:00 p.m. at Roseville City Hall.

CONSENT AGENDA

Councilmember Withhart requested separate consideration of item No. 1, September 6, 2011 City Council Meeting Minutes.

MOTION: by Councilmember Huffman, seconded by Councilmember Wickstrom to adopt the consent agenda of September 19, 2011, approving the necessary motions and resolutions for item Nos. 2 through 9:

2. Receipt of Committee/Commission Minutes:
 - Economic Development Authority, August 15, 2011
 - Public Safety Committee, September 15, 2011
3. Monthly Reports:
 - Administration
 - Community Development
 - Finance
 - Public Works
 - Park and Recreation
4. Verified Claims in the Amount of \$1,185,129.06
5. Purchases
6. License Applications
7. Approval of Change Order and Final Payment - South Water Tower Project, CP11-02
8. Approval of Application for Exempt Permit - St. Odilia Church
9. Developer Escrow Reduction

VOTE: Ayes - 5 Nays - 0

MOTION: by Councilmember Huffman, seconded by Councilmember Wickstrom to approve the August 15, 2011, City Council Meeting Minutes, item No. 1 on the Consent Agenda.

VOTE: Ayes - 4 Nays - 0 Abstain - 1 (Withhart)

Councilmember Withhart abstained, as he was not present at the meeting.

PUBLIC HEARING

2011 ASSESSMENTS - HAWES/DEMAR/RUSTIC RECONSTRUCTION, CP 10-01

City Attorney Filla stated that he has reviewed the evidence of mailing, which indicates that the required notices have been sent and the public hearing is in order at this time.

Presentation by Assistant City Engineer Thomas Wesolowski

The assessment schedule is to have the public hearing at this meeting and adopt the assessments, if there are no objections. If there are objections, they will be addressed at the City Council's October 3rd City Council meeting. The adoption notice would then be mailed to the County October 4, 2011, with a 30-day payment period for residents to pay the assessments without interest. On November 10, the City would certify the assessment roll to Ramsey County (30 days from adoption) or not later than November 15, 2011.

This project included installment of concrete curb and gutter, replacement of the asphalt street with concrete pavement, replacement of water main and services, repairs to sanitary sewer where needed and installation of a storm sewer system. Assessments are for the street improvements and storm sewer. The street improvement assessment is \$1,225 per unit, which is \$499 less than the feasibility study estimate; the storm sewer assessment is \$1,120 per unit and based on lot size. The maximum possible assessment is \$2,345.00.

Staff is recommending adoption of the assessment roll spreading the assessments over a period of 10 years at 3.6% interest in equal payments. A second motion would be to receive objections and direct staff to prepare responses to the objections and defer final Council action to the meeting of October 3, 2011. Prior to this meeting staff has not received any written or oral objections.

Mayor Martin opened the public hearing at 7:20 p.m.

Mr. Steve Carrigan, 238 Hawes Avenue, stated that the improvements are very attractive. However, there have been two problems with flooding and inability to back out from driveways. Although there were two terrible storms, this had not happened prior to the improvements.

Mr. Jerry Pelton, 209 Hawes Avenue, showed pictures to illustrate concerns about the project regarding cracking in the concrete after just one year and what the long-term effect will be with the freeze/thaw seasons. At the onset of the project, it was stated that concrete would be used instead of asphalt because concrete would last 50 years. At this time, he has his doubts. He

asked about a contractor warranty and if so, he would like to see it enforced. There is no issue with the assessments but with the quality of the work. There needs to be a remedy in place before payments are made.

Mrs. Georgia Pelton, 209 Hawes Avenue, stated that it is her understanding that the City has a warranty for the project work. At this time, residents are being assessed for an unfinished project. When the sod was lifted from their property in the fall of 2010, they were told the sod would be replaced in the spring if it did not survive. It was dead by June 2011, and they are still waiting for the replacement sod. The sod was installed in a hurry by throwing it down on bare sand. There was no grading or black dirt preparation. Limited sodding and seeding was done last week to several properties. She believes that 48 of 80 properties need yard restoration.

Mr. John Olson, 4147 Rustic Place, stated that his property has a sink hole that he would like to see filled in.

Ms. Monica Keyport, 163 Demar, stated she has three concerns: 1) concrete work that is cracking, both curbs and the street; 2) noise from the cars, which is heard loudly from inside the home, especially on the lower level; and 3) residents are being penalized with higher water bills to keep the sod alive. With available resources, there must be a resolution to minimize the noise. The assessment is high considering the quality of the work and the noise residents have to endure.

Mr. Fred Reed, 164 Hawes Avenue, stated that he has even had cars stop and look underneath thinking something is wrong with the car because of the noise. The cracks are too wide. The noise heard does not occur on Highway 96 which is concrete. He has been up in the middle of the night thinking someone is at the door because the noise is so loud.

Mr. Bob Prust, 4162 Rustic Place, seconded Mr. Reed's comments. When he drove on the road, he stopped because he thought he had a broken shock absorber. There should have been much fill in the concave meniscus of the cracks. Even his bike makes noise. The worst area is the east end of Hawes. The sod was laid before the heat wave this summer. Some people cut the sod short and with the heat, it was impossible to keep it watered.

Mr. Mark Palme, 170 Demar Avenue, stated that his driveway is gravel. When the new street was planned, he tore out his driveway to have it replaced with concrete. When workmen came to do the work, they brought asphalt, which he refused. Other residents received a 20 to 25-foot apron. His is 4 feet. If he is going to pay the same assessment, he believes he should receive the same that others received.

Mr. Ryan Olson, 4141 Rustic Place, asked if evaluations were done on the project. Sink holes are a result of lack of tamping and not enough dirt. He suggested an evaluation at this time of the project, especially around the drains and to make sure problems are corrected. Residents should not have to pay for work to be done over. The City should not have to pay more money for the project than was bid in the first place.

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to close the public hearing at 7:55 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin noted that to hear these kinds of complaints after a project is very unusual, and she would like all of the problems investigated.

Mr. Wesolowski stated that in response to the flooding, the City storm water systems are designed for 10-year events. The two storms experienced this summer exceeded the capacity of the system throughout the City. The system installed is working properly, except for the two storms. Economically, it is cost prohibitive to design larger storm systems.

Mayor Martin added that the 10-year standard is a State standard for construction. Mr. Wesolowski added that a 10-year design covers 99% of the storms that occur. If drains are clogged with grass clippings, residents are asked to clean them out.

Mr. Wesolowski stated that there is a punch list with the contractor. The sinkholes did not occur until this year and will be repaired. Also, the City is addressing sod issues as staff becomes aware of the problem. Sod has a warranty for 30 days. If the issue occurred in the middle of the summer, it becomes a grayer issue, but the City is addressing the problem. The concrete work will be evaluated with the contractor. The noise appears to be louder in cold weather. He does not know the reason for that issue or whether the joints need to be further filled. He will discuss the problem with the contractor. Driveways are replaced with the same material that was there when the project began. If a resident chooses to switch to a different material, the City will not replace a driveway with a higher grade of driveway. It is difficult to figure cost differences if a resident wished to upgrade and pay the difference. If the driveway is gravel, City policy is to put a 4- to 5-foot apron. There is no standard amount that is done. It is individual from house to house.

Councilmember Quigley stated that the issues presented do not appear to be specific objections to the assessments. He asked if adoption of the assessment roll would be appropriate. Mr. Wesolowski agreed and stated that all issues will be reviewed and addressed with residents. Some issues he was aware of and others are new.

MOTION: by Councilmember Quigley, seconded by Councilmember Huffman to approve Resolution 11-66 adopting the assessment roll for Hawes/Demar/Rustic Reconstruction, City Project 10-01, with any previously noted revisions, spreading said assessments over 10 years at 3.60 percent interest, with said installments to be equal payments.

Discussion:

Councilmember Huffman stated this is the first time the Council has heard complaints about the finished product. He asked the process for communicating with residents and that communication be with all residents. Mr. Wesolowski stated that such comments at the end of a project are also new for staff. A communication vehicle will be developed with a report back to the City Council.

Councilmember Withhart echoed the fact that this is the first time the Council has been presented with work quality issues, and he would like to hear how the issues are resolved.

Councilmember Wickstrom stated that she is very disappointed with the pictures shown. It is supposed to last 50 years and she expects that it will for the money spent. Mr. Wesolowski stated that he does not know to what extent cracks are occurring. That has to be determined.

ROLL CALL: Ayes: Huffman, Quigley, Wickstrom, Withhart, Martin
 Nays: None

GENERAL BUSINESS

APPEAL OF PLANNING COMMISSION DENIAL OF VARIANCE - MICHAEL MORSE, 1648 LOIS DRIVE

Presentation by City Planner Kathleen Nordine

The applicant is appealing the Planning Commission's decision to not grant variances related to the construction of a garage on his property. The Planning Commission found no practical difficulty on which to base a decision to grant the variances. The application was denied due to the structure size, its proximity to the side lot line and the impact to adjoining properties in the neighborhood.

The applicant has requested four variances: 1) to exceed the maximum area permitted for accessory structures from the 576 square feet to 1100 square feet; 2) to exceed the combined area permitted from 691 square feet to 1100 square feet; 3) exceed the maximum height of 15 feet to permit 15 feet, 11 inches; and 4) reduce the required side yard setback from 5 feet to 2.3 feet.

The old garage was demolished in June. Construction work was begun on the new structure without a building permit. A complaint was received and a Stop Work Order was issued by the City. The height has been reduced to 15 feet 11 inches from the original proposal of 20 feet 4 inches. A second floor interior storage has been redesigned at a height of 4 feet 8 inches rather than the original proposal of 8 feet 1 inch. Also, the roof has been redesigned with a gable style to replace the original gambrel style.

A variance can only be approved if the City determines three findings: 1) that the ordinance causes practical difficulty in that the property cannot be used in a reasonable manner; 2) there are unique circumstances with the property that are not created by the property owner; and 3) that granting the variance will not alter the character of the neighborhood. The applicant states that there is practical difficulty and unique circumstances. Edgetown Acres, as an older development, is tightly platted. The original garage was shifted to the west because of the drainage ditch along the east property line. The foundation of the new garage is close in proximity to the original garage. If the garage were moved to the east, it would not line up with the house and a driveway would be required closer to the house that would look out of place. A firewall will be constructed on the west, if the variances are granted.

The applicant also states that the garage is to be used to store personal property. The house is small at 768 square feet with a lack of storage space and limited expansion potential. The new garage will not alter the character of the neighborhood because there are other large garages in the area. The roof height has been reduced to match the house. Economic considerations should be taken into account in this situation.

The Planning Commission reviewed this application at two meetings. The plans were modified, but the size remained the same. At the second review, the Planning Commission learned that the side setback is 2.3 feet and not the 6 feet originally stated.

The Planning Commission denied the variances with the following findings:

1. The request does not comply with the spirit and intent of the City's Development Code and Comprehensive Plan. The residential dwelling unit is no longer the dominant use or feature of the property because of the proposed size and height of the accessory structure.
2. The proposed size and side yard setback of the garage is not reasonable for the property due to the lot characteristics and size of the home. A one-story detached accessory structure with a maximum area of 576 square feet and a small storage shed could be constructed on the property at the required 5-foot setback.
3. The unique circumstances are due to the applicant's personal storage needs and not a unique characteristic of the property. While the home is small and has limited expansion potential, a detached garage 576 square feet in size and small storage shed can be constructed on the property. The structure can be set back 5 feet from the side lot line in accordance with the Development Code.
4. Character of the Neighborhood. The structure dominates the property and detracts from the residential character of the property and neighborhood. The visual impact of the structure from the west side property line cannot be mitigated due to the 2.3-foot setback proposed.

Staff has reviewed the application and finds that no practical difficulty is present. The property can be used in a reasonable manner and a detached garage permitted, if it meets City Code requirements regarding height, size and location. A storage shed could also be constructed on the property. While the reduction of height addresses some concerns, a garage of 1100 square feet is not reasonable for the property due to the size of the home, the lot and the proximity to the west side lot line. The garage area is 140% larger than the home and 90% larger than what is permitted by Code. It becomes the primary structure on the property.

Staff recognizes that the house is small, but there are other small houses in the City and staff does not consider that circumstance to be sufficient to grant the variances. It is possible to build a garage that would comply with City regulations. Staff believes that the storage needs are personal to the applicant and not a result of a unique characteristic of the property. Staff recommends denial of the appeal.

Property owners within 150 feet were notified of the appeal. One written response was received in support of the proposal. One phone call was received in opposition.

Mr. Morse, Applicant, thanked the Council for their time to appeal. He also apologized for the way in which he initiated the project. Since the Stop Work Order, he has complied with all City requirements. Although the garage is larger than the home, it is set back from the home by 15 feet making it appear smaller. The mass is masked by its surroundings. Seeing the garage from the street does not indicate its size but looks smaller. The dwelling will remain the primary use of the property, as the garage will not have any essentials for daily living. The Shoreview Comprehensive Plan states that there shall be periodic review of zoning regulations to consider allowing circumstances for residents to reinvest and improve their properties. The space is needed to protect personal belongings and have a clean driveway and yard. The home has two small closets that measure 2 feet by 3 feet. The garage would also be used to access the back yard due to the ditch on the east side of the home that makes it difficult for access. Nine feet, or approximately 1200 square feet, on the east side is unusable because of the ditch, which is unique to the property. This is why the house and original garage were built closer to the west side.

There is no appropriate place for a shed, and he does not believe there would be a benefit to a second accessory structure. The small home is similar to many in the neighborhood which are occupied by seniors. The Comprehensive Plan discusses older residents aging in place and the limited supply of homes for younger households. Shoreview has difficulty attracting younger households that move to newer housing stock in adjoining communities. Strategies need to be developed to slow this trend. The City should consider the shifting demographics and changing needs of residents. The City suggests a 690 square foot garage. Changing or removing the structure would result in a complete financial tragedy to him, as he would not be able to afford the changes financially.

Until the recent survey, he had no knowledge of the side yard setback being in violation. The survey means that the original garage could have been no further than 3 feet from the west property line. The current driveway is 3 feet 10 inches from the west line. No changes are being made to the driveway. The adjoining house is 7 feet from the property line, which is not in compliance with the current ordinance of 10 feet for living area. These circumstances indicate that Edgetown Acres was tightly platted from the beginning. Adding 2.7 feet to the side setback on the west would not change the visual impact from the west. The property owners of the adjoining home to the west have no concerns about his project. The west side wall of the proposed garage is firewall, as required.

The neighborhood has all types of styles and sizes of homes. From the street, there is no way to tell the mass of the structure and does not detract from the residential character of the neighborhood. The siding of the garage is identical to the house. The A Frame roof is the same as the house. The aesthetics, building materials and architecture make the garage very compatible with the house.

An oversized garage is much more reasonable for the property lot size and neighborhood than a 1250 square foot home with two stories and attached garage at a height of 35 feet, which would be allowed by code without any variances. Impervious surface coverage is in compliance. There are practical difficulties that meet the criteria for a variance.

Planning Commissioner Mons stated that the matter was tabled with the hope that the applicant would submit a more reasonable plan. The roof height was reduced, which went a long way toward what the Commission was looking for. The reduced side yard setback was a new variance at the second review. That in combination with the size of the structure made it excessively more than the Commission could approve. One Commissioner voted in favor. One Commissioner was absent but indicated by letter that she was opposed. The application was considered carefully and the Commission unified in its denial.

Council Discussion

Mayor Martin stated that residents have expectations when purchasing a home based on City Code regulations. Often neighbors will support or reject a proposal, but it is not good policy to make a determination based on what neighbors might approve or oppose.

Councilmember Withhart stated that when standards are set, residents expect them to be enforced. While this neighborhood was built before today's standards, the Council has an obligation to everyone in the City to apply current standards uniformly.

Councilmember Wickstrom stated that she understands the need for some variances. She does not object to the height but does object to the proximity to the adjoining house. She expressed great concern at the financial loss, but the requests are far beyond what she can support.

Councilmember Quigley stated that the Council's job is to approve or deny based on all of the background and meetings that have already taken place. The need for permits is obvious given the way the neighborhood has been platted. The number of variances makes it difficult for the City to go back on its ordinances.

Mayor Martin stated that while investment is encouraged and the City likes to see reinvestment in property, consideration must also be given to neighborhood property values. Her biggest objection is that the garage dominates the rear yard of the property to the west.

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to deny the appeal and uphold the Planning Commission's decision denying the variance requests submitted by Michael Morse, 1648 Lois Drive, to exceed the area and height requirements for a detached accessory structure on his property. This denial is based on the following findings:

1. The request does not comply with the spirit and intent of the City's Development Code and Comprehensive Plan. The residential dwelling unit is no longer the dominant use or feature of the property because of the proposed size and height of the accessory structure.
2. Reasonable Manner. The proposed size and side yard setback of the garage is not reasonable for the property due to the lot characteristics and size of the home. The proposed 1100 square foot structure has an area that is 91% larger than the maximum 576 square feet permitted.
3. Unique Circumstances. The unique circumstances are due to the applicant's personal storage needs and not a unique characteristic of the property. While the home is small and has limited expansion potential, a detached garage 576 square feet in size and small storage shed can be constructed on the property. The structure can be set back 5 feet from the side lot line in accordance with the Development Code.
4. Character of the Neighborhood. The structure dominates the property and detracts from the residential character of the property and neighborhood. The visual impact of the structure from the west side property line cannot be mitigated due to the 2.3-foot setback proposed.

ROLL CALL: Ayes: Quigley, Wickstrom, Withhart, Huffman, Martin
Nays: None

APPROVAL OF THE DOMESTIC PARTNER REGISTRY ORDINANCE**Presentation by Asst. to City Manager/Liaison to Human Rights Commission Tessia Melvin**

The Human Rights Commission (HRC) requests that the Council approve a Domestic Partner Registry ordinance. In May 2011, the HRC met jointly with the City Council to discuss the proposed ordinance. The Council requested more research and information about what other cities are doing, which was presented at the Council's September 2011 workshop meeting. The ordinance authorizes a voluntary registration of domestic partners. A Domestic Partnership Registry is a means for "unmarried, committed couples who live in Shoreview and share a life together may document their relationship." This ordinance is similar to 12 other cities that have adopted such an ordinance. The ordinance does not create rights, privileges or responsibilities available to married couples under state and federal law. The City cannot provide legal advice concerning domestic partnerships. The ordinance is primarily symbolic, as it creates no legal standing. However, the HRC believes this to be an indication of welcome to all types of families moving into Shoreview.

Ms. Nancy Hite, Member of the Human Rights Commission, stated the purpose of the Commission is to advise and aid the City in providing equal opportunity and freedom from discrimination. The Commission envisions a community where everyone feels at home. To this end, the Commission conducts numerous activities each year to promote understanding in cultural diversity. The ordinance provides same-sex and opposite-sex couples the opportunity to document the existence of their relationship in a way to make it easier to obtain benefits voluntarily provided by employers, clubs and other businesses. The ordinance also recognizes and welcomes gay and lesbian couples and heterosexual couples not married. The HRC requests adoption of this ordinance as an indication of welcome to all people.

Mayor Martin opened the discussion to public comment and questions.

Mr. Dennis Fox, 303 Oakhill Drive, urged the Council to adopt the ordinance as a welcoming to all future neighbors.

Mr. Phil Duran, 310 E. 38th Street, Minneapolis with Outfront Minnesota, stated that he met with the HRC last year. There are communities throughout the state who have adopted this ordinance. He disagreed with the statement that the ordinance is symbolic because the registry makes it easier for employers to offer life insurance because of the government document recording the relationship. Another comment made to him was that the first couple to register in Rochester was an elderly couple, both with previous families. They found value in the registration, as marriage would have had economic impacts to the families.

Ms. Lisa Schlotterhausen, 303 Oakhill Drive, asked the Council to approve the ordinance. It is the right thing to do and demonstrates that Shoreview is an open and welcoming community that she would be proud to live in.

Ms. April King, Pinewood Drive, stated that she previously has communicated with the Council. The HRC has repeatedly stated they do not wish this to become a public issue. How could welcoming be anything other than a positive reaction? The HRC also indicated that anyone opposed to the ordinance would be those so uneducated that there is no empathy for anyone different from them. The fact is that non-marital sexual relationships cause social damage. Others believe their relationships should be affirmed no matter what their character. Those two beliefs are diametrically opposed, and it is not possible to be welcoming to both sides. This is not a City issue, and this ordinance is taking sides in a debate in which the City has no proper place. She requested the City oppose this ordinance.

Ms. Beth Feckter, 5818 Prairie Ridge Drive, stated she has been with her domestic partner for 23 years. She urged the Council to adopt the proposed ordinance. She would be thrilled to have a government entity recognize their relationship as a couple.

Mr. Tom Reynen, 3316 Emmert Street, stated he and his partner have been together for 19 years. He urged support of the ordinance. Unless one has experienced it, it is difficult to realize how hard it is to document a relationship to the rest of the world. His company offers domestic partner benefits, but proof is needed. It should be a state law, but it would be very welcome for Shoreview to have such an ordinance. Lower bereavement air fares, car rentals, hospital visitations, and health club memberships are examples of benefits to domestic partners.

Ms. Paula Wellman, 4655 North Victoria (SummerHouse), stated that while there is no intent to hurt these people, others want to be protected from being forced to accept their lifestyle as a pivotal point of acceptance. While they are accepted as people, their lifestyle is not something others necessarily agree with.

Ms. Barbara Yarusso, 201 Bridge Street, stated that this ordinance would truly welcome one of her children who has lived in the community for over 20 years. This ordinance to recognize domestic partnerships is one of fairness, justice and equal opportunity to enjoy benefits. The City has an interest in stable relationships that promotes stability in home ownership. There is no control over state and federal benefits, but there are many benefits in the community that have been outlined by others. Many objections are based on religious grounds, but it is a principle of our nation that no one set of religious beliefs is the one and only truth for all. Her child is not a threat to anyone else's family, and she encouraged the Council to approve the ordinance.

Ms. Marsha Linden stated that until recently she attended a church with a family of four of two races and two moms. The daughters experienced a lot of harassment and bullying at school because their family did not look like a normal family. The family moved out of Shoreview in hopes of finding a safer place for their children. If the Council does not vote for this ordinance,

she believes that Shoreview residents as a whole will be adversely affected. Families of all kinds strengthen the fabric of the community and it is her hope the Council will support the ordinance.

Mr. Gary Walpole, 5759 Willow Lane, Pastor of Peace United Methodist Church, commended the HRC for promoting this ordinance. It is a valuable piece to let others in Minnesota know that Shoreview is an open and accepting community of all couples and all families. He urged the Council to approve it.

Ms. Patty Jo Fitzpatrick, 1011 Cottage Place, stated that she is a real estate agent. This is a wonderful community that is welcoming and open. She would not understand why anyone would not be for this ordinance.

Council Discussion

Councilmember Wickstrom stated she would support the ordinance. It is important for the City to take a leadership role in stating to the community that all are welcome. This is not just an issue for same-sex couples. It is also an issue for senior couples who often do not marry because of financial reasons. She is pleased to hear the benefits that will be derived from passage of the ordinance and will support it.

Councilmember Huffman stated that of course, all should be accepted. This is a symbolic measure. It will make the City better, although he personally does not see why. He does not believe it is a City issue. It is a divisive issue. No matter what happens with the ordinance, some will be upset. The example of the children experiencing harassment should, of course, be addressed, but he does not see that this ordinance will do anything. He will vote against it.

Councilmember Withhart stated that he believes the ordinance is the right and moral thing to do. People are not accepted and loved, if there is discrimination. By not passing the ordinance is a statement of not accepting. He could not go back to his neighborhood, place of employment or church and say he could not support domestic partners. He will vote in favor of the ordinance.

Mayor Martin stated that as a City she can see no harm in recognizing all kinds of commitment and loyalty to each other. The City wants to applaud and support those who are committed and investing in the community. She will support the ordinance. She cannot see any negative side to this ordinance. There is no risk for the City. There is no cost. It is only positive to invite and welcome supportive relationships.

Councilmember Quigley stated that everyone is wary of government being in places it does not belong. This issue has never been raised in any discussion of City business. The HRC addresses 13 categories and he does not believe that the City should codify one or 13. The advocacy is of concern. As was stated, it could become divisive. Shoreview's mission and goals have created a

broad and welcoming climate. Having lived in the City 40 years, his experience with government, church, employers, schools, non-profits, all organizations has been of acceptance of all groups. He does not see a reason to adopt the ordinance and will not support it.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Withhart to approve Ordinance 885, approving Section 611 - Domestic Partner Registry for the City of Shoreview; amending Exhibit B establishing a fee of \$25 to register as a domestic partner.

ROLL CALL: Ayes: Wickstrom, Withhart, Martin
Nays: Huffman, Quigley

WEED ABATEMENT - 549 DORIS AVENUE

Presentation by City Planner Kathleen Nordine

The Council is requested to order abatement for vegetative growth at 549 Doris Avenue. Notification has been given to the property owner, mortgage company and attorney of the required corrections and this hearing. As of today, there is vegetative growth in excess of 9 inches. The property is in foreclosure and was in a Sheriff's sale earlier this year. Action will allow staff to abate the conditions. Authorization for abatement is requested through 2011 and 2012, should the issue arise again.

Mayor Martin opened the public hearing. There was no comment or response.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to adopt Resolution No. 11-67, pursuant to Section 210.020(A), approving the abatement of vegetative growth for the property located at 549 Doris Avenue, and to charge the property owner for the cost of the abatement, including administrative costs. The City Manager is authorized to monitor the property throughout the 2011 and 2012 growing seasons and to abate any vegetative growth on the property that does not comply with City regulations.

ROLL CALL: Ayes: Withhart, Huffman, Quigley, Wickstrom, Martin
Nays: None

ADJOURNMENT

MOTION: by Councilmember Withhart, seconded by Councilmember Huffman to adjourn the meeting at 9:40 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE DAY OF _____ 2011.

Tom Simonson
Assistant City Manager/Community Development Director

SHOREVIEW ECONOMIC DEVELOPMENT COMMISSION

Meeting Minutes

August 16, 2011

ROLL CALL

Chair Josh Wing called the meeting to order at 7:30 a.m. with the following members present: Sue Denkinger, Dave Kroona, Dave Lukowitz, Gene Marsh and Ben Stephens.

The following members were absent: Jeff Washburn (excused).

Also present was Tom Simonson, Assistant City Manager and Community Development Director.

ACCEPTANCE OF AGENDA

A motion was moved by Commissioner Marsh, seconded by Commissioner Lukowitz, to approve the agenda as presented.

Vote: 6 AYES 0 NAYS

APPROVAL OF MINUTES

Commissioner Marsh noted on Page 1, Information Exchange, first sentence, should be revised to attribute the comments on the Council meeting update to Commissioner Washburn.

A motion was moved by Commissioner Marsh, seconded by Commissioner Lukowitz, to approve the June 21, 2011 meeting minutes, as amended.

Vote: 6 AYES 0 NAYS

INFORMATION EXCHANGE

- Simonson stated that with the resignations of Bill Fessler and Marlin Rudebusch, the EDC is now down to 7 active members. Typically the City would wait until the end of the year to advertise seeking applicants for all committee and commission vacancies. Simonson said given the business and travel schedules of EDC members, it could become a challenge to make quorum and recommends the EDC direct that the City advertise immediately for filling the two openings.

It was the consensus of the EDC to direct staff to prepare a public notice advertising the two openings and seeking residents and business representatives interested in serving on the commission.

- Simonson said that the departure of Fessler and Rudebusch also requires their replacement on the Economic Development Authority. He said that the EDA has asked staff to solicit persons from the EDC interested in serving on the EDA. The EDA will be discussing the process they wish to follow in selecting new members to be appointed by the City Council.
- Simonson informed the Commission that the City has received two recent inquiries from local businesses about the Advantage Shoreview business loan program. Staff has provided both parties with the loan guidelines and applications.
- Chair Wing asked the Commissioners if they had any news items or topics they wished to discuss. Commissioner Lukowitz discussed the recent news regarding the Vikings stadium pursuit in Arden Hills and asked staff for an update. Simonson said that the City has been monitoring the news and expects there will be more discussion on the transportation plan if or when the project advances.

GENERAL BUSINESS

Discussion of Business Exchange Event

Simonson said staff is seeking EDC discussion and feedback from the EDC on scheduling and preferred format for another City hosted Business Exchange event for the local business community.

Chair Wing asked for EDC comments. Commissioner Denkinger said she believes the City should focus on hosting no more than 2 events each year instead of the 3 or 4 we have done in the past. This would allow for focusing resources into having two high quality events and perhaps draw more interest and attendance from businesses. Other commissioners concurred with the proposal of two events per year.

Commissioners suggested ideas for future events including providing City displays on projects, business related financing programs, and other community information that may be of interest to business representatives. It was also suggested that the City could allow other area business organizations such as the Chamber of Commerce and North Metro Visitors to participate and provide information. The Commissioners also recommended that a future event could be a forum for providing small business information.

Commissioners agreed the City consider varying formats each year, but supported the next Business Exchange be held before the end of this year and with a similar social hour format in the evening. It was discussed moving the venue to another business and perhaps an office or manufacturing location that might draw interest from business persons. Simonson said one challenge would be to hold an event that serves food and provides a cash bar at a business that doesn't typically offer such items.

The EDC agreed to further discuss at their next meeting on possible dates and locations for the next Business Exchange.

Business and Development Updates

Chair Wing asked staff to provide a brief update on development projects including the Stonehenge Retail Project, Midland Terrace Redevelopment and Southview Senior Living (Cascades) Senior Housing Project.

Review EDC Mission Statement and Discussion of BRE Program Goals/Action Plan

Discussion was tabled until next meeting. Chair Wing suggested these items be the focus of the September meeting.

ADJOURNMENT

Chair Wing motioned, seconded by Commissioner Kroona, to adjourn the meeting at 8:52 a.m.

Vote: 5 AYES 0 NAYS

(Commissioner Stephens had to leave prior to the meeting adjournment.)

**SHOREVIEW PLANNING COMMISSION
MEETING MINUTES**

August 23, 2011

CALL TO ORDER

Chair Feldsien called the meeting of the August 23, 2011 Shoreview Planning Commission meeting to order at 7:00 p.m.

ROLL CALL

The following members were present: Chair Feldsien; Commissioners Mons, Schumer, Solomonson and Wenner.

Commissioners Ferrington and Proud were absent.

APPROVAL OF AGENDA

MOTION: by Commissioner Schumer, seconded by Commissioner Wenner to approve the agenda as submitted.

VOTE: Ayes - 5 Nays - 0

APPROVAL OF MINUTES

MOTION: by Commissioner Schumer, seconded Commissioner Solomonson to approve the July 26, 2011 Planning Commission minutes as submitted.

Ayes - 5 Nays - 0

REPORT ON CITY COUNCIL ACTIONS

City Planner Kathleen Nordine reported that on August 1st, the City Council approved the improvements at Turtle Lake County Park. Condition was added regarding the design of the bathhouse, including daylighting, which the County is considering.

On August 15th, the Council approved the text amendment for off-premise advertising signs was approved as recommended.

SHOREVIEW PLANNING COMMISSION - AUGUST 23, 2011

VARIANCE

FILE NO.: 2416-11-09
APPLICANTS: ANTHONY & KALII YOST
KURT & MICHELLE VIRNIG
LOCATION: 4110 & 4100 VICTORIA ST. N.

Presentation by City Planner Kathleen Nordine

The variance request is to reduce a 5-foot side yard setback to 0 feet for a driveway. This application was reviewed by the Planning Commission at the June 28th meeting and tabled because of concerns regarding the amount of area to be paved and the potential for vehicle storage. The plans have been revised, so that the primary purpose of the newly paved area is for a turn-around space between the two driveways of the homes. The setback would be between 80 and 85 feet from the front property lines. The turn-around area would be 20 feet in length ranging in width from 16 feet to 24 feet. A variance is required because the turn-around area will encroach over the common property line between the properties.

The applicant states that practical difficulty is present due to lot characteristics and how the two properties were developed with the houses set far back from the street and garages behind the houses. The long narrow driveways create difficulty in moving vehicles. The traffic levels on Victoria Street make it difficult to back out of the driveways.

Staff believes practical difficulty is present. A turn-around is reasonable due to the length of the driveways and frontage on Victoria Street. The proposal will not change the character of the neighborhood. Staff is recommending approval.

Property owners within 150 feet were notified of the revised proposal. A written comment in support was received. One telephone call was received with a concern about drainage from the garage area. The Assistant City Engineer reviewed the issue and believes there is no drainage problem, as the turn-around is located in front of the homes and will drain toward Victoria.

Commissioner Wenner noted receipt of a comment from neighbors about a home business. Ms. Nordine stated that Mr. Yost has a landscaping business. His office is in his home, but no employees come to the home. The garage is used to store equipment. Commissioner Wenner asked if the applicant would further explain his home business, but the applicant was not present.

Commissioner Solomonson asked if a zero foot setback is granted whether additional pavement would be allowed in the future. Ms. Nordine explained that the variance is tied to this specific plan. If more space is needed, another application would have to be submitted.

Chair Feldsien opened the discussion to public comment. There were no comments made.

SHOREVIEW PLANNING COMMISSION - AUGUST 23, 2011

MOTION: by Commissioner Schumer, seconded by Commissioner Mons to adopt Resolution 11-54 approving a variance to reduce the minimum 5-foot setback to 0 feet for the driveway/parking area shared by Tony and Kalli Yost, 4110 Victoria Street and Kurt and Michelle Virnig, 4100 Victoria Street. Said approval is subject to the following conditions:

1. The project must be completed in accordance with the plans submitted as part of the Variance application. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission.
2. The applicants shall enter into a shared driveway agreement that addresses maintenance and use of the shared driveway area. Said agreement requires review and approval by the City Attorney and shall be recorded.
3. Expansion of the driveway is subject to permitting requirements of the City. The applicants shall obtain a driveway permit for the expansion.
4. The existing gravel area between the two homes that will not be converted to the proposed paved turnaround area shall be restored to lawn or landscaping within one year of the approval date.
5. This approval will expire after one year if a driveway permit has not been issued and work has not begun on the project.
6. This approval is subject to a 5-day appeal period. Once the appeal period expires, a building permit may be issued for the proposed project. A driveway permit must be obtained before any construction activity begins.

Approval is based on the following findings:

1. Reasonable Manner. The property owner proposes to use the property in a reasonable manner not permitted by the Shoreview Development Regulations. The request is reasonable based on the lot characteristics, location of homes, garages and driveways on the property. Reducing the required 5-foot setback to 0 feet for the turnaround is reasonable due to the length of the driveways and frontage on Victoria Street, a major collector street.
2. The hardship is due to circumstances unique to the property in question and was not created by the property owner. Unique circumstances are present due to the length of the driveways and proximity of the garages to one another and the homes. Further, Victoria Street is classified as a major collector and carries larger traffic volumes than local roads causing some safety concerns when backing out into the roadway.

SHOREVIEW PLANNING COMMISSION - AUGUST 23, 2011

3. The variance will not alter the essential character of the neighborhood. The proposed paved area is small, designed as a turnaround, is setback 80 to 95 feet from Victoria Street, near the homes, and will be used primarily for maneuvering vehicles.

Discussion:

Commissioner Mons, in response to Commissioner Wenner’s question, suggested that the home business is separate from this application and is in compliance with City regulations.

Commissioner Wenner explained that his question is a result of wondering if the application is because of the fact that there is a home business and whether potential expansion of the business would impact the property. Chair Feldsien noted that any further expansion would require a new application.

VOTE: Ayes - 5 Nays - 0

VARIANCE

FILE NO.: 2424-11-17
APPLICANT: MICHAEL MORSE
LOCATON: 1648 LOIS DRIVE

Presentation by City Planner Kathleen Nordine

The Commission reviewed this application at the July meeting and tabled the matter due to concerns about building mass, visual impact and character of the neighborhood. The property is zoned R1 Detached Residential. The proposal has been revised to reduce the height of the garage and the following variances are requested to complete the project:

- Exceed maximum area permitted of 576 square feet to allow 1100 square feet;
- Exceed combined area permitted of 691 square feet to allow 1100 square feet;
- Exceed maximum height required of 15 feet to allow 15 feet 11 inches, reduced from 20 feet, 4 inches (inside storage area reduced to 4 feet 8 inches from original 8 feet 1 inch proposed);
- Reduce the required 5-foot side setback to 2.3 feet, as a recent survey indicates the structure was not set back 6 feet as previously indicated in the plans submitted.

The applicants state that practical difficulty is present. The garage will be used in a reasonable manner to house personal property and access the back yard. The size of the house is small and lacks storage space. The character of the neighborhood will not be changed because there are other large garages in the neighborhood, and the original height has been reduced.

SHOREVIEW PLANNING COMMISSION - AUGUST 23, 2011

Staff does not believe practical difficulty exists. City Code defines use of property in a reasonable manner to mean:

- Detached garages are permitted in compliance with Code standards of height, size and location;
- Accessory structures must remain secondary to the principal (dwelling) use on the property;
- Although the reduced height addresses some concerns, the proposed 1100 square foot size is not reasonable for the property due to the size of the lot, house and proximity to the side lot line. Proximity to the west lot line also raises issues of drainage and overall maintenance.

The proposed garage area exceeds (140%) of the home and becomes the primary use on the property. The proposed setback eliminates impact mitigation of landscaping or buffer from the west. Staff also believes there are other options available, such as 1) allow a garage area of 691 square feet; 2) add storage area to the house; and/or 3) attach the garage to the house. There are some garages in the neighborhood that exceed current standards, but most are in compliance. The mass of the structure and impact to adjacent properties is a major concern.

Responses of property owners include a telephone call in opposition and a letter of support. Staff is recommending denial for the reasons discussed above. The unique circumstances are related to the applicant's personal needs, not characteristics of the property.

Commissioner Solomonson asked if the lot coverage is in compliance. Ms. Nordine stated that it is within the 40% allowed.

Mr. Gordon Gertz, 1636 Lois Drive, stated that his professional experience includes environmental public health, construction management, building codes, risk management, legal due diligence, property transfer and evaluation, managed remediation of University property at I-35W and County Road J. The risks he sees for the city would be possible litigation, third party claims if there are drainage problems and political backlash in the future. Costs to the City could include fines and penalties; costs to residents could be increased taxes/insurance premiums, property loss and devaluation, expense in administrative resources.

In addition to the above issues, Mr. Gertz listed a number of construction and regulatory risks. The side setback could especially be a fire risk to neighboring properties.

- No property survey;
- No Gopher State One Call
- Excavation below grade
- No demolition permit
- No testing of demo materials for asbestos, lead or PCBs

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- Demo materials burned on-site and disposed off-site and not evaluated according to Minnesota statute
- No building permit
- No storm water management plan or erosion control plan contrary to state and federal regulations
- Setbacks, height and size not in compliance with City ordinance
- No frost footings
- Impact of devaluation to properties in the neighborhood

He and other neighbors should not have to view this oversized structure. Because there was no application for a building permit, neighboring property owners were denied their right to comment on the variance. The stressed vegetation on the site may indicate illegal previous dumping on this residential site. There is potential exposure to human health and release to the environment of lead, asbestos, PCB, PAH, to high risk populations of children. There also may be contaminants to State waters with illegal dumping and storm water runoff. It was very disconcerting to hear someone refer to the neighborhood as the "Slums of Shoreview." This only perpetuates an image of devaluation.

He recommended that the Planning Commission uphold City ordinances, building/fire codes and environmental, public health and safety rules. The structure should be in compliance with City Code to maintain the character of the neighborhood. He would urge the Commission to support staff's recommendation.

Mr. Michael Morse, Applicant, stated that the appearance of the garage siding is close to identical to the siding on the house. With the height change, the style of the garage is an A-Frame style roof, the same as the house. The aesthetics, building materials and architecture are similar to the house. Although the mass is large, it is screened by its surroundings. This space is needed to protect personal belongings and keep the yard and driveway clean, which will improve the character of the neighborhood. The garage does not detract from the neighborhood, as it is not visible from the road going east or west. One must drive directly in front of the driveway to see it.

Mr. Morse maintains that the house is the primary feature on the property. Although the garage is bigger than the house, it is set back 15 behind the house, which makes it appear to be smaller. The new height of 15 feet 11 inches is 4 feet 5 inches shorter than the original proposal. It does not overpower the house from the street. The garage will not provide any essentials for daily living. The house will continue to be the primary use of the property. The primary use for this accessory structure is storage. The allowed garage size of 24 feet by 24 feet is not realistic for storage of their personal belongings.

The ditch on the east side of the home prevents easy access to the back yard. The garage will be used for access. There are no plans for any second accessory structure and would be willing to have his property restricted from a second accessory structure, if the variances are approved.

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The house is small with 768 square feet. Many homes in the neighborhood are similar in size but the majority of them are occupied by seniors. Very few are occupied by young couples with children.

The Shoreview Comprehensive Plan discusses seniors aging in place, which limits the community's ability to attract young households. There is a need to develop strategies to slow this trend to create an age-balanced community. The City should take into consideration shifting demographics and the changing needs of residents. There is limited expansion potential due to the configuration of the house and the ditch on the east side. The slow erosion of the ditch continuously affects his fence and gradually takes more and more usable property.

Mr. Morse stated that he has lived in the house as a single person for seven years but now has a family. A 691 square foot garage, permitted by the City, is not a possibility. The concrete and framing have been put in, and all their savings and funds invested in the existing structure. The change in height is a loss of approximately \$10,000. Requiring a change in square footage would be a financial tragedy. He would not be able to accommodate such a change for many years. The Comprehensive Plan suggests periodic review of zoning to allow greater flexibility for residents to reinvest in their properties. Selling his house would mean a loss of thousands of dollars due to decreases in property values. The situation is unique.

The recent partial survey shows the east side lot line to be in the middle of the City drain ditch, which makes 9 feet of his property unusable, or approximately 1200 square feet. For this reason, the house and driveway were built toward the west on the property. The new garage was placed within inches of the placement of the old garage. This means the old garage was approximately 3 feet from the property line. Although only 2.3 feet from the lot line, it is 18 feet from the neighbor's house. The visual impact would not be changed, if setback were 5 feet. The driveway is 3 feet 10 inches from the property line and was there before he became the property owner. This is a unique circumstance. The house to the west is 7 feet from the property line, which is non-conforming from 10 feet required for living area. There are no concerns on the part of the neighbor to the west.

The garage does not detract from the neighborhood and surrounding neighbors feel the same. The reason for the 11 inches of height above the allowed 15 feet is because if the trusses were lowered further, a different style would have to be used and open storage space would be lost above the main level. The difference is less than one foot and will not be noticeable. Staff agrees because of the proximity of the garage to the house.

Other circumstances in the neighborhood include unpaved driveways, driveways less than 10 feet apart, one garage 2 feet from the house, foreclosures and vacancies.

Mr. Toby Gibbs, 1649 Lois Drive, stated that he sees the front of the garage and has no problem with it. The neighborhood is older with limited space. His concern is to maintain good people in

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the neighborhood. Mr. Morse is a good neighbor and losing him as a neighbor trumps any concern about the garage. Lowering the height is a fair compromise. Codes develop at a particular time and circumstances change.

Mr. Carl Agner, 5629 Aldine Street, stated while homes are supposed to be the primary principal structure on residential property, his tour of the City shows properties where the driveway and garage are seen first and sometimes not the house. If an attached garage of 1,000 square feet is allowed, there is no access to power lines with maintenance equipment because there are no alleys. Setbacks are due to fire regulations. The whole west wall of the proposed garage is a fire wall. If there were screening, it could burn also.

Mr. Calvin Nets, 5621 Aldine Street, stated that he is also interested in building a bigger garage because the houses are so small with no storage. He has no problem with the garage Mr. Morse wants to build.

Ms. Connie Smallman, 5629 Aldine Street, stated that where the garage is placed she sees no problem with soil erosion or water runoff. It would be different if it were close to the drainage ditch.

Commissioner Mons stated that his major concern is the new information regarding the 2.3 foot setback on the west side. The original proposal requested two variances for height and size. No effort has been made to reduce size. The footprint is extremely large and is more of an issue in a neighborhood where homes are smaller. He would not want to diminish at all Mr. Morse's good reputation in the neighborhood. However, the ordinances applied are applied throughout the City. The question is whether the proposal fits in the neighborhood and the community as a whole. If this is allowed, there will be others who want the same consideration. The combination of the square footage and reduced setback is his concern.

Commissioner Solomonson also expressed concern about the reduced setback. There are unique circumstances. If redeveloped, a 35-foot house could be constructed and the lot 40% covered, as allowed by Code. He believes that view for neighbors would be more troubling than this garage. Some vehicles could be stored in the back yard but would be an eyesore. When driving by this property, with the reduced height, he does not believe the garage is the predominant structure. While concerned about the side yard setback, he is leaning toward supporting the application.

Commissioner Schumer stated that the setback is a problem. It would not have been a problem if the old garage had been rebuilt to a bigger size. While the applicant is a good neighbor, that cannot be the basis for deciding an application under City standards and ordinances. He cannot support the application because if allowed, it will be a problem with future building.

Commissioner Wenner stated that his concern is about the process and lack of a building permit. Not following the process prevented information about the project that could have prevented a situation of losing a lot of money. The structures he has seen similar to the proposed garage have

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been on farms of approximately 1,000 acres. Rather than forcing a remedy on a small property, sometimes it is better to find housing that is better suited to the needs. He has received several calls from neighbors who are not in favor of this project. He cannot support the application.

Chair Feldsien stated that he was not in support of this proposal because of size and height. The height has been reduced but not the size. Shoreview is rated as a very desirable place to live. Part of that is applying City regulations uniformly across the City.

MOTION: by Commissioner Schumer, seconded by Commissioner Wenner to deny the variance requests submitted by Michael Morse, 1648 Lois Drive, to exceed the area and height requirements for a detached accessory structure on his property. This denial is based on the following findings:

1. The request does not comply with the spirit and intent of the City's Development Code and Comprehensive Plan. The residential dwelling unit is no longer the dominant use or feature of the property because of the proposed size and height of the accessory structure.
2. Reasonable Manner. The proposed size and side yard setback of the garage is not reasonable for the property due to the lot characteristics and size of the home. A one-story detached accessory structure with a maximum area of 576 square feet and a small storage shed could be constructed on the property at the required 5-foot setback.
3. Unique Circumstances. The unique circumstances are due to the applicant's personal storage needs and not a unique characteristic of the property. While the home is small and has limited expansion potential, a detached garage 576 square feet in size and small storage shed can be constructed on the property. The structure can be set back 5 feet from the side lot line in accordance with the Development Code.
4. Character of the Neighborhood. The structure dominates the property and detracts from the residential character of the property and neighborhood. The visual impact of the structure from the west side property line cannot be mitigated due to the 2.3-foot setback proposed.

VOTE: Ayes - 4 Nays - 1 (Solomonson)

NEW BUSINESS

VARIANCE AND MINOR SUBDIVISION

FILE NO.: 2425-11-18
LOCATION: 5790/5784 FAIRVIEW AVENUE
APPLICANT: ALYSSA DELANGE AND JESSICA JIMENEZ

Presentation by Senior Planner Rob Warwick

This application is to adjust the side lot line between the two properties. Ms. DeLange has also

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submitted a variance application to allow the existing drive to remain with a setback less than the 5 feet required. It is set back approximately 1 foot from the proposed side lot line. No site alterations are proposed. The adjustment is to remedy existing encroachments so that the driveway on 5790 is fully on that parcel. The proposed side lot line will bring both houses into compliance with side setbacks of at least 10 feet.

By way of background, the plat of Edgetown Acres was recorded in 1954. The dwellings on these two parcels were constructed in 1955 under the jurisdiction of Mounds View Township. The detached garages were constructed in 1960 at 5784 and in 1978 at 5790 with Shoreview permits. There is no record of a separate driveway permit for 5790. A full second story was added to 5784 in 1982, with no indication that a variance was required.

Both resulting lots will comply with the dimensional lot requirements in the City Code.

Regarding the variance, the applicant states that the existing driveway provides access to the house and garage and has been in this location since the house was built.

The proposed lot line eliminates both dwelling side yard non-conformities, approximates a lot line radial to the curve of the street, and cures the existing driveway encroachment. This remedy is in accordance with the intent of the Comprehensive Plan and Development Code. Practical difficulties that justify a variance include the fact that the driveway width is 9 feet at the street, 10 feet at the house and 14 feet at the turnaround. The existing encroachments and non-conforming setbacks are unique problems of the property for the homeowners. As no site alterations are proposed, the variance will not result in any outward change to the property or alter the character of the neighborhood.

Notices have been mailed to property owners within 350 feet of the two properties in this application. No comments have been received.

The Public Works Director has reviewed the application and finds that front, rear and side drainage and utility easements are not necessary with the proposed side lot line adjustment.

Staff believes that reducing the side setback for the driveway is warranted. The proposed adjustment is consistent with policies of the Comprehensive Plan and complies with the Development Code. Staff recommends adoption of Resolution 11-52, approving the variance and recommending the City Council approve the minor subdivision.

MOTION: by Commissioner Schumer, seconded by Commissioner Mons to adopt Resolution 11-52 approving the variance request for 5790 Fairview and to recommend the City Council approve the minor subdivision for 5790 and 5784 Fairview, subject to the following conditions:

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Variance

1. The project must be completed in accordance with the plans submitted as part of the Minor Subdivision/Variance applications.
2. This approval will expire after one year if the minor subdivision has not been recorded.
3. This approval is subject to a 5-day appeal period.

Minor Subdivision

1. The minor subdivision shall be in accordance with the plans submitted, dated July 22, 2010.
2. This approval shall expire after one year if the subdivision has not been recorded with Ramsey County.
3. Approval of the Minor Subdivision is contingent upon the Planning Commission's approval of the variance to reduce the required front yard setback.

This approval is based on the following findings:

Variance

1. *The property owner proposes to use the property in a reasonable manner not permitted by the Shoreview Development Regulations.* The existing drive varies in width. The width is 10 feet next to the house. This is a narrow width and reasonable. This variance request is not prompted by a proposed improvement but instead a side lot line adjustment that will remedy non-conformities and encroachments and this is also reasonable.
2. *The plight of the property owner is due to circumstances unique to the property not created by the property owner.* Unique circumstances warrant the variance. The existing encroachments and dwelling non-conformities are unique problems confronting the homeowner.
3. *The variance, if granted, will not alter the essential character of the neighborhood.* No site alterations are proposed with the minor subdivision and variance, and there will be no outward signs of any change to the property. Since the driveway has existed for more than 30 years, staff believes the character of the neighbor will not be altered by granting the variance.

Minor Subdivision

1. The subdivision is consistent with the policies of the Comprehensive Plan and in compliance with the regulations of the Development Code.
2. The proposed lots conform to the adopted City standards for the R1 District.
3. The lot boundary adjustment remedies existing encroachments and brings the existing

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dwellings into compliance with the current side setback requirements.

Discussion:

Upon request by Commissioner Solomonson, the motion was revised as stated above, to specifically reference the property addresses of the subject properties.

VOTE: Ayes - 5 Nays - 0

MISCELLANEOUS

City Council Meetings

Commissioner Mons agreed to attend the September 6th and September 19th City Council meetings.

ADJOURNMENT

MOTION: by Commissioner Schumer, adjourn the August 23, 2011, Planning Commission meeting at 8:42 p.m.

VOTE: Ayes - 5 Nays - 0

ATTEST:

Kathleen Nordine
City Planner

HUMAN RIGHTS COMMISSION

MEETING MINUTES

August 24, 2011

CALL TO ORDER

Commissioner Williams called the meeting to order at 7 p.m. with the following members present: Nancy Hite, Sam Abudullai, Cory Springhorn, Bob Minton and Mark Frey. The following members were absent: Richard Bokovoy (excused), Kamilyn Choi (excused) and Elaine Carnahan (excused). Also present was Tessia Melvin, Assistant to the City Manager/Communications.

APPROVAL OF MINUTES

Commissioner Hite moved to accept the June 22 minutes, seconded by Commissioner Springhorn.

Vote: 6 AYES 0 NAYS

DOMESTIC PARTNER ORDINANCE WORKSHOP

Melvin presented the Domestic Partner Registry Ordinance to the HRC members. There was much discussion on the wording of the ordinance. It was copied from the other 12 cities that have passed Domestic Partner Ordinances. Changes that were made include:

1. The second sentence in the first paragraph shall read: **The domestic partnership registry is a means by which unmarried, committed couples who reside in Shoreview and who share a life may document their relationship.**
2. Under Domestic Partnership, it shall read: **The term "domestic partnership": shall include upon production of valid, government-issued documentation, of said relationship, to domestic partnerships registered with the City of Shoreview, and regardless of whether partners in either circumstances have sought further registration with the City of Shoreview.**
3. Under City Fees, it shall read: **If the City of Shoreview offers a family fee, family membership or family registration domestic partners are entitled to the same family fee, family membership or family registration.**
4. Melvin agreed to change the number of the sections to be in proper numeric order.

This ordinance will be presented to the City Council at the Monday, September 19th meeting.

BULLIED DVD

There was a consensus to table this until the October meeting because of the issue of time.

OTHER BUSINESS

Commissioner Frey reported on the partnership with the Roseville Human Rights Commission. On Tuesday, October 4, both Commissions will host a discussion with Project 515. The discussion talks about the 515 laws that discriminate against Minnesota gay, lesbian, bisexual and transgendered families. The speaker will be Ann Kaner-Roth, the Executive Director of Project 515. All Shoreview HRC members are invited to attend and RSVP to Carolyn Curti at Carolyn.curti@ci.roseville.mn.us or 651.792.7026.

Melvin asked members if they would like to co-sponsor the SPIN series this year. HRC members agreed to sponsor the event again.

ADJOURN

There being no further business, Commissioner Springhorn moved to adjourn the meeting at 8:40 p.m., seconded by Commissioner Minton.

Motion was adopted unanimously.

Minutes of Regular Meeting

ENVIRONMENTAL QUALITY COMMITTEE

September 26, 2011

1. CALL TO ORDER

The meeting was called to order at approximately 7:05 pm.

2. ROLL CALL

Members Present: Tim Pratt, Susan Rengstorf, Katrina Edenfeld, Dan Westerman, Scott Halstead, Lisa Shaffer-Schreiber, and Mike Prouty.

Members Absent: Len Ferrington and Chris Nelson

City Staff Present: Tom Wesolowski - Assistant City Engineer
Rob Warwick – Senior Planner

3. APPROVAL OF AGENDA

Agenda was approved with no additions.

4. APPROVAL OF MINUTES

Minutes of the July 25, 2011 meeting were approved with no changes.

5. BUSINESS

A. Rob Warwick

a. Review – Stonehenge Retail Center

Rob reviewed the plans and Tim reminded the Committee that they do not have regulatory authority, but provide comments on the projects that are presented to the Planning Commission and Council. Tom stated that the project is located within the Rice Creek Watershed District and the Developer is required to get a permit from them for stormwater management on the site. Rice Creek's requirements are as stringent or more than the Cities.

Questions and comments from the Committee with responses from Rob are listed below:

1. Is there adequate room for snow removal, there is a concern that contaminated snow from the parking lot will be pushed into the adjacent wetland – That item was not discussed with the Developer, but will be passed on.
2. Will traffic on Red Fox Road increase due to the development – A traffic study was completed that showed the current road is adequate with congestion occurring during peak times.

3. What is being done to protect the adjacent wetland – A 16-foot wide buffer strip will be provided around the wetland.
4. Add cross-walks, sidewalks, and extend existing walking trails to encourage pedestrian or bicycle traffic to the retail center – Not part of the original submittal, but comment will be passed on.
5. Would the City consider buying the land to use for a park – The area of land does not fit into the City's park plan, so it would be highly unlikely.
6. What are the signage requirements – Signage will meet City Code. Rob provided a description of the proposed signage.
7. Will the Corps of Engineers be reviewing the drainage plans for the project – The Corps will not be conducting a review.

b. Green Building

Rob reviewed the City's Development Standards located in Section 206 of the City's Code. Questions from the Committee with responses from Rob included:

1. How does the City know if trees/vegetation is planted correctly – The landscape plan is reviewed by the City, but the City does not have the authority to direct planting during construction of a private development.
2. Who decides how much parking is required – City Code specifies how many spaces are required based on building use.
3. There has been a movement to use native plants instead of turf grass. Does the City Code address that – Code has been modified to allow grass heights above 9-inches if the vegetation qualifies as native plants.
4. Does City Code require enough enclosed space for refuse and recycling containers – Not specifically, but developers have been installing areas large enough because there is a benefit.
5. Does City have protection for "landmark trees" – The City classifies a landmark tree as having a diameter of 15-inches or larger except for cottonwoods and box elders, which have to have 30-inch diameters. The City discourages the removal of landmark trees, but if it must be done there is a replacement requirement that is based on what type of tree is removed.
6. How does the City encourage sustainable energy – For wind none at this time. Data suggests there is not enough sustained wind in the City for wind turbines. The City Code has been modified to make approval for solar panels easier, but no other incentives.
7. Make additional load dollars available from housing loan program with lower interest rates specifically for green building – Rob will pass that information on to the City's Economic Development.

Miscellaneous discussion concerning sustainable design. City encourages but does not require sustainable design. City is also looking at reducing the front set-back from 30-feet to 25-feet. For new homes driveways would be shorter, which would reduce impervious surfaces. For existing homes additions could be added to the front of the house, which may keep owners in their existing house instead of building a new one.

The EQC would like to meet with the Planning Commission to discuss sustainable and green building ideas. Rob asked that the Committee come up with a list of items they would like to discuss and he will pass it along.

B. Green Community Awards/Open House

Tim felt the open house went well. There were many pictures of the current winners and winners from the past five year, presentations on native plantings, and time for people to talk to each other and exchange information. The awards for this years winners were then presented at the Council meeting that night.

C. Goal Setting Discussion - Continued

Due to time constraints this item was tabled until the October meeting. Tim would like to develop a work plan for 2012 and members were asked to think of ideas they would like to discuss with the Planning Commission.

D. Speaker Series Topics

Due to time constraints this item was tabled until the October meeting.

E. Public Works Update

a. Buffalo Lane

The project has moved along very quickly. All the utilities have been installed, as well as the curb and gutter and the base coarse of asphalt. The Contractor is starting to restore the areas behind the curb and will be placing the top layer of asphalt in the next few weeks.

b. Victoria/Tanglewood Pavement Rehabilitation

The Contractor has completed the milling, full depth reclamation, and injected the asphalt into the reclaimed material. They plan to start placing the first layer of asphalt tomorrow. The project should be completed within the next few weeks.

c. Environmental Officer

The City has completed the first round of interviews and has scheduled the second round for later this week. There was a very diverse group of applicants, which made the interviews very interesting. The City would like to have the position filled by the end of October.

F. Other

The volunteer dinner will be held on October 6 starting at 5:30pm. Please provide an RSVP to the City by September 28th. As in year's past the dinner will be a zero waste event with help from the EQC.

G. Adjournment

The meeting was adjourned at 9:25 pm.

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description	Amount
9/19/2011	Accounts payable	\$ 20,723.45
9/22/2011	Accounts payable	\$ 107,567.83
9/26/2011	Accounts payable	\$ 49,878.77
9/28/2011	Accounts payable	\$ 416.25
9/29/2011	Accounts payable	\$ 148,738.75
10/3/2011	Accounts payable	\$ 142,425.72
Sub-total Accounts Payable		\$ 469,750.77
9/23/2011	Payroll 123319 to 123353 953785 to 953940	\$140,278.10
Sub-total Payroll		\$ 140,278.10
TOTAL		\$ 610,028.87

ROLL CALL:	AYES	NAYS
Huffman		
Quigley		
Wickstrom		
Withhart		
Martin		

10/3/2011

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
20/20 WINDOW CLEANING	CC WINDOW CLEANING	220	43800	3190			\$1,821.13	\$1,821.13
CLASSIC PROTECTIVE COATINGS, I	REPLACE SERVICE DOOR AND FRAME	601	45050	3190			\$7,000.00	\$7,000.00
CUB FOODS	PRESCHOOL SUPPLIES	225	43555	2170			\$260.85	\$260.85
DONE RIGHT FOOD SERVICES, INC	SUMMER DISCOVERY LUNCHESES/MILK	225	43535	2170			\$885.00	\$7,025.40
		225	43535	3190			\$6,140.40	
FREEMOTION FITNESS INC	PART FOR FITNESS CENTER EQUIPMENT	220	43800	3890			\$96.02	\$96.02
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 09-16-11	101	20431				\$48.50	
		101	20432				\$680.52	\$729.02
LAFLEUR, MICHAEL	YOUTH SOCCER REF SEPT 10 & 17	225	43510	3190			\$90.00	\$90.00
LAKESHORE LEARNING MATERIALS	PRESCHOOL SUPPLIES	225	43555	2170			\$531.21	\$531.21
METRO LEASING COMPANY	PUSH PEDAL PULL CARDIO LEASE - SEPT 2011	220	43800	3960			\$1,445.35	\$1,445.35
MOYNAGH, PATRICK CASSIDY	YOUTH SOCCER REF SEPT 10 & 17	225	43510	3190			\$90.00	\$90.00
MRPA	ATTN GERRY TURNBERG - FALL STATE BERTH	225	43510	3190			\$160.00	\$160.00
PENSINI, BRIANNA	YOUTH SOCCER REF SEPT 10 & 17	225	43510	3190			\$90.00	\$90.00
PIONEER PRESS	MARKETING FOR COMMUNITY CENTER	459	43800	3190			\$275.00	\$275.00
POSTMASTER	FOR DEPOSIT IN PERMIT IMPRINT 5606	602	45550	3220			\$450.00	
		601	45050	3220			\$450.00	\$900.00
PRESS PUBLICATIONS	MARKETING FOR COMMUNITY CENTER	459	43800	3190			\$137.00	\$137.00
S & S WORLDWIDE	PRESCHOOL SUPPLIES	225	43555	2170			\$72.47	
Total of all invoices:								\$20,723.45

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
BOOKS, SCHOLASTIC	FACILITY REFUND	220	22040					\$25.00	\$25.00
CLASSIC CATERING/PICNIC PLEASE	EVENT DEPOSIT	101	40100	4890				\$200.00	\$200.00
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 09-23-11	101	21720					\$8,613.76	\$8,613.76
COOPER, KYLE W.	SOFTBALL UMPIRE SEPT 12 & 19	225	43510	3190				\$92.00	\$92.00
CORBO, JAMES	SOFTBALL UMPIRE SEPT 13,15,20	225	43510	3190				\$138.00	\$138.00
CROWELL, RICHARD F.	SOFTBALL UMPIRE SEPT 13 & 20	225	43510	3190				\$92.00	\$92.00
ECKMAN, KAREN	PICS FRAMES FOR 2011 GREEN COM AWARDS	101	42050	2010				\$53.61	\$53.61
EDS BUILDERS, INC	AUG MAINT FAC RENOVATION PROJECT	434	47000	5900				\$1,888.51	\$1,888.51
GALLIVAN, HEATHER	FACILITY REFUND	220	22040					\$25.68	\$25.68
GENESIS EMPLOYEE BENEFITS, INC	VEBA CONTRIBUTIONS: 09-23-11	101	20418					\$5,460.00	\$5,460.00
HYUN SOOK, HAN	PASS REFUND	220	22040					\$179.93	\$179.93
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE: 9/23	101	21750					\$5,441.27	\$5,441.27
IDENTITY STORES, LLC	KICKBALL CHAMPIONSHIP SHIRTS	225	43510	2170				\$206.25	\$206.25
JACOB, JEREMY	WHITE BEAR BAND DANC	220	22040					\$10.00	\$10.00
JANSEN, LAWRENCE G.	SOFTBALL UMPIRE SEPT 13 & 20	225	43510	3190				\$92.00	\$92.00
JEWELL, TED W.	SOFTBALL UMPIRE SEPT 14	225	43510	3190				\$46.00	\$46.00
KIRKLAND, KATHLEEN	SECURITY SERVICES	220	43800	3190				\$120.00	\$120.00
KUSCHEL, JODEE	NORTHSTAR APA MONTHLY MEETING: SEPT	101	40500	4500				\$18.18	\$18.18
KUZELKA, NOREEN	500 TOURNAMENT	220	22040					\$13.00	\$13.00
LIGHTBODY, WARREN	SOFTBALL UMP SEPT 15	225	43510	3190				\$46.00	\$46.00
MCNULTY, RYAN	SOFTBALL UMPIRE SEPT 12 & 14	225	43510	3190				\$92.00	\$92.00
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 09-23-11	101	21740					\$27,126.76	\$27,126.76
RAO, SARAH	ACTIVITY REFUND	220	22040					\$87.00	\$87.00
RIZVI, BATOOL	FACILITY REFUND	220	22040					\$50.00	\$50.00
ROBINSON, DANNEAK	FACILITY REFUND	220	22040					\$114.59	\$114.59
RUGRODEN, JOHN L.	SOFTBALL UMPIRE SEPT 12,15,19	225	43510	3190				\$138.00	\$138.00
SCHMID, BRIAN	SOFTBALL UMPIRE SEPT 19	225	43510	3190				\$46.00	\$46.00
SIDDIQUI, SEEMA	FACILITY REFUND	220	22040					\$250.00	\$250.00
SPRINT	CELL PHONE SERVICE	101	44300	3190				\$40.00	\$1,262.62
		601	45050	3190				\$502.72	
		101	40200	3210				\$719.90	
ST PAUL - RAMSEY COUNTY	NOTARY REGISTRATION - LUKOSKIE	101	44100	4500				\$20.00	
STEARNS, THEDA	PASS REFUND	220	22040					\$220.00	\$220.00
TOKLE INSPECTIONS INC	INSPECTION SERVICES SEPTEMBER 2011	101	44300	3090				\$6,265.60	\$6,265.60
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 09-23-11	101	21710					\$20,755.49	\$47,927.07
		101	21730					\$21,234.12	
		101	21735					\$5,937.46	
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS: 09-23-11	101	20420					\$74.00	
URBAN COMPANIES	AUG MAINT FACILITY RENOVATION PROJECT	434	47000	5900				\$1,000.00	\$1,000.00
YUE, TIANWEN	AQUATICS - LEVEL 3	220	22040					\$120.00	\$120.00
ZENK, LEONARD	500 TOURNAMENT	220	22040					\$13.00	\$13.00

Total of all invoices: \$107,567.83

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
SAMANTHA WANGSGARD	ENVIRO CANDIDATE	101	40210	4890			\$416.25	\$416.25
							Total of all invoices:	\$416.25

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
IDENTITY STORES, LLC	FALL SOCCER SHIRTS	225	43510	2170				-\$2,625.43	-\$2,625.43
AMERICAN PAYMENT CENTERS	RAINBOX DROPBOX SERVICE-OCT/NOV/DEC 2011	601	45050	3190				\$40.00	\$80.00
		602	45550	3190				\$40.00	
AMERICAN PAYROLL ASSOCIATION	APA DUES/RESOURCE BOOK: KUSCHEL	101	40500	4330				\$219.00	\$489.43
		101	40500	4350				\$270.43	
APEL, ERIN	MITES	220	22040					\$53.00	\$53.00
ASCH, EMILY	MINI MITES	220	22040					\$53.00	\$53.00
AT A GLANCE.COM	CALENDAR REFILLS	101	42050	2010				\$13.35	\$43.98
		101	43400	2010				\$26.34	
		101	40500	2010				\$4.29	
BANNING, STEVEN	SQUIRTS COREC	220	22040					\$53.00	\$53.00
BEISSWENGERS HARDWARE	FRIDAY NIGHT FLIX SUPPLIES: BUG SPRAY	225	43590	2173				\$24.82	\$24.82
BEST BUY BUSINESS ADVANTAGE AC	APPLE IPAD COMPUTER	422	40550	5800				\$535.61	\$535.61
BIRKELAND, ROBYN	MITES	220	22040					\$43.00	\$43.00
BJ CRAFT SUPPLIES.COM	PRESCHOOL SUPPLIES	225	43555	2170				\$31.73	\$31.73
BLASKA, BRADY	MITES	220	22040					\$53.00	\$53.00
BRADWAY, PATRICIA	MITES	220	22040					\$63.00	\$63.00
BROWN, WILLIAM	PEEWEE COREC	220	22040					\$43.00	\$43.00
BUY.COM	ERGONOMIC WORK STATIONS	220	43800	2180				\$771.98	
CITY OF ROSEVILLE	SPONSORSHIP OF PROJECT 515 FORUM	101	22200					\$100.00	\$100.00
CO LINS, AMANDA	SQUIRTS COREC	220	22040					\$43.00	\$43.00
IST.COM	GUEST ACCESS INTERNET SERVICES: SEPT 11	220	43800	3950				\$59.95	\$59.95
CumCAST.COM	STAFF COMPLEX INTERNET SERVICE: SEPT 11	230	40900	3190				\$64.44	\$64.44
CONLIN, SARAH	MINI MITES	220	22040					\$43.00	\$43.00
CONNOLLY, ELIZABETH	SPORTS GAMES - IL	220	22040					\$36.00	\$36.00
CONNOLLY, JULIE	MITES	220	22040					\$43.00	\$43.00
CONSTANT CONTACT.COM	EMAIL MARKETING SERVICE: AUGUST 2011	459	43800	3190				\$40.00	\$80.00
		225	43400	4330				\$40.00	
COTA, LISA	GAME SAMPLER - TL	220	22040					\$36.00	\$36.00
DAIRY QUEEN	SUMMER DISCOVERY ROOM 6 PARTY SUPPLY	225	43535	2170				\$28.85	\$28.85
DAVANNI'S	PRESCHOOL MEETING FOOD SUPPLIES	225	43555	2170				\$41.00	
DEIBERT, MICHELLE	MITES	220	22040					\$43.00	\$43.00
DELTA DENTAL	DENTAL COVERAGE: OCTOBER 2011	101	20415					\$6,659.29	\$7,126.97
		101	20411					\$467.68	
DOMINOS.COM	SUMMER DISCOVERY PIZZA PARTY SUPPLY	225	43535	2170				\$47.58	\$47.58
DRANGE, ANGELA	MINI MITES	220	22040					\$53.00	\$53.00
DURBIN, JULIE	PEEWEE COREC	220	22040					\$43.00	\$43.00
DURBIN, JULIE	MITES	220	22040					\$43.00	\$43.00
FARISS, TERESA	MINI MITES	220	22040					\$53.00	\$53.00
FENSKE, JOHN	SQUIRTS COREC	220	22040					\$43.00	\$43.00
FLOTTEN, DIANA	MITES	220	22040					\$53.00	\$53.00
FOLSKA, SANDRA	PEEWEE COREC	220	22040					\$53.00	\$53.00
FOLSKA, SANDRA	MITES	220	22040					\$53.00	\$53.00
FRANCISCO, CRAIG	MITES	220	22040					\$43.00	\$43.00
FRANKLIN COVEY	CALENDAR REFILLS	101	43400	2010				\$25.67	\$77.00
		101	42050	2010				\$25.67	
		601	45050	2010				\$25.66	
KLIN COVEY	CALENDAR REFILLS	101	40200	2010				\$26.57	\$153.10
		220	43800	2010				\$18.81	
		101	42200	2180				\$38.42	
		101	43400	2010				\$23.10	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
		101	40500	2010				\$23.10	
		101	44100	2010				\$23.10	
FRANKLIN COVEY	CALENDAR REFILLS	220	43800	2010				\$23.10	
FREEMAN, TONY	FACILITY REFUND	220	22040					\$354.91	\$354.91
FREETLY, JESSICA	FACILITY REFUND	220	22040					\$250.00	\$250.00
FROEHLE, ELIZABETH	GAME SAMPLER - IL	220	22040					\$36.00	\$36.00
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 09-23-11	101	20431					\$371.23	
		101	20432					\$181.31	\$552.54
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 09-30-11	101	20431					\$769.00	
		101	20432					\$362.85	\$1,131.85
GUSTAFSON, CASEY	SPORTS GAMES - TL	220	22040					\$36.00	\$36.00
HALVORSON, HENRY	MINI MITES	220	22040					\$43.00	\$43.00
HAMMITT, THOMAS	TEXT BOOKS FOR WORD & EXCEL COURSES	101	42050	4500				\$74.85	
HAMRE, PAUL	PASS REFUND	220	22040					\$40.00	\$40.00
HANSON, PAT	MINI MITES	220	22040					\$53.00	\$53.00
HARYN, CHERYL	SPORTS GAMES - TL	220	22040					\$36.00	\$36.00
HOEMANN, MICHELLE	BANTAMS	220	22040					\$43.00	\$43.00
HOEMANN, MICHELLE	MITES	220	22040					\$43.00	\$43.00
HOME DEPOT, THE	FRIDAY NIGHT FLIX SUPPLIES: BUG SPRAY	225	43590	2173				\$121.12	\$121.12
HUANG, YAN	SOCCER - TL	220	22040					\$36.00	\$36.00
HUYNH, MAI	PASS REFUND	220	22040					\$90.71	\$90.71
HYUN SOOK, HAN	PASS REFUND	220	22040					\$40.00	\$40.00
IDENTITY STORES, LLC	FALL SOCCER SHIRTS	225	43510	2170				\$2,625.43	
JELMBERG, GREG	SOFTBALL (TUE MEN'S)	220	22040					\$150.00	\$150.00
JENSEN, JOAN	PASS REFUND	220	22040					\$140.00	\$140.00
JOHNSON, KATIE	MITES	220	22040					\$53.00	\$53.00
JOHNSON, KELLY	SOCCER - IL	220	22040					\$36.00	\$36.00
JOHNSON, KELLY	SPORTS GAMES - TL	220	22040					\$36.00	\$36.00
KELLEY, MOLLIE	SPORTS GAMES - IL	220	22040					\$36.00	\$36.00
KHAN, MINDI	MITES	220	22040					\$53.00	\$53.00
KILGORE, BERNARD	PASS REFUND	220	22040					\$317.95	\$317.95
KING, APRIL	PEEWEE GIRLS	220	22040					\$43.00	\$43.00
KNOPF, CHRISTOPHER	SQUIRTS GIRLS	220	22040					\$63.00	\$63.00
KOSTOLNIK, BETHANY	MINI MITES	220	22040					\$53.00	\$53.00
KRAABEL, HEATHER	MINI MITES	220	22040					\$63.00	\$63.00
KRIAUCIUNAS, ARAS	MINI MITES	220	22040					\$43.00	\$43.00
KUFNER, TONIA	SPORTS GAMES - TL	220	22040					\$72.00	\$72.00
KWIK CRAFTS.COM	PRESCHOOL SUPPLIES	225	43555	2170				\$23.79	\$23.79
L'ALLIER CONCRETE, INC	LAKE AVE CURB REPLACEMENT	101	42200	3190				\$4,850.00	\$4,850.00
LABOUNTY, S. ELIN	MINI MITES	220	22040					\$53.00	\$53.00
LEEANN CHIN.COM	EDA SUPPLIES	240	44400	2180				\$123.69	
LEUNG, PATRICK	FACILITY REFUND	220	22040					\$50.00	\$50.00
LI, SUSAN	SPORTS GAMES - TL	220	22040					\$36.00	\$36.00
LIANG, XIANGYANG	GAME SAMPLER - TL	220	22040					\$36.00	\$36.00
LIANG, XIANGYANG	SOCCER - TL	220	22040					\$36.00	\$36.00
LIISTE, KATIE	MINI MITES	220	22040					\$43.00	\$43.00
LITTLE CAESARS PIZZA	SUMMER DISCOVERY PARTY FOOD	225	43535	2170				\$91.06	\$91.06
LITTLE CAESARS PIZZA	SUMMER DISCOVERY PIZZA PARTY SUPPLY	225	43535	2170				\$84.10	\$84.10
LOHR, BARBARA	MITES	220	22040					\$53.00	\$53.00
MCGARRY, MAUREEN	MITES	220	22040					\$53.00	\$53.00
MCGREGOR, JOSEPH	PASS REFUND	220	22040					\$40.00	\$40.00

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Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
MCSHERRY, JENNIFER	MITES	220	22040					\$43.00	\$43.00
MELCHER, ELIZABETH	MITES	220	22040					\$53.00	\$53.00
METHODIST, PEACE UNITED	FACILITY REFUND	220	22040					\$92.99	\$92.99
MEYERSON, REBECCA	SOCCER - IL	220	22040					\$36.00	\$36.00
MINNESOTA METRO NORTH TOURISM	AUG HOTEL/MOTEL TAX/3 SITES	101	38420					-\$1,236.44	\$23,492.26
		101	22079					\$24,728.70	
MINNESOTA SOCIETY OF CPA'S	AUDITS OF LOCAL GOVERNMENTS CONF-MALONEY	101	40500	4500				\$123.60	\$309.00
		601	45050	4500				\$77.25	
		602	45550	4500				\$77.25	
		603	45850	4500				\$30.90	
MRPA	ATTN DEB WEINREIS - CONCUSSION LAW	225	43510	3190				\$10.00	\$10.00
MRPA	GERRY TURNBERG - LEXINGTON FLORAL	225	43510	3190				\$160.00	
NELSON, DENNIS	BANTAMS	220	22040					\$43.00	\$43.00
NELSON, LISA	MITES	220	22040					\$43.00	\$43.00
NEMES, JULIA	MINI MITES	220	22040					\$43.00	\$43.00
NORDAHL, JOHN	SQUIRTS COREC	220	22040					\$43.00	\$43.00
NORTHSTAR CHAPTER APA	MONTHLY MEETING: KUSCHEL	101	40500	4500				\$20.00	\$20.00
NUSTAD, CARISSA	SQUIRTS GIRLS	220	22040					\$53.00	\$53.00
O'REILLY	COMPUTER E-BOOK JAVASCRIPT	101	40550	4350				\$13.99	\$13.99
OKERSTROM, LEE	FACILITY REFUND	220	22040					\$250.00	\$250.00
OLIVER, DAVE	MINI MITES	220	22040					\$43.00	\$43.00
GREG	PASS REFUND	220	22040					\$375.86	\$375.86
PARSONS, BILLY	SOFTBALL (THU COREC)	220	22040					\$150.00	\$150.00
PCH CABLES INC.COM	PATCH CABLES	101	40550	2010				\$153.40	
PEDERSEN, DAVID	MINI MITES	220	22040					\$43.00	\$43.00
PETERSON FRAM & BERGMAN	AUG 2011 LEGAL FEES	101	40600	3020				\$3,477.77	\$8,197.10
		101	40600	3030				\$4,099.33	
		101	40600	3040				\$322.00	
		568	47000	5930				\$298.00	
PETERSON, BRIAN	FARMERS MARKET ENTERTAINMENT	225	43590	3174				\$25.00	
PETTY CASH - CITY OF SHOREVIEW	CHANGE FOR FALL CLEAN UP DAY EVENT	101	10200					\$1,000.00	
PLUG'N PAY TECHNOLOGIES INC.	JUNE/ECOMM/CC FEES	220	43800	4890				\$18.08	\$36.15
		225	43400	4890				\$18.07	
PLUG'N PAY TECHNOLOGIES INC.	JUNE/RETAIL/CC FEES	220	43800	4890				\$139.27	
		225	43400	4890				\$139.28	\$278.55
PLUG'N PAY TECHNOLOGIES INC.	JULY/ECOMM/CC FEES	220	43800	4890				\$13.88	
		225	43400	4890				\$13.87	\$27.75
PLUG'N PAY TECHNOLOGIES INC.	JULY/RETAIL/CC FEES	220	43800	4890				\$139.42	
		225	43400	4890				\$139.43	\$278.85
PLUG'N PAY TECHNOLOGIES INC.	AUG/ECOMM/CC FEES	220	43800	4890				\$17.40	
		225	43400	4890				\$17.40	\$34.80
PLUG'N PAY TECHNOLOGIES INC.	AUG/RETAIL/CC FEES	220	43800	4890				\$133.73	
		225	43400	4890				\$133.72	\$267.45
PMA FINANCIAL NETWORK, INC	JULY 2011 BANK FEES	101	40500	4890				\$183.51	
RAMSEY COUNTY	2011 SLICE PAYMENT FOR PARK	270	40250	3950				\$168.23	\$168.23
RAMSEY COUNTY PROPERTY RECORDS	2011 SPECIAL ASSMT PARCEL FEE	101	40500	4890				\$1,270.00	\$1,270.00
P...S, LEAH	SQUIRTS COREC	220	22040					\$53.00	\$53.00
...DEN, JOHN L.	SOFTBALL UMPIRE SEPT 26	225	43510	3190				\$46.00	\$46.00
SAARION, CARL	SOFTBALL UMPIRE SEPT 26	225	43510	3190				\$46.00	\$46.00
SAINT PAUL INTERFAITH NETWORK	HRC SPIN SPONSORSHIP	101	22200					\$100.00	\$100.00
SCHAFFER, JILL	CORE FUSION	220	22040					\$62.00	\$62.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
SCHLECK, LORIE	SQUIRTS COREC	220	22040					\$63.00	\$63.00
SCHMID, BRIAN	SOFTBALL UMPIRE SEPT 26	225	43510	3190				\$46.00	\$46.00
SCHULZE, KRISTIN	SOCCER - TL	220	22040					\$36.00	\$36.00
SHORT ELLIOTT HENDRICKSON, INC	SHORE OWASSO STREET REVIEW	307	44100	4890				\$12,479.37	\$12,479.37
SIGNATURE LIGHTING INC	STOCK INVENTORY - POLES AND FIXTURES	604	42600	2180				\$5,357.05	\$5,357.05
SIGNATURE LIGHTING INC	ST LIGHT REPAIR-NANCY CIR-REPLACE POLE	604	42600	3810				\$3,265.00	\$3,265.00
SIGNATURE LIGHTING INC	ST LIGHT REPAIR-ROYAL OAKS DR/OXFORD ST	604	42600	3810				\$1,269.00	\$1,269.00
SIGNATURE LIGHTING INC	ST LIGHT REPAIR-ALAMEDA/PINEWOOD	604	42600	3810				\$751.58	\$751.58
SIGNATURE LIGHTING INC	REPLACE STOCK - STEEL ST LIGHT POLES	604	42600	2180				\$3,975.56	\$3,975.56
SIGNATURE LIGHTING INC	STREET LIGHT REPAIR-WOODCREST/RIDGE CRK	604	42600	3810				\$443.03	\$443.03
SIGNATURE LIGHTING INC	STREET LIGHT REPAIR-SNAIL LAKE BLVD	604	42600	3810				\$438.37	\$438.37
SMILE MAKERS.COM	PRESCHOOL SUPPLIES	225	43555	2170				\$222.83	\$222.83
SPANDE, SYEPHANIE	PASS REFUND	220	22040					\$46.01	\$46.01
SQUILLACE STENLUND, KRISTINE	MINI MITES	220	22040					\$43.00	\$43.00
STUCYNSKI, VIC	PASS REFUND	220	22040					\$251.72	\$251.72
TAYLOR, LISA	MITES	220	22040					\$53.00	\$53.00
TDS METROCOM	TELEPHONE SERVICES	101	40200	3210				\$1,175.51	\$1,886.45
		101	43710	3210				\$289.16	
		601	45050	3210				\$34.87	
		230	40900	3190				\$386.91	
THAWTE, INC.	SWSL CERTIFICATE FOR WEB SITE	101	40550	3860				\$199.00	\$199.00
TOMAS, KRISTI	MINI MITES	220	22040					\$43.00	\$43.00
U.S. BANK	TREADMILL LEASE/ONE SOURCE FIT/SEPT 2011	220	43800	3960				\$1,065.99	\$1,065.99
UNITED STATES POST OFFICE	POSTAGE STAMPS FOR RESALE	101	11800					\$572.00	\$573.00
		101	40200	3220				\$1.00	
UNIVERSITY OF MINNESOTA-VISA C	FESTIVAL/EVENT MANAGEMENT: KUNZA	101	43400	4500				\$737.00	\$737.00
VANCO SERVICES	AUG FITNESS INCENTIVE PROCESSING FEE	220	43800	3190				\$101.00	\$101.00
VOORHEES, GRETCHEN	SQUIRTS COREC	220	22040					\$53.00	\$53.00
WALKER, JULIANN	PEEWEE GIRLS	220	22040					\$43.00	\$43.00
WALSH, JAMIE	MITES	220	22040					\$53.00	\$53.00
WALZ, LAURA	FACILITY REFUND	220	22040					\$250.00	\$250.00
WANDREI, MARY	SOCCER - IL	220	22040					\$36.00	\$36.00
WASP BAR CODE	BACKUP BATTERY FOR SCANNER	101	40550	2010				\$57.95	\$57.95
WASSON, BRIAN	SQUIRTS GIRLS	220	22040					\$43.00	\$43.00
WEBER, KEVIN	MITES	220	22040					\$43.00	\$43.00
WELKE, LIISA	MITES	220	22040					\$53.00	\$53.00
WILLIAMS, CARMEN	PASS REFUND	220	22040					\$134.77	\$134.77
WILLIAMS, DARLENE	PASS REFUND	220	22040					\$159.93	\$159.93
WINDISCH, HERMAN	PASS REFUND	220	22040					\$80.28	\$80.28
XCEL ENERGY	ELECTRIC/GAS: WELLS	601	45050	3610				\$13,061.06	
		601	45050	2140				\$187.04	
XCEL ENERGY	ELECTRIC/GAS: COMMUNITY CENTER	220	43800	2140				\$1,825.28	
		220	43800	3610				\$23,116.60	\$24,941.88
XCEL ENERGY	ELECTRIC: STORM SEWER LIFT STATIONS	603	45850	4890				\$249.08	
XCEL ENERGY	ELECTRIC: STREET LIGHTS	604	42600	3610				\$14,782.64	\$14,782.64
XCEL ENERGY	ELECTRIC: TRAFFIC SIGNAL SHARED W/A HILL	101	42200	3610				\$42.89	\$42.89
XCEL ENERGY	ELECTRIC: SLICE OF SHOREVIEW	270	40250	3610				\$9.95	\$9.95
XCEL ENERGY	ELECTRIC: WATER TOWER	601	45050	3610				\$47.24	\$47.24
XCEL ENERGY	ELECTRIC: TRAFFIC SIGNALS	101	42200	3610				\$590.01	\$590.01
XCEL ENERGY	ELECTRIC: LIFT STATIONS	602	45550	3610				\$611.85	\$611.85
XCEL ENERGY	ELECTRIC/GAS: PARKS	101	43710	3610				\$885.67	\$1,072.71

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
		101	43710	2140			\$187.04	
YE, WAYNE	SOCCER - TL	220	22040				\$36.00	\$36.00
ZHU, YANCONG LUCY	PASS REFUND	220	22040				\$630.51	\$630.51
ZOA, HEATHER	MINI MITES	220	22040				\$43.00	\$43.00
Total of all invoices:								\$148,738.75
								=====

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ADOLPH KIEFER	HAND PADDLE TUBING	225	43520	2170			\$58.69	\$58.69
AIM ELECTRONICS, INC	REPAIR SCOREBOARD AT RICE CREEK FIELDS	101	43710	3190			\$470.45	\$470.45
ALLEN, DEANNE	MINUTES - 9/6 CC, 8/23 PC	101	40200	3190			\$200.00	
		101	44100	3190			\$150.00	\$350.00
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL PARKS	101	43710	3970			\$59.30	
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL CC	220	43800	3970			\$45.68	\$45.68
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTALS - MAINTENANCE CENTER	101	42200	3970			\$42.39	
		601	45050	3970			\$42.39	\$169.55
		602	45550	3970			\$42.39	
		701	46500	3970			\$21.19	
		603	45850	3970			\$21.19	
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL PARKS	101	43710	3970			\$59.30	
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTAL CC	220	43800	3970			\$45.68	\$45.68
AMERICAN RED CROSS - MPLS CHAP	2 STAFF 3 COMMUNITY CPR CARDS	225	43520	2170			\$45.00	\$45.00
AMERICAN RED CROSS - MPLS CHAP	2 STAFF 5 COMM CPR CARDS/LESS CREDIT	225	43520	2170			\$63.00	\$63.00
AMSAN BRISSMAN KENNEDY	SHOP VAC FOR CC	220	43800	2400			\$800.93	\$800.93
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$1,726.60	\$1,726.60
AMSAN BRISSMAN KENNEDY	RESTROOM CLEANER FOR RICE CREEK FIELDS	101	43710	2110			\$230.02	\$230.02
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$88.88	\$88.88
AUTO PLUS	AIR TOOL OIL	701	46500	2180			\$18.67	\$18.67
BARSNESS, KIRSTIN	STONEHENGE - EDC CONSULTING	101	22020				\$1,031.25	
		240	44400	3190			\$1,155.00	
		241	44500	3190			\$701.30	
BAUER BUILT TIRE AND BATTERY I	LATE FEE FOR TIRE SUPPLIES	701	46500	2230			\$8.21	
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240			\$7.37	\$7.37
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240			\$7.57	\$7.57
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240			\$10.13	\$10.13
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240			\$6.91	\$6.91
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240			\$2.33	\$2.33
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240			\$38.63	\$38.63
BLACKBURN MANUFACTURING COMPAN	PAINT FOR LOCATING	601	45050	2280			\$88.64	\$265.96
		602	45550	2280			\$177.32	
BONESTROO	PARTIAL PAYMENT - CHILLER REPLACEMENT	405	43800	3810			\$555.00	\$555.00
BRADLEY & DEIKE, PA	STONEHENGE/LESS CREDIT	240	44400	3190			\$918.00	\$918.00
BRYAN ROCK PRODUCTS	RED BALL DIAMOND AG FOR VARIOUS FIELDS	101	43710	2260			\$1,202.81	\$1,202.81
BWBR ARCHITECTS	OFFICE REMODEL	405	40800	5600			\$1,166.02	
C & E HARDWARE	SHOP SUPPLIES	701	46500	2180			\$19.68	\$19.68
C & E HARDWARE	COMMAND HOOKS FOR WATER EXERCISE BANDS	225	43530	2170			\$4.49	\$4.49
C & E HARDWARE	SUPPLIES FOR WELLS	601	45050	2280			\$30.46	\$30.46
C & E HARDWARE	SHOP SUPPLIES	701	46500	2180			\$6.42	\$6.42
C & E HARDWARE	PAINT ROLLERS	601	45050	2280			\$16.67	\$16.67
CDW GOVERNMENT, INC	TOUCHSCREENS FOR POS STATIONS	422	40550	5800			\$1,227.20	\$1,227.20
CENTERLINE TILE & STONE	REPAIRS TO TILE DURING POOL SHUTDOWN	220	43800	3810			\$5,584.03	\$5,584.03
COMMERCIAL ASPHALT CO	ASPHALT	101	42200	2180			\$4,805.04	\$4,805.04
CONTINENTAL RESEARCH CORPORATI	LIFT STATION DEGREASER & WINDOW CLEANER	602	45550	2280			\$335.00	\$542.81
		601	45050	2280			\$207.81	
CRYSTEEL DIST. INC.	PLOW CONTROL FOR STOCK	701	46500	2180			\$201.99	\$201.99
CUMMINS NPOWER LLC	REPAIRS TO GENERATOR CC	220	43800	3810			\$444.19	\$444.19
DAVIS LOCK & SAFE	LOCKS FOR LIFT STATION AND WELLS	601	45050	2280			\$141.00	\$281.38
		602	45550	2280			\$140.38	
DAVIS LOCK & SAFE	LOCK SET FOR DOOR SO TOWER	601	45050	3190			\$236.18	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
DISCOUNT STEEL, INC	CURB BOX PIPE	601	45050	2280				\$252.00	\$252.00
DUSTY'S DRAIN CLEANING	VIDEO OF 610 SUZANNE SEWER	602	45550	3190				\$200.00	\$200.00
EDC PUBLISHERS, INC.	CHAMBER RESOURCE GUIDE - SIMONSON	240	44400	4350				\$400.00	\$400.00
ESS BROTHERS & SONS INC.	RINGS FOR MANHOLES	602	45550	2280				\$592.80	\$1,778.40
		601	45050	2280				\$592.80	
		603	45850	2180				\$592.80	
FERGUSON WATERWORKS	CALIBRATE AIR MONITOR	601	45050	3190				\$194.52	\$389.03
		602	45550	3190				\$194.51	
FLUID INTERIORS, LLC	TABLE CARTS CC	220	43800	2240				\$767.58	\$767.58
GARELICK STEEL COMPANY	MISC. STEEL FOR STOCK	701	46500	2180				\$118.84	\$118.84
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240				\$325.53	
GREENHAVEN PRINTING	VOLUNTEER DINNER INVITES	101	40100	4890				\$255.43	\$255.43
HACH COMPANY	FLOURIDE REAGENTS	601	45050	2280				\$205.99	\$205.99
HAWKINS, INC.	CHLORINE FOR BOOSTER STATION	601	45050	2160				\$700.00	
HAWKINS, INC.	POOL CHEMICALS	220	43800	2160				\$266.65	\$266.65
HEWLETT-PACKARD COMPANY	MOBILE DEVICE FOR PUBLIC WORKS	422	40550	5800				\$878.46	\$878.46
HILLYARD, INC - MINNEAPOLIS	REPAIRS TO CLEANING EQUIPMENT CC	220	43800	3890				\$40.50	\$40.50
HILLYARD, INC - MINNEAPOLIS	REPAIRS TO CLEANING EQUIPMENT CC	220	43800	3890				\$112.19	\$112.19
HILLYARD, INC - MINNEAPOLIS	CLEANING EQUIPMENT REPAIRS CC	220	43800	3890				\$60.75	\$60.75
HILLYARD, INC - MINNEAPOLIS	CLEANING EQUIPMENT REPAIRS CC	220	43800	3890				\$252.11	\$252.11
HUGO MILL OUTDOOR POWER	PARTS FOR LAWN AERATOR	701	46500	2220				\$17.05	\$17.05
MILL OUTDOOR POWER	PARTS FOR LAWNBOY PUSH MOWERS	701	46500	2220				\$51.27	\$51.27
HYDRO-FIT, INC.	HYDRO FIT WATER EXERCISE DECK MAT	225	43530	2170				\$197.95	\$197.95
IDENTITY STORES, LLC	STAFF UNIFORMS	220	43800	2180				\$77.05	\$77.05
JEFFS S.O.S.DRAIN & SEWER CLEA	DRAIN CLEANING CC	220	43800	3810				\$1,797.50	\$1,797.50
JEFFS S.O.S.DRAIN & SEWER CLEA	DRAIN CLEANING CC	220	43800	3810				\$1,775.00	\$1,775.00
JEFFS S.O.S.DRAIN & SEWER CLEA	DRAIN CLEANING CC	220	43800	3810				\$262.50	\$262.50
MCF-LINO LAKES	6 MONTHS OF DOC WORK CREW SERVICES	101	43450	3190				\$4,034.95	\$40,349.50
		101	43710	3190				\$8,069.90	
		101	43900	3190				\$4,034.95	
		601	45050	3190				\$10,087.37	
		603	45850	3190				\$10,087.38	
		701	46500	3190				\$4,034.95	
MENARDS CASHWAY LUMBER **FRIDL	CLEANER AND WATER COOLER BOTTLE	701	46500	2183				\$12.36	\$12.36
MENARDS CASHWAY LUMBER **FRIDL	SUPPLIES FOR MAPS	603	45850	2180				\$61.97	\$123.95
		101	42200	2180				\$61.98	
MENARDS CASHWAY LUMBER **FRIDL	REPAIR SUPPLIES CC	220	43800	2240				\$73.68	
MENARDS CASHWAY LUMBER **FRIDL	SHOVELS	601	45050	2280				\$128.77	\$257.53
		602	45550	2280				\$128.76	
MENARDS CASHWAY LUMBER **FRIDL	PAINT ROLLER COVERS AND TAPE	101	43710	2240				\$45.38	
MENARDS CASHWAY LUMBER **FRIDL	DRAIN TILE	603	45850	2180				\$45.89	\$45.89
NEUMAN POOL, INC.	REPAIRS TO POOL UV SYSTEM	220	43800	3810				\$3,425.34	\$3,425.34
NOW SPORTS, INC	REPAIRS TO REVVING BIKE CC	220	43800	2240				\$60.00	
OFFICE DEPOT	STORAGE BOXES	101	40200	2010				\$70.79	
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	225	43590	2174				\$19.82	\$115.90
		101	40800	2180				\$22.60	
		101	40200	2010				\$48.25	
		225	43530	2170				\$25.23	
OFFICE DEPOT	ADDRESS LABELS	225	43555	2170				\$3.36	
OFFICE DEPOT	PAPER SUPPLIES	225	43555	2170				\$16.03	\$16.03
OFFICE DEPOT	PAPER SUPPLIES	225	43555	2170				\$27.77	\$27.77

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
OFFICE DEPOT	PRESCHOOL SUPPLIES	225	43555	2170				\$1,103.59	\$1,103.59
ON SITE SANITATION INC	BUCHER PARK UNITS	101	43710	3950				\$260.79	\$260.79
ON SITE SANITATION INC	COMMONS UNITS	101	43710	3950				\$280.79	\$280.79
ON SITE SANITATION INC	LAKE JUDY PARK UNIT	101	43710	3950				\$122.91	\$122.91
ON SITE SANITATION INC	MCCULLOUGH PARK UNITS	101	43710	3950				\$295.76	\$295.76
ON SITE SANITATION INC	RICE CREEK FIELDS UNIT	101	43710	3950				\$56.56	\$56.56
ON SITE SANITATION INC	SHAMROCK PARK UNITS	101	43710	3950				\$280.79	\$280.79
ON SITE SANITATION INC	SITZER PARK UNITS	101	43710	3950				\$260.79	\$260.79
ON SITE SANITATION INC	THEISEN PARK UNIT	101	43710	3950				\$122.91	\$122.91
ON SITE SANITATION INC	WILSON PARK UNITS	101	43710	3950				\$280.79	\$280.79
ON SITE SANITATION INC	MCULLOUGH PARK 5K RUN	101	43710	3950				\$56.65	\$56.65
ON SITE SANITATION INC	SITZER PARK TIPOVER CHARGE	101	43710	3950				\$20.00	\$20.00
OXYGEN SERVICE COMPANY	WELDING SUPPLIES	701	46500	2180				\$26.49	\$26.49
PARTS ASSOCIATES, INC.	SHOP SUPPLIES	701	46500	2180				\$562.12	\$562.12
PARTS ASSOCIATES, INC.	SHOP SUPPLIES	701	46500	2180				\$17.51	\$17.51
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240				\$135.56	\$135.56
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240				\$1,379.26	\$1,379.26
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240				\$1,042.88	\$1,042.88
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240				\$362.94	\$362.94
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240				\$884.30	\$884.30
POWER SYSTEMS	GRPFIT EQUIP: RESISTANCE BANDS & JROPES	225	43530	2170				\$293.64	\$293.64
PRAIRIE RESTORATION, INC.	RAIN GARDENS 10-01	565	47000	5950				\$2,546.00	\$7,199.38
		565	47000	5950				\$4,653.38	
PRESS PUBLICATIONS	ACCESS SHOREVIEW	101	40400	3390				\$270.30	\$270.30
PRESS PUBLICATIONS	LEGAL NOTICE	101	40200	3360				\$17.25	\$17.25
PRESS PUBLICATIONS	LEGAL NOTICE	101	40200	3360				\$69.00	\$69.00
PRO-TEC DESIGN	ADD TWO DOORS TO CARD ACCESS SYSTEM	422	40550	5800				\$4,491.92	\$4,491.92
PRO-TEC DESIGN	CITY HALL CARD ACCESS SYSTEM UPGRADE	422	40550	5800				\$21,612.18	\$21,612.18
PRO-TEC DESIGN	CITY HALL CARD ACCESS PRINTER	422	40550	5800				\$3,556.60	\$3,556.60
REASON COMPUTER INC	AC ADAPTER	101	40550	2010				\$87.64	\$87.64
S & T OFFICE PRODUCTS	STORAGE BOXES	101	40200	2010				\$105.89	\$105.89
SHELEN-GRAY AUTO ELECTRIC	ELECTRIC PLOW MOTOR FOR STOCK	701	46500	2180				\$117.55	\$117.55
SESAC	SESAC PERFORMANCE LICENSE	225	43530	2170				\$296.00	\$296.00
SIMPLEXGRINNELL LP	REPAIRS TO SPRINKLER SYSTEM CC	220	43800	3810				\$577.30	\$577.30
SODA RESTORATION	POOL CLEANING CC	220	43800	3810				\$4,232.50	\$4,232.50
TESSMAN SEED CO	GRASS SEED FOR PARKS	101	43710	2260				\$731.03	\$731.03
TESSMAN SEED CO	GRASS SEED FOR PARKS	101	43710	2260				\$1,218.38	\$1,218.38
TESSMAN SEED CO	GRASS SEED FOR PARKS	101	43710	2260				\$1,218.38	\$1,218.38
TESSMAN SEED CO	GRASS SEED FOR PARKS	101	43710	2260				\$1,218.38	\$1,218.38
TESSMAN SEED CO	GRASS SEED FOR PARKS	101	43710	2260				\$731.03	\$731.03
TESSMAN SEED CO	GRASS SEED FOR PARKS	101	43710	2260				\$731.03	\$731.03
TIGER DIRECT C/O SYX SERVICES	PC REPLACEMENTS	422	40550	5800				\$908.98	\$908.98
TIGER DIRECT C/O SYX SERVICES	DYMO LABELWRITER	101	40550	2010				\$139.93	\$139.93
TIGER DIRECT C/O SYX SERVICES	WIRELESS KEYBOARDS	101	40550	2180				\$140.78	\$140.78
TOUSLEY FORD, INC	PARTS FOR 312	701	46500	2220				\$19.82	\$19.82
TRANSPORTATION SUPPLIES INC	SHOP TOOLS	701	46500	2400				\$176.10	\$176.10
TRI TECH DISPENSING	SERVICE CALL FOR RCF REFRIDGERATOR	101	43710	3190				\$125.00	\$125.00
TURFWERKS	PARTS FOR LAWN AERATOR	701	46500	2220				\$118.02	\$118.02
WATER CONSERVATION SERVICE, IN	WATER LEAK DETECTION VIVIAN,MILTON	601	45050	3190				\$430.60	\$430.60
WW GOETSCH ASSOCIATES, INC.	POOL PUMP REPAIRS CC	220	43800	3810				\$1,494.99	\$1,494.99
YALE MECHANICAL INC	REPAIRS TO HEAT PUMP POOL PUMP ROOM	220	43800	3810				\$339.50	\$339.50

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt	
YALE MECHANICAL INC	REPAIRS TO POOL EXHUAST FAN	220	43800	3810			\$741.55	\$741.55	
YALE MECHANICAL INC	REPAIRS TO POOL AHU	220	43800	3810			\$556.50	\$556.50	
YOGADIRECT	25 YOGA STRAPS FOR FITNESS CLASSES	225	43530	2170			\$108.53	\$108.53	
ZACKS INC.	LUTES & LUBRICANT	101	42200	2400			\$123.95	\$278.61	
		701	46500	2130			\$154.66		
Total of all invoices:								\$142,425.72	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	23,641
Vendor number	01952 1 2011
Vendor name	CLASSIC PROTECTIVE COATINGS, INC.
Address	N7670 STATE HIGHWAY 25 MENOMONIE, WISCONSIN 54751-5928

Date	Comment line on check	Invoice number	Amount
08-11-11	SOUTH TOWER COATING PROJECT 11-02	PAY APP #4 FINAL	\$40,333.30

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

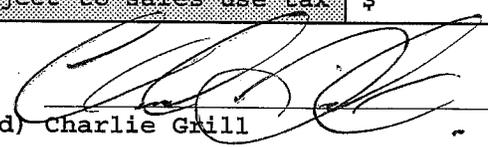
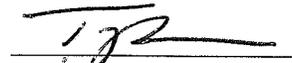
Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
446 47000 5900	\$40,333.30

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by:  (signature required) Charlie Grill	
Approved by:  (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	23,691		
Vendor number	01308 1	2011	
Vendor name	MINNESOTA METRO NORTH TOURISM		
Address	CITY OF BLAINE FINANCE DEPARTMENT 10801 TOWN SQUARE DRIVE BLAINE, MN 55449		

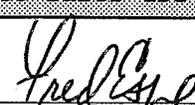
Date	Comment line on check	Invoice number	Amount
08-31-11	AUG HOTEL/MOTEL TAX/3 SITES	8/31/11	\$23,492.26

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to: _____

0.00	1
0.00	1
4,999.08	+
9,537.69	+
10,191.95	+
24,728.70	T
24,728.70	x
0.05	=
1,236.44	*
24,728.70	+
1,236.44	-
23,492.26	T

Account Coding	Amount
101 38420	-\$1,236.44
101 22079	\$24,728.70

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) Fred Espe	
Approved by: (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher
 City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Vendor number	10206 1
Vendor name	XCEL ENERGY
Address	PO BOX 9477 MINNEAPOLIS MN 55484-9477

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to:

Voucher	Date	Comment line on check	Invoice number	Account coding	Amount
23,718	09-13-11	ELECTRIC/GAS: COMMUNITY CENTER	5148429483	220 43800 2140 220 43800 3610	1,825.28 23,116.60
				VOUCHER TOTAL:	\$24,941.88
23,720	09-08-11	ELECTRIC: STREET LIGHTS	5164964189	604 42600 3610	\$14,782.64
23,717	09-15-11	ELECTRIC/GAS: WELLS	5158229131	601 45050 3610 601 45050 2140	13,061.06 187.04
				VOUCHER TOTAL:	\$13,248.10
23,726	09-20-11	ELECTRIC/GAS: PARKS	5168772685	101 43710 3610 101 43710 2140	885.67 187.04
				VOUCHER TOTAL:	\$1,072.71
23,725	09-20-11	ELECTRIC: LIFT STATIONS	5168431967	602 45550 3610	\$611.85
23,724	09-13-11	ELECTRIC: TRAFFIC SIGNALS	5162326923	101 42200 3610	\$590.01
23,719	09-08-11	ELECTRIC: STORM SEWER LIFT STATIONS	5172997607	603 45850 4890	\$249.08
23,723	09-13-11	ELECTRIC: WATER TOWER	5168285301	601 45050 3610	\$47.24
23,721	09-12-11	ELECTRIC: TRAFFIC SIGNAL SHARED W/A HILL	5155611264	101 42200 3610	\$42.89
23,722	09-12-11	ELECTRIC: SLICE OF SHOREVIEW	5168772674	270 40250 3610	\$9.95
Total:					\$55,596.35

Is sales tax included on invoice?	Included
If no, amount subject to sales use tax	\$
Reviewed by: <u>Debbie Engblom</u> 9-28-11 (signature required) Debbie Engblom	
Approved by: <u>Terry Schwerm</u> (signature required) Terry Schwerm	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Vendor number	01396 1
Vendor name	PRO-TEC DESIGN
Address	5005 CHESHIRE PARKWAY SUITE #3 PLYMOUTH, MN 55446

Voucher	Date	Comment line on check	Invoice number	Account coding	Amount
23,523	09-16-11	CITY HALL CARD ACCESS SYSTEM UPGRADE	58582	422 40550 5800	\$21,612.18
23,522	09-16-11	ADD TWO DOORS TO CARD ACCESS SYSTEM	58581	422 40550 5800	\$4,491.92
Total:					\$26,104.10

Is sales tax included on invoice?	Included
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) <u>Dick Crumb</u>	
Approved by: (signature required) <u>Terry Schwerm</u>	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	23,657
Vendor number	00471 1 2011
Vendor name	MCF-LINO LAKES
Address	7525 - 4TH AVENUE LINO LAKES, MN 55014-1099

Date	Comment line on check	Invoice number	Amount
09-22-11	6 MONTHS OF DOC WORK CREW SERVICES	00000032510	\$40,349.50

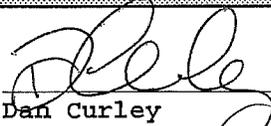
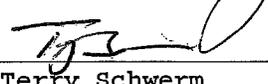
This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
101 43450 3190	\$4,034.95
101 43710 3190	\$8,069.90
101 43900 3190	\$4,034.95
601 45050 3190	\$10,087.37
603 45850 3190	\$10,087.38
701 46500 3190	\$4,034.95

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) Dan Curley	
Approved by: (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Proposed Motion

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To adopt Resolution No. 11-70, calling for a public hearing to be held on October 17, 2011 in consideration of a business subsidy for Stonehenge USA (DPS-Shoreview, LLC) for a commercial development, in accordance with the Business Subsidy Act.

VOTE: AYES: _____ NAYS: _____

Huffman	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

To: Mayor and City Council Members

From: Tom Simonson
Assistant City Manager and Community Development Director

Date: September 27, 2011

Re: Resolution Calling for a Public Hearing On Proposed Business Subsidy for Stonehenge USA (DPS-Shoreview, LLC) – Commercial Development

Introduction

As required by State law, the City Council must hold a public hearing in consideration of providing a business subsidy to support the commercial development being proposed by Stonehenge USA (DPS-Shoreview, LLC) for a retail project along Red Fox Road near Lexington Avenue. A resolution is provided for Council adoption calling for a public hearing to be held on October 17, 2011.

Discussion

City staff and the Economic Development Authority have been working with the developer for the past year in support of a commercial project that could bring new retail services and restaurants to the community. The development project is moving through the City's approval process and a tax increment financing agreement will be considered by both the EDA and City Council in October.

Recommendation

Staff recommends the City Council adopt Resolution No. 11-70, calling for a public hearing to be held on October 17, 2011 in consideration of a business subsidy for Stonehenge USA (DPS-Shoreview, LLC) for a commercial development, in accordance with the Business Subsidy Act.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD OCTOBER 3, 2011**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on October 3, 2011 at 7:00 p.m.

The following members were present:

And the following members were absent:

Council Member _____ introduced the following resolution and moved its adoption.

* * * * *

**THE SHOREVIEW CITY COUNCIL
OF THE CITY OF SHOREVIEW**

CITY OF SHOREVIEW, MINNESOTA

RESOLUTION NO. 11-70

**RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY ON A
PROPOSED BUSINESS SUBSIDY FOR STONEHENGE USA (DPS-
SHOREVIEW, LLC)**

BE IT RESOLVED by the City Council (the "Council" for the City of Shoreview, Minnesota (the "City")), as follows:

Section1. Public Hearing. This Council shall meet on Monday, October 17, 2011, at approximately 7:00 p.m. to hold a public hearing on the provision of utilizing temporary tax increment authority (Minnesota Statutes, Section 469.176, subd. 4m) to provide economic development assistance to Stonehenge USA (DPS-Shoreview, LLC), a development company for construction of a commercial retail center. The financial assistance will be a business subsidy under Minnesota Statutes, Section 116J.993 to 116J.995 (the "Business Subsidy Act").

Section 2. Authorizations. City staff is authorized and directed to prepare the business subsidy agreement. The City Manager is authorized and directed to cause

notice of the hearing, to be published at least once in the official newspaper of the City not later than 10, nor more than 30, days prior to October 17, 2011, and place a copy of the proposed agreement on file in the City Manager's office at City Hall and to make such copy available for inspection by the public.

* * * * *

The motion of the foregoing resolution was duly seconded by Council Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted the _____ day of _____, 2011.

* * * * *

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified City Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council on the _____ day of _____, 2011, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to the calling of a public hearing on October 17, 2011 for a proposed business subsidy for Stonehenge USA (DPS-Shoreview, LLC).

WITNESS MY HAND officially as such City Manager and the corporate seal of the City of Shoreview, Minnesota this _____ day of _____, 2011.

Terry C. Schwerm, City Manager

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to approve the request for a temporary on-sale intoxicating liquor license for St. Odilia Community Building Event to be held on November 4 and 5, 2011.

ROLL CALL: AYES _____ NAYS _____

HUFFMAN _____

QUIGLEY _____

WICKSTROM _____

WITHHART _____

MARTIN _____

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRI HOFFARD
DEPUTY CLERK**

DATE: SEPTEMBER 20, 2011

SUBJECT: SPECIAL EVENT LIQUOR LICENSE

Attached is a request for a temporary on-sale liquor license for St. Odilia Catholic Church for a community-building event to be held on November 4 and 5, 2011.

They are requesting a temporary intoxicating liquor license. This license would permit them to sell wine coolers and possibly individual portion-sized bottles of wine in addition to beer. This permit also needs to be approved by the Minnesota Department of Public Safety.

It is recommended that the City Council approve this request from St. Odilia for a temporary intoxicating liquor license and that the investigation fee be waived.



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 222, St. Paul MN 55101-5133
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



**APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION		DATE ORGANIZED	TAX EXEMPT NUMBER	
NAME OF ORGANIZATION <i>Church of St. Odilia</i>		<i>June 1960</i>	<i>41-0837655</i>	
STREET ADDRESS <i>3495 N Victoria</i>		CITY <i>Shoreview</i>	STATE <i>MN</i>	ZIP CODE <i>55126</i>
NAME OF PERSON MAKING APPLICATION <i>Fr. Phillip Rask</i>		BUSINESS PHONE <i>(651) 481-6681</i>	HOME PHONE <i>()</i>	
DATES LIQUOR WILL BE SOLD <i>November 4th - 5th, 2011</i>		TYPE OF ORGANIZATION <input type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input checked="" type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <i>Rick Storms</i>		ADDRESS <i>4652 Chandelier Rd Shoreview MN 55126</i>		
ORGANIZATION OFFICER'S NAME <i>Christina Balthes</i>		ADDRESS <i>4551 Pleasant Drive Saint Paul MN 55112</i>		
ORGANIZATION OFFICER'S NAME <i>Phillip Rask</i>		ADDRESS <i>3495 N. Victoria Shoreview, MN 55126</i>		
Location license will be used. If an outdoor area, describe <i>Church of St. Odilia 3495 N Victoria Shoreview MN 55126</i>				
<i>In school gymnasium and adjacent parking lot.</i>				
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service.				
<i>no</i>				
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage.				
<i>no</i>				
APPROVAL				
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT				
CITY/COUNTY _____		DATE APPROVED _____		
CITY FEE AMOUNT _____		LICENSE DATES _____		
DATE FEE PAID _____		APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT		
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____		NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event		

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: THOMAS L HAMMITT
SENIOR ENGINEERING TECHNICIAN

DATE: SEPTEMBER 29, 2011

SUBJ: APPROVE FINAL PAYMENT
2011 STREET LIGHT REPLACEMENTS, PROJECT NO. 11-07

INTRODUCTION

Final Contractor Payment has been prepared by staff and are presented to Council for approval.

BACKGROUND

On June 6, 2011, the City of Shoreview authorized a contract with Q3 Contracting for the replacement of street lights on three streets in the City. The streets were Lake Bayview Court, Lake Summit Court and Shirlee Lane area. The approved amount of the contract was \$59,140.41.

DISCUSSION

The contractor has completed all portions of the project. The project came in on budget and all testing and inspections have been completed and have shown the work to be acceptable.

RECOMMENDATION

It is recommended that Council adopt Resolution 11-71, approving Contractor Payment No.1 (Final) in the amount of \$59,140.41 for the project.

tlh

#11-07

t:/projects/2011/11-07streetlightreplacements/council/final payment

APPLICATION FOR PAYMENT

NO. 1 (Final)

PROJECT: 2011 STREET LIGHT REPLACEMENTS
OWNER: CITY OF SHOREVIEW
PROJECT NO: 11-07
CONTRACTOR: Q3 CONTRACTING
APPLICATION DATE: 9/14/2011 FOR PERIOD ENDING: 9/9/2011

STATEMENT OF WORK

ORIGINAL CONTRACT AMOUNT	\$ <u>59,140.41</u>
NET CHANGE BY CHANGE ORDER	\$ <u></u>
CONTRACT AMOUNT TO DATE	\$ <u>59,140.41</u>
TOTAL AMOUNT OF WORK COMPLETED	\$ <u>59,140.41</u>
LESS 0 % RETAINAGE	\$ <u>-</u>
AMOUNT DUE TO DATE	\$ <u>59,140.41</u>
LESS PREVIOUS PAYMENTS	\$ <u></u>
PAYMENT DUE THIS APPLICATION	\$ <u>59,140.41</u>

APPLICATION FOR PAYMENT
Page Two

I certify that all items and amonunts shown are correct for the work completed to date.

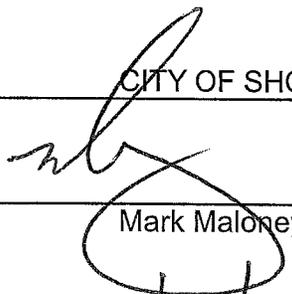
CONTRACTOR: Q3 CONTRACTING

BY: _____
(Name and Title)

DATE: _____

APPROVED FOR PAYMENT

OWNER: CITY OF SHOREVIEW

BY: 
Mark Maloney - Public Works Director

DATE: 09/29/11

(PROPOSED)

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD OCTOBER 3, 2011

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on October 3, 2011, at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 11-71

**2011 STREET LIGHT REPLACEMENT PROJECT NO. 11-07
CONTRACTOR PAYMENT NO. 1 (FINAL)**

WHEREAS, on June 6, 2011, a contract was awarded to Q3 Contracting, in the amount of \$59,140.41, for Part Lake Bayview Court, Lake Summit Court and the Shirlee Lane area, City Project No. 11-07, and

WHEREAS, the contractor, Q3 Contracting, has completed all work on the project and is now requesting final payment, in the amount of \$59,140.41, and

WHEREAS, All testing and inspections have been completed and have shown the work to be acceptable, and

WHEREAS, the Director of Public Works has recommended approval of the Contractor Payment.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

That Contractor Payment No. 1 (Final), in the amount of \$59,140.41, is hereby approved.

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

RESOLUTION NO. 11-71
PAGE TWO

WHEREUPON, said resolution was declared duly passed and adopted this 3rd day of October, 2011.

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 3rd day of October 2011, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to the Contractor Payment for the 2011 Street Light Replacement Project No.11-07.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 4th day of October, 2011.

Terry C. Schwerm
City Manager

SEAL

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN
DATE: SEPTEMBER 29, 2011
SUBJECT: DEVELOPER ESCROW REDUCTIONS

INTRODUCTION

The following escrow reductions have been prepared and are presented to the City Council for approval.

BACKGROUND

The property owners/builders listed below have completed all or portions of the erosion control and turf establishment, landscaping or other construction in the right of way as required in the development contracts or building permits.

3297 Owasso Heights Rd	Erosion & Grading Cert. completed
655 Woodland Dr	Erosion & Repl. Tree completed

RECOMMENDATION

It is recommended that the City Council approve releasing all or portions of the escrows for the following properties in the amounts listed below:

3297 Owasso Heights Rd	TJB Homes/Halvorsen	\$ 3,000.00
655 Woodland Dr	ISPIRI LLC	\$ 1,250.00

PROPOSED

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD OCTOBER 3, 2011

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on October 3, 2011 at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 11-73

**RESOLUTION ORDERING ESCROW REDUCTIONS
AT VARIOUS LOCATIONS IN THE CITY**

WHEREAS, various builders and developers have submitted cash escrows for erosion control, grading certificates, landscaping and other improvements, and

WHEREAS, City staff have reviewed the sites and developments and is recommending the escrows be returned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

The Shoreview Finance Department is authorized to reduce the cash deposit in the amounts listed below:

3297 Owasso Heights Rd	TJB Homes/Halvorsen	\$ 3,000.00
655 Woodland Dr	ISPIRI LLC	\$ 1,250.00

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 3rd day of October, 2011.

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to adopt Resolution No. 11-64, accepting the bid of Killmer Electric Co., Inc., for the sanitary sewer and surface water lift station improvements, minor repairs, modifications/upgrades and rehabilitation, City Project #10-02 and authorizing the Mayor and City Manager to execute a construction contract in the amount of \$281,200.00.

ROLL CALL:	AYES _____	NAYS _____
HUFFMAN	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

TO: MAYOR, CITY COUNCIL AND CITY MANAGER
FROM: MARK J. MALONEY, DIRECTOR OF PUBLIC WORKS
DATE: OCTOBER 3, 2011
SUBJ: RECEIPT OF BIDS AND AWARD OF CONTRACT FOR SANITARY SEWER AND SURFACE WATER LIFT STATION IMPROVEMENTS, MINOR REPAIRS, MODIFICATIONS/UPGRADES AND REHABILITATION; CITY PROJECT #10-02

INTRODUCTION

Sealed bids were received and opened on September 14, 2011 for the improvements, repairs, modifications and upgrades to six sanitary sewer and two surface water lift stations. City Project #10-02. Council action is required to award the construction contract.

DISCUSSION

The Capital Improvement Program originally included separate projects for sanitary sewer and storm sewer lift stations rehabilitation. When the projects were first considered in 2010 they combined for an estimated cost of \$246,000. This year the engineer's estimate indicated that the likely cost of these improvements would be closer to \$266,000. In any case, all costs for these improvements are to be funded through Shoreview's Sanitary Sewer Utility and Surface Water Utility.

BID RESULTS

Detailed construction plans/specifications for the combined projects were developed by Bolton & Menk, Inc., and the project was advertised for public bidding. On September 14, three bids were received by the City for the project. The bids were tabulated to verify the total bid amounts. The bid results are listed below:

<u>Contractor</u>	<u>Total</u>
Killmer Electric Co. Inc.	\$ 281,200
Penn Contracting	\$ 339,200
Griesling and Sons	\$ 410,000
Engineer's Estimate	\$ 266,000

Three responsive bids were received, ranging from \$410,000 to \$281,200. The low bidder is approximately six percent over the engineer's estimate. It appears that the price has increased for the specified equipment. While this results in a slightly higher bid price, it appears that the City

has received competitive and realistic bids for the project. Accepting the low bid results in a total estimated project cost of \$325,000 and includes the typical allowances for engineering, field-testing, administration, and contingency items. The bids were carefully tabulated and reviewed by City staff and Bolton & Menk, Inc. Given the above information, Killmer Electric Co., Inc. submitted the lowest responsive bid. Killmer Electric Co., has significant experience with work of this type, met all the requirements to establish their qualifications as a bidder and has demonstrated to our consultant that they have the necessary resources to complete the project. Please refer to attached letter of recommendation from Bolton & Menk, Inc. Staff is recommending award of a contract on the basis of a qualified bidder submitting the lowest responsive bid.

RECOMMENDATION

It is recommended that the City Council approve the attached resolution that accepts the bid of Killmer Electric Co., Inc. for the improvements, repairs, modifications and upgrades to six sanitary sewer and two surface water lift stations, City Project #10-02, and authorize the Mayor and City Manager to execute a construction contract in the amount of \$281,200.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD OCTOBER 3, 2011**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on October 3, 2011, at 7:00 p.m. The following members were present:

Mayor ; Council members ;

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 11-64

ACCEPTING THE LOWEST RESPONSIVE BID
AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR
SANITARY SEWER AND SURFACE WATER LIFT STATION
IMPROVEMENTS, MINOR REPAIRS, MODIFICATIONS/UPGRADES
AND REHABILITATION; CITY PROJECT #10-02

WHEREAS, pursuant to an advertisement for bids for the improvement of City Project #10-02, bids were received, opened, and tabulated according to law, and the following bids received complying with the advertisement:

<u>Contractor</u>	<u>Total</u>
Killmer Electric Co. Inc.	\$ 281,200
Penn Contracting	\$ 339,200
Griesling and Sons	\$ 410,000

WHEREAS, the lowest responsible bidder appears to be Killmer Electric Co. Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SHOREVIEW, MINNESOTA, THAT:

1. All bids were received as submitted on September 14, 2011.



BOLTON & MENK, INC.[®]

Consulting Engineers & Surveyors

12224 Nicollet Avenue • Burnsville, MN 55337

Phone (952) 890-0509 • Fax (952) 890-8065

www.bolton-menk.com

BID EVALUATION FOR THE CONSTRUCTION OF THE LIFT STATION REHABILITATION PROJECT CITY OF SHOREVIEW, MINNESOTA CITY PROJECT 10-02

Three (3) bids were received for the construction of the Lift Station Rehabilitation project. This project will upgrade eight (8) sanitary and storm lift stations to be in compliance with the City's lift station standards by adding new pumps, control panels, and safety features for these stations. The bids ranged from \$281,200 to \$410,000 as shown in the attached Bid Tabulation. The Engineer's estimate for the project was \$266,000. The apparent low, responsive and responsible bidder was Killmer Electric Co., Inc. of Crystal, Minnesota.

The low bidder is approximately six (6) percent above the engineer's estimate and we attribute the higher cost to the current bidding market and the specific nature of this project. As noted above, the majority of the cost of this project is new equipment in the form of pumps and control panels and the cost of both these items have been increasing in cost and will continue to increase over time. The cost of the equipment increased from the time the original engineer's estimate was created and the time of the bid and is the majority of the cost difference. Labor and material costs are a small percentage of the overall project; however, based on conversations with bidders labor and material costs, especially copper wiring, are increasing. These additional costs also added to the cost difference.

The bid documents did not contain any wording or ambiguities so as to force the Contractors to build in additional contingencies.

We received no phone calls or correspondence from prospective bidders indicating any concerns with the project, therefore we feel the specifications were not restrictive to force a non-competitive bid situation.

Therefore, we feel that the bids received were competitive and responsive and re-bidding of the project would not provide any cost savings as equipment, labor, and material costs are expected to increase.



Killmer Electric Co., Inc. is an electrical contractor and the bulk of their work is on wastewater and water projects. Bolton & Menk, Inc. has worked with Killmer Electric Co., Inc. on multiple projects in the past with good success.

In our opinion, Killmer Electric Co., Inc. is experienced in the type of work required for this project. The company has fulfilled the bidding and contract requirements. We recommend that their bid in the amount of \$281,200.00 be accepted.

Respectfully submitted,

BOLTON & MENK, INC.

A handwritten signature in black ink, appearing to read "Seth A. Peterson". The signature is fluid and cursive, written over the printed name below.

Seth A. Peterson, P.E.
Project Manager

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To award the quote for the portable restroom enclosures to Schreiber/Mullaney in the amount of \$24,900, plus applicable sales tax.

ROLL CALL:	AYES	_____	NAYS	_____
HUFFMAN		_____		_____
QUIGLEY		_____		_____
WICKSTROM		_____		_____
WITHHART		_____		_____
MARTIN		_____		_____

TO: MAYOR AND COUNCILMEMBERS

**FROM: JERRY HAFFEMAN, PARKS & RECREATION DIRECTOR
GARY CHAPMAN, BUILDING AND GROUND SUPERINTENDENT**

DATE: SEPTEMBER 30, 2011

SUBJECT: AWARD OF QUOTES—PORTABLE RESTROOM ENCLOSURES

INTRODUCTION

The adopted Capital Improvement Program includes funding for the construction of portable restroom enclosures at McCullough Park and Rice Creek Fields. Council approval is required to award the quotes for this project.

BACKGROUND

As part of the renovation of Sitzer Park, the City constructed a portable restroom enclosure for the portable toilets that are in the park. The construction of this enclosure not only enhanced the appearance of the park, but also reduced vandalism as public restrooms are no longer tipped over. Throughout our park system, we average between 20-25 times per year that portable restrooms are tipped over. The City pays an additional charge to have the contractor come out to clean the restroom and stand it up. Based on our positive experience at Sitzer Park, the CIP included projects to construct these enclosures in all of our parks over the next several years.

Using the plans and specifications that were established at Sitzer Park, the City solicited quotes for the construction of enclosures at McCullough Park and Rice Creek Fields. The specifications were modified to include recycled plastic (cedar color) rather than a wood enclosure. The recycled plastic will reduce maintenance costs and also make it easier to clean graffiti. It also doubles the life expectancy of the enclosures from approximately 20 years to 40 years.

The following two quotes were received for this project:

- Schreiber/Mullaney Construction \$24,900
- Parkos Construction \$34,200

Staff has worked with both of these contractors on projects previously and both have met the City expectations. Therefore, staff is recommending that the Council accept the lowest quote from Schreiber/Mullaney in the amount of \$24,900. If awarded, the work will be completed by late October or early November.

RECOMMENDATION

Based on the foregoing information, it is recommended that the City Council award the quote for the portable restroom enclosures to Schreiber/Mullaney in the amount of \$24,900, plus applicable sales tax.

GARY CHAPMAN - City of Shoreview- 2011 Portable Toilet Enclosure Project

From: "Bruce Schreiber" <bruce@schreibermullaney.com>
To: <gchapman@shoreviewmn.gov>
Date: 9/22/2011 6:02 PM
Subject: City of Shoreview- 2011 Portable Toilet Enclosure Project

Gary,

We agree to provide all labor, materials, tools, & equipment required to complete the following work scope related to constructing 1 single & 1 double portable toilet enclosure @ McCullough Park and 1 single portable toilet enclosure @ Rice Creek Fields.

The intent is to emulate the existing enclosure @ Sitzer Park with the exception of the purlins and siding will be recycled plastic lumber in a cedar tone finish.

Includes:

- Earthwork, 2" sand cushion, auger post footings.
- 12" X 48" post footings.
- 6" Slab on grade with broom finish.
- Steel posts & brackets- painted black.
- Recycled plastic lumber 4 X 4 purlins and 5/4" X 6" siding. Product to be Bedford Technologies Selectforce line.
- Grade & seed disturbed/ affected areas.
- Patch asphalt as required.
- Excludes building permit- **Add \$600.00** if required.
- Excludes soils & concrete testing.

Total Base Bid= \$24,490.00

I appreciate the opportunity to quote.

If you have any questions or require any additional information, please do not hesitate to contact me.

Thanks,

Bruce Schreiber
Vice President



1286 Hudson Rd.
St Paul, MN 55106
651-774-9440 Ph.
651-774-9445 Fax
612-363-0515 Cell



PARKOS CONSTRUCTION COMPANY, INC.

GENERAL CONTRACTOR
1010 SOUTH ROBERT STREET WEST ST. PAUL, MINNESOTA 55118
PHONE: (651) 455-0031 FAX: (651) 450-7740
"AN EQUAL OPPORTUNITY EMPLOYER"
PARKOSCONST@AOL.COM

Date: 8/5/2011

To: City of Shoreview
4615 Victoria Street North
Shoreview, Minnesota 55126

Attn: Gary Chapman

Re: **Shoreview Parks Toilet Enclosure**
2 - 5'x5' at Rice Creek Park
1 - 5'x5' at McCullough Park
1 - 5'x 10' at McCullough Park

Cost for labor and materials to supply and install counter tops .

- 1.) Remove existing Sod & Fill
- 2.) Install sand base.
- 3.) Excavation for
- 4.) Haul away excess fill.
- 5.) Install steel supplied posts
- 6.) Install concrete flooring and slabs
- 7.) Install wood Blocking
- 8.) Install Bedford Technology 2 x 6 boards
- 9.) Prime and Paint steel
- 10.) Supply permits and haul away debris.

COST: \$ 34,200.00

JP:ks
Page 1 of 1

PORTABLE TOILET ENCLOSURE PROJECT
JULY 2011

Scope of work

1. Include all labor and materials to install two single portable toilet enclosures for a regular size unit. One double portable toilet enclosure, two regular units.
2. Include the cost of any city permits needed and Minnesota Sales Tax at a rate of 6.875%.
3. Final payment shall include an IC-134 Form from the Minnesota Department of Revenue. If a down payment is needed, send an invoice for amount needed at the time of approval of quote.
4. All steel posts shall be 4" x 4" x 3/16" steel tubing. All other steel to be 3/16" thickness.
5. Instead of Cedar boards use Bedford Technologies Recycled Plastic Lumber, or approved equal. Use the Cedar colored lumber.
6. Quotes due by July 29, 2011
7. Work shall be completed by September 30, 2011.
8. Locations of enclosures;

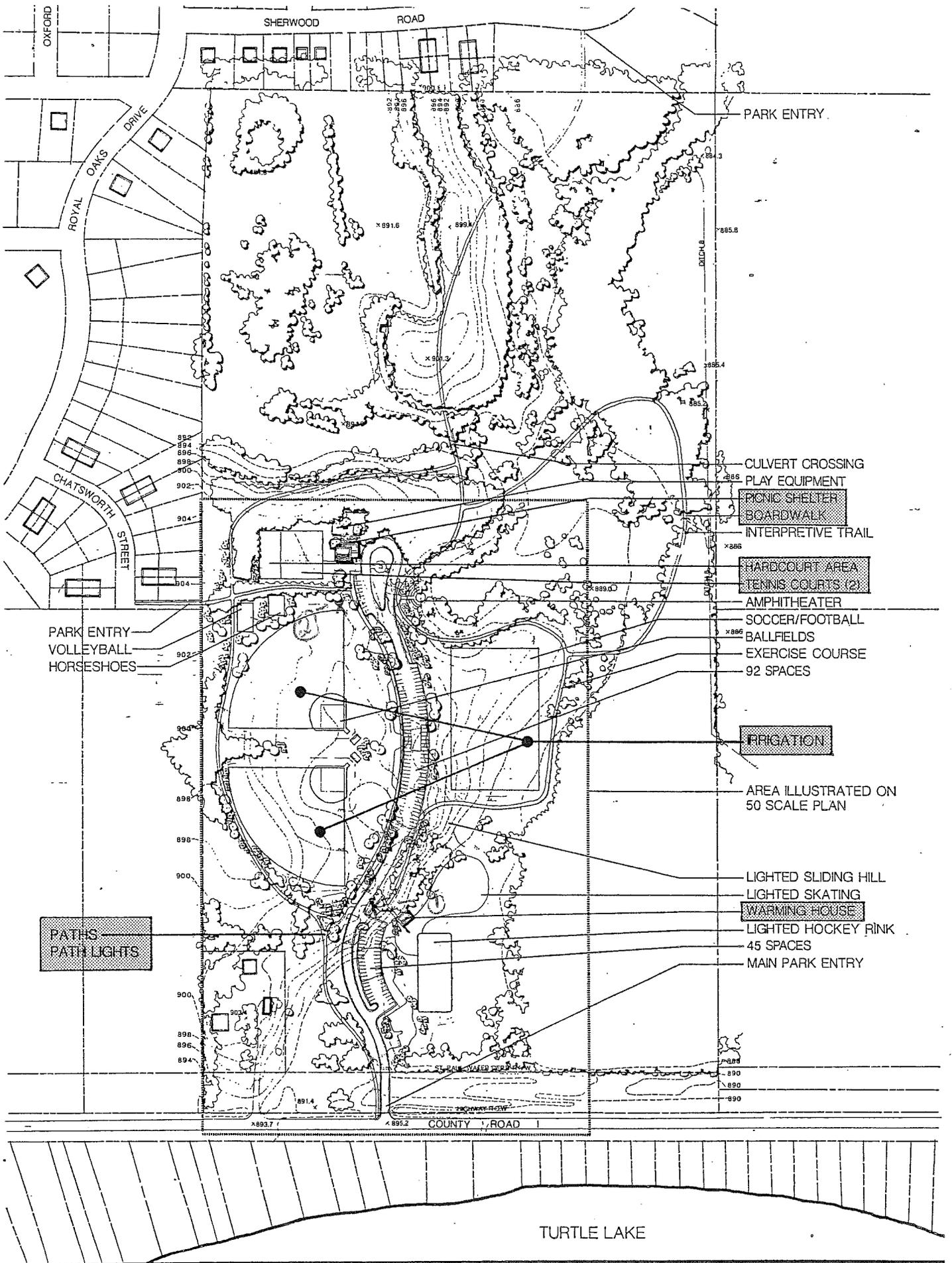
McCullough Park 915 West County Rd I
Rice Creek Fields 5880 Rice Creek Parkway

McCullough Park

1. All enclosures are for regular sized units already located in the Park.
2. Install one single toilet enclosure near path that goes down to the building.
3. Install double enclosure along bike path just north of ball field fence.
4. All concrete surfaces are to be broomed finish. Make sure that concrete pad butts up to asphalt path, leaving no trip hazards.
5. All steel to be painted black.
6. All boards to be Cedar recycled plastic lumber.

Rice Creek Fields

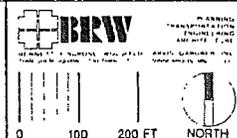
1. Enclosure to be sized for a regular portable toilet.
2. Install one single enclosure along south edge of bike path on north end of park between fields #1 and #2.
3. All concrete surfaces are to be broomed finish. Make sure that concrete pad butts up to edge of asphalt path, leaving no trip hazards.
4. All steel to be painted black.
5. All boards to be Cedar recycled plastic lumber.



CITY OF SHOREVIEW
SHOREVIEW CITY PARKS

McCullough Park

Design Development

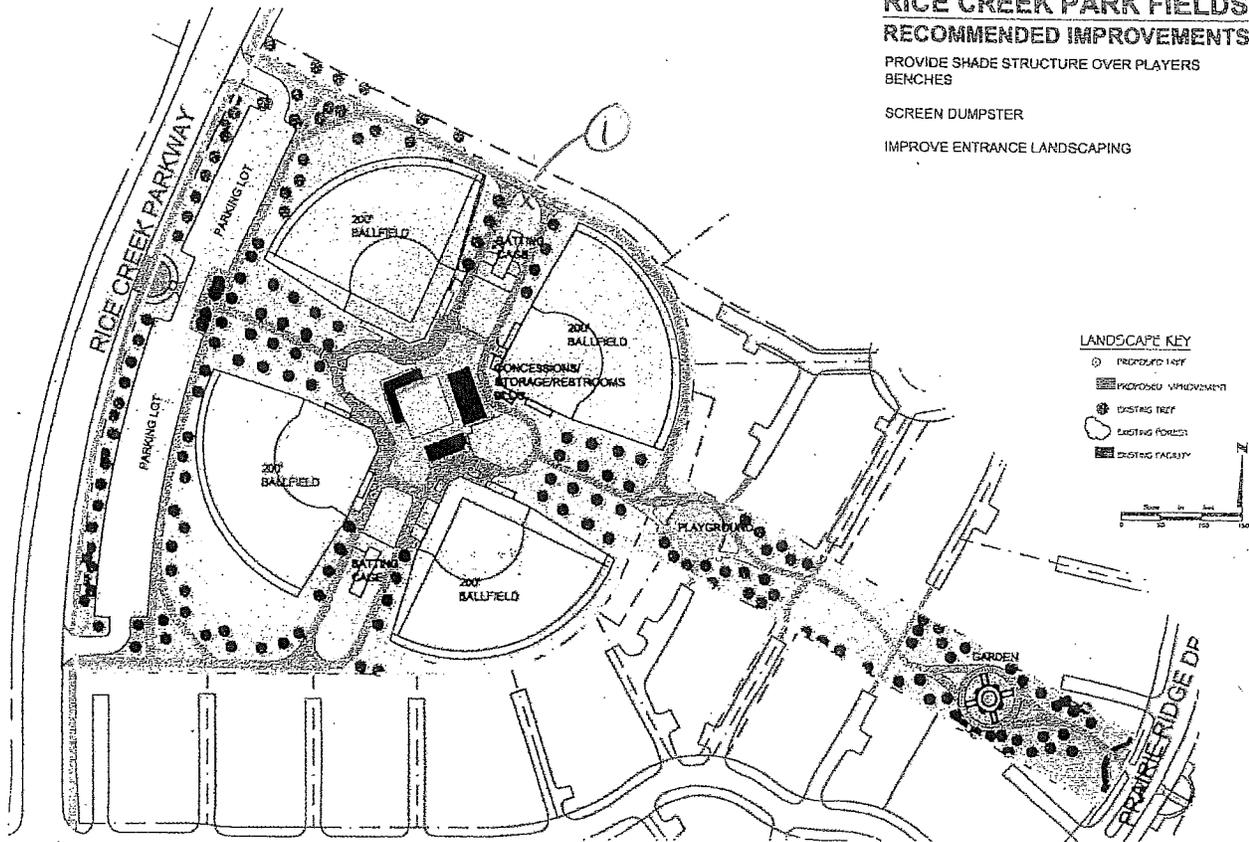


**RICE CREEK PARK FIELDS
RECOMMENDED IMPROVEMENTS**

PROVIDE SHADE STRUCTURE OVER PLAYERS
BENCHES

SCREEN DUMPSTER

IMPROVE ENTRANCE LANDSCAPING



Park improvement recommendations:

- Dumpster screen.
- Entrance landscaping improvements.
- Install recycling area.

Proposed Motion

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To close the public hearing in consideration of proposed amendments to the Enabling Resolution and By-Laws for membership on the Shoreview Economic Development Authority.

VOTE: AYES: _____ NAYS: _____

Huffman	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

* * * * *

Proposed Motion

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To adopt Resolution No. 11-72, amending the Enabling Resolution and By-Laws as it relates to membership requirements for serving on the Shoreview Economic Development Authority.

VOTE: AYES: _____ NAYS: _____

Huffman	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

To: Mayor and City Council Members
From: Tom Simonson
Assistant City Manager and Community Development Director
Date: September 27, 2011
Re: Amendments to Enabling Resolution and By-Laws for the Shoreview EDA
Modifying the Membership Requirements

Introduction

On the recommendation of the Economic Development Authority Board of Commissioners (EDA), the City Council is being asked to formally amend the EDA Enabling Resolution and By-Laws to modify and expand the eligibility of persons that may serve on the Board. A public hearing has been scheduled as required by State Statute in consideration of this proposed change.

Background

Earlier this month, both the City Council and EDA discussed the process for filling vacancies created by the recent resignations of the two Economic Development Commission (EDC) members who have served on the board since the EDA was formed in 2008. When the EDA was established as a five-member governing body, the Enabling Resolution and By-Laws adopted require that three of the members be from the City Council and two members be from the Economic Development Commission.

The EDA has indicated that since its establishment, the work plan has evolved to include a focus on housing related initiatives as well as economic development, and they feel the board may now benefit from having a member of the community with a background and/or interest in housing related issues. As such, the EDA directed that the Enabling Resolution and By-Laws be revised to allow consideration of at-large citizens and local business representatives to serve on the board in the two seats currently limited to members of the Economic Development Commission.

The process for changing the composition of the EDA Board of Commissioners requires formal amendments of both the original Enabling Resolution and the adopted By-Laws. Both approved documents specify the EDC as the entity for two of the EDA board seats. Since the Enabling Resolution needs to be amended, a public hearing by the City Council is required. Notification for the public hearing was published for two consecutive weeks in the local paper.

Proposed Amendment

Included with this report is a draft amended Enabling Resolution and revised By-Laws based on the Board direction that would change the make-up of the EDA "to a governing body of five commissioners who shall be three members of the City Council and two members who are: either residents of the City of Shoreview or work in, own, or operate a business within the City

limits of Shoreview, including individuals who may concurrently be serving on another City sponsored Advisory Committee or Commission.”

While this change would allow for at-large applicants from the broader community, both the Council and EDA have expressed support and interest in continuing to have a member of the EDC serve on the EDA so a link is maintained between the two advisory bodies on economic development matters.

During a recent review of the proposed change, the Economic Development Commission expressed understanding and support of the interest in broadening membership of the EDA, but also felt it would be beneficial to continue to have a member of the EDC serve on the EDA Board.

EDC members have been encouraged submit an application for consideration of appointment to the EDA. If the amendment is adopted, the City will also publicly advertise to solicit applications from interested residents and members of the business community, as well as current members of other City advisory committees and commissions.

Recommendation

As supported by the Shoreview Economic Development Authority, it is recommended that the City Council adopt Resolution No. 11-72, amending the Enabling Resolution and By-Laws as it relates to membership requirements for serving on the Shoreview Economic Development Authority.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD OCTOBER 3, 2011**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on October 3, 2011 at 7:00 p.m.

The following members were present:

And the following members were absent:

Council Member _____ introduced the following resolution and moved its adoption.

* * * * *

RESOLUTION NO. 11-72

**CITY OF SHOREVIEW
RAMSEY COUNTY, MINNESOTA**

**RESOLUTION AMENDING THE ENABLING REOLUTION
OF THE ECONOMIC DEVELOPMENT AUTHORITY
IN THE CITY OF SHOREVIEW, MINNESOTA**

BE IT RESOLVED by the City Council of the City of Shoreview, Minnesota (City) as follows:

Section 1. Background: Findings.

- 1.01. The City is authorized by Minnesota Statutes, Chapter 469 (Act) to establish an Economic Development Authority (EDA) to coordinate and administer economic development, redevelopment plans and housing programs of the City.
- 1.02. It is found and determined by the City Council that the encouragement and financial support of economic development, redevelopment and housing in the City is vital to the orderly development and financing of the City and in the best interests of the health, safety, prosperity and general welfare of the citizens of the City.

- 1.03. It is further found and determined that the economic development, redevelopment and housing of the City can best be accomplished by the establishment of an EDA as authorized by the Act.
- 1.04. The City Council has in accordance with the Act provided public notice and conducted a public hearing on June 16, 2008 concerning the establishing of an EDA at which all persons wishing to be heard expressed their views.

Section 2. Enabling Resolution.

- 2.01. The Economic Development Authority of the City of Shoreview (EDA) is hereby established.
- 2.02. The EDA consists of a governing body of five commissioners who shall be three members of the City Council and two members who are: **either residents of the City of Shoreview or work in, own, or operate a business within the City limits of Shoreview, including individuals who may concurrently be serving on another City sponsored Advisory Committee or Commission.** All Commissioners shall be appointed by the Mayor with approval by the City Council. The City Council members shall serve as Commissioners of the EDA for terms coinciding with their terms as members of the City Council. The remaining two non-City Council Commission will serve initially two and three years respectively. Thereafter, all Commissioners shall be appointed for six year terms.
- 2.03. The EDA has all the powers and duties set forth in Section 469.090 to 469.108 of the Act and other law, except as limited by this resolution.
- 2.04. The following limits apply to the EDA and its operation:
 - (a) The sale of bonds or other obligations of the EDA must be approved by the City Council.
 - (b) The EDA must follow the budget process for City departments in accordance with City policies, ordinances and resolutions.
 - (c) Development and redevelopment actions of the EDA must be in conformance with the City comprehensive plan and official controls implementing the comprehensive plan.
 - (d) The EDA must submit its plans for development and redevelopment to the City Council for approval in accordance with City planning procedures and law.
 - (e) The administrative structure and management practices and policies of the EDA must be approved by the City Council.

2.05. As provided in the Act it is the intention of the City Council that nothing in this resolution nor any activities of the EDA are to be construed to impair the obligations of the City under any of its contracts or to affect in any detrimental manner the rights and privileges of a holder of a bond or other obligation heretofore issued by the City.

Section 3. Implementation.

3.01. The City Council will from time to time and at the appropriate time adopt such ordinances and resolutions as are required and permitted by the Act to give full effect to this resolution.

3.02. The Mayor, the Manager, and other appropriate City officials are authorized and directed to take the actions and execute and deliver the documents necessary to give full effect to this resolution.

3.03. Nothing in this resolution is intended to prevent the City from modifying this enabling resolution to impose new or different limitations on the EDA as authorized by the Act.

* * * * *

The motion of the foregoing resolution was duly seconded by Council Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted the _____ day of _____, 2011.

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified City Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council on the _____ day of _____, 2011, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to the amendment to the Enabling Resolution for the Economic Development Authority.

WITNESS MY HAND officially as such City Manager and the corporate seal of the City of Shoreview, Minnesota this _____ day of _____, 2011.

ATTEST:

Terry Schwerm, City Manager

**BY-LAWS OF THE
CITY OF SHOREVIEW
ECONOMIC DEVELOPMENT AUTHORITY
Amended: October 3, 2011**

1. The Authority

Section 1.1 Name of the Authority. The name of the Authority shall be the City of Shoreview Economic Development Authority (“Authority”) and its governing body shall be called the Board of Commissioners (“Board”).

Section 1.2 Office. The principal office of the Authority shall be the City of Shoreview City Hall.

Section 1.3 Seal. The Authority shall have an official seal.

2. Organization

Section 2.1 Appointment, terms; vacancies. The EDA consists of a governing body of five commissioners who shall be three members of the City Council and two members who are: either residents of the City of Shoreview or work in, own, or operate a business within the City limits of Shoreview, including individuals who may concurrently be serving on another City sponsored Advisory Committee or Commission. All Commissioners shall be appointed by the Mayor with approval by the City Council. The City Council members shall serve as Commissioners of the EDA for terms coinciding with their terms as members of the City Council. The remaining two non-City Council Commission will serve initially two and three years respectively. Thereafter, all Commissioners shall be appointed for six year terms.

A Member may be removed by the City Council for inefficiency, neglect of duty, or misconduct in office pursuant to the procedures in Minnesota Statute 469.095.

Section 2.2 Officers. The officers of the Authority shall consist of a President, Vice President, a Secretary, a Treasurer, and an Assistant Treasurer. The President, Vice President and Treasurer shall be members of the Board and shall be elected annually, and no Commissioner may serve as President and Vice President at the same time. The offices of Secretary and Assistant Treasurer need not be held by a Commissioner

Section 2.3 President. The President shall preside at all meetings of the Board.

Section 2.4 Vice President. The Vice President shall preside at any meeting of the Board in the absence of the President and may exercise all powers and perform all

responsibilities of the President if the President cannot exercise or perform the same due to absence or other inability.

Section 2.5 President Pro Tem. In the event of the absence or inability of the President and the Vice President at any meeting, the Board may appoint any remaining Member as President Pro Tem to preside at such meeting.

Section 2.6 Treasurer. The Treasurer shall receive and be responsible for Authority money, shall disburse Authority money by check only, keep an account of all Authority receipts and disbursements and the nature and purpose relating thereto. Shall file the Authority's financial statements with its Secretary at least once a year as set by the Authority and be responsible for the acts of the Assistant Treasurer.

Section 2.7 Assistant Treasurer. The Assistant Treasurer shall have all the powers and duties of the Treasurer if the Treasurer is absent or disabled. The Assistant Treasurer shall be the Finance Director of the City of Shoreview (the "City").

Section 2.8 Executive Director. The Executive Director shall be the Assistant City Manager/Community Development Director of the City. The Executive Director shall be appointed executive officer of the Authority and shall have such additional responsibilities as the Board may from time to time and by resolution prescribe.

Section 2.9 Secretary. The Executive Director or his/her designee shall be the Secretary for the EDA. The Executive Director shall keep or cause to be kept minutes of all meetings of the Board and shall maintain or cause to be maintained all records of the Authority.

Section 2.10 Compensation and reimbursement. A Member, including the President, may be paid for attending each regular or special meeting of the Authority in an amount to be determined by the Shoreview City Council. In addition, the Members may be reimbursed for actual expenses incurred in doing official business of the Authority. All compensation or reimbursement shall be paid out of the Authority's budget.

3. Procedures of Board

Section 3.1 Annual Meeting. The annual meeting of the Board shall be held on the 2nd Monday of January at 5:00 p.m.

Section 3.2 Regular Meetings. The Board's regular meetings shall be held on the 2nd Monday of each month at 5:00 p.m.

Section 3.3 Special Meetings. Special Meetings of the Board may be called by the President or, in the event of the President's absence or inability, by the Vice President at any time, upon three days prior notice to all Members and the Executive Director. Upon the same notice, special meetings of the Board may also be called by any two Members. The Executive Director shall post notice of any special meeting in the principal office of the Authority no less than three days prior to such special meeting.

Section 3.4 Quorum. A quorum of the Board shall consist of a simple majority of Members. In the absence of a quorum, no official action may be taken by, on behalf of, or in the name of the Board of the Authority.

Section 3.5 Adoption of Resolutions. Resolutions of the Board shall be deemed adopted if approved by not less than three Members. Resolutions may but need not be read aloud prior to vote taken thereon.

Section 3.6 Rules of Order. The meetings of the Board shall be governed by the most recent edition of Robert's Rules of Order.

4. Miscellaneous

Section 4.1 Fiscal Year. The fiscal year of the Authority shall be the calendar year.

Section 4.2 Treasurer's Bond. The Treasurer shall give bond to the state conditioned for the faithful discharge of official duties. The bond must be approved as to form and surety by the Authority and filed with the Secretary and must be for twice the amount of money likely to be on hand at any one time as determined at least annually by the Authority, provided, however, that said bond must not exceed \$300,000.

Section 4.3 Checks. An authority check must be signed by the Treasurer and the Assistant Treasurer. The check must state the name of the payee and the nature for which the check was issued.

Section 4.4 Financial Statement. The Authority shall examine the financial statement together with the Treasurer's vouchers, which financial statement shall disclose all receipts and disbursements, their nature, money on hand and the purposes to which it shall be applied, the Authority's credits and assets and its outstanding liabilities. If the Authority finds the financial statements and Treasurer's vouchers to be correct, it shall approve them by resolution.

Section 4.5 Report to City. The Authority shall annually make a report to the City Council giving a detailed account of its activities and of its receipts and expenditures for the preceding calendar year.

Section 4.6 Budget to City. The Authority shall annually send its budget to the City Council which budget included a written estimate of the amount of money needed by the Authority from the City in order for the Authority to conduct business during the upcoming fiscal year.

Section 4.7 Employees. The Authority may employ technical experts and agents and other employees as it may require and determine their duties, qualifications and compensation.

Section 4.8 Services. The Authority may contract for the services of consultants, agents, public accountants, attorneys and others as needed to perform its duties and to exercise its powers.

Section 4.9 Supplies, Purchasing, Facilities, and Services. The Authority may purchase the supplies and materials it needs. The Authority may use facilities of the City's Purchasing Department. The City may furnish offices, structures and space, stenographic, clerical, engineering and other assistance to the Authority.

Section 4.10 Execution of Contracts. All contracts, notes and other written agreements or instruments to which the Authority is a part or signatory or by which the Authority may be bound shall be executed by the President and Executive Director or by such other Commissioners or Officers of the Authority as the Board may by resolution prescribe.

Section 4.11 Amendment of By Laws. These By Laws may be amended by the Board by majority vote of all the Commissioners, provided that any such proposed amendment shall first have been delivered to each Commissioner at least three days prior to the meeting at which such amendment is considered. Said amendments shall then be presented to the City Council by the Executive Director for approval.

These By Laws may also be amended by majority vote of the Shoreview City Council, provided that any such proposed amendment shall first be delivered to each Commission by the Executive Director at least three days prior to the City Council meeting where action on proposed amendment is to take place.

PROPOSED MOTION

MOVED BY COUNCIL MEMBER _____

SECONDED BY COUNCIL MEMBER _____

To approve the development applications, including adoption of Ordinance No. 886, submitted by DPS-Shoreview, LLC, for a phased mix-use retail development consisting of a 10,034 square foot retail center, 14,000 square foot market (grocery), and a 3,800 square foot commercial building located on Red Fox Road, east of Lexington Avenue, subject to the following conditions:

Rezoning

1. This approval rezones the property from UND, Urban Underdeveloped, to PUD, Planned Unit Development with an underlying zone of C-2, General Commercial.
2. Rezoning is not effective until approvals are received for the Final Plat, PUD - Final Stage and development agreements executed.

Preliminary Plat

1. A public use dedication fee shall be submitted as required by ordinance prior to release of the final plat by the City.
2. The final plat shall include drainage and utility easements along the property lines and over wetland and ponding areas, including the wetland buffer. Drainage and utility easements along the roadways shall be 10' wide and along the side lot lines these easements shall be 5' wide and as required by the Public Works Director. Easements shall be vacated as needed.
3. Private agreements shall be secured between the parcels in the subdivision regarding joint driveway, parking, stormwater, utility and maintenance agreements. Said agreements shall be submitted to the City Attorney for review and approval prior to the City's release of the Final Plat.
4. The Developer shall create an Association for all property owners in this plat. The Association documents (articles of incorporation, bylaws, rules and regulations, replacement reserve study and covenants) shall be reviewed and approved by the City Attorney prior to recording and shall address the use/maintenance of all shared infrastructure including driveways, parking areas, stormwater infrastructure and other utilities.

5. Executed and recorded copies of the required agreements and association documents shall be submitted to the City prior to the issuance of a building permit.
6. Additional right-of-way for Red Fox Road shall be provided with the plat as required by the Public Works Director.
7. The Final Plat shall be submitted to the City for approval with the Final Stage PUD application.

Planned Unit Development – Development Stage

1. This approval permits the development of these parcels with a mixed-use retail center consisting of a 10,034 square foot retail center, 14,000 square foot market (grocery), and a 3,800 square foot commercial building.
2. Private agreements shall be secured between the parcels in the PUD regarding joint driveway, parking, stormwater, utility and maintenance agreements. Said agreements shall be submitted to the City Attorney for review and approval prior to the City's review of the Final Stage PUD plans and Final Plat.
3. The items identified in the memo from the Assistant City Engineer/Public Works Director shall be addressed prior to the City's review of the Final Stage PUD plans and Final Plat.
4. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to submittal to the City of applications for Final Plat and PUD – Final Stage. Final plans shall identify site construction limits and the treatment of work (i.e. driveways, parking areas, grading, etc.) at the periphery of these construction limits.
5. The applicant shall obtain permits from Rice Creek Watershed District, Minnesota Department of Transportation prior to the City's issuance of a grading permit or building permit.
6. The applicant shall create a Property Owners' Association for the project. The applicant and all subsequent property owners shall be a party to the Association required as part of this plat. The Property Owners' Association documents (articles of incorporation, bylaws, rules and regulations, replacement reserve study and covenants) shall be reviewed and approved by the City Attorney prior to recording and shall include the following:
 - a. The Property Owners' Association shall maintain landscaping/screening and maintenance shall be consistent with the approved landscaping plan, stormwater management infrastructure and parking.

- b. Membership in the Property Owners' Association must be mandatory for each property owner and any successive buyer of all units. The dues for such membership must be established to adequately meet the expenses of maintenance and fulfillment of all responsibilities of the Association as set forth in this agreement.
7. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project. The Development Agreement shall address:
 - a. Construction management and nuisances that may occur during the construction process.
 - b. Phasing of the development
 - c. Landscape maintenance
 - d. Tree preservation and replacement
 - e. Wetland buffer protection
 - f. Billboard signage
8. This approval shall expire after two months if the Planned Unit Development - Final Stage application has not been submitted for City review and approval, as per Section 203.060 (C)(6).
9. The items identified in the memo from the Assistant City Engineer/Public Works Director must be addressed prior to the City's review of the Final Stage PUD plans and Final Plat.
10. The applicant shall continue to work with the property owner and City regarding the removal/relocation of the billboard.

Comprehensive Sign Plan

1. The signs shall comply with the plans submitted for the Comprehensive Sign Plan application. Any significant change will require review by the Planning Commission and City Council.
2. The applicant shall obtain a sign permit prior to the installation or refacing of any signs on the property.
3. Any temporary signs must be affixed to the principal building. Temporary business signs must be associated with a temporary promotional sale and shall be in place for a maximum of 7 days. No more than two temporary business signs are permitted per year (excludes window signs). A permit shall be obtained prior to installing any temporary signs.

This recommendation is based on the following findings of fact:

1. The proposed land use is consistent with the designated commercial land use in the Comprehensive Plan.
2. The proposal complies with the City's rezoning criteria.
3. The proposal complies with the City's criteria for Planned Unit Developments. Flexibility from the City's Development Code results in a higher quality development that provides benefits through the more efficient use of infrastructure, less land disturbance and retain some open space. The proposal will benefit the City as a whole by providing additional retail services and employment opportunities.
4. The proposed deviations from the City's Sign Code are reasonable based on the commercial land use, site location and characteristics.

ROLL CALL: **AYES** _____ **NAYS** _____

Huffman	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Regular City Council Meeting
October 3, 2011

t:\2011 pcf\2429-11-22dps\ccmotion

TO: Mayor, City Council and City Manager

FROM: Kathleen Nordine, City Planner

DATE: September 28, 2011

SUBJECT: File No. File No. 2429-11-22 ; Rezoning, Preliminary Plat, Planned Unit Development – Development Stage; Comprehensive Sign Plan – Red Fox Road, East of Lexington Avenue

Introduction

DPS-Shoreview, LLC submitted several applications for a mixed-use retail development on Red Fox Road, east of Lexington Avenue. This application is similar to one DPS submitted last year but withdrew that application after a major tenant pulled out of the project.

The proposed development will consist of a 10,034 square foot retail center, 14,000 square foot market (specialty retailer), and a 3,800 square foot commercial building. The development is proposed to be constructed in phases with the first phase consisting of the needed site work (grading, utilities, stormwater infrastructure) and the construction of the retail center on the middle building pad. DPS is seeking the following approvals for the project.

1. **Rezoning** – changing the zoning of the property from UND, Urban Underdeveloped to PUD, Planned Unit Development
2. **Preliminary Plat** to divide the property into 4 parcels for the development
3. **Planned Unit Development – Development Stage**
4. **Comprehensive Sign Plan**

Project Description

The development site is located on the north side of Red Fox Road, east of Lexington Avenue and south of Interstate 694, and consists of two vacant parcels, which include open field, wetland and wooded areas. The site has an area of 6.6 acres and is oddly configured with a long triangular shape. Adjoining land uses include park (Ramsey County – Island Lake Golf Center) to the east and commercial (Super Target, Wendy’s restaurant, Exxon and Sinclair fuel and auto repair stations). Immediately north is Interstate 694 . Land uses to the north of Interstate 694 include commercial (hotel, restaurant) and the tall tower properties.

The proposed development will be completed in phases, with the initial phase commencing this year. This phase includes site preparation for the development site, including the installation of private infrastructure (sanitary sewer and water), site grading and storm water improvements. Once these improvements are completed, construction would begin on the retail center, and include parking, lighting, landscaping and signage improvements. Subsequent phases include the development of the market and commercial building sites.

Rezoning

The property is currently zoned UND, Urban Underdeveloped; a temporary holding zone for underdeveloped or undeveloped properties. When development is proposed, the developer must request the City to rezone the property to the appropriate district. In this case, the applicant is seeking approval to rezone the site from UND to PUD, Planned Unit Development. The Planned Unit Development District (PUD) recognizes that all sites may not be suitable for development in accordance with the conventional zoning requirements due to their location, size, shape and proposed uses. This district provides flexibility from the ordinance requirements to permit mixed-use developments, facilitate innovative design, higher quality development and efficient use of the land. The permitted uses within a specific PUD district are those identified on the Comprehensive Plan's general land use map for that specific site.

When considering a rezoning request, the City Council needs to consider the following criteria (in italics). The staff has provided comments on these criteria

1. *That the proposed rezoning is consistent with the policies of the Comprehensive Guide Plan and with the general purpose and intent of the development regulations.*

The rezoning of this property to PUD, with commercial uses is consistent with the Comprehensive Plan and the intent of the development regulations. The planned land use of this site as identified in the Comprehensive Plan is commercial. Commercial land uses are generally found to be near arterial roadways (Lexington Avenue, Interstate 694) and serve Shoreview residents as well as those residents from nearby communities. The development site and proposed commercial uses are consistent with these guidelines.

2. *That the development facilitated by the proposed rezoning will not significantly and adversely impact the planned use of the surrounding property.*

The surrounding land uses include commercial and parkland. The parkland is owned by Ramsey County and is the site of the Island Lake Golf Center, a use similar to commercial recreation. The commercial development of this site will not have a significant adverse impact on these surrounding land uses.

3. *That the applicant is willing to enter into a development agreement with the City as a condition of rezoning approval.*

A development agreement will be executed with the applicants upon approval.

Preliminary Plat

The preliminary plat includes the two existing parcels and creates four (4) parcels for the proposed development. The following table summarizes the uses and lot characteristics:

	Lot 1	Lot 2	Lot 3	Outlot A
Lot Area (acres)	2.16	1.5	1.1	1.8
Lot Width	336'	227'	120'	*N/A
Use	Market	Retail Center	Commercial	Open/Stormwater/Billboard

** Parcel does not have road frontage*

These parcels meet and exceed the minimum standards of the C2, General Business District. The required drainage and utility easements will be dedicated along the property lines and over the stormwater infrastructure and ponding area. There is an existing public water main that runs through the property, which will need to be relocated for the proposed development to occur. A new easement will be dedicated over the new line location and old easement will need to be vacated. Other private easements and agreements will be required for the shared driveways, utilities, and parking areas that are proposed.

The Plat also dedicates the additional right-of-way needed for the Red Fox Road terminus. Last year, the City and Ramsey County executed an easement for the additional road area needed for a cul-de-sac over a portion of the County owned land. Additional right-of-way will be required for the remaining portion of Red Fox Road to provide the additional area needed for future road improvements.

Planned Unit Development - Development Stage

DPS Shoreview, LLC submitted materials for Development Stage review of the Planned Unit Development. At this stage, detailed development plans are submitted to the City and reviewed in accordance with the adopted Code criteria (see attached).

The next stage is the Final Stage in which the final plans are submitted and reviewed for compliance with the previous approvals, and obligations and conditions that were previously set forth by the City are executed in the form of development agreements to ensure the project will be constructed in the manner in which it was approved.

Site Plan and Code Deviations

Developments via the planned unit development process generally require flexibility from the standards of the Development Code due to the design and use of the land. In exchange for this flexibility, developments are expected to incorporate innovative design, exceed the City’s architectural standards and fulfill a community need. Development via the planned unit development process for this project is logical because the land uses will rely on shared infrastructure and the project is phased. Flexibility from the City’s development standards is needed for parking setback (proof of parking) adjacent to Interstate 694 and structure setback from Interstate 694 on Lot 3. With a planned unit development, the development of future phases would be reviewed through the City’s site and building plan review process.

Building Placement

The proposed structures on Lots 1 and 2 comply with the required structure setbacks from the road rights-of-ways (Red Fox Road and Interstate 694) and the side property lines. The proposed structure on Lot 3 complies with the required setbacks from Red Fox Road and the side property lines. It is anticipated that the future use of this building would incorporate a drive-through facility into the structure. It is this portion of the structure that encroaches upon the required 50-foot setback from Interstate 694 right-of-way. The canopy for the structure is proposed to be setback 22 feet from the interstate right-of way.

Lot 3 is constrained by a wetland on the property which reduces the buildable area of the property. The structure is being located on the northern portion of the site to minimize the development impacts on the wetland area. The structure also has to be shifted to the north to accommodate a driveway providing access around the building through the drive-through facility. In staff's opinion, the proposed encroachment is minimal since it only includes a portion of the drive-through canopy. The canopy is of a reasonably sized to shelter the three proposed driving lanes. In addition, visibility of the structure will be limited due to changes in topography and vegetation located in the Interstate 694 right-of-way.

Parking Lot Design

The parking areas are designed to be shared between the three parcels. As required, a 20-foot landscaped area will be provided along Red Fox Road and on Lots 1 and 2 along Interstate 694. However, flexibility is needed for a driving lane on Lot 3 that bypasses the drive-through facility. The proposed setback for this lane is 5-feet from the Interstate 694 road right-of-way. Again, the developed portion of Lot 3 is pushed to the north towards Interstate 694 due to a wetland located in the south and eastern part of the property.

The developer is also seeking a reduction in the 20-foot setback required along Interstate 694 on Lots 1, 2 and 3 for proof of parking areas. These parking areas are setback 15' and 5' respectively from the interstate right-of-way. The proposed parking plan with 190 stalls does exceed the minimum 163 stalls required. The proof of parking has been included in the plan to address additional parking if needed in the future. The Site Development Agreement will address the construction of these stalls if they are constructed in the future.

Staff believes the setback reduction along the interstate is reasonable and would not have any significant impacts. The visual impact of this additional parking will be minimized by topographical changes and existing vegetation. In addition, the green space between the property and the developed lanes of Interstate 694 ranges from 70 to 140 feet.

The Council should note that flexibility will also be needed for the parking areas adjacent to Red Fox Road due to the additional right-of-way being required. Staff anticipates that the setback for these parking areas will be reduced from the 20 feet proposed (and required) to 10 feet.

Planned Unit Development Criteria

When considering PUD, the Planning Commission and City Council must make several findings pertaining to land use, development benefits, environmental impacts. The following discussion addresses these findings:

Comprehensive Plan Consistency and Land Use Compatibility

The proposed commercial land uses are consistent with planned land use designation identified in the *2008 Comprehensive Plan* which is C, Commercial.

The proposed commercial use is consistent with the surrounding land uses, including Ramsey County's Island Lake Golf Center. As such, the proposed development will not adversely impact the adjoining properties. The improvements at the termination of Red Fox Road and its extension will enhance the roadway and provide a better access point to the County property.

Proposed Deviations

When the proposed development plans do not comply with the minimum ordinance standards, the City needs to find that the resulting development provides a benefit to the City. This benefit can be achieved through a variety of methods. The following summarizes the methods the applicant is using to achieve this benefit:

1. Providing architectural enhancements to the overall building design by incorporating upgraded building materials and details on all building elevations including the use of brick veneer, natural cut stone veneer, architectural aluminum wall panels and canopies.
2. Enhancing public infrastructure through streetscaping along Red Fox Road.
3. Incorporation sustainable practices through a coordinated site design that shares parking/access reducing impervious surface coverage, shared efficient stormwater ponding, open space preservation and wetland avoidance at the east end of site and water efficiency.

Preservation and Protection of Natural Features

The natural features on the site include wetland and wooded areas. No alteration is proposed to the wetland area and a buffer will be provided as required by the City. While the land area east of the wetland is heavily wooded, a portion of the woods need to be removed for the stormwater pond and infrastructure. The wooded area east of the proposed ponding area will remain undisturbed. Trees that are to be removed are generally include less desirable species such as cottonwood and boxelder. However, 12 landmark trees will be removed for the development project and will be replaced at a ratio of 6 to 1 (72 replacement trees). Trees will be replaced in accordance with the City's Vegetation and Woodlands Ordinance.

Floodplain Area and Grading

The development site is not designated as a floodplain area nor does it have soils with severe building limitations. Significant alteration of the topography is not proposed for the building sites. Alteration of the grades is needed for the stormwater ponding area.

Other Development Considerations

Architectural Design

The retail center building is designed as a one-story building oriented towards Red Fox Road. Exterior wall finishes include natural stone veneer, rock face block, brick and exterior insulation finish system (EIFS). Other materials including prefinished metal panels and soffits and windows are also used in the design. The design will also incorporate water conservation and indoor environmental quality. The structure complies with the City's design standards (attached).

Grading and Drainage

The eastern portion of the property will remain undisturbed. The site will be graded to accommodate the proposed development. In general, minor grade changes are proposed for the parking lot areas and building pads with the building having a finished floor elevation about 4 feet higher than Red Fox Road. Drainage will be directed to the east through stormwater infrastructure to a drainage pond located east of the wetland area. This pond is then designed to overflow into the Interstate 694 drainage swale

The property is located in the Rice Creek Watershed District. DPS – Shoreview, LLC has submitted an application for a watershed district permit which is scheduled for review at their September 28th meeting.

Traffic

The applicant did commission a traffic study in 2010 to determine the traffic impacts of the full build out of this development on the adjacent roadway network including Red Fox Road and Lexington Avenue. This study has been reviewed by the City's Public Works Director and the County Traffic Engineer who determined that the study was completed in accordance with the accepted industry standards. The study concluded that the roadway, including the signalized Lexington Avenue/Red Fox Road intersection was generally adequate for the anticipated increase in vehicle trips, but did estimate congestion at the intersection of Red Fox Road with the westerly Target driveway at Noon and Afternoon peak hours. For that reason, staff is recommending the developer participate in future discussions with the staff regarding improvements to Red Fox Road. Also, additional right-of-way for Red Fox Road will be required with the Plat for these future road improvements.

Comprehensive Sign Plan

The applicant is also seeking approval of the comprehensive sign plan for this proposed development. This sign plan is required for a multi-building development site and a multi-tenant building and may include signage that varies from the design and dimensional

standards set forth in the Sign Code provided results in attractive signage that is compatible with the premises and with adjoining development. The proposed sign package consists of free-standing signs and wall signs. The following summarizes the proposed signage and deviations required:

Free-Standing Signs

To identify the development, two free-standing signs are proposed. The first is a monument sign located along Red Fox Road and the second is a pylon sign located along Interstate 694. The signs are designed to compliment the proposed structures using similar building materials. Staff believes these signs meet the spirit and intent of the ordinance.

	Sign Type	Proposed Sign Area	Maximum Sign Area Permitted	Proposed Sign Height	Maximum Height Permitted
<i>Monument Sign Red Fox Road</i>	Cabinet (internally lit)	60 square feet	60 square feet	12 feet	12 feet
<i>Pylon Sign Interstate 694</i>	Cabinet (internally lit)	80 square feet	80 square feet	30 feet	30 feet

Wall Signs

Wall signs will also be used to identify the tenants within the buildings. The buildings are designed with a sign band near the top of the structures in which letter style signs would be displayed. Cabinet –style signs may also be permitted on a case by case bases (logos). The proposed sign area for future tenant wall signage complies with the maximum sign area permitted. The number of signs proposed, however, exceeds the number permitted. One wall sign is permitted per principal structure unless said structure faces two or more arterial roadways. The following table identifies the number of wall signs proposed:

Building/Structure	Number of Walls Signs
Retail Center	Total of 16 7 – South elevation (Red Fox Road) 1 – East elevation 1- West elevation 7 – North elevation (Interstate 694)

While Red Fox Road is not considered an arterial roadway, the proposed sign package with signage on both elevations facing the roadways is reasonable. This is consistent with other sign packages approved in the past for other retail centers located on double frontage lots, such as Rice Creek Retail Center and Gramsie Square.

Sign criteria for the development is attached. Proposed signage for the future commercial buildings on Lots 1 and 3 would be evaluated when site and building plans are submitted to the City for review.

Billboard

The development site is occupied with a off-premise advertising sign located adjacent to Interstate 694. The City's Sign Ordinance was recently amended to permit off-site premise advertising along Interstate 694 provided certain standards are met. The current sign is static and will need to be either removed or relocated for the development. The submitted plans indicate that the sign will be removed and relocated to the Outlot A. While the final location has not yet been determined, the relocation of this sign will be addressed in the Development Agreement for this project.

Public Comment and Agency Review

The City notified property owners within 350 feet of development site of the applications submitted and proposed development. No written comments were received.

The City also notified affected agencies including the Lake Johanna Fire Department and the Minnesota Department of Transportation. Written comments from the Fire Department are attached. DPS has submitted an application to the Department of Transportation which is currently undergoing review.

Environmental Quality Committee

The Environmental Quality Committee reviewed the project at their September 26th meeting. The Committee did question whether or not there is adequate snow storage on the property. The Developer has indicated that the proof of parking area can be used for snow storage in addition to areas on Outlot A, outside of the wetland area.

In addition, the Committee expressed concern regarding traffic and the potential need for cross-walks, sidewalks and trails along Red Fox Road. Currently, there is a sidewalk on the south side of the street. Additional cross-walks and trails would be considered with any future road improvements.

Planning Commission Review

The Planning Commission recommended approval of the proposed development and submitted applications with a 5 to 2 vote at their September 27th meeting. Although the proposal was supported, some Commission Members expressed significant concerns regarding the proposal. The main items of concern included:

- 1) Notification to the public; Legal notice was published in the City's legal newspaper and mailed to property owners within 350 feet, however, a rezoning sign was not

- posted on the property. This sign has since been placed on the property due to concerns raised by the Commission.
- 2) Signage: While the developer did submit information regarding the sign criteria, some Commission members expressed concern regarding the appearance of diverse signage that may result. The proposed sign plan does identify areas where signage is permitted as well as design requirements; however, the plan provides flexibility due to the needs of the retail market. Concern was also expressed regarding signage on the rear of the building along Interstate 694 and the visual impact this may have on the road corridor.
 - 3) Drainage: When the Commission reviewed the project, the developer had not received formal approvals from the Rice Creek Watershed District nor the Department of Transportation. The Watershed District granted approval at their September 28th meeting. In addition, the developer has had discussion with staff from the Department of Transportation. A condition attached requires approval from these agencies.
 - 4) Traffic: Commission members also expressed concerns regarding the impact this development will have on the traffic capacity of Red Fox Road. A condition has been attached to the approvals requiring the developer to participate in discussions with the City regarding future improvements to this roadway. While the traffic study indicates congestion at the Red Fox Road/Lexington Avenue intersection, it does not identify the level of road and signal improvements needed to resolve these congestion issues. It would be difficult for the City to require road improvements as part of this project because traffic generated by this development does not exceed the capacity threshold for Red Fox Road.

The Commission considered these issues but also recognized that the development is located in an area designated as commercial and is adjacent to commercial land uses. As such, the proposed development is suitable for the area and will provide needed services to residents.

Recommendation

The submitted plans were reviewed in accordance with the City's development standards and Comprehensive Plan. The proposed rezoning of the property to PUD with commercial uses is consistent with the land use policies for this site. The proposed preliminary plat also complies with the City's subdivision standards. Regarding the PUD, staff believes the development of this site through the PUD process is a benefit to the City because the development plans are coordinated and will result the more efficient use of infrastructure, less land disturbance and retain some open space. In addition, the architectural design of the building incorporates high-quality finishes and the site design incorporates some sustainable features in the building and site design. The Comprehensive Sign Plan also provides signage that reflects the architectural building design and is reasonable for this type of commercial development. The proposal will benefit the City as a whole by providing additional retail services and employment opportunities; therefore, Staff is recommending approval subject to the following conditions.

Rezoning

1. This approval rezones the property from UND, Urban Underdeveloped, to PUD, Planned Unit Development with an underlying zone of C-2, General Commercial.
2. Rezoning is not effective until approvals are received for the Final Plat, PUD - Final Stage and development agreements executed.

Preliminary Plat

1. A public use dedication fee shall be submitted as required by ordinance prior to release of the final plat by the City.
2. The final plat shall include drainage and utility easements along the property lines and over wetland and ponding areas, including the wetland buffer. Drainage and utility easements along the roadways shall be 10' wide and along the side lot lines these easements shall be 5' wide and as required by the Public Works Director. Easements shall be vacated as needed.
3. Private agreements shall be secured between the parcels in the subdivision regarding joint driveway, parking, stormwater, utility and maintenance agreements. Said agreements shall be submitted to the City Attorney for review and approval prior to the City's release of the Final Plat.
4. The Developer shall create an Association for all property owners in this plat. The Association documents (articles of incorporation, bylaws, rules and regulations, replacement reserve study and covenants) shall be reviewed and approved by the City Attorney prior to recording and shall address the use/maintenance of all shared infrastructure including driveways, parking areas, stormwater infrastructure and other utilities.
5. Executed and recorded copies of the required agreements and association documents shall be submitted to the City prior to the issuance of a building permit.
6. Additional right-of-way for Red Fox Road shall be provided with the plat as required by the Public Works Director.
7. The Final Plat shall be submitted to the City for approval with the Final Stage PUD application.

Planned Unit Development – Development Stage

1. This approval permits the development of these parcels with a mixed-use retail center consisting of a grocery/retail center approximately 10,034 square foot retail center, 14,000 square foot market (grocery), and a 3,800 square foot commercial building.
2. Private agreements shall be secured between the parcels in the PUD regarding joint driveway, parking, stormwater, utility and maintenance agreements. Said agreements shall be submitted to the City Attorney for review and approval prior to the City's review of the Final Stage PUD plans and Final Plat.
3. The items identified in the memo from the Assistant City Engineer/Public Works Director shall be addressed prior to the City's review of the Final Stage PUD plans and Final Plat.
4. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to submittal to the City of applications for Final Plat and PUD – Final Stage. Final plans shall identify site construction limits and the treatment of work (i.e. driveways, parking areas, grading, etc.) at the periphery of these construction limits.

5. The applicant shall obtain permits from Rice Creek Watershed District, Minnesota Department of Transportation prior to the City's issuance of a grading permit or building permit.
6. The applicant shall create a Property Owners' Association for the project. The applicant and all subsequent property owners shall be a party to the Association required as part of this plat. The Property Owners' Association documents (articles of incorporation, bylaws, rules and regulations, replacement reserve study and covenants) shall be reviewed and approved by the City Attorney prior to recording and shall include the following:
 - a. The Property Owners' Association shall maintain landscaping/screening and maintenance shall be consistent with the approved landscaping plan, stormwater management infrastructure and parking.
 - b. Membership in the Property Owners' Association must be mandatory for each property owner and any successive buyer of all units. The dues for such membership must be established to adequately meet the expenses of maintenance and fulfillment of all responsibilities of the Association as set forth in this agreement.
7. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project. The Development Agreement shall address:
 - a. Construction management and nuisances that may occur during the construction process.
 - b. Phasing of the development
 - c. Landscape maintenance
 - d. Tree preservation and replacement
 - e. Wetland buffer protection
 - f. Billboard signage
8. This approval shall expire after two months if the Planned Unit Development - Final Stage application has not been submitted for City review and approval, as per Section 203.060 (C)(6).
9. The items identified in the memo from the Assistant City Engineer/Public Works Director must be addressed prior to the City's review of the Final Stage PUD plans and Final Plat.
10. The applicant shall continue to work with the property owner and City regarding the removal/relocation of the billboard.

Comprehensive Sign Plan

1. The signs shall comply with the plans submitted for the Comprehensive Sign Plan application. Any significant change will require review by the Planning Commission and City Council.
2. The applicant shall obtain a sign permit prior to the installation or refacing of any signs on the property.

File No. 2429-11-22
DPS- Shoreview, LLC
City Council Report – October 3, 2011

3. Any temporary signs must be affixed to the principal building. Temporary business signs must be associated with a temporary promotional sale and shall be in place for a maximum of 7 days. No more than two temporary business signs are permitted per year (excludes window signs). A permit shall be obtained prior to installing any temporary signs.

Attachments:

1. Memo from Asst City Engineer/Public Works Director
2. Agency Comments
3. Location Map
4. Aerial Photo
5. Submitted Statement and Plans.

T:/2011pcf/reports/2429-11-22dps/pcreport

Planned Unit Development – Development Stage Criteria for Review

- (a) That the proposal complies with the Shoreview Comprehensive Guide Plan.
- (b) That in those cases where the plan does not comply with the minimum standards of this ordinance, the deviation is to permit a development that provides a benefit to the city as a whole which include but are not limited to the following:
 - (i) Use of architectural enhancements to the overall building design that exceed building design standards found in a typical development by including the use of high quality building materials, decorative features and accents.
 - (ii) Enhancement of public infrastructure including but not limited to streetscaping, street design, sidewalks, open space and trails.
 - (iii) Use of innovative materials and techniques to minimize stormwater run-off from the site and enhance water quality.
 - (iv) Incorporation of sustainable building practices such as green building standards and or Leadership in Energy and Environment Design (LEED) practices into the overall site design and building plans.
 - (v) Includes a specified percentage of affordable housing in accordance with the income and housing costs guidelines for the Twin Cities metropolitan area.
 - (vi) Provides housing that entails a range of housing options to meet resident preferences and circumstances at all life stages (life-cycle housing) that supports the City's life-cycle housing goal as identified in the Comprehensive Plan.
 - (vii) Incorporates the historic preservation of private or public structures, places or parks.
 - (viii) Eliminates blighted structures or incompatible uses through redevelopment or rehabilitation.
 - (ix) Incorporates transportation demand management or public transit.
 - (x) Preserves and concentrates open space by providing common open areas or reserving specific amounts of open space on each parcel.
- (c) In those instances where a site is to be redeveloped or where the site is adjoined by developed property, that development via a PUD is desirable to insure compatibility with the adjoining land use(s).

- (d) That there is no significant adverse impact of the proposed development on surrounding properties.
- (e) That the plan evidences a direction toward preservation, enhancement, and protection of natural features existing on the property or if the property does not contain natural features worthy of protection, the plan is designed to minimize land alteration and incorporates native plant materials into the landscaping theme.
- (f) That the plan does not occupy a designated Flood Plain area or areas consisting of soils with severe building limitations, or that the applicant has demonstrated that said plan will not cause significant alteration of existing topography or natural drainage.

Architectural and Site Design Standards Criteria

- 1) Consistency with the Comprehensive Plan; the Surface Water Management Plan; and the Municipal Code.
- 2) Use of appropriate exterior materials, lighting, textures, colors, and architectural and landscape forms to create a unified, high-quality design concept for the site that is compatible with adjacent and neighboring structures and functions.
- 3) A unified sign design that provides a desirable environment for site users and the community as a whole. A unified site design considers all site elements including: the relationship of buildings to surrounding natural features; day light and solar access; grading; architectural design; building, parking and loading dock orientation; building height, use of manmade materials, including paving; site furnishings (lighting, outdoor seating, signage, etc.); landscaping (retention of natural vegetation, plant selection and placement, retention and incorporation of water features, etc.); and other visible outdoor site elements.
- 4) Creation of a suitable balance between the amount and arrangement of open space, landscaping, and view protection with the design and function of man-made features. Achieving this balance shall take into account screening, buffering, size and orientation of open spaces.
- 5) Provision of safe and adequate access to and from sites giving ample consideration to the location and number of access points from public streets, the safety and convenience of merging and turning movements, and traffic management and mitigation.
- 6) Provision of on-site vehicular, bicycling, and pedestrian circulation by way of interior drives, parking areas, bicycle parking racks, pathways, and walkways adequate to handle anticipated needs and to safely buffer pedestrian and cyclists from motor vehicles.

**STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF SHOREVIEW**

ORDINANCE NO. 886

AN ORDINANCE AMENDING THE CITY OF SHOREVIEW OFFICIAL ZONING MAP
REGARDING PROPERTY LOCATED ON RED FOX ROAD

The Shoreview City Council ordains that the Official Zoning Map adopted April 16, 2001 and effective May 9, 2001 are hereby amended as follows:

SECTION 1. DPS - Shoreview, LLC initiated a rezoning from UND. Urban Underdeveloped to PUD, Planned Unit Development, for the following legally described properties:

Parcel 1

That part of the Southwest Quarter (SW ¼) of the Northwest Quarter (NW ¼) of Section Twenty-Six (26), Township Thirty (30), Range Twenty-three (23), lying Southerly of the South right-of-way line of Trunk Highway 694, except that part platted as George Reiling Third Addition, Ramsey County, Minnesota

Parcel 2

*That part of the Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼) of Section Twenty-six (26), Township Thirty (30), Range Twenty-three (23), lying Southerly of the following described line:
Beginning at a point on the West line of said Section Twenty-six (26) distant 754.4 feet North of the West Quarter corner thereof; thence run Southeasterly at an angle of Seventy-two (72) degrees, Seventeen (17) minutes with said West section line for 3000 feet and there terminating.
Ramsey County, Minnesota*

(This property, when platted will be known as CCCU Commercial Addition)

SECTION 2. The procedural history of this rezoning is as follows:

1. This rezoning was initiated pursuant to Section 203.052 of the Shoreview Development Ordinance adopted April 16, 2001 and effective May 9, 2001.
2. The Shoreview Planning Commission held a public hearing on September 27, 2011. Notice therefore was published and mailed pursuant to law. All persons present at said meeting were given an opportunity to be heard and present written statements. The Commission also considered the recommendation of the City Staff recommending to the City Council that this rezoning be approved.

3. This rezoning was considered and approved by the Shoreview City Council on October 3, 2011.

SECTION 3. Section 205.010(A)(1) of the Shoreview Development Ordinance adopted April 16, 2001 and effective May 9, 2001 is hereby amended to add the following Subsection (a).

(a) Zoning Map Revision The Shoreview Zoning Map, adopted on April 16, 2001, is hereby revised to indicate that the above-described properties have been rezoned from UND, Urban Underdeveloped, to PUD, Planned Unit Development, zoning classification pursuant to Shoreview Ordinance . The underlying zoning for the property shall be C2-General Commercial.

SECTION 4. Approval of zoning amendment is on the basis of the following findings of fact:

1. That the proposed zoning is consistent with the policies of the Comprehensive Guide Plan and the general purpose and intent of the Development Ordinance;

SECTION 5. Said Ordinance rezoning the property shall become void within one year after the approval date and revert back to UND, if the required conditions of approval for the development are not executed and construction has not begun within the one-year period referenced above.

Adoption Date. Passed by the City Council of the City of Shoreview on the 3rd day of October 2011.

Effective Date. This ordinance shall become effective the day following its publication in the City's official newspaper.

Publication Date. Published on the 25th of October,2011.

Sandra C. Martin, Mayor

SEAL

t:\2011pcf\2429-11-22dps\ordinance

Date: September 22, 2011

To: Kathleen Nordine, City Planner

From: Mark Maloney, Public Works Director/City Engineer
Tom Wesolowski, Assistant City Engineer

Subject: Preliminary Plan Review Stonehenge Shoreview Retail Center

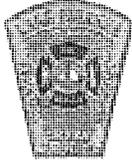
The City of Shoreview Engineering Department has reviewed the plans dated September 2, 2011 and has the following comments regarding the plans:

1. The development falls within the Rice Creek Watershed District, which will require the developer to obtain an approved Rice Creek Watershed District permit. The City requires that all the information that is submitted to Rice Creek Watershed District as it relates to the proposed development, also be sent to the City of Shoreview.
2. The City Staff is reviewing the submitted storm water management calculations for the existing and proposed drainage with this plan set and . compliance with the requirements of the City's Surface Water Management Plan (SWMP).
3. The proposed storm water management system will treat run-off from the development and reduce the volume of flow to a level less than what currently leaves the site, which exceeds the requirements of the City's SWMP.
4. The City has not required the developer did not submit an amended traffic study specific to this plan set. The proposed land uses are similar to the previous traffic study completed in April 2010, however, the City is asking the developer to submit documentation from a licensed engineer indicating that the previously submitted traffic study applies to the new land uses. A traffic study was previously prepared (April 2010) for the Aldi Plaza Retail Center to estimate the effect of the proposed retail center on the public street Red Fox Road and its intersection with Lexington Avenue. That study was prepared by a licensed engineer from the State of Minnesota and was reviewed by both the City and Ramsey County. The study concluded that the intersection of Lexington Avenue and Red Fox Road was generally adequate for the anticipated increase in vehicle trips, but did estimate significant congestion at the intersection of Red Fox Road with the westerly Target driveway at Noon and Afternoon peak hours. For that reason, the City is asking the developer to participate in discussions with the City and Ramsey County regarding improvements to Red Fox Road, including the intersection with Lexington Avenue..
5. The development agreement should include a statement stating the developer shall be responsible for the maintenance of all the water piping, associated

valves, and fire hydrants, except the piping and valves located within the utility easement.

6. The development plans will be presented to the Environmental Quality Committee for comment at the September 26 meeting. Their comments will be available at the time of the City Council's consideration of the preliminary plat.

If you have any questions or would like to discuss the comments please contact Tom Wesolowski at 651-490-4652



LAKE JOHANNA FIRE DEPARTMENT

5545 LEXINGTON AVENUE NORTH • SHOREVIEW, MN 55126
OFFICE (651) 481-7024 • FAX (651) 486-8826

September 14th, 2011

Department of Community Development
Attn: Kathleen Nordine, City Planner
4600 N Victoria Street
Shoreview, MN 55126

Site and Building Plan Review
Aldi Plaza Retail Center
Shoreview, MN 55126

File No. 2429-11-22

- Verify location of F.D.C.
 - Should be on address side of building.
- Fire Hydrant within 150' of F.D.C.
- Verify location of riser room.
- Fire Department lock box is required.

Sincerely,

Rick Current
Fire Marshal
Lake Johanna Fire Department

ROBERT WARWICK - EQC Comments - Stonehenge Development

From: TOM WESOLOWSKI
To: WARWICK, ROBERT
Date: 9/27/2011 10:22 AM
Subject: EQC Comments - Stonehenge Development

Rob,

Here are the comments received from the EQC at their meeting last night concerning the proposed Stonehenge Development.

1. Is there enough snow storage on site within the paved areas? The concern is that the snow will get pushed into the wetland located on the east end of the site.
2. Red Fox Road is fairly congested now, feel that it will get worse with the added traffic from the new development if there are no improvements to the road.
3. Add cross-walks, sidewalks, and extend existing trails to encourage pedestrian and bike traffic.

If you have any questions or need additional information please contact me.

Thanks,

Tom Wesolowski, PE
Assistant City Engineer
City of Shoreview
twesolowski@shoreviewmn.gov
Direct Phone #651-490-4652
Fax # 651-490-4696



Minnesota Department of Transportation

Metropolitan District
Waters Edge
1500 West County Road B-2
Roseville, MN 55113-3174

September 28, 2011

Kathleen Nordine, City Planner
City of Shoreview
4600 Victoria Street North
Shoreview, MN 55126

Subject: Stonehenge Development/Mn/DOT Review # P11-036
SE Quadrant of I-694 and Lexington Avenue
City of Shoreview/Ramsey County
Mn/DOT Control Section # 6285

Dear Ms. Nordine:

Thank you for the opportunity to review the preliminary plat and site plan for the new Stonehenge Development. The Minnesota Department of Transportation (Mn/DOT) has reviewed the plan and has the following comments:

Design:

The developer must submit a drawing showing the extent and type of trees to be removed on Mn/DOT right way. The tree removal plan must also verify that the existing evergreen trees will not be adversely impacted by the proposed grading plan.

It should also be noted that there is a fiber optics line just inside Mn/DOT right of way in the area of proposed grading area. A complete utility review by the developer is warranted to determine if there are other utilities present in the area.

Lastly, the developer must determine whether the new pipe with culvert is in the clear zone for TH 694. A safety apron is required if the pipe is in the clear zone. For questions concerning these comments, please contact Nancy Jacobson, Mn/DOT Metro Design Section, at (651) 234-7647.

Billboard Relocation:

Any relocation of a billboard on Mn/DOT right-of-way must be approved by Mn/DOT. For information on this approval, please contact Jeff Constant at (651)234-7914.

Permits:

Any proposed tree removal will require MN/DOT's approval through the Permits office. There will be no impact allowed to the fiber optics line located on I-694 right-of-way. Please direct any questions regarding permit requirements to Buck Craig, Mn/DOT's Metro Permits Section, at (651) 234-7911.

Review Submittal Options:

As a reminder, there are four submittal options. Please submit either:

1. One (1) electronic pdf. version of the plans. Mn/DOT can accept the plans via e-mail at metrodevreviews.dot@state.mn.us provided that each separate e-mail is less than 20 megabytes.
2. Three (3) sets of full size plans. Although submitting seven sets of full size plans will expedite the review process. Plans can be sent to:

Mn/DOT – Metro District Planning Section
Development Reviews Coordinator
1500 West County Road B-2
Roseville, MN 55113

3. One (1) compact disk.
4. Plans to Mn/DOT's external FTP Site. Please send pdf. files to:
<ftp://ftp2.dot.state.mn.us/pub/incoming/MetroWatersEdge/Planning> Internet Explorer doesn't work using ftp so please use an FTP Client or your Windows Explorer (My Computer). Also, please send a note to metrodevreviews.dot@state.mn.us indicating that the plans have been submitted on the FTP site.

If you have any questions, please feel free to contact me at 651-234-7797.

Sincerely,



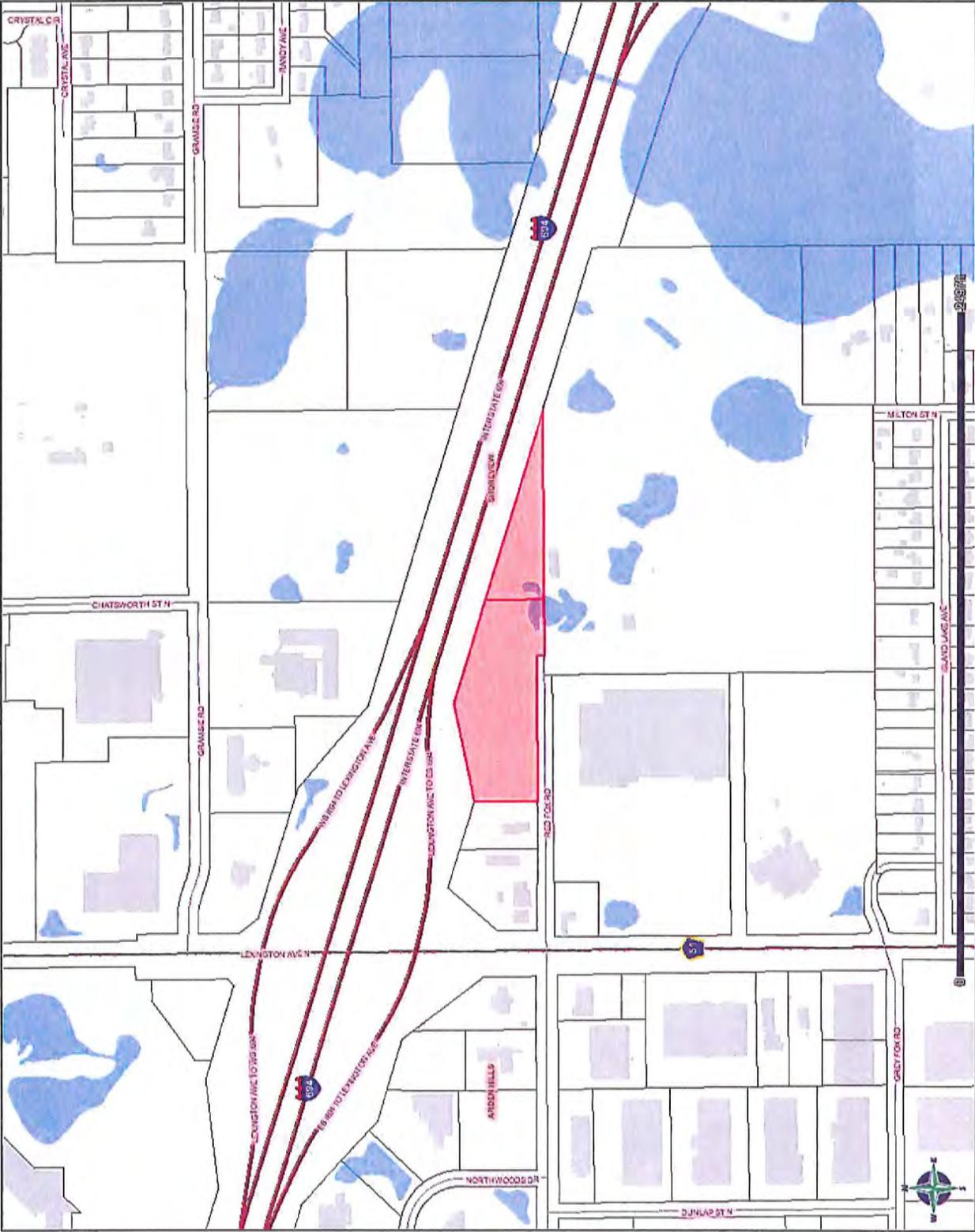
William Goff
Senior Planner

Copy via Outlook:

Jennie Read
Nancy Jacobson
Jeff Constant
Buck Craig
Tod Sherman
Ann Braden/ Metropolitan Council

City County Credit Union/Stonehenge

- Selected Features
- Municipalities
- Road Centerlines (County)
- County Road
- Interstate Hwy
- State Hwy
- Roads
- Water
- Structures
- Parcel Polygons
- Highway Shields
- Street Name Labels

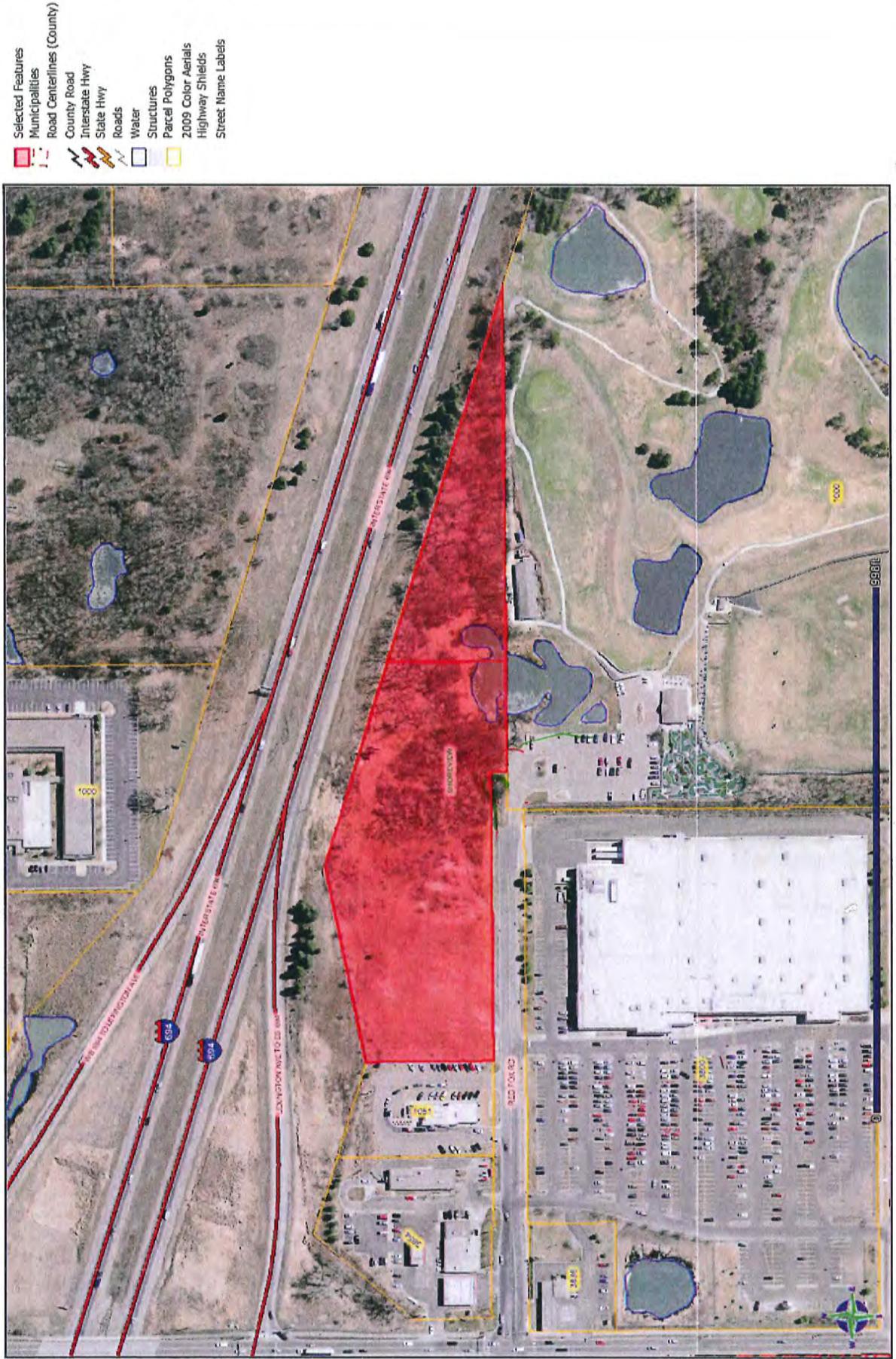


DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.

SOURCES: Ramsey County (March 31, 2010), The Lawrence Group, March 31, 2010 for County parcel and property records data; March 2010 for commercial and residential data; April 2009 for color aerial imagery; All

Retail Center

DPS-Shoreview, LLC



DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.

SOURCES: Ramsey County (March 31, 2010), The Lawrence Group; March 31, 2010 for County parcel and property records data; March 2010 for commercial and residential data; April 2009 for color aerial imagery. All



A Development Company

18258 Minnetonka Blvd., Suite 100
Deephaven, MN 55391
phone 952.288.2200
fax 952.473.2206
www.stonehenge-usa.com

PLANNED UNIT DEVELOPMENT (PUD) DEVELOPMENT STAGE APPLICATION

Stonehenge USA (DPS-Shoreview, LLC) is pleased to present for your consideration this Development Stage application for a Planned Unit Development. We believe that along with our design and engineering team we have assembled an exciting and creative project; one that demonstrates the best and highest use of a previously undeveloped and very challenging parcel of land.

Development on this parcel is challenging, given the shallow (and narrowing) depth of this site, restrictions imposed by topography, existing wetlands and woodlands, and the stringent stormwater infiltration requirements and site development and architectural design standards as per Chapter 206 of the City of Shoreview Municipal Code. Responding to these challenges, we believe we have crafted a very creative and excellent design that meets and exceeds even the most stringent of these requirements.

It is our understanding and intent that this project as proposed complies with all required Site Development Standards as per Chapter 206 of the Shoreview Municipal Code. Perhaps the one exception or deviation from these standards would be a reduction of the 20 foot landscape setback buffer as referenced in 206.010(F)3 and 206.020(A)2(b) at just a partial area of Lot 3, along the I-694 frontage. This is needed to accommodate the required drive thru teller lanes and bypass lane, given the shallow dimension of the site. It should be noted that there is significant existing green space separation of over 80 feet in the right of way at this location.

This PUD will ensure consistency in building setbacks as well as architectural detailing, signage and materials. Through development as a PUD we will also limit the impact to the site and surroundings by the use of shared access drives, curb cuts and parking fields, and even more importantly the efficient shared use of stormwater facilities and utilities. We will be able to impose zero impact to the existing area of delineated wetland, and will be able to save significant portions of the heavily wooded eastern extents of the site. You will note that we are incorporating upgraded and enhanced building materials and details on all elevations of our proposed buildings, including the extensive use of brick veneers, natural cut stone veneers, and architectural aluminum wall panels and canopies. We will be meeting or exceeding requirements for the placement of accent materials and details as outlined in the Architectural Design Standards. We are also proposing to use these natural stone and brick veneer materials extensively in the base and superstructure of the common pylon and monument signs. These signs will be well placed and architecturally enhanced to compliment the building architecture.

We believe that by developing this property as a PUD, we will be creating the most desirable and beneficial environment for both the City of Shoreview and our future tenants and customers.

Thank you for your consideration of this application.

Randy Rauwerdink
Director of Development Services



STONEHENGE USA

A Development Company

18258 Minnetonka Blvd., Suite 100
Deephaven, MN 5539
phone 952.288.2200
fax 952.473.2206
www.stonehenge-usa.com

PRELIMINARY PLAT APPLICATION

Applicant is proposing to plat the subject property as the CCCU COMMERCIAL ADDITION. The plat shall contain 3 lots which are to be developed as a phased retail/commercial PUD, plus an outlot. The proposed use of the lots is as follows:

Lot 1-Future retail/commercial of approximately 14,000 sf.

Lot 2-Initial phase retail strip center of approximately 10,034 sf.

Lot 3-Future credit union (with drive thru tellers) of approximately 3,800 sf

Outlot-shared stormwater facilities, wetland, proposed billboard location and undisturbed wooded area.

Thank you for your consideration of this application

Randy Rauwerdink
Director of Development Services



A Development Company

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phone 952.288.2200
fax 952.473.2206
www.stonehenge-usa.com

REZONING (ZONING DISTRICT BOUNDARY) APPLICATION

Applicant is proposing to develop a phased retail/commercial project. The subject property is currently classified as Urban Underdeveloped (UND) and is guided for Commercial Land Use in the Shoreview Comprehensive Plan. Applicant is requesting a rezoning from UND to PUD to facilitate this development. The proposed uses are consistent with the neighboring and surrounding properties and with the Shoreview Comprehensive plan.

Thank you for your consideration of this application.

Randy Rauwerdink
Director of Development Services.

SIGNAGE CRITERIA

Stonehenge Shoreview Retail

9-2-2011

DESIGN INTENT

The signage criteria at Stonehenge Shoreview Retail Center is intended to control the size and quality of the signs in order to maintain uniformity and consistency throughout the development. Building signage should compliment the architectural character and serve to identify tenants.

GENERAL REQUIREMENTS (See Signage Criteria Plan SN1.0)

- A. **Future Market (Lot 1)**-Wall signage shall be permitted on three building elevations, anticipated to be the front (east) elevation, and the sides (north and south) elevations facing Interstate 694 and Red Fox Road. Actual details will be reviewed as part of a future Building and Site Plan Review. Wall signage will be limited to a maximum area of 10% of the respective wall area.
- Retail Strip Center (Lot 2)**- Tenants shall be permitted one sign each on the front (south) elevation and rear (north) elevation. The east and west endcap tenants shall be permitted one additional sign on the east and west side elevations respectively. Signage shall be located only within the designated 4' high EIFS sign band area on the front (south) elevation and on the composite aluminum wall panel on the rear (north) elevation of the building. Each sign shall maintain a minimum 5' space between adjacent signs, and will be located within the approved signage areas on the signage band. The east and west endcap tenant signs shall be located above the canopy roof detail at the corner entrance towers. All wall signage is limited to 10% of the building elevation area for each premises.
- Future Credit Union/Commercial (Lot 3)**-Wall signage shall be permitted on two elevations, anticipated to be the front (west) elevation and the side (north) elevation facing Interstate 694. Actual details will be reviewed as part of a future Building and Site Plan Review. Wall signage will be limited to a maximum area of 10% of the respective wall area.
- Common Pylon Sign**-Internally illuminated double sided cabinet sign measuring 80 SF maximum per side. Anchor tenant sign panel shall be maximum 36 SF, or approximately 6'x 6'. Remaining 44 SF shall be comprised of a maximum of (6) tenant panels each, with a minimum panel eight of 12" each. Tenants may choose their own letter/logo font and colors subject to the approval of the Landlord.
- Common Monument Sign**-Internally illuminated double sided cabinet signs measuring 60SF max((2) 5'x6' cabinets) shall be comprised of a maximum of (6) tenant panels with a minimum panel height of 12" each. Tenants may choose their own letter/logo font and colors subject to approval of the Landlord.
- Address Numbers and Suite Signage**-Separate building address numbers will be assigned to each of the three buildings (lots). Approximately 12" high numbers will be installed on the Red Fox Road side of each building, location and color as directed by the city and fire marshal. Individual suite numbers will be assigned to each tenant in the multi tenant building (Lot 2) . 4" high vinyl numbers will be installed in the transom glass panel above each suite entrance door. Rear service doors at multi tenant building will be identified with contrasting color 4" high vinyl numbers.
- B. All signage is subject to the approval of the Landlord and the local authorities. All permits for signs and installation shall be obtained by the tenant or by the tenant's representative at the tenant's expense. No sign or structure shall be erected, constructed, altered, re-built or relocated until a permit is issued by the City and final approval is received by the Landlord.
- C. Illuminated wall signs shall consist of individual channel letters and integral logos/cabinets with acrylic facing. All tenant signs must conform to the design requirements on page 2.
- D. Inflatable advertising devices and searchlights are prohibited.
- E. Tenant's trucks, vans or other vehicles shall not be parked in the front or side parking lots of the building(s) in a manner meant to advertise their business..
- F. Noise or odor producing signs shall not be permitted.
- G. Temporary banners may be permitted on a case by case basis at the start of the lease. Tenant must submit a detailed drawing of the banner to the landlord for approval specifying size and attachment detail. The banner may not exceed 15 feet in width and may not extend past the tenant's premises. Temporary banners may be allowed for up to 10 days following opening and must be immediately brought down upon request of the city

Temporary banners may not be attached in any manner that will cause a hole or penetration to any part of the building.

- H. Lighting of signs shall be at hours as required by Landlord. All illuminated signs must be turned on during the Center's normal operating hours. The use of time clocks for signs is required.
- I. All window signs shall be approved by the landlord. Window signs shall not cover more than twenty-five (25) percent of the window area in which they are located. Window signs shall not use neon paint, tape, chalk, or paper. Window signs shall not advertise any product nor draw specific attention to any product. Decals or other signing indicating product lines or credit card acceptability shall not be permitted on the storefront glazing, with the exception of the store's operating hours.
- J. At no time will hand-lettered, non-professional signs or newspaper advertisements be displayed on the storefronts.

DESIGN REQUIREMENTS

- A. Individual letters and integral logos for wall signs in multi-tenant buildings shall not cover more than ten (10) percent of the tenant's building façade on which the sign resides.
- B. All wall signs shall consist of individual dimensional letters (raceway mounted) and logos (cabinets), and shall be architecturally compatible with the building and other signage if in a multi-tenant building.
- C. Signs shall be permitted only within the sign areas designated by the Landlord.
- D. Individual aluminum channel letter construction should be 3" to 5 ¼" deep.
- E. All exterior letters or signs exposed to the weather shall be mounted with at least ¾" clearance from the building wall to permit proper dirt and water drainage.
- F. All letters in the tenant identification shall be limited to two colors (plus white), except for logos which may be multicolored. The color of signage is subject to approval of the Landlord.
- G. Tenant may choose their own letter/logo font and colors (subject to approval of the Landlord).
- H. Sign illumination shall be internal and self contained.
- I. Low voltage LED lighting systems are recommended.
- J. Drain holes are required in each individual channel letter.
- K. Wording of signs shall not include product or services sold except as a part of tenant's trademark trade name or insignia.
- L. Manufacturer's labels, underwriters' labels, clips, brackets, or any other form of extraneous advertising attachment or lighting devices shall be fully concealed from public view.
- M. Integrally colored raceways (to match EIFS or composite aluminum wall panel color) shall be utilized to minimize the penetrations through the architectural building finishes
- N. Clear Plexiglas sign faces are not allowed.
- O. All cabinets, conductors, transformers and other equipment shall be concealed from public areas. Visible fasteners will not be permitted.
- P. All metal letters shall be fabricated using full-welded construction, with all welds ground smooth so as not to be visible.



SITE LOCATION



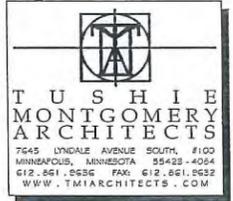
GENERAL NOTES

ALL NECESSARY AND/OR REQUIRED TESTS, INSPECTIONS SHOP DRAWING REVIEWS AND DRAWING INTERPRETATIONS, REQUIRED BY THE GENERAL CONDITIONS, SHALL BE EXECUTED BY A REGISTERED ARCHITECT AND/OR BY A REGISTERED ENGINEER. IF NOT, THE ARCHITECT OF RECORD AND/OR THE ENGINEER OF RECORD SHALL BE HELD HARMLESS FOR THAT PORTION OF THE WORK IMPROPERLY EXECUTED. THE INSPECTION ARCHITECT AND/OR ENGINEER SHALL BECOME RESPONSIBLE FOR THOSE INSPECTIONS, DECISIONS AND/OR DOCUMENT INTERPRETATIONS MADE AS THEY RELATE TO THE CONTRACT DOCUMENTS AND THEIR INTENT.

- DIMENSIONS GIVEN FOR MASONRY ON ARCHITECTURAL DRAWINGS, ARE NOMINAL UNLESS OTHERWISE NOTED.
- SCALED MEASUREMENTS OF DRAWINGS SHALL NOT BE ALLOWED.
- DIMENSION FOR STUD WALLS ARE TO FACE OF STUD AND DIMENSIONS FOR MASONRY WALLS ARE TO FACE OF BLOCK UNLESS STATED OTHERWISE.
- ALL CONSTRUCTION SHALL MEET ALL APPLICABLE CODES AND MOST STRINGENT SHALL APPLY.

DRAWING INDEX

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C1.02	EXISTING TREES
C1.03	TREE INVENTORY PLAN
C2.01	PRELIMINARY PLAT
C3.01	OVERALL GRADING PLAN
C3.02	PHASE I GRADING PLAN
C3.03	PHASE I GRADING NOTES
C4.01	PHASE I EROSION & SEDIMENT CONTROL PLAN
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C4.03	OVERALL EROSION & SEDIMENT CONTROL PLAN
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C5.01	OVERALL UTILITY PLAN
C5.02	SANITARY & WATERMAIN PHASE I - UTILITY PLAN
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L1.1	SITE PLAN - INITIAL CONSTRUCTION
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L5.0	TREE PRESERVATION PLAN
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A1.1	ELEVATIONS & FLOOR PLAN
A1.2	PERSPECTIVES
SN1.0	SIGNAGE



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 WWW.TMARCHITECTS.COM

Stonehenge Shoreview Retail Center
 SHOREVIEW, MINNESOTA

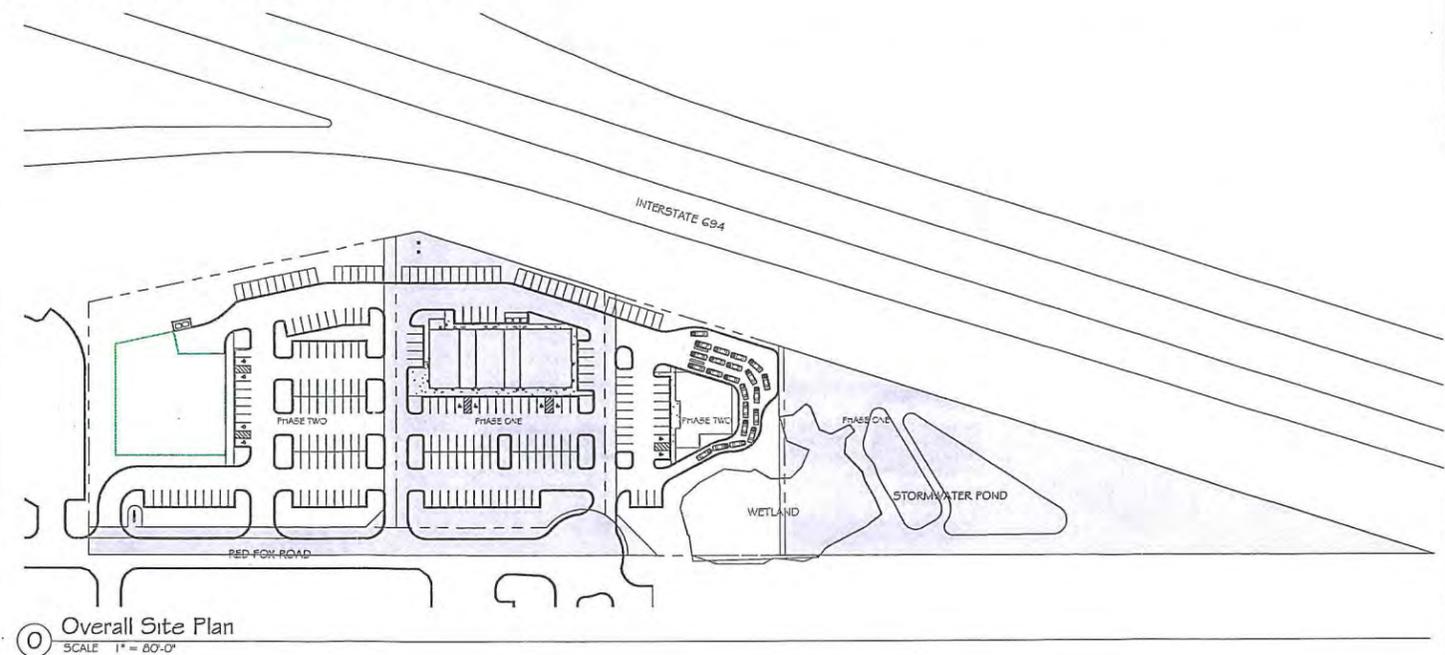
STONEHENGE SHOREVIEW RETAIL CENTER

RED FOX ROAD
 SHOREVIEW, MN 55126

PROJECT TEAM

DEVELOPER: STONEHENGE USA RANDY RAUWERDINK rrauwerdink@stonehenge-usa.com 18258 MINNETONKA BLVD (952) 286-2200 DEETHAVEN, MN FAX (952) 473-2206	ARCHITECT/LANDSCAPE ARCHITECT: TUSHIE MONTGOMERY ARCHITECTS ANDY KZENIK Andyk@tmarchitects.com JESSE HAMER Jesseh@tmarchitects.com JORDAN LOCKMAN Jordani@tmarchitects.com 7645 LYNDALE AVENUE SOUTH, #100 (612) 861-9636 MINNEAPOLIS, MINNESOTA 55423 FAX (612) 861-9632	CIVIL ENGINEER: MFRA PAUL THOMAS PThomas@mfra.com 14800 26TH AVENUE NORTH, SUITE 140 (763) 476-6010 PLYMOUTH, MN 55447 FAX (763) 398-0664
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OVERALL PROJECT SITE



ABBREVIATIONS

ABV -ABOVE	DXH -EXHAUST	MAT -MATERIAL	ROW -RIGHT OF WAY
ACC -ACCESSIBLE	EXIST -EXISTING	MHI -MANHOLE	RM -ROOM
AFP -ABOVE FINISHED FLOOR	EJ -EXPANSION JOINT	MFR -MANUFACTURE	RO -ROUGH OPENING
ARCH1 -ARCHITECT	EXP -EXPANSION	MAS -MASONRY	RS -ROD AND SHELF
ALUM -ALUMINUM	EF -EXHAUST FAN	MO -MASONRY OPENING	SHTG -SHEATHING
APPROX -APPROXIMATE	ELEC PNL -ELECTRICAL PANEL	MTL -METAL	SHR -SHOWER
BPL -BEARING PLATE	EWC -ELECTRIC WATER COOLER	MISC -MISCELLANEOUS	SIM -SIMILAR
BM -BENCH MARK	EXT -EXTERIOR	NIC -NOT IN CONTRACT	SC -SOLID CORE
BLKG -BLOCKING	FFE -FINISHED FLOOR ELEVATION	NTS -NOT TO SCALE	SPEC -SPECIFICATIONS
BOT -BOTTOM	FD -FIREPLACE	NO -NUMBER	SQ -SQUARE
BOW -BOTTOM OF WALL	FD -FLOOR DRAIN	OC -ON CENTER	S STL -STAINLESS STEEL
CB -CAST-IN-PLACE	FTG -FOOTING	OPNG -OPENING	SD -STORM DRAIN
CB -CATCH BASIN	FND -FOUNDATION	OPP -OPPOSITE	STRUCT -STRUCTURAL
CLG -CEILING	FI -FIRE HYDRANT	OPH -OPPOSITE HAND	SYM -SYMMETRY (ICAL)
CT -CERAMIC TILE	GA -GAGE, GAUGE	OD -OUTSIDE DIAMETER	THK -THICKNESS
CLR -CLEAR (ANCD)	GALV -GALVANIZED	OH -OVERHEAD	TOC -TOP OF CONCRETE
CONC -CONCRETE	GC -GENERAL CONTRACTOR	OHD -OVERHEAD DOOR	TOS -TOP OF SLAB
CMU -CONCRETE MASONRY UNIT	GB -GRAB BAR	PAR -PARALLEL	TOW -TOP OF WALL
CONST -CONSTRUCTION	HDW -HARDWARE	PART -PARTITION	T -TREAD
CONT -CONTINUE (OUS)	HVAC -HEATING / VENTILATION / AIR CONDITIONING	PVMT -PAVEMENT	TYP -TYPICAL
CRS -COURSE	HT -HEIGHT	P LAM -PLASTIC LAMINATE	TOP -TOP OF FOOTING
CJ -CONTROL JOINT	HC -HANDICAP	PL -PLATE	UNF -UNFINISHED
DTL -DETAIL	HM -HOLLOW METAL	PT -PRESSURE TREATED	UR -URINAL
DIA -DIAMETER	HOR -HORIZONTAL	PVC -POLYVINYL CHLORIDE	UNO -UNLESS NOTED OTHERWISE
DIM -DIMENSION	HR -HOSE BIBB	PSF -POUNDS PER SQUARE FOOT	VERT -VERTICAL
DR -DOOR	INCL -INCLUDE	PSI -POUNDS PER SQUARE INCH	VTR -VENT THRU ROOF
DS -DOWNSPOUT	ID -INSIDE DIAMETER	PC -PRECAST	WD -WOOD
DWG -DRAWING	INSUL -INSULATION	PL -PROPERTY LINE	WC -WATER CLOSET
DF -DRINKING FOUNTAIN	INT -INTERIOR	PP -POWER POLE	WH -WATER HEATER
ELECT -ELECTRIC (AL)	INV -INVERT	QT -QUARRY TILE	WP -WATERPROOFING
EL -ELEVATION	JST -JOIST	R -RADIUS	WR -WATER RESISTANT
EQ -EQUAL	LAM -LAMINATE	RA -RETURN AIR	WWF -WELDED WIRE FABRIC
	LAV -LAVATORY	RD -ROOF DRAIN	W -WIDTH, WIDE
	LH -LEFT HAND	REF -REFERENCE	YH -YARD HYDRANT
	LT -LIGHT	RF -ROCK FACE	YD -YARD DRAIN
		RH -RIGHT HAND	YI -YARD INLET



PREPARED FOR:
STONEHENGE USA

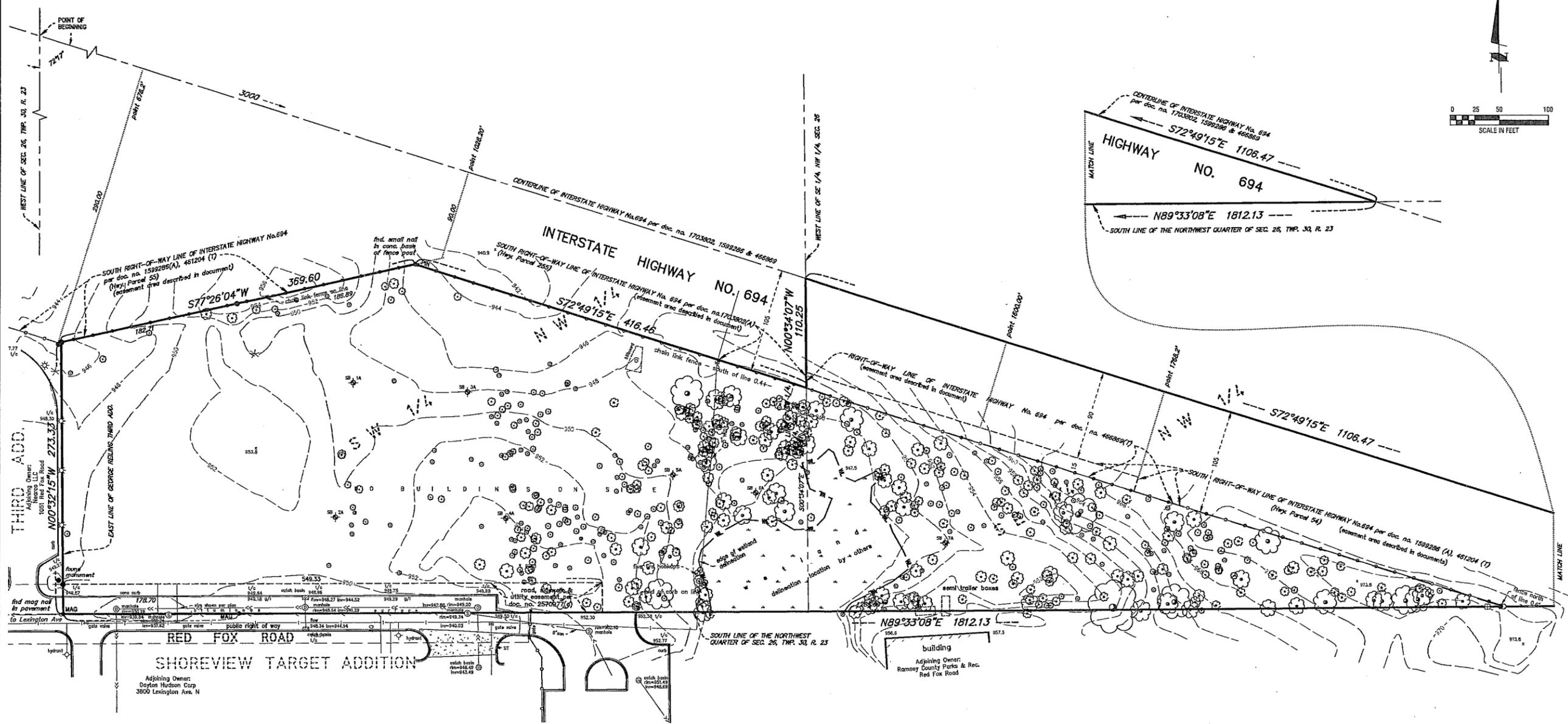
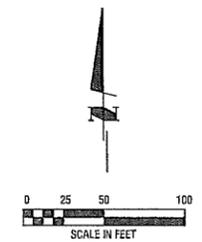
Revisions & Addendums
 SEPT. 2, 2011 CITY SUBMITTAL

20915CA

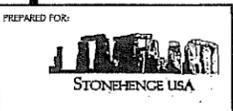
COVER SHEET

CS

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**Stonehenge
 Shoreview Retail Center
 P.U.D. Submittal Documents**
 FOREVIEW, MINNESOTA



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 I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 PRINT NAME: Matthew Duenwald, P.E.
 SIGNATURE:
 DATE: 02-02-11 LICENSE #: 45403

DESCRIPTION

That part of the Southwest Quarter (SW 1/4) of the Northwest Quarter (NW 1/4) of Section Twenty-six (26), Township Thirty (30), Range Twenty-three (23), Ramsey County, Minnesota, lying Southerly of the South right of way line of Trunk Highway 694, EXCEPT that part platted as George Reiling Third Addition, according to the recorded plat thereof in Ramsey County, Minnesota.

(Abstract Property)

That part of the Southeast Quarter of the Northwest Quarter of Section 26, Township 30, Range 23, lying Southerly of the following described line:

Beginning at a point on the West line of said Section 26, distant 754.4 feet North of the West Quarter corner thereof; thence run Southeasterly at an angle of 72 degrees 17 minutes with said West section line for 3000 feet and thence terminating.

(Tenens Property, Certificate of Title No. 573682)

BENCHMARK

MNDOT Disc #6285 H
 Located on bridge abutment on
 Lexington Ave. and U.S. Hwy No. 694
 Elevation = 955.24 N.G.V.D. 29

LEGEND

- FOUND MONUMENT
- SET MONUMENT
- ⊕ ELECTRIC METER
- ⊙ LIGHT
- ⊞ AIR CONDITIONER
- ⊔ GUY ANCHOR
- ⊞ HANDICAP STALL
- ⊞ UTILITY POLE
- ⊞ GUARD POST
- BOLLARD
- ➔ SIGN
- WATERMAIN
- SANITARY SEWER
- STORM SEWER
- FLARED END SECTION
- ELECTRIC TRANSFORMER
- TELEPHONE PEDESTAL
- GAS METER
- OVERHEAD WIRE
- CHAIN LINK FENCE
- IRON FENCE
- WIRE FENCE
- WOOD FENCE
- EASEMENT LINE
- SETBACK LINE
- RIGHT OF ACCESS
- CONCRETE CURB
- BUILDING LINE
- BUILDING CANOPY
- BITUMINOUS SURFACE
- CONCRETE SURFACE
- LANDSCAPE SURFACE
- DECIDUOUS TREE
- CONIFEROUS TREE

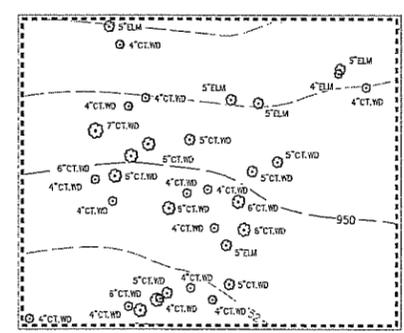
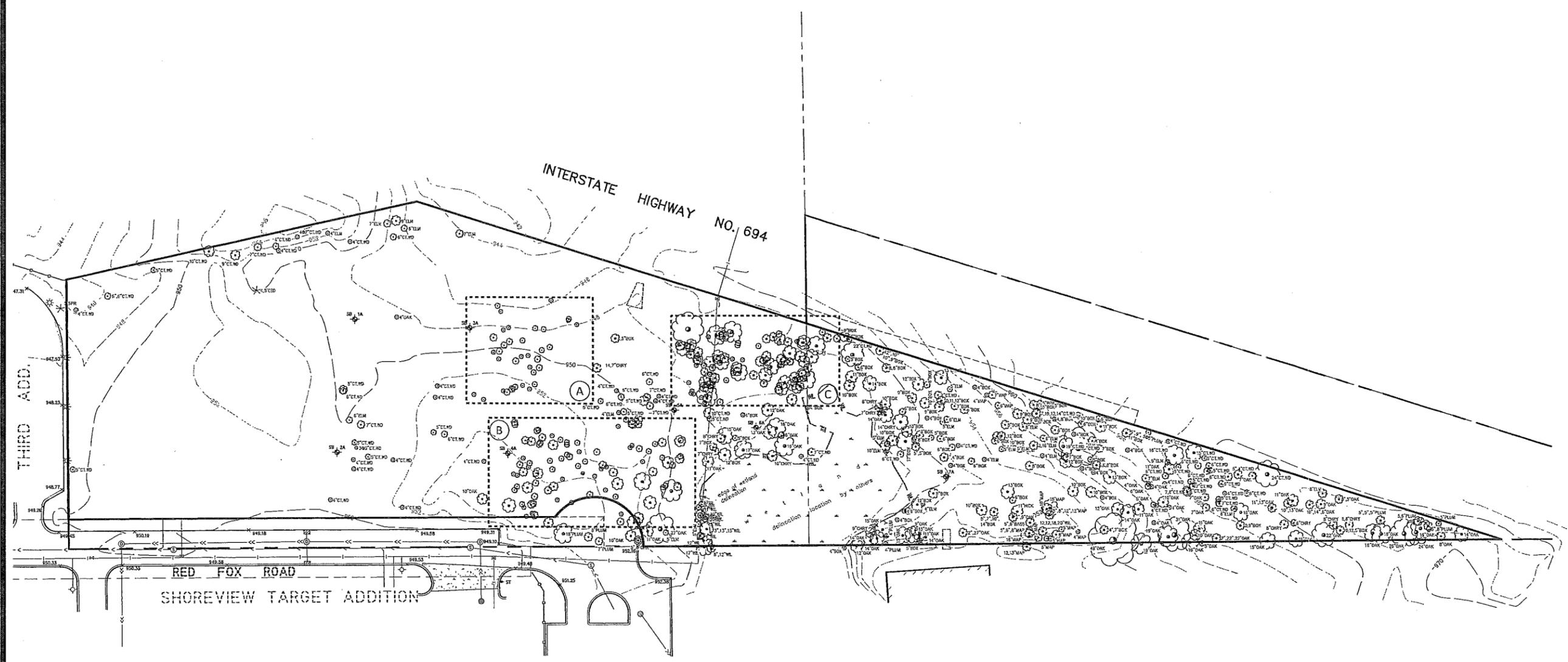
SURVEY NOTES

- The bearing system is based on the Ramsey County coordinate system, NAD83 (1988 Adjust). With an assumed bearing of South 89 degrees 33 minutes 08 seconds East for the South line of the Northwest Quarter, Section 26, Township 30, Range 23. The originating monuments utilized to establish the horizontal position of this survey was the West Quarter corner and the Center of said section.
- Field work was completed on 03/04/2010.
- Topography provided by Lot Survey's ALTA/ACSM Land Title Survey revised November 7th, 2008.
- Wetland delineation location provided by Anderson Engineering of Minnesota, LLC, Delineated October 2008.
- Entire site and surrounding areas are designated Area of Minimal Flooding Zone C per FEMA FIRM #270384002B.
- The gross area of the subject property is 403,583 S.F. or 9.285 AC.
- Subject properties address is unassigned, its property identification numbers are 26-30-23-23-0011 and 26-30-23-24-0004.

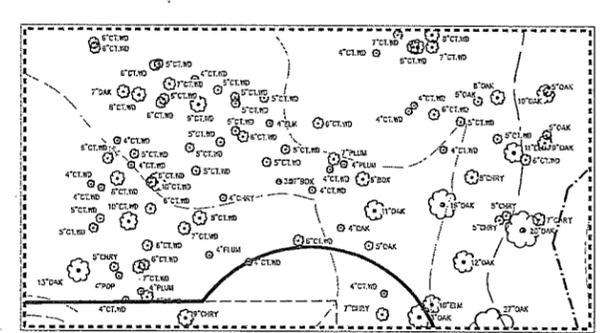
Existing Conditions

C-1.01

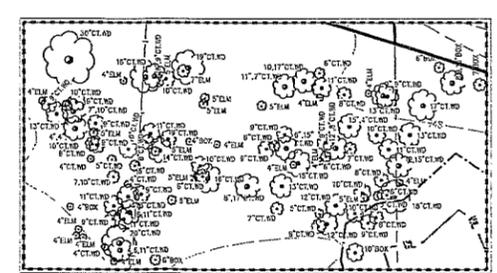
**Stonehenge
Shoreview Retail Center
P.U.D. Submittal Documents**
SHOREVIEW, MINNESOTA



A Northwest Tree Detail
03/10 1"=30'



B Southern Tree Detail
03/10 1"=30'



C Northeast Tree Detail
03/10 1"=30'

LEGEND

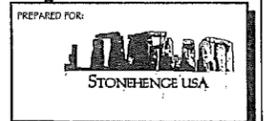
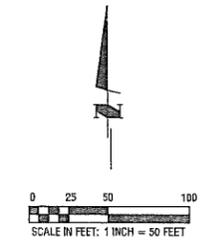
● FOUND MONUMENT	— — WATERMAIN	--- EASEMENT LINE
○ SET MONUMENT	—> SANITARY SEWER	--- SETBACK LINE
⊖ ELECTRIC METER	⊖ STORM SEWER	--- RIGHT OF ACCESS
★ LIGHT	⊖ FLARED END SECTION	--- CONCRETE CURB
⊖ AIR CONDITIONER	⊖ ELECTRIC TRANSFORMER	--- BUILDING LINE
⊖ GUY ANCHOR	⊖ TELEPHONE PEDESTAL	--- BUILDING CANOPY
⊖ HANDICAP STALL	⊖ GAS METER	--- BITUMINOUS SURFACE
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● BOLLARD	--- IRON FENCE	✕ CONIFEROUS TREE
+ SIGN	--- WIRE FENCE	
	--- WOOD FENCE	

SURVEY NOTES

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- Field work was completed on 03/08/2010.

TREE ABBREVIATIONS

SBRY SERVICE BERRY TREE	DAK DAK TREE
ASH ASH TREE	POP POPLAR (ASPEN) TREE
MAP MAPLE TREE	BOX BOXELDER TREE
SPRU SPRUCE TREE	CTWO COTTONWOOD TREE
PIKE PINE TREE	JUN JUNIPER TREE
HACK HACKBERRY TREE	APP APPLE TREE
ELM ELM TREE	CHRT CHERRY TREE
BASS BASSWOOD TREE	WL WILLOW TREE
HICK HICKORY TREE	



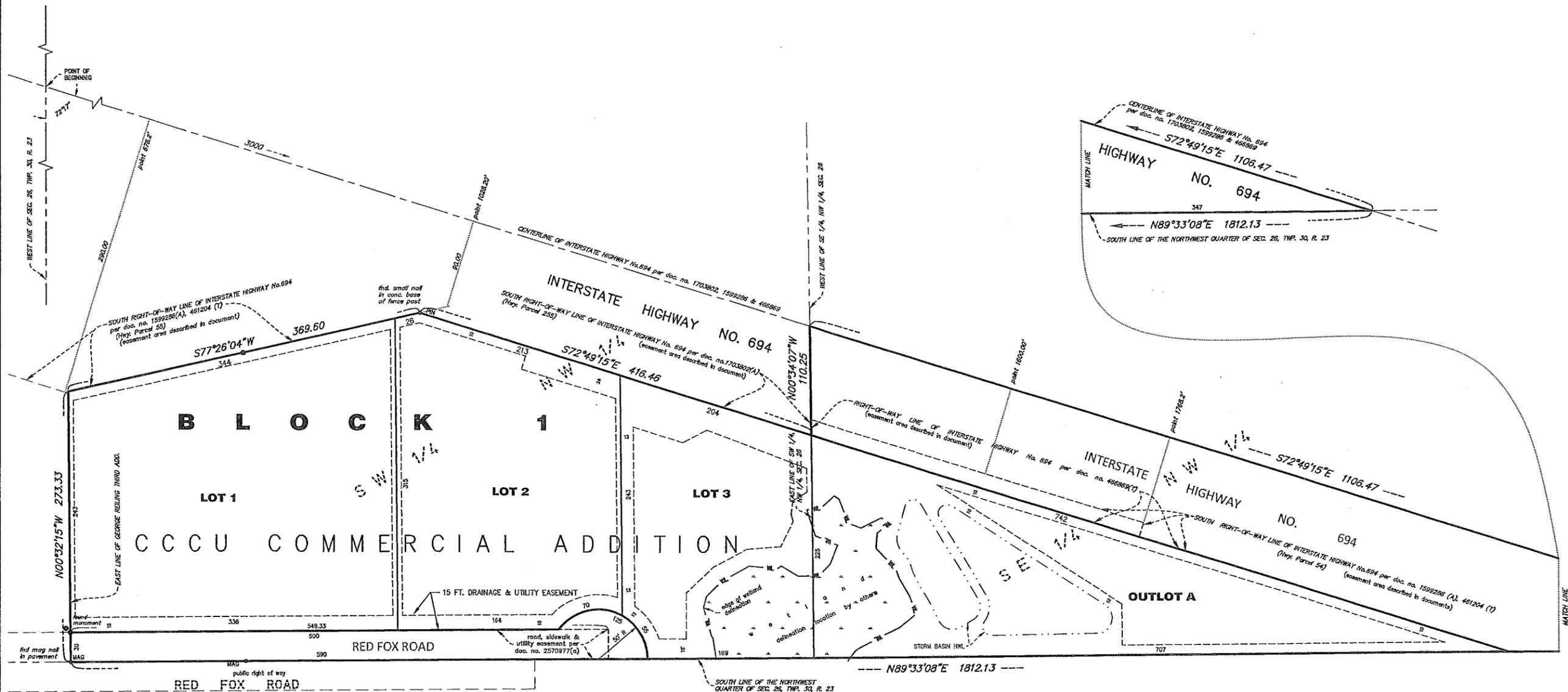
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PRINT NAME: Matthew Dusewald, P.E.
SIGNATURE: _____
DATE: 09-02-11 LICENSE #: 45403

Revisions & Addendums

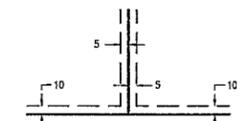
MFRA Project Number: 10275

Existing Trees

C-1.02



DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:
(NOT TO SCALE)



BEING 5 FEET IN WIDTH UNLESS OTHERWISE INDICATED, AND ADJOINING LOT LINES, AND 10 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING RIGHT-OF-WAY LINES, AS SHOWN ON THE PLAN.

DEVELOPMENT NOTES

- All dimensions are rounded to the nearest foot.
- All areas are rounded to the nearest square foot.
- Drainage and Utility Easements will be provided over all public utilities and above the high water level of all ponds.
- Plat Subdivision name proposed to be "CCCU Commercial Addition".

PROPERTY SUMMARY

TOTAL SITE AREA: 403,583 S.F. (9.2155 AC.)
LESS RIGHT-OF-WAY: 115,774 S.F.
287,809 S.F. (NET)

LOT SUMMARY

LOT 1, BLOCK 1: 93,875 S.F. (2.155 AC.)
LOT 2, BLOCK 1: 65,585 S.F. (1.506 AC.)
LOT 3, BLOCK 1: 48,872 S.F. (1.122 AC.)
OUTLOT A: 79,477 S.F. (1.825 AC.)
RW (RED FOX RD.): 18,710 S.F. (0.430 AC.)
HWY. NO. 694: 97,084 S.F. (2.228 AC.)
TOTAL SITE AREA: 403,583 S.F. (9.265 AC.)

BENCHMARK

MNDOT Disc #6285 H
Located on bridge abutment on Lexington Ave. and U.S. Hwy No. 694
Elevation = 955.24 N.G.V.D. 29

DESCRIPTION

That part of the Southwest Quarter (SW 1/4) of the Northwest Quarter (NW 1/4) of Section Twenty-six (26), Township Thirty (30), Range Twenty-three (23), Ramsey County, Minnesota, lying Southerly of the South right of way line of Trunk Highway 694, EXCEPT that part platted as George Reiling Third Addition, according to the recorded plat thereof in Ramsey County, Minnesota.

(Abstract Property)

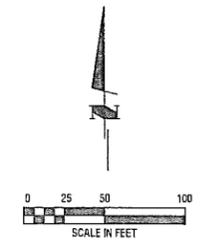
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(Torrens Property, Certificate of Title No. 573882)

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Stonehenge
Shoreview Retail Center
P.U.D. Submittal Documents
SHOREVIEW, MINNESOTA

PREPARED FOR:
STONEHENGE USA

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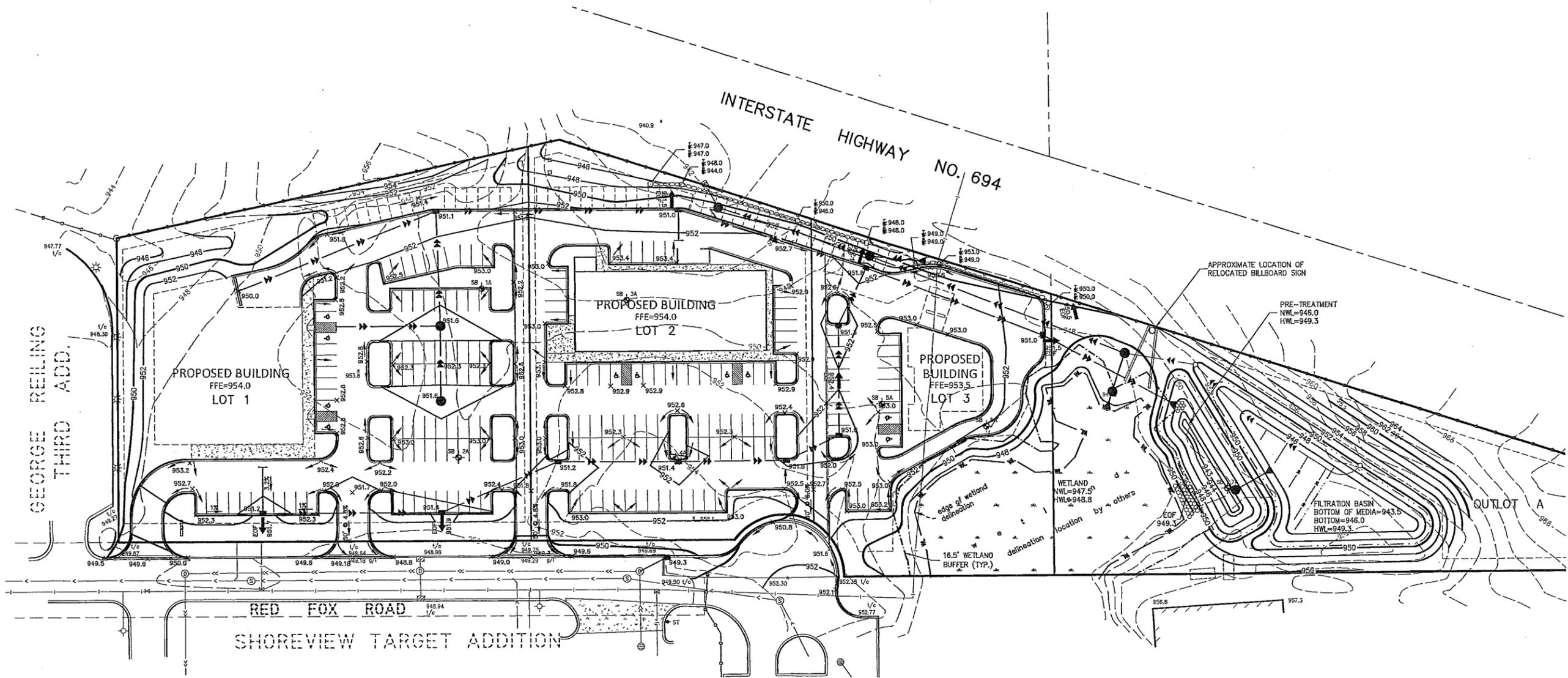
Mfra Project Number 18275

Preliminary Plat

C-2.01

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Stonehenge
 Shoreview Retail Center
 P.U.D. Submittal Documents
 SHOREVIEW, MINNESOTA

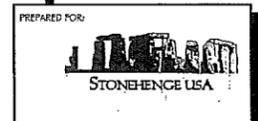
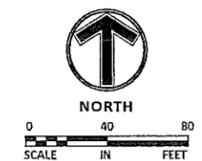


GRADING NOTES

REFERENCE SHEET C-3.03

LEGEND

	PROPOSED	EXISTING
PROPERTY LIMIT	---	---
CURB & GUTTER	—●—	—○—
STORM SEWER	—●—	—○—
DRAIN TILE	—●—	—○—
BUILDING	—	—
RETAINING WALL	—	—
WETLAND LIMITS	—	—
TREELINE	—	—
SPOT ELEVATION	962.5 X	962.5 X
CONTOUR	—	—
RIP RAP	—	—
OVERFLOW ELEV.	962.5 XXX.X	962.5 XXX.X
SOIL BORINGS	ST 1 1942.36	ST 1 1942.36



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 PRINT NAME: Matthew Duenwald, P.E.
 SIGNATURE:
 DATE: 03-02-11 LICENSE #: 45403

Stonehenge
Shoreview Retail Center
P.U.D. Submittal Documents
SHOREVIEW, MINNESOTA



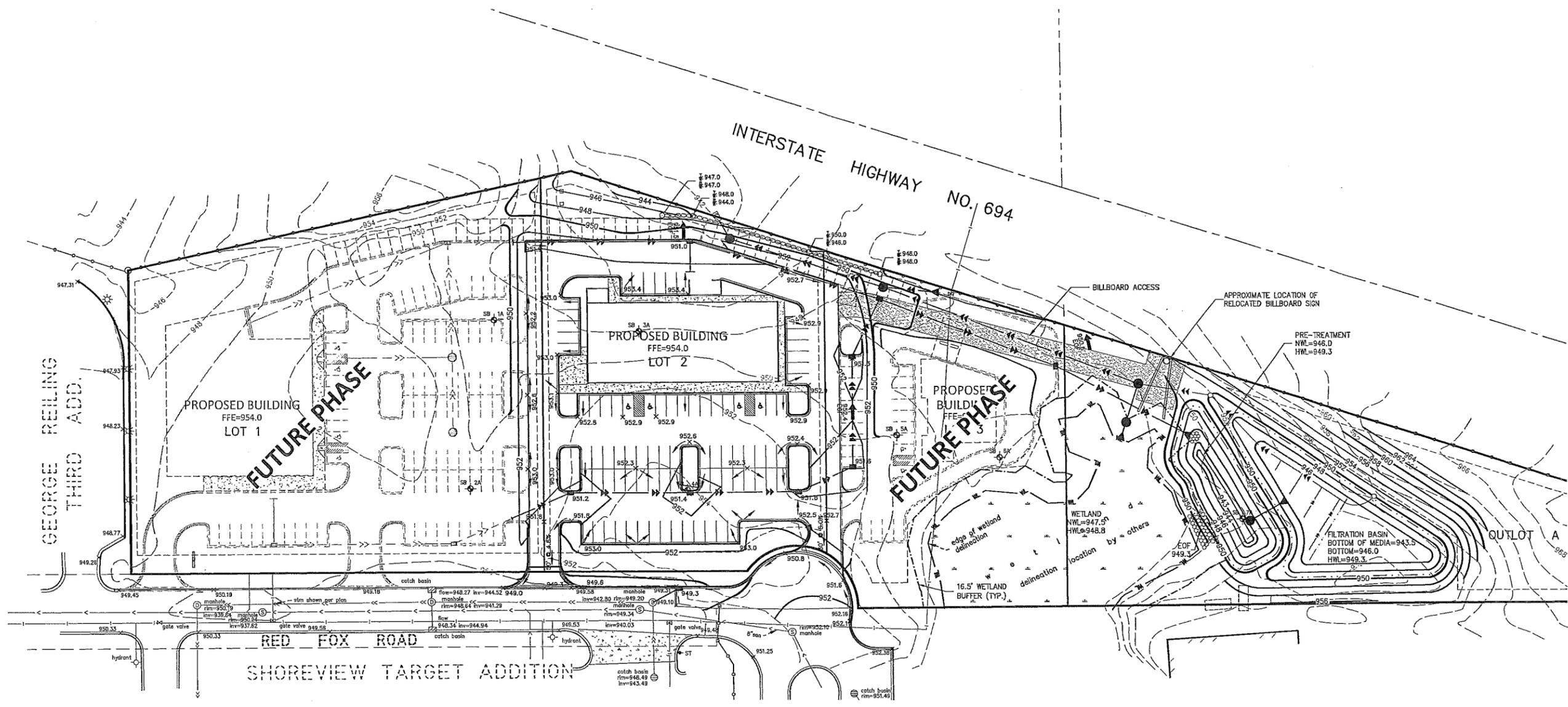
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Revisions & Addendums

Mfra Project Number 16275

Phase I Grading Plan

C-3.02

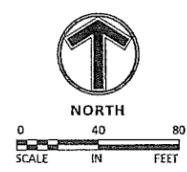


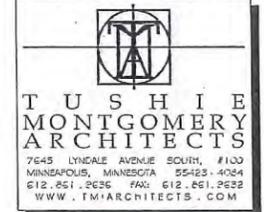
GRADING NOTES

REFERENCE SHEET C-3.03

LEGEND

	PROPOSED	EXISTING
PROPERTY LIMIT	—	—
CURB & GUTTER	—	—
STORM SEWER	—	—
DRAINTILE	—	—
BUILDING	—	—
RETAINING WALL	—	—
WETLAND LIMITS	—	—
TREELINE	—	—
SPOT ELEVATION	952.5	962.5
CONTOUR	—	—
RIP RAP	—	—
OVERFLOW ELEV.	—	—
SOIL BORINGS	—	—
BILLBOARD ACCESS	—	—





Stonehenge Shoreview Retail Center
SHOREVIEW, MINNESOTA



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PRINT NAME: JORDAN LOCKMAN
SIGNATURE: _____
DATE: _____ LICENSE #: 46523

Revisions & Addendums
SEPT. 2, 2011 CITY SUBMITAL

209156A
SITE PLAN - FINAL INSTALLATION
LI.O

INITIAL PARKING REQUIREMENTS	
RESTAURANT	1 PARKING STALL PER 3 SEATS 4,415 SF W/ 180 SEATS 180/3 = 60 PARKING STALLS
COMMERCIAL DISTRICT	5.5 PARKING STALLS PER 1000 NET SF (5,619 SF) x .8 SF = 4,495 SF (4,495 SF/1000) x 5.5 = 25 PARKING STALLS
TOTAL	60 + 25 = 85 85 INITIAL PARKING STALLS REQUIRED 82 INITIAL PARKING STALLS PROVIDED

COMPLETED PARKING REQUIREMENTS	
RESTAURANT	1 PARKING STALL PER 3 SEATS 4,415 SF W/ 180 SEATS 180/3 = 60 PARKING STALLS
COMMERCIAL DISTRICT	5.5 PARKING STALLS PER 1000 NET SF (23,419) x .8 SF = 18,735 SF (18,735/1000) x 5.5 = 103 PARKING STALLS
TOTAL	60 + 103 = 163 163 PARKING STALLS REQUIRED 190 PARKING STALLS PROVIDED

COMPLETED PARKING COUNTS	
PARKING SPACES	190
PROOF OF PARKING	45
Grand total:	235

LOT SUMMARY - COMPLETED PROJECT	
LOT 1:	93,874 S.F. (2.16 AC.)
LOT 2:	65,584 S.F. (1.51 AC.)
LOT 3:	48,871 S.F. (1.12 AC.)
LOT 4:	79,477 S.F. (1.82 AC.)
RED FOX ROW:	18,713 S.F. (.42)
TOTAL SITE AREA:	306,519 S.F. (7.04 AC.)

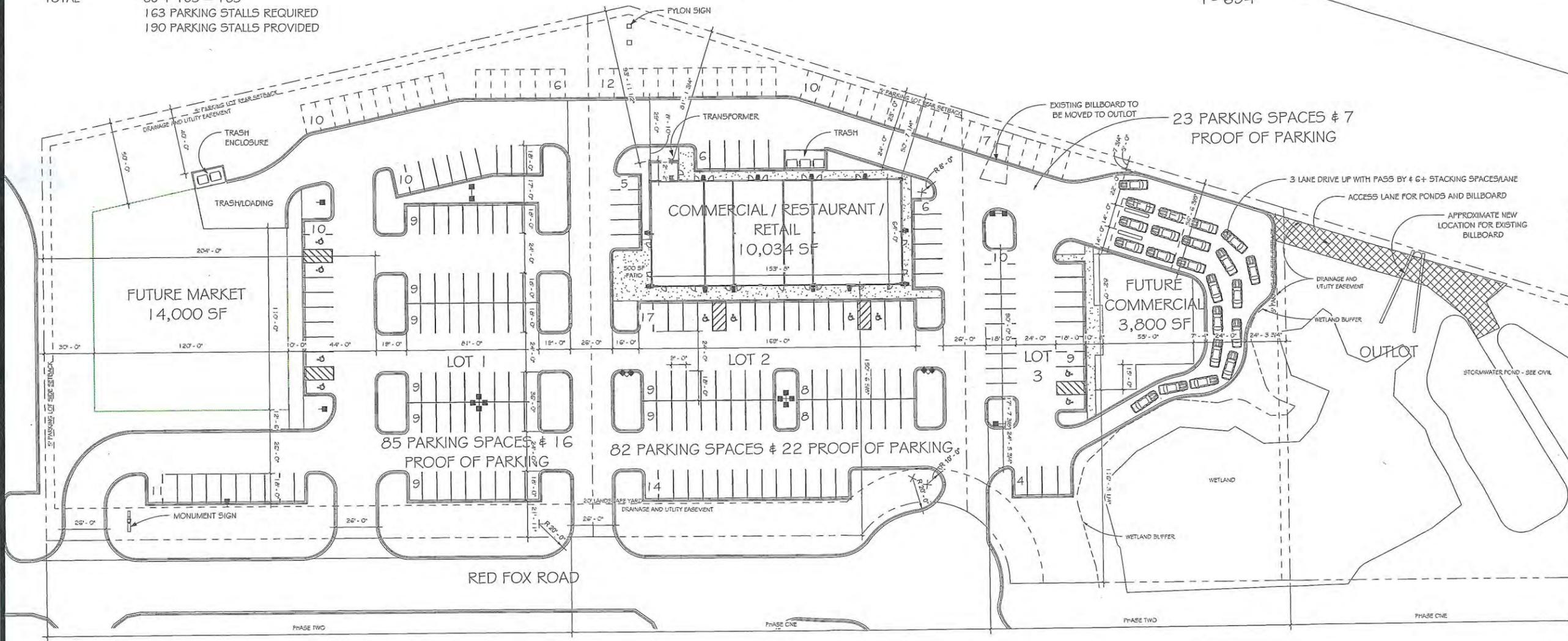
BUILDINGS:	
FUTURE MARKET:	14,000 SF
COMMERCIAL/RESTAURANT/RETAIL:	10,034 SF
FUTURE COMMERCIAL:	3,800 SF
TOTAL BUILDING AREA:	27,834 SF(9.1%)

PARKING LOTS:	104,727 SF(34.2%)
EXISTING WETLANDS:	20,450 SF(6.7%)
PROPOSED STORMWATER:	15,699 SF(5.1%)
SIDEWALKS:	5,427(1.8%)
RED FOX ROAD AND APRONS:	14,082 SF(4.6%)

PERVIOUS/IMPERVIOUS - PHASE ONE(LESS RED FOX ROW)	
PERVIOUS (PHASE ONE)	231,117 SF 80%
IMPERVIOUS (PHASE ONE)	56,692 SF 20%
TOTAL	287,809 SF

PERVIOUS/IMPERVIOUS - PHASE TWO(LESS RED FOX ROW)	
PERVIOUS (PHASE TWO)	149,773 SF 52%
IMPERVIOUS (PHASE TWO)	137,988 SF 48%
TOTAL	287,762 SF

PERVIOUS/IMPERVIOUS - INTERIOR TO PARKING	
IMPERVIOUS IN PARKING AREA	128,268 SF 88%
GREEN SPACE (INTERIOR TO PARKING) 20% REQUIRED PER CITY CODE	17,628 SF 12%
TOTAL	145,896 SF



1 SITE PLAN - COMPLETED CONSTRUCTION AND LAND USE PLAN
SCALE 1" = 30'-0"

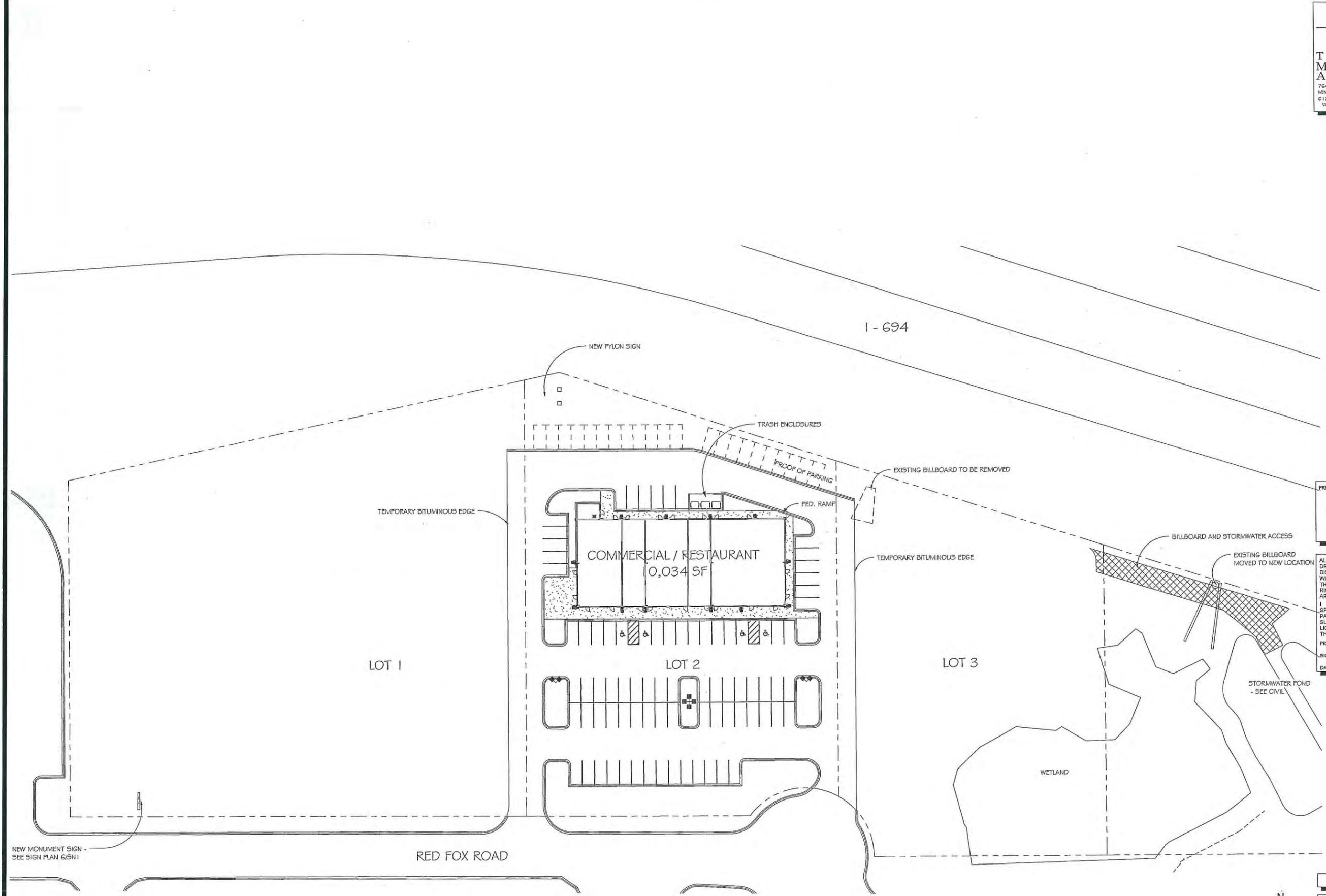


Stonehenge Shoreview Retail Center
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NEW MONUMENT SIGN - SEE SIGN PLAN G/SN1

ENLARGED SITE PLAN - INITIAL CONSTRUCTION PHASING PLAN
 SCALE 1" = 30'-0"



209156A

SITE PLAN - INITIAL CONSTRUCTION

LI.1

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Stonehenge Shoreview Retail Center

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LANDSCAPE PLAN

L3.0

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LANDSCAPE REQUIREMENTS:
1 TREE / 10 PARKING SPACES
MIN 15% SITE LANDSCAPED OPEN SPACE ON SITE

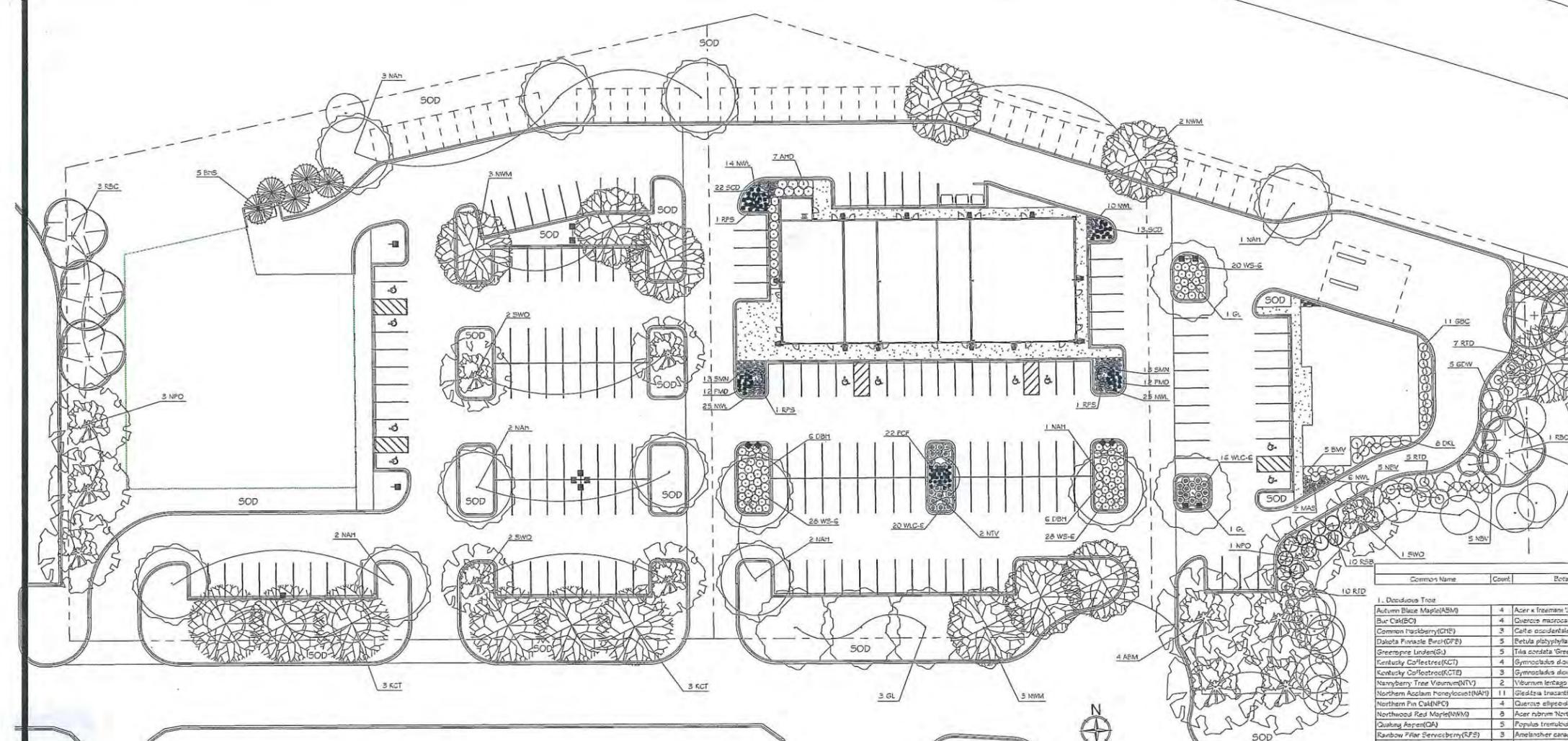
15% OPEN SPACE

PARKING LOT LANDSCAPING
AN AREA EQUAL TO 20% OF PARKING AND DRIVEWAY SURFACE SHALL BE DESIGNED WITH LANDSCAPE ISLANDS CAN BE REDUCED TO 10% WITH QUALIFYING DESIGN ELEMENTS SATISFIED.

LANDSCAPE ISLANDS TO BE A MIN OF 324 SF
SHADE TREES SHALL BE USED FOR THE PERIMETER OF PARKING AREA AND ISLAND LANDSCAPING AT A RATE OF 1 TREE / 10 STALLS AND BE SETBACK 8' FROM CURBS

OVERSTORY TREES REQUIRED IN AND AROUND PARKING LOTS =
LOT 1 - 85 SPACES & 16 PROOF OF PARKING = 101 SPACES (10 TREES REQUIRED)
LOT 2 - 82 SPACES & 22 PROOF OF PARKING = 104 SPACES (10 TREES REQUIRED)
LOT 3 - 23 SPACES & 7 PROOF OF PARKING = 30 SPACES (3 TREES REQUIRED)
PROPOSED OVERSTORY TREES AT PARKING LOT PERIMETER & ISLANDS = 40 TREES

LOADING BIRTHS TO BE SCREENED BY PLANT MATERIAL, EARTH BERMS, OR FENCES.



Common Name	Count	Botanical Name	Size	Comments
1. Deciduous Tree				
Aucun Blase Maple(ASM)	4	Acer x freemanii 'leffersred'	3' Caliper Ball and Burlap	
Bur Oak(BCO)	4	Quercus macrocarpa	2.5' Caliper Ball and Burlap	
Common Hockberry(CRH)	3	Celastrus occidentalis	2.5' Caliper Ball and Burlap	
Dakota Finleaf Birch(DFB)	5	Betula papyrifera 'finlay'	18' Tall and Burlap	
Greeneye Linden(GE)	5	Tilia cordata 'greeneye'	2.5' Caliper Ball and Burlap	
Kentucky Coffeetree(KCT)	4	Symonoloba doona	2.5' Caliper Ball and Burlap	
Kentucky Coffeetree(KCT)	3	Symonoloba doona 'expresso'	2' Caliper Ball and Burlap	
Nannyberry Tree Viburnum(NTV)	2	Viburnum lentago	2' Caliper Ball and Burlap	
Northern Pin Oak(NPO)	11	Quercus tinctoria var. nirma Yawp'	2.5' Caliper Ball and Burlap	
Northern Pin Oak(NPO)	4	Quercus ellipsoides	2.5' Caliper Ball and Burlap	
Northwood Red Maple(NWM)	6	Acer rubrum 'northwood'	2.5' Caliper Ball and Burlap	
Quaking Aspen(QA)	5	Populus tremuloides	2.5' Caliper Ball and Burlap	
Rainbow Pile Serviceberry(RFS)	3	Amelanchier canadensis 'Glenholm'	#10 Container	
River Birch Dump(RBC)	9	Betula nigra	8' Tall Ball and Burlap	
Swamp White Oak(SWO)	10	Quercus bicolor	2.5' Caliper Ball and Burlap	
2. Evergreen Tree				
Balsam Fir(BAF)	10	Abies balsamea	6' Tall Ball and Burlap	
Black Hills Spruce(BHS)	14	Picea glauca 'Dorset'	6' Tall Ball and Burlap	
3. Shrub				
Annabelle Hydrangea(AND)	7	Hydrangea arborescens 'Annabelle'	#5 Container	
Dwarf Bush HoneySuckle(DBH)	28	Dicentra lanosera	#5 Container	
Dwarf Korean Lilac(DKL)	8	Syringa meyeri 'Falbal'	#5 Container	
Glossy Black Chokeberry(GBC)	11	Aronia melanocarpa data	#5 Container	
Goldflame Spruce(GFS)	3	Spirea x burbankii 'Goldflame'	#5 Container	
Gray Dogwood(GDW)	9	Cornus racemosa	#5 Container	
Nannyberry Viburnum(NBV)	10	Viburnum lentago	#10 Container	
Regent Serviceberry(RSS)	10	Amelanchier alnifolia 'Regent'	#5 Container	
Tor Spruce(TSP)	5	Spirea betulifolia 'Tor'	#5 Container	
4. Perennial				
Blue Mulla Viburnum(BMV)	5	Viburnum dentatum 'Chocotini'	#1 Container	
Makroa Sedum(MAS)	23	Sedum x 'makroa'	#1 Container	
Nepeta Walkers Low(NWL)	58	Nepeta x faasseni 'Walker's Low'	#1 Container	
Parson Me Daylily(PMD)	29	Heemerocallis 'parson me'	#1 Container	
Purple Coneflower(PCF)	22	Echinacea purpurea	#1 Container	
Sakee May Nant(SMN)	26	Saxifraga x 'saxifraga 'nant'	#1 Container	
Strawberry Candy Daylily(SCD)	35	Heemerocallis 'strawberry candy'	#1 Container	
WJL Strawberry S Fack(WJF-S)	76	Fragaria virginiana	#1 Container	
Wineleaf Crayford S Fack(WJF-S)	35	Potentilla fruticosa	#1 Container	
5. Existing to Remain				
Existing Tree	118			

TREE PRESERVATION:
INVENTORIED POSSIBLE LANDMARK TREES = 31
INVENTORIED SIGNIFICANT TREES = 291
INVENTORIED INSIGNIFICANT TREES = 214

LANDMARK TREES TO BE REMOVED = 12

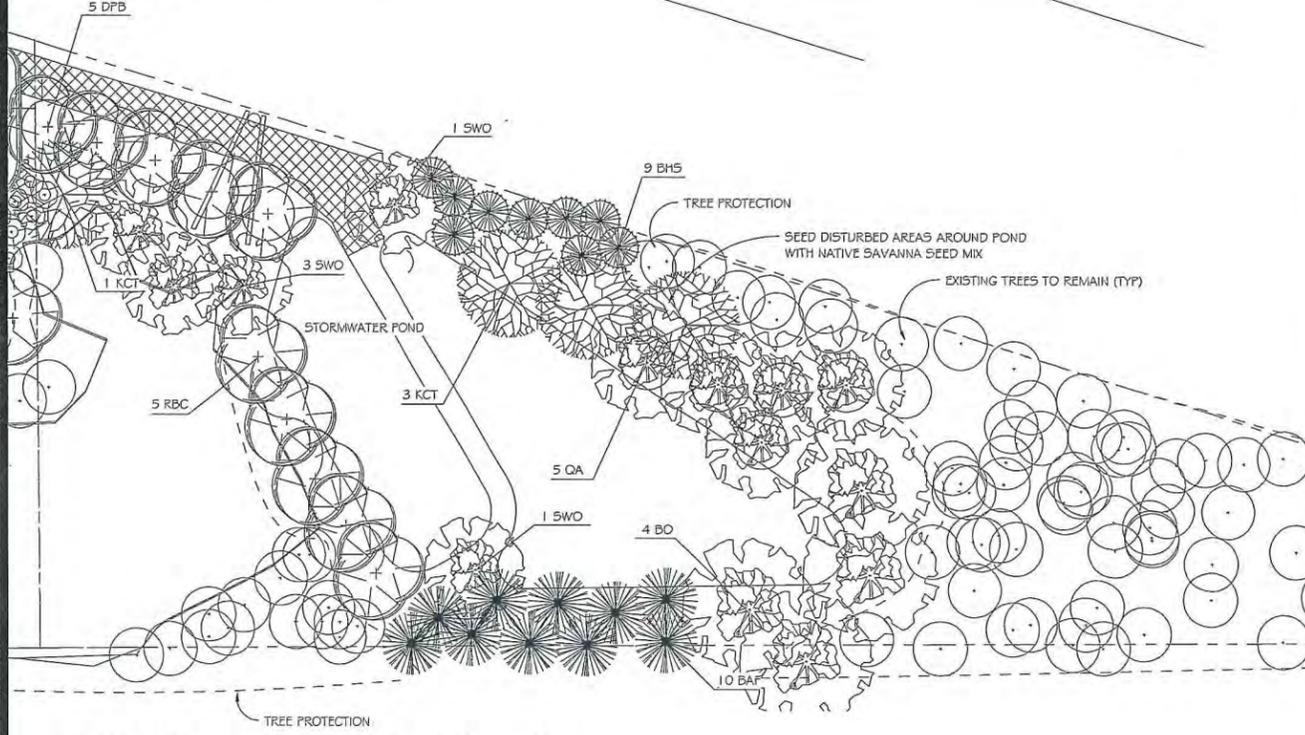
ONE TO ONE REPLACEMENT TO MEET THE 15 TREES/ACRE REQUIREMENT:
SITE AREA(MINUS ROW) - 287,809 SF(6.61 ACRES)
MAX TREES REQUIRED TO BE PLANTED(15/TREE) = 99 TREES

LANDMARK TREE REPLACEMENT:
12 POSSIBLE LANDMARK TREES TO BE REMOVED
LANDMARK TREE REPLACE 6/1 TREE REMOVED = 72 TREES

TOTAL TREES REQUIRED TO BE PLANTED = 99 + 90 = 189
TREES TO REMAIN ON SITE = 117 (99 TREES CREDITED TO REPLANTING)
TOTAL TREES REQUIRED FOR PLANTING = 72 TREES

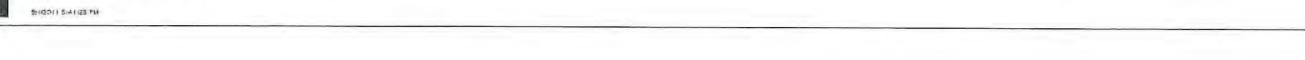
1 LANDSCAPE PLAN - COMPLETED CONSTRUCTION

SCALE 1" = 30'-0"



2 LANDSCAPE PLAN - COMPLETED(WETLAND)

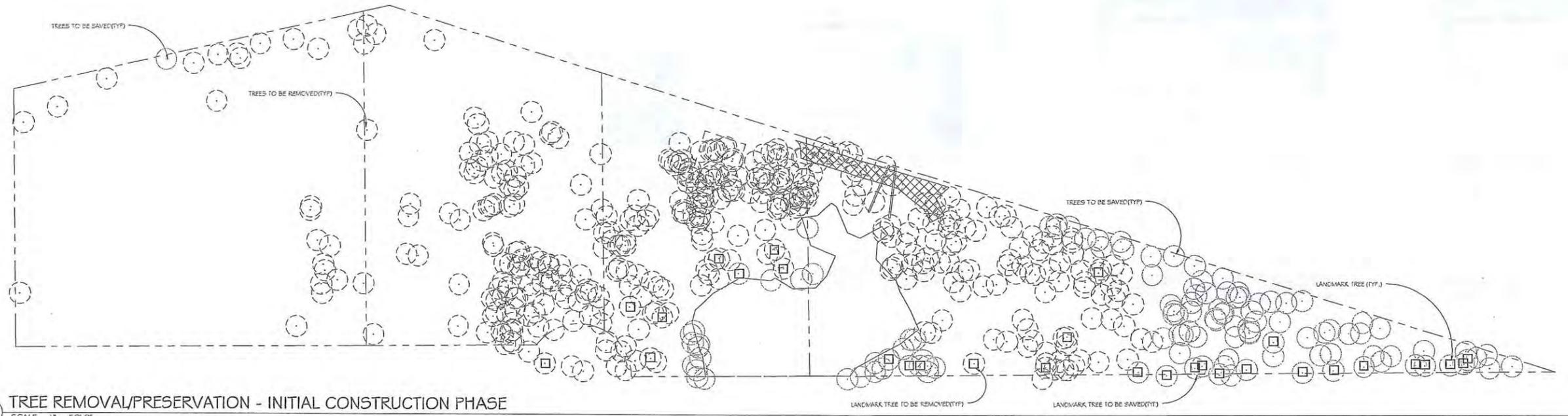
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1 TREE REMOVAL/PRESERVATION - INITIAL CONSTRUCTION PHASE
 SCALE 1" = 50'-0"

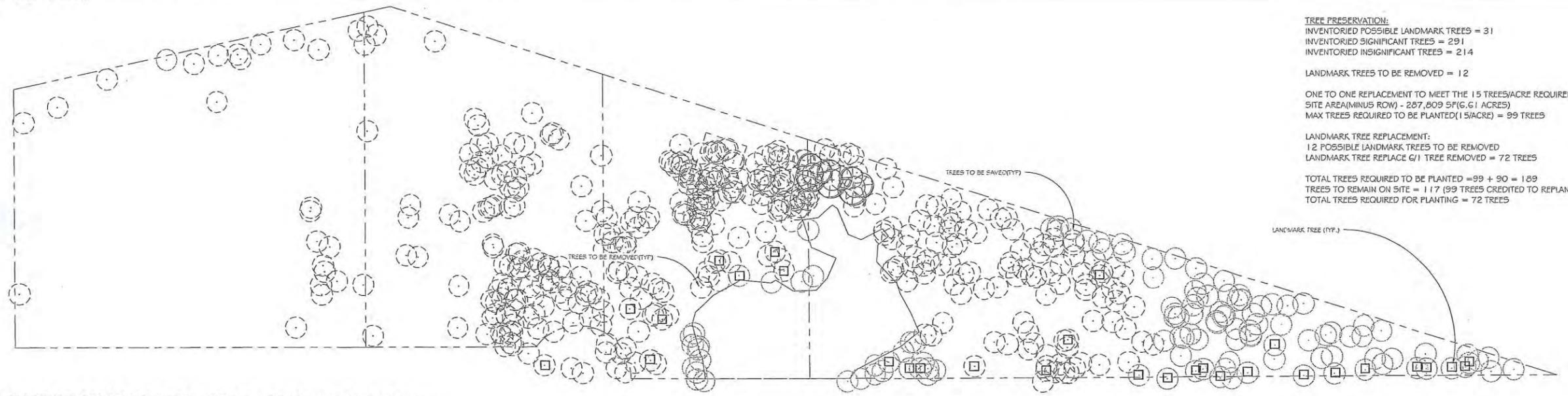
TREE PRESERVATION:
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LANDMARK TREES TO BE REMOVED = 12

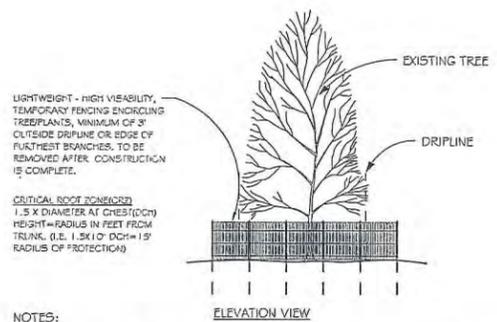
ONE TO ONE REPLACEMENT TO MEET THE 15 TREES/ACRE REQUIREMENT:
 SITE AREA (MINUS ROW) = 287,609 SF (6.61 ACRES)
 MAX TREES REQUIRED TO BE PLANTED (15/TREE) = 99 TREES

LANDMARK TREE REPLACEMENT:
 12 POSSIBLE LANDMARK TREES TO BE REMOVED
 LANDMARK TREE REPLACE 6/1 TREE REMOVED = 72 TREES

TOTAL TREES REQUIRED TO BE PLANTED = 99 + 90 = 189
 TREES TO REMAIN ON SITE = 117 (99 TREES CREDITED TO REPLANTING)
 TOTAL TREES REQUIRED FOR PLANTING = 72 TREES



2 TREE REMOVAL/PRESERVATION - FINAL INSTALLATION
 SCALE 1" = 50'-0"

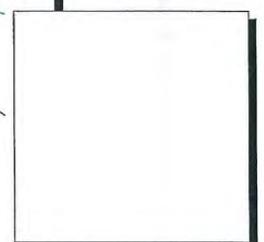


- NOTES:
1. THERE SHALL BE NO CONSTRUCTION EQUIPMENT OPERATION AND NO MATERIAL STORAGE/VEHICLE PARKING UNDER THE DRIPLINE OF EXISTING TREES TO BE SAVED.
 2. TO BE INSTALLED AROUND ALL TREES AND OTHER PLANTINGS TO BE PRESERVED - SEE LANDSCAPE PLAN FOR DETAILS.
 3. PLANTS MUST BE CONTINUALLY WATERED, AS NEEDED, DURING CONSTRUCTION.
 4. CARE MUST BE TAKEN TO MINIMIZE ANY COMPACTION, SHADING, OR ANY OTHER INTERRUPTION OF THE PLANTS NATURAL FUNCTIONS.

3 EXISTING TREE/SHRUB PROTECTION
 SCALE 1/16" = 1'-0"

Stonehenge Shoreview Retail Center
 SHOREVIEW, MINNESOTA

PREPARED FOR:
STONEHENGE USA



Revisions & Addendums
 SEPT. 2, 2011 | CITY SUBMITTAL

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LIGHTING PLAN

L6.0

TYPE B Silhouette

Model	Beam Angle	Height	Width	Depth	Weight
SL-2	120°	7'	42" W	15"	15.0
SL-3	120°	12'	42" W	15"	21.0
SL-4	120°	17'	42" W	15"	30.0

TYPE C,D,E,J ParkingStar II

Model	Beam Angle	Height	Width	Depth	Weight
PS-2	120°	17'	17"	4"	4.00
PS-3	120°	17'	17"	4"	4.00
PS-4	120°	17'	17"	4"	4.00

TYPE C,D,E,J SNTS

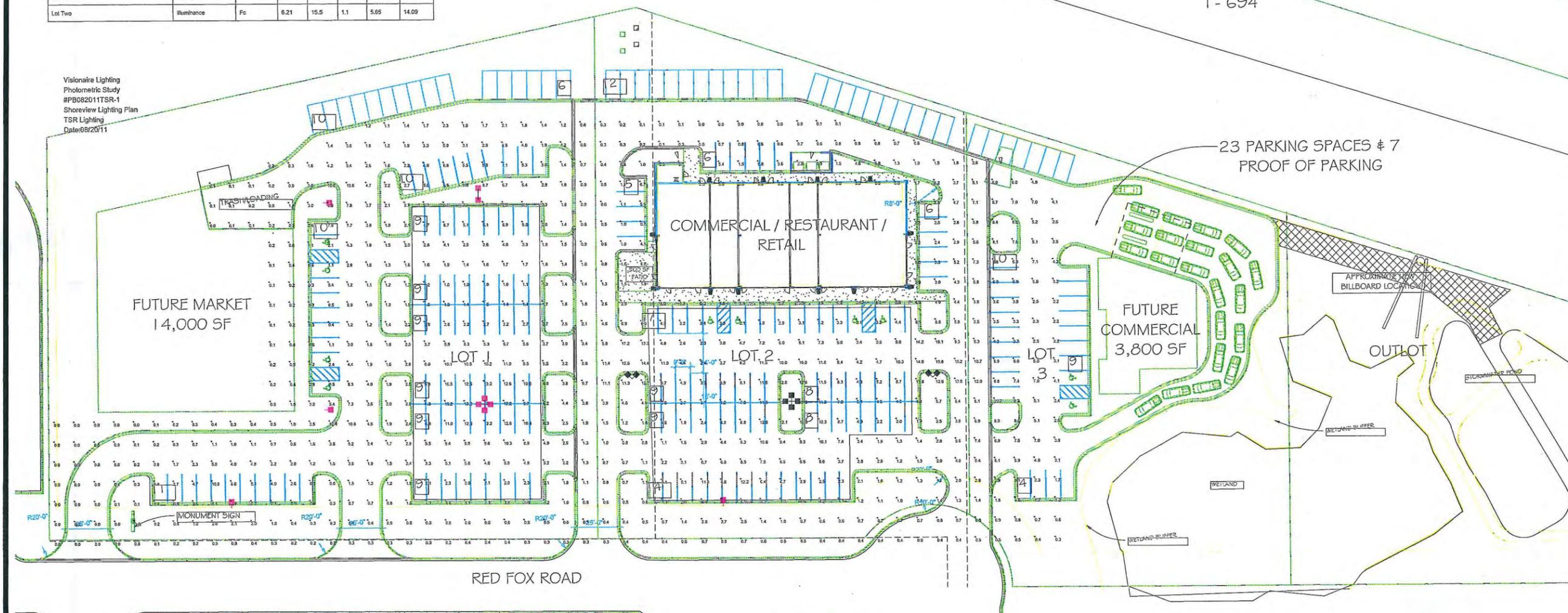
Model	Beam Angle	Height	Width	Depth	Weight
SNT-1	120°	17'	17"	4"	4.00
SNT-2	120°	17'	17"	4"	4.00
SNT-3	120°	17'	17"	4"	4.00

TYPE A Bermuda 2

Model	Beam Angle	Height	Width	Depth	Weight
B2-1	120°	17'	17"	4"	4.00
B2-2	120°	17'	17"	4"	4.00
B2-3	120°	17'	17"	4"	4.00

Calculation Summary

Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
CalcPts	Illuminance	Fc	3.41	19.8	0.0	N.A.	N.A.
Lot One	Illuminance	Fc	5.69	17.6	1.0	5.69	17.60
Lot Two	Illuminance	Fc	6.21	15.5	1.1	5.65	14.09



Luminaire Schedule

Symbol	Qty	Label	Arrangement	Lumens	LLF	Description
[Silhouette Symbol]	12	B	SINGLE	9000	0.800	Visionaire Silhouette SIL-2 T3-100PS-WM @ 10' mtg. ht.
[ParkingStar II Symbol]	4	C	SINGLE	40000	0.800	Visionaire Parking Star PST-II T3-400PS-HLFG-SINGLE @ 27.5' mtg. ht.
[ParkingStar II Symbol]	3	D	BACK-BACK	44000	0.800	Visionaire Parking Star PST-II T5-400PS-HLFG-TWIN @ 27.5' mtg. ht.
[ParkingStar II Symbol]	2	E	2 @ 80 DEGREES	40000	0.800	Visionaire Parking Star PST-II T3-400PS-HLFG-D50° @ 27.5' mtg. ht.
[ParkingStar II Symbol]	2	J	4 @ 90 DEGREES	40000	0.800	Visionaire Parking Star PST-II T5-400PS-HLFG-4@90° @ 27.5' mtg. ht.





TUSHIE MONTGOMERY ARCHITECTS
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Stonehenge Shoreview Retail Center

SHOREVIEW, MINNESOTA



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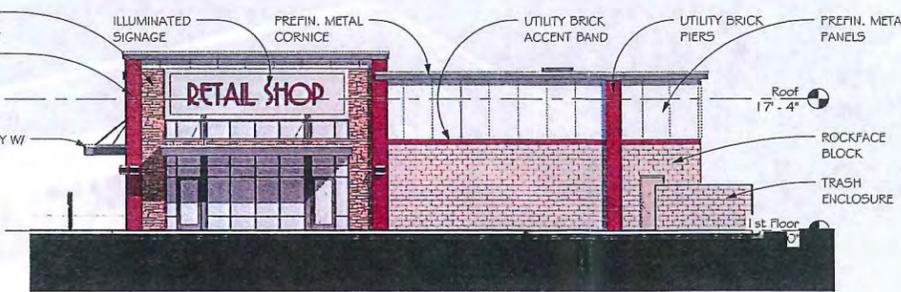
ELEVATIONS & FLOOR PLAN

A.I.I

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1 South Elevation
 SCALE 3/32" = 1'-0"



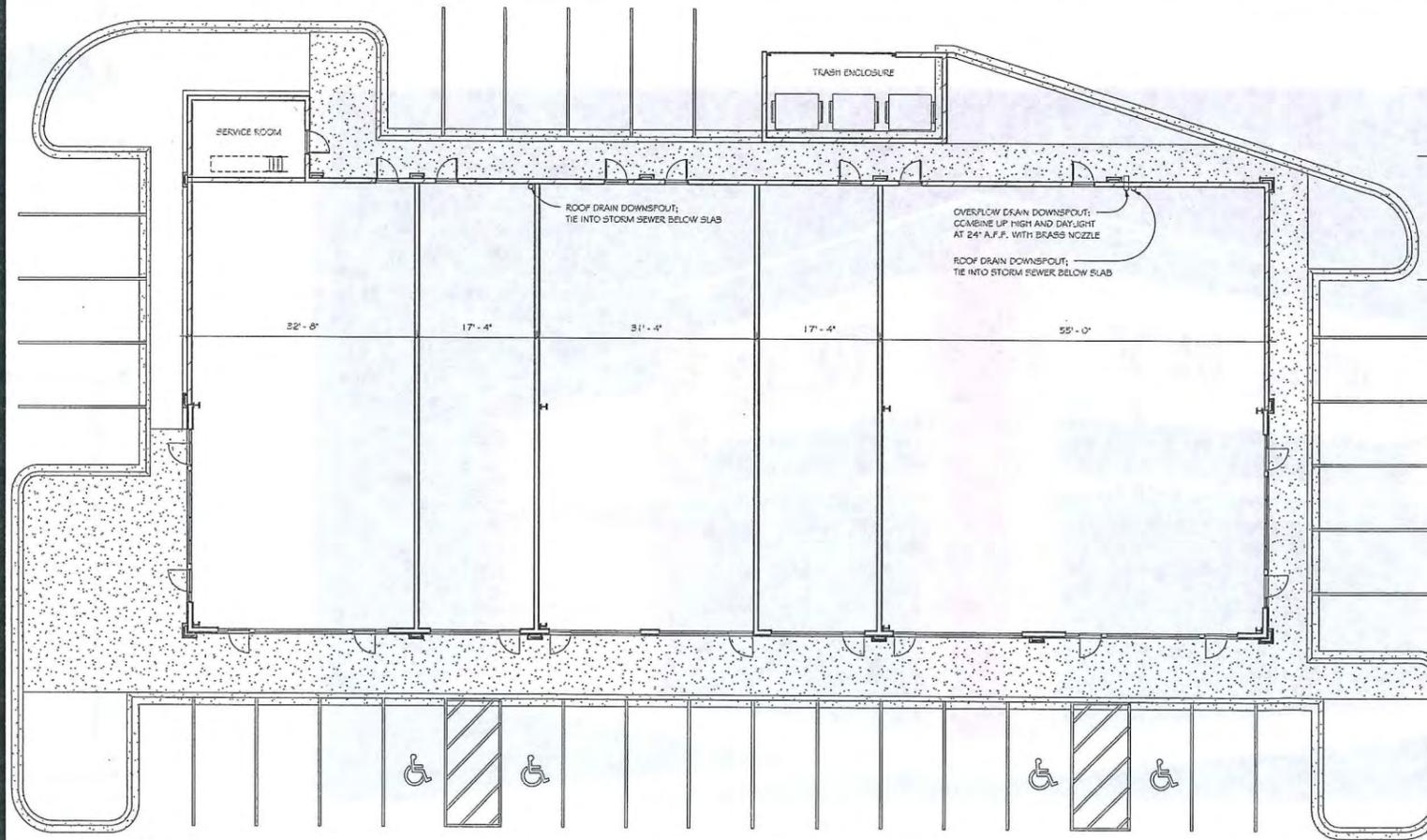
4 East Elevation
 SCALE 3/32" = 1'-0"



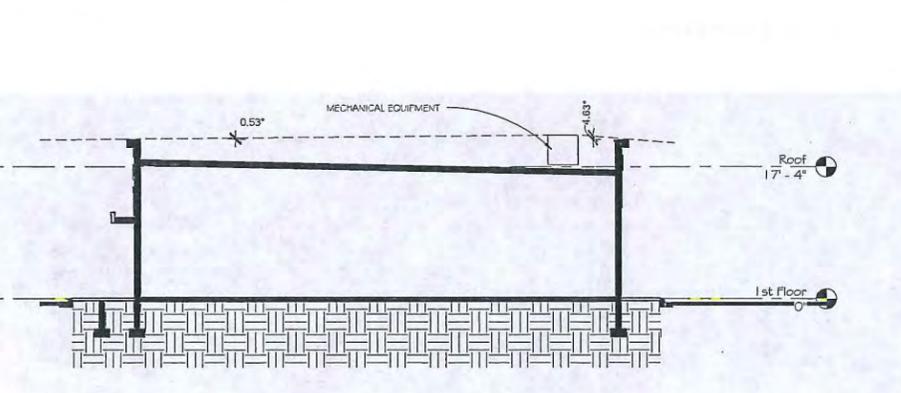
2 North Elevation
 SCALE 3/32" = 1'-0"



3 West Elevation
 SCALE 3/32" = 1'-0"



7 Floor Plan
 SCALE 3/32" = 1'-0"



6 SIGHTLINE DIAGRAM @ RETAIL
 SCALE 3/32" = 1'-0"

EXTERIOR FINISH SCHEDULE			
NATURAL STONE VENEER:	EXTERIOR INSULATION FINISH SYSTEM (EIFS) ACCENT:		
MANUFACTURER: SUMMIT QUARRIES BY STONEHENGE	MANUFACTURER: DRYVIT		
TYPE: NATURAL THIN VENEER STONE	FINISH: QUARZPUTZ		
COLOR: MILFORD TAILORED BLEND	COLOR: 363 ALLSPICE		
SIZE: HEIGHTS: 4'-10" LENGTHS: 8"-24"	PREFINISHED METAL PANELS:		
ROCK FACE BLOCK:	TYPE: COMPOSITE METAL PANEL		
MANUFACTURER: ANCHOR BLOCK	COLOR: CLEAR ANODIZED ALUMINUM		
FINISH: ARCHITECTURAL ROCK FACE	METAL SOFFIT PANELS (CORNICE AND CANOPY):		
COLOR: TOFFEE	MANUFACTURER: UNA-CLAD		
UTILITY BRICK:	TYPE: METAL PANEL		
MANUFACTURER: ENDICOTT CLAY PRODUCTS	COLOR: MATCH STOREFRONT FINISH		
SIZE: UTILITY	METAL SOFFIT PANELS (BELOW CANOPIES):		
COLOR: COPPERTONE VELOUR	TYPE: PERFORATED METAL SOFFIT PANELS		
EXTERIOR INSULATION FINISH SYSTEM (EIFS):	COLOR: MATCH STOREFRONT FINISH		
MANUFACTURER: DRYVIT	ALUMINUM STOREFRONT WINDOWS:		
FINISH: SANDPEBBLE FINE	FINISH: CHARCOAL PERMAFLUOR		
COLOR: 108: MANOR WHITE			

18/02/11 8:59:07 PM



① Southwest Perspective
SCALE



② Southeast Perspective
SCALE


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 MINNEAPOLIS, MINNESOTA 55425-4004
 612.851.2656 FAX: 612.851.2652
 WWW.TMIARCHITECTS.COM

Stonehenge Shoreview Retail Center
 SHOREVIEW, MINNESOTA

PREPARED FOR:

STONEHENGE USA

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 PRINT NAME: _____
 SIGNATURE: _____
 DATE: _____ LICENSE # _____

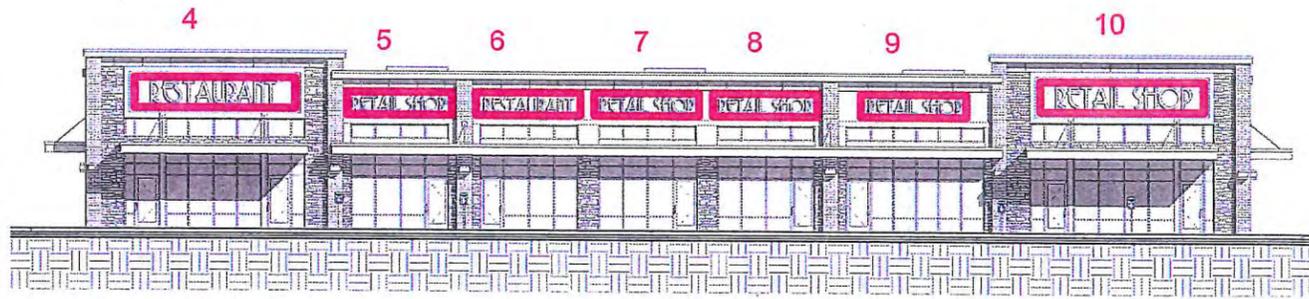
Revisions & Addendums
 SEPT. 2, 2011 CITY SUBMITTAL

209156A
 PERSPECTIVES
A1.2
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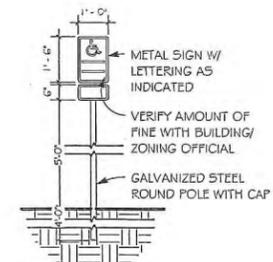
Stonehenge Shoreview Retail Center
 SHOREVIEW, MINNESOTA



1 Signage - South Elevation
 SCALE 3/32" = 1'-0"

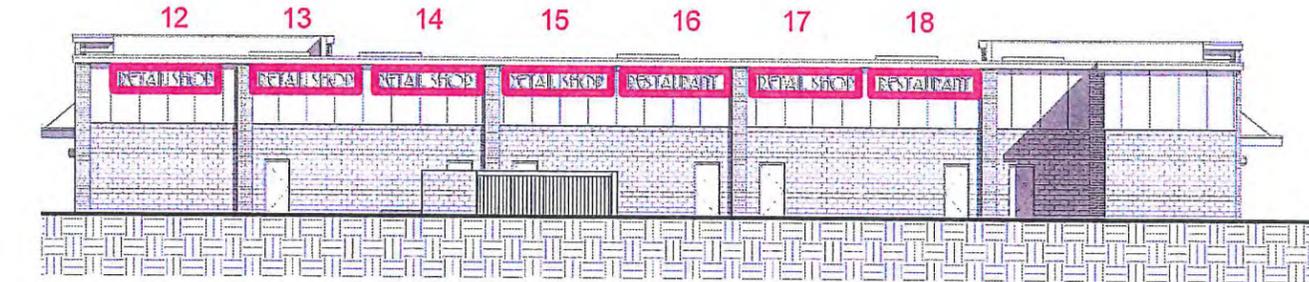


2 Signage - East Elevation
 SCALE 3/32" = 1'-0"

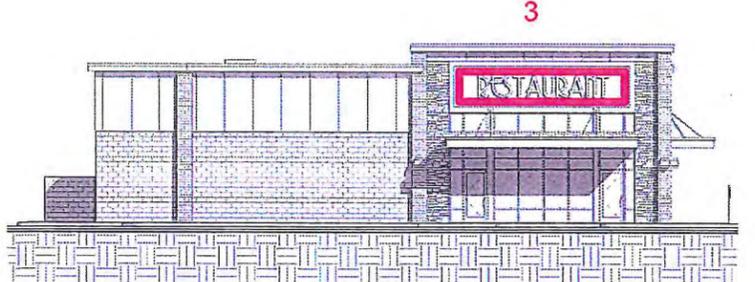


NOTE: COMPLY WITH REQUIREMENTS OF MINNESOTA MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES.

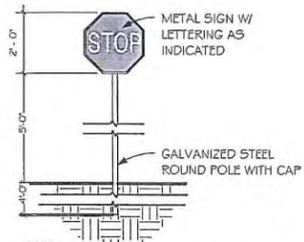
3 HANDICAP SIGN W/VAN
 SCALE 3/8" = 1'-0"



4 Signage - North Elevation
 SCALE 3/32" = 1'-0"



5 Signage - West Elevation
 SCALE 3/32" = 1'-0"



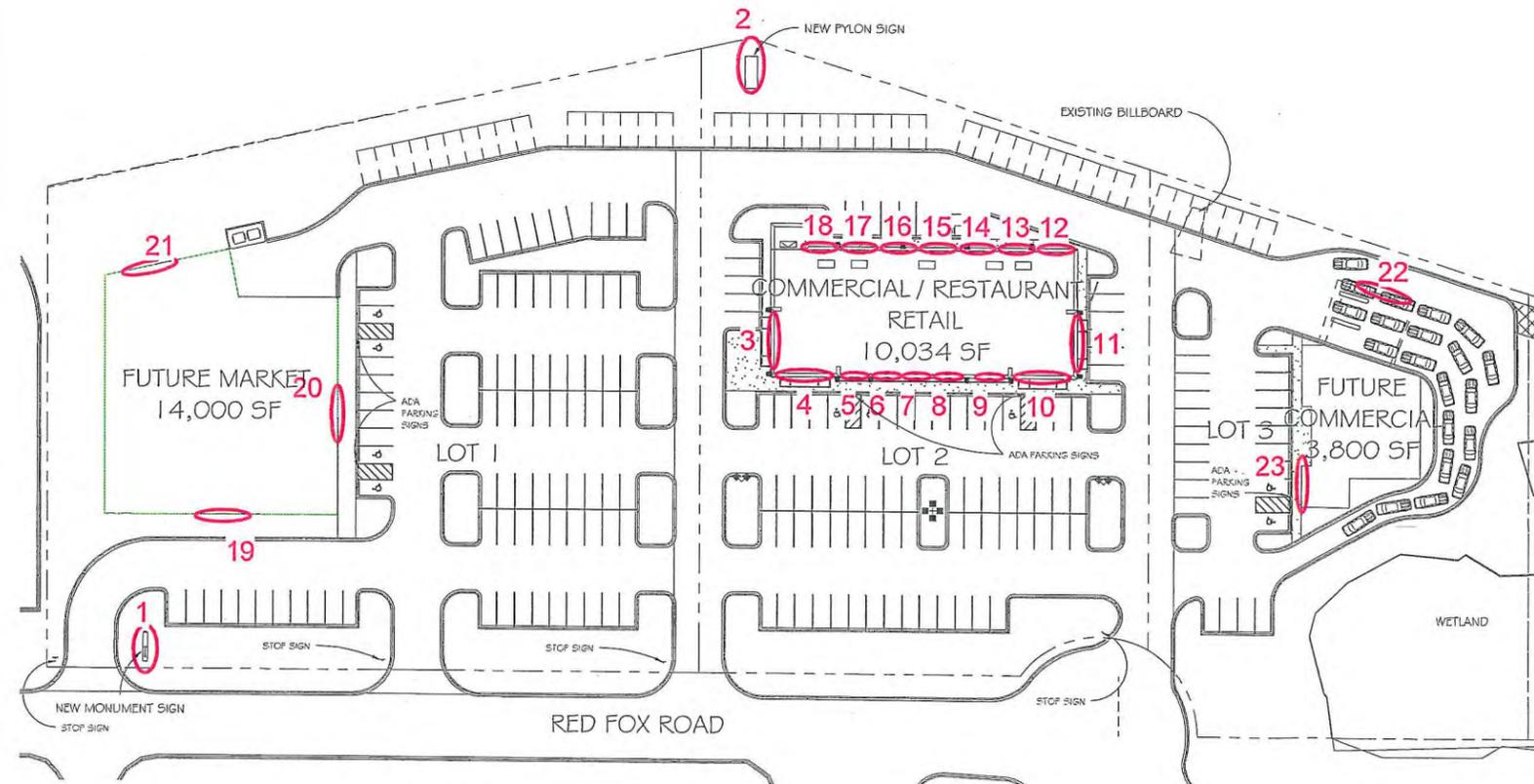
NOTE: COMPLY WITH REQUIREMENTS OF MINNESOTA MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES.

6 STOP SIGN
 SCALE 3/8" = 1'-0"

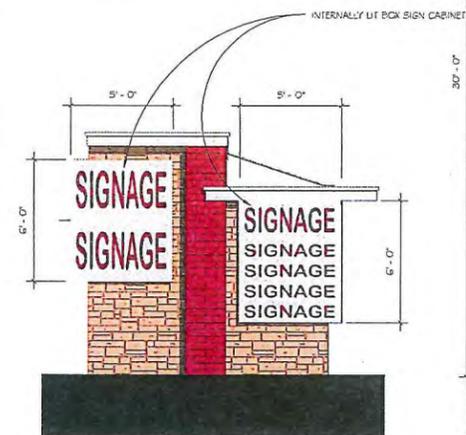
SIGNAGE SCHEDULE

#	TYPE	STYLE	FRONTAGE	SIZE	
1	Overall Site	Monument	Cabinet	Red Fox Rd. (2) 30' x 60' sf	
2	Overall Site	Pylon	Cabinet	1-624	80' sf
FRONT COMMERCIAL / RESTAURANT:					
(Signs 3-11 to be mounted on integrally colored surface mounted raceway to match EIFS.)					
3	Wall	Letters & Logos	Red Fox Rd.	87' sf	
4	Wall	Letters & Logos	Red Fox Rd.	87' sf	
5	Wall	Letters & Logos	Red Fox Rd.	36' sf	
6	Wall	Letters & Logos	Red Fox Rd.	36' sf	
7	Wall	Letters & Logos	Red Fox Rd.	36' sf	
8	Wall	Letters & Logos	Red Fox Rd.	36' sf	
9	Wall	Letters & Logos	Red Fox Rd.	36' sf	
10	Wall	Letters & Logos	Red Fox Rd.	36' sf	
11	Wall	Letters & Logos	Red Fox Rd.	87' sf	
BACK COMMERCIAL / RESTAURANT:					
(Signs 12-22 to be mounted on integrally colored surface mounted raceway to match metal panels.)					
12	Wall	Letters	1-624	45' sf	
13	Wall	Letters	1-624	45' sf	
14	Wall	Letters	1-624	45' sf	
15	Wall	Letters	1-624	45' sf	
16	Wall	Letters	1-624	45' sf	
17	Wall	Letters	1-624	45' sf	
18	Wall	Letters	1-624	45' sf	
FUTURE #1 (COMMERCIAL / RETAIL):					
19	Wall	Letters	Red Fox Rd.	180' sf	
20	Wall	Letters	Front (East)	180' sf	
21	Wall	Letters	1-624	180' sf	
FUTURE #2 (COMMERCIAL / RETAIL):					
22	Wall	Letters	1-624	140' sf	
23	Wall	Letters	Front (West)	140' sf	

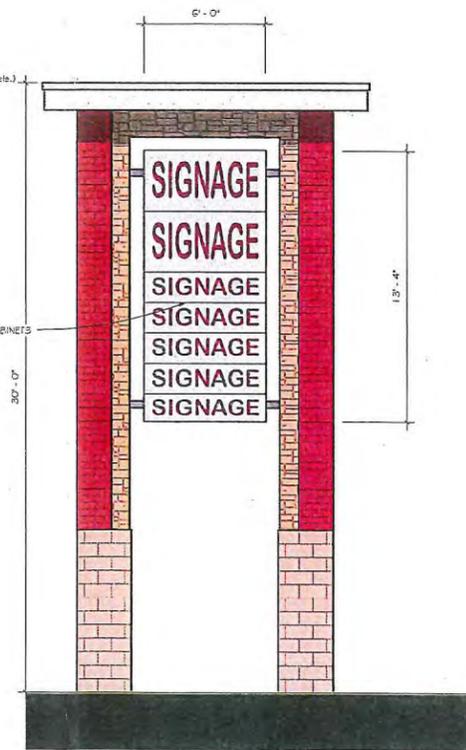
ALL WALL SIGNAGE IS LESS THAN 10% OF BUILDING ELEVATION



7 Signage Plan
 SCALE 1" = 40'-0"



9 Monument Sign Elevation
 SCALE 1/4" = 1'-0"



10 Pylon Sign Elevation
 SCALE 1/4" = 1'-0"



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SIGNAGE

SN I.O

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**SPECIAL ORDER OF BUSINESS
OCTOBER 3, 2011**

1.

2.

3.

4.

5.

**ADJOURNMENT MOTION
OCTOBER 3, 2011**

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to adjourn the meeting at _____ on October 3, 2011. Mayor Martin declared the meeting adjourned.

ROLL CALL: AYES _____ NAYS _____

