

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
February 17, 2015
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. January 12, 2015 City Council Workshop Meeting Minutes
2. February 2, 2015 City Council Meeting Minutes
3. Receipt of Committee/Commission Minutes
 - Human Rights Commission, January 21, 2015
 - Snail Lake Improvement District, February 2, 2015
 - Bikeways and Trails Committee, February 5, 2015
4. Monthly Reports
 - Administration
 - Community Development
 - Finance

- Public Works
- Park and Recreation

5. Verified Claims
6. Purchases
7. License Applications
8. Receive Feasibility Report for Turtle Lane Neighborhood and Schifsky Road and Call for Public Hearing
9. Developer Escrow Reduction

PUBLIC HEARING

GENERAL BUSINESS

10. Establish Fee Schedule for 2014 Operation and Maintenance Costs—Snail Lake Improvement District
11. City Consent for County Sale of Existing Library Property

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

*** Denotes items that require four votes of the City Council.**

**CITY OF SHOREVIEW
MINUTES
CITY COUNCIL WORKSHOP MEETING
January 12, 2015**

CALL TO ORDER

Mayor Martin called the workshop meeting of the Shoreview City Council to order at 7:00 p.m. on January 12, 2015.

ROLL CALL

The following attended the meeting:

City Council: Mayor Martin; Councilmembers Johnson, Quigley, Springhorn and Wickstrom

Staff: Terry Schwerm, City Manager
Rebecca Olson, Assistant to City Manager
Mark Maloney, Public Works Director
Tom Wesolowski, City Engineer

Public Safety Committee: Jorgen Nelsen, Chair
Ed Povlinski
Henry Halverson
Ted Guess
Marc Pelletier
Nicole Hertel

Advance Engineering and Environmental Services, Inc. Grant Meyer
Randy Leppala
Aaron Vollmer

DISCUSSION WITH PUBLIC SAFETY COMMITTEE

Chair Nelsen stated that the Public Safety Committee has been reviewing its structure, purpose and mission over the last year. Recognizing that the City contracts with outside agencies for ambulance, fire protection and police protection, his view is that the Committee serves as a watchdog for the community. The Committee is a place where residents can bring issues to be investigated. Others had a broader view, such as looking at liquor and tobacco laws, as well as other ordinances that impact the health, safety and welfare of the City.

Chair Nelsen read the mission statement that has been developed over the last year: "The Public Safety Committee shall assist and advise the Council on matters pertaining to public safety and welfare of the City of Shoreview, including police services, fire service, ambulance service,

animal control and emergency services. The Committee will monitor services provided by police, fire, animal control, and ambulance contract service providers to the residents.

Nelsen stated that there have been no major issues or concerns with contract service providers. The Committee also addresses resident issues, such as a recent dangerous dog incident. The Committee reviews liabilities and vulnerabilities to public safety in Shoreview.

Councilmember Johnson suggested that another area of review could be hoarding. Chair Nelsen agreed and stated that the Committee briefly discussed that issue.

Councilmember Quigley asked if rail hauling has been an issue. Chair Nelsen responded that the Committee has discussed traffic issues with rail crossings but not material that is being hauled.

Mayor Martin noted that the Governor's Rail Summit included inviting emergency personnel to discuss the impact of rail crossing closures and the ability to get to emergency situations. Chair Nelsen responded that the vulnerability of southern Shoreview has been discussed in light of a stopped train that blocks access for fire emergency personnel.

Councilmember Wickstrom asked if Ebola has been discussed. Chair Nelsen answered, no, but EMTs would be called upon to move residents in any such instance. The ambulance service that provides emergency care to Shoreview has a 4-part questionnaire for every patient asking where they have traveled. There are designated hospitals in the metro area for patients who may be at risk.

Councilmember Wickstrom asked about terrorism, referring to what just occurred in France. Chair Nelsen stated that the Committee has discussed lone-wolf attacks on election day at a school. Lone-wolf attacks could occur anywhere. The Committee has had general discussions about this issue but has no specific recommendations.

Halverson noted that there is an active shooter training program scheduled in the near future. Such programs are reported to the Committee and members have the opportunity to attend them.

Chair Nelson added that the Committee has taken the opportunity to invite guests to find out about programs offered at the county or state level, such as how residents can be helped if there is a tornado.

Mayor Martin suggested possibly adding examples of vulnerabilities to Section 3, i.e., rail crossings, lone-wolf shooter, Ebola.

Guess asked if the Council is asking the Committee to do investigations for the Council or be the ears for the Council.

Mayor Martin stated that she would like to see the Committee develop plans on how different situations can be handled, procedures that would help residents, not perform investigations.

City Manager Schwerm noted that pandemic situations, natural disasters such as tornados or floods, are included in the City's Emergency Management Plan developed by Ramsey County. The Plan also addresses terrorist threats. Response to a terror threat would be handled at a higher level than the City.

Povlinski requested that the Committee be given a copy of the City's Emergency Management Plan for review.

Councilmember Quigley asked if the Committee has discussed providing an educational component for residents. Povlinski stated that there has been discussion about providing more information on the website, but there is a lot more the Committee could do to inform residents.

Councilmember Wickstrom suggested the *Slice of Shoreview*, *Touch A Truck* and the *Open House for Fire Prevention Week* every fall as venues where the Public Safety Committee could communicate with residents. She asked if the City would be just as prepared today with the County plan rather than a City plan. Mr. Schwerm stated that the County plan is better because there are more resources and it is a standard plan for emergency response throughout the County.

Chair Nelsen stated that the purpose statement includes reviewing changes to the City Code or Comprehensive Plan that would concern citizen safety. He read from the purpose statement, "Promote opportunities for increasing awareness and enhancing personal responsibility to protect neighborhoods, safety and property in Shoreview." The idea is to refer residents directly to the proper authority that can address the situation. Further, the statement reads, "Recommend opportunities to enhance Shoreview's reputation as a safe city."

Chair Nelsen stated that the structure of the Committee needs a Chair and Vice Chair. Increasing the size of the Committee is important because of issues of illness, moving, and other commitments of busy members. The increased size of 7-9 members would insure a quorum present at each meeting, and be consistent with other City committee memberships.

Councilmember Johnson thanked the Committee members and expressed her appreciation for the expertise represented by the members.

Councilmember Wickstrom agreed with increasing the size of the Committee. Also, emails can be sent to Councilmembers for any announcements the Committee would like to make to residents. Councilmembers can make these announcements during *Council Comments*.

Springhorn asked if meeting six times a year is sufficient. Chair Nelsen responded that there is flexibility so that if required, more meetings could occur.

Mayor Martin stated that the policy recommendations to make agencies attending the Public Safety Committee meetings (Sheriff's Department, Fire Department and Allina) as *ex-officio* members and increasing the size of the Committee to nine makes sense. This Committee is another set of eyes and ears in the community.

REVIEW OF WATER TREATMENT PLANT CONCEPT DESIGN

Mr. Meyer stated that the project design is approximately 30% complete. This preliminary design update will include:

- Architectural Design: Conceptual rendering and preliminary design concept
- Project Site Plan
- Floor Plan: Main (operating) Level, Basin Level, and Upper Level
- A Virtual Tour through the Preliminary Design Model

Council was shown what the view from Highway 96 would look like and how the building will look adjacent to the existing ice arena. Mayor Martin noted that the new building needs to stand alone because it is not known whether the ice arena will remain or how that corner might be redeveloped. Mr. Meyer stated that the building is being designed to fit in the City complex with the Maintenance Center, City Hall, and Library. The footprint of the water treatment plant is approximately one-quarter the size of the ice arena. Deliveries will be on the north side. Electrical equipment for the pump system will be upgraded.

Councilmember Quigley asked what amount of time staff would spend in the building. Mr. Meyer estimated staff would spend a couple of hours a day in the building, mainly for maintenance. There is a small office area, a lab for testing, and control room to operate the facility. The plan is that staff will be in the Maintenance Center and can operate and monitor the facility through the computer data system.

Councilmember Wickstrom asked if staff could work from home. Public Works Director Maloney stated that is routinely done now and it is anticipated this operation would be tied into the computer system to make that possible.

Councilmember Johnson asked if there would be an identifying sign at the front of the building. Mr. Maloney stated that since 9/11, identification of these types of buildings have been kept low key and not readily identifiable. There could be a City of Shoreview sign to identify it as a City building.

Mayor Martin asked if the glass proposed for the building is a security issue and whether the building is environmentally sensitive for LEED certification. Mr. Grant stated that the window allows natural light in but is not see-through glass. There will be rain gardens at the south side of the property. Any expansion of the building would be to the south. Efforts are being made for the building to be environmentally efficient, but it will not be designed to LEED specifications.

Councilmember Quigley asked if, when the facility is operational, there will be any change in the water pressure residents will experience. Mr. Meyer answered, no. The water pressure is a function of the height of the water towers and the capacity of the high service pumps, which will not change.

Councilmember Quigley asked the impact to this facility if the state requires Shoreview to change its water source. Mr. Maloney responded that what is being discussed is for municipal

governments with water infrastructure to keep their systems operational as a backup to the regional system.

Mayor Martin asked if water softening would make this project more palatable to residents. Mr. Maloney stated that the cost to do this would be significantly higher and there is not sufficient room on site for all the added equipment that would be needed.

Councilmember Quigley asked the temperature of the rooms. Mr. Leppala stated that the first rooms entered upon entering the building would be set at a habitable temperature, as that is where the small office space and lab are located. That is where anyone in the building would spend most of the time. Mr. Meyer stated that the water temperature is approximately 55 degrees. The space where the water is contained is surrounded with concrete block. Those spaces will be approximately 55 degrees, as it would be costly to fully heat the area.

Mr. Leppala added that a false ceiling was put in to hide a lot of the piping that would otherwise be exposed. The pipes will be insulated and the space will be dehumidified. He does not foresee condensation being an issue.

Councilmember Quigley asked about security from public access. Mr. Meyer noted that the building will be fenced. There will be security cameras. He would not anticipate public access unchaperoned. He further explained that if the building were a mixed use, such as a water treatment facility and a maintenance facility, there would be separation of spaces and restrictions on access to different parts of the building. With only a water treatment building, it is open inside for access to different parts of the system. The only outside doors with handles are the ones used to enter the building. Mr. Leppala added that delivery people would not have access to the rest of the building, only where deliveries are dropped off. Mr. Schwerm stated that interior doors will likely have access controls similar to City Hall.

Mr. Meyer stated that there is a lot of water quality monitoring that takes place. An exceptional level of water quality monitoring is needed to detect any foreign substance introduced into the water. That level of water quality technology is very expensive. He believes it is unrealistic to monitor for every substance that might be introduced as a potential security threat.

Mr. Meyer explained that the iron and manganese are now in soluble states. Once oxidized by chlorine, they become insoluble particles that will settle and be filtered and pumped into the sanitary sewer system. The six basins operate independently. The filter of each basin is backwashed once every 4 days to a week. It is expected that everything the City expects to accomplish will be done by using chlorine. The system can add a more powerful oxidant in the future if needed. Air also oxidizes, and the aerator can also be used to make iron soluble.

Councilmember Quigley stated that he wants to be sure that the building fits well with the City campus and the new library, particularly since it will also be visible from Highway 96. City Manager Schwerm added that if the ice arena is taken down, it will be even more visible. Further, there is a reversionary clause that if the ice arena is taken down, the property reverts back to the City.

Mayor Martin stated that it is important to stay within budget as much as possible. She does not want to see a lot of cost overruns. She also noted that if the ice arena is taken out, the setback of this building may become the measure for setbacks of adjacent buildings. It might be wise to consider moving the building further south on the site.

Councilmember Johnson left the meeting at this time.

FINAL REVIEW OF COMMITTEE/COMMISSION HANDBOOK

Mayor Martin commended Ms. Olson for organizing the handbook material and adding the index.

Councilmember Quigley agreed and stated he would like to see the final handbook presented to chairpersons at a special meeting.

The Council discussed the following specific items in the handbook.

Open Appointment Policy

City Manager Schwerm noted two policy changes. One is that the open appointment policy allows one term for EDA members (6 years statutory), two terms for the Planning Commission (6 years), and three terms for other committees and commissions (9 years) before members are asked to reapply in the application pool. Sometimes it is difficult to get people to volunteer, and some long-time members may feel offended that they are asked to reapply after having served many years and have good experience and expertise. There has also been regular turnover on most committees and commissions.

The Council discussed the positives of a re-application policy, which would be to ensure regular turnover, the opportunity for new people to serve and a process by which a member who is not meeting the expectations of membership to not be reappointed. The disadvantages are that long-time members have built expertise and experience and are committed to the work.

Mayor Martin stated that she would like to eliminate the application for reappointment provision for all committees and commissions, except the EDA and Planning Commission. The differences for these two are that the EDA term of six years is statutory, and Planning Commissioners receive a stipend. The reappointment policy of requiring members to reapply after 6 years should apply for the EDA and Planning Commission.

It was the consensus of the Council to move forward with the reappointment policy as revised by Mayor Martin.

Attendance Policy

Mayor Martin noted the attendance requirement change from attending 80% of the meetings to attending 67% of the meetings. Mr. Schwerm stated that requiring attendance of 67% meetings seems more reasonable with the busy schedules of people. It also allows for someone who is ill and misses several meetings but then recovers and is committed to continue to serve. He noted that if a member misses three meetings and does not notify staff that will be treated as a resignation.

It was the consensus of the Council to accept the recommended change in attendance requirements.

Mayor Martin suggested cutting the paragraph that talks about the Council being able to overturn any decision by a committee or commission. Staff will rework this paragraph.

Mayor Martin requested the addition of “media” to the section on Communications so it is Communications and Media. It would read that committee/commission members may be asked to communicate information to the public or to the media. She noted that Councilmember Johnson believes social media and mobile devices need to be addressed. Ms. Olson stated that a policy on social media is being developed for the City as a whole. Perhaps that could be added as an appendix to the Handbook once it is adopted.

Mayor Martin asked if mobile devices and texting should be allowed during meetings. Mr. Schwerm suggested a cautionary statement about commenting on City business on social media. He noted that City attorneys have expressed concerns about fair and equal treatment when positions being stated at a meeting are immediately tweeted.

Mayor Martin stated that before finalizing the handbook, social media should be addressed. She requested staff to look at what other cities do in this regard.

On other changes, Mayor Martin suggested, and it was the consensus of the Council, to remove the first sentence under item No. 4 on page 8. Then on item No. 6 adding the Council or anyone at the end of the sentence that, ‘No member shall expect nor seek special consideration of City staff.’”

The dress code was briefly discussed. It was the consensus of the Council to not make the dress code more restrictive than “business casual” for Planning Commission meetings.

OTHER ISSUES

Snail Lake Marsh

Councilmember Quigley asked if the City has any issues with the Snail Lake Marsh Master Plan. Mr. Schwerm stated that there may be some neighborhood concerns because the plan shows a trail connection to Reiland Lane based on input received from the Bikeways and Trails Committee.

Mayor Martin stated that there was discussion about a boardwalk across the westerly portion of Snail Lake to Highway 96 from the end of Reiland Lane. That is what the Bike and Trailways Committee is recommending.

Council Photo

Mr. Schwerm confirmed with Councilmembers that a Council photo will be taken at 6:00 p.m. immediately prior to the Council meeting February 2, 2015.

Goal Setting

Mr. Schwerm stated that this is the year the Council would typically have a goal setting session. He will schedule a facilitator for the workshop in the spring.

Councilmember Quigley stated that he would like any presentation in the session to be specifically focused. Mr. Schwerm stated that the Council does a condensed session in comparison to other communities who have retreats or whole-day sessions. Creation of the EDA/HRA came out of a goal-setting session as did long-range financial planning with the AAA bond rating.

Ramsey County League of Local Governments

Councilmember Quigley noted an upcoming legislative meeting that he will be attending. As the Council just met with the City's legislative delegation, there are no specific issues to lobby.

ADJOURNMENT

The meeting adjourned at 10:02 p.m.

Councilmember Springhorn noted that the Classics Team from Shoreview has also been invited to the state competition.

Mayor Martin thanked the team for coming and informing the Council of their achievements and wished them well at the state competition.

COUNCIL COMMENTS

Councilmember Springhorn:

The top two Lego League teams last year are from Shoreview--Height Differential and Ponytail Posse. Those two teams have aged out of Lego League and moved on to the next level of competition of Technological Challenge. Those two teams will be in the state competition on February 21 and 22 at Prior Lake High School. He wished them well and stated that detailed information is at www.hightechkids.org.

The Northeast Youth and Family Service (NYFS) to Youth Awards Dinner will be Thursday, February 12, 2015, 5:30 to 7:30 p.m., at the NYFS Discovery Room. The cost is \$30 per person.

Councilmember Wickstrom:

Noted that a recent program on recycling organics was not televised, but hopefully there will be an article in an upcoming *Shoreview Press*. Ramsey County is accepting organic recycling in White Bear Township and Mounds View. Items that cannot be recycled in the regular system, such as meat, dairy products and pizza boxes, can be taken to those sites. There is a brochure of information available at City Hall.

The Environmental Quality Committee (EQC) Speaker Series presents *Improve Your Home Through Green Remodeling* on February 18, 2015, 7:00 p.m., in the Shoreview City Council Chambers.

She noted that the majority of materials from the house that will be demolished for the new library will be reused.

Friends of the Parks and Trails are holding their annual tree sale. Brochures are available at City Hall. Orders can be placed through April.

Councilmember Quigley:

Noted that in the January 27th issue of the *Shoreview Press* there was an article from the Economic Development Commission (EDC) and Economic Development Authority (EDA) featuring a visit to Lion Precision, a well established high tech company in Shoreview. The article discussed the City's Business Retention and Expansion policy as well as the Shoreview Advantage Loan Program that is available with certain qualifications.

There was also an article from City Manager Schwerm on the 2014 Community Center report. City Manager Schwerm added that in 2014 the Community Center established a new high for revenue received. It is expected that the fund balance will increase after all 2014 expenses are recorded.

Councilmember Johnson:

The Shoreview Historical Society will host an event on scouting Sunday, February 8, 2015, at 2:00 p.m. at the library to kick off National Scouting Week. She encouraged Councilmembers to attend.

The *Taste of Shoreview* will be February 19, 2015, at City Hall in the Community Room from 5:00 to 8:00 p.m. Tickets are available on the city website.

CONSENT AGENDA

Councilmember Wickstrom noted a correction to the January 20, 2015 meeting minutes, which should state that Acting Mayor Johnson closed the meeting. The meeting minutes were pulled for separate consideration.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Springhorn to approve the January 20, 2015 City Council Meeting Minutes, as corrected.

VOTE: Ayes - 4 Nays - 0 Abstain - 1 (Martin)

MOTION: by Councilmember Wickstrom, seconded by Councilmember Johnson to adopt the Consent Agenda for February 2, 2015, and all relevant resolutions for item Nos. 2 through 9:

Discussion:

Councilmember Wickstrom expressed her particular appreciation that the home to be taken down for the library will be deconstructed for reuse of materials.

2. Receipt of Committee/Commission Minutes
 - Public Safety Committee, November 20, 2014
 - Environmental Quality Committee, November 24, 2014
 - Environmental Quality Committee, January 26, 2015
3. Verified Claims in the Amount of \$684,258.65
4. Purchases
5. License Applications
6. Destruction/Demolition Contract with Better Futures Minnesota, 795 West Highway 96
7. Application for Exempt Permit - Men's Club Benefit, Church of St. Odilia
8. Developer Escrow Reduction
9. Authorize Replacement Purchase of Crack Filling Equipment

VOTE: Ayes - 5 Nays - 0

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

ITEMS RELATED TO THE ESTABLISHMENT OF AN ON-STREET PERMIT PARKING ZONE

Presentation by City Planner Kathleen Castle

The amendment proposed to Chapter 900 of the City Code would allow the City to establish on-street permit parking zones on local streets. If adopted, a resolution is proposed to specifically designate an on-street parking permit zone on Chatsworth Street south of County Road F and north of Gramsie Road. The proposed resolution is specifically requested by CBRE at the Shoreview Corporate Center to assist with leasing at the Center. Permit parking would be on both sides of the street.

The City is the local road authority. Section 910.030 would be added to the Code for on-street parking permit zones to be established by resolution approved by the City Council. Parking hours and fees would be stated in the resolution. The Public Works Director will be responsible for posting appropriate signage in parking permit zones. Vehicles parked in a parking permit zone must display a permit tag during enforcement hours.

Staff's review shows that this on-street parking permit zone would provide an additional 90 parking spaces and would not impact nearby businesses in the Corporate Center. A single permit would be issued for the Center. The parking permit zone would be commonly owned by businesses in the Center who would be responsible for issuing and managing parking tags.

Parking permit hours would be from 6:00 a.m. to 6:00 p.m. when vehicle tags must be displayed. An application fee of \$1,200 is proposed for administrative costs to establish the permit parking zone. Also, a financial escrow of \$500 would be required for parking permit tags. At such time as a company no longer needs the permit tags, they would be returned to the City and the escrow returned to the applicant. Staff is recommending adoption of the ordinance and the resolution for Chatsworth Street.

Mayor Martin asked what criteria would be used if an application were received from a different location in the City for a permit parking zone. She also asked if the application fee is specific to this request. Ms. Castle responded that the fee is based on this specific request. As to criteria, an application would be submitted to staff. An evaluation would be brought to the City Council that includes information on the width of the road, parking needs and impacts to adjacent uses with a recommendation.

Mayor Martin suggested that the evaluation procedure be included in the City's material so there is no doubt about criteria that must be met to establish an on-street permit parking zone. City Manager Schwerm stated that information could be included as part of an application packet. In

this instance, it appears that only businesses at the Center would use this permit parking. The language would not have to be amended because the language in the ordinance states that the Council *may* establish on-street parking permit zones, therefore, it is at the City Council's discretion.

Public Works Director Maloney added that the subject portion of Chatsworth is an MSA collector street and striped with parking lanes. This would differentiate it from other streets not built wide enough for permit parking. The Code provides authority to approve a resolution. The resolution will detail the specifics for recommending approval or not recommending approval.

Councilmember Johnson stated that she would not want to individualize situations. However, she would like to see the Corporate Center filled. This action will help that process.

MOTION: by Councilmember Johnson, seconded by Councilmember Quigley to adopt Ordinance No. 927 approving the text amendment to Chapter 900, Traffic, establishing On-Street Parking Permit Zones on local streets within the City.

ROLL CALL: Ayes: Johnson, Quigley, Springhorn, Wickstrom, Martin
Nays: None

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to adopt Resolution No. 15-08 establishing an On-Street Parking Permit Zone for Chatsworth Street, on both sides of the street, between County Road and Gramsie Road.

ROLL CALL: Ayes: Quigley, Springhorn, Wickstrom, Johnson, Martin
Nays: None

TEXT AMENDMENT - SECTIONS 210, NUISANCE AND 211, PROPERTY MAINTENANCE

Presentation by City Planner Kathleen Castle

This text amendment to Section 210, *Nuisance*, and Section 211, *Property Maintenance* would define tall grass and weeds as a public nuisance and clarify the abatement process. The first amendment to Section 211 specifies that lawn areas may not exceed 9 inches in height. Native grasses are an exception. Vacant properties cannot have non-woody vegetation exceeding 18 inches in height. The reference to Minnesota Statutes deletes the statute section because that section has changed. The reference is changed to just Minnesota Statutes.

In Section 210, *Nuisance*, 210.010 (B) would be added to identify tall grass and weeds as a public nuisance. The reference to Minnesota Statutes is also updated.

Section 210.020, *Abatement Procedure*, would be amended to add language to include noxious weeds and tall grass. The abatement procedure requires the Council to hold a public hearing after which abatement may be ordered immediately.

The Planning Commission held a public hearing on the proposed amendments at its January 27, 2015 meeting. No public comments were received. The language originally stated “growth height.” The Commission recommended this term be changed to “height” to prevent ambiguity. The amendments are recommended for approval by the City Council.

MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to adopt Ordinance 926 approving the text amendment to Chapter 200, Development Code, including Section 210, Nuisances and Section 211, Property Maintenance, related to tall grass and weeds.

ROLL CALL: Ayes: Springhorn, Wickstrom, Johnson, Quigley, Martin
Nays: None

ADJOURNMENT

MOTION: by Councilmember Quigley, seconded by Councilmember Springhorn to adjourn the meeting at 7:40 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE ___ DAY OF _____ 2015.

Terry Schwerm
City Manager

**HUMAN RIGHTS COMMISSION
DRAFT MEETING MINUTES
January 21, 2015
DRAFT**

CALL TO ORDER

Co-Chair Minton called the meeting to order at 6:07 p.m. with the following members present:

Richard Bokovoy
Mary Yee Johnson
Bob Minton
Julie B. Williams
Lisa Wedell Ueki
Sunny Chen
Sabrina Chu
Elaine Carnahan (arrived at 6:40 p.m.)

Excused:

Samuel Abdullai
Mark Hodkinson

Also present was Rebecca Olson, Assistant to the City Manager

APPROVAL OF MINUTES

Commissioner Williams requested the following changes be made to the minutes of December 17, 2014:

“Commissioner Williams moved that the Minutes of November 19, 2014 be approved.”

Commissioner Williams then moved that the Minutes of December 17, 2014 be approved. Commissioner Wedell Ueki seconded the motion. The motion was adopted unanimously and the minutes were approved as amended.

Election of Co-Chairs for 2015

This item was tabled until later in the meeting.

Review Application for HRC Vacancy

The HRC has one vacancy open due to the election of Commissioner Springhorn to the City Council. The City has extended the application period until the end of January. One application was received. The consensus was to schedule the applicant for an interview at the next HRC meeting in February, and if other applications are received prior to the application period closing, staff will also schedule those individuals for interviews in February.

Report on Immigration Project

Commissioner Minton has put together a final report on the Immigration Project. He has asked Madeline Lohman from the Advocates for Human Rights to submit comments that he will

include in the appendix of the report. Muriel Zhou has also volunteered to put together a powerpoint presentation that can be used when the report is presented to Council. Discussion occurred regarding the timing of presenting the report. The Commission agreed to have the Immigration Report presented the same evening as the Poster Contest Winners presentation.

Discussion on Community Dialogue

Commissioner Minton has spoken with Nancy Hiite with the Shoreview Community Foundation and that organization is interested in making contact with the immigrant community. Commissioner Minton brought up the idea of having the Foundation sponsor a meal for the Community Dialogue similar to what is done for the Volunteer Dinner or the Foundation dinner annually. He indicated that the Foundation is soliciting grant requests at this time. The Commission discussed several ideas on what type of grant they could request from the Foundation, and ultimately decided that the timing and logistics would not allow them to submit a grant at this time.

The Commission then briefly discussed topic and ideas for a spring Community Dialogue. The consensus of the Commission was that the next Community Dialogue would focus on Immigration and tie into the Immigration Project that was just recently completed. It was agreed to continue further discussion of the Community Dialogue at a future meeting.

Review Draft Work Plan

Commissioner Williams made a motion to accept the 2015 Work Plan, Commissioner Bokovoy seconded the motion. The motion was adopted unanimously and the 2015 Work Plan was approved.

Election of Co-Chairs for 2015

This is the 3rd year that Commissioner Minton has served as a co-chair for the HRC. The expectation originally was that a co-chair would served for 2 years and the terms would be staggered. Commissioners Julie B. Williams agreed to serve a 1 year term for 2015 with Commissioner Lisa Wedell Ueki agreeing to serve a 2 year term in order to get back on track with staggered terms. Commissioner Bokovoy made a motion to elect Commissioner Williams to a 1-year term as Co-Chair and Commissioner Wedell Ueki to a 2-year term; Commissioner Carnahan seconded the motion. The motion was adopted unanimously.

POSTER CONTEST

Commissioner Williams outlined the process for selecting the winning posters. She reiterated that this was an art contest and that the theme was “Community of Many Colors” and winning posters should depict people of different races doing positive things.

After the winning posters were selected, Ms. Olson indicated that the school visits were scheduled for the next week and she would send out the information.

ADJOURNMENT

There being no further business before the Commission, Commissioner Bokovoy moved, seconded by Wedell Ueki, that the meeting be adjourned at 8:15 pm.

DRAFT

MINUTES OF MEETING

**SNAIL LAKE IMPROVEMENT DISTRICT
Board Meeting**

February 2, 2015

1. Call to Order

The meeting was called to order at 6:05 pm.

2. Roll Call

Members Present: Mark Satt, Lance Hill, Richard Krogh, and Bill Cheechi

Members Absent: Bill Stuart

Staff Present: Tom Wesolowski, City Engineer

3. Review and Approval of Minutes

1. March 4, 2014 Board Meeting
2. March 4, 2014 Annual Meeting
3. July 16, 2014 Board Meeting

The Board reviewed the draft copy of the minutes for the listed meetings. Mark and Lance made a correction to the July 16th meeting minutes. Mark added that he had contacted Tom earlier in the day and stated that he would support removal of the floating bogs from the lake. Lance added that the DNR's policy is that if the floating bog ends up on a shoreline it is the responsibility of the landowner to remove. The corrections were made to the minutes. A motion was made by Lance to approve the minutes, Lance seconded the motion, and all voted in favor.

4. 2014 in Review

Tom provided a graph of the lake level for 2014. The level of the lake after ice out was 883.3, which was above the desired level of 882.7 and so the pump was not started. Due to rainfall in the spring and summer the lake reached an historic high of 884.62 on July 1st, as recorded by the Minnesota Department of Natural Resources. The lake level remained above the desired lake level until freeze up, so the pump was not used.

Due to the higher water many large clumps of vegetative material became dislodged from the lake bed and were pushed around the lake by the wind. Members of the SLID Board and the City had received calls from SLID members that had safety concerns about boats/skiers hitting the bogs and that the bogs were causing damage to docks and shore land. Based on the concerns from SLID members the Board met on July 16th and voted

to recommend removal of the bogs to the City Council and have the cost of the removal be included in the annual operation and maintenance costs for the SLID. The Council approved the recommendation on July 21st and a contractor was hired to remove the bogs from the lake and restore the shoreline near the boat launch.

5. Approve 2014 Operating and Maintenance Costs

The Board reviewed the actual operation and maintenance costs for 2014. The actual operation and maintenance costs for 2014 were higher than what had been budgeted. The water purchased and electricity costs were lower than estimated, but there was a cost associated with the removal of the floating bogs that was not in the original 2014 budget.

There was some miscellaneous discussion about some of the operation and maintenance charges. Richard made a motion to approve the 2014 operation and maintenance costs with the recommendation that the cost associated with the bog removal for the SLID property owners be spread over two years. Lance seconded the motion and all voted in favor.

Tom explained that he would send the recommendation to the Council, but the Council may choose to not spread the cost over two years.

6. Review 2016 Budget for Operating and Maintenance Costs

The Board reviewed the budget for the 2016 operating and maintenance costs and had no comments.

7. Discuss Annual Meeting Night – March 3, 2015

Tom stated that at the meeting he would provide information on the lake level, operation of the pump, floating bog removal, 2014 actual costs, and the 2016 budget. The board felt it would be good to add pictures of the bog removal to the presentation.

9. Discuss process and election of Board Members at the Annual Meeting

Tom explained that Bill Stuart's term will expire on March 31, 2015 and the individual that is nominated to fill the vacant position must own property within the SLID. Nominations will be taken at the Annual Meeting to fill the expired seat and ballots will be handed out to the attending SLID members to vote. Absentee ballots will also be sent out the SLID members, so if they cannot attend they can authorize another individual to cast their ballot at the annual meeting.

10. Other Issues – No other issues were discussed.

11. Adjourn

A motion was made by Lance to adjourn the meeting. Richard seconded the motion, and all voted in favor. The meeting adjourned at 7:00 pm.

SHOREVIEW BIKEWAYS & TRAILS COMMITTEE

Meeting Minutes

February 5, 2015

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2. ROLL CALL

Members Present: Mark Stange, Craig Mullenbach, Jay Martin, Craig Francisco, Ted Haaf, Muriel Zhou

Members Absent: Keith Severson

Guests: None

City Staff: Charlie Grill

3. APPROVAL OF AGENDA

The committee agreed and approved the updated agenda.

4. APPROVAL OF MEETING MINUTES

The minutes of the December 4, 2014 meeting were reviewed and approved by consensus of the Committee.

5. COMMITTEE DISCUSSION ITEMS

The meeting started with discussion about the Public Works Monthly Report. Some members had questions about specific projects and other questions regarding Shoreview trails. One inquiry was regarding the installation of motion sensors in the tunnels so that lights would only come on while someone was passing through. This idea also included a replacement of the lights which would then be changed to LED's. Charlie will bring the idea to staff and report any details to the committee at the next meeting.

There was then some discussion about the 2015 Tour De Trails. While a route cannot be selected until the week before the event due to weather and construction, ideas were shared about new trails or routes that could be utilized to change the route and keep things interesting for riders returning year after year. It was also discussed that with Judd no longer on the committee, there would be several duties during Tour De Trails that would need to be picked up by other members.

The committee will be meeting with the City Council later this spring and spent the remainder of the meeting drawing up specific trail segments they would like to discuss with Council at the workshop meeting.

The meeting was adjourned at 7:55 PM.

Memorandum

To: Mayor and City Council Members
Cc: City Manager
From: Tom Simonson
Assistant City Manager and Community Development Director
Date: February 13, 2015
Re: Monthly Report
– Administration Department
– Community Development Department

Planning and Zoning

Planning Commission. The Planning Commission will hold their regular meeting on February 24th. Two residential applications have been submitted, including a minor subdivision of a single-family residential property to create two parcels. This subdivision request also requires variance since one of the proposed parcels does not meet the minimum lot width standard. The second application is a conditional use permit and variance for a storage shed. A workshop will also be held to continue discussions regarding a potential text amendment addressing accessory structures, in follow-up to the discussion between the Planning Commission and the City Council earlier this week.

Vadnais Heights-Rice Street Development. The City was notified of a public hearing by the city of Vadnais Heights on a redevelopment project for a proposed senior housing building on the east side of Rice Street, north of Vadnais Boulevard, overlooking Lake Vadnais (properties highlighted on aerial below). The proposed 120-unit, four-story senior housing building requires several approvals including; a comprehensive plan amendment changing the land use designation from commercial to high density residential, a rezoning from C2, Commercial Two to R3, Residential Three with a Planned Unit Development Overlay District, Preliminary Plat, Variance to exceed the maximum building height and Site Plan Review. The Vadnais Heights Planning Commission will be reviewing the proposal at their February 24th meeting. City staff will be reviewing the proposal and providing comments.



Ramsey County-Highway 96 Regional Trail. Ramsey County is reviewing and considering the comments received from the recent Public Open House, Bike and Trails Committee, Parks and Recreation Commission and the City Council. Minor changes may be made to the plan to address some of the concerns raised. The Plan Amendment will then be brought to the City Council at a regular meeting with

the County requesting formal support from the Council. The Amendment would then be brought to the County Board and the Metropolitan Council for adoption.

Quiet Zone – North/South Rail Corridor. The Minnesota Department of Transportation and, Management and Budget offices are in the process of drafting the grant agreement for the rail improvements associated with establishing a quiet zone on the north-south rail line. The agreement template is being modified to exclude roadway improvements since North Owasso Boulevard is under the jurisdiction of Ramsey County and not the City which creates some complications with the bond funding. Staff is hopeful that the improvements will be completed for the quiet zone to be in place later this year.

Economic Development

The following is a summary of recent projects and discussions of the Economic Development Authority (EDA):

Grocery, Retail and Restaurant Market Analysis. The EDA engaged the services of a prominent retail market analysis firm, the McComb Group Ltd., to prepare two separate but related studies to identify current market conditions and actions the City could take to attract more quality sit-down restaurants to the community, and a new grocer or other desired uses for the Rainbow Foods property.

James (Jim) McComb, President of the McComb Group Ltd., is leading the market analysis to identify market demand for retail stores that could be potential tenants for the vacant Rainbow store or a redeveloped site. Staff and Mr. McComb have met several times with the property ownership and development group for the Rainbow property and have shared the City's redevelopment goals in bringing a new quality use or redevelopment to this key commercial corner and provided in-depth market/demographic information to assist in pursuing a high-end grocer and other preferred retail uses.

The other analysis underway by the McComb Group is evaluating the potential for sit-down dining establishments in the community, determining location criteria and trade area demographics, identify specific potentially desirable sites for restaurants, and recommend what actions the City could take to influence the interest in bringing more restaurants to Shoreview including possible redevelopment to make sites more attractive. A demand for sit-down quality restaurants has long been identified in our community surveys as one of the highest ranked services desired by our residents. The findings and recommendations of the completed reports were presented at the the February 9th meeting of the EDA.

Housing Improvement Loan Program Options. In reviewing the effectiveness of the existing Shoreview Home Improvement Loan Program, the EDA Board has discussed exploring other possible housing improvement/housing rehabilitation programs that could support the City's goals of maintaining housing stock in older neighborhoods and attracting young families to the community. The EDA began a review of home-buying incentives and home improvement loan programs offered in cities and counties in the metropolitan area. The EDA will also go through a process of better identifying the key housing issues the City should address and outcomes sought to better frame how we can best develop housing improvement incentives and assistance.

BRE Fund. The City received legislative approval for a “Shoreview Tax Increment Pilot Project”, which allows for the establishment of up to three special Economic Development Districts for an extended period of 12 years and create a special business retention and expansion fund from both existing and future tax increment resources that can be used to assist with grants and loans to existing local businesses with expansion needs that will create good quality jobs. The City will have this special authority to develop and implement a pilot program for a period of 5 years.

As part of the special legislation for a new Business Retention and Expansion (BRE) Tax Increment Financing (TIF) District, the City of Shoreview has the ability to create a new BRE Fund. This fund is a separate entity from the BRE Tax Increment District. Under the Special Legislation Statute, the City can create up to three (3) BRE Tax Increment Districts where 20% of the increment collected (pooled) can be receipted in the BRE Fund.

The BRE Fund would be used to provide loans to qualifying businesses looking to expand and create jobs. The EDA and City Council unanimously adopted an amended and updated business loan policy called *Advantage Shoreview Business Loan Program* consistent with the special legislation. City staff will start promoting the special BRE TIF Districts and BRE Fund to local companies looking to expand and add jobs in the next few years.

BRE Targeted Investment Strategy. The work plans of both the Economic Development Authority (EDA) and Economic Development Commission (EDC) includes a new action item to the economic development program that would study the linkages between the objectives of the Business Retention and Expansion Program (BRE) and the current types/availability of commercial properties and potential redevelopment areas to accommodate the growth needs of our key businesses to retain in the community. The basis of this study is to develop a comprehensive and focused strategy for supporting the retention and expansion of our BRE companies in cases where additional building space may only be attainable through redevelopment of certain older industrial areas. Both the EDA and EDC have endorsed the scope of the study presented by City staff, which will be undertaken over the next several months and reported back to these groups and the City Council as a whole.

To assist in the analysis, City staff and consultant have been gathering data on existing land uses, commercial properties and buildings, vacant properties, and are drafting a survey to businesses that seeks to receive information on future building and expansion needs and challenges. Additionally, the City has become a member of the Minnesota Commercial Association of Real Estate (MNCAR) that provides us access to the Xceligent commercial properties database. This database provides detailed information for both Shoreview and metropolitan area, including:

- a comprehensive inventory of commercial properties,
- buildings available for lease and sale,
- tenant information,
- sales comparables,
- historical trends on lease rates and building occupancy,
- market analytics, and demographics.

Highway Corridors Transition Study. The planning consulting firm HKGI has completed the final study report of the Highway Corridors Transition Study. The document is being distributed to the Planning Commission, Economic Development Authority, Economic Development Commission, and City Council for review. This report is the culmination of several meetings with the City Council, EDA, Planning Commission, and identifies residential and commercial areas along arterials in the City that are in either in transition or require additional measures to preserve the existing land uses. Implementation strategies, financial tools and the City’s preferred role in any redevelopment opportunities will be identified for each of the study areas. Recommendations from the study could eventually lead to revised or new land use policies in the 2018 update of the Comprehensive Plan and will involve a public review process. A copy of the final report is included in your Council agenda packet.

Ramsey County Community Development. Staff met with representatives from Ramsey County regarding community and economic development projects. The County has approximately \$1 million dollars available to suburban Ramsey County communities through the HOME/CDGB program and is seeking applications for projects that meet the program criteria. \$750,000 is also available through the Environmental Response Fund. In addition, housing improvement areas were discussed. The City Staff will be exploring this further with the County as this is on the EDA’s work plan. The County also mentioned that they are kicking off a pilot project addressing the acquisition and rehabilitation needs of housing units located in townhome and condominium projects that have high rental occupancy. The Staff is reviewing rental occupancies in these types of developments to determine whether or not any of these associations would be suitable for this project.

Housing and Code Enforcement Activity

Code Enforcement – There were 12 new code enforcement cases opened in the past month. The table below summarizes the status of code enforcement activity:

Code Enforcement Activity			
Year	Total Cases	Cases Open	Cases Closed
2015	18	15	3
2014	173	93	80

Citations were issued this week to the owners of a rental property in the Owasso Boulevard area for failure to maintain the property in compliance with the City’s property maintenance standards and rental licensing requirements.

Hoarding Cases – City Staff handled a total of 6 major hoarding cases in 2014 and continues to monitor five property owners that have signed Abatement and Assessment Agreements with the City. Biannual inspections are conducted in accordance with the executed agreements to ensure compliance with housing maintenance standards.

The Hoarding Project holds support groups here at City Hall generally on the 3rd and 4th Thursdays of every month. Residents who have entered into an agreement with the City have been encouraged to attend. There is also a separate support group meeting for family and friends of hoarders.

Rental Licensing – A total of 579 General Dwelling Unit (GDU) licenses and nine Multi-Family Dwelling Unit (MFU) licenses have been applied for the 2015 license year. New GDU license applications are expected throughout the year as properties are converted and the owners apply for licenses. Staff will also remain active in identifying rental properties that have not been licensed. The following table shows the increase in Rental Licenses over the past 5 years:

Rental Licenses Issued				
2010	2011	2012	2013	2014
357	448	550	572	604

Inspections of all nine MFU complexes will be conducted in the fall this year to allow for GDU inspections to be completed first. Approximately 1/3 of the dwelling units within each of the MFU complexes are inspected for compliance with the City’s housing and property maintenance code. Interior common areas will also be inspected based on recent changes to our Housing Maintenance Code. These MFU inspections are coordinated with the Fire Marshal from the Lake Johanna Fire Department, who inspects the common areas of these complexes to ensure Fire Code standards are being met.

Inspections for GDU units will begin earlier this year starting in February and are geographically scheduled by neighborhood throughout the City. Staff will complete all of the required 261 inspections for 2015 by the end of the year.

Other News and Information

- Attached is the year-end monthly building permit activity report from the Building Official for January, 2015
- Attached is the monthly summary of services for the HousingResource Center for January, 2015.
- Work continues on the renovation of the Hampton Inn as it converts to a Best Western Plus hotel, including the completion of upgrades to the Green Mill restaurant.
- Construction is moving quickly on the Applewood Pointe senior housing co-operative with the roof now being added. The Building Official has been inspecting sections and the contractor will soon start the drywall work in approved areas. The developer, United Properties, is now looking at September occupancy, and nearly all units have been sold.
- A building permit is ready for issuance for the Raising Cane’s restaurant in the outlot area of the Super Target, but work is not expected to begin for a couple of months.
- Ramsey County has launched a new website for the Rice Creek Commons redevelopment of the TCAAP property in Arden Hills at www.RiceCreekCommons.com.

**CITY OF SHOREVIEW
BUILDING INSPECTOR MONTHLY REPORT
COMPARISON OF YEAR 2015 WITH 2014**

	2015		2014		2015		2014	
	JANUARY PERMITS	VALUATION	TO DATE PERMITS	VALUATION	JANUARY PERMITS	VALUATION	TO DATE PERMITS	VALUATION
DWELLINGS	0	\$0	0	\$0	0	\$0	0	\$0
TOWNHOMES	0	\$0	0	\$0	0	\$0	0	\$0
ADDITIONS	0	\$0	0	\$0	2	\$131,000	2	\$131,000
GARAGES	0	\$0	0	\$0	0	\$0	0	\$0
MISCELLANEOUS	28	\$222,340	28	\$222,340	27	\$220,857	27	\$220,857
APARTMENTS	0	\$0	0	\$0	0	\$0	0	\$0
OFFICES	0	\$0	0	\$0	0	\$0	0	\$0
RETAIL	0	\$0	0	\$0	0	\$0	0	\$0
INDUSTRIAL/WAREHOUSE	0	\$0	0	\$0	1	\$80,000	1	\$80,000
PUBLIC BUILDINGS	0	\$0	0	\$0	0	\$0	0	\$0
COMMERCIAL ADDITIONS	0	\$0	0	\$0	0	\$0	0	\$0
COMMERCIAL ALTER	4	\$28,000	4	\$28,000	1	\$5,000	1	\$5,000
TOTAL	32	\$250,340	32	\$250,340	31	\$436,857	31	\$436,857

CC: CITY MANAGER
DIR. COMMUNITY DEV
MAYOR

TO: Terry Schwerm, City Manager
 FROM: Fred Espe, Finance Director
 DATE: February 9, 2015
 RE: Monthly Finance Report

Tax Collections

The County remitted final 2014 property tax and assessment collections to Shoreview in late January. As shown in the summary table below, total current tax collections equal 99.1% of the 2014 levy (compared to 99.3% in 2013). Once delinquent collections and refunds are considered, total collections are 97.9% of the levy (compared to 99.7% in 2013). This continues to be a favorable indicator for the City.

Fund Description	2014 Tax Collections						Adopted Levy	Percent Collected	
	Current	Delinquent	Excess TIF	Mobile Home	Fiscal Disparity	Total Collections		Current	Total
General	\$ 6,143,404	\$ (105,377)	\$ 19,727	\$ 5,683	\$ 634,601	\$ 6,698,038	\$ 6,837,154	99.1%	98.0%
EDA	71,883	(862)	-	60	7,425	78,506	80,000	99.1%	98.1%
HRA	82,031	(1,277)	-	65	7,178	87,997	90,000	99.1%	97.8%
2004 CIB Bonds	118,606	(2,326)	-	114	12,252	128,646	132,000	99.1%	97.5%
2006 Street Bonds	192,286	(3,764)	-	185	19,863	208,570	214,000	99.1%	97.5%
2013 Street Bonds	174,315	(1,245)	-	133	18,006	191,209	194,000	99.1%	98.6%
Closed Bonds	-	(240)	-	4	-	(236)	-		
2002 Impr Bonds	-	(307)	-	5	-	(302)	-		
2006 Impr Bonds	7,188	(58)	-	6	743	7,879	8,000	99.1%	98.5%
Community Inv.	-	(1,843)	-	29	-	(1,814)	-		
Street Renewal	808,679	(13,226)	-	738	83,535	879,726	900,000	99.1%	97.7%
GFA Revolving	1,213,019	(19,658)	-	1,104	125,302	1,319,767	1,350,000	99.1%	97.8%
Info Technology	17,971	-	-	12	1,856	19,839	20,000	99.1%	99.2%
Central Garage	165,330	(2,901)	-	154	17,078	179,661	184,000	99.1%	97.6%
Total City	\$ 8,994,712	\$ (153,084)	\$ 19,727	\$ 8,292	\$ 927,839	\$ 9,797,486	\$ 10,009,154	99.1%	97.9%

Tax Increment Collections

Tax increment collections are at 100% for all districts except TIF District #1 and #2. TIF #2 value reductions resulted in property tax refunds. Even after refunds for a portion of TIF District #2, the total collection rate remains a very favorable 98.8% of total expected collections.

2014 TIF Collections				
	Current	Total TIF Collections	Expected Collections	Percent Collected
TIF #1-Deluxe	\$ 908,932	\$ 908,932	\$ 913,771	99.5%
TIF #2-City Center	493,740	493,740	514,580	96.0%
TIF #4-Scandia Shores	105,162	105,162	105,162	100.0%
TIF #6-Gateway	100,883	100,883	100,873	100.0%
TIF #7 Shoreview Sr. Living	187,197	187,197	182,962	102.3%
TIF #9 TSI Inc.	15,923	15,923	15,923	100.0%
Total TIF Revenue	\$ 1,811,837	\$ 1,811,837	\$ 1,833,271	98.8%

General Fund Surplus

Each year, as part of the annual closing process, staff reviews activity in the General fund to determine required transfers out for the year (per the fund balance policy). City policy requires that any General fund balance in excess of the combined working capital and unanticipated event allocations be transferred to another fund (subject to Council approval), or be designated for a special purpose within the General fund.

Preliminary information for 2014 indicates that the General fund surplus could amount to between \$325,000 and \$375,000. This amount would be available to transfer out of the General fund, and is a very positive indicator for the City.

Staff will explore options for the surplus as final audit work nears completion. During the past few years the City Council has either transferred the General fund surplus to the closed debt service fund to reduce future debt levies, or to capital replacement funds (street renewal or fixed asset revolving fund). Staff will provide a recommendation prior to the completion of the annual audit when the City Council is asked to approve final 2014 transfers between funds.

Audit Preparation

Over the next 6 weeks finance staff members will complete year-end closing work papers and adjusting entries in preparation for final audit work (scheduled to begin the first week in April). Staff anticipates issuing the financial report in late May.

Monthly Report

Attached is the monthly report for January of 2015. It is important to note that most of the bills paid in January of each year are for the previous year and therefore are not reflected in this monthly report. This causes January expenses to be low in comparison to other months.

General Fund
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	7,023,335		7,023,335		
Licenses & Permits	330,100	16,896	313,204	5.12	8.96
Intergovernmental	455,032		455,032		
Charges for Services	1,303,810	21,664	1,282,146	1.66	2.03
Fines & Forfeits	48,800		48,800		.47
Interest Earnings	50,000		50,000		
Miscellaneous	26,227	1,784	24,443	6.80	4.17
TOTAL REVENUES	9,237,304	40,344	9,196,960	.44	.65
EXPENDITURES					
General Government					
Administration	553,955	31,516	522,439	5.69	6.67
Communications	215,944	5,180	210,764	2.40	1.91
Council & commiss	151,925	62,016	89,909	40.82	2.32
Elections	4,000		4,000		
Finance/accounting	545,070	35,047	510,023	6.43	6.27
Human Resources	290,010	13,947	276,063	4.81	4.53
Information systems	346,344	42,058	304,286	12.14	18.35
Legal	125,000		125,000		
Total General Government	2,232,248	189,764	2,042,484	8.50	6.96
Public Safety					
Emergency services	5,130	207	4,923	4.04	1.40
Fire	1,354,780	567,324	787,456	41.88	49.95
Police	2,064,925	168,577	1,896,348	8.16	1.22
Total Public Safety	3,424,835	736,108	2,688,727	21.49	17.86
Public Works					
Forestry/nursery	125,989	75	125,914	.06	.74
Pub Works Adm/Engin	450,210	21,238	428,972	4.72	5.70
Streets	864,238	59,054	805,184	6.83	3.25
Trail mgmt	132,926	1,634	131,292	1.23	2.33
Total Public Works	1,573,363	82,001	1,491,362	5.21	3.69
Parks and Recreation					
Municipal buildings	131,725	1,651	130,074	1.25	.99
Park Maintenance	1,247,321	48,639	1,198,682	3.90	3.78
Park/Recreation Adm	381,141	22,504	358,637	5.90	5.57
Total Parks and Recreation	1,760,187	72,795	1,687,392	4.14	3.98
Community Develop					
Building Inspection	167,224	5,990	161,234	3.58	4.12
Planning/zoning adm	449,447	23,992	425,455	5.34	5.70
Total Community Develop	616,671	29,981	586,690	4.86	5.28

General Fund
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
TOTAL EXPENDITURES	9,607,304	1,110,649	8,496,655	11.56	9.33
OTHER					
Transfers In	748,000	13,917	734,083	1.86	1.93
Transfers Out	-378,000	-20,500	-357,500	5.42	5.40
TOTAL OTHER	370,000	-6,583	376,583	-1.78	-2.04
Net change in fund equity		-1,076,888	1,076,888		
Fund equity, beginning		4,713,101			
Fund equity, ending		3,636,213			
Less invested in capital assets					
Net available fund equity		3,636,213			

Recycling
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD This Yr Last Yr	
REVENUES					
Intergovernmental	65,000		65,000		
Charges for Services	527,000		527,000		
TOTAL REVENUES	592,000		592,000		
EXPENDITURES					
Public Works					
Recycling	544,287	124	544,163	.02	.26
Total Public Works	544,287	124	544,163	.02	.26
TOTAL EXPENDITURES	544,287	124	544,163	.02	.26
Net change in fund equity	47,713	-124	47,837		
Fund equity, beginning		259,499			
Fund equity, ending		259,375			
Less invested in capital assets					
Net available fund equity		259,375			

STD Self Insurance
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	7,500	644	6,856	8.59	8.43
Interest Earnings	500		500		
TOTAL REVENUES	8,000	644	7,356	8.05	7.95
EXPENDITURES					
Miscellaneous					
Short-term Disab	8,000	1,257	6,743	15.72	
Total Miscellaneous	8,000	1,257	6,743	15.72	
TOTAL EXPENDITURES	8,000	1,257	6,743	15.72	
Net change in fund equity		-613	613		
Fund equity, beginning		39,951			
Fund equity, ending		39,338			
Less invested in capital assets					
Net available fund equity		39,338			

Community Center
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	2,443,830	260,630	2,183,200	10.66	10.60
Interest Earnings	5,000		5,000		
Miscellaneous	12,500		12,500		
TOTAL REVENUES	2,461,330	260,630	2,200,700	10.59	10.51
EXPENDITURES					
Parks and Recreation					
Community center	2,763,411	102,373	2,661,038	3.70	3.92
Total Parks and Recreation	2,763,411	102,373	2,661,038	3.70	3.92
TOTAL EXPENDITURES	2,763,411	102,373	2,661,038	3.70	3.92
OTHER					
Transfers In	366,000	30,500	335,500	8.33	8.33
TOTAL OTHER	366,000	30,500	335,500	8.33	8.33
Net change in fund equity	63,919	188,757	-124,838		
Fund equity, beginning		1,103,616			
Fund equity, ending		1,292,373			
Less invested in capital assets					
Net available fund equity		1,292,373			

Recreation Programs
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	1,472,088	56,304	1,415,784	3.82	4.27
Interest Earnings	2,000		2,000		
TOTAL REVENUES	1,474,088	56,304	1,417,784	3.82	4.26
EXPENDITURES					
Parks and Recreation					
Adult & youth sports	97,923	876	97,047	.89	1.34
Aquatics	153,384	5,152	148,232	3.36	2.79
Community programs	100,472	7,280	93,192	7.25	6.15
Drop-in Child Care	64,130	2,710	61,420	4.23	4.72
Fitness Programs	202,764	9,605	193,159	4.74	5.02
Park/Recreation Adm	389,800	17,985	371,815	4.61	3.82
Preschool Programs	92,433	5,732	86,701	6.20	4.11
Summer Discovery	208,991	808	208,183	.39	.27
Youth/Teen	34,287	2,920	31,367	8.52	9.99
Total Parks and Recreation	1,344,184	53,069	1,291,115	3.95	3.58
TOTAL EXPENDITURES	1,344,184	53,069	1,291,115	3.95	3.58
OTHER					
Transfers In	72,000		72,000		
Transfers Out	-120,000	-10,000	-110,000	8.33	8.33
TOTAL OTHER	-48,000	-10,000	-38,000	20.83	27.78
Net change in fund equity	81,904	-6,765	88,669		
Fund equity, beginning		927,026			
Fund equity, ending		920,261			
Less invested in capital assets					
Net available fund equity		920,261			

Cable Television
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	318,000	73,880	244,120	23.23	
Interest Earnings	1,700		1,700		
Miscellaneous	1,200	100	1,100	8.33	8.33
TOTAL REVENUES	320,900	73,980	246,920	23.05	.03
EXPENDITURES					
General Government					
Cable television	167,993	1,836	166,157	1.09	1.64
Total General Government	167,993	1,836	166,157	1.09	1.64
Capital Outlay					
Cable television	25,000		25,000		
Total Capital Outlay	25,000		25,000		
TOTAL EXPENDITURES	192,993	1,836	191,157	.95	1.64
OTHER					
Transfers Out	-167,000	-13,917	-153,083	8.33	8.33
TOTAL OTHER	-167,000	-13,917	-153,083	8.33	8.33
Net change in fund equity	-39,093	58,227	-97,320		
Fund equity, beginning		187,865			
Fund equity, ending		246,092			
Less invested in capital assets					
Net available fund equity		246,092			

Econ Devel Auth/EDA
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	90,000		90,000		
TOTAL REVENUES	90,000		90,000		
EXPENDITURES					
Community Develop					
Econ Development-EDA	85,880	7,293	78,587	8.49	3.73
Total Community Develop	85,880	7,293	78,587	8.49	3.73
TOTAL EXPENDITURES	85,880	7,293	78,587	8.49	3.73
Net change in fund equity	4,120	-7,293	11,413		
Fund equity, beginning		200,110			
Fund equity, ending		192,817			
Less invested in capital assets					
Net available fund equity		192,817			

HRA Programs of EDA
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	95,000		95,000		
TOTAL REVENUES	95,000		95,000		
EXPENDITURES					
Community Develop Housing Programs-HRA	85,618	3,489	82,129	4.08	4.29
Total Community Develop	85,618	3,489	82,129	4.08	4.29
TOTAL EXPENDITURES	85,618	3,489	82,129	4.08	4.29
Net change in fund equity	9,382	-3,489	12,871		
Fund equity, beginning		85,122			
Fund equity, ending		81,633			
Less invested in capital assets					
Net available fund equity		81,633			

Liability Claims
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Interest Earnings	2,200		2,200		
Miscellaneous	30,000	1,499	28,501	5.00	
TOTAL REVENUES	32,200	1,499	30,701	4.66	
EXPENDITURES					
Miscellaneous					
Insurance Claims	32,000	5,409	26,591	16.90	1.53
Total Miscellaneous	32,000	5,409	26,591	16.90	1.53
TOTAL EXPENDITURES	32,000	5,409	26,591	16.90	1.53
Net change in fund equity	200	-3,909	4,109		
Fund equity, beginning		195,119			
Fund equity, ending		191,210			
Less invested in capital assets					
Net available fund equity		191,210			

Slice SV Event
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	26,500	3,960	22,540	14.94	
Miscellaneous	32,000	2,980	29,020	9.31	.16
TOTAL REVENUES	58,500	6,940	51,560	11.86	.09
EXPENDITURES					
General Government					
Slice of Shoreview	67,485	2,144	65,341	3.18	5.97
Total General Government	67,485	2,144	65,341	3.18	5.97
TOTAL EXPENDITURES	67,485	2,144	65,341	3.18	5.97
OTHER					
Transfers In	10,000		10,000		
TOTAL OTHER	10,000		10,000		
Net change in fund equity	1,015	4,796	-3,781		
Fund equity, beginning		68,483			
Fund equity, ending		73,279			
Less invested in capital assets					
Net available fund equity		73,279			

Water Fund
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	975	5,836	-4,861	598.59	
Utility Charges	2,818,000	170,735	2,647,265	6.06	6.18
Late fees		2,640	-2,640		
Water meters	4,000	238	3,762	5.95	
Other prop charges	11,000	383	10,617	3.48	5.21
Interest Earnings	38,000		38,000		-.15
TOTAL REVENUES	2,871,975	179,832	2,692,143	6.26	6.18
EXPENDITURES					
Proprietary					
Water Operations	1,538,027	65,081	1,472,946	4.23	3.70
Total Proprietary	1,538,027	65,081	1,472,946	4.23	3.70
TOTAL EXPENDITURES	1,538,027	65,081	1,472,946	4.23	3.70
OTHER					
Depreciation	-651,000	-54,250	-596,750	8.33	8.33
Transfers Out	-345,000		-345,000		
GO Revenue Bonds	-142,903	-83,912	-58,991	58.72	60.48
TOTAL OTHER	-1,138,903	-138,162	-1,000,741	12.13	13.64
Net change in fund equity	195,045	-23,411	218,456		
Fund equity, beginning		13,207,667			
Fund equity, ending		13,184,256			
Less invested in capital assets		9,427,325			
Net available fund equity		3,756,931			

Sewer Fund
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	775	4,650	-3,875	599.97	
Charges for Services	1,000	199	801	19.88	
Utility Charges	3,939,000	312,892	3,626,108	7.94	8.07
Late fees		4,728	-4,728		
Facility/area chgs	4,000		4,000		
Other prop charges	2,500		2,500		
Interest Earnings	27,000		27,000		-.07
TOTAL REVENUES	3,974,275	322,469	3,651,806	8.11	8.10
EXPENDITURES					
Proprietary					
Sewer Operations	3,299,094	325,814	2,973,280	9.88	10.59
Total Proprietary	3,299,094	325,814	2,973,280	9.88	10.59
TOTAL EXPENDITURES	3,299,094	325,814	2,973,280	9.88	10.59
OTHER					
Depreciation	-348,000	-29,000	-319,000	8.33	8.33
Transfers Out	-181,000		-181,000		
GO Revenue Bonds	-52,857	-29,388	-23,469	55.60	56.69
TOTAL OTHER	-581,857	-58,388	-523,469	10.03	10.63
Net change in fund equity	93,324	-61,734	155,058		
Fund equity, beginning		7,638,240			
Fund equity, ending		7,576,506			
Less invested in capital assets		4,725,848			
Net available fund equity		2,850,658			

Surface Water Mgmt
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	280	1,693	-1,413	604.72	
Utility Charges	1,407,000	111,426	1,295,574	7.92	7.92
Late fees		1,455	-1,455		
Lake Impr Dist chgs	44,757		44,757		
Other prop charges	5,000		5,000		7.80
Interest Earnings	9,000		9,000		
TOTAL REVENUES	1,466,037	114,574	1,351,463	7.82	7.71
EXPENDITURES					
Proprietary					
Snail Lake Aug.	28,572	894	27,678	3.13	2.34
Surface Water Oper	824,564	16,177	808,387	1.96	2.09
Total Proprietary	853,136	17,071	836,065	2.00	2.09
TOTAL EXPENDITURES	853,136	17,071	836,065	2.00	2.09
OTHER					
Depreciation	-266,000	-22,167	-243,833	8.33	8.33
Transfers Out	-152,000		-152,000		
GO Revenue Bonds	-71,747	-43,275	-28,472	60.32	64.59
TOTAL OTHER	-489,747	-65,442	-424,305	13.36	15.45
Net change in fund equity	123,154	32,062	91,092		
Fund equity, beginning		8,249,933			
Fund equity, ending		8,281,995			
Less invested in capital assets		6,135,855			
Net available fund equity		2,146,140			

Street Light Utility
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Utility Charges	513,000	41,040	471,960	8.00	8.00
Late fees		591	-591		
Interest Earnings	2,500		2,500		
Miscellaneous	500		500		
TOTAL REVENUES	516,000	41,631	474,369	8.07	8.08
EXPENDITURES					
Proprietary					
Street lighting	271,742	946	270,796	.35	.37
Total Proprietary	271,742	946	270,796	.35	.37
Capital Outlay					
Capital Projects		258	-258		
Total Capital Outlay		258	-258		
TOTAL EXPENDITURES	271,742	1,204	270,538	.44	.37
OTHER					
Depreciation	-66,000	-5,500	-60,500	8.33	8.33
Transfers Out	-22,400		-22,400		
TOTAL OTHER	-88,400	-5,500	-82,900	6.22	6.16
Net change in fund equity	155,858	34,927	120,931		
Fund equity, beginning		1,171,337			
Fund equity, ending		1,206,264			
Less invested in capital assets		432,561			
Net available fund equity		773,703			

Central Garage Fund
For Year 2015 Through The Month Of January

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	208,000		208,000		
Intergovernmental	6,410	38,480	-32,070	600.31	
Cent Garage chgs	1,256,090		1,256,090		.01
Interest Earnings	10,500		10,500		
TOTAL REVENUES	1,481,000	38,480	1,442,520	2.60	.01
EXPENDITURES					
Proprietary					
Central Garage Oper	621,453	25,432	596,021	4.09	6.06
Total Proprietary	621,453	25,432	596,021	4.09	6.06
TOTAL EXPENDITURES	621,453	25,432	596,021	4.09	6.06
OTHER					
Transfers In	119,400		119,400		
Depreciation	-660,000	-55,000	-605,000	8.33	8.33
Transfers Out	-14,000		-14,000		
GO CIP Bonds	-202,411	-118,600	-83,811	58.59	50.90
TOTAL OTHER	-757,011	-173,600	-583,411	22.93	22.63
Net change in fund equity	102,536	-160,552	263,088		
Fund equity, beginning		3,814,173			
Fund equity, ending		3,653,621			
Less invested in capital assets		3,228,575			
Net available fund equity		425,046			

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 01-31-15

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
<hr/>							
CERTIFICATE DEPOSIT							
<hr/>							
1,141	Morgan Stanley Smith Barney LLC	CD	1,097	02-08-12	02-09-15	150,000.00	1.000000
1,208	Morgan Stanley Smith Barney LLC	CD	546	09-06-13	03-06-15	249,000.00	.700000
1,140	Morgan Stanley Smith Barney LLC	CD	1,461	02-08-12	02-08-16	248,000.00	1.150000
1,155	Morgan Stanley Smith Barney LLC	CD	1,461	05-16-12	05-16-16	98,000.00	1.250000
1,154	Morgan Stanley Smith Barney LLC	CD	1,645	05-16-12	11-16-16	248,000.00	1.300000
1,216	Morgan Stanley Smith Barney LLC	CD	732	01-22-15	01-23-17	248,000.00	.850000
1,210	Morgan Stanley Smith Barney LLC	CD	821	12-30-14	03-30-17	248,000.00	1.000000
1,211	Morgan Stanley Smith Barney LLC	CD	913	12-30-14	06-30-17	248,000.00	1.100000
1,172	Morgan Stanley Smith Barney LLC	CD	1,826	07-26-12	07-26-17	247,000.00	1.700000
1,198	Dain Rauscher Investment Services	CD	1,826	04-11-13	04-11-18	247,000.00	1.259800
1,199	Dain Rauscher Investment Services	CD	1,826	04-24-13	04-24-18	248,000.00	1.000000
1,183	Dain Rauscher Investment Services	CD	2,191	09-27-12	09-27-18	249,000.00	1.308400
1,214	Morgan Stanley Smith Barney LLC	CD	1,461	12-31-14	12-31-18	247,000.00	1.900000
1,212	Morgan Stanley Smith Barney LLC	CD	1,801	12-30-14	12-05-19	247,000.00	2.230500
1,213	Morgan Stanley Smith Barney LLC	CD	1,801	12-30-14	12-10-19	247,000.00	2.150000
1,168	Dain Rauscher Investment Services	CD	3,652	07-25-12	07-25-2022	249,000.00	2.425000
1,181	Dain Rauscher Investment Services	CD	3,652	09-12-12	09-12-2022	249,000.00	2.325400
1,189	Dain Rauscher Investment Services	CD	3,652	12-07-12	12-07-2022	249,000.00	2.075100
1,167	Dain Rauscher Investment Services	CD	5,478	07-19-12	07-19-2027	238,000.00	3.416200
1,174	Dain Rauscher Investment Services	CD	5,477	07-31-12	07-30-2027	246,000.00	3.183400
Total Number Of Investments: 20						4,700,000.00	

FEDERAL HOME LN BK

1,217	Dain Rauscher Investment Services	FH	1,095	01-30-15	01-29-18	651,599.00	1.333300
1,203	Wells Fargo Brokerage Services	FH	1,734	06-19-13	03-19-18	500,000.00	.999900
1,159	Dain Rauscher Investment Services	FH	3,647	06-28-13	06-28-2022	605,000.00	2.956500
1,160	Dain Rauscher Investment Services	FH	3,647	06-28-13	06-28-2022	400,000.00	2.956500
1,171	Morgan Stanley Smith Barney LLC	FH	3,652	07-26-12	07-26-2022	600,000.00	2.761000
1,184	Morgan Stanley Smith Barney LLC	FH	3,652	09-28-12	09-28-2022	500,000.00	2.273700
1,215	Dain Rauscher Investment Services	FH	31,93	12-30-14	12-30-2022	500,000.00	3.122900
1,204	Dain Rauscher Investment Services	FH	5,448	06-21-13	05-15-2028	483,125.00	3.806300
Total Number Of Investments: 8						4,239,724.00	

FEDERAL NATL MTG

1,158	Dain Rauscher Investment Services	FN	5,478	06-28-12	06-28-2027	600,000.00	3.664700
1,170	Dain Rauscher Investment Services	FN	5,475	07-26-12	07-23-2027	1,007,347.00	3.400000

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 01-31-15

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
1,178	Dain Rauscher Investment Services	FN	5,478	08-13-12	08-13-2027	600,000.00	3.208200
1,195	Dain Rauscher Investment Services	FN	5,259	03-20-13	08-13-2027	575,000.00	3.921400
1,200	Dain Rauscher Investment Services	FN	5,479	04-25-13	04-25-2028	1,000,000.00	3.497400
1,207	Dain Rauscher Investment Services	FN	-31,0	07-25-13	06-27-2028	496,500.00	4.419400
1,157	Dain Rauscher Investment Services	FN	7,305	06-21-12	06-21-2032	500,000.00	4.247100
Total Number Of Investments: 7						4,778,847.00	

FED HM MORTG POOL

1,179	Wells Fargo Brokerage Services	HP	2,556	08-22-12	08-22-19	500,000.00	1.399400
1,180	Wells Fargo Bank MN, NA	HP	2,556	08-22-12	08-22-19	460,000.00	1.399400
Total Number Of Investments: 2						960,000.00	

TAX EXMPT MNCPL BOND

1,197	Dain Rauscher Investment Services	MB	4,109	04-01-13	07-01-2024	232,528.00	5.744100
1,205	Dain Rauscher Investment Services	MB	4,113	06-28-13	10-01-2024	82,242.75	5.102700
Total Number Of Investments: 2						314,770.75	

TAXABLE MUNCPL BONDS

1,201	Dain Rauscher Investment Services	TM	1,554	04-30-13	08-01-17	452,342.50	1.546300
1,202	Dain Rauscher Investment Services	TM	1,919	04-30-13	08-01-18	493,511.75	1.846400
1,190	Dain Rauscher Investment Services	TM	2,302	12-11-12	04-01-19	503,020.00	1.349700
1,177	Wells Fargo Brokerage Services	TM	2,579	08-09-12	09-01-19	503,340.00	1.572100
1,192	Dain Rauscher Investment Services	TM	2,544	12-27-12	12-15-19	224,901.60	2.960600
1,191	Dain Rauscher Investment Services	TM	2,910	12-27-12	12-15-2020	235,407.30	3.392500
1,188	Dain Rauscher Investment Services	TM	3,494	12-05-12	06-30-2022	268,192.80	3.576000
1,193	Dain Rauscher Investment Services	TM	3,640	12-27-12	12-15-2022	250,218.50	3.742800
Total Number Of Investments: 8						2,930,934.45	

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 01-31-15

Seq#	Institution	Type Term	Purchased	Matures	Principal	Yield
					17,924,276.20	
					1,398,800.02	
					8,732,798.38	
					60,377.73	
					173,210.87	
					2,750.00	
					25,892.59	
					28,318,105.79	

TO: MAYOR, CITY COUNCIL AND CITY MANAGER
FROM: MARK J. MALONEY, PUBLIC WORKS DIRECTOR
DATE: FEBRUARY 17, 2015
SUBJ: PUBLIC WORKS MONTHLY REPORT

Administrative Activities

The Public Works Department is responsible for monitoring and administering on-street overnight or special event parking requests. This typically involves resident requests for waiver to the city-wide overnight parking prohibitions (City Code 901.030) or permission for short-term parking in posted No Parking areas along public streets under City jurisdiction. Since formalizing the process in 2006, and subsequently allowing requests to be made via the City's webpage, the process has worked relatively smoothly and accommodates a consistently growing number of home improvement projects, celebrations and other special events. The process that the Department uses to receive and analyze these requests attempts to balance residents' needs with the long standing position of the City to not have the public streets used for long term/permanent parking. In the vast majority of cases City staff is able to accommodate these requests but occasionally are unable to due to traffic safety concerns. In a number of those cases staff works with the applicant to find solutions.

In 2014, the City processed 208 individual requests for permission for overnight parking and were able to accommodate 197 of them (95%). In addition, in 2014 the City processed 51 individual requests for temporary parking in posted No Parking areas and were able to accommodate 44 of them (87%).

Maintenance Activities

Public works maintenance crews worked together on two full crew plowing events. Trails were cleared after plowing was completed for each event. Anti-icing or pre-treating streets were completed before each event. Crews responded to two minor snow events by de-icing or salting streets after these minor snow fall events. After each snow event trucks and equipment are cleaned and inspected and repaired as needed.

When the weather permits street crews have been trimming boulevard trees. They also worked with the Department of Agriculture taking branch samples from ash trees throughout the north end of the City. As part of the same sampling program it was requested that we remove two complete trees for the Department of Agriculture to analyze further. Street crews are also working with a new sign software program. They are collecting a complete inventory of all the signs throughout the City. The program will help with the new retro reflectivity standards/inspection requirements.

Utility crews inspect all the wells and lift stations as well as the towers and the booster station each day. Routine and scheduled preventative maintenance is performed at each site, as needed. Water samples are collected daily and analyzed or sent in as required by the Minnesota Department of Health. Location requests continue to come in and crews respond each day by locating underground utilities throughout proposed excavation areas. Utility crews continue with the rodding, jetting and flushing of the sanitary sewer system. They inspect manholes and pipes as they perform this routine cleaning program. Jason Ewell, Jesse Frandrup and Jack Kiffe attended a one day training on trenching safety at excavation sites.

Department of Corrections Crew – The DOC crews start each day by cleaning the maintenance center lunchroom, bathrooms, offices and other common areas. They have been working with our crews during snow removal. They complete the manual snow removal (shovels and snow blowers) along boardwalks and bus stops and tight areas along trails that equipment can't get to. As the weather allows crews have been picking up trash and cleaning along boulevards and trails. They are also working with and cleaning up damaged sod along trails.

Project Updates

Turtle Lane Neighborhood & Schifsky Road Reconstruction – Project 15-01 – City staff is preparing the feasibility report for these projects. City staff presented general information about the reconstruction project and feasibility study process to residents in the Turtle Lane and Schifsky road neighborhoods. The meetings were well attended and the comments from the residents about the project were positive. The feasibility report is scheduled for the February 17th council meeting. In addition, another neighborhood meeting has been held with both project areas to review preliminary design plans.

Hanson/Oakridge Neighborhood Reconstruction – Project 14-01 – Construction work has been suspended due to the winter season. The new City LED Street Lights were installed and energized for the whole neighborhood. XCEL has removed their lights. Installation of the final wear course of asphalt and final restoration will be completed in the spring of 2015.

Water Treatment Plant – Project 14-02 – The AE2S design team presented design elements of the Water Treatment Plant (WTP) to the City Council at their January 12th workshop and received feedback from the Council. The design of the WTP is about 60% complete and the project will be reviewed by the planning commission in March and scheduled for Council approval of the project in April.

Trail Extension and Rehabilitation – Project 14-05 – Construction work has been suspended due to the winter season. Final restoration of the areas disturbed during the trail work will be completed in the spring of 2015.

Autumn Meadows Development – Project 14-06 – All of the public infrastructure has been constructed for the development except the final wear course of asphalt, which will likely be installed in 2015. New home construction continues in the development. Approximately half of the lots have either completed homes or homes under construction.

Highway 96 Lift Station – Project 14-07 – The project was awarded to the low bidder at the December 15th Council meeting. A preconstruction conference for the project will be held in the next several weeks. It is expected construction of the project will begin in the spring of 2015.

Turtle Lake Feasibility Report – All necessary agreements were authorized by the City Council earlier this month and the TLHA forwarded a check to be placed in escrow as per their agreement with the City. City staff and our consultant just held the first meeting with the agencies with potential jurisdiction and/or permitting authority that may impact the feasibility study.

REGULAR COUNCIL MEETING

FEBRUARY 17, 2015

t/monthly/monthlyreport2014

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRY SCHWERM
CITY MANAGER**

DATE: FEBRUARY 12, 2015

SUBJECT: PARKS AND RECREATION MONTHLY REPORT

DEPARTMENT ACTIVITY

Although we are currently in the middle of our winter programs, the Spring, 2015 Recreation Catalog was taken to the post office this week and should be delivered to Shoreview homeowners over the next week. The catalog does include some information about our summer programs including Summer Discovery, the full-day school age child care program. Registration for Summer Discovery begins on Thursday, February 26th while general resident registration for other programs begins on Monday, March 2.

Parks and Recreation staff, a few Parks and Recreation Commission members, and a community volunteer have formed a small task force to explore the potential of creating a community-wide health initiative. During January, there was an initial organizational meeting held and the group is meeting in early February to meet with officials from St. Louis Park who started a "Health in the Park" program a few years ago. The scope of the community based health initiatives can be very wide ranging from extensive programs of health assessments and ongoing monitoring to more basic programs that promote health and wellness in the City.

The Parks and Recreation Commission is planning to take tours this winter and then again in the late spring/early summer to view various parks/community centers in other parts of the metro area. At their February meeting, the Commission will be touring some of Edina's outdoor skating facilities at their Park Centrum area and their newest amenity "The Backyard", an outdoor refrigerated ice rink. They also plan to visit Edina's indoor park and playground at Edinborough Park.

COMMUNITY CENTER

January is always one of the busiest months at the Community Center due to the cold weather, as well as increased interest in health and fitness. Even though we did not have several days of school closings that we had last year, we were surprised that there was a 7% increase in daily admission revenue. The daily admission revenue was the highest in the last five years. Membership sales did decrease this year especially seasonal memberships. This was the first month in more than a year that seasonal membership revenue has decreased.

As is typically the case, Martin Luther King Day was extremely busy. WCCO did a feature on the Waterpark being an affordable and fun destination the week before the holiday weekend. This segment contributed to some of the additional new visitors at the Tropics Waterpark. Staff has started contacting groups that have previously used the Community Center during spring break week and for summer field trips. A Dive-In Movie was held on January 16th showing Despicable Me 2, with nearly 250 members and visitors enjoying the show.

Another promotional campaign was a short television commercial highlighting the Waterpark, indoor playground, and birthday parties airing on Channel 2. This 15-second commercial will be broadcast during the most popular children's programs which are typically before and after school. The commercial began February 9th. There will be a total of 40 on-air spots.

A new treadmill replaced an older LifeFitness treadmill in the fitness center. This new treadmill has a larger touch screen and is compatible with our WiFi system. Guests have been very complimentary of this new feature because it is user friendly and can be programmed to remember the individual user and specific workouts. It also has a feature that allows the ability to check on maintenance issues from your computer. Some new demo stationary bikes will be arriving in mid-February. Three different types of bikes will be here so we can receive customer feedback before we purchase new equipment.

Rental revenue has increased more than 20% compared to last year. Once again this month, there were a variety of day time corporate meetings hosted in the banquet rooms. Some of our larger recreation programs such as the AARP tax aide also use the banquet rooms. This program will be hosted in the Richard Wedell Room every Wednesday through mid-April. There were four weddings held at the Community Center the month of January. Staff attended the annual Press Publications Wedding Expo in White Bear Lake. There is a coupon for Friday night bookings offering a \$100 discount for Friday evening receptions in the Shoreview Room in the "Now and Forever" Bridal Guide. This is the first time that the Community Center has been featured in this publication.

Other rentals in January included birthday parties which increased 10% compared to last year. There were more than 35 birthday parties hosted in the themed pool side rooms. The new themed birthday parties have been very popular and continue to be in high demand. New themes will be Frozen and Spiderman. There were nearly 70 parties hosted in the meeting rooms during the month. In addition, there were 3 private parties and 3 overnight parties which provided exclusive after-hour use of the facility.

RECREATION PROGRAMS

The winter session fitness programs always have the largest number of participants with almost 1200 participants registered in 74 classes. The make-up class passes which were incorporated last session have been well utilized. A total of 200 passes were redeemed during the fall session. Staff continues to monitor the new system for make-up passes and is investigating a

punch card which could possibly be used as a card swipe in the studios. This would allow participants to avoid the line at the service desk when participating in group fitness classes.

Aquatics programs have the second largest number of participants with over 600 children involved in swimming lessons. Staff has noticed a decrease in the morning session swim classes since the school district has implemented all day kindergarten. Staff is researching different possibilities of marketing to home school groups. There have been some inquiries from a few home school groups for swimming lessons, a water safety component, and a physical education element combined with free play at the Tropics Waterpark.

The Farmers' Market vendor applications were sent out this month. The market will continue operating with the changes that were implemented last year. One of the new procedures requires full payment included with the permits before the allocation of stalls. This process was more consistent with other cities' Farmers Markets and contributed to the success of the market last year. There were over 40 different vendors committed to the 2014 season with over \$13,000 in revenue.

Youth sports programs have had a successful start to the winter season with 180 children participating in various sports activities. The girls' volleyball league continues to gain in popularity. This league is supported by volunteer coaches who teach the fundamentals of volleyball to girls in 4th-8th grade. The indoor tennis program continues to be popular with children practicing the fundamentals of the sport during the off season. This year, due to the demand, an additional day was added to the program. Classes are held in the evenings at Turtle Lake elementary school.

Kids Corner Preschool had a successful open house on Thursday, January 29th. There were 25 new families that attended this event which introduces the 2015/2016 school year. At the open house, there were 50 returning children and 17 new participants who registered their child or children for preschool. Presently, there are almost 90 children registered for next school year. Three classes have already reached capacity.

PARKS MAINTENANCE CREW

The Parks maintenance crew continues to be focused on maintaining the seven hockey rinks and seven pleasure rinks in the City. Crews continue to flood the rinks on a daily basis and clean up and empty trash at the warming houses.

The crew is also responsible for plowing snow and shoveling the sidewalks at the Community Center, Library, Fire Stations #3 and #4, Larson House and in the parks. Although there has not been a great deal of snow during the past month, there were a few smaller snowfalls that still required the crew to clear all of these areas.

The Parks maintenance division has also been working with the sign contractor on the installation of new park signs at several parks throughout the City. The City recently took

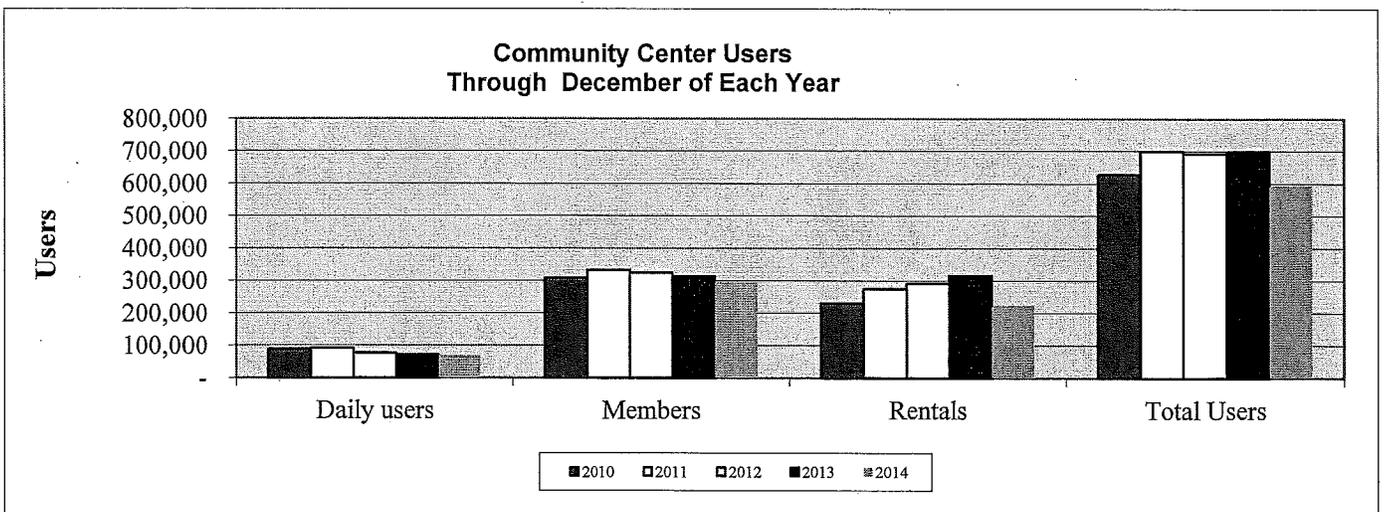
delivery of new signs for six parks and will be installing the signs at Rice Creek Fields in the next several days. The staff is working with the sign company on slight modifications to the signs for Sitzer Park and Commons Park. Other park signs will not be installed until the spring when the ground has thawed.

COMMUNITY CENTER CREW

The Community Center maintenance crew has been working hard to keep the building on its cleaning schedule. The crew is currently operating down one full-time position, but has generally been keeping up with daily cleaning activities. Due to the heavy use of the building during the winter months, it is always a challenge to keep all of the areas clean.

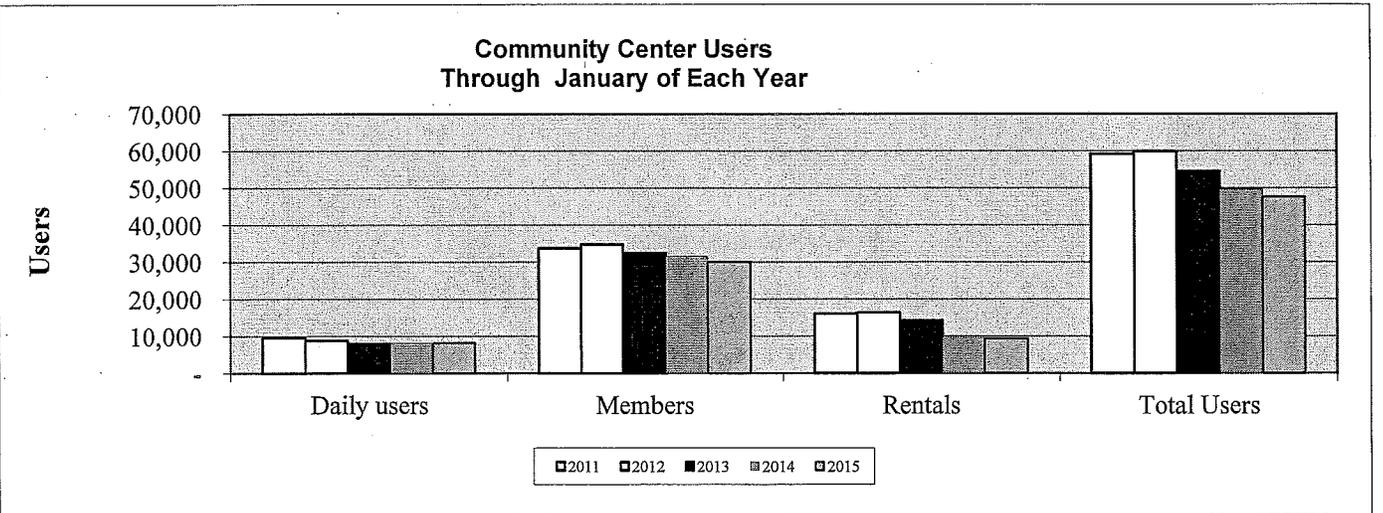
**Community Center Activity Year-to-date
Through December Each Year**

	2010	2011	2012	2013	2014
Number of Users:					
Daily users	88,784	91,392	76,521	70,573	69,699
Members	308,404	332,762	324,216	313,395	297,735
Rentals	230,634	274,871	291,879	314,924	225,738
Total Users	627,822	699,025	692,616	698,892	593,172
Revenue:					
Admissions	\$ 522,371	\$ 597,166	\$ 555,209	\$ 580,832	\$ 596,339
Memberships-annual	933,541	1,007,883	1,040,037	1,007,551	1,013,369
Memberships-seasonal	106,953	103,304	97,673	97,272	105,793
Room rentals	220,664	250,299	255,186	303,207	307,634
Wave Café	176,816	195,578	192,351	210,860	216,877
Commissions	10,627	14,503	14,546	12,025	13,602
Locker/vending/video	29,470	29,606	26,453	24,198	20,554
Merchandise	10,656	13,724	14,521	14,005	11,672
Other miscellaneous	1,944	1,323	672	14,604	996
Building charge	94,415	98,441	101,757	101,687	100,000
Interest	8,017	20,674	14,100	(42,835)	-
Transfers in	310,000	297,000	300,000	312,000	339,000
Total Revenue	2,425,474	2,629,501	2,612,505	2,635,406	2,725,836
Expenditures:					
Personal services	1,319,270	1,352,471	1,399,969	1,473,504	1,475,983
Supplies	405,540	448,853	446,077	478,444	527,511
Contractual	544,863	600,542	599,683	624,255	666,210
Other	-	-	5,727	-	-
Total Expenditures	2,269,673	2,401,866	2,451,456	2,576,203	2,669,704
Rev less Exp Year-to-date	\$ 155,801	\$ 227,635	\$ 161,049	\$ 59,203	\$ 56,132



**Community Center Activity Year-to-date
Through January Each Year**

	2011	2012	2013	2014	2015
Number of Users:					
Daily users	9,573	8,757	7,974	8,204	8,140
Members	33,665	34,702	32,422	31,509	29,987
Rentals	16,013	16,398	14,163	9,996	9,409
Total Users	59,251	59,857	54,559	49,709	47,536
Revenue:					
Admissions	\$ 61,414	\$ 62,349	\$ 56,515	\$ 67,002	\$ 71,581
Memberships-annual	116,578	107,287	110,501	121,826	119,211
Memberships-seasonal	17,556	14,285	14,278	17,474	12,120
Room rentals	22,729	24,441	27,440	26,034	32,082
Wave Café	20,526	20,842	20,972	24,419	21,724
Commissions	-	279	-	-	784
Locker/vending/video	(1,194)	1,016	(4)	3	2,072
Merchandise	1,006	1,177	1,331	982	1,085
Other miscellaneous	(80)	53	(73)	(42)	(29)
Transfers in	24,750	25,000	26,000	28,250	30,500
Total Revenue	263,285	256,729	256,960	285,948	291,130
Expenditures:					
Personal services	84,388	86,352	82,812	80,502	84,628
Supplies	30,153	18,791	16,571	15,848	5,921
Contractual	22,538	8,918	5,989	8,229	11,824
Total Expenditures	137,079	114,061	105,372	104,579	102,373
Rev less Exp Year-to-date	\$ 126,206	\$ 142,668	\$ 151,588	\$ 181,369	\$ 188,757



**Community Center Monthly Activity
For the Year 2014**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	8,204	6,661	10,413	5,480	4,230	5,389	4,858	5,232	2,251	4,010	6,320	6,651	69,699
Members	31,509	27,103	29,692	26,463	22,454	23,645	23,864	22,155	18,845	21,735	24,257	26,013	297,735
Rentals	9,996	7,882	9,500	11,995	17,617	43,616	40,248	42,655	9,917	11,853	10,983	9,476	225,738
Total Users	49,709	41,646	49,605	43,938	44,301	72,650	68,970	70,042	31,013	37,598	41,560	42,140	593,172
Revenue:													
Admissions	\$ 58,989	\$ 49,221	\$ 88,178	\$ 40,092	\$ 31,934	\$ 51,666	\$ 47,411	\$ 44,773	\$ 15,288	\$ 25,596	\$ 41,447	\$ 46,123	\$ 540,718
Indoor playground	8,013	5,807	8,607	5,131	2,057	3,568	2,782	3,251	2,042	3,054	6,160	5,149	55,621
Memberships	139,300	83,683	101,639	73,674	68,059	71,484	68,244	73,477	74,023	88,292	108,899	168,388	1,119,162
Room rentals	26,034	20,287	32,717	29,119	27,176	25,290	21,856	19,529	28,629	27,221	20,320	29,456	307,634
Wave Café	24,419	21,030	30,955	18,308	13,815	17,321	14,982	15,534	11,784	14,877	15,617	18,235	216,877
Commissions	-	73	53	1,579	1,193	1,050	1,733	802	3,417	2,394	1,065	243	13,602
Locker/vending/video	3	2,795	2,811	1,444	1,785	1,873	1,604	1,348	1,099	1,641	1,796	2,355	20,554
Merchandise	982	1,069	1,108	1,110	937	1,536	1,468	1,094	396	656	622	694	11,672
Other miscellaneous	(42)	(61)	(43)	29	1	296	56	42	18	21	366	276	959
Building charge	-	-	-	-	-	100,000	-	-	-	-	-	-	100,000
Interest	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers in	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	339,000
Total Revenue	285,948	212,154	294,275	198,736	175,207	302,334	188,386	188,100	164,946	192,002	224,542	299,169	2,725,799
Expenditures:													
Personal services	80,502	113,805	109,267	111,237	164,246	116,446	112,900	123,504	111,300	158,776	113,176	116,969	1,432,128
Supplies	15,848	52,201	51,609	58,274	24,061	37,144	38,870	61,592	26,314	56,206	29,329	52,794	504,242
Contractual	8,229	39,893	48,847	45,114	28,652	82,787	33,283	79,182	73,306	76,445	49,392	76,999	642,129
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	104,579	205,899	209,723	214,625	216,959	236,377	185,053	264,278	210,920	291,427	191,897	246,762	2,578,499
Rev less Exp (monthly)	\$ 181,369	\$ 6,255	\$ 84,552	\$ (15,889)	\$ (41,752)	\$ 65,957	\$ 3,333	\$ (76,178)	\$ (45,974)	\$ (99,425)	\$ 32,645	\$ 52,407	\$ 147,300
Rev less Exp (ytd)	\$ 181,369	\$ 187,624	\$ 272,176	\$ 256,287	\$ 214,535	\$ 280,492	\$ 283,825	\$ 207,647	\$ 161,673	\$ 62,248	\$ 94,893	\$ 147,300	

**Community Center Monthly Activity
For the Year 2013**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	7,974	7,000	10,931	7,185	5,072	4,871	4,514	4,366	2,652	4,319	5,986	5,703	70,573
Members	32,422	28,240	31,139	29,472	25,068	23,723	24,641	22,833	20,314	23,469	25,962	26,112	313,395
Rentals	14,163	13,945	18,510	17,220	18,024	56,444	55,100	52,526	21,071	17,579	15,574	14,768	314,924
Total Users	54,559	49,185	60,580	53,877	48,164	85,038	84,255	79,725	44,037	45,367	47,522	46,583	698,892
Revenue:													
Admissions	\$ 50,299	\$ 47,292	\$ 88,714	\$ 54,738	\$ 33,185	\$ 45,769	\$ 43,304	\$ 38,274	\$ 16,516	\$ 28,873	\$ 36,362	\$ 40,843	\$ 524,169
Indoor playground	6,216	6,569	8,744	5,824	3,480	2,899	2,312	2,293	2,074	4,695	6,268	5,289	56,663
Memberships	124,779	85,193	94,796	77,552	67,021	68,231	68,319	76,179	77,643	83,624	112,181	169,305	1,104,823
Room rentals	27,440	26,030	29,824	25,609	27,653	28,573	17,165	27,021	22,877	21,760	21,612	27,643	303,207
Wave Café	20,972	18,003	31,703	19,174	14,800	16,404	15,062	17,706	10,252	14,741	15,558	16,485	210,860
Commissions	-	426	456	793	617	-	3,168	1,347	1,848	3,074	144	152	12,025
Locker/vending/video	(4)	3,139	1,364	1,973	2,664	2,655	1,716	1,819	1,546	1,743	1,490	4,093	24,198
Merchandise	1,331	1,014	1,807	1,794	1,183	1,614	1,312	1,214	574	724	811	627	14,005
Other miscellaneous	(73)	(20)	(228)	153	50	19	19	42	7	12	-	14,623	14,604
Building charge	-	-	-	-	-	101,687	-	-	-	-	-	-	101,687
Interest	-	-	-	-	-	-	-	-	-	-	-	(42,835)	(42,835)
Transfers in	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	312,000
Total Revenue	256,960	213,646	283,180	213,610	176,653	293,851	178,377	191,895	159,337	185,246	220,426	262,225	2,635,406
Expenditures:													
Personal services	82,812	114,612	117,601	109,051	163,800	118,822	114,033	118,407	111,010	108,598	164,022	150,736	1,473,504
Supplies	16,571	51,430	46,426	62,354	39,856	33,562	31,462	39,800	32,616	23,906	32,826	67,635	478,444
Contractual	5,989	49,989	34,133	65,882	62,010	51,361	63,244	71,565	48,713	61,496	43,524	66,349	624,255
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	105,372	216,031	198,160	237,287	265,666	203,745	208,739	229,772	192,339	194,000	240,372	284,720	2,576,203
Rev less Exp (monthly)	\$ 151,588	\$ (2,385)	\$ 85,020	\$ (23,677)	\$ (89,013)	\$ 90,106	\$ (30,362)	\$ (37,877)	\$ (33,002)	\$ (8,754)	\$ (19,946)	\$ (22,495)	\$ 59,203
Rev less Exp (ytd)	\$ 151,588	\$ 149,203	\$ 234,223	\$ 210,546	\$ 121,533	\$ 211,639	\$ 181,277	\$ 143,400	\$ 110,398	\$ 101,644	\$ 81,698	\$ 59,203	

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description	
02/02/15	Accounts payable	\$22,751.71
02/05/15	Accounts payable	\$174,041.56
02/09/15	Accounts payable	\$274,926.03
02/12/15	Accounts payable	\$134,118.56
02/17/15	Accounts payable	\$285,867.43
Sub-total Accounts Payable		
02/06/15	Payroll 127704 to 127756 970747 to 970949	\$158,020.69
Sub-total Payroll		
TOTAL		\$ 1,049,725.98

ROLL CALL:	AYES	NAYS
Johnson		
Quigley		
Wickstrom		
Springhorn		
Martin		

02/17/15

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ANCHOR PAPER COMPANY	REMAINING BALANCE DUE ON PAPER	101	40200	2010		001	\$868.78	\$868.78
ASSURANT ADMINISTRATIVE OFFICE	LONG TERM DISABILITY: FEBRUARY 2015	101	20412				\$2,070.40	\$2,070.40
BINDOULA, GAEDY ANEXANDRE	DODGEBALL REF JAN 21 & JAN 28	225	43510	3190		005	\$120.00	\$120.00
C & E HARDWARE	CLEANER AND SCREWS	701	46500	2183		002	\$12.99	\$29.87
		101	43450	2250		001	\$16.88	
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001	\$586.58	\$586.58
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001	\$331.39	\$331.39
ELSMORE SWIM SHOP	SWIM SUPPLIES FOR RESALE	220	43800	2591		002	\$979.20	\$979.20
GRAINGER, INC.	SDS BINDER	220	43800	2240		001	\$121.20	\$121.20
GRANDMA'S BAKERY	SAFETY COMMITTEE REWARD DEC. 2014	101	40210	4890		008	\$50.40	\$50.40
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$42.50	\$42.50
GRANDMA'S BAKERY	CONTINENTAL BREAKFAST	220	43800	2591		003	\$36.24	\$36.24
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
HACKETT, PERRY	FROZEN SERVICE COST SHARE - 1/2 INVOICE	601	45050	4890			\$500.00	\$500.00
HALDEMAN-HOMME INC	WALL PADS	220	43800	3810		002	\$3,888.00	
HEGGIE'S PIZZA LLC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$483.50	\$483.50
MARK'S CONCESSION REPAIR LLC	POPCORN MACHINE REPAIR	220	43800	2590		002	\$192.40	\$192.40
MOUNDS VIEW PUBLIC SCHOOLS	BUILDING SUPERVISOR/OPEN GYM BBALL	225	43510	3190		015	\$270.00	\$270.00
MOUNDS VIEW PUBLIC SCHOOLS	BUILDING SUPERVISOR/OPEN GYM BBALL	225	43510	3190		015	\$180.00	\$180.00
ORIENTAL TRADING COMPANY	CC TOYS FOR RESALE	220	43800	2591		002	\$770.62	\$770.62
RAMSEY CONSERVATION DISTRICT	EROSION AND SEDIMENT CONTROL INSPECTION	603	45850	3190			\$1,826.81	\$1,826.81
REDCO FOOD SERVICE EQUIPMENT,L	REPAIR PARTS FOR ICE CREAM MACHINE	220	43800	2590		002	\$314.39	\$314.39
RICOH USA INC.	MAINTENANCE: RICOH COPIERS 12/23-1/22/15	101	40200	3850		002	\$165.96	\$165.96
SRF CONSULTING GROUP INC	WATER TREATMENT PLANT TOPOGRAPHIC SURVEY	454	47000	5950			\$145.00	\$145.00
SYSKO FOOD SERVICES OF MN, INC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$533.77	\$533.77
VALPAK OF MINNEAPOLIS/ST.PAUL	VALPAK BOGO COUPON-DAILY ADMISSION	220	43800	2201		002	\$215.00	\$215.00
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$8.47	\$8.47

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
WATSON COMPANY	WAVE CAFE FOOD/RESALE/LESS CM 846414	220	43800	2590		001	\$1,466.70	\$1,466.70
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$1,071.15	\$1,071.15
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$190.49	\$190.49
WATSON COMPANY	BREAK ROOM SUPPLIES	101	40800	2180			\$160.93	\$160.93
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$1,418.12	\$1,418.12
WEDDINGPAGES, INC.	THE KNOT STOREFRONT-WEB LISTING	220	43800	2201		004	\$1,100.00	\$1,100.00
XCELIGENT INC	ANNUAL LICENSE	240	44400	3190			\$2,145.00	\$2,145.00
Total of all invoices:								\$22,751.71

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
AARP C/O MARIETTA BOOTH	AARP SMART DRIVER 4 HOUR CLASS (1/28)	225	43590	3174		003		\$240.00	\$240.00
ACE SOLID WASTE	MAINT CENTER SOLID WASTE PICKUP	701	46500	3640				\$250.46	\$250.46
ALBRIGHT, DON	PASS REFUND	220	22040					\$200.00	\$200.00
AMERICAN MESSAGING	LOCKBOX PAYMENT	101	40210	3190		009		\$3.99	\$3.99
AMSAN BRISSMAN KENNEDY	BATH TISSUE/CAN LINERS/FOAM SOAP	220	43800	2110				\$573.53	\$573.53
AMSAN BRISSMAN KENNEDY	BRUSH STRIP/EXHAUST FILTER/CORD ASSMBLY	220	43800	2240		001		\$92.72	\$92.72
AMSAN BRISSMAN KENNEDY	CORD & TERM ASSEMBLY	220	43800	2240		001		\$58.00	\$58.00
AMSAN BRISSMAN KENNEDY	BRUSH STRIP/EXHAUST FILTER/LABOR	220	43800	2240		001		\$67.72	\$67.72
AMSAN BRISSMAN KENNEDY	BATH TISSUE/CAN LINER/FOAM SOAP	220	43800	2110				\$463.23	\$463.23
AMSAN BRISSMAN KENNEDY	PAPER TOWEL/FOAM CLEANSER/ISSUE	220	43800	2110				\$1,719.51	\$1,719.51
AMSAN BRISSMAN KENNEDY	PAPER TOWEL/SKIN CLEANSER/CLOROX	220	43800	2110				\$1,399.08	\$1,399.08
APPLIED MAINTENANCE SUPPLIES	MISC. SHOP TOOLS AND PARTS	701	46500	2400		006		\$377.15	\$377.15
AUTO NATION FORD WHITE BEAR LA	TAIL LAMP/UNIT 602	701	46500	2220		001		\$33.13	\$33.13
AUTO NATION FORD WHITE BEAR LA	SUBSTANTIAL COOLANT LEAK UNIT 611	701	46500	3196		001		\$1,586.40	\$1,586.40
BALD EAGLE BUILDERS	EROSION RED 163 BRIDGE ST RES 15-09	101	22030					\$2,000.00	\$2,000.00
BALD EAGLE BUILDERS	EROSION RED 171 BRIDGE ST RES 15-09	101	22030					\$1,000.00	\$1,000.00
BARNES, SUSAN	PASS REFUND	220	22040					\$20.00	\$20.00
BAUER BUILT TIRE AND BATTERY I	TIRES FOR TORO MOWERS	701	46500	2230		002		\$471.50	\$471.50
BEISSWENGERS HARDWARE	REMAINING BALANCE INV 547760	701	46500	2400		006		\$8.91	\$8.91
BOLTON & MENK, INC	HWY 96 LIFTSTATION DESIGN	473	47000	5910				\$1,670.95	\$1,670.95
BOYER TRUCK PARTS INC.	FUEL SENDER WIRING UNIT 215	701	46500	2220		001		\$3.23	\$3.23
BRAKE & EQUIPMENT WAREHOUSE	BRAKE SHOES FOR PARKS TRAILER	701	46500	2220		002		\$28.05	\$28.05
C & E HARDWARE	REPAIR PARTS TENNENT SWEEPER	701	46500	2220		002		\$17.77	\$17.77
CENTURY LINK	LANDSCAPE REL 5860 HAMLINE RES 15-09	101	22020					\$1,593.75	\$1,593.75
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 02-06-15	101	21720					\$8,869.49	\$8,869.49
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS: 02-06-15	101	20420					\$137.00	\$137.00
CRYSTEEL TRUCK EQUIPMENT INC	PLOW PARTS UNIT JD5220	701	46500	2220		002		\$168.46	\$168.46
CRYSTEEL TRUCK EQUIPMENT INC	PLOW MOUNT PARTS	701	46500	2220		001		\$58.72	\$58.72
DIAMOND VOGEL PAINT	STREET LIGHT REPAIR	101	42200	2180		001		\$88.45	\$88.45
ELLIOTT, MELISSA	FACILITY REFUND	220	22040					\$25.00	\$25.00
EMERGENCY AUTOMOTIVE	SHIPPING FOR WARRANTY PART	701	46500	2220		001		\$10.45	\$10.45
FACTORY MOTOR PARTS COMPANY	IGNITION COIL UNIT 602	701	46500	2220		001		\$91.66	\$91.66
FACTORY MOTOR PARTS COMPANY	TIRE PRESSURE SENSORS UNIT 602	701	46500	2220		001		\$79.98	\$79.98
FARRELL, KALIN	FACILITY REFUND	220	22040					\$25.00	\$25.00
FLEET FARM/GE CAPITAL RETAIL B	TIE DOWN STRAPS	101	42200	2180		001		\$55.80	\$55.80
FLEETPRIDE INC	GASKETS UNIT 607	701	46500	2220		001		\$78.41	\$78.41
FLEETPRIDE INC	HYD FITTINGS BOBCAT/GRAPPLE BUCKET	701	46500	2220		002		\$13.92	\$13.92
GENESIS EMPLOYEE BENEFITS INC	VEBA CONTRIBUTIONS: 02-06-15	101	20418					\$5,745.00	\$5,745.00
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 02-06-15	101	20431					\$248.90	\$248.90
GRAINGER, INC.	WHEELS FOR CUSTOM CART FOR PRESS	701	46500	2180		001		\$91.38	\$91.38
GROSSMAN, MARTHA	FACILITY REFUND	220	22040					\$25.00	\$25.00
HAWKINS, INC.	POOL CHEMICALS	220	43800	2160		001		\$701.51	\$701.51
HAWKINS, INC.	POOL CHEMICALS	220	43800	2160		001		\$1,081.16	\$1,081.16
HINKLE, KEN	FACILITY REFUND	220	22040					\$25.00	\$25.00
HUGO EQUIPMENT COMPANY	CHAINSAW PARTS	101	42200	2180		001		\$91.00	\$91.00
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE: 02-06-15	101	21750					\$6,386.82	\$6,386.82
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS: 02-06-15	101	20430					\$855.00	\$855.00
KANSAS STATE BANK-GOVT FINANCE	CONTRACT LEASE PAYMENT/FINAL BUYOUT	220	43800	3960		003		\$8,393.00	\$8,393.00
KANSAS STATE BANK-GOVT FINANCE	CONTRACT LEASE PAYMENT/FEB 2015	220	43800	3960		004		\$1,320.00	\$1,320.00
LARSON COMPANIES	AIR FILTER UNIT 611	701	46500	2220		001		\$26.08	\$26.08
LAW, EMILY	FACILITY REFUND	220	22040					\$25.00	\$25.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
LAZORIK, DAVID	ACTIVITY REFUND	220	22040				\$258.00	\$258.00
LORD, AUDREY	PASS REFUND	220	22040				\$309.27	\$309.27
MATHESON TRI-GAS INC	CO2	220	43800	2160		002	\$95.73	\$95.73
MATHESON TRI-GAS INC	CO2 FOR WHIRLPOOL	220	43800	2160		002	\$95.73	
MATLACK-CARLSON, SHEILA	PASS REFUND	220	22040				\$100.00	\$100.00
METROPOLITAN COURIER CORPORATI	ARMORED CAR SERVICES: JANUARY 2015	101	40500	4890		001	\$92.50	\$370.00
		220	43800	4890		001	\$92.50	
		601	45050	4890		001	\$92.50	
		602	45550	4890		001	\$92.50	
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE: 02-06-15	101	20435				\$137.00	
MINNESOTA DEPARTMENT OF HEALTH	WATER SCHOOL/MEYER/PAULNO	601	45050	4500		003	\$350.00	\$350.00
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB: 02-06-15	101	20420				\$35.00	\$35.00
MINNESOTA FARMERS MARKET ASSOC	MFMA MEMBERSHIP RENEWAL 2015	225	43590	3174		001	\$70.00	\$70.00
MINNESOTA FARMERS MARKET ASSOC	MFMA SPRING 2015 CONFERENCE	101	43400	4500			\$48.00	\$48.00
MOUNTJOY, RUSSEL	REFUND CLOSING OVRPYMT - 186 JANS DR	601	36190			003	\$118.84	\$118.84
MTI DISTRIBUTING, INC	LIFT ARMS TORO #3	701	46500	2220		002	\$112.16	\$112.16
OXYGEN SERVICE COMPANY	ACETYLENE GAS	701	46500	2180		001	\$120.72	\$120.72
PATEL, AMITKUMAR	REFUND CLOSING OVRPYMT-1428 WILLOW CR LN	601	36190			003	\$6.11	\$6.11
PLUMBMASTER, INC	BUNGEE SHOWER HOSE	220	43800	2240		001	\$155.39	\$155.39
PRECISION LANDSCAPE & TREE, IN	WO 14-50 1095 NELSON DRIVE-BLVD STUMPS	101	43900	3190		002	\$1,165.00	\$1,165.00
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 02-06-15	101	21740				\$30,094.76	\$30,094.76
RAMSEY COUNTY	SERVICE EMER PREEMPT ON SIGNALS JUL-DEC	101	42200	3190		003	\$38.09	\$38.09
REPUBLIC SERVICES INC #899	ALLIED WASTE SERVICES/JAN	210	42750	3190			\$32,160.51	\$32,160.51
ROGERS, JENNIFER	FACILITY REFUND	220	22040				\$25.00	\$25.00
SAFE-FAST INC	CALIBRATION OF GAS MONITORS	602	45550	3190		001	\$158.00	\$158.00
SHELSTAD, TALISHIA	FACILITY REFUND	220	22040				\$25.00	\$25.00
SIDHU, DEVINDER	FACILITY REFUND	220	22040				\$500.00	\$500.00
ST. PAUL, CITY OF	COMMUNITY CENTER BROCHURES-5000	220	43800	3390		001	\$1,009.20	\$1,009.20
T-MOBILE	WATER TOWER CARD 12/27-14-1/26/15	601	45050	3190			\$58.37	\$58.37
TERMINAL SUPPLY CO	MISC TOOLS	701	46500	2400		006	\$90.94	\$90.94
TERMINAL SUPPLY CO	CLEARANCE/MARKER LAMPS	701	46500	2220		001	\$18.40	\$18.40
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 02-06-15	101	21710				\$21,933.74	\$57,031.50
		101	21730				\$28,445.26	
		101	21735				\$6,652.50	
TWIN SOURCE SUPPLY	GRAFFITI WIPES	101	42200	2180		003	\$65.57	
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS: 02-06-15	101	20420				\$78.00	\$78.00
UNIVERSITY OF MINNESOTA	SHADE TREE CONFERENCE/SHAUGHNESSY/CURLEY	101	42050	4500			\$370.00	\$370.00
UNIVERSITY OF MINNESOTA	BRIDGE SAFETY INSPECTION/MMALONEY	101	42050	4500			\$85.00	\$85.00
WINDHURST, TIA	FACILITY REFUND	220	22040				\$25.00	\$25.00
YANG, MAI	FACILITY REFUND	220	22040				\$25.00	\$25.00
ZERFAS, CAROL	PASS REFUND	220	22040				\$40.00	\$40.00

Total of all invoices: \$174,041.56
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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
3M	SIGN MATERIAL	101	42200	2180		003	\$133.63	\$133.63
ADVANCED ENGINEERING AND ALLEN, DEANNE	WTP DESIGN CP14-02 MINUTES - 1/27 PC, 2/2 CC	454	47000	5910			\$105,180.00	\$105,180.00
		101	40200	3190		001	\$200.00	\$350.00
		101	44100	3190			\$150.00	
ARNT CONSTRUCTION CO INC	ASPHALT REPAIR FOR WATERMAIN BREAK	601	45050	3190			\$20,265.97	\$20,265.97
AUTOMATIC SYSTEMS CO, INC	INSURANCE CLAIM: WELLHOUSE #5	260	47400	4340			\$230.15	\$230.15
CUB FOODS	PRESCHOOL SUPPLIES	225	43555	2170			\$294.34	\$294.34
DISCOUNT SCHOOL SUPPLY	PRESCHOOL SUPPLIES	225	43555	2170			\$335.79	\$335.79
DISCOUNT STEEL, INC	STREET LIGHT POLE REPLACEMENT PARTS	604	42600	2180			\$378.00	\$378.00
DISCOUNT STEEL, INC	STREET LIGHT POLE REPLACEMENT PARTS	604	42600	2180			\$10.08	\$10.08
HAMMOND, CECILIA	VOLLEYBALL REF JAN 27 & FEB 3	225	43510	3190		010	\$68.00	\$68.00
HORIZON COMMERCIAL POOL SUPPLY	POOL CHEMICALS	220	43800	2160		001	\$966.19	\$966.19
HORIZON COMMERCIAL POOL SUPPLY	FLOATABLE COVERS	225	43520	2170		002	\$209.90	\$209.90
IDENTITY STORES, LLC	COMMUNITY CENTER UNIFORMS	220	43800	2180		002	\$1,155.75	\$1,155.75
LIFEGUARD STORE, THE	LIFEJACKETS/MASKS	225	43520	2170		002	\$26.00	\$468.75
		220	43800	2200		002	\$310.50	
		220	43800	2200		001	\$132.25	
MENARDS CASHWAY LUMBER **FRIDL	LIGHT FOR WELL 5	601	45050	2280		005	\$69.99	\$69.99
METROPOLITAN COUNCIL	SEWER SERVICE-MARCH 2015	602	45550	3670			\$141,751.67	\$141,751.67
ORIENTAL TRADING COMPANY	SWEETHEART DANCE SUPPLIES	225	43580	2172		001	\$67.64	
ORIENTAL TRADING COMPANY	PRESCHOOL SUPPLIES	225	43555	2170			\$448.66	\$448.66
PLUMBMASTER, INC	AQUA PURE CARTRIDGE	220	43800	2240		001	\$118.46	\$118.46
POWELL, SHARON	GENEALOGY RESEARCH CLASS-02/04/15	225	43590	3174		003	\$300.00	\$300.00
POWER SYSTEMS	PLYO BOX- PERSONAL TRAINING	225	43530	2170		001	\$108.59	\$108.59
SERVICEMASTER INC	SHUTDOWN CONSTRUCTION CLEANING	220	43800	3810			\$1,050.00	\$1,050.00
SWEENEY, FALLON	VOLLEYBALL REF JAN 27 & FEB 3	225	43510	3190		010	\$68.00	\$68.00
TARGET COMMERCIAL INVOICE	KIDS CARE SUPPLIES	225	43560	2170			\$235.39	\$235.39
XCEL ENERGY	ELECTRIC SERVICES: LIFT STATIONS	602	45550	3610			\$661.08	\$661.08
Total of all invoices:							\$274,926.03	=====

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
AARP C/O TOY, BOY	AARP SMART DRIVER	225	43590	3174		003	\$180.00	\$180.00
ABLE HOSE & RUBBER INC.	FIREHOSE GASKETS	701	46500	2180		001	\$6.72	\$6.72
AGGARWAL, RITU	ACTIVITY REFUND	220	22040				\$28.00	\$28.00
AMSAN BRISSMAN KENNEDY	PAPER TOWELS/KLEENEX/MILDEW REMOVER	220	43800	2110			\$989.61	\$989.61
AMSAN BRISSMAN KENNEDY	BATH TISSUE/CAN LINERS	220	43800	2110			\$224.39	\$224.39
AMSAN BRISSMAN KENNEDY	CAN LINERS/VAC BAG/PPR TOWEL/DEODORANT	220	43800	2110			\$1,453.85	\$1,453.85
AMSAN BRISSMAN KENNEDY	AZURE FOAM WASH	220	43800	2110			\$474.70	\$474.70
AMSAN BRISSMAN KENNEDY	BATH TISSUE/CAN LINERS/FOAM SOAP	220	43800	2110			\$527.50	\$527.50
ANDERL, BETH	FACILITY REFUND	220	22040				\$25.00	\$25.00
ASL INTERPRETING SERVICES INC	ASL INTERPRETER SERVICES/PRESCHOOL	225	43555	2170			\$120.00	\$120.00
BROWN, KEINA	FACILITY REFUND	220	22040				\$25.00	\$25.00
C & E HARDWARE	COUPLING FOR WELLS	601	45050	2280		005	\$6.49	\$6.49
CENTERLINE TANK & TRAILER INC	BACK UP LIGHTS UNIT 303	701	46500	2220		001	\$86.69	\$86.69
CHANDLER, KIM	FACILITY REFUND	220	22040				\$25.00	\$25.00
CHRISTENSON, CRYSTAL	FACILITY REFUND	220	22040				\$25.00	\$25.00
COLE, ALEXA	FACILITY REFUND	220	22040				\$25.00	\$25.00
COMPANY - WACONIA, KIDS'	FACILITY REFUND	220	22040				\$95.68	\$95.68
DURAND, JESSICA	FACILITY REFUND	220	22040				\$25.00	\$25.00
DYNAMEX	DELIVERY/EAGAN POST OFFICE/1-30-15	601	45050	3220		001	\$17.45	\$34.89
		602	45550	3220		001	\$17.44	
ELDER-JONES BUILDING PERMIT SE	PERMIT REFUND 2014-00415	101	32500				\$53.90	\$59.46
		101	20802				\$.56	
		101	34850				\$5.00	
FICKEN, JAMES	FACILITY REFUND	220	22040				\$25.00	\$25.00
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 02-13-15	101	20431				\$370.57	
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$42.50	
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16

COUNCIL REPORT

Vendor Name	Description	FF	GG	00	AA	CC	Line Amount	Invoice Amt
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GROSS, NATE	FACILITY REFUND	220	22040				\$25.00	\$25.00
HEALTH PARTNERS	HEALTH INSURANCE: MAR 2015	101	20410				\$58,287.62	\$58,287.62
HEALTH PARTNERS	HEALTH INSURANCE: MAR 2015	101	20411				-\$1,046.84	-\$1,046.84
HILL, NICOLE	MILAGE REIMBURSEMENT/MN PUBLIC FINANACE	240	44400	3270			\$31.98	\$31.98
HILL, NICOLE	MILEAGE REIMBURSEMENT/CONFERENCE	240	44400	3270			\$11.27	\$11.27
HUGO EQUIPMENT COMPANY	SHOP SUPPLIES	701	46500	2180		001	\$30.59	\$30.59
JOHANSEN, RHEZZA	FACILITY REFUND	220	22040				\$100.00	\$100.00
LEAGUE OF MN CITIES INS TRUST	2014/15 VOLUNTEER/ACCIDENT PLAN	101	40500	3410			\$1,233.00	\$1,233.00
LEAGUE OF MN CITIES INS TRUST	2014/15 WORKERS' COMP 2ND INSTALLMENT	101	40100	1510			\$34.94	\$41,334.75
		101	40200	1510			\$509.11	
		101	40210	1510			\$297.00	
		101	40400	1510			\$121.31	
		101	40500	1510			\$561.77	
		101	40550	1510			\$243.36	
		101	40800	1510			\$138.78	
		101	42050	1510			\$792.09	
		101	42200	1510			\$6,071.99	
		101	43400	1510			\$1,688.26	
		101	43450	1510			\$361.22	
		101	43710	1510			\$4,911.24	
		101	43900	1510			\$110.73	
		101	44100	1510			\$547.74	
		101	44300	1510			\$142.96	
		210	42750	1510			\$35.92	
		220	43800	1510			\$4,684.37	
		225	43400	1510			\$1,564.49	
		225	43510	1510			\$108.76	
		225	43520	1510			\$1,145.19	
		225	43530	1510			\$1,434.82	
		225	43535	1510			\$1,203.02	
		225	43555	1510			\$647.89	
		225	43560	1510			\$486.96	
		225	43580	1510			\$125.00	
		225	43590	1510			\$441.44	
		230	40900	1510			\$45.77	
		240	44400	1510			\$63.98	
		241	44500	1510			\$83.17	
		601	45050	1510			\$4,469.55	
		602	45550	1510			\$3,650.64	
		603	45850	1510			\$2,851.91	
		603	45900	1510			\$34.20	
		604	42600	1510			\$63.98	
		701	46500	1510			\$1,661.19	
LUTHERAN CHURCH, ATONEMENT	FACILITY REFUND	220	22040				\$32.52	\$32.52

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
MALONEY, MARK J.	EXPENSE REIMBURSEMENT AUG21-OCT23 2014	101	42050	3270				\$188.16	\$188.16
MASON, ANN	FACILITY REFUND	220	22040					\$25.00	\$25.00
MAYER ARTS, INC	WISH UPON A BALLET CLASS	225	43580	3170				\$605.00	
MENARDS CASHWAY LUMBER **FRIDL	LIGHTS FOR WELLS	601	45050	2280		005		\$83.88	\$83.88
MINNESOTA POLLUTION CONTROL AG	CERTIFICATION RENEWAL/CHMIELEWSKI	602	45550	4500		002		\$23.00	\$23.00
MNCAR	SHOREVIEW AFFILIATE MEMBERSHIP	240	44400	4330				\$210.85	\$210.85
MONCRIEF, DEBRA	AARP SMART DRIVER 8H	220	22040					\$10.00	\$10.00
NORTHSTAR INSPECTION SERVICE I	INSPECTION SERVICES JAN 2015 & FEB 2015	101	44300	3190				\$422.50	\$422.50
PEERLESS WIPING CLOTH COMPANY	SHOP RAGS	701	46500	2180		001		\$111.25	\$111.25
PEPPIN, ADRIENNE	REIMBURSEMENT/BATTERIES	220	43800	2180		001		\$28.90	\$28.90
POSTMASTER	DEPOSIT IN PERMIT IMPRINT 5606-SHOREVIEW	602	45550	3220		001		\$500.00	\$1,000.00
		601	45050	3220		001		\$500.00	
RAMSEY COUNTY TREASURER	LIFE INSURANCE: FEB 2015	101	20414					\$2,721.27	\$2,921.27
		101	20417					\$200.00	
SHARMA, SHAILJA	FACILITY REFUND	220	22040					\$25.00	\$25.00
SHORT ELLIOTT HENDRICKSON, INC	SHOREVIEW ANTENNAS	601	22015					\$4,593.50	\$4,593.50
SWALLEN, JOHN	WINTER MINI KICKERS CLASSES	225	43510	3190		012		\$1,711.50	
TENNANT SALES AND SERVICE COMP	FILTER FOR TENNANT SWEEPER	701	46500	2220		002		\$122.30	\$122.30
TERMINAL SUPPLY CO	TRUCK INVERTER WIRE	701	46500	2180		001		\$66.84	\$66.84
THE NETWORK FOR BETTER FUTURES	795 HWY 96 CONTRACT 20%	401	15600					\$5,800.00	\$5,800.00
TOKLE INSPECTIONS INC	INSPECTION SERVICES JAN 2015	101	44300	3090				\$2,308.80	\$2,308.80
TROOP #9103, BOY SCOUT	FACILITY REFUND	220	22040					\$433.13	\$433.13
TWAIT, AARON	FACILITY REFUND	220	22040					\$25.00	\$25.00
U S BANK	2015 SAFE DEPOSIT BOX FEE	101	40500	4890		012		\$178.25	\$178.25
U.S. BANK	2010B PAYING AGENT FEES	380	48200	6200				\$20.43	\$450.00
		601	48300	6200				\$205.87	
		602	48300	6200				\$163.98	
		603	48300	6200				\$59.72	
U.S. BANK	2007B PAYING AGENT FEES	319	48150	6200				\$450.00	
U.S. BANK	2013C PAYING AGENT FEES	381	48200	6200				\$343.02	\$425.00
		601	48300	6200				\$50.32	
		603	48300	6200				\$31.66	
VANCO SERVICES	FITNESS INCENTIVE PROCESSING FEE/JANUARY	220	43800	3190		003		\$204.75	
VINCO, INC.	PERMIT REFUND 2014-02683	101	32580					\$65.00	\$70.00
		101	20802					\$5.00	
WILS - WOMEN IN LEISURE SERVIC	WILS WORKSHOP/SOLA B	101	43400	4500				\$60.00	
XCEL ENERGY	WATER TOWER/BOOSTER/ELECTRIC SERVICE	601	45050	3610				\$198.12	
XCEL ENERGY	MAINTENANCE CENTER/ELECTRIC/GAS SERVICE	701	46500	3610				\$2,353.83	\$5,440.65
		701	46500	2140				\$3,086.82	
XCEL ENERGY	TRAFFIC SIGNAL:SHARED W/NORTH OAKS	101	42200	3610				\$42.22	
XIONG, PAZONG	FACILITY REFUND	220	22040					\$100.00	\$100.00
YOUTH GROUP, PIRCHEI	FACILITY REFUND	220	22040					\$100.00	\$100.00
ZAHL-PETROLEUM MAINTENANCE CO	FUEL PUMP PARTS	701	46500	2180		001		\$151.46	\$151.46

Total of all invoices: \$134,118.56

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ACE SOLID WASTE	TRASH SERVICE/COMM CNTR & SITZER	220	43800	3640				\$1,479.56	\$1,479.56
AVI SYSTEMS INC	CITY HALL CABLECAST MATERIALS	230	40900	5800				\$34,021.00	\$34,021.00
BEISSWENGERS HARDWARE	FURNACE FILTERS FOR PARK BUILDINGS	101	43710	2240				\$95.66	
BLACKBURN MANUFACTURING COMPAN	MARKING FLAGS	601	45050	2280		001		\$82.37	\$411.83
		602	45550	2280		001		\$164.74	
		604	42600	2180				\$82.37	
		603	45850	2180		001		\$82.35	
CDW GOVERNMENT, INC	CABLE MANAGEMENT FOR COMPUTER ROOM	101	40550	2010		004		\$594.65	\$594.65
CHESS	MTCE PLAN/JANUARY	101	40210	3190		007		\$610.00	\$610.00
DAVIS LOCK & SAFE	KEYS FOR WADING POOL GATE	101	43710	2240				\$20.00	\$20.00
DELL MARKETING L.P.C/O DELL US	DESKTOP MONITOR/PARKS/PD LESS TAX	422	40550	5800		011		\$189.99	\$189.99
GOPHER STATE ONE-CALL	GOPHER ONE LOCATE CHARGE	601	45050	3190		001		\$45.08	\$180.30
		602	45550	3190		001		\$45.08	
		603	45850	3190		001		\$45.07	
		604	42600	3190				\$45.07	
GRAINGER, INC.	LIGHT BULBS/EXPANSION NUT	220	43800	2240				\$126.76	\$126.76
GRAINGER, INC.	LIGHT BULBS/HAIR DRYER	220	43800	2240				\$410.53	\$410.53
GRAINGER, INC.	REPLACEMENT BULBS-HWY 96 LANDSCAPE	101	43710	2240				\$287.10	\$287.10
GRAINGER, INC.	REPLACEMENT BULBS-HWY 96 LANDSCAPE	101	43710	2240				\$172.26	\$172.26
GREATER METROPOLITAN HOUSING C	2015 HOUSING RESOURCE CENTER SERVICES	241	44500	3190				\$12,000.00	
GREENHAVEN PRINTING	JAN/FEB SHOREVIEWS NEWSLETTER	101	40400	3390		002		\$7,296.70	\$7,296.70
HILLCREST ANIMAL HOSPITAL	ANIMAL CONTROL - JANUARY	101	41100	3190		003		\$84.03	\$84.03
INSTRUMENTAL RESEARCH INC	MONTHLY SAMPLES	601	45050	3190		001		\$280.00	\$280.00
INTERNATIONAL CITY/CO MGMT ASS	2015 MEMBERSHIP DUES/SCHWERM	101	40200	4330		002		\$1,180.88	\$1,180.88
KENNEDY & GRAVEN, CHARTERED	FRANCHISE RENEWAL	230	40900	3190				\$1,008.36	\$1,008.36
LEAGUE OF MINNESOTA CITIES	SAFETY/LOSS WORKSHOP: ENGBLOM	101	40500	4500		009		\$20.00	\$20.00
LILLIE SUBURBAN NEWSPAPERS INC	LEGAL NOTICES	101	40200	3360		001		\$106.00	\$106.00
MAILE ENTERPRISE INC	HYDRANT FLAGS	601	45050	2280		003		\$1,214.58	\$1,214.58
MANSFIELD OIL COMPANY	UNLEADED FUEL	701	46500	2120		001		\$1,629.11	\$1,629.11
MANSFIELD OIL COMPANY	DIESEL FUEL	701	46500	2120		002		\$6,226.65	\$6,226.65
MANSFIELD OIL COMPANY	UNLEADED FUEL	701	46500	2120		001		\$2,716.09	\$2,716.09
OFFICE DEPOT	STAR TECH USB	101	40550	2010		001		\$45.07	\$45.07
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40200	2010		002		\$62.50	\$62.50
OFFICE DEPOT	PRESCHOOL SUPPLIES	225	43555	2170				\$179.47	\$179.47
OFFICE DEPOT	MESSAGE STAMPS	101	44100	2010				\$16.91	\$50.73
		101	40500	2010		008		\$33.82	
OFFICE DEPOT	PRESCHOOL SUPPLIES	225	43555	2170				\$99.80	
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40500	2010		008		\$9.98	\$90.96
		225	43555	2170				\$75.80	
		101	44100	2010				\$5.18	
ORKIN EXTERMINATING CO INC.	PEST CONTROL/LARSON HOUSE	101	40800	3190				\$81.33	\$81.33
PLUMMASTER, INC	DRINKING FOUNTAIN PARTS	220	43800	2240				\$204.93	
PLUMMASTER, INC	DRINKING FOUNTAIN PARTS	220	43800	2240				\$249.25	\$249.25
PLUMMASTER, INC	COMM CNTR REPAIR SUPPLIES	220	43800	2240				\$739.09	\$739.09
PRESS PUBLICATIONS	AQUATICS	101	40210	3360		001		\$520.00	\$520.00
PRO-TEC DESIGN	JOHNSON CONTROLS SOFTWARE ANNUAL MAINT	101	40550	3860		008		\$813.29	
RAMSEY COUNTY	911 SERVICES - JANUARY	101	41100	3190		002		\$8,139.50	\$8,139.50
RAMSEY COUNTY	CAD SERVICES - JANUARY	101	41100	3190				\$1,546.45	\$1,546.45
RAMSEY COUNTY	LAW ENFORCEMENT SERVICES - FEBRUARY	101	41100	3190		001		\$168,576.78	\$168,576.78
RAMSEY COUNTY PROPERTY RECORDS	EMERGENCY COMMUNICATION RADIO USER FEE	701	46500	4330				\$24.96	\$24.96
RAMSEY COUNTY PROPERTY RECORDS	EMERGENCY COMMUNICATION RADIO USER FEE	701	46500	4330				\$134.16	\$134.16

COUNCIL REPORT

Vendor Name	Description	FF	GG	00	AA	CC	Line Amount	Invoice Amt
SAFE-FAST INC	SAFETY JACKET	601	45050	2280		001	\$113.85	\$113.85
SAFE-FAST INC	SAFETY JACKETS	602	45550	2280		001	\$49.95	\$49.95
SCHINDLER ELEVATOR CORPORATION	ELEVATOR SERVICE & MAINTENANCE CONTRACT	701	46500	3196		002	\$426.78	\$426.78
SOLBREKK	LASERFICHE ANNUAL MAINTENANCE	101	40550	3860		009	\$13,632.00	\$13,632.00
SPRINGSTED, INCORPORATED	G.O. BONDS SERIES 2006A	377	48200	6205			\$307.20	\$2,000.00
		601	48300	6205			\$1,288.40	
		602	48300	6205			\$404.40	
SPRINGSTED, INCORPORATED	G.O. BONDS SERIES 2008A	378	48200	6205			\$260.00	
		601	48300	6205			\$1,855.00	
		602	48300	6205			\$455.00	\$2,750.00
		603	48300	6205			\$180.00	
SPRINGSTED, INCORPORATED	G.O. BONDS SERIES 2009A	379	48200	6205			\$456.77	
		603	48300	6205			\$2,293.23	
SPRINGSTED, INCORPORATED	G.O. CIP BONDS SERIES 2004C	311	48130	6205			\$2,350.00	
STAR TRIBUNE	SUBSCRIPTION - 2/20/15 - 5/22/15	101	40200	4330		009	\$42.25	\$42.25
TARGET COMMERCIAL INVOICE	HRC POSTER CONTEST PRIZES	101	40100	4890		004	\$344.87	\$347.39
		101	40200	2010			\$2.52	
TROVEHL DIVISION 10 LLC	REPLACE HINGES ON TOILET DOOR PARTITIONS	220	43800	3190			\$494.00	\$494.00
UNIFIRST CORPORATION	UNIFORM RENTAL/PARKS	101	43710	3970			\$61.00	\$61.00
UNIFIRST CORPORATION	UNIFORM RENTAL/CC	220	43800	3970			\$46.25	\$46.25
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001	\$39.37	\$157.55
		601	45050	3970		001	\$39.37	
		602	45550	3970		001	\$39.37	
		603	45850	3970		001	\$19.72	
		701	46500	3970		001	\$19.72	
UNIFIRST CORPORATION	UNIFORM RENTAL/PARKS MAINT	101	43710	3970			\$61.00	\$61.00
UNIFIRST CORPORATION	UNIFORM RENTAL/COMMUNITY CENTER	220	43800	3970			\$46.25	\$46.25
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001	\$40.64	\$162.60
		601	45050	3970		001	\$40.64	
		602	45550	3970		001	\$40.64	
		603	45850	3970		001	\$20.34	
		701	46500	3970		001	\$20.34	
VERMONT SYSTEMS, INC	PERSONAL TRAINER MODULE FOR VSI	422	40550	5800		009	\$2,767.50	\$2,767.50
YALE MECHANICAL INC	HVAC MAINTENANCE/SERVICE CONTRACT	701	46500	3196		003	\$1,398.75	
YALE MECHANICAL INC	INSTALL RETURN AIR BOOTS-CITY HALL	220	43800	3810		001	\$2,290.00	\$2,290.00
Total of all invoices:								\$285,867.43

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	46,557
Vendor number	01901 1 2014
Vendor name	REPUBLIC SERVICES INC #899
Address	PO BOX 9001154 LOUISVILLE, KY 40290-1154

Date	Comment line on check	Invoice number	Amount
12-05-14	DEC ALLIED WASTE SERVICES	0899-002593539	\$30,534.08

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
210 42750 3190	\$30,534.08

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) <i>Charlie Grill</i>	
Approved by: (signature required) <i>Terry Schwerm</i>	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	47,032
Vendor number	01095 1 2015
Vendor name	ADVANCED ENGINEERING AND
Address	ENVIRONMENTAL SERVICES INC 4050 GARDEN VIEW DRIVE SUITE 200 GRAND FORKS ND 58201

Date	Comment line on check	Invoice number	Amount
02-03-15	WTP DESIGN CP14-02	41323	\$105,180.00

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
454 47000 5910	\$105,180.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Tom Wesolowski
 (signature required) Tom Wesolowski

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	47,076		
Vendor number	00416 1	2015	
Vendor name	METROPOLITAN COUNCIL		
Address	PO BOX 856513 MINNEAPOLIS MN 55485-6513		

Date	Comment line on check	Invoice number	Amount
02-04-15	SEWER SERVICE-MARCH 2015	1040516	\$141,751.67

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
602 45550 3670	\$141,751.67

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: <u>Deuglalom</u> ²⁻⁵⁻¹⁵	(signature required) Debbie Engblom
Approved by: <u>TJ</u>	(signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	47,176
Vendor number	01276 1 2015
Vendor name	HEALTH PARTNERS
Address	NW 3600 PO BOX 1450 MPLS MN 55485-3600

Date	Comment line on check	Invoice number	Amount
02-05-15	HEALTH INSURANCE: MAR 2015	56135089	\$58,287.62

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
101 20410	\$58,287.62
101 20411	

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: J. Kuschel
 (signature required) Jodee Kuschel

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	47,181
Vendor number	00373 3 2015
Vendor name	LEAGUE OF MN CITIES INS TRUST
Address	C/O BERKLEY RISK ADMINISTRATORS LLC PO BOX 581517 MINNEAPOLIS MN 55458-1517

Date	Comment line on check	Invoice number	Amount
01-31-15	2014/15 WORKERS' COMP 2ND INSTALLMENT	29168	41,334.75

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to:	
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Account Coding	Amount
101 40100 1510	\$34.94
101 40200 1510	\$509.11
101 40210 1510	\$297.00
101 40400 1510	\$121.31
101 40500 1510	\$561.77
101 40550 1510	\$243.36
101 40800 1510	\$138.78
101 42050 1510	\$792.09
101 42200 1510	\$6,071.99
101 43400 1510	\$1,688.26

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Deborah Maloney
 (signature required) Deborah Maloney

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	47,149
Vendor number	01658 1 2015
Vendor name	AVI SYSTEMS INC
Address	NW8393 PO BOX 1450 MINNEAPOLIS MN 55485

Date	Comment line on check	Invoice number	Amount
01-31-15	CITY HALL CABLECAST MATERIALS	42438201	\$34,021.00

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
230 40900 5800	\$34,021.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: <u>Rebecca Olson</u> (signature required) Rebecca Olson	
Approved by: <u>Terry Schwerm</u> (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000.
 If no quote is received, explain below:

Quote 1	TPL - scope & cost not adequate for project
Quote 2	Did not receive another quote - companies
Explanation if no quote received	contacted but chose not to send a quote

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

2015
 PL

Vendor number	01337 2
Vendor name	RAMSEY COUNTY
Address	90 PLATO BLVD W. PO BOX 64097 ST. PAUL MN 55164-0097

Voucher	Date	Comment line on check	Invoice number	Account coding	Amount
47,058	02-04-15	LAW ENFORCEMENT SERVICES - FEBRUARY	SHRFL-001381	101 41100 3190 001	\$168,576.78
47,056	02-04-15	911 SERVICES - JANUARY	EMCOM-003885	101 41100 3190 002	\$8,139.50
47,057	02-04-15	CAD SERVICES - JANUARY	EMCOM-003870	101 41100 3190	\$1,546.45
Total:					\$178,262.73

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by:	<u>Terri Hoffard</u>
(signature required) Terri Hoffard	
Approved by:	<u>Terry Schwerm</u>
(signature required) Terry Schwerm	

LICENSE APPLICATIONS

Moved by Councilmember

Seconded by Councilmember

To approve the License Applications as listed on the attached report dated February 17, 2015.

ROLL CALL:	AYES	NAYS
Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Springhorn	_____	_____
Martin	_____	_____

February 17, 2015
Regular Council Meeting

CITY OF SHOREVIEW - LICENSE APPLICATIONS
February 17, 2015

LICENSE #	BUSINESS NAME	TYPE
2015-00032	St Croix Tree Service	Tree Trimmer
2015-00033	Central MN Tree Service	Tree Trimmer

The above licenses are recommended for approval:



License/Permit Clerk

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: TOM WESOLOWSKI, CITY ENGINEER

DATE: FEBRUARY 12, 2015

SUBJECT: RECEIVE FEASIBILITY REPORT AND CALL FOR PUBLIC HEARING FOR THE TURTLE LANE NEIGHBORHOOD & SCHIFSKY ROAD RECONSTRUCTION, CITY PROJECT 15-01

Introduction

On September 15, 2014, the City Council directed the City Engineer to prepare a Feasibility Report describing the proposed public infrastructure improvements for the Turtle Lane Neighborhood & Schifsky Road Reconstruction, City Project 15-01. See attached map for location. The Feasibility Report is also attached. Pursuant to the Chapter 429 Improvement Process, it is necessary that the City Council approve resolution 15-11 receiving the Feasibility Report and calling for a Public Hearing.

Discussion

City staff hosted neighborhood informational meetings for the residents located within the Turtle Lane Neighborhood on December 2, 2014 and February 10, 2015. Informational meetings for residents located on Schifsky Road were held on December 9, 2014 and February 12, 2015. Proposed road widths, curb type, utility and street light improvements, and storm water collection and treatment were presented. Estimated assessment information was also presented.

At the meetings staff received general input from the residents about the infrastructure issues in the neighborhood. The meetings were well attended and the overall reaction to the proposed improvements was positive. Staff explained that trees would not need to be removed to install the road, but some trees may need to be removed due to the replacement of water and sanitary sewer services. The residents were supportive of the proposed road widths, curb style, stormwater management, and replacement/addition of street lights.

The residents from Turtle Lane East and West presented staff with a petition supporting the use of surmountable curb. The petition was signed by 24 of the 45 property owners in the neighborhood. In past projects if there was a majority of property owners within the project area supporting surmountable style curb the City has allowed the installation. Due to the majority support in the Turtle Lane neighborhood staff is proposing the use of surmountable curb for the road reconstruction on Turtle Lane East and West and John's Road.

The Feasibility Report discusses the proposed improvements, estimated costs, funding sources and project schedule. The proposed improvements include:

- Reconstruction of Turtle Lane East & West and John's Road to a 29-foot wide paved street measured from back of curb to back of curb with surmountable style concrete curb & gutter. The proposed width is essential the same as the current width and will allow for the continuation of parking on both sides of the street.

- Reconstruction of Schifsky Road to a 24-foot wide paved street measured from face of curb to face of curb with barrier style concrete curb & gutter and no parking on one side. The proposed width is essentially the same as the current width and reflects the extreme low volume nature of the road and the limited right of way width of 40-feet.
- Replacing the existing cast iron water distribution system in the Turtle Lane Neighborhood.
- Replacement of limited portions of the existing sanitary sewer system in the Turtle Lane Neighborhood and complete replacement of the existing sanitary sewer system on Schifsky Road.
- Installation of two types of a stormwater collection and treatment systems to meet Rice Creek Watershed District and City stormwater standards. The first consisting of a series of catch basins, catch basin manholes, and underground infiltration chambers in the Turtle Lane Neighborhood. The second, consisting of a series of catch basins, catch basin manholes, and stormwater filtration structures on Schifsky Road.
- Replacement of existing street lights and installation of additional street lights in both areas.

The cost for the Turtle Lane Neighborhood & Schifsky Road Reconstruction is estimated at \$1,968,000. The proposed project would be funded through a combination of street renewal fund, water, sewer, and storm water utility funds, street light fund, and special assessments.

The information included in the Feasibility Report has shown that the proposed Turtle Lane Neighborhood & Schifsky Road Reconstruction Project is technically and financially feasible and that reconstruction, replacement, and repair of public infrastructure will directly benefit the residents of the adjacent neighborhoods, as well as the other residents of Shoreview.

The feasibility report contains design concepts and recommendations and is not intended to present a detailed design for the proposed project. The development of final plans and specifications typically follows the Public Improvement Hearing after residents are given a chance to address the Council with their comments and/or concerns.

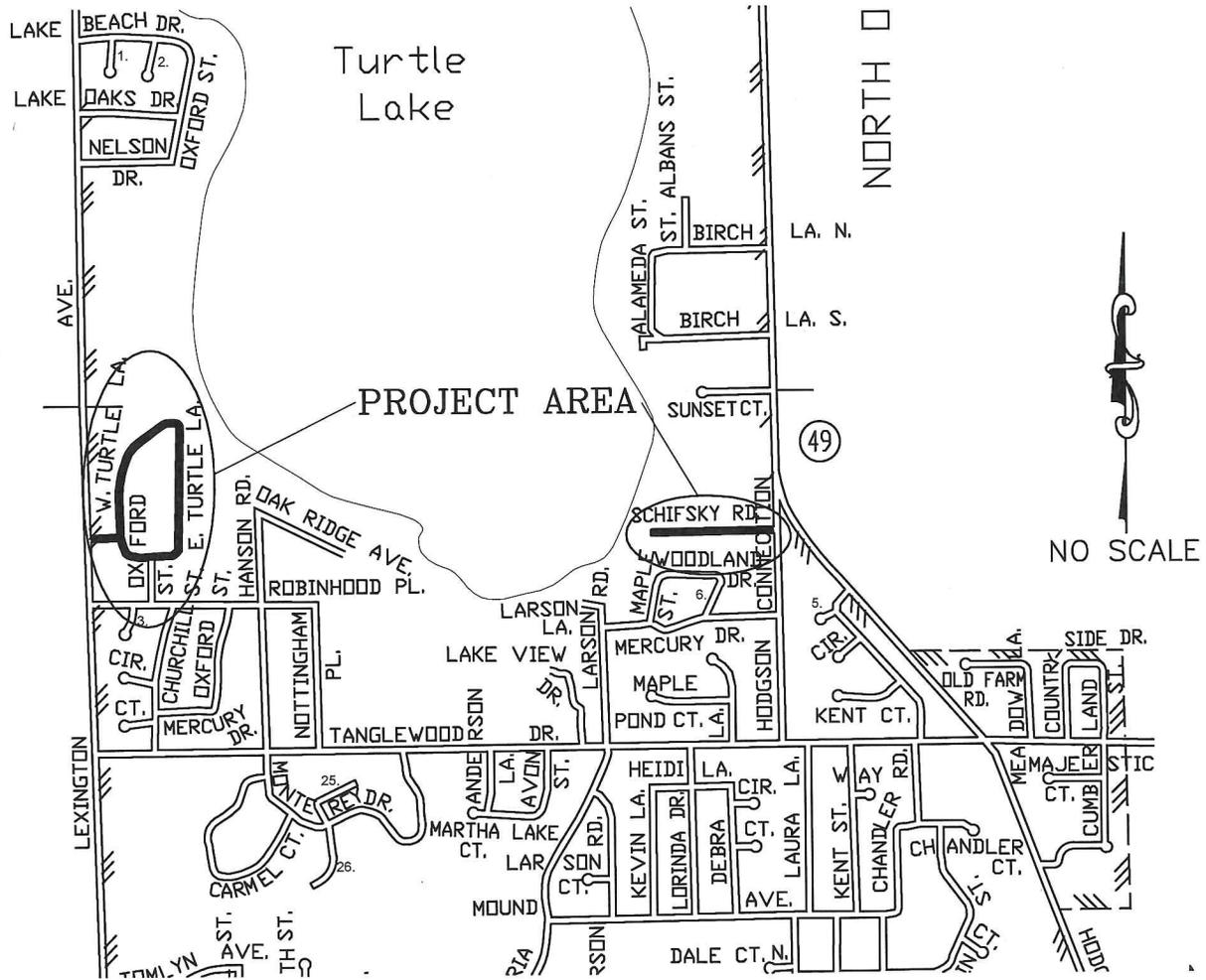
Recommendation

It is recommended that the City Council receive the Feasibility Report for City Project 15-01 and call for a Public Hearing on March 16, 2015.



Shoreview

CITY OF SHOREVIEW
TURTLE LANE / SCHIFSKY ROAD
RECONSTRUCTION
CITY PROJECT 15-01



LOCATION MAP

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD FEBRUARY 17, 2015

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, was duly called at the Shoreview City Hall in said City on February 17, 2015 at 7:00 p.m. The following members were present:

and the following members were absent:

Council member introduced the following resolution and moved its adoption.

RESOLUTION NO. 15-11

RECEIVING FEASIBILITY REPORT AND
CALLING FOR PUBLIC IMPROVEMENT HEARING FOR THE
TURTLE LANE NEIGHBORHOOD & SCHFISKY ROAD
RECONSTRUCTION
CITY PROJECT 15-01

WHEREAS, The City of Shoreview has designated the Turtle Lane Neighborhood & Schifsky Road Reconstruction Project in the City's Capital Improvement Program for implementation in 2015; and

WHEREAS, it is proposed to reconstruct Turtle Land East and West, John's Road, and Schifsky Road, replace the water distribution system on Turtle Lane East and West, make storm drainage improvements, and replace and/or repair sanitary sewer where necessary; and

WHEREAS, pursuant to a resolution adopted by the City Council of Shoreview on September 15, 2014, a Feasibility Report has been prepared by the City Engineer with reference to the said streets, by reconstructing the streets, constructing concrete curb and gutter, replacement of the water distribution system, replacement and/or repair of the sanitary sewer, and storm sewer system improvements; and

WHEREAS, the Feasibility Report was received by the Council on February 17, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SHOREVIEW, MINNESOTA:

1. That the improvements for City Project 15-01, as generally described in the report, are hereby found to be necessary and cost-effective.

Resolution No. 15-11
Turtle Lane Neighborhood &
Schifsky Road Reconstruction

2. That the City Council will consider the improvement of said streets in accordance with the report and the assessments of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Chapter 429 at an estimated cost of the improvements of \$1,968,000 for the Turtle Lane Neighborhood and Schifsky Road Reconstruction.
3. A Public Hearing shall be held for City Project 15-01 on such proposed improvement on March 16, 2015, in the City Council Chambers of the City Hall at 7:00 p.m., local time, and the City Manager shall give mailed and published notice of such hearing and improvement as required by law.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 17th day of February, 2015.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 17th day of February 2015, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to receiving the Feasibility Report for City Project 15-01 and calling for public hearings.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 18th day of February 2015.

SEAL

Terry Schwerm
City Manager



City of Shoreview

Feasibility Study & Report

For

**Turtle Lane East
Turtle Lane West
Johns Road
Schifsky Road**

Reconstruction

City Project 15-01

February 17, 2015

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Feasibility Study and Report

For

**Turtle Lane East
Turtle Lane West
Johns Road
Schifsky Road**

Reconstruction

City Project 15-01

City of Shoreview, Minnesota

February 17, 2015

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Thomas E. Wesolowski, PE
Registration No. 40245

Date _____

Acknowledgement –Glen Hoffard, Senior Engineering Technician, City of Shoreview, assisted with the mapping, cost estimates and preliminary layouts.

Turtle Lane Neighborhood & Schifsky Road Reconstruction Project

February 17, 2015

Executive Summary

Background and Findings

The Shoreview City Council ordered the preparation of this report on September 15, 2014. This report has been prepared for the proposed improvement of the street, water main, sanitary sewer, and storm sewer infrastructure for the Turtle Lane Neighborhood and Schifsky Road Reconstruction, City Project 15-01. The public roadways included in this project are as follows:

Turtle Lane East	from	Turtle Lane West to Oxford Street
Turtle Lane West	from	Turtle Lane East to Oxford Street
Johns Road	from	Turtle Lane West to Lexington Avenue
Schifsky Road	from	Hodgson Connection west to dead end

The recommendation of this report is to reconstruct the streets, replace the water main system on Turtle Lane East and West, repair/replace sanitary sewers, and install storm water collection systems within the project limits. This report recommends reconstructing Turtle Lane East and West and Johns Road to a 29-foot wide back of curb to back of curb paved surface roadway with surmountable style concrete curb and gutter and Schifsky Road to a 24-foot wide face of curb to face of curb paved surface roadway with a barrier style concrete curb and gutter. The streets in this proposed project would be designed to 7 tons, which is consistent with City standards and City code for local residential streets.

Project Costs

The proposed improvements would be funded by a combination of street renewal funds, special assessments/bonding, and utility funds. The cost of the project is estimated as follows:

Street	\$ 853,500
Water Main	\$ 342,500
Sanitary Sewer	\$ 234,300
Storm Sewer	\$ 452,700
Street Lights	\$ 85,000
Total Estimated Project Cost	\$ 1,968,000

Financing

Street		
Street Renewal		\$ 750,120
Assessments		\$ 103,380
Water		
Water Fund		\$ 342,500
Sanitary Sewer		
Sewer Fund		\$ 234,300
Storm Sewer		
Surface Water Fund		\$ 403,200
Assessments		\$ 49,500
Street Lights		
Street Light Fund		<u>\$ 85,000</u>
Total		\$1,968,000

Conclusions

1. The road reconstruction project for the Turtle Lane Neighborhood and Schifsky Road is technically and financially feasible.
2. The reconstruction of the deteriorated streets, replacement of the water distribution system on Turtle Lane East and West, repair and replacement of the sanitary sewer collection system, installation of storm water collection and treatment systems, and replacement and installation of street lights will directly benefit the residents of the neighborhood, as well as the other residents of Shoreview.

Recommendations

1. Proceed with improvements as proposed in this report.
2. Schedule a public hearing for City Project 15-01 for March 16, 2015 at the regularly scheduled City Council meeting.

I. Introduction

This report consists of the exploration of the Turtle Lane Neighborhood and Schifsky Road Reconstruction Project. The City Council of Shoreview ordered the preparation of a feasibility report on September 15, 2014 for the Turtle Lane Neighborhood & Schifsky Road Reconstruction, City Project 15-01. The public roadways included in this project are as follows:

Turtle Lane East	from	Turtle Lane West to Oxford Street
Turtle Lane West	from	Turtle Lane East to Oxford Street
Johns Road	from	Turtle Lane West to Lexington Avenue
Schifsky Road	from	Hodgson Connection west to dead end

The project area is located on the southwest and southeast corners of Turtle Lake. See Appendix A for a map of the proposed project area.

All roads within the project area are local residential streets. Adjacent properties abutting the proposed improvements consist of single-family homes zoned as a Residential District (R-1) and a Ramsey County Regional Park.

The Turtle Lane Neighborhood & Schifsky Road developed throughout the past 50 years or more. The sanitary sewer systems were installed in 1967 to all portions of the project area. Water main was installed in the Turtle Lane Neighborhood in 1974 and on Schifsky Road 1979. All existing lots within the project area are currently served by the City's sanitary sewer collection and water distribution systems.

All streets within the project area are of a rural design with limited storm sewer collection and treatment systems and no concrete curb and gutter. In many areas the surface water runs overland and along street edges to low points located on residential property.

The project is located within the Rice Creek Watershed District (RCWD). The City is required to obtain a separate permit through the RCWD for the stormwater improvements made on this project

City staff hosted neighborhood informational meetings for the residents located within the Turtle Lane Neighborhood on December 2, 2014 and February 10, 2015. Informational meetings for residents located on Schifsky Road were held on December 9, 2014 and February 12, 2015. The proposed road widths, curb type, utility and street light improvements, and storm water collection and treatment alternatives were presented. Estimated assessment information was also presented. Both meetings were well attended and overall support for the project was positive. Staff explained that trees would not need to be removed to install the road, but some trees may need to be removed due to the replacement of water and sanitary sewer services. The residents were supportive of the proposed road widths, curb style, replacement/addition of street lights, and stormwater improvements.

The residents from Turtle Lane East and West presented staff with a petition supporting the use of surmountable curb. The petition was signed by 24 of the 45 property owners in the neighborhood. In past projects if there was a majority of property owners within the project area supporting surmountable style curb the City has allowed the installation.

This report was prepared by the Shoreview Public Works Department and addresses the existing conditions, proposed improvements, and estimated cost of the improvements. If this feasibility report is received and improvements subsequently ordered, the work will require approximately five months to complete. City staff will conduct all design work surveying, construction inspection, and contract administration for this project.

II. Existing Conditions – Streets and Public Utilities

Street – Pavement and Soils

Streets within the Turtle Lane Neighborhood consist of 2900-linear feet of roadway with an average width of 28-feet with no curb and gutter. Schifsky Road consists of 1050-linear feet of roadway with a width of 22-feet with no curb and gutter. All streets within the project area have a speed limit of 30 mph, which is typical of local residential streets throughout Shoreview. The traffic volumes throughout this area are generally less than 500 Annual Average Daily Traffic (AADT).

The street surfaces are bituminous asphalt pavement with major distresses including cracking, heaving, settlement, and patches. The majority of the pavement surface area is distressed due to the age of the asphalt pavement.

A surface exploration and geotechnical review has been completed for the project site and is included in Appendix B of this report. Soils beneath the bituminous pavement are comprised mainly of sand and sand with silt. Typically these soils are fast to moderately draining, are considered to have relatively low frost susceptibility, and offer good stability. On the west end of Schifsky Road there is a section of roadway approximately 200-feet long with a layer of the soil beneath the pavement that is classified as swamp deposits. If the soil in this area is disturbed during the installation and or replacement of underground utilities the soil will need to be removed and replaced with a more suitable material to create a stable road bed.

Water Main

All existing lots within the project area are served by Shoreview's municipal water system, which is located within the right-of-way. The existing water main consists of 6-inch cast iron pipe (CIP) in the Turtle Lane Neighborhood and 8-inch ductile iron pipe (DIP) on Schifsky Road. CIP water main is a relatively brittle material and over time can fracture or break. Water main breaks have occurred in the project area where the CIP is located, which required the excavation of the street to repair the water main system.

Sanitary Sewer

All existing lots within the project area are served by the City's sanitary sewer collection system, which is located within the right-of-way. The sanitary sewer for the Turtle Lane Neighborhood is routed to the west to Lexington Avenue. The sanitary sewer for Schifsky Road is routed to a lift station at the west end of the road that pumps the sewage to a manhole located on Hodgson Road.

The existing sanitary sewer main that serves the project area consists of 9-inch vitrified clay pipe (VCP). VCP sanitary sewer lines are typically very brittle and tend to fracture easily. This type of pipe is not utilized in modern construction practices.

The sanitary sewer main line was televised within the project area. In the Turtle Lane Neighborhood the televised inspection showed the main line pipe was in very good condition except for two areas where the pipe has settled and created dips that hold water and restrict flow. On Schifsky Road the inspection showed the main line pipe is in poor condition due to dips, cracking, and blockage from tree roots. The sanitary manholes on Schifsky Road are also in poor condition.

Storm Sewer

Depending on the location in the project area, surface water runs overland and along street edges to inlets, low points located within the right of way, low points on residential property, or discharges directly into Turtle Lake.

Surface water runoff from the north half of Turtle Lane East and West flows to inlets located on the north end where the two streets meet. The water is directed to underground infiltration chambers that were installed in 2008. When the storage capacity of the infiltration chambers is exceeded the excess stormwater is directed to an overflow pipe that discharges into Turtle Lake. Surface water runoff from the south half of Turtle Lane East and West flows overland to John's Road to inlets located at the intersection of Lexington Avenue that are part of the Lexington Avenue stormwater collection system. The stormwater collected on Lexington is discharged into a low area located south of Marsden Lake.

Surface water runoff from Schifsky road flows to inlets located in a low area on the west end and is directed to a small pond located along the south side of the road that was constructed in 1980. The outflow from the small pond (Schifsky Pond) is directed to a larger pond (Mercury Pond) located to the south that discharges to Turtle Lake. The Schifsky Road pond does not meet the RCWD's current rules for storm water treatment ponds. Although it does supply some treatment of the surface water runoff the primary function is volume control.

Street Lights

The Turtle Lane Neighborhood is currently served by nine streetlights and Schifsky Road is currently served by two streetlights that are owned by Xcel Energy. The streetlights are

attached to wooden power poles that are owned by Xcel and consist of cobra-head light fixtures with 75-watt high-pressure sodium bulbs with power supplied by overhead lines. A survey of the cobra-head fixtures showed they are nearing the end of their useful life.

III. Proposed Improvements – Streets, Storm Sewer, Water Main and Sanitary Sewer

Preliminary drawings showing the proposed improvements are included in Exhibit 3 of Appendix A of this report.

Streets – Pavement, Concrete Curb and Gutter, and Soils

City staff is proposing that Turtle Lane East and West, Johns Road, and Schifsky Road be reconstructed with a paved surface and concrete curb and gutter. The proposed pavements would meet a 7-ton design, which is the City standard for streets in similar neighborhoods.

Turtle Lane East and West and Johns Road would be constructed to a width of 29-feet from back of curb to back of curb. Due to limited right of way, Schifsky Road would be constructed to a width of 24-feet from face of curb to face of curb. The recommended widths are essentially the same as the existing widths and are consistent with similar residential neighborhoods within the City.

A cross-section of the proposed streets is shown in Appendix A. The proposed concrete curb and gutter for the Turtle Lane Neighborhood would be surmountable style of curb. The residents from Turtle Lane East and West presented staff with a petition supporting the use of surmountable curb. The petition was signed by 24 of the 45 property owners in the neighborhood. In past projects if there was a majority of property owners within the project area supporting surmountable style curb the City has allowed the installation. The proposed curb and gutter for Schifsky Road would be the barrier style of curb. For the barrier style, the curb in driveway areas would be cut down into the curb to allow a smooth transition between the roadway and driveway.

For the 24-wide street on Schifsky Road it is recommended that the City establish parking restrictions on one side of the street and within 30-feet of intersections to recognize all relevant fire and safety codes.

The estimated life for the standard pavement is typically a minimum of 25 years; with Shoreview's preventative measures (such as crack filling and seal coating), the pavement surface should be serviceable upwards of 30-35 years.

City staff has reviewed the soil borings that were conducted by American Testing and Engineering. According to the soils engineering report the soils beneath the existing bituminous pavement are comprised of mainly sand, sand with silt, and silty sand. Typically these soils are fast to moderately draining, are considered to have relatively low frost susceptibility, and offer good stability. The soils will provide an excellent base for

the road surface. On the west end of Schifsky Road there is a section of roadway approximately 200-feet long with a layer of the soil beneath the pavement that is classified as swamp deposits. If the soil in this area is disturbed during the installation and or replacement of underground utilities the soil will need to be removed and replaced with a more suitable material to create a stable road bed.

Water Main

The project would include the replacement of approximately 2950-linear feet of existing 6-inch cast iron pipe (CIP) water main located in the Turtle Lane Neighborhood. CIP water main is a relatively brittle material that fractures fairly easily when soils are disturbed or settlements occur around water mains. The disturbance of soils during the storm sewer installation and sanitary sewer replacement near and around the CIP could pose a potential risk of water main failures after construction. It has been the City's practice to replace CIP water main when adjacent construction work would disturb the original water main installation. The water main on Schifsky Road consists of ductile iron pipe (DIP) that was installed approximately 40-years ago. Due to the expected service life of DIP, approximately 100-years, replacement of the pipe is not recommended.

The CIP water main would be replaced with Polyvinyl Chloride (PVC) pipe that would be installed by the open cut method. PVC pipe is a more modern material with an expected service life of 75-100-years. PVC pipe was most recently used to replace the water main on the County Road D project in 2013 and Hanson Road in 2014.

As part of the water main replacement all water services within the right-of-way, curb stops, gate valves, and hydrants will also be replaced.

City staff has reviewed the properties located in the neighborhood and found that no additional services are warranted for future lot spits or sub-divisions.

Sanitary Sewer

The deficiencies of the sanitary sewer evident on the televised inspection consist of dips in the pipe and severe cracking. These types of deficiencies can only be corrected by replacing the existing pipe. The existing pipe will be replaced with Polyvinyl Chloride (PVC) pipe. PVC pipe is the modern standard for sanitary sewer; it has tight joints that keep out tree roots and groundwater and is stiff enough to resist settlement. In the Turtle Lane Neighborhood there are two sections of pipe that need to be replaced. On Schifsky Road the entire sanitary sewer pipe is in need of replacement. The manholes on Schifsky Road are also in very bad condition and will need to be replaced.

The proposed sanitary sewer work for the project will include the replacement of sanitary sewer services within the road right-of-way on Schifsky Road. The service lines are constructed of the same material as the sewer main and are experiencing the same problems. The service lines will be replaced with the same PVC pipe that is used for the main line sewer. The scope of these proposed improvements will not include excavating and repair of sanitary sewer services within the private property of residential properties.

The services in the Turtle Lane Neighborhood are very good condition and will not be replaced. Clean-outs will be installed on the services at the property line, which will allow City crews to inspect and clean-out the pipe, if needed, from the property line to the main line sewer. Clean-outs will also be installed on the services on Schifsky Road. Clean-outs were installed on the services that were replaced as part of the 2013 and 2014 reconstruction projects and has become a standard practice when new service lines are installed existing service lines are replaced.

City staff examined the feasibility of offering residents the option of lining the sanitary sewer service lines that serve their property in lieu of the standard open trench method of replacement. Lining the service pipe requires much less digging and reduces the potential of for tree removal when compared to the open trench method. This method requires the entire service pipe to be lined from the main sewer line to the house, so the City and resident would need to participate in a cost share to cover the entire cost. The City would pay the cost to line the pipe from the main to the property line and the resident from the property line to the house. The cost for lining the service pipe is approximately 4 times higher than the open trench method. Due to the higher cost City staff does not feel lining service lines is a feasible option.

Storm Sewer

The proposed improvements for this project include the installation of two types of a stormwater collection and treatment systems. The first consisting of a series of catch basins, catch basin manholes, and underground infiltration chambers. The second, consisting of a series of catch basins, catch basin manholes, and filtration structures.

Stormwater runoff from the north half of Turtle Lane East and West would be collected at catch basins and directed to existing underground storage chambers that were installed in 2008. The storage chambers are perforated and surrounded by a rock storage layer, which allows water to pass from the chambers into the sub-base and infiltrate into the ground. Runoff volumes that exceed the volume of the infiltration chambers will be discharged into an overflow pipe that discharges to Turtle Lake.

Stormwater runoff from the south half of Turtle Lane East and West would be collected at catch basins and directed to underground storage chambers located beneath the road. The storage chambers are perforated and surrounded by a rock storage layer, which allows water to pass from the chambers into the sub-base and infiltrate into the ground. Runoff volumes that exceed the volume of the infiltration chambers will be discharged into the existing storm collection system on Lexington Avenue that discharges to a low area south of Marsden Lake.

This type of underground storage and infiltration system has been used in many previous City projects. The systems are performing well and City staff is comfortable with the maintenance requirements.

Currently runoff from Schifsky Road is directed to a small storm pond located on the west end of the street. The pond does not meet the RCWD's current rules for storm water treatment ponds, but does provide volume control. There is not sufficient land available to increase the size of the pond and the groundwater level prohibits increasing the depth of the pond. Since the pond cannot be enlarged to meet the current rules the runoff from the area must be treated before it is discharged to the pond.

Schifsky Road is located within the City's wellhead protection area and within the 1-yr time-of-travel to the City's municipal well #6. Based on these conditions the Minnesota Department of Health states that infiltration is not appropriate for the site and other stormwater treatment best management practices (BMPs) should be used.

Stormwater runoff from Schifsky Road would be collected at catch basins and directed to filtration structures. The treatment structures consist of media cartridges that are designed to filter out sediments and nutrients and capture floatable contaminants. Cartridge filtration systems have been in use for over 20-years and have proven to be a viable option in areas where space is limited and surface treatment BMPs are not feasible. The treatment structures will be sized to meet the water quality treatment volumes required by the RCWD. Discharge from the treatment structures and runoff exceeding the treatment capacity of the filters will flow to the small pond located at the west end of the street.

Filtration structures have been used in previous City projects and have been performing as expected.

The proposed improvements are consistent with the goals and policies of Shoreview's Surface Water Management Plan (SWMP) and the requirements of the City's National Pollution Discharge Elimination System (NPDES) permit and Surface Water Pollution Prevention Plan (SWPPP). The project is located in the RCWD and the City is required to get a permit for stormwater management.

Plans and specifications will incorporate erosion control practices consistent with Minnesota Pollution Control Agency's Best Management Practices and meet all requirements of the NPDES and RCWD.

Street Lights

The proposed improvements for this project include replacing the existing Xcel owned streetlights with new aluminum poles, LED cobra-head light fixtures, and underground power. The streetlights would be installed in approximately the same locations as the existing lights with an additional light installed at the mid-block of Turtle Lane East and two additional lights installed along the middle section of Schifsky Road. The installation of the street lights will be completed in conjunction with the City's 2015 street light replacement project.

Private Utilities

The City notifies all utility companies as it relates to the proposed improvements on projects. Private utilities and their associated agencies located on this project include Comcast Communication - Cable and Television; Century Link – Telephone and Communication; and Xcel Energy – Electric, Gas & existing Street Lights. The City of Shoreview encourages these companies to repair or replace their utilities during or prior to the start of Shoreview's construction projects.

Landscaping

It is anticipated that this project will have an impact on boulevard trees. As per past practices, the City will replace boulevard trees on the project where opportunities arise. The City code references that trees are to be replaced on a two-for-one basis. Where boulevard trees get close to construction limits, City staff will make every effort to protect existing trees within the right-of-way. However, when necessary, trees will be removed to allow for the proposed construction and clear zones. As per past practice, staff will work with adjacent property owners individually to assess impacts on trees located on private property. It has been the City's practice to install replacement trees at the request of the property owner.

Permits

The City is required to obtain the necessary permits to construct this project. Permits are necessary for the repair and construction as it relates to site disturbance and work located within Ramsey County right-of-way.

The project is located within the RCWD. The City is required to obtain a permit from the RCWD for the storm water improvements completed as part of the project.

As required by the Minnesota Pollution Control Agency, a NPDES permit is needed for disturbances over one acre in size. Local agencies and contractors must obtain permits and provide sureties to prevent erosion from exiting the construction site on all sites one acre or more that are being disturbed. This permit must be obtained by common permit by both the City and contractor prior to starting the construction project.

The preliminary design for the storm water improvements doesn't indicate a requirement for DNR or Army Corps of Engineers permits.

The City will be required to obtain approval from the Department of Health for the work associated with the sanitary sewer collection and water distributions systems. The approval will be required prior to construction of the project.

IV. Estimated Costs

A detailed cost estimate is included in Appendix C of this report. The cost estimate is based on construction prices experienced for similar improvements and includes an additional 25% to cover non-construction costs associated with the project such as; engineering, legal, administrative costs, and construction contingencies. A summary of the estimated total costs for the project is listed below:

Street	\$ 853,500
Water Main	\$ 342,500
Sanitary Sewer	\$ 234,300
Storm Sewer	\$ 452,700
Street Lights	<u>\$ 85,000</u>
Total Estimated Project Cost	\$ 1,968,000

V. Estimated Assessments

Assessments proposed for improvements are administered in accordance with Minnesota Statutes, Chapter 429 and the City of Shoreview Street Renewal Program Unit Assessment Policy dated March 7, 1986.

Appendix D has a detailed map and list of residential properties with proposed assessments for the improvements. The payback period for assessments related to street and storm sewer is typically 10-years.

Street

Shoreview's Street Assessment Policy states that adjacent property and any property with primary access to the roadway receiving the improvement will be assessed the equivalent cost of concrete curb and gutter on an "equivalent unit" basis. A typical single-family residential lot is considered as one "unit" for street assessment purposes.

Total estimated cost of concrete curb and gutter	\$ 103,381
Total number of units	67
Estimated street assessment amount	\$ 1,543/unit

Storm Sewer

Storm sewer assessments are proposed for this project. City records indicate that the properties on Schifsky Road have been previously assessed and will not receive a storm sewer assessment with this project. The properties on Turtle Lane East and West have not

been previously assessed for storm sewer improvements. In accordance with the City's assessment policy for storm sewer the amount assessed for each lot is dependent on the size of the lot. The first 13,000-square feet (sf) is assessed at \$0.07/sf, addition area from 13,001-19,000sf is assessed at \$0.035/sf, with no additional assessment over 19,000sf. The maximum storm sewer assessment for a residential lot on this project is \$1,120/unit.

Total assessed cost of storm sewer	\$ 49,528.40
Estimated storm water assessment amount	Dependant on lot size

Sanitary Sewer and Water Main

It has been Shoreview's practice to assess for sanitary sewer and water main improvements once, at the time of original construction. City sewer and water currently serve all properties located in this neighborhood. City staff has reviewed the properties located in the neighborhood and found that no additional services are warranted for future lot spits or sub-divisions. Therefore sanitary sewer and water assessments are not warranted in this neighborhood.

VI. Funding Sources

The proposed improvements would be funded by a combination of street renewal funds, special assessments, and utility funds.

Street	
Street Renewal	\$ 750,120
Assessments	\$ 103,380
Water	
Water Fund	\$ 342,500
Sanitary Sewer	
Sewer Fund	\$ 234,300
Storm Sewer	
Surface Water Fund	\$ 403,200
Assessments	\$ 49,500
Street Lights	
Street Light Fund	\$ 85,000

VII. Project Schedule

Assuming receipt of this report by the City Council, the proposed project schedule will be as follows:

Council Receives Feasibility Report	February 17, 2015
Public Improvement Hearing	March 16, 2015
Council Approve Plans and Specifications	April 6, 2015
Bid Opening	April 30, 2015
Council Award Contract	May 4, 2015
Construction Start	Mid-May 2015
Construction Complete	October 2015
Assessment Hearing	September 2016

VIII. Conclusions and Recommendations

Conclusions

1. The reconstruction project for the Turtle Lane Neighborhood and Schifsky Road is technically and financially feasible.
2. The reconstruction of the deteriorated streets, replacement of a portion of the water distribution system, repair and replacement of the sanitary sewer collection system, and installation of stormwater collection and treatment systems will directly benefit the residents of the neighborhood, as well as the other residents of Shoreview.

Recommendations

1. Proceed with improvements as proposed in this report.
2. Schedule public hearings for City Project 15-01 on March 16, 2015 at the regularly scheduled City Council meeting.

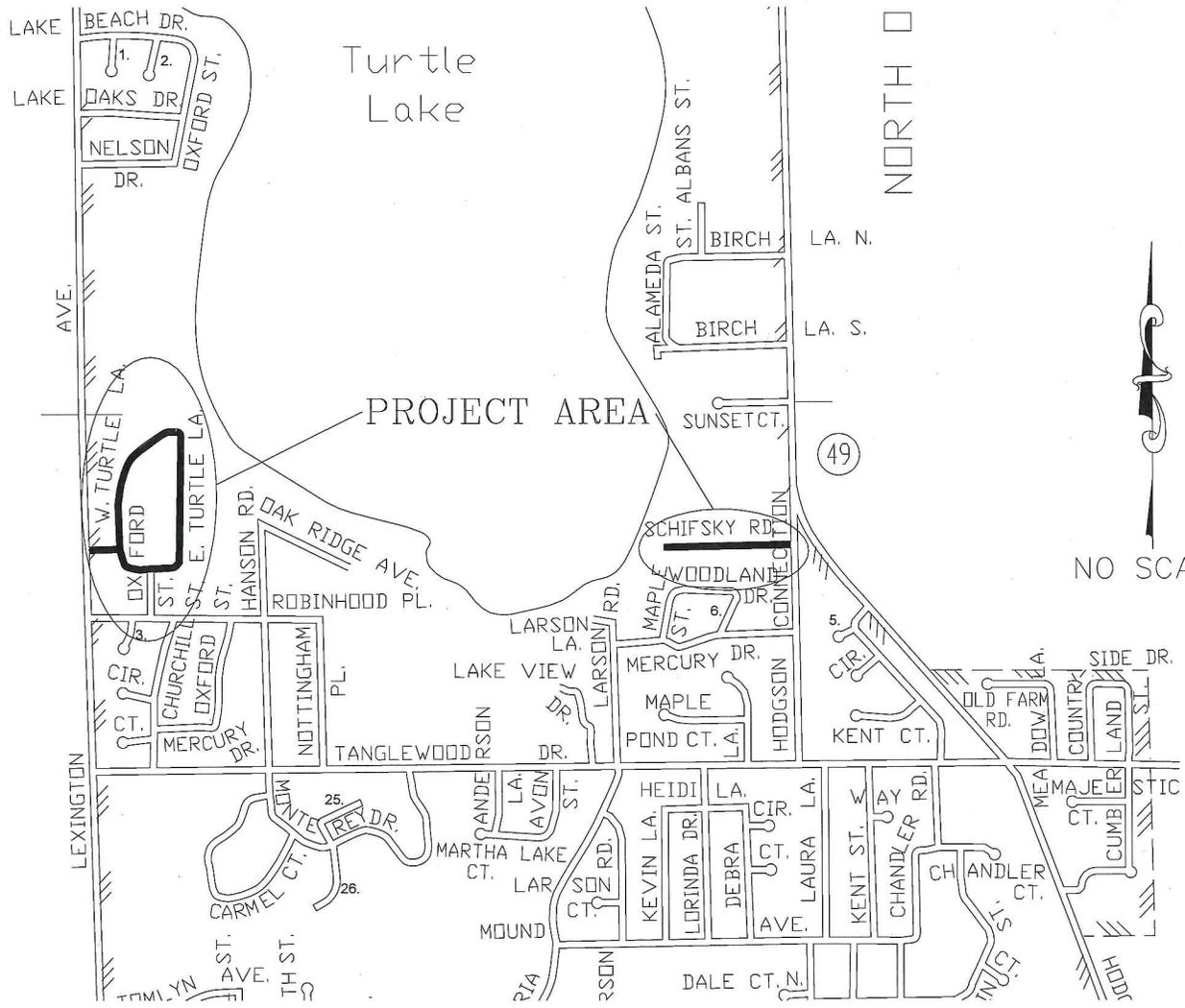
APPENDIX A

Project Location Map
Proposed Typical Street Section
Proposed Improvement Drawings

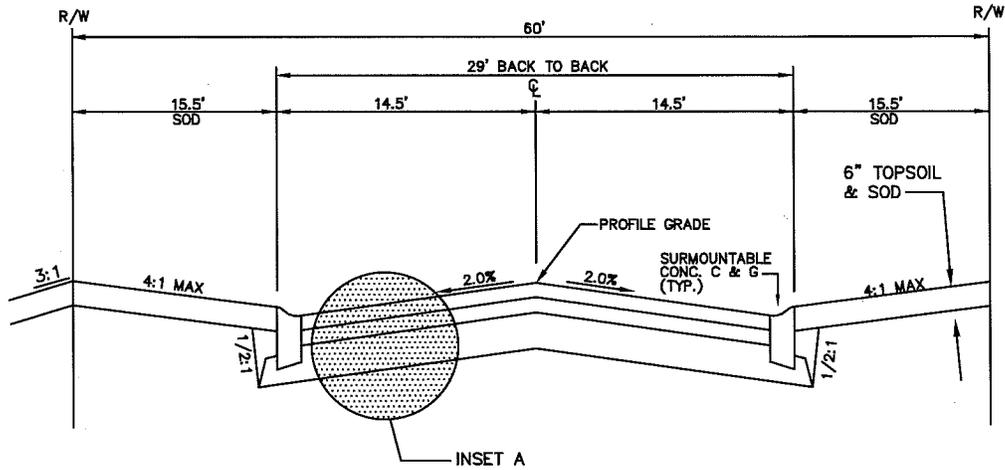


Shoreview

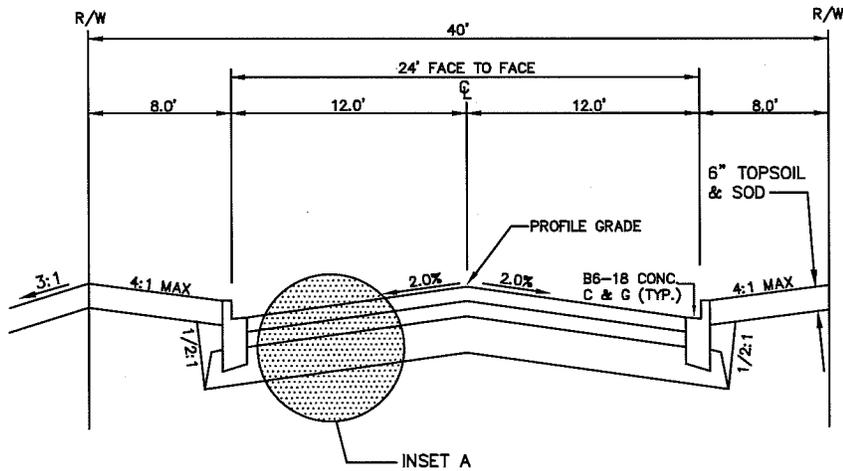
CITY OF SHOREVIEW
TURTLE LANE / SCHIFSKY ROAD
RECONSTRUCTION
CITY PROJECT 15-01



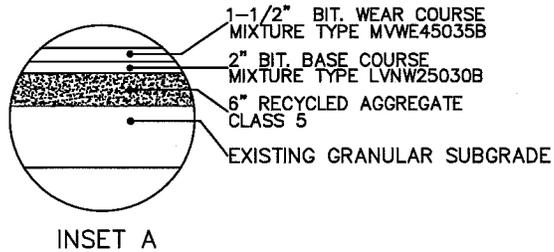
LOCATION MAP



TURTLE LANE/JOHN'S ROAD



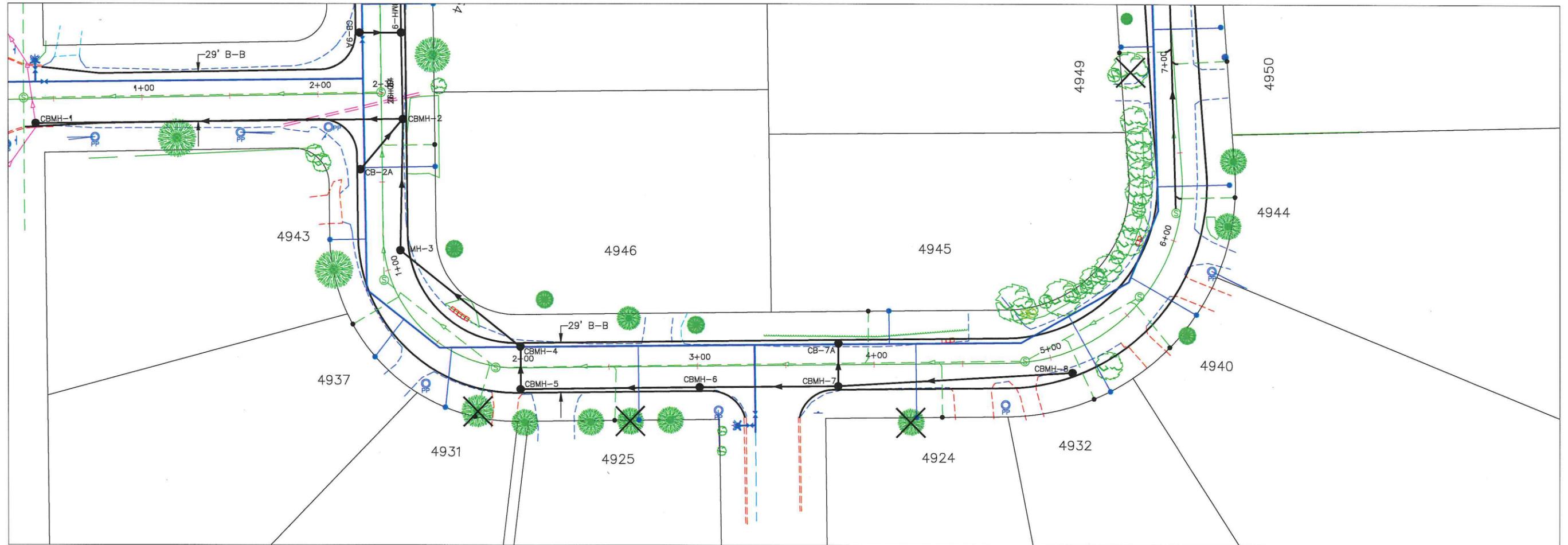
SCHIFSKY ROAD



TYPICAL SECTIONS



CITY OF SHOREVIEW TURTLE LANE RECONSTRUCTION CITY PROJECT 15-01

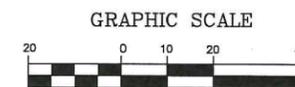


LEGEND

- EXISTING STORM SEWER
- EXISTING SANITARY SEWER
- EXISTING WATERMAIN
- EXISTING HYDRANT W/AUX. VALVE
- PROPOSED STORM SEWER
- PROPOSED SANITARY SEWER
- PROPOSED WATERMAIN
- SANITARY SERVICE CLEANOUT

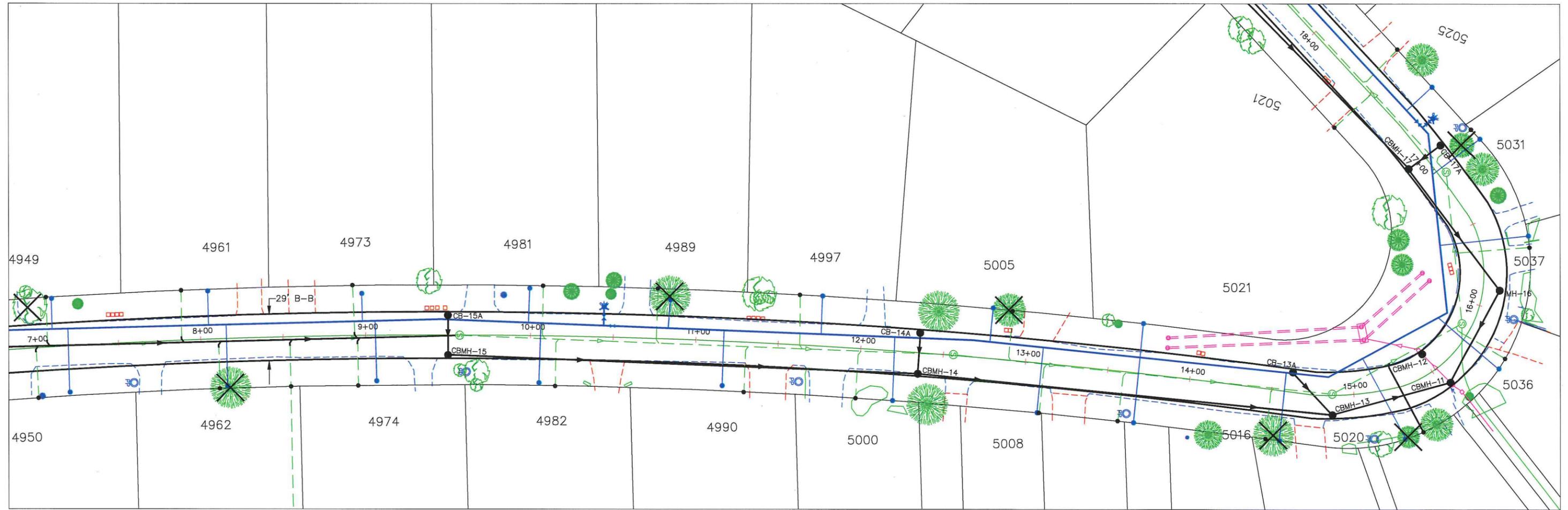
TURTLE LANE PROPOSED IMPROVEMENTS

- * 29 FT. WIDTH BACK TO BACK
- * NEW CONCRETE CURB & GUTTER
- * AGGREGATE BASE
- * NEW BITUMINOUS SURFACE
- * STORM SEWER UPGRADES
- * SANITARY SEWER REPAIRS
- * NEW WATERMAIN
- * TURF REPLACEMENT





CITY OF SHOREVIEW TURTLE LANE RECONSTRUCTION CITY PROJECT 15-01

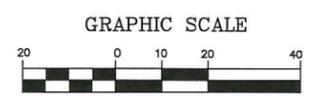


LEGEND

-  EXISTING STORM SEWER
-  EXISTING SANITARY SEWER
-  EXISTING WATERMAIN
-  EXISTING HYDRANT W/AUX. VALVE
-  PROPOSED STORM SEWER
-  PROPOSED SANITARY SEWER
-  PROPOSED WATERMAIN
-  SANITARY SERVICE CLEANOUT

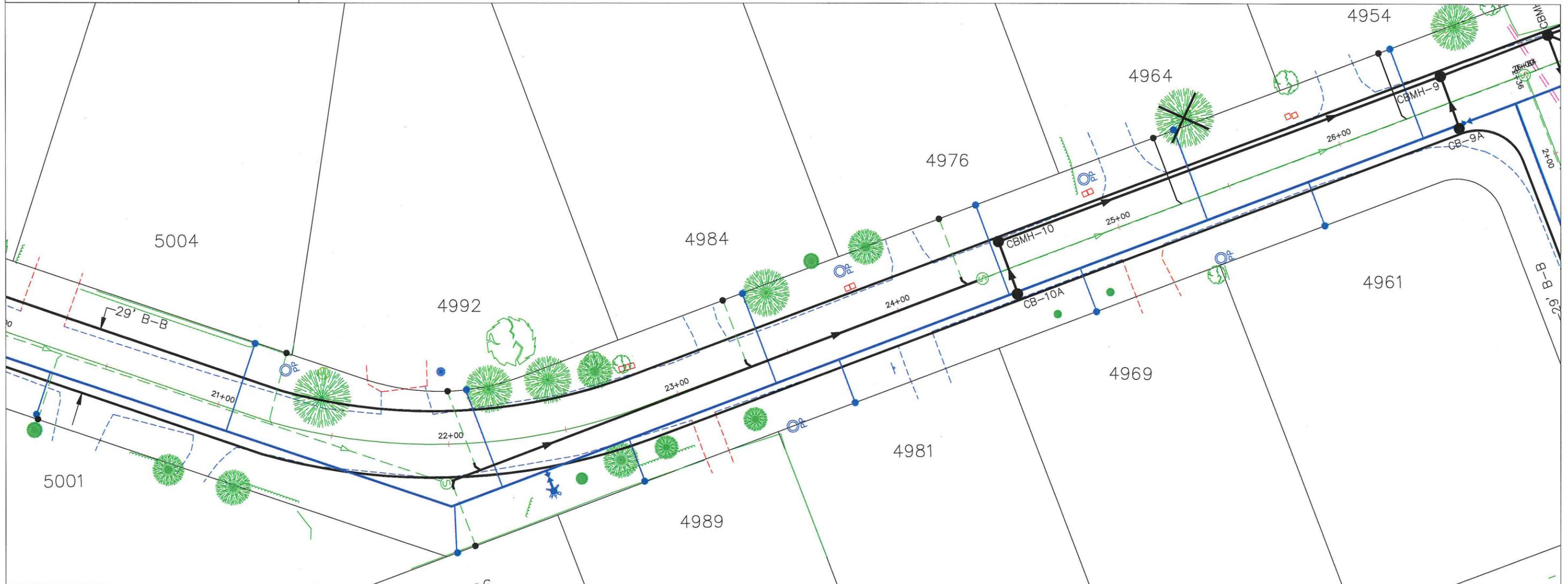
TURTLE LANE PROPOSED IMPROVEMENTS

- * 29 FT. WIDTH BACK TO BACK
- * NEW CONCRETE CURB & GUTTER
- * AGGREGATE BASE
- * NEW BITUMINOUS SURFACE
- * STORM SEWER UPGRADES
- * SANITARY SEWER REPAIRS
- * NEW WATERMAIN
- * TURF REPLACEMENT





CITY OF SHOREVIEW TURTLE LANE RECONSTRUCTION CITY PROJECT 15-01

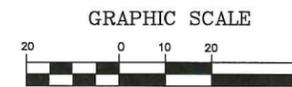


LEGEND

- EXISTING STORM SEWER
- EXISTING SANITARY SEWER
- EXISTING WATERMAIN
- EXISTING HYDRANT W/AUX. VALVE
- PROPOSED STORM SEWER
- PROPOSED SANITARY SEWER
- PROPOSED WATERMAIN
- SANITARY SERVICE CLEANOUT

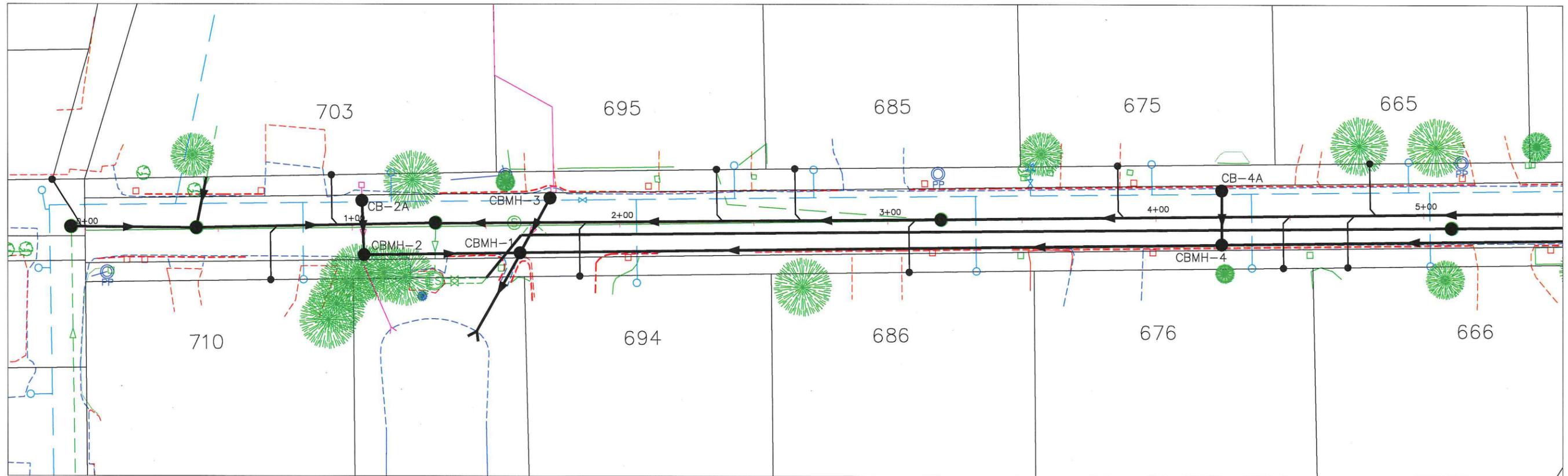
TURTLE LANE PROPOSED IMPROVEMENTS

- * 29 FT. WIDTH BACK TO BACK
- * NEW CONCRETE CURB & GUTTER
- * AGGREGATE BASE
- * NEW BITUMINOUS SURFACE
- * STORM SEWER UPGRADES
- * SANITARY SEWER REPAIRS
- * NEW WATERMAIN
- * TURF REPLACEMENT





CITY OF SHOREVIEW SCHIFSKY ROAD RECONSTRUCTION CITY PROJECT 15-01

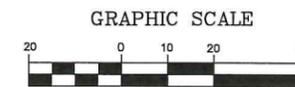


LEGEND

- EXISTING STORM SEWER
- EXISTING SANITARY SEWER
- EXISTING WATERMAIN
- EXISTING HYDRANT W/AUX. VALVE
- PROPOSED STORM SEWER
- PROPOSED SANITARY SEWER
- PROPOSED WATERMAIN
- SANITARY SERVICE & CLEANOUT

SCHIFSKY ROAD PROPOSED IMPROVEMENTS

- * 24 FT. WIDTH FACE TO FACE
- * NEW CONCRETE CURB & GUTTER
- * AGGREGATE BASE
- * NEW BITUMINOUS SURFACE
- * STORM SEWER UPGRADES
- * SANITARY SEWER REPAIRS
- * TURF REPLACEMENT



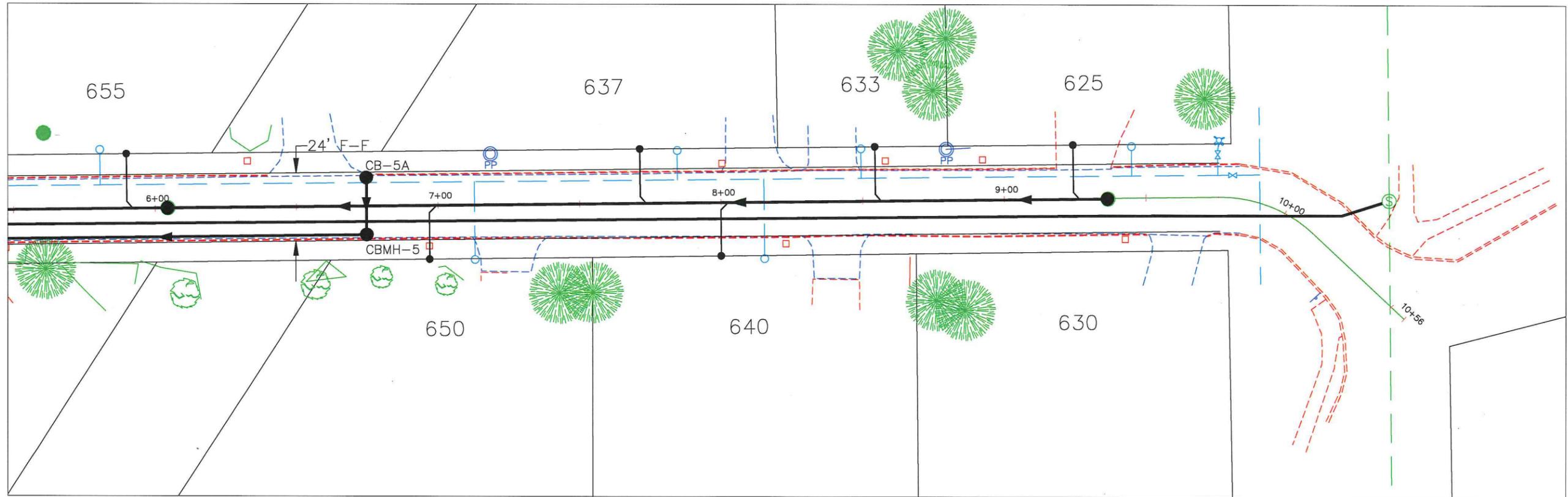


CITY OF SHOREVIEW

SCHIFSKY ROAD

RECONSTRUCTION

CITY PROJECT 15-01

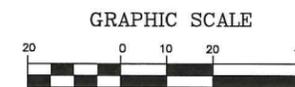


LEGEND

- EXISTING STORM SEWER
- EXISTING SANITARY SEWER
- EXISTING WATERMAIN
- EXISTING HYDRANT W/AUX. VALVE
- PROPOSED STORM SEWER
- PROPOSED SANITARY SEWER
- PROPOSED WATERMAIN
- SANITARY SERVICE & CLEANOUT

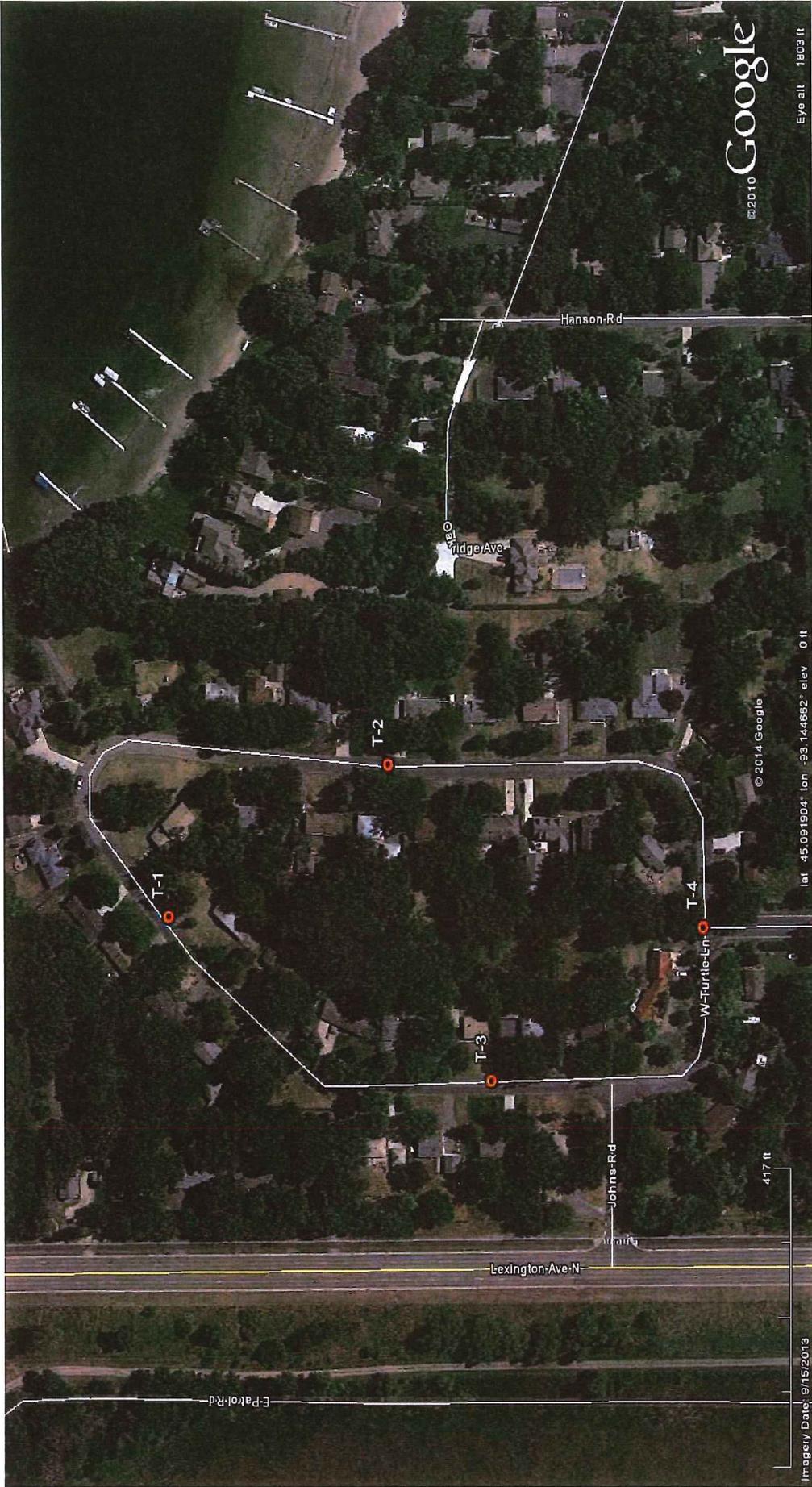
SCHIFSKY ROAD PROPOSED IMPROVEMENTS

- * 24 FT. WIDTH FACE TO FACE
- * NEW CONCRETE CURB & GUTTER
- * AGGREGATE BASE
- * NEW BITUMINOUS SURFACE
- * STORM SEWER UPGRADES
- * SANITARY SEWER REPAIRS
- * TURF REPLACEMENT



APPENDIX B

Soil Borings



AMERICAN ENGINEERING TESTING, INC.	PROJECT Street Reconstruction, Turtle Lane, Shoreview, MN		AET NO. 01-06275
	SUBJECT Boring Locations		DATE September 30, 2014
SCALE 1" = 208±		PREPARED BY AS	CHECKED BY JV
			FIGURE 1



AMERICAN ENGINEERING TESTING, INC.	PROJECT	Street Reconstruction, Schifsky Road, Shoreview, MN		AET NO.	01-06275
	SUBJECT	Boring Locations		DATE	September 30, 2014
	SCALE	1" = 170'±	PREPARED BY	CHECKED BY	FIGURE 2
			AS	JV	



SUBSURFACE BORING LOG

AET JOB NO: **01-06283**

LOG OF BORING NO. **T-1 (p. 1 of 1)**

PROJECT: **Street Reconstruction, City Project 15-01; Shoreview, MN**

SURFACE ELEVATION: _____ Ramsey Co. Coordinates: **N 210172 E 561400**

DEPTH IN FEET	MATERIAL DESCRIPTION	GEOLOGY	N	MC	SAMPLE TYPE	REC IN.	FIELD & LABORATORY TESTS				
							WC	DEN	LL	PL	%#200
1	3.75" Bituminous pavement FILL, mostly silty sand, a little sand with silt, brown (A-2-4)	FILL	27	M	SS	18	6				13
2	FILL, mostly silty sand, a little sand with silt and sandy silt, brown, a little dark brown (A-3/A-2-4)		19	M	SS	20					
4	FILL, mostly sand with silt, a little silty sand, brown and dark brown (A-3, A-2-4)		8	M	SS	18					
6	END OF BORING										

AET CORP W-COORDINATES 01-06283.GPJ AET+OPT+WELL.GDT 10/13/14

DEPTH:	DRILLING METHOD	WATER LEVEL MEASUREMENTS						NOTE: REFER TO THE ATTACHED SHEETS FOR AN EXPLANATION OF TERMINOLOGY ON THIS LOG	
		DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	DRILLING FLUID LEVEL		WATER LEVEL
0-4'	3.25" HSA	9/24/14	9:15	6.0	4.0	5.9			None
BORING COMPLETED: 9/24/14									
DR: DS LG: CD Rig: 85C									



AMERICAN
ENGINEERING
TESTING, INC.

SUBSURFACE BORING LOG

AET JOB NO: **01-06283** LOG OF BORING NO. **T-2 (p. 1 of 1)**

PROJECT: **Street Reconstruction, City Project 15-01; Shoreview, MN**

SURFACE ELEVATION: _____ Ramsey Co. Coordinates: **N 209801 E 561614**

DEPTH IN FEET	MATERIAL DESCRIPTION	GEOLOGY	N	MC	SAMPLE TYPE	REC IN.	FIELD & LABORATORY TESTS				
							WC	DEN	LL	PL	%#200
1	2.75" Bituminous pavement	FILL	13	M	SS	16					
2	FILL, mostly silty sand, a little sand with silt, brown, a little dark brown (A-2-4)										
3											
4			10	M	SS	16					
5	FILL, mostly sand with silt, pieces of bituminous, a little clayey sand and sand, brown, a little dark brown and light brown (A-2-4)										
6	END OF BORING										

DEPTH:	DRILLING METHOD	WATER LEVEL MEASUREMENTS							NOTE: REFER TO THE ATTACHED SHEETS FOR AN EXPLANATION OF TERMINOLOGY ON THIS LOG
		DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	DRILLING FLUID LEVEL	WATER LEVEL	
0-4'	3.25" HSA	9/24/14	9:55	6.0	4.0	6.0		None	
BORING COMPLETED: 9/24/14									
DR: DS LG: CD Rig: 85C									

AET CORP W-COORDINATES 01-06283.GPJ AET+CPT+WELL.GDT 10/13/14



AMERICAN
ENGINEERING
TESTING, INC.

SUBSURFACE BORING LOG

AET JOB NO: **01-06283**

LOG OF BORING NO. **T-3 (p. 1 of 1)**

PROJECT: **Street Reconstruction, City Project 15-01; Shoreview, MN**

SURFACE ELEVATION: _____ Ramsey Co. Coordinates: **N 209627 E 561172**

DEPTH IN FEET	MATERIAL DESCRIPTION	GEOLOGY	N	MC	SAMPLE TYPE	REC IN.	FIELD & LABORATORY TESTS					
							WC	DEN	LL	PL	%-#200	
1	4" Bituminous pavement	FILL	17	M	SS							
2	FILL, mostly sand with silt, a little silty sand and lean clay, brown (A-2-4, A-3)											
3												
4												
5		COARSE ALLUVIUM	11	M	SS	18						
6												
7												
8												
9	SAND, fine grained, brown, a little grayish brown and dark brown, moist, very loose, lenses and laminations of lean clay (SP) (A-3)	COARSE ALLUVIUM	4	M	SS	18						7
10	Note: Clay component removed from sieve analysis test. Clay represented about 14% of the overall sample											
11												
12												
13	SAND, fine grained, light brown, a little grayish brown, moist, medium dense, laminations of lean clay (SP) (A-3)	COARSE ALLUVIUM	24	M	SS	20						
14												
15												
16	SAND, fine grained, light brown, a little brown, moist, medium dense, laminations of silty sand and silt (SP) (A-3)	COARSE ALLUVIUM	25	M	SS	20						
17												
END OF BORING												

AET CORP W-COORDINATES 01-06283.GPJ AET+CPT+WELL.GDT 10/13/14

DEPTH:	DRILLING METHOD	WATER LEVEL MEASUREMENTS						NOTE: REFER TO THE ATTACHED SHEETS FOR AN EXPLANATION OF TERMINOLOGY ON THIS LOG	
0-14½'	3.25" HSA	DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	DRILLING FLUID LEVEL		WATER LEVEL
		9/24/14	8:43	16.5	14.5	16.3			None
BORING COMPLETED: 9/24/14									
DR: DS LG: CD Rig: 85C									



AMERICAN
ENGINEERING
TESTING, INC.

SUBSURFACE BORING LOG

AET JOB NO: **01-06283** LOG OF BORING NO. **T-4 (p. 1 of 1)**
 PROJECT: **Street Reconstruction, City Project 15-01; Shoreview, MN**
 SURFACE ELEVATION: _____ Ramsey Co. Coordinates: **N 209269 E 561388**

DEPTH IN FEET	MATERIAL DESCRIPTION	GEOLOGY	N	MC	SAMPLE TYPE	REC IN.	FIELD & LABORATORY TESTS					
							WC	DEN	LL	PL	%-#200	
1	2.5" Bituminous pavement	FILL										
2	FILL, mostly silty sand, a little gravel, pieces of bituminous, a little sand, dark brown, a little black and brown (A-2-4)		20	M	SS	16						
3	FILL, mostly silty sand, a little gravel, sand with silt and clayey sand, brown, a little light brown and dark brown (A-3)		7	M	SS	16						
4												
5					8	M	SS	16				
6												
7												
8					10	M	SS	18				
9	SAND WITH SILT, fine grained, light brown, moist, medium dense (SP-SM) (A-3)	COARSE ALLUVIUM										
10											6	
11												
12	SAND WITH SILT, fine grained, light brown, a little brownish gray, moist, medium dense, lenses and laminations of lean clay (SP-SM) (A-3)		14	M	SS	20						8
13												
14												
15	Note: Clay lenses removed from sieve analysis test samples. Clay represented about 16% of overall samples											
16				16	M	SS	22					11
END OF BORING												

DEPTH: 0-14½'	DRILLING METHOD: 3.25" HSA	WATER LEVEL MEASUREMENTS							NOTE: REFER TO THE ATTACHED SHEETS FOR AN EXPLANATION OF TERMINOLOGY ON THIS LOG
		DATE: 9/24/14	TIME: 10:45	SAMPLED DEPTH: 16.5	CASING DEPTH: 14.5	CAVE-IN DEPTH: 16.5	DRILLING FLUID LEVEL:	WATER LEVEL: None	
BORING COMPLETED: 9/24/14									
DR: DS	LG: CD	Rig: 85C							

AET CORP W-COORDINATES 01-06283.GPJ AET+CPT+WELL.GDT 10/13/14



SUBSURFACE BORING LOG

AET JOB NO: **01-06283** LOG OF BORING NO. **S-1 (p. 1 of 1)**
 PROJECT: **Street Reconstruction, City Project 15-01; Shoreview, MN**
 SURFACE ELEVATION: _____ Ramsey Co. Coordinates: **N 209411 E 565309**

DEPTH IN FEET	MATERIAL DESCRIPTION	GEOLOGY	N	MC	SAMPLE TYPE	REC IN.	FIELD & LABORATORY TESTS					
							WC	DEN	LL	PL	%#200	
1	5.25" Bituminous pavement	FILL										
1	3" Crushed limestone, light brown (A-1-b)											
2	FILL, mostly silty sand, a little sand with silt, dark brown, a little brown (A-2-4)	FILL	11	M	SS		13					14
3	FILL, mostly silty sand, a little sand with silt and sapric peat, dark grayish brown, a little black (A-2-4)			3	M	SS	8	13				
4	SAPRIC PEAT, black, a little brownish gray, lenses and laminations of sand with silt (A-8)	SWAMP DEPOSIT										
5				1	M	SS	10	214				
6		SWAMP DEPOSIT										
7												
8		SWAMP DEPOSIT	WH	M	SS	20	117					
9	SANDY ORGANIC CLAY, trace roots, dark grayish brown, a little dark gray and gray, stiff, lenses and laminations of sand with silt, sapric peat and lean clay (OH) (A-8)											
10		SWAMP DEPOSIT										
11				9	M	SS	12	64				
12	SAND, fine grained, light gray, waterbearing, loose, laminations of clayey sand (SP) (A-3)	COARSE ALLUVIUM										
13	SAND, fine grained, light brownish gray, waterbearing, loose (SP) (A-3)			9	W	SS	16					
14		COARSE ALLUVIUM										
15												
16		COARSE ALLUVIUM										
				7	W	SS	20					
END OF BORING												

DEPTH:	DRILLING METHOD	WATER LEVEL MEASUREMENTS						NOTE: REFER TO THE ATTACHED SHEETS FOR AN EXPLANATION OF TERMINOLOGY ON THIS LOG	
		DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	DRILLING FLUID LEVEL		WATER LEVEL
0-14½'	3.25" HSA	9/24/14	11:50	11.5	9.5	9.3			8.6
		9/24/14	12:05	16.5	14.5	9.5			7.2
BORING COMPLETED: 9/24/14		9/24/14	12:15	16.5	14.5	9.5			6.5
DR: DS LG: CD Rig: 85C									

AET CORP W-COORDINATES 01-06283.GPJ AET+CPT+WELL.GDT 10/13/14



AMERICAN
ENGINEERING
TESTING, INC.

SUBSURFACE BORING LOG

AET JOB NO: **01-06283**

LOG OF BORING NO. **S-2 (p. 1 of 1)**

PROJECT: **Street Reconstruction, City Project 15-01; Shoreview, MN**

SURFACE ELEVATION: _____ Ramsey Co. Coordinates: **N 209425 E 565637**

DEPTH IN FEET	MATERIAL DESCRIPTION	GEOLOGY	N	MC	SAMPLE TYPE	REC IN.	FIELD & LABORATORY TESTS							
							WC	DEN	LL	PL	%-#200			
1	3.25" Bituminous pavement	FILL												
	FILL, mostly sand with silt, brown (A-3)		11	M	SS	16								
2														
3			7	M	SS	16								
4	FILL, mostly sand with silt, a little gravel, pieces of bituminous, brown (A-3)	COARSE ALLUVIUM												
5			5	M	SS	16								
6			6	M	SS	20	7						5	
8	SAND, trace roots, fine grained, light brown, moist, loose (SP) (A-3)													
9	SAND WITH SILT, fine grained, grayish brown, moist to waterbearing (SP-SM) (A-3)													
10			9	M/W	SS	18							8	
11														
12	SAND, fine grained, brownish gray, waterbearing (SP) (A-3)													
13			6	W	SS	14								
14														
15			6	W	SS	14								
16														
END OF BORING														

AET CORP W-COORDINATES 01-06283.GPJ AET+CPT+WELL.GDT 10/13/14

DEPTH:	DRILLING METHOD	WATER LEVEL MEASUREMENTS							NOTE: REFER TO THE ATTACHED SHEETS FOR AN EXPLANATION OF TERMINOLOGY ON THIS LOG
		DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	DRILLING FLUID LEVEL	WATER LEVEL	
0-14½'	3.25" HSA	9/24/14	12:54	14.0	12.0	12.0		11.2	
		9/24/14	1:05	16.5	14.5	14.7		11.9	
BORING COMPLETED: 9/24/14		9/24/14	1:14	16.5	14.5	13.3		11.6	
DR: DS	LG: CD	Rig: 85C							



AMERICAN
ENGINEERING
TESTING, INC.

SUBSURFACE BORING LOG

AET JOB NO: **01-06283**

LOG OF BORING NO. **S-3 (p. 1 of 1)**

PROJECT: **Street Reconstruction, City Project 15-01; Shoreview, MN**

SURFACE ELEVATION: _____ Ramsey Co. Coordinates: **N 209429 E 565926**

DEPTH IN FEET	MATERIAL DESCRIPTION	GEOLOGY	N	MC	SAMPLE TYPE	REC IN.	FIELD & LABORATORY TESTS					
							WC	DEN	LL	PL	%-#200	
1	3" Bituminous pavement	FILL										
1	FILL, mostly sand with silt, a little silty sand, brown, a little dark brown (A-3)		12	M	SS	14						
2			8	M	SS	16						
4	FILL, mostly sand with silt, a little silty sand, trace roots, brown (A-3)	FILL										
5			3	M	SS	16						
6			9	M	SS	20						
7	FILL, mostly sand, pieces of bituminous, a little silty sand, brown, a little dark brown (A-3)	COARSE ALLUVIUM										
8	SAND, fine grained, light brown, moist, loose to medium dense (SP) (A-3)		14	M	SS	20						4
9			11	M	SS	22	6					2
10			20	M	SS	22						
11												
12												
13												
14												
15												
16												
END OF BORING												

AET_CORP.W-COORDINATES 01-06283.GPJ AET+CPT+WELL.GDT 10/31/14

DEPTH: DRILLING METHOD		WATER LEVEL MEASUREMENTS							NOTE: REFER TO THE ATTACHED SHEETS FOR AN EXPLANATION OF TERMINOLOGY ON THIS LOG
		DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	DRILLING FLUID LEVEL	WATER LEVEL	
0-14½'	3.25" HSA	9/24/14	2:10	16.5	14.5	16.1		None	
BORING COMPLETED: 9/24/14									
DR: DS LG: CD Rig: 85C									

APPENDIX C

Detailed Cost Estimates

ENGINEER'S ESTIMATE

TURTLE LANE / JOHN'S ROAD

RECONSTRUCTION

CITY PROJECT NO. 15-01

STREET RECONSTRUCTION

ITEM NO.	ITEM	UNIT	CONTRACT QUANTITY	UNIT PRICE	TOTAL AMOUNT
2021.501	MOBILIZATION	LS	1.00	\$ 40,000.00	\$ 40,000.00
2101.502	CLEARING	TREE	8.00	\$ 350.00	\$ 2,800.00
2101.507	GRUBBING	TREE	8.00	\$ 170.00	\$ 1,360.00
2104.501	REMOVE CONCRETE CURB & GUTTER	LF	50.00	\$ 2.50	\$ 125.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SY	9,100.00	\$ 3.00	\$ 27,300.00
2104.505	REMOVE DRIVEWAY PAVEMENT (CONCRETE)	SY	350.00	\$ 6.00	\$ 2,100.00
2104.505	REMOVE DRIVEWAY PAVEMENT (BITUMINOUS)	SY	500.00	\$ 4.00	\$ 2,000.00
2104.511	SAW CONCRETE PAVEMENT	LF	350.00	\$ 5.00	\$ 1,750.00
2104.523	SALV. & REINSTAL EXIST. SIGNS, POSTS & MB	EA	50.00	\$ 150.00	\$ 7,500.00
2105.501	COMMON EXCAVATION (P)	CY	5,500.00	\$ 17.00	\$ 93,500.00
2112.501	SUBGRADE PREPARATION	RD STA	29.00	\$ 200.00	\$ 5,800.00
2211.503	AGGREGATE BASE (CV) CLASS 5	CY	1,725.00	\$ 26.00	\$ 44,850.00
2331.603	JOINT ADHESIVE	LF	5,770.00	\$ 0.80	\$ 4,616.00
2331.603	BITUMINOUS CONTROL JOINT	LF	1,800.00	\$ 4.00	\$ 7,200.00
2357.502	BITUMINOUS MAT'L FOR TACK COAT	GAL	450.00	\$ 3.00	\$ 1,350.00
2360.501	BITUMINOUS WEAR COURSE (SPWEA440B)	TON	750.00	\$ 70.00	\$ 52,500.00
2360.502	BITUMINOUS BASE COURSE (SPNWB330B)	TON	1,000.00	\$ 65.00	\$ 65,000.00
2360.503	BITUMINOUS DRWY. PVMNT. (SPWEB340B)	SY	500.00	\$ 20.00	\$ 10,000.00
2506.516	CAST. ASSEMBLY (R-1733) W/I&I BARRIER	EA	15.00	\$ 850.00	\$ 12,750.00
2531.501	CONCRETE CURB & GUTTER (SURMOUNTABLE)	LF	5,850.00	\$ 11.00	\$ 64,350.00
2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SY	350.00	\$ 45.00	\$ 15,750.00
2563.601	TRAFFIC CONTROL	LS	1.00	\$ 3,000.00	\$ 3,000.00
2573.502	SILT FENCE, TYPE PA	LF	250.00	\$ 4.00	\$ 1,000.00
2573.530	INLET PROTECTION	EA	6.00	\$ 200.00	\$ 1,200.00
2574.525	TOPSOIL BORROW	CY	1,050.00	\$ 15.00	\$ 15,750.00
2575.505	SOD, LAWN	SY	6,500.00	\$ 3.50	\$ 22,750.00
2123.610	STREET SWEEPING	HR	5.00	\$ 125.00	\$ 625.00
SUBTOTAL - STREET RECONSTRUCTION					\$ 506,926.00
25% CONTINGENCY					\$ 126,731.50
TOTAL STREET CONSTRUCTION					\$ 633,657.50

ENGINEER'S ESTIMATE

**TURTLE LANE / JOHN'S ROAD
RECONSTRUCTION
CITY PROJECT NO. 15-01**

STORM SEWER

ITEM NO.	ITEM	UNIT	CONTRACT QUANTITY	UNIT PRICE	TOTAL AMOUNT
2104.501	REMOVE STORM PIPE	LF	50.00	\$ 12.00	\$ 600.00
2104.509	REMOVE STORM STRUCTURE	EA	3.00	\$ 500.00	\$ 1,500.00
2600.5	WOVEN GEOTEXTILE FABRIC	SY	1,300.00	\$ 5.00	\$ 6,500.00
2105.501	COMMON EXCAVATION	CY	550.00	\$ 15.00	\$ 8,250.00
2600.5	1 1/2" CLEAN ROCK	CY	350.00	\$ 55.00	\$ 19,250.00
2621.5	30" PERF. HDPE PIPE, SMOOTH INTERIOR	LF	483.00	\$ 60.00	\$ 28,980.00
2621.5	15" RCP STORM SEWER	LF	1,764.00	\$ 30.00	\$ 52,920.00
2621.5	CONST 48" RCP MH W/CAST.	EA	2.00	\$ 2,500.00	\$ 5,000.00
2621.5	CONST 48" RCP CBMH W/CAST.	EA	8.00	\$ 2,500.00	\$ 20,000.00
2621.5	CONST 48" RCP CBMH W/CAST. & 3' SUMP	EA	7.00	\$ 2,800.00	\$ 19,600.00
2621.5	CONST 2'X3' RCP CB W/CAST.	EA	9.00	\$ 2,500.00	\$ 22,500.00
SUBTOTAL - STORM SEWER					\$ 185,100.00
25% CONTINGEMCY					\$ 46,275.00
TOTAL STORM SEWER					\$ 231,375.00

SANITARY SEWER

ITEM NO.	ITEM	UNIT	CONTRACT QUANTITY	UNIT PRICE	TOTAL AMOUNT
2621.5	10" PVC SEWER	LF	575.00	\$ 45.00	\$ 25,875.00
2621.5	4"X10" PVC WYE	EA	12.00	\$ 1,000.00	\$ 12,000.00

ENGINEER'S ESTIMATE

**TURTLE LANE / JOHN'S ROAD
RECONSTRUCTION
CITY PROJECT NO. 15-01**

WATERMAIN

ITEM NO.	ITEM	UNIT	CONTRACT QUANTITY	UNIT PRICE	TOTAL AMOUNT
2611.5	REMOVE HYDRANT & VALVE	EA	5.00	\$ 750.00	\$ 3,750.00
2611.5	CONNECT TO EXISTING WM	EA	2.00	\$ 2,300.00	\$ 4,600.00
2611.5	6" WATERMAIN C-900	LF	2,950.00	\$ 35.00	\$ 103,250.00
2611.5	6" GATE VALVE	EA	4.00	\$ 2,000.00	\$ 8,000.00
2611.5	TRACER BOX	EA	5.00	\$ 175.00	\$ 875.00
2611.5	F & I HYDRANT (WB-67) & VALVE	EA	5.00	\$ 6,000.00	\$ 30,000.00
2611.5	1" CORPORATION	EA	47.00	\$ 350.00	\$ 16,450.00
2611.5	1" CURB STOP & BOX	EA	47.00	\$ 450.00	\$ 21,150.00
2611.5	1" POLYETHYLENE SERVICE PIPE	LF	1,425.00	\$ 30.00	\$ 42,750.00
2600.5	4" UTILITY INSULATION	SY	30.00	\$ 40.00	\$ 1,200.00
2611.5	DIP FITTINGS	LBS	1,700.00	\$ 10.00	\$ 17,000.00
2641.10	TEMPORARY WATER SERVICE	LS	1.00	\$ 25,000.00	\$ 25,000.00
SUBTOTAL - WATERMAIN					\$ 274,025.00
25% CONTINGENCY					\$ 68,506.25
TOTAL WATERMAIN					\$ 342,531.25

ENGINEER'S ESTIMATE

**SCHIFSKY ROAD
RECONSTRUCTION
CITY PROJECT NO. 15-01**

STREET RECONSTRUCTION

ITEM NO.	ITEM	UNIT	CONTRACT QUANTITY	UNIT PRICE	TOTAL AMOUNT
2021.501	MOBILIZATION	LS	1.00	\$ 15,000.00	\$ 15,000.00
2101.502	CLEARING	TREE	5.00	\$ 350.00	\$ 1,750.00
2101.507	GRUBBING	TREE	5.00	\$ 170.00	\$ 850.00
2104.501	REMOVE CONCRETE CURB & GUTTER	LF	50.00	\$ 2.50	\$ 125.00
2104.505	REMOVE BITUMINOUS PAVEMENT	SY	2,450.00	\$ 3.00	\$ 7,350.00
2104.505	REMOVE DRIVEWAY PAVEMENT (CONCRETE)	SY	220.00	\$ 6.00	\$ 1,320.00
2104.505	REMOVE DRIVEWAY PAVEMENT (BITUMINOUS)	SY	200.00	\$ 4.00	\$ 800.00
2104.511	SAW CONCRETE PAVEMENT	LF	150.00	\$ 5.00	\$ 750.00
2104.523	SALV. & REINSTAL EXIST. SIGNS, POSTS & MB	EA	25.00	\$ 150.00	\$ 3,750.00
2105.501	COMMON EXCAVATION (P)	CY	1,000.00	\$ 17.00	\$ 17,000.00
2112.501	SUBGRADE PREPARATION	RD STA	10.00	\$ 200.00	\$ 2,000.00
	SOILS CORRECTION	LS	1.00	\$ 20,000.00	\$ 20,000.00
2211.503	AGGREGATE BASE (CV) CLASS 5	CY	550.00	\$ 26.00	\$ 14,300.00
2331.603	JOINT ADHESIVE	LF	2,000.00	\$ 0.80	\$ 1,600.00
2331.603	BITUMINOUS CONTROL JOINT	LF	550.00	\$ 4.00	\$ 2,200.00
2357.502	BITUMINOUS MAT'L FOR TACK COAT	GAL	120.00	\$ 3.00	\$ 360.00
2360.501	BITUMINOUS WEAR COURSE (SPWEA440B)	TON	210.00	\$ 70.00	\$ 14,700.00
2360.502	BITUMINOUS BASE COURSE (SPNWB330B)	TON	280.00	\$ 65.00	\$ 18,200.00
2360.503	BITUMINOUS DRWY. PVMNT. (SPWEB340B)	SY	200.00	\$ 20.00	\$ 4,000.00
2531.501	CONCRETE CURB & GUTTER (B6-18)	LF	2,000.00	\$ 11.00	\$ 22,000.00
2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SY	220.00	\$ 45.00	\$ 9,900.00
2563.601	TRAFFIC CONTROL	LS	1.00	\$ 3,000.00	\$ 3,000.00
2573.502	SILT FENCE, TYPE PA	LF	100.00	\$ 4.00	\$ 400.00
2573.530	INLET PROTECTION	EA	3.00	\$ 200.00	\$ 600.00
2574.525	TOPSOIL BORROW	CY	375.00	\$ 15.00	\$ 5,625.00
2575.505	SOD, LAWN	SY	2,200.00	\$ 3.50	\$ 7,700.00
2123.610	STREET SWEEPING	HR	5.00	\$ 125.00	\$ 625.00
SUBTOTAL - STREET RECONSTRUCTION					\$ 175,905.00
25% CONTINGENCY					\$ 43,976.25
TOTAL STREET CONSTRUCTION					\$ 219,881.25

ENGINEER'S ESTIMATE

**SCHIFSKY ROAD
RECONSTRUCTION
CITY PROJECT NO. 15-01**

STORM SEWER

ITEM NO.	ITEM	UNIT	CONTRACT QUANTITY	UNIT PRICE	TOTAL AMOUNT
2104.501	REMOVE STORM PIPE	LF	130.00	\$ 12.00	\$ 1,560.00
2104.509	REMOVE STORM STRUCTURE	EA	3.00	\$ 500.00	\$ 1,500.00
2105.501	COMMON EXCAVATION	CY	50.00	\$ 15.00	\$ 750.00
2506.502	STORM FILTERING STRUCTURE	EA	2.00	65,000.00	130,000.00
2621.5	12" RCP ST SEWER PIPE,	LF	8.00	\$ 30.00	\$ 240.00
2621.5	15"RCP STORM SEWER	LF	666.00	\$ 30.00	\$ 19,980.00
2621.5	18" RCP STORM SEWER	LF	35.00	\$ 35.00	\$ 1,225.00
2621.5	18" FLARED END SECTION	EA	1.00	\$ 1,500.00	\$ 1,500.00
2621.5	CONST 48" RCP CBMH W/CAST.	EA	4.00	\$ 2,500.00	\$ 10,000.00
2621.5	CONST 48" RCP CBMH W/ CAST. & 3' SUMP	EA	1.00	\$ 2,800.00	\$ 2,800.00
2621.5	CONST 2'X3' CB W/CAST	EA	3.00	\$ 2,500.00	\$ 7,500.00
SUBTOTAL - STORM SEWER					\$ 177,055.00
25% CONTINGENCY					\$ 44,263.75
TOTAL STORM SEWER					\$ 221,318.75

SANITARY SEWER

ITEM NO.	ITEM	UNIT	CONTRACT QUANTITY	UNIT PRICE	TOTAL AMOUNT
2621.5	4" HDPE FORCE MAIN	LF	900.00	\$ 40.00	\$ 36,000.00
2621.5	10" PVC SEWER PIPE	LF	940.00	\$ 45.00	\$ 42,300.00
2621.5	48" RCP MH	EA	6.00	\$ 2,500.00	\$ 15,000.00
2621.5	4" PVC SERVICE PIPE	LF	350.00	\$ 26.00	\$ 9,100.00
2621.5	4"X10" PVC WYE	EA	17.00	\$ 1,000.00	\$ 17,000.00
2621.5	4" PVC CLEANOUT	EA	17.00	\$ 500.00	\$ 8,500.00
2600.5	4" UTILITY INSULATION	SY	10.00	\$ 30.00	\$ 300.00
SUBTOTAL - SANITARY SEWER					\$ 128,200.00
25% CONTINGENCY					\$ 32,050.00
TOTAL SANITARY SEWER					\$ 160,250.00

ENGINEER'S ESTIMATE

TURTLE LANE, JOHN'S ROAD AND SCHIFSKY ROAD
RECONSTRUCTION
CITY PROJECT NO. 15-01

ESTIMATED CONSTRUCTION COST

TURTLE LANE / JOHN'S ROAD

STREET RECONSTRUCTION	\$	<u>633,657.50</u>
STORM SEWER	\$	<u>231,375.00</u>
SANITARY SEWER	\$	<u>74,093.75</u>
WATERMAIN	\$	<u>342,531.25</u>
TOTAL - TURTLE LANE / JOHN'S ROAD	\$	<u>1,281,657.50</u>

SCHIFSKY ROAD

STREET RECONSTRUCTION	\$	<u>219,881.25</u>
STORM SEWER	\$	<u>221,318.75</u>
SANITARY SEWER	\$	<u>160,250.00</u>
TOTAL - SCHIFSKY ROAD	\$	<u>601,450.00</u>

STREET LIGHTS	\$	<u>85,000.00</u>
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TOTAL	\$	<u>1,968,107.50</u>
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APPENDIX D

Proposed Assessments

Date of Pending: March 16, 2015
 10 year assessment

TURTLE LANE EW-SCHIFSKY RD
 RECONSTRUCTION
 PROJECT 15-01

STREET & STORM ASSESSMENTS				Street				Storm Sewer				Street/Storm	
Address		PIN	Assess Units	\$/Lot unit	Total Street	Lot Area	Assess Area	Rate	Total Storm	Total Storm	Assessment		
0	TURTLE LN E	143023220014	1.0	\$ 1,543	\$ 1,543	15,682	15,682	\$ 0.07	\$ 1,003.87	\$ 1,003.87	\$ 2,546.87		
4924	TURTLE LN E	143023220027	0.5	\$ 1,543	\$ 772	19,166	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 1,891.50		
4932	TURTLE LN E	143023220026	1.0	\$ 1,543	\$ 1,543	21,780	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		
4940	TURTLE LN E	143023220025	1.0	\$ 1,543	\$ 1,543	37,150	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		
4944	TURTLE LN E	143023220024	1.0	\$ 1,543	\$ 1,543	24,829	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		
4945	TURTLE LN E	143023220057	1.0	\$ 1,543	\$ 1,543	20,037	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		
4949	TURTLE LN E	143023220056	1.0	\$ 1,543	\$ 1,543	17,860	17,860	\$ 0.07	\$ 1,080.10	\$ 1,080.10	\$ 2,623.10		
4950	TURTLE LN E	143023220023	1.0	\$ 1,543	\$ 1,543	19,166	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		
4961	TURTLE LN E	143023220055	1.0	\$ 1,543	\$ 1,543	17,424	17,424	\$ 0.07	\$ 1,064.84	\$ 1,064.84	\$ 2,607.84		
4962	TURTLE LN E	143023220022	1.0	\$ 1,543	\$ 1,543	19,602	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		
4973	TURTLE LN E	143023220054	1.0	\$ 1,543	\$ 1,543	19,602	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		
4974	TURTLE LN E	143023220021	1.0	\$ 1,543	\$ 1,543	19,602	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		
4981	TURTLE LN E	143023220053	1.0	\$ 1,543	\$ 1,543	19,602	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		
4982	TURTLE LN E	143023220053	1.0	\$ 1,543	\$ 1,543	19,602	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		
4989	TURTLE LN E	143023220020	1.0	\$ 1,543	\$ 1,543	18,295	18,295	\$ 0.07	\$ 1,095.33	\$ 1,095.33	\$ 2,638.33		
4990	TURTLE LN E	143023220052	1.0	\$ 1,543	\$ 1,543	19,166	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		
4997	TURTLE LN E	143023220019	1.0	\$ 1,543	\$ 1,543	17,860	17,860	\$ 0.07	\$ 1,080.10	\$ 1,080.10	\$ 2,623.10		
5000	TURTLE LN E	143023220051	1.0	\$ 1,543	\$ 1,543	13,939	13,939	\$ 0.07	\$ 942.87	\$ 942.87	\$ 2,485.87		
5005	TURTLE LN E	143023220018	1.0	\$ 1,543	\$ 1,543	16,117	16,117	\$ 0.07	\$ 1,019.10	\$ 1,019.10	\$ 2,562.10		
5008	TURTLE LN E	143023220050	1.0	\$ 1,543	\$ 1,543	13,503	13,503	\$ 0.07	\$ 927.61	\$ 927.61	\$ 2,470.61		
5016	TURTLE LN E	143023220017	1.0	\$ 1,543	\$ 1,543	13,068	13,068	\$ 0.07	\$ 912.38	\$ 912.38	\$ 2,455.38		
5020	TURTLE LN E	143023220016	1.0	\$ 1,543	\$ 1,543	22,651	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		
5036	TURTLE LN E	143023220015	1.0	\$ 1,543	\$ 1,543	26,572	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		
4925	TURTLE LN W	143023220028	0.5	\$ 1,543	\$ 772	19,602	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 1,891.50		
4931	TURTLE LN W	143023220066	1.0	\$ 1,543	\$ 1,543	25,264	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		
4937	TURTLE LN W	143023220031	1.0	\$ 1,543	\$ 1,543	25,700	19,000	\$ 0.07	\$ 1,120.00	\$ 1,120.00	\$ 2,663.00		

Date of Pending: March 16, 2015
10 year assessment

TURTLE LANE E/W-SCHIFSKY RD
RECONSTRUCTION
PROJECT 15-01

STREET & STORM ASSESSMENTS		Street			Storm Sewer			Street/Storm	
Address	PIN	Assess Units	\$/Lot unit	Total Street	Lot Area	Assess Area	Rate	Total Storm	Total Assessment
4943 TURTLE LN W	143023220032	1.0	\$ 1,543	\$ 1,543	15,682	15,682	\$ 0.07	\$ 1,003.87	\$ 2,546.87
4946 TURTLE LN W	143023220058	1.0	\$ 1,543	\$ 1,543	23,086	19,000	\$ 0.07	\$ 1,120.00	\$ 2,663.00
4954 TURTLE LN W	143023220059	1.0	\$ 1,543	\$ 1,543	18,730	18,730	\$ 0.07	\$ 1,110.55	\$ 2,653.55
4361 TURTLE LN W	143023220033	1.0	\$ 1,543	\$ 1,543	17,860	17,860	\$ 0.07	\$ 1,080.10	\$ 2,623.10
4964 TURTLE LN W	143023220060	1.0	\$ 1,543	\$ 1,543	18,730	18,730	\$ 0.07	\$ 1,110.55	\$ 2,653.55
4969 TURTLE LN W	143023220034	1.0	\$ 1,543	\$ 1,543	16,117	16,117	\$ 0.07	\$ 1,019.10	\$ 2,562.10
4976 TURTLE LN W	143023220061	1.0	\$ 1,543	\$ 1,543	18,730	18,730	\$ 0.07	\$ 1,110.55	\$ 2,653.55
4981 TURTLE LN W	143023220035	1.0	\$ 1,543	\$ 1,543	16,117	16,117	\$ 0.07	\$ 1,019.10	\$ 2,562.10
4984 TURTLE LN W	143023220062	1.0	\$ 1,543	\$ 1,543	18,730	18,730	\$ 0.07	\$ 1,110.55	\$ 2,653.55
4989 TURTLE LN W	143023220036	1.0	\$ 1,543	\$ 1,543	16,117	16,117	\$ 0.07	\$ 1,019.10	\$ 2,562.10
4992 TURTLE LN W	143023220063	1.0	\$ 1,543	\$ 1,543	18,730	18,730	\$ 0.07	\$ 1,110.55	\$ 2,653.55
5001 TURTLE LN W	143023220042	1.0	\$ 1,543	\$ 1,543	16,988	16,988	\$ 0.07	\$ 1,049.58	\$ 2,592.58
5004 TURTLE LN W	143023220064	1.0	\$ 1,543	\$ 1,543	14,810	14,810	\$ 0.07	\$ 973.35	\$ 2,516.35
5011 TURTLE LN W	143023220043	1.0	\$ 1,543	\$ 1,543	17,424	17,424	\$ 0.07	\$ 1,064.84	\$ 2,607.84
5012 TURTLE LN W	143023220065	1.0	\$ 1,543	\$ 1,543	22,651	19,000	\$ 0.07	\$ 1,120.00	\$ 2,663.00
5017 TURTLE LN W	143023220070	1.0	\$ 1,543	\$ 1,543	16,554	16,554	\$ 0.07	\$ 1,034.39	\$ 2,577.39
5021 TURTLE LN W	143023220049	1.0	\$ 1,543	\$ 1,543	25,970	19,000	\$ 0.07	\$ 1,120.00	\$ 2,663.00
5025 TURTLE LN W	143023220045	1.0	\$ 1,543	\$ 1,543	23,086	19,000	\$ 0.07	\$ 1,120.00	\$ 2,663.00
5031 TURTLE LN W	143023220046	1.0	\$ 1,543	\$ 1,543	18,730	18,730	\$ 0.07	\$ 1,110.55	\$ 2,653.55
5037 TURTLE LN W	143023220047	1.0	\$ 1,543	\$ 1,543	14,734	14,734	\$ 0.07	\$ 970.69	\$ 2,513.69
625 SCHIFSKY RD	143023110013	0.5	\$ 1,543	\$ 772			\$ 0.07	\$ -	\$ 771.50
630 SCHIFSKY RD	143023110036	0.5	\$ 1,543	\$ 772			\$ 0.07	\$ -	\$ 771.50
633 SCHIFSKY RD	143023110045	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00
637 SCHIFSKY RD	143023110046	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00
640 SCHIFSKY RD	143023110035	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00
650 SCHIFSKY RD	143023110034	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00

Date of Pending: March 16, 2015
10 year assessment

TURTLE LANE E/W-SCHIFSKY RD
RECONSTRUCTION
PROJECT 15-01

STREET & STORM ASSESSMENTS				Street			Storm Sewer			Street/Storm	
Address	PIN	Assess Units	\$/Lot unit	Total Street	Lot Area	Assess Area	Rate	Total Storm	Assessment	Total	
655 SCHIFSKY RD	143023110015	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
665 SCHIFSKY RD	143023110016	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
666 SCHIFSKY RD	143023110033	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
675 SCHIFSKY RD	143023110017	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
676 SCHIFSKY RD	143023110032	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
685 SCHIFSKY RD	143023110018	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
686 SCHIFSKY RD	143023110031	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
694 SCHIFSKY RD	143023110030	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
695 SCHIFSKY RD	143023110019	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
701 SCHIFSKY RD	143023110068	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
703 SCHIFSKY RD	143023110069	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
704 SCHIFSKY RD	143023110026	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
705 SCHIFSKY RD	143023110027	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
706 SCHIFSKY RD	143023110066	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
707 SCHIFSKY RD	143023110022	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
708 SCHIFSKY RD	143023110025	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
710 SCHIFSKY RD	143023110029	1.0	\$ 1,543	\$ 1,543			\$ 0.07	\$ -	\$ 1,543.00		
Total Assessable Units & Assessments		67.0		\$ 103,381				\$ 49,528.40	\$ 152,909.40		
Un-Assessable Street Units											
0 SCHIFSKY RD	143023110023	0.5	\$ 1,543	\$ 772							
0 SCHIFSKY RD	143023110024	0.5	\$ 1,543	\$ 772							
0 SCHIFSKY RD	143023110012	2.0	\$ 1,543	\$ 3,086							
Total Street Units		70.0		\$ 108,010							

t:/projects/2015/15-01/turtle lane reconstruction/assessments/turtle lane assess

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN
DATE: FEBRUARY 12, 2015
SUBJECT: DEVELOPER ESCROW REDUCTIONS

INTRODUCTION

The following escrow reductions have been prepared and are presented to the City Council for approval.

BACKGROUND

The property owners/builders listed below have completed all or portions of the erosion control and turf establishment, landscaping or other construction in the right of way as required in the development contracts or building permits.

5345 Hodgson Rd	Erosion Control completed
4615 Victoria St N	Erosion Control completed
4344 Hodgson Rd	Erosion Control completed

RECOMMENDATION

It is recommended that the City Council approve releasing all or portions of the escrows for the following properties in the amounts listed below:

5345 Hodgson Rd	Michael Keene/Economy Gar.	\$ 500.00
4615 Victoria St N	VINCO Inc	\$ 500.00
4344 Hodgson Rd	VINCO Inc	\$ 2,000.00

PROPOSED

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD FEBRUARY 17, 2015

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on February 17, 2015 at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 15-10

**RESOLUTION ORDERING ESCROW REDUCTIONS
AT VARIOUS LOCATIONS IN THE CITY**

WHEREAS, various builders and developers have submitted cash escrows for erosion control, grading certificates, landscaping and other improvements, and

WHEREAS, City staff have reviewed the sites and developments and is recommending the escrows be returned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

The Shoreview Finance Department is authorized to reduce the cash deposit in the amounts listed below:

5345 Hodgson Rd	Michael Keene/Economy Gar.	\$ 500.00
4615 Victoria St N	VINCO Inc	\$ 500.00
4344 Hodgson Rd	VINCO Inc	\$ 2,000.00

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 17th day of February, 2015.

PROPOSED MOTION #1

MOVED BY COUNCIL MEMBER _____

SECONDED BY COUNCIL MEMBER _____

to adopt Ordinance No. 928 establishing a fee schedule for the 2014 operation and maintenance cost of \$189.68 per quarter, associated with the Augmentation of Snail Lake against the 72 residential units located within the Snail Lake Improvement District.

ROLL CALL: AYES _____ NAYS _____

JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

- - - - - or - - - - -

PROPOSED MOTION #2

MOVED BY COUNCIL MEMBER _____

SECONDED BY COUNCIL MEMBER _____

to adopt Ordinance No. 928 establishing a fee schedule for the 2014 operation and maintenance cost of \$152.95 per quarter, associated with the Augmentation of Snail Lake against the 72 residential units located within the Snail Lake Improvement District.

ROLL CALL: AYES _____ NAYS _____

JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: TOM WESOLOWSKI, CITY ENGINEER
DATE: FEBRUARY 12, 2015
SUBJ: ANNUAL OPERATION AND MAINTENANCE CHARGES FOR
PROPERTIES WITHIN THE SNAIL LAKE IMPROVEMENT DISTRICT

INTRODUCTION

The Snail Lake Improvement District (SLID) Board and City staff has identified operation and maintenance costs for Snail Lake Augmentation for 2014. Council action is required to establish benefiting properties in the District, identifying costs, and set the rates for the recovery of the 2014 operation and maintenance costs payable in 2015 on the quarterly utility bills.

BACKGROUND

The SLID, Ramsey County, and the City of Shoreview have an agreement pertaining to the augmentation of Snail Lake. The District's primary purpose is to oversee the augmentation of lake levels, approve a budget, and propose amendments to the bylaws as necessary. Per the established agreement, the costs for operation and maintenance are shared between the landowners (45.4%), Ramsey County (13.8%), and the City of Shoreview (40.8%).

The benefiting homeowners within the SLID are also responsible for paying a portion of the project costs associated with the Snail Lake Augmentation Screening Facility, which was constructed in 2009. The project costs were shared between the property owners of the SLID, Ramsey County, and the City of Shoreview at the same percentage levels as the yearly operation and maintenance costs of the augmentation pumping. The portion of the project costs assigned to the property owners within the SLID was financed by the City and is billed to the property owners over a 10-year period as part of their annual SLID charge.

DISCUSSION

Due to a high amount of rainfall in the spring of 2014 the elevation of Snail Lake reached historic high levels. The high level of water dislodged large mats of vegetation, which were moved around the lake by the wind and in some cases causing damage to docks and shoreline. SLID property owners contacted City staff and board members with safety and damage concerns over the floating vegetative mats. Based on these concerns the SLID Board held a meeting on July 16th, 2014 and voted to recommend removal of the vegetative mats to the City Council with

the cost for removal to be included in the annual operation and maintenance expenses. The Council approved the removal of the bogs at the July 21st, 2014 Council meeting.

The Snail Lake Augmentation costs for operation and maintenance during 2014, including the removal of the vegetative mats are summarized below:

<u>ITEM</u>	<u>COST</u>
Water Augmentation	\$ 0.00
DNR Permit Fee	\$ 140.00
Electric Utilities	\$ 1,273.61
Maintenance Supplies	\$ 1,157.90
Staff Time	\$ 8,569.63
General Liability Insurance	\$ 1,199.14
Floating Vegetative Mat Removal	\$ 46,599.00
Historical Adjustment	<u>\$ 694.13*</u>
Total Operation & Maintenance Costs 2014	\$ 59,603.40**

*Cost allocation includes historical adjustment from previous year that occurred due to estimated billing versus actual expenses.

**Costs are subject to a final audit

The allocation of the Snail Lake Augmentation costs for 2014 operation and maintenance is as follows:

<u>Allocation</u>	<u>Allocation Costs</u>
City of Shoreview (40.8%)	\$ 24,318.19
Ramsey County (13.8%)	\$ 8,225.27
<u>SLID Property Owner Costs</u>	
Property Owners (45.4%)	\$ 27,059.94
Property Owners Debt Service (Screening Facility)	<u>\$ 27,842.16</u>
Total SLID Cost Allocation for 2014	\$ 54,629.16*

*Historical adjustments from the previous year that occur due to estimated billing versus actual expenses.

The 2014 operation and maintenance costs were presented to the SLID Board for review and approval at their February 2, 2015 board meeting. The Board approved the costs, but did recommend that the cost for the vegetative mat removal be spread over a two year period. The Board felt that including the entire cost would increase the yearly allocation cost by too large of an amount. A comparison of the cost per SLID property owner for 2015 with the removal expense paid over one year and two years is shown below:

	Paid in one year	Paid over two years	Difference
Total cost to SLID	\$54,842.16	\$44,051.19	\$10,577.97
Yearly cost to property owner	\$ 758.72	\$ 611.18	\$ 146.92
Quarterly cost to property owner	\$ 189.68	\$ 152.95	\$ 36.73

The request by the Board to spread the cost of the removal of the vegetative mats over two years is unusual. Since the creation of the SLID all operation and maintenance costs have been paid in full each year. The only time payments were spread over a longer period was for the SLID portion of the capital costs associated with the installation of the screening facility. The cost was spread over a period of 10-years. Also, the SLID Board did not include the request to spread the cost over two years in the recommendation sent to the Council to authorize the removal of the vegetative mats.

Staff believes that the increase in the quarterly cost to the property owner does not warrant setting a precedent by spreading the cost of the removal of the vegetative mat over two years. Therefore, staff is recommending that the full cost be paid a part of the 2015 assessment. However, a alternate motion is included in the event the Council chooses to spread the cost over two years.

RECOMMENDATION

It is recommended that the City Council adopt the attached ordinance establishing a fee schedule for the 2014 operation and maintenance costs associated with the Augmentation of Snail Lake against the 72 residential units located within the Snail Lake Improvement District.

Two fee schedules are attached to the ordinance. One represents the quarterly cost per homeowner if the cost for the vegetative mat removal is paid for in one year and the second if the cost is spread over two years. The City Council will need to specify which fee schedule should be used.

CITY OF SHOREVIEW

ORDINANCE NO. 928

AN ORDINANCE ESTABLISHING A FEE SCHEDULE
FOR THE OPERATION AND MAINTENANCE COSTS ASSOCIATED WITH THE
AUGMETATION OF SNAIL LAKE, EFFECTIVE MARCH 1, 2015

THE COUNCIL OF THE CITY OF SHOREVIEW ORDAINS:

Section 1. Pursuant to Minnesota Law, and the Shoreview City Code, and upon review and analysis of City Enterprise Funds, a fee schedule for the operation and maintenance costs associated with the augmentation of Snail Lake is hereby adopted.

2015 Snail Lake Augmentation Fee Schedule

- (a) The fees for the operation and maintenance costs associated with the augmentation of Snail Lake be set by the Shoreview City Council
- (b) The Snail Lake Improvement District Board has reviewed the current Augmentation Fee Schedule and is recommending that the 2015 Snail Lake Augmentation Fee Schedule, hereto attached as Amendment 1 to Exhibit A, be adopted.
- (c) Upon consideration and review of the Shoreview City Council, the 2015 Snail Lake Augmentation Fee Schedule, hereto attached as Amendment 1 to Exhibit A, is hereby adopted and becomes effective March 1, 2015.

Section 2. This ordinance shall become effective one day after publication.

Sandra C. Martin, Mayor

Adopted February 17, 2015
Published _____
Effective _____

AMENDMENT 1 TO EXHIBIT A

Snail Lake Augmentation Charges:

Homeowner with the Snail Lake Improvement District \$ 189.68 per unit per quarter

----- or -----

AMENDMENT 1 TO EXHIBIT A

Snail Lake Augmentation Charges:

Homeowner with the Snail Lake Improvement District \$ 152.95 per unit per quarter

Proposed Motion

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To formally decline the option right to purchase back the existing Shoreview Library property from Ramsey County and granting consent to the conveyance of the property for public purposes subject to the buyer agreeing to be bound by the language restrictions of Paragraph 1 of the recorded deed dated May 23, 1991.

VOTE: AYES: _____ NAYS: _____

Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

City Council Meeting
February 17, 2015

Memorandum

To: Mayor and City Council
From: Tom Simonson
Assistant City Manager and Community Development Director
Date: February 4, 2015
Re: City Consent for County Sale of Existing Library Property

Introduction

Ramsey County is requesting the City of Shoreview take formal action to either exercise or decline the option rights to purchase the existing Shoreview Library building and property, in accordance with the original deed restrictions when the City donated the land to the County. The declination to purchase back the property will allow for the County to either reuse the property or sell it for other public purposes.

Background

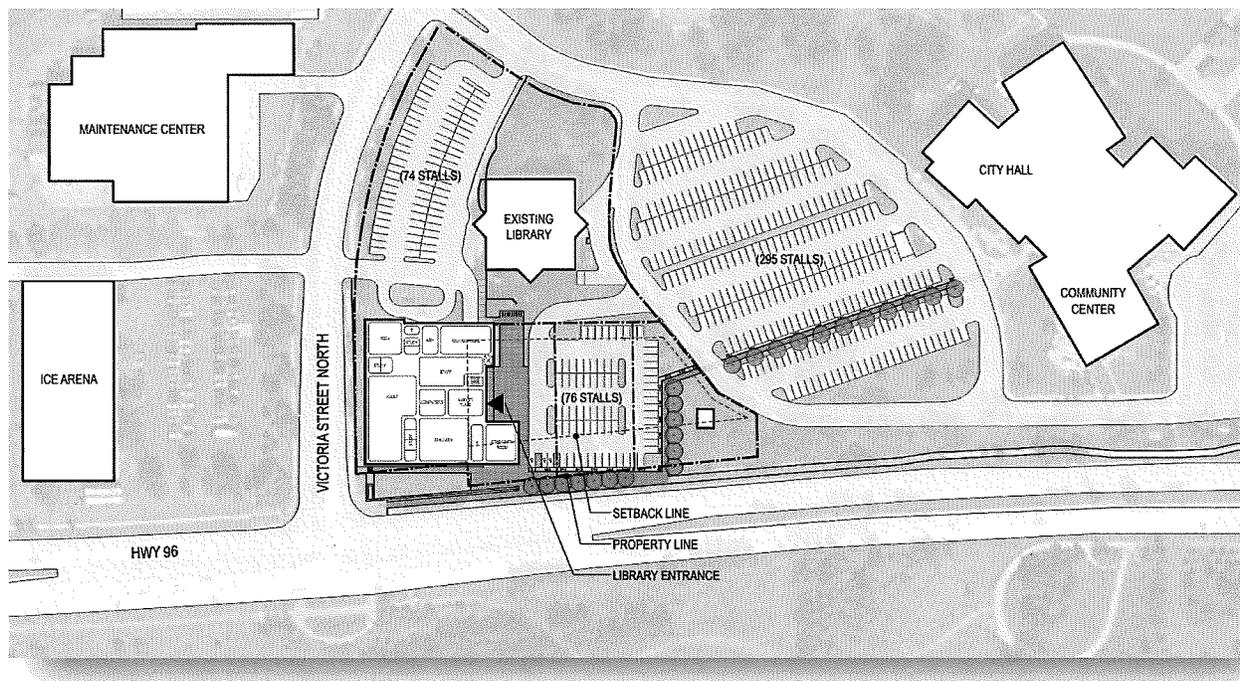
Ramsey County is pursuing the construction of a new library to replace the existing Shoreview Library in the Shoreview Commons area. The County and City have purchased the residential properties at 805 and 795 Highway 96, respectively, to accommodate the potential construction of a completely new library facility nearer the northeast corner of Highway 96 and Victoria Street.



Back in 1990, the City donated the property where the existing library is located through a purchase agreement and subsequent recording of a deed in 1991, subject to a provision that if the County discontinued the use of the property as an operating library, the County must first offer the property back to the City for fair market value. Through the attached letter received

from their Property Management Director, Ramsey County has made the offer to reconvey the property back to the City for fair market value sale to the City. The City must now officially exercise our right to purchase back the property or decline the option in order to allow the County to pursue other re-use and/or sale options for the property and the planned regional library project.

The County has placed fair market value for the land and building of approximately \$5.3 million. In previous discussions with the Council, it was determined that the City did not have a strong interest or a defined need to purchase the library building but wanted to ensure that any re-use of the facility would be compatible with the other civic uses in the Shoreview Commons area. The potential reuse of the facility by the County or sale to another public entity would be consistent with the community focus of the campus.



According to the City Attorney in reviewing the original transaction agreements, once the City declines the offer to purchase back the property (for an agreed upon fair market value of the building and property improvements), the City's option rights would cease to exist and would not be automatically assigned or resurrected if the County transferred title to another public entity.

However, the original executed purchase agreement and recorded deed both stipulate that if the City rejects the offer, the County may continue to use the property for "public purposes" consistent with the following restrictions:

- A. As a County owned building used exclusively for County offices; or
- B. As a publicly owned building used for public purposes which are compatible with the City's use of adjoining property (the Shoreview Commons civic campus).

Under this language, only the County can continue to use the property and only for those uses set forth as A and B above. If the County wishes to convey the property to another entity, the City has to consent to the transaction and proposed use.

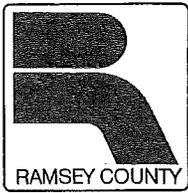
There have been recent discussions by Ramsey County with the Mounds View School District 621 about their potential interest in acquiring the library property for administrative offices and educational programs. Based on general discussion with the Council, the City believes the repurposing of the library building for School District uses would be consistent and compatible with the surrounding public uses.

While still in the exploratory stage with nothing definitively agreed upon by the parties at this time, if a deal does advance for the conveyance of the property to the School District or another public entity, City staff would recommend the City Council condition our consent upon the buyer agreeing to be bound by the language restrictions of Paragraph 1 of the deed dated May 23, 1991. Staff believes it would be in the City's best interests to clearly reaffirm to all parties that we wish to maintain the option to repurchase the property and consent to the public uses, if the School District or other entity were to decide in the future it no longer served their needs and they pursued a sale.

It should also be noted that the City maintains zoning and land use control over the property. The property is currently zoned R-1, Detached Residential, and only public or quasi-public uses are allowed in this zoning designation. Therefore, any potential use of the library building for commercial office or other private/non-public uses require a rezoning of the property and approval from the City.

Recommendation

Based upon the Council's discussion and direction from your workshop meeting of February 9th, City staff is recommending formal action declining the option right to purchase back the existing Shoreview Library property and consenting to the conveyance of the property for public purposes subject to the buyer agreeing to be bound by the language restrictions of Paragraph 1 of the recorded deed dated May 23, 1991.



Property Management

Bruce T. Thompson, Director

Suite 2200
121 Seventh Place East
St. Paul, MN 55101-2146

Main: 651-266-2260
Fax: 651-266-2264

February 2, 2015

Ms. Sandra Martin, Mayor
City of Shoreview
4600 Victoria Street North
Shoreview, MN 55126

RE: Ramsey County Shoreview Library

Dear Ms. Martin;

As you are aware, Ramsey County is considering construction of a new library to replace the existing library located at 4570 North Victoria Street on the property described in the Purchase Agreement (Exhibit A) dated November 19, 1990, between Ramsey County and the City of Shoreview, and the deed (Exhibit B) dated May 23, 1991. The agreement and deed provide that if the County discontinues use of the property for an operating library, the County shall offer the property to the City for the fair market value of any improvements and the structures on the property. This letter shall serve as the County's offer to reconvey the property to the City for the fair market value.

Improvements made to the property to accommodate the construction of the library, including infrastructure, grading, retaining walls, parking lot construction, etc., are estimated at \$550,000. The value of the structures on the property are estimated by the Ramsey County assessor at \$4,760,000 and the total estimated fair market value of the improved property and structures is \$5,310,000.

If the City declines to exercise its right to purchase the property for the fair market value, the County may use the building for other County purposes or sell the building for other public purposes, such as local school administration.

Please indicate in writing your desire to proceed with a purchase or your declination to purchase the property, all in accordance with the terms of the deed. Time is critical for the process, and a prompt response would be helpful. I would ask that you respond on or before February 20, 2015.

Please contact me with any questions you may have.

Yours truly,

A handwritten signature in black ink, appearing to read "Bruce T. Thompson". The signature is fluid and cursive, with a large loop at the end.

Bruce T. Thompson, Director
Ramsey County Property Management

CC: Paul Zisla, Ramsey County Attorney's Office
Terry Schwerm, Shoreview City Manager

Enclosures

EXHIBIT A

PURCHASE AGREEMENT

Section 1. Parties. This Purchase Agreement is made this 19 day of November, 1990, between the City of Shoreview (herein the "City") and the County of Ramsey (herein the "County") for the sale and purchase of the property described in Section 2.

Section 2. Property. City hereby conveys to County the real property (herein "Subject Property") illustrated on Exhibit A, attached, and described as follows:

Lot 1, Block 1, Commons Park Addition.

Section 3. Purchase Price. The Subject Property is hereby sold to the County for the sum of One Dollar (\$1.00) and other good and valuable consideration.

Section 4. Permitted Encumbrances. Subject to performance by the County, the City shall convey the Subject Property to the County conditioned on the following restrictions (herein "Permitted Encumbrances"):

- A. Reservations of minerals or mineral rights by the State of Minnesota, if any.
- B. Building, zoning and subdivision laws and regulations.
- C. Limited restriction pursuant to Section 10.
- D. Retention of signage easement pursuant to Section 11.
- E. Easements of record.

Section 5. City's Performance. Subject to performance by the County, the City shall execute and deliver to the County the following at closing:

- A. A Warranty Deed, for the Subject Property, in recordable form, subject to Permitted Encumbrances.
- B. An Affidavit attesting that on the date of closing there are no unsatisfied outstanding judgments, tax liens, or bankruptcies against or involving the City; that there has been no lienable skill, labor or material furnished to the property; that there are no other unrecorded interests in the property of any kind of which the City is aware, and any other standard form City's Affidavit which may reasonably be required by the County.

- C. Parking lot agreement.
- D. Access agreement.

Section 6. Surveys. The City shall forthwith obtain, at the City's expense, the following surveys, certified as of a current date by a registered land surveyor acceptable to the County:

- A. A boundary survey containing a legal description of the Subject Property, illustrating access easement to the Subject Property, and illustrating signage easement on the Subject Property.
- B. A topographic survey which shall illustrate the location of existing trees.

Section 7. Examination of Title and Permitted Encumbrances. At the County's request, the City shall furnish an Abstract of Title or Registered Property Abstract covering the property, certified to date and including proper searches covering bankruptcies and state and federal judgments and liens. The County shall be allowed 20 days after receipt thereof for examination of said title and the making of any objections thereto. Objections to title, including objections based upon examination of survey or regarding security interest in personal property, shall be made in writing within the time herein limited, or shall be deemed to be waived and the County shall be obligated to accept such title as City may be able to convey, without reduction of the purchase price, credit or allowance against the same without any other liability on the part of the City. This waiver shall survive the closing of the transaction and delivery of documents provided for by this Purchase Agreement.

If any objection to marketability of title is made, the City shall be allowed 60 days to make such title marketable. Pending correction of title, the closing and payments required hereunder shall be postponed. Upon correction of title and within 10 days after written notice to the County, the parties shall perform this Agreement according to its terms.

If said title is not marketable and is not made so within 60 days from the date of written objection thereto as above provided, this Agreement shall be null and void at option of the the County, and neither the City nor the County shall be liable for damages hereunder. The sole obligation of the City in such event shall be to refund to the County all monies theretofore paid by the County. The County may, however, accept such title as the City may be able to convey, without reduction of the purchase price, or any other credit or allowance against the same and without any other liability on the part of the City. Acceptance of an instrument of conveyance by the County shall be deemed to be full performance and discharge of every covenant and

agreement on the part of the City performed under this Agreement with the exception of such warranties, covenants or restrictions, specifically identified herein as surviving the closing.

Section 8. Demolition of Existing Structure. The City shall demolish and remove the existing structure on the Subject Property, cap the utilities which presently serve the structure, remove the footing and foundations of the structure, and back-fill the excavation. The County shall be responsible for removing and/or repairing the black top parking area located north of the structure.

Section 9. Existing Pond. The City represents that the existing pond on the Subject Property is not part of a required drainage system and may be filled in conjunction with the development of the Subject Property.

Section 10. Limited Restriction. The County shall construct and operate a library facility on the Subject Property in compliance with the City's development regulations. If the County discontinues its use of the Subject Property for an operating library, the County shall offer to reconvey the Subject Property and any improvements or structures located thereon to the City for the fair market value of the improvements and any structures located on the Subject Property. The fair market value shall be mutually agreed upon by the parties or, in the alternative, each party shall appoint an appraiser and the two appointed appraisers shall choose a third appraiser, in which event, the fair market value shall be the average of the three appraisals. After the fair market value of the improvements and structures has been established or agreed upon, the City shall have 90 days to accept or reject the County's offer of sale. If the City rejects the offer, the County may continue to use the Subject Property for public purposes consistent with the following restrictions:

- A. As a County owned building used exclusively for County offices; or
- B. As a publicly owned building used for public purposes which are compatible with the City's use of adjoining property.

Section 11. Parking Lot/Access Agreements. The Subject Property shall be conveyed together with access and parking lot agreements over adjacent property and subject to a signage easement, all as illustrated on Exhibit A. The parking lot agreement shall terminate in the event that the County ceases to be the owner of the Subject Property.

Section 12. Maintenance. The City, at its cost and so long as the Subject Property is used for a public library facility, shall provide lawn care and snow plowing services for the Subject Property according to the same standard as the City provides for itself on adjacent property and shall further maintain the parking lot area as described in the parking lot agreement in the same manner that the City maintains its own parking facilities. The City shall have reasonable access to the Subject Property for such maintenance purposes.

Section 13. Mutual Indemnification.

- A. In regard to the development, use and maintenance of the Subject Property, neither the City nor its officers and employees shall be deemed to assume any liability for the acts of the County, its officers and employees; and the County, to the limitations set forth in M.S. 466.04 or any amendments thereto, shall hold the City, its officers and employees harmless and shall defend the City, its officers and employees, against any claims for damages, of whatever kind, arising out of such acts of the County, its officers and employees. Nothing herein shall be considered as a waiver of any defense available to the County.
- B. In regard to the development, use and maintenance of the Subject Property, neither the County nor its officers and employees shall be deemed to assume any liability for the acts of the City, its officers and employees; and the City, to the limitations set forth in M.S. 466.04 or any amendments thereto, shall hold the County, its officers and employees harmless and shall defend the County, its officers and employees, against any claims for damages, of whatever kind, arising out of such acts of the City, its officers and employees. Nothing herein shall be considered as a waiver of any defense available to the City.

Section 14. Specific Indemnifications.

- A. The City represents that the Subject Property is properly zoned and is suitable under City zoning regulations for development of a public library and that neither the City nor its officers or employees have made any improper representations to third parties regarding the possible use of the Subject Property. The City will hold harmless and defend the County, its officers and employees against claims for any damages resulting from allegations that the Subject Property is not properly zoned or suitable under City zoning regulations for development of a public library,

or from allegations that the City, its officers or employees did make improper representations to third parties regarding the possible use of the Subject Property.

- B. The County represents that neither the County nor its officers or employees have made any improper representations to third parties regarding the possible use of the Subject Property. The County will hold harmless and defend the City, its officers and employees against claims for any damages resulting from allegations that the County, its officers or employees did make improper representations to third parties regarding the possible use of the Subject Property.

Section 15. Possession. Possession of the property shall be granted by the City to the County on the date of closing.

Section 16. Entry for Soil Borings. Upon signing this Agreement, the County and/or its agents may enter upon the Subject Property for the purpose of obtaining, at its own expense, soil borings as it may deem necessary. If within 45 days of signing this Agreement, the County determines that the soil is unsuitable for constructing a library, the County may terminate this Agreement without further obligation.

Section 17. Construction of Library. On or before October 1, 1991, the County shall have physically commenced construction of the library project, unless such commencement date is extended by mutual consent of the parties, which consent for extension the City shall not unreasonably withhold; provided that physical commencement of construction shall in no case be delayed beyond July 1, 1992, or the City shall have the option of notifying the County that the City is immediately terminating this Agreement. Upon receipt of such notice, the County shall reconvey the Subject Property to the City at no cost by Warranty Deed free and clear of all liens and encumbrances except those of record on the date on which the subject property was initially transferred from the City to the County or such other encumbrances as the City may have consented to in the interim.

Section 18. Closing. The closing shall take place at 4600 North Victoria Street, Shoreview, Minnesota on the 17th day of December, 1990, unless otherwise agreed to by the City and the County. At closing, the City shall deliver to the County, at the City's expense, the documents specified in Section 5 of this Agreement.

Section 19. Successors and Assigns. Subject to any restrictions imposed herein, this Agreement shall inure to the benefit of and be binding upon the City and the County and their respective heirs, executors, legal representatives, successors and assigns.

Section 20. Time is of the Essence. Time is of the essence of this Agreement and the closing of the transaction contemplated hereby.

Section 21. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

Section 22. Entire Agreement. This Agreement constitutes the entire agreement of the parties relative to the sale of the property. The parties acknowledge there exists no understanding or provisions relative to the sale of the property except as set forth in this Agreement. This Agreement may not be changed, waived, discharged or terminated except in writing executed by the County and the City or cancelled pursuant to statute. The provisions of this Agreement which will be satisfied or which become effective after the date of closing shall continue in full force and effect and shall not merge with the initial transfer of the Subject Property from the City to the County.

IN WITNESS WHEREOF, the City and the County have executed this Agreement as of the day and year first above written.

CITY OF SHOREVIEW

Richard A. Wedell
Mayor

Dwight W. Johnson
City Manager

COUNTY OF RAMSEY

Hal Norgard
County Board Chairman

Tommy Hunt
Executive Director

Connie C. Gschelker
Chief Clerk

Recommend Approval:

N. Vinnes
Department Director

Funds are available

Account Number: 50603 - 040101

Amount: \$1

Jim Blomstad 11/27/90
Budgeting and Accounting

Insurance Approved:

Georgina Schulte 11/27/90
Risk Manager

Approved as to form:

[Signature] 11/26/90
Assistant County Attorney

EXHIBIT B

Form No. 501 - WARRANTY DEED

Minnesota Uniform Conveyancing Blanks (1978)

Corporation to Corporation

NO DELINQUENT TAXES		Certificate of () not required;
No delinquent taxes and transfer taxes entered; Certificate of		
Real Estate Value		
JUN 11 1991		
LOU MCKENNA, DIRECTOR		County Auditor
By: <i>[Signature]</i>		Deputy

1800
XXX
Pd by/bill

THE CO. RECORDER
RAMSEY COUNTY MN
RECORDED ON
JUN 11 11 45 AM '91
MCKENNA
RECORDER
EPITY

2599472

STATE DEED TAX DUE HEREON: \$ 1.65 00

RECORDED ON
JUN 11 1991 11:45

(reserved for recording data)

Date: MAY 23, 1991

FOR VALUABLE CONSIDERATION, the City of Shoreview, a Municipal corporation and political subdivision under the laws of the State of Minnesota, Grantor, hereby conveys and warrants to Ramsey County, a political subdivision, Grantee under the laws of the State of Minnesota, real property in Ramsey County, Minnesota, described as follows:

Lot 1, Block 1, Commons Park Addition (herein the "Subject Property"), subject to the following restrictions, limitations and reservations:

1. The Grantee shall construct and operate a library facility on the Subject Property in compliance with the Grantor's development regulations. If the Grantee discontinues its use of the Subject Property for an operating library, the Grantee shall offer to reconvey the Subject Property to the Grantor for One Dollar and any improvements or structures located thereon for the fair market value of such improvements and structures. The fair market value shall be mutually agreed upon by the parties or, in the alternative, each party shall appoint an appraiser and the two appointed appraisers shall choose a third appraiser, in which event, the fair market value shall be the average of the three appraisals. After the fair market value of the improvements and structures has been established or agreed upon, the Grantor shall have 90 days to accept or reject the Grantee's offer of sale. If the Grantor rejects the offer, the Grantee may continue to use the Subject Property for public purposes consistent with the following restrictions:
 - A. As a Grantee owned building used exclusively for Grantee offices; or
 - B. As a publicly owned building used for public purposes which are compatible with the Grantor's uses located on Lots 2, 3 and 4, Block 1, Commons Park Addition.
2. Subject to utility easements of record.
3. Subject to the reservation of a permanent easement in favor of the Grantor; its successors and assigns for the construction, maintenance, operation, inspection and repair of a sign at Grantor's sole cost; together with a permanent easement for ingress and egress at any and all times with all machinery, tools, equipment, vehicles and materials

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2599472

necessary for the aforesaid purposes over, under and across the following described property:

Beginning at the Northernmost corner of Lot 1, Block 1, Commons Park Addition thence Southwesterly along the West line of said Lot 1, a distance of 30.0 feet, thence South 54 degrees 11 minutes 20 seconds East a distance of 40.0 feet, thence North 35 degrees 48 minutes 40 seconds East a distance of 30.0 feet to the Northeastery line of said Lot 1, thence Northwesterly along said Northeastery line to the point of beginning.

4. Subject to the reservation of a permanent easement in favor of the Grantor, its successors and assigns for the construction, maintenance, operation, inspection and repair of a storm sewer pipe and appurtenances at Grantor's sole cost; together with a permanent easement for ingress and egress at any and all times with all machinery, tools, equipment, vehicles and materials necessary for the aforesaid purposes over, under and through the following described property:

A 20.0 foot easement lying 10.0 feet on either side of the following described line:

Commencing at the Northernmost corner of Lot 1, Block 1, Commons Park Addition, thence Southeasterly along a line having a bearing of South 54 degrees 11 minutes 20 seconds East a distance of 116.33 feet, thence Easterly along a curve concave to the North having a radius of 236.5 feet and a degree of curve of 24 degrees 13 minutes 36 seconds a distance of 121.43 feet, thence Southeasterly along a curve concave to the South having a radius of 23.0 feet and a degree of curve of 249 degrees 6 minutes 44 seconds a distance of 35.9 feet, thence Southerly along a line having a bearing of South 5 degrees 49 minutes 38 seconds West a distance of 37.0 feet to the point of beginning, thence South 65 degrees 49 minutes 38 seconds West a distance of 30.0 feet, thence South 10 degrees 49 minutes 38 seconds West a distance of 66.0 feet, thence South 63 degrees 10 minutes 22 seconds East a distance of 27.0 feet and there terminating.

5. Subject to the reservation of permanent easement in favor of the Grantor, its successors and assigns, for the construction, maintenance, operation, inspection and repair of electrical transmission lines, street lighting, and cable television facilities and appurtenances, at Grantor's sole cost; together with a permanent easement for ingress and egress at any and all times with all machinery, tools, equipment, vehicles and materials necessary for the aforesaid purposes over, under and across the following described property:

A 10.0 foot permanent easement line lying Northerly of and perpendicular to the following described line: commencing at the Southwest corner of Lot 1, Block 1, Commons Park Addition, thence Northerly on the West line of said Lot 1 having a bearing of North 00 degrees 15 minutes West a distance of 190.97 feet, thence North 89 degrees 45 minutes East a distance of 135.01 feet to the point of beginning, thence

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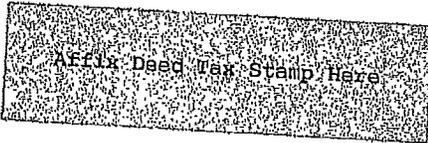
North 89 degrees 45 minutes East a distance of 261.26 feet and there terminating.

- 6. Subject to the reservation of permanent easement in favor of the Grantor, its successors and assigns, for the underground construction, maintenance, operation, inspection and repair of electrical transmission lines, street lighting, and cable television facilities and appurtenances, at Grantor's sole cost; together with a permanent easement for ingress and egress at any and all times with all machinery, tools, equipment, vehicles and materials necessary for the aforesaid purposes under and across the following described property:

A 20.0 foot permanent easement line lying 10.0 feet on either side of the following described line: commencing at the southwest corner of Lot 1, Block 1, Commons Park Addition, thence Northerly on the West line of said Lot 1 having a bearing of North 00 degrees 15 minutes West a distance of 190.97 feet to the point of beginning, thence North 89 degrees 45 minutes East a distance of 135.01 feet and there terminating.

- 7. Any surface disruption or damage caused by the construction or repair of any of the aforescribed easements shall be restored to the same or better condition as existed prior to such repair at the sole cost of the Grantor.

together with all hereditaments and appurtenances belonging thereto.



CITY OF SHOREVIEW

By: Richard A. Wedell
Its Mayor

AGRICULTURAL CONSERVATION

FEE PAID

RAMSEY COUNTY



By: Quight D. Johnson
Its City Manager



34120 2
RAMSEY COUNTY
MINNESOTA 65
DEED TAX AMOUNT

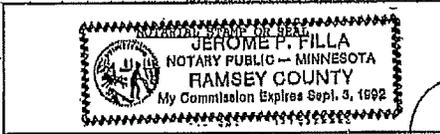
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Corporation to Corporation -- Continued Page 4

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STATE OF MINNESOTA)
) SS.
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this 23 day of May, 1991, by Richard A. Wedell and Dwight D. Johnson, the Mayor and City Manager of the City of Shoreview, a Municipal corporation and political subdivision under the laws of the State of Minnesota, on behalf of the City Council, Grantor.



Jerome Filla
SIGNATURE OF PERSON TAKING ACKNOWLEDGEMENT

THIS INSTRUMENT WAS DRAFTED BY:

Jerome P. Filla, Esq. (#29166)
Peterson, Franke & Riach, P.A.
300 Midwest Federal Building
50 East Fifth Street
St. Paul, MN 55101

NOTE: RETURNED TO DRAFTED BY

Tax Statements for the real property described in this instrument should be sent to:

TAX EXEMPT
County of Ramsey, State of Minnesota
NORMAN VINNES
Director, Ramsey County Library
Library Administrative Office
1910 West Court Road B
Roseville, MN 55113

RETURN TO Ramsey County Attorney's Office
Gary Davis
350 Saint Peter Street, Suite 400
Saint Paul, MN 55102

I hereby certify that this satisfaction and/or other document is entitled to filing without payment of fees pursuant to Laws 1967, Chapter 124, as amended if being for the benefit of Ramsey County.

TOM FOLEY
Ramsey County Attorney
By: *[Signature]*
Assistant County Attorney

The sale price or other consideration given for this property
was \$1,000 or less.

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