

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
March 3, 2014
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

--Recognition of Matthew Ray and Samuel Mastenbrook, Eagle Scouts

--Recognition of Lego League Teams

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. February 18, 2014 City Council Meeting Minutes
2. Receipt of Committee/Commission Minutes—
 - Human Rights Commission, January 2, 2014
 - Park and Recreation Commission, January 23, 2014
 - Planning Commission, January 28, 2014
 - Economic Development Authority, February 3, 2014
 - Environmental Quality Committee, February 24, 2014
3. Verified Claims

4. Purchases

PUBLIC HEARING

GENERAL BUSINESS

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

*** Denotes items that require four votes of the City Council.**

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
February 18, 2014**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on February 18, 2014.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Johnson, Quigley, Wickstrom and Withhart.

APPROVAL OF AGENDA

MOTION: by Councilmember Withhart, seconded by Councilmember Johnson to approve the February 18, 2014 agenda as submitted.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

Human Rights Commission Poster Contest

Commissioner Julie Williams introduced Bob Minton and Cory Springhorn (Co-Chairs), Richard Bokovoy, Elaine Carnahan and Mary Johnson who were in attendance.

When the Shoreview Human Rights Commission was re-established in 1993, the following mission statement, which remains unchanged, was adopted: The Shoreview Human Rights Commission advises and aids the city of Shoreview by establishing and promoting a community standard of equal opportunity and free from discrimination. We envision a community where all people are welcomed, valued and respected where each person feels at home.

Since 1994, the Commission has sponsored the “One Community of Many Colors” art contest for fourth graders in recognition of Martin Luther King Day. This is the 21st consecutive art contest. The contest is open to all local elementary schools serving Shoreview. This year, five schools participated: Emmet D. Williams, Turtle Lake, Island Lake, Pinewood and St. Odilia. Over 350 posters were received and reviewed. Posters are judged on the theme, clarity of message, quality of art and use of paper area.

Mayor Martin presented certificates and Shoreview pins to the 10 honorable mentions and 10 place winners:

Honorable Mention

Name	School	Teacher
Olivia Rutledge	Pinewood	Mrs. Kettleson
Maggie Walsh	St. Odilia	Mrs. Fox
Tristan Ray Chapin	Emmet D. Williams	Mrs. Foerster
Julia Morikawa	Pinewood	Ms. Helmbrecht
Julia Pomerleau	St. Odilia	Mrs. Fox
Anish Saraf	Turtle Lake	Mrs. Leiser
Joseph Swallen	Island Lake	Mrs. Rode
Lauren Dolton	Island Lake	Mrs. Harren
Nina Roufs	Turtle Lake	Mrs. Milow
Chinmay Jugade	Island Lake	Mrs. Anderson/Eidem

Place Winners

	Name	School	Teacher
10th	Melanie Soe	Emmet D. Williams	Mrs. Foerster
9th	Ella Voorhees	St. Odilia	Mrs. Fox
8th	David Loahr	Pinewood	Mrs. Johnson
7th	Isabel Castilleja	St. Odilia	Mrs. Fox
6th	Emma Bouzguenda	Island Lake	Mrs. Dahl
5th	Gavin Chang	Island Lake	Mrs. Harren
4th	Griffin O'Connor	Island Lake	Mrs. Harren
3rd	Max Larson	St. Odilia	Mrs. Fox
2nd	Cynthia Dong	Turtle Lake	Mrs. Pallansch
1st	Jasmine Anderson	Island Lake	Mrs. Dahl

Mayor Martin thanked the teachers for their efforts and parents and grandparents who support these young people.

CITIZEN COMMENTS

Ms. Darlene Lund, 1643 Lois Drive, stated that she submitted a letter to the Planning Commission that was disregarded and requested to read it to the City Council. The letter was included in the packet received by the Council. Her letter related to Mike Morse's application for variances he applied for to keep a garage he began building on his property, which is not in compliance. She stated that there are inconsistencies in granting variances regarding practical difficulty and believes Mr. Morse is being singled out, and that this action is being dragged out and is creating animosity in the neighborhood.

Mr. Mike Morse, 1648 Lois Drive, read a letter from his attorney addressed to Mayor Martin and City Manager Schwerm. The letter is a notification to the City regarding many code violations throughout the City. Mr. Morse's application is enclosed with the letter and includes Exhibit Nos. 1 through 9, which describe in detail unenforced violations of City Code which he

believes show that he is being mistreated by the City with his application. He submitted the letter to the Council.

Mayor Martin stated that as this matter is under litigation and before the Planning Commission, the Council is unable to respond to either Mr. Morse or Ms. Lund.

Mr. Steve Gallop, 435 Walnut Lane, stated that he is a volunteer working on the *Slice of Shoreview* and he would like to encourage everyone to attend the *Taste of Shoreview*, a fundraiser for the *Slice*. The *Taste* will be Thursday, February 20, 2014, at the Community Center from 5:00 to 9:30 p.m.

COUNCIL COMMENTS

Mayor Martin:

Many people are experiencing frozen water pipes this year due to the extreme cold weather. Residents experiencing this trouble are encouraged to let faucets run at a very small stream to keep pipes from freezing, especially if water use is seldom or the house is not being used. If water is in the 35 degree temperature range, residents should have pipes checked.

Councilmember Wickstrom:

A reminder to residents to attend the Environmental Quality Committee Speaker Series on Wednesday, February 19, 2014, at 7:00 p.m. City Engineer Tom Wesolowski will give the presentation on *A Behind the Scenes Look at Stormwater*.

Councilmember Johnson:

Registration for Summer Discovery has started. Space is limited so those interested are encouraged to sign up early.

On March 1, 2014, there will be a Birthday for Dr. Seuss. Children ages 3 to 5 are invited to attend.

Councilmember Quigley:

Asked about the announcement in the newspaper regarding the I-694 highway project. Public Works Director Maloney responded that Mn/DOT notified the City that I-694 through Shoreview has been changed to a full reconstruction and addition of a third through lane.

CONSENT AGENDA

Item Nos. 1, 7 and 8 were pulled for separate discussion:

8. Award of Quote - Community Center Door Replacement

**RECEIVE FEASIBILITY REPORT AND CALL FOR PUBLIC HEARING -
HANSON/OAKRIDGE RECONSTRUCTION, CP 14-01**

Presentation by City Engineer Tom Wesolowski

The feasibility report shows that existing conditions consist of rural roadways with no curb and gutter. The streets vary in width from 19 to 28 feet. There is a limited stormwater collection system and limited number of street lights. The proposed improvements include:

- New road section with concrete curb and gutter
- Replace cast iron water main and services
- Replace/repair sanitary sewer as needed
- Add the number of and replace existing street lights
- Install stormwater system using underground filtration chambers and permeable pavement

Two neighborhood information meetings have been held with a positive reaction to the proposed improvements.

The estimated project cost is \$1,622,000. Funding for the project would be from the following:

Assessments: Street	\$98,500 at \$1,317/unit
Surface Water	\$60,890 at \$1,120/unit
Street Renewal Fund	
Utility Funds	

Staff is recommending acceptance of the feasibility report and public hearing to be scheduled at the City Council's regular meeting on March 17, 2014.

MOTION: by Councilmember Quigley, seconded by Councilmember Withhart to approve Resolution No. 14-11, receiving the Feasibility Report for the Hanson/Oakridge Neighborhood Road Reconstruction, City Project 14-01, and calling for a Public Hearing to be held on March 17, 2014 at 7:00 p.m., on the proposed improvements.

Discussion:

Councilmember Wickstrom asked if there will be an education process for residents on Woodbridge to make sure they understand not to rake leaves and debris into the street. Mr. Wesolowski stated that signs are already posted and letters will be sent annually as a reminder.

ROLL CALL: Ayes: Johnson, Quigley, Wickstrom, Withhart, Martin
Nays: None

Mayor Martin noted that residents are only paying approximately \$150,000 of the total project because of the way Shoreview budgets for these projects.

TEXT AMENDMENT - SUBSURFACE SEWAGE TREATMENT SYSTEMS**Presentation by City Planner Kathleen Castle**

Section 209.090 is proposed to be amended to comply with state statutes requiring counties and local governments to enforce and administer state requirements regarding subsurface sewage treatment systems (septic systems). In Ramsey County local governments are responsible. In Shoreview, this means 11 individual systems with capacity of less than 2500 gallons per day. Any increase in number of septic systems is not likely because of subdivision standards that require connection to City water.

The amendment does not change requirements regarding maintenance of existing systems. The amendment does provide for administrative procedures for permits, enforcing regulations and maintaining existing systems. A new section is added for mid-size systems for multi-unit dwellings. It is not anticipated that Shoreview will have a mid-size system, but adopting the regulations is prudent.

State law requires disclosure to a property buyer of a septic system on the property. However, a Certificate of Compliance on the system is not required. Staff is presenting two options: 1) to not require a Certificate of Compliance; and 2) to require a Certificate of Compliance. While there is benefit to including a required Certificate of Compliance, staff has concerns about enforcement.

Administration and enforcement would be handled by the City's Building Official. The Planning Commission held a public hearing and reviewed the amendment at its meeting on January 25, 2014. The Planning Commission recommends approval without the requirement of a Certificate of Compliance when a property is sold.

Councilmember Quigley asked for further information on the pros and cons of whether or not to require a Certificate of Compliance.

Planning Commission Chair Solomonson stated that the Planning Commission did not discuss pros and cons. After a brief discussion there was consensus not to adopt the more restrictive requirement.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to adopt Ordinance No. 917, revising Chapter 200 of the Municipal Code Section 209.090, pertaining to Subsurface Sewage Treatment Systems, and authorize publication of an Ordinance Summary.

The text amendment is adopted without draft Section 209.080 (N)(1-8) and does not include provisions requiring property owners to provide a Certificate of Compliance at the point of sale.

The approval is based on the following finding of fact:

1. The amendment brings City Code into consistency with Minnesota Statutes and Administrative Rules regulating Subsurface Sewage Treatment Systems.

ROLL CALL: Ayes: Quigley, Wickstrom, Withhart, Johnson, Martin
 Nays: None

FINAL PLAT/PUD - UNITED PROPERTIES, 4785 HODGSON ROAD

Presentation by City Planner Kathleen Castle

The Final Plat/Final Planned Unit Development application is for a senior housing residential cooperative with 77 units at 4785 Hodgson Road. The existing improvements will be demolished to construct a three-story senior housing building. Access is off Hodgson Road and Tanglewood Drive. Underground parking will be provided as well as a surface parking lot. Mature oak trees on the site will be retained. Added landscaping is proposed along the south and west property lines to screen the development from the adjacent single-family neighborhoods.

The Final Plat combines two properties into one. Additional right-of-way for Hodgson and Tanglewood is provided along with drainage and utility easements. The Final Plat is consistent with the approved preliminary plat.

The Final PUD application is consistent with preliminary plans that have been approved. Parking stalls have been reduced from the required 157 to 149. The parking ratio per unit is 1.93, which exceeds other senior housing complexes in the City. Staff recommends approval with the conditions listed in the staff report.

Councilmember Withhart asked if replacement trees for the lost landmark trees are included in the new landscaping. Ms. Castle explained that what is proposed meets minimum requirements for screening from single-family homes and goes beyond with the added landscaping.

Councilmember Withhart also asked if parking would be sufficient if the building were repurposed to an apartment building. Ms. Castle explained that because the development is a PUD, any change in use would require review and approval through the Planning Commission and City Council.

Councilmember Johnson echoed Councilmember Withhart's concern and stated she would not want to see overflow parking spill into the neighborhood.

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to approve the Final Plat and Final PUD applications, including the Site Development Agreements, submitted by United Properties Residential, LLC to plat and develop the properties at 4785 Hodgson Road and 506 Tanglewood Drive with a Senior Residential development, subject to the following:

1. A public use dedication fee shall be submitted as required by ordinance prior to the release of the Final Plat by the City.

2. The Final Plat shall include drainage and utility easements along the property lines and over infrastructure as required. Drainage and utility easements along the roadways shall be 10 feet wide and along the side lot lines these easements shall be 5 feet wide or as required by the Public Works Director.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City, including the submittal of the financial securities. Said agreements shall be executed prior to the release of the Final Plat.
4. The items identified in the City Engineer's memo shall be addressed prior to the issuance of any City permits.

This approval is based on the following findings of fact:

1. The proposal supports the policies in the City's Comprehensive Plan relating to land use and housing.
2. The subdivision complies with the City's development code standards for plats and residential redevelopment.
3. The proposed residential use will not adversely impact the planned land use of the surrounding property.
4. Final Plat and Final PUD are consistent with the previous City approvals.

Discussion:

Councilmember Withhart asked the schedule of construction. **Mr. Mark Nelson**, United Properties, responded that construction is anticipated to begin this summer.

ROLL CALL: Ayes: Wickstrom, Withhart, Johnson, Quigley, Martin
 Nays: None

FINAL PLAT - PULTE HOMES, 5878 LEXINGTON AVENUE

Presentation by City Planner Kathleen Castle

The Final Plat is for 25 parcels for single-family development at 5878 Lexington Avenue, which consists of approximately 10 acres. The density proposed is 2.67 units per acre. Right-of-way is dedicated for the extension of Woodcrest and Bucher Avenues. Drainage and utility easements are provided as required.

This project includes expansion of the trail along Lexington Avenue and provision of a neighborhood trail to connect to the Lexington trail. The Homeowners Association will manage all green space.

Storm water management will be an underground storage and infiltration system on Outlot A. Modifications to the system are needed as outlined by the City Engineer in his memo. The plan complies with City zoning and subdivision standards. However, the Final Plat will not be released until the design is approved by the Public Works Director. Staff recommends approval with the conditions listed in the staff report.

Councilmember Quigley asked the reason for not including Homeowner Association responsibilities in the motion pertaining to green space and the trail. Ms. Castle stated that those responsibilities are stipulated in the Development Agreement. Mr. Schwerm added that the trail will become public and be maintained by the City.

Councilmember Withhart asked if the neighborhood trail will be paved and meet City standards. Mr. Schwerm answered that it will.

MOTION: by Councilmember Johnson, seconded by Councilmember Wickstrom to approve the Final Plat, Autumn Meadows, submitted by Pulte Homes - MN Division to subdivide the property at 5878 Lexington Avenue into 25 single-family residential lots, subject to the following:

1. A public use dedication fee shall be submitted as required by ordinance prior to the release of the Final Plat by the City.
2. The Final Plat shall include drainage and utility easements along the property lines and over infrastructure as required. Drainage and utility easements along the roadways shall be 10 feet wide and along the side lot lines these easements shall be 5 feet wide or as required by the Public Works Director.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City, including the submittal of the financial sureties. Said agreements shall be executed prior to the release of the Final Plat.
4. The Final Plat will not be released by the City until the items identified in the City Engineer's memo are addressed and the stormwater management system is approved by the Public Works Director.

This approval is based on the following findings of fact:

1. The proposal supports the policies in the City's Comprehensive Plan relating to land use and housing.
2. The subdivision complies with the City's development code standards for plats and single-family residential development.
3. The proposed low density residential use will not adversely impact the planned use of the surrounding property.
4. The Final Plat is consistent with the previous Preliminary Plat approval.

ROLL CALL: Ayes: Withhart, Johnson, Quigley, Wickstrom, Martin
Nays: None

ADJOURNMENT

MOTION: by Councilmember Withhart, seconded by Councilmember Johnson to adjourn the meeting at 8:22 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE ___ DAY OF _____ 2014.

Terry Schwerm
City Manager

**HUMAN RIGHTS COMMISSION
MEETING MINUTES
JANUARY 22, 2014**

CALL TO ORDER

Commissioner Williams called the meeting to order at 6:11 pm with the following members present: Elaine Carnahan, Cory Springhorn, Julie B. Williams, Lisa Wedell-Ueki, Mary Yee Johnson, Mark Hodkinson (arrived at 6:20 pm) and Neha Sethi.

Commissioners that were not present: Bob Minton, Samuel Abdullai, and Richard Bokovoy.

Also present was Terry Schwerm, City Manager and Terri Hoffard, Deputy Clerk.

APPROVAL OF MINUTES

Springhorn moved, seconded by Carnahan, approval of the December 18, 2013 minutes. Motion was adopted unanimously.

OTHER BUSINESS

- Commissioners each took a minute to introduce themselves to the newest Human Rights Commission members Mary Johnson and Lisa Wedell-Ueki.
- Selection of Chair: After a brief discussion, it was moved by Carnahan, and seconded by Wedell-Ueki that Cory Springhorn and Bob Minton serve as co-chairs of the Commission in 2014. Motion was approved unanimously.
- 2014 Meeting Schedule: The Commission reviewed the meeting schedule and noted that the April 20 date shown was incorrect as the meeting is on April 23. They also canceled the July meeting and established a November meeting as the third Wednesday, November 19th.

ART POSTER CONTEST

After dining on some delectable pizza choices, the Commission reviewed more than 350 posters that had been submitted by 4th graders from Turtle Lake, Pinewood, Island Lake, Emmet D. Williams and St. Odilia schools. Commission members selected the first 10 place winners as well as the 10 honorable mention winners that will be invited to attend the City Council meeting on Tuesday, February 18th. Schwerm and Hoffard also reviewed the prizes that had been purchased for each of the winners.

Commission members then volunteered to attend the various school presentations. Schwerm also said that all of the Commission members were invited to attend the February 18th Council

meeting. Julie Williams offered to do the Human Rights Commission presentation at the Council meeting as she has most years.

ADJOURNMENT

There being no further business before the Commission, Springhorn moved, seconded by Wedell-Ueki that the meeting be adjourned at 7:53 pm.

**PARKS AND RECREATION COMMISSION
MINUTES
JANUARY 23, 2014**

CALL TO ORDER

Parks and Recreation Commission Chair Desaree Crane called the January 23, 2014 meeting of the Parks and Recreation Commission to order at 7:04 p.m.

ROLL CALL

Members present: Desaree Crane, Tom Lemke, Catherine Jo Healy, Carol Jauch, Charlie Oltman, Kent Peterson, Linda Larson, Athrea Hedrick, Craig John, and Sarah Boehnen.

Members absent: None

Others present: Terry Schwerm, City Manager

Since there were two new Commission members at the meeting, each Park and Recreation Commission member introduced themselves.

APPROVAL OF MINUTES

Oltman moved, seconded by Peterson, approval of the December 4, 2013 minutes. Motion was unanimously adopted.

DISCUSSION REGARDING COMMUNITY CENTER EXPANSION PROJECT

Since two new Commission members were at their first meeting, Schwerm provided a brief overview of the process that has been used to develop concept plans for the planned Community Center expansion. He noted that the current Capital Improvement Program includes a \$2.0 million allocation for a Community Center expansion in 2015 and a \$500,000 allocation for an outdoor water play area in 2016. In addition, the roof over the gym is scheduled for replacement in 2015 at an estimated cost of \$400,000.

The next step in the process is for BWBR Architects to finalize their Community Center Expansion Study. The Parks and Recreation Commission, City Council and staff will then have to work together to establish priorities and a final budget for the planned expansion. It will require reviewing our balances and priorities in the Community Investment Fund to determine which projects are most important. It is clear that the City can't undertake all of the proposed improvements identified in the study within the current proposed funding. He noted that the original \$2 million estimate envisioned an addition to the fitness center that would include a mid-size multi-purpose room.

Peterson indicated that from his perspective, the family changing area, multi-purpose room addition, and fitness/cardio room expansion were the top priorities, although he noted he liked

the idea of moving the playground to the front of the building. Most Commissioners agreed with Peterson on the priorities, although a few still felt that it may be worth pursuing the indoor playground move to provide better zoning of the building. Schwerm explained that the cost to disassemble and reassemble the playground could come close to the cost of purchasing a new indoor playground because of the level of detail that would be required during the tear down of the structure.

Craig John discussed an alternative that would relocate the check-in desk closer to the base of the stairs. He felt it would allow the service desk staff to have a better view of customers using the gym and playground areas. Schwerm noted that he liked the idea although he would need to talk with the managers since the service desk and Wave Café staff currently help one another during busy periods, which would not be possible if the areas weren't contiguous. He noted that this idea could be explored more as a potential addition moves into the next phase of detailed design development.

There was discussion about the proposed family changing areas, with most Commissioners feeling that increasing the current numbers from 2 to 5 or 6 as being an important element of the project. Most Commissioners appeared to like the concept that placed this area near the lower level bathrooms.

There was also a great deal of discussion about the proposed multi-purpose rooms shown adjacent to the gym. Commissioners generally believed that these were an important addition to support both Summer Discovery programs as well as our growing fitness programs.

ELECTION OF OFFICERS FOR 2014

After a brief discussion, Hedrick moved, seconded by Peterson, that Desaree Crane be appointed chair and Linda Larson be appointed vice-chair for 2014. Motion was adopted unanimously.

STAFF REPORTS

Schwerm noted that the Recreation Programs staff is already actively involved in planning both spring and summer programs since the full spring/summer program catalog is sent to homes in late March. The groups for our Concert in the Commons Summer music series and movies for Friday Night Flix have already been selected. He also noted that the Community Center has had another successful year and it is anticipated that the Community Center fund will end the year with about a \$100,000 surplus. He said that there were increases in daily admission revenue due to the extended winter during 2013, as well as a substantial increase in rental revenue due primarily to a change in how we process and handle requests for room rentals and birthday party reservations. These activities are no longer handled by a one central person, but are dispersed among several people that can process rental reservations.

COMMISSION REPORTS

None.

ADJOURNMENT

There being no further business before the Commission, it was moved and seconded that the meeting be adjourned at 8:55 pm. Motion approved.

**SHOREVIEW PLANNING COMMISSION
MEETING MINUTES
January 28, 2014**

CALL TO ORDER

Chair Solomonson called the January 28, 2014 Shoreview Planning Commission meeting to order at 7:00 p.m.

ROLL CALL

The following Commissioners were present: Chair Solomonson, Commissioners, Ferrington, McCool, Proud, and Thompson.

Commissioner Schumer arrived at 8:10 pm.

Commissioner Wenner was absent.

APPROVAL OF AGENDA

MOTION: by Commissioner Proud, seconded by Commissioner Ferrington to approve the January 28, 2014 Planning Commission meeting agenda as submitted.

VOTE: Ayes - 5 Nays - 0

APPROVAL OF MINUTES

MOTION: by Commissioner Proud, seconded by Commissioner Ferrington to approve the December 3, 2013 Planning Commission meeting minutes, as submitted.

VOTE: Ayes - 5 Nays - 0

MOTION: by Commissioner Ferrington, seconded by Commissioner McCool to approve the December 10, 2013 Planning Commission meeting minutes.

VOTE: Ayes - 3 Nays - 0 Abstain (Proud, Thompson)

REPORT ON CITY COUNCIL ACTIONS:

Presentation by City Planner Kathleen Castle

The City Council took action on the following applications as recommended by the Planning Commission:

- Denial of the Minor Subdivision for Saint Marie, LLC
- Approved Rezoning and Preliminary Plat for Pulte Homes of Minnesota, LLC at 5878 Lexington Avenue

- Approval of Rezoning, Comprehensive Guide Plan, Preliminary Plat, Planned Unit Development - Development Stage for United Properties Residential, LLC, 4785 Hodgson Road and 506 Tanglewood Drive
- Concept Review of Osterbauer/Zawadski Homes - concerns were expressed about the use of private drives and use of alleyways
- Approved Conditional Use Permit for Vishal and Holli Sookhal, 1001 Island Lake Avenue
- Approved Conditional Use Permit Amendment for Beth Sipe and Donna Garbowski, Paulson Addition, Including 218 Galtier Place
- Approved Verizon Wireless Telecommunications Facility Permit at 5880 Lexington Avenue
- Approved Text Amendment to Section 211.070 Housing Code

OLD BUSINESS

VARIANCE EXTENSION

FILE NO.: 2495-13-22
APPLICANT: KEVIN & SARA OUSDIGIAN
LOCATION: 5107 ALAMEDA STREET

Presentation by City Planner Kathleen Castle

The City Council approved a minor subdivision with a lot width variance at its October 7, 2013 meeting. The request to reduce required building setbacks for Parcel B was tabled by the Planning Commission and the review period extended 120 days to January 22, 2014. The applicant is requesting the Planning Commission to table the setback variance and additional 120 days in order to develop a building plan for Parcel B.

MOTION: by Commissioner Proud, seconded by Commissioner Ferrington to extend the review period for an additional 120 days, subject to the recommendation of staff and request by the applicant.

VOTE: Ayes - 5 Nays - 0

NEW BUSINESS

VARIANCE

FILE NO.: 2512-14-02
APPLICANT: MICHAEL MORSE
LOCATION: 1648 LOIS DRIVE

Presentation by City Planner Kathleen Castle

The request is for three variances regarding a garage on his property. This application is similar to the requests heard by the Planning Commission in 2011 and 2012. The structure was

constructed without a permit. A Stop Work Order was issued. Variances were requested to complete the structure and were denied both by the Planning Commission and City Council based on lack of practical difficulty. In December 2011, the City Council ordered abatement and removal of the structure. The structure remains. The City filed a complaint with the District Court and prevailed. The applicant has appealed the decision, but the Appellate Court has not yet heard the case.

The Development Code allows an applicant to file the same or similar application 6 months after denial. The variances requested to keep a constructed garage on the property are:

- To exceed the maximum area permitted from 576 square feet to 1100 square feet
- To exceed the combined area permitted from 691 square feet to 1100 square feet
- To reduce the required 5-foot side setback to 2.3 feet

The applicant states practical difficulty is present and that the proposed structure and variances support Section 201 Purpose and Intent. Economic considerations support a variance. There are unique circumstances present due to limited visibility of the garage from the street, and there are other large garages in the neighborhood.

Staff does not believe practical difficulty exists. The applicant can use the property in a reasonable manner. The proposed detached garage does not meet City standards for height, size and location. The foundation area of the home is less than the 1100 square feet proposed for the garage. It is the intent for accessory structures to remain secondary to the principal dwelling structure. The size of the proposed garage is not reasonable for the property. The impact of its size cannot be mitigated from the west because of the proposed setback. Staff does not find unique circumstances that would warrant the variances. There are some garages in the neighborhood that exceed current standards, but most are in compliance. The mass of the structure and impact to nearby properties is a concern. There are also concerns about maintenance of the western wall that is so close to the property line. The request is based on personal needs and the fact that no application was made for a permit for the structure.

Commissioner Proud asked for information on the original garage that was on the subject property. Ms. Castle stated that the first garage was 360 square feet and set back 6 feet from the lot line.

Mr. Zorislav Leyderman, 222 S. 9th Street, Suite 1600, Minneapolis, MN 55412, stated that he is an attorney representing Mr. Morse. He stated that he is familiar with what has happened in the past. Before construction, Mr. Morse did look at other garages in the neighborhood. One neighbor told him that he built a garage without a permit. Mr. Morse then began construction on the garage in question. The decision should be different in resolving a problem for one who already has a garage than one who is planning to build a garage. He requested that all pictures and documents be reviewed and that Commissioners tour the neighborhood. He requested that all documents and photographs be entered into the record for this case. Mr. Morse has children in sports. The house is small, and they have no space. The basement is used as living space. The garage is for storage.

There are residents who were in similar situations as Mr. Morse, but the situations were resolved with variances while Mr. Morse was ordered to take his garage down. The Code requires the accessory structure be 75% of the square footage of the house, and the setback from the property line needs to be 5 feet.

The character of the neighborhood is filled with small homes with many strange structures on the lots with additions, garages, garages with additions, sheds and sheds with additions. This is a result of houses being small and residents have no space for storage. The proposed garage will fit in the neighborhood. It is not a giant structure that sticks out on the street.

Mr. Morse cannot use his property in a reasonable manner without the garage for storage. The size of the house is a unique circumstance. The drainage ditch on the east side of the property is a unique circumstance which impacts use of the property. The new garage was set in the same location as the old one using the same driveway. Moving the garage to a 5-foot setback would mean a new driveway. The Commission and staff have used the reasons of the amount of disturbance of landscaping and existing driveways to grant similar variances. The large garage is not unusual in the neighborhood and will not impact the neighborhood. Dominant structure does not only mean size but how a structure looks and is used. The plans have been modified to eliminate the second floor of the garage.

The property at 1601 Lois Drive is a 901 square foot home, according to Ramsey County records. In 2001, a permit was issued for a 924 square foot garage, although prior to recent changes to the Code.

At 1656 Lois Drive is the next door neighbor who built a garage without a permit. The house is 768 square feet. City records show the house at 928 square feet. The new garage without a permit is 768 square feet. No matter the size of the house, the garage exceeds the size allowed by the Development Code. The property owner applied for a permit after Mr. Morse's lawsuit. A permit was granted with no variance. It is not unreasonable to purchase property and demolish an old garage that is in need of repair to put up a new and bigger one and without a permit, since his neighbor did.

Mr. Leyderman then cited several other properties in the City where garages were approved with variances similar to those requested by Mr. Morse: 5405 Carlson Road, 1000 Oakridge and on 5186 Lexington, 5555 Wood Duck Court, 266 Owasso Lane. Some had not been built with permits but were granted permits with variances after the fact. These examples were found in City records and submitted as exhibits.

It is a standard feature in the neighborhood for garages/sheds to be too close to property lines and structures built without permits that are not being asked to be torn down. Examples include 1620 Hillview Road, two houses at 1620 and 1614 Lois Drive, 1633 Hovey Lane, 1687 Hovey Road, 1688 Lois Drive, 1698 Lois Drive, 1715 and 1707 Lois Drive, 1729 and 1723 Lois Drive, 1741 and 1735 Lois Drive, 1746 Pinewood Drive, 1768 Pinewood Drive, 1774 Pinewood Drive, 1881 Hillview Road, 1811 County Road I, 5577 Schutta Road, 5592 Schutta Road, 5600 and 5608 Schutta Road, 5615 Fairview Avenue, 5645 Schutta Road--barn-like structure that has a permit and does change the character of the neighborhood), 5655 Schutta Road, 5100 Alameda, 1658

Oakwood, 1637 Lois Drive, 1608 Lois Drive, 1691 Terrace Drive, The question is why these properties are allowed oversized garage and encroachments into setbacks, but Mr. Morse is not.

There are also a number of properties that were shown to illustrate outside storage that normally would not be allowed because of the small houses and garages in the neighborhood. All of the properties listed and illustrated were described in the Commissioners' packet. The examples were presented to indicate the character of the neighborhood. Allowing the applicant a large garage for storage

The cost of the applicant's garage is \$40,000, and it would be another \$40,000 to move it and bring it into compliance. The applicant is not able to afford moving it or demolishing it or paying for demolition expenses, if the City were to take it down. A letter was submitted by Darlene Lund, Mr. Morse's neighbor, 1643 Lowes Drive, which is in Commission's records.

In summary, the applicant's garage will not be dominant and is 10% of the lot, not 25% that was previously presented. The garage does not impact the appearance of the neighborhood or open space. The unique circumstance is the small size of the home. Moving is not an option because of the expense. The lot is small and the drainage easement is a unique circumstance and justifies a variance. All the examples of other violations shown are the key to this case. There is not an issue of precedent. The precedent has already been set. There is a pattern of illegal buildings and noncompliant setbacks for many years.

The applicant's garage has been determined to be a public nuisance. The question is why these other properties are not declared public nuisances. The applicant would like to be treated like everyone else

Chair Solomonson noted that Commissioner Schumer arrived at the meeting at 8:10 p.m. At this time in the meeting it is 8:45 p.m.

Commissioner McCool asked what process the applicant has been denied. Mr. Leyderman answered that the applicant has been granted opportunity to present applications. Commissioner McCool asked the Mr. Leyderman to cite the authority pertaining to a different legal standard to apply. Mr. Leyderman stated that the Commission has the discretion to make a decision based on a property owner's need. It is important to look for reasonable solutions.

Commissioner McCool asked how the drainage ditch impacts the size of the garage. Mr. Leyderman stated that the City has suggested a shed. However, the drainage ditch takes away from the property that can be used.

Commissioner Proud asked for a statutory citation that would support consideration of the applicant's economic justification. Mr. Leyderman stated that significant resources and expense have been invested. That is a condition that should be considered. Commissioner Proud asked if there is a solution without demolition. Mr. Leyderman stated that attempts have been made to get quotes on a solution that does not demolish the whole garage, but the applicant has not been able to obtain such quotes.

Commissioner Proud stated that he would like to see continued effort for an architectural solution. Mr. Leyderman stated that several contractors have indicated the garage would have to be demolished first. That solution would be a cost that the applicant is unable to incur.

Commissioner Ferrington noted that many of the examples shown are situations created before 2006. It is not fair for the public to hear of an example dated back to 1993. Further, the variance granted at 5186 Lexington is a property with over an acre of land. The example of Wood Duck Court is also a large lot, and the house is 3000 square feet. The garage is not the dominant structure. At 226 Owasso Lane, the application was to extend the garage 2 feet to allow storage of a vehicle and a boat.

Ms. Janelle Ziniel, 1648 Lois Drive, stated that the property at 1658 was issued a permit after the fact for a garage 83% of the dwelling and that a variance would be required if there was construction in 2013. The City followed 2000 standards and did not ask for proof of when the garage was built. The property at 5555 Wood Duck also received a permit after the fact and staff did not determine when the slab was placed on which the garage was built. Staff concluded practical difficulty as a result of the slab. The problem is the wording that qualifies others to have a variance but not them. As to reasonable use, staff has cited the Code that states that detached garages are a reasonable use of property for storage.

Ms. Ziniel then used a number of exhibits described by Mr. Leyderman to show that justification for a variance granted other properties is the same justification for their request. Exhibit 3 is a property with a width of 75 feet with a drainage easement of 1200 square feet of unusable land. It is logical that the house, garage and driveway were shifted east as a result of that easement and the same with their property.

In Exhibit 4, staff justifies not moving a slab surface because of the site disturbance that would result. It would be the same for their project. Yet they are being asked to move it. In Exhibit 5, a variance was granted because construction was on the same location as the previous structure. That is what the applicant is doing. Moving the garage closer to the house would mean curving the driveway to enter a garage that extends into the back yard.

A neighbor with the same size lot as theirs has a home of 2200 square feet and a side wall extending 60 feet in length. That is a visual impact and 18% of the property. Their house and garage combined is 10% of their lot. It is not fair to say their lot is overbuilt. The City believes the old garage was 6 feet from the property line. She believes that is incorrect as their driveway is 5 feet from the property line.

Although requested to remove it, the structure remains because of the investment put into it and they cannot afford to take a loss. There are multiple code violations in the neighborhood. They would like to know exactly who is calling with concerns that the garage is still there. It is frustrating to see other garages in the neighborhood that are in violation of Code when they are being asked to take theirs down.

Mr. Michael Morse, Applicant, stated that at 266 Owasso Lane, the point that they are trying to make is that the extension is for personal use. The shed on the County Road I property was

approved for a variance for height, square footage and setback--the same that he is requesting. The garage cannot be moved to make it smaller because of the integrity of the wall and how it is constructed.

Commissioner McCool said that he agrees with Commissioner Proud that there is a construction solution and asked if Mr. Morse has received quotes on moving the garage. Contractors he has talked to about moving it have stated that it is best to tear it down and start over because of the way it is constructed.

Commissioner Proud stated that there needs to be a discussion of compromise and creativity to get to a solution. To that end, he would recommend the matter be tabled. If the application is denied, there will be another six months before there could be review of the same application.

City Attorney Kelly stated that the City is under a timeline. City Planner Castle stated that the application was completed January 10, 2014. Staff has met with Mr. Morse to discuss compromise. Unfortunately, no compromise has been reached and she is not hopeful that a different application would be submitted to the Commission.

Commissioner Ferrington expressed disappointment that an application reaches such an impasse. She agreed with tabling the matter to allow everyone to step back and take time to negotiate and consider what needs to be done.

Chair Solomonson stated that this would be an example of the smallest home with the largest garage. He would like to see a compromise but understands that may not be possible structurally.

Commissioner McCool stated that this is not a good situation, but he does not favor the variance. There is resistance to reducing the size. The long presentation is confusing. The question of reasonable use is not whether the applicants will be using their garage reasonably. The test is it reasonable for this parcel in Shoreview. Personal needs of storage cannot be solved with a variance. The size of the house is not necessitating the size of the garage. The drainage ditch may push the location of the garage, but it does not dictate the size. If completed, the garage would be the dominant structure on property. The examples shown in the presentation is a selection of bad situations in the City. To allow the variance because of other code enforcement issues does not make sense. There has been an implication that there is a vendetta against the applicant, which is offensive. The Commission works very hard. Each application is reviewed separately on its own merit. The Planning Commission and City did not create this situation. He would not have voted in favor of this structure had the application been submitted before construction. The criteria for the variances have not been met. He would not oppose tabling, but there would have to be a major reduction in size.

Commissioner Proud asked if the matter can be delayed without the applicant's permission. City Attorney Kelly responded that in order to extend review time, the applicant's consent is needed in writing. Commissioner Proud asked if the applicant would table the matter to the next regularly scheduled Planning Commission meeting. **Mr. Leyderman** responded that Mr. Morse would agree to table the matter to allow for negotiations.

Commissioner Ferrington asked if there is a willingness to work with the City to bring the structure into compliance. She does not want to allow a 30-day extension that is a waste of time. **Mr. Morse** stated that he does not see compromise if he has to bring the structure into compliance of 576 square feet. Then he does not agree. He is willing to talk to the City to see what may be allowed. The only compromise he has been offered is to bring the garage into compliance. Yet he sees so many other structures not in compliance, which makes it very difficult.

Commissioner Thompson stated that the fact of a lawsuit indicates that there has not been an ability to compromise. The request has not changed. She could support the reduced setback, but the structure is still too big. If the process is going to be delayed, she would want to know that there is potential to reach a compromise.

Mr. Morse stated that he would like to know what the starting point is.

MOTION: by Commissioner Proud, seconded by Commissioner Ferrington to table this application, based on the applicant's agreement in writing, to the next regular Planning Commission meeting February 25, 2014.

Discussion:

Chair Solomonson stated that there is no direction as to what would be acceptable except possibly the reduced setback would be allowed. His concern about the setback is that the distance from the neighbor's living space is very tight. Reduction of the overall size would be helpful, but he also would like to see compliance with the side yard setback.

Commissioner McCool stated that he sees no need to move the structure to comply with the side yard setback. He cannot determine a size that would be acceptable, but it would have to be closer to what would be permitted. There needs to be a better reason for a larger structure than the need for storage.

Commissioner Proud stated that he is not convinced the side wall could not be moved. Creative landscaping could mitigate the visual impact. The height could be reduced, and the overall size could be reduced by shortening the length with a concrete deck on the end of it.

Commissioner Ferrington suggested shifting the structure further back in the front to give neighbors a less oppressive view.

Commissioner Schumer agreed and stated that the garage would look smaller if it were not extended so far in front.

VOTE: Ayes - 6 Nays - 0

Chair Solomonson called a 10-minute break and reconvened the meeting.

**PUBLIC HEARING - PLANNED UNIT DEVELOPMENT DEVELOPMENT STAGE -
COMPREHENSIVE PLAN AMENDMENT**

FILE NO.: 2513-14-03
APPLICANT: LUGENE OLSON/HUMMINGBIRD FLORAL & GIFTS
LOCATION: 4001 RICE STREET

Presentation by City Planner Kathleen Castle

The proposed Comprehensive Plan Amendment is to change the land use of the subject property from mixed office/residential to retail/commercial. This would also amend the PUD zoning of the property. The property is being offered for sale. The applicant has entered a purchase agreement and plans to locate her business, Hummingbird Floral & Gifts at this location. This means converting the main level to retail use. The upstairs would be used for storage.

The property is at Hodgson and Rice Street. Adjacent land uses include institutional, high and low residential and commercial. The entire building consists of 5,400 square feet with 2400 square feet designated for office use and 3000 square feet designated for residential use. There is off-street parking available with 25 stalls, which complies with code requirements. Access is from Rice Street and Hodgson Road.

Staff finds that converting to retail use may be appropriate, if the level of intensity can be controlled to low intensity commercial uses. It is recommended that a condition be approved that would require a PUD amendment if the use or occupancy of the space is changed.

Property owners within 350 feet were notified. One comment was received expressing concern about taxes and traffic on a local roadway. Two comments were received to support the proposal. Staff finds that the proposed low intensity use is compatible and that future retail use requests can be defined within the PUD. A recommendation of approval by the City Council is requested.

Commissioner Ferrington asked the reason for concern about the intensity of use when it is adjacent to a church and gas station. Ms. Castle stated that it relates to the restricted parking and two road frontages. There are limited opportunities to expand parking.

Chair Solomonson asked if County expansion of Hodgson Road would impact access to this site. He asked if Ramsey County has been contacted regarding this request. Ms. Castle stated that such road project has not been scheduled, and she is not sure that road right-of-way would be needed. This is not a plat and does not require notification of the County, which would allow the County designation of right-of-way.

Chair Solomonson asked if the types of uses are specified in the motion. Ms. Castle stated that the Development Agreement would specify types of uses that would be acceptable and not acceptable.

Commissioner McCool suggested that the motion stipulate that there is any change of use, a PUD amendment would be required.

Commissioner Proud suggested changing No. 1 under Comprehensive Plan Amendment to read, "...Commercial for purposes of...".

City Attorney Kelly stated that proper notice has been given for the public hearing.

Chari Solomonson opened the public hearing.

Ms. Olson, Applicant, stated that this is a great low intensity use. Much of her business is through the internet. Sometimes local artists are showcased. She would like to see added landscaping and more flowers that would be a welcoming corner.

MOTION: by Commissioner Schumer, seconded by Commissioner McCool to close the public hearing.

VOTE: Ayes - 6 Nays - 0

MOTION: by Commissioner Ferrington, seconded by Commissioner Schumer to recommend the City Council approve the following requests submitted by Lugene Olson, Hummingbird Floral and Gifts, to convert the existing mixed use office/residential building at 4001 Rice Street to a retail use. Said recommendation for approval is subject to the following conditions.

Comprehensive Plan Amendment

1. The amendment changes the land use designation from O, Office to C, Commercial.
2. Review and approval of the amendment by the Metropolitan Council.
3. The amendment will not be effective until the City grants approval of the PUD - Final Stage request.

Planned Unit Development – Development Stage

1. The PUD permits the use of this property as C, Commercial for a retail floral and gift store.
2. Vehicles used for the retail use may be parked outside. The maximum number of vehicles permitted is one.
3. The structure and uses must comply with the Building Code. A Building Permit is required prior to commencing any remodeling work.
4. The property owner shall enter a PUD – Development Agreement prior to occupancy of the building. This Development Agreement shall identify low intensity retail uses that would be permitted in the building, prohibited uses and change of use or occupancy.

This approval is based on the following findings:

1. The proposed plan supports the policies stated in the Comprehensive Plan related to land use and economic development.
2. The proposed development plan will not adversely impact the planned land use of the surrounding property provided the intensity of commercial uses is limited through the PUD.

Discussion:

Commissioner Proud offered an amendment to condition No. 1 under Comprehensive Plan Amendment to read, “The amendment changes the land use designation from O, Office to C, Commercial for the purposes of a flower and gift shop.” Commissioners Ferrington and Schumer accepted the amendment.

Commissioner McCool suggested that the motion amendment would be better suited to the PUD rather than the Comprehensive Plan and is covered under condition No. 1 of the PUD.

Commissioner Proud agreed and withdrew his amendment.

Commissioner McCool offered an amendment to condition No. 1 of the PUD that would add, “Any future use would require an amendment to the PUD.” Commissioners Ferrington and Schumer accepted the amendment.

VOTE: Ayes - 6 Nays - 0

PUBLIC HEARING – TEXT AMENDMENT – SUBSURFACE SEWAGE TREATMENT SYSTEMS

FILE NO.: **2514-14-04**
APPLICANT: **CITY OF SHOREVIEW**
LOCATION: **CITY WIDE**

Presentation by Senior Planner Rob Warwick

A text amendment is proposed to comply with state statute and administrative rules of the Minnesota Pollution Control Agency (MPCA) that regulate subsurface sewage treatment systems, or septic systems. The legislature also revised statutes and the regulatory framework for counties and municipalities that must provide local enforcement. There are 11 septic systems in Shoreview. This number is not expected to increase because subdivision regulations require municipal sewer and water services. However, there is one corner in the northeast part of Shoreview where it would be difficult to connect to City services.

The text amendment provides technical standards for design and construction as specified in MN Rules 7080 and 7081, which are adopted by reference. The revisions do not change the requirements regarding maintenance of existing systems for pumping and compliance inspections. All systems in the City serve individual dwellings with a capacity of up to 2500 gallons a day. A mid-size system could be allowed in the City, but at this time there are none.

Property sellers must provide buyers with a disclosure describing the method used to treat sewage generated on the property. State statute does not require a Certificate of Compliance showing that the system operates within state requirements, but the City amendment requires a

Certificate of Compliance. The amendment includes administrative procedures for permits, enforcing regulations and maintaining existing systems.

The City's Building Official has obtained the necessary training to oversee these regulations.

Notice was mailed to current property owners who are system users. Two phone calls were received from residents wanting assurance that the regulations will not affect use of the existing system. Staff is requesting a public hearing and a recommendation to the City Council to approve the text amendment.

City Attorney Kelly stated that proper notice for the public hearing.

Chair Solomonson opened the public hearing. There were no comments or questions.

MOTION: by Commissioner Schumer, seconded by Commissioner Thompson to close the public hearing.

VOTE: Ayes - 6 Nays - 0

Commissioner Proud asked who would be exempt from licensing as referenced on page 5. Mr. Warwick explained that the MN Rules stipulate that licensed workers can supervise unlicensed workers and certain workers are exempt from licensing for certain tasks.

Commissioner Proud asked if there are technical standards that address termination of use. Mr. Warwick that those standards are covered by state Rules, but counties and municipalities are required to have an ordinance. Ramsey County does not have an ordinance which means the City must have an ordinance.

MOTION: by Commissioner Schumer, seconded by Commissioner Proud to recommend the City Council approve the text amendment to Chapter 209.090, Subsurface Sewage Treatment Systems of the Municipal Code pertaining to subsurface sewage treatment systems (septic systems).

Discussion:

Commissioner Proud stated that he does support the enhanced disclosure.

Commissioner McCool expressed concern about enhanced disclosure because property changes hands among those who do not read these codes. This means a huge education component. It also makes it cumbersome to sell property. Most people purchase property with a septic system that has been inspected. He would support eliminating the enhanced disclosure. He would strike 1-8 under N on page 6.

Commissioner Proud stated that he could accept deleting the enhanced disclosure as recommended by Commissioner McCool.

Commissioner Ferrington verified that the City Council would review the stricken language to make their own determination.

MOTION: by Commissioner McCool, seconded by Commissioner Proud to amend the motion by eliminating Section N, 1 through 8 on pages 6 through 8, under 209.090.

VOTE ON THE AMENDMENT: Ayes - 6 Nays - 0

VOTE ON THE AMENDED MOTION: Ayes - 6 Nays - 0

WIRELESS TELECOMMUNICATION FACILITY PERMIT

FILE NO.: 2511-14-01
APPLICANT: CROWN CASTLE
LOCATION: 4615 NORTH VICTORIA STREET

Presentation by Senior Planner Rob Warwick

Crown Castle on behalf of Verizon Wireless LLC has submitted an application for collocation at the Crown Castle monopole at the City Maintenance Center behind the ice arena. The application includes antennas and an equipment shelter 12 feet by 30 feet with an emergency power generator at the north end of the site. The area is fenced with access by the driveway north of the ice arena. A total of 12 antennas would be added to the monopole at 105 feet. Antennas will be painted to match the pole. No operational problems will result for City operations or maintenance staff.

RF Emissions must comply with FCC emissions. OWL Engineering will verify compliance when the site is operational. A site lease agreement will be required with the City. The applicant is required to enter into a Wireless Telecommunications Agreement with the City.

Notices were mailed to property owners within 350 feet. Two responses were received supporting the application. Ramsey County Parks staff expressed some concern about potential construction impact on the ice arena operations. Xcel Energy noted an underground gas line nearby which needs to be located before construction.

Staff is recommending forwarding the application to the City Council for approval with the conditions listed in the staff report.

Commissioner Proud asked that staff verify that the fuel capacity equals the containment of the tank.

MOTION: by Commissioner Schumer, seconded by Commissioner McCool to recommend to the City Council approval of the Wireless Telecommunications Facility Permit application submitted by Crown Castle USA on behalf of Verizon Wireless LLC to collocate antenna on the

existing monopole located at 4615 Victoria Street, and to install an equipment shelter within a 20 by 30 leased area, subject to the following conditions:

1. The project must be completed in accordance with the plans submitted as part of the Wireless Telecommunications Facility Permit application. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission.
2. This approval will expire after one year if a building permit has not been issued and work has not begun on the project.
3. This approval is contingent upon the City Council authorizing the ground lease with Verizon Wireless LLC, including the 20 by 30 foot equipment site and an easement for ingress and egress.
4. This approval is contingent upon Crown Castle, the monopole owner, authorizing and executing a site lease agreement for vertical space on the monopole with Verizon Wireless LLC.
5. The site is subject to confirmation that RF emissions conform to FCC requirements. Verizon shall notify the City when the system is installed, prior to operation. A City selected RF engineer shall be provided access to the site to test RF emissions.
6. A permanent emergency power generator may be installed within the equipment shelter. The emergency power generator shall be used for emergency power only, except the times it is being run for routine maintenance, which shall not exceed thirty (30) minutes once a week between the hours of 10:00AM and 5:00PM CST, Monday through Friday, holidays excluded. The operation of the emergency generator shall comply with City regulations pertaining to Noise (Section 209.020 of the Municipal Code).
7. The applicant shall enter into a Wireless Telecommunications Tower/Antenna Agreement with the City, as required.

Approval is based on the following findings of fact:

1. The site is located in the TOD-2 where wireless telecommunications facilities collocated on an existing tower is a permitted use.
2. The proposal complies with the adopted City standards for Wireless Telecommunications Facilities, as specified in Section 207.040 of the Municipal Code.

VOTE: Ayes - 6 Nays - 0

MISCELLANEOUS

City Council Assignments

City Council Assignments for February 3, 2014 & February 18, 2014 are respectively Commissioners Schumer and Chair Solomonson.

2014 Planning Commission Chair & Vice Chair recommendations

NOMINATION: by Commissioner McCool, seconded by Commissioner Proud to nominate Chair Solomonson and Commissioner Schumer respectively as Chair and Vice Chair for 2014.

VOTE: Ayes - 6 Nays - 0

Workshop

Chair Solomonson noted a Planning Commission Workshop at 6:00 p.m. before the next regular meeting scheduled February 25, 2014. After some discussion, there was consensus to move the workshop meeting to March.

ADJOURNMENT

MOTION: by Commissioner Ferrington, seconded by Commissioner Schumer to adjourn the meeting at 10:56 p.m.

VOTE: Ayes - 6 Nays - 0

ATTEST:

Kathleen Castle
City Planner

MOTION: by Johnson, seconded by Denkinger, to adopt the City of Shoreview Economic Development Authority Annual Report, 2013.

VOTE: Ayes - 4 Nays - 0

Follow-Up Discussion of Redevelopment Options for McGuire Property (3339 Victoria Street) Private Developer Interest

Simonson reported that, as directed by the EDA, staff has contacted a number of local private residential developers regarding development of the McGuire property. Moser Builders and Summit Design-Build have expressed serious interest for single-family home development. Due to anticipated interest staff is recommending a Request for Proposal process for builders to present purchase offers and concept development designs to be reviewed by the EDA with public input.

Withhart asked if the City is obligated to accept an RFP. He noted the neighborhood's opposition to a home that is way beyond the value of other homes in the neighborhood. Simonson answered that the City will not be obligated to accept the highest bid and has the flexibility to elect to sell to anyone or also reject all proposals. Simonson said he believes there will be competition and expects proposals consistent with single-family for one or two lots and compatible with the neighborhood.

Quigley stated that it is his hope that a reasonable solution can be found to what is acceptable to the neighborhood and the City able to recoup as much of the cost possible that has been invested in this property.

Johnson asked if there are further plans to work with the neighborhood. Simonson responded that a letter was sent to neighborhood residents outlining that the EDA and Council directed the City explore the sale of the property for development to private parties or for profit developers. There has been no response to that letter. He plans to keep residents updated as the City moves forward with obtaining and reviewing proposals for the sale of the property.

Simonson noted for the EDA that one factor that has changed regarding the affordable housing component the City was previously considering is that we were recently notified by Ramsey County that the affordable price point has dropped considerably to \$161,000. When the City was first considering affordable housing, it was at a price point of \$221,000. The price drop is based on federal criteria, income and the local market. The County was able to move that figure to \$168,000 but this would mean even greater City financial participation if we pursued affordable housing but wanted the values to be consistent with the neighborhood.

It was the consensus of the Board for staff to move forward with preparing a RFP as long as it is understood it is not a formal bid process. The RFP would include the number of lots, type of homes to be proposed and the price point. It is anticipated that the EDA will have RFPs to review by the March or April meeting.

Update on TIF District Extension Legislation

Simonson stated that lobbying efforts continue for an extension to TIF District No. 1. He summarized the business development tour that was conducted for Revenue Commissioner Myron Frans, his key staff and local legislators that highlighted business expansion projects in the City: TSI Incorporated, PaR Systems, Deluxe Corporation, Shoreview Corporate Center, Shoreview Village Mall and Westinghouse Electric. The City anticipates using extended TIF funding for the Shoreview Corporate Center, Shoreview Village Mall and Westinghouse Electric. The Commissioner received very positive comments from both TSI and PaR Systems including the fact that PaR noted they had looked at other locations, even in other states. Westinghouse expressed their needs for expansion.

Simonson said that the Mounds View School District Board is very supportive and has offered to provide a resolution of support for the City's legislative effort. It is harder to gain support from the Ramsey County Commissioner Board as they typically have not endorsed tax increment district extensions. Support of both the local school district and county is required if the TIF extension is granted by the Legislature.

The bill has been introduced in both the House and Senate by Representative Isaacson and Senator Scalze, respectively and will likely be part of a public finance bill instead of a tax bill. A schedule of hearings has not yet been determined.

Denkinger asked if there are any issues other than convincing the legislature to pass the extension. Ms. Barsness explained that the issue is one of a policy implication with other cities who have similar pre-1990 districts, if this extension is passed for Shoreview. Simonson added that the County's support is critical as well.

Strategic Planning - Review and Update EDA Work Plan

Referring to the EDA Work Plan, Withhart asked if there are projects to add. Simonson stated that the work plan describes current business needs, potential business expansion projects. The Economic Development Commission (EDC) has suggested reviewing an inventory of all vacant land in the City, as well as tear-down redevelopment land in order to set strategies for businesses to grow and where possible set priorities that are most beneficial to Shoreview. A joint meeting with the EDC is being planned.

The Board reviewed the 2013-2014 EDA Work Plan Initiatives including discussion of the following:

- **Children's Hospital Property:** Staff will continue to be in contact with the owners to express the City's interest in development consistent with the PUD which stipulates high end office.
- **Rice Street/I-694 Interchange:** This project is moving up on the priority list as it is being discussed in the highway corridor study. Also eventual funding of the Rice

Street/694 interchange replacement will impact the area. Coordination with Vadnais Heights will be important.

- **Shoreview Corporate Center:** Future renovations or tear down of 1005 Gramsie building is a potential site for high end corporate user. Land O'Lakes has 850 employees in Shoreview at this business park, as many as at their headquarters in Arden Hills. City should work with owners/businesses to ensure that his continues as a major employment center.
- **Housing Foreclosures.** This is less of an issue as foreclosures are declining, but regular reports will continue to be made to the EDA.
- **Home Energy Loan Program:** The loan program has been improved and includes new market initiatives in advertising. Depending on resources, consideration may be given to expanding the program or exploring other possible loan programs.
- **Housing Improvement Areas:** This tool has been extended by the State Legislature as a method City's can assist townhouse/condominium associations to reinvest in their property. A workshop has been held for associations, but no one has taken advantage of the program. The City could renew efforts to educate associations on this option to finance major improvements.
- **Lakeview Terrace:** This project is moving forward and periodic updates on the progress of the project will be reported.
- **Rental Properties:** The program is being monitored.
- **Scattered Blight:** This relates to the City's purchase and redevelopment of the Victoria property as well as hoarding cases and will continue to be monitored.

Staff was asked to update the plan and redistribute to Board members. The Board will begin developing a new 2014/2015 Work Plan at their next meeting.

UPDATES AND REPORTS

Economic Development Commission:

Simonson said the EDC is reviewing and updating their work plan and have asked for a joint meeting with the EDA to discuss business and economic development goals. The EDC business visit list has been updated. More BRE visits will be scheduled in the next several months.

Quigley stated that before creation of the EDA, the EDC function and mission was clearer. He would like to be sure Commissioners feel value in the work they are doing.

Minutes
ENVIRONMENTAL QUALITY COMMITTEE
February 24th, 2014 7:00 PM

1. CALL TO ORDER

The meeting was called to order at approximately 7:05pm.

2. ROLL CALL

Members present: Tim Pratt, Lisa Shaffer-Schrieber, Scott Halstead, John Suzukida, Katrina Edenfeld, Susan Rengstorf, Paige Ahlborg
Members absent: Mike Prouty, Dan Westerman, Lynn Holt
Staff present: Jessica Schaum

3. APPROVAL OF AGENDA

The agenda was approved with no changes.

4. APPROVAL OF MEETING MINUTES – November 25th, 2013

The minutes were approved with no changes.

5. BUSINESS

A. Regional Indicators Initiative - Rick Carter

Rick presented the Regional Indicators Initiative background and findings to date to Committee members. Rick pointed out the importance of comparing our data to ourselves over time, not with other cities. The purpose of the project is help determine if any of the green initiatives we are doing is making a difference in terms of water, waste, vehicles miles traveled, and energy usage throughout the City. Some interesting highlights include:

- All 20 participating cities decreased energy usage from 2008-2010, and increased slightly in 2011 – due to the economy and the recession most likely.
- About 60% of all energy usage in the cities took place in the commercial/industrial sector.
- About 60% of all the water usage in the cities took place in the residential sector.
- Total water usage per person/day ranged from 37-96 gallons, with the higher levels in the suburban communities as you'd expect with irrigation systems. Interesting to note that the worldwide average daily water use is only 4 gallons per person/day! Shoreview's gallons/capita/day in 2011 was 74.

What's next? Rick's team is working on collecting the 2013 data and find several cities willing to make commitments to additional action items from the GreenStep Cities program – to track and measure outcomes from their implementation. The Met Council is including a policy directive for climate change – which hasn't been included in the past. Please refer to the Regional Indicators website to play around with the data as Rick mentioned: <http://regionalindicatorsmn.uli.org/>

B. Committee welcomes & farewells

The Committee said farewell to long-time member Scott Halstead and welcome to new member Paige Ahlborg.

C. Speaker Series 2014

- i. Review- January 15th: Neighborhood Energy Connection and February 19th: Behind the scenes of stormwater management – Shoreview Public Works
 - The Committee felt that both presentations so far were very informative. Jessica will make sure they are made available on the City's website/CTV for residents to watch on demand.
- ii. March 19th: We all live on waterfront property – Jessica Bromelkamp – Rice Creek Watershed District. Tim will get a bio to introduce Jessica.
- iii. April 16th: Solar success stories – John Suzukida will have Diana McKeown speak instead and will help flush out topics and issues to cover.

D. Workplan Tasks

- a. Assign sections of annual report
 - The Committee reviews the 2013 annual report. Paige offered to review past minutes to update the list of achievements or accomplishments. Tim will update the body of the text.
- b. Annual evaluation/critique of EQC's efforts and actions
 - Several suggestions were made to plan for the Slice of Shoreview booth earlier in the year. According to the Work Plan this planning is scheduled for the April meeting. However, several ideas included having just one theme with visual displays of some sort – instead of every green initiative. Visual displays such as a compost bin or a rain barrel and how to use them may draw more people in than the recycling prize wheel. Another idea was to have concrete actionable items on what people can do to help water conservation or decrease energy, and a rack for brochures.
 - Lisa offered to facilitate a lessons learned session at a future meeting
 - Tim mentioned that recruitment for the Green Community Award should be a priority so we have applications in before the deadline. We could check with watershed districts or Ramsey Conservation District for any potential projects they may know of.

E. Newsletter Topics

- a. March/April issue – (large issue-80 pages) deadline has passed. We submitted the following:
 - i. Annual Tree Sale
 - ii. Rain Barrel/Compost Bin Sale
 - iii. Spring Cleanup Day
- b. May/June issue – deadline March 15th (12 page issue)
 - i. EAB Treatment program and Oak trimming reminder (Jessica)
 - ii. Recycling tonnages report (Jessica)
 - iii. Yard waste sites with hours

- iv. Waterfest
- v. Landscape Revival
- vi. New organics drop off at Ramsey County Yard Waste sites – (Tim-County not ready to advertise as of January 2014 – hold until ready)

F. Public Works Update

- i. Emerald Ash Borer detection
 - City crews recently removed 70 small branches from 35 ash trees in the Shamrock Park area for an Emerald Ash Borer detection grant project in conjunction with the Department of Agriculture. In addition 2 entire ash trees were removed as well. The Department of Agriculture will peel back all of the bark to check for EAB levels. Any log over 2 inches in diameter was marked and will be tracked.
- ii. Tree contractors
 - The City Council recently selected a new tree contractor, Precision Landscape & Tree, Inc to remove trees and stumps in boulevard or park areas and for an option for residents with diseased trees to utilize for negotiated prices.
 - There is currently a posting for 2 forestry interns for the 2014 summer season on the City's website and League of Minnesota Cities job board.
- iii. Ramsey Washington Metro Watershed District updates
 - Paige updated members on the Watershed's public participation process to date for updating their Management Plans.
- iv. City's SWPPP status
 - The MPCA has placed our Surface Water Pollution Prevention Plan (SWPPP) application on Public Notice and will collect any public comments on the City's behalf until March 6th. The City has paper copies available at City Hall and on the City's website for residents to comment and provide feedback. Jessica encouraged members to look through the document and provide feedback.
- v. Jessica shared an update on frozen water lines in Shoreview and other metro cities. While we generally encourage conservation, the City is sending out a postcard and press releases to make residents aware that they can prevent it by running a stream of water about the width of a pencil. With this year's deep frost we have seen about 30 homes with frozen lines from the street to the house.

G. Other

- a. Next Speaker Series – March 19 Next regular meeting – March 24

H. Adjournment

The meeting adjourned at approximately 9:16pm.

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description	Amount
02/18/14	Accounts payable	\$82,552.26
02/21/14	Accounts payable	\$213,467.14
02/24/14	Accounts payable	\$14,263.24
02/27/14	Accounts payable	\$117,547.43
03/03/14	Accounts payable	\$92,848.73
Sub-total Accounts Payable		\$ 520,678.80
02/21/14	Payroll 126446 to 126499 965843 to 966042	\$155,173.74
Sub-total Payroll		
TOTAL		

ROLL CALL:	AYES	NAYS
Johnson		
Quigley		
Wickstrom		
Withhart		
Martin		

03/03/14

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
		101	20200					\$5,934.54	
		210	42750	3410				\$164.20	
		210	20200					\$32.84	
		220	43800	3410				\$3,927.27	
		220	20200					\$785.45	
		225	43400	3410				\$476.78	
		225	20200					\$95.36	
		230	40900	3410				\$57.22	
		230	20200					\$11.44	
		601	45050	3410				\$2,144.77	
		601	20200					\$428.95	
		602	45550	3410				\$8,557.25	
		602	20200					\$1,711.45	
		603	45850	3410				\$312.08	
		603	45900	3410				\$460.83	
		603	20200					\$154.59	
		604	42600	3410				\$87.77	
		604	20200					\$17.55	
		701	46500	3410				\$8,980.00	
		701	20200					\$1,796.00	
LEAGUE OF MN CITIES INS TRUST	ANNUAL INSTALL PROP/LIA INSURANCE	240	44400	3410				\$1,056.00	
		240	20200					\$96.00	
LINN, ASHLEY	VOLLEYBALL REF JAN 28 & FEB 4	225	43510	3190		010		\$90.00	\$90.00
MCCAREN DESIGNS INC	MONTHLY HORTICULTURE SERVICES POOL	220	43800	3190		007		\$1,196.00	\$1,196.00
MCKUSICK, JON	BROOMBALL ASSIGNOR (ENTIRE SEASON)	225	43510	3190		003		\$45.00	\$45.00
MCKUSICK, JON	BROOMBALL REF DEC 16,23,JAN 13,FEB 3,10	225	43510	3190		003		\$330.00	\$330.00
MRPA	ATTN: WEINREIS - BASKETBALL TEAM REG	225	43510	3190		002		\$102.00	\$102.00
NCO INC	BIRTHDAY SUPPLIES FOR RESALE	220	43800	2591		001		\$1,452.81	\$1,452.81
ORIENTAL TRADING COMPANY	PRESCHOOL SUPPLIES	225	43555	2170				\$46.06	\$46.06
RAMSEY CO. PUBLIC HEALTH	TEMP FOOD LICENSE-2014 FARMERS MARKET	225	43590	2174		001		\$80.00	\$80.00
SHORT ELLIOTT HENDRICKSON, INC	ANNUAL BRIDGE INSPECTION - CONSULTING	101	42200	3190				\$1,820.57	\$1,820.57
SORENSEN, MATTHEW	BASKETBALL REF FEB 3 & 10	225	43510	3190		002		\$138.00	\$138.00
SWALLEN, JOHN	WINTER MINI KICKERS CAMPS	225	43510	3190		012		\$1,221.50	\$1,221.50
SWEENEY, FALLON	VOLLEYBALL REF JAN 28 & FEB 4	225	43510	3190		010		\$90.00	\$90.00
TEXON TOWEL & SUPPLY	SWIM TOWELS FOR RESALE	220	43800	2591		002		\$448.51	\$448.51
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	101	40800	2180				\$223.79	\$405.83
		220	43800	2590		001		\$116.16	
		220	43800	2591		003		\$65.88	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$1,831.75	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$1,309.59	\$1,309.59
WILSON, DION	BASKETBALL REF FEB 3	225	43510	3190		002		\$69.00	\$69.00
WURST, ANDREW	MILEAGE REIMBURSEMENT	225	43530	2170		002		\$22.40	\$22.40
YALE MECHANICAL INC	POOL BOILER REPAIR	220	43800	3810		007		\$848.75	\$848.75

Total of all invoices: \$82,552.26

=====

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
AMSAN BRISSMAN KENNEDY	BATH TISSUE/CAN LINERS/FOAM SOAP/CC	220	43800	2110				\$425.35	\$425.35
AMSAN BRISSMAN KENNEDY	PAPER TOWELS/KLEENEX/CLOROX/BATTERIES	220	43800	2110				\$1,209.31	\$1,209.31
AMSAN BRISSMAN KENNEDY	WET AREA BLUE MAT	220	43800	2240		001		\$565.13	\$565.13
ASSURANT ADMINISTRATIVE OFFICE	LONG TERM DISABILITY: FEBRUARY 2014	101	20412					\$908.82	\$908.82
BARDAL, PRIYA	FACILITY REFUND	220	22040					\$25.00	\$25.00
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 02-21-14	101	21720					\$9,122.47	\$9,122.47
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS:02-21-14	101	20420					\$134.75	\$134.75
DAHL, JESSICA	FACILITY REFUND	220	22040					\$25.00	\$25.00
DOHERTY, PAUL	PASS REFUND	220	22040					\$34.00	\$34.00
FIRST LAB, INC.	FEES	101	40210	3190		002		\$90.00	\$90.00
FURMANEK, CHRISTY	SOCCER AGE 3-5	220	22040					\$125.00	\$125.00
GENESIS EMPLOYEE BENEFITS, INC	VEBA CONTRIBUTIONS:02-21-14	101	20418					\$5,505.00	\$5,505.00
GILBERT, OREDOLA	PASS REFUND	220	22040					\$69.00	\$69.00
GRAINGER, INC.	FLUOR. LAMPS/FLOOR BOX COVER/DISINFECT.	220	43800	2240		001		\$183.64	\$183.64
GRAINGER, INC.	DISPOSABLE NITRILE GLOVES	220	43800	2110				\$165.15	\$165.15
HAYES, RAEANNE	FACILITY REFUND	220	22040					\$25.00	\$25.00
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE:02-21-14	101	21750					\$7,302.00	\$7,302.00
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS:02-21-14	101	20430					\$655.00	\$655.00
KIM, YUN JUNG	PASS REFUND	220	22040					\$30.89	\$30.89
MIDWEST SPECIAL SERVICES, INC	CC CLEANING	220	43800	3190		002		\$210.00	\$210.00
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE:02-21-14	101	20435					\$217.50	\$217.50
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB:02-21-14	101	20420					\$35.00	\$35.00
NEOFUNDS BY NEOPOST	POSTAGE FOR POSTAGE MACHINE	101	40200	3220				\$3,020.00	\$3,020.00
ON CALL SERVICES INC	DOWN PAYMENT TODDLER UNIT FOR PLAYGROUND	401	43800	5300				\$6,768.20	
PORATH, LYNN	FACILITY REFUND	220	22040					\$50.00	\$50.00
PUBLIC EMPLOYEES RETIREMENT AS	PERA DEFINED CONTRIBUTION:02-21-14	101	21740					\$246.10	\$246.10
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS:02-21-14	101	21740					\$28,404.43	\$28,404.43
Q3 CONTRACTING	GROUND THAW WM BREAK LEXINGTON/RED FOX	601	45050	3190		004		\$3,420.00	\$3,420.00
R.O.C.K.	FACILITY REFUND	220	22040					\$50.00	\$50.00
RAPID ELECTRIC, LLC	INSTALL GENERATOR AND EQUIPMENT	701	46500	5800				\$47,362.91	\$47,362.91
RICOH USA, INC.	LEASE: CITY HALL COPIERS	101	40200	3930		002		\$2,080.87	\$2,080.87
SANCHEZ-PLIEGO, MARCOS	PASS REFUND	220	22040					\$69.00	\$69.00
SCHUMACHER, RICHARD	PASS REFUND	220	22040					\$20.00	\$20.00
SHORT ELLIOTT HENDRICKSON, INC	RR QUIET ZONE STUDY	101	42050	3190				\$1,604.73	\$1,604.73
SOMINN MACHINERY SALES INC	IRON WORKER METAL BREAK	701	46500	5800				\$19,224.40	\$19,224.40
TDS METROCOM	TELEPHONE SERVICES	101	40200	3210		003		\$1,126.63	\$1,406.63
		101	43710	3210				\$245.75	
		601	45050	3210				\$34.25	
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX:02-21-14	101	21710					\$21,868.64	\$56,622.64
		101	21730					\$28,153.28	
		101	21735					\$6,600.72	
TROOP #103, BOY SCOUT	FACILITY REFUND	220	22040					\$23.00	\$23.00
TROUTEN, BRUCE	PASS REFUND	220	22040					\$65.99	\$65.99
TYCO INTEGRATED SECURITY LLC	RECURRING SERVICE - QUARTERLY BILLING	101	40210	3190		008		\$95.45	
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS:02-21-14	101	20420					\$60.00	\$60.00
USTA	BAILEY/USTA MEMBERSHIP	225	43510	3190		011		\$155.00	
XCEL ENERGY	SIRENS: ELECTRIC	101	41500	3610				\$61.84	\$61.84
XCEL ENERGY	STREET LIGHTS: ELECTRIC	604	42600	3610				\$14,285.69	\$14,285.69
YALE MECHANICAL INC	INSPECTED BOILERS/FIXED SERVER RM HEAT	220	43800	3810		003		\$625.75	\$625.75
YALE MECHANICAL INC	BANQUET ROOM RTU UNIT REPAIR	220	43800	3810		003		\$681.50	\$681.50

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
							Total of all invoices:	\$213,467.14

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
AARP C/O RAY MURRAY	AARP DRIVER SAFETY COURSE (2.18.2014)	225	43590	3174		003		\$230.00	\$230.00
ARCHETYPE SIGNMAKERS	EMPLOYEE NAME PLAQUES	220	43800	2180		002		\$186.40	\$186.40
C & E HARDWARE	PARTS FOR TRACKLESS BLOWER	701	46500	2220		002		\$3.16	\$3.16
CASCADE BAY - CITY OF EAGAN	SD FIELD TRIP DEPOSIT	225	43535	3190		001		\$225.00	\$225.00
ERDING, LAURA	REIMBURSEMENT/PRESCHOOL SUPPLIES	225	43555	2170				\$8.98	\$8.98
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 02-21-14	101	20431					\$1,262.93	\$1,262.93
GOEBEL, JAY	DODGEBALL REF FEB 12 & 19	225	43510	3190		005		\$60.00	\$60.00
GRABOWSKI, KATHRYN	REIMBURSEMENT/SWIM LESSON DVDS	225	43520	2170		002		\$36.99	\$36.99
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$15.33	\$15.33
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.21	\$16.21
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.26	\$16.26
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$15.38	\$15.38
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$15.34	\$15.34
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$15.38	\$15.38
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
HAWKINS, INC.	POOL & WHIRLPOOL CHEMICALS	220	43800	2160		001		\$363.85	\$363.85
HEGGIE'S PIZZA LLC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$472.60	\$472.60
HORIZON COMMERCIAL POOL SUPPLY	REPLACEMENT OF SOLENOID VALVE	220	43800	2200		003		\$323.81	\$323.81
KUSCHEL, JODEE	MILEAGE REIMB-NORTHSTAR APA MNTLY MTG	101	40500	4500		004		\$19.99	\$19.99
LINN, ASHLEY	VOLLEYBALL REF FEB 11 & 18	225	43510	3190		010		\$90.00	\$90.00
MALLOY, MONTAGUE, KARNOWSKI,	2013 AUDIT/PROGRESS BILLING	101	40500	3190		001		\$2,860.00	\$6,500.00
		601	45050	3010				\$1,820.00	
		602	45550	3010				\$1,820.00	
MATHESON TRI-GAS INC	CO2 FOR WHIRLPOOL	220	43800	2160		002		\$96.57	\$96.57
MAYER ARTS, INC	WISH UPON A BALLET	225	43580	3170				\$472.50	\$472.50
MENARDS CASHWAY LUMBER **FRIDL	WOOD HANDLES	101	42200	2180		001		\$23.96	
MINNESOTA SOCIETY OF CPA'S	MN SOCIETY CPA'S/ESPE MEMBERSHIP	101	40500	4330		005		\$259.00	\$259.00
ORKIN EXTERMINATING CO INC.	LARSON HOUSE PEST CONTROL	101	40800	3190				\$78.97	\$78.97
SESCA	TASTE OF SHOREVIEW-RAFFLE	101	22079		317			\$1,105.00	\$1,105.00
SWEENEY, FALLON	VOLLEYBALL REF FEB 11,15,18	225	43510	3190		010		\$105.00	\$105.00
SYSCO FOOD SERVICES OF MN, INC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$614.11	
THE ZINGHOPPERS GROUP LLC	PRESCHOOL PICNIC ENTERTAINMENT	225	43555	3190				\$93.75	\$93.75
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$1,158.01	\$1,262.11
		220	43800	2591		003		\$104.10	
WATSON COMPANY	BREAK ROOM SUPPLIES	101	40800	2180				\$43.49	

Total of all invoices: \$14,263.24

=====

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ACADEMY, ST. PAUL	FACILITY REFUND	220	22040					\$100.00	\$100.00
ADVANCED ENGINEERING AND	WTP PRELIMINARY DESIGN CP14-02	454	47000	5910				\$5,958.25	\$5,958.25
AMAZON.COM	LAPTOP POWER ADAPTERS	101	40550	2010		001		\$31.10	\$31.10
AMAZON.COM	HPJETDIRECT CARD FOR PRINTER	101	40550	2180		001		\$39.00	\$39.00
AMSAN BRISSMAN KENNEDY	DUSTER/DUSTER CLOTH	220	43800	2110				\$93.81	
AMSAN BRISSMAN KENNEDY	CLOROX/PAPER TOWELS/FOAM CLEANS/VAC BAG	220	43800	2110				\$1,564.26	\$1,564.26
AMSAN BRISSMAN KENNEDY	BEARING BLOCK/DRIVE BELT/MOTOR FILTER	220	43800	3890				\$164.30	\$164.30
AMSAN BRISSMAN KENNEDY	CORD/PULLEY/DRIVE BELT/BRUSH STRIP	220	43800	3890				\$170.42	\$170.42
AMSAN BRISSMAN KENNEDY	DRIVE BELT/PULLEY/BEARING BLCK/CORD HOOK	220	43800	3890				\$124.44	\$124.44
AMSAN BRISSMAN KENNEDY	BRUSH STRIP/LABOR/SHOP FEE	220	43800	3890				\$47.28	\$47.28
AMSAN BRISSMAN KENNEDY	BRUSH STRIP/LABOR/SHOP FEE	220	43800	3890				\$47.28	\$47.28
AMSAN BRISSMAN KENNEDY	BATH TISSUE/CAN LINER/FOAM SOAP	220	43800	2110				\$407.44	\$407.44
AWWA	AWWA MEMBERSHIP 2014/WESOLOWSKI T	101	42050	4330				\$183.00	\$183.00
BELSON OUTDOORS.COM	GYM BENCH	220	43800	2180		003		\$301.82	\$301.82
BOYER, JAMES	JIM PICKED UP PARTS FOR UNIT 204	701	46500	2220		001		\$150.29	
COMCAST.COM	MODEM 2 INTERNET CHARGES	230	40900	3190		002		\$130.55	\$130.55
COMCAST.COM	COMPLEX STAFF INTERNET SERVICES	230	40900	3190		002		\$66.97	\$66.97
CONSTANT CONTACT.COM	EMAIL MARKETING SERVICE: JANUARY 2014	225	43400	4330				\$40.00	\$80.00
		220	43800	2201		007		\$40.00	
CONSTANT CONTACT.COM	EMAIL MARKETING SERVICE:FEB2014-FEB2015	220	43800	2201		007		\$408.00	
		225	43400	4330				\$408.00	\$816.00
DAVANNI'S	HRC POSTER CONTEST SUPPLIES	101	40100	4890		004		\$60.99	
DOTGOV.GOV	RENEW SHOREVIEWMN.GOV DOMAIN	101	40550	4330		002		\$125.00	\$125.00
ELEMENTARY, ISLAND LAKE	FACILITY REFUND	220	22040					\$47.04	\$47.04
FINANCE & COMMERCE.COM	FINANCE/COMMERCE NEWSPAPER SUBSCRIPTION	101	42050	4330				\$249.00	\$249.00
FRESHWATER SOCIETY	ROAD SALT SYMPOSIUM-DUNN-CURLEY-SCHAUM	101	42050	4500				\$375.00	\$375.00
GOVERNMENT FINANCE OFFICERS AS	GFOA CONFERENCE: ESPE	101	40500	4500		015		\$380.00	\$380.00
GRANDMA'S BAKERY	DOUGHNUTS FOR RESALE	220	43800	2591		001		\$87.63	\$87.63
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$15.42	\$15.42
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.24	\$16.24
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$15.39	\$15.39
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.28	\$16.28
HAMERSTON,KARIN	FROZEN SERVICE COST SHARE - 1/2 INVOICE	601	45050	4890				\$315.00	\$315.00
HAMLIN UNIVERSITY	ECONOMIC DEVELOPMENT CERTIFICATE	240	44400	4500				\$1,325.00	\$1,325.00
HAWKINS, INC.	POOL/WHIRLPOOL/CHEMICALS	220	43800	2160		001		\$1,406.97	\$1,406.97
HENNEPIN TECHNICAL COLLEGE	VEHICLE INSPECTOR CERTIFICATION:MATTSON	701	46500	4500		001		\$95.00	\$95.00
HORIZON COMMERCIAL POOL SUPPLY	AQUASOL ORP PROBE REPLACEMENT	220	43800	2200		003		\$330.90	\$330.90
INFINITY MICRO	POWER SUPPLY FOR WIRELESS CONTROLLER	101	40550	3860		011		\$710.00	\$710.00
JUST FLOWERS.COM	FUNERAL ARRANGEMENT: KIFFE	101	40200	4890		001		\$68.73	\$68.73
KANGURU SOLUTIONS	ENCRYPTED FLASH DRIVE FOR JODEE	101	40550	2010		001		\$42.96	\$42.96
KOLKIND, CHRISTOPHER	CLASS B LICENSE REIMBURSEMENT	101	43710	4500				\$11.00	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
KREBSBACH, JAQUELINE	REIMBURSEMENT/SUPPLIES TASTE OF SLICE	270	40250	2180		001		\$32.14	\$32.14
MINNESOTA DEPARTMENT OF REVENUE	Sales Use Tax	101	40200	2010		002		-\$1.64	\$20,343.00
		101	40200	3210		003		\$19.90	
		101	40200	4890		001		-\$0.06	
		101	40210	4890		001		-\$2.21	
		101	40210	4890		003		-\$0.24	
		101	40210	4890		004		\$2.85	
		101	40550	3860		018		-\$50.41	
		101	43400	2010				\$3.90	
		220	43800	2010		001		\$4.43	
		220	43800	2160		002		-\$0.48	
		220	43800	2180				-\$0.09	
		220	43800	2180		002		\$0.55	
		220	43800	2200		001		\$16.94	
		220	43800	2200		002		\$138.74	
		220	43800	2240		001		\$31.12	
		220	43800	3190				\$11.47	
		220	43800	3190		001		-\$0.42	
		220	43800	3960		003		\$74.87	
		220	43800	3960		004		\$90.75	
		225	43400	2180				-\$1.16	
		225	43510	2170		010		-\$0.31	
		225	43580	2172		002		-\$1.28	
		225	43580	3171				-\$5.78	
		230	40900	3190		002		-\$0.73	
		240	44400	3190				-\$0.27	
		405	43800	2180		001		\$43.86	
		405	43800	5300				\$548.17	
		701	46500	2220		001		-\$1.41	
		701	46500	2220		002		-\$0.06	
		220	21810					\$17,481.00	
		701	46500	2120		003		\$213.00	
		601	21810					\$1,728.00	
MINNESOTA DEPT OF PUBLIC SAFETY	HAZARDOUS CHEMICAL REPORT FEE	220	43800	4890				\$100.00	
MINNESOTA GFOA.COM	MN GFOA MEMBERSHIP: ESPE	101	40500	4330		006		\$60.00	\$60.00
MINNESOTA GFOA.COM	MN GFOA MEMBERSHIP: MALONEY	101	40500	4330		006		\$60.00	\$60.00
MINNESOTA METRO NORTH TOURISM	JAN 2014 HOTEL/MOTEL TAX	101	22079					\$14,190.49	\$13,480.97
		101	38420					-\$709.52	
NCPERS MINNESOTA	PERA LIFE INSURANCE: MAR 2014	101	20413					\$224.00	\$224.00
NETWORK SOLUTIONS INC	RENEW SHOREVIEW WEB DOMAINS	101	40550	4330		002		\$167.95	\$167.95
NORTHERN ELECTRICAL CONTRACTOR	LABELING OUTLETS/PANEL AND GFI OUTLET	220	43800	3810		003		\$536.36	\$536.36
NORTHLAND CAPITAL FINANCIAL SE	FITNESS EQUIPMENT LEASE-JANUARY 2014	220	43800	3960		005		\$1,484.09	\$1,484.09
NORTHLAND CAPITAL FINANCIAL SE	FITNESS EQUIPMENT LEASE-FEBRUARY 2014	220	43800	3960		005		\$1,484.09	\$1,484.09
NORTHSTAR CHAPTER APA	2014 ANNUAL MEMBERSHIP:KUSCHEL	101	40500	4330		002		\$50.00	\$50.00
NORTHSTAR CHAPTER APA	MONTHLY MEETING: UNCLAIMED PROPERTY-KUSC	101	40500	4500		001		\$25.00	\$25.00
PANINO'S	EDA MEETING SUPPLIES	240	44400	2180		001		\$208.48	\$208.48
PARTY CITY	BENEFITS FAIR SUPPLIES	101	40210	4890		001		\$31.13	\$31.13
PAYPRO US INC.	IMAGE CONVERTOR	101	40550	2180		006		\$19.90	\$19.90
PHAN, THU	REFUND CLOSING OVRPYMT-1391 KNOLL DRIVE	601	36190			003		\$63.52	\$63.52
PLUG'N PAY TECHNOLOGIES INC.	JAN 2014/RETAIL/CC FEES	220	43800	4890		002		\$298.87	\$357.90
		225	43400	4890				\$59.03	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
PLUG'N PAY TECHNOLOGIES INC.	JAN 2014/ECOMM/CC FEES	220	43800	4890		002		\$9.61	
		225	43400	4890				\$17.91	\$27.52
RAMSEY-WASHINGTON METRO WATERS	WATERFEST SPONSORSHIP 2014	603	45850	4890				\$500.00	\$500.00
RED ROBIN RESTAURANT	EDA MEETING SUPPLIES	240	44400	2180				\$93.72	\$93.72
SHORT ELLIOTT HENDRICKSON, INC	OWASSO - VICTORIA - E CONSTRUCTION	571	47000	5910				\$6,176.15	
SIBER SYSTEMS	ROBOFORM SOFTWARE RENEWAL	101	40550	3860		018		\$199.50	\$199.50
SIMPLEXGRINNELL LP	REPLACED SPRINKLER/KITCHEN HOOD	220	43800	3810		003		\$411.71	\$411.71
SMITH MICRO TECHNOLOGIES INC	REPLACE BELT ON PLOTTER	101	40550	3860		004		\$687.05	\$687.05
SOTEL SYSTEMS	AVAYA HANDSETS	422	40550	5800		016		\$2,905.00	\$2,905.00
SUBWAY	HRC POSTER CONTEST SUPPLIES	101	40100	4890		004		\$100.00	\$100.00
TECHSMITH.COM	CANTASIA STUDIO SOFTWARE MAINTENENCE	101	40550	2180		006		\$99.60	\$99.60
THOMPSON, CHRISTINE	FROZEN SERVICE COST SHARE - 1/2 INVOICE	601	45050	4890				\$400.00	\$400.00
U S BANK	ANNUAL SAFE DEPOSIT BOX RENTAL FEE	101	40500	4890		012		\$155.00	\$155.00
U S BANK/REVTRAK	JAN 2014 CREDIT CARD FEES	101	44100	4890		001		\$38.30	\$8,258.93
		101	44300	4890		001		\$638.21	
		220	43800	4890		002		\$5,004.16	
		225	43400	4890				\$1,551.60	
		601	45050	4890		003		\$513.33	
		602	45550	4890		003		\$513.33	
WIMACTEL INC.	PAYPHONE TELEPHONE: CITY HALL	101	40200	3210		001		\$43.48	
XCEL ENERGY	PARKS: ELECTRIC/GAS	101	43710	3610				\$1,991.59	\$3,861.13
		101	43710	2140				\$1,869.54	
XCEL ENERGY	LIFT STATIONS: ELECTRIC	602	45550	3610				\$714.34	
XCEL ENERGY	LIFT STATIONS: ELECTRIC	603	45850	4890		003		\$102.70	\$102.70
XCEL ENERGY	SURFACE WATER: ELECTRIC	603	45900	3610				\$83.37	\$83.37
XCEL ENERGY	STREET LIGHT: ELECTRIC	604	42600	3610				\$50.99	\$50.99
XCEL ENERGY	STREET LIGHT: ELECTRIC	604	42600	3610				\$14.78	\$14.78
XCEL ENERGY	SLICE OF SHOREVIEW: ELECTRIC	270	40250	3610				\$13.88	\$13.88
XCEL ENERGY	COMMUNITY CENTER: ELECTRIC/GAS	220	43800	3610				\$13,928.80	\$27,846.56
		220	43800	2140				\$13,917.76	
XCEL ENERGY	TRAFFIC SIGNALS: ELECTRIC	101	42200	3610				\$630.06	
XCEL ENERGY	TRAFFIC SIGNAL SHARED W/ARDEN HILLS:ELEC	101	42200	3610				\$44.38	\$44.38
XCEL ENERGY	WATER TOWERS:ELECTRIC	601	45050	3610				\$75.30	\$75.30
XCEL ENERGY	WELLS: ELECTRIC/GAS	601	45050	3610				\$8,032.26	\$8,946.57
		601	45050	2140				\$914.31	
Total of all invoices:								\$117,547.43	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ARAMARK REFRESHMENT SERVICES	COFFEE & SUPPLIES MAINTENANCE CENTER	701	46500	2183		003	\$217.52	\$217.52
ATHLETIC OUTFITTERS	EMBROIDERY OF SAFETY JACKET	101	42200	2180		001	\$10.50	
BARSNESS, KIRSTIN	ED CONSULTING FEBRUARY	240	44400	3190			\$2,406.25	\$2,800.00
		307	44100	4890			\$393.75	
BDI	PARTS FOR TORO BLOWER	701	46500	2220		002	\$70.40	\$70.40
BOYER TRUCK PARTS INC.	PARTS FOR UNIT 304LESS CREDIT#CM824399	701	46500	2220		001	\$342.71	\$342.71
BOYER TRUCK PARTS INC.	BELT FOR UNIT 209	701	46500	2220		001	\$56.57	\$56.57
CDW GOVERNMENT, INC	VIRTUAL DESKTOP LICENSES	101	40550	3860		018	\$3,040.00	\$3,040.00
CDW GOVERNMENT, INC	PRINTER REPLACE/ADMIN ELLIOTT	422	40550	5800		012	\$244.37	\$244.37
COMMERCIAL DOOR SYSTEMS, INC	REPLACEMENT DOORS CC STORAGE ROOM	220	43800	2240			\$1,070.76	\$1,070.76
COMPUTEX TECHNOLOGY SOLUTIONS	HARDWARE FOR NETWORK SERVER	422	40550	5800		007	\$1,836.28	\$1,836.28
COORDINATED BUSINESS SYSTEMS	MITA LASER PRINTER MAINTENANCE	101	40550	3860		004	\$162.58	\$162.58
DART PORTABLE STORAGE	MCGUIRE STORAGE	307	44100	4890			\$180.00	\$180.00
DAVIS LOCK & SAFE	TRI FLOW LOCK SPRAY	601	45050	2280		005	\$18.99	
		602	45550	2282		001	\$18.99	\$37.98
DLT SOLUTIONS LLC	MAP SERVER SOFTWARE SUBSCRIPTION	101	40550	3860		002	\$582.78	\$582.78
ELECTRO WATCHMAN INC.	SECURITY MONITORING MAINTENANCE CENTER	701	46500	3196			\$74.85	\$74.85
EMBEDDED SYSTEMS INC	REPAIR SIREN #3 NEW BATTERY	101	41500	3890			\$125.00	\$125.00
FACTORY MOTOR PARTS COMPANY	BATTERIES	701	46500	2180		001	\$378.96	\$378.96
H & L MESABI, INC.	INV 90017 & INV 90181/CREDIT 90007	701	46500	2180		001	\$589.37	\$589.37
HD SUPPLY WATERWORKS LTD	BELL CLAMP	601	45050	2280		002	\$210.84	\$210.84
HD SUPPLY WATERWORKS LTD	8"BELL CLAMP	601	45050	2280		002	\$235.33	\$235.33
HERC-U-LIFT	PARTS AND LABOR FOR SKYJACK LIFT	701	46500	2220		002	\$91.55	\$399.05
		701	46500	3190		002	\$307.50	
INDUSTRIAL DOOR COMPANY, INC	OVERHEAD GARAGE DOOR REPAIRS	701	46500	3196		001	\$916.68	\$916.68
JEFF SMITH LLC	TAEKWONDO WINTER SESS.B INSTRUCTOR FEES	225	43530	3190			\$1,977.30	\$1,977.30
LARKIN HOFFMAN DALY & LINDGREN	TIF EXTENSION JANUARY 2014	307	44100	4890			\$7,110.50	\$7,110.50
LILLIE SUBURBAN NEWSPAPERS INC	MOD JOB AD	101	40210	3360		001	\$246.00	\$246.00
LILLIE SUBURBAN NEWSPAPERS INC	POOL COORDINATOR JOB AD	101	40210	3360		001	\$246.00	\$246.00
MCF-LINO LAKES	6 MONTHS OF DOC WORK CREW SERVICES	101	43450	3190		002	\$4,034.95	\$40,349.50
		101	43710	3190			\$8,069.90	
		101	43900	3190		001	\$4,034.95	
		601	45050	3190		005	\$10,087.37	
		603	45850	3190		004	\$10,087.38	
		701	46500	3196		004	\$4,034.95	
MID-CO A/V INC	POWER CONDITIONER/GYM ACTIVITY RM/STEREO	225	43530	2170		003	\$316.14	
MINNESOTA SPRING AND SUSPENSIO	SPRINGS FOR UNIT 210	701	46500	2220		001	\$857.00	
MN HELICOPTERS INC	2014 DEER COUNT	101	41100	3199			\$305.00	\$305.00
NAPA AUTO PARTS	OIL SAMPLE SUPPLIES	701	46500	2180		001	\$14.49	\$14.49
NORTH AMERICAN SALT COMPANY	ROAD SALT	101	42200	2181		001	\$5,675.65	\$5,675.65
NORTH AMERICAN SALT COMPANY	67.68 TONS OF SALT	101	42200	2181		001	\$5,256.03	\$5,256.03
NORTH AMERICAN SALT COMPANY	28.22 TONS OF SALT	101	42200	2181		001	\$1,909.93	\$1,909.93
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	601	45050	2010		001	\$13.22	\$142.50
		101	40550	2010		002	\$129.28	
ORIENTAL TRADING COMPANY	SWIM LESSON SUPPLIES	225	43520	2170		002	\$44.72	\$44.72
RAMSEY CO. PUBLIC HEALTH	SPA LICENSE	220	43800	3190		007	\$300.00	\$300.00
RAMSEY CO. PUBLIC HEALTH	MAIN POOL LICENSE	220	43800	3190		007	\$596.00	\$596.00
RAMSEY COUNTY LEAGUE OF LOCAL	2014 MEMBERSHIP DUES	101	40100	4330		005	\$1,000.00	
RAPID ELECTRIC, LLC	REPAIR LIGHTING SYSTEM IN LUNCHROOM	701	46500	3196		001	\$1,364.80	\$1,364.80
RICOH USA INC.	BASE CHARGE FOR WIDE FORMAT SCANNER	101	40200	3930		002	\$136.08	\$136.08
ST. PAUL, CITY OF	SLID AUGMENTATION WATER PUMPED	603	45900	3190			\$694.13	\$694.13

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
SUBURBAN RATE AUTHORITY	FIRST HALF 2014 MEMBERSHIP	101	40100	4330		006		\$1,200.00	\$1,200.00
TESSMAN SEED CO	ICEMELT FOR SIDEWALKS	101	43710	2260				\$737.50	\$737.50
TRUCK UTILITIES INC.	PLOW PARTS FOR UNIT 610	701	46500	2220		002		\$41.80	\$41.80
TWIN SOURCE SUPPLY	TOILET TISSUE/MAINT CENTER	701	46500	2183		004		\$265.75	\$265.75
UNI FIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$38.15	\$152.63
		601	45050	3970		001		\$38.15	
		602	45550	3970		001		\$38.15	
		603	45850	3970		001		\$19.09	
		701	46500	3970		001		\$19.09	
UNI FIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$45.72	
		601	45050	3970		001		\$45.72	
		602	45550	3970		001		\$45.72	
		603	45850	3970		001		\$22.86	
		701	46500	3970		001		\$22.86	\$182.88
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$60.00	\$60.00
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$46.04	\$46.04
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$60.00	
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$48.45	\$48.45
VERIZON WIRELESS	CURLEY/CELL PHONE	601	45050	3190				\$31.53	\$31.53
VERUS CORPORATION	VIRTUAL WIRELESS CONTROLLER	422	40550	5800		007		\$2,836.00	\$2,836.00
W.D.LARSON COMPANIES LTD, INC.	FILTERS FOR STOCK	701	46500	2180		001		\$58.16	\$58.16
W.D.LARSON COMPANIES LTD, INC.	FILTERS FOR STOCK	701	46500	2180		001		\$108.28	\$108.28
YALE MECHANICAL INC	RADIANT HEAT PANELS SERVICE DESK	220	43800	3810		003		\$2,795.00	\$2,795.00
YALE MECHANICAL INC	REPAIR AC UNIT IN IT ROOM	701	46500	3196		003		\$358.00	\$358.00
YALE MECHANICAL INC	REPLACE 2 OF 6 O2 SENSORS IN GARAGE	701	46500	3196		003		\$1,616.48	\$1,616.48
ZIEGLER, INCORPORATED	OIL SAMPLE BOTTLES	701	46500	2180		001		\$125.93	\$125.93

Total of all invoices: \$92,848.73

=====

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	40,082
Vendor number	00373 3 2014
Vendor name	LEAGUE OF MN CITIES INS TRUST
Address	C/O BERKLEY RISK ADMINISTRATORS LLC PO BOX 581517 MINNEAPOLIS MN 55458-1517

65,809.00 ✓

Date	Comment line on check	Invoice number	Amount
02-10-14	1ST & 2ND INSTALL ROP/LIA INSURANCE	45839	\$39,461.51

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
101 40500 3410	\$19,046.83
101 40800 3410	\$660.83
101 41200 3410	\$466.25
101 41500 3410	\$364.58
101 43450 3410	\$457.92
101 43710 3410	\$8,676.25
101 20200	\$5,934.54
210 42750 3410	\$164.20
210 20200	\$32.84
220 43800 3410	\$3,927.27

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Fred Espe
(signature required) Fred Espe

Approved by: Terry Schwerm
(signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	40,181	Council approved July 15, 2013
Vendor number	00858 1	2013
Vendor name	RAPID ELECTRIC, LLC	
Address	4810 - 75TH AVENUE NE SAUK RAPIDS, MN 56379	

Date	Comment line on check	Invoice number	Amount
02-03-14	INSTALL GENERATOR AND EQUIPMENT	1747	\$47,362.91

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

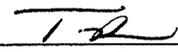
Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
701 46500 5800	\$47,362.91

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: 
 (signature required) Dan Curley

Approved by: 
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

6-44655

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	40,125	WIRE TRANSFER*DO NOT SEND CHECK
Vendor number	00151 1	2014
Vendor name	MINNESOTA DEPARTMENT OF REVENUE-TAX	
Address	MN. SALES & USE TAX MAIL STATION 1110 ST. PAUL MN 55146-1110 ***WIRE TRANSFER - NO CHECK PRINT**	

Date	Comment line on check	Invoice number	Amount
01-31-14	SALES USE TAX: JANUARY 2014	JANUARY 2014	\$20,343.00

THIS IS AN EARLY CHECK, PLACE VOUCHER IN **EARLY** CHECK FILE

Return to: _____

Account Coding	Amount
220 21810	\$17,481.00
701 46500 2120 003	\$213.00
601 21810	\$1,728.00
101 40500 2010	\$934.00
101 40500 2010	-\$13.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Debbie Engblom
(signature required) Debbie Engblom

Approved by: Terry Schwerm
(signature required) Terry Schwerm

Tom Simonson
Acting Manager

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Vendor number	10206 1
Vendor name	XCEL ENERGY
Address	PO BOX 9477 MINNEAPOLIS MN 55484-9477

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to:

Voucher	Date	Comment line on check	Invoice number	Account coding	Amount
40,282	02-11-14	COMMUNITY CENTER: ELECTRIC/GAS	5148429483	220 43800 3610 220 43800 2140	13,928.80 13,917.76
				VOUCHER TOTAL:	\$27,846.56 ✓
40,286	02-17-14	WELLS: ELECTRIC/GAS	5158229131	601 45050 3610 601 45050 2140	8,032.26 914.31
				VOUCHER TOTAL:	\$8,946.57 ✓
40,270	02-18-14	PARKS: ELECTRIC/GAS	5168772685	101 43710 3610 101 43710 2140	1,991.59 1,869.54
				VOUCHER TOTAL:	\$3,861.13 ✓
40,271	02-18-14	LIFT STATIONS: ELECTRIC	5168431967	602 45550 3610	\$714.34 ✓
40,283	02-11-14	TRAFFIC SIGNALS: ELECTRIC	5162326923	101 42200 3610	\$630.06 ✓
40,277	02-10-14	LIFT STATIONS: ELECTRIC	5172997607	603 45850 4890 003	\$102.70 ✓
40,278	02-10-14	SURFACE WATER: ELECTRIC	5141595140	603 45900 3610	\$83.37 ✓
40,285	02-13-14	WATER TOWERS: ELECTRIC	5168285301	601 45050 3610	\$75.30 ✓
40,279	02-18-14	STREET LIGHT: ELECTRIC	5100102670063	604 42600 3610	\$50.99 ✓
40,284	02-12-14	TRAFFIC SIGNAL SHARED W/ARDEN HILLS: ELEC	5155611264	101 42200 3610	\$44.38 ✓
40,280	02-12-14	STREET LIGHT: ELECTRIC	5100101858261	604 42600 3610	\$14.78 ✓
40,281	02-12-14	SLICE OF SHOREVIEW: ELECTRIC	5168772674	270 40250 3610	\$13.88 ✓
Total:					\$42,384.06

Is sales tax included on invoice?	<u>Not</u> Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) Debbie Engblom	
Approved by: (signature required) Tom Simonson, Acting City Mgr	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	40,142		
Vendor number	00471 1	2014	
Vendor name	MCF-LINO LAKES		
Address	7525 - 4TH AVENUE LINO LAKES, MN 55014-1099		

Date	Comment line on check	Invoice number	Amount
02-07-14	6 MONTHS OF DOC WORK CREW SERVICES	00000190369	\$40,349.50

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

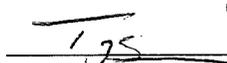
Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
101 43450 3190 -2	\$4,034.95
101 43710 3190	\$8,069.90
101 43900 3190 -1	\$4,034.95
601 45400 3190 -5	\$10,087.37
603 45850 3190 -4	\$10,087.38
701 46550 3190	\$4,034.95
46500-3196-4	

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: 
 (signature required) Dan Curley

Approved by: 
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	