

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
OCTOBER 7, 2013
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

Presentation by Dan Hoverman—Mounds View School District

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. September 9, 2013 City Council Workshop Meeting Minutes
2. September 16, 2013 City Council Meeting Minutes
3. Receipt of Committee/Commission Minutes—
 - Human Rights Commission, June 26, 2013
 - Parks and Recreation Commission, June 27, 2013
 - Parks and Recreation Commission, August 22, 2013
 - Human Rights Commission, August 28, 2013
 - Public Safety Committee, September 19, 2013
 - Environmental Quality Committee, September 23, 2013

4. Verified Claims
5. Purchases
6. Acceptance of Gifts—SESCA
7. Issuance of Bonds--Authorize Issuance and Sale of \$2,270,000 General Obligation Bonds, Series 2013C
8. Approval of Special Event Liquor License—Church of St. Odilia
9. Developer Escrow Reduction
10. Establish Project and Order Preparation of Feasibility Report—Hanson, Oakridge Neighborhood Reconstruction, CP 14-01
11. Approval of Community Center Rate Adjustments
12. Approval of AV Equipment Upgrade—Wedell Room

PUBLIC HEARING

GENERAL BUSINESS

13. Minor Subdivision—5107 Alameda Street
14. Site and Building Plan Review—Lakeshore Oaks Apartments
15. Weed Abatement—Ricky and Shannon Edgett, 5475 Lake Avenue

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

**CITY OF SHOREVIEW
MINUTES
CITY COUNCIL WORKSHOP MEETING
September 9, 2013**

CALL TO ORDER

Mayor Martin called the workshop meeting of the Shoreview City Council to order at 7:02 p.m. on September 9, 2013.

ROLL CALL

The following attended the meeting:

City Council: Mayor Martin; Councilmembers Quigley, Wickstrom and Withhart

Staff:	Terry Schwerm	City Manager
	Kathleen Castle	City Planner
	Tessia Melvin	Assistant to City Manager

DISCUSSION REGARDING RAILROAD QUIET ZONES

The Council has been receiving complaints about train noise, especially on Owasso Boulevard where PaR Systems has reported trains sitting at crossings up to 20 and 30 minutes. Residents on Island Lake Road have reported disturbance from train horns in the middle of the night. There are two separate issues: 1) the train horn noise; and 2) the train noise at Cardigan Junction with switching cars. Neighborhoods impacted by horn noise are Lexington, Victoria and County Road E, North Owasso and Jerrold.

City Planner Castle stated that staff has contacted Canadian Pacific Rail (CP Rail) and learned that there has been an increase in rail activity due to the improving economy and the expanding business in North Dakota with sand fracking. In 2006, there were five or less trains. That number has increased. Rail lines are being used more frequently for transport. She suggested that one option would be to pursue quiet zone designations at certain crossings. In order to establish a quiet zone, certain federal guidelines must be met. The first step in that process would be to contact Canadian Pacific Rail. Trains are required to use their horns if someone is on the tracks or if there is an emergency situation. Quiet zones can be established only for at-grade crossings.

Councilmember Withhart asked if a rail overpass at I-694 would be an option. City Manager Schwerm stated that the City would likely have to pay for such a project.

Mayor Martin stated that she would like staff to find out what it would cost to comply with federal guidelines to establish quiet zones, although the fact that quiet zones can only be established at at-grade crossings would not solve the problem. Mr. Schwerm noted that part of the complaints are related to more train traffic at night. He agreed it would be worth meeting

with railroad officials to get the cost of federal compliance for a quiet zone on Victoria. North Owasso will be upgraded in the future.

It was the consensus of the Council to direct staff to find out the cost of federal compliance to establish quiet zones or at least partial quiet zones.

Ms. Castle noted that different regulations apply depending on what the train is doing. The Environmental Protection Agency (EPA) has adopted noise regulations. There are different noise levels for different activities.

Mr. Schwerm stated that if the City has to employ an engineering consultant for design work, the matter will be brought back to the Council. One thing the City will want to know is if hazardous waste is being carried. He further noted that County Commissioner Blake Huffman also received the complaint emails. The county has a working relationship with CP Rail. Commissioner Huffman is looking into the matter. Other political pressure that can be used is through federal authorities. Senator Scalze was contacted by Rustic Place residents, and she wrote a letter to Congresswoman McCollum requesting federal assistance. The City could write its federal legislative delegation to raise the concern. A request can be made that all switching activity not be done at night. A meeting has been scheduled with neighborhood leaders on September 23, 2013. It is hoped that Commissioner Huffman will be able to advise on how to improve the situation by the time of that meeting.

REVIEW OF DRAFT COMMITTEE/COMMISSION HANDBOOK

Mr. Schwerm stated that the handbook is meant to provide guidance to committees and commissions. The plan is for it to be completed and distributed by the end of the year.

Councilmember Quigley noted the disparities among the various vision and mission statements of the committees and commissions. For example, the Park and Recreation Commission is a core City commission that has one sentence as a vision statement. The Economic Development Commission has a whole page. He would like to see each commission and committee review its mission and vision statement regularly to keep it up to date. Ms. Melvin responded that staff is meeting with the chair of each commission and committee and will request updated mission/vision statements that will be submitted to the Council.

Councilmember Withhart stated that he likes the reference to committee and commission members as ambassadors of the City. He noted that when goals are set by the City Council and staff, there is not always consultation with related committees and commissions. There needs to be acknowledgement and a connection between the committees/commissions and the City Council and staff.

Councilmember Wickstrom questioned the dress code required. She agreed that ragged or torn jeans are not acceptable, but some jeans are acceptable. She believes T-shirts are okay as long as there are no graphics on the shirt.

Mayor Martin responded that the dress code is the same as is required of employees. She believes the dress code is particularly important for the Planning Commission whose members are in a position of authority and need to look professional. Mayor Martin asked about the attendance requirements on page 13 that provides that attendance be 50% to 75% of meetings per year. Mr. Schwerm explained that the number is a result of the fact that the Lake Regulations Committee has two meetings a year. If a member of that committee attends one meeting, they would fall below the current requirement. The Public Safety Committee meets six times a year. A member who attends four of the six meetings would attend less than 75% of the time.

Councilmember Withhart stated that the Park and Recreation Commission meets monthly, and he would expect better than 50% attendance. Mr. Schwerm stated that attendance for the Park and Recreation Commission will be required to be 75% of meetings.

Councilmember Johnson asked what would precipitate removing someone from a committee or commission.

Mayor Martin requested that page 8 include a provision that commission/committee members may be removed for violations of standards of conduct. She noted that Planning Commission members must reapply for each additional term they wish to serve and suggested the same process be used for members of all commissions and committees.

Councilmember Withhart expressed concern about someone who would want to serve for life. He would like the Council to have authority to be able to appoint a new person. Mr. Schwerm noted that currently any applications other than the Planning Commission are reviewed by the Committee.

The Council discussed a number of possible changes in the appointment process for committees and commissions:

- Members to reapply for a new term on all committees and commissions or indicate an interest to continue to serve and not send the applications to the individual committees and commissions and the Council interview for all appointments.
- Tighter control on attendance.
- No longer send applications to committees and commissions for review and recommendations but having the Council interview all applicants for all committees and commissions.
- Clarification of reference to the Open Meeting Law on page 10.
- Include the Council policy regarding chair rotation, which is to encourage rotation after three years leaving open the option of rotating more often.
- Request a recommendation for chair from each committee and commission with the Council making three-year appointments.

Mr. Schwerm stated that staff will make revisions and bring the guidelines back to the Council. It was the consensus of the Council to schedule regular joint meetings with each committee and commission and meet with each at least every other year.

OTHER ISSUES

City Manager Employment Contract

Personnel Director Laurie Elliott was present to discuss renewal of the City Manager's employment contract.

Volunteer Recognition

A Volunteer Recognition Dinner will be held on Thursday, November 14, 2013.

Levy Error

Mr. Schwerm reported that when the State created the levy limit an error was made in how the debt levy was to be handled. The state actually allows the debt levy to be added into the levy before the 3% levy limit is applied. This means that Shoreview could have levied \$417,000 more than it did. The Council could amend the levy, but it would require a special meeting this week.

It was the consensus of the Council to not amend the levy. The levy adopted is responsible. The fact that the City is more than \$400,000 under the levy limit will be explained at the truth in taxation hearing.

The meeting adjourned at 9:27 p.m.

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
September 16, 2013**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on September 16, 2013.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Johnson, Quigley, Wickstrom and Withhart.

APPROVAL OF AGENDA

MOTION: by Councilmember Withhart, seconded by Councilmember Johnson to approve the September 16, 2013 agenda as submitted.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

Mr. Tim Pratt, Chair of the Environmental Quality Committee and Jessica Schaum, City Environmental Officer presented the Green Community Awards.

Mr. Pratt stated that this program would not exist without the dedication of many citizens. The Green Community Awards program is a way to recognize those who are using best practices for managing storm water with the use of rain gardens, shoreline buffers and planting native plants. This year the awards were expanded to recognize energy efficiency as well as water quality methods. Businesses were also included. Winners this year are:

Name	Best Practice Used
Garth & Wanda Bender	Geothermal furnace system
Kent & Diane Peterson	Wetland buffer with native plant garden
Cummins Power Generation	Installation of roof solar panels, high efficiency lighting and sky light for natural daylight
Kevin and Dawn Pape	First curb cut rain garden in Shoreview and native plant garden

Rebecca Lucas	20 solar panels on garage roof, produces surplus electricity that is sold back to Excel
Karen Eckman	Founder of Green Community Awards, two native gardens to reduce runoff from her property

Applications for next year's competition will be available in March 2014.

Mayor Martin thanked the EQC for their excellent work in this program and for being good ambassadors to residents on these efficient energy projects.

Blue Star Award

Mr. Trevor Russell presented the City with the Blue Star Award for excellence in storm water management. This award is to Shoreview at large. The program began in 2010 as a partner among Friends of the Mississippi River, Minnesota Pollution Control Agency, and several watershed districts to increase water quality and quality of life. There are basic steps communities must take to comply with state and federal requirements. The program honors communities who go above and beyond what is required. It is important for residents to understand what their communities are doing in regard to water quality. Of the 46 cities who participated, Shoreview ranked 7th in the state and was in the top five in two categories: storm water pollution prevention and storm water practices and management.

Mr. Russell presented the Blue Star Award to Mayor Martin.

Mayor Martin also thanked the EQC members for all of their work and support to the City in water quality and energy efficient initiatives.

CITIZEN COMMENTS

Mr. Bill Kiehnbaum, President of Shoreview Sister City Association, stated that 15 Shoreview residents recently traveled to Einhausen, Germany in August to celebrate the 10th anniversary of the signing of the sister city agreement. Einhausen presented Shoreview residents with a painting of the old Einhausen City Hall, which he presented to Mayor Martin for the City.

Shoreview's special rooster gift to Einhausen is hoped to arrive in time for one of their major festivals in October.

A group from Einhausen will visit Shoreview in 2014. Shoreview's Northern Lights Variety Band will travel to Einhausen in 2015.

Ms. April King, on behalf of the Twin Cities North Chamber of Commerce, commended the City Council for the adoption of recent changes to the sign code.

COUNCIL COMMENTS

Mayor Martin:

Friday, September 20, 2013 is the last of the Friday Night Flix series featuring *Ghost Busters*.

The pool reopened from the annual maintenance on September 14, 2013.

The Volunteer Recognition Dinner will be held November 14, 2013.

On October 13, 2013, the Shoreview Historical Society is inviting residents to bring photos and share in historical events at 2:00 p.m. at the Community Center. A speaker and refreshments are planned.

Councilmember Johnson:

On October 5, 2013 the Fire Department will be celebrating Fire Prevention Week with an Open House. That is also the City's Fall Cleanup Day.

Councilmember Wickstrom:

On Tuesday, September 17, at 5:30 p.m., there will be a meeting in Arden Hills regarding the TCAAP property development, which she plans to attend. Anyone interested is welcome to attend.

Councilmember Withhart:

The Farmers' Market continues, and there will be a Salsa Showdown on September 24th. October 1st will be Senior Day. Volunteers will be on hand to help carry bags to cars. The Farmers' market continues through October 22nd.

Shoreview will be flushing fire hydrants throughout the City, beginning September 23rd with anticipated completion by October 11th.

October 15th will be the official ribbon cutting and grand opening for Trader Joe's in Shoreview.

CONSENT AGENDA

Item No. 2, September 3, 2013 Council Meeting Minutes, was pulled for separate consideration.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Johnson to adopt the Consent Agenda for September 16, 2013, and all relevant resolutions for item Nos. 1 and 3 through 11:

1. August 12, 2013 City Council Workshop Meeting Minutes

Street assessments are proposed to be \$1,608 per unit, which is \$136 less than the estimate in the feasibility study. Storm sewer would be assessed at \$1,120 per unit based on lot size, the same as stated in the feasibility study. The maximum assessment would be \$2,728. The City Council has adopted a policy that an assessment over \$5,000 would qualify for a longer repayment period. The proposed repayment period is 10 years. City staff has received no comments and no verbal or written objections at this time.

Mayor Martin asked the percentage assessments pay of the total cost. Mr. Maloney responded that the total assessments are \$133,000. The total value of the project is \$1.5 million, which means the assessments cover less than 10% of the total cost.

Mayor Martin noted that Shoreview is unique in that through its street rehabilitation program, assessments do not include the road surface improvements. Assessments would be significantly higher if the total cost of the project were taken into account.

Mayor Martin opened the public hearing. There were no comments or questions.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to close the public hearing at 7:50 p.m.

VOTE: Ayes - 5 Nays - 0

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to adopt Resolution 13-82 adopting the assessment roll for Floral/Demar/Hanska Reconstruction, City Project 12-01, with any previously noted revisions, spreading said assessments over 10 years at 3.00 percent interest, with said installments to be equal payments.

ROLL CALL: Ayes: Johnson, Quigley, Wickstrom, Martin
Nays: None
Abstain: Withhart

GENERAL BUSINESS

ESTABLISHMENT OF A COMMUNITY INVESTMENT FUND POLICY

Presentation by Assistant Finance Director Fred Espe

The City Council approved franchise fees on gas and electric services with Xcel Energy on June 3, 2013. A Community Investment Fund would govern both the receipt and expenditures of these monies. The Community Investment Fund would be effective on October 1, 2013. The fund defines revenue sources and establishes a minimum fund balance.

The fee was adopted to provide a new revenue source for City projects that have community-wide benefit. The revenue would help finance projects that have been delayed or not scheduled due to funding constraints, such as parks, trails, recreational and cultural projects.

Revenue would come from gas and electric franchise fees and revenues previously dedicated to park related improvements in the Capital Improvement Fund, such as wireless telecommunication antenna receipts and outdoor billboard lease receipts. On December 31, 2013, the Capital Improvement Fund will be closed and the balance transferred to the Community Investment Fund.

The policy identifies specific expenditures that can be made from the Community Investment Fund that include: 1) park and recreation improvements; 2) new trail construction; 3) cultural or civic improvements; and 4) other projects that provide community-wide benefit. A proposed project using funds from the Community Investment Fund must be in the City's Five-year Capital Improvement Plan or be approved by a 4/5 vote of the City Council. Projects outside this defined scope would require a public hearing and a 4/5 vote of the City Council. Debt service payments are limited to 50% of the estimated revenue for the following year.

A minimum fund balance of \$3 million will be established over a period of time. From 2013 to 2018, 15% of the annual revenue will be dedicated to the fund balance growth. In 2019, and until the fund balance is achieved, 20% of annual revenue will be dedicated to fund balance growth. It is estimated that the minimum fund balance will be achieved in 2027.

Mayor Martin asked if debt up to 50% of the balance can be paid without Council approval. Mr. Schwerm explained that any expenditure from the Community Investment Fund would require Council approval. However, debt service, with Council approval, can only amount to 50% of the anticipated revenue for the following year. This will insure that the fund continues to accumulate monies for other projects.

Councilmember Quigley asked if other monies could be channeled through this fund for major projects. Mr. Schwerm stated that another source of revenue could be park dedication fees. The Council could designate those fees to this fund for a specific project. It could be done through the Community Investment Fund.

Councilmember Withhart noted that one of the reasons for adopting a policy for franchise fee revenue is because of the major loss of revenue from the TV tall towers.

Mayor Martin added that because the City is almost fully developed the City no longer receives significant funding from park dedication fees on new lot development. That was a significant source of revenue that was used exclusively for parks.

MOTION: by Councilmember Quigley, seconded by Councilmember Withhart to adopt proposed resolution number 13-80 establishing a Community Investment Fund policy.

ROLL CALL: Ayes: Quigley, Wickstrom, Withhart, Johnson, Martin
Nays: None

PRESENTATION OF COMMUNITY SURVEY RESULTS

Presentation by Dr. Bill Morris and Peter Leatherman, Morris-Leatherman Company

The results will be given in relation to other communities in the metropolitan area and secondly over a 10- to 15-year timeline in the City of Shoreview. A random sample of 400 households were contacted to participate in the survey. This included owners of cell phones, as well as land lines.

Review of questions asked:

	Excellent	Good	Fair	Poor	Unsure
Quality of life:	58%	41%	1%	0	0

This means that 99% rate quality of life in Shoreview as excellent or good. No one in the history of Shoreview community surveys has ever ranked quality of life as poor. The 58% excellent rating puts Shoreview in the top five communities in the metropolitan area.

Like most about City: A number of categories were mentioned by respondents--schools at 14%; good community at 14%; quiet at 15%; and nice neighborhood at 12%. Overall, residents are talking about the sense of community here.

Most serious issue: Nothing was stated by 33%. This booster core is 5.5 times higher than average across the metropolitan area with one in three households qualifying as a booster of the City. Taxes expressed by 19% is a 7% drop from the last survey. Growth is a concern, but that concern has also decreased.

Direction of the Community: A high in the metro area of 94% believe Shoreview is going in the right direction. The 5% who say the City is going in the wrong direction is the low since the turn of the century, and only 1% are unsure.

Community Identity: From 2001 to 2010, the norm was approximately 26% feeling community identity to be strong. In 2013, that percentage increased to 46%, one of the highest in the metro area and almost doubling in a three-year period.

Closest Connection: The greatest number, 54%, said their neighborhood, which is in line with what was found three years ago. There were 18% who said City as a whole. There are more residents from St. Paul and Minneapolis where strong neighborhoods is the norm. The 18% is still high. Two new categories, church and workplace, were each identified by 3%.

City Recreational Facilities: There are 41% who rate this category as excellent and 58% as good--that is 99% positive.

Upkeep of City Parks: There was little change in this category with 39% rating of excellent and 59% rating of good--98%. These ratings are at the top with other metro suburbs.

City Service Ratings: Police protection has increased in appreciation from 95% to 97%, among the highest in the metro area. Fire protection moved from 97% favorable to 98%. Five people

said they do not know, and they are residents within the last five years. Other services rated highly positive include: sewer and water - 96%; drainage and flood control - 93%; building inspection - 84%; animal control - 83%; and pond maintenance - 83%.

In street repair and maintenance, although 73% rated it good, the negative doubled from 12% to 24%. Across the metro area suburbs the norm for this category is 55% positive and 45% negative. Trail maintenance is 95% positive, 1% negative; snow plowing 94% positive, 5% negative; and trail plowing is 88% positive, 5% negative.

There is a consistently high rating of all city services and Shoreview ranks in the top five across the metro area.

The value of City services which is the quality to the property taxes being paid. There are 87% who say the value is either excellent or good; 10% say fair; 1% say poor; 3% are unsure. The positive ratings increased by 11%; the excellent rating dropped 4%.

Tax Increase to Maintain City Services at Current Levels: This category is split in the community with 46% in favor and 47% opposed.

Empowerment: This category saw a significant increase with 82% believing they have a say in how the City is run even beyond voting. This is one of the highest empowerment ratings.

Mayor and City Council Rating: In 2010, a high 87% approved of the Council with 9% disapproving. In 2013, 92% approve and disapproval has dropped to 6%. This is largely due to effective communication.

City Staff Rating: A 6% increase to 93% approval is one of the three strongest ratings metro wide.

Contact with City Hall: There were 36% who have contacted City Hall within the last year. Of those, 94% rate that contact as excellent or good. That is also a high rating compared to other suburbs.

Condition/Appearance of Homes: There are 98% who say excellent or good with an increase of 8% in the excellent category. Of the 4% who rated property fair or poor, 50% said the properties are rundown and 33% mentioned messy yards and junk cars.

Condition/Appearance of Yards: This shows 94% rate this category as excellent or good with an 8% increase in the excellent rating. There is 11% drop in the good rating. There is more discussion about appearance of yards than appearance of homes.

Neighborhood Appearance: 73% feel there has been no change; 21% say it is improved; 5% say it is worse; and 1% are unsure.

Code Enforcement: Criticism in this category is not being tough enough, but at least 80% believe code enforcement is good. The items of concern rated as follows: weeds and tall grass,

12%; junk cars, 14%; messy yards, 17%; and noise, 16%. This is still below the 20% threshold that would indicate that the City has a moderate problem.

More Active Residential Property Code Enforcement: This category jumped from 46% in favor to 68% in favor. The percentage opposed dropped from 41% to 24%. This does indicate a mandate for more active residential property code enforcement.

Afraid to Walk Alone at Night: This category has dropped significantly from 33% being afraid to 13%; and 88% indicate they are not afraid. Older residents who have been in the community over 20 years indicated that they would be afraid to walk anywhere. No one specific area was identified.

Major Public Safety Concerns: The major concern is traffic and speeding with youth crimes/vandalism and break-ins/auto theft coming in second. Second, public safety concerns are the same three.

Neighborhood Patrolling: Approximately 90% believe there is the right amount of neighborhood patrolling. Those who believe there is not enough dropped from 22% to 10%, and no one said there is too much patrolling. The 90% is the highest rating currently across the metro area.

Speeding Neighborhood Problem: The 46% who said this is a problem in 2010 has dropped to 37%. Those who rate this as not a serious problem in their neighborhood are 64%.

Characteristics of the City: In categories that show 10% or under believing there is too much in the community, the majority of people surveyed believe there is enough. These categories include number of people, affordable rental units, luxury rental units, condominiums, townhouses, higher cost housing, income diversity, racial diversity, age diversity. The categories that people want to see more of are starter homes at 38%; service/retail businesses, 38%; entertainment/dining at 52%, and full-time job opportunities at 47%.

Committed to Staying: This question found 82% somewhat or very committed to staying. This means that whether increasing or downsizing the home, approximately 80% would stay in the community.

Missing Retail Services: The results are 24% said family sit-down dining and 13% said fine dining. These are the two highest numbers and both are restaurants.

Organized Hauling: There has never been a majority to favor this process. In fact, 61% either oppose or strongly oppose it while 25% favor it. When asking people the reason, it is because people want to make their own choice.

Primary Information Sources: Two-thirds of residents, or 66% receive information from the City newsletter. This is one of the highest ratings in a suburb. Local newspapers have dropped from 54% to 13%.

Overall City Communications: There are 89% who said excellent or good. That is among the highest in the metro area. Only 10% said fair to poor. The average across the metro area is 55% excellent or good and 45% fair or poor.

The series of surveys show that this is the strongest survey results ever presented. There is a reservoir of good will that is enviable. If there are any issues, it may be one on crime of auto break-ins. Streets are another issue. However, there is still a favorable rating 20 points above the norm. This community has one of the highest professional technical households. The City has met the challenge of keeping these people happy. The City functions incredibly well. Residents are actively content. They are informed and watching.

Mayor Martin asked how the community identity question is asked and what it means. **Mr. Morris** stated that residents are asked how they rate the sense of community among residents in Shoreview and then where they feel closest--neighborhood, school district, etc.

Councilmember Quigley noted the negativity of phone surveys and asked the validity of these results. **Mr. Morris** stated that the phoners have been doing this for 8 years and establish rapport early on. The parts of the survey are rotated by the person making the calls. The non-response rate was 3.5%. Topics are changed frequently so the survey is kept active.

Ms. Melvin added that only a few residents called to verify that Decision Resources is making a legitimate survey. The City has not received any negative responses.

Councilmember Quigley asked the best use of these survey results. **Mr. Morris** stated that the results are so strong, the City might consider a press release to the Minneapolis or St. Paul paper. Secondly, he would advise putting up the executive summary on the website.

Councilmember Withhart suggested the rankings stated at this meeting be used to capture residents' attention on these results. **Mr. Morris** stated that he will include rankings in the executive summary.

ADJOURNMENT

MOTION: by Councilmember Wickstrom, seconded by Councilmember Johnson to adjourn the meeting at 8:55 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE ____ DAY OF _____ 2013.

Terry Schwerm
City Manager

**HUMAN RIGHTS COMMISSION
MEETING MINUTES
June 26, 2013**

CALL TO ORDER

Commissioner Hite called the meeting to order at 7:01 p.m. with the following members present: Bob Minton, Richard Bokovoy, Julie Williams, Cory Springhorn, Samuel Abdullai and Elaine Carnahan. Commissioners Mark Hodkinson and Mark Frey were excused.

Also present was Tessia Melvin, Assistant to the City Manager/Communications.

APPROVAL OF MINUTES

Commissioner Williams moved to accept the April 24, 2013, minutes, seconded by Commissioner Springhorn.

Vote: 7 AYES 0 NAYS

CARING YOUTH AWARD

Melvin reported that the Commission received two entries for the Caring Youth Award. Nominees should help to make Shoreview a community where all people are welcomed, valued and respected; where each person feels at home. Nominees for this award must possess and demonstrate one of six criteria on how they are marking Shoreview a quality community. The six criteria include: Arts and Creativity, Community Involvement, Courage, Cultural Awareness, Environment and UnBullying.

Melvin noted that the nomination form went through much editing and in the process, the statement that a nominator cannot be related to the nominee was deleted. This raised much concern, as one of the nominations was from a parent. Commissioner Hite asked that Melvin look into the nomination and get additional references.

Commissioner Bokovoy moved to investigate input from a community member validate the nomination of one application, seconded by Commissioner Minton.

5 AYES 2 NAYS

Commissioner Nancy moved to have Melvin collect input from a non-family member or community member for the nominated individual and change the nomination for future years, seconded by Minton

7 AYES 0 NAYS

Commissioner Williams suggested that if additional references and comments are not presented to the Commission, then the other nominee be considered. Melvin agreed to contact the nominator and ask for additional references.

COMMUNITY DIALOGUE REVIEW

Melvin provided a summary of the Community Dialogue, which was held in May. About 50 participants attended, and Melvin added that many of the participants were from key community partners that include: YMCA, Northeast Youth and Family Services, Scandia Shores and North Oaks Home Owners Association. Melvin collected a feedback form and reported on some of the most common themes.

- Jerry H. was an effective MC
- Liked variety of youth
- Some would have liked a representation of all generations
- Good mix of people and food
- We had a chance to hear what everyone had to say
- Great event

Here are some of the topics individuals would like to see in the future:

- Methods and trainings for improving interpersonal skills
- Do another program like this, but have a representative from each generation
- Fostering a culture of consent

SLICE OF SHOREVIEW PARADE

Melvin asked the Commission if they wanted to participate in the Slice of Shoreview Days parade. The parade will be on Saturday, July 27. Members of the Commission that will be in attendance include Springhorn and Minton. Commissioner Hite stated that she could not completely commit to the event. Candy and posters will be provided by Melvin. Commissioner Carnahan added that she had recruited a handful of students from the Mounds View High School Diversity Council to participate in the Slice of Shoreview parade.

OTHER BUSINESS

There will be no meeting in July.

ADJOURN

There being no further business, Commissioner Minton moved to adjourn the meeting at 8:01 p.m., seconded by Commissioner Bokovoy.

Motion was adopted unanimously.

PARKS AND RECREATION COMMISSION
MINUTES
JUNE 27, 2013

CALL TO ORDER

Parks and Recreation Commission Chair Desaree Crane called the June 27, 2013 meeting of the Parks and Recreation Commission to order at 7:03 p.m.

ROLL CALL

Members present: Desaree Crane, Chair; Athrea Hedrick, Linda Larson, Catherine Jo Healy, Kent Peterson, Tom Lemke, Charlie Oltman, Carol Jauch

Members absent: none

Others present: Terry Schwerm, City Manager; Shari Kunza, Management Assistant

APPROVAL OF MINUTES:

Linda Larson moved, seconded by Kent Peterson, approval of the May 23, 2013 minutes. Motion was unanimously adopted.

PUBLIC COMMENTS

Nathan Grimes, 7th grader at Chippewa Middle School, presented a concept for a skate plaza at Ponds Park. A skate plaza, made of concrete with landscaping, is similar to a city plaza, except designated for skateboarding. This type of design is more durable and environmentally friendly than a traditional skate park. Nathan presented several points as to why a skate plaza is a good idea. Nathan identified Ponds Park as a possible location. The Commission was receptive to the idea yet preferred Commons Park as a location, perhaps as a replacement or addition to the existing skate park. The Commission continued a discussion regarding skate parks, locations, and estimated costs.

REVIEW OF RICE CREEK NORTH TRAIL PLAN AMENDMENT

Terry Schwerm gave background information to the Commission about the Rice Creek North Trail Plan Amendment. Ramsey County is asking the City to support and endorse the revised master plan connecting 96 to County Road I with a regional trail. Tom Lemke spoke of the need northern Shoreview residents have for a north-south road connecting County Road I and Highway 96. After some discussion, Charlie Oltman moved, seconded by Athrea Hedrick, to endorse the amendment to the Ramsey County Rice Creek North Regional Trail Master Plan. The motion passed 7-1. (Tom Lemke voting no.)

REVIEW OF BUCHER PARK RENOVATION

Schwerm provided an update of the Bucher Park renovation. The contractor has been making progress, however, there have been some delays due to the weather. The project is expected to conclude by the end of the summer.

STAFF REPORTS

Franchise Fees - Schwerm informed the Commission that the City Council adopted franchise fees at the last meeting. This fee is added to the utility bill and the revenue generated will be put in a new community investment fund. The estimated annual revenue is about \$800,000 per year.

Cell Phone Tower - Verizon is requesting a second cellular pole in Sitzer Park to meet their customers' needs. Verizon requires a 12x30 foot building for their electronics. The building will be constructed in a similar style to the picnic shelter and placed in a location where it will make the least impact to park users. The City will lease the land to Verizon and also receive revenue from the pole. This item will be brought to the City Council in the near future.

Monthly Report – Schwerm briefly commented on the Department Monthly Report noting that personal services was higher in May since it was a month containing three pay periods. Otherwise, the Community Center is on a record revenue pace, due in part to the poor weather through mid-May.

COMMISSION REPORTS

None.

ADJOURNMENT

There being no further business before the Commission, Peterson moved, seconded by Healy, that the meeting be adjourned at 8:19 p.m.

**PARKS AND RECREATION COMMISSION
MINUTES
AUGUST 22, 2013**

CALL TO ORDER

Parks and Recreation Commission Chair Desaree Crane called the August 22, 2013 meeting of the Parks and Recreation Commission to order at 7:19 p.m.

ROLL CALL

Members present: Desaree Crane, Chair; Athrea Hedrick, Linda Larson, Tom Lemke, Charlie Oltman

Members absent: Carol Jauch, Kent Peterson, Catherine Jo Healy

Others present: Terry Schwerm, City Manager; Gary Chapman, Building and Grounds Superintendent; Shari Kunza, Management Assistant

APPROVAL OF MINUTES

Charlie Oltman moved, seconded by Athrea Hedrick, approval of the June 27, 2013 minutes. Motion was unanimously adopted.

REVIEW OF BUCHER PARK RENOVATION

Terry Schwerm gave some members of the Parks and Recreation Commission a tour of Bucher Park prior to the meeting.

REVIEW OF COMMUNITY INVESTMENT FUND POLICY

The City Council adopted a franchise fee at their June 3, 2013 meeting. The franchise fee was enacted to provide a source of revenue for projects of community-wide benefit such as parks, trails, recreational, cultural and other similar projects. The City Council has endorsed establishing a Community Investment Fund, which will replace the Capital Improvement Fund, into which the revenue from franchise fees, along with revenue from billboards and cell phone tower leases, will be deposited. The Council reviewed a draft policy outlining the parameters of the Community Investment Fund at their August workshop meeting and will likely formally adopt the policy at one of their meetings in September.

STAFF REPORTS

Schwerm reported that summer programs are winding down. The concert series has concluded and Summer Discovery is in its final week. The Farmers' Market will continue into October and there are three outdoor movies remaining.

Pool shutdown is scheduled for September 3-13. The main project is the repair of the waterslide stairs and refurbishing of the waterslide. This project is estimated at \$75,000. Staff will also perform routine maintenance and cleaning on the pool during shutdown.

The Community Center expansion project is scheduled for 2015. Staff have begun the preliminary stages of preparing for the project and sent out RFPs to architectural firms requesting assistance in the preparation of preliminary concept plans and cost estimates for the expansion project. Three firms submitted proposals for this project and staff have conducted interviews of the firms. Staff will recommend a firm to Council at a September meeting. Schwerm explained that a committee will be formed to guide the project. Committee members are yet to be determined, however, Schwerm informed the Commission that they will be involved at critical decision making steps throughout the project. Staff expects a concept study to be conducted late 2013/early 2014; design stage in 2014; bidding in late 2014; construction in 2015.

COMMISSION REPORTS

Charlie Oltman inquired about the fields at McCullough Park. Chapman indicated that McCullough is typically set-up as one large field, however, due to the construction at Bucher Park, program needs required McCullough to be converted into two smaller youth fields for 2013. Schwerm indicated that it is something that could be explored either as part of the project or independently as part of the review of the Capital Improvement Fund.

Tom Lemke suggested a grand re-opening event for Bucher Park and that he would like to see more community events in local parks. Schwerm indicated that a grand reopening of the park would likely occur next spring and that staff would work with the youth athletic associations on planning an event.

ADJOURNMENT

There being no further business before the Commission, Oltman moved, seconded by Lemke, that the meeting be adjourned at 7:53 p.m.

**HUMAN RIGHTS COMMISSION
MEETING MINUTES
August 28, 2013**

CALL TO ORDER

Commissioner Minton called the meeting to order at 7:00 p.m. with the following members present: Neha Sethi, Sam Abdullai, Cory Springhorn, Mark Hodkinson, Elaine Carnahan, Julie Williams and Nancy Hite. Commissioner Bokovoy had an excused absence

Also present was Tessia Melvin, Assistant to the City Manager.

WELCOME TO NEHA

The Commission welcomed Neha Sethi as the new student representative from Mounds View High School. She is a senior and leads the Diversity Council.

Commissioner Hite acknowledged that August 28, 2013, is the 50th Anniversary of the March on Washington. Fifty years ago Dr. King delivered his "I Have a Dream" speech.

APPROVAL OF MINUTES

Commissioner Springhorn moved to accept the June 26, 2013, minutes, seconded by Commissioner Abdullai.

Vote: 9 AYES 0 NAYS

CARING YOUTH AWARD

Melvin reported that the nominator of the selected Caring Youth Award nominee has agreed to provide another letter of recommendation.

SLICE OF SHOREVIEW PARADE

Commissioner Minton provided a brief recap of the Slice of Shoreview parade. Commissioners Minton, Springhorn and Sethi were in attendance. Even though it was a cold and rainy day, there were three commissioners and 12 kids from the Diversity Council in attendance.

Commissioner Springhorn commented that there were too many people handing out candy. He suggested that the Commission consider adding some other jobs that include: holding copies of the winning poster contest or the children themselves be present. Melvin suggested maybe adding literature like the Human Rights Act. Commissioner Minton suggested that handing out copies of the Dr. King speech would be a nice addition. Commissioner Sethi added that the rubber bracelets would be attractive for youth. Commissioner Minton added that stickers would be appealing for younger kids. Melvin added that sidewalk chalk would be another option.

The Commission agreed to discuss at a later meeting.

COMMUNITY DIALOGUE DISCUSSION

Melvin asked the Commission if there was an interest in hosting a fall dialogue. In the past the Commission has tried to plan a fall event, but needed more time.

Commissioner Sethi reported that in December the Diversity Council would hold a fundraising event and invited the Commission to participate. Commissioner Sehti added that the Council would host their annual Cultural Expo in April. Commissioner Hite suggested that the Commission help market the event more.

The Commission had some discussion on possible topics and past ideas that include:

- Bullying
- Violence against women
- Dealing with disabilities and stereotypes

Commissioner Minton asked Commissioners to bring possible topics to the September meeting.

LEAGUE OF MINNESOTA HUMAN RIGHTS COMMISSION ESSAY CONTEST

Melvin presented the 2014 essay topic:

Prejudice and stereotypes affect the way we perceive and interact with each other, even when we don't realize it. How do stereotypes affect our society and how do they damage human rights?

Reference the United Nations Universal Declaration of Human Rights, the United States Constitution, the United States Bill of Rights or the Minnesota Human Rights Act.

Melvin explained the essay contest and the work of the Commission to Commissioner Sethi. Commissioner Sethi suggested that we send a message to the person that handles school announcements, as this is probably the best way of contacting students.

OTHER BUSINESS

Commissioner Williams added that the poster contest continues to be a popular event, but the prizes continue to decrease. She added that the kids appreciate the prizes.

Commissioner Williams asked that Melvin to add this discussion item to a future agenda to discuss options.

Commissioner Sethi asked if the Commission held any fundraisers to collect money or prizes for the contest. The Commission discussed this option in some detail. Melvin suggested that the HRC could work with the EDC at their December Business Exchange.

ADJOURN

There being no further business, Commissioner Williams moved to adjourn the meeting at 8:13 p.m., seconded by Commissioner Abdullai.

Commissioner Hite left at 7:58 p.m.

Motion was adopted unanimously.

PUBLIC SAFETY COMMITTEE
September 19, 2013

CALL TO ORDER: The Public Safety meeting came to order at 7:00 p.m.

ROLL CALL:

Those in attendance were: Justine Greene, Henry Halvorson, Mary Ann Johnson, Jorgen Nelsen, Marc Pelletier, Gil Schroepfer, Walter Johnson, Terry Schwerm Jon Kamrud (Allina), Tim Boehlke (Lake Johanna Fire Department) and Terry Soukkala (Ramsey County Sheriff's Office).

APPROVAL OF MINUTES: Minutes of the July 18, 2013 meeting were approved.

CITIZENS' COMMENTS: None

ALLINA TRANSPORT:

- Jon Kamrud noted that the run numbers have been pretty consistent with a 3 to 5 % increase in calls through the year.
- A new shift equivalent to 24 hours more service per week will start in about three weeks.
- It is expected that a new posting location for an ambulance near I-694 and Lexington will be leased by October 1st.
- There are a number of leadership changes occurring and Jon will introduce his replacement at our November meeting as he is being assigned to the southern Metro area.

FIRE DEPARTMENT:

- Tim Boehlke reported that county fire departments' trucks are being re-numbered for clarity during multi-agency responses. For instance, St. Paul's trucks will be numbered in the 1-99 range, Lake Johanna's from 100 to 199 etc.
- A new county computer aided dispatch system is expected to be up and running by January, 2015. It will include operational changes, a new page-out procedure and different channel usage that should improve communications. "Station Alerting" and information streaming will be part of this. St. Paul is writing a grant for this for all Ramsey County fire departments.
- In the mean time, computers will be needed in all the trucks and that may lead to teething issues.
- An open house will be held at Station 3 on October 5th from 11:00 a.m. until 2:00 p.m.
- Remodeling at stations 2 and 4 is about 95% complete with more time needed for some concrete drying before tiles can be laid.
- Call numbers were about as expected with structure fires down but medical calls continued and there were some calls to bizarre situations.
- They were participants in an "active shooter" exercise at Bethel University that went well. Another at Northwestern University is being planned. Businesses are interested in these, too.

SHERIFF'S REPORT:

- Terry Soukkala also noted they have been doing more sophisticated active shooter training along with EMS and fire departments.
- They are also looking at the new CAD system. It may require some squad number changes. Radio reprogramming for talk groups will be necessary and this will result in channel name changes. This is part of a state effort to coordinate communications more completely throughout the state. Dispatchers will require new training also.
- Pictures of new paint schemes for squad cars were handed out.
- A body was found on Hamlin near Lexington. They are working on the case.
- There were a record number of block parties, more than 60, in Shoreview on National Night Out in August.
- Schwerm noted that the budget for the Sheriff's contract will go up about 3% next year. Changes in the retirement mechanism would have increased the budget about 5%, but a drop in health insurance of about 5% resulted in the overall increase of about 3%

SPECIAL ITEM – COMMITTEE MISSION:

Terry Schwerm handed out a mission statement slightly modified from one that Justine Greene had produced as well as a list of suggestions Mary Ann Johnson had submitted. Terry will blend the suggestions in. He also asked for feedback.

Discussion continued. One item was about getting information to the committee for consideration. Among other things Terry reported that he could regularly email the committee crime reports he gets from the Sheriff.

NEW BUSINESS: Coming up: The committee will likely be asked to review the City's Peddlers Ordinance, and electronic cigarettes may become an issue.

Schwerm handed out and went over the recently received Quality of Life survey which was generally quite satisfying. He did note that complaints about railroad switching noise in and near Cardigan Junction were increasing since rail operations seemed to have changed recently.

LAISON REPORT: None

ADJOURNMENT: The meeting adjourned at 9:00p.m.

Minutes
ENVIRONMENTAL QUALITY COMMITTEE
September 23rd, 2013 7:00 PM

1. CALL TO ORDER

The meeting was called to order at approximately 7:05pm.

2. ROLL CALL

Members present: Tim Pratt, Mike Prouty, Katrina Edenfeld, , Lisa Shaffer-Schrieber, Susan Rengstorf, John Suzukida

Members absent: Scott Halstead, Dan Westerman

Staff present: Jessica Schaum

3. APPROVAL OF AGENDA

The agenda was approved with no changes.

4. APPROVAL OF MEETING MINUTES – August 26th, 2013

The minutes were approved with no changes.

5. BUSINESS

A. Green Community Awards review and evaluation

- a. The Committee felt that the Awards event went well on September 16th and that all of the winners deserved recognition. It was great that all winners attended and the Mayor spoke highly of the program. For future years, the Committee hopes to encourage additional businesses to apply, and may start attending some of the business networking opportunities such as the Business Exchange or a Chamber of Commerce event. Jessica will check on the dates for the Committee. The biggest challenge for the awards program remains the ability to find possible nominations, but the Committee hopes to make adjustments as needed. We will review the application in the October meeting for any potential changes.

B. Solar Workshop review and PACE discussion

- a. John reviewed the PACE handout he prepared and others reviewed the Community Solar workshop. Other government entities such as Edina, Falcon Heights, and Wright-Hennepin Co-op have existing PACE or solar programs which members may look into to see if Shoreview could emulate. Jessica shared a few concerns the City may have regarding the PACE program specifically – such as creating a district and what’s involved in that, the City financing private improvements, consequences of bankruptcy, and the possibility of duplicating efforts such as the Housing Resource Center’s home improvement loan or the new Trillion BTU program for businesses.

C. Brainstorm Speaker Series topics for 2014

- a. Suggestions and discussion included:
 - i. Solar opportunities – John may reach out to other cities (Edina, Falcon Heights) or businesses to talk about successful projects completed
 - ii. Other energy projects or tools to implement projects – reviewed multiple options such as solar, geothermal, re-using building materials, and financing options or programs available to residents or businesses.

- iii. Water 102, Tony Runkel?
- iv. Stormwater ponds/water quality – What can be done to limit algae?
- v. Organized collection – Mike will check with a City Council member to see if we still want to discuss this with the recent community survey results

D. Newsletter Topics

- a. The Mid-November edition’s deadline has passed; multiple environmentally-themed articles were submitted.

E. Public Works Update

- a. Community Survey results
 - i. Jessica shared a few results from the survey – including the question on organized collection and other sustainability preferences. The question regarding organized trash collection revealed that only 25% favored and 61% opposed, with 14% being unsure. Some members on the Committee believe these results are due to the wording of the question. In the follow up question to why residents favor or oppose organized collection, 39% stated they want the choice, and 21% said they liked their current hauler. 12% stated they wanted less truck traffic and another 12% said lower cost/choice.
 - ii. For sustainability issues – residents were asked to rate how important a few issue is – 61% said energy conservation is very important. Below are the responses to the question “please tell me if that is issue is very important to you, somewhat important, not too important or not at all important?”

	VRI	SMI	NTI	NAA	DKR
149. Energy conservation?	61%	26%	4%	9%	0%
150. Expanded mass transit options?	36%	36%	15%	13%	0%
151. Environmentally responsible yard composting?	43%	40%	5%	12%	1%
152. Reducing waste?	60%	28%	1%	11%	1%
153. Development of community gardens?	40%	39%	12%	10%	0%
154. Farmer's Market?	43%	42%	7%	9%	0%

- iii. Jessica will send out the complete results with the minutes for members to review the other questions and demographics.

b. Development Review – Lakeshore Oaks Apartments improvements

- i. The Committee reviewed the proposed application for improvements and had the following comments which Jessica will pass along to the Community Development Department for the Planning Commission meeting September 24th:
 - 1. The diversity of plantings is appreciated, but there are several tree species within the “Landscape Legend” which are not shown on the plan or have a given quantity. (Both types of evergreens, swamp white oak, quacking aspen, and northwoods maple have no quantity.) It was suggested to plant additional trees on the south side of the buildings to help shade.

2. During the update to interior kitchens, bathrooms, and floor coverings the committee hopes some of the materials can be re-used or donated if possible.
 3. Consider additional windows for the Community building for day-lighting or solar panels to reduce energy usage.
 4. Since the impervious surfaces are being reduced and raingardens are proposed, the Committee may consider nominating the project for a future Green Community Award – for going above and beyond City requirements and not approaching maximum impervious limits.
- c. Downspout education campaign – Jessica was approached by a resident who wished to start some sort of educational campaign about re-directing downspouts from homes in the City to vegetated areas instead of a driveway or the street in order to capture rainwater on site and promote infiltration. The Committee felt that it was best to write an article in the ShoreViews newsletter in the spring time next year.

F. Other

- a. Next regular meeting – October 28th
- b. Committee vacancies - The EQC will have two vacancies to fill. The City has posted the application for interested citizens on the website and in the newspaper. There are many vacancies on multiple committees.
- c. Community Conversations in the Watershed – Ramsey Washington Metro Watershed District public meeting – October 3rd 6-8:30pm Shoreview Snail Lake Room
- d. Shoreview/Arden Hills Clean-Up Day – Saturday, October 5th 8am to 3pm. Jessica will have a handout about recycling and properly disposing leaves for the vehicles who come through.

6. ADJOURNMENT

The Committee adjourned at approximately 8:30pm.

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description	Amount
09/16/13	Accounts payable	\$198,476.07
09/19/13	Accounts payable	\$790,677.87
09/23/13	Accounts payable	\$35,255.19
09/26/13	Accounts payable	\$1,495,800.68
09/30/13	Accounts payable	\$283,926.18
10/03/13	Accounts payable	\$377,968.81
10/07/13	Accounts payable	\$303,565.20
Sub-total Accounts Payable		\$ 3,485,670.00
09/20/13	Payroll 125919 to 125953 963820 to 963990	\$143,282.72
10/04/13	Payroll 125954 to 125994 963991 to 964170	\$149,071.61
Sub-total Payroll		
TOTAL		\$ 3,628,952.72

ROLL CALL:	AYES	NAYS
Johnson		
Quigley		
Wickstrom		
Withhart		
Martin		

10/07/13

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ALDERSON, DAVID	FARMERS MARKET ENTERTAINMENT ON 9/10/13	225	43590	3174		001	-\$150.00	-\$150.00
ASSURANT ADMINISTRATIVE OFFICE	LONG TERM DISABILITY: SEPTEMBER 2013	101	20412				\$4,108.92	\$4,108.92
BROWN, RAYMOND	SOFTBALL UMPIRE SEPT 10	225	43510	3190		001	\$46.00	\$46.00
CARLSON, JIMMY R.	SOFTBALL UMPIRE SEPT 10 & 11	225	43510	3190		001	\$92.00	\$92.00
CITY OF APPLE VALLEY	GOVT. PAYROLL REVIEW SEMINAR/KUSCHEL	101	40500	4500		013	\$30.00	\$30.00
CUB FOODS	FARMERS MARKET EVENT 9/22/12	225	43590	2174		001	\$58.47	
DECORATIVE CONCEPTS LLC	ANTI-SLIP COATING POOL DECK.	220	43800	3810			\$1,900.00	\$1,900.00
ERDING, LAURA ANNE	YOUTH SOCCER REF SEPT 7 & 14	225	43510	3190		007	\$120.00	\$120.00
GILBERTSON, RANDALL	REFUND CLOSING OVRPYMT-1401 VIEWCREST RD	601	36190			003	\$99.54	\$99.54
GOODIN COMPANY	BOOSTER EQUIPMENT CP 12-02	443	47000	5900			\$64,640.74	\$64,640.74
JEDDELOH, KATIE	YOUTH SOCCER REF SEPT 7 & 14	225	43510	3190		007	\$160.00	\$160.00
JEWELL, TED W.	SOFTBALL UMPIRE SEPT 12	225	43510	3190		001	\$46.00	\$46.00
JOHNSON, ERIC	YOUTH SOCCER REF SEPT 7 & 14	225	43510	3190		007	\$102.00	\$102.00
MUNICH, JOHN OR SHEILA	REFUND CLOSING OVRPYMT-5921 OXFORD ST N	601	36190			003	\$195.27	\$195.27
O'BRIEN, SHANNON	YOUTH SOCCER REF SEPT 14	225	43510	3190		007	\$34.00	\$34.00
ODUMADE, AFOLASHADE	REIMBURSEMENT FOR 2011	220	34410				\$250.00	\$250.00
PORTER, DANIEL	SOFTBALL UMPIRE SEPT 12	225	43510	3190		001	\$46.00	\$46.00
PREFERRED MANAGEMENT	REFUND CLOSING OVRPYMT-497 HARRIET AVE	601	36190			003	\$141.01	\$141.01
REDMOND, LAUREN	YOUTH SOCCER REF SEPT 7 & 14	225	43510	3190		007	\$100.00	\$100.00
REDZONE ROBOTICS INC	SANITARY SEWER LINE INVENTORY/INSPECTION	602	45550	3190		004	\$121,939.00	\$121,939.00
RUGRODEN, JOHN L.	SOFTBALL UMPIRE SEPT 11	225	43510	3190		001	\$46.00	\$46.00
SHEEDY, DUSTIN	REFUND CLOSING OVRPYMT-1520 SHERWOOD RD	601	36190			003	\$11.05	\$11.05
SKRENTNY, MAE	REFUND CLOSING OVRPYMT-895 MONTEREY DR	601	36190			003	\$134.87	\$134.87
TOKLE INSPECTIONS INC	INSPECTION SERVICES SEPTEMBER 2013	101	44300	3090			\$3,327.20	\$3,327.20
WV NELSON CONSTRUCTION CORPORA	SIDEWALK REPAIR FROM POOL SHUTDOWN	220	43800	3810		007	\$998.00	\$998.00

Total of all invoices: \$198,476.07

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ACCENT HOMES INC	EROS & GRAD RED 4732 CUMBERLAND RES13-81	101	22030					\$2,000.00	\$3,000.00
		101	22025					\$1,000.00	
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110				\$160.61	\$160.61
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110				\$1,324.68	\$1,324.68
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110				\$311.83	\$311.83
APPLECREST ORCHARDS	FARMERS MARKET SUPPLIES EVENT 9/10/13	225	43590	2174		001		\$140.00	\$140.00
ARFI, THERESA	REIMBURSEMENT FOR YOGA SUPPLIES	225	43530	2170		001		\$8.98	\$8.98
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		001		\$50.91	\$50.91
BESONEN, HEATHER	SPORTS GAMES - IL	220	22040					\$38.00	\$38.00
C.S. MCCROSSAN, INC.	RED FOX RD 12-04 PAYMENT 3	572	47000	5900				\$306,524.75	\$306,524.75
COLLIER COMPUTING CO INC	VMWARE ANNUAL SUBSCRIPTION	101	40550	3860		011		\$9,188.63	\$9,188.63
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 09-20-13	101	21720					\$8,753.72	\$8,753.72
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS:09-20-13	101	20420					\$114.50	\$114.50
COONCE, JEANNIE	PASS REFUND	220	22040					\$154.30	\$154.30
CUB FOODS	FARMERS MARKET EVENT 9/17/2013	225	43590	2174		001		\$110.69	\$110.69
DEWESTER, DIRK	SOFTBALL (THU COREC)	220	22040					\$60.00	\$60.00
FLEET FARM/GE CAPITAL RETAIL B	WINTER BIBS & JACKET FOR JIM BOYER	101	42200	3970		001		\$47.50	\$189.98
		601	45050	3970		001		\$47.50	
		602	45550	3970		001		\$47.50	
		603	45850	3970		001		\$23.74	
		701	46500	3970		001		\$23.74	
FSH COMMUNICATIONS LLC	PAYPHONE TELEPHONE	101	40200	3210		001		\$64.13	
GENESIS EMPLOYEE BENEFITS, INC	VEBA CONTRIBUTIONS:09-20-13	101	20418					\$5,355.00	\$5,355.00
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 09-20-13	101	20431					\$1,065.85	\$1,065.85
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$15.40	\$15.40
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$15.42	\$15.42
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$15.44	\$15.44
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.30	\$16.30
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$15.42	\$15.42
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.28	\$16.28
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$15.42	\$15.42
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GROSCHEN, DIANA	FACILITY REFUND	220	22040					\$300.00	\$300.00
HANCE, JENNIFER	STEP IT UP (STEP 2)	220	22040					\$188.00	\$188.00
HANSEN, KRISTIN	SF 1 & 2	220	22040					\$183.00	\$183.00
HEGGIE'S PIZZA LLC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$217.40	\$217.40
HENDERSON, TIM	SPORTS GAMES - TL	220	22040					\$38.00	\$38.00
HOOD, CINDY	TENNIS ADV BEGINNERS	220	22040					\$47.50	\$47.50
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE: 09-20-13	101	21750					\$5,443.95	\$5,443.95
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS:09-20-13	101	20430					\$460.00	\$460.00
IGBINWEKA, MERCY	FACILITY REFUND	220	22040					\$300.00	\$300.00
J B HOFFMAN HOMES INC	EROSION RED 646 DALE CT S RES 13-81	101	22030					\$500.00	\$500.00
JOHNSON, HEIDI M	SPORTS GAMES - TL	220	22040					\$38.00	\$38.00
JONES, DAVID	LINCOLN SPEAKER EVENT 9/18/13	225	43590	3174		003		\$60.00	\$60.00
KADRY, IRENE	500 TOURNAMENT	220	22040					\$20.00	\$20.00
KASPER, MEGHAN	SPORTS GAMES - TL	220	22040					\$76.00	\$76.00
KREBSBACH, JAQUELINE	SLICE OF SV/COORDINATOR 2ND INSTALLMENT	270	40250	3190		006		\$3,300.00	\$3,300.00
KUNZA, SHARI	REIMBURSEMENT FOR FIELD TRIP EXPO	101	43400	3270				\$49.30	\$49.30
LEE, GREG	MAIL BOX REIMBURSHMENT (PLOW DAMAGE)	101	42200	2181		003		\$50.00	\$50.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
LINCK, VAN	PROHIBITION	220	22040				\$15.00	\$15.00
LUNN, JULIE	ICE SKATING LEVEL 1	220	22040				\$75.00	\$75.00
MADEUX, LEON	PASS REFUND	220	22040				\$66.70	\$66.70
METRO LEASING COMPANY	PUSH PEDAL PULL CARDIO LEASE - SEPT 2013	220	43800	3960			\$1,445.35	\$1,445.35
METROPOLITAN COUNCIL	SEWER SERVICE-OCTOBER 2013	602	45550	3670			\$144,679.50	\$144,679.50
MIDWAY SEWER SERVICE COMPANY	DRAIN CLEANING DURING POOL SHUTDOWN	220	43800	3810		003	\$1,316.00	\$1,316.00
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE:09-20-13	101	20435				\$217.50	\$217.50
MINNESOTA DEPARTMENT OF REV -	ON ROAD DIESEL FUEL TAX: AUGUST 2013	701	46500	2120			\$228.00	\$228.00
MINNESOTA DEPARTMENT OF REVENU	SALES USE TAX: AUGUST 2013	220	21810				\$10,251.00	\$12,646.00
		701	46500	2120		003	\$128.00	
		601	21810				\$1,141.00	
		101	40500	2010			\$1,197.00	
		101	40500	2010			-\$71.00	
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB: 09-20-13	101	20420				\$35.00	
MOUNDS VIEW PUBLIC SCHOOLS	WISH UPON A BALLET RENTAL	225	43580	3170			\$37.14	\$37.14
NEOFUNDS BY NEOPOST	POSTAGE FOR POSTAGE MACHINE	101	40200	3220			\$113.40	\$113.40
NEW BRIGHTON PARKS & RECREATIO	SCHOLARSHIP FOR BLAGEO FALL 2013	225	43590	2175		005	\$107.00	\$107.00
NORTHDALE CONSTRUCTION COMPANY	BOOSTER STATION CP 12-02	443	47000	5910			\$115,830.00	\$115,830.00
O'DONOVAN, ROSE MARY	ACTIVITY REFUND	220	22040				\$75.00	\$75.00
PLAZA HOMES INC	EROSION RED 4944 TURTLE LN RES 13-81	101	22030				\$1,000.00	\$1,000.00
PLUMMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		003	\$1,518.67	
PLUMMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		003	\$50.45	\$50.45
PMA FINANCIAL NETWORK, INC	JULY 2013 BANK FEES	101	40500	4890		004	\$175.41	\$175.41
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 09-20-13	101	21740				\$27,937.05	
PUBLIC EMPLOYEES RETIREMENT AS	PERA DEFINED CONTRIBUTION: 09-20-13	101	21740				\$246.10	\$246.10
Q3 CONTRACTING	CONTRACT PMT 1 STREET LIGHTS PROJ 13-05	604	42600	5300			\$15,627.50	\$15,627.50
RICOH AMERICAS CORPORATION	LEASE: WIDE FORMAT COPIER	101	40200	3930		002	\$436.13	\$436.13
RICOH USA INC.	MAINTENANCE: DRUM UNIT	101	40200	3850		002	\$199.49	\$199.49
RICOH USA INC.	BASE CHARGE ON RICOH 821 PRINTER	101	40550	3860		004	\$50.40	\$50.40
RICOH USA INC.	BASE CHARGE ON RICOH 821 PRINTER	101	40550	3860		004	\$12.27	\$12.27
RUSSEK, RYAN	SPORTS GAMES - IL	220	22040				\$38.00	\$38.00
SCHEIBER INC	EROSION RED 5131 ALAMEDA ST RES 13-81	101	22020				\$1,000.00	\$1,000.00
SIGNATURE LIGHTING INC	STREET LIGHT REPAIR-5990 FERNWOOD	604	42600	3810		003	\$351.86	\$351.86
SIGNATURE LIGHTING INC	STREET LIGHT REPAIR-963 HARDWOOD AE	604	42600	3810		003	\$413.28	\$413.28
SIMPLEXGRINNELL LP	FIRE SYSTEM TEST AND INSPECTION	220	43800	3190		004	\$1,435.89	\$1,435.89
SIMPLEXGRINNELL LP	KITCHEN HOOD TEST AND INSPECTION	220	43800	3190		004	\$351.33	\$351.33
TCF BANK	EROS & LANDSCAPE 3836 LEXINGTON RES13-81	101	22030				\$3,000.00	
		101	22020				\$5,250.00	\$8,250.00
TDS METROCOM	TELEPHONE SERVICES	101	40200	3210		003	\$1,161.29	
		101	43710	3210			\$246.66	\$1,442.31
		601	45050	3210			\$34.36	
TJB HOMES INC	EROS, GRADE RED 4867 NOTTINGHAM RES13-81	101	22030				\$2,000.00	
		101	22025				\$1,000.00	
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX:09-20-13	101	21710				\$20,926.55	
		101	21730				\$26,072.04	\$53,112.61
		101	21735				\$6,114.02	
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS:09-20-13	101	20420				\$121.00	
VANCO SERVICES	AUG FITNESS INCENTIVE PROCESSING FEE	220	43800	3190		003	\$147.00	\$147.00
VANG, KAZOUA	FACILITY REFUND	220	22040				\$300.00	\$300.00
WATSON COMPANY	BREAK ROOM/CAFE BEVERAGES	220	43800	2590		001	\$14.92	\$138.30
		101	40800	2180			\$123.38	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$379.36	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$196.21	\$299.29
		101	40800	2180			\$103.08	
WILS - WOMEN IN LEISURE SERVIC	MEMBERSHIP FEES - SOLA	101	43400	4500			\$25.00	\$25.00
WOLDT, ALAN	EROSION & GRADE 800 CO RD I RES 13-81	101	22030				\$2,000.00	
		101	22025				\$1,000.00	\$3,000.00
XCEL ENERGY	LIFT STATION: ELECTRIC	603	45850	4890		003	\$209.78	
XCEL ENERGY	ELECTRIC/GAS: COMMUNITY CENTER	220	43800	2140			\$2,084.44	\$25,547.78
		220	43800	3610			\$23,463.34	
XCEL ENERGY	SIRENS: ELECTRIC	101	41500	3610			\$66.48	
XCEL ENERGY	SIGNAL: ELECTRIC	101	42200	3610			\$44.36	\$44.36
XCEL ENERGY	SURFACE WATER: ELECTRIC	101	42200	3610			\$51.44	\$51.44
XCEL ENERGY	SIGNAL SHARED W/N OAKS: ELECTRIC	101	42200	3610			\$47.66	\$47.66
XCEL ENERGY	MAINTENANCE CENTER: ELECTRIC/GAS	701	46500	3610			\$2,729.33	\$2,797.21
		701	46500	2140			\$67.88	
XCEL ENERGY	WATER TOWERS: ELECTRIC	601	45050	3610			\$91.72	
XCEL ENERGY	SURFACE WATER: ELECTRIC	603	45900	3610			\$72.68	\$72.68
XCEL ENERGY	STREET LIGHTS: ELECTRIC	604	42600	3610			\$14,695.17	\$14,695.17
XCEL ENERGY	TRAFFIC SIGNALS: ELECTRIC	101	42200	3610			\$608.55	\$608.55
Xiong, Bao	REFUND FOR RE-RESERVING CANCELED ROOM	220	34410				\$338.45	\$338.45
YOUNG, LESLEY	500 TOURNEY EXPENSES	225	43590	2174		003	\$42.33	\$42.33
YOUNG, LESLEY	SUBWAY LUNCH FOR SENIOR PROGRAM 9/18/13	225	43590	2174		003	\$57.85	\$57.85
Total of all invoices:							\$790,677.87	=====

COUNCIL REPORT

Vendor Name	Description	FF	GG	00	AA	CC	Line Amount	Invoice Amt
EDGETT, JUDITH	CARD MAKING CLASS 9/19/13	225	43590	3174		003	\$14.00	\$14.00
GERTENS WHOLESAL	PLANTS FOR BUCHER PARK EAGLE PROJECT	459	43710	5300			\$1,740.19	\$1,740.19
JEWELL, TED W.	SOFTBALL UMPIRE SEPT 19	225	43510	3190		001	\$46.00	\$46.00
MN FALL EXPO ATTN: KATHY WARRE	MN FALL MAINT EXPO UTILITIES & STREETS	101	42200	4500			\$125.00	
		603	45850	4500			\$125.00	\$500.00
		601	45050	4500			\$125.00	
		602	45550	4500			\$125.00	
NORTHSTAR INSPECTION SERVICE I	INSPECTIONS SERVICES AUG-SEPT 2013	101	44300	3190			\$910.00	\$910.00
PORTER, DANIEL	SOFTBALL UMPIRE SEPT 17 & 19	225	43510	3190		001	\$76.00	\$76.00
SHORT ELLIOTT HENDRICKSON, INC	OWASSO - VICTORIA - E CONSTRUCTION	571	47000	5910			\$31,806.28	\$31,806.28
WESOLOWSKI, THOMAS	MILEAGE REIMBURSEMENT	101	42050	4500			\$162.72	\$162.72
Total of all invoices:								\$35,255.19

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
AMERICAN PAYROLL ASSOCIATION	APA ANNUAL MEMBERSHIP: KUSCHEL	101	40500	4330		002	\$219.00	\$219.00
AMSAN BRISSMAN KENNEDY	REPAIR SUPPLIES FC	220	43800	2240		002	\$96.21	\$96.21
AMSAN BRISSMAN KENNEDY	EQUIPMENT MAINTENANCE	220	43800	3890			\$350.16	\$350.16
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$1,127.23	\$1,127.23
ARNT CONSTRUCTION CO INC	CO RD D/COTTAGE CP13-01A&B PAYMENT NO4	573	47000	5900			\$239,719.23	
		574	47000	5900			\$98,391.50	\$338,110.73
BEISSWENGERS HARDWARE	SMALL TOOLS/EQUIPMENT	220	43800	2400			\$82.99	
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		001	\$12.66	\$12.66
BLACK BOX CORPORATION-PENNSYLV	CAT 6 ETHERNET CABLE-500 FT	101	40550	2010		001	\$131.35	\$131.35
BRAUN INTERTEC CORPORATION	MATERIALS TESTING OWASSO PROJ 09-12	571	47000	5950			\$1,310.25	\$1,310.25
CARLSON, JIMMY R.	SOFTBALL UMPIRE SEPT 17	225	43510	3190		001	\$69.00	\$69.00
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001	\$239.24	\$239.24
COMCAST.COM	MODEM 2 INTERNET CHARGE	230	40900	3190		002	\$130.55	\$130.55
COMCAST.COM	COMPLEX STAFF INTERNET SERVICES	230	40900	3190		002	\$158.85	\$158.85
COOPER, KEN SR.	SOFTBALL ASSIGNOR FEES (SUMMER & FALL)	225	43510	3190		001	\$1,120.00	\$1,120.00
D ROCK CENTER LANDSCAPE SUPPLY	EDGING FOR BUCHER PARK PROJECT	459	43710	5300			\$66.80	\$66.80
DAVANNI'S	SUMMER DISCOVERY END OF YR PARTY:ROOM 5	225	43535	2170		003	\$122.37	\$122.37
DITZIG, CHRIS	FACILITY REFUND	220	22040				\$600.00	\$600.00
FANNOUN, KATHLEEN	FACILITY REFUND	220	22040				\$300.00	\$300.00
FRANKLIN COVEY	2014 CALENDAR REFILLS	101	40500	2010		002	\$25.66	\$77.00
		101	44100	2010			\$25.67	
		101	42050	2010			\$25.67	
GAS PLUS INC.	PREMIUM FUEL	701	46500	2120		003	\$46.02	\$46.02
GAS PLUS INC.	PREMIUM FUEL	701	46500	2120		003	\$150.00	\$150.00
GASB.ORG	USER GUIDES	101	40500	4350		001	\$56.80	
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE: 09-27-13	101	20431				\$381.60	\$627.43
		101	20432				\$245.83	
GOPHER	PICKLEBALLS	225	43510	2170		016	\$37.16	\$37.16
GRAINGER, INC.	RESPIRATOR FILTERS	220	43800	2200		004	\$21.41	\$21.41
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240		001	\$253.30	\$253.30
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.38	\$15.38
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.38	\$15.38
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.26	\$16.26
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.24	\$16.24
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.36	\$15.36
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.37	\$15.37
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$15.35	\$15.35
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$20.24	\$20.24
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GREYSTONE CONSTRUCTION COMPANY	PLANNING APPLICATION WITHDRAW 899 HWY96	101	34830			416	\$500.00	\$500.00
HALDEMAN-HOMME INC	PARTITION DOOR REPAIR	220	43800	3810		003	\$1,168.70	\$1,168.70
HAMLIN UNIVERSITY	CRITICAL CONV/SESSIONS 1-3/D.MALONEY	101	40500	4500		010	\$50.00	\$50.00
HYLAND, KENDRA	AQUATICS - PRESCHOOL	220	22040				\$68.00	\$68.00
IRONDALE GIRLS HOCKEY BOOSTER	GENERAL CC AD IN IRONDALE HOCKEY PROGRAM	220	43800	2201		003	\$50.00	\$50.00
JOANN CRAFTS	COMMUNITY CENTER DECOR	220	43800	2180			\$596.11	\$596.11
KUNZA, SHARI	CRAFTS FOR FRIDAY NIGHT FLIX	225	43590	3173		001	\$44.58	\$59.61
		101	43400	3270			\$15.03	
KWIK CRAFTS.COM	PRESCHOOL SUPPLIES: WIGGLE EYES	225	43535	2170		003	\$44.39	\$44.39

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
LEEANN CHIN.COM	EDA MEETING SUPPLIES	240	44400	2180		001	\$161.82	\$161.82
LIFEGUARD STORE, THE	LIFEJACKETS, MASKS	220	43800	2200		001	\$115.50	\$359.00
		220	43800	2200		002	\$243.50	
LITTLE CAESARS PIZZA	SUMMER DISCOVERY ROOM PIZZA PARTY	225	43535	2170		003	\$144.62	\$144.62
LITTLE CAESARS PIZZA	SUMMER DISCOVERY ROOM PIZZA PARTY	225	43535	2170		003	\$117.84	\$117.84
MAHENDRAKAR, SRIDHAR	AQUATICS - LEVEL 2	220	22040				\$73.00	\$73.00
MASTER-LINK SPORTS INC	QUARTERLY SERVICE	220	43800	3890			\$1,140.00	
MIKE'S PRO SHOP INC	FALL SOFTBALL AWARD - TROPHY & PLAQUE	225	43510	2170		001	\$44.89	\$44.89
MINNESOTA GFOA.COM	BEGINNING GOVT ACCOUNTING: PHILIP	101	40500	4500		016	\$50.00	\$50.00
MINNESOTA METRO NORTH TOURISM	AUG 2013 HOTEL/MOTEL TAX	101	22079				\$25,179.71	\$23,920.72
		101	38420				-\$1,258.99	
NATIONAL STUDENT CLEARING HOUS	DEGREE VERIFICATION	101	40210	4890		006	\$9.95	\$9.95
NATIONAL STUDENT CLEARING HOUS	DEGREE VERIFICATION	101	40210	4890		006	\$9.95	\$9.95
NATIONAL STUDENT CLEARING HOUS	DEGREE VERIFICATION	101	40210	4890		006	\$9.95	\$9.95
NATIONAL STUDENT CLEARING HOUS	DEGREE VERIFICATION	101	40210	4890		006	\$9.95	\$9.95
NATIONAL STUDENT CLEARING HOUS	DEGREE VERIFICATION	101	40210	4890		006	\$9.95	\$9.95
NCPERS MINNESOTA	PERA LIFE INSURANCE: OCT 2013	101	20413				\$240.00	\$240.00
NELSON, CHERI	AQUATICS - LEVEL 2	220	22040				\$61.00	\$61.00
NORDBY, CHERYL	FACILITY REFUND	220	22040				\$50.00	\$50.00
NORTH VALLEY INC	2013 REHAB CP13-02 PAYMENT NO 4	575	47000	5900			\$1,069,259.5	
PLUG'N PAY TECHNOLOGIES INC.	AUG/RETAIL/CC FEES	220	43800	4890		002	\$100.72	\$271.43
		225	43400	4890			\$170.71	
PLUG'N PAY TECHNOLOGIES INC.	AUG/ECOMM/CC FEES	220	43800	4890		002	\$3.03	
		225	43400	4890			\$38.67	\$41.70
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001	\$1,007.25	\$1,007.25
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001	\$106.59	\$106.59
POSTMASTER	DEPOSIT IN PERMIT IMPRINT 5606-SHOREVIEW	602	45550	3220			\$500.00	\$1,000.00
		601	45050	3220			\$500.00	
POWELL, MARY	PASS REFUND	220	22040				\$140.00	\$140.00
Q3 CONTRACTING	RESTORE GLEN PAUL ST LIGHT PROJ 13-05	604	42600	5300			\$486.00	\$486.00
RENTAS, MARY ANN	PASS REFUND	220	22040				\$49.41	\$49.41
RICOH USA, INC.	LEASE: CITY HALL COPIERS	101	40200	3930		002	\$2,080.87	\$2,080.87
RICOH USA, INC.	LEASE: CITY HALL COPIERS	101	40200	3930		002	\$2,080.87	\$2,080.87
ROWELL, ANDREW	ACTIVITY REFUND	220	22040				\$80.00	\$80.00
RUNNING ACES HARNESS PARK	SHORELINERS VOUCHER PACKAGES	225	43590	3174		004	\$264.00	\$264.00
RUSTAND, KEN	ACTIVITY REFUND	220	22040				\$65.00	\$65.00
SAM'S CLUB DIRECT	ANNUAL ADMINISTRATIVE FEE	225	43560	2170			\$9.10	\$50.00
		101	40500	4330		008	\$4.50	
		220	43800	4330			\$18.20	
		101	40200	4330		008	\$4.55	
		101	44100	4330			\$4.55	
		701	46500	4330		001	\$9.10	
SAM'S CLUB DIRECT	MEMBERSHIP FEE RENEWALS 2013	225	43560	2170			\$30.00	
		101	40500	4330		008	\$30.00	
		220	43800	4330			\$60.00	
		101	40200	4330		008	\$15.00	
		101	44100	4330			\$15.00	
		701	46500	4330		001	\$30.00	\$180.00
SAM'S CLUB DIRECT	WAVE CAFE FOR RESALE/COFFEE SERVICE	220	43800	2591		003	\$172.84	\$357.14
		220	43800	2590		001	\$184.30	
SCHOLASTIC	PRESCHOOL SUPPLIES	225	43555	2170			\$180.22	\$180.22

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
SOLBREKK, INC.	WILDCARD SSL CERTIFICATE	101	40550	3860		011	\$209.95	\$209.95
SPRINT	CELL PHONES	101	40200	3210		002	\$588.39	
		101	44300	3190			\$40.00	\$928.39
		601	45050	3190			\$300.00	
STRAKA, MARIE	500 TOURNAMENT	220	22040				\$10.00	\$10.00
SWANK MOTION PICTURES, INC.	MOVIE LICENSE FOR 9/20	225	43590	3173		001	\$407.07	\$407.07
TARGET COMMERCIAL INVOICE	KIDS CARE/FRIDAY NIGHT FLIX SUPPLIES	225	43560	2170			\$130.62	
		225	43590	2173		001	\$10.43	\$141.05
THAWTE, INC.	SSL CERTIFICATE FOR WEBTRAC SITE	101	40550	4330		002	\$199.00	\$199.00
TIVOLITOO, INC	FINAL PAYMENT OF SHARK SHACK IN POOL	405	43800	5300			\$1,827.56	
U S BANK/REVTRAK	AUG 2013 CREDIT CARD FEES	101	40500	4890		008	\$12.06	\$13,671.54
		101	44300	4890			\$713.15	
		220	43800	4890		002	\$2,535.44	
		225	43400	4890			\$5,360.80	
		601	45050	4890		003	\$2,525.04	
		602	45550	4890		003	\$2,525.05	
U.S. BANK	TREADMILL LEASE/ONE SOURCE FIT/SEPT 2013	220	43800	3960			\$1,065.99	
UNIVERSITY OF MINNESOTA-VISA C	FESTIVAL/EVENT MANAGEMENT: C. ANDERSON	101	40400	4500			\$499.00	\$499.00
VERIZON WIRELESS	CELL PHONE FOR PUBLIC WORKS	601	45050	3190			\$54.56	\$54.56
VISR.NET	SOCKS FOR RESALE	220	43800	2591			\$193.97	\$193.97
WATSON COMPANY	FOOD FOR RESALE/BREAK ROOM	220	43800	2590		001	\$790.33	\$801.57
		101	40800	2180			\$11.24	
XCEL ENERGY	LIFT STATIONS: ELECTRIC	602	45550	3610			\$694.76	
XCEL ENERGY	PARKS: ELECTRIC/GAS	101	43710	3610			\$1,177.92	\$1,364.96
		101	43710	2140			\$187.04	
XCEL ENERGY	SLICE OF SHOREVIEW: ELECTRIC	270	40250	3610			\$12.99	
XCEL ENERGY	SIGNAL SHARED W/ARDEN HILLS: ELECTRIC	101	42200	3610			\$37.62	\$37.62
XCEL ENERGY	WELLS: ELECTRIC/GAS	601	45050	3610			\$20,618.92	\$20,902.38
		601	45050	2140			\$283.46	
YALE MECHANICAL INC	EXHAUST FAN REPLACEMENT	220	43800	3810		003	\$402.75	

							Total of all invoices:	\$1,495,800.68
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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$178.09	\$178.09
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$92.99	\$92.99
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$182.50	\$182.50
ARDEN TITLE TRUST ACCOUNT	PURCHASE OF PROPERTY-3339 VICTORIA ST.	307	44100	4890			\$217,945.15	\$217,945.15
ASSURANT ADMINISTRATIVE OFFICE	LONG TERM DISABILITY: OCTOBER 2013	101	20412				\$233.88	\$233.88
AUDIO VIDEO ELECTRONICS	COUNCIL CHAMBERS AUDIO/VISUAL UPDATES	230	40900	5800			\$39,980.72	\$39,980.72
AUDIO VIDEO ELECTRONICS	COUNCIL CHAMBERS AUDIO/VISUAL UPDATES	230	40900	5800			\$10,160.10	\$10,160.10
AUDIO VIDEO ELECTRONICS	COUNCIL CHAMBERS AUDIO/VISUAL UPDATES	230	40900	5800			\$3,941.50	\$3,941.50
BEISSWENGENERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		001	\$12.69	\$12.69
DELTA DENTAL	DENTAL COVERAGE: OCT 2013	101	20415				\$6,838.16	\$7,148.80
		101	20411				\$310.64	
ENGBLOM, DEBRA R.	SAFETY TRAINING SUPPLIES	101	40210	4890		008	\$40.73	\$40.73
ERDING, LAURA ANNE	YOUTH SOCCER REF SEPT 21	225	43510	3190		007	\$60.00	\$60.00
GRAINGER, INC.	CLEANING SUPPLIES CC	220	43800	2110			\$130.45	\$130.45
JEDDELOH, KATIE	YOUTH SOCCER REF SEPT 21 & 28	225	43510	3190		007	\$160.00	\$160.00
JOHNSON, ERIC	YOUTH SOCCER REF SEPT 28	225	43510	3190		007	\$51.00	\$51.00
MENARDS CASHWAY LUMBER *MAPLEW	CRACK SEALING SUPPLIES	101	42200	2180		001	\$33.79	\$33.79
MIDWEST SPECIAL SERVICES, INC	CC CLEANING	220	43800	3190		002	\$187.50	\$187.50
O'BRIEN, SHANNON	YOUTH SOCCER REF SEPT 21 & 28	225	43510	3190		007	\$51.00	\$51.00
PLUMMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		001	\$71.31	\$71.31
POWELL, SHARON	GENEALOGY RESEARCH 9 PARTICIPANTS	225	43590	3174		003	\$216.00	\$216.00
REDMOND, LAUREN	YOUTH SOCCER REF SEPT 21 & 28	225	43510	3190		007	\$120.00	\$120.00
SAM'S CLUB DIRECT	FARMERS MARKET 9/24 EVENT	225	43590	2174		001	\$210.91	\$210.91
ULINE CORPORATION	LAMINATOR	101	43400	2010			\$331.64	\$331.64
UPPER CUT TREE SERVICES INC	PRIVATE TREE REMOVAL W013-23	101	43900	3190		003	\$449.93	\$449.93
UPPER CUT TREE SERVICES INC	PRIVATE TREE REMOVAL W013-24	101	43900	3190		003	\$1,014.48	\$1,014.48
UPPER CUT TREE SERVICES INC	PRIVATE TREE REMOVAL W013-27	101	43900	3190		003	\$599.90	\$599.90
WURST, ANDREW	WATER EXERCISE STEREO EQUIPMENT	225	43530	2170		003	\$141.37	\$141.37
YALE MECHANICAL INC	EXHAUST FAN INSPECTION	220	43800	3810		007	\$179.75	\$179.75
Total of all invoices:							\$283,926.18	=====

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
AARP C/O MARIETTA BOOTH	DEFENSIVE DRIVING (9/23/13; 28 PEOPLE)	225	43590	3174		003		\$350.00	\$350.00
ADVENTURE PARTNERS LLC	MN FIELD TRIP EXPO	220	43800	2201		003		\$440.00	\$440.00
AMERICAN MESSAGING	LOCKBOX PAYMENT	101	40210	3190		009		\$4.26	
AMERICAN PAYMENT CENTERS	RAINBOW DROP BOX SERVICES-OCT/NOV/DEC 13	601	45050	3190		001		\$40.00	\$80.00
		602	45550	3190		001		\$40.00	
ANCHOR PAPER COMPANY	COPY PAPER	101	40200	2010		001		\$791.57	\$791.57
ANDERSON, LINDA	REFUND CLOSING PAYMENT-4337 GALTIER ST	601	36190			003		\$44.37	
BALLINGER, JENNY	SOCCER LEA (4 YRS-K)	220	22040					\$45.00	\$45.00
BERKAS, JASON	SOCCER LEA (4 YRS-K)	220	22040					\$45.00	\$45.00
BILLUPS, GEORGE	REFUND CLOSING OVRPYMT-926 SHERWOOD RD	601	36190			003		\$5.85	\$5.85
BOSWELL, ALYSSA	SOCCER LEA (4 YRS-K)	220	22040					\$45.00	\$45.00
BUCK, DIANA	SWIM LESSON SUPPLIES	225	43520	2170		002		\$120.74	\$120.74
C & E HARDWARE	PARTS FOR WACKER ROLLER	701	46500	2220		002		\$8.54	\$8.54
CASEY, MELISSA	SOCCER LEA (GRD 3&4)	220	22040					\$55.00	\$55.00
CENTERLINE TILE & STONE	TILE REPAIRS CC	220	43800	3810		007		\$474.00	\$474.00
COGNETTA, JASON	SOCCER LEA (4 YRS-K)	220	22040					\$55.00	\$55.00
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 10-04-13	101	21720					\$9,000.63	\$9,000.63
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS:10-04-13	101	20420					\$114.50	\$114.50
CORBO, SCOTT	SOCCER LEA (GRD 3&4)	220	22040					\$45.00	\$45.00
COYLE, SCOTT	SOCCER LEA (GRD 1&2)	220	22040					\$55.00	\$55.00
DAVISON, JANE	SOCCER LEA (GRD 1&2)	220	22040					\$55.00	\$55.00
DEETZ, DAVID	SOCCER LEA (GRD 1&2)	220	22040					\$45.00	\$45.00
DESIGNWRITE STUDIOS	DESIGN AND PRINTING OF MAPS	101	40200	3390				\$1,766.00	\$3,802.00
		101	40400	3360				\$2,036.00	
DIFFLEY, SHELLEY	SOCCER LEA (GRD 3&4)	220	22040					\$55.00	\$55.00
DRANGE, ERIK	SOCCER LEA (GRD 1&2)	220	22040					\$55.00	\$55.00
DUNCAN, CYRENE	FACILITY REFUND	220	22040					\$133.94	\$133.94
DURBIN, JULIE	SOCCER LEA (GRD 7&8)	220	22040					\$90.00	\$90.00
DYNAMEX DELIVERS NOW/ROADRUNNE	DELIVERY TO EAGAN POST OFFICE - 8/30/13	601	45050	3220		001		\$18.79	\$37.58
		602	45550	3220		001		\$18.79	
ELDER-JONES	PERMIT REFUND 2013-00496	101	32500					\$133.15	
		101	20802					\$2.40	\$140.55
		101	34850					\$5.00	
ERICKSON, CECELIA	FACILITY REFUND	220	22040					\$200.00	\$200.00
FEIRN, KERRY	SOCCER LEA (4 YRS-K)	220	22040					\$45.00	\$45.00
FOLSKA, MARK	SOCCER LEA (GRD 7&8)	220	22040					\$90.00	\$90.00
GENESIS EMPLOYEE BENEFITS, INC	VEBA CONTRIBUTIONS:10-04-13	101	20418					\$5,730.00	\$5,730.00
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 10-04-13	101	20431					\$46.71	\$46.71
HALL, DAVID	SOCCER LEA (GRD 1&2)	220	22040					\$45.00	\$45.00
HAPPEL, JENNIFER	SOCCER LEA (GRD 1&2)	220	22040					\$90.00	\$90.00
HAUG, ZELPHA	PASS REFUND	220	22040					\$13.47	\$13.47
HAWKINS, INC.	POOL CHEMICALS	220	43800	2160		001		\$304.88	\$304.88
HAWKINS, INC.	POOL CHEMICALS	220	43800	2160		001		\$1,763.04	\$1,763.04
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE:10-04-13	101	21750					\$5,251.21	\$5,251.21
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS:10-04-13	101	20430					\$460.00	\$460.00
ISABEL, ROB	SOCCER LEA (4 YRS-K)	220	22040					\$45.00	\$45.00
JACKSON, KAMMIE	SOCCER LEA (4 YRS-K)	220	22040					\$55.00	\$55.00
JAEB, MICHAEL	SOCCER LEA (GRD 1&2)	220	22040					\$45.00	\$45.00
JOHNSON, MIKE	SOCCER LEA (GRD 1&2)	220	22040					\$55.00	\$55.00
KANSAS STATE BANK-GOVT FINANCE	CONTRACT LEASE PAYMENT/SEPT 2013	220	43800	3960				\$1,089.00	\$1,089.00
KING, APRIL	PASS REFUND	220	22040					\$56.50	\$56.50

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
KNOLL, JON	SOCCER LEA (GRD 5&6)	220	22040					\$45.00	\$45.00
KRIAUCIUNAS, ARAS	SOCCER LEA (GRD 1&2)	220	22040					\$45.00	\$45.00
LAKE JOHANNA FIREFIGHTER'S REL	LAKE JOHANNA ST. FIRE AID	100	19999					\$204,815.14	\$204,815.14
LANE, THOMAS	REFUND CLOSING OVRPYMT-5780 WILLOW LANE	601	36190			003		\$7.06	
LANORE, ZACH	SOCCER LEA (4 YRS-K)	220	22040					\$45.00	\$45.00
LIISTE, STEFAN	SOCCER LEA (4 YRS-K)	220	22040					\$45.00	\$45.00
LINCK, VAN	SCIENCE MUSEUM-MAYA	220	22040					\$55.00	\$55.00
MATHESON TRI-GAS INC	CO2 FOR WHIRL POOL	220	43800	2160		002		\$93.88	\$93.88
MCDONALD, CATHERINE	SOCCER LEA (GRD 1&2)	220	22040					\$55.00	\$55.00
METROPOLITAN COURIER CORPORATI	ARMORED CAR SERVICES: SEPTEMBER 2013	101	40500	4890		001		\$102.86	\$411.47
		220	43800	4890		001		\$102.87	
		601	45050	4890		001		\$102.87	
		602	45550	4890		001		\$102.87	
MIDWEST HOMESCAPES INC	REFUND CLOSING OVRPYMT-5620 TURTLE LK RD	601	36190			003		\$102.85	\$102.85
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE: 10-04-13	101	20435					\$217.50	\$217.50
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB:10-04-13	101	20420					\$35.00	\$35.00
MOLLER, KELLY	SOCCER LEA (GRD 7&8)	220	22040					\$45.00	\$45.00
MULLIGAN, MELONIE	SOCCER LEA (GRD 1&2)	220	22040					\$45.00	\$45.00
NACHTSHEIM, ZACH	PASS REFUND	220	22040					\$140.00	\$140.00
NACUSI, LUCAS	SOCCER LEA (GRD 3&4)	220	22040					\$55.00	\$55.00
NELSON, CHRIS	SOCCER LEA (4 YRS-K)	220	22040					\$45.00	\$45.00
NELSON, PEGGY OR ALLEN	REFUND CLOSING OVRPYMT-5885 STEPHEN CIR	601	36190			003		\$107.95	\$107.95
NGUYEN, BAO	PASS REFUND	220	22040					\$120.00	\$120.00
NUSTAD, BRUCE	SOCCER LEA (GRD 1&2)	220	22040					\$45.00	\$45.00
ORKIN EXTERMINATING CO INC.	PEST CONTROL LARSON HOUSE	101	40800	3190				\$84.40	
OYOS, DAN	FACILITY REFUND	220	22040					\$50.00	\$50.00
PETTY CASH - CITY OF SHOREVIEW	CHANGE FOR FALL CLEAN UP DAY EVENT	101	10200					\$2,000.00	\$2,000.00
PFEIFFER, DANIEL AND JULIA	REFUND CLOSING OVRPYMT-1550 LOIS DRIVE	601	36190			003		\$245.27	\$245.27
PRINGLE, JEANNE	PASS REFUND	220	22040					\$140.00	\$140.00
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 10-04-13	101	21740					\$28,584.90	\$28,584.90
RASMUSSEN, LAVONNE	SCIENCE MUSEUM-MAYA	220	22040					\$65.00	\$65.00
RATWIK, ALLISON	SOCCER LEA (4 YRS-K)	220	22040					\$55.00	\$55.00
RECYCLE REALTY FOR FANNIE MAE	REFUND CLOSING OVRPYMT-4237 SYLVIA LN N	601	36190			003		\$7.72	\$7.72
REELFS, DAVID	SOCCER LEA (GRD 1&2)	220	22040					\$45.00	\$45.00
RENTAS, MARY ANN	PASS REFUND	220	22040					\$40.00	\$40.00
RUDEBUSCH, DEANNA	SCIENCE MUSEUM-MAYA	220	22040					\$55.00	\$55.00
RUSSELL, DIANE	REFUND CLOSING OVRPYMT-727 TANGLEWOOD DR	601	36190			003		\$4.48	\$4.48
SCHOLL, JENNIFER	SOCCER LEA (4 YRS-K)	220	22040					\$45.00	\$45.00
SIEVERT, MAVIS	SCIENCE MUSEUM-MAYA	220	22040					\$55.00	\$55.00
SIGNATURE LIGHTING INC	MATERIALS FOR 2013 ST LIGHT PROJ 13-05	604	42600	5300				\$51,700.78	\$51,700.78
SINGEL, ERIN	SOCCER LEA (4 YRS-K)	220	22040					\$85.00	\$85.00
SONNER, LUKE	SOCCER LEA (GRD 7&8)	220	22040					\$55.00	\$55.00
SQUILLACE STENLUND, KRISTINE	SOCCER LEA (GRD 1&2)	220	22040					\$45.00	\$45.00
SUSA ONE DAY SCHOOL	ONE DAY SCHOOL JOE, TIM, JASON AND JESSE	601	45050	4500		003		\$200.00	\$200.00
SWENSON, TRICIA	SOCCER LEA (GRD 1&2)	220	22040					\$45.00	\$45.00
TERMAAT, JOAN	SOCCER LEA (GRD 3&4)	220	22040					\$55.00	\$55.00
THOM, JON	BASIC WATER TRAINING:EWELL/FRANDRUP	601	45050	4500		003		\$300.00	\$300.00
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 10-04-13	101	21710					\$21,444.85	\$54,478.45
		101	21730					\$26,715.14	
		101	21735					\$6,318.46	
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$55.11	\$55.11

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$49.23	\$49.23
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$48.39	\$48.39
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$49.23	\$49.23
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$49.23	\$49.23
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$64.09	\$64.09
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$64.09	\$64.09
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$64.09	\$64.09
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$64.09	\$64.09
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$93.48	\$93.48
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$64.09	\$64.09
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS:10-04-13	101	20420					\$121.00	\$121.00
WEBER, KEVIN	SOCCER LEA (GRD 3&4)	220	22040					\$55.00	\$55.00
WELLS, NICHOLE	SOCCER LEA (4 YRS-K)	220	22040					\$55.00	\$55.00
WELSCH, BRAD	SOCCER LEA (GRD 3&4)	220	22040					\$45.00	\$45.00
WILKERSON & HEGNA, PLLP	REFUND CLOSING OVRPYMT-962 CARMEL COURT	601	36190			003		\$232.50	\$232.50
ZEPEDA, IVONNE	FACILITY REFUND	220	22040					\$200.00	\$200.00
Total of all invoices:								\$377,968.81	=====

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ABBOTT PAINT & CARPET	PAINT FOR WILSON PARK AND PARK SIGNS	101	43710	2240				\$98.36	\$98.36
ALLEN, DEANNE	EDA MINUTES - 9/9/13	240	44400	3190				\$200.00	\$200.00
ALLEN, DEANNE	MINUTES - 9/9/13 CC, 9/16/13 CC	101	40200	3190		001		\$400.00	\$400.00
AMERICAN ENGINEERING TESTING,	2013 REHAB CP1302 TESTING SERVICES	575	47000	5920				\$2,569.40	\$2,569.40
ANDERSON, JUDY	2013 REHAB CP1302 SPRINKLER REPAIR	575	47000	5950				\$89.84	\$89.84
ARC SERVICES INC	WATER SLIDE STAIR PROJECT	405	43800	5300				\$39,400.00	\$39,400.00
ARC SERVICES INC	WATER SLIDE STAIR PROJECT CHANGE ORDER	405	43800	5300				\$3,276.82	\$3,276.82
ARC SERVICES INC	WATER SLIDE STAIR PROJECT	405	43800	5300				\$4,784.79	\$4,784.79
ARC SERVICES INC	WATERSLIDE STAIR PROJECT CC	405	43800	5300				\$2,460.00	\$2,460.00
BARSNESS, KIRSTIN	SEPTEMBER 2013 ED CONSULTING	240	44400	3190				\$700.00	\$2,668.75
		307	44100	4890				\$1,968.75	
BEISSWENGER'S HARDWARE	FUNNELS FOR PARKS	101	43710	2240				\$18.79	
BIFF'S, INCORPORATED	BUCHER PARK UNITS	101	43710	3950				\$291.57	\$291.57
BIFF'S, INCORPORATED	COMMONS PARK UNITS	101	43710	3950				\$291.57	\$291.57
BIFF'S, INCORPORATED	LAKE JUDY PARK UNIT	101	43710	3950				\$146.29	\$146.29
BIFF'S, INCORPORATED	MCCULLOUGH PARK UNITS	101	43710	3950				\$206.57	\$206.57
BIFF'S, INCORPORATED	RICE CREEK FIELDS UNIT	101	43710	3950				\$48.79	\$48.79
BIFF'S, INCORPORATED	SITZER PARK UNITS	101	43710	3950				\$295.86	\$295.86
BIFF'S, INCORPORATED	SHAMROCK PARK UNITS	101	43710	3950				\$394.86	\$394.86
BIFF'S, INCORPORATED	THEISEN PARK UNIT	101	43710	3950				\$146.29	\$146.29
BIFF'S, INCORPORATED	WILSON PARK UNITS	101	43710	3950				\$291.57	\$291.57
BOYER TRUCK PARTS INC.	SERVICE REPAIR UNIT 306	701	46500	3190		001		\$259.60	\$259.60
BOYER TRUCK PARTS INC.	PARTS FOR UNIT 210	701	46500	2220		001		\$175.46	\$175.46
BOYER TRUCK PARTS INC.	PARTS FOR UNIT 210	701	46500	2220		001		\$2.01	\$2.01
BRADLEY & DEIKE, PA	PAR SYSTEMS CONSULTING	240	44400	3190				\$68.00	\$68.00
BRAKE & EQUIPMENT WAREHOUSE	STEERING SHOCK FOR UNIT 212	701	46500	2220		001		\$38.71	\$38.71
BRAKE & EQUIPMENT WAREHOUSE	PARTS FOR UNIT 212	701	46500	2220		001		\$190.79	\$190.79
BRAKE & EQUIPMENT WAREHOUSE	PARTS FOR UNIT 212	701	46500	2220		001		\$172.46	\$172.46
C & E HARDWARE	HORNET SPRAY	101	43710	2240				\$15.62	\$15.62
C & E HARDWARE	ANT KILLER	701	46500	2180		001		\$4.99	\$4.99
C & E HARDWARE	SOAP	701	46500	2183		002		\$26.77	\$26.77
CDC DISTRIBUTING	GLOVES	101	42200	2180		001		\$105.38	\$210.76
		603	45850	2180		001		\$105.38	
CDW GOVERNMENT, INC	MONITOR MOUNT AND WARRANTY	422	40550	5800		010		\$320.48	
CDW GOVERNMENT, INC	CAT5 MOUNT BOXES	101	40550	2010		001		\$53.08	\$53.08
COLUMBIA WINDOW FILM & GRAPHIC	WINDOW TINTING POOL AND P&R LOBBY	459	43800	5300				\$4,896.00	\$4,896.00
COMMERCIAL ASPHALT CO	ASPHALT FOR WATER MAIN REPAIR	601	45050	2280		002		\$970.69	\$970.69
CONTINENTAL RESEARCH CORPORATI	LIFT STATION	602	45550	2282		001		\$326.00	\$545.98
		601	45050	2280		005		\$139.36	
		601	45050	2280		001		\$80.62	
CRYSTEEL DIST. INC.	REPAIR OF UNIT 607	701	46500	3190		002		\$145.69	\$145.69
DAKOTA SUPPLY GROUP	METER PARTS	601	45050	2510		001		\$545.12	\$545.12
DAVIES, HAZEL	2013 REHAB CP13-02 SPRINKLER REPAIR	575	47000	5950				\$88.50	\$88.50
FERGUSON WATERWORKS #2516	LOCATOR REPAIR	601	45050	2280		001		\$139.62	
FLEETPRIDE INC	AIR LINE FOR UNIT 306	701	46500	2220		001		\$57.55	\$57.55
FLEETPRIDE INC	BACK UP ALARMS	701	46500	2220		001		\$63.21	\$126.43
		701	46500	2180		001		\$63.22	
FLEETPRIDE INC	PARTS FOR TENNANT SWEEPER	701	46500	2220		002		\$4.60	\$4.60
GOPHER STATE ONE-CALL	GOPHER ONE LOCATE CHARGE	601	45050	3190		001		\$177.40	\$709.60
		602	45550	3190		001		\$177.40	
		603	45850	3190		001		\$177.40	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
		604	42600	3190				\$177.40	
GRAINGER, INC.	RUBBER BOOTS FOR APPLYING HERBICIDES	101	43710	2180				\$57.90	\$57.90
GRAINGER, INC.	HEATER FOR LIFT STATIONS	602	45550	2282		001		\$252.26	\$252.26
GRAINGER, INC.	LIGHT BULBS FOR RICE CREEK FIELDS	101	43710	2240				\$133.55	\$133.55
GREEN LIGHTS RECYCLING INC	LAMP RECYCLING CC & PUBLIC WORKS	220	43800	3810		003		\$617.19	\$723.79
		604	42600	2180				\$106.60	
GREENHAVEN PRINTING	SEPT/OCT SHOREVIEWS	101	40400	3220		001		\$2,459.12	\$7,245.88
		101	40400	3390		002		\$4,786.76	
H & L MESABI, INC.	BITS FOR MILLING MACHINE	701	46500	2220		002		\$474.27	\$474.27
HANUS, TERRY	2013 REHAB CP13-02 SPRINKLER REPLACEMENT	575	47000	5950				\$45.00	\$45.00
HILLCREST ANIMAL HOSPITAL	BOARDING - AUGUST 2013	101	41100	3199				\$941.64	\$941.64
HORIZON COMMERCIAL POOL SUPPLY	REGROUTING WHIRLPOOL	220	43800	3810		007		\$5,995.00	\$5,995.00
HUGO EQUIPMENT COMPANY	PUSH MOWER	101	43710	2400				\$751.80	\$751.80
I-STATE TRUCK CENTER	PARTS FOR UNIT 610	701	46500	2220		001		\$4.98	\$4.98
I-STATE TRUCK CENTER	PTO SPEED ADJUST ON UNIT 607	701	46500	2220		002		\$152.53	
JEFF SMITH LLC	FALL2013 TAEKWONDO SESS.A CONTRCTORFEES	225	43530	3190				\$1,868.75	\$1,868.75
JOHN DEERE COMPANY	HPX GATOR TURF UTILITY CART	701	46500	5800				\$9,472.29	\$9,472.29
LAKE JOHANNA FIRE DEPT	REFURBISH RESCUE 4	405	41200	3190				\$44,132.40	\$44,132.40
LARKIN HOFFMAN DALY & LINDGREN	MEETING RE: TIF EXTENSION	307	44100	4890				\$2,636.00	\$2,636.00
LIFE FITNESS	3 LIFEFITNESS TREADMILLS	405	43800	2180				\$13,787.26	
LILLIE SUBURBAN NEWSPAPERS INC	SERVICE DESK AD 2WKS	101	40210	3360	001	001		\$246.00	\$246.00
LILLIE SUBURBAN NEWSPAPERS INC	PC 1 WEEK	101	40210	3360		001		\$492.00	\$492.00
LUBRICATION TECHNOLOGIES, INC	WINDSHIELD WASHER FLUID	701	46500	2180		001		\$105.76	\$105.76
LUBRICATION TECHNOLOGIES, INC	HYD OIL FOR PLOWS	701	46500	2130		001		\$80.37	\$80.37
MAC QUEEN EQUIPMENT INC.	PARTS FOR S-1 SWEEPER	701	46500	2220		002		\$1.85	\$1.85
MCAHON, MIKE & MARIE	GASTON-GROVE WM EXT CP1303 SPRINK REPAIR	440	47000	5950				\$102.26	\$102.26
MENARDS CASHWAY LUMBER **FRIDL	STEEL FENCE POSTS FOR FARMERS MKT SIGNS	101	43710	2240				\$12.40	\$12.40
METRO COUNT INC.	BATTERY FOR TRAFFIC COUNTER	101	42200	2180		001		\$24.00	\$24.00
MIKE BASICH INC	INSTALLATION BUCHER PLAYGROUND	405	43710	5300				\$12,500.00	
MINNESOTA ASPHALT MAINTENANCE	TRAIL SEAL COATING	405	43450	5300				\$65,000.00	\$71,008.32
		101	43450	2250				\$6,008.32	
MIRACLE RECREATION EQUIPMENT C	PILOT PANEL WINDOW-MCCULLOUGH PLAYGROUND	101	43710	2240				\$132.27	\$132.27
MN DEPARTMENT OF TRANSPORTATIO	CO RD D CP1301 BIT PLANT INSPECTION	573	47000	5920				\$150.85	\$150.85
MTI DISTRIBUTING, INC	IRRIGATION REPAIR SUPPLIES	101	43710	2240				\$83.44	\$83.44
MTI DISTRIBUTING, INC	IRRIGATION HEADS	101	43710	2240				\$185.16	
NAPA AUTO PARTS	PARTS FOR UNIT 212	701	46500	2220		001		\$17.09	\$17.09
NAPA AUTO PARTS	PARTS FOR TENNANT SWEEPER	701	46500	2220		002		\$49.58	\$49.58
NAPA AUTO PARTS	SHOP SUPPLIES	701	46500	2180		001		\$9.07	\$9.07
NAPA AUTO PARTS	SHOP SUPPLIES	701	46500	2180		001		\$62.31	\$62.31
NEXUS A STRATOS COMPANY	NETWORK HARDWARE REPLACEMENT	422	40550	5800		017		\$3,900.94	\$3,900.94
NORTHERN POWER PRODUCTS, INC	CARB KIT FOR TENNANT SWEEPER	701	46500	2220		002		\$44.40	\$44.40
O'DAY EQUIPMENT, LLC	AIM II CABLE	701	46500	2220		001		\$42.27	\$42.27
OFFICE DEPOT	DRY ERASE BOARD	225	43555	2170				\$56.63	\$56.63
OFFICE DEPOT	PRESCHOOL SUPPLIES	225	43555	2170				\$55.95	\$55.95
OFFICE DEPOT	PRESCHOOL SUPPLIES	225	43555	2170				\$12.70	\$12.70
OFFICE DEPOT	PRESCHOOL SUPPLIES	225	43555	2170				\$44.97	\$44.97
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	42050	2010				\$3.50	\$222.24
		101	42050	2010				\$60.62	
		220	43800	2010		001		\$8.42	
		270	40250	2180		004		\$6.25	
		225	43520	2170		002		\$143.45	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
OFFICE DEPOT	SWIM LESSON SUPPLIES	225	43520	2170		002		\$79.47	
OFFICE DEPOT	LUNCHROOM SUPPLIES	101	40800	2180				\$100.46	\$100.46
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40200	2010		002		\$8.60	
		101	42050	2010				\$43.25	\$64.63
		225	43555	2170				\$12.78	
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40500	2010		008		\$20.88	
		101	40200	2010		002		\$12.28	
OXYGEN SERVICE COMPANY	WELDING SUPPLIES	701	46500	2180		001		\$160.31	\$160.31
OXYGEN SERVICE COMPANY	WELDING SUPPLIES	701	46500	2180		001		\$27.89	\$27.89
OXYGEN SERVICE COMPANY	PROPANE	701	46500	2180		001		\$160.12	\$160.12
OXYGEN SERVICE COMPANY	WELDING SUPPLIES	701	46500	2180		001		\$62.17	\$62.17
PIONEER RIM & WHEEL CO.	JACK FOR UNIT 610 PLOW	701	46500	2220		002		\$37.82	\$37.82
PRO-TEC DESIGN	SURVEILLANCE CAMERAS UPGRADE	422	40550	5800		014		\$14,263.61	\$14,263.61
PROPET DISTRIBUTORS, INC	PET WASTE PICK UP BAGS	101	43710	2240				\$172.90	\$172.90
RAMSEY COUNTY	911 SERVICES - SEPTEMBER	101	41100	3198				\$8,154.60	\$8,154.60
RAMSEY COUNTY	FLEET SUPPORT FEE - SEPTEMBER	101	41500	3890				\$24.96	
RAMSEY COUNTY PROPERTY RECORDS	EMERGENCY COMMUNICATION RADIO USER FEE	701	46500	4330				\$134.16	\$134.16
SHORT ELLIOTT HENDRICKSON, INC	ENVIRONMENTAL CLEANUP-3339 VICTORIA ST.	307	44100	4890				\$9,052.98	\$9,052.98
SIGNATURE AQUATICS, INC	FINAL PAYMENT WATERSLIDE REFURBISH 2012	405	43800	3810				\$5,125.50	\$5,125.50
ST. PAUL, CITY OF	ASPHALT 2014 SEAL COAT AREA	101	42200	2180		002		\$476.65	\$476.65
ST. PAUL, CITY OF	ASPHALT 2014 SEAL COAT AREA	101	42200	2180		002		\$476.63	\$476.63
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$408.54	\$408.54
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$204.27	\$204.27
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$272.36	\$272.36
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$136.18	\$136.18
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$136.18	\$136.18
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$272.36	\$272.36
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$136.18	\$136.18
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$138.08	\$138.08
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$138.08	\$138.08
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$138.08	\$138.08
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$138.08	\$138.08
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$138.08	\$138.08
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$138.08	\$138.08
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$69.04	\$69.04
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$138.08	\$138.08
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$138.08	\$138.08
ST. PAUL, CITY OF	ASPHALT	101	42200	2180		002		\$138.08	\$138.08
SYN-TECH SYSTEMS INC	AIM II UNIT	701	46500	2220		001		\$227.00	\$227.00
T.A. SCHIFSKY & SONS, INCORPOR	ASPHALT	101	42200	2180		002		\$69.20	\$69.20
TESSMAN SEED CO	GRASS SEED FOR ATHLETIC FIELDS	101	43710	2260				\$1,907.72	\$1,907.72
TESSMAN SEED CO	GRASS SEED FOR ATHLETIC FIELDS	101	43710	2260				\$1,526.18	\$1,526.18
TESSMAN SEED CO	STARTER FERTILIZER/BUCHER & GRASS SEED	101	43710	2260				\$1,515.49	\$1,515.49
THE HOARDING PROJECT	HOARDING WORKSHOP	241	44500	3190				\$250.00	\$250.00
TOUSLEY FORD, INC	SERVICE & PARTS FOR UNIT 212 (OIL PAN)	701	46500	2220		001		\$365.13	\$832.63
		701	46500	3190		001		\$467.50	
TOUSLEY FORD, INC	PARTS FOR UNIT 202	701	46500	2220		001		\$22.39	\$22.39
TWIN CITIES BUSINESS	2 YEAR SUBSCRIPTION - SIMONSON	240	44400	4890				\$39.95	
TWIN SOURCE SUPPLY	CLEANING SUPPLIES	701	46500	2183		002		\$38.85	\$38.85
TWIN SOURCE SUPPLY	CLEANING SUPPLIES	701	46500	2183		002		\$277.32	\$277.32
UNI FIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$37.23	
		601	45050	3970		001		\$37.23	\$148.93
		602	45550	3970		001		\$37.23	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
		603	45850	3970		001		\$18.62	
		701	46500	3970		001		\$18.62	
UNI FIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$40.60	
		601	45050	3970		001		\$40.60	
		602	45550	3970		001		\$40.60	
		603	45850	3970		001		\$20.32	
		701	46500	3970		001		\$20.32	\$162.44
UNI FIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$64.21	
		601	45050	3970		001		\$64.21	
		602	45550	3970		001		\$64.21	
		603	45850	3970		001		\$32.10	
		701	46500	3970		001		\$32.10	\$256.83
UNITED RENTALSS INC (NORTH AME	BOOM LIFT RENTAL POOL SHUTDOWN	220	43800	3950				\$2,971.94	\$2,971.94
VAN PAPER COMPANY	SUPPLIES FOR CRACK SEALING	101	42200	2180		001		\$134.75	\$134.75
VOICE + DATA NETWORKS	SOFTWARE MAINT ON ONE-X ATTENDENT	101	40550	3860		013		\$384.86	\$384.86
W.D.LARSON COMPANIES LTD, INC.	FILTERS FOR STOCK/LESS CREDIT F231960130	701	46500	2180		001		\$127.26	\$127.26
WSB & ASSOCIATES, INC.	BUCHER PARK RECONSTRUCTION-AUGUST 2013	459	43710	5300				\$855.00	
WSB & ASSOCIATES, INC.	CONSTRUCTION SERVICES RED FOX CP 12-04	572	47000	5910				\$1,792.00	\$1,792.00
WSB & ASSOCIATES, INC.	CONSTRUCTION SERVICES COUNTY RD D 13-01A	573	47000	5910				\$332.50	\$332.50
WW GOETSCH ASSOCIATES INC	PUMP TESTING POOL SHUTDOWN	220	43800	3810		007		\$626.72	\$626.72
YALE MECHANICAL INC	REPAIR LEAK AT BUCHER PARK BUILDING	101	43710	3190				\$433.90	\$433.90
YALE MECHANICAL INC	SUMMER MAINTENANCE AND COIL CLEANING	701	46500	3196		003		\$915.25	\$915.25
YOCUM OIL COMPANY INC.	FUEL PURCHASE/LESS CREDIT 221155	701	46500	2120		001		\$316.52	\$316.52
ZAHL-PETROLEUM MAINTENANCE CO	FILTERS FOR FUEL PUMPS	701	46500	2220		002		\$23.12	\$23.12
Total of all invoices:								\$303,565.20	=====

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	37,147		
Vendor number	00270 1	2013	
Vendor name	GOODIN COMPANY		
Address	PO BOX 9326 MINNEAPOLIS MN 55440		

Date	Comment line on check	Invoice number	Amount
09-10-13	BOOSTER EQUIPMENT CP 12-02	01305669-00	\$64,640.74

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
443 47000 5900	\$64,640.74

Is sales tax included on invoice?	MN 6.875%
If no, amount subject to sales use tax	\$

Reviewed by: Tom Wesolowski 9/11/13
 (signature required) Tom Wesolowski

Approved by: Terry Schwerin
 (signature required) Terry Schwerin

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	37,111	Council authorized agreement 11-14-12
Vendor number	00943 1	2013
Vendor name	REDZONE ROBOTICS INC	
Address	91 43RD STREET SUITE 250 PITTSBURGH PA 15201	

Date	Comment line on check	Invoice number	Amount
07-29-13	SANITARY SEWER LINE INVENTORY/INSPECTION	RZ9240	\$121,939.00

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

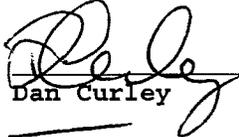
Purchase was made through another source. The state's cooperative purchasing venture was considered.

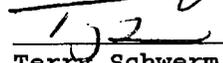
Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
602 45550 3190 004	\$121,939.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by:  _____
 (signature required) Dan Curley

Approved by:  _____
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	37,288	return to Mike S.
Vendor number	02581 1	2013
Vendor name	C.S. MCCROSSAN, INC.	
Address	7865 JEFFERSON HIGHWAY BOX 1240 MAPLE GROVE, MN 55311-6240	

Date	Comment line on check	Invoice number	Amount
09-18-13	RED FOX RD 12-04 PAYMENT 3	3	\$306,524.75

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: Mike S.

Account Coding	Amount
572 47000 5900	\$306,524.75

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Mike Shaughnessy ^{TRW} 9/18/13
 (signature required) Mike Shaughnessy

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	37,259
Vendor number	00416 1 2013
Vendor name	METROPOLITAN COUNCIL
Address	PO BOX 856513 MINNEAPOLIS MN 55485-6513

Date	Comment line on check	Invoice number	Amount
09-05-13	SEWER SERVICE-OCTOBER 2013	1024812	\$144,679.50

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
602 45550 3670	\$144,679.50

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Debbie Engblom 9-17-13
 (signature required) Debbie Engblom

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	37,251	Please return check to Tom Wesolowski
Vendor number	00958 1	2013
Vendor name	NORTHDALE CONSTRUCTION COMPANY	
Address	9760 71ST STREET NE ALBERTVILLE MN 55301	

Date	Comment line on check	Invoice number	Amount
09-17-13	BOOSTER STATION CP 12-02	001	\$115,830.00

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
443 47000 5910	\$115,830.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: *Tom Wesolowski* 9/17/13
 (signature required) Tom Wesolowski

Approved by: *Terry Schwerm*
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher
 City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Vendor number	10206 1
Vendor name	XCEL ENERGY
Address	PO BOX 9477 MINNEAPOLIS MN 55484-9477

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to:

Voucher	Date	Comment line on check	Invoice number	Account coding	Amount
37,270	09-11-13	ELECTRIC/GAS: COMMUNITY CENTER	5148429483	220 43800 2140 220 43800 3610	2,084.44 23,463.34
				VOUCHER TOTAL:	\$25,547.78
37,278	09-05-13	STREET LIGHTS: ELECTRIC	5164964189	604 42600 3610	\$14,695.17
37,275	09-05-13	MAINTENANCE CENTER: ELECTRIC/GAS	5143177739	701 46500 3610 701 46500 2140	2,729.33 67.88
				VOUCHER TOTAL:	\$2,797.21
37,279	09-11-13	TRAFFIC SIGNALS: ELECTRIC	5162326923	101 42200 3610	\$608.55
37,269	09-10-13	LIFT STATION: ELECTRIC	5172997607	603 45850 4890 003	\$209.78
37,276	09-12-13	WATER TOWERS: ELECTRIC	5168285301	601 45050 3610	\$91.72
37,277	09-06-13	SURFACE WATER: ELECTRIC	5194231539	603 45900 3610	\$72.68
37,271	09-09-13	SIRENS: ELECTRIC	5155157183	101 41500 3610	\$66.48
37,273	09-05-13	SURFACE WATER: ELECTRIC	5141595140	101 42200 3610	\$51.44
37,274	09-04-13	SIGNAL SHARED W/N OAKS: ELECTRIC	5152469571	101 42200 3610	\$47.66
37,272	09-04-13	SIGNAL: ELECTRIC	5189315880	101 42200 3610	\$44.36
Total:					\$44,232.83

Is sales tax included on invoice?	Included
If no, amount subject to sales use tax \$	\$
Reviewed by: <u>Debbie Engblom</u> (signature required) Debbie Engblom	
Approved by: <u>Terry Schwerm</u> (signature required) Terry Schwerm	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	37,378		
Vendor number	00617 1	2013	
Vendor name	SHORT ELLIOTT HENDRICKSON, INC.		
Address	NW6262 PO BOX 1450 MINNEAPOLIS, MN 55485-6262		

Date	Comment line on check	Invoice number	Amount
09-16-13	OWASSO - VICTORIA - E CONSTRUCTION	273222	\$31,806.28

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

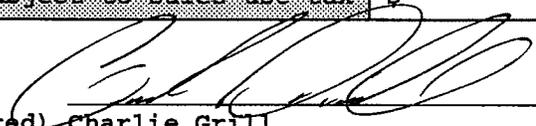
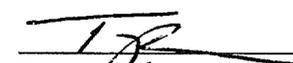
Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
571 47000 5910	\$31,806.28

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) Charlie Grill	
Approved by: (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	37,351	please return check to Glen
Vendor number	00054 1	2013
Vendor name	ARNT CONSTRUCTION CO INC	
Address	PO BOX 549 HUGO, MN 55038	

Date	Comment line on check	Invoice number	Amount
09-19-13	CO RD D/COTTAGE CP13-01A&B PAYMENT NO4	1	\$338,110.73

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
573 47000 5900	\$239,719.23
574 47000 5900	\$98,391.50

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Glen Hoffard
 (signature required) Glen Hoffard

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	37,379
Vendor number	01308 1 2013
Vendor name	MINNESOTA METRO NORTH TOURISM
Address	CITY OF BLAINE FINANCE DEPARTMENT 10801 TOWN SQUARE DRIVE BLAINE, MN 55449

Date	Comment line on check	Invoice number	Amount
09-23-13	AUG 2013 HOTEL/MOTEL TAX	AUGUST 2013	\$23,920.72

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

0. (CL)
5,397.72 (U)
10,481.64 (U)
9,300.35 (U)
<i>3% omitted</i> 25,179.71 (U)
25,179.71 (X)
5.00 (X)
<i>City's share</i> 1,258.99 *
<i>due to MW Metro N</i> 23,920.72 (X)

Return to: _____

Account Coding	Amount
101 22079	\$25,179.71
101 38420	-\$1,258.99

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) <i>Deborah Maloney</i>	
Approved by: (signature required) <i>Terry Schwerm</i>	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Vendor number	10206 1
Vendor name	XCEL ENERGY
Address	PO BOX 9477 MINNEAPOLIS MN 55484-9477

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to: MAIL

Voucher	Date	Comment line on check	Invoice number	Account coding	Amount
37,467	09-16-13	WELLS: ELECTRIC/GAS	5158229131	601 45050 3610	20,618.92
				601 45050 2140	283.46
				VOUCHER TOTAL:	\$20,902.38
37,464	09-18-13	PARKS: ELECTRIC/GAS	5168772685	101 43710 3610	1,177.92
				101 43710 2140	187.04
				VOUCHER TOTAL:	\$1,364.96
37,463	09-18-13	LIFT STATIONS: ELECTRIC	5168431967	602 45550 3610	\$694.76
37,466	09-11-13	SIGNAL SHARED W/ARDEN HILLS: ELECTRIC	5155611264	101 42200 3610	\$37.62
37,465	09-11-13	SLICE OF SHOREVIEW: ELECTRIC	5168772674	270 40250 3610	\$12.99
Total:					\$23,012.71

6.875%

Is sales tax included on invoice?	<u>Included</u>
If no, amount subject to sales use tax	\$
Reviewed by:	<u>Debbie Engblom</u> 9-25-13
(signature required)	Debbie Engblom
Approved by:	<u>Terry Schwerm</u>
(signature required)	Terry Schwerm

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	37,505	RETURN CHECK TO TOM SIMONSON
Vendor number	00978 1	2013
Vendor name	ARDEN TITLE TRUST ACCOUNT	
Address	6 PINE TREE DRIVE SUITE 195 ARDEN HILLS MN 55112	

Date	Comment line on check	Invoice number	Amount
09-27-13	PURCHASE OF PROPERTY-3339 VICTORIA ST.	9-27-13	\$217,945.15

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
307 44100 4890	\$217,945.15

RECORDS

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) Terri Hoffard	<u>Terri Hoffard</u>
Approved by: (signature required) Terry Schwerm	<u>Terry Schwerm</u>

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	37,485
Vendor number	00815 1 2013
Vendor name	AUDIO VIDEO ELECTRONICS
Address	10900 73RD AVE N STE 124 MAPLE GROVE MN 55369

Date	Comment line on check	Invoice number	Amount
09-27-13	COUNCIL CHAMBERS AUDIO/VISUAL UPDATES	0002543-1N	\$54,002.32

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
230 40900 5800	\$54,002.32
	39980.72

Is sales tax included on invoice?	MN 6.875%
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) <u>Tessia Melvin</u>	
Approved by: (signature required) <u>Terry Schwerm</u>	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	37,632
Vendor number	00374 2 2013
Vendor name	LAKE JOHANNA FIREFIGHTER'S RELIEF
Address	ASSOCIATION 5545 LEXINGTON AVENUE N SHOREVIEW MN 55126

Date	Comment line on check	Invoice number	Amount
10-03-13	LAKE JOHANNA ST. FIRE AID	2013	\$204,815.14

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

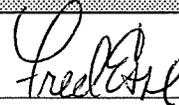
Purchase was made through another source. The state's cooperative purchasing venture was considered.

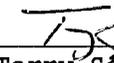
Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
100 19999	\$204,815.14

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: 
 (signature required) Fred Espe

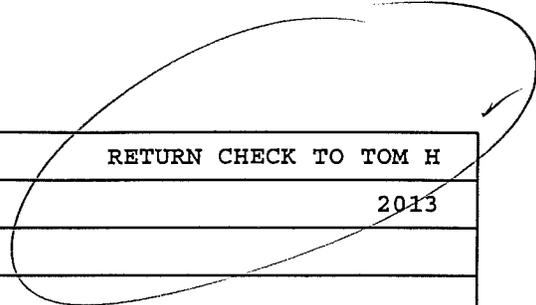
Approved by: 
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126



Voucher Number	37,609	RETURN CHECK TO TOM H
Vendor number	00628 1	2013
Vendor name	SIGNATURE LIGHTING INC	
Address	18430 KRYPTON ST NW ANOKA MN 55303	

Date	Comment line on check	Invoice number	Amount
09-26-13	MATERIALS FOR 2013 ST LIGHT PROJ 13-05	927	\$51,700.78

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

[] Purchase was made through the state's cooperative purchasing venture.

[] Purchase was made through another source. The state's cooperative purchasing venture was considered.

[X] Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
604 42600 5300	\$51,700.78

Is sales tax included on invoice?	MN 6.875%
If no, amount subject to sales use tax	\$

Reviewed by: *Tom Hammitt* 10/2/13
 (signature required) Tom Hammitt

Approved by: *Terry Schwerm*
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	37,347
Vendor number	00964 1 2013
Vendor name	ARC SERVICES INC
Address	PO BOX 9413 NORTH ST PAUL MN 55109

Date	Comment line on check	Invoice number	Amount
09-17-13	WATER SLIDE STAIR PROJECT	1813	\$39,400.00

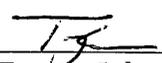
This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
405 43800 5300	\$39,400.00

Is sales tax included on invoice?	MN 6.875%
If no, amount subject to sales use tax	\$
Reviewed by:	
(signature required) Gary Chapman	
Approved by:	
(signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	ARC SERVICES \$ 46,500
Quote 2	SCHREIBER MULLANEY \$ 63,500
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	37,109		
Vendor number	00374 1	2013	
Vendor name	LAKE JOHANNA FIRE DEPT		
Address	5545 LEXINGTON AVENUE N SHOREVIEW MN 55126		

Date	Comment line on check	Invoice number	Amount
09-09-13	REFURBISH RESCUE 4	447	\$44,132.40

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
405 41200 3190	\$44,132.40

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by:	<u>Terri Hoffard</u>
(signature required)	Terri Hoffard
Approved by:	<u>Terry Schwerm</u>
(signature required)	Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	37,365	Council authorized August 5, 2013
Vendor number	01995 1	2013
Vendor name	MINNESOTA ASPHALT MAINTENANCE INC	
Address	92 IVY AVENUE WEST ST PAUL, MN 55117-4513	

Date	Comment line on check	Invoice number	Amount
09-14-13	TRAIL SEAL COATING	9598	\$71,008.32

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

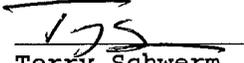
Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
405 43450 5300	\$65,000.00
101 43450 2250	\$6,008.32

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: 
(signature required) Dan Curley

Approved by: 
(signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the Resolution 13-84 accepting a donation of framed artwork from the City of Einhausen, Germany.

ROLL CALL:	AYES _____	NAYS _____
JOHNSON	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

Regular Council Meeting
October 7, 2013

TO: MAYOR AND CITY COUNCIL

**FROM: TESSIA MELVIN
ASSISTANT TO CITY MANAGER**

DATE: MONDAY, OCTOBER 7

**SUBJECT: ACCEPTANCE OF DONATION OF PAINTING FROM EINHAUSEN,
GERMANY**

INTRODUCTION

In August 2013, 15 men, women and children representing the Shoreview Einhausen Sister City Association (SESCA) visited Einhausen, Germany. During their visit, they were presented with a framed print of the Altes Rathaus (Old City Hall).

BACKGROUND

Established in 2003 as a nonprofit group to foster personal relationships and professional connections between the city of Einhausen, Germany and the residents of Shoreview, SESCO was formed. Since its formation, SESCO has hosted several visits from residents of Einhausen, Germany, and made several trips to Germany. SESCO continues to create social, educational and cultural opportunities for the residents of Shoreview. In addition to fostering international stewardship, SESCO holds monthly meetings, informal restaurant gatherings, adopt-a-highway clean up, participates in the Slice of Shoreview and hosts its annual German dinner.

RECOMMENDATION

Pursuant to City policy, the Council must officially accept any gifts of financial value. It is recommended that the Council adopt Resolution 13-84 accepting this framed artwork (value is unknown) from the City of Einhausen, Germany.

I, the undersigned, being the duly qualified City Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council on the 7th day of October, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to the acceptance of gifts for the framed artwork..

WITNESS MY HAND officially as such City Manager and the corporate seal of the City of Shoreview, Minnesota this 8th day of October, 2013.

Terry C. Schwerm, City Manager

PROPOSED MOTION

Moved by Council member _____

Seconded by Council member _____

To adopt proposed resolution number 13-86 authorizing the issuance and sale of \$2,270,000 General Obligation Bonds, series 2013C.

ROLL CALL:	AYES	NAYS
Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Fred Espe
Assistant Finance Director
October 7, 2013 Council Meeting

TO: Terry Schwerm, City Manager
Mayor and City Council

FROM: Fred Espe, Assistant Finance Director

DATE: September 30, 2013

RE: 2013C Bond Issuance

Introduction

Enclosed is the authorizing resolution for a general obligation debt issue, structured into three separate components based on the source of funds for debt repayment. Each issue is described below.

General Obligation Bonds will finance street and utility improvements:

- **Improvement Bonds**, in the amount of \$1.775 million, to finance the assessment portions of the following improvements:
 - Owasso Street Realignment
 - County Road D Rehabilitation
 - Red Fox Road Street Rehabilitation
 - Cottage Place Rehabilitation
 - Gaston Grove St. Albans Watermain
- **Water Bonds**, in the amount of \$305,000, to finance the water share of the following improvements:
 - County Road D Rehabilitation
 - Cottage Place Rehabilitation
- **Surface Water Bonds**, in the amount of \$190,000, to finance the surface water share of the Cottage Place Rehabilitation project.

The Improvement bonds will be repaid over twenty years with maturities that match the timing of assessment receipts. The Water and Surface Water bonds will be repaid over ten years.

The table at the top of the next page provides an overview of funding sources and outlays of the projects included in the bond issue.

Description	Gaston Grove, St Albans Watermain	Red Fox Road Street Rehabilitation	Owasso Street Realignment	County Rd D, Rehabilitation	Cottage Place Rehabilitation	Total
RESOURCES:						
G.O. Bonds						
Bonds/Assessments	\$ 98,000	\$ 142,250	\$ 1,356,400	\$ 48,190	\$ 20,350	\$ 1,665,190
Bonds/Water Revenue				208,500	88,500	297,000
Bonds/Storm Revenue					183,700	183,700
Total Bonds	98,000	142,250	1,356,400	256,690	292,550	2,145,890
Other Revenue						
TIF			1,087,000			1,087,000
MSA				726,215		726,215
Street Renewal					186,650	186,650
Sewer Fund				17,000	28,000	45,000
Street Lighting Fund					13,570	13,570
Other Local Government			452,550	865,225		1,317,775
Ramsey County			360,000			360,000
Total Other Revenue	-	-	1,899,550	1,608,440	228,220	3,736,210
TOTAL RESOURCES	\$ 98,000	\$ 142,250	\$ 3,255,950	\$ 1,865,130	\$ 520,770	\$ 5,882,100
OUTLAYS:						
Street, curb & gutter		\$ 70,420	\$ 1,538,375	\$ 902,150	\$ 207,000	\$ 2,717,945
Traffic signal			594,000			594,000
Trail and/or sidewalk			133,000	104,300		237,300
Water	98,000		269,000	397,500	88,500	853,000
Sewer (sanitary)			80,000	17,000	28,000	125,000
Storm Sewer		71,830	231,000	389,900	183,700	876,430
Street Lighting			37,000	54,280	13,570	104,850
Railroad crossing & private utility			373,575			373,575
TOTAL OUTLAYS	\$ 98,000	\$ 142,250	\$ 3,255,950	\$ 1,865,130	\$ 520,770	\$ 5,882,100

Summary

Bids will be accepted for the bonds on Monday, November 4 and presented to the City Council at the regular council meeting that night. Staff will be in contact with Standard and Poor's Rating Services in late October for the purpose of establishing a bond rating.

Staff recommends adoption of the proposed resolutions authorizing issuance and sale of the bond issue.

CERTIFICATION OF MINUTES

Municipality: The City of Shoreview, Minnesota

Governing Body: City Council

Meeting: A meeting of the City Council of the City of Shoreview was held on the 7th day of October, 2013, at 7:00 p.m. at the City offices, 4600 Victoria Street North, Shoreview, Minnesota.

Members present:

Members absent:

Documents: Resolution No. 13-86 - Authorizing Issuance and Sale of \$2,270,000 General Obligation Bonds, Series 2013C

Certification:

I, Terry Schwerm, City Manager of the City of Shoreview, Minnesota, do hereby certify the following:

Attached hereto is a true and correct copy of a resolution on file and of record in the offices of the City of Shoreview, Minnesota, which resolution was adopted by the Shoreview City Council, at the meeting referred to above. Said meeting was a regular meeting of the Shoreview City Council, was open to the public, and was held at the time at which meetings of the City Council are regularly held. Member _____ moved the adoption of the attached resolution. The motion for adoption of the attached resolution was seconded by Member _____. A vote being taken on the motion, the following voted in favor of the resolution:

and the following voted against the resolution:

Whereupon said resolution was declared duly passed and adopted. The attached resolution is in full force and effect and no action has been taken by the City Council of the City of Shoreview, Minnesota which would in any way alter or amend the attached resolution.

Witness my hand officially as the City Manager of the City of Shoreview, Minnesota this 7th day of October, 2013.

By _____
Its City Manager

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF \$2,270,000 GENERAL OBLIGATION BONDS, SERIES 2013C

BE IT RESOLVED by the City Council of the City of Shoreview, Minnesota (the “City”), as follows:

SECTION 1. PURPOSE. It is hereby determined to be in the best interests of the City to issue its General Obligation Bonds, Series 2013C, in the principal amount of approximately \$2,270,000 (the Bonds), pursuant to Minnesota Statutes, Sections 444.075 and Chapters 429 and 475, to finance the cost of certain street improvement projects in the City and improvements to the City’s water and surface water utilities.

SECTION 2. NOTICE OF SALE. Springsted Incorporated, financial advisor to the City, has presented to this Council a form of Notice of Sale for the Bonds which is attached hereto and hereby approved and shall be placed on file by the City Manager. Each and all of the provisions of the Notice of Sale are hereby adopted as the terms and conditions of the Bonds and of the sale thereof. Springsted Incorporated, as independent financial advisor, pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9), is hereby authorized to solicit bids for the Bonds on behalf of the City on a competitive basis without requirement of published notice.

SECTION 3. SALE MEETING. This Council shall meet at the time and place shown in the Notice of Sale for the purpose of considering sealed bids for the purchase of the Bonds and of taking such action thereon as may be in the best interests of the City.

SECTION 4. EFFECTIVE DATE. This resolution shall be in full force and effect from and after its passage.

PASSED AND APPROVED this 7th day of October, 2013.

THE CITY OF SHOREVIEW, MINNESOTA.

City of Shoreview, Minnesota

Recommendations for Issuance of Bonds

\$2,270,000 General Obligation Bonds, Series 2013C

The Council has under consideration the issuance of bonds to fund various street and related utility improvements within the City. This document provides information relative to the proposed issuance.

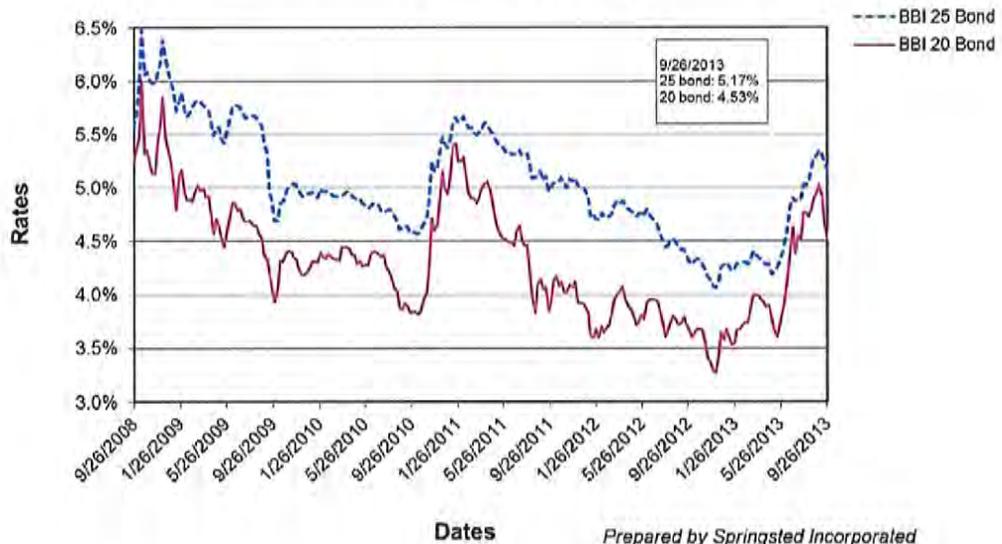
KEY EVENTS: The following summary schedule includes the timing of some of the key events that will occur relative to the bond issuance.

October 7, 2013	Council sets sale date and terms
Week of October 21, 2013	Rating conference conducted and receipt of rating
November 4, 2013, 10:00 a.m.	Competitive proposals are received
November 4, 2013, 7:00 p.m.	Council considers award of bonds
December 5, 2013	Proceeds are received

RATING: An application will be made to Standard & Poor's Ratings Services for a rating on the Bonds. The City's general obligation debt is currently rated "AAA" by S&P.

THE MARKET: Performance of the tax-exempt market is often measured by the Bond Buyer's Index ("BBI") which measures the yield of high grade municipal bonds in the 20th year for general obligation bonds (the BBI 20 Bond Index) and the 30th year for revenue bonds (the BBI 25 Bond Index). The following chart illustrates these two indices over the past five years.

BBI 25-bond (Revenue) and 20-bond (G.O.) Rates for 5 Years Ending 9/26/2013



POST ISSUANCE COMPLIANCE:

The issuance of the Bonds will result in post-issuance compliance responsibilities. The responsibilities are in two primary areas: i) compliance with federal arbitrage requirements and ii) compliance with secondary disclosure requirements.

Federal arbitrage requirements include a wide range of implications that have been taken into account as your bond issues have been structured. Post-issuance compliance responsibilities for tax-exempt issues include both rebate and yield restriction provisions of the IRS Code. In general terms the arbitrage requirements control the earnings on unexpended bond proceeds, including investment earnings, moneys held for debt service payments (which are considered to be proceeds under the IRS regulations), and/or reserves. The arbitrage rules provide exceptions to the rebate provisions for bond proceeds that are spent within 6-months, 18-months or 24-months according to certain criteria. The City expects to meet the 24-month spending exception. Yield restriction provisions will apply to the debt service fund and any project proceeds unspent after three years under certain conditions and the funds should be monitored throughout the life of each issue.

Secondary disclosure requirements result from an SEC requirement that underwriters provide ongoing disclosure information to investors. To meet this requirement, any prospective underwriter will require the City to commit to providing the information needed to comply under a continuing disclosure agreement.

Springsted currently provides arbitrage and continuing disclosure services to the City under a separate contract. Contract amendments adding the Bonds will be forwarded to the City.

PURPOSE:

Proceeds of the Bonds will be used to finance the following five street and related utility improvements projects; (i) Gaston Grove, St. Albans Watermain; (ii) Red Fox Road Street Rehabilitation project; (iii) Owasso Street Realignment project; (iv) County Rd D Rehabilitation; and (v) Cottage Place Rehabilitation.

AUTHORITY AND REQUIREMENTS:

Statutory Authority: The Bonds are being issued pursuant to Minnesota Statutes, Chapters 429, 444, and 475. The portion of the Bonds issued under Chapter 429 will be referred to as the "Improvement Bonds" and the portion of the Bonds issued under Chapter 444 will be referred to as the "Utility Revenue Bonds".

Statutory Requirements:

Improvement Bonds: Pursuant to Minnesota Statutes, Chapter 429, at least 20% of the projected costs of each project must be paid from special assessments. The five projects, or portions thereof, being financed under this statute meet that requirement.

Utility Revenue Bonds: Pursuant to Minnesota Statutes, Chapter 444 and the resolution awarding the Bonds, the City will covenant to maintain rates in an amount sufficient to generate revenues to support the operation of its water and surface water utility funds and to pay debt service. The City is required to annually review the budget of their water and surface water utility funds to determine whether current rates and charges are sufficient and to adjust them as necessary.

The City currently has seven other bonds (or portions thereof) outstanding payable from the City's water fund. The projected maximum annual debt service requirement including the Utility Revenue Bonds (this issue) is estimated to be \$624,848.

The City currently has seven other bonds (or portions thereof) outstanding payable from the City's surface water fund. The projected maximum annual debt service requirement including the Utility Revenue Bonds (this issue) is estimated to be \$451,983.

The table below shows net revenues available to pay debt service from the City's water and surface water funds based on fiscal year ended December 31, 2012 and debt service on the outstanding bonds and projected debt service on the Utility Revenue Bonds.

2012 Net Revenues - Utility Funds	Surface		Total
	Water	Water	
Operating Revenues	\$2,918,022	\$1,147,539	\$4,065,561
Operating Expenses	2,020,250	931,231	2,951,481
Operating Income	\$897,772	\$216,308	\$1,114,080
Add: Depreciation	614,991	221,177	836,168
Investment Earnings	35,077	8,476	43,553
Net Revenues Available for DS	\$1,547,840	\$445,961	\$1,993,801
Projected Max Debt Service	\$624,848	\$451,983	\$1,076,831
Remaining Capacity:	\$922,992	-\$6,022	\$916,970

SECURITY AND SOURCE OF PAYMENT:

The Bonds will be general obligations of the City, secured by its full faith and credit and taxing power.

Improvement Bonds: Assessments in the principal amount of \$1,665,190 are expected to be filed on or about November 1, 2014 for first collection in 2015. The assessments will be collected over various terms of 10, 15 and 20 years with level payments of principal and interest. Interest charged on the unpaid balance for the 10 and 15 year projects will be 1.50% over the true interest cost on the Improvement Bonds, which is estimated to be 4.846%. Interest charged on the unpaid balance for the 20 year projects will be .50% over the true interest cost on the Improvement Bonds; which is estimated to be 3.846%. The table below details the assessments amounts and terms by project.

Project	Assessment Amount	Term (Year)	Estimated Rate
Red Fox Rd Street Rehabilitation	\$142,250	10	4.846%
County Rd D, Rehabilitation	48,190	10	4.846%
Cottage Place Rehabilitation	20,350	10	4.846%
Gaston Grove, St. Albans Watermain	98,000	15	4.846%
Owasso Street Realignment	1,356,400	20	3.846%
Total	\$1,665,190		

The City will be required to levy for a portion of the debt service on the Improvement Bonds. The City will make their first levy in 2014 for collection in 2015. Since taxes and assessment revenue will not be available until 2015, capitalized interest has been included in the Improvement Bonds to pay the interest payments through February 1, 2015. Thereafter beginning with the August 1, 2015 interest payment, each year's collection of

assessments and tax levies will be used to make the August 1 interest payment due in the collection year and the February 1 principal and interest due in the following year.

Utility Revenue Bonds will be repaid with net revenues of the City's water and surface water funds which will be used to pay debt service on the Utility Revenue Bonds as it becomes due.

STRUCTURING SUMMARY:

Improvement Bonds have been structured by project over various terms to match the term of the assessments to result in approximately level annual levy requirement. The City anticipates that only the Owasso Street Realignment project will have a tax levy requirement.

Utility Revenue Bonds has been structured by utility fund (water and surface water), each having a term of 10 years with approximately level annual payments of debt service.

SCHEDULES ATTACHED:

Schedules attached for the Bonds include a detailed sources and uses of funds, debt service schedules for the Bonds as a whole and by statute and assessment income schedules.

SALE TERMS AND MARKETING:

Variability of Issue Size: A specific provision in the sale terms permits modifications to the issue size and/or maturity structure to customize the issue once the price and interest rates are set on the day of sale.

Prepayment Provisions: Bonds maturing on or after February 1, 2024 may be prepaid at a price of par plus accrued interest on or after February 1, 2023.

Bank Qualification: The City does not expect to issue more than \$10 million in tax-exempt obligations that count against the \$10 million limit for 2013; therefore, the Bonds are designated as bank qualified.

SUPPLEMENTAL INFORMATION AND BOND RECORD:

Supplementary information will be available to staff including detailed terms and conditions of sale, comprehensive structuring schedules and information to assist in meeting post-issuance compliance responsibilities.

Upon completion of the financing, a bond record will be provided that contains pertinent documents and final debt service calculations for the transaction. In addition, individual debt service schedules by payment source will be provided.

RISKS/SPECIAL CONSIDERATIONS:

The outcome of this financing will rely on the market conditions at the time of the sale. Any projections included herein are estimates based on current market conditions.

\$2,270,000

City of Shoreview, Minnesota
 General Obligation Bonds, Series 2013C

Total Issue Sources And Uses

Dated 12/05/2013 | Delivered 12/05/2013

	Improvement Bonds			Total Improvement Bonds	Utility Revenue Bonds			Issue Summary
	10 YR Projects	15 YR Projects	20 YR Projects		Water Revenue Bonds	Surface Water Revenue Bonds		
Sources Of Funds								
Par Amount of Bonds.....	\$225,000.00	\$105,000.00	\$1,445,000.00	\$1,775,000.00	\$305,000.00	\$190,000.00	\$2,270,000.00	
Total Sources.....	\$225,000.00	\$105,000.00	\$1,445,000.00	\$1,775,000.00	\$305,000.00	\$190,000.00	\$2,270,000.00	
Uses Of Funds								
Owasso Street Realignment.....	-	-	1,356,400.00	\$1,356,400.00	-	-	1,356,400.00	
County Rd D Rehab.....	48,190.00	-	-	\$48,190.00	208,500.00	-	256,690.00	
Red Fox Rd Street Rehab.....	142,250.00	-	-	\$142,250.00	-	-	142,250.00	
Cottage Place Rehab.....	20,350.00	-	-	\$20,350.00	88,500.00	183,700.00	292,550.00	
Gaston Grove, St. Albans Watermain.....	-	98,000.00	-	\$98,000.00	-	-	98,000.00	
Deposit to Capitalized Interest (CIF) Fund.....	5,382.00	3,287.56	49,203.56	\$57,873.12	-	-	57,873.12	
Costs of Issuance.....	3,788.84	1,768.12	24,332.65	\$29,889.61	5,135.95	3,199.44	38,225.00	
Total Underwriter's Discount (1.200%).....	2,700.00	1,260.00	17,340.00	\$21,300.00	3,660.00	2,280.00	27,240.00	
Rounding Amount.....	2,339.16	684.32	(2,276.21)	\$747.27	(795.95)	820.56	771.88	
Total Uses.....	\$225,000.00	\$105,000.00	\$1,445,000.00	\$1,775,000.00	\$305,000.00	\$190,000.00	\$2,270,000.00	

\$2,270,000

City of Shoreview, Minnesota
General Obligation Bonds, Series 2013C

NET DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New DS	105% of Total	Assessment	Water Rev	Surface Water Rev	Levy Required
02/01/2014	-	-	-	113,148.90	(57,873.12)	55,275.78	58,039.57	-	38,088.40	19,951.17	-
02/01/2015	45,000.00	0.550%	68,148.90	188,727.50	-	188,727.50	198,163.88	135,776.41	37,028.25	19,299.00	6,060.22
02/01/2016	130,000.00	0.800%	58,727.50	192,687.50	-	192,687.50	202,321.88	135,776.40	36,776.25	24,423.00	5,346.23
02/01/2017	135,000.00	1.100%	57,687.50	191,202.50	-	191,202.50	200,762.63	135,776.43	36,429.75	24,192.00	4,364.45
02/01/2018	135,000.00	1.450%	56,202.50	189,245.00	-	189,245.00	198,707.25	135,776.43	35,973.00	23,887.50	3,070.32
02/01/2019	135,000.00	1.750%	54,245.00	186,892.50	-	186,892.50	196,226.63	135,776.41	35,421.75	23,520.00	1,508.47
02/01/2020	135,000.00	2.000%	51,862.50	189,182.50	-	189,182.50	198,641.83	135,776.42	34,791.75	23,100.00	4,873.45
02/01/2021	140,000.00	2.250%	49,182.50	191,032.50	-	191,032.50	200,584.13	135,776.41	34,083.00	22,627.50	8,097.22
02/01/2022	145,000.00	2.450%	46,032.50	187,480.00	-	187,480.00	196,854.00	135,776.44	33,311.25	22,113.00	5,853.35
02/01/2023	145,000.00	2.600%	42,480.00	188,710.00	-	188,710.00	198,145.50	135,776.44	33,742.25	21,587.00	3,059.81
02/01/2024	150,000.00	2.700%	38,710.00	138,680.00	-	138,680.00	146,643.00	135,776.41	-	-	10,866.59
02/01/2025	105,000.00	2.960%	34,680.00	111,562.50	-	111,562.50	117,140.63	108,473.20	-	-	8,867.43
02/01/2026	80,000.00	3.150%	31,562.50	109,042.50	-	109,042.50	114,494.63	108,473.21	6,021.42	6,021.42	8,489.43
02/01/2027	80,000.00	3.300%	29,042.50	111,402.50	-	111,402.50	116,972.63	108,473.21	5,464.91	5,464.91	8,489.43
02/01/2028	85,000.00	3.400%	26,402.50	108,512.50	-	108,512.50	113,938.13	108,473.21	7,591.16	7,591.16	8,489.43
02/01/2029	85,000.00	3.500%	23,512.50	110,537.50	-	110,537.50	116,064.38	108,473.21	8,354.66	8,354.66	8,489.43
02/01/2030	90,000.00	3.600%	20,537.50	102,297.50	-	102,297.50	107,412.38	99,057.71	8,354.66	8,354.66	8,489.43
02/01/2031	85,000.00	3.700%	17,297.50	100,922.50	-	100,922.50	104,110.13	99,057.71	8,354.66	8,354.66	8,489.43
02/01/2032	85,000.00	3.800%	14,152.50	102,457.50	-	102,457.50	105,968.63	99,057.71	8,354.66	8,354.66	8,489.43
02/01/2033	85,000.00	3.850%	10,922.50	98,752.50	-	98,752.50	103,660.13	99,057.71	8,354.66	8,354.66	8,489.43
02/01/2034	95,000.00	3.900%	7,457.50	98,752.50	-	98,752.50	103,660.13	99,057.71	8,354.66	8,354.66	8,489.43
02/01/2035	95,000.00	3.950%	3,752.50	98,752.50	-	98,752.50	103,660.13	99,057.71	8,354.66	8,354.66	8,489.43
Total	\$2,270,000.00	-	\$742,588.90	\$3,012,588.90	(57,873.12)	\$2,954,725.78	\$3,102,462.07	\$2,385,418.76	\$359,645.65	\$224,680.17	\$122,717.49

Dated.....
 Delivery Date.....
 First Coupon Date.....

Yield Statistics

Bond Year Dollars.....
 Average Life.....
 Average Coupon.....

Net Interest Cost (NIC).....
 True Interest Cost (TIC).....
 Bond Yield for Arbitrage Purposes.....
 All Inclusive Cost (AIC).....

IRS Form 8038
 Net Interest Cost.....
 Weighted Average Maturity.....

30-BFC GO Bonds (2) | Exit Summary | 8/23/2013 | 10:47 AM

12/05/2013
 12/05/2013
 8/01/2014

\$23,673.11
 10.429 Years
 3.1368877%

3.2519549%
 3.2182314%
 3.0763597%
 3.4167367%

3.1368877%
 10.429 Years

\$1,775,000

City of Shoreview, Minnesota
General Obligation Bonds, Series 2013C
Improvement Bonds

NET DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessment	Levy Required	Fiscal Total
12/05/2013	-	-	-	-	-	-	-	-	-	-
08/01/2014	-	-	32,831.87	32,831.87	(32,831.87)	-	-	-	-	-
02/01/2015	-	-	25,041.25	25,041.25	(25,041.25)	-	-	-	-	-
08/01/2015	-	-	25,041.25	25,041.25	-	25,041.25	26,293.31	-	26,293.31	-
02/01/2016	85,000.00	0.800%	25,041.25	110,041.25	-	110,041.25	115,543.31	135,776.41	(20,233.10)	6,060.22
08/01/2016	-	-	24,701.25	24,701.25	-	24,701.25	25,936.31	-	(6,428.04)	-
02/01/2017	85,000.00	1.100%	24,701.25	109,701.25	-	109,701.25	115,186.31	135,776.40	11,774.26	5,346.23
08/01/2017	-	-	24,233.75	24,233.75	-	24,233.75	25,445.44	-	(5,439.23)	-
02/01/2018	85,000.00	1.450%	24,233.75	109,233.75	-	109,233.75	114,695.44	135,776.43	9,803.68	4,364.44
08/01/2018	-	-	23,617.50	23,617.50	-	23,617.50	24,798.38	-	(4,544.20)	-
02/01/2019	85,000.00	1.750%	23,617.50	108,617.50	-	108,617.50	114,048.38	135,776.43	7,614.52	3,070.32
08/01/2019	-	-	22,873.75	22,873.75	-	22,873.75	24,017.44	-	(3,717.96)	-
02/01/2020	85,000.00	2.000%	22,873.75	107,873.75	-	107,873.75	113,267.44	135,776.41	5,226.43	1,508.46
08/01/2020	-	-	22,023.75	22,023.75	-	22,023.75	23,124.94	-	(2,935.45)	-
02/01/2021	90,000.00	2.250%	22,023.75	112,023.75	-	112,023.75	117,624.94	135,776.42	7,908.91	4,973.45
08/01/2021	-	-	21,011.25	21,011.25	-	21,011.25	22,081.81	-	(2,252.79)	-
02/01/2022	95,000.00	2.450%	21,011.25	116,011.25	-	116,011.25	121,811.81	135,776.41	10,350.00	8,097.22
08/01/2022	-	-	19,847.50	19,847.50	-	19,847.50	20,839.88	-	(1,655.16)	-
02/01/2023	95,000.00	2.600%	19,847.50	114,847.50	-	114,847.50	120,589.88	135,776.40	7,308.51	5,653.35
08/01/2023	-	-	18,612.50	18,612.50	-	18,612.50	19,543.13	-	(1,055.42)	-
02/01/2024	95,000.00	2.700%	18,612.50	113,612.50	-	113,612.50	119,293.13	135,776.44	4,115.23	3,059.81
08/01/2024	-	-	17,330.00	17,330.00	-	17,330.00	18,196.50	-	(425.28)	-
02/01/2025	105,000.00	2.950%	17,330.00	122,330.00	-	122,330.00	128,446.50	135,776.41	11,291.87	10,866.59
08/01/2025	-	-	15,781.25	15,781.25	-	15,781.25	16,570.31	-	8.97	-
02/01/2026	80,000.00	3.150%	15,781.25	95,781.25	-	95,781.25	100,570.31	108,473.20	8,658.45	8,667.43
08/01/2026	-	-	14,521.25	14,521.25	-	14,521.25	15,247.31	-	172.11	-
02/01/2027	80,000.00	3.300%	14,521.25	94,521.25	-	94,521.25	99,247.31	108,473.21	5,849.30	6,021.41
08/01/2027	-	-	13,201.25	13,201.25	-	13,201.25	13,861.31	-	331.22	-
02/01/2028	85,000.00	3.400%	13,201.25	98,201.25	-	98,201.25	103,111.31	108,473.20	8,168.20	8,499.43
08/01/2028	-	-	11,756.25	11,756.25	-	11,756.25	12,344.06	-	420.39	-
02/01/2029	85,000.00	3.500%	11,756.25	96,756.25	-	96,756.25	101,594.06	108,473.21	5,044.52	5,464.92
08/01/2029	-	-	10,268.75	10,268.75	-	10,268.75	10,782.19	-	528.70	-
02/01/2030	90,000.00	3.600%	10,268.75	100,268.75	-	100,268.75	105,282.19	108,473.21	7,062.47	7,591.17
08/01/2030	-	-	8,648.75	8,648.75	-	8,648.75	9,081.19	-	564.19	-
02/01/2031	85,000.00	3.700%	8,648.75	93,648.75	-	93,648.75	98,331.19	99,057.72	7,790.47	8,354.66
08/01/2031	-	-	7,076.25	7,076.25	-	7,076.25	7,430.06	-	490.38	-
02/01/2032	85,000.00	3.800%	7,076.25	92,076.25	-	92,076.25	96,680.06	99,057.71	4,562.03	5,052.42
08/01/2032	-	-	5,461.25	5,461.25	-	5,461.25	5,734.31	-	432.61	-
02/01/2033	90,000.00	3.850%	5,461.25	95,461.25	-	95,461.25	100,234.31	99,057.71	6,478.30	6,910.92
08/01/2033	-	-	3,728.75	3,728.75	-	3,728.75	3,915.19	-	314.46	-
02/01/2034	95,000.00	3.900%	3,728.75	98,728.75	-	98,728.75	103,665.19	99,057.72	8,208.20	8,522.65
08/01/2034	-	-	1,876.25	1,876.25	-	1,876.25	1,970.06	-	135.73	-
02/01/2035	95,000.00	3.950%	1,876.25	96,876.25	-	96,876.25	101,720.06	99,057.71	4,496.68	4,632.42
Total	\$1,775,000.00	-	\$681,098.12	\$2,456,098.12	(\$7,873.12)	\$2,398,225.00	\$2,518,136.25	\$2,395,418.76	\$122,717.49	-

Dated..... 12/05/2013
 Delivery Date..... 12/05/2013
 First Coupon Date..... 8/01/2014

Yield Statistics

Bond Year Dollars..... \$20,811.11
 Average Life..... 11.725 Years
 Average Coupon..... 3.2727619%

Net Interest Cost (NIC)..... 3.3751111%
 True Interest Cost (TIC)..... 3.3463093%
 Bond Yield for Arbitrage Purposes..... 3.2187644%
 All Inclusive Cost (AIC)..... 3.5807507%

IRS Form 8038
 Net Interest Cost..... 3.2727619%
 Weighted Average Maturity..... 11.725 Years

2013 GO Bonds - Imp Bond | Issue Summary | 9/24/2013 | 5/3 PM

\$305,000
City of Shoreview, Minnesota
General Obligation Bonds, Series 2013C
Water Revenue Bonds

DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	105% Levy	Fiscal Total
12/05/2013	-	-	-	-	-	-
08/01/2014	-	-	3,559.67	3,559.67	3,737.65	-
02/01/2015	30,000.00	0.550%	2,715.00	32,715.00	34,350.75	38,088.40
08/01/2015	-	-	2,632.50	2,632.50	2,764.13	-
02/01/2016	30,000.00	0.800%	2,632.50	32,632.50	34,264.13	37,028.25
08/01/2016	-	-	2,512.50	2,512.50	2,638.13	-
02/01/2017	30,000.00	1.100%	2,512.50	32,512.50	34,138.13	36,776.25
08/01/2017	-	-	2,347.50	2,347.50	2,464.88	-
02/01/2018	30,000.00	1.450%	2,347.50	32,347.50	33,964.88	36,429.75
08/01/2018	-	-	2,130.00	2,130.00	2,236.50	-
02/01/2019	30,000.00	1.750%	2,130.00	32,130.00	33,736.50	35,973.00
08/01/2019	-	-	1,867.50	1,867.50	1,960.88	-
02/01/2020	30,000.00	2.000%	1,867.50	31,867.50	33,480.88	35,421.75
08/01/2020	-	-	1,567.50	1,567.50	1,645.88	-
02/01/2021	30,000.00	2.250%	1,567.50	31,567.50	33,145.88	34,791.75
08/01/2021	-	-	1,230.00	1,230.00	1,291.50	-
02/01/2022	30,000.00	2.450%	1,230.00	31,230.00	32,791.50	34,083.00
08/01/2022	-	-	862.50	862.50	905.63	-
02/01/2023	30,000.00	2.600%	862.50	30,862.50	32,405.63	33,311.25
08/01/2023	-	-	472.50	472.50	496.13	-
02/01/2024	35,000.00	2.700%	472.50	35,472.50	37,246.13	37,742.25
Total	\$305,000.00	-	\$37,519.67	\$342,519.67	\$359,645.65	-

SIGNIFICANT DATES

Dated.....	12/05/2013
Delivery Date.....	12/05/2013
First Coupon Date.....	8/01/2014

Yield Statistics

Bond Year Dollars.....	\$1,747.44
Average Life.....	5.729 Years
Average Coupon.....	2.1471166%
Net Interest Cost (NIC).....	2.3565653%
True Interest Cost (TIC).....	2.3591048%
Bond Yield for Arbitrage Purposes.....	3.0763597%
All Inclusive Cost (AIC).....	2.6845346%

IRS Form 8038

Net Interest Cost.....	2.1471166%
Weighted Average Maturity.....	5.729 Years

Interest rates are estimates. Changes in rates may cause significant alterations to this schedule. The actual underwriter's discount bid may also vary.

\$190,000

City of Shoreview, Minnesota
General Obligation Bonds, Series 2013C
Surface Water Revenue Bonds

DEBT SERVICE SCHEDULE

Date	Principal	Coupon	Interest	Total P+I	105% Levy	Fiscal Total
12/05/2013	-	-	-	-	-	-
08/01/2014	-	-	2,269.86	2,269.86	2,383.35	-
02/01/2015	15,000.00	0.550%	1,731.25	16,731.25	17,567.81	19,951.17
08/01/2015	-	-	1,690.00	1,690.00	1,774.50	-
02/01/2016	15,000.00	0.800%	1,690.00	16,690.00	17,524.50	19,299.00
08/01/2016	-	-	1,630.00	1,630.00	1,711.50	-
02/01/2017	20,000.00	1.100%	1,630.00	21,630.00	22,711.50	24,423.00
08/01/2017	-	-	1,520.00	1,520.00	1,596.00	-
02/01/2018	20,000.00	1.450%	1,520.00	21,520.00	22,596.00	24,192.00
08/01/2018	-	-	1,375.00	1,375.00	1,443.75	-
02/01/2019	20,000.00	1.750%	1,375.00	21,375.00	22,443.75	23,887.50
08/01/2019	-	-	1,200.00	1,200.00	1,260.00	-
02/01/2020	20,000.00	2.000%	1,200.00	21,200.00	22,260.00	23,520.00
08/01/2020	-	-	1,000.00	1,000.00	1,050.00	-
02/01/2021	20,000.00	2.250%	1,000.00	21,000.00	22,050.00	23,100.00
08/01/2021	-	-	775.00	775.00	813.75	-
02/01/2022	20,000.00	2.450%	775.00	20,775.00	21,813.75	22,627.50
08/01/2022	-	-	530.00	530.00	556.50	-
02/01/2023	20,000.00	2.600%	530.00	20,530.00	21,556.50	22,113.00
08/01/2023	-	-	270.00	270.00	283.50	-
02/01/2024	20,000.00	2.700%	270.00	20,270.00	21,283.50	21,567.00
Total	\$190,000.00	-	\$23,981.11	\$213,981.11	\$224,680.17	-

SIGNIFICANT DATES

Dated.....	12/05/2013
Delivery Date.....	12/05/2013
First Coupon Date.....	8/01/2014

Yield Statistics

Bond Year Dollars.....	\$1,114.56
Average Life.....	5.866 Years
Average Coupon.....	2.1516298%
Net Interest Cost (NIC).....	2.3561957%
True Interest Cost (TIC).....	2.3594503%
Bond Yield for Arbitrage Purposes.....	3.0763597%
All Inclusive Cost (AIC).....	2.6772799%

IRS Form 8038

Net Interest Cost.....	2.1516298%
Weighted Average Maturity.....	5.866 Years

Interest rates are estimates. Changes in rates may cause significant alterations to this schedule. The actual underwriter's discount bid may also vary.

\$1,665,190

**City of Shoreview, Minnesota
General Obligation Bonds, Series 2013C
Assessments**

Aggregate Assessments Income

DATE	Red Fox Rd Street Rehab; Cty Rd D Rehab & Cottage Place Rehab	Gaston Grove, St. Albans Watermain	Owasso Street Realignment	TOTAL
12/31/2015	27,303.20	9,415.49	99,057.72	135,776.41
12/31/2016	27,303.20	9,415.49	99,057.71	135,776.40
12/31/2017	27,303.22	9,415.49	99,057.72	135,776.43
12/31/2018	27,303.21	9,415.50	99,057.72	135,776.43
12/31/2019	27,303.21	9,415.49	99,057.71	135,776.41
12/31/2020	27,303.21	9,415.50	99,057.71	135,776.42
12/31/2021	27,303.20	9,415.50	99,057.71	135,776.41
12/31/2022	27,303.20	9,415.49	99,057.71	135,776.40
12/31/2023	27,303.22	9,415.50	99,057.72	135,776.44
12/31/2024	27,303.21	9,415.49	99,057.71	135,776.41
12/31/2025	-	9,415.49	99,057.71	108,473.20
12/31/2026	-	9,415.50	99,057.71	108,473.21
12/31/2027	-	9,415.49	99,057.71	108,473.20
12/31/2028	-	9,415.50	99,057.71	108,473.21
12/31/2029	-	9,415.49	99,057.72	108,473.21
12/31/2030	-	-	99,057.72	99,057.72
12/31/2031	-	-	99,057.71	99,057.71
12/31/2032	-	-	99,057.71	99,057.71
12/31/2033	-	-	99,057.72	99,057.72
12/31/2034	-	-	99,057.71	99,057.71
Total	\$273,032.08	\$141,232.41	\$1,981,154.27	\$2,395,418.76

Principal Amount of Assessments

Red Fox Road St. County Rd D and Cottage Place	210,790.00
Gaston Grove, St. Albans Water.....	98,000.00
Owasso Street Realignment	1,356,400.00
TOTAL.....	1,665,190.00

\$210,790

City of Shoreview, Minnesota

General Obligation Bonds, Series 2013C

Assessments - Red Fox Rd Street; County Rd D & Cottage Place -10YR

ASSESSMENT INCOME

Date	Principal	Coupon	Interest	Total P+I
12/31/2014	-	-	-	-
12/31/2015	15,385.84	4.846%	11,917.36	27,303.20
12/31/2016	17,833.92	4.846%	9,469.28	27,303.20
12/31/2017	18,898.16	4.846%	8,605.06	27,303.22
12/31/2018	19,604.27	4.846%	7,698.94	27,303.21
12/31/2019	20,554.29	4.846%	6,748.92	27,303.21
12/31/2020	21,550.35	4.846%	5,752.86	27,303.21
12/31/2021	22,594.68	4.846%	4,708.52	27,303.20
12/31/2022	23,689.62	4.846%	3,613.58	27,303.20
12/31/2023	24,837.62	4.846%	2,465.60	27,303.22
12/31/2024	26,041.25	4.846%	1,261.96	27,303.21
Total	\$210,790.00	-	\$62,242.08	\$273,032.08

Yield Statistics

Bond Year Dollars.....	\$1,284.40
Average Life.....	6.093 Years
Average Coupon.....	4.8459996%
Net Interest Cost (NIC).....	4.8459996%
True Interest Cost (TIC).....	4.8292671%
Bond Yield for Arbitrage Purposes.....	3.9683362%
All Inclusive Cost (AIC).....	4.8292671%
IRS Form 8038	
Net Interest Cost.....	4.8459996%
Weighted Average Maturity.....	6.093 Years

\$98,000

City of Shoreview, Minnesota

General Obligation Bonds, Series 2013C

Assessments - Gaston Grove, St. Albans Watermain - 15YR

ASSESSMENT INCOME

Date	Principal	Coupon	Interest	Total P+I
12/31/2014	-	-	-	-
12/31/2015	3,874.90	4.846%	5,540.59	9,415.49
12/31/2016	4,854.19	4.846%	4,561.30	9,415.49
12/31/2017	5,089.43	4.846%	4,326.06	9,415.49
12/31/2018	5,336.06	4.846%	4,079.44	9,415.50
12/31/2019	5,594.65	4.846%	3,820.84	9,415.49
12/31/2020	5,865.76	4.846%	3,549.74	9,415.50
12/31/2021	6,150.02	4.846%	3,265.48	9,415.50
12/31/2022	6,448.05	4.846%	2,967.44	9,415.49
12/31/2023	6,760.52	4.846%	2,654.98	9,415.50
12/31/2024	7,088.13	4.846%	2,327.36	9,415.49
12/31/2025	7,431.63	4.846%	1,983.86	9,415.49
12/31/2026	7,791.76	4.846%	1,623.74	9,415.50
12/31/2027	8,169.35	4.846%	1,246.14	9,415.49
12/31/2028	8,565.24	4.846%	850.26	9,415.50
12/31/2029	8,980.31	4.846%	435.18	9,415.49
Total	\$98,000.00	-	\$43,232.41	\$141,232.41

Yield Statistics

Bond Year Dollars.....	\$892.13
Average Life.....	9.103 Years
Average Coupon.....	4.8459978%
Net Interest Cost (NIC).....	4.8459978%
True Interest Cost (TIC).....	4.8339565%
Bond Yield for Arbitrage Purposes.....	3.9683362%
All Inclusive Cost (AIC).....	4.8339565%

IRS Form 8038

Net Interest Cost.....	4.8459978%
Weighted Average Maturity.....	9.103 Years

\$1,356,400

City of Shoreview, Minnesota
General Obligation Bonds, Series 2013C
Assessments - Owasso Street Realignment - 20 YR

ASSESSMENT INCOME

Date	Principal	Coupon	Interest	Total P+I
12/31/2014	-	-	-	-
12/31/2015	38,196.05	3.846%	60,861.67	99,057.72
12/31/2016	48,359.59	3.846%	50,698.12	99,057.71
12/31/2017	50,219.50	3.846%	48,838.22	99,057.72
12/31/2018	52,150.94	3.846%	46,906.78	99,057.72
12/31/2019	54,156.67	3.846%	44,901.04	99,057.71
12/31/2020	56,239.53	3.846%	42,818.18	99,057.71
12/31/2021	58,402.51	3.846%	40,655.20	99,057.71
12/31/2022	60,648.67	3.846%	38,409.04	99,057.71
12/31/2023	62,981.22	3.846%	36,076.50	99,057.72
12/31/2024	65,403.47	3.846%	33,654.24	99,057.71
12/31/2025	67,918.89	3.846%	31,138.82	99,057.71
12/31/2026	70,531.05	3.846%	28,526.86	99,057.71
12/31/2027	73,243.67	3.846%	25,814.04	99,057.71
12/31/2028	76,060.63	3.846%	22,997.08	99,057.71
12/31/2029	78,985.92	3.846%	20,071.80	99,057.72
12/31/2030	82,023.72	3.846%	17,034.00	99,057.72
12/31/2031	85,178.35	3.846%	13,879.36	99,057.71
12/31/2032	88,454.31	3.846%	10,603.40	99,057.71
12/31/2033	91,856.26	3.846%	7,201.46	99,057.72
12/31/2034	95,389.05	3.846%	3,668.66	99,057.71
Total	\$1,356,400.00	-	\$624,754.27	\$1,981,154.27

Yield Statistics

Bond Year Dollars.....	\$16,244.26
Average Life.....	11.976 Years
Average Coupon.....	3.8459997%
Net Interest Cost (NIC).....	3.8459997%
True Interest Cost (TIC).....	3.8401543%
Bond Yield for Arbitrage Purposes.....	3.9683362%
All Inclusive Cost (AIC).....	3.8401543%

IRS Form 8038

Net Interest Cost.....	3.8459997%
Weighted Average Maturity.....	11.976 Years

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to approve the request for a temporary on-sale intoxicating liquor license for their annual community music event to be held on November 15 and 16, 2013 at St. Odilia Catholic Church, 3495 North Victoria Street, Shoreview.

ROLL CALL:	AYES	_____	NAYS	_____
	JOHNSON	_____		_____
	QUIGLEY	_____		_____
	WICKSTROM	_____		_____
	WITHHART	_____		_____
	MARTIN	_____		_____

Regular Council Meeting
October 7, 2013

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRI HOFFARD
DEPUTY CLERK**

DATE: OCTOBER 2, 2013

**SUBJECT: TEMPORARY ON-SALE LIQUOR LICENSE FOR ST. ODILIA
MUSIC EVENT**

Attached is a request for a temporary on-sale liquor license for an annual music event to be held at St. Odilia Catholic Church on November 15-16, 2013.

They are requesting a temporary intoxicating liquor license so they can sell wine and wine coolers. Similar requests have been made by St. Odilia and have been approved by the City Council.

It is recommended that the City Council approve this request from St. Odilia for a temporary intoxicating liquor license.

CITY OF SHOREVIEW LIQUOR LICENSE APPLICATION

This license application will not be processed until the following applicable information is provided, along with the necessary attachments and fees:

1. Type(s) of Liquor License(s) for which application is submitted:

- | | |
|---|---------|
| <input type="checkbox"/> Intoxicating Liquor On Sale | \$5,000 |
| <input type="checkbox"/> Intoxicating Liquor On Sale w/Training | \$4,000 |
| <input type="checkbox"/> Intoxicating Liquor On Sale Wine | \$1,000 |
| <input type="checkbox"/> Intoxicating On Sale Vet. Organization | \$ 300 |
| <input type="checkbox"/> Transfer | \$ 200 |
| <input type="checkbox"/> Intoxicating Liquor Off Sale | \$ 200 |
| <input type="checkbox"/> Intoxicating Liquor Sunday Sale | \$ 200 |
| <input type="checkbox"/> 3.2 Percent Liquor On Sale | \$ 150 |
| <input type="checkbox"/> 3.2 Percent Liquor Off Sale | \$ 50 |
| <input checked="" type="checkbox"/> Intoxicating or 3.2 Percent Liquor
Special Event | \$ 10 |

2. Person making application:

Name Fr. Phillip Rask, Church of St. Odilia
 Address 3495 Victoria St. N.
 Telephone 651-484-6681 Date of Birth 9-14-46

3. Partnership application (information required in addition to Number 2 where license is to be issued in the name of a Partnership).

Name of partnership N/A
 Address _____
 Telephone number _____
 Date of partnership formation _____
 MN Tax ID _____ Federal Tax ID _____

Name, address, telephone number, and date of birth of all partners:

Name	Address	Telephone	Date of Birth

4. Corporation application (information required in addition to Number 2 where license is to be issued in the name of a Corporation).

Name of corporation Church of St. Odilia
 Address 3495 Victoria St. N.
 Telephone number 651-484-6681
 Date of incorporation June 1960
 MN Tax ID 34942 Federal Tax ID 41-17837655
 Is Corporation authorized to do business in Minnesota? yes
 Name, address, telephone number, and date of birth of all shareholders and officers:

Name	Address	Telephone	Date of Birth
Phillip Rast	3495 Victoria St. N Shoreview, MN 55126	651-484-6681	9-14-46
Gregory Kierlach	4204 Hemlock Lane St. Paul, MN 55127	651-483-9768	2-18-58
Kathryn Boyle	6634 Sherman Lake Rd. Lino Lakes, MN 55138	651-407-8378	8-30-62

5. Application for **3.2 PERCENT LIQUOR SPECIAL EVENT LICENSE**. (information is required in addition to Number 2 where application is for 3.2 Percent Liquor Special Event).

Name of organization Church of St. Odilia
 Address 3495 Victoria St. N. Shoreview, MN 55126
 Telephone number 651-484-6681
 Date November 15 & 16, 2013
 Place of special event Church of St. Odilia
 General description of the special event and purpose: Community Music Event

Are you requesting the City waive the investigation fee? yes

6. **BUSINESS NAME** to be used in connection with the liquor license? Church of St. Odilia

7. Property on which **Business** will be conducted:

Post office address 3495 Victoria St. N., Shoreview MN 55126
 Legal description 83-03500-060-05
83-03500-020-05

Name, address, and telephone number of legal entity which owns the premises on which the business will be conducted:

NAME	ADDRESS	TELEPHONE
Church of St. Odilia	3495 Victoria St. N Shoreview, MN 55126	651-484-6681

8. List the full name, addresses and telephone numbers of the manager(s), assistant manager(s), and any other individual with management responsibilities for the premises to be licensed:

NAME	ADDRESS	TELEPHONE
Jeff Hermes	3495 Victoria St. N Shoreview, Minnesota	651-415-3341

9. Describe, generally, the type of business to be conducted, the services to be offered, and the items to be sold on the licensed premises:

Community music event. Wine and wine coolers will be sold

10. State the total cost of assets acquired to start this business including the business premises, if purchased, fixtures, furniture, equipment, merchandise for resale, cash for working capital, prepaid insurance and any other assets. (If acquired from predecessor, attach purchase agreement):

N/A

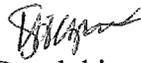
11. Of the above cost of assets acquired, state the amount that is provided by the person(s) investing in this business:

N/A

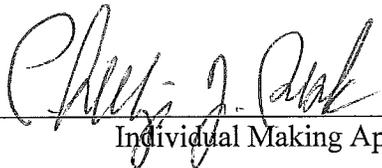
12. The following items must be attached and submitted with this application, along with all required fees:

- Completed and verified license application form as prescribed by the Commissioner of Public Safety (for all licenses except 3.2 Percent Liquor Special Event-SV Code 801.040(B)).
- Scale drawing of floor plan of premises to be licensed showing its relationship to boundaries of property on which the premises is located (for all initial license applications-SV Code 801.040(D)).

- Certificate of Insurance (for all Intoxicating Liquor On Sale, Intoxicating Liquor On Sale Wine, and Intoxicating Liquor Off Sale-SV Code 801.040(F).
- Filed copy of Articles of Incorporation (for Corporate applications only).
- Executed copy of Partnership Agreement (for Partnership applicants only).
- Copy of lease (where applicant does not own property or premises on which business will be conducted).
- \$200.00 investigation fee (for all new applications or for liquor license transfers where authorized-SV Code 801.040(A).


Dated this 27th day of September, 200~~0~~²⁰¹³

I, hereby, under oath, state that the information contained in this Application is true and correct to the best of my knowledge; that I have received a copy of the Shoreview Liquor Ordinance; and that I will notify the City of Shoreview as soon as any of the facts in this Application change. I further acknowledge that the falsification of any information contained in this Application will be cause for denial of the License Application or for revocation of a license which has been issued.



Individual Making Application



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 444 Cedar Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <i>Church of St. Oliva</i>		Date organized <i>June 1960</i>	Tax exempt number <i>24942</i>
Address <i>3495 Victoria St. N</i>		City <i>Shoreview</i>	State <i>Minnesota</i>
		Zip Code <i>55726</i>	
Name of person making application <i>Fr. Phillip Rask</i>		Business phone <i>651-484-6681</i>	Home phone <i>—</i>
Date(s) of event <i>November 15-16, 2013</i>		Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit	
Organization officer's name <i>Fr. Phillip Rask</i>		City <i>Shoreview</i>	State <i>Minnesota</i>
		Zip <i>55726</i>	
<input checked="" type="checkbox"/> Add New Officer			

Location where permit will be used. If an outdoor area, describe.
Church social hall.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City/County	Date Approved
City Fee Amount	Permit Date
Date Fee Paid	

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to approve Resolution No. 13-87 reducing the following escrows:

Erosion Control and Development Cash Deposits for the following properties in the amounts listed:

3300 Owasso Hts Rd	Bever Landscape	\$ 1,000.00
991 Red Fox Rd	Clear Channel Inc	\$ 860.00
455 County Road E	Clear Channel Inc	\$ 500.00
3550 Harriet Ave	TJB Homes Inc	\$ 1,000.00
3504 Tiffany Ln	Patrick Gervais	\$ 500.00

ROLL CALL: AYES _____ **NAYS** _____

JOHNSON _____

QUIGLEY _____

WICKSTROM _____

WITHHART _____

MARTIN _____

REGULAR COUNCIL MEETING
OCTOBER 7, 2013

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN
DATE: OCTOBER 3, 2013
SUBJECT: DEVELOPER ESCROW REDUCTIONS

INTRODUCTION

The following escrow reductions have been prepared and are presented to the City Council for approval.

BACKGROUND

The property owners/builders listed below have completed all or portions of the erosion control and turf establishment, landscaping or other construction in the right of way as required in the development contracts or building permits.

3300 Owasso Heights Rd	Erosion control completed
991 Red Fox Rd	Erosion control completed
455 County Road E	Erosion control completed
3550 Harriet Ave	Erosion control completed
3504 Tiffany Ln	Erosion control completed

RECOMMENDATION

It is recommended that the City Council approve releasing all or portions of the escrows for the following properties in the amounts listed below:

3300 Owasso Hts Rd	Bever Landscape	\$ 1,000.00
991 Red Fox Rd	Clear Channel Inc	\$ 860.00
455 County Road E	Clear Channel Inc	\$ 500.00
3550 Harriet Ave	TJB Homes Inc	\$ 1,000.00
3504 Tiffany Ln	Patrick Gervais	\$ 500.00

PROPOSED

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD OCTOBER 7, 2013

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on October 7, 2013 at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 13-87

**RESOLUTION ORDERING ESCROW REDUCTIONS
AT VARIOUS LOCATIONS IN THE CITY**

WHEREAS, various builders and developers have submitted cash escrows for erosion control, grading certificates, landscaping and other improvements, and

WHEREAS, City staff have reviewed the sites and developments and is recommending the escrows be returned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

The Shoreview Finance Department is authorized to reduce the cash deposit in the amounts listed below:

3300 Owasso Hts Rd	Bever Landscape	\$ 1,000.00
991 Red Fox Rd	Clear Channel Inc	\$ 860.00
455 County Road E	Clear Channel Inc	\$ 500.00
3550 Harriet Ave	TJB Homes Inc	\$ 1,000.00
3504 Tiffany Ln	Patrick Gervais	\$ 500.00

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to approve Resolution No. 13-88 establishing the project and ordering the preparation of a report determining the feasibility of street/infrastructure reconstruction of the Hanson, Oak Ridge Neighborhood, City Project 14-01.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
OCTOBER 7, 2013

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: TOM WESOLOWSKI, CITY ENGINEER
DATE: OCTOBER 2, 2013
SUBJECT: HANSON, OAK RIDGE NEIGHBORHOOD
RECONSTRUCTION, CITY PROJECT # 14-01
AUTHORIZE THE PREPARATION OF A FEASIBILITY REPORT

INTRODUCTION

Street reconstruction projects are typically initiated by the City Council directing the City Engineer to prepare a feasibility report describing the proposed improvements. Pursuant to the Chapter 429 of State Statutes, and consistent with the City's past practice on roadway improvement projects, it is required that the Council authorize the preparation of a feasibility report for the Hanson, Oak Ridge Neighborhood Reconstruction, City Project 14-01.

DISCUSSION

Shoreview's Capital Improvement Program includes the reconstruction of the Hanson, Oak Ridge Neighborhood. This project would include Hanson Road, Oak Ridge Avenue, Robinhood Place east of Hanson, and the north half of Nottingham Place. See the attached map showing the location of the roadways considered for reconstruction in 2014.

The first step of the project development process is to authorize the preparation of a feasibility report. The feasibility report will include an evaluation of the existing street, storm sewer, sanitary sewer, and water main infrastructure. The report will also include a cost estimate of any proposed improvements and identify sources of funding. Based on this estimate and the need for improvements, the report will determine if the proposed improvements are technically and financially feasible.

SCHEDULE

Data collection and soil borings for next year's planned project will be commencing shortly, and a public informational meeting will be scheduled in November. Construction of the proposed project, if ordered, would not begin until the spring of 2014.

RECOMMENDATION

It is recommended that the City adopt Resolution 13-88 establishing the project and ordering the preparation of a feasibility report for the reconstruction of Hanson Road, Oak Ridge Avenue, Robinhood Place east of Hanson, and the north half of Nottingham Place.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD OCTOBER 7, 2013**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on at 7:00 p.m. The following members were present:

;

and the following members were absent:

Councilmember introduced the following resolution and moved its adoption.

RESOLUTION NO. 13-88

ORDERING PREPARATION OF A FEASIBILITY REPORT
FOR THE
HANSON, OAK RIDGE NEIGHBORHOOD RECONSTRUCTION,
CITY PROJECT 14-01

WHEREAS, the City's adopted Capital Improvement Program includes a project involving the reconstruction of Hanson Road, Oak Ridge Avenue, Robinhood Place east of Hanson, and the north half of Nottingham Place, and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to the Minnesota Statutes, Chapter 429.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SHOREVIEW, MINNESOTA:

1. Hanson, Oak Ridge Neighborhood Reconstruction is hereby established as City Project 14-01.
2. That the proposed improvement be referred to the City Engineer for study and that he is instructed to report to the Council with all convenient speed advising them in a preliminary way as to whether the proposed improvement is feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in thereof: ;

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 7th day of October 2013.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 7th day of October 2013, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to ordering the feasibility report for the Hanson, Oak Ridge Neighborhood Reconstruction, City Project 14-01.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 8th day of October 2013.

Terry Schwerm
City Manager

SEAL



Hanson, Oakridge Neighborhood

PWA 00014

PROPOSEDMOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve Ordinance No. 912 adopting the Community Center rates for 2014.

ROLL CALL:	AYES	_____	NAYS	_____
	JOHNSON	_____		_____
	QUIGLEY	_____		_____
	WICKSTROM	_____		_____
	WITHHART	_____		_____
	MARTIN	_____		_____

Regular City Council Meeting
October 7, 2013

TO: PARKS AND RECREATION COMMISION

**FROM: MICHELLE MAJKOZAK
COMMUNITY CENTER GUESTS SERVICES MANAGER**

DATE: OCTOBER 3, 2013

SUBJECT: COMMUNITY CENTER RATE ADJUSTMENTS

INTRODUCTION

All Community Center daily admissions, memberships, and meeting room rates are adopted by ordinance by the City Council. The City Council is being asked to approve Ordinance No. 912 adopting these rates for the Community Center for 2014.

BACKGROUND

The City Council annually approves all of the daily admission and membership rates for the Community Center and indoor playground. The Council also approves rates for the banquet rooms (Shoreview Room and Richard Wedell Community Room) and meeting rooms in the Center.

The Community Center has several membership categories including regular and resident pre-paid annual, seasonal, and monthly billing memberships for adults, youth/seniors, dual (two people living at the same address), and families. In addition, the number of health insurance reimbursement plans and flexible membership options continue to increase. These membership rates are the most critical to the Community Center's revenue stream since they now bring in more than \$1.1 million dollars per year.

Daily admission rates for the Community Center and the Tropical Adventure Indoor Playground are also important since they bring in more than \$500,000 per year in annual revenue. Banquet and meeting room rentals are the third largest revenue source for the Community Center.

Staff is proposing that all Community Center membership and daily admission rates increase 3%. We have rounded off each of the prepaid membership rates to the nearest dollar and monthly membership rates to the nearest \$0.10. The daily admission rates increase 3% and are rounded to the closest \$0.25. The only daily admission rate that is not proposed to change is the playground only rate which will remain at \$5.00. All of the membership and daily admission rates are listed with sales tax included. The attached chart shows current 2013 rates and proposed 2014 rates.

The only Banquet Room rental rate that was increased in 2013 was the Sunday-Thursday rate for the Shoreview Room. Staff is proposing 3% increase for all meeting and banquet rooms in 2014. Although the Community Center banquet and meeting room rates are

generally comparable with other facilities, most meeting rooms and banquet halls require specific caterers and charge additional fees for equipment. At the Community Center, there is an open catering policy and we do not charge extra for the AV system equipment. Further, anyone that has already booked an event for the next several months would not be subject to these increases; therefore the Community Center will not see the full impact of this rate increase until 2015.

The proposed rate adjustment will go into effect January 1, 2014. Staff believes the rate adjustments are reasonable and will maintain Shoreview Community Center's reputation as an affordable, high quality Community Center which is important in the current economy. In the last several years the Community Center has had a philosophy of adjusting rates on an annual basis by a smaller incremental percentage (2%-4% range) rather than increasing rates by 10% or more every few years. These increases have been incorporated into the revenue projections for the 2014 Community Center budget. It is important to adopt the increases at this time so they can be included in the upcoming ShoreViews newsletter. The Park and Recreation Commission reviewed these proposed rate increases at their September 26, 2013 meeting and unanimously recommended that they be approved by the City Council.

RECOMMENDATION

Based on the foregoing information, it is recommended that the City Council approve Ordinance No. 912 adopting the Community Center rates for 2014.

**STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF SHOREVIEW**

ORDINANCE NO. 912

**AN ORDINANCE DETERMINING A COMMUNITY CENTER RATE
SCHEDULE**

THE CITY COUNCIL OF THE CITY OF SHOREVIEW ORDAINS:

Pursuant to Minnesota Law and the Shoreview City Code, a fee schedule for Community Center fees is hereby adopted.

Community Center Fee Schedule

- (a) The Code of the City of Shoreview establishes that certain rates and fees be set from time to time by the Shoreview City Council.
- (b) City staff has reviewed the Community Center rate schedule and is hereby recommending that Exhibit D be adopted.
- (c) Upon consideration and review of the Shoreview City Council, the Community Center Rate Schedule, hereto attached as Exhibit D, is hereby adopted.

Adoption Date: Passed by the City Council of the City of Shoreview on the 7th day of October, 2013.

Sandra C. Martin, Mayor

Publication Date: Published on the ____ day of _____, 2013.

EXHIBIT D
COMMUNITY CENTER RATE SCHEDULE
CITY OF SHOREVIEW, MINNESOTA

Daily Admission

Adult-Regular	\$ 9.75
Adult-Resident	\$ 8.25
Youth/Senior-Regular	\$ 8.75
Youth/Senior-Resident	\$ 7.25
Family-Regular	\$ 34.00
Family-Resident	\$ 27.50
Indoor Playground Only	\$ 5.00

Coupon Books – 10 Visits

Adult-Regular	\$ 87.74
Adult-Resident	\$ 74.24
Youth/Senior-Reg	\$ 78.77
Youth/Senior-Resident	\$ 65.27
Indoor Playground	\$ 47.24

Track (Senior)

Daily-Regular	\$ 4.50
Daily-Resident	\$ 3.40
10 Visit-Regular	\$ 36.00
10 Visit-Resident	\$ 27.20

Annual Memberships

Adult-Regular	\$445.00
Adult-Resident	\$345.00
Youth/Senior-Regular	\$355.00
Youth/Senior-Resident	\$282.00
Dual-Regular	\$664.00
Dual-Resident	\$530.00
Family-Regular	\$756.00
Family-Resident	\$597.00

Seasonal Memberships – 3 months

Adult-Regular	\$192.00
Adult-Resident	\$146.00

Youth/Senior-Regular	\$146.00
Youth/Senior-Resident	\$118.00
Dual-Regular	\$271.00
Dual-Resident	\$214.00
Family-Regular	\$294.00
Family-Resident	\$237.00

Monthly Membership Rates (requires 1 year contract)

Adult-Regular	\$42.00
Adult-Resident	\$34.00
Youth/Senior-Regular	\$36.00
Youth/Senior-Resident	\$28.00
Dual-Regular	\$60.00
Dual-Resident	\$51.00
Family-Regular	\$69.00
Family-Resident	\$56.00

All above rates include sales tax

Meeting Rooms

Resident	\$37.49
Regular	\$53.56

Island Lake Conference Room

Resident	\$58.92
Regular	\$74.99

Banquet Rooms

Current Rate

Kitchen Fee

Community Room

Resident	\$353.51-\$814.15
Regular	\$433.86-\$926.63

\$100.00 for events with up to 100 guests /\$200 for over 100 people

Shoreview Room

Resident	\$605.26-\$1167.66
Regular	\$685.60-\$1242.65

\$100.00 for events with up to 100 guests/\$200 for over 100 People

Haffeman Pavilion

Resident	\$192.83
Regular	\$214.25

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the quote from AVE for replacement of the audio/visual system in the Wedell Community Room in the amount of \$51,285.49, plus applicable sales tax.

ROLL CALL:	AYES _____	NAYS _____
JOHNSON	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

Regular Council Meeting
October 7, 2013

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRY SCHWERM
CITY MANAGER**

DATE: OCTOBER 4, 2013

SUBJECT: AWARD OF QUOTE FOR AV REPLACEMENT—WEDELL ROOM

INTRODUCTION

The City’s Capital Improvement Program includes funding for replacing the Audio-Visual system in the Wedell Community Room. The City Council is being asked to award the quote for the replacement of the system.

BACKGROUND

The City’s Capital Improvement Program includes a project to replace and update the Audio-Visual (AV) system in the Wedell Community Room. The sound system in the Wedell Room is the original system that was installed when the building was constructed 23 years ago. In recent years, we have had increased problems with this system and in using the handheld and wireless microphones. Other than two screens that were originally installed in the room, we do not have any type of video system in the room that can play DVD’s or can be used as part of a power point or other video presentations. The systems that are used now are portable systems that are wheeled into the room. These systems are currently too small for the size of the room and are substandard for many groups that currently rent the room.

This project will replace the sound system, but will continue to use the speakers located in the ceiling of the room. It also includes the installation of two new projectors and projector screens in locations that are better suited to the different uses in this room. Finally, it will install two new Crestron controllers so the room can be used as a full banquet room or split into two rooms. The Crestron control system is the same system that was recently installed in the Council Chambers.

Staff solicited proposals for this work from two qualified audio-visual firms. Listed below are the prices from the proposals that were received:

<u>Firm</u>	<u>Quotes*</u>
AVE	\$48,285.48
Parallel Technologies	\$47,596.70

*quotes do not include sales tax

Staff is recommending that the City accept the quote from AVE for this work. Although the AVE quote is slightly higher than the quote from Parallel Technologies, it includes electronic screens that are flush mounted in the ceiling as opposed to electronic screens that are hung on the wall. In addition, the quote includes two DVD/CD players as part of the system, which is not included in the other proposal. Staff is also recommending acceptance of the three year service agreement from AVE at a cost of \$3,000, which would bring the total cost of the project to \$51,285.48, plus sales tax.

RECOMMENDATION

Based on the foregoing information, it is recommended that the City Council approve the quote from AVE for replacement of the audio/visual system in the Wedell Community Room in the amount of \$51,285.49, plus applicable sales tax.



10900 73rd Ave N., Ste. 124
Maple Grove, MN 55369

PROPOSAL

Document Date:	10/03/2013
Document #:	001-00-419093
Expires On:	11/02/2013

Rep: Kevin Crow
 Email: Kevin@audiovideoelectronics.com
 Phone: (763) 561-0433 x104
 Fax: (763) 561-0213

Banquet Room Sound & Video

Bill To Information

City of Shoreview
 Attn:
 4600 North Victoria Street
 Shoreview, MN 55126
 Henn

Ship To Information

City of Shoreview
 Attn:
 4600 North Victoria Street
 Shoreview, MN 55126
 Henn

		Qty	
Installation			
WIRE	Wire, Connectors and Shop Supplies Budget	1	
Integration Services			
		Installation Group Total:	\$12,970.00
Video System			
DBT-1713UDP	Universal Blu-ray DVD/CD Player, BD Reg. A, DVD Reg. 1	2	
UD2	2 SPACE (3 1/2) UTILITY DRAWER, BLACK POWDER COAT FINISH	1	
E Line	InFocus IN5535, 6,000 Lumens, WUXGA Resolution	2	
CMA440	CEILING PLATE, 8" X 24"	2	
RPAU	UNIVERSAL RPA	2	
DM-RMC-SCALER-C	DigitalMedia 8G+ Receiver & Room Controller w/Scaler	2	
DMPS-300-C	DigitalMedia Presentation System 300	1	
DM-TX-200-C-2G-B-T	Wall Plate DigitalMedia 8G+ Transmitter 200, Black Textured; includes PW-2407WUL	1	
34516LS	Adv Electrol -16:10 WIDE Format 60" x 96", 113"D ,Matte White	2	
		Video System Group Total:	\$27,056.78
Control System			
E Line	Crestron Approved Switch	1	
TSW-750-W-S	7 Touch Screen, White Smooth	2	
		Control System Group Total:	\$2,450.00
Sound System			
E 8:2	1RU, 2ch, 800 watts total	1	
UA844SWB	Wideband UHF Four-Way Active Antenna Splitter and Power Distribution System for SLX and ULX. 120V External Power Supply, Includes Power and Antenna Cables, 470-952 MHz	1	
ULXS24/58-J1	Includes ULX2/58 Handheld Transmitter with SM58 Microphone	2	
ULXS14/85-J1	Includes WL185 Microflex® Cardioid Lavalier Microphone	2	
EWR-16-22SD	16 SPACE (28) ECONO SECTIONAL WALL RACK WITH SOLID FRONT DOOR, FITS 20 DEEP EQUIP., BLACK FINISH	1	
		Sound System Group Total:	\$5,808.70

PROPOSAL

Continued from previous page....

Document Date:	10/03/2013
Document #:	001-00-419093
Expires On:	11/02/2013

3 Year Service Agreement			
Service Agreement	3 Year Service Agreement	1	
		3 Year Service Agreement	Group Total: \$3,000.00
Sales Tax			
mnsalestax	MN Sales Tax	1	
		Sales Tax	Group Total: \$2,664.65
		Grand Total:	<u>\$53,950.13</u>

Terms: 50% D, Bal Recpt

Comments: * Rack location is undetermined, rack may be required

** Dimming system was removed on 10/3/13 to be done at a later date

Authorized Acceptance: _____

Date: _____

Applicable sales tax and freight will be added to final invoice

By signing above, the Buyer acknowledges that they have read, understood and accepts these Terms and Conditions.

Document Date:	10/03/2013
Document #:	001-00-419093
Expires On:	11/02/2013

Continued from previous page....

TERMS & CONDITIONS

- Time of Commencement and Substantial Completion. The Scope of Work to be performed under the terms of this Agreement (the "Work") shall be commenced immediately upon receipt of the signed Agreement and down payment, so long as all other construction at the installation site has been completed to enable AVE to access the site and complete installation.
- This quote/proposal does not include any structural build out or high voltage electrical infrastructure necessary to integrate these systems.
- A Cancellation or restocking fee of 20% will be charged when orders are cancelled or product is returned.
- Environmental Assessment. Before permitting our employees to start any demolition, restoration, or remodeling project where there is reason to believe there are asbestos containing materials, a survey by a qualified person shall be made to determine if there are asbestos containing materials present in the structure. The Owner shall have written evidence that an evaluation has been performed. If asbestos containing material is to be disturbed, removed, replaced or repaired, AVE employees will not be able to commence installation until the asbestos containing materials dealt with in accordance with the provisions of Code of federal regulations, title 29, section 1926-1101.
- Substantial Completion. Upon substantial completion of the installation, AVE requires Owner to execute a Substantial Completion Form acknowledging satisfactory completion of the installation and training, with the exception of those items listed in writing on the Project Punch List Form. Owner will promptly inspect the System and shall notify AVE if Owner finds any non-conformity or defect in the system by documenting it on the Project Punch List Form. During this time, the customer may elect to hold back 10% of the unpaid balance until the Project Punch List is completed.
- Training. NO weekend support or training is included in this proposal unless otherwise stated and is available at an additional cost.
- All Terms and Conditions apply to any Service Contracts included in the scope of this Agreement.
- Interest Charges. OWNER acknowledges its payment obligations to AVE hereunder. OWNER will pay, in addition to all other amounts owed to AVE, interest calculated at 1.5% percent per month, or the maximum amount permitted by law, whichever is greater, on all amounts that have been due and payable by OWNER to AVE for 30 days or longer. If AVE employs any legal process to recover any amount due and payable from OWNER hereunder, OWNER shall pay all costs of collection and reasonable attorney fees.
- Freight and Insurance. OWNER shall reimburse AVE for all charges for transportation, rigging, and for insurance, if any, of the System in transit. If AVE uses a third-party mover or carrier to ship the System to OWNER's address, AVE shall, unless it notifies OWNER to the contrary, arrange for shipment or carriage of the System, collectively or by component, to OWNER F.O.B. point of manufacture or shipment.
- Security Interest. OWNER grants AVE a purchase money security interest in the System, together with all replacements, parts, repairs and accessories incorporated therein or affixed thereto, and all proceeds thereof, until all charges set forth in this Agreement (including interest, if any) are paid in full. OWNER agrees to execute and deliver any documents reasonably requested by AVE for the purposes of filing or recording as may be necessary to perfect the security interest created by this Agreement. The parties agree that the System shall remain personal property, not a part of the land or building, regardless of the manner of affixation. Title to goods is retained by AVE until payment of the full Agreement Sum subject to allocation of payments and release of security as required by law.
- User Materials. AVE may from time to time furnish OWNER with drawings, diagrams, specifications, documentation, and other materials, including user manuals, relating to the use and servicing of the System. AVE reserves all intellectual property rights it may have with respect to such materials.
- Project Photographs. OWNER agrees that AVE may take and use photographs of OWNER's System for use by AVE in its publications, exhibitions, displays and advertising, provided that use of each photograph shall be subject to OWNER's approval of such photograph, which consent shall not be unreasonably withheld.
- System and Equipment Warranties. AVE warrants, for benefit of Customer only, that at the time of completion of delivery and installation of the System at the Installation Site, the System shall conform in all material respects to the specifications supplied in writing by AVE. AVE warrants that it will be the owner of the Equipment when it is delivered, with the full right to sell the Equipment to OWNER under the terms hereof. AVE's sole obligation, and OWNER's exclusive remedy, for any defect or nonconformity in the Equipment shall be for AVE to cooperate with OWNER to provide it with the benefit, if any, of the warranty and support commitment of the third-party manufacturers and suppliers of the Equipment. OWNER, recognizing that AVE is not the manufacturer of the Equipment, expressly waives any claim against AVE for any failure of the Equipment or any related patent, copyright or trademark

Document Date:	10/03/2013
Document #:	001-00-419093
Expires On:	11/02/2013

Continued from previous page....

infringement, with respect to the Equipment. OWNER may independently seek to obtain directly, from the manufacturers of the Equipment, maintenance or repair of the Equipment under any warranty or guarantee provided by such manufacturers and suppliers or with a third-party maintenance vendor (such as AVE) covering maintenance or repair of the Equipment at the Installation Site, that such manufacturers and suppliers may require OWNER to deliver defective Equipment or Programs to their authorized service centers for maintenance or repair.

- AVE guarantees all Equipment (with the exception of existing and/or OWNER provided equipment, installation and wiring) under this Agreement to be free of defects for a period of 60 days and all workmanship provided under this Agreement to be free of defects for a period of one-year from the date of substantial completion acceptance or first beneficial use, whichever occurs first. AVE will repair or replace, at its option, any defective Equipment and will correct any defective workmanship during normal business hours while the warranty is in effect at no cost to the OWNER. All warranties provided by third-party equipment manufacturers that extend beyond one-year become warranties between the OWNER and the equipment manufacturer and AVE has no liability beyond the stated one-year period. This warranty only covers defects and does not apply, for example, in case of abuse, misuse, neglect, acts of nature, or readjustment of system settings when they have been changed by anyone other than AVE.
- Exclusive Remedy. As OWNER'S exclusive remedy for any nonconformity or defect in the System (or any other breach with respect to the condition or operation of the System) for which AVE is responsible, AVE shall, during the 12 month period following the completion of delivery and installation of the System at the Installation Site, undertake commercially reasonable efforts to correct or cure such nonconformity or defect within 2 business days after AVE receives notice of such nonconformity or defect from OWNER; provided, however, that if the Installation Site is located more than 60 miles AVE's principal office, such service shall be completed in a commercially reasonable time as estimated by AVE.
- Conditions Prècedent. AVE shall bear no responsibility for correcting, curing, or otherwise remedying any nonconformity or defect in the System (or any other breach with respect to the condition or operation of the System) if (1) the System is installed by anyone other than AVE; (2) the System is not maintained and operated under normal conditions by qualified personnel; (3) the System incorporates spare or replacement parts other than those purchased under this Agreement; (4) the System has been altered, abused, misused, or taken apart; (5) the nonconformity or defect (or other breach with respect to the condition or operation of the System) has not been reported to AVE within 30 days after termination of such 12 month period referred to above; or (6) the nonconformity or defect (or other breach with respect to the condition or operation of the System) has arisen as a result of damage to the System occurring subsequent to delivery thereof to the installation site, unless in such cases, such event or condition directly results from the fault or negligence of AVE.
- Disclaimer. With the sole exception of the preceding undertakings, AVE disclaims any and all promises, representations, and warranties, express or implied, with respect to the system (including the equipment), including its condition, the existence of any latent or patent defects, and its merchantability or fitness for any particular purpose or use. AVE further disclaims any and all promises, representations, and warranties, express or implied, with respect to the nature and quality of any other performance by AVE hereunder.
- Limitation of Liability; Exclusion of Lost Profits and Consequential Damages. The liability of AVE to OWNER for any claim whatsoever related to the System or this Agreement, including any cause of action sounding in contract, tort, or strict liability, shall be limited to the exclusive remedy set forth in the Disclaimer above. In no event shall AVE be liable to OWNER for any loss of profits; any incidental, special, exemplary, or consequential damages; or any claims or demands brought against OWNER by any other party, even if AVE has been advised of the possibility of such claims and demands.
- Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.



Quote To: City of Shoreview
Dan Haas
4600 Victoria Street N
Shoreview MN 55126-5817

Ship To: City of Shoreview
Dan Haas
4600 Victoria Street N

Shoreview, MN 55126-5817

Quote ID: 002791

Date: Friday, 19 July 2013

Expires: Thursday, 10 May 2012

Created By: Nikki Clough

RE: City Of Shoreview-Turtle & Snail Phase 1 & 2
Combined

Project Overview

Parallel Technologies has received a request to submit a proposal for procurement of equipment, professional design, installation, and management services. This effort will take place at the Shoreview Community Center, inside the Snail and Turtle Rooms.

Scope of Work

The Snail and Turtle Rooms inside the Community Center will be configured so they may be used as presentation spaces separately or as a single large space with the divided wall removed. The system is based on a Crestron architecture.

Snail and Turtle Rooms

- (1) 7" Capacitive touchscreen
 - Client pages with lockout code
 - Staff config pages with lockout code
- (1) Laptop input plate
 - VGA with Audio
 - HDMI
- (4) Microphone input plate
- (1) 6000 lumen projector and mount, suspended from ceiling
- (1) Motorized projection screen, 16x9 aspect ratio, mounted to wall
- Existing speakers will be reused

Headend Equipment in Closet

- (1) Crestron processor
- (1) Crestron presentation system with matrix audio and video mixing
- (2) Amplifiers
- Existing microphone mixers will be reused
- Existing AV rack will be reused

Option #1 - Lighting Control

- (8) Crestron RF communicating dimmer
 - Dimmers to be installed by qualified electrician - not in Parallel's scope
 - Rated for 750W/750VA, 120V MLV transformert
 - Dimmers compatible with ELV dimmers can provided at an upcharge



Option #2 - Wireless Microphones

- (2) Amplifiers
- Existing microphone mixers will be reused
- Existing AV rack will be reused

Project Deliverables

Parallel Technologies will provide project documentation defining the following aspects of the project in the format specified:

- Project schedule (PDF)
- Manufacturers administration manual (PDF)
- System programming files (USB drive)
- As-built plans and schematics (PDF)

Parallel Delivery Methodology

The Parallel Technologies Professional Services team will maintain an open dialog with the client during the course of the project. will facilitate a kick-off meeting with all personnel involved in the project. During the meeting, we will review the following:

- Introduce the Parallel Technologies delivery team
- Introduce the customer team
- Review scope of work
- Overview of the deliverables
- Overview of the project schedule

Customer Responsibilities

- Collaborate with the Parallel Technologies team in scheduling spaces for installation
- Review the scope and schedule to identify potential risks to normal operations
- Acknowledge and agree on the project schedule
- Coordinate internal resources necessary to support Parallel Technologies work in the space
- Review and approve all change orders that require out of scope work

Assumptions

- Client will provide all electrical work including (2) receptacles located in the ceiling for the projectors and (2) electrical whips to projector screen motors.
- Parallel will reuse existing AV rack and equipment where applicable.
- Work will be done during the normal business hours of 7:30 am to 3:30 pm, work before and after this window will be billed at overtime rate as a change order
- All materials have a 2-3 week lead time, if materials are needed prior to this, added freight charges will be billed as a change order
- Parallel will have un-hindered access to the space during scheduled work windows, any time delays due to scheduling issues may result in a change order
- Shipping and taxes are not included in this quote and will show up as a line item charge on the invoice
- No network wiring to equipment locations are included in this quote
- Any work outside of stated scope above be performed on a time and materials basis and billed as a change order



PARALLEL TECHNOLOGIES

Parallel Technologies, Inc

7667 Equitable Drive Suite 201

Eden Prairie, MN 55344

Ph: 952-920-7185 Fax: 952-920-7475

www.ptnet.com

Billing Terms and Conditions

- Payment terms, Net 30
- Materials billed at time of order
- Labor billed twice – 50% at project acceptance, 50% at project close



PARALLEL TECHNOLOGIES

Parallel Technologies, Inc
7667 Equitable Drive Suite 201
Eden Prairie, MN 55344
Ph: 952-920-7185 Fax: 952-920-7475
www.ptnet.com

Bill of Materials

Description	Qty
Processor	1
Presentation Controller	1
Microphone Mixer - Reuse	2
Speakers - Reuse	16
Amplifier	2
Laptop/Audio Input Plate	2
Microphone Input Plate	8
Projector	2
Projector Mount	2
Digital Media Room Controller	2
Touchpanel	2
Electric Wall-mount Projection Screen, Da-Lite, Cosmopolitan, 133" Diagonal, 16:9 Aspect	2
Motorized Screen	2
Electric Screen Controller	2
Screen Accessory Control	2
Electric Screen Mount	2
Wire & Cable	1
Cable - Video, CAT5e plenum, shielded, green	1
Cable - Control, CAT5e plenum, yellow	1
Cable - Microphone/Audio plenum, white	1
HDMI Cable	4
VGA Cable	2
Misc Materials	1
Total Bill of Materials	\$29,420.00

Professional Labor

Description	Qty
Labor	1
Rough-in	33
Installation	57



PARALLEL TECHNOLOGIES

Parallel Technologies, Inc
 7667 Equitable Drive Suite 201
 Eden Prairie, MN 55344
 Ph: 952-920-7185 Fax: 952-920-7475
 www.ptnet.com

Professional Labor

Description	Qty
Programming & Design	33
Management	17
Total Professional Labor	
\$13,980.00	

Option #1 - Lighting Control

Optional

Description	Qty
Crestron RF Dimmer	8
Lighting Control Labor	1
Installation	2
Programming & Design	4
Total Option #1 - Lighting Control	
\$2,690.00	

Option #2 - Wireless Microphones

Optional

Description	Qty
Wireless Microphone Package	2
Wireless Kit, receiver, bodypack transmitter, earset mic	2
Lavalier mic	2
Antenna	4
Antenna amplifier	4
Cabling	4
Labor - Wireless Microphone	2
Rough-in	8
Installation	4
Programming & Configuration	2
Total Option #2 - Wireless Microphones	
\$4,196.70	

Quote Summary

Description	
Bill of Materials	\$29,420.00
Professional Labor	\$13,980.00
Subtotal	\$43,400.00



PARALLEL TECHNOLOGIES

Parallel Technologies, Inc
7667 Equitable Drive Suite 201
Eden Prairie, MN 55344
Ph: 952-920-7185 Fax: 952-920-7475
www.ptnet.com

Total \$43,400.00

THIS QUOTE IS PROPRIETARY

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Acceptance

City of Shoreview

Parallel Technologies, Inc

Signature: _____

Signature: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO # _____

MOTION

MOVED BY COUNCIL MEMBER: _____

SECONDED BY COUNCIL MEMBER: _____

To approve the Minor Subdivision, including the Development Agreements, submitted by Sara and Kevin Ousdigian, 5107 Alameda Street, to divide the property into two parcels for single-family residential development. Approval is subject to the following conditions:

1. The minor subdivision shall be in accordance with the plans submitted.
2. For Parcel B, a Public Recreation Use Dedication fee as required by Section 204.020 of the Development Regulations before the City endorses the deed to create Parcel B. The fee will be 4% of the fair market value of the property.
3. Public drainage and utility easements shall be dedicated to the City as required by the Public Works Director, including a conveyance expanding the existing sanitary easement to fully encompass the City's sewer interest. The applicant shall be responsible for providing legal descriptions for all required easements. Easements shall be conveyed before the City will endorse deeds for recording.
4. The applicants shall enter into a Subdivision Agreement with the City. This agreement shall be executed prior to the City's release of the deeds for recording. A Development Agreement will also be required for the construction of a new home on Parcel B.
5. Municipal water and sanitary sewer service shall be provided to Parcel B. Payment in lieu of assessments for City water availability to the new lot in the amount of \$4,325 for the Water Unit and \$1,209 for the street unit. The cost of connection and SAC fees, together with permit charges, will be due with the building permit.
6. An escrow for the work to connect to the existing city sewer will be required in the amount of \$1,000.
7. Driveways and all other work within the Alameda Street right-of-way are subject to the permitting authority of the City of Shoreview.
8. The existing screened porch shall be modified to meet setback requirements prior to the City endorsing the Deed for Parcel B.
9. The garage shall be removed prior to the City endorsing the Deed for Parcel B or a financial surety submitted to the City to ensure removal.
10. A tree protection plan shall be submitted prior to issuance of a building permit (including the demolition permit). The approved plan shall be implemented prior to the commencement of work on the property and maintained during the period of construction. The protection plan shall include wood chips and protective fencing at the drip line of the retained trees.
11. An erosion control plan shall be submitted with the building permit application for each parcel and implemented during the construction of the new residence.
12. A final site-grading and drainage plan shall be submitted and approved by the City Engineer prior to issuance of a building permit.

13. A Mitigation Affidavit is required for both parcels. For Parcel A, this Affidavit shall be executed prior to the City's release of the deed for recording. For Parcel B, this Affidavit shall be required with the Residential Design Review process.
14. This approval shall expire after one year if the subdivision has not been recorded with Ramsey County.

Said approval is based on the following findings of fact:

1. The subdivision is consistent with the policies of the Comprehensive Plan and in compliance with the regulations of the Development Code.
2. The proposed lots conform to the adopted City standards, with Resolution 13-85, adopted by the Planning Commission approving the reduced lot widths.
3. Municipal water and sanitary sewer service are available for each proposed parcel.

ROLL CALL: **AYES** _____ **NAYS** _____

Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Regular City Council Meeting

October 7, 2013

TO: Mayor, City Council, City Manager

FROM: Niki Hill, Economic Development and Planning Technician

DATE: October 2, 2013

SUBJECT: File No. 2495-13-22; Request for Minor Subdivision, Kevin and Sara Ousdigian, 5107 Alameda Street

INTRODUCTION AND BACKGROUND

Kevin and Sara Ousdigian submitted a minor subdivision application to divide the property at 5107 Alameda Street into two parcels. The property is currently owned by Louise Ostegren. Sara and Kevin Ousdigian have a purchase agreement with Mrs. Ostegren to buy the home and property subject to the approval of this minor subdivision application. The property is a riparian lot located west of Alameda Street on the east shore of Turtle Lake.

The property is currently developed with a single-family residential structure, detached garage, driveway and other ancillary site improvements. The house will remain on the larger parcel and the detached garage will be torn down. The adjacent land uses are single-family residential. The existing home is serviced with city sewer and water.

In addition, an application was also submitted for a variance from the City's standards pertaining to lot widths. The proposed lot width of Parcel A is 93.49 ft and the proposed width of Parcel B is 78.69 feet. In accordance with the City's ordinances, the required lot width for a home in the Shoreland Overlay district is 100 feet. The Planning Commission approved this variance at their September 24th meeting.

MINOR SUBDIVISION

DEVELOPMENT ORDINANCE REQUIREMENTS

Minor subdivisions require review by the Planning Commission and approval by the City Council. Minor subdivisions must be reviewed in accordance with subdivision and zoning district standards in the Development Regulations.

The City's subdivision standards require all lots to front on a publicly dedicated right-of-way. Municipal sanitary sewer and water must be provided to the resulting lots. These standards also require 5-foot public drainage and 10-foot utility easements along property lines where necessary. Public drainage and utility easements are also required over infrastructure, watercourses, drainage-ways or floodways.

The property is zoned R1, Detached Residential, as are the adjacent properties. The property is also located in the Shoreland Overlay District of Turtle Lake. For riparian properties in the Shoreland district, lot standards require a minimum lot area of 15,000 square feet and a width of

100 ft. measured at three locations: the front lot line; the Ordinary High Water (OHW); and at the building setback line from the OHW. The minimum front and OHW setbacks are calculated based on the setbacks of the houses on the adjoining parcels.

STAFF REVIEW

The applicant is proposing to retain the existing house and divide the property into two parcels. The house will remain on Parcel A and a new single-family residential home would be constructed on the newly created Parcel B in the future. As shown below, the proposed parcels exceed the minimum lot area requirements but do not comply with the minimum lot width requirements. The Planning Commission has approved a variance to the minimum 100-foot width requirement for both parcels.

	Requirements	Parcel A (North)	Parcel B (South)
Area:	15,000 sf	35,787 sf	27,707 sf
Width:	100 feet	93.49 feet*	78.69 feet*

** Variance was approved by the Planning Commission, September 24, 2013*

The existing house would remain on Parcel A and after modifying the existing screen porch to create an unenclosed porch it will meet the minimum setback requirements. The existing detached garage will be removed.

Municipal sanitary sewer and water service are already provided to Parcel A, and a stub for the water service for Parcel B is located at the street. City records do not show that a sewer service was stubbed for Parcel B, and so service for the new house will have to tie into the existing infrastructure. The standard drainage and utility easements along the property lines and a corrected easement conveyed to the City over the city sewer, covering both the manhole and the pipe, will be required,. A private easement between the two properties is required for the private infrastructure that serves the existing house.

When utilities were installed, the property was fully assessed for sanitary sewer, but the water and street assessments were for a single lot. Therefore the assessments for the second lot must be paid with the subdivision. Please see that attached comment of the Senior Engineering Technician. Details of these assessments are included in the Development Agreement.

Tree impacts will be evaluated further during the building permit review process. The submitted survey does identify some landmark trees on the property, which may be impacted by the construction of a new home on Parcel B. Tree removal, replacement and protection will also be addressed in the Development Agreement.

PLANNING COMMISSION

The Planning Commission reviewed the variance and minor subdivision applications at their September 24th regular meeting. In addition, the Commission considered the neighborhood's current development pattern and that the proposed split would make the 2nd and 5th widest lots in the neighborhood. The Commission concluded that practical difficulty was present for the variance due to the 173-foot width of the parcel, the lot areas significantly larger than the minimum required and adequate buildable area. The Commission also found that the proposed lot complies with all other R1 standards. The Commission (4-1) adopted Resolution 13-85 approving the variance for lot width, and recommended the Council approve the minor subdivision.

PUBLIC COMMENT

Property owners within 350 feet were notified of the applicant's request. Four comments have been received. One is in support of the proposed subdivision and variances, the second would like the future home construction to be monitored with the narrow size and slope of the parcel, and the last two oppose the proposed subdivision and variances. Another citizen spoke in opposition of the subdivision at the Planning Commission meeting. The written comments are attached.

STAFF RECOMMENDATION

The minor subdivision application has been reviewed in accordance with the standards of the Development Regulations and found to be in compliance with these standards, except for the proposed lot widths. The Planning Commission approved a variance to reduce the lot widths to 93.49 ft for Parcel A and 78.69 feet for Parcel B and recommended the City Council approve the minor subdivision. Staff is recommending the Council approve the subdivision, including the Development Agreements, subject to the following conditions:

Minor Subdivision

1. The minor subdivision shall be in accordance with the plans submitted.
2. For Parcel B, a Public Recreation Use Dedication fee as required by Section 204.020 of the Development Regulations before the City endorses the deed to create Parcel B. The fee will be 4% of the fair market value of the property.
3. Public drainage and utility easements shall be dedicated to the City as required by the Public Works Director, including a conveyance expanding the existing sanitary easement to fully encompass the City's sewer interest. The applicant shall be responsible for providing legal descriptions for all required easements. Easements shall be conveyed before the City will endorse deeds for recording.
4. The applicants shall enter into a Subdivision Agreement with the City. This agreement shall be executed prior to the City's release of the deeds for recording. A Development Agreement will also be required for the construction of a new home on Parcel B.
5. Municipal water and sanitary sewer service shall be provided to Parcel B. Payment in lieu of assessments for City water availability to the new lot in the amount of \$4,325 for the Water

Unit and \$1,209 for the street unit. The cost of connection and SAC fees, together with permit charges, will be due with the building permit.

6. An escrow for the work to connect to the existing city sewer will be required in the amount of \$1,000.
7. Driveways and all other work within the Alameda Street right-of-way are subject to the permitting authority of the City of Shoreview.
8. The existing screened porch shall be modified to meet setback requirements prior to the City endorsing the Deed for Parcel B.
9. The garage shall be removed prior to the City endorsing the Deed for Parcel B or a financial surety submitted to the City to ensure removal.
10. A tree protection plan shall be submitted prior to issuance of a building permit (including the demolition permit). The approved plan shall be implemented prior to the commencement of work on the property and maintained during the period of construction. The protection plan shall include wood chips and protective fencing at the drip line of the retained trees.
11. An erosion control plan shall be submitted with the building permit application for each parcel and implemented during the construction of the new residence.
12. A final site-grading and drainage plan shall be submitted and approved by the City Engineer prior to issuance of a building permit.
13. A Mitigation Affidavit is required for both parcels. For Parcel A, this Affidavit shall be executed prior to the City's release of the deed for recording. For Parcel B, this Affidavit shall be required with the Residential Design Review process.
14. This approval shall expire after one year if the subdivision has not been recorded with Ramsey County.

Attachments

- 1) Subdivision Agreement
- 2) Site Development Agreement
- 3) Location Map
- 4) Site Aerial Photo
- 5) Submitted Statement and Plans
- 6) Public Works Comment on Municipal Utilities
- 7) Response to Request for Comment
- 8) Resolution Number 13-85
- 9) Draft Planning Commission Meeting Minutes, September 24, 2013
- 10) Motion

**SUBDIVISION AGREEMENT
SARA AND KEVIN OUSDIGIAN
5107 ALAMEDA STREET**

1.0 THIS AGREEMENT is made and entered into by and between the City of Shoreview, a municipal corporation and political subdivision of the State of Minnesota (hereinafter the "City") and Sara and Kevin Ousdigian, their successors and assigns (hereinafter the "Developer").

2.0 On October 7th, 2013 the City gave approval to subdivide certain property located within the City and described as follows (hereinafter the "subject property")

*The North 155.68 feet of Lot Six (6), except the Easterly 902 feet thereof, Birch Lane, Ramsey County, Minnesota, including full riparian rights to Turtle Lake; also the South 16.5 feet of Lot Five (5) Birch Lane, Ramsey County, Minn., except the Easterly 902 feet thereof, including full riparian rights to Turtle Lake, according to the plat thereof on file and of record in the office of the Register of Deeds in and for said county, subject to restrictions, reservations, and easements of record and utility easements and public highways.
(Commonly known as 5107 Alameda Street)*

Which when subdivided will be legally described as:

Parcel A: The north 155.68 feet of Lot Six (6), except the South 78.69 feet thereof, and except the Easterly 902 feet thereof, Birch Lane, Ramsey County, Minn., including full riparian rights to Turtle Lake; also the South 16.5 feet of Lot Five (5), Birch Lane, Ramsey County, Minn., except the Easterly 902 feet thereof, including full riparian rights to Turtle Lake, according to the plat thereof on file and of record in the office of the Register of Deeds in and for said county, subject to restrictions, reservations, and easements of record and utility easements and public highways.

Parcel B: The South 78.69 feet of the North 155.68 feet of Lot Six (6) except the Easterly 902 feet thereof, Birch Lane, Ramsey County, Minn., including full riparian rights to Turtle Lake; according to the plat thereof on file and of record in the office of the Register of Deeds in and for said county, subject to restrictions, reservations, and easements of record and utility easements and public highways.

3.0 Pursuant to City Ordinances, the Developer is required:

- A. To make certain improvements to the subject property.
- B. To provide the City with a form of surety, approved by the City's Attorney, insuring completion of any required improvements which remain incomplete at the time of the Developer's request for final approval.
- C. To make a public land dedication to the City or, in lieu thereof at the discretion of the City Council, to make a cash equivalent payment prior to recording the deeds for the parcels.
- D. To follow certain procedures, as determined by the City, to control soil erosion during the development of the subject property.

4.0 The approval of the City's council was subject to the terms and conditions contained herein, and the following conditions as approved by the City Council on October 7, 2013:

- A. The minor subdivision shall be in accordance with the plans submitted.
- B. For Parcel B, a Public Recreation Use Dedication fee as required by Section 204.020 of the Development Regulations before the City endorses the deed to create Parcel B. The fee will be 4% of the fair market value of the property.
- C. Public drainage and utility easements shall be dedicated to the City as required by the Public Works Director, including a conveyance expanding to the existing sanitary easement to fully encompass the City's sewer interest. The applicant shall be responsible for providing legal descriptions for all required easements. Easements shall be conveyed before the City will endorse deeds for recording.
- D. The applicants shall enter into a Subdivision Agreement with the City. This agreement shall be executed prior to the City's release of the deeds for recording. A Development Agreement will also be required for the construction of a new home on Parcel B.
- E. Municipal water and sanitary sewer service shall be provided to Parcel B. Payment in lieu of assessments for City water availability to the new lot in the amount of \$4,325 for the Water Unit and \$1,209 for the street unit. The cost of connection and SAC fees, together with permit charges, will be due with the building permit.
- F. An escrow for the work to connect to the existing city sewer will be required in the amount of \$1,000.
- G. Driveways and all other work within the Alameda Street right-of-way are subject to the permitting authority of the City of Shoreview.
- H. The existing screened porch shall be modified to meet setback requirements prior to the City endorsing the Deed for Parcel B.
- I. The garage shall be removed prior to the City endorsing the Deed for Parcel B or a financial surety submitted to the City to ensure removal.
- J. A tree protection plan shall be submitted prior to issuance of a building permit (including the demolition permit). The approved plan shall be implemented prior to the commencement of work on the property and maintained during the period of construction. The protection plan shall include wood chips and protective fencing at the drip line of the retained trees.
- K. An erosion control plan shall be submitted with the building permit application for each parcel and implemented during the construction of the new residence.
- L. A final site-grading and drainage plan shall be submitted and approved by the City Engineer prior to issuance of a building permit.
- M. A Mitigation Affidavit is required for both parcels. For Parcel A, this Affidavit shall be executed prior to the City's release of the deed for recording. For Parcel B, this Affidavit shall be required with the Residential Design Review process.
- N. This approval shall expire after one year if the subdivision has not been recorded with Ramsey County.

5.0 Terms and Conditions. In compliance with the requirements of the City's Development Regulations; in compliance with the City Council's conditions of approval; and in consideration of the undertakings herein expressed, the City and Developer agree as follows:

- A. Conditions Precedent. Prior to the City's endorsement of the Deed of Conveyance which will effectuate the subdivision of the Subject Property into Parcel A and B, the Developer shall:

1. Pay Public Use Dedication Fee. The Developer agrees to pay a public recreation use dedication fee in the form of a Cash Equivalent Payment based on the fair market value of Parcel B by reference to current market data, if available, or by obtaining an appraisal of the land from a licensed real estate appraiser. The Developer shall pay the cost of such appraisal before the City will endorse deeds for recording with Ramsey County. The fair market value conclusions of the appraiser shall be conclusive. Except as hereinafter provided, the cash equivalency payment shall be due and payable on or before the execution of a development agreement or endorsement of the deeds by the City. The Cash Equivalency Payment required on a residential use depends upon the density of dwelling units per acre on the proposed development or subdivision. The proposed development has a density of 0 to 2 units per acre, therefore, **the Cash Equivalency Payment shall equal 4% of the fair market value.** Credit will be given for the existing dwelling on the subject property.
2. Public Easements. Drainage and Utility easements, including a conveyance expanding to the existing sanitary easement to fully encompass the City's sewer interest, shall be conveyed to the City as required by the Public Works Director as required by the Municipal Code.
3. Sanitary Sewer and Water Fees – Deferred Assessment. Parcel B has been assessed for its share of costs of sanitary sewer but has not been assessed for its share of costs of water main. Payment in lieu of assessments for City water availability to the new lot in the amount of \$4,325 for the Water Unit and \$1,209 for the street unit.
4. Additional fees, including the cost of connection and SAC fees, together with permit charges, will be due with the building permit for a new house on Parcel B for connection to the sewer and water services.
5. Maintenance of Private Sanitary Sewer and Water Services. Developer agrees that all sanitary sewer and water facilities, pipes or appurtenances installed on the Subject Property are private, and Developer, its successors and assigns, shall be solely responsible for the maintenance, repair and replacement of such sanitary sewer and water improvements. This includes a private easement for the maintenance of the sewer service for Parcel A that will remain on Parcel B.
6. Shared Private Driveway. Private easements shall be established for the two shared driveways and shall include provisions for future repair and maintenance. The easement documents are subject to approval by the City prior to the City endorsing the plat for recording with Ramsey County.
7. Private Utilities. Private easements shall be established for the private utilities that are located across property lines, and shall include provisions for future repair and maintenance. The easement documents are subject to approval by the City prior to the City endorsing the plat for recording with Ramsey County.

6.0 Default. The occurrence of any of the following after written notice from the City shall be considered an “Event of Default” in the terms and conditions contained in this Agreement. Said default shall be cured within a reasonable time period as specified by the City.

- A. The failure of the Developer to comply with any of the terms and conditions contained in this Agreement;
- B. The failure of the Developer to comply with any applicable ordinance or statutes with respect to the development and operation of the subject property.

7.0 Remedies. Upon the occurrence of an Event of Default, the City, in addition to any other remedy which may be available to it shall be permitted to do the following:

- A. The City may make advances or take other steps to cure the default, and where necessary, enter the subject property for that purpose. The Developer shall pay all sums so advanced or expenses incurred by the City upon demand, with interest from the dates of such advances or expenses at the rate of 10% per annum. No action taken by the City pursuant to this section shall be deemed to relieve the Developer from curing any such default to the extent that it is not cured by the City or from any other default hereunder. The City shall not be obligated, by virtue of the existence or exercise of this right, to perform any such act or cure any such default.
- B. The Developer shall save, indemnify, and hold harmless, including reasonable attorneys fees, the City from any liability or other damages, which may be incurred as a result of the exercise of the City’s rights pursuant to this section.
- C. Obtain an order from a court of competent jurisdiction requiring the Developer to specifically perform its obligations pursuant to the terms and provisions of this Agreement.
- D. Exercise any other remedies, which may be available to it, including an action for damages.
- E. Withhold the issuance of a building permit and/or prohibit the occupancy of any building(s) for which permits have been issued.
- F. In addition to the remedies and amounts payable set forth or permitted above, upon the occurrence of an Event of Default, the Developer shall pay to the City all fees and expenses, including reasonable attorneys fees, incurred by the City as a result of the Event of Default, whether or not a lawsuit or other action is formally commenced or taken.

8.0 **IN WITNESS WHEREOF**, the City and the Developer have executed this Agreement.

Approved by the City Council of Shoreview, Minnesota, this **7th Day of October, 2013.**

DEVELOPER

CITY OF SHOREVIEW

Kevin Ousdigian

Sandra C. Martin, Mayor

Sara Ousdigian

Terry Schwerm, City Manager

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DEVELOPMENT AGREEMENT

PARCEL B - SUBDIVIDED FROM 5107 ALAMEDA STREET

1.0 THIS AGREEMENT is made and entered into by and between the City of Shoreview, a municipal corporation and political subdivision of the State of Minnesota (hereinafter the "City") and Sara and Kevin Ousdigian, their successors and assigns (hereinafter the "Developer").

2.0 On October 7th, 2013 the City gave approval to subdivide certain property located within the City and described as follows (hereinafter the "subject property")

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Parcel B: The South 78.69 feet of the North 155.68 feet of Lot Six (6) except the Easterly 902 feet thereof, Birch Lane, Ramsey County, Minn., including full riparian rights to Turtle Lake; according to the plat thereof on file and of record in the office of the Register of Deeds in and for said county, subject to restrictions, reservations, and easements of record and utility easements and public highways.

3.0 Pursuant to City Ordinances, the Developer is required:

A. To make certain improvements to the subject property.

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A. To make certain improvements to the Subject Property.

B. To provide the City with a form of surety, approved by the City's Attorney, insuring completion of any required improvements which remain incomplete at the time of the Developer's request for final approval.

- C. To make a public land dedication to the City or, in lieu thereof at the discretion of the City Council, to make a cash equivalent payment prior to recording the deeds for the parcels.
- D. To follow certain procedures, as determined by the City, to control soil erosion during the development of the Subject Property.

4.0 Terms and Conditions. In compliance with the requirements of the City's Development Regulations; in compliance with the City Council's conditions of approval; and in consideration of the undertakings herein expressed, the City and Developer agree to develop Parcel A as follows:

A. Conditions Precedent. Prior to the City's issuance of a building permit on Parcel A, the Developer shall:

1. Grading, Drainage and Erosion Control Plan. The Developer shall prepare a grading, drainage erosion control plan for any site work that disturbs soil on the Subject Property, including, but not limited to, utility work, construction of a new house or installation of a new driveway. No site grading shall occur prior the Developer obtaining a Grading or Building Permit approved and issued by the City and prior to the installation of approved erosion control measures. The natural drainage pattern shall be retained.

To ensure erosion control during the development of the Subject Property, the Developer is required to submit a financial surety deposit, in a form approved by the Public Works Director. Said deposit shall be submitted prior to, or concurrently with, the issuance of a building permit.

2. Installation and Maintenance of Sanitary Sewer and Water Services. Developer agrees that all sanitary sewer and water facilities, pipes or appurtenances installed on the Subject Property are private, and Developer, its successors and assigns, shall be solely responsible for the maintenance, repair and replacement of such sanitary sewer and water improvements.

A. Sanitary Sewer Service and Municipal Water Service (Public Utilities). Public Water Utilities are available in the Alameda Street right-of-way and Public Sewer Utilities are available on the lakeside portion of Parcel B. A sewer service stub to service the Subject Property shall be constructed in accordance with the City's ordinances and regulations, and pursuant to specifications approved by the City Engineer.

B. Surety. Developer agrees to provide all labor and materials for the installation of any and all taps and pipe from the clay sewer main located on the lakeside portion of Parcel B. The installations shall be according to City standards, as required by the Public Works Director. The Developer shall provide the City

with a **Surety Deposit in the amount of \$1,000.00** insuring proper installation. THE DEVELOPER UNDERSTANDS THAT THE CITY WILL NOT ISSUE A BUILDING PERMIT FOR CONSTRUCTION OF ANY NEW RESIDENCE ON PARCEL B PRIOR TO RECEIPT OF THIS SURETY DEPOSIT.

3. Tree Preservation. Trees shall be preserved as possible, including those in the right of way. Protective tree fencing shall be installed in accordance with the City's Vegetation and Woodlands Ordinance. A wood chip berm, a minimum of 2 feet wide and 18 inches deep, shall be installed inside of the tree protection fence. The tree protection fence and wood chip berm shall be maintained during the period of site work. Minor revisions to the plan may be permitted with approval by the City Planner.
4. Tree Replacement. The Developer, his assigns, or successors in interest, shall submit a tree removal and replacement plan with any building permit application for the Subject Property. The plan shall show the location of Landmark Trees, as defined in the Municipal Code, within **30 feet of the limits** of construction and the construction access drive and identify any Landmark Trees that will be removed. The plan shall show the proposed replacement trees and their locations. Replacement trees are required at a ratio of one (1) replacement tree for each Landmark Tree removed. A surety will be required for the replacement trees prior to the issuance of a building permit.
5. Construction Management. The Developer and its contractors and subcontractors shall work to minimize impacts from construction on the surrounding neighborhood by:
 - A. Definition of Construction Area. The limits of the Project Area shall be defined with heavy-duty erosion control fencing of a design approved by the Public Works Director. Any grading, construction or other work outside this area requires approval by the Public Works Director.
 - B. Parking and Storage of Materials. Adequate on-site parking for construction vehicles and employees must be provided or provisions must be made to have employees park off-site and be shuttled to the Project Area. No fill, excavated material or construction materials shall be stored in any public right-of-way.
 - C. Hours of Construction. Hours of construction, including moving of equipment shall be limited to the hours between 7:00 a.m. and 7:00 p.m. on weekdays and 8:00 a.m. and 6:00 p.m. on any weekend or holiday.
 - D. Site Maintenance. The Developer shall ensure that the contractor maintains a clean work site. Measures shall be taken to prevent debris, refuse and other materials from leaving the site. Construction debris and other refuse

generated from the project shall be removed from the site in a timely fashion and/or upon the request by the City.

- 5.0 Other Costs. In addition to the other fees required by the City regulations for this agreement, the Developer agrees to reimburse the City for all costs, of whatever kind or nature, incurred by the City in reviewing or processing the Developer's application or administration of the installation of public infrastructure, including but not limited to costs incurred for legal or other consultants.
- 6.0 All Costs Responsibility of Developer. The Developer agrees to pay for all costs incurred of whatever kind or nature in order to construct the improvements required by the City's regulations. The City shall not be obligated to pay the Developer or any of its agents or contractors for any costs incurred in connection with the construction of the improvements, or the development of the Subject Property. The Developer agrees to hold the City harmless from any and all claims of whatever kind or nature which may arise as a result of the construction of the improvements, the development of the property or the acts of the Developer, its agents or contractors in relationship thereto.
- 7.0 Financial Surety Escrows. The Developer is required to submit financial surety escrows as identified in this agreement. The developer agrees to reimburse the City at a rate of \$55.00 per hour for each hour or fraction thereof used by a City employee in the administration of the Escrow Agreement. The obligations imposed by this paragraph shall commence on the date of execution of this agreement. THE DEVELOPER UNDERSTANDS THAT THE CITY WILL NOT ISSUE A BUILDING PERMIT FOR CONSTRUCTION OF ANY NEW RESIDENCE ON TRACT B PRIOR TO RECEIPT OF THESE SURETY DEPOSITS.
- A. The developer shall not receive interest on the amount of the surety.
 - B. The developer agrees that the surety may be utilized by the City to ensure compliance with the terms of the Development Agreement For Grading, Drainage and Erosion Control and to maintain all utility construction on the site, including the cleaning of road surfaces and storm sewer systems, as determined by the Engineering Department. The surety may also be utilized for clean-up or restoration of areas off of the construction site that are directly or indirectly impacted by conditions on the site.
 - C. The developer agrees, upon written notification from the Public Works Director that proper erosion control methods are not being taken, to remedy the problem identified within 24 hours. In the event the remedy is not satisfactorily in place within that time period, the Developer acknowledges that the City may utilize the surety to complete the necessary work.
 - D. Any funds not so utilized by the City shall be returned to the Developer once the Public Works Director has determined that the need for erosion control has been satisfied.
 - E. Any soils transported to this site or exposed on the site shall be seeded consistent with a plan approved by the Public Works Director.

- F. This agreement shall not supersede any specifications required by the Public Works Director on the approved grading plan.
- 8.0 Other Agency Approvals. It is the Developer's responsibility to apply for and to acquire all other required agency permits prior to commencing construction, including any approvals necessary from the Rice Creek Watershed District.
- 9.0 Default. The occurrence of any of the following after written notice from the City shall be considered an "Event of Default" in the terms and conditions contained in this Agreement. Said default shall be cured within a reasonable time period as specified by the City.
- A. The failure of the Developer to comply with any of the terms and conditions contained in this Agreement;
- B. The failure of the Developer to comply with any applicable ordinance or statutes with respect to the development and operation of the subject property.
- 10.0 Remedies. Upon the occurrence of an Event of Default, the City, in addition to any other remedy which may be available to it shall be permitted to do the following:
- A. The City may make advances or take other steps to cure the default, and where necessary, enter the subject property for that purpose. The Developer shall pay all sums so advanced or expenses incurred by the City upon demand, with interest from the dates of such advances or expenses at the rate of 10% per annum. No action taken by the City pursuant to this section shall be deemed to relieve the Developer from curing any such default to the extent that it is not cured by the City or from any other default hereunder. The City shall not be obligated, by virtue of the existence or exercise of this right, to perform any such act or cure any such default.
- B. The Developer shall save, indemnify, and hold harmless, including reasonable attorneys fees, the City from any liability or other damages, which may be incurred as a result of the exercise of the City's rights pursuant to this section.
- C. Obtain an order from a court of competent jurisdiction requiring the Developer to specifically perform its obligations pursuant to the terms and provisions of this Agreement.
- D. Exercise any other remedies, which may be available to it, including an action for damages.
- E. Withhold the issuance of a building permit and/or prohibit the occupancy of any building(s) for which permits have been issued.
- F. In addition to the remedies and amounts payable set forth or permitted above, upon the occurrence of an Event of Default, the Developer shall pay to the City all fees and

expenses, including reasonable attorneys fees, incurred by the City as a result of the Event of Default, whether or not a lawsuit or other action is formally commenced or taken.

11.0 **IN WITNESS WHEREOF**, the City and the Developer have executed this Agreement.

Approved by the City Council of Shoreview, Minnesota, this 7th **Day of October, 2013.**

DEVELOPER

CITY OF SHOREVIEW

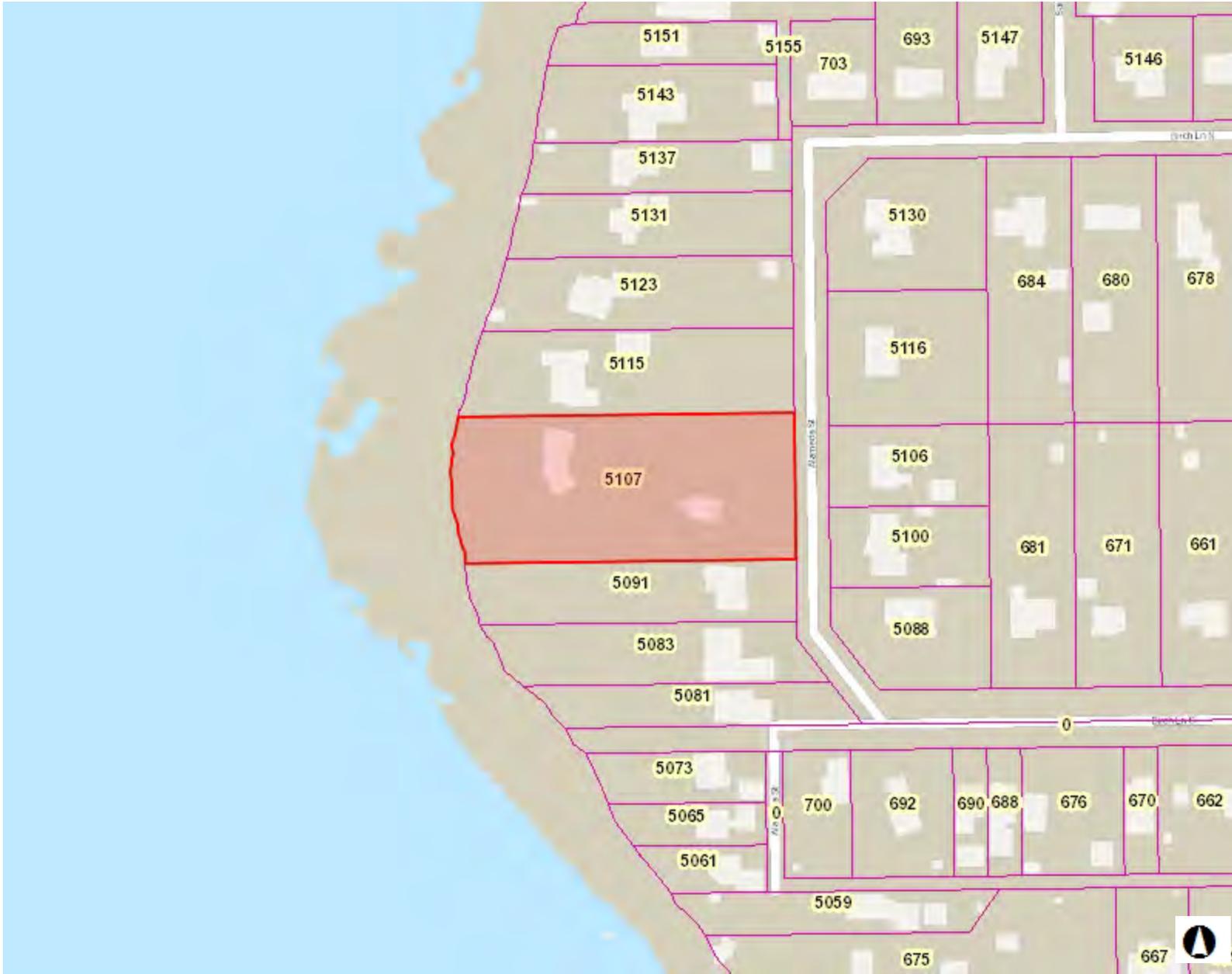
Kevin Ousdigian

Sandra C. Martin, Mayor

Sara Ousdigian

Terry Schwerm, City Manager

5107 Alameda Location Map



Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

348.0 0 174.00 348.0 Feet

Notes

5107 Alameda Aerial



Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

348.0 0 174.00 348.0 Feet

NAD_1983_HARN_Adj_MN_Ramsey_Feet
 © Ramsey County Enterprise GIS Division

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

TO: Shoreview Department of Community Development

FROM: Sara and Kevin Ousdigian

DATE: August 26, 2013 (minor update Sept 18, 2013)

SUBJECT: Application for Variance and Subdivision for 5107 Alameda Street

Overview

The current single family home at 5107 Alameda Street in Shoreview is a walkout rambler on the northern side of a large parcel which is 172' wide by 385' deep and 1.52 acres (per county records). The property is a riparian lot located in the R1 – Detached Residential District on the east side of Turtle Lake. The property is currently owned by Louise Ostergren. Sara and Kevin Ousdigian have a purchase agreement with Louise Ostergren to buy the home and property subject to the approval of this variance and subdivision application by the city, planning commission, and city council.

Our two primary goals for submitting this variance and subdivision proposal are:

- 1) Preserve the existing fine single family home at 5107 Alameda.
- 2) Maximize the width of a new buildable parcel on the south side to minimize deviation from the 100' width minimum and balance the two new parcel widths as best as possible.

Summary

5107 Alameda is a great opportunity for infill development which is consistent with the Shoreview Comprehensive Development Plan. This property is unique because it is the only property between 150 and 200' that is available for splitting into 2 parcels and also the fine existing home can be preserved.

We are asking for variances of the minimum lot width and building setbacks due to the unique circumstances described on pages 2-4. The new parcels require a variance of the minimum new lot width of 100 feet because they will be 93.49 and 78.69 feet. The new parcel areas of 35,787 and 27,707 square feet will still be far above the new lot minimum area of 15,000 square feet. The new parcels will be the 2nd and 5th widest lots and the 2nd and 4th largest lots by area along a 16 home span along the eastern shore despite the sub-100 foot widths (See Figure 4-5 on pgs 9-10). A variance in the setbacks is required due to the unique and dramatic change in OHW and street setbacks along Alameda and the fact that OHW mark shifts dramatically eastward just south of the border of Parcel B. Our setback proposal is effectively to follow the spirit of the city code for OHW setback which is to have new homes 'average' the setbacks of adjacent properties. The street setback request of 120 feet far exceeds the minimum of 25' but is necessary due to the unique situation (pg 4).

The new parcels will fit well into the character of this residential neighborhood and they will still be among the largest lots in the neighborhood by lot width or area. The new home on Parcel B with the proposed setbacks will also create a nice transition from the homes out at the point on the north side and the ones closer to street on the south side.

Variations Requested:

We are requesting two variations to enable building on the new South Parcel:

1) A variation of the minimum lake lot width. Our proposal will create a Parcel A (North Parcel) with the existing home that will be 93.49' wide (lake frontage) and a Parcel B on the South which will be a buildable lot that will be 78.69' wide. The minimum lot area for a riparian lot is 15,000 sq. ft. Parcel A will be 35,787 sq. ft. (0.82 acres) above the OHW and the Parcel B will be 27,707 square feet (0.64 acres). These new parcels will have the 2nd and 5th most lake frontage among the 16 homes on the east side of Turtle Lake including the 7 homes to the north and south of the 2 new parcels. They will also be the 2nd and 4th largest lots by area among the 16.

2) The setback requirements for the Parcel B need to be modified to create a buildable pad due to the unique and **extreme** variation in ordinary high water (OHW) and front/street setbacks between the adjacent properties at 5107 and 5091 Alameda Street. In addition the OHW turns sharply to the east by over 35' in the property to the south of Parcel B which also pushes the OHW further from the lake. See Unique Circumstances under Practical Difficulties for further details.

Practical Difficulties

Reasonable Manner

The split of the current large 1.5 acre lot to create an opportunity for an additional lot for single-family residential development is consistent with the City's land use and housing guidelines. According to the Shoreview Comprehensive Plan: "With only 1.25% of land area being vacant and available for development, most new development will likely take place through infill and redevelopment. Infill development is the development of land, lots or parcels that are adjacent to developed land on two or more sides. These lots may have been passed over during the urbanization process or **may currently be underutilized.**" "Parcels that do remain vacant have typically been passed over by urbanization due to development constraints such as floodplain areas, wetlands or lack of services." Parcel B is a very unique large parcel that is ripe for infill development and is consistent with the Shoreview Comprehensive Plan.

Unique Circumstances

Unique Circumstances: Lot Width and Area:

5107 Alameda is very unique because this property is the ONLY one on Turtle Lake that has BOTH:

1) Lake frontage between 150 and 200 feet.

AND

2) A fine existing home on mostly one side of parcel creating potential for infill development.

In addition, this property is a very deep lot at 385' with a large area (1.52 acres).

This unique combination makes it possible to keep the existing home and create a new lake lot with over 78' lake frontage that will have an area of 27,707 which is 12,707 over the minimum.

The uniqueness of 5107 Alameda and this opportunity for infill development are shown in Figure 1 – 5. An overview of Turtle Lake is shown in Figure 1. The lots and homes locations surrounding 5107 are shown in Figure 2. Note the location of the existing home is on the north side of the lot.

Lot Width: A graph of the existing lot widths for the 7 homes north and south of 5107 Alameda is shown in Figure 3. The range in lot sizes is 50 to 100 feet with an average of 66.3 feet and a median of 60 feet. The proposal for the lot widths of the new parcel A (93.49 feet) and B (78.69 feet) is shown in Figure 4 relative to the other lots. These new parcel widths are less than the 100 feet minimum however they will still be the 2nd and 5th widest lot widths among these 16 lots along the east shore.

Lot Area: The lot areas of the existing lots and the new parcels are shown in Figure 5. The range in lot sizes of the existing 14 lots surrounding 5107 Alameda is 7,405 to 37,026 with an average of 19,535 and median of 17,826. The new lot areas of 35,787 and 27,707 square feet are well over the minimum new lot width of 15,000 square feet and they will be the 2nd and 4th largest lot areas among this 16 lot stretch.

Importantly, there are only 2 other homes on Turtle Lake that have between 150 and 200' of frontage. These two homes (5366 Lexington with 165 feet and 5315 Hodgson with 177 feet) are centered on the lots and have estimated county market values of 1.3+ million and 1.5+ million making them unsuitable for infill development.

Unique Circumstances: Setbacks

The 2nd set of unique circumstances that requires the second variance on setbacks is that there is:

- 1) A dramatic change in the OHW and street setbacks along Alameda Street. 5107 Alameda is at a point on Turtle Lake and juts out to the furthest western most point along the east shore as shown in Figure 1. 5107 Alameda and the homes to the north have OHW setbacks relatively close to shore (e.g., 72' for 5107) with long street side setbacks (e.g., 250') as shown in Figure 2. In stark contrast, the homes to the south of 5107 Alameda have longer OHW setbacks (183' at 5091 Alameda) and shorter street setbacks (56.11' at 5091 Alameda).
- 2) The OHW mark shifts dramatically eastward by about 35' within 25' of the south border of Parcel B (Figure 6 or survey). This causes the city computed setback to shift markedly to the east as seen in the survey with setbacks.
- 3) A significant slope in the grading such that the garage will need to be on the north end of the lot. However the OHW setback on the south end of the lot is much further east than on the north end of Parcel B. This will mean a home will need to be strategically designed such that the garage will need to be entered from the east and/or if the garage is entered from the south side the garage will have to be significantly further east than the home on the south side. This creates the need for a larger building pad with shorter street setback even though it will not all be used for home.

We propose following the spirit of the city code 'averaging' lake side setbacks. We propose the lake setback be just east of the sewer easement on the south side of Parcel B (where manhole and sewer easement exist). The setback should be to the east of the easement by whatever the city deems necessary. This is essentially the same as using the city determined OHW setback of 117.6' but only measuring that distance from the OHW line on Parcel B (i.e., straight west rather than following the dramatic shift in OHW from 5091 Alameda property to the south). Then on north end of Parcel B the lake setback will follow the 'average' line between the adjacent homes (see survey).

We propose using at most a 120' street setback to allow for different garage possibilities as described in 3 above. This far exceeds the minimum street setback of 25'.

Character of Neighborhood

Creating a new single family home along the east shore is consistent with the character of the neighborhood. A new lake cottage type of home will also fit in well with the lake neighborhood. Following a tear down, a new home will soon be built 5131 Alameda which is just 3 parcels north of 5107 Alameda. The lot width and area will also fit in well with the neighborhood and be the 2nd and 4th largest lots along the 16 parcels on the east shore.

The proposed setback variances will also fit in the character of the neighborhood by creating a nice transition between the existing 5107 Alameda home and the home at 5091 by using the spirit of the city code averaging.

Figure 1: Overview of Turtle Lake



Figure 2: Homes on East Shore Surrounding 5107 Alameda (7 to north and 7 to south)

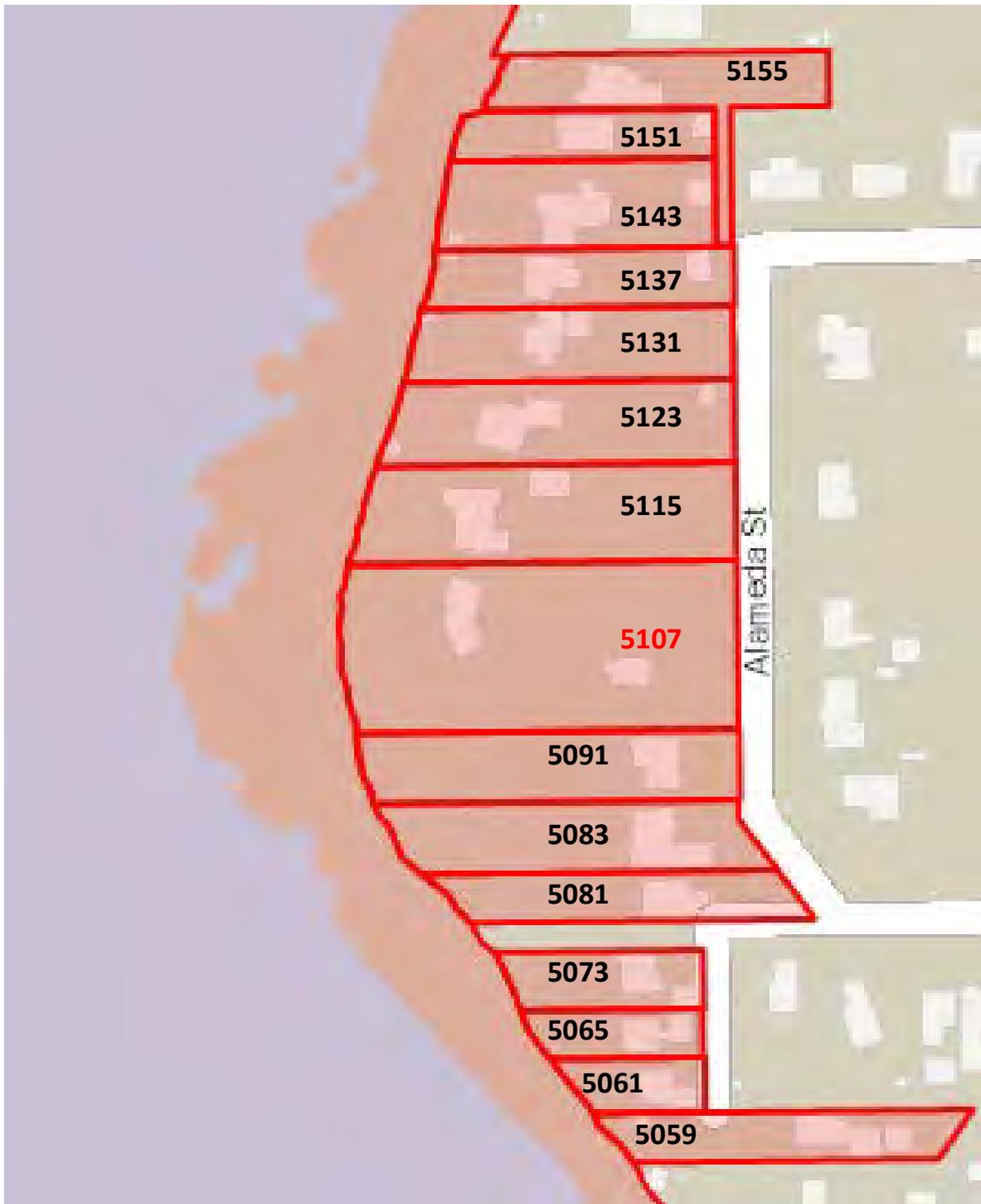


Figure 3:

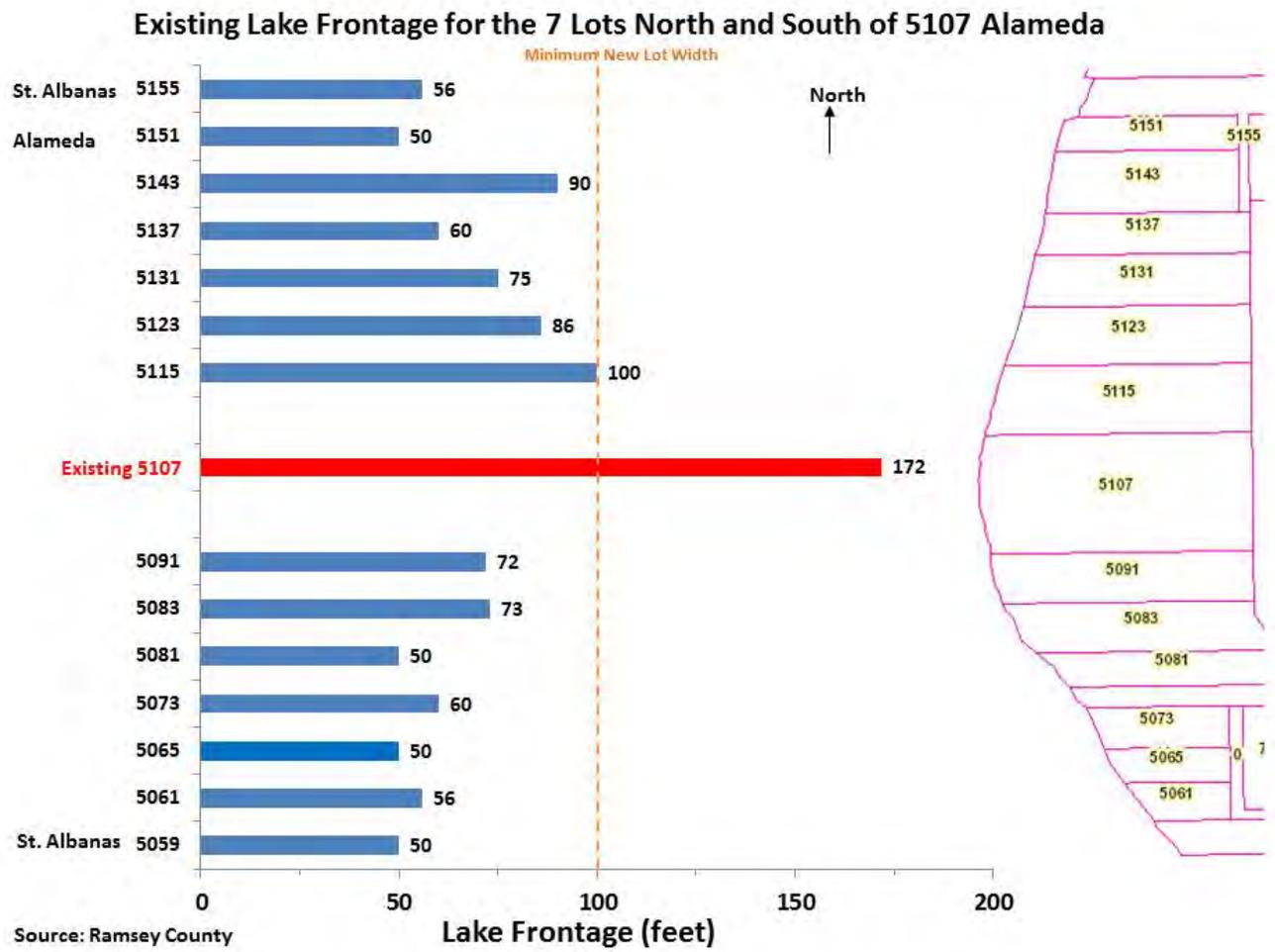


Figure 4:

Lake Frontage for **New Parcels** and 7 Lots North and South of 5107 Alameda

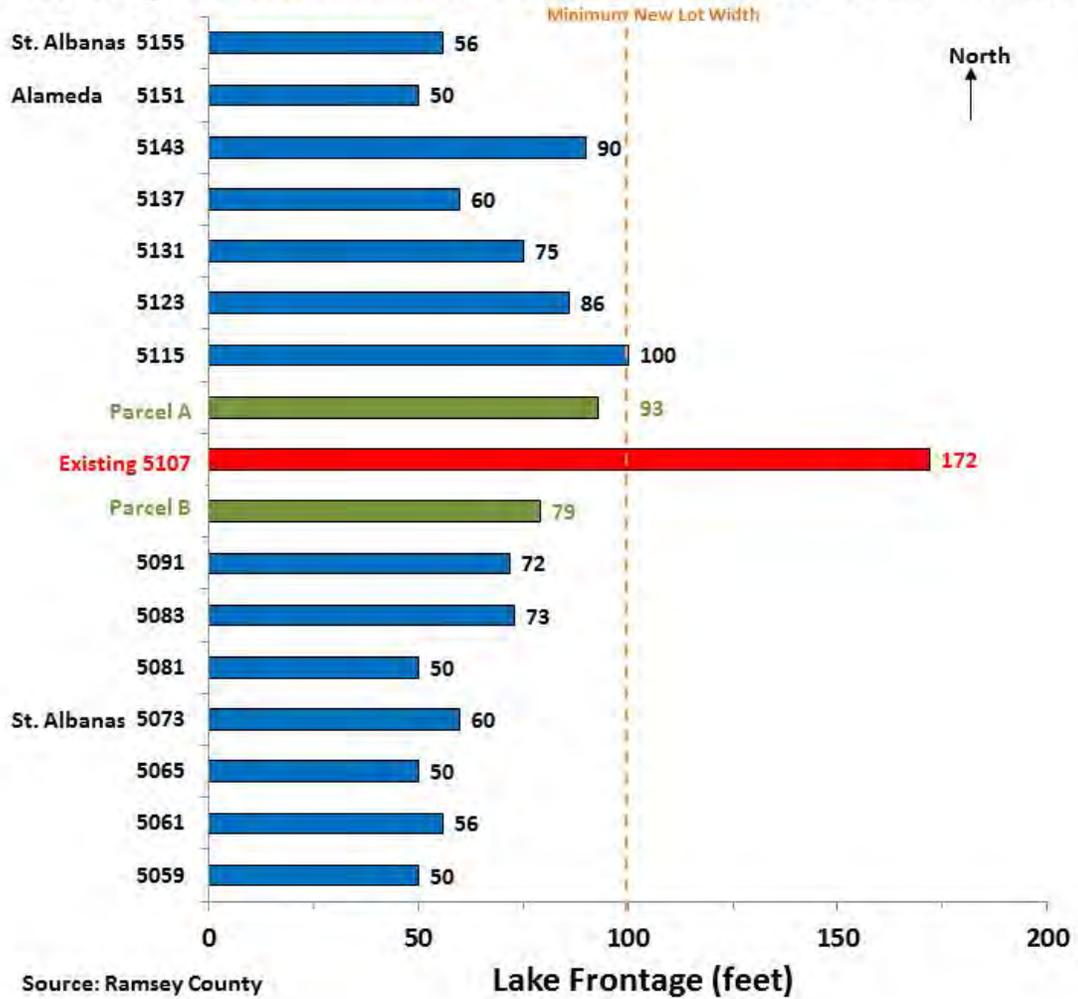


Figure 5:

Lot Area for **New Parcels** and 7 Lots North and South of 5107 Alameda

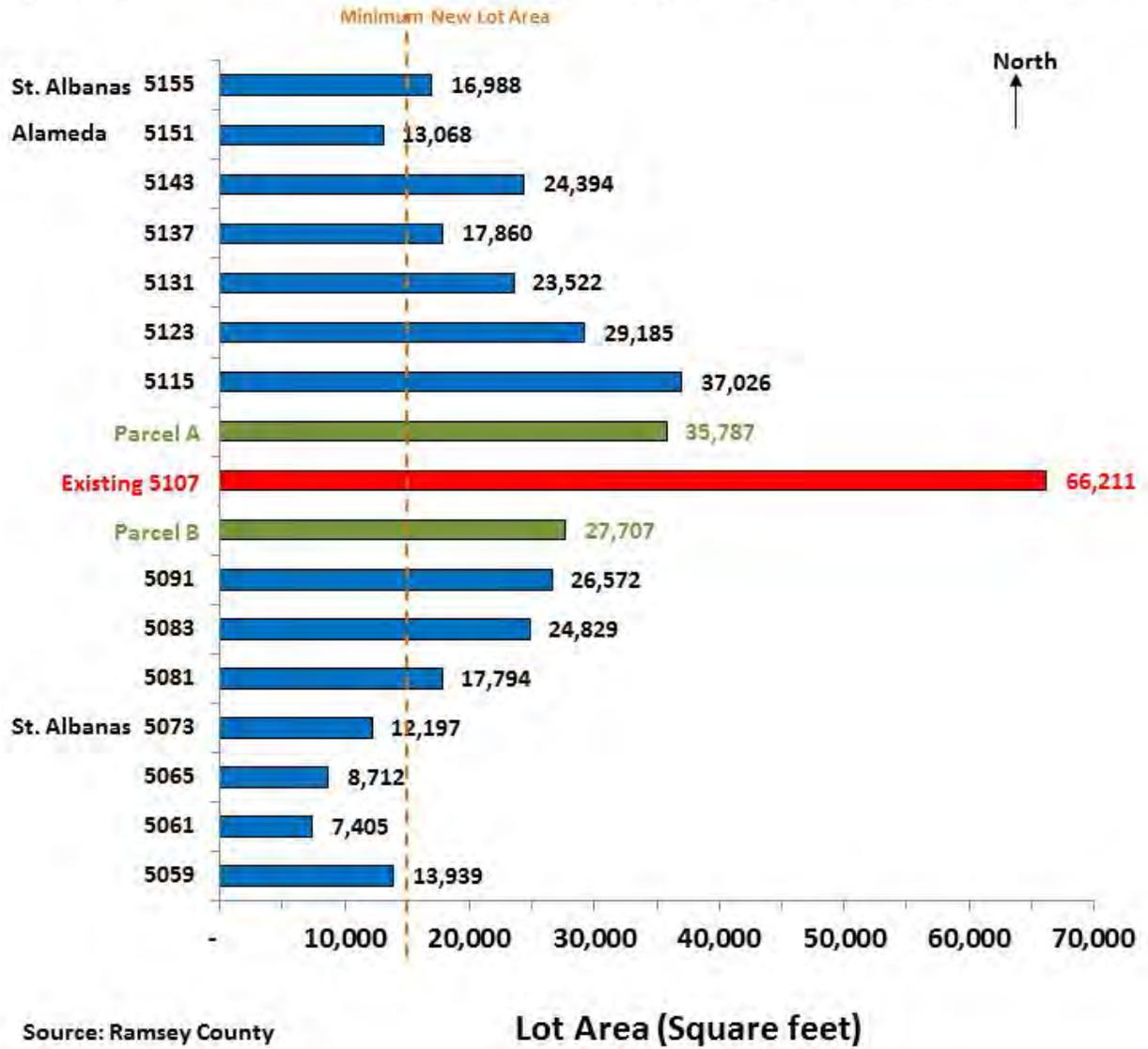
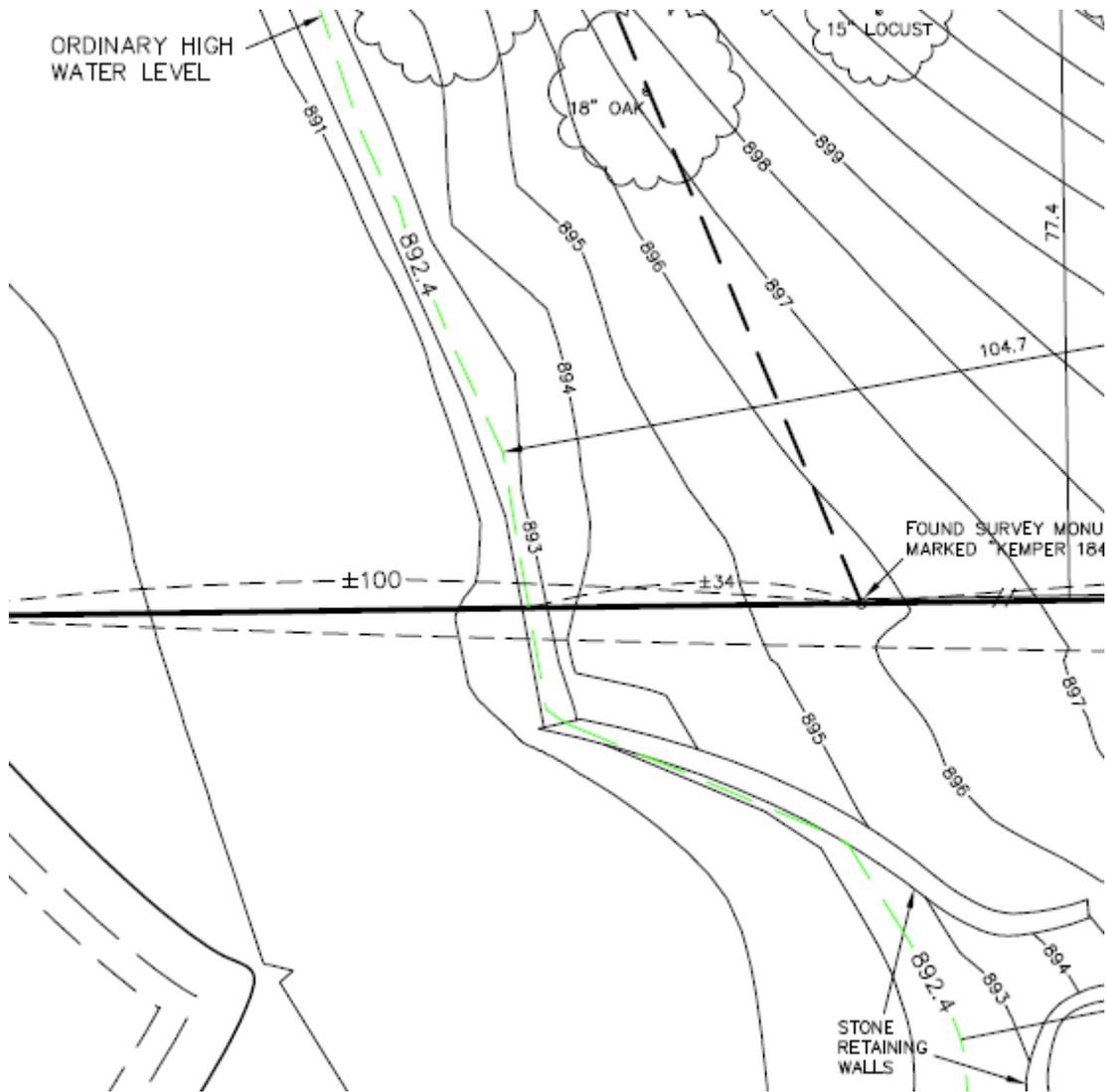


Figure 6: Dramatic ($\approx 35'$) shift in OHW to the east just south of lot line.



Other Considerations:

We will consider the following in the future and include input from city:

A. Existing Deck and Screen Porch:

We will modify the deck and screen porch structures attached to the existing home to meet the side setback requirements for the existing home with a new Parcel A width of 93.49'.

B. Existing Detached 3 Car Garage:

The existing detached 3 car garage (875 sq. ft) will likely need to be removed because it does not meet the side setback. If the city and planning commission would support an additional variance on this setback we would be glad to keep the existing garage so whoever builds on Parcel B has the option to utilize the existing structure within the constraints of city code on garages. We would like to at least keep the garage after lot split but before any building starts on Parcel B. Any advice from the city on the possibilities for this garage is appreciated.

C. New Garage for 5107 Alameda:

This development proposal will result in 5107 losing the existing 3 car detached garage (875 sq ft.) which is about 140' from existing home entrance. We believe a new garage is likely to be added to the existing home at 5107 Alameda somewhere on the south or south side of the lot where there is ample room. A detached 3 car garage (<= 750 sq. ft.) or even an attached garage that ties in with existing northern most entrance on the east side of home is possible. City code will be followed with necessary screening from 5115 Alameda if the garage ends up on north side. The garage could be in southeast corner of Parcel A where the bituminous driveway turns to gravel to avoid adding more driveway and the rest of the existing gravel driveway can be abandoned.

D. Driveway for Parcel B:

We will consider changing deed on 5107 such that the existing bituminous driveway can be shared between the two properties. This will enable the new South Parcel to minimize impervious surface and also avoid needing to create a new access to Alameda Street.

E. Landmark trees:

A minimum of 3 landmark oak trees (15", 18", and 24") will need to be removed for building pad and driveway. Other landmark trees (e.g., Ash, Locust) may need to be removed also depending on final home design. The tree replacement and protection will be addressed in the Development Agreement. Our proposal will be to replace these trees with the 2:1 ratio on Parcel B. We will ensure there is sufficient screening of the home at 5091 to maintain a private atmosphere using the replacement and or additional trees.

F. Encroachment:

5091 Alameda has a patio sidewalk that encroaches onto Parcel B. We will renew the agreement Ms. Ostergren has with Ms. Napier, the owner of 5091, as we are very comfortable with this minor encroachment which will not get in the way of future development of Parcel B.

Economic Impact to City/County

The present 2013 tax for 5107 Alameda was \$15,335 before special assessments.

- The subdivision of this land will generate a one-time Public Use Dedication fee for the new lot which will be 4% of the fair market value of the property.
- Drawing a building permit will also generate a one-time fee for the city.

We estimate the following recurring annual tax revenue based on current land and home and a new value:

- \$12,000 for an assessed value of \$700,000 for Parcel A
- \$20,000 for an assessed value of \$1 million for Parcel B (500,000 land and 500,000 new home which is less than the 530k of the new home across lake at 5230 Oxford St)

This revenue of \$32,000 is about \$17,000 more than the existing tax collected on 5107 Alameda.

KEMPER & ASSOCIATES INC.
PROFESSIONAL LAND SURVEYORS

721 OLD HIGHWAY 8 N.W.
NEW BRIGHTON, MINNESOTA 55112
651-631-0351
FAX 651-631-8805
email: kemper@pa-rs.net
www.kemperpa.com

PROPOSED MINOR SUBDIVISION OF
5107 ALAMEDA STREET
CITY OF SHOREVIEW, RAMSEY COUNTY, MINNESOTA

PROPOSED SETBACK CALCULATIONS

STREET SETBACK:
5107 ALAMEDA ST. DECK = 35.47 FEET
5091 ALAMEDA ST. GARAGE = 56.11 FEET
AVERAGE = 155.79 FEET - 10 FEET = 145.79 FEET

ORDINARY HIGH WATER SETBACK:
5107 ALAMEDA ST. DECK = 73.0 FEET
5091 ALAMEDA ST. DECK = 183.2 FEET
AVERAGE = 127.6 FEET - 10 FEET = 117.6 FEET

AREA SUMMARY

EXISTING PROPERTY = 283,494 SQ. FT. OR 21.48 ACRES
(TO ORDINARY HIGH WATER LEVEL)

PROPOSED PARCEL A = 233,767 SQ. FT. OR 40.83 ACRES
(TO ORDINARY HIGH WATER LEVEL)

PROPOSED PARCEL B = 27,727 SQ. FT. OR 4.64 ACRES
(TO ORDINARY HIGH WATER LEVEL)

SCALE IN FEET
0 10 20

BASES FOR BEARING:
RAMSEY COUNTY
COORDINATE SYSTEM
(NAD 83, 1983)

(VIA REAL TIME GPS
MEASUREMENTS UTILIZING
MINNESOTA DEPARTMENT
OF TRANSPORTATION
VRS NETWORK)

BASES FOR ELEVATION:
TOP NAT OF FIRE HYDRANT
AT #81 BIRCH LANE SOUTH
ELEVATION=825.92
(AS PER CITY OF SHOREVIEW
ENGINEERING DEPARTMENT,
FOR 2002 SURVEY)

CONTOUR INTERVAL=1 FOOT



EAST SIDE OF 5115 ALAMEDA ST.



TURTLE LAKE

ORDINARY HIGH WATER LEVEL=892.4
HIGHEST RECORDED ELEV.=893.1 (05/31/842)
LOWEST RECORDED ELEV.=888.7 (08/14/824)

(M.S.L. 1912 ELEVATIONS AS PER MINNESOTA
DEPARTMENT OF NATURAL RESOURCES
"LAKE FRONT" HEIGHTS)

100-YEAR FLOOD ELEVATION=893 (NAVD 88)
(AS PER FEMA MAP)

FLOODPLAIN NOTE:
SUBJECT PROPERTY LIES WITHIN FLOOD ZONES "A"
(AREAS DETERMINED TO BE OUTSIDE THE 0.2%
ANNUAL CHANCE FLOODPLAIN) AND "AE"
(SPECIAL FLOOD HAZARD AREAS SUBJECT TO
INUNDATION BY THE 1% ANNUAL CHANCE
FLOOD). BASE FLOOD ELEVATIONS DETERMINED
ACCORDING TO THE FEDERAL EMERGENCY
MANAGEMENT AGENCY FLOOD INSURANCE RATE
MAP COMMUNITY PANEL NUMBER 27123C-0010 G,
DATED JUNE 4, 2010, RAMSEY COUNTY, MINNESOTA.
THE BASE FLOOD ELEVATION SHOWN FOR TURTLE
LAKE IS 893.

ZONING REQUIREMENTS

ZONED R1 - DETACHED RESIDENTIAL DISTRICT
SUBJECT TO SHORELAND MANAGEMENT
SUBJECT TO FLOOD PLAIN MANAGEMENT

MINIMUM LOT AREA - 10,000 SQ. FT. (R1)
- 15,000 SQ. FT. (S)

MINIMUM LOT WIDTH - 75 FEET (R1)
- 100 FEET (S)

MINIMUM LOT DEPTH - 125 FEET (R1)
- 100 FEET (S)

MAXIMUM IMPERVIOUS SURFACE COVERAGE - 35% (S)

MAXIMUM HEIGHT - 35 FEET

BUILDING SETBACKS:
FRONT - 25 FEET MINIMUM/40 FEET MAXIMUM
SIDE - 10 FEET
ORDINARY HIGH WATER - 50 FEET

ACCESSORY STRUCTURES:
DETACHED ACCESSORY STRUCTURE AREA
SHALL NOT EXCEED 75% OF THE FOUNDATION
AREA OF THE DWELLING UNIT OR 750 SQ. FT.,
WHICHEVER IS MORE RESTRICTIVE.

THE COMBINED AREA OF ALL ACCESSORY
STRUCTURES SHALL NOT EXCEED 50% OF
THE DWELLING UNIT FOUNDATION AREA OR
1,500 SQ. FT., WHICHEVER IS MORE
RESTRICTIVE.

SIDE SETBACK - 5 FEET
MAXIMUM HEIGHT - 18 FEET AS MEASURED
FROM THE HIGHEST ROOF
PEAK TO THE LOWEST
FINISHED GRADE, HOWEVER,
IN NO CASE SHALL THE
HEIGHT OF THE ACCESSORY
STRUCTURE EXCEED THE
HEIGHT OF THE DWELLING
UNIT. HEIGHT OF SIDEWALLS
CANNOT EXCEED 10 FEET

MAXIMUM NUMBER OF DETACHED ACCESSORY
STRUCTURES - 2
(AS PER CITY OF SHOREVIEW ZONING CODE)



VIEW OF TURTLE LAKE FROM 5107 ALAMEDA STREET



EAST SIDE OF 5091 ALAMEDA ST.



WEST (LAKE) SIDE OF 5107 ALAMEDA STREET



GARAGE AT 5107 ALAMEDA STREET

EXISTING LEGAL DESCRIPTION

QUIT CLAIM DEED DOC. NO. 3092936

The North 155.68 feet of Lot Six (6), except the Easterly 902 feet thereof, Birch Lane, Ramsey County, Minn., including full riparian rights to Turtle Lake; also the South 16.5 feet of Lot Five (5), Birch Lane, Ramsey County, Minn., except the Easterly 902 feet thereof, including full riparian rights to Turtle Lake, according to the plat thereof on file and of record in the office of the Register of Deeds in and for said county, subject to restrictions, reservations, and easements of record and utility easements and public highways.

PROPOSED LEGAL DESCRIPTIONS

PARCEL A

The North 155.68 feet of Lot Six (6), except the South 78.69 feet thereof, and except the Easterly 902 feet thereof, Birch Lane, Ramsey County, Minn., including full riparian rights to Turtle Lake; also the South 16.5 feet of Lot Five (5), Birch Lane, Ramsey County, Minn., except the Easterly 902 feet thereof, including full riparian rights to Turtle Lake, according to the plat thereof on file and of record in the office of the Register of Deeds in and for said county, subject to restrictions, reservations, and easements of record and utility easements and public highways.

PARCEL B

The South 78.69 feet of the North 155.68 feet of Lot Six (6), except the Easterly 902 feet thereof, Birch Lane, Ramsey County, Minn., including full riparian rights to Turtle Lake; according to the plat thereof on file and of record in the office of the Register of Deeds in and for said county, subject to restrictions, reservations, and easements of record and utility easements and public highways.

LEGEND

- 910 - EXISTING CONTOUR LINE
 - MH - MANHOLE
 - SMH - SANITARY SEWER MANHOLE
 - CB - CATCH BASIN
 - LP - LAMP POST
 - PH - FIRE HYDRANT
 - ET - ELECTRIC TRANSFORMER
 - TV - CABLE TV RISER
 - EM - ELECTRIC METER
 - AC - AIR CONDITIONER
 - SI - SIGN
 - *
- NOTES: ONLY "LANDMARK" TREES AS DEFINED IN THE CITY OF SHOREVIEW CODE ARE SHOWN HEREON. SMALLER TREES ON THE SUBJECT PROPERTY ARE NOT SHOWN.

PREPARED FOR:
KEVIN OUSDIGIAN
4491 HARBOR PLACE DRIVE
SHOREVIEW, MINNESOTA 55126
763-218-8154



CERTIFICATION
I HEREBY CERTIFY THAT THIS SURVEY, PLAN,
OR REPORT WAS PREPARED BY ME OR
UNDER MY DIRECT SUPERVISION AND THAT
I AM A DULY LICENSED PROFESSIONAL LAND
SURVEYOR UNDER THE LAWS OF THE STATE
OF MINNESOTA.

Mark D. Kemper
MARK D. KEMPER, PLS 18407
DATED THIS 28th DAY OF August, 2013

CERTIFICATE OF SURVEY

13176 (131749.DWG) O.B. TOOD HOLEN

TO: Rob Warwick

FROM: Sara and Kevin Ousdigian

DATE: August 26, 2013

SUBJECT: Details of Modifications to existing deck and screen porch

The details below describe our proposed modifications to the existing deck and screen porch to achieve the lot widths described in the subdivision and variance applications.

The existing deck and screen porch are over 42" off the ground (actually over 8' above ground below). As noted by the recent inspection, the screen porch and deck do not have railings that meet code as the guard rail is greater than 4". The support that is farthest SW (see picture) also has some rotting wood so they need to be modified to meet code and create a safe environment for young children. These structures also need minor modifications so the North Parcel can be 94' wide and meet setback requirements for home, deck, and screen porch enclosures. The minimum home side setback is 10'. The north side of the home has a 12.44' setback and the south side will have a 10' setback. Modifications to the existing structures will ensure at least a 5' setback for the deck, covered porch (without screens), and tuck under garage that is under the current screen porch.

Modifications include:

A) Reconstructing the deck to ensure that the railing meets code and is at most 5' from home in the southwest corner of the home.

B) Reconstructing the existing screen porch to ensure its railing meets code and furthermore is just a covered deck and not a screened enclosure so that only a 5' setback is needed.



City Council:
Sandy Martin, Mayor
Emy Johnson
Terry Quigley
Ady Wickstrom
Ben Withhart



City of Shoreview
4600 Victoria Street North
Shoreview, MN 55126
651-490-4600 phone
651-490-4699 fax
www.shoreviewmn.gov

September 12, 2013

REQUEST FOR COMMENT

Dear Shoreview Property Owner:

Please be advised that on **Tuesday, September 24 at 7:00 p.m.**, the Shoreview Planning Commission will review Minor Subdivision and Variance applications for **5107 Alameda Street** submitted by **Kevin and Sara Ousdigian**. The applicant proposes to subdivide the property into two parcels. The resulting two parcels would need variances in the required lot width of 100 feet as they will be 93.49 and 78.69 feet. The new parcel areas of 35,787 sq ft and 27,707 sq ft will still exceed the new lot minimum area of 15,000 sq ft. A variance in setbacks for the future building on Parcel B is also requested because of the shift in the OHW mark and the varying street setbacks of adjoining properties. The proposed lots conform to other requirements of the Municipal Code. Please see the attached plans.

You are encouraged to fill out the bottom portion of this form and return it if you have any comments or concerns. Comments received by **September 20th** will be distributed to the Planning Commission with the Planning Commission agenda packet. Comments received after that date but before the meeting will be distributed to the Commission that night. You are also welcome to attend the meeting. The meeting is held in the City Council Chambers at Shoreview City Hall, 4600 North Victoria Street.

If you would like more information or have any questions, please call me at 651-490-4658 between 8:00 a.m. and 4:30 p.m., Monday through Friday. You may leave a voice mail message at any time. I can also be reached via e-mail at nhill@shoreviewmn.gov.

Sincerely,

Niki Hill

Comments:

I support the changes proposed for variances on property located at 5107 Alameda St. and wish the best of luck to the Ousdigian's on subdividing the property.

Name:

Mary Kath

Address:

5081 Alameda St.

Comments:

If approved, will be important to monitor type of home and placement of home on Parcel B since lot will be narrow and home will be built on a slope.

Re: Subdivision Variance

for
5107 Alameda St.

Name: Ross Anderson

Address: 5115 Alameda St.

Shoreview



Nicole Hill <nhill@shoreviewmn.gov>

FW: proposed subdivision 5107 Alameda St

Napier, Diane L. (PC) <DLNapier@printcraft.com>
To: Niki Hill <nhill@shoreviewmn.gov>
Cc: "Napier, Diane L. (PC)" <DLNapier@printcraft.com>

Thu, Sep 19, 2013 at 4:09 PM

Ms. Hill,

Thank you for your communication regarding the proposal to subdivide 5107 Alameda St.

I am strongly opposed to the granting of this proposal. I live adjacent to the subject property. I have lived at this address for 57 years. My opposition encompasses numerous issues.

The original plot, which has stood for more than 60 years should be honored and stand as is.

1. I have been a loyal and faithful citizen at this address for 57 years. I feel that Shoreview should consider my preferences and show deference to its long standing constituents as opposed to someone who wants to come in and upset and change the complexion of our neighborhood especially when it is a challenge to the current restrictions.

2. The proposal is sub- standard to the current zoning requirements. Why do we have requirements if they can be broken? The zoning rules should be adhered to in order to protect my property and other residents of the neighborhood. Isn't granting this proposal a breach of trust to me and my long standing residency?

3. Variances are by definition are granted for hardship or as a special privilege. I maintain my privilege should not be subordinate to new and frivolous entitlements. There are at least 5 other homes on the lake that are being offered for sale and have been on the market for a length of time. It is not fair to those home owners to circumvent the rules and jeopardize their offerings. There are no hardship circumstances or justification for this proposal.

4. The proposal would erode the aesthetics of the neighborhood and my property. Many old and landmark trees would need to be removed. I believe this is in conflict with Shoreview's intent to preserve an environmentally attentive city.. It would also change sunlight, shade and privacy of my property.

5. When purchasing my home my decision was affected by the wooded lot, large trees and open space that are currently there and the confidence that the lot would not be sub-divided based on the standing zoning requirements. My purchase price and trust reflected these attributes.

6. This change would diminish my property value extensively.

7. It is a defiance to have a house be built that is so far in front on my home. This would restrict my view and indeed be a visual intrusion to me which again substantially changes the impact and value of my property.

8. It is not fair to the people that follow the zoning requirements and restrictions.

9. It would provide no value to the intrinsic nature of the neighborhood. In fact, it only has negative consequences.

a. more traffic

b. less wooded area, less open space

c. old irreplaceable trees not preserved. How many trees would be lost?.

d. more traffic and people on an already crowded lake

e. creates 2 sub-standard lots

10. The slope of this area would need to change dramatically and the grading and drainage would most probably affect my old and established foundation and property negatively.

11. By the very proposal, it is calling the sub-division, sub-standard. Why would I, anyone or you want anything sub-standard in Shoreview?

I appreciate your consideration and forbearance in preserving the aesthetics, longevity and my reasonable opposition to protect my property and longstanding investment. I respectfully, request you to adhere to the zoning requirements that were developed by the city of Shoreview and to implement the trust awarded to you to guard the considerable assets and outstanding visual character of the city.

Respectively,

Diane Napier

COMMENTS FOR THE SHOREVIEW PLANNING COMMISSION
SUBMITTED BY JEROME WEISKOPF 5100 ALAMEDA

- ① ALAMEDA STREET IS ONLY 20 FT WIDE, THERE IS ALREADY TOO MANY CARS & DELIVERY TRUCKS. MORE TRAFFIC WOULD NOT BE SAFE FOR CHILDREN AND WALKERS, THERE IS NO SIDEWALK.
- ② TURTLE LAKE IS ALREADY TOO POPULATED THE COUNTY BOAT LAUNCH PARKING LOT WAS LIMITED TO 22 TRAILER PARKING SPACES TO DISCOURAGE LAKE TRAFFIC.
- ③ THIS IS THE ONLY ONE HALF WOODED PLACE ON ALAMEDA STREET
- ④ I BUILT MY HOUSE ACROSS FROM THE LOT IN QUESTION 42 YEARS AGO BECAUSE IT WAS WOODED AND IT SHOULD REMAIN THAT WAY.
- ⑤ THIS SUBDIVISION WOULD NOT BENEFIT CURRENT HOMEOWNERS.
IT WOULD ONLY LOWER PROPERTY VALUES.
- ⑥ THE LOT WAS PLOTTED AS IS AND SHOULD NOT BE CHANGED.
- ⑦ THERE IS NO HARDSHIP HERE
- ⑧ THE SUBDIVISIONS OF THIS LOT IS FOR FINANCIAL REASONS ONLY.
- ⑨ I AM ASKING THE PLANNING COMMISSION TO NOT APPROVE THIS REQUEST.



Jerome S. Weiskopf
5100 ALAMEDA



Nicole Hill <nhill@shoreviewmn.gov>

RE: Minor Subdivision Application

Rick Current <rcurrent@ljfd.org>
Reply-To: rcurrent@ljfd.org
To: Niki Hill <nhill@shoreviewmn.gov>

Tue, Sep 10, 2013 at 4:34 PM

Niki,

If they are going to share the current driveway then I have no comments other than that they need to maintain the current access and also make sure to address both houses at the driveway entrance. If they would add a driveway, then it would need to be 14' for access.

Let me know if you need anything else from me.

Thanks,

Rick Current

Fire Marshal

Lake Johanna Fire Department

651-481-7024

From: Niki Hill [mailto:nhill@shoreviewmn.gov]
Sent: Monday, September 09, 2013 8:29 AM
To: tboehlke@ljfd.org; rcurrent@ljfd.org
Subject: Minor Subdivision Application

Hey guys,

The City of Shoreview has received an application for the minor subdivision of the property at 5107 Alameda St, Shoreview, MN. Along with the subdivision of the property, they have requested variances to the lot widths and the building setbacks of the new parcel. They have also proposed the possibility of sharing a common driveway, which I would like the Fire Department's opinion on. I have attached a PDF that contains a brief description of the project, location map, and their proposed plan.

If you could please respond with comments about the project by Thursday (Sept 12th) it would be great.

Thanks!

—



Minor Subdivision Application - City of Shoreview

Kyle Axtell <KAxtell@ricecreek.org>
To: Niki Hill <nhill@shoreviewmn.gov>

Mon, Sep 9, 2013 at 2:50 PM

Niki,

Thank you for the opportunity to comment on this proposal. The RCWD does not have any major objections or issues with the proposal, but offers the following for City consideration:

1. If more than 10,000 square feet of impervious surface is created or reconstructed on the site as part of a future project, a RCWD permit would be required, along with stormwater management BMPs consistent with RCWD Rule C.
2. If more than 10,000 square feet of land is disturbed during a future project, a RCWD permit would be required for erosion and sediment control.
3. The proposed platting does not appear to allow for any impacts to the 100-year floodplain of Turtle Lake.
4. The site has not been reviewed by RCWD staff for the presence of wetlands, although none are expected in the proposed building envelope given the soils and topography of the area.
5. While not necessarily a concern of the RCWD, our staff offers some site layout questions:
 - a. Where will the driveway come in from Alameda Street?
 - b. Where will a new garage go if not attached to a future home?
 - c. There appears to be multiple lot encroachments due to existing structures, driveways, etc. Is there a demolition plan to correct this or will easements be placed over portions of the new lot to accommodate existing structures belonging to the existing home? Should the lot boundaries simply be adjusted to accommodate these structures now?
6. This last comment is being provided by me on purely a personal note, having an interest in land use planning. It does not relate to RCWD regulations in anyway. Also, I am not knowledgeable about Shoreview's land use code specifically, but I offer the following conspiracy theory... If the lot split is approved, but the south lot is never intended to be sold off, the split as designed could have the effect of allowing the current owner to build an additional accessory building. Because the original accessory building is located on the south lot, it may not count for the north lot anymore but would continue to be allowed on the south lot as a pre-existing, non-conforming structure. Thoughts?

Thanks again,

Kyle Axtell

Water Resource Specialist

Rice Creek Watershed District

4325 Pheasant Ridge Dr. NE #611

Blaine, MN 55449-4539

P: (763) 398-3072

F: (763) 398-3088

E: kaxtell@ricecreek.org



From: Niki Hill [mailto:nhill@shoreviewmn.gov]

Sent: Monday, September 09, 2013 8:13 AM

To: Kyle Axtell

Subject: Minor Subdivision Application - City of Shoreview

[Quoted text hidden]

MEMORANDUM

To: Niki Hill
Community Development

From: Tom Hammitt
Senior Engineering Tech

Date: September 20, 2013

Subject: Proposed Lot Split – 5107 Alameda Street

I have reviewed the water and sanitary sewer related information for the above property. Currently the existing house is connected to City water and sanitary sewer.

Water

The City water was installed in the street in 2000 during the road reconstruction, Project 00-01. 5107 Alameda was assessed one unit of water and one unit for street improvements. There is an existing second water stub located in front of the southern portion of this lot that was not assessed. If the property is subdivided, an additional unit of assessments is required to be paid at the time of lot split. The Water unit cost was \$\$4,325 and the street unit cost was \$1,209. These costs are in addition to the normal permit charges of \$540.13 (2013) which is for the water meter, connection charge and permit/inspection.

Sanitary Sewer

The sanitary sewer was installed in 1967 under Project 67-1A. At that time, assessments were by front footage. The property was assessed the full frontage of 172 feet and the full area charge. No further assessments are required.

The as-builts and other records do not indicate a sewer stub for the property other than the one for the existing house, which is along the lake side of the property. The new house would require a tap of the old clay sewer main. There would be a \$1,000 escrow for the sewer connection on the sewer permit to ensure there is no damage to the main. The normal permit fees would be \$305 which is for the connection charge and permit/inspection. The new house would also pay Metro SAC charge on the building permit of \$2,435 (2013).

Another issued I noticed on the survey provided by Kemper & Associates, is that the easement shown for the sanitary sewer does not extend to the dead end sanitary sewer manhole. As part of the lot split a corrected easement should be dedicated to the City that covers the city's sewer interests.

Also, the existing sewer service to 5107 would be crossing the new lot. A private easement between the two properties should be granted to allow the owner of 5107 to maintain their service on the adjacent parcel.

If you have other questions or need more information, please let me know.

**EXTRACT OF MINUTES OF MEETING OF THE
PLANNING COMMISSION OF SHOREVIEW, MINNESOTA
HELD SEPTEMBER 24, 2013**

* * * * *

Pursuant to due call and notice thereof, a meeting of the Planning Commission of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City at 7:00 PM.

The following members were present:

And the following members were absent:

Member introduced the following resolution and moved its adoption.

**RESOLUTION NO. 13-85 FOR A VARIANCE TO REDUCE THE LOT WIDTH FOR A
MINOR SUBDIVISION**

WHEREAS, Sara and Kevin Ousdigian submitted a variance application for the following described property:

The North 155.68 feet of Lot Six (6), except the Easterly 902 feet thereof, Brich Lane, Ramsey County, Minnesota, including full riparian rights to Turtle Lake; also the South 16.5 feet of Lot Five (5) Birch Lane, Ramsey County, Minn., except the Easterly 902 feet thereof, including full riparian rights to Turtle Lake, according to the plat thereof on file and of record in the office of the Register of Deeds in and for said county, subject to restrictions, reservations, and easements of record and utility easements and public highways.

(Commonly known as 5107 Alameda Street)

WHEREAS, the Development Regulations require a minimum 100-foot lot width; and

WHEREAS, the applicant has requested a variance to reduce this requirement to 93.49-feet for Parcel A and 79.69 for Parcel B; and

WHEREAS, the Shoreview Planning Commission is authorized by state law and the City of Shoreview Development Regulations to make final decisions on variance requests.

WHEREAS, on September 24, 2013 the Shoreview Planning Commission made the following findings of fact:

1. *The property in question cannot be put to a reasonable use under the conditions allowed by the Development Ordinance.* The subdivision is a reasonable use of the property as both of the proposed lots comply with and exceed the minimum standards of the Shoreland District, except for the widths of the parcels. With lot areas over the minimum 15,000 square feet, Parcel A is able to maintain the current single family residence and Parcel B has adequate area for a single family residence.
2. *The hardship is created by circumstances unique to the property and was not created by the landowner.* The unique circumstance is that no subdivision of the large 1.5 acre property is possible unless a variance is approved because of the lot width requirements. Staff believes the proposed subdivision allows the applicant to develop the property with a higher intensity use that recognizes and retains the existing development pattern, relationship to the adjacent properties, and character of the neighborhood.
3. *The variance will not alter the essential character of the neighborhood.* In this neighborhood, other riparian parcels have a similar development pattern, with lot sizes ranging from 50 to 100 feet, with an average of 66.3 feet. The two parcels created by this subdivision will result in lot widths greater than the average for the neighborhood and should not alter the character of the neighborhood.

NOW, THEREFORE, BE IT RESOLVED BY THE SHOREVIEW PLANNING COMMISSION, that the variance request for property described above, 5107 Alameda Street, be approved, subject to the following conditions:

1. This approval will expire after one year if the subdivision has not been recorded with Ramsey County.
2. This approval is subject to approval of the Minor Subdivision application by the City Council.
3. This approval is subject to a 5-day appeal period.

The motion was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Adopted this 24th day of September, 2013

Steve Solomonson, Chair
Shoreview Planning Commission

ATTEST:

Kathleen Castle, City Planner

SEAL

ACCEPTANCE OF CONDITIONS:

Kevin Ousdigian

Sara Ousdigian

DRAFT

**SHOREVIEW PLANNING COMMISSION
MEETING MINUTES
September 24, 2013**

CALL TO ORDER

Chair Solomonson called the September 24, 2013 Shoreview Planning Commission meeting to order at 7:00 p.m.

ROLL CALL

The following Commissioners were present: Chair Solomonson, Commissioners, Proud, Schumer, Thompson and Wenner.

Commissioners Ferrington and McCool were absent.

APPROVAL OF AGENDA

MOTION: by Commissioner Wenner, seconded by Commissioner Schumer to approve the September 24, 2013 Planning Commission meeting agenda as submitted.

VOTE: Ayes - 5 Nays - 0

APPROVAL OF MINUTES

MOTION: by Commissioner Schumer, seconded by Commissioner Thompson to approve the August 27, 2013 Planning Commission meeting minutes, as submitted.

VOTE: Ayes - 4 Nays - 0 Abstain - 1 (Proud)

REPORT ON CITY COUNCIL ACTIONS:

Presentation by City Planner Kathleen Castle

The City Council did approve the Midland Terrace site and building plan. The Development Agreement does include language regarding future application and encourages the developer to apply for a PUD and create a Master Plan for the site.

NEW BUSINESS

MINOR SUBDIVISION/VARIANCE

FILE NO.: 2495-13-22
APPLICANT: LOUISE OSTERGREN/KEVIN & SARA OUSDIGIAN
LOCATION: 5107 ALAMEDA STREET

The applicants propose to subdivide the property into two parcels. The single family home on one parcel would be kept; the second vacant parcel would be developed as single-family residential. Two variances are requested with this application--one to reduce the minimum lot width of both parcels. The second is to reduce the required structure setback from the front property line for the vacant parcel, Parcel B.

Currently, the site is developed with a single-family home and detached garage. The property is surrounded by single-family homes on the north, west and south. To the east is Turtle Lake. The lot width of the two parcels combined is 172 feet. The minimum requirement for lot width in the Shoreland District is 100 feet, hence the request for a variance. Drainage and utility easements would be required along the property lines. City sewer and water is available to both parcels. The lots comply with the minimum lot area and depth required but not width. Tree impacts would be determined with a future building permit application.

The application shows a lot width of 93.49 feet for Parcel A and 78.69 feet for Parcel B. The lot size is 1.5 acres, and staff believes the lot is large enough to support a minor subdivision. Neighboring lots range from 50 feet to 100 feet with an average of 66.3 feet. Both parcels exceed the average and will not alter the character of the neighborhood.

The proposal includes a variance request to reduce the front property line setback from the required 145.79 feet to 120 feet in order to create a building pad that fits the topography. The depth of the building pad varies from 45 feet to 90 feet because of an inlet on the adjoining parcel to the south which impacts the ordinary high setback. The houses to the north are aligned with the lake. Houses to the south are on smaller lots and aligned with the street.

Property owners within 350 feet were notified of the application. Responses were received both in support and opposition to the subdivision. Staff finds that the proposed parcels are consistent with the neighborhood development pattern with sufficient area and width. Practical difficulty is present with the lot area, width and neighborhood character. The subdivision supports City policies to provide additional new housing opportunities. Staff is recommending approval of the variance and minor subdivision subject to the conditions listed in the staff report. Staff further recommends that the front lot setback variance for Parcel B be tabled, as it is premature absent a building application.

Commissioner Proud asked if there would be any jeopardy to the neighborhood or City if the Commission takes action on the lot width variance but not the Parcel B front setback variance. Ms. Castle stated she believes there is sufficient space for the development proposed. She noted adjustments that need to be made to an existing porch in order to comply.

Mr. Kevin Ousdigian, Applicant, showed a graph of lot widths north and south of the subject property. Eight lots are 60 feet or less in width. The two parcels he proposes would fit better in the neighborhood than the one large lot now there. He thanked staff for all their work. He concurs with the staff findings including tabling the setback variance request for Parcel B. He

does not believe there would be jeopardy in approving what is before the Commission without the setback variance for Parcel B.

Commissioner Schumer noted the letter from the Fire Marshall and asked how the driveways would be handled. **Mr. Ousdigian** responded that the driveway could be shared, but he does not believe it is necessary. He would be open to the Commission's feedback. Parcel A is rather flat, but Parcel B is hilly. He showed a logical placement for the garage with the shared driveway that would reduce impervious surface. The Fire Marshall would approve it as long as the driveway is clearly marked.

Chair Solomonson opened the discussion to public comment.

Ms. Diane Napier, 5901 Alameda Street, stated that she lives next door to the proposed Parcel B. She read a letter submitted to the City indicating her opposition to the proposal and requesting her letter be placed in the public record. The letter is here summarized. The lot at 5107 has existed as it is for 60 years. That configuration should be honored. She has lived in Shoreview 57 years. The City should honor preferences of long-standing residents, not the requests of those wanting to come in and upset the neighborhood. The zoning regulations should be adhered to and not broken. Variances are granted for hardship of which there is none on this property. It will change sunlight and shade on her property. The change will adversely impact her property value.

Mr. Jerry Weiskoff, 5100 Alameda Street, read a letter he submitted to the City in opposition to the proposal. In summary, Alameda is 20 feet wide with too many cars and delivery trucks. There is no sidewalk but many pedestrians and bikers. This subdivision would add more cars. Turtle Lake is already too populated. The boat launch only accommodates 22 spaces for boat trailers because the County did not want to allow any more boats on the lake. He purchased his property across the street from the subject property having been satisfied through the Building Inspector that 5107 would not be subdivided because it would create two substandard lots. The existing substandard lots were platted many years ago. The subdivision is only to financially benefit the purchaser of the property.

Ms. Tury Brosi, 5088 Alameda Street, read a letter summarized as follows: the development of lakeshore property should not create crowded lots that do not meet minimum requirements. The variance for lot width is not negligible. Increased traffic and construction will detract from the now attractive street. She would like to understand the reasoning for consideration of the variances.

Commissioner Proud stated that he believes the two parcels could work, but he is hesitant to approve a variance based on a condition created by the applicant.

Chair Solomonson stated that Parcel B looks to be a difficult lot to build on and asked what a building pad would look like. Ms. Castle referred the Commission to a survey that shows the proposed setbacks. The red lines show the setbacks as required by code, and the resulting building pad which ranges from 45 feet to the south to 90 feet on the north.

MOTION: by Commissioner Schumer, seconded by Commissioner Wenner to approve the minor subdivision application as it has been reviewed in accordance with the standards of the Development Regulations and found to be in compliance with these standards, except for the proposed lot widths. The Commission believes that variance request for lot widths are reasonable, in keeping with the spirit and intent of the Development Code, and that practical difficulty exists due to the existing 173-foot width of the parcel. The motion adopts Resolution 13-85 approving the variance to the lot widths, and recommends approval of the minor subdivision to the City Council.

And to table the variance request for the Parcel B structure setback, and extend review period to 120-days to provide the applicant opportunity to develop a building plan.

The approvals are subject to the following conditions:

Minor Subdivision

1. The minor subdivision shall be in accordance with the plans submitted.
2. For Parcel B, a Public Recreation Use Dedication fee as required by Section 204.020 of the Development Regulations before the City endorses the deed to create Parcel B. The fee will be 4% of the fair market value of the property.
3. Public drainage and utility easements shall be dedicated to the City as required by the Public Works Director, including a conveyance expanding to the existing sanitary easement to fully encompass the City's sewer interest. The applicant shall be responsible for providing legal descriptions for all required easements. Easements shall be conveyed before the City will endorse deeds for recording.
4. The applicants shall enter into a Subdivision Agreement with the City. This agreement shall be executed prior to the City's release of the deeds for recording. A Development Agreement will also be required for the construction of a new home on Parcel B.
5. Municipal water and sanitary sewer service shall be provided to Parcel B. Payment in lieu of assessments for City water availability to the new lot in the amount of \$4,325 for the Water Unit and \$1,209 for the street unit. The cost of connection and SAC fees, together with permit charges, will be due with the building permit.
6. An escrow for the work to connect to the existing city sewer will be required in the amount of \$3,000.
7. Driveways and all other work within the Alameda Street right-of-way are subject to the permitting authority of the City of Shoreview.
8. The existing screened porch shall be modified to meet setback requirements prior to the City endorsing the Deed for Parcel B.
9. The garage shall be removed prior to the City endorsing the Deed for Parcel B or a financial surety submitted to the City to ensure removal.
10. A tree protection plan shall be submitted prior to issuance of a building permit (including the demolition permit). The approved plan shall be implemented prior to the commencement of work on the property and maintained during the period of construction. The protection plan shall include wood chips and protective fencing at the drip line of the retained trees.
11. An erosion control plan shall be submitted with the building permit application for each parcel and implemented during the construction of the new residence.

DRAFT

12. A final site-grading and drainage plan shall be submitted and approved by the City Engineer prior to issuance of a building permit.
13. A Mitigation Affidavit is required for both parcels. For Parcel A, this Affidavit shall be executed prior to the City's release of the deed for recording. For Parcel B, this Affidavit shall be required with the Residential Design Review process.
14. This approval shall expire after one year if the subdivision has not been recorded with Ramsey County.

Variances

1. The approval is subject to approval of the Minor Subdivision application by the City Council.
2. This approval will expire after one year if the subdivision has not been recorded with Ramsey County.
3. The approval is subject to a 5-day appeal period.

This approval is based on the following findings:

Variance

1. *The property in question cannot be put to a reasonable use under the conditions allowed by the Development Ordinance.* The subdivision is a reasonable use of the property as both of the proposed lots comply with and exceed the minimum standards of the Shoreland District, except for the widths of the parcels. With lot areas over the minimum 15,000 square feet, Parcel A is able to maintain the current single family residence and Parcel B has adequate area for a single family residence.
2. *The hardship is created by circumstances unique to the property and was not created by the landowner.* The unique circumstance is that no subdivision of the large 1.5 acre property is possible unless a variance is approved because of the lot width requirements. Staff believes the proposed subdivision allows the applicant to develop the property with a higher intensity use that recognizes and retains the existing development pattern, relationship to the adjacent properties, and character of the neighborhood.
3. *The variance will not alter the essential character of the neighborhood.* In this neighborhood, other riparian parcels have a similar development pattern, with lot sizes ranging from 50 to 100 feet, with an average of 66.3 feet. The two parcels created by this subdivision will result in lot widths greater than the average for the neighborhood and should not alter the character of the neighborhood.

Minor Subdivision

1. The subdivision is consistent with the policies of the Comprehensive Plan and in compliance with the regulations of the Development Code.
2. The proposed lots conform to the adopted City standards for the Shoreland District.

Discussion:

PROPOSED MOTION

MOVED BY COUNCIL MEMBER _____

SECONDED BY COUNCIL MEMBER _____

To approve the Site and Building Plan Review application submitted Kaas Wilson Architects for the Lakeshore Oaks Apartment complex at 505, 525, 555, 585 and 605 Harriet Avenue, and to authorize execution of the development agreements.

This approval is subject to the following:

1. This approval permits the construction of a 933 square foot addition to the community center, new building canopies, grading and stormwater management, and other site improvements shown on the submitted plans. These improvements are being made in conjunction with extensive remodeling of the apartment units. Any significant change to the plans will require review and approvals by the City Council.
2. Approval of the final grading, drainage, and erosion control plans by the Public Works Director, prior to the issuance of a building permit for this project.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project.
4. Prior to issuance of a building permit, the property owner shall execute an affidavit, in a form approved by the City, requiring that the two tax parcels on which the community building will be located will remain in common ownership. The executed affidavit shall be submitted to the City along with the County recording fee.
5. The project shall comply with the requirements of the Fire Marshall.
6. The Building Official is authorized to issue a building permit for the project, upon satisfaction of the conditions above.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated Residential (8-20 units per acre) land use of the Comprehensive Plan.

2. The proposed development complies with the standards identified in the City's Development Code.
3. The proposed improvements meet the spirit and intent of the Comprehensive Plan and the Development Code.

ROLL CALL: AYES _____ NAYS _____

Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Regular City Council Meeting
October 7, 2013

t:/2013pcf/2497-13-24 lakeshore oaks/ccmotion

TO: Mayor, City Council, City Manager
FROM: Rob Warwick, Senior Planner
DATE: October 3, 2013
SUBJECT: Planning Case File 2497-13-24, Site and Building Plan Review, Lakeshore Oaks Apartments/Kass-Wilson Architect/Steven Scott Management Company – 505, 525, 555, 585, and 655 Harriet Avenue

Introduction and Background

Kass-Wilson Architects, on behalf of the property owners and managers, has submitted a Site and Building Plan Review application for improvements at the Lakeshore Oaks apartment complex. The complex is owned by the Lakeshore Oaks Apartments LLP and managed by Steven Scott Management.

Lakeshore Oaks is a 240-unit apartment complex constructed in 1970/71. The complex consists of 5 three-story buildings, each with 48 apartments, a community building, tennis courts, and an outdoor pool. Parking for the 240 apartments is provided through a combination of outdoor parking areas surrounding the buildings, and underground garages below each building.

Project Description

The plan proposes improvements throughout the complex. The most highly visible exterior improvement is to the existing community center which now is approximately 45-feet by 71-feet (3,246 square feet). An addition of 21-feet onto the south end of the center is proposed. The added 933 square feet of space will principally be used to expand the area used for exercise equipment, but the interior of the center will be completely remodeled, including new office areas and restrooms.

The applicant proposes other interior and exterior improvements for the complex that includes:

- Rain gardens and landscape plantings
- Fire pit, grills, outdoor seating and amenities
- A new trash enclosure
- New monument sign
- New sidewalks and patio
- Replace the concrete pool deck and pool fencing
- Remove existing tennis courts
- New entrance canopies for each building
- Remodel corridors, security system, laundries and stairs in each building
- New cabinets, kitchen appliances, bath fixtures and floor coverings in 40-60 apartments

Please see the attached plans, including the scope of work proposed.

Comprehensive Plan

The Planned Land Use of the property is designated *Residential, 8 – 20 Units/Acre* in the Land Use Chapter of the Comprehensive Plan. The Planned Land Use of adjoining properties include *Light Industrial* on the north, while to the west, south and east is *Low-Density Residential*, intermixed with several *High Density Residential* developments (Midland Terrace Apartments, the Lakeplace Condos, and the Lake Owasso Townhomes). An excerpt from the Planned Land Use Map is attached. Staff believes the proposed improvements are consistent with the Planned Land Use designation, and that the improvements also further the policies outlined in the Housing Chapter of the Plan relating to affordable housing and reinvestment.

Development Code Requirements

The Site and Building Plan Review can be approved provided the proposed use is a permitted use, compliant with the standards and criteria of the Development Ordinance, and that the use is in harmony with the general purposes and intent of the Development Ordinance and the Comprehensive Plan.

The property is located in the R-3 Multi-Dwelling Residential District, where apartment buildings are permitted. The R-3 District regulations include minimum 30-foot front, side and rear setbacks for principal structures, 35-foot maximum height, and 65% maximum impervious surface coverage.

Staff Review

While about 40 years old, the buildings remain in good repair and appearance. The parking area was repaved in 2004, all the apartment decks were replaced during 2012, and a new roof was installed on the 605 building earlier this year. The improvements now proposed address conditions throughout the complex, and so continue the re-investment the owners have been making in the property.

The construction schedule has not been finalized, but the addition and remodeling the center will commence after City approvals and a spring completion is expected. Site grading, including rain gardens and landscaping will likely wait for the spring 2014 growing season.

The apartment renovations will commence immediately. These improvements will address a ‘stack’ of three apartments at a time to ease plumbing and electrical work.

The improvements are consistent with City requirements, and the staff has not identified any issues of concern. See the brief discussion of the center addition location, design, impervious, and landscaping proposals below.

Center Addition – Location

The property is developed on 5 tax parcels, each with one apartment building. The center is currently located on the same tax parcel as the 525 building. The addition will extend the center south across the boundary of the tax parcel occupied by the 555 building. This appears in

keeping with the original approval for the center, but the current Building Code requires that the two parcels remain in common ownership. See the comment below.

Architectural Design

The apartment buildings in the complex, and the community center, are designed with mansard roof styles and brick exteriors. The remodeled community center will be finished with a mix of lap siding, brick, and smooth panels on the exterior. The siding and panels will be painted brown and olive. Windows and doors will provide natural light to the interior on the south, west and east elevations.

The entrance canopies for each building will be renovated using the existing design, while the secondary common entries to each of the five buildings will be revamped with new ‘storefront’ glass, doors, and fabric canopies.

Impervious Coverage and Stormwater Management

There will be a small decrease in impervious coverage with the proposed new sidewalks and patio area, which is offset by the removal of the existing tennis courts. A maximum 65% lot coverage is permitted in the R-3 District, and the complex will have 43.1% impervious after completing these improvements.

Stormwater generally flows to either the street, and into the City system, or to the north property boundary, which is developed with a ponding area and drainage swale. The swale channels the runoff to the east where it enters the City storm sewer system.

Proposed with the improvements is a grading plan and rain gardens intended to filter runoff prior to discharge off site. These may provide some incidental infiltration, but are principally designed for filtration. Soil conditions here are not conducive to infiltration.

The plan has been reviewed by the City Engineer, and his comment is attached.

Landscape Design

The common area is now landscaped with turf. The proposed landscape plan proposes more than 30 trees, about 175 shrubs, and over 200 perennial plants. Staff believes the plan will improve the visual interest of the common area for residents.

Monument Sign

The existing sign, located in front of the 555 building, will be removed and replaced with a new 50 square foot monument sign. The sign will be 5 feet in height, and located east of the access drive between the 525 and 555 buildings.

Comments

The Fire Marshall commented that the fire pit must comply with the Fire Code regulations (3-foot maximum diameter and 25-foot minimum structure setback), and the magnetic locks used on laundry doors must be tested.

The Building Official commented that the proposed community center addition will result in a structure that straddles the property line of the existing tax parcel. The solution is to record a covenant requiring that the two tax parcels remain in common ownership. A condition of approval reflects this requirement.

Property owners within 350 feet of the complex were notified of the application. One comment expressing concerns with potential construction noise and parking has been received. Staff responded that City Code limits construction to the hours of 7 a.m. to 9 p.m., Monday through Friday; 8 a.m. to 9 p.m. on weekends and holidays. Resident parking is not expected to be affected by the proposed work, and parking for construction vehicles will be provided on-site.

Comments are attached.

Planning Commission

The Planning Commission reviewed the application at their September 24th meeting. The Commissioners were supportive of the improvements and thanked the applicants and owners for the reinvestment in the complex. The Commission discussed the green areas and possible soil compaction that has occurred there over time, noting that the compaction would reduce the potential infiltration of stormwater. The removal of the tennis courts keeps impervious areas low, but resident children use the hard surfaced area there for play, albeit not tennis. The Commission asked whether suitable play areas would be provided for the many young residents. The applicant stated that future improvements may address that if the need is identified by the owner and residents. The Commission unanimously (5-0) recommended approval of the project to the City Council. See the attached draft meeting minutes.

Recommendation

The application has been reviewed and approval recommended by Staff and the Planning Commission. Staff recommends the City Council approve the application, subject to the following conditions, and authorize execution of the development agreement.

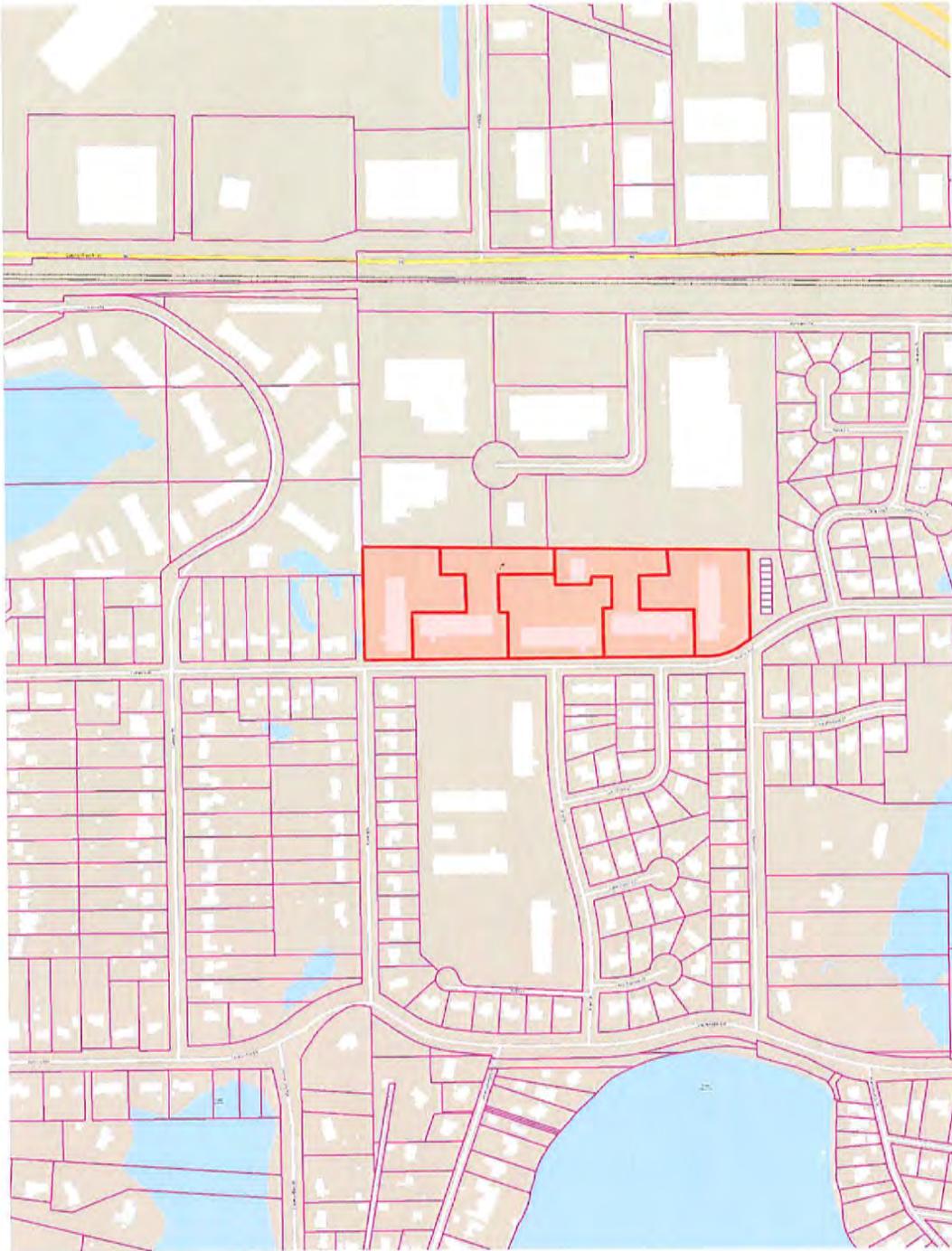
1. This approval permits the construction of a 933 square foot addition to the community center, new building canopies, grading and stormwater management, and other site improvements shown on the submitted plans. These improvements are being made in conjunction with extensive remodeling of apartment units. Any significant change to the plans will require review and approvals by the City Council.
2. Approval of the final grading, drainage, and erosion control plans by the Public Works Director, prior to the issuance of a building permit for this project.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project.
4. Prior to issuance of a building permit, the property owner shall execute an affidavit, in a form approved by the City, requiring that the two tax parcels on which the community building will be located will remain in common ownership. The executed affidavit shall be submitted to the City along with the County recording fee.

5. The project shall comply with the requirements of the Fire Marshall.
6. The Building Official is authorized to issue a building permit for the project, upon satisfaction of the conditions above.

Attachments:

1. Location Map
2. Applicant's Statement and Submitted Plans
3. Excerpt from Map 4-3, Planned Land Use
4. Aerial Photo
5. Comments
6. Draft Planning Commission Meeting Minutes, September 24, 2013
7. Proposed Motion

T:/2013pcf/2497-13-24 505 harriet ave/pcreport.doc



Legend

-  Parcel Points
-  Parcel Boundaries
-  County Borders

1,126.1 0 563.04 1,126.1 Feet



1: 6,757

NAD_1983_HARN_Adj_MN_Ramsey_Feet

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This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

Location Map





Lakeshoreoaks Apartments



- Legend**
- Parcel Points
 - Parcel Boundaries



200.0 0 100.00 200.0 Feet

NAD_1983_HARN. Aq. MN. Ramsey. Feet
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Notes
This map is a user generated data output from an Internet mapping site and is for reference only. Data layers that appear in red are not to be used for navigation. THIS MAP IS NOT TO BE USED FOR NAVIGATION.

505, 525, 555, 585, and 605 Hennepin Avenue

GENERAL SCOPE OF WORK

SITE:

1. INSTALL RAIN GARDENS AND PLANTINGS PER CIVIL AND LANDSCAPE ARCHITECT
2. INSTALL SITE AMENITIES PER CIVIL AND ARCHITECTURAL - THIS WILL CONSIST OF FIRE PIT, GRILLS, SEATING, TRELIS AND FENCING
3. INSTALL SITE LIGHTING PER CIVIL, ARCHITECTURAL AND ELECTRICAL - THIS WILL CONSIST OF LED BOLLARD LIGHTING
4. INSTALL MONUMENT SIGN PER CIVIL, ARCHITECTURAL AND ELECTRICAL - THIS WILL CONSIST OF A MASONRY SIGN ILLUMINATED FROM THE GROUND
5. INSTALL/RELOCATE TRASH ENCLOSURE PER CIVIL AND ARCHITECTURAL - SEE ARCHITECTURAL DETAILS FOR ASSEMBLIES
6. INSTALL SIDEWALK, PATHS AND PATIO SLABS PER CIVIL - THIS WILL CONSIST OF ALL NEW SIDEWALK, POOL DECK AND NEW AMENITY AREAS
7. INSTALL NEW POOL DECK PER STATE CODE STANDARDS - THE POOL IS TO NOT BE DISTURBED

CLUBHOUSE:

1. RENOVATE EXISTING BUILDING - REMOVE BATHROOMS COMPLETE, REMOVE OFFICES COMPLETE, REALLOCATE SPACE FROM MECHANICAL AND STORAGE FOR NEW AMENITY SPACE PER PLANS
2. INSTALL ADDITION - INSTALL WINDOWS, DOORS, WALLS, FLOORING, ROOFING, APPLIANCES, TECHNOLOGY, CEILINGS, LIGHT FIXTURES AND FINISHES PER PLANS
3. MECHANICAL AND ELECTRICAL IS DESIGN BUILD - ARCHITECT TO REVIEW AND COORDINATE DRAWINGS AND SPECIFICATIONS PRIOR TO CONSTRUCTION FOR COORDINATION PURPOSES

APARTMENT BUILDING:

1. REBUILD EXISTING CANOPY AND CANOPY ROOF PER NEW DETAILS - VERIFY EXISTING CONDITIONS, NOTIFY ARCHITECT IF THERE ARE DISCREPANCIES
2. INSTALL CAMERAS (3 THUS PER BUILDING) AND FOBS PER PLANS
3. INSTALL NEW STOREFRONT PER PLANS - MATCH EXISTING IF POSSIBLE
4. IN CORRIDORS - INSTALL NEW CARPET, CEILING LIGHTING, WOOD TRIM, UNIT SIGNAGE AND PAINT PER PLANS
5. IN LAUNDRY - REMOVE EXISTING STORAGE, INSTALL NEW DOOR HARDWARE (MAG HOLDS), FLOORING, PAINT, MOP SINK AND FOLDING COUNTER WITH METAL BRACKETS PER PLANS
6. IN STAIRS - REMOVE EXISTING CARPET, INSTALL NEW CARPET, MATCH EXISTING INSTALLATION
7. IN ENTRY VESTIBULE - REMOVE EXISTING LIGHTING AND TECHNOLOGY AS NECESSARY, INSTALL NEW TECHNOLOGY (CALL BOX, CAMERA), NEW LIGHT FIXTURE, NEW WINDOWS (CORRIDOR SIDE ONLY) AND WALLS, PAINT PER PLANS

APARTMENT UNITS:

1. REMOVE ALL EXISTING CABINETS, APPLIANCES, AND FLOORING AT THE BEDROOMS, LIVING AND KITCHEN AREAS PER PLANS
2. REMOVE ALL EXISTING BATH FIXTURES (TOILET, SHOWER CONTROLS/HEAD AND FAUCET), LIGHT FIXTURE AND MEDICINE CABINET - LEAVE TUB AND TILE (WALL AND FLOOR) IN PLACE
3. REPLACE LIGHT FIXTURES IF ALTERNATE IS ACCEPTED BY OWNER
4. RELOCATE APPLIANCES PER PLANS - GC TO VERIFY IF POWER IS PROVIDED PRIOR TO RECONFIGURATION
5. INSTALL CABINETS, APPLIANCES, FLOORING AND FINISHES PER PLAN - GC TO COORDINATE WITH ARCHITECT AND INTERIOR DESIGNER



KW kaas
wilson
architects

KW kaas
wilson
architects

Lakeshore Oaks Clubhouse and Apartment Renovation
577 Harriet Ave, Shoreview, MN

RECEIVED

AUG 26 2013

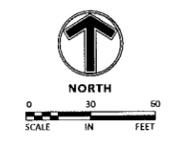
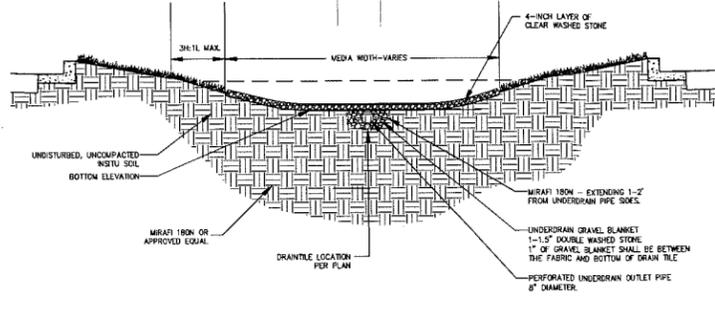
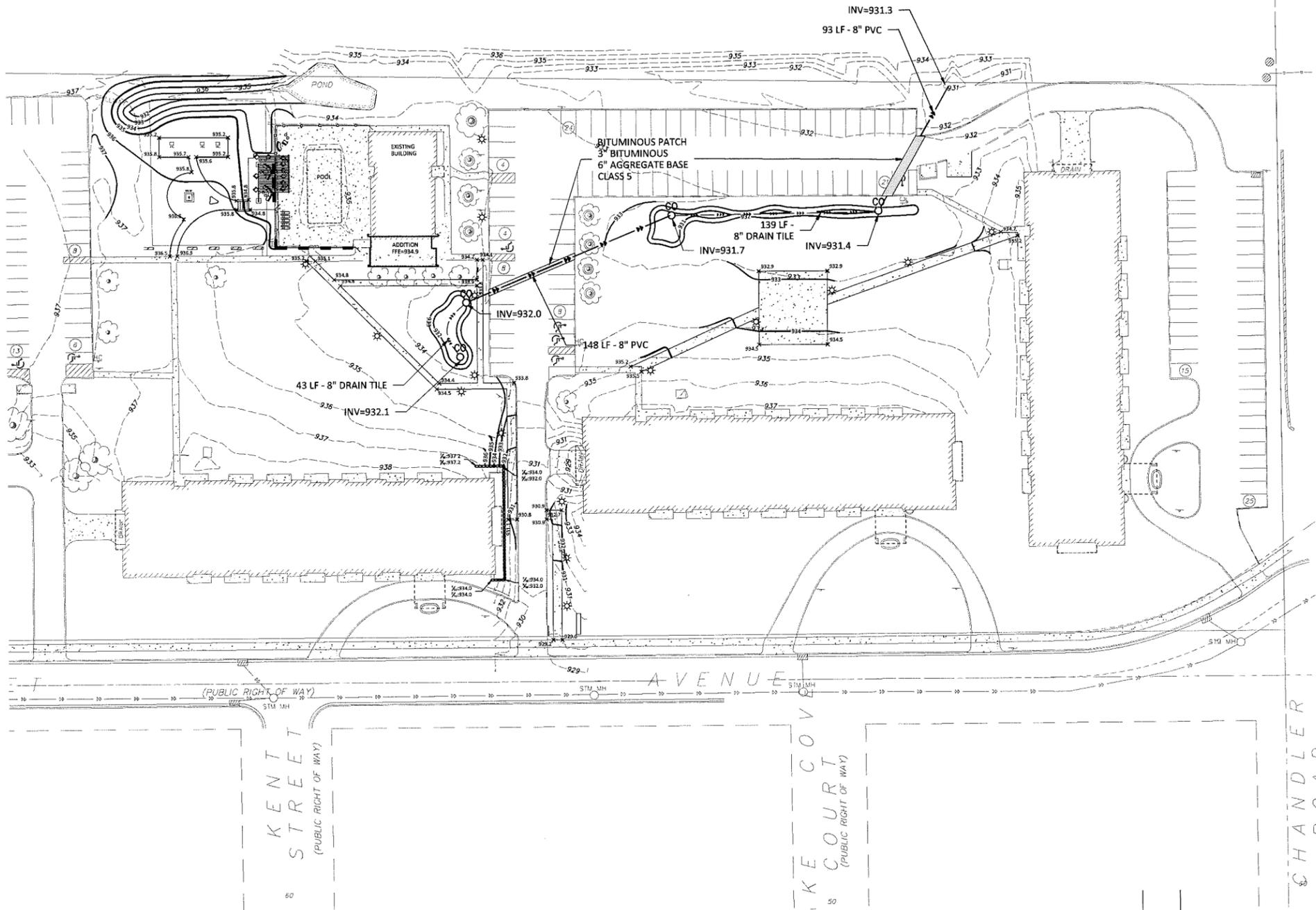
BY:



NOT FOR CONSTRUCTION
PRELIMINARY

LEGEND	
PROPOSED	EXISTING
PROPERTY LIMIT	---
CURB & GUTTER	---
STORM SEWER	---
DRAIN TILE	---
BUILDING	---
RETAINING WALL	---
WETLAND LIMITS	---
TREELINE	---
SPOT ELEVATION	---
CONTOUR	---
RIP RAP	---
OVERFLOW ELEV.	---
SOIL BORINGS	---

- GRADING NOTES**
- PROPOSED CONTOURS ARE TO FINISHED SURFACE ELEVATION. SPOT ELEVATIONS ALONG PROPOSED CURB DENOTE CURB ELEVATION.
 - CONTRACTOR SHALL REVIEW PAVEMENT GRADIENT AND CONSTRUCT "GUTTER OUT" WHERE WATER DRAINS AWAY FROM CURB. ALL OTHER AREAS SHALL BE CONSTRUCTED AS "GUTTER IN" CURB.
 - ALL GRADIENTS ON SIDEWALKS ALONG THE ADA ROUTE SHALL HAVE A MAXIMUM LONGITUDINAL SLOPE OF 5% (1:20). SLOPE AT CURB RAMPS (1:12) AND A MAXIMUM CROSS SLOPE OF 2.0% (1:48). THE MAXIMUM SLOPE IN ANY DIRECTION ON AN ADA PARKING SPOT OR ACCESS ISLE SHALL BE 2.0% (1:48). THE CONTRACTOR SHALL REVIEW AND VERIFY THE GRADIENT IN THE FIELD ALONG THE ADA ROUTES PRIOR TO PLACING CONCRETE OR BITUMINOUS. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY IF THERE IS A DISCREPANCY BETWEEN THE GRADIENT IN THE FIELD VERSUS THE DESIGN GRADIENT.
 - THE CONTRACTOR IS CAUTIONED THAT "THE SUBSURFACE UTILITY INFORMATION SHOWN ON THESE PLANS IS A UTILITY QUANTITY LEVEL. THIS QUANTITY LEVEL WAS OBTAINED ACCORDING TO THE GUIDELINES OF EXISTING 3RD PARTY TYPICAL STANDARD SPECIFICATIONS FOR THE COLLECTION AND DIRECTION OF EXISTING SUBSURFACE UTILITY DATA." THE CONTRACTOR AND/OR SUBCONTRACTORS SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. BY CONTACTING THE NOTIFICATION CENTER (OPEN STATE ONE FOR MINNESOTA AT 1-800-282-1166), THE CONTRACTOR AND/OR SUBCONTRACTOR AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCURRED BY HIS OR HER FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UTILITIES (UNDERGROUND AND OVERHEAD).
 - IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS SHOWN ON THIS PLAN.
 - THE CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY TO AVOID PROPERTY DAMAGE TO ADJACENT PROPERTIES DURING THE CONSTRUCTION PHASES OF THIS PROJECT. THE CONTRACTOR WILL BE HELD SOLELY RESPONSIBLE FOR ANY DAMAGES TO THE ADJACENT PROPERTIES OCCURRING DURING THE CONSTRUCTION PHASES OF THIS PROJECT.
 - SAFETY NOTICE TO CONTRACTORS: IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, THE CONTRACTOR WILL BE SOLELY AND COMPLETELY RESPONSIBLE FOR CONDITIONS ON THE JOB SITE, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY DURING PERFORMANCE OF THE WORK. THIS REQUIREMENT WILL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS. THE DUTY OF THE ENGINEER OR THE DEVELOPER TO CONDUCT CONSTRUCTION REVIEW OF THE CONTRACTOR'S PERFORMANCE IS NOT INTENDED TO INCLUDE REVIEW OF THE ADEQUACY OF THE CONTRACTOR'S SAFETY MEASURES IN, ON OR NEAR THE CONSTRUCTION SITE.
 - THE CONTRACTOR SHALL COMPLETE THE SITE GRADING CONSTRUCTION IN ACCORDANCE WITH THE REQUIREMENTS OF THE OWNER'S SOILS ENGINEER. ALL SOIL TESTING SHALL BE COMPLETED BY THE OWNER'S SOILS ENGINEER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING ALL REQUIRED SOIL TESTS AND INSPECTIONS WITH THE SOILS ENGINEER.
 - PRIOR TO PLACEMENT OF THE AGGREGATE BASE, A TEST ROLL WILL BE REQUIRED ON THE STREET AND PARKING AREA SUBGRADE. THE CONTRACTOR SHALL PROVIDE A LOADED TANDERABLE TRUCK WITH A GROSS WEIGHT OF 25 TONS. THE TEST ROLL SHALL BE AT THE DISCRETION OF THE SOILS ENGINEER AND SHALL BE COMPLETED IN AREAS AS DIRECTED BY THE SOILS ENGINEER. THE SOILS ENGINEER SHALL DETERMINE WHICH SECTIONS OF THE STREET OR PARKING AREA ARE UNSUITABLE. CORRECTION OF THE SUBGRADE SOILS SHALL BE COMPLETED IN ACCORDANCE WITH THE REQUIREMENTS OF THE SOILS ENGINEER.
 - REPLACE ALL SUBGRADE SOIL DISTURBED DURING THE CONSTRUCTION THAT HAS BECOME UNSUITABLE AND WILL NOT PASS A TEST ROLL. REMOVE UNSUITABLE SOIL FROM THE SITE AND IMPORT SUITABLE SOIL AT NO ADDITIONAL COST TO THE OWNER.



GRADING AND DRAINAGE PLAN
C4.01

THE SUBSURFACE UTILITY INFORMATION SHOWN ON THESE PLANS IS A UTILITY QUANTITY LEVEL. THIS QUANTITY LEVEL WAS OBTAINED ACCORDING TO THE GUIDELINES OF EXISTING 3RD PARTY TYPICAL STANDARD SPECIFICATIONS FOR THE COLLECTION AND DIRECTION OF EXISTING SUBSURFACE UTILITY DATA. THE CONTRACTOR AND/OR SUBCONTRACTORS SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. BY CONTACTING THE NOTIFICATION CENTER (OPEN STATE ONE FOR MINNESOTA AT 1-800-282-1166), THE CONTRACTOR AND/OR SUBCONTRACTOR AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCURRED BY HIS OR HER FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UTILITIES (UNDERGROUND AND OVERHEAD). IF THE CONTRACTOR ENCOUNTERS ANY DRAIN TILES WITHIN THE SITE, HE OR SHE SHALL NOTIFY THE ENGINEER WITHIN THE BUSINESS HOURS. WHEN AND IF THE DRAIN TILES ARE NOT AS SHOWN, HE OR SHE SHALL BE RESPONSIBLE FOR OBTAINING APPROVAL FROM THE PROJECT ENGINEER.



2104 4th Avenue S.
Suite B
Minneapolis, MN 55404
tel: (612) 879-6000
fax: (612) 879-5505
www.kozwilson.com

General Contractor:
Frerichs Construction
3600 Labore Road, Suite 8
St. Paul, Minnesota 55110
P: 651.767.0687

Civil/Landscape Architect:
MFRA, Inc.
14800 28th Ave N, Ste. 140
Plymouth, MN 55447
P: 763.4786010

Structural:
Darg, Bolgreen, Menk, Inc.
7575 Golden Valley Road,
Suite 210
Golden Valley, MN 55427
P: 763.544.8458

Interior Design:
BDH & Young Space Design
7001 France Avenue South,
Suite 200
Edina, MN 55435
P: 952.893.9020

Project:
Lakeshore Oaks Renovation

Owner:
Steven Scott Management
5002 Parkdale Drive, Suite 300, Minneapolis, MN 55416

Project Number: KAA18670

Date: 7.15.2013

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Landscaping ARCHITECT under the laws of the State of Minnesota.

Kevin Topps
Registration No. 26980 Date: 07.22.2013

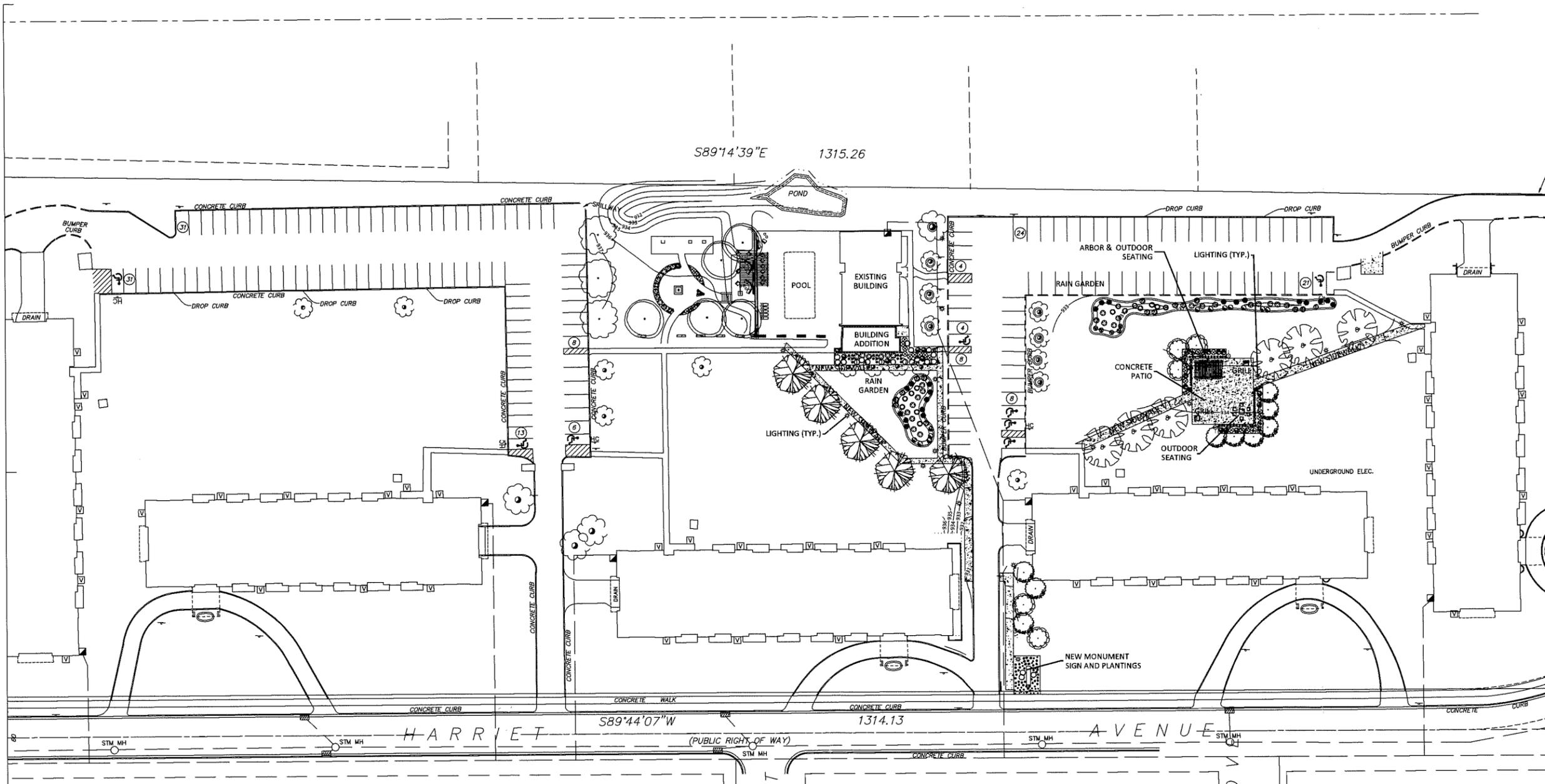
Date:

Revision:

Rev. No.:

LANDSCAPE PLAN

L1.01

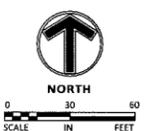


KEY	BOTANICAL NAME	COMMON NAME	SIZE	ROOT	QTY.	INSTALL HEIGHT	MATURE HEIGHT
DECIDUOUS TREES							
SM	Acer saccharum	SUGAR MAPLE	2.5"	BB	5	15'	50'
WO	Quercus bicolor	SWAMP WHITE OAK	2.5"	BB	-	10'	50'
HL	Gladiolus triscandens var. inermis 'Shademaster'	SHADEMASTER HONEYLOCUST	2.5"	BB	3	15'	50'
QA	Populus tremuloides	QUAKING ASPEN	#10	CONT.	-	10'	60'
BL	Tilia americana 'Boulevard'	BOULEVARD LINDEN	2.5"	BB	5	15'	60'
HB	Celtis occidentalis	HACKBERRY	2.5"	BB	6	14'	55'
RM	Acer rubrum 'Northwoods'	NORTHWOODS MAPLE	2.5"	BB	-	14'	50'
ORNAMENTAL TREES							
RB	Betula nigra	RIVER BIRCH	1.5"	BB	-	8'	25'
SB	Amelanchier x grandiflora 'Autumn Brilliance'	AUTUMN BRILLIANCE SERVICEBERRY	1.5"	BB	5	8'	20-25'
SS	Malus x 'Spring Snow'	SPRING SNOW CRABAPPLE	1.5"	BB	9	8'	25-30'
EVERGREEN TREES							
BH	Picea glauca var. densata	BLACK HILLS SPRUCE	6"	BB	-	6"	35-40'
CB	Picea pungens	COLORADO BLUE SPRUCE	6"	BB	-	6"	55'

KEY	BOTANICAL NAME	COMMON NAME	SIZE	ROOT	QTY.	REMARKS	INSTALL HEIGHT	MATURE HEIGHT
SHRUBS								
SVJ	Juniperus Horizontalis 'Savin'	SAVIN JUNIPER	#5	CONT.	-	-	1'	3'x4'
DBB	Euonymus alatus 'Compactus'	DIWARF BURNING BUSH	#5	CONT.	27	-	1.5'	4'x4'
DBW	Salix purpurea 'Nana'	DIWARF BLUE ARCTIC WILLOW	#5	CONT.	30	-	1'	3'x4'
GLS	Rhus aromatica 'Gro-Low'	GRO LOW FRAGRANT SUMAC	#5	CONT.	20	-	1'	2.5'x5'
BCA	Viburnum trilobum 'Bailey Compact'	COMPACT AMERICAN CRANBERRYBUSH	#5	CONT.	21	-	1.5'	4'x4'
AWS	Spiraea x bumalda 'Anthony Waterer'	ANTHONY WATERER SPIREA	#5	CONT.	16	-	1.5'	3'x4'
SPL	Syringa 'Elitesugar'	SUGAR PLUM LILAC	#5	CONT.	6	-	1.5'	4'x4'
MGH	Lonicera x xylosteoides 'Minglobe'	MINGLOBE HONEYSUCKLE	#5	CONT.	-	-	1.5'	4'x4'
RTD	Cornus sericea 'Bailey'	RED TWIG DOGWOOD	#5	CONT.	14	-	1.5'	5'x5'
BCB	Aronica melanocarpa elata	BLACK CHOKEBERRY	#5	CONT.	21	-	1.5'	4'x4'
JDW	Ilex verticillata 'Jim Dandy'	JIM DANDY WINTERBERRY	#5	CONT.	5	-	1.5'	3'x3'
RSW	Ilex verticillata 'Red Sprite'	RED SPRITE WINTERBERRY	#5	CONT.	17	-	1.5'	3'x3'
PERENNIALS								
KFG	Calamagrostis acutiflora 'Fast Riverer'	KARL FORSTER FEATHER REED GRASS	#1	CONT.	55	PLANT 2" O.C.	6"	4'x2'
PDS	Sporobolus heterolepis	PRAIRIE DROPSEED	#1	CONT.	44	PLANT 2" O.C.	6"	2'x2'
BDL	Hemerocallis 'Baja'	BAJA DAYLILY	#1	CONT.	42	PLANT 18" O.C.	6"	2'x1.5'
PMD	Hemerocallis 'Pardon Me'	PARDON ME DAYLILY	#1	CONT.	31	PLANT 18" O.C.	6"	1.5'x1.5'
SDD	Hemerocallis 'Stella d'Or'	STELLA D'OR DAYLILY	#1	CONT.	22	PLANT 18" O.C.	6"	1.5'x1.5'
WLC	Hepta x faassenii 'Walker's Low'	WALKER'S LOW CATMINT	#1	CONT.	7	PLANT 2" O.C.	6"	1'x1'

QUANTITIES SHOWN IN THE PLANTING SCHEDULE ARE FOR THE CONTRACTOR'S CONVENIENCE. CONTRACTOR TO VERIFY QUANTITIES SHOWN ON THE PLAN.

SYM.	TYPE	SEED MIX
(Symbol)	NATIVE WET PRAIRIE	WET SEED MIX W/ "NO MOW FESCUE MIX"
(Symbol)	COMMERCIAL TURF - SOD	HIGHLAND SOD
(Symbol)	HARDWOOD MULCH	(NATURAL COLOR)
(Symbol)	SHREDED HARDWOOD MULCH	(NATURAL COLOR)
(Symbol)	1/2" CRUSHED GRANITE	CRUSHED QUARY GRANITE



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Lakeshore Oaks



Excerpt from Map 4-3, Planned Land Use,
2008 Comprehensive Plan



Robert Warwick <rwarwick@shoreviewmn.gov>

LAKESHORE SITE AND BUILDING PLAN COMMENTS

Steve Nelson <snelson@shoreviewmn.gov>

Thu, Sep 19, 2013 at 8:45 AM

To: "WARWICK, ROBERT" <rwarwick@shoreviewmn.gov>

I have one concern for approval of the Lakeshore Oaks site and building plan approval. The proposed building addition appears to be close to, or encroaching over a property line. The building code has certain requirements for construction and fire protection when buildings get close to property lines.

If the buildings were on the same property line, the code allows for assumed property lines. Because all the properties are owned by one entity, I do not have a problem with the building encroaching over property lines without requiring prohibitive construction. However, I would ask that a condition be placed on the approval stating that the parcels could not be individually sold unless property lines were moved to make the community building compliant with property line separation per the building code.

Steve Nelson

*Building Official
City of Shoreview
4600 N Victoria Street
Shoreview, MN 55126
651-490-4691*



Robert Warwick <rwarwick@shoreviewmn.gov>

file no. 2497-13-24

Rick Current <rcurrent@ljfd.org>
Reply-To: rcurrent@ljfd.org
To: Robert Warwick <rwarwick@shoreviewmn.gov>

Wed, Sep 18, 2013 at 3:57 PM

Rob,

Sorry these comments are late.

- 1) Fire Pit installed within guidelines
- 2) Test new mag hold on laundry room after installation.

That is it.

Thanks,

Rick Current

Fire Marshal

Lake Johanna Fire Department

651-481-7024



Robert Warwick <rwarwick@shoreviewmn.gov>

Lakeshore Oaks Engineering comments

Tom Wesolowski <twesolowski@shoreviewmn.gov>
To: "WARWICK, ROBERT" <rwarwick@shoreviewmn.gov>

Tue, Sep 17, 2013 at 2:47 PM

Rob,

The project will be adding additional impervious and reducing existing impervious, so there will not be an increase of impervious surfaces on the site. Because impervious surface area will not be increased stormwater calculations are not required because the amount of runoff from the site will not change or be reduced from the existing condition.

The project does include the installation of some rain gardens. Due to the soils the rain gardens were designed for filtration of stormwater runoff not infiltration. A perforated pipe is located beneath the rain gardens to drain the water out of the garden over time. The addition of the rain gardens will provide additional storage areas and treatment for the runoff from the site.

Stormwater management BMPs are not required with the project because there is not an increase of impervious surfaces on the site. The addition of the rain gardens are in excess of what is required and the developer may qualify for a grant from the watershed district.

Please contact me if you have any questions or require additional information.

Thank you,

—

Tom Wesolowski, P.E.
City Engineer
City of Shoreview
twesolowski@shoreviewmn.gov
Direct Tel: 651-490-4652
Fax: 651-490-4696



Robert Warwick <rwarwick@shoreviewmn.gov>

Lakeshore Oaks Apartment Building Plan

Karen Pierce <karen@tkpierce.com>
To: rwarwick@shoreviewmn.gov

Tue, Sep 17, 2013 at 1:09 PM

Rob Warwick,

I own two properties on Kent Street (#3470 & 3472). Your notice was a bit vague. For example, other than the meeting dates, there is no indication of when construction would be planned to start and finish, nor which streets may be impacted by construction vehicles or displaced tenants vehicle parking.

That said, my biggest concerns are noise and access.

Currently I have a firefighter living in one of my units who often must sleep during the day as he has irregular shifts. How will this construction affect noise in the area? What days and times will construction be allowed? I would prefer that no loud exterior work begin before 8am any day and finish no later than 6pm. No outdoor construction on Sundays.

Access, especially in the winter with snow piles and limited on-street parking, is a concern. Will the cars of tenants of Lakeshore Oaks be required at times to find on-street parking elsewhere? If so, I suggest that this be communicated to the area a week in advance and that parking for Lakeshore Oak tenants be on one side of the street only (i.e. West or North depending on street). With decals in the windows to identify them. We have trouble with visitor parking on the street in the winter time, and do not want to have that further encumbered by their tenants. If this conflicts with snow removal parking restrictions, either a temporary change in the restrictions (communicated to the entire effective area) will need to be made, or Lakeshore Oaks will need to provide some other solution for their tenants - i.e. overnight parking at a nearby church or school.

Thank you for your attention,
Karen Pierce
952-856-6113

PS I will not be able to attend the meeting as I am currently out of town.

DRAFT

Adjacent Planned Land Use are Light Industrial to the north and Low Density Residential to the west, south and east with High and Medium Density Residential intermixed. The proposal also supports the City's policies on affordable housing and housing reinvestment. Staff does not believe the proposal would have any negative impact to adjacent planned land uses.

The community building is located on the same tax parcel as the building at 525. The addition of 21 feet will extend the building across the south boundary of the tax parcel at 555. Current building code requires the two parcels remain in communion ownership. The community building will have new siding. The entry canopies for each of the five apartment buildings will be updated, and the secondary building entries will have new glass fronts, doors and fabric canopies.

The Fire Marshall requires the fire pit to be in compliance with a diameter of three feet or less, located a minimum of 25-feet from any structure. The magnetic locks used on laundry doors require testing after installation.

Property owners within 350 feet received notice of the proposal. One response was received expressing concern about construction noise and parking. Construction hours are limited by City Code. Construction parking will be limited to on-site parking. The Environmental Quality Committee reviewed the plans and commented on the added shade trees. They encourage reuse of any salvaged materials. They encouraged added windows for daylight in the community building. The EQC was pleased to note that the reduction in impervious surface and proposed rain gardens would qualify the project for consideration for a Green Community Award.

Staff finds the application to be consistent with City Code and the Comprehensive Plan. It is recommended that the application be forwarded to the City Council for approval.

Commissioner Wenner asked if the parcels could be joined into one rather than the stipulation for common ownership. Mr. Warwick responded that the most recent deed is for a single parcel. The five tax parcels are described by metes and bounds, not a plat. The City encourages a future rezoning to a PUD, a modern zoning standard that would allow multiple buildings per parcel.

Commissioner Thompson asked if any consideration was given to keeping at least one tennis court that children use play games on every day. There is no park directly accessible because of the busy street. The large green area and play court would provide more play flexibility for children.

Mr. Link Wilson, Kaas Wilson Architects, stated that the property is managed and owned by a sophisticated family. He anticipates that in the next six months there will be a conversion to a PUD. One limitation is to keep the site area for renovation to less than an acre. The tennis courts are not used for tennis but other activities. A bocci court will remain. The club house addition will separate office space from recreational use.

Commissioner Wenner asked for further clarification on drainage of runoff from this property. Mr. Warwick stated that the soil is clay, and the runoff is very slow. The rain gardens will have bio-filtration to clean the water with plants. The drain pipe will discharge water beneath a

DRAFT

parking lot to insure the surface stays drained. Aeration can be discussed with the applicant. No problems have been identified with drainage.

Commissioner Proud expressed appreciation to the applicant for continued reinvestment in the community.

MOTION: by Commissioner Schumer, seconded by Commissioner Thompson to recommend the City Council approve the Site and Building Plan review application submitted Kaas Wilson Architects for the Lakeshore Oaks Apartment complex at 505, 525, 555, 585 and 605 Harriet Avenue.

This approval is subject to the following:

1. This approval permits the construction of a 933 square foot addition to the community center, new building canopies, grading and stormwater management, and other site improvements shown on the submitted plans. These improvements are being made in conjunction with extensive remodeling of all of the apartment units. Any significant change to the plans will require review and approvals by the City Council.
2. Approval of the final grading, drainage, and erosion control plans by the Public Works Director, prior to the issuance of a building permit for this project.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project.
4. Prior to issuance of a building permit, the property owner shall execute an affidavit, in a form approved by the City, requiring that the two tax parcels on which the community building will be located will remain in common ownership. The executed affidavit shall be submitted to the City along with the County recording fee.
5. The project shall comply with the requirements of the Fire Marshall.
6. The Building Official is authorized to issue a building permit for the project, upon satisfaction of the conditions above.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated Residential (8-20 units per acre) land use of the Comprehensive Plan.
2. The proposed development complies with the standards identified in the City's Development Code.
3. The proposed improvements meet the spirit and intent of the Comprehensive Plan and the Development Code.

VOTE: Ayes - 5 Nays - 0

**SITE DEVELOPMENT AGREEMENT
STEVEN SCOTT MANAGEMENT/LAKSHORE OAKS APARTMENTS LLP
505/525/555/585/605 HARRIET AVENUE**

(I) THIS AGREEMENT is made and entered into by and between the City of Shoreview, a municipal corporation and political subdivision of the State of Minnesota (hereinafter the “City”) and Steven Scott Management Inc./Lakeshore Oaks Apartment LLP, their successors and assigns (hereinafter the “Developer”).

(II) On October 7, 2013 the City gave approval to develop certain property located at 505, 525, 555, 585, and 605 Harriet Avenue, within the City and legally described as follows (hereinafter the “subject property”):

Commencing at the Northwest corner of Section 36, Township 30, Range 23; thence South (assumed bearing) along the West line of said Section, 902.86 feet to the point of beginning of the tract herein described; thence South 88 degrees 35 minutes 48 seconds East 1,315.26 feet; thence South 00 degrees 07 minutes 15 seconds West 361.74 feet to a point 30 feet North of the South line of the Northwest Quarter of the Northwest Quarter of said Section 36; thence North 89 degrees 36 minutes 34 seconds West parallel with said South line, 1,314.13 feet to the West line of said Section 36; thence North along said West line 385 feet to the point of beginning, Ramsey County Minnesota

(This property is more commonly known as 505/525/555/585/605 Harriet Avenue)

(III) Pursuant to City Ordinances, the Developer is required:

- A. To make certain improvements to the subject property.
- B. To provide the City with a form of surety, approved by the City’s Attorney, insuring completion of any required improvements, which remain incomplete at the time of the Developer’s request for final site and building approval.
- C. To follow certain procedures, as determined by the City, to control soil erosion during the development of the subject property.

(IV) In consideration of the City’s grant of permission allowing the Developer to develop the subject property, and in consideration of the mutual agreements contained herein, the City and the Developer agree as follows:

- A. **Improvements.** All improvements shall be constructed in accordance with the approval of the City Council, the City’s ordinances and regulations and pursuant to approved plans and specifications. All requirements attached to said project by the City’s Council on

October 7, 2013, as conditions of the site and building plan review approval, are to be satisfied whether or not identified in this document.

- B. **Erosion Control.** An Erosion Control Plan/Storm Water Pollution Prevention Plan (SWPPP) shall be prepared under the seal of a Registered Professional Engineer on behalf of the Developer and shall be submitted to the Public Works Director. The Developer agrees to comply with the recommendations of the Public Works Director for the subject property and shall incorporate these recommendations in to the plans and specifications. *No site grading shall occur prior to the installation of approved erosion control measures and execution of required agreements and submission of sureties.*

The Developer shall enter into an Erosion Control Agreement with the City and shall deposit an amount equal to the estimated cost of complying with the erosion control regulations before issuance of a grading permit. **The Erosion Control Deposit shall be in the amount of \$3,000.**

- D. **Maintenance of Utilities.** The Developer is responsible for locating and accommodating any and all private utilities on this site. The City will not locate private utilities. The stormwater management infrastructure is a part of the private utilities located on the Subject Property. Private utilities include storm sewer, storm ponding and infiltration basins, rain gardens, sanitary sewer service, and the water main service. All utilities on the site are private, including those located within any public drainage and utility easement. No utility connections are proposed or permitted for this project.
- E. **Other Permits.** The applicant is subject to the NPDES permitting requirements, and shall demonstrate compliance before any City permits are issued for this site.
- F. **Stormwater Management.** All stormwater management infrastructure on the site is private, shall utilize stormwater best management practices, and be designed to minimize the need for maintenance and reduce the chance of failure.

- (1) The Developer shall implement storm water management practices that shall include the ponding and rain garden/bio-filtration areas, as shown on the plans prepared by MRFA, Inc., and these shall be completed by October 7, 2014. A surety of \$5,000.00 shall be submitted to insure these practices are installed as required.

- G. **All Costs Responsibility of Developer.** The Developer agrees to pay for all costs incurred of whatever kind or nature in order to construct the improvements required by the City's regulations. The City shall not be obligated to pay the Developer or any of its agents or contractors for any costs incurred in connection with the construction of the improvements, or the development of the property. The Developer agrees to hold the City harmless from any and all claims of whatever kind or nature which may arise as a

result of the construction of the improvements, the development of the property or the acts of the Developer, its agents or contractors in relationship thereto.

H. **Special Development Terms.** The project is subject to the following conditions as approved by the City Council on October 7, 2013:

1. This approval permits the construction of a 933 square foot addition to the community center, new building canopies, grading and stormwater management, and other site improvements shown on the submitted plans. These improvements are being made in conjunction with extensive remodeling of the apartment units. Any significant change to the plans will require review and approvals by the City Council.
2. Approval of the final grading, drainage, and erosion control plans by the Public Works Director, prior to the issuance of a building permit for this project.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project.
4. Prior to issuance of a building permit, the property owner shall execute an affidavit, in a form approved by the City, requiring that the two tax parcels on which the community building will be located will remain in common ownership. The executed affidavit shall be submitted to the City along with the County recording fee.
5. The project shall comply with the requirements of the Fire Marshall.
6. The Building Official is authorized to issue a building permit for the project, upon satisfaction of the conditions above.

I. **Construction Management.** The Developer and its contractors and subcontractors shall work to minimize impacts from construction on the surrounding neighborhood by:

1. **Definition of Construction Area.** The limits of the Project Area shall be defined with heavy-duty erosion control fencing of a design approved by the Public Works Director. Any grading, construction or other work outside this area requires approval by the Public Works Director and property owner.
2. **Parking and Storage of Materials.** Adequate on-site parking for construction vehicles and employees must be provided or provisions must be made to have employees park off-site and be shuttled to the Project Area. No parking of construction vehicles or employee vehicles shall occur along Owasso Street or Harriet Avenue. No fill, excavated material or construction materials shall be stored in the public right-of-way.
3. **Hours of Construction.** Hours of construction, including moving of equipment shall be limited to the hours between 7:00 a.m. and 7:00 p.m. on weekdays and 8:00 a.m. and 6:00 p.m. on any weekend or holiday.

4. **Site Maintenance.** The developer shall ensure the contractor maintains a clean work site. Measures shall be taken to prevent debris, refuse and other materials from leaving the site. Construction debris and other refuse generated from the project shall be removed from the site in a timely fashion and/or upon the request by the City. Developer shall sweep Owasso Street on a weekly basis or more frequently as directed by the City Engineer until the site is established. The City does not sweep streets for private development projects. Developer must have a contract with a water-discharge broom apparatus.

- J. **Master Plan.** Concurrent with submittal of any future land use application for City review and approval, developer will prepare and submit a master plan for the complex that addresses setback, parking, children's play area(s), and stormwater management. The preferred method of this master plan would entail rezoning the complex to Planned Unit Development.

- K. **Default** The occurrence of any of the following after written notice from the City and thirty (30) days to cure (or such longer period as may be reasonable) shall be considered an "Event of Default" in the terms and conditions contained in this Agreement:
 1. The failure of the Developer to comply with any of the terms and conditions contained in this agreement;
 2. The failure of the Developer to comply with any applicable ordinance or statutes with respect to the development and operation of the subject property.

- L. **Remedies** Upon the occurrence of an Event of Default, the City, in addition to any other remedy, which may be available to it, shall be permitted to do the following:
 1. City may make advances or take other steps to cure the default, and where necessary, enter the subject property for that purpose. The Developer shall pay all sums so advanced or expenses incurred by the City upon demand, with interest from the dates of such advances or expenses at the rate of 10% per annum. No action taken by the City pursuant to this section shall be deemed to relieve the Developer from curing any such default to the extent that it is not cured by the City or from any other default hereunder. The City shall not be obligated, by virtue of the existence or exercise of this right, to perform any such act or cure any such default.
 2. The Developer shall save, indemnify, and hold harmless, including reasonable attorneys fees, the City from any liability or other damages, which may be incurred as a result of the exercise of the City's rights pursuant to this section.

3. Obtain an order from a court of competent jurisdiction requiring the developer to specifically perform its obligations pursuant to the terms and provisions of this Agreement.
4. Exercise any other remedies, which may be available to it, including an action for damages.
5. Withhold the issuance of a building permit and/or prohibit the occupancy of any building(s) for which permits have been issued.

In addition to the remedies and amounts payable set forth or permitted above, upon the occurrence of an Event of Default, the Developer shall pay to the City all fees and expenses, including reasonable attorneys fees, incurred by the City as a result of the Event of Default, whether or not a lawsuit or other action is formally taken.

(V) **IN WITNESS WHEREOF**, the City and the Developer have executed this Agreement.

Approved by the City Council of Shoreview, Minnesota, this 7th day of October 2013.

**Steven Scott Management/
Lakeshore Oaks LLP**

City of Shoreview

Sidney Bader Revocable Trust

Sandra C. Martin, Mayor

Sidney Bader, Trustee

Terry Schwerm, City Manager

EROSION CONTROL ESCROW AGREEMENT
STEVEN SCOTT MANAGEMENT/LAKSHORE OAKS APARTMENTS LLP
505/525/555/585/605 HARRIET AVENUE

(A) THIS AGREEMENT is made and entered into by and between the City of Shoreview, a municipal corporation of the State of Minnesota (hereinafter the "City"), and Steven Scott Management Inc./Lakeshore Oaks Apartment LLP, its successors and assigns (hereinafter the "Developer").

(B) The City and the Developer have executed a Site Development Agreement that obligates the Developer to control soil erosion during the development of the subject property. To secure erosion control during the development of this site, the Developer has submitted a financial surety, in a form approved by the Public Works Director, to the City of Shoreview in the amount of **\$3,000.00**. The Developer has submitted this financial surety to the City on the following conditions:

1. The developer shall not receive interest on the amount of the surety.
2. The developer agrees that the surety may be utilized by the City to ensure compliance with the terms of the Development Contract regarding erosion control and/or to maintain all utility construction on the site, including the cleaning of road surfaces and storm sewer systems, until the Engineering Department has determined that erosion control has been satisfied. The surety may also be utilized for problems created off the site directly or indirectly as result of on-site conditions.
3. The developer agrees, upon written notification from the Public Works Director that proper erosion control methods are not being taken, to remedy the problem identified within 48 hours. In the event the remedy is not satisfactorily in place within that time period, the Developer acknowledges that the City may utilize the surety to complete the necessary work.
4. Any funds not so utilized by the City shall be returned to the Developer once the Public Works Director has determined that the need for erosion control has been satisfied.
5. Any soils transported to this site or exposed on the site shall be seeded consistent with a plan approved by the Public Works Director.
6. This agreement shall not supersede any specifications required by the Public Works Director on the approved grading plan.

(C) The Developer agrees to reimburse the City at a rate of \$55.00 per hour for each hour or fraction thereof used by a City employee in the administration of the Escrow Agreement. The obligations imposed by this paragraph shall commence on the date of execution of the Escrow Agreement by the Developer.

Steven Scott Management/Lake Shore Oaks Apartments LLP
505/525/555/585/605 HARRIET AVENUE
Page 2

IN WITNESS WHEREOF, the City and the Developer have executed this agreement this 7th day of October 2013.

**Steven Scott Management/
Lakeshore Oaks LLP**

City of Shoreview

Sidney Bader Revocable Trust

Sandra C. Martin, Mayor

Sidney Bader, Trustee

Terry Schwerm, City Manager

T:/pcf2013/2497-13-24 lakeshore oaks erosion control agree.doc

**PROPOSED MOTION
ABATEMENT OF NUISANCE**

MOTION BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To adopt Resolution No. 13-89, pursuant Section 210.020(A), approving the abatement of vegetative growth for the property located at:

5475 Lake Avenue

and to charge the property owner for the cost of the abatement, including administrative costs. The City Manager is authorized to monitor the property throughout the 2013, 2014 and 2015 growing seasons and to abate any vegetative growth on the property that does not comply with City regulations.

ROLL CALL:	AYES	NAYS
Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Regular City Council Meeting
October 7, 2013

TO: Mayor, City Council and City Manager
FROM: Kathleen Castle, City Planner
DATE: October 4, 2013
SUBJECT: Weed Abatement – Ricky and Shannon Edgett, 5475 Lake Avenue

INTRODUCTION

The City Council is being asked to order weed abatements on the property at 5475 Lake Avenue. The Council has the authority to declare and abate nuisances, including noxious weeds, grass and plant growth on private property that does not comply with the City’s property maintenance standards.

ORDINANCE REQUIREMENTS

In accordance with Section 211.060, all exterior property areas shall be kept free from species of weeds or plant growth which are noxious or a detriment to public health. Grass plots and lawn areas, including any contiguously abutting street boulevard areas, shall not exceed nine inches in height. Non-woody vegetation on vacant properties shall not exceed eighteen inches in height. Landscaping shall be maintained so as to prevent unsightliness, health hazards or unsafe conditions.

In addition, Section 210.020, Abatement Procedure, outlines the notification and hearing process. When the City staff determines a public nuisance is being maintained or exists on a property, the staff shall notify in writing the owner of record or occupant of the nuisance and order the nuisance to be terminated and abated. This notice shall specify the timeframe in which the nuisance must be abated.

Weed abatement notices are posted on the property and also sent via mail to the property owner of record. The notice specifies that the nuisance weeds and grass must be mowed within five (5) working days, and if that nuisance is not abated, the City Council will hold a hearing to order the abatement of the nuisance. The notice also identifies the time and date of the hearing scheduled before the City Council. The property owner has the right to appear at the hearing. If the Council orders the abatement, the City will abate the nuisance and the cost of the abatement, including administrative costs, will be charged to the property owner and certified against the property for collection with taxes if the bill is not paid.

PROPERTY CONDITIONS

Staff identified tall grasses, nuisance weeds and other vegetative growth in excess of nine inches in height upon inspection of the property. A copy of the notice was posted on the property and mailed to the property owner. This property has been a long-standing code enforcement issue for the City. The property owners were previously notified in 2011 and 2012 of property maintenance violations on their property which included the same or similar violations to what is

currently present. In addition to the weeds/tall grass, other violations include an unsecured swimming pool, outside storage, refuse, parking, and a non-compliant deck.

The property owners were given notice to abate the nuisance growth of tall grasses, weeds and other vegetation. The notice specifies the pertinent City regulations, the conditions constituting a violation of those regulations, and identifies that the Council will hold a hearing on October 7, 2013 to consider abatement of the nuisance conditions, with costs charged to the property owner. The property owners were advised of their right to appear at this hearing. A copy of the notice and photographs of the property are attached. To date, the property owners have not brought the property into compliance. The properties will be re-inspected on the day of the scheduled hearing.

RECOMMENDATION

Staff recommends that the City Council conduct the required hearing and adopt Resolution No. 13-89 approving the abatement of the vegetative growth nuisance at the property. Due to the previous history with this property, staff is recommending the Council authorize the abatement even if the weeds/tall grass violation is remedied. This will allow the City to monitor the property throughout the remainder of the year as well as 2014 and 2015. Staff will continue to work with the property owners to resolve the other property maintenance violations that are present and will issue a citation if compliance is not reached.

The Resolution also authorizes the City to monitor the properties throughout the 2014 and 2015 growing seasons and to abate any vegetative growth on the property that does not comply with City Regulations.

Attachments:

- 1) Motion
- 2) Resolution 13-89
- 3) Location Map
- 4) Photos
- 5) Notice to property owner(s)

T:\ccreport/10-7-13/Weed Abatement.doc

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD OCTOBER 7, 2013**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City at 7:00 PM.

The following members were present:

And the following members were absent:

Member _____ introduced the following resolution and moved its adoption.

**RESOLUTION NO. 13-89
ABATEMENT OF A NUISANCE-VEGETATIVE GROWTH
5475 LAKE AVENUE**

WHEREAS, the following individuals are the registered property owners of the following described properties:

*Ricky S. Edgett and Shannon A. Edgett
Lot 9, Block 1, Birchwood Homesites
Ramsey County, Minnesota
(5475 Lake Avenue)*

WHEREAS, notice therefore was posted on said property and sent by mail to the property owner(s) pursuant to City Regulations, and

WHEREAS, this abatement was initiated pursuant to the City of Shoreview Municipal Code, and

WHEREAS, the Shoreview City Council held a hearing on October 7, 2013 and all persons present at said meeting were given an opportunity to be heard and present written statements. The Council also considered the recommendation of the City Staff that this abatement be approved, and

NOW, THEREFORE, BE IT RESOLVED THAT THE SHOREVIEW CITY COUNCIL hereby adopts Resolution 13-89 to abate vegetative growth at the property located at:

5475 Lake Avenue

and to charge the property owner(s) abatement costs, including administrative costs. The City Manager is authorized to monitor the property throughout the 2013, 2014 and 2015 growing

seasons and to abate any vegetative growth on the property that does not comply with City Regulations.

The motion was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Adopted this 7th day of October 2013.

Sandra C. Martin, Mayor

ATTEST:

Terry Schwerm, City Manager

SEAL



5475 Lake Avenue



Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries



Notes

Vegetative Growth - Weed Abatement Hearing

485.1 0 242.54 485.1 Feet

NAD_1983_HARN_Adj_MN_Ramsey_Feet
© Ramsey County Enterprise GIS Division

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

5475 Lake Avenue





City of Shoreview

4600 Victoria St. N. Shoreview, MN 55126

CORRECTION NOTICE

RE: **City of Shoreview Municipal Code Section 211.060 (C)**
Grass plots or lawn areas that are greater than 9 inches

DATE: 9/30/13

TO: Ricky S. Edgett
Shannon A. Edgett
5475 Lake Ave.
Shoreview, MN 55126

An inspection was conducted at your property that revealed a violation of the City of Shoreview Municipal Code, Section 211.060(C), which specifies that grass plots and lawn area shall not exceed 9 inches in height and be free of nuisance weeds.

FROM: Sara Bargander, 651-490-4687
 Robert Warwick, 651-490-4681
 Kathleen Nordine, 651-490-4682
 Brent Marshall 651-490-4687

** Includes all tall grass/weeds around foundation of house, along fence lines, within landscaping features and entire rear around pool. **

PROPERTY ADDRESS OF OFFENSE: 5475 Lake Ave.

CASE NUMBER: CC1013-102

COMPLIANCE/REINSPECTION DATE: 10/4/13

Please be advised per the Municipal Code Section 210, the City has the authority to abate certain nuisances. City Staff follow the abatement procedure described below for abating accumulations of tall grasses, nuisance weeds and other vegetative growth as regulated in Section 211.060(C).

Ramsey County records identify you as the property owner of 5475 Lake Ave.. This notice serves as notice that nuisance conditions exist on the property and that the **nuisance must be abated within five (5) working days**. Please correct non-compliant conditions by 10/4/13. The property will be re-inspected on or after the compliance date to verify that the nuisance conditions have been corrected or else abatement action will proceed. You may also call City Staff at 651-490-4687 to inform them that the nuisance condition has been corrected.

If the nuisance conditions are not corrected by the above date, be advised that pursuant to the Shoreview Municipal Code and Minnesota State Law, the City Council will hold a hearing on 10/7/13 at 7:00 p.m. at the Shoreview City Hall, 4600 Victoria Street North, Shoreview Minnesota. The purpose of the hearing will be for the Shoreview City Council to consider ordering the abatement of the public nuisance. The abatement costs, including administrative costs, will be charged to you and if the bill is not paid, it will be certified against the property for collection with taxes. You have the right to appear at said hearing. Please be advised, if the property is brought into compliance prior to the hearing a date, a hearing may still be held.

Excerpts from the Municipal Code are attached and identify the regulations applying to the conditions observed on your property. Please correct these conditions, thereby bringing the property into compliance with City regulations.

Thank you in advance for your anticipated cooperation.