

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
April 6, 2015
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. March 9, 2015 City Council Workshop Meeting Minutes
2. March 16, 2015 City Council Meeting Minutes
3. Receipt of Committee/Commission Minutes
 - Public Safety Committee, January 12, 2015
 - Snail Lake Improvement District, February 2, 2015
 - Economic Development Commission, February 17, 2015
 - Planning Commission, February 24, 2015
 - Human Rights Commission, February 25, 2015
 - Economic Development Authority, March 2, 2015
 - Snail Lake Improvement District, March 3, 2015
 - Economic Development Commission, March 17, 2015
 - Environmental Quality Committee, March 23, 2015

- Planning Commission, March 24, 2015
- Human Rights Commission, March 25, 2015
- Bikeways and Trails Committee, April 2, 2015

4. Verified Claims
5. Purchases
6. License Applications
7. Developer Escrow Reduction
8. No Parking Resolution—Lexington Avenue and County Road F
9. Approval of Supplemental Water Patrol Agreement
10. Approval of Quote for Upper Level Community Center Doors
11. Resolution of Support for Minnesota Job Creation Fund Application
12. Site and Building Plan Review—Oak Hill Montessori School, 4665 Hodgson Road

PUBLIC HEARING

13. Public Hearing—Turtle Lane Area and Schifsky Road Reconstruction, CP 15-01

GENERAL BUSINESS

14. Award of Bid—Lexington Avenue/County Road F Watermain, CP 15-06
15. Site and Building Plan Review—Water Treatment Plant, 881 Highway 96

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

*** Denotes items that require four votes of the City Council.**

**CITY OF SHOREVIEW
MINUTES
CITY COUNCIL WORKSHOP MEETING
March 9, 2015**

CALL TO ORDER

Mayor Martin called the workshop meeting of the Shoreview City Council to order at 7:00 p.m. on March 9, 2015.

ROLL CALL

The following attended the meeting:

City Council: Mayor Martin; Councilmembers Quigley, Springhorn and Wickstrom

Councilmember Johnson was absent.

Staff: Terry Schwerm, City Manager
Rebecca Olson, Assistant to City Manager
Mark Maloney, Public Works Director

Metropolitan Council: Marie McCarthy
Anna Lee Garlitz, Senior Planner

Community Organizations Representatives: Tom Lemke, Shoreview Northern Lights Variety Band
Alex Kahler, Shoreview Northern Lights Variety Band
Jacci Krebsbach, Shoreview Historical Society
Kent Peterson, Shoreview Community Foundation
Bill Kiehnbaum, Shoreview-Einhausen Sister City Association
Sue Hanson-Leiser, Gallery 96

MEET WITH METROPOLITAN COUNCIL REPRESENTATIVE MARIE MCCARTHY

Presentation by Metropolitan Council Senior Planner Anna Lee Garlitz

The Metropolitan Council (Met Council) is a regional policy-making body, planning agency and provider of services for the Twin Cities metropolitan area. State law requires the Met Council to manage economic development through the Metropolitan Development Guide. There are three regional systems overseen by the Met Council: 1) water resources management, which includes wastewater treatment, surface water management and water supply; 2) transportation, which includes highways, transit, and aviation; 3) regional parks and trails.

The Met Council also has a Housing Policy Plan. Amendments are currently being considered for the Housing Policy Plan. The transportation plan was adopted in January and the regional

parks and trails plan in February. Public comments are currently being received on water resources through March 20, 2015.

Municipal Comprehensive Plans address accommodation of growth and redevelopment that is consistent with regional development plans and policies. Components of the Comprehensive Plan include efficient land use, water sustainability, water resources protection, access mobility and choice, housing affordability and choice, economic competitiveness. The handbook will provide more specific outlines in each of these areas for cities to prepare their updated Comprehensive Plans. Training will be offered to staff.

Thrive MSP 2040 is established by statute for the Met Council to “prepare and adopt, after appropriate study and such public hearings as may be necessary, a comprehensive development guide for the metropolitan area...” Outcomes anticipated from the Thrive project include:

- Stewardship - responsible management of regional resources and strategic investments for the future.
- Prosperity - investments to attract and retain successful businesses, a talented workforce, and consequently, wealth.
- Equity - connecting all residents to opportunity and creating viable housing, transportation, and recreation options for people of all races, ethnicities, incomes and abilities.
- Livability - how places and infrastructure create and enhance the quality of life that makes our region a great place to live.
- Sustainability - preserving the capacity to maintain and support the region’s well-being and productivity over the long term.

As a result of the Thrive program, geographic planning areas have been updated. The following Policy Plans that have been adopted by the Metropolitan Council include:

- Housing Policy Plan - adopted December 2014
- Transportation Policy Plan - adopted January 2015
- Regional Parks Policy Plan - adopted February 2015
- Water Resources Policy Plan - to be adopted in early 2015
- System Statements for individual communities - to be adopted by Fall 2015
- Comprehensive Plan Updates - due in 2018

Councilmember Wickstrom asked if there would be any way that the Comprehensive Plan could be done closer to the time when the next census occurs in 2020. Representative McCarthy responded that the dates are in state statutes. City Manager Schwerm noted that if the Comprehensive Plan were done after receiving the new census information, it would be 2022 or 2023 before it could be completed.

Councilmember Wickstrom stated that as the City’s representative to the Association of Metro Cities, she has worked on two main issues: transit and water resources. Shoreview is not being treated equitably with transit. As the population ages, there will be more reliance on transit. There are also many businesses that look for transit opportunities for employees. Rather than focusing on transit from one poor area to another, the real need is for people in poor areas to be

able to get to areas like Shoreview where there are good jobs. There are very few transit options for residents in Shoreview. The northeast diagonal was added to Highway 36 which goes from Minneapolis to St. Anthony, along County Road C in Roseville and then north on Rice Street through Little Canada, Gem Lake and White Bear Lake. Transit is difficult to retrofit. It needs to be developed around future needs. It would make more sense to start planning transit in an area that is booming like Blaine so that the community can develop around transit opportunities.

Representative McCarthy agreed to bring Councilmember Wickstrom's comments to the Met Council. She explained that only 3% of the transportation budget is flexible. The remainder is dedicated funds. The Met Council has heard the need to widen I-694 through Shoreview, which will be done in 2015. The BRT line going along Snelling will be extended into Shoreview. The I-35W corridor is currently under study by MnDOT with the anticipation of widening that highway. Mr. Schwerm expressed great appreciation for the change with the MnDOT and Metropolitan Council for plans that now will add a third general purpose lane on I-694 through Shoreview. The Livable Communities Grant for Victoria and County Road E was also very helpful.

Councilmember Wickstrom stated that the key to transportation is to have a planning process that puts the needed lines of transportation on the map for funding with future development.

Representative McCarthy asked how transportation issues can be addressed to help older people stay in their homes. Mr. Schwerm stated that the Roseville Circulator service ended because there were not enough riders to keep it running. He stated that another option would be an expansion of the Dial-A-Ride service with longer hours in suburban areas. It would be helpful if the Dial-A-Ride service could operate beyond the hours of transit.

Mayor Martin stated that City officials have heard over and over as the population ages that people want to stay in Shoreview, but often it is transportation issues that do not allow them to remain in their homes. The Dial-A-Ride service is one piece but more thought needs to be given to not just commuting to downtown but within the City and neighboring cities so that there is access to local retail areas.

Councilmember Wickstrom agreed and stated that a circulator service is needed from Lexington along Highway 96 to Rice Street so people can get to Target. She noted that several senior housing buildings have been built in the City since the Circulator service ended.

Mayor Martin stated that on another issue, the concern over the low water level in White Bear Lake over the last couple of years has lead the Met Council to become involved in sustainability of water resources for the area. There is a lot of concern in Shoreview about being forced to convert to surface water usage through the St. Paul Water Utility system.

Councilmember Wickstrom stated that there is a big difference between the White Bear Lake water level and water supply for the area. Shoreview is in an area where there is not a water supply problem. Focus should be on problem areas like Woodbury. It does not make sense to spend a lot of money to solve the lake level of White Bear Lake and in the process force the City to change to using a surface water system instead of its own ground water system. Shoreview is

fully developed and will not experience much more growth. Conservation measures, which Shoreview is a leader in implementing, will address the problem.

Public Works Director Maloney stated that it is difficult to understand why the Met Council and legislature are focusing on the northeast area regarding water supply with the first model maps produced. The model does not predict this area to be problematic. The White Bear Lake level issue and subsequent lawsuit has tainted the issue. The settlement agreement that the DNR entered into leverages and relies on the Met Council's study. All the technical information the DNR is using is from the Met Council document, which identifies big dollar amounts for water supply in this area. Shoreview, with other local cities, is working to put local perspective into this process. The Met Council has set a firm date for adopting a water supply plan. Yet, there are so many moving parts with other agencies, such as the Legislative Water Commission and USGS. The problem is that there is a timeline for the settlement agreement and a timeline for submittal of the Comprehensive Plan update. There are reasons to look at water supply issues in the metropolitan area in terms of development and land use but not to look at Shoreview, when projections for growth are on a downward trend and the fact that Shoreview has been aggressive with water rates and sprinkling bans.

Councilmember Wickstrom added that the Metropolitan Council's report is based on what the legislature required, not on what scientists would have focused on regarding water supply.

Mayor Martin stated that it is important to open a dialogue on water issues. The frustration for Shoreview is that City water conservation ordinances were passed 20 years ago. Water consumption in summer is put on odd/even use days for watering lawns for conservation when necessary. If the City were forced to convert to surface water, it would be a huge economic burden on the community with no value. A water chart of the state is tremendously complex but shows no clarity of who oversees what. Consolidation is needed among the over 40 agencies dealing with water rather than adding another overseeing government level.

Councilmember Quigley expressed concern about the Met Council being able to maintain a strong link with 186 metro municipalities. That is a complex layering of government.

Representative McCarthy stated that there will be public hearings on water and she encouraged submittal of public comments. She thanked the Council for their comments on water issues and stated that she will look further into what needs to be done. The Council and staff are encouraged to contact Representative McCarthy and Ms. Garlitz at any time.

DISCUSSION WITH COMMUNITY ORGANIZATIONS REGARDING SPACE NEEDS

City Manager Schwerm stated that Mr. Lemke and representatives from a number of community organizations are present to meet with Councilmembers to discuss space issues and needs. These organizations have been active in Shoreview for the last 20 years. A report has been submitted that has a list of needs identified by each group for space.

Mr. Lemke stated that the first basic need is storage and meeting space. Many meetings are held in homes or tie up Community Center meeting rooms that otherwise could be rented to bring in

revenue. There are four groups--Gallery 96, Shoreview Einhausen Sister City Association (SESCA), Shoreview Northern Lights Variety Band, and the Shoreview Historical Society--and the Shoreview Community Foundation has been added. All organizations have equipment and artifacts that are now stored in various people's houses and garages. The Historical Society has many historical items that cannot be replaced and are scattered in several places. The groups would not use a central space 24/7, so it would also be a space that could be rented by the City.

There is an opportunity to possibly bring in a community theater group if space could be found. One request is a 350-seat auditorium, which he is confident can be filled a good share of the time. There is interest in starting a community orchestra as well as small ensembles, if there would be space to practice. Groups can share space.

The representative from Gallery 96 thanked the Council for all of the support given in the past. If there were community space, people attending a band concert could also be exposed to an art display. Gallery 96 would like to be able to offer classes.

Jacci Krebsbach, Shoreview Historical Society, stated that it is difficult to save history and programs when there is no space for display and storage. The community groups do not see themselves as separate but that they reflect the community and can work together to make efficient use of space, if it were available.

Community Foundation records are with the secretary, financial records with the treasurer, the official address is the address of the chair. It would be much better to have one address and one place where records can be kept.

Mayor Martin commended the group for coming together and being willing to work together. She agreed that a central space is needed for classes and programs as well as storage and office space.

Mr. Schwerm stated that the library is pursuing construction of a new facility on an expanded library site that includes the two residential properties at Victoria and Highway 96 that have been purchased. The County is pursuing sale of the old library to the Mounds View School District. However, the school district plans to use the entire building. He believes the best opportunity for the City to plan for community group space would be as part of the expansion of the Community Center.

Mayor Martin suggested a possible theater option would be to talk with the school district about use of the theater at Chippewa School. The push for the Community Center expansion is being driven by the need for more family locker rooms and program space. She has similar concerns about remembering history and keeping track of the valuable items for the future. She noted an article in the *Twin City Business Monthly* which reported the economic benefits of supporting the arts with ticket sales and associated activities around attending theater, exhibits and classes. An abbreviated community survey will be done this fall. She requested the community organizations to submit relevant questions that they would like to see asked.

Councilmember Wickstrom asked what types of models exist for performing arts and whether it would be realistic for the City to get funding for a theater. Mr. Lemke stated that he believes there is a good possibility if the groups work together. He noted that Maplewood leases its community theater to many types of groups and concert groups. There would be opportunities for corporate group meetings with a small theater.

Mr. Schwerm stated that City facilities improve the quality of life and make the community stronger, but even if they bring in revenue, they often do not cover operating costs of the facility.

Mayor Martin agreed but stated that although the Community Center brings in revenue, the City designed it to be affordable--not as expensive as other facilities like the YMCA and private health clubs. The City provided major financial support in the first years of operation and still does to some extent.

Mr. Lemke requested that a City staff person be assigned to their group for ongoing communication with the City. The group plans to visit other community facilities and would like a staff member to accompany them. Minutes of future meetings will be provided to the Council.

UPDATE ON RAMSEY COUNTY REGIONAL LIBRARY PROJECT

City Manager Schwerm reported that the Ramsey County Board of Commissioners will be voting the following day on proceeding with building a new regional library. The estimated cost is at \$17 million. The school district has provided a letter of intent for possible lease/purchase of the old library building. The County will handle sale of the property and needed improvements for the school district to lease the space. The County will issue debt for the property and be paid back through a lease/purchase agreement by the school district. The money will help with the construction of the new library. If the school district does not proceed with a lease/purchase, it is likely that the current library would be used for County office space.

Mr. Schwerm stated that the County is planning to solicit a Request for Proposal (RFP) to work on the design and layout of the new library. Tom Simonson, Assistant City Manager and Community Development Director, will serve as a City representative to work with the County as part of this group.

OTHER ISSUES

Snail Lake Marsh Area

Mayor Martin reported walking the Snail Lake marsh area with Councilmember Springhorn and County Commissioner Blake Huffman. A local resident, Bob Durbahn, also accompanied them and expressed concerns about the location of asphalt trails that would impact landmark oak trees. There are many parks and trails in the City and he would like to see this trail remain natural.

Mr. Schwerm stated that the County has revised its plan for the asphalt trails to be furthest north. The trail through the wooded area and to Reiland Lane would be a natural surface trail that

would meander and not remove so many trees. The width would be 3 to 5 feet instead of the originally proposed 8 feet. These changes are a result of the feedback from the public meeting.

Councilmember Wickstrom stated that the people who come to the public meeting are often those in opposition. She noted that previous limestone trails drew complaints about mud and how rough they were. Eventually, they were paved. It is important to save as many trees as possible, but more important is to keep planting new ones.

Mayor Martin stated that the oak trees in question are over 100 years old, and it is impossible to see a trail through the area without removal of some of those trees. Mr. Schwerm stated that there is only a concept design. A detailed design has not been completed.

E-Cigarettes

Councilmember Quigley asked if the City is going to be involved in inspection of the child proof packages for e-cigarettes. Mr. Schwerm stated that he does not see enforcement through the City, unless it is a priority of the City Council.

The meeting adjourned at 9:14 p.m.

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
March 16, 2015**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on March 16, 2015.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Johnson, Quigley, Springhorn and Wicksrom.

APPROVAL OF AGENDA

Mayor Martin added an update regarding CenturyLink as an item during the *Special Order of Business* portion of the meeting.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Springhorn to approve the March 16, 2015 agenda as amended.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

COUNCIL COMMENTS

Mayor Martin:

The City has been working on a legislative initiative to replace the Rice Street bridge. There is a project to widen I-694 through Shoreview by adding a third lane for traffic. It is common sense that this would be the time to replace the Rice Street bridge. Once the bridge is in place, all four corners of the interchange would be able to develop and redevelop. Letters have been sent to legislators and to the Governor. If anyone has an opportunity to influence the process, it would be appreciated that appropriate contacts be made to support replacement of the Rice Street bridge.

The Shoreview Northern Lights Variety Band Spring Concert will be held at Bethel University on Saturday, April 18, 2015. All are encouraged to attend.

Councilmember Johnson:

Encouraged residents to look up the Ramsey County Sheriff website and become aware of all the things the Sheriff's Department does to serve the City and keep it safe.

City Manager Schwerm noted that Under Sheriff Jack Serier has been appointed as Chief Deputy. Watch Commander Terry Soukkala will become Under Sheriff for patrol.

Councilmember Quigley:

Happy St. Patrick's Day to all the Irish tomorrow.

Councilmember Wickstrom:

Announced the Environmental Quality Committee Speaker Series on Wednesday, March 18, 2015, at 7:00 p.m. in the City Council Chambers. The topic will be *Invasive Plants: They're Here - Help Control Them.* Everyone is encouraged to attend.

Councilmember Springhorn:

The City Easter Egg Hunt will be Saturday, March 28, 2015, outside the Community Center. Please register by Friday, March 19th on the City website.

Also the City tree sale has started. Households can order up to four trees at wholesale prices. The deadline for orders is April 17, 2015, and the trees will be delivered in mid-May.

CONSENT AGENDA

Item No. 1, March 2, 2015 City Council Meeting Minutes, was pulled for separate consideration, as Councilmember Wickstrom did not attend that meeting.

MOTION: by Councilmember Quigley, seconded by Councilmember Johnson to approve the March 2, 2015 City Council Meeting Minutes as presented.

ROLL CALL: Ayes - 4 Nays - 0 Abstain - 1 (Wickstrom)

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to adopt the Consent Agenda for March 16, 2015, and all relevant resolutions for item Nos. 2 through 8:

2. Receipt of Committee/Commission Minutes:
 - Bikeways and Trails Committee, March 5, 2015
3. Monthly Reports:
 - Administration
 - Community Development
 - Finance
 - Public Works
 - Park and Recreation
4. Verified Claims in the Amount of \$613,771.36

5. Purchases
6. License Applications
7. Approval of Street Sweeping Agreements
8. Acceptance of Gifts - Slice of Shoreview

ROLL CALL: Ayes - 5 Nays - 0

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

MINOR SUBDIVISION - 4135 RICE STREET, JAMES MEDIN

Presentation by City Planner Kathleen Castle

The application is to divide the property at 4135 Rice Street into two single-family residential lots. In 2008, the City approved a plat with four lots and a cul-de-sac on the north lot line. The developer did not apply for a final plat, and the approval expired.

The property is zoned R1, Detached Residential. Code requires a minimum lot area of 10,000 square feet; a minimum lot width of 75 feet for the interior lot and 90 feet for the key lot. The minimum lot depth must be 125 feet. New lots are required to have frontage on a public street, provide municipal sewer and water service and include drainage and utility easements along lot lines. The property consists of 1.88 acres with a lot width of 163 to 165 feet. The lot depth is 500 feet. The key lot on the southern side of the property abuts the rear lot lines of adjoining properties. When the applicant purchased the property, he removed the old house and built a new two-story house with an attached garage. Site improvements also include a driveway and storage shed.

The lots comply with City Code standards with the exception that Parcel B would have a width of 87.65 feet, which is just short of the 90 feet required. The Planning Commission granted a variance for the lot width for Parcel B. As a key lot, Parcel B must also have a 20-foot side yard setback. The proposed house complies with all setback key lot standards. The proposed home for Parcel B is a one-story home.

The property is adjacent to other R1 District residences. It is identified in the Comprehensive Plan for low density residential development. The proposal is a reasonable use because of the existing zoning, adjoining land uses and the size of the property. Municipal sewer and water are available. However, Rice Street is under the jurisdiction of Ramsey County and any construction or use of the road right-of-way is subject to a County permit.

Notice of the project was mailed to property owners within 350 feet. One comment was received urging denial and that the City uphold City Code. No comments were received from Ramsey County.

The Planning Commission reviewed the application and approved the variance to reduce the lot width of Parcel B to 87.65 feet. An accessory structure will be moved to comply with the 20-foot setback from the south property line. The Commission recommended approval by the City Council on a vote of 6 to 0. Staff finds the subdivision consistent with City Code requirements for key lots, Comprehensive Plan policies and land use designation with the exception of lot width to Parcel B. The proposal is consistent with adjacent land uses. Staff is recommending approval of the subdivision and development agreements.

Councilmember Wickstrom commended this design which will have a minimal impact on adjoining properties. She is pleased that the full 20-foot setback required for key lots between properties is met and that the applicant is willing to work with neighbors on preferred screening. **Mr. Medin** explained that one neighbor has put in a fence within the last two years. There is also a row of maple trees. It is his intent to work with neighbors to extend the fence that is compatible with the existing fence.

Mayor Martin noted one objection to the project from a resident on Hawes Avenue and asked if the property on Hawes abuts the subject property. Ms. Castle answered that Demar abuts the property immediately to the south. Hawes does not abut the property. Mayor Martin stated that she does not see a direct impact of this development on the Hawes property. There are many instances in the City where lots have a variance width. With the amount of acreage of Parcel B, she can easily support the proposal.

MOTION: by Councilmember Johnson, seconded by Councilmember Quigley to approve the Minor Subdivision application submitted by James Medin, 4135 Rice Street, to subdivide the property into two lots for detached single-family residential uses and to authorize execution of the Development Agreements, subject to the following conditions:

1. The minor subdivision shall be in accordance with the plans submitted.
2. The applicant shall pay a Public Recreation Use Dedication fee as required by Section 204.020 of the Development Regulations before the City will endorse deeds for recording. The fee will be 4% of the fair market value of the property, with credit given for the existing residence.
3. Public drainage and utility easements shall be dedicated to the City as required by the Public Works Director. The applicant shall be responsible for providing legal descriptions for all required easements. Easements shall be conveyed before the City will endorse deeds for recording.
4. A minimum setback of 20-feet from the south side lot line is required for the dwelling and attached garage developed on Parcel B. The existing accessory structure on Parcel B shall be moved so that it conforms to the new setback requirements applicable to Parcel B.
5. Municipal water and sanitary sewer service shall be provided to resulting Parcel B. The applicant shall submit a cash escrow to the City to insure the water and sewer service taps are performed in accordance with the requirements of the City Engineer.

6. The applicants shall enter into a Development Agreement with the City. This agreement shall be executed prior to the City's release of the deeds for recording.
7. All work within the Rice Street right-of-way is subject to the permitting authority of Ramsey County.
8. Tree removal requires replacement trees per City Code. City requirements for the tree removal and protection plan shall be detailed in the Development Agreement.
9. This approval shall expire after one year if the subdivision has not been recorded with Ramsey County.

This approval is based on the following findings:

1. The subdivision is consistent with the policies of the Comprehensive Plan and with the spirit and intent of the Development Code.
2. The Planning Commission approved a variance to reduce the width of Parcel B, a key lot, to 87.65 feet.
3. The proposed lots conform to the other adopted City standards for the R-1 Detached Residential District.

ROLL CALL: Ayes: Johnson, Quigley, Springhorn, Wickstrom, Martin
 Nays: None

SPECIAL ORDER OF BUSINESS

CenturyLink

City Manager Schwerm reported that the City is close to completing a negotiated contract with Comcast. CenturyLink has proposed a new franchise for the member cities of North Suburban Communications Commission (NSCC). Shoreview has not been contacted by CenturyLink. He asked if the Council would like staff to pursue contact. It is his understanding that CenturyLink is offering to comply with the standards in the current franchise agreement with the exception of build-out requirements.

Councilmember Quigley recommended that staff proceed with contacting CenturyLink in order for the City to have all the information possible with this decision.

Councilmember Wickstrom cautioned careful scrutiny of the build-out exception, as some companies come in and pick and choose certain neighborhoods in the community. It is important to make sure the entire community will be covered. She noted that CenturyLink may not be aware that Shoreview is no longer a member of the NSCC.

Councilmember Johnson requested that legal counsel review any proposal. Mr. Schwerm explained that there is a state law that requires buildout to be achieved within a five-year time frame. However, there is also a federal law that may supersede the state requirement. He agreed that the City would have legal counsel review any agreement.

It was the consensus of the Council to direct staff to contact CenturyLink regarding a potential Cable franchise agreement.

ADJOURNMENT

MOTION: by Councilmember Johnson, seconded by Councilmember Quigley to adjourn the meeting at 7:30 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE ___ DAY OF _____ 2015.

Terry Schwerm
City Manager

**PUBLIC SAFETY COMMITTEE
JANUARY 12, 2015
6:00 PM – CITY HALL**

MINUTES

CALL TO ORDER

The Public Safety meeting was called to order by Chairperson Jorgen Nelson at 6:01 p.m.

ROLL CALL

Those in attendance were Committee members Treverse Guess, Nicole Hertel, Jorgen Nelson, Henry Halvorson, Marc Pelletier, Edward Povlinski; Commander Ty Sheridan (Sheriff's Department); Fire Chief Tim Boehlke (Lake Johanna Fire Department).

Members Absent: Justine Greene, Gil Schroepfer

Others Present: City Manager Terry Schwerm

APPROVAL OF MINUTES

Pelletier moved, seconded by Povlinski, approval of the November 20, 2014 Public Safety Committee minutes. Motion was unanimously adopted.

CITIZENS' COMMENTS

None

NEW BUSINESS

- Allina – None.
- Lake Johanna Fire Department – Fire Chief Boehlke reported on the following:
 - He is completing the annual report that shows that the Department went on slightly more than 2400 runs in 2014; and that there were a total of 14 structure fires amounting to about \$1.8 million in estimated fire losses.
 - A new rescue truck went into service the second week of December. This truck responds to medicals, but also includes a small pump and foam

system to respond to smaller grass and car fires. It is a fraction of the cost of a new fire engine.

- Sheriff's Department – Commander Ty Sheridan reported on the following:
 - The new Computer Aided Dispatch (CAD) System start up has been delayed from January to March. This will allow the County additional time to work out any “glitches” in the system and should benefit all users.
 - Two new K-9 officers have started training with their partners.
 - The Sheriff's Department has submitted capital request for 2016 including a project to improve the current K-9 facility and for a SWAT vehicle.
 - Long-time traffic deputy Tim Entner will be retiring and will be greatly missed. Deputy Mike Casey has been assigned to the traffic unit and has been working with Tim for several weeks and Deputy Ron Valento will also be joining the traffic unit.

NEW BUSINESS

Nicole Hertel inquired about how the City is handling hoarding situations. Schwerm explained that Shoreview has a more comprehensive approach than most cities. The City works closely with the Fire Department and Ramsey County Health, when appropriate, to insure that properties are cleaned up. In many cases, the City enters agreements with homeowners that allow for clean up and follow up inspections. There is also a hoarding support group that meets at City Hall.

LIAISON REPORT

None

ADJOURNMENT

There being no further business before the Committee, Pelletier moved, seconded by Guess, that the meeting be adjourned at 6:50 pm. The Committee will hold a joint meeting with the City Council at 7:00 pm.

DRAFT

MINUTES OF MEETING

SNAIL LAKE IMPROVEMENT DISTRICT

Board Meeting

February 2, 2015

1. Call to Order

The meeting was called to order at 6:05 pm.

2. Roll Call

Members Present: Mark Satt, Lance Hill, Richard Krogh, and Bill Cheechi

Members Absent: Bill Stuart

Staff Present: Tom Wesolowski, City Engineer

3. Review and Approval of Minutes

1. March 4, 2014 Board Meeting
2. March 4, 2014 Annual Meeting
3. July 16, 2014 Board Meeting

The Board reviewed the draft copy of the minutes for the listed meetings. Mark and Lance made a correction to the July 16th meeting minutes. Mark added that he had contacted Tom earlier in the day and stated that he would support removal of the floating bogs from the lake. Lance added that the DNR's policy is that if the floating bog ends up on a shoreline it is the responsibility of the landowner to remove. The corrections were made to the minutes. A motion was made by Lance to approve the minutes, Lance seconded the motion, and all voted in favor.

4. 2014 in Review

Tom provided a graph of the lake level for 2014. The level of the lake after ice out was 883.3, which was above the desired level of 882.7 and so the pump was not started. Due to rainfall in the spring and summer the lake reached an historic high of 884.62 on July 1st, as recorded by the Minnesota Department of Natural Resources. The lake level remained above the desired lake level until freeze up, so the pump was not used.

Due to the higher water many large clumps of vegetative material became dislodged from the lake bed and were pushed around the lake by the wind. Members of the SLID Board and the City had received calls from SLID members that had safety concerns about boats/skiers hitting the bogs and that the bogs were causing damage to docks and shore land. Based on the concerns from SLID members the Board met on July 16th and voted

to recommend removal of the bogs to the City Council and have the cost of the removal be included in the annual operation and maintenance costs for the SLID. The Council approved the recommendation on July 21st and a contractor was hired to remove the bogs from the lake and restore the shoreline near the boat launch.

5. Approve 2014 Operating and Maintenance Costs

The Board reviewed the actual operation and maintenance costs for 2014. The actual operation and maintenance costs for 2014 were higher than what had been budgeted. The water purchased and electricity costs were lower than estimated, but there was a cost associated with the removal of the floating bogs that was not in the original 2014 budget.

There was some miscellaneous discussion about some of the operation and maintenance charges. Richard made a motion to approve the 2014 operation and maintenance costs with the recommendation that the cost associated with the bog removal for the SLID property owners be spread over two years. Lance seconded the motion and all voted in favor.

Tom explained that he would send the recommendation to the Council, but the Council may choose to not spread the cost over two years.

6. Review 2016 Budget for Operating and Maintenance Costs

The Board reviewed the budget for the 2016 operating and maintenance costs and had no comments.

7. Discuss Annual Meeting Night – March 3, 2015

Tom stated that at the meeting he would provide information on the lake level, operation of the pump, floating bog removal, 2014 actual costs, and the 2016 budget. The board felt it would be good to add pictures of the bog removal to the presentation.

9. Discuss process and election of Board Members at the Annual Meeting

Tom explained that Bill Stuart's term will expire on March 31, 2015 and the individual that is nominated to fill the vacant position must own property within the SLID. Nominations will be taken at the Annual Meeting to fill the expired seat and ballots will be handed out to the attending SLID members to vote. Absentee ballots will also be sent out the SLID members, so if they cannot attend they can authorize another individual to cast their ballot at the annual meeting.

10. Other Issues – No other issues were discussed.

11. Adjourn

A motion was made by Lance to adjourn the meeting. Richard seconded the motion, and all voted in favor. The meeting adjourned at 7:00 pm.

SHOREVIEW ECONOMIC DEVELOPMENT COMMISSION

Meeting Minutes February 17, 2015

ROLL CALL

Chair Josh Wing called the meeting to order at 7:30 a.m. with the following members present: Sue Denkinger, Jim Gardner, Dave Kroona, Mike Tarvin, Kirk VanBlaircom, and Jonathan Weinhausen. Jason Schaller arrived later. Member Jeff Washburn had excused absences.

Also attending was Assistant City Manager/Community Development Director Tom Simonson and, Economic Development and Planning Associate Niki Hill.

ACCEPTANCE OF AGENDA

Commissioner Weinhausen, seconded by Commissioner Denkinger, moved to accept the agenda, as presented.

Vote: 7 AYES 0 NAYS

ELECTION OF CHAIR & VIC.E CHAIR

Simonson noted that the establishing ordinance and Council policies governing advisory commissions and committees requires the Commission to annually elect a Chair and Vice-Chair.

Commissioner Gardner, moved to reappoint Josh Wing as Chair and Sue Denkinger as Vice Chair. The motion was seconded by Commissioner Weinhausen.

Vote: 7 AYES 0 NAYS

APPROVAL OF MINUTES

Commissioner Weinhausen, seconded by Commissioner Gardner, moved to approve the minutes of November 18, 2014, as written.

Vote: 7 AYES 0 NAYS

(Commissioner Schaller arrived.)

INFORMATION EXCHANGE

A. MEMBER SHARING

There was no new member sharing of information.

B. STAFF INFORMATION

Shoreview Business Exchange

Simonson noted that it has been a couple of months since the Business Exchange was held in December, but asked if members had information or comments to share from the event. He also asked if there were any suggestions or special requests for the next Business Exchange. We are looking at targeting late May/ early June for the next event. He noted that there was a lower than usual turnout in December and

staff would look at better timing next year to not conflict with the busy holiday season. Commissioners stated it seemed as if there were multiple events going on the same night as the Holiday Business Exchange and that could have impacted the attendance.

Business Matters Newsletter

Staff is looking at trying to get the Business Matters newsletter at the end of March. One of the things we are waiting on is finalizing the date and topic for the next Small Business Workshop hosted by the EDC. Staff said they would feature an article on the BRE special legislation and business loan fund that was recently adopted. We would also showcase a business. Staff encouraged the EDC to provide feedback on how to make the publication better and more effective.

Recent City Council and Planning Commission Action

Simonson gave the EDC an update on recent City Council and Planning Commission agenda topics and actions. These actions included smaller residential projects for the Planning Commission. For the City Council water has been a major topic at the Legislature. County Library plans are moving along. The house purchased by the City at 795 Highway 96 is being taken down by a company which specializes in reuse and recycling of materials. Once the house is down the City and County Library will work on the exchange of the land for the site of the new Regional Library.

Commissioner Gardner asked if anyone had seen the plans for the future library yet. Simonson responded that yes, the City has seen conceptual site plans. The building would be located nearer to the corner and the parking would be accessed off of the Community Center parking lot.

Commissioner Gardner asked if the City would get any say on the design of the building, and whether it would fit in with the current campus. Simonson stated that the County has pledged to integrate some design elements to complement the campus, but they are also seeking a more modern design that features a lot of glass to take advantage of views and provide natural lighting.

Commissioner Weinhagen noted that the School District may be interested in purchasing the former Library building but there are some challenges to it both in terms of the price and how to finance. Either way the City of Shoreview has the right of first refusal as it was originally City land. Simonson stated that the City has no interest in the building. The public use restriction that protects the City also provides some limits on reuse as does the building design as a library operation. The School District is exploring the building as they seek new space to relocate their administration and some programming uses. The City Council is supportive of the School District plan.

GENERAL BUSINESS

Small Business Workshop

The EDC discussed possible topics and how we can improve upon future business workshops. Possible topics include suggestions related to Human Resources issues, either a specific topic, or just a general expert panel that could discuss and take questions on a variety of workforce related matters that might be important to small businesses. Commissioner Denkinger liked the idea of a panel and keeping it

more general. This would also give us more information on what types of issues are important that could be part of future workshops.

Commissioner Tarvin said one of his questions as a business owner is, "In terms of HR, how do you get new people to fit the required qualifications?" He has seen a lot of experienced employees retire and finding people with specific skills is difficult.

Commission Denkinger said she has worked with this same problem at her company. They have had to look closely at what attracts younger generations of employees. In their case they compete with downtown businesses so her company has begun to offer services for their employees such as coffee shop, food trucks, and shoe repair on their suburban campus.

Commissioner Tarvin said one of the biggest things his company experiences with the younger generation is the desire to work more flexible hours, which can be difficult to provide in a manufacturing or production setting.

Commissioner Schaller said the problem his company has is that they have a problem articulating what they want in a candidate. They do not know the best way to say what they want.

Commissioner Kroona stated his biggest problem is attracting skilled workers in the trades. There are not enough people to fill the positions like a mechanic or machinist. A lot of them left the field in the last recession and they never came back. He also noted that the Twin Cities is competing for certain skilled labor with the oil boom in North Dakota.

Commissioner Gardner stated that there would benefit to a panel on things like recruiting, benefits, and child-care. The panel wouldn't be a definitive panel but would address the broader issues.

Commissioner VanBlaircom suggested that we gauge the business community and see what they want to pursue for future sessions.

Commissioner Denkinger suggested that we start with recruiting in general as there are cultural elements and language/culture barriers that a lot of businesses are not aware of or sure how to address, especially smaller businesses that do not have professional HR staff.

Commissioner Tarvin agreed with Commissioner Denkinger, language and cultural barriers are a problem he has seen in his own business. Commissioner Denkinger stated that a lot of the times the employer is not even aware of any issues until the employee is already on their way out.

Commissioner Denkinger stated she could get someone from her work to be on the panel.

Commissioner Weinhausen stated that there are plenty of resources out there to choose from on this topic. Commissioner Gardner said that they have subject matter experts from SCORE that would be able to join the panel as well.

Review / Update EDC Work Plan for 2015-2016

Simonson explained that traditionally the EDC has a 2 year work plan so we want to make sure this merges with EDA work program and the strategic goals of the City Council. The key areas and changes are as follows:

- BRE Program/ BRE Fund
- Advantage Shoreview Business Loan (recently updated)
- Targeting Key Businesses
- Business Outreach
 - o Business Visits
- County Economic Development
 - o Economic Gardening
 - o County's new ED Initiatives/Economic Prosperity
- Website and how it can be improved
- BRE Targeted Investment Strategy
 - o Membership to MnCAR and Xceligent was recently added to be able to search our commercial real estate properties better.

Simonson stated that one of the other things of note is that starting this coming year we will be beginning the required Comprehensive Plan Update. The City implemented an Economic Development section in the previous two plans that are done every ten years, so feedback will be needed from the EDC.

Chair Wing stated that the BRE Program and our special legislation has created buzz. Vadnais Heights EDC had heard about it.

Simonson stated that we are finalizing things with the revamped loan and that staff is developing marketing materials to promote the special legislation.

Simonson said that he wanted to list and update the general topics and goals before coming back with a more detailed final draft for EDC review and adoption. And as long as no members had any objections or changes we would go forward and make the revisions marked in red with the work plan handout.

Highway Corridor Transition Study

Simonson presented the final draft of the Highway Corridor Transition Study by the planning consultant HKGI. Simonson briefed the commissioners on the reasoning behind the study authorized by the EDA, which was to look at areas that may be impacted by older housing stock, foreclosures and rentals, and increasing traffic volumes. After the areas were looked at, HKGI identified what, if anything, we can do in those areas in the future to either protect and enhance properties, or in some cases, consider redevelopment opportunities.

Chair Wing asked if the consultant was aware of the Hodgson reconstruction plans. Simonson affirmed that yes, they were aware of the County road construction plans that were planned in the future and met

directly with County officials. The study suggests some design buffers to protect residential properties along that segment.

Simonson mentioned that this was done as an internal planning document for the City. There was no public participation in the preparation of the analysis but if some of the recommendations are incorporated with the Comprehensive Plan update, there will be a public review process to engage residents and property owners in specific areas.

Many factors were taken into account, such as the value, age, square footage, and size of the lot. Simonson briefly went over the 5 different areas within the document so show what areas the City looked at and some of the potential future land uses of the project.

Chair Wing stated he did not think the plan for Hodgson Road goes far enough. There needs to be a plan B or C. Simonson agreed that the lot depths do not support redevelopment options, and other factors such as proximity of some houses to the road present challenges. Wing asked if Shoreview really wants a 4 lane busy highway in the middle of a neighborhood.

Commissioner VanBlaircom wondered if the City has any plans for where any of these displaced people are going. Simonson said that based on preliminary concept for Hodgson Road he is not aware of any homeowners being displaced.

Chair Wing stated that the original study for the Hodgson Road reconstruction happened when I-35 and 694 were under construction so the road was impacted differently due to the people trying to avoid the interstates. Not to mention the City's plan for both a sidewalk and trail in the area.

Commissioner Gardner echoed the question of "Is this really what the City wants?" Chair Wing stated that they have done some cul-de-sacs already and that we spend a lot of time trying to do what urban areas do, but they do not build large highways through residential areas. Minneapolis would not do this even if they had high traffic counts.

Commission Denkinger stated that Lexington Avenue has had an increase in commuter traffic during the rush hour. She agreed that you have to try to find what you're trying to solve.

Commissioner Gardner asked if there are any thoughts on prioritizing. Simonson stated yes, but it is based on what issues are more active or more naturally occur with private market interest. This is a guide for future, not a concrete plan. A good recent example is the east side of Hodgson north of Highway 96 where a developer was able to assemble multiple parcels and redevelopment for a new mix of housing.

Chair Wing stated that there are a lot of people in these areas. If the houses start to turn over should we, the City, do something? Or do we have a plan? Simonson stated that the Comprehensive Plan's Policy Development Areas give us the chance to prioritize, explore redevelopment and work with property owners. Simonson said what the City does not want is a single owner trying to sell their single lot thinking a land use change will be permitted, but rather the City desires to see a managed and coordinated plan involving a number of properties.

BRE Targeted Investment Strategy

Simonson explained the BRE Targeted Investment Strategy that the City is finalizing as a new work plan item for both the EDC and EDA. We are looking at identifying what the City has for commercial / industrial areas, whether properties are obsolete, and if there is anything that we can do to increase our competitiveness in the market in order to retain and grow business. That will allow us to be better prepared with our key BRE businesses to respond to their expansion needs.

Sit Down Restaurant Analysis

Simonson stated that two study summaries have been given to members. The first is a Sit-Down Restaurant Analysis and the second is a Retail/Grocery Analysis specifically for the Rainbow property. Both of these studies were prepared by The McComb Group, a prominent Twin Cities firm. These studies were funded by the EDA.

The restaurant analysis showed that part of the problem is the market in terms of population and part of the problem is the location or specific available properties. There is limited available land and the density of the housing in the area is relatively low. Highway 96 and Hodgson Road area has some potential and with the redevelopment of the former Rainbow site a strong opportunity. City staff will be working with the consultant and pursuing prospective developers and restaurants that may have an interest in the Shoreview market.

Retail/Grocery Market Study

There is potential for some grocery at the former Rainbow site but not at the level it was in the past. The current building has 65,000 square feet. The market calls for something between 20,000 – 40,000 square feet. The grocery industry is changing with more of the share going to both speciality grocery and warehouse grocery. The incomes in the Shoreview area are strong but the number of rooftops is not. The developer looking at the Rainbow property, Oppidan Development, has had interest from 3-4 different grocers that would prefer to have a store in the 25,000 – 40,000 square foot range but it depends on whether it is feasible to tear down and redevelopment the property. The City is working with the developer to assess if a TIF district qualifies or if the developer would try to utilize the existing over-sized building.

Simonson also mentioned that we should be hearing something in the next few months as they would like to get the project moving so it is completed near the end of the 2015 lease of Roundy's on the building.

Shoreview Corporate Center

Simonson updated the EDC on the approval of the special permit parking on Chatsworth Street by the Shoreview Corporate Center. This was done at the request of the property management of the business campus in order to secure a lease with a firm that could bring nearly 400 jobs to the 4000 Lexington building.

Development Updates

Commissioner Gardner inquired as to whether we have had any feedback from the community about the massiveness of the new Applewood Pointe senior housing building. Simonson stated he is now aware of any comments, but the mass of the building should appear less when the exterior work is completed and amenities added to the site. The developer did do some design elements and building height staggering to lessen the overall mass especially as viewed from adjacent residents.

Commissioner Tarvin asked if we had gotten any updates on Lakeview Terrace and how their leasing rates are going. Simonson responded that we haven't heard specific numbers recently but comments from the owner indicated that the leasing was impacted by the late opening last fall and he expects more rentals as spring approaches.

ADJOURNMENT

Commissioner Weinhagen, seconded by Commissioner Gardner, moved to adjourn at 8:50 a.m.

Vote: 8 AYES 0 NAYS

**SHOREVIEW PLANNING COMMISSION
MEETING MINUTES
February 24, 2015**

CALL TO ORDER

Chair Solomonson called the February 24, 2015 Shoreview Planning Commission meeting to order at 7:00 p.m.

He welcomed newly appointed Commissioner John Doan.

ROLL CALL

The following Commissioners were present: Chair Solomonson; Commissioners Doan, Ferrington, McCool, Peterson, and Thompson.

Commissioner Schumer was absent.

APPROVAL OF AGENDA

MOTION: by Commissioner Ferrington, seconded by Commissioner McCool to approve the February 27, 2015 Planning Commission meeting agenda as presented.

VOTE: Ayes - 6 Nays - 0

APPROVAL OF MINUTES

MOTION: by Commissioner McCool, seconded by Commissioner Thompson to approve the January 27, 2015 Planning Commission meeting minutes, as presented.

VOTE: Ayes - 5 Nays - 0 Abstain - 1 (Doan)

Commissioner Doan abstained as he did not attend the January 27th meeting.

APPROVAL OF WORKSHOP MINUTES

MOTION: by Commissioner Peterson, seconded by Commissioner McCool to approve the December 16, 2015 workshop meeting minutes as presented.

VOTE: Ayes - 6 Nays - 0

REPORT ON CITY COUNCIL ACTIONS

City Planner Kathleen Castle reported that the City Council approved the amendment to the City's property maintenance code as recommended by the Planning Commission, at the February 2, 2015 City Council meeting.

NEW BUSINESS

PUBLIC HEARING - CONDITIONAL USE PERMIT/VARIANCE

FILE NO.: 2561-15-04
APPLICANT: MICHAEL WEBER
LOCATION: 4136 REILAND LANE

Presentation by Niki Hill, Economic Development and Planning Associate

This application is for a Conditional Use Permit to construct a 280 square foot detached accessory structure. The property is of standard size in the R1 Detached Residential District. The property has an area of 17,424 square feet and is developed with a single-family home and attached two-car garage. The accessory structure size allowed on lots less than one acre is 150 square feet, and a Conditional Use Permit is required for larger accessory structures - up to 288 square feet. The proposed shed would be built 6 feet from the rear lot line, which is less than the 10 feet required; thus, a variance is also requested.

The applicant states that the shed will be used for storage of outdoor equipment and wood for his woodworking hobby. The variance is requested in order to remove as few trees as possible and minimize any potential harm to the root system of large oak trees on the property. There are also erosion and grading issues due to the topography of the hill on the western portion of the proposed location. Placing the shed higher on the hill at the required setback would make it more visible from the street and require more screening. The shed will be visible to one neighbor and Snail Lake Regional Park. The applicant plans to discuss acceptable screening with his neighbor and provide screening from the park.

The applicant states that the variance request would be in line with Section 209.050 *Vegetation & Woodlands*, which states in part: Development shall be conducted so that the minimum number of trees, in particular landmark trees, are preserved by the clustering of structures in existing cleared areas and natural clearings. Design and construction shall have minimum injury to landmark trees. The proposal meets Development Code standards.

Staff finds that practical difficulty is present. The requested location for the shed is a reasonable use of the property. Location of the shed four feet closer to the rear lot line will minimize site disturbance and visibility. The topography of the property shows that the proposed northeast corner is the best location for the shed. The style will match the existing home. There is no apparent impact to the character of the neighborhood.

Notices were sent to property owners within 350 feet. Two written comments were received. One neighbor supports the project. Ramsey County Parks commented on concerns about grading, drainage and visibility of the shed from the park. Staff is recommending approval of the variance and a recommendation to the City Council for approval of the Conditional Use Permit.

Commissioner Peterson asked about drainage recommendations from Ramsey County. Ms. Hill explained that runoff goes to an existing drainage pond. During construction there will be erosion control measures in place as required by City Code.

Commissioner McCool asked if there are details about screening for the adjacent neighbor.

City Attorney Kelly stated that proper notice for the public hearing was published.

Chair Solomonson opened the public hearing.

Mr. Mike Weber thanked staff for their help through this process. In regard to Commissioner McCool’s question, the plan is to put evergreens between the houses. He agreed with Commissioner McCool to add a condition that indicates an agreement with his neighbor for additional screening.

MOTION: by Commissioner Ferrington, seconded by Commissioner Doan to close the public hearing.

VOTE: Ayes - 6 Nays - 0

Discussion:

Commissioner Ferrington noted that added screening from the adjacent property is covered in condition No. 4.

MOTION: by Commissioner McCool, seconded by Commissioner Thompson to approve the variance request submitted by Michael Weber for their property at 4136 Reiland Lane, reducing the minimum 10 foot structure setback from a rear property line of a corner lot to 6 feet and adopt Resolution No. 15-13, subject to the following conditions:.

1. The project must be completed in accordance with the plans submitted as part of the Variance application. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission.
2. This approval will expire after one year if a building permit has not been issued and work has not begun on the project.
3. The structure shall be used for the personal storage of household and lawn equipment.
4. The structure shall not be used in any way for commercial purposes.
5. This approval is subject to a 5-day appeal period. Once the appeal period expires, a building permit may be issued for the proposed project. A building permit must be obtained before any construction activity begins.
6. The approval is contingent upon approval of the Conditional Use Permit.

This motion is based on the following findings:

1. City Code permits detached structures as an accessory use. By establishing these provisions, the City deems that a detached structure represents a reasonable use of the property provided Code standards are met.

The request to locate the shed in the proposed location represents a reasonable use of the property. City Code also encourages design and construction activities are conducted in a

manner to avoid likely injury to landmark trees. The additional 4 feet of setback is reasonable and would save a 16 inch landmark Maple Tree as well as provide minimal disturbance to shallow roots of the nearby Oak Trees by keeping a 22 foot setback from these trees.

- 2. There are unique circumstances to the property present. The topography dictates that the northwest corner is the best location for the shed. Locating the shed to the required setback would result in a greater impact to existing vegetation – including landmark trees - and could cause erosion issues by grading into the hill. By decreasing the setback, the applicant will minimize the impacts to the vegetation and the grading/erosion problems are nominal. Additionally, the rear (East) lot line is adjacent to Snail Lake Regional Park so no residential homes are impacted by the reduced setback.
- 3. The proposed shed will not alter the essential character of the existing neighborhood. The shed location will be minimally visible in the proposed location due to existing topography, proposed screening on the north and the proximity to Snail Lake Regional Park on the East. Further, this area of the park is natural with passive recreational use. The shed will be minimally visible to those park users. The structure is an allowable size with a Conditional Use Permit and the style will match the existing home.

VOTE: **Ayes - 6** **Nays - 0**

MOTION: by Commissioner Ferrington, seconded by Commissioner Doan to recommend the City Council approve the Conditional Use Permit for a 280 square foot detached accessory structure at 4136 Reiland Lane, subject to the following:

- 1. The project must be completed in accordance with the plans submitted with the applications. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission.
- 2. The exterior design of the shed shall be consistent with the plans submitted and complement the home on the property.
- 3. The applicant shall obtain a building permit for the structure. The structure shall comply with the Building Code standards.
- 4. The accessory structure shall be screened from view of adjacent properties and public streets through the use of landscaping, berming, fencing or a combination thereof.
- 5. The structure shall not be used in any way for commercial purposes.
- 6. Said structure may be setback 6’ from the rear lot line per Resolution 15-13, approving the Variance.

VOTE: **Ayes - 6** **Nays - 0**

MINOR SUBDIVISION/VARIANCE

FILE NO.: 2560-15-03
APPLICANT: JAMES GORDON MEDIN
LOCATION: 4135 RICE STREET

Presentation by Senior Planner Rob Warwick

The subject property consists of 1.88 acres with a lot width of 163.65 feet and lot depth of 500 feet. In 2008, the City approved a plat on this property with four lots and a cul-de-sac along the north side lot line. The developer did not apply for the final plat, and the approval expired. Mr. Medin then purchased the property, removed the old house and built a new two-story home. When the property is subdivided, he plans to build a new single-story house and live there.

The property is consistent with the Development Code standards. The new lot proposed would be a key lot, one on which the side lot line abuts the rear lot lines of the adjacent property. Creation of a key lot requires an additional 15 feet of lot width, 90 feet instead of the standard 75 feet. The proposed width for the new Parcel B is 87.65 feet, thus the need to request a variance. All other required dimensions are in compliance.

In the R1 District, a principal structures and accessory structures must be set back 20 feet from the side lot line on a key lot, rather than the standard 10 feet. The rear setback is 30 feet and a minimum of 25 feet from the front. The front setback is increased to 40 feet on arterial roads or if the setback of adjacent houses is greater than 40 feet. The proposed house will be 17 feet from the north side lot line and 22 feet from the south side lot line. The single story design was chosen to fit the character of the neighbor.

The applicant states that the creation of his lot at a width of 163.65 feet is a practical difficulty that does not allow reasonable use of the large parcel and prevents it from being subdivided. The proposed lot width for the new lot of 87.65 feet still allows the dwelling to be set back more than the required 20 feet. The roof pitch will be a transition between the two-story houses to the north and east and the single-story ramblers to the south.

Staff finds that the proposal does not conflict with Comprehensive Plan policies and with the nearby planned low density residential uses. The large lot area and prior subdivision approval indicates that the proposal is a reasonable use of the property. A variance is needed to reduce the width of the south parcel by 2.4 feet because it will be a key lot.

This property is surrounded by lots with widths of 75 to 80 feet, and so the proposed width for the new lot is not out of character with the neighborhood. The property has been a key lot since the land to the south was developed in the 1950s. The size of the new lot of 42,416 square feet is well in excess of the required 11,250 square feet area for a key lot.

Required municipal water and sanitary sewer services are available. The existing house is connected. Stub connections will be needed for the new house. As Rice Street is under the jurisdiction of Ramsey County, work in the right-of-way is subject to County permit requirements.

Property owners within 350 feet received notice of this proposal. One comment was received urging denial of the variance and compliance with City Code dimensions for key lots. There were no comments from Ramsey County.

Staff finds the applications in accordance with the Development Code with the exception of the proposed width of Parcel B. The variance request meets the spirit and intent of the Code. Practical difficulty exists because of the width and configuration of the existing parcel. Staff recommends approval of the variance and a recommendation of approval to the City Council for the minor subdivision.

Commissioner McCool asked the reason for not reducing the width of Parcel A one more foot to 75 feet in order to increase the width of Parcel B to reduce the variance by one foot. Mr. Warwick explained that since the house exceeds the 20-foot setback on the south side, staff did not believe there was sufficient justification to further reduce the lot width of Parcel A. Also, the space on each side of the homes will allow runoff water to be better managed. Storm water will flow to the rear where it will collect and infiltrate.

Commissioner Ferrington noted that there is no planned screening from the homes on Demar to increase privacy to those back yards. Mr. Warwick stated that there are three 12-foot spruces that provide screening.

Commissioner Doan asked if this subdivision would restrict use of this property to only this subdivision for the two houses. Mr. Warwick stated that new lots would have to be on a public street. That would mean a new street. It is staff's opinion that the three similar lots of 4135, 4151 and 4161 would mean the cooperation of all the property owners to create a cohesive development.

Mr. Jim Medin, Applicant, responded to the concern for privacy to the homes on Demar. He stated that Lot No. 1 on Demar has lilac bushes that provide screening; Lot No. 2 is the only one without screening. He plans to talk to the neighbors to find out what screening they would like to have, a fence or type of vegetation. He indicated the location of his existing garden shed which is 18 feet from the neighbor's property line. The shed is on blocks and can be moved. He agreed to move it 2 or 3 feet so that it will conform to the required 20-foot setback.

Commissioner Ferrington asked if there are power lines that would interfere with screening. Mr. Medin stated that there are power lines. Trees have been cut back because of the lines. There was also fencing, but some of it has been removed. That is why he wants to discuss screening with the neighbors to see what they prefer.

Commissioner Ferrington stated that this plan will have much less impact on the neighborhood than one that was presented in 2008 for four large homes. She supports this proposal.

Commissioner McCool recommended that the shed be moved to the conforming setback. He would not want to see more new homes closer to the houses on Demar, and he would agree this is a good use for the property.

Commissioner Peterson stated that it would be difficult to draft a condition to address screening for the houses on Demar, but he trusts Mr. Medin will speak with the neighbors and take care of the issue.

Chair Solomonson agreed with other Commissioners that this development is better than the one presented 2008 for four new homes. The requested variance is offset by the south side setback that is 22 feet, more than the required 20 feet.

MOTION: by Commissioner McCool, seconded by Commissioner Ferrington to adopt resolution 15-12 approving the variance to reduce the the lot width for Parcel B to 87.65 feet, and to recommend approval of the minor subdivision to the City Council with an added sentence to condition No. 4 of the minor subdivision that states: The existing accessory structure on Parcel B shall be moved so that it conforms to the new setback requirements applicable to Parcel B.

The approval is subject to the following conditions:

Variance

1. This approval is subject to approval of the Minor Subdivision application by the City Council.
2. A minimum setback of 20-feet from the South side lot line is required for the dwelling and attached garage developed on Parcel B.
3. This approval will expire after one year if the subdivision has not been recorded with Ramsey County.
4. The approval is subject to a 5-day appeal period.

Minor Subdivision

1. The minor subdivision shall be in accordance with the plans submitted.
2. The applicant shall pay a Public Recreation Use Dedication fee as required by Section 204.020 of the Development Regulations before the City will endorse deeds for recording. The fee will be 4% of the fair market value of the property, with credit given for the existing residence.
3. Public drainage and utility easements shall be dedicated to the City as required by the Public Works Director. The applicant shall be responsible for providing legal descriptions for all required easements. Easements shall be conveyed before the City will endorse deeds for recording.
4. A minimum setback of 20-feet from the South side lot line is required for the dwelling and attached garage developed on Parcel B. The existing accessory structure on Parcel B shall be moved so that it conforms to the new setback requirements applicable to Parcel B.
5. Municipal water and sanitary sewer service shall be provided to resulting Parcel B. The applicant shall submit a cash escrow to the City to insure the water and sewer service taps are performed in accordance with the requirements of the City Engineer.
6. The applicants shall enter into a Development Agreement with the City. This agreement shall be executed prior to the City's release of the deeds for recording.

ADJOURNMENT

MOTION: by Commissioner Peterson, seconded by Commissioner Thompson to adjourn the meeting at 8:07 p.m.

VOTE: Ayes - 6 Nays - 0

ATTEST:

Kathleen Castle
City Planner

**HUMAN RIGHTS COMMISSION
DRAFT MEETING MINUTES
February 25, 2015**

CALL TO ORDER

Co-Chair Williams called the meeting to order at 6:59 p.m. with the following members present:

Richard Bokovoy
Mary Yee Johnson
Bob Minton
Lisa Wedell Ueki
Sunny Chen
Sabrina Chu
Elaine Carnahan
Samuel Abdullai

Excused:

Mark Hodkinson

Also present was Rebecca Olson, Assistant to the City Manager

APPROVAL OF MINUTES

Commissioner Minton moved that the Minutes of January 21, 2015 be approved. Commissioner Johnson seconded the motion. The motion was adopted unanimously and the minutes were approved.

Interviews

The Commission interviewed the following applicants for the vacancy:

- Eugene Nichols
- Nicole Hertel

After the interviews were completed, the Commission discussed the candidates and arrived at a consensus to recommend Mr. Eugene Nichols to the City Council for appointment.

Essay Contest

The Commission reviewed the essays that were received. Although they received 11 entries, only four of the entries included the required forms for the Minnesota League of Human Rights. The Commission agreed that they could only consider the 4 essays that had included the necessary forms. Commission Sunny Chen abstained from the discussion due to the fact that she was related to one of the students who had submitted an entry.

The Commission then voted to award Lucy Chen 1st place in the essay contest and to forward her essay onto the Minnesota League of Human Rights to be considered in their essay. The Commission also voted to award Honorable Mention to Neha Sriram for her essay.

Discussion on Community Dialogue

This item was postponed until the March meeting.

ADJOURNMENT

There being no further business before the Commission, Commissioner Bokovoy moved, seconded by Commissioner Abdullai, that the meeting be adjourned at 8:43 pm.

**SHOREVIEW ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
March 2, 2015**

CALL TO ORDER

President Emy Johnson called the meeting to order on March 2, 2015 at 5:00 p.m.

ROLL CALL

The following members were present: President Emy Johnson and Board Members Sue Denkinger, Sandy Martin, Shelly Myrland and Terry Quigley.

Also attending this meeting:

Tom Simonson	Assistant City Manager/Community Development Director
Terry Schwerm	City Manager
Niki Hill	Economic Development and Planning Associate
Kirstin Barsness	Consultant

APPROVAL OF AGENDA

MOTION: by Quigley, seconded by Myrland, to approve the March 2, 2015 agenda, as submitted.

VOTE: **Ayes - 5** **Nays - 0**

APPROVAL OF MINUTES

MOTION: by Martin, seconded by Myrland, to approve the February 9, 2015 meeting minutes, as submitted.

VOTE: **Ayes - 5** **Nays - 0**

FINANCES AND BUDGET

Simonson noted the three financial reports under EDA jurisdiction: EDA Fund 240, HRA Fund 241, and Fund 307, Shoreview Home Loan Fund. The full unaudited financials are included for 2014.

MOTION: by Myrland, seconded by Denkinger, to accept the updated year-end 2014 Fund Reports 240 (EDA) and 241 (HRA) (Preliminary/Unaudited) for 2014 and monthly EDA Financial Reports through January 31, 2015, and approve the following of claims and purchases:

- | | | | |
|----|--|---------|----------|
| 1. | Community Reinvestment Fund - January 2015 | \$90.00 | Fund 307 |
| | (Date Paid: 1/23/15) | | |

2.	Allen, Deanne (EDA Minutes - 1/5/2015) (Date Paid: 1/15/15)	\$200.00	Fund 240
3.	Barsness, Kirstin (ED Consulting - January 2015) (Date Paid: 1/26/15)	\$3150.00	Fund 240
4.	Hill, Nicole (Mileage Reimbursement - ED Certificate) (Date Paid: 1/15/15)	\$41.64	Fund 240
5.	Ehlers (MN Public Finance Seminar - Hill, Nicole) (Date Paid: 1/12/15)	\$275.00	Fund 240

VOTE: Ayes - 5 Nays - 0

GENERAL BUSINESS

ADOPTION OF EDA WORK PLAN FOR 2015-2016

Simonson stated that the full work plan is presented with general time frames, as it is not known which projects may surface as priorities depending on development opportunities. The Work Plan is divided into three categories: Special Initiatives, Business Development and Housing.

Quigley commended the amount of work that has been done by staff and cautioned against overloading staff. Simonson responded that the studies have addressed overall community goals, such as neighborhood maintenance and protection, quality of life, and redevelopment. The plan is incorporated into many areas of staff work and is not an overload at this time. However, the Council and EDA are both aware that work priorities change and the work plan will need adjustment.

Martin asked how this work plan will fit into the City Council’s upcoming goal-setting session. City Manager Schwerm stated that certain policy decisions may be needed, such as the Children’s Hospital property, the Rainbow site. He believes highway corridor decisions can wait for the updated Comprehensive Plan. He agreed with Simonson that a number of work items are incorporated into staff time and the work for the EDA is a matter of monitoring activity.

Quigley further noted the number of items dependent on work done by the Economic Development Commission (EDC). Denkinger responded that items related to the EDC are discussed regularly at their meetings. Simonson suggested a joint meeting with the EDC after the Council goal-setting session.

Martin asked what separates items listed under Special Initiatives from those under Business Development. Simonson explained that Business Development lists more specific development related projects. Special Initiatives are overall studies or strategies of how to achieve and facilitate projects.

Simonson highlighted items in each category. Under Special Initiatives, the focus is on the BRE Pilot Program authorized to Shoreview from the legislature for five years. Up to three special TIF districts can be created for redevelopment. Money is not being shifted into the special BRE

Fund until there are specific requests. The focus is on marketing and information to businesses about the availability of this resource.

Martin asked if money transferred into the BRE Fund must be specifically related to a project. Simonson answered, no, but that will likely be the approach used because of the differences in using BRE funds or TIF funds. BRE funds can be used for loans; TIF funds cannot be used for loans. The BRE Fund can consist of funds from the new TIF districts or funds from TIF Districts formed prior to 1990, which is TIF District No. 1.

Simonson stated that the Highway Corridor Study will be used for future development along highway corridors in the City. Policy changes may be needed when development is implemented. The BRE Investment Strategy proactively links the City's goals for business retention and expansion with specific commercial property available and potential for redevelopment. Two major areas in the City that could be redeveloped for business would be the Children's Hospital property and the older Deluxe property, which would require reinvestment. The Board briefly discussed public reaction to redevelopment initiatives. Some residents fear loss of their home or other significant changes. Others welcome change and are glad to see older areas redeveloped and updated.

Simonson noted that under Business Development, the Children's Hospital property is being marketed. It is an 18-acre parcel with covenants restricting development to Office. The question for the City will be if anything less than full office development would be considered. The City is not interested in seeing the site parceled off.

Quigley noted that the Children's Hospital property is heavily used for parking during recreation events at Rice Creek Park. Schwerm stated that there is enough parking, except when there are big tournaments.

Simonson stated that a high priority item is redevelopment of the Rainbow site property. It has been determined that the building is in good condition and will not qualify for TIF funding. Unfortunately, that does not take into account the usability of the big box building, which is not as desirable. One approach would be to bring in a smaller grocer to use part of the building with the remainder of the building developed with other retail services. A second approach, preferred by the City, would be to tear the building down and use the remaining TIF funds toward demolition and redevelopment. There has been communication with all three adjacent commercial properties. There may be an opportunity for purchase, but those properties would be costly. It is encouraging that the developer is working well with City interests. There are other grocers interested. Schwerm noted that one grocer asked about a liquor license, which would need Council approval. There may be an issue with the adjacent Oak Hill Montessori School. However, any restaurant would want a liquor license as well.

Denkinger asked if the developer is looking to acquire all three properties or if only one can be purchased, that would be workable. Simonson stated that purchase of any one of the properties would work. All three have successful businesses. The most important property for the site would be to purchase the car wash, the biggest of the three properties.

Martin asked if the Dairy Queen would consider relocation within the site in order to achieve better access and egress. Simonson stated that has been previously discussed, but the existing traffic signal sets the access into the site. Not a lot would be achieved with the addition of the Dairy Queen site, unless there was an interest by their ownership to build a more modern new facility. He also explained that the Rainbow site has a high property value and in order to redevelop using TIF funding, added value to the site must be considered. The City has contacted the County Assessor regarding a reduction in value of the current site. However, even if the site could qualify for TIF, due to the high value of the current building it appears a full redevelopment is not feasible.

Simonson noted that there is an agreement with Vadnais Heights and the strip mall in Shoreview on Rice Street. Martin stated that Representative Isaacson is working with the Bonding Committee for funding for the Rice Street bridge. This area is a top priority. Letters from Vadnais Heights, Shoreview and Little Canada are needed to send legislators about proposed redevelopment.

MOTION: by Quigley, seconded by Denkinger, to endorse the EDA Work Plan as presented at this March 2, 2015 meeting.

VOTE: **Ayes - 5** **Nays - 0**

DRAFT ANNUAL REPORT

Simonson requested members to review the draft 2014 EDA Annual Report. Any corrections or additions should be sent to staff. One item added is an explanation of funding for the EDA and how the funding is used. Simonson said he felt it is important for the City to be transparent on the funding of the EDA/HRA activities and how the authority board helps in achieving goals. This document is a public document and shared with the other committees and commissions. Schwerm noted that up to this point, the EDA has been using TIF funds for specific projects. There may come a time when project costs will have to be included and justified in the levy, especially for housing efforts. TIF funds are not self-sustaining. The Board will take action on adoption of the 2014 Annual Report at the next meeting.

TARGETED INVESTMENT STRATEGY WORK PLAN AND BUSINESS SURVEY

Simonson stated that a Business Retention Survey has been drafted for businesses to indicate factors that would impact their future operations and/or expansion within the City. The City has become a member of Minnesota Commercial Association of Real Estate/Realtors (MNCAR), which gives the City database access to more detailed real estate information, including lease rates and building types. This will help with identifying issues and challenges with the current stock of office/warehouse and manufacturing space available to meet the needs of growing businesses.

Denkinger asked what the City is specifically offering with regard to question No. 13 on the survey. Barsness explained that the City can link companies with state funding resources for

customized employee training to facilitate expansion. A company instructor can be linked to a state program for training funding.

UPDATES AND REPORTS

SHOREVIEW HOME IMPROVEMENT LOAN PROGRAM

Simonson reported that contact has been made with the St. Paul Area Association of Realtors (SPAAR) regarding information about the Shoreview Home Improvement Loan Program. Shoreview's loan program was mentioned in SPAAR's February 16, 2015 e-News. The City is considering adding more incentives to the program.

RICE STREET REDEVELOPMENT/SHOREVIEW RETAIL CENTER

Simonson noted a map given to legislators that is comprehensive in showing major businesses in the area of Rice Street and I-694.

ECONOMIC DEVELOPMENT COMMISSION

Simonson reported that the EDC is also reviewing their work plan and considering hosting another small business workshop in April. The topic being considered is hiring, recruitment and retaining employees. There are many issues that include benefits, diversity, flexible hours, public transportation and working for corporations v. smaller companies.

Denkinger stated that there is also a generational issue in attracting millennial workers. Younger workers have a different focus from older workers.

ADJOURNMENT

MOTION: by Myrland, seconded by Martin, to adjourn the meeting at 6:27 p.m.

VOTE: **Ayes - 5** **Nays - 0**

DRAFT

MINUTES OF MEETING

SNAIL LAKE IMPROVEMENT DISTRICT

Annual Meeting

March 3, 2015

1. Call to Order

The meeting was called to order at 7:15 p.m.

2. Roll Call

Members Present: Lance Hill, Mark Satt, and Bill Cheechi (by phone)

Members Absent: Richard Krough and Bill Stuart

Staff Present: Tom Wesolowski, City Engineer

3. Approval Agenda

The Board reviewed the agenda and Lance made a motion to approve the agenda, Bill seconded the motion, and all voted in favor.

4. General Business

Election of Directors (1)

Tom Wesolowski explained that the term of Bill Stuart was set to expire March 31, 2015 and the opening needed to be filled by someone who resides within the SLID.

Mark called for nominations for the vacant positions and Connie Bush was nominated. There were no other nominations. Because there was only one nomination to fill the open position Lance made a motion to accept the nomination without a vote, which was seconded by Bill and all voted in favor.

Year in Review

Tom provided the following information:

Due to all the rain in the spring and early summer the lake reached a historic high of 884.62 on 7/14/2014 as recorded by the Department of Natural Resources (DNR). Tom provided a graph of the lake level for April through October. The lake level remained above the operational level of 882.7 from ice out to freeze up and the augmentation pump was not used.

There were many lakes throughout Minnesota that were also very high, so the DNR issued a state wide emergency temporary slow/no-wake approval to allow local governments to establish 30-day restrictions on lakes. Based on phone calls

from residents around Snail Lake concerned about damage and erosion to shorelines that could occur from wave action from boats the City Council enacted the restrictions that were in effect from mid-June to mid-July.

The high water also caused a large amount of vegetation to detach from the lake bed. The large mats of vegetation were moved around the lake by wind and caused damage to shorelines and docks. Based on concerns from homeowners within the SLID the SLID Board met on July 16th and voted to recommend removal of the mats to the City Council and have the cost be included in the annual operation and maintenance costs. The Council approved the recommendation on July 21st and a contractor was hired to remove the mats from the lake. City vehicles were used to haul away the material that was removed.

Actual 2014 Expenses

The operating and maintenance costs for 2014 were presented. The actual expenses were approximately twice what were budgeted. The increase was due to the cost associated with removing the vegetative floating mats from the lake. The cost was for renting equipment and operators to remove the vegetation from the lake. City vehicles were used to haul the material away and that cost was not charged to the SLID. The debt service payment to cover the cost of the screening project was close to the budgeted amount. The per quarter/per unit charge for property owners within the SLID for 2015 will be \$189.68.

Proposed 2016 Expenses

The proposed 2016 budget was presented. The budget was slightly higher than the proposed 2015 budget and includes debt service payback associated with the screening facility costs. The costs allocated to the homeowners for the proposed budget would equate to quarterly payments of \$144.00.

Establish Annual Meeting for 2016

Tom proposed a meeting date of Tuesday, March 8, 2016, which was discussed. There was a suggestion to move the date of the annual meeting to later April or early May in an attempt to get more SLID members to attend the meeting. Tom did not see an issue with moving the date. There are no requirements as to when the meeting needs to be held, just that the SLID is required to have an annual meeting. It was decided to set a temporary meeting date for March 8, 2016, but revisit the date when the Board meets in February 2016.

Other Issues

There was a discussion about trying to schedule a Snail Lake Homeowners Association meeting after the SLID annual meeting next year. That had been done in the past, but has not been done for the last several years and the Homeowners Association has not been meeting. The Board members were going to talk with other homeowners and decide if they would like to do that.

5. Adjourn

Lance made a motion to adjourn the meeting, which was seconded by Bill. All voted in favor and the meeting officially adjourned at 8:05 p.m.

SHOREVIEW ECONOMIC DEVELOPMENT COMMISSION

Meeting Minutes

March 17, 2015

ROLL CALL

Chair Josh Wing called the meeting to order at 7:37 a.m. with the following members present: Sue Denkinger, Jim Gardner, Dave Kroona, and Mike Tarvin. Members Jason Schaller, Jeff Washburn, Jonathan Weinhagen, and Kirk VanBlaircom had excused absences.

Also attending were Assistant City Manager/Community Development Director Tom Simonson and, Economic Development and Planning Associate Niki Hill.

ACCEPTANCE OF AGENDA

Commissioner Denkinger, seconded by Commissioner Tarvin, moved to accept the agenda, as presented.

Vote: 5 AYES 0 NAYS

APPROVAL OF MINUTES

Commissioner Denkinger, seconded by Commissioner Gardner, moved to approve the minutes of February 17, 2015, as written.

Vote: 5 AYES 0 NAYS

INFORMATION EXCHANGE

A. MEMBER SHARING

Member Tarvin shared that the Green Mill renovation is really nice. The restaurant area is finished now – with the bar moved, but the meeting and patio areas are still under construction. He also found out that the Hampton Inn name is being changed because of the absence of a third floor, which is apparently required under the Hampton Inn brand.

B. STAFF INFORMATION

Simonson gave an update on former Mayor and EDC Member Bill Farrell. Mr. Farrell has had some recent medical setbacks and Mayor Martin recently visited him with flowers and get well notes from City staff.

Simonson gave an update on the Rice Street Bridge funding request. The City is working closely with Senator Scalze and Representative Isaacson, along with Ramsey County, on lobbying to get the Rice Street Bridge reconstructed and funds added through Governor Dayton's transportation improvement program. It will be the last improvement of the 694 Corridor between 35W and 35E – and it was originally slated to be one of the first. We have letters of support from local businesses and a joint letter from the Mayors of Shoreview, Vadnais Heights, and Little Canada was sent to the Governor and his Commission of Transportation stating the importance of the project to our communities.

Commissioner Wing asked if this impacts the lot that we own. Simonson affirmed that, yes, the former County Public Works maintenance property was acquired by the City through the Met Council's right-of-way funding program on behalf of the Department of Transportation. The City is required to release ownership to MnDOT when the interchange project is programmed, but until then the property has sat as an eyesore for the past decade.

He said one issue is that the bridge structure itself is sound and does not score low in the ratings, but the design is outdated and insufficient to handle the traffic and turning movements. Congestion is exacerbated with the adjacent train traffic, so back-ups occur for our residents and businesses. Commissioner Wing asked if we knew what the plan is for that land we own. Simonson said the most recent plan is for a partial clover leaf which takes away much of the 12-acre site. The original plan was for an upgraded diamond interchange as is currently there, but the Federal Highway Administration rejected the plan and required a loop design due to project traffic increases. The design might be something the City asks be revisited.

Business Matters Newsletter

Staff is looking at trying to get the Business Matters newsletter out at the end of March. One of the things we are waiting on is finalizing the date and topic for the next Small Business Workshop hosted by the EDC, as well as getting the Business Spotlight article drafted – interview is scheduled next week with Stillwater Express.

Recent City Council and Planning Commission Action

Simonson gave the EDC an update on recent City Council and Planning Commission agenda topics and actions. These actions included a 10 lot residential project going to the Planning Commission – just North of North Owasso Blvd and south of the current unimproved Grand Avenue.

The County Library project was officially approved by the County Board. A total of \$17 Million for the project – \$15 Million for the building and \$2 Million for tenant improvements to the current building. The County is still negotiating with the Mounds View School District on their possible leasing of the existing library for their administrative offices.

Simonson informed the members that the Shoreview-Arden Hill Business Council is meeting tomorrow morning at Northeast Youth and Family Services. Staff from the City of Shoreview and the City of Arden Hills will both be presenting development updates. EDC members are always welcome and encouraged to attend.

GENERAL BUSINESS

A. NEXT SMALL BUSINESS WORKSHOP

City staff has been working on the Small Business Workshop, in follow-up to the EDC direction at the last meeting. The tentative date is April 23rd for the event at the Community Center, but subject to change. We are hoping to have a general panel discussion on issues relating to Human Resources, with

panelists from General HR, Recruitment/Retention, Tax Information, and Small Business Financing. The format would be more of a brief background presentation from each of the panelists and then we would open the floor to questions. Staff hopes to finalize the topic and workshop participants by the next EDC meeting, and then will promote the event to the business community.

B. REVIEW/ADOPT – DRAFT EDC WORK PLAN FOR 2015-2016

Simonson briefly went over the background of the EDC Work Plan, as well as each of the proposed updates for 2015-2016. The key factors include the marketing of the BRE Special Legislation that we were given – including the new Advantage Shoreview Business Loan Program. Ideally we would like to sit with the businesses individually to present information, especially to those BRE companies that have shown an interest in expansion for the near future.

Member Tarvin asked if expansion of a site/building would qualify or what exactly this would target. Simonson responded that in some cases he would foresee the City offering both the creation of a special BRE tax increment district along with a business loan if there were some gap financing needs for capital equipment. The Tax Increment Financing portion – or the special district – would need to have some sort of physical modification in order to generate the increment for funding. The BRE fund – however – is something that could be used for both. He added that the City would also look to package assistance with other resources such as State programs for job creation and job training.

Simonson stated that next special initiative is the BRE Targeted Investment Strategy, which should be an important part of the EDC work plan for the next year in conjunction with the Economic Development Authority. Looking at the business and industrial park areas, redevelopment areas to determine our strengths and weaknesses and then formulating strategies to influence the future to support business retention and expansion. We need to make sure; does our plan coincide with the market? There are so many moving parts to this that are important to the City's BRE and economic development program, and staff believes this should be a priority.

Member Wing asked if the Comp Plan comes into play at all, and whether the BRE program also includes business attraction. Simonson stated that with the Comprehensive Plan, this will come up to the group quite a bit in the next few years as we will be updating it starting in 2016 with completion required by the end of 2018. Two updates ago we included an Economic Development section, which was rather unique at the time, but now the Metropolitan Council is encouraging cities to include policies that encourage economic growth and prosperity. The Comprehensive Plan process is a very time consuming project, and will be a high priority for a number of stakeholders and groups including input and review from the public, advisory committees and commissions, and the City Council.

Based on EDC discussion, Simonson asked the group whether we should add Business Attraction to a priority in our plan since there are still some opportunities to promote the community for new business. Should we market what we have? Member Wing stated that with TCAAP coming online we need to remain competitive. We have tools that they may not have.

Simonson stated that for the BRE Program we will continue scheduling visits to some of our key and emerging businesses – especially those that we want to let know about our special BRE assistance tools. Member Wing asked if we have sent any information about the new legislation and tools that are available to any of our targeted businesses. Simonson replied that we have not sent the materials yet as that will be part of the direct marketing of the program. City staff is preparing information packets that we will present personally to our key businesses but also promote through other avenues.

Simonson stated that we are still looking at some “Meet your Neighbor” type events, coordinating with the School District and creating a Business Resource Packet that has information based on the type of Business and what their needs may be. We have a strong feeling that a lot of businesses are not truly aware of the vast amount of resources that there are to help them. Additionally we plan on expanding Small Business Support – keeping up with workshops, etc.

Member Wing asked if the Library site would be a good site for Business Support. Perhaps something along the lines of Offices/Co-Location, and Co-Location of High-Tech Equipment. Member Tarvin stated that his neighbor is in charge of a “Fab-Lab”/Maker-Shop – where they have access to high tech tools. Member Wing said that co-location condos are ok but this would be different. To train on the machining/equipment. It would add a science/engineering portion to the Community Center campus. Simonson said that could be added to the work plan as a concept to explore for Shoreview, and perhaps surrounding area.

Simonson stated that for the communication portion of the work plan we are looking to continue the current trend but also add to it. We would like to develop guidelines as to how to welcome new business, etc., so that we do not step on the toes or undercut the existing ones. We have noticed that some cities will list all new businesses that they are aware of and others have you pay to join their business list and get your name out there.

For the Support/Coordination section, Simonson stated that we plan to continue EDA/EDC updates at each meeting, and try to hold at least one or two joint meetings per calendar year. It may be beneficial to foster relationships with other regional groups. The TC North Chamber has asked about joining us on our BRE visits. There are pros and cons to that which we will need to consider. Staff has built relationships with other economic development organizations such as GreaterMSP, DEED, Ramsey County, and the Saint Paul Chamber of Commerce.

Member Denkinger stated that perhaps a better opportunity to work with the local Chamber is to help partner our Small Business Workshop which would also help to sustain it. They could also be a part of the exchanges too. Simonson suggested that we could add them to a follow-up visit if something was pertinent and the business would benefit from their involvement.

This concluded the review of the work plan and Simonson said staff will make the changes/additions that were directed by the EDC. Commissioner Denkinger, seconded by Commissioner Gardner, moved to approve the 2015 – 2016 EDC Work Plan.

Vote: 5 AYES 0 NAYS

PROJECTS AND DEVELOPMENT

BRE Targeted Investment Strategy

Simonson stated that the work plan handout will be used as an internal document to help frame our BRE strategy project. The business survey will be given to those companies we visit in person – most likely during a BRE visit and then we will also create an online version to send to other companies so that we can reach a broader audience. The survey is more analytical to get a better idea of the wants/needs of the companies in the near future, especially as it relates to facility needs.

Rainbow Foods Property

Simonson explained that the City is still exploring with the owner/developer on different redevelopment or repurposing options for the Rainbow Foods site. The building was inspected by a consultant working on behalf of the City and found that the store does not qualify for a new tax increment district as the structure is in very good condition. The positive news is that there is still serious interest by a number of grocers, with possible 20,000 to 40,000 square foot concepts from dividing up the current building to a full-tear down and building of a new store. Without tax increment, the developer believes the most likely plan will be to re-use the existing structure. So there is definite positive interest but the challenge is still how to redevelop the unique shaped lot. We have even shared the grocery and restaurant analysis with the developers and a few independent restaurant groups. At this point we are still likely to see plans this summer. Roundy's lease runs through the end of this year and the owners will want a new plan in place.

Rice Street and I-694 Redevelopment

The Hearth Development project for senior housing that was proposed on the northeast corner of Rice Street and 694 in Vadnais Heights has been withdrawn. It appears that one of the three property owners backed out of the deal. We are still not sure if the plans to redevelop the Shoreview side on the northwest corner are moving forward or not. Member Kroona confirmed that the developer did complete the transaction for the sale of the retail center property as well as the adjacent house next door and they will be approaching the City soon with a redevelopment concept.

MnCAR/Xceligent

Simonson explained to the members the City to MnCAR and the Xceligent Database where we can look up information on the Industrial and Commercial properties in the state. It gives us information about the buildings – square footage, price per sq foot, ceiling heights, lease rates and comparable properties. It should be a very useful tool but to businesses but also as we continue with our Targeted Investment Area study.

Shoreview Library

Commissioner Weinhausen noted that the School District may be interested in purchasing the former Library building but there are some challenges to it both in terms of the price and how to finance. Either way the City of Shoreview has the right of first refusal as it was originally City land. Simonson stated that the City has no interest in the building. The public use restriction that protects the City also provides some limits on reuse as does the building design as a library operation. The School District is exploring the building as they seek new space to relocate their administration and some programming uses. The City Council is supportive of the School District use.

ADJOURNMENT

Commissioner Wing, seconded by Commissioner Denking, moved to adjourn at 8:48 a.m.

Vote: 5 AYES 0 NAYS

DRAFT

Minutes ENVIRONMENTAL QUALITY COMMITTEE March 23rd, 2015 7:00 PM

1. CALL TO ORDER

The meeting was called to order at 7:00 pm.

2. ROLL CALL

Members Present: John Suzukids, Tim Pratt, Lisa Shaffer-Schrieber, Lynne Holt, Dan Westerman.

Members Absent: Susan Rengstorf, Paige Ahlborg

Staff Present: Tom Wesolowski, Neva Widner

3. APPROVAL OF AGENDA

The agenda was approved with no changes.

4. APPROVAL OF MEETING MINUTES – February 23th, 2015

The minutes were approved with no changes.

5. BUSINESS

A. Introduce Natural Resource Specialist – Neva Widner

B. Trevor Drake – CERT's Community Solar

Trevor presented information on the Community Solar program through the Clean Energy Resources Teams (CERTs). CERTs are a statewide partnership with a shared mission to connect individuals and their communities to the resources they need to identify and implement community-based clean energy projects. Peter Lindstrom (also from CERTs) was also at the meeting to answer questions. The committee asked Trevor what role(s) would be best suited for the city of Shoreview. Trevor stated first, the City could promote education for its residents and make sure zoning/permitting rules made installing solar easy for residents; second, the City could act as a Subscriber in a community solar garden; and third, the City could act as a Host to the solar garden itself. The committee further discussed another option to outfit City Hall building for its own solar array. Peter also is the Mayor for the City of Falcon Heights and four years ago installed 5,000 solar panels on their City Hall building. Falcon Heights also has provided a discount program making solar more affordable for homeowners.

C. St. Paul Port Authority – PACE Program

Pete Klein is the Vice President of Finance and presented information on the St. Paul Port Authority (SPPA) financing programs. There are three programs available to finance improvement costs. 1) Trillion BTU Energy Efficiency improvement Program is a 5 year loan that helps MN businesses lower energy costs and reduces energy consumption. 2) PACE-Property Assessed Clean Energy, finances energy efficiency and renewable energy upgrades to buildings. Property owners evaluate measures that achieve energy savings and receive 100% financing, repaid as a property tax assessment for up to 20 years. 3) Energy Savings Partnership, is a municipal leasing program to offer reduced interest rate loans. Only available

to cities, counties, public schools and regional gov. entities. It can group multiple projects, be 100% financed, loan terms 1-15 years and loan minimum of \$50,000 (no maximum). Pete showed a list of active entities enrolled in PACE, the committee

D. AE2S - Water Treatment Plant Design Presentation

Grant Meyer presented information on the City of Shoreview's new water treatment plant. Currently the city has no treatment facility and only conducts chemical treatment to the city's water supply. Grant provided specific information on the stormwater drainage and treatment, energy efficient items on the exterior and interior of the building, energy efficiency upgrades at existing facilities, and operational efficiency of the plant.

E. Review March 18th Speaker – Carol Gernes, Ramsey County Cooperative Weed Management Area

The committee members reported 10 people attended the March 18th event and 3 signed up for the weekend training.

F. Workplan Tasks

- a. 2015 Spring Speaker Series planning
 - a. April 15th – Heather Holm, Author – What you can do for pollinators
- b. 2015-16 Workplan
 - a. Community solar – Tim and John
 - b. Help pollinators – Sue
 - c. Water use reduction – Paige and Lisa
- c. Meet with Council – June 8th Workshop

The Committee will discuss these items at the April meeting.

G. 2015 Green Community Application.

The committee members discussed the application questions and decided to revise question #5 to ask what advice the homeowner would provide to individual considering that type of improvement. The changes will be made to the application and placed on the City's website.

H. Newsletter Topics

- a. ShoreViews schedule
- b. July/August Edition – brainstorm topics
 - a. Articles due Mid-April
 - b. Delivered early July

Future topics could include new Blue Thumb articles, reducing watering/water conservation measures, alternative grass seed types, fire restrictions, and energy conservation methods.

I. Potential meeting with India Waller - new Community Coordinator of Conservation Minnesota

Suzan had requested the item be added to the agenda. Suzan was not at the meeting, so the be tabled until the next meeting.

J. Public Works Update

- a. Projects

City staff had no updates.

K. Other

a. Next regular meeting – **April 27th 2015**

The May EQC meeting lands on Memorial Day and was moved to June 1. If enough materials are covered and wrapped up in the next April meeting, the June 1 meeting may be cancelled.

L. Adjournment

The Committee adjourned at approximately 9:19 pm.

DRAFT

SHOREVIEW PLANNING COMMISSION MEETING MINUTES March 24, 2015

CALL TO ORDER

Chair Solomonson called the March 24, 2015 Shoreview Planning Commission meeting to order at 7:00 p.m.

ROLL CALL

The following Commissioners were present: Chair Solomonson; Commissioners Ferrington, McCool, Peterson, and Schumer.

Commissioner Thompson was absent.

APPROVAL OF AGENDA

MOTION: by Commissioner Schumer, seconded by Commissioner Ferrington to approve the March 24, 2015 Planning Commission meeting agenda as presented.

VOTE: Ayes - 5 Nays - 0

APPROVAL OF MINUTES

MOTION: by Commissioner Ferrington, seconded by Commissioner Peterson to approve the February 24, 2015 Planning Commission meeting minutes, as presented.

VOTE: Ayes - 4 Nays - 0 Abstain - 1 (Schumer)

Commissioner Schumer abstained, as he did not attend the February 24th meeting.

Chair Solomonson noted Commissioner Doan's arrival at 7:03 p.m.

REPORT ON CITY COUNCIL ACTIONS

City Planner Kathleen Castle reported that the City Council approved the following as recommended by the Planning Commission:

- Conditional Use Permit for Michael Weber at 4136 Reiland Lane
- Minor Subdivision for James Medin at 4135 Rice Street

NEW BUSINESS

PUBLIC HEARING - MAJOR SUBDIVISION - PRELIMINARY PLAT

FILE NO.: 2565-15-08
APPLICANT: ZAWADSKI HOMES, INC.

LOCATION: 244-273 GRAND AVENUE/244 OWASSO BOULEVARD NORTH

Presentation by Senior Planner Rob Warwick

In 2013, Zawadski Homes submitted a Concept Planned Unit Development (PUD) for this property. The City Council expressed concerns about use of private roads/driveways for access to lots with frontage on unimproved Grand Avenue. All proposed lots will have public road frontage. The City's Capital Improvement Program (CIP) shows implementation in 2016 of some improvements scheduled for 2019. The 2016 improvements include Grand Avenue to Janice Alley with a connection to Centre Street. This would address the City's concerns about access from private roads and provide improved public street access to the proposed lots and neighborhood. The trail connection that was included in the Concept PUD has been eliminated. The City's street improvement project includes a trail connection for this neighborhood to the County Park trail system.

The property consists of 2.75 acres and four current tax parcels. There is an existing single-family home at 244 Grand Avenue. The proposed plan of 3.65 units per acre is consistent with the Comprehensive Plan designation of Low Density Residential. It is also compatible with adjacent land uses designated as Low Density Residential. The subdivided parcels will comply with R1 district standards. The proposed subdivision would be for 10 lots to develop detached single-family homes. The proposal is subject to a Purchase Agreement with the owner, Carol Osterbauer. The plat also requests a vacation from right-of-way that will be decided by the City Council.

Drainage and utility easements are shown at the side and rear lot lines as required. There are a number of storm water ponds within the development area. Proposed changes to the existing grade will use gravity to drain water to existing storm water ponds. Staff has concerns that rear yard lot locations for the ponds are not conducive for access to the ponds for maintenance because of homeowner use of the property. Staff is recommending the use of infiltration basins to address drainage needs. The proposal is subject to a permit from the Ramsey Washington Metro Watershed District.

The vacation of right-of-way raises the concern that while the right-of-way requested is not improved, there are current residents who use the right-of-way for access to rear yards and garages.

The property is wooded with approximately 50 landmark trees on the site. It is anticipated that approximately half will be removed for grading and home development. Tree replacement will be required as stipulated in City Code.

Property owners within 350 feet were sent notices of the proposal. Three comments were received indicating concerns that the development will change the neighborhood character with traffic, removal of vegetation, and impact on wildlife. The vacation request and use of alleyways will impact access for current residents. The Lake Johanna Fire Department has stated that if temporary access roads are used, they must be maintained until Grand Avenue is improved. Also, access must be maintained for the two hydrants on Grand Avenue.

DRAFT

Commissioner McCool stated that the lots would be in compliance without vacation and asked the reason for vacation. Mr. Warwick explained that this is the only place in the City where alleys are platted. When the road improvements are done for the area, excess right-of-way would not be necessary for the City to retain, and vacation could occur. This application accelerates vacation that would eventually occur.

Commissioner Ferrington asked the difference between using drainage ponds and infiltration methods. Mr. Warwick explained that the soil in the development area is sandy and very conducive to installation of perforated pipes that can collect water and allow water absorption underground. Commissioner Ferrington clarified that the developer would put in such pipes and the City would then maintain them. She expressed concern about North Owasso Boulevard because it is steep and questioned whether an infiltration system would work in that location.

Commissioner Doan asked if there are any plans to connect Grand Avenue to Owasso Boulevard and the current plan for a trail. Mr. Warwick answered that there are no plans to connect Grand Avenue and North Owasso Boulevard. Now that the trail connection to the County Park is part of the City street improvement plan, it is not included in this development.

City Attorney Kelly stated that proper notice was given for the public hearing.

Chair Solomonson opened the public hearing, stating that questions will be heard and answered at the end of public comments.

Ms. Lila Santana, 207 North Owasso Boulevard, asked if alley access to her property will be impacted by the requested vacation.

Mr. Frederick Gelbman, stated that he is representing Lois Gelbman at 294 Janice. His concern is that the topography is steep and that careful erosion controls are needed to prevent direct discharge of sediment into the Lake Wabasso.

Mr. Robert Hirsch, 266 North Owasso Boulevard, expressed concern that there are four lots facing North Owasso because of access issues. North Owasso is a very busy street, especially with railroad traffic. The neighborhood is quite eclectic and consideration needs to be given to the size of lots, type of housing and beauty of the neighborhood. Also attention is needed for water runoff and water pressure. He invited the developer to have a meeting at his house with neighbors, to discuss issues, but that has not happened.

Mr. Simon Ferriere, 222 Grand Avenue, agreed with Mr. Hirsch's comments. He stated that there are young children in the neighborhood. If Grand Avenue is changed to a through street, he is concerned about traffic and safety for the children.

Mr. Lee Bryngelson, 277 North Owasso Boulevard, stated that his major concern is how the vacation will impact access to his property. He has solely maintained the alley off Centre Street. If he were to lose 10 feet of the alley, he will not be able to back out of his garage or maneuver cars and boats. Also, there will be no place to push snow. Whatever drainage system is used, he wants to be sure his basement is not impacted, as his sump pump runs continuously during spring and heavy rain events.

Mr. Chris Nolan, 291 North Owasso Boulevard, expressed concerns about extending Grand Avenue beyond his property because of increased road traffic. He would prefer that Grand only extend to the new proposed lot but not all the way to Janice. Mr. Warwick noted that the Fire Department has recommended that both Janice and Grand Avenue have more than one connection for emergency access.

Mr. Steve Zawadski, Developer, stated that the style and quality of homes planned will be an asset to the neighborhood. The project engineer is working on an infiltration system to eliminate at least some of the ponds. He cannot present an infiltration system plan until he knows that it will work properly. He stated that the vacation of right-of-way previously identified behind 277 and 271 North Owasso Boulevard will not be requested.

MOTION: by Commissioner Schumer, seconded by Commissioner McCool to close the public hearing.

VOTE: Ayes - 6 Nays - 0

Mr. Warwick stated that the City does not maintain any of the alleys shown in the plat but does not prevent public use of them for access. He does not see that traffic would increase with vacation. It should reduce use. He explained to Ms. Santana that vacation will not affect her use of that portion of the alleyway that she uses to access her home from the east.

Mr. Warwick stated that there should not be a problem with water pressure since this area is low topographically. Dirty water should improve with more users in the area and water being pushed more often through the pipes. He noted the Fire Marshall's comment that before installing any temporary roads for access, a plan must be submitted to the City for review and approval. Erosion control will be a part of the final plat review and construction plans.

Commissioner Ferrington clarified that the property owners at 277 and 271 would still have continued use of the alley if vacation were not extended to their properties.

Mr. Bryngelson stated that he agrees with the developer to not request vacation of the alley behind his home. He suggested that the developer develop a plan that would provide access to the proposed lots off Grand Avenue. Then there would not be any issues with alleys.

Commissioner Doan asked if there would be future requests for vacation on Centre Street. Mr. Zawadski stated that Centre Street is 60 feet wide. A vacation of 30 feet would be requested. The property owner at 277 would have continued access over the west half (30-feet) of the street.

Commissioner Doan asked if the cost of the extension of Grand Avenue will be assessed back to homeowners. Mr. Warwick explained that the Development Agreement will include apportionment of costs for the developer and how those costs will be paid to the City. There will be assessments to homeowners under the City policy for assessments.

Commissioner Peterson asked if the City needs access easements to the infiltration system for maintenance. Mr. Warwick stated that the City will need access to all infiltration and drainage systems. Vacation can be allowed as long as there are drainage system access easements.

DRAFT

Chair Solomonson asked the replacement rate for landmark trees. Mr. Warwick stated that requirements are based on lot area. If mass grading were done, tree replacement would be a 3:1 ratio. Grading on lots under 20,000 square feet requires tree replacement on a 1:1 basis. Planting can be done on the subject property or on other public land as identified by the City.

Commissioner Ferrington stated that the language of the motion is not strong enough to adequately address drainage. There are many areas that have steep topography and there is close proximity to a nice lake that needs to be preserved.

Commissioner Peterson noted that the proposed motion only mentions temporary driveways as being reviewed by the Department of Public Works on a lot by lot basis and will contact the Fire Marshal relating to access for emergency vehicles. He suggested adding the condition as stated by the City Engineer.

City Planner Castle noted that the 12 conditions in the staff report are the conditions that should be in the motion.

Commissioner McCool stated that he can support the preliminary plat and understands that the Public Works Director has final approval for drainage issues. Condition No. 1 should reference the fact that the lot boundaries for Lot Nos. 1 and 2 should be adjusted to reflect that no vacation will be requested.

Commissioner Doan suggested adding language that would insure that access to 277 from Centre Street would not be prohibited or impacted with the vacation and once the grading and drainage plans are approved by the Public Works Director.

Commissioner McCool asked if the entryway to 277 would be modified, if needed, to make the driveway accessible. Mr. Zawadski stated that he believes the City will want to maintain access with an improved surface, which would help driveway access.

Chair Solomonson noted that all lots meet City standards and he supports staff's recommendation.

MOTION: by Commissioner McCool, seconded by Commissioner Schumer to recommend the City Council approve the Preliminary Plat application submitted by Zawadski Homes to subdivide and develop the property at 244 Grand Ave. and the adjacent vacant property into 10 lots for single-family detached homes. Said recommendation for approval is subject to the following 12 conditions as listed on page 6 of the staff report, with two modifications: (1 at the end of condition No. 1, state that the boundaries for Lot Nos. 1 and 2 on the final plat shall be revised to reflect that there will be no vacation of the alley abutting such lots; and 2) condition No. 12 shall also state that the developer shall work with City staff to develop plans for improvements, as needed, to the remaining portion of Centre Street to provide adequate access for City purposes and the purposes of the neighbors. The motion is based on the four findings of fact listed in the motion sheet:

1. The approval permits the development of a detached single-family residential subdivision providing 10 parcels for single family residential development. Revisions shall be made to proposed Lots 1 and 2 that do not show any accrued alley right-of-way.
2. Final grading, drainage and erosion control plans are subject to the review and approval by the Public Works Director prior to approval of the Final Plat. Issues identified in the memo dated March 18, 2015 by the City Engineer shall be addressed with the Final Plat submittal.
3. Final utility plans are subject to review and approval by the Public Works Director. Utilities shall be located underground as required by Code.
4. A Development Agreement, Erosion Control Agreement shall be executed and related securities submitted prior to any work commencing on the site. A Grading Permit is required prior to commencing work on the site.
5. The development of this subdivision shall comply with the comments of the LJFD dated March 19, 2015. A fire hydrant shall be installed to serve Lots 1-4 prior to submittal of a building permit application for those lots.
6. A Public Recreation Use Dedication fee shall be submitted as required by City Code prior to release of the Final Plat.
7. A landscape/tree-replanting plan shall be provided in accordance with the City's Tree Protection Ordinance. Trees on the property, which are to remain, shall be protected with construction fencing placed at the tree driplines prior to grading and excavating. Said plan shall be submitted for review and approval by the City Planner prior to submittal of the Final Plat application.
8. The Final Plat shall include drainage and utility easements along all property lines. Drainage and utility easements along the roadways shall be 10 feet wide and 5 feet wide along the side and rear lot lines. Other drainage and utility easements shall be provided over the proposed stormwater management areas, infiltration basins and as required by the Public Works Director.
9. The developer shall secure a permit from the Ramsey Washington Metro Watershed District prior to commencing any grading on the property.
10. The Developer shall submit a schedule for construction that reflects the comments of the LJFD and the 2016 planned street improvements by the City.
11. If construction on Lots 1 thru 4 is proposed prior to the completion of the City street improvements, the Developer shall submit access plans for those Lots that comply with the requirements of the Uniform Fire Code.
12. The Developer shall submit a petition for Vacation of the public right-of-way with the Final Plat application. The Vacation request shall not include the alley right-of-way

address parking lot screening if the property were to be sold. The applicant has expressed concerns because proof of parking was shown on plans submitted in 2002, but staff would like to see the parking lot conform to current standards. The proposed building addition complies with all minimum structure setbacks. The architectural design is consistent with the existing structure. The basketball court, existing fencing and a hard surface area will be relocated and reconstructed.

There is an existing pond to accommodate current and future school parking lot expansion. Because the expansion disturbs less than one acre, no permit is required by Ramsey Washington Metro Watershed District. Ramsey County has indicated that no modifications are needed to the pond. Impervious surface coverage on the site is 38%.

Notices were sent to property owners within 350 feet. No comments were received. The Fire Department requires a sprinkling system and an alarm notification device in the school. Staff believes the improvements are consistent with the Development Code and Comprehensive Plan. Staff is recommending approval.

Commissioner McCool asked if a variance was granted in 2002 for the parking setback of less than the required 20 feet. Ms. Castle answered that only a notation was made in the file. There was no variance. The school district owns the property to the north, and it is anticipated there will be further expansion in which case a variance would not be needed. Therefore, a variance is not proposed with this review.

Chair Solomonson asked the reason for the parking island and if there would be additional requirements for lighting. Ms. Castle stated that the parking island will add vegetation and shade. The now required 20-foot setback plus the island would reduce the total number of parking stalls by two. No additional lighting will be needed.

MOTION: by Commissioner Schumer, seconded by Commissioner Ferrington to recommend the City Council approve the Site and Building Plan review application submitted by Rylaur, LLC on behalf of Oak Hill Montessori School, 4665 Hodgson Road, for a building addition and parking lot expansion. Said approval is subject to the following:

1. This approval permits the expansion of the Oak Hill Montessori School and parking lot in accordance with the plans submitted as part of this application dated March 16, 2015. The plans are subject to revisions as specified in the conditions.
2. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to the issuance of a building permit for this project.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project. The Site Development Agreement shall address the setback of the parking area from the northern property line and needed screening in the event this property is sold to another party for single- residential use.
4. A landscape plan shall be submitted that identifies screening of the parking lot from the front property line adjacent to Hodgson Road.
5. The proposed parking area shall be revised increasing the setback from Hodgson Road to 20-feet and incorporation one parking lot island into the design.

DRAFT

6. Stormwater drainage calculations will be required for future site improvements that increase the impervious surface coverage on this site.
7. A fence permit is required to reconstruct and relocate the existing fencing enclosing the play area.
8. The applicant shall address the comments submitted by the Fire Marshall with the building permit submittal.
9. The applicant shall address the comments from the City Engineer prior to the issuance of a building permit.
10. The Building Official is authorized to issue a building permit for the project, upon satisfaction of the conditions above.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated Institutional land use in the Comprehensive Plan.
2. The proposed development complies with the standards (as conditioned) of the City's Development Code.
3. The proposed improvements will not conflict with or impede the planned use of adjoining property.

VOTE: Ayes - 6 Nays - 0

VARINCE - SITE AND BUILDING PLAN REVIEW - WATER TREATMENT PLANT

FILE NO: **2563-15-06**
APPLICANT: **CITY OF SHOREVIEW**
LOCATION: **881 HIGHWAY 96 WEST**

Presentation by City Planner Kathleen Castle

The City is seeking Site and Building Plan review for the proposed water treatment plant at 881 Highway 96. The purpose of the water treatment plant is to address increasing levels of iron and manganese in the municipal water supply and to comply with Environmental Protection Agency drinking water standards. The variance requested is to exceed by 2 feet the maximum building height allowed of 35 feet and allow a building height of 37 feet.

The property is zoned R1, Detached Residential and is in the Lake Martha Shoreland District where stricter standards apply. Quasi public uses are allowed in R1 districts through the Site and Building Plan Review process. Surrounding land uses include senior living facility to the north; county recreational open space to the south; industrial to the west and the City campus and library to the east. The property is in PDA No. 7 for the Shoreview Commons and also in PDA No. 6 to the west for a potential Town Center.

The public use of the property is consistent with the land use plan. The proposed use will not conflict with planned land uses in the area. The treatment plan is a public purpose to provide a safe water source for the City. The access drive will be off Victoria and will be repaved. A small

parking area north of the building is planned with four parking stalls. Fencing in the area will be replaced.

The grading, drainage and storm water management will require a permit from Rice Creek Watershed District. The northern portion of the property will not be disturbed. Runoff from the parking and driveway areas will flow into an existing biofiltration basin. Also, drainage swales are proposed to the east and south to direct runoff to the drainage basin. Impervious surface coverage on the site is being reduced from 48.6% to 45.7%. The standard for the R1 District is 40%, but there is a provision in the Development Code that allows impervious surface coverage to be maintained or reduced with redevelopment. There are nine trees to be removed mainly for storm water management. They will be replaced at the required 1:1 ratio on the south side of the property.

The building height proposed is 37 feet from the grade to the midpoint of the roof, which is 2 feet above the 35 feet allowed. The height is 40 feet measured at the peak. Therefore, a variance is requested. Staff believes practical difficulty is present. Application of a residential standard to a non-residential use creates difficulty. The building height does comply with commercial, office and industrial zoning district standards. The height is driven by the equipment needed for the plant design. This is a reasonable location for the water treatment plant to connect to the water infrastructure. A gabled roof is proposed that is consistent with the design of other buildings in the Commons area. The senior living building, Summerhouse, immediately to the north, is 40 feet in height to the midpoint and 50 feet to the peak. Setbacks exceed requirements. The building will not be visually intrusive to adjacent properties or Highway 96.

Notices were sent to property owners within 350 feet. No comments were received. The Fire Department requires a sprinklered system in the building and that it meet other Fire Code requirements.

Staff finds that the use is consistent with the Comprehensive Plan and Development Code. The proposal is in compliance with all requirements except height. Practical difficulty exists with this non-residential use. The increased height will not negatively impact adjacent land uses. Staff recommends approval of the variance and a recommendation to the City Council for approval of the site and building plan review.

Commissioner Peterson asked how the impervious surface will be reduced. It appears the surface is now pervious dirt. Ms. Castle explained that the soil on the site is heavily compacted and considered impervious. She referred Commissioners to a map that shows impervious surface after construction resulting in an impervious surface reduction.

Chair Solomonson asked a series of questions regarding: 1) whether the water treatment plant will treat all six wells; 2) whether there will be odor, noise or waste product issues; 3) if an aeration system will be used; 4) if residual minerals will be flushed out immediately and not settle; 5) security; and 6) repurposing plans for the building if the City converted its water supply to the St. Paul Water Utility.

Ms. Castle explained that all except one well are in close proximity to the treatment plant, and there will be a pipe a connection to the sixth well. The water pumped into the treatment plant is treated for chlorine, flouride, iron and manganese and then pumped to the two water towers.

DRAFT

There will be no odor. There is a generator, but that will be enclosed. Waste sludge will be cleaned regularly from the plant and discharged into the sanitary sewage system.

City Engineer Wesolowski responded that the design of a gravity filtration plant determined the height. The water will be aerated first and then chlorine added. Water is then filtered through sand and into the City water system. There are two underground backwash tanks to allow waste to settle. Approximately 90% of the backwash water can be reused. Then the sediment is cleaned out. Currently, the lines are flushed twice a year. Once the system is in place it will take a couple years when the lines will be continually flushed. The water will get better and better as minerals are flushed out regularly. Security will be similar to City Hall with a key card system. There will also be an alarm system that goes to staff smart phones. Any movement in the building can be determined. If the City were to go to the St. Paul Water Utility system, current discussions recognize that there could be drought conditions when municipal systems would be used. There might also be blending of water from the City and St. Paul. The plant could be upgraded for untreated water to be brought in and treated.

Chair Solomonson opened the discussion to public comment.

Mr. David Thomas, 890 Highway 96, asked if the chlorine is being relocated or being added. Also, he asked for clarification of the fence removal. He put in the fence to close off access from any direction except Highway 96. Ms. Castle stated some fencing will be removed but will be replaced with a 6-foot tall chain link fence in the north portion and a 6-foot landscape fence on the southern portion. Mr. Wesolowski added that there will be no access from any direction but Highway 96. There is a storage room at the booster station for chlorine cylinders. It will be moved to the water treatment plant and stored there. There are automatic shut-off valves and sensors to detect any leak. If there is a leak, all venting will be shut down and an alarm will alert the City and Fire Department.

MOTION: by Commissioner Ferrington, seconded by Commissioner Schumer to adopt Resolution 15-18 approving a variance to exceed the permitted 35-foot building height in the R1, Detached Residential Zoning District to 37 feet for the proposed water treatment plant. To recommend the City Council approve the Site and Building Plan review application for this project, subject to the following:

Variance

1. This approval will expire after one year if a building permit has not been issued for the project.
2. The approval is subject to a 5-day appeal period.

Site and Building Plan Review

1. The property shall be developed in accordance with the plans submitted as part of this application. Minor changes to the plan may be allowed provided approval is received from the City Planner. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission and the City Council.

**HUMAN RIGHTS COMMISSION
DRAFT MEETING MINUTES
March 25, 2015**

CALL TO ORDER

Co-Chair Wedell-Ueki called the meeting to order at 7:03 p.m. with the following members present:

Elaine Carnahan
Sunny Chen
Mark Hodkinson
Mary Yee Johnson
Bob Minton
Lisa Wedell Ueki
Julie B. Williams

Excused:

Richard Bokovoy
Samuel Abdullai
Sabrina Chu
Eugene Nichols

Also present was Rebecca Olson, Assistant to the City Manager

APPROVAL OF MINUTES

Commissioner Williams moved that the Minutes of February 25, 2015 be approved. Commissioner Minton seconded the motion. The motion was adopted unanimously and the minutes were approved.

CARING YOUTH AWARD

The Commission discussed the application for the Caring Youth Award. The next issue of ShoreViews will have an ad that indicates that nominations are now being accepted and will direct people to the website, so it was important that the Commission review and make any necessary changes to the application at this meeting. Rebecca indicated that the application in their packet was from 2014 and there were a few things that needed to be updated. She noted that the nomination deadline for 2015 would be May 20th which is one week prior to the date the Commission meets in May. The Commission directed Rebecca to work on language for the 3rd bullet point that would emphasize the positive contributions to the community. Commissioner Hodkinson also requested that the phrase "set this nominee apart" be in bold in order to stress the fact that the HRC is seeking nominees of students that go above and beyond in their volunteer efforts. Commissioner Williams stated that the contact information needed to be changed from Terri Hoffard to Rebecca Olson. Commissioner Chen stated that she felt the term "UnBullying" should be changed to "Anti-Bullying Efforts". Finally, it was agreed that the nomination form should state that "The winner will be publicly recognized by the City Council"

because the current practice has been to recognize the winner at the annual Volunteer Dinner rather than a City Council meeting.

SELMA: THE BRIDGE TO THE BALLOT

Commissioner Wedell-Ueki mentioned that she had come across an opportunity to get a free DVD from the Southern Poverty Law Center. She had asked Rebecca to submit a request for the DVD, and as part of that request Rebecca had asked her what the purpose or intention was with the DVD. Commissioner Wedell-Ueki indicated that she felt it would be a good opportunity to partner with the Roseville Library and the Roseville HRC to do a community screening of the DVD to commemorate the 50th anniversary of the passage of the Voting Rights Act of 1965. She stated that she had spoken to someone at the Roseville library and they said they would be willing to serve as a host for the event, and would even help advertise the event in their newsletter. Commissioner Wedell-Ueki also proposed contacting Senator John Marty to see if he would be willing to attend the event given his history with Selma as his father marched in Selma and was on the cover of Life magazine. Both Senator Marty and his father returned to Selma this year in honor of the anniversary. The consensus was to pursue this opportunity further. Rebecca will contact the HRC staff liaison in Roseville and see if they are interested.

DISCUSSION ON COMMUNITY DIALOGUE

Commissioner Minton stated that he had some ideas regarding the Community Dialogue. When the Immigration project began, the commission had agreed to use the topic of immigration for the next Community Dialogue to tie into the report. His suggestions were as follows:

- Time: late April/early May
- Make sure the Mayor could attend and say a few words
- Invite a speaker from the Advocates for Human Rights to discuss their report and compare it to the Shoreview Immigration report.
- Commissioner Minton has several names from those who participated in the report so we could use those as starting points for invitations
- Pay for some advertising in local papers – make sure the ads are professional looking

The Commission discussed what the purpose or the function of the Community Dialogue would be. To summarize, the Commission had different ideas as to what the purpose/function was that included:

- Making immigrants feel welcome in the community
- Educating the general public on a topic
- Breaking down biases

The Commission also discussed when a Community Dialogue should be held. Commissioner Hodkinson indicated that spring months are typically very busy times for people with school ending, and summer sports starting. He suggested early fall as an alternative.

Rebecca suggested that since there didn't seem to be one specific topic that came out of the discussion, it might be beneficial to reach out to the school district cultural liaisons and engage them. The Liaisons may have insight into issues or concerns that we are not aware of that could be good topics for a dialogue. It would also be beneficial to the HRC mission to make some

connections with them to engage them in what we do. Commissioner Minton suggested inviting them to attend the May meeting. Commissioner Johnson stated that we may still be able to find a time to meet with them if they aren't able to attend the meeting. Commissioner Wedell-Ueki stated that this is also one of the Commission's goals for 2015 – to reach out and build relationships with key stakeholders in the community.

Rebecca stated that she would work on contacting the Roseville and Mounds View Cultural Liaisons and invite them to attend the next HRC meeting. The Commission agreed to see what happens with the cultural liaisons before they move forward with any more planning for the Community Dialogue.

OTHER

Review of the Poster Contest:

In January, the HRC held the 22nd annual art poster contest to commemorate Martin Luther King Jr.'s birthday. The Commission received more than 320 student entries from the following schools:

- Emmet D. Williams
- St. Odilia
- Turtle Lake
- Island Lake

Award presentations were made at the various schools and all students who participated received a certificate. Commission members presented the prizes to the children in their classrooms. Mayor Sandy Martin presented the winning students with award certificates at the March 2, 2015 City Council meeting. The winning posters were placed on display at the Shoreview Community Center for the month of February. An article commemorating the event will be written up in the next issues of the city's publication of ShoreViews. First prize was awarded to Harini Arula from Island Lake Elementary.

Commissioner Williams stated that she was pleased with the diversity of the students who won the contest and felt that the HRC has a good system for evaluating the posters. She indicated that there seemed to be fewer students that attended the Council meeting this year, but felt that it could have been due to the rescheduling. She stated that there was an article in the Press Publications on the contest that was a good article.

Review of Essay Contest:

Commissioner Williams asked who would be doing the speech for the presentation of the essay contest winners at the April 20th City Council meeting. Commissioner Wedell-Ueki volunteered to present. Rebecca stated she would put together what information she could gather regarding the history of the essay contest and send to Commissioner Wedell-Ueki. The prizes this year will be \$75 gift card for 1st place, and \$25 gift card for 2nd place.

Email from Commissioner Nichols regarding ACT Health Summit:

Commissioner Minton suggested that the email may have some valid resources available, but that the purpose does not seem to fit with that of the mission of the HRC in regard to discrimination. Commissioner Hodkinson moved that the discussion be tabled until Commissioner Nichols was present to participate in the discussion.

Commissioner Minton mentioned that Commissioner Nichols is already working on issues related to the Commission. He stated that Commissioner Nichols has spoken to Mike Spellman of Incarnation Church and they are interested in having someone from the HRC come and speak to their adult forum group to talk about what the HRC does and its mission and purpose. Commissioner Hodkinson stated that he attends that church and would be happy to speak to them on behalf of the HRC.

ADJOURNMENT

There being no further business before the Commission, Commissioner Hodkinson moved, seconded by Commissioner Carnahan, that the meeting be adjourned at 8:41 pm.

SHOREVIEW BIKEWAYS & TRAILS COMMITTEE

Meeting Minutes

April 2, 2015

1. CALL TO ORDER

The meeting was called to order at 7:05 p.m.

2. ROLL CALL

Members Present: Keith Severson, Craig Mullenbach, Jay Martin, Craig Francisco, Muriel Zhou, Ted Haaf

Members Absent: Mark Stange

Guests: None

City Staff: Charlie Grill

3. APPROVAL OF AGENDA

The committee agreed and approved the updated agenda.

4. APPROVAL OF MEETING MINUTES

The minutes of the March 5, 2014 meeting were reviewed and approved by consensus of the Committee.

5. COMMITTEE DISCUSSION ITEMS

The meeting started by the committee reviewing the March Public Works monthly report. Charlie then explained that the Adopt a Trail program will be restarting. Residents and organizations will need to complete the application which by signing, agree to clear the trail of trash and debris at least twice a year. At these times, the City can issue garbage bags and orange safety vests. A sign will be placed on the trail head and a certificate will be given, thanking the applicant for their service. This application process must be repeated but the length of time has not yet been decided.

The Committee then reviewed the talking points they would like to speak with the Council about when they meet in May at the Council Workshop. The main topics are reviewing trail segments that are in need of completion, update on Tour de Trails changes and updates to the SLICE Booth.

The Committee also approved the prices structure for Tour De Trails at \$7/person and \$20/family. It was decided that a new logo will be perused for 2015 so that the shirts look new and exciting.

The meeting was adjourned at 7:55 PM.

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description	
03/16/15	Accounts payable	\$70,764.17
03/19/15	Accounts payable	\$164,186.20
03/23/15	Accounts payable	\$74,639.65
03/26/15	Accounts payable	\$324,017.55
03/30/15	Accounts payable	\$24,503.24
04/02/15	Accounts payable	\$154,920.20
04/06/15	Accounts payable	\$398,354.36
Sub-total Accounts Payable		
04/03/15	Payroll 127884 to 127917 971547 to 271736	\$150,292.60
Sub-total Payroll		
TOTAL		<u>\$ 1,290,913.80</u>

ROLL CALL:	AYES	NAYS
Johnson		
Quigley		
Wickstrom		
Springhorn		
Martin		

04/06/15

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ABLE HOSE & RUBBER INC.	AIR COMPRESSOR HOSE	101	42200	2180		001	\$130.34	\$130.34
C & E HARDWARE	REFLECTIVE NUMBERS - STREET LIGHTING	604	42600	2180			\$2.34	\$2.34
C & E HARDWARE	MISC PARTS FOR SWEEPER S1	701	46500	2220		001	\$39.52	\$39.52
C & E HARDWARE	SHOP SUPPLIES	701	46500	2180		001	\$13.17	\$13.17
H & L MESABI, INC.	FROST BUCKET FOR JD310SK	701	46500	2220		002	\$2,255.15	\$2,255.15
HEALTH PARTNERS	HEALTH INSURANCE: APRIL 2015	101	20410				\$57,764.20	\$57,764.20
METROPOLITAN COUNCIL ENVIRONME	SAC CHARGES FOR FEB 2015	602	20840				\$2,485.00	\$2,460.15
		602	34060				-\$24.85	
NEWMAN SIGNS	SIGN MAKING MATERIAL	101	42200	2180		003	\$136.16	
NORTHERN ELECTRICAL CONTRACTOR	REPAIRS TO POOL LIGHTS	220	43800	3810		007	\$1,196.39	\$1,196.39
NORTHSTAR INSPECTION SERVICE I	INSPECTION SERVICES	101	44300	3190			\$260.00	\$260.00
ON CALL SERVICES INC	DOWN PAYMENT OF SKYWHEELS FOR PLAYAREA	220	43800	3810		006	\$4,641.95	\$4,641.95
TARGET COMMERCIAL INVOICE	FOOD FOR RESALE/BUNS	220	43800	2590		001	\$5.28	
TOKLE INSPECTIONS INC	INSPECTION SERVICES MAR 2015	101	44300	3090			\$1,859.52	\$1,859.52
Total of all invoices:								\$70,764.17

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
AMSAN BRISSMAN KENNEDY	BATH TISSUE/CAN LINER	220	43800	2110				\$169.26	\$169.26
AMSAN BRISSMAN KENNEDY	CORD AND TERM ASSMBLY/LABOR/SHOP FEE	220	43800	3890				\$88.00	\$88.00
ANTES, LAURA	FACILITY REFUND	220	22040					\$25.00	\$25.00
APPLIED MAINTENANCE SUPPLIES	SHOP SUPPLIES	701	46500	2180		001		\$478.46	\$478.46
AZIZ, SHAHID	FACILITY REFUND	220	22040					\$100.00	\$100.00
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		003		\$59.17	\$59.17
BINDOULA, GAEDY ANEXANDRE	DODGEBALL REF MAR 4 & MAR 11	225	43510	3190		005		\$100.00	\$100.00
BRAUN INTERTEC CORPORATION	POND SEDIMENT TESTING	603	45850	3190				\$1,939.50	\$1,939.50
BROWN, NANCY	FACILITY REFUND	220	22040					\$25.00	\$25.00
CERTIFIED LABORATORIES	INSTANT ADHESIVE/50M GEL	220	43800	2240		001		\$345.28	\$345.28
COMCAST	CABLE FOR CC	220	43800	3190		001		\$152.94	\$152.94
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 03-20-15	101	21720					\$8,865.26	\$8,865.26
COMMUNITY EDUC., HASTINGS	FACILITY REFUND	220	22040					\$15.04	\$15.04
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS:03-20-15	101	20420					\$137.00	\$137.00
CUB FOODS	SENIOR PROGRAM SUPPLIES	225	43590	2174		002		\$45.29	\$45.29
CUB SCOUT, #419	FACILITY REFUND	220	22040					\$100.00	\$100.00
DEBORAH A. SORENSON, D.C.	PERSONALYSIS CONSULTATION	101	43400	4500				\$330.00	\$330.00
DHASMANA, HARSH	FACILITY REFUND	220	22040					\$100.00	\$100.00
DICKISON, CAMERON	DODGEBALL LEAGUE	220	22040					\$75.00	\$75.00
DONOFRIO, HANNAH	FACILITY REFUND	220	22040					\$25.00	\$25.00
E.G. RUD & SONS, INC.	SURVEY GRAND AVENUE ROAD EXTENSION	101	42050	3190				\$4,941.00	\$4,941.00
FLEMINO, ANGIE	FACILITY REFUND	220	22040					\$25.00	\$25.00
GENESIS EMPLOYEE BENEFITS INC	VEBA CONTRIBUTIONS:03-20-15	101	20418					\$5,745.00	\$5,745.00
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 03-20-15	101	20431					\$2,687.50	\$2,687.50
GENS, MICHELLE	FACILITY REFUND	220	22040					\$25.00	\$25.00
GRAINGER, INC.	DISP. GLOVES/RUBBER TIP 1.25" 24 PACK	220	43800	2240		001		\$224.86	\$224.86
GREY, JOLANTA	FACILITY REFUND	220	22040					\$25.00	\$25.00
GUBRUD, TRACY	AQUATICS - LEVEL 1	220	22040					\$76.00	\$76.00
HAWKINS, INC.	LIQUID CHLORINE, GAS CHLORINE, GRANULAR	220	43800	2160		001		\$1,557.92	\$1,557.92
HILL, NICOLE	EDC MEETING SUPPLIES	240	44400	2180				\$26.83	\$26.83
HODGES, LAURA	FACILITY REFUND	220	22040					\$25.00	\$25.00
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE:03-20-15	101	21750					\$5,586.82	\$5,586.82
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS: 03-20-15	101	20430					\$955.00	\$955.00
IDENTITY STORES, LLC	SWIM INSTRUCTOR RASH GUARDS	225	43520	2170		002		\$1,328.53	\$1,328.53
IDENTITY STORES, LLC	LG & WS UNIFORM	220	43800	2200		002		\$946.98	\$946.98
JEFF ELLIS & ASSOCIATES, INC	SPRING AUDIT	220	43800	3190		007		\$850.00	\$850.00
JORGENSEN, HEATHER	FACILITY REFUND	220	22040					\$25.00	\$25.00
LAKE SCHOOLS-EXT, WHITE BEAR	FACILITY REFUND	220	22040					\$22.56	\$22.56
LANGEVIN, JOLEEN	FACILITY REFUND	220	22040					\$25.00	\$25.00
LARSON, SARAH	PASS REFUND	220	22040					\$20.00	\$20.00
LEMUS, MARIA	FACILITY REFUND	220	22040					\$100.00	\$100.00
LOR, NAVA	FACILITY REFUND	220	22040					\$25.00	\$25.00
LUND, KAMI	FACILITY REFUND	220	22040					\$25.00	\$25.00
MATHESON TRI-GAS INC	CO2 AND OXYGEN	220	43800	2200		001		\$28.86	\$124.59
		220	43800	2160		002		\$95.73	
MATTICE, JULIE	FACILITY REFUND	220	22040					\$100.00	\$100.00
MAYER ARTS, INC	WISH UPON A BALLET CLASS	225	43580	3170				\$825.00	
MCCAREN DESIGNS INC	MONTHLY HORTICULTURE SERVICES	220	43800	3190		007		\$1,196.00	\$1,196.00
MCENTIRE, ANGIE	FACILITY REFUND	220	22040					\$25.00	\$25.00
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE: 03-20-15	101	20435					\$137.00	\$137.00
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB: 03-20-15	101	20420					\$35.00	\$35.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
MOUA, MEGAN	FACILITY REFUND	220	22040					\$25.00	\$25.00
OU, SHERRY	FACILITY REFUND	220	22040					\$25.00	\$25.00
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 03-20-15	101	21740					\$29,767.66	\$29,767.66
PUBLIC EMPLOYEES RETIREMENT AS	PERA DEFINED CONTRIBUTION: 03-20-15	101	21740					\$246.10	\$246.10
RAMSEY CO., HEAD START-MV	FACILITY REFUND	220	22040					\$92.40	\$92.40
REITER, ELAINE	OLD LOG	220	22040					\$79.00	\$79.00
RICHFIELD BUS COMPANY INC	DEPOSIT FOR DAY TRIP ON 6/11	225	43590	3174		004		\$121.25	\$121.25
ROBERTS, HEATHER	FACILITY REFUND	220	22040					\$25.00	\$25.00
RODRIGUEZ, SUSAN	FACILITY REFUND	220	22040					\$500.00	\$500.00
RUDEBUSCH, DEANNA	OLD LOG	220	22040					\$79.00	\$79.00
SANDY, TINA	PASS REFUND	220	22040					\$104.65	\$104.65
SHORT ELLIOTT HENDRICKSON, INC	ANNUAL BRIDGE INSPECTION - CONSULTING	101	42200	3190				\$343.50	\$343.50
SHORT ELLIOTT HENDRICKSON, INC	TURTLE LAKE AUGMENTATION	451	47000	5910				\$6,846.34	
SIEVERT, MAVIS	OLD LOG	220	22040					\$79.00	\$79.00
SIMPLEXGRINNELL LP	FIRE ALARM TEST AND INSPECTION	220	43800	3190		004		\$746.87	\$746.87
SISTAD, MICHELLE	FACILITY REFUND	220	22040					\$25.00	\$25.00
SPRING LAKE PARK COMMUNITY EDU	FACILITY REFUND	220	22040					\$150.00	\$150.00
STILWELL, EUGENE	OLD LOG	220	22040					\$158.00	\$158.00
TARGET COMMERCIAL INVOICE	PRESCHOOL/KIDS CARE SUPPLIES	225	43555	2170				\$26.48	\$192.26
		225	43560	2170				\$165.78	
TARGET COMMERCIAL INVOICE	PRESCHOOL PICTURE DEVELOPING - LEGARDE	225	43555	2170				\$63.55	
TDS METROCOM	TELEPHONE SERVICES	101	40200	3210		003		\$1,107.01	\$1,387.33
		101	43710	3210				\$246.03	
		601	45050	3210				\$34.29	
THE MAILBOX	PRESCHOOL MAILBOX MAGAZINE	225	43555	2170				\$54.95	\$54.95
TOWNSEND, ROYNISHA	FACILITY REFUND	220	22040					\$25.00	\$25.00
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 03-25-15	101	21710					\$21,990.86	
		101	21730					\$27,793.18	
		101	21735					\$6,500.24	\$56,284.28
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS: 03-20-15	101	20420					\$78.00	
UNREAL LLC	LIFEGUARD LONG SLEEVE SHIRTS	220	43800	2200		002		\$511.00	\$511.00
VANG, ROBERT	FACILITY REFUND	220	22040					\$25.00	\$25.00
VANG, SEE	FACILITY REFUND	220	22040					\$25.01	\$25.01
W S & D PERMIT SERVICE	PERMIT REFUND 2015-00345	101	32500					\$199.35	\$208.85
		101	20802					\$4.50	
		101	34850					\$5.00	
WATSON COMPANY	BREAK ROOM SUPPLIES	101	40800	2180				\$87.13	\$87.13
WEBB, JASMINE	FACILITY REFUND	220	22040					\$25.00	\$25.00
WEI, WEI	FACILITY REFUND	220	22040					\$25.00	\$25.00
WESTERN, CHRIS	FACILITY REFUND	220	22040					\$25.00	\$25.00
WHALEY, MEGAN	FACILITY REFUND	220	22040					\$25.00	\$25.00
XCEL ENERGY	TRAFFIC SIGNAL: SHARED W/NORTH OAKS	101	42200	3610				\$44.10	\$44.10
XCEL ENERGY	MAINTENANCE CENTER:ELECTRIC/GAS	701	46500	3610				\$2,434.24	\$5,917.67
		701	46500	2140				\$3,483.43	
XCEL ENERGY	STREET LIGHTS: ELECTRIC	604	42600	3610				\$12,729.80	
XCEL ENERGY	SURFACE WATER: ELECTRIC	603	45900	3610				\$67.09	\$67.09
XCEL ENERGY	WATER TOWER/BOOSTER STATION:ELECTRIC	601	45050	3610				\$201.87	\$201.87
XCEL ENERGY	SIRENS: ELECTRIC	101	41500	3610				\$59.28	\$59.28
XIONG, MAI	FACILITY REFUND	220	22040					\$25.00	\$25.00
XIONG, MELISSA	FACILITY REFUND	220	22040					\$100.00	\$100.00
YALE MECHANICAL INC	POOL AHU BOILER REPAIR	220	43800	3810		007		\$1,703.60	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
YALE MECHANICAL INC	BOILER REPAIR	220	43800	3810		003	\$1,396.01	\$1,396.01
YALE MECHANICAL INC	BOILER LOOP TEMP IS LOW/REPAIRED	220	43800	3810		003	\$1,384.25	\$1,384.25
YALE MECHANICAL INC	HVAC REPAIR FOR POOL	220	43800	3810		007	\$1,053.61	\$1,053.61
YANG, FUE	FACILITY REFUND	220	22040				\$25.00	\$25.00
ZHANG, WENBO	AQUATICS - PRIVATE L	220	22040				\$136.00	\$136.00
Total of all invoices:							\$164,186.20	=====

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ALASKA AIRLINES	APA CONFERENCE FLIGHT: CASTLE, K.	101	44100	4500				\$141.10	\$141.10
ALLIANZ GLOBAL ASSISTANCE	TRIP INSURANCE: CASTLE, KATHLEEN	101	44100	4500				\$21.00	\$21.00
AMAZON.COM	MONITOR STAND FOR UPPER CONF ROOM	422	40550	5800		010		\$617.44	\$617.44
AMAZON.COM	PROGRAMMING BOOK FOR BRIAN	101	40550	4350		002		\$27.17	\$27.17
AMERICAN PLANNING ASSOCIATION	NATIONAL CONFERENCE: CASTLE, K.	101	44100	4500				\$918.00	\$918.00
AMERICAN RED CROSS-HEALTH & SA	FIRST AID: VANROOY	225	43520	2170		001		\$19.00	\$19.00
AMERICAN RED CROSS-HEALTH & SA	CPR/AED: BESTLAND & BENSON	225	43520	2170		001		\$54.00	\$54.00
AMERICAN RED CROSS-HEALTH & SA	CPR/AED: TURGERSON/RICE/VANROOY	225	43520	2170		001		\$105.00	\$105.00
AMERICAN TELECOM HEADQUARTERS	REPLACE 4 AVAYA PHONES	422	40550	5800		016		\$916.00	\$916.00
ASSURANT ADMINISTRATIVE OFFICE	LONG TERM DISABILITY: APRIL 2015	101	20412					\$1,969.07	\$1,969.07
BULBS DEPOT.COM	BALLASTS	701	46500	2183				\$233.86	\$233.86
C & E HARDWARE	CLEANING SUPPLIES	701	46500	2183		002		\$15.99	\$15.99
COMCAST.COM	MODEM 2 INTERNET CHARGE	230	40900	3190		002		\$137.85	\$137.85
CONSTANT CONTACT.COM	EMAIL MARKETING SERVICES	220	43800	2201		007		\$459.00	\$918.00
		225	43400	4330				\$459.00	
CORPORATE CONNECTION	UNIFORMS/CREW	101	42200	3970		001		\$116.15	\$218.25
		701	46500	3970		001		\$102.10	
DELTA.COM	VSI TRAINING:FLIGHT/FUGLESTAD & RILEY	220	43800	4500				\$525.20	
		225	43400	4500				\$525.20	\$1,050.40
DELUXE FORMS.COM	ATM ACCOUNT CHECKS	101	40500	2010		007		\$121.00	
DOLLAR TREE STORES INC.	SWEETHEART DANCE/TASTE OF SV SUPPLIES	270	40250	2180		001		\$4.00	\$72.00
		225	43580	2172		001		\$68.00	
DOLLAR TREE STORES INC.	SENIOR BINGO PRIZES	225	43590	2174		002		\$60.00	
FED EX.COM	SHIPPING TO AMERICAN LOCKER FOR PARKS	101	40200	3220				\$61.65	\$61.65
GOVERNMENT FINANCE OFFICERS AS	PORTFOLIO PERFORMANCE: MALONEY, D	101	40500	4500		012		\$85.00	\$85.00
GRAINGER, INC.	SUPPLIES	101	44100	2010				\$119.44	\$119.44
GREEN MILL PIZZA	EDA SUPPLIES	240	44400	2180				\$106.67	\$106.67
GROUPON.COM	COUPON/UNAUTHORIZED CHARGE	101	40500	4890		015		\$31.30	\$31.30
GROUPON.COM	REFUND FOR UNAUTHORIZED CHARGE	101	40500	4890		015		-\$30.37	-\$30.37
HYDRO CAD SOFTWARE SOLUTIONS L	HYDROCAD SOFTWARE RENEWAL	101	40550	3860		002		\$210.00	\$210.00
LEEANN CHIN.COM	EDA WORKSHOP MEETING SUPPLIES	240	44400	2180		001		\$131.75	\$131.75
MAC QUEEN EQUIPMENT INC.	BEARING CROSSWINDS SWEEPER	701	46500	2220		001		\$570.04	\$570.04
MAC QUEEN EQUIPMENT INC.	IMPELLER LINER CROSSWINDS SWEEPER	701	46500	2220		001		\$1,136.76	\$1,136.76
MENARDS CASHWAY LUMBER *MAPLEW	RAKES	101	42200	2180		001		\$19.98	\$19.98
MINNESOTA COMPUTERS CORPORATIO	MAINTENANCE BOTH HP PLOTTERS	101	40550	3860		004		\$133.59	\$125.00
		101	40550	3860		004		-\$8.59	
MINNESOTA DEPARTMENT OF REVENU	Sales Use Tax: FEBRUARY 2015	101	40100	4890		004		-\$.23	\$13,660.00
		101	40550	4350		002		-\$1.50	
		220	43800	2140				\$3.37	
		220	43800	3610				\$9.00	
		240	44400	2180				-\$.24	
		240	44400	2180		001		-\$.33	
		422	40550	5800				-\$383.07	
		220	21810					\$13,617.00	
		701	46500	2120		003		\$46.00	
		601	21810					\$370.00	
MINNESOTA GFOA.COM	MN GFOA MEMBERHSIP: ESPE	101	40500	4330		006		\$60.00	
MINNESOTA GFOA.COM	MN GFOA MEMBERSHIP: MALONEY	101	40500	4330		006		\$60.00	\$60.00
MINNESOTA GFOA.COM	CAFR REVIEW: ESPE	101	40500	4500		003		\$25.00	\$25.00
MINNESOTA SOCIETY OF CPA'S	CPA MEMBERSHIP: ESPE	101	40500	4330		005		\$265.00	\$265.00
NATIONAL STUDENT CLEARING HOUS	DEGREE VERIFICATION	101	40210	4890		006		\$9.95	\$9.95

COUNCIL REPORT

Vendor Name	Description	FF	GG	00	AA	CC	Line Amount	Invoice Amt
NATIONAL STUDENT CLEARING HOUS	DEGREE VERIFICATION	101	40210	4890		006	\$10.95	\$10.95
NATIONAL STUDENT CLEARING HOUS	DEGREE VERIFICATION	101	40210	4890		006	\$9.95	\$9.95
NATIONAL STUDENT CLEARING HOUS	DEGREE VERIFICATION	101	40210	4890		006	\$9.95	\$9.95
NEOFUNDS BY NEOPOST	POSTAGE/INVOICE 11208152	101	40200	3220			\$3,000.00	
NORTHSTAR CHAPTER APA	MONTHLY MEETING:PAYROLL AUDIT/KUSCHEL	101	40500	4500		001	\$25.00	\$25.00
RDO EQUIPMENT CO	JD 310SK FROST BUCKET PINS/LESS CREDIT	701	46500	2220		002	\$406.06	\$406.06
RICOH USA, INC.	LEASE 3 CITY HALL COPIERS 3/21-4/20/15	101	40200	3930		002	\$1,947.00	\$1,947.00
RICOH USA, INC.	LEASE: MPC3003 C84066191 3/23-4/22/15	101	40200	3930		002	\$273.62	\$273.62
SENSIBLE LAND USE COALITION	LAND USE PROGRAM REGISTRATION:CASTLE/HIL	101	44100	4500			\$96.00	\$96.00
SUN COUNTRY AIRLINES	APA CONFERENCE FLIGHT: CASTLE, K.	101	44100	4500			\$164.10	\$164.10
TERMINAL SUPPLY CO	BATTERY DISCONNECT UNIT 309	701	46500	2220		001	\$144.99	\$144.99
TWIN CITY GARAGE DOOR COMPANY	INSURANCE CLAIM/GARAGE DOOR	260	47400	4340			\$8,697.00	\$8,697.00
TWO SQUARES	AUDIO TAPE/CD RECORDINGS	225	43530	2170		003	\$57.00	\$57.00
XCEL ENERGY	COMMUNITY CENTER: GAS/ELECTRIC	220	43800	2140			\$14,609.73	\$27,850.47
		220	43800	3610			\$13,240.74	
XCEL ENERGY	STORM SEWER/LIFT STATIONS: ELECTRIC	603	45850	4890		003	\$118.67	
XCEL ENERGY	TRAFFIC SIGNALS: ELECTRIC	101	42200	3610			\$611.07	\$611.07
XCEL ENERGY	SLICE OF SHOREVIEW: ELECTRIC	270	40250	3610			\$13.87	\$13.87
XCEL ENERGY	WATER TOWERS: ELECTRIC	601	45050	3610			\$71.47	\$71.47
XCEL ENERGY	WELLS/BOOSTER STATIONS: ELECTRIC/GAS	601	45050	3610			\$6,012.62	\$6,824.65
		601	45050	2140			\$812.03	
XCEL ENERGY	TRAFFIC SIGNAL SHARED W/ARDEN HILLS	101	42200	3610			\$45.53	
Total of all invoices:								\$74,639.65

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ADVANCED ENGINEERING AND	WTP DESIGN CP14-02	454	47000	5910			\$255,010.00	\$255,010.00
AGGARWAL, RITU	BIG RED BARN	220	22040				\$28.00	\$28.00
BORN, LINDA	FACILITY REFUND	220	22040				\$25.00	\$25.00
BOROFKA, LAURA	AQUATICS - LEVEL 3	220	22040				\$71.00	\$71.00
C & E HARDWARE	SAW BLADES	602	45550	2282		001	\$4.99	\$4.99
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001	\$460.32	\$460.32
COORDINATED BUSINESS SYSTEMS	MITA LASER PRINTER MAINTENANCE	101	40550	3860		004	\$145.26	\$145.26
COORDINATED BUSINESS SYSTEMS	POSTAGE MACHINE: INK REFILL	101	40200	3220			\$105.00	\$105.00
ENGINEERING UNLIMITED INC	STREET LIGHT LOCK KEYS	604	42600	2180			\$18.53	\$18.53
FINANCE & COMMERCE, INC.	AD FOR BID LEX/CO RD F WATER PROJ 15-06	455	47000	5950			\$200.51	\$200.51
GRABOWSKI, KATHRYN	PARKING REIMBURSEMENT	225	43400	4500			\$50.00	\$50.00
GRAINGER, INC.	LAMPS/BALLASTS/BATTERIES	220	43800	2240		001	\$290.79	\$290.79
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$42.50	\$42.50
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$42.50	\$42.50
GRANDMA'S BAKERY	BREAKFAST FOR RESALE	220	43800	2591		003	\$28.02	\$28.02
GRANDMA'S BAKERY	BREAKFAST FOR RESALE	220	43800	2591		003	\$28.00	\$28.00
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
HAWKINS, INC.	POOL CHEMICALS	220	43800	2160		001	\$550.16	\$550.16
HAWKINS, INC.	SUPERBLUE, GAS CHLORINE, ACID	220	43800	2160		001	\$500.41	\$500.41
HEGGIE'S PIZZA LLC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$611.60	\$611.60
HOFFMANN, AMY	MANTA RAY	220	22040				\$61.50	\$61.50
HORIZON COMMERCIAL POOL SUPPLY	REPLACEMENT WEIRS	220	43800	2200		003	\$49.13	\$49.13
JONES & BARTLETT PUBLISHERS, I	4 ONLINE LIFEGUARD COURSES	220	43800	2200		002	\$131.80	\$131.80
KRANTZ, AILEEN	FACILITY REFUND	220	22040				\$500.00	\$500.00
KRISCUNAS, MELISSA	FACILITY REFUND	220	22040				\$25.00	\$25.00
LING, JENNY	FACILITY REFUND	220	22040				\$25.00	\$25.00
LUNDERS, MICHELLE	FACILITY REFUND	220	22040				\$25.00	\$25.00
LUTZ, KAREN	FACILITY REFUND	220	22040				\$62.49	\$62.49
MALAGON, MEAGHAN	FACILITY REFUND	220	22040				\$25.00	\$25.00
MATHESON TRI-GAS INC	CO2	220	43800	2160		002	\$95.73	\$95.73
MEMA ATTN: JEFF DEZENSKI	MEMA ASSOCIATION FEE/CURLEY	101	42050	4330			\$40.00	\$40.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt	
MENARDS CASHWAY LUMBER **FRIDL	LUMBER FOR CURB BOXES	601	45050	2280		004	\$17.19	\$17.19	
MINNESOTA DEMOLAY	FACILITY REFUND	220	22040				\$103.44	\$103.44	
MINNESOTA DEPARTMENT OF HEALTH	STATE CONNECTION FEE - 1/1/15 TO 3/31/15	801	21820				\$13,543.00	\$13,543.00	
MINNESOTA DEPARTMENT OF HEALTH	CERTIFICATION FEE/EWELL/FRANDRUP	601	45050	4500		003	\$46.00	\$46.00	
MINNESOTA DEPARTMENT OF REV -	ON ROAD DIESEL FUEL TAX: FEBRUARY 2015	701	46500	2120			\$295.83	\$295.83	
MINNESOTA METRO NORTH TOURISM	FEB 2015 HOTEL/MOTEL TAX	101	22079				\$14,783.14	\$14,043.98	
		101	38420				-\$739.16		
NORTHLAND CAPITAL FINANCIAL SE	FITNESS EQUIPMENT LEASE-MARCH 2015	220	43800	3960		005	\$1,388.62	\$1,388.62	
OFFICER, BRADY	FACILITY REFUND	220	22040				\$25.00	\$25.00	
PETERSEN, DAPHNE	FACILITY REFUND	220	22040				\$25.00	\$25.00	
PLUMMASTER, INC	CONTROL MODULE/DROP IN KITS	220	43800	2240		001	\$657.89	\$657.89	
ROEMER, JOSEPH	REIMBURSEMENT/VIDEO OF SEWER	602	45550	3190		002	\$75.00	\$75.00	
SAM'S CLUB DIRECT	BIRTHDAY PARTY SUPPLIES	220	43800	2591		001	\$52.24	\$110.53	
		220	43800	2590		001	\$58.29		
SIGNATURE LIGHTING INC	2 ST LIGHT REPLACEMENTS- SNAIL LK BLVD	604	42600	3810		001	\$882.53	\$882.53	
SIGNATURE LIGHTING INC	STREET LIGHT REPAIR-584 KENT ST	604	42600	3810		003	\$230.00	\$230.00	
ST CROIX BOAT & PACKET INC	SENIOR DAY TRIP 06/11/15 CRUISE TICKET	225	43590	3174		004	\$443.00		
SUPPLYWOPKS	SNAP HOOK	220	43800	2110			\$43.70		
SUPPLYWOPKS	PAPER TOWELS/TILE CLEANER/DEGREASER	220	43800	2110			\$1,838.12	\$1,838.12	
SUPPLYWORKS	PAPER TOWELS/CAN LINERS/KLEENEX	220	43800	2110			\$1,425.78	\$1,425.78	
SUPPLYWORKS	FOAM SOAP/BATH TISSUE/CAN LINERS	220	43800	2110			\$743.48	\$743.48	
SUPPLYWORKS	DISPOSABLE GLOVES	220	43800	2240		001	\$97.62	\$97.62	
SUPPLYWORKS	DOOR STOPS	220	43800	2240		001	\$87.14	\$87.14	
TARGET COMMERCIAL INVOICE	IN-SERVICE SUPPLIES	220	43800	2200		002	\$60.28	\$60.28	
THE NETWORK FOR BETTER FUTURES	HWY 96 HOUSE DEMOLITION CONTRACT	401	15600				\$27,000.00	\$27,000.00	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$1,093.32	\$1,093.32	
WESTLUND, JENNY	FACILITY REFUND	220	22040				\$25.00	\$25.00	
WYMORE, KIRSTIN	FACILITY REFUND	220	22040				\$78.56	\$78.56	
Total of all invoices:								\$324,017.55	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
AARP C/O TOY, BOY	AARP SMART DRIVER 4HR (3/25/2015)	225	43590	3174		003	\$445.00	\$445.00
APWA	APWA ANNUAL RENEWAL-7 MEMBERS OF PW	101	42050	4330			\$1,312.50	\$1,312.50
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		001	\$27.05	\$27.05
C & E HARDWARE	GREAT STUFF FOAM FOR SEWER REPAIR	602	45550	2280		002	\$25.47	\$25.47
COMMERCIAL FURNITURE SERVICES	KEYS CUT	220	43800	2240		001	\$73.11	\$73.11
DAYSRING PRODUCTIONS INC	PROJECTOR LAMP REPLACEMENT	220	43800	2180		002	\$1,561.12	\$1,561.12
DELTA DENTAL	DENTAL COVERAGE: APRIL 2015	101	20415				\$6,813.20	\$7,130.05
		101	20411				\$316.85	
ECM PUBLISHERS INC	BRIDAL GUIDE AD-COUPON	220	43800	2201		004	\$292.00	
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 3-27-15	101	20431				\$397.38	\$397.38
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$42.50	\$42.50
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$42.50	\$42.50
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
HALE, WILLIAM	PRESCHOOL PICNIC ENTERTAINMENT	225	43555	3190			\$350.00	\$350.00
LILLIE SUBURBAN NEWSPAPERS INC	TASTE OF SHOREVIEW COLOR PRINT AD	270	40250	4890		004	\$530.00	\$530.00
LILLIE SUBURBAN NEWSPAPERS INC	PROGRESS ARTICLE-EVENT SPACES BULLETIN	220	43800	2201		004	\$729.00	\$729.00
LILLIE SUBURBAN NEWSPAPERS INC	PROGRESS ROSEVILLE BULLETIN-EVENT AD	220	43800	2201		004	\$531.75	\$531.75
LILLIE SUBURBAN NEWSPAPERS INC	PROGRESS ARTICLE-WEB	220	43800	2201		004	\$39.00	\$39.00
LILLIE SUBURBAN NEWSPAPERS INC	PROGRESS ARTICLE-WEB SV BULLETIN	220	43800	2201		004	\$39.00	\$39.00
MANAGEMENT TECHNOLOGIES INC	PERSONALYSIS PROFILE REPORTS	101	43400	4500			\$1,669.76	
MIDWEST LOCK & SAFE INC	DOOR AND LOCK REPAIR	220	43800	3810		003	\$482.50	
MINNESOTA DEPARTMENT OF HEALTH	KIFFE/CERTIFICATION FEE WATER	601	45050	4500		003	\$23.00	\$23.00
PRESS PUBLICATIONS	SUMMER CAMP DIRECTORY 12X 2-26-5-14PRINT	225	43400	3390			\$480.00	\$480.00
SAM'S CLUB DIRECT	EGG HUNT PRIZES & SENIOR COFFEE SUPPLIES	225	43580	2172		001	\$147.92	\$219.46
		225	43590	2174		002	\$71.54	
SUPPLYWORKS	FLOOR SEALER	220	43800	2110			\$358.90	\$358.90
SUPPLYWORKS	BATH TISSUE/CAN LINER/FOAM SOAP	220	43800	2110			\$316.70	\$316.70
SUPPLYWORKS	FOAM SOAP/FLOOR CLEANER/SANDING SCREEN	220	43800	2110			\$232.70	\$232.70
SUPPLYWORKS	SANDING SCREEN	220	43800	2110			\$152.68	\$152.68
SUPPLYWORKS	CARRIER FOR CUBICLE TRACK	220	43800	2240		001	\$77.45	\$77.45
SUPPLYWORKS	SKIN CLEANSER	220	43800	2110			\$76.18	\$76.18
SYSKO FOOD SERVICES OF MN, INC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$436.60	\$436.60
TARGET COMMERCIAL INVOICE	COMMUNITY CENTER SWIM DIAPERS	220	43800	2180		002	\$85.41	\$85.41
THE MN TRANSPORTATION ALLIANCE	RENEWAL OF ANNUAL MEMBER DUES - 2015	101	42050	4330			\$479.00	\$479.00
UNIVERSITY OF MINNESOTA	WIDNER/SWPPP TRAINING	101	42050	4500			\$335.00	\$335.00
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$1,072.09	\$1,072.09
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$247.47	\$339.19
		101	40800	2180			\$91.72	
XCEL ENERGY	PARKS: ELECTRIC/GAS	101	43710	3610			\$1,366.87	\$3,000.49
		101	43710	2140			\$1,633.62	
XCEL ENERGY	LIFT STATIONS: ELECTRIC	602	45550	3610			\$736.92	
YALE MECHANICAL INC	BOILER REPAIR	220	43800	3810		007	\$179.25	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
							Total of all invoices:	\$24,503.24

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ALLEN, DEANNE	MINUTES - 3/9 CC, 3/16 CC, 3/24 PC	101	40200	3190		001	\$400.00	
		101	44100	3190			\$150.00	\$550.00
AMBROSIER, PAUL	ACTIVITY REFUND	220	22040				\$37.80	\$37.80
AVON BUSINESS FORMS & PROMOTION	PAYROLL CHECKS	101	40500	2010			\$267.50	
BARSNESS, KIRSTIN	ECONOMIC DEVELOPMENT CONSULTING/MARCH	240	44400	3190			\$1,852.50	\$1,852.50
BOLTON & MENK, INC	HWY 96 LIFTSTATION DESIGN	473	47000	5910			\$704.44	\$704.44
CALLAHAN, ALISON	FACILITY REFUND	220	22040				\$25.00	\$25.00
CARVALHO, WALSH	FACILITY REFUND	220	22040				\$25.00	\$25.00
CHESS	MTCE PLAN - FEB	101	40210	3190		007	\$610.00	\$610.00
CLASSIC COLLISION CENTER	INSURANCE CLAIM: UNIT 601	260	47400	4340			\$2,442.14	\$2,442.14
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 04-03-15	101	21720				\$8,897.05	\$8,897.05
COMMUNITY EDUCATION, ST. ANTHO	FACILITY REFUND	220	22040				\$67.68	\$67.68
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS:04-03-15	101	20420				\$137.00	\$137.00
CUB FOODS	OIL FOR LIFT STATION PUMPS	602	45550	2282		001	\$53.74	
DAVE'S SPORT SHOP	SOFTBALL ORDER (SUMMER & FALL LEAGUES)	225	43510	2170		001	\$1,579.20	\$1,579.20
DISCOUNT SCHOOL SUPPLY	PRESCHOOL SUPPLIES	225	43555	2170			\$99.41	
FIRST LAB, INC.	DOT RANDOM TESTING	101	40210	3190		001	\$195.80	\$195.80
GALUSH, BERNICE	MIND/BODY YOGA	220	22040				\$51.00	\$51.00
GARVEY, PAZ	ACTIVITY REFUND	220	22040				\$75.00	\$75.00
GENESIS EMPLOYEE BENEFITS INC	VEBA CONTRIBUTIONS:04-03-15	101	20418				\$5,865.00	\$5,865.00
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$38.74	\$38.74
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GWOST, DOUGLAS	REFUND CLOSING OVRPMT-1233 ROYAL OAKS DR	601	36190			003	\$100.25	\$100.25
HANCUH, SUSAN	ZUMBAÜ	220	22040				\$43.40	\$43.40
HANKEY, MATTHEW	REFUND CLOSING OVRPYNT - 173 WENDY COURT	601	36190			003	\$62.16	\$62.16
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE: 04-03-15	101	21750				\$5,436.82	\$5,436.82
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS:04-03-15	101	20430				\$955.00	\$955.00
JEFF ELLIS & ASSOCIATES, INC	RASHGUARDS AND LIFEGUARD LICENCES	220	43800	2200		002	\$174.80	\$1,491.80
		220	43800	3190		007	\$1,317.00	
JENSEN, RENAE	FACILITY REFUND	220	22040				\$25.00	\$25.00
KIDS, PROJECT	FACILITY REFUND	220	22040				\$100.00	\$100.00
KRINKIE, CAROLYN	ACTIVITY REFUND	220	22040				\$37.80	\$37.80
LANE, STEVE	REFUND CLOSING OVRPYMT-475 ARDEN CIRCLE	601	36190			003	\$38.14	\$38.14
LANG, DAVE	FACILITY REFUND	220	22040				\$25.00	\$25.00
LEBLANC, TIFFANY	FACILITY REFUND	220	22040				\$25.00	\$25.00
LEE, PATRICK	FACILITY REFUND	220	22040				\$25.00	\$25.00
LHB INC.	RAINBOW FOODS TIF ANALYSIS	364	44100	4890			\$2,292.77	\$2,292.77
MACCANI, PAM	FACILITY REFUND	220	22040				\$100.00	\$100.00
MEAGHER, CHRISTINE	REFUND CLOSING OVRPYMT-808 SHERWOOD ROAD	601	36190			003	\$108.79	\$108.79
MENARDS CASHWAY LUMBER **FRIDL	BACKFLOW PREVENTER FOR WELL 5	601	45050	2280		005	\$69.00	\$69.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
METZGER, LINDA OR KIM LANE	REFUND CLOSING OVRPYMT-5849 EVERGREEN LN	601	36190			003		\$158.21	\$158.21
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE:04-03-15	101	20435					\$137.00	\$137.00
MINNESOTA DEPARTMENT OF HEALTH	LEX AVE/CO RD F WATER,15-06,PLAN REVIEW	455	47000	5950				\$150.00	\$150.00
MINNESOTA DEPT OF HUMAN SERVIC	CLEANING FEBRUARY	220	43800	3190		002		\$150.00	\$150.00
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB:04-03-15	101	20420					\$35.00	\$35.00
MINNESOTA FARMERS MARKET ASSOC	FM MFMA MANUAL	225	43590	2174		001		\$55.00	\$55.00
MYRUM, JEAN	FACILITY REFUND	220	22040					\$100.00	\$100.00
NCPERS MINNESOTA	PERA LIFE INSURANCE: APRIL 2015	101	20413					\$224.00	\$224.00
NEISSE, JEFFREY	FACILITY REFUND	220	22040					\$25.00	\$25.00
ORKIN EXTERMINATING CO INC.	PEST CONTROL LARSON HOUSE	101	40800	3190				\$81.33	
PETERSON, BECKI	ACTIVITY REFUND	220	22040					\$25.00	\$25.00
PRYTZ, MICHELLE	ACTIVITY REFUND	220	22040					\$38.40	\$38.40
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS:04-03-15	101	21740					\$29,778.38	\$29,778.38
Public Utilities & Waterworks	REGISTRATION FOR CLASS/CHMIELEWSKI	601	45050	4500		002		\$250.00	\$499.00
		602	45550	4500		002		\$249.00	
REPUBLIC SERVICES INC #899	ALLIED WASTE SERVICES/MARCH	210	42750	3190				\$31,338.65	\$31,338.65
ROBBINS, MONIQUE	FACILITY REFUND	220	22040					\$25.00	\$25.00
STEINER, GEORGI	FACILITY REFUND	220	22040					\$500.00	\$500.00
TARGET COMMERCIAL INVOICE	EGG HUNT PRIZES	225	43580	2172		001		\$112.73	\$112.73
THOM, JON	WATER SCHOOL/6 EMPLOYEES PUBLIC WORKS	601	45050	4500		003		\$450.00	
THOMAS, ANN	PASS REFUND	220	22040					\$160.00	\$160.00
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX:04-03-15	101	21710					\$22,026.69	\$55,876.75
		101	21730					\$27,433.96	
		101	21735					\$6,416.10	
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS:04-03-15	101	20420					\$78.00	
VAN GUILDER, MARK	REFUND CLOSING OVRPYMT-4845 CHURCHILL ST	601	36190			003		\$30.51	\$30.51
VANG, JANIE	FACILITY REFUND	220	22040					\$78.56	\$78.56
WATERMAN, KALYN	FACILITY REFUND	220	22040					\$25.00	\$25.00
WIMACTEL INC.	PAYPHONE: CITY HALL	101	40200	3210				\$60.00	\$60.00
Total of all invoices:								\$154,920.20	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ABBOTT PAINT & CARPET	PAINT SAMPLES FOR HOCKEY RINKS	101	43710	2240				\$29.29	\$29.29
AID ELECTRIC CORPORATION	ELECTRICAL WORK MAGA METERS WELL 5 & 6	601	45050	3190		003		\$388.43	
ARAMARK REFRESHMENT SERVICES	COFFEE & SUPPLIES MAINTENANCE CENTER	701	46500	2183		003		\$249.04	\$249.04
ARCAS TECHNOLOGY INC	PHONE HANDSET REPLACEMENTS	422	40550	5800		016		\$8,365.00	\$8,365.00
ATHLETIC OUTFITTERS	EMBROIDERY ON HI VIZ WORK JACKET	101	43710	3970				\$8.60	\$8.60
AVI SYSTEMS INC	CITY HALL CABLECAST EQUIPMENT	230	40900	5800				\$4,264.00	\$4,264.00
AWARDS BY HAMMOND INC	COUNCIL PLAQUE AND ENGRAVING	101	40100	4890		003		\$134.40	\$134.40
BATTERIES PLUS	BATTERIES FOR EMERGENCY WARNING SIRENS	701	46500	2400		001		\$139.65	
BEISSWENGENERS HARDWARE	COMPOUND TREE PRUNER	101	43710	2400				\$57.19	\$57.19
BEISSWENGENERS HARDWARE	MOP REFILL	101	43710	2110				\$7.59	\$7.59
BEISSWENGENERS HARDWARE	PRUNING SAW AND BLADE	101	43710	2400				\$11.88	\$11.88
BEISSWENGENERS HARDWARE	IRRIGATION REPAIR SUPPLIES	101	43710	2240				\$27.56	\$27.56
BLACKBURN MANUFACTURING COMPAN	PAINT FOR LOCATING	601	45050	2280		001		\$267.86	\$535.72
		602	45550	2280		001		\$267.86	
CDW GOVERNMENT, INC	MICROSOFT VDA WORKSTATION LICENSES	101	40550	3860		018		\$1,700.75	\$1,700.75
CDW GOVERNMENT, INC	MONITORS/BARTELT	422	40550	5800		011		\$415.84	\$415.84
CENTRAL ROOFING COMPANY	GYM ROOF PROJECT	405	20600					\$22,952.71	\$22,952.71
CRYSTEEL TRUCK EQUIPMENT INC	PLOW WIRING HARNESS UNIT 310	701	46500	2220		001		\$177.17	\$177.17
ESS BROTHERS & SONS INC.	MANHOLE COVERS FOR AREA 49 AND 50	602	45550	2280		003		\$4,269.00	\$4,269.00
GRAINGER, INC.	LIGHT BULBS FOR BOLLARDS	101	43710	2240				\$128.22	\$128.22
GRAINGER, INC.	FACE SHIELDS FOR PARK SHOP	101	43710	2400				\$37.80	\$37.80
GRAINGER, INC.	LIGHT BULBS FOR PARKING LOTS	101	43710	2240				\$366.00	\$366.00
GRAINGER, INC.	SAFETY DATA SHEET KIT	101	43710	2180				\$115.92	\$115.92
GREENHAVEN PRINTING	MARCH/APRIL SHOREVIEWS NEWSLETTER	101	40400	3390		001		\$22,891.40	\$22,891.40
HOTSY EQUIPMENT CO	CAR WASH SOAP	701	46500	2180		001		\$342.13	
HOTSY EQUIPMENT CO	CAR WASH PARTS	701	46500	2180		001		\$167.33	\$167.33
HOTSY EQUIPMENT CO	CAR WASH WAX	701	46500	2180		001		\$118.00	\$118.00
HUMMINGBIRD FLORAL/FLORATIF	FUNERAL ARRANGEMENT - ESPE	101	40200	4890		001		\$80.20	\$80.20
IHS GLOBAL INC.	ANNUAL SUPPORT SUBSCRIPTION:SAFETY MGMT	101	40500	2010		009		\$395.00	\$395.00
INTERNATIONAL OFFICE TECHNOLOG	PRINTER REPAIR/VAULT	101	40550	3860		004		\$119.00	\$119.00
KELLY & LEMMONS, P.A.	FEBRUARY 2015 LEGAL FEES	101	40600	3020				\$5,267.95	\$9,499.97
		101	40600	3030				\$4,182.02	
		101	40600	3040				\$50.00	
LARSON COMPANIES	EQUIPMENT FILTERS	701	46500	2220		002		\$28.78	\$28.78
LILLIE SUBURBAN NEWSPAPERS INC	SPRING & SUMMER BULLET JOBS LIST	101	40210	3360		001		\$1,032.00	
LILLIE SUBURBAN NEWSPAPERS INC	PT CUSTODIAN/ADD	101	40210	3360		001		\$516.00	\$516.00
MENARDS CASHWAY LUMBER **FRIDL	PAILS FOR PICKING LITTER	101	43710	2400				\$15.48	\$15.48
METROPOLITAN AREA MANAGEMENT A	2015 DUES - R.OLSON	101	40200	4330		003		\$45.00	\$45.00
MIDSTATES EQUIPMENT & SUPPLY	CIMLINE 239DH CRACK SEALING KETTLE	701	46500	5800				\$48,250.00	\$48,250.00
MIDSTATES EQUIPMENT & SUPPLY	SPARE PARTS FOR CRACKFILL MACHINE	701	46500	2220		002		\$175.27	\$175.27
MIDWAY FORD	3/4 TON CAB AND CHASSIS UNIT 603	701	46500	5800				\$27,146.00	\$27,146.00
MINNESOTA POLLUTION CONTROL AG	CERTIFICATION RENEWAL FEE/CURLEY	602	45550	4500				\$23.00	\$23.00
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40200	2010		002		\$27.04	\$47.00
		101	40500	2010		008		\$19.96	
OFFICE DEPOT	THERMAL CALCULATOR PAPER	220	43800	2010		001		\$170.88	
OFFICE DEPOT	GENERAL SUPPLIES	101	40800	2180				\$7.99	\$38.61
		101	44100	2010				\$7.66	
		101	42050	2010				\$7.65	
		225	43400	2180				\$15.31	
OFFICE DEPOT	STAPLER/ACCOUNTANT OFFICE	101	40500	2010		004		\$17.19	
OFFICE DEPOT	VIEW BINDERS	101	43400	2010				\$42.70	\$42.70

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
OFFICE DEPOT	WATERCOLOR PAINTS	225	43555	2170				\$32.30	\$32.30
OFFICE DEPOT	PRESCHOOL SUPPLIES	225	43555	2170				\$208.78	\$208.78
ON SITE SANITATION INC	TOILET RENTAL FOR BUCHER PARK	101	43710	3950				\$91.07	\$91.07
ON SITE SANITATION INC	TOILET RENTAL FOR MCCULLOUGH PARK	101	43710	3950				\$91.07	\$91.07
ON SITE SANITATION INC	TOILET RENTAL FOR SHAMROCK PARK	101	43710	3950				\$91.07	\$91.07
ON SITE SANITATION INC	TOILET RENTAL FOR SITZER PARK	101	43710	3950				\$91.07	\$91.07
ON SITE SANITATION INC	TOILET RENTAL FOR THIESEN PARK	101	43710	3950				\$91.07	\$91.07
ON SITE SANITATION INC	TOILET RENTAL FOR WILSON PARK	101	43710	3950				\$91.07	\$91.07
PREFERRED SYSTEMS MAINTENANCE	HP SERVER MAINTENANCE COVERAGE	101	40550	3860		004		\$800.00	\$800.00
PRESS PUBLICATIONS	PT CUSTODIAN AD	101	40210	3360		001		\$153.00	\$153.00
PRO-TEC DESIGN	TROUBLESHOOT MILESTONE PROBLEMS	101	40550	3860		008		\$924.00	\$924.00
PRO-TEC DESIGN	TROUBLESHOOT MILESTONE ISSUES	101	40550	3860		008		\$330.00	\$330.00
PRO-TEC DESIGN	REPROGRAM GATE AT MAINT CENTER	101	40550	3860		008		\$308.00	\$308.00
QUALITY FLOW SYSTEMS INC	WELL 5 TELEMTRY	601	45050	3190		003		\$222.00	\$222.00
RAMSEY COUNTY	LAW ENFORCEMENT MARCH 2015	101	41100	3190		001		\$168,576.78	\$168,576.78
RAMSEY COUNTY	911 SERVICES - MARCH 2015	101	41100	3190		002		\$8,139.50	\$8,139.50
RAMSEY COUNTY	CAD SERVICES - MARCH	101	41100	3190				\$1,546.45	\$1,546.45
RAMSEY COUNTY	FLEET SUPPORT FEE - MARCH	101	41100	3190				\$24.96	\$24.96
RAMSEY COUNTY	LAW ENFORCEMENT - APRIL 2015	101	41100	3190		001		\$49,912.78	\$49,912.78
RAMSEY COUNTY	HAZARDOUS WASTE GENERATORS LICENSE FEE	701	46500	4330		001		\$84.50	\$84.50
ST. PAUL, CITY OF	RIVERPRINT JOB#5893/POTENTIAL LEAK CARDS	101	42050	2010				\$41.60	\$41.60
T.A. SCHIFSKY & SONS, INCORPOR	PATCHING ASPHALT	101	42200	2180		002		\$134.52	\$134.52
TEAM INC	ANNUAL CONTRACTED SERVICES	101	40210	3190		004		\$1,800.00	\$1,800.00
TRI STATE BOBCAT, INC.	TOOLCAT TAIL LIGHT	701	46500	2220		002		\$28.93	\$28.93
UNIFIRST CORPORATION	UNIFORM RENTAL/PARKS	101	43710	3970				\$61.00	\$61.00
UNIFIRST CORPORATION	UNIFORM RENTAL/COMMUNITY CENTER	220	43800	3970				\$46.25	\$46.25
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$39.03	\$156.15
		601	45050	3970		001		\$39.03	
		602	45550	3970		001		\$39.03	
		603	45850	3970		001		\$19.53	
		701	46500	3970		001		\$19.53	
UNIFIRST CORPORATION	UNIFORM RENTALS/PARK MAINTENANCE	101	43710	3970				\$61.00	\$61.00
UNIFIRST CORPORATION	UNIFORM RENTALS/COMMUNITY CENTER	220	43800	3970				\$46.25	\$46.25
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$39.03	\$156.15
		601	45050	3970		001		\$39.03	
		602	45550	3970		001		\$39.03	
		603	45850	3970		001		\$19.53	
		701	46500	3970		001		\$19.53	
UNIFIRST CORPORATION	UNIFORM RENTAL/PARKS	101	43710	3970				\$61.00	\$61.00
UNIFIRST CORPORATION	UNIFORM RENTAL/COMMUNITY CENTER	220	43800	3970				\$46.25	\$46.25
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$39.03	\$156.15
		601	45050	3970		001		\$39.03	
		602	45550	3970		001		\$39.03	
		603	45850	3970		001		\$19.53	
		701	46500	3970		001		\$19.53	
VERIZON WIRELESS	CELL PHONE CHARGES	101	44300	3190				\$35.00	
		601	45050	3190				\$400.99	
		101	40200	3210		002		\$368.79	
WHITE BEAR LAKE, CITY OF	RAMSEY COUNTY GIS USER GROUP FEE	101	40550	4330		001		\$2,522.74	\$2,522.74
WIN-911 SOFTWARE	ALERT SOFTWARE MAINT FOR SCADA SYSTEM	601	45050	3190		003		\$395.00	\$395.00
YALE MECHANICAL INC	FURNACE REPAIR/RICE CREEK FIELDS	101	43710	3190				\$1,185.46	\$1,185.46

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
YALE MECHANICAL INC	HVAC SERVICE CONTRACT WORK	220	43800	3190		004	\$248.75	
YALE MECHANICAL INC	REPAIRS TO RTU #2	220	43800	3810		003	\$351.00	\$351.00
YALE MECHANICAL INC	SPRING SERVICE REPLACE NO2 SENSORS	701	46500	3196		003	\$2,403.28	\$2,403.28
ZEP MANUFACTURING COMPANY	CLEANING SUPPLIES	701	46500	2183		002	\$295.93	\$295.93
Total of all invoices:								\$398,354.36

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	47,886
Vendor number	10206 1 2015
Vendor name	XCEL ENERGY
Address	PO BOX 9477 MINNEAPOLIS MN 55484-9477

Date	Comment line on check	Invoice number	Amount
03-11-15	COMMUNITY CENTER: GAS/ELECTRIC	5148429483	\$27,850.47

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

[] Purchase was made through the state's cooperative purchasing venture.

[] Purchase was made through another source. The state's cooperative purchasing venture was considered.

[X] Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
220 43800 2140	\$14,609.73
220 43800 3610	\$13,240.74

Added march 2015
Xcel Energy Gas and electric services
Total invoice \$27,850.47 Total taxable \$19,484.43
Total applicable to sales tax (1%) \$194.84
Pay sales use tax = \$13.40
Split electric meter 3466335 and gas meter 574760 between cc/city hall.
Community center 1%
1% of 220-43800-3610 and 220-43800-2140 coding per Chapman

Is sales tax included on invoice?	<input checked="" type="checkbox"/> Not Taxable
If no, amount subject to sales use tax	<i>pd on march</i>
Reviewed by:	<i>J. Kuschel</i>
(signature required) Jodes Kuschel	<i>W K Shit.</i>
Approved by:	<i>Terry Schwerm</i>
(signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	47,916
Vendor number	01095 1 2015
Vendor name	ADVANCED ENGINEERING AND
Address	ENVIRONMENTAL SERVICES INC 4050 GARDEN VIEW DRIVE SUITE 200 GRAND FORKS ND 58201

Date	Comment line on check	Invoice number	Amount
02-28-15	WTP DESIGN CP14-02	42383	\$255,010.00

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
454 47000 5910	\$255,010.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: *Tom Wesolowski* 3/23/15
 (signature required) Tom Wesolowski

Approved by: *Terry Schwerm*
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	47,893
Vendor number	01671 1 2015
Vendor name	THE NETWORK FOR BETTER FUTURES JL
Address	1017 OLSON MEMORIAL HWY MINNEAPOLIS MN 55405

Date	Comment line on check	Invoice number	Amount
03-20-15	HWY 96 HOUSE DEMOLITION CONTRACT	201503-906	\$27,000.00

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
401 15600	\$27,000.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Nicki Hill
 (signature required) Nicki Hill

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	48,082
Vendor number	01901 1 2015
Vendor name	REPUBLIC SERVICES INC #899
Address	PO BOX 9001154 LOUISVILLE, KY 40290-1154

Date	Comment line on check	Invoice number	Amount
03-25-15	MARCH ALLIED WASTE SERVICES	0899-002640458	\$31,338.65

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
210 42750 3190	\$31,338.65

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax \$	
Reviewed by: (signature required) <u>Charlie Grill</u>	
Approved by: (signature required) <u>Terry Schwerm</u>	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Council approved 02/02/15

Voucher Number	47,705	Tax will be paid to City of Roseville
Vendor number	00415 1	2015
Vendor name	MIDWAY FORD	
Address	2777 NORTH SNELLING AVENUE ROSEVILLE, MN 55113	

Date	Comment line on check	Invoice number	Amount
03-09-15	NEW 3/4TON CAB AND CHASSIS UNIT 603	102577	\$27,146.00

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
701 46500 5800	\$27,146.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) <i>Dan Curley</i>	_____
Approved by: (signature required) <i>Terry Schwerm</i>	_____

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	_____
Quote 2	_____
Explanation if no quote received	_____

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	47,669
Vendor number	01337 2 2015
Vendor name	RAMSEY COUNTY
Address	90 PLATO BLVD W. PO BOX 64097 ST. PAUL MN 55164-0097

Date	Comment line on check	Invoice number	Amount
03-01-15	LAW ENFORCEMENT MARCH 2015	SHRFL-001388	\$168,576.78

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
101 41100 3190 001	\$168,576.78

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) <u>Terri Hoffard</u>	
Approved by: (signature required) <u>Terry Schwerm</u>	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

LICENSE APPLICATIONS

Moved by Councilmember

Seconded by Councilmember

To approve the License Applications as listed on the attached report dated April 06, 2015.

ROLL CALL:	AYES	NAYS
Johnson	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Springhorn	_____	_____
Martin	_____	_____

April 06, 2015
Regular Council Meeting

CITY OF SHOREVIEW - LICENSE APPLICATIONS
April 06, 2015

LICENSE #	BUSINESS NAME	TYPE
2015-00037	J&S Tree Service Inc	Tree Trimmer
2015-00038	Hayden's Ridge Tree Service	Tree Trimmer

The above licenses are recommended for approval:



License/Permit Clerk

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN

DATE: APRIL 2, 2015

SUBJECT: DEVELOPER ESCROW REDUCTIONS

INTRODUCTION

The following escrow reductions have been prepared and are presented to the City Council for approval.

BACKGROUND

The property owners/builders listed below have completed all or portions of the erosion control and turf establishment, landscaping or other construction in the right of way as required in the development contracts or building permits.

577 Shoreview Park Rd	Erosion Control & Partial Landscape completed
3525 Owasso St	Grading of swale completed

RECOMMENDATION

It is recommended that the City Council approve releasing all or portions of the escrows for the following properties in the amounts listed below:

577 Shoreview Park Rd	RJ Marco Construction	\$ 5,500.00
3525 Owasso St	Classic Construction	\$ 5,000.00

PROPOSED

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD APRIL 6, 2015

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on April 6, 2015 at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 15-21

**RESOLUTION ORDERING ESCROW REDUCTIONS
AT VARIOUS LOCATIONS IN THE CITY**

WHEREAS, various builders and developers have submitted cash escrows for erosion control, grading certificates, landscaping and other improvements, and

WHEREAS, City staff have reviewed the sites and developments and is recommending the escrows be returned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

The Shoreview Finance Department is authorized to reduce the cash deposit in the amounts listed below:

577 Shoreview Park Rd	RJ Marco Construction	\$ 5,500.00
3525 Owasso St	Classic Construction	\$ 5,000.00

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 6th day of April, 2015.

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to adopt Resolution No. 15-25 requesting Ramsey County to restrict parking on the east side of Lexington Avenue between County Road F and Cummings Park Drive and on both sides of County Road F from Lexington Avenue to Oxford Street.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
APRIL 6, 2015

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: TOM WESOLOWSKI, CITY ENGINEER

DATE: APRIL 1, 2015

SUBJECT: REQUEST RAMSEY COUNTY TO RESTRICT PARKING ON
PORTIONS OF LEXINGTON AVENUE AND COUNTY ROAD F

INTRODUCTION

The reconstructed widths of Lexington Avenue and County Road F will not be adequate to allow for parking on the street. Ramsey County is asking the City to request the County establish parking restrictions on portions of Lexington Avenue and County Road F. City Council action is required to request the County establish parking restrictions. A drawing showing the no parking areas is attached.

DISCUSSION

The County is planning to reconstruct Lexington Avenue from I694 to Cummings Park Drive and County Road F from Innovation Way to Oxford Street in 2015 and will be using County State Aid Funds on the project.

Currently the widths of Lexington Avenue and County Road F do not meet state aid standards to allow parking on the street. As part of the improvement, portions of Lexington Avenue and County Road F will be widened to allow for additional turn lanes but the width on a majority of the reconstructed streets will not increase.

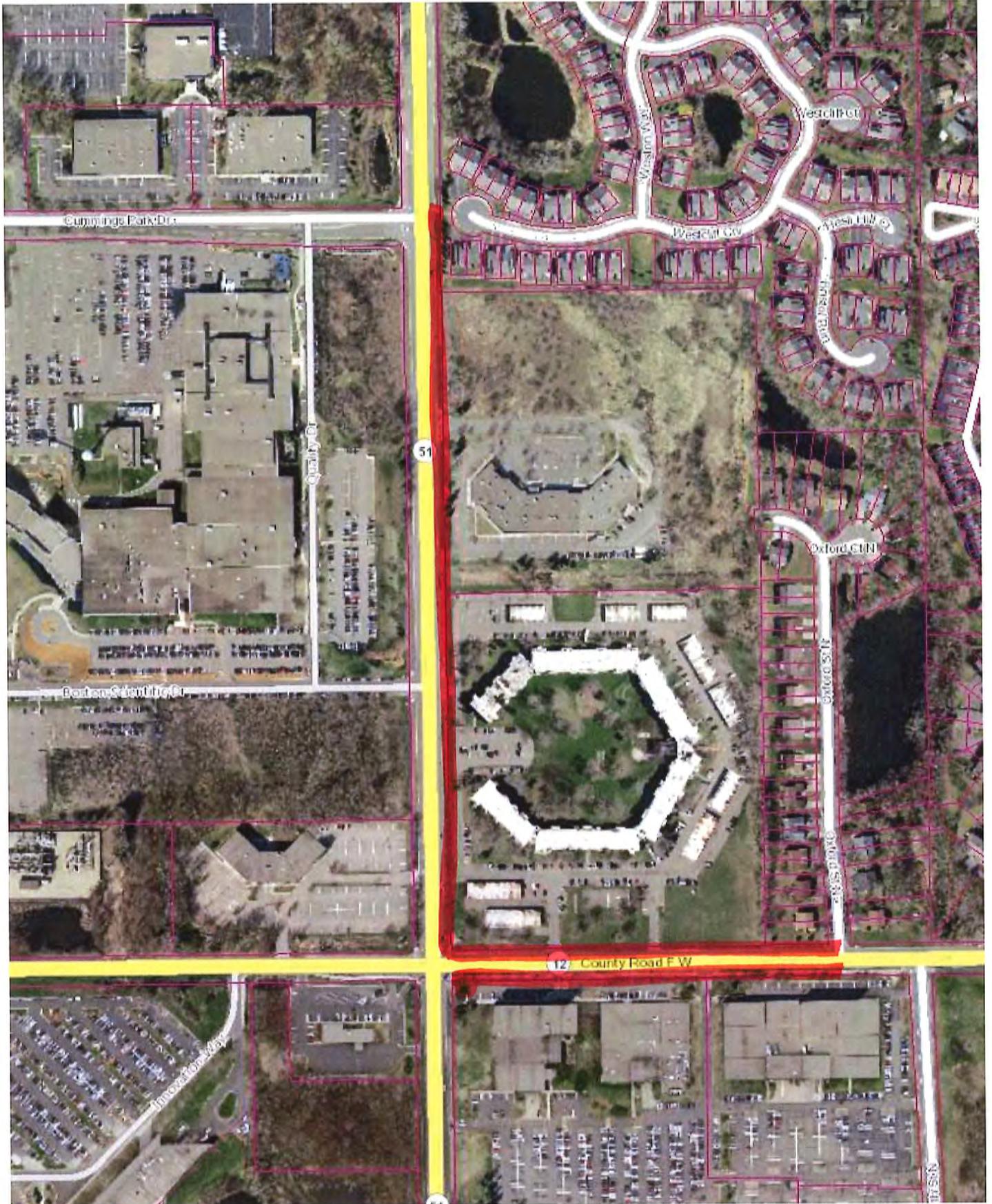
To meet state aid standards Ramsey County will need to restrict parking on the portions of Lexington Avenue and County F that will be reconstructed. As part of the state aid process the City needs to request the County establish parking restrictions in the reconstructed areas.

The City passed a similar resolution in 1986 requesting the County restrict parking on County Road J from 35W to the Rice Street Bridge and on Lexington Avenue from County Road J to the Rice Street Bridge when County Road J was reconstructed. Ramsey County is also asking the City of Arden Hills to pass a resolution requesting no parking on the portions of Lexington Avenue and County Road F located within their City limits.

RECOMMENDATION

It is recommended that the City Council request Ramsey County to restrict parking on Lexington Avenue and County Road F as described in Resolution 15-25.

TEW\



**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD APRIL 6, 2015**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on April 6, 2015, at 7:00 p.m. The following members were present:

;

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 15-25
REQUESTING RAMSEY COUNTY TO RESTRICT PARKING ON THE
EAST SIDE OF LEXINGTON AVENUE BETWEEN
COUNTY ROAD F & CUMMINGS PARK DRIVE
AND ON
BOTH SIDES OF COUNTY ROAD F BETWEEN
LEXINGTON AVENUE & OXFORD STREET

WHEREAS, Ramsey County has planned the improvement of Lexington Avenue (CSAH 51) from County Road F to Cummings Park Drive and County F (CSAH 12) from Lexington Avenue to Oxford Street; and

WHEREAS, Ramsey County is expending County State Aid Funds on the improvement of said streets; and

WHEREAS, said improvement does not provide adequate width for parking on the street; and approval of the proposed construction as a County State Aid Street must therefore be conditioned upon certain parking restrictions.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SHOREVIEW, MINNESOTA THAT,

The City requests Ramsey County to ban parking at all times on the east side of Lexington Avenue between County Road F and Cummings Park Drive and on both sides of County Road F between Lexington Avenue and Oxford Street.

**PROPOSED MOTION
2015 SUPPLEMENTAL WATER PATROL AGREEMENT**

MOTION BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To adopt Resolution 15-19 approving the 2015 Supplemental Water Patrol Agreement with the Ramsey County Sheriff's Department for 192 hours in the amount of \$7,872.00.

ROLL CALL: AYES _____ NAYS _____

Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

Regular City Council Meeting
April 6, 2015

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: ROB WARWICK, SENIOR PLANNER
DATE: MARCH 31, 2015
SUBJECT: 2015 SUPPLEMENTAL WATER PATROL AGREEMENT

INTRODUCTION

The Ramsey County Sheriff's Department Water Patrol Unit has submitted a contract proposal for supplemental water patrol on Shoreview lakes. The contract specifies 192 hours of water patrol coverage at a cost of \$7,872.00, an hourly rate of \$41.00. This hourly rate has been unchanged since 2009. The proposed contract allows for water patrol coverage on Shoreview lakes each weekend between Memorial Day and Labor Day. The supplemental coverage increases the presence of the water patrol during the boating season and aids in water safety.

STAFF COMMENTS

The proposed contract is identical to the contract approved for the past several years, and the cost is included in the budget.

RECOMMENDATION

Staff recommends that the City Council adopt the attached Resolution No.15-19 authorizing the Mayor and City Manager to execute the 2015 supplemental water patrol agreement.

Attachments

1. Proposed Contract
2. Resolution No.15-19
3. Motion

AGREEMENT
FOR
SUPPLEMENTAL LAW ENFORCEMENT SERVICES

RAMSEY COUNTY, hereinafter referred to as the "COUNTY" and the CITY OF SHOREVIEW, hereinafter referred to as the "CITY", enter into this Agreement for the period from May 1, 2015, through September 30, 2015 (the "Term").

WITNESSETH:

WHEREAS, pursuant to MINN. STAT. SECTION 86B.105, the Ramsey County Sheriff has the obligation to maintain a program of search, rescue, buoying or marking, patrol, removal of hazards to navigation, and inspection of watercraft for rent, lease, or hire in connection with lake use ("Program Services"); and

WHEREAS, the COUNTY and the CITY desire to enter into a joint powers agreement pursuant to MINN. STAT. SECTION 471.59, to have the Ramsey County Sheriff's Office provide Program Services on the surface and shorelines of Island, Turtle, Snail, Owasso, and Wabasso Lakes;

NOW, THEREFORE, THE COUNTY AND THE CITY AGREE AS FOLLOWS:

1. The Ramsey County Sheriff shall provide Program Services, as well as enforcement of all applicable CITY ordinances relating to water safety and use (collectively, "Contract Services") to the CITY on the surface and shorelines of Island, Turtle, Snail, Owasso and Wabasso Lakes, to the extent and in the manner hereinafter set forth, in addition to the patrol and police services regularly provided.
2. The rendition of the Contract Services, the standards of performance, the discipline of officers, and other matters incident to the performance of such services and the control of personnel so employed, shall remain with the COUNTY. In the event of a dispute between the parties as to the extent of the duties and functions to be rendered hereunder or the manner of performance of such service, the determination thereof made by the COUNTY shall be final and conclusive between the parties hereto.
3. The COUNTY agrees to provide trained uniformed deputies with proper equipment, identification, and communications on Island, Turtle, Snail, Owasso and Wabasso Lakes during all hours that Contract Services are provided by the Ramsey County Sheriff under this Agreement.
4. The number of hours of Contract Services to be provided during the Term of this Agreement shall be as follows:
Winter Patrol: zero (0) hours; Summer Patrol: One hundred ninety-two (192) hours. It is agreed that the schedule of days and hours of work shall be determined at the discretion of the Ramsey County Sheriff with emphasis being placed on weekends and holidays at the lakes with the highest number of users.

5. All deputy sheriffs, clerks, dispatchers and all other personnel performing duties pursuant to this Agreement shall at all times be considered employees of the COUNTY for all purposes. The supervision of said personnel shall remain under the control of the Ramsey County Sheriff or other appropriate County officials and employees.

6. Except as otherwise provided, the CITY shall not be called upon to assume any liability for direct payment of any salaries, wages, tips, or other compensation to any COUNTY personnel performing Contract Services, and the COUNTY hereby assumes said liabilities.

7. Except as otherwise specified, the CITY shall not be liable for compensation or indemnity of any COUNTY employee for any injury or sickness arising out of their employment, and the COUNTY hereby agrees to hold harmless the CITY against any such claim.

8. The CITY, its officials and employees, shall not be deemed to assume any liability for the intentional or negligent acts of the COUNTY or of any official, officer, agent or employee thereof, and the COUNTY shall hold the CITY, its officials, and employees harmless from, and shall defend them against, any claim for damages arising out of the COUNTY's performance of Contract Services under this Agreement, subject to the limits of liability as set forth in Minn. Stat. Section 466.04.

9. The COUNTY, its officials, officers, agents and employees shall not be deemed to assume any liability for intentional or negligent acts of the CITY or of any official or employee thereof, and the CITY shall hold the COUNTY, its officials, officers, agents, and employees harmless from, and shall defend them against, any claim for damages arising out of the CITY's performance under this Agreement, subject to the limits of liability as set forth in Minn. Stat. Section 466.04.

10. The Ramsey County Sheriff's Office shall bill the CITY at the hourly rate of \$41.00 hourly in reimbursement for the cost of providing Contract Services under this Agreement and such billings shall be submitted at the end of the summer patrol season. Total billings for the Term will not exceed \$7,872.00 unless hours of coverage are increased by the CITY pursuant to a written amendment to this Agreement.

11. The CITY may increase the hours of coverage at the \$41.00 hourly rate by written amendment to this Agreement, signed by both parties.

12. It is understood that prosecutions for violations of ordinance or state statute, together with the disposition of all fines collected pursuant thereto, shall be in accordance with state laws and local ordinances.

13. The Contract Services identified in this Agreement shall be in addition to existing patrol coverage now provided by the Ramsey County Sheriff's Office.

14. Either party may terminate this Agreement upon fifteen (15) days written notice to the other party at any time during the term of this Agreement. Upon such termination, the Ramsey County Sheriff shall be paid for services actually rendered under this Agreement until the date of termination.

15. Any alterations, variations, modifications, or waivers of provisions of this Agreement, shall only be made in the form of a written amendment to this Agreement signed by authorized representatives of the COUNTY and the CITY.

IN WITNESS WHEREOF, the parties have signed this Agreement as of the last date written below.

RAMSEY COUNTY

CITY OF SHOREVIEW

By: _____
Julie Kleinschmidt
County Manager

By: _____
Print Name: _____
Its: _____

Date: _____

Date: _____

Approval Recommended:

Matt Bostrom
Ramsey County Sheriff
Date: _____

Approved as to form and insurance:

Melitta George
Asst. Ramsey County Attorney
Date: _____

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD APRIL 6, 2015**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on April 6, 2015 at 7:00 p.m.

The following members were present:

And the following members were absent:

Member _____ introduced the following resolution and moved its adoption.

**RESOLUTION NO. 15-19
APPROVING THE 2015 SUPPLEMENTAL WATER PATROL CONTRACT**

WHEREAS, the City Council has determined the need for supplemental water patrol services to ensure public safety and enjoyment of the City's lakes; and

WHEREAS, Ramsey County Sheriff has the authority to patrol and enforce laws related to water safety and use; and

WHEREAS, the County and the City desire to enter into a joint powers agreement authorizing the Ramsey County Sheriff to assign water patrol personnel and equipment to patrol and police the surface and shorelines of Island, Turtle, Snail, Owasso and Wabasso Lakes in addition to routine water patrol activity.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SHOREVIEW, MINNESOTA, that the Mayor and City Manager are authorized to execute the proposed Agreement for Supplemental Law Enforcement Services providing for 192 hours of supplemental water patrol for a cost of \$7,872.00.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon,

The following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 6th day of April, 2015.

RESOLUTION NO. 15-19
PAGE TWO

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 6th day of April, 2015, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to the approval of the 2015 supplemental water patrol agreement with the Ramsey County Sheriff's Department.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 6th day of April, 2015.

Terry Schwerm
City Manager

SEAL

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the quote from Brin Northwestern in the amount of \$31,625 for replacement of the automatic doors on the upper level of the Community Center.

ROLL CALL:	AYES _____	NAYS _____
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

Regular Council Meeting
April 6, 2015

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRY SCHWERM
CITY MANAGER**

DATE: APRIL 2, 2015

SUBJECT: APPROVAL OF QUOTE FOR COMMUNITY CENTER UPPER LEVEL DOORS

INTRODUCTION

The 2015 Capital Improvement Program includes a project for the replacement of the upper level automatic doors at the Community Center. The City Council is being asked to approve the quote for this work.

BACKGROUND

The automatic doors on both the upper and lower levels of the Community Center were installed as part of the Community Center expansion in 2002-2003. Although these doors have been a convenience for customers, they have been difficult to maintain over the past several years and have been susceptible to damage in high winds and have had opening/closing issues during inclement (rain or snow) weather. In addition, these doors make it much more difficult to control the interior building temperature since they allow a substantial amount of hot/cold air into the building due to their heavy use. In 2014, the City replaced the lower level automatic doors with more standard entry doors and vestibule. Although this past winter was not as cold as the winter of 2013-2014, the doors did make a significant difference in the temperature in the lower level entryway and Wave Café this past winter.

The replacement doors for the upper level will be similar to the doors that were used on the lower level. Staff solicited quotes from two firms that have done work for the City previously. The new doors will include removable center mullions to allow larger items to be delivered to the building when necessary, along with the automatic door openers for accessibility purposes. The two quotes that were received are shown below:

<u>Company</u>	<u>Cost</u>
Brin Northwestern	\$31,625
United Glass	\$32,250

Staff is recommending that the City Council approve the quote from Brin Northwestern in the amount of \$31,625. Staff successfully worked with this company last year on the door replacement. There will be some additional cost for an electrician to rewire the doors for the

automatic door opener, but the total cost for the project will be well within the \$40,000 estimate. The project is funded through the City's General Fixed Asset Revolving Fund.

RECOMMENDATION

Based on the foregoing information, it is recommended that the City Council approve the quote from Brin Northwestern in the amount of \$31,625 for the automatic door replacement on the upper level of the Community Center.

"SINCE 1912"



Brin Northwestern Glass Company
2300 North Second Street
Minneapolis, MN, 55411
Tel.: 612-529-9671
Fax.: 612-529-9670

Quote

Quote #:	523940
Date:	24-Mar-2015
Sales Contact:	Rod Bloom
Terms:	Net 30
Business type:	Service

Sold to:
985
City of Shoreview
4600 N. Victoria St.
Shoreview, MN 55126
Tel: 651-490-4610
Fax: 651-490-4797

Ship To:
Shoreview Community Center
Upper level entrance
4580 Victoria St N
Shoreview,
Tel: 651-470-3704

Gary Chapman

Line No.	Quantity Ordered	Description	Unit of Measure	Unit Cost:	Net Amount:
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Cost proposal

Scope of Work:

Labor and materials to remove exterior and interior sliding door entrances, frames and glass.

Dispose

Install new fixed frames and aluminum / glass medium stile pair of swing doors x 84" door opening width

1" insulated safety glass, 1/4" clear safety glass

All aluminum to be painted finish to match existing

Hardware to include Von Duprin Rim panics with removable mullion with offset pulls

Continuous mortise hinges, LCN manual closers at (2) doors, weatherstrips and sweeps

Tormax II automatic operators at (1) leaf of each entrance with push pads, receivers, transmitters and post at exterior

Miscellaneous trim and perimeter caulking

\$31,625.00

Excludes: Permits, sales tax, final cleaning of glass, electrical wiring, patching or floor work

All work performed during regular business hours

1	1	Quote	Ea	\$31625.	\$31625.00
---	---	-------	----	----------	------------

All prices include energy surcharge.

Accepted For Contract

Date :

Customer

BrinNorthWestern Glass Co.

Estimator

Quote Valid for 60 days

Sub-Total \$ 31625.00

Tax \$ 0.00

Total Quote \$ 31625.00

* Quote based on information provided. Any variation, price will be adjusted accordingly.

United Glass Inc

phone: 651-633-2529 | fax: 651-633-3839 | 6820 Shingle Creek Parkway Ste 2 Brooklyn Center Minnesota 55430 | www.unitedglassinc.com

To: Shoreview Community Center

Date: February 12, 2014

Estimator: Dave

Attention: Gary Chapman

Job Name: Shoreview Community Center

Location: Shoreview, Mn

REVISED 3/30/15

We are pleased to submit our proposal as follows:

Upper Parking Lot Main Entries

Remove interior and exterior automatic sliding doors and transoms

Install (2) new 42" aluminum doors, frames and sidelites painted Teal at exterior and interior

Exterior is insulated glass, interior is 1/4" glass

Caulking included

Hardware as follows:

Von Duprin rim panics all doors, Von Duprin removable mullions

Continuous hinges, threshold, sweep, offset pulls, (2) LCN closer

Finish on hardware is clear

(2) Besam handicap door operators with push button and bollard in clear finish

Furnished-Installed-Taxes Included

\$32,250.00 (Thirty two thousand two hundred fifty dollars and 00/100)

Advise if owner wants the two automatic doors for parts and glass

No electrical work for automatics

No repair or painting of damaged areas

I don't think that there will be any damage

Price valid for 30 days - No Final Cleaning

1. It is understood that if you accept this proposal on your own contract from, all of the terms and the conditions of our proposal become part of your own contract from with the same force and effect as if this proposal were signed by you.
2. Progress payments of 90% of materials furnished and labor performed during the month is to be paid on or before the 10th of the following month. Final payment of the balance in full within 30 days from completion of our contract.
3. No caulking or cleaning of glass, metal construction, spandrels or surrounding areas.
4. We are not responsible for glass, metal or other materials broken or damaged unless caused directly by us.
5. Work will be executed as promptly as possible but subject, however, to failure or delay occasioned by others not furnishing us approved and guaranteed shop drawings establishing our material sizes: improper performance by another trade; strikes, lockouts, or other labor difficulties; accidents, delays of carriers, failure of usual sources of supply of fuel, material or labor, governmental interference or regulation, fires, and other causes unavoidable or beyond our control; and we shall be absolved from responsibility or penalty for failure of delivery or delay or delay arising from any such causes or conditions.
6. Clerical errors are subject to correction, notwithstanding prior acceptance. If the error is one of substance rather than form, and acceptance of the proposal of the proposal occurs before it is corrected, such acceptance may be withdrawn if correction renders the proposal unacceptable.
7. This proposal, if accepted, is subject to the approval of our Credit Department, and if not accepted within ten days, it is subject to revision.
8. This proposal is based upon performing the work during our regular work hours of our regular workweek and additional charges will be made on any overtime when ordered by you.
9. We assume no responsibility for color variation in metal construction or for stains or corrosions occurring after installation. All warranties of products are those of the manufacturer and are not made by United Glass, Inc., which will deliver the goods "as is" and "with all faults".
10. We shall not be required to install materials under unfavorable weather conditions as defined in manufacturer's instructions or as determined by accepted and established standard glazing practice for our industry.
11. We will not accept any charges unless we have previously issued written authorization covering same.
12. We will not accept any charges or additions to the contract without written authorization providing for equitable adjustment to the contract.
13. We are to afforded adequate use of the hoist without charge during our regular work hours of our work week.
14. You agree to pay a monthly service charge of 1% (annual rate 12%) on any sums that are not paid as agreed, and all of our cost of collection, including reasonable attorney's fees.

Respectfully submitted,

Accepted _____ Date _____ United Glass, Inc Dave Radcliffe Date 2/12/14

CITY OF SHOREVIEW MINNESOTA

RESOLUTION NO. 15-20

**RESOLUTION REGARDING THE SUPPORT OF A JOB CREATION FUND APPLICATION
IN CONNECTION WITH ALLY FINANCIAL, INC./ALLY SERVICING, INC**

WHEREAS, the City of Shoreview, Minnesota (the "City"), desires to assist Ally Financial, Inc., a financial services company, which is proposing to construct a facility in the City; and,

WHEREAS, the City of Shoreview understands that Ally Financial, Inc. , through and with the support of the City, intends to submit to the Minnesota Department of Employment and Economic Development an application for an award and/or rebate from the Job Creation Fund Program; and,

WHEREAS, the City of Shoreview held a City Council meeting on April 6, 2015, to consider this matter.

NOW, THEREFORE, BE IT RESOLVED that, after due consideration, the Mayor and City Council of the City of Shoreview, Minnesota, hereby express their approval of the project proposed by Ally Financial, Inc. and its application for an award and/or rebate from the Job Creation Fund Program.

Sworn and Executed Under My Hand this ____ day of _____, 2015.

Sandra C. Martin, Mayor

ATTEST:

Terry Schwerm, City Manager

**PROPOSED MOTION
TO APPROVE SITE AND BUILDING PLAN REVIEW
OAK HILL MONTESORRI SCHOOL
4665 HODGSON ROAD**

MOVED BY COUNCIL MEMBER: _____

SECONDED BY COUNCIL MEMBER: _____

To approve the Site and Building Plan review application, including the Development Agreements, for Rylaur, LLC on behalf of Oak Hill Montessori School, 4665 Hodgson Road, for a building addition and parking lot expansion. Said approval is subject to the following:

1. This approval permits the expansion of the Oak Hill Montessori School and parking lot in accordance with the plans submitted as part of this application dated March 16, 2015. The plans are subject to revisions as specified in the conditions.
2. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to the issuance of a building permit for this project.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project. The Site Development Agreement shall address the setback of the parking area from the northern property line and needed screening in the event this property is sold to another party for single- residential use.
4. A landscape plan shall be submitted that identifies screening of the parking lot from the front property line adjacent to Hodgson Road.
5. The proposed parking area shall be revised increasing the setback from Hodgson Road to 20-feet.
6. Stormwater drainage calculations will be required for future site improvements that increase the impervious surface coverage on this site.
7. A fence permit is required to reconstruct and relocate the existing fencing enclosing the play area.
8. The applicant shall address the comments submitted by the Fire Marshall with the building permit submittal.
9. The applicant shall address the comments from the City Engineer prior to the issuance of a building permit.

10. The Building Official is authorized to issue a building permit for the project, upon satisfaction of the conditions above.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated Institutional land use in the Comprehensive Plan.
2. The proposed development complies with the standards (as conditioned) of the City's Development Code.
3. The proposed improvements will not conflict with or impede the planned use of adjoining property.

ROLL CALL: **AYES** _____ **NAYS** _____

Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

Regular City Council Meeting
April 6, 2015

TO: Mayor, City Council and City Manager
FROM: Kathleen Castle, City Planner
DATE: April 1, 2015
SUBJECT: 2564-15-07, Site and Building Plan Review: Rylaur, LLC - Oak Hill Montessori School, 4665 Hodgson Road

INTRODUCTION

The City received a Site and Building Plan Review application from Rylaur, LLC on behalf of Oak Hill Montessori School, 4665 Hodgson Road, and is proposing a 1,647 square foot addition that would provide classroom space. A parking lot expansion is also proposed and would provide an additional 30 stalls on the north and west sides of the existing parking area. Please see the attached plans. Other improvements include the replacement of the existing basketball court adjacent to the parking lot and a play area south of the proposed addition.

DEVELOPMENT CODE REQUIREMENTS

The property is zoned O, Office which allows private schools as a permitted use. The Site and Building Plan review process enables the City to publically review the plans and determine the impacts on the planned land use of adjoining properties. The City Council has the authority to approve the proposed use upon the finding that it will not impede or otherwise conflict with the planned use of adjoining property (Section 205.044 (B)).

PROJECT DESCRIPTION

The property is located north of Village Center Drive on Hodgson Road and has an area of 4.52 acres and a width of about 420 feet along Hodgson Road. The proposal includes expanding the existing school by adding classroom space on the south side of the existing structure. This 1,647 square foot addition is designed as one-story and complements the architectural character of the existing structure using the same roof-style and exterior building materials (stucco, brick, rock-face block and asphalt shingles) and colors. This addition impacts an existing enclosed play area; therefore, a portion of the play area, including a hard surface area and fence enclosure will be relocated and reconstructed.

The proposed parking area expansion is located north and west of the existing parking lot and will provide 30 stalls. These stalls were identified as part of a proof of parking area in 2002 when Oak Hill received approval to expand the building. An existing basketball court will need to be relocated west of the parking area.

The Commission should note that the School does own the property immediately to the north at 4685 Hodgson Road which is currently developed and being used for single-family residential purposes. This property is guided for low-density residential and zoned R1, Detached

Residential. The future use of the property for school purposes will require a Comprehensive Plan Amendment, Rezoning and Plat. No improvements are being proposed on this property at this time.

STAFF REVIEW

The proposed improvements were reviewed in accordance with the Comprehensive Plan policies and zoning standards.

Comprehensive Plan

Surrounding land uses include commercial to the south, low density single-family residential to the west and north and high density senior residential to the northeast. East of the property, in the City of North Oaks, are institutional and commercial uses.

The quasi-public school use of the property is consistent with the 2008 Comprehensive Plan land use plan which guides this property for institutional uses. The area along Hodgson Road immediately to the north is included in a Policy Development Area, PDA #9 – Hodgson Road Residential Area. PDA's have been established in areas where parcels may be underdeveloped, pose concerns or present opportunities for development/redevelopment. The designated land use for this area is RL, Low Density Residential (0 to 4 units per acre) and RM, Medium Density Residential (4 to 8 units per acre). The RL designation recognizes the existing single-family residences as an appropriate use, however, it is anticipated that these uses transition to another form of low density residential or medium density residential due to other land use changes and improvements in the transportation corridor.

One of the policies for this PDA states that the expansion of the School campus may be an appropriate use of the southern part of the area, provided traffic demand management and buffering from the adjoining residential uses are incorporated into the expansion plans. The land use designation would need to be amended and guided for institutional use.

This area was also recently reviewed in the Highway Corridors Transition Study which recognized the potential expansion of Oak Hill Montessori School to the north of their existing property and redevelopment of the single-family homes with medium density residential uses.

The proposed improvements for the School will not have an impact on adjoining properties or impede/conflict with the planned land uses in the area.

Development Plan

Building Addition/Play Area

The building addition is located on the south side of the school and will provide classroom space for the School's toddler program. The location of the structure complies with the minimum 50-foot structure setback required from a front property line and 10-foot setback from a side

property line (Section 205.044 (D3)) Existing improvements within the enclosed play area will need to be relocated and reconstructed including a hard surface area and fence enclosure.

Parking Lot Expansion

With the classroom addition, there will be 12 classrooms (including the infant room) requiring a minimum of 18 parking stalls be provided on-site (Section 206.020 (B2c)). The existing parking lot has 42 off-street parking stalls and is designed with a drop-off/pick-up lane that provides additional parallel parking during events.

The proposed parking area will provide an additional 30 stalls. The expansion is needed to replace 23 existing parking stalls located on the property immediately to the south at 441 Highway 96 (former Rainbow Foods Grocery Store) used by the Oak Hill staff (36 staff members including part-time staff). Oak Hill will no longer have access to these spaces when the property is redeveloped or re-purposed. While the number of stalls exceeds the minimum number permitted, the parking area is designed to accommodate peak demand which generally occurs with special events.

Parking Lot Setbacks

In order to comply with the Development Code, modifications are needed to the parking area. These modifications include increasing the setback from Hodgson Road ROW to 20 feet (Section 206.020 A2b).

In addition, the proposed 16'4" setback for the parking area from the northern lot line is less than the 20' required when parking is adjacent to a residential land use (Section 206.020 A2b)). While this was noted when the proof of parking was reviewed in 2002, the staff believes the proposed setback will not impede the planned use of this property. This parcel, 4685 Hodgson Road, is currently owned by Oak Hill Montessori and would be incorporated into the school site with a future building expansion. Oak Hill is currently in negotiations with the property owner at 4693 Hodgson Road to acquire the property which will also be needed for future expansion.

The Staff is proposing that the Development Agreement address this situation and in the event that the properties are not needed and resold as residential, additional screening may be required.

The applicant has expressed some concern regarding these requirements since the proof of parking was shown on the plans submitted and approved in 2002. In Staff's opinion, the parking lot needs to be designed in accordance with the current standards.

Grading, Drainage and Impervious Surface Coverage

The property is located in the Ramsey Washington Watershed District. A permit is not required since the land area being disturbed is less than one acre.

The grades will be modified slightly for the parking lot expansion and basketball court to direct water to an existing stormwater pond located on the property. This pond was designed and

constructed by Ramsey County for the Hodgson Road reconstruction project completed in 2002. The design did consider stormwater generated by the planned improvements for the Montessori School property.

The proposed impervious surface coverage is 38% and is less than the maximum 70% permitted (Section 205.044 (D4)).

PUBLIC/AGENCY COMMENT

Property owners within 350-feet were notified of the request. No comments were received.

The Lake Johanna Fire Marshal also reviewed the plans and stated that the addition must be sprinklered and have fire alarm notification devices as required per the Fire Code.

Ramsey Washington Metro Watershed District indicated that a permit was not required since the disturbed area is less than one acre.

Ramsey County reviewed the plans and stated that the pond has the capacity to manage stormwater runoff from the expanded parking lot.

PLANNING COMMISSION REVIEW

The Commission reviewed the application at the March 24th meeting. Commission members did have questions regarding the parking lot setback from the residential property to the north and the Hodgson Road right-of-way. An increased setback is required from Hodgson Road in order to comply with the City Code. Staff is not requiring an increased setback from the property to the north since it is owned by Oak Hill and addressed in the Comprehensive Plan and Highway Corridor Transition Study for the future school expansion. The Development Agreement also includes a section that addresses the need for additional landscaping and screening if this property is sold by Oak Hill and remains a residential use.

The Commission recommended the Council approve the application with a 6 to 0 vote.

RECOMMENDATION

The development plans have been reviewed in accordance with the Comprehensive Plan and Development Code. The proposed use is consistent with the Comprehensive Plan's designated land use for this property. In addition, the proposed improvements will not impede or conflict with the planned land use of the adjoining residential properties. The staff is recommending the City Council approve the Site and Building Plan review, including the Development Agreements, subject to the following conditions:

1. This approval permits the expansion of the Oak Hill Montessori School and parking lot in accordance with the plans submitted as part of this application dated March 16, 2015. The plans are subject to revisions as specified in the conditions.

2. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to the issuance of a building permit for this project.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project. The Site Development Agreement shall address the setback of the parking area from the northern property line and needed screening in the event this property is sold to another party for single- residential use.
4. A landscape plan shall be submitted that identifies screening of the parking lot from the front property line adjacent to Hodgson Road.
5. The proposed parking area shall be revised increasing the setback from Hodgson Road to 20-feet.
6. Stormwater drainage calculations will be required for future site improvements that increase the impervious surface coverage on this site.
7. A fence permit is required to reconstruct and relocate the existing fencing enclosing the play area.
8. The applicant shall address the comments submitted by the Fire Marshall with the building permit submittal.
9. The applicant shall address the comments from the City Engineer prior to the issuance of a building permit.
10. The Building Official is authorized to issue a building permit for the project, upon satisfaction of the conditions above.

Attachments

- 1) Site Development Agreement
- 2) Memo dated March 18th – Tom Wesolowski, City Engineer
- 3) Email – Ramsey County
- 4) Email – Fire Marshal
- 5) March 24, 2015 Planning Commission Minutes
- 6) Aerial Location Map
- 7) Pictometry Photos
- 8) Comprehensive Plan/Zoning Map
- 9) Applicant's Statement
- 10) Submitted Plans
- 11) Motion

**SITE DEVELOPMENT AGREEMENT
RYLAUR, LLC AND OAK HILL MONTESORRI SCHOOL.**

(I) THIS AGREEMENT is made and entered into by and between the City of Shoreview, a municipal corporation and political subdivision of the State of Minnesota (hereinafter the "City") and Rylaur, LLC and Oak Hill Montessori School, their successors and assigns (hereinafter the "Developer").

(II) On April 6, 2015 the City Council gave approval to develop certain property currently located on Lexington Avenue within the City and legally described as follows (hereinafter the "Subject Property"):

*Lot 1, Block 1, Oak Hill Montessori
Ramsey County Minnesota
(Commonly known as 4665 Hodgson Road)*

(III) Pursuant to City Ordinances, the Developer is required:

- A. To make certain improvements to Lot 1, Block 1, Oak Hill Montessori
- B. To provide the City with a form of surety, approved by the City's Attorney, insuring completion of any required improvements, which remain incomplete at the time of the Developer's request for final site and building approval.
- C. To follow certain procedures, as determined by the City, to control soil erosion during the development of the subject property.

(IV) In consideration of the City's grant of permission allowing the Developer to develop the subject property, and in consideration of the mutual agreements contained herein, the City and the Developer agree as follows:

- A) **Applicability.** This agreement is applicable to Lot 1, Block 1, Oak Hill Montessori.
- B) **Zoning.** The property within this development is zoned O, Office which permits public and quasi public uses as a permitted use through the Site and Building Plan Review process.
- C) **Special Development Terms.** The project is subject to the conditions as approved by the City Council for the Site and Building Plan Review on April 6, 2015 whether or not specified in this Agreement.
- D) **Improvements.** All improvements shall be constructed in accordance with the approval of the City Council, the City's ordinances and regulations and pursuant to approved plans and specifications.. All requirements attached to said project by the City's Council on April 6, 2015, as conditions of the Site and Building Plan Review approval, are to be satisfied whether or not identified in this document.

- E) **Parking Lot Design – Adjacent Residential Land Use.** The parking lot shall be redesigned to include a minimum setback of 20-feet from the Hodgson Road Right of Way and one landscaped parking lot island. The proposed 16'4" setback of the parking lot from the northern property line adjacent to 4693 Hodgson Road is acceptable since this residential property is owned by Oak Hill. Oak Hill has indicated that it is their intent to incorporate this property into the school property when the school is expanded in the future. The Comprehensive Plan and Highway Corridor Transition Study recognize the transition of this property from residential to quasi public for the school use.

In the event Oak Hill sells this property and it remains residential Oak Hill shall provide additional landscaping and screening between the parking lot and northern lot line to screen the parking and school use from the residential use. Prior to the sale of this property, Oak Hill shall notify the City and present a landscape/screening plan to the City for approval.

- F) **Plans and Specifications.** All improvements shall be constructed in accordance with the City ordinances and regulations, and pursuant to the Plans, which have been approved and conditioned by the City Council on April 6, 2015 whether or not identified in this document. Minor changes may be permitted if approved by the Public Works Director.

The Developer agrees to provide the City with four copies of the final Plans for the proposed improvements in form and a time satisfactory to City Staff. No construction may begin until the plans and specifications have been approved, required sureties submitted, and the required pre-construction meeting held and City permits have been issued.

- G) **Landscape Installation.** Prior to issuance of a building permit, the Developer shall submit a landscape plan for approval by the City Planner. The Developer agrees to install all plant materials as shown on the approved landscape plan and to be consistent with the standards established in the Development Regulations of the City of Shoreview. All landscape materials placed, as part of this landscape plan shall be replaced with like material if they should die within twelve months of planting.

The City Planner shall estimate the cost of landscape improvements to be completed, calculating one hundred and twenty five percent (125%) of the estimated cost of the plant materials to be installed.

This surety may be in the form of cash or a self-renewing Letter of Credit insuring completion of the landscape improvements; provided, however, the Letter of Credit may have an expiration date as required by the issuing bank and in such event, Developer shall provide a replacement Letter of Credit not later than ninety (90) days prior the expiration date.

- H) **Erosion Control.** An Erosion Control Plan/Storm Water Pollution Prevention Plan (SWPPP) shall be prepared under the seal of a Registered Professional Engineer on behalf of the Developer and shall be submitted to the Public Works Director. The Developer

agrees to comply with the recommendations of the Public Works Director for the subject property and shall incorporate these recommendations in to the plans and specifications. ***No site grading shall occur prior to the installation of approved erosion control measures and execution of required agreements and submission of sureties.***

The development is subject to an Erosion Control Agreement, **Exhibit A**, and the Developer agrees to the terms and conditions of that Agreement.

- I) **Site Restoration.** All disturbed areas shall be restored in accordance with the best management practices identified in the NPDES permit and shall be consistent with the City's Surface Water Management Plan and Surface Water Pollution Prevention Plan. All disturbed areas shall be seeded and disk anchored mulched or sodded within 7 days of final grade. All common drainage swales shall be sodded or seeded and protected with wood fiber blanket.
 - i) All slopes 4:1 or greater must be seeded and fiber blanketed immediately after final grading. After installation of the wood fiber blanket is completed the City requires inspection for proper installation. The developer shall contact the City staff to arrange the site inspection.
- J) **Other Permits.** The applicant is subject to the permits of other agencies including Ramsey County, Ramsey Washington Metro Watershed, NPDES permitting requirements for the development, if required, and shall demonstrate compliance before any City permits are issued for this site.
- K) **Stormwater Management.** All stormwater management infrastructure on the site is private, shall utilize stormwater best management practices, and be designed to minimize the need for maintenance and reduce the chance of failure.
- L) **Maintenance of Utilities.** The Developer agrees that on-site utilities are private as identified on the approved plans. Maintenance of the private utilities is the sole responsible of the Developer or Declarant pursuant to the Declaration of Easements, Covenants, Conditions and Restrictions recorded at the time of plat recording. The Developer or any future property owner is responsible for locating any and all private utilities on this site. The City will not locate private utilities at anytime. The private utilities include storm sewer and infiltration basins, sanitary sewer service, looping water main with associated valves and hydrants, and water main service.
 - i) The Developer or Declarant pursuant to the Declaration of Easements, Covenants, Conditions and Restrictions recorded at the time of plat recording is responsible for all repair and maintenance of the private water system or other utility system. A portion of the private water system is not metered, and all un-metered water is the property of the City. In the event of a leak in an un-metered portion of the private water system, after two-days notice, the City has the right to shut-off the water until repairs to the private system have been completed, inspected, and approved by the City.

- M) **Construction Management.** The Developer and its contractors and subcontractors shall work to minimize impacts from construction on the surrounding neighborhood by:
- i) **Definition of Construction Area.** The limits of the Project Area shall be defined with heavy-duty erosion control fencing of a design approved by the Public Works Director. Any grading, construction or other work outside this area requires approval by the Public Works Director and property owner.
 - ii) **Parking and Storage of Materials.** Adequate on-site parking for construction vehicles and employees must be provided or provisions must be made to have employees park off-site and be shuttled to the Project Area. No parking of construction vehicles or employee vehicles shall occur on Hodgson Road. No fill, excavated material or construction materials shall be stored in the public right-of-way.
 - iii) **Hours of Construction.** Hours of construction, including moving of equipment shall be limited to the hours between 7:00 a.m. and 9:00 p.m. on weekdays and 8:00 a.m. and 7:00 p.m. on Saturdays. No work is permitted on Sundays or holidays without the prior approval of the City.
 - iv) **Site Maintenance.** The developer shall ensure the contractor maintains a clean work site. Measures shall be taken to prevent debris, refuse and other materials from leaving the site. Construction debris and other refuse generated from the project shall be removed from the site in a timely fashion and/or upon the request by the City. Developer shall sweep Hodgson Road on an as needed basis, but at least once weekly. More frequent sweepings may be required, as directed by the City Engineer. The City does not sweep streets for private development projects. Developer must have a contract for sweeping and use a water-discharge broom apparatus for street sweeping.
- N) **All Costs Responsibility of Developer.** The Developer agrees to pay for all costs incurred of whatever kind or nature in order to construct the improvements required by the City's regulations. The City shall not be obligated to pay the Developer or any of its agents or contractors for any costs incurred in connection with the construction of the improvements, or the development of the property. The Developer agrees to hold the City harmless from any and all claims of whatever kind or nature which may arise as a result of the construction of the improvements, the development of the property or the acts of the Developer, its agents or contractors in relationship thereto.
- O) **Release of Sureties and Escrows.** The City will consider the release of sureties upon the written request of the Developer. Sureties will not be released until the Developer has demonstrated that the development complies with the approved plans and applicable City Ordinances and standards.

- P) **Default** The occurrence of any of the following after written notice from the City and thirty (30) days to cure (or such longer period as may be reasonable) shall be considered an “Event of Default” in the terms and conditions contained in this Agreement:
- i) The failure of the Developer to comply with any of the terms and conditions contained in this agreement;
 - ii) The failure of the Developer to comply with any applicable ordinance or statutes with respect to the development and operation of the subject property.
- Q) **Remedies** Upon the occurrence of an Event of Default, the City, in addition to any other remedy, which may be available to it, shall be permitted to do the following:
- i) City may make advances or take other steps to cure the default, and where necessary, enter the subject property for that purpose. The Developer shall pay all sums so advanced or expenses incurred by the City upon demand, with interest from the dates of such advances or expenses at the rate of 10% per annum. No action taken by the City pursuant to this section shall be deemed to relieve the Developer from curing any such default to the extent that it is not cured by the City or from any other default hereunder. The City shall not be obligated, by virtue of the existence or exercise of this right, to perform any such act or cure any such default.
 - ii) The Developer shall save, indemnify, and hold harmless, including reasonable attorneys fees, the City from any liability or other damages, which may be incurred as a result of the exercise of the City’s rights pursuant to this section.
 - iii) Obtain an order from a court of competent jurisdiction requiring the developer to specifically perform its obligations pursuant to the terms and provisions of this Agreement.
 - iv) Exercise any other remedies, which may be available to it, including an action for damages.
 - v) Withhold the issuance of a building permit and/or prohibit the occupancy of any building(s) for which permits have been issued.

In addition to the remedies and amounts payable set forth or permitted above, upon the occurrence of an Event of Default, the Developer shall pay to the City all fees and expenses, including reasonable attorneys fees, incurred by the City as a result of the Event of Default, whether or not a lawsuit or other action is formally taken.

- R) **Limitation on obligations.** Notwithstanding anything to the contrary, the City will only look to the Developer for performance of the obligations of the Developer under this Agreement as they pertain to Lot 1, Block 1. All references to “project” are deemed to mean Lot 1 Block 1.
- S) **Estoppel.** Upon written request by either party, the other party shall certify, by written instrument information pertaining to the authenticity of the Agreement, whether Agreement

is in full force and effect, disclosure of defaults by other party, and other information reasonably requested by the other party.

(V) **IN WITNESS WHEREOF**, the City and the Developer have executed this Agreement.

Approved by the City Council of Shoreview, Minnesota, this April 6, 2015.

RYLAUR, LLC.

CITY OF SHOREVIEW

Peter Hilger

Terry Schwerm, City Manager

OAK HILL MONTESSORI SCHOOL

EXHIBIT 'A'

**EROSION CONTROL ESCROW AGREEMENT
RYLAUR, LLC. AND OAK HILL MONTESORRI SCHOOL**

(A) THIS AGREEMENT is made and entered into by and between the City of Shoreview, a municipal corporation of the State of Minnesota (hereinafter the "City"), and Rylaur, LLC and Oak Hill Montessori School its successors and assigns (hereinafter the "Developer").

(B) The City and the Developer have executed a Site Development Agreement that obligates the Developer to control soil erosion during the development of the subject property. To secure erosion control during the development of this site, the Developer has submitted a cash surety to the City of Shoreview in the amount of **\$2,000.00**. The Developer has submitted this financial surety to the City on the following conditions:

1. The developer shall not receive interest on the amount of the surety.
2. The developer agrees that the surety may be utilized by the City to ensure compliance with the terms of the Development Contract regarding erosion control and/or to maintain all utility construction on the site, including the cleaning of road surfaces and storm sewer systems, until the Engineering Department has determined that erosion control has been satisfied. The surety may also be utilized for problems created off the site directly or indirectly as result of on-site conditions.
3. The developer agrees, upon written notification from the Public Works Director that proper erosion control methods are not being taken, to remedy the problem identified within 48 hours. In the event the remedy is not satisfactorily in place within that time period, the Developer acknowledges that the City may utilize the surety to complete the necessary work.
4. Any funds not so utilized by the City shall be returned to the Developer once the Public Works Director has determined that the need for erosion control has been satisfied, or the funds have been replaced by a successor in interest.
5. Any soils transported to this site or exposed on the site shall be seeded consistent with a plan approved by the Public Works Director.

This agreement shall not supersede any specifications required by the Public Works Director on the approved grading plan.

(C) The Developer agrees to reimburse the City at a rate of \$55.00 per hour for each hour or fraction thereof used by a City employee in the administration of the Escrow Agreement. The obligations imposed by this paragraph shall commence on the date of execution of the Escrow Agreement by the Developer.

Rylaur, LLC/Oak Hill Montessori School
4665 Hodgson Road
Page 8 of 9

IN WITNESS WHEREOF, the City and the Developer have executed this agreement this 6th day of April, 2015

RYLAUR, LLC.

Peter Hilger

OAK HILL MONTESSORI SCHOOL

CITY OF SHOREVIEW

Terry Schwerm, City Manager

Date: March 18, 2015
To: Kathleen Castle, City Planner
From: Tom Wesolowski, City Engineer
Subject: Oak Hill Montessori School – Building & Parking Lot Expansion
Site & Building Plan Review

The City of Shoreview Engineering staff has reviewed the site and building plan for the building and parking lot expansion for the Oak Hill Montessori School and has the following comments:

1. The proposed project is located within the jurisdiction of the Ramsey-Washington Metro Watershed District (RWMWD). The proposed project will disturb less than 1-acre, so a permit from the RWMWD is not required. The City's stormwater regulations will govern.
2. Records indicate that the storm pond that receives runoff from the project site was expanded in 2002 as part of the Ramsey County reconstruction of Hodgson Road. At that time the size of the pond was increased to accept run-off from future planned additions to the school. If the additional impervious area of the current proposed improvement are equal to or less than the impervious area proposed in 2002 the pond should be designed to handle the additional runoff. The applicant should provide the City a comparison of impervious areas. Directing the runoff from the site to the existing pond would meet the requirements of the City's Surface Water Management Plan.



Kathleen Castle <kcastle@shoreviewmn.gov>

RE: MOU_Oak Hill_RC

1 message

Noonan, Terry <Terry.Noonan@co.ramsey.mn.us>

Tue, Mar 24, 2015 at 9:33 AM

To: Kathleen Castle <kcastle@shoreviewmn.gov>, "Auge Jr., Jerry" <Jerry.Auge@co.ramsey.mn.us>

Cc: "Churchich, Molly" <Molly.Churchich@co.ramsey.mn.us>

Jerry & Kathleen,

I've reviewed the information provided on the proposed Oak Hills Montessori School project as well as information contained in the internal SEH memo dated March 26, 2001 for the Hwy 49 reconstruction project.

Design for the pond in 2001 by SEH included 0.75 acres impervious area for Oak Hills future "parking expansion". The total parking lot area (not only the additional parking area) in the proposed project is about 0.69 acres and the House #4 footprint an additional 0.004 ac.

Based on this information, no modifications to the existing pond are necessary for the proposed Oak Hill School parking project..

Terry

Terry Noonan | Environmental Services Supervisor-Project Manager Water Resources

Ramsey County

Public Works

1425 Paul Kirkwold Drive

Arden Hills, MN 55112

651-266-7160 | Fax: 651-266-7110

www.co.ramsey.mn.us

From: Kathleen Castle [mailto:kcastle@shoreviewmn.gov]

Sent: Monday, March 23, 2015 3:10 PM

To: Noonan, Terry; Auge Jr., Jerry



Kathleen Castle <kcastle@shoreviewmn.gov>

file no. 2564-15-07 Oka Hill

3 messages

Rick Current <rcurrent@ljfd.org>

Sat, Mar 14, 2015 at 8:25 AM

Reply-To: rcurrent@ljfd.org

To: Kathleen Castle <kcastle@shoreviewmn.gov>

Cc: rcurrent@ljfd.org

Kathleen,

My only comment on this project is the new room will need to have sprinklers and fire alarm notification devices as per code for an E occupancy like the rest of the building.

Thanks,

Rick Current

Fire Marshal

Lake Johanna Fire Department

[651-481-7024](tel:651-481-7024)

Kathleen Castle <kcastle@shoreviewmn.gov>

Mon, Mar 16, 2015 at 9:20 AM

To: "A. Peter Hilger" <philger@rylaur.com>

Peter -

Comments from the Fire Marshal

Kathleen Castle
City Planner
City of Shoreview
[651-490-4682](tel:651-490-4682)
kcastle@shoreviewmn.gov

[Quoted text hidden]

A. Peter Hilger <philger@rylaur.com>

Mon, Mar 16, 2015 at 12:18 PM

To: Kathleen Castle <kcastle@shoreviewmn.gov>

Fully expected. Thanks.

address parking lot screening if the property were to be sold. The applicant has expressed concerns because proof of parking was shown on plans submitted in 2002, but staff would like to see the parking lot conform to current standards. The proposed building addition complies with all minimum structure setbacks. The architectural design is consistent with the existing structure. The basketball court, existing fencing and a hard surface area will be relocated and reconstructed.

There is an existing pond to accommodate current and future school parking lot expansion. Because the expansion disturbs less than one acre, no permit is required by Ramsey Washington Metro Watershed District. Ramsey County has indicated that no modifications are needed to the pond. Impervious surface coverage on the site is 38%.

Notices were sent to property owners within 350 feet. No comments were received. The Fire Department requires a sprinkling system and an alarm notification device in the school. Staff believes the improvements are consistent with the Development Code and Comprehensive Plan. Staff is recommending approval.

Commissioner McCool asked if a variance was granted in 2002 for the parking setback of less than the required 20 feet. Ms. Castle answered that only a notation was made in the file. There was no variance. The school district owns the property to the north, and it is anticipated there will be further expansion in which case a variance would not be needed. Therefore, a variance is not proposed with this review.

Chair Solomonson asked the reason for the parking island and if there would be additional requirements for lighting. Ms. Castle stated that the parking island will add vegetation and shade. The now required 20-foot setback plus the island would reduce the total number of parking stalls by two. No additional lighting will be needed.

MOTION: by Commissioner Schumer, seconded by Commissioner Ferrington to recommend the City Council approve the Site and Building Plan review application submitted by Rylaur, LLC on behalf of Oak Hill Montessori School, 4665 Hodgson Road, for a building addition and parking lot expansion. Said approval is subject to the following:

1. This approval permits the expansion of the Oak Hill Montessori School and parking lot in accordance with the plans submitted as part of this application dated March 16, 2015. The plans are subject to revisions as specified in the conditions.
2. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to the issuance of a building permit for this project.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project. The Site Development Agreement shall address the setback of the parking area from the northern property line and needed screening in the event this property is sold to another party for single- residential use.
4. A landscape plan shall be submitted that identifies screening of the parking lot from the front property line adjacent to Hodgson Road.
5. The proposed parking area shall be revised increasing the setback from Hodgson Road to 20-foot and incorporation one parking lot island into the design.

DRAFT

6. Stormwater drainage calculations will be required for future site improvements that increase the impervious surface coverage on this site.
7. A fence permit is required to reconstruct and relocate the existing fencing enclosing the play area.
8. The applicant shall address the comments submitted by the Fire Marshall with the building permit submittal.
9. The applicant shall address the comments from the City Engineer prior to the issuance of a building permit.
10. The Building Official is authorized to issue a building permit for the project, upon satisfaction of the conditions above.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated Institutional land use in the Comprehensive Plan.
2. The proposed development complies with the standards (as conditioned) of the City's Development Code.
3. The proposed improvements will not conflict with or impede the planned use of adjoining property.

VOTE: Ayes - 6 Nays - 0

VARINCE - SITE AND BUILDING PLAN REVIEW - WATER TREATMENT PLANT

FILE NO: 2563-15-06
APPLICANT: CITY OF SHOREVIEW
LOCATION: 881 HIGHWAY 96 WEST

Presentation by City Planner Kathleen Castle

The City is seeking Site and Building Plan review for the proposed water treatment plant at 881 Highway 96. The purpose of the water treatment plant is to address increasing levels of iron and manganese in the municipal water supply and to comply with Environmental Protection Agency drinking water standards. The variance requested is to exceed by 2 feet the maximum building height allowed of 35 feet and allow a building height of 37 feet.

The property is zoned R1, Detached Residential and is in the Lake Martha Shoreland District where stricter standards apply. Quasi public uses are allowed in R1 districts through the Site and Building Plan Review process. Surrounding land uses include senior living facility to the north; county recreational open space to the south; industrial to the west and the City campus and library to the east. The property is in PDA No. 7 for the Shoreview Commons and also in PDA No. 6 to the west for a potential Town Center.

The public use of the property is consistent with the land use plan. The proposed use will not conflict with planned land uses in the area. The treatment plan is a public purpose to provide a safe water source for the City. The access drive will be off Victoria and will be repaved. A small



Oak Hill Montessori School



400.0 0 200.00 400.0 Feet

NAD_1983_HARN_Adj_MN_Ramsey_Feet
© Ramsey County Enterprise GIS Division

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

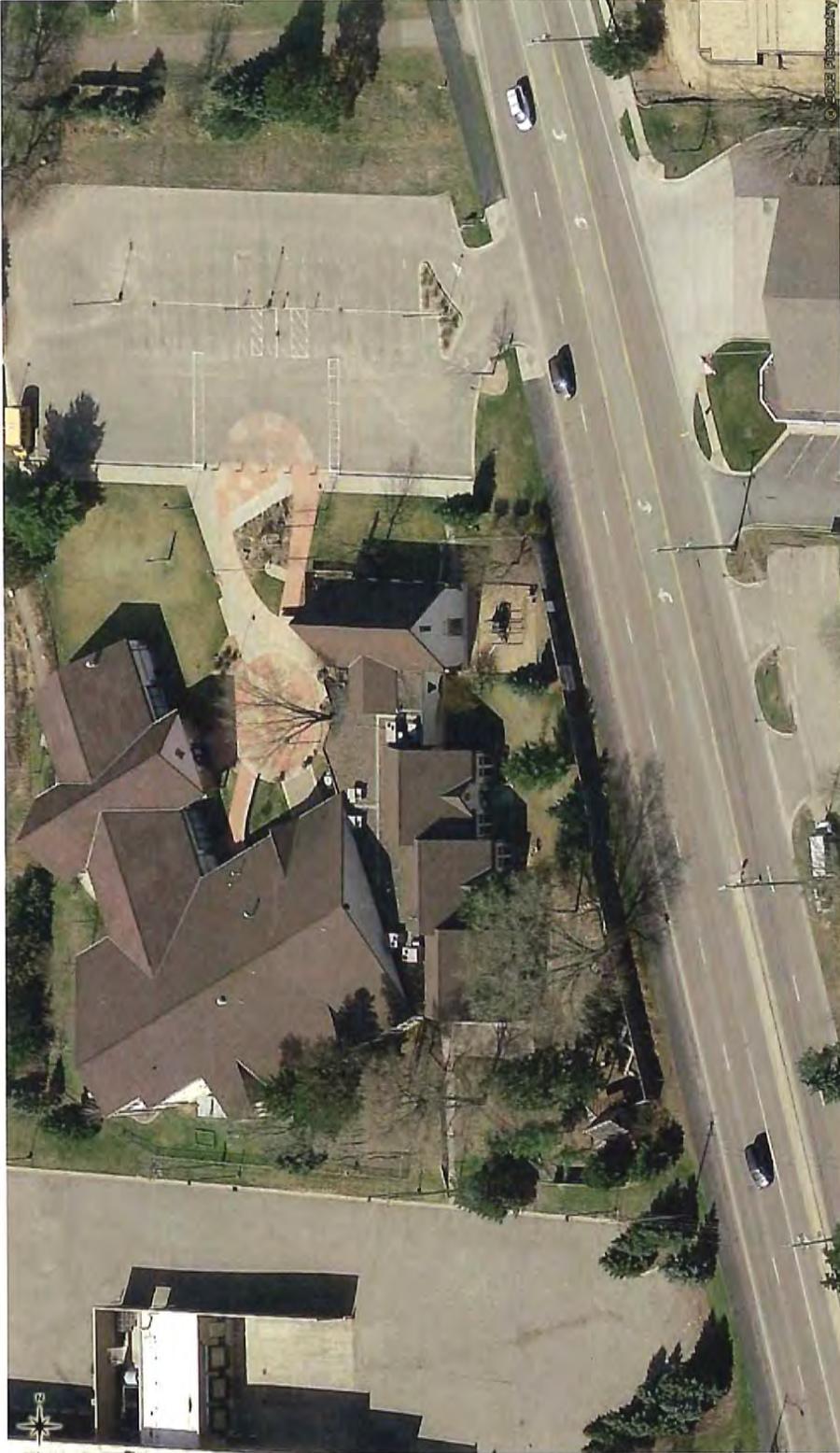
Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries
- Lakes - Neighboring Counties
- Airports

Notes

4665 Hodgson Road



West Pictometry

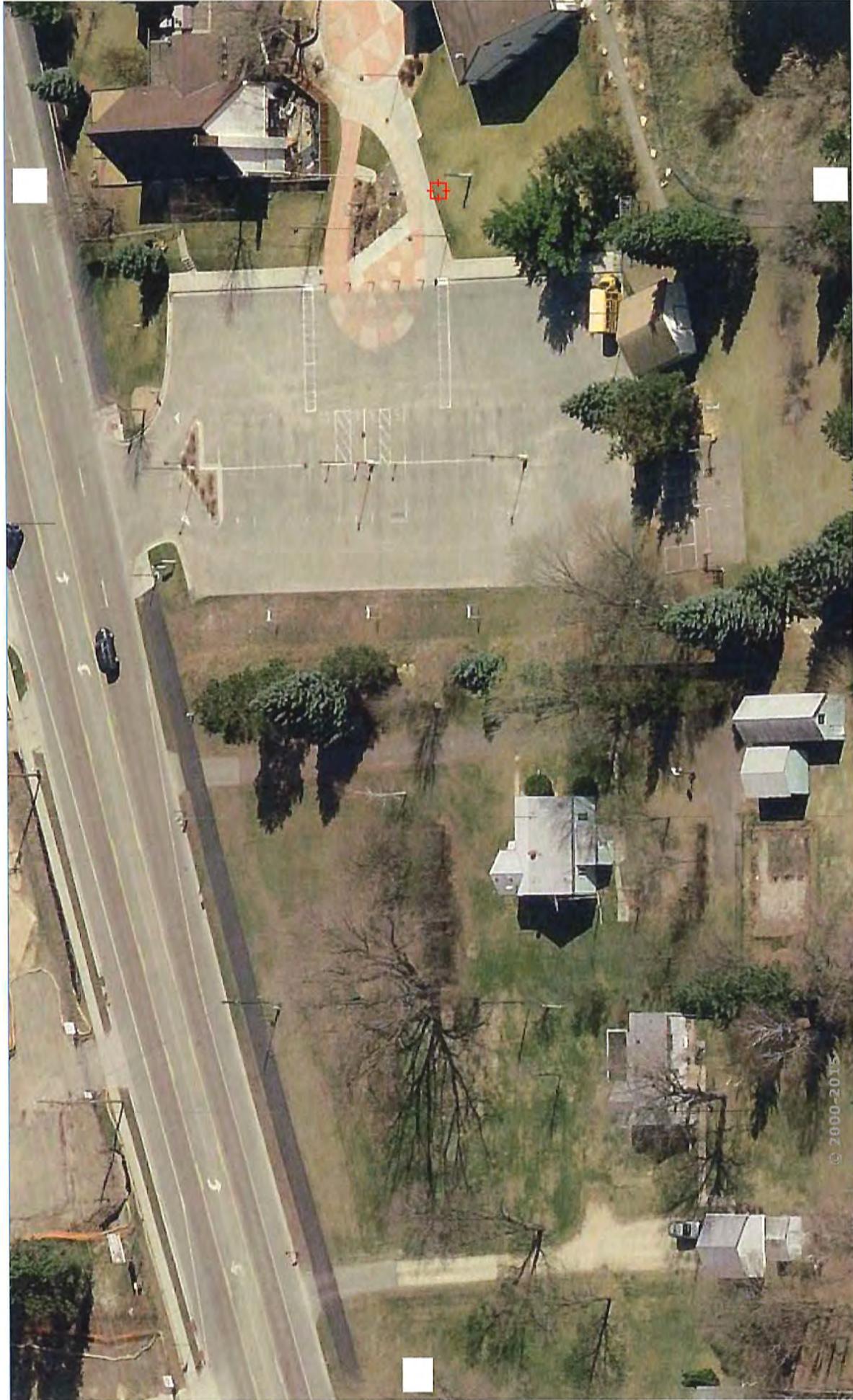
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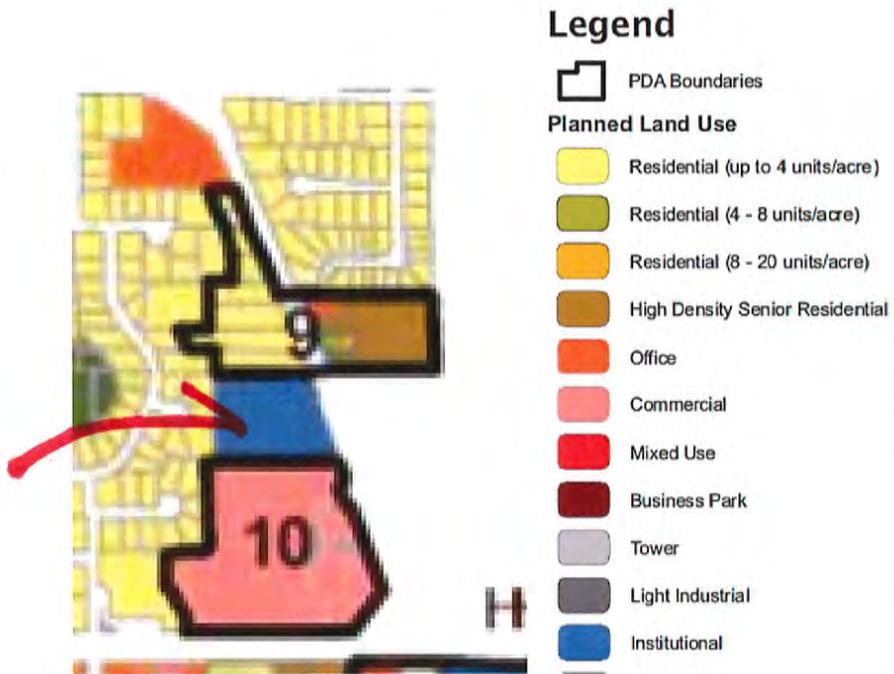
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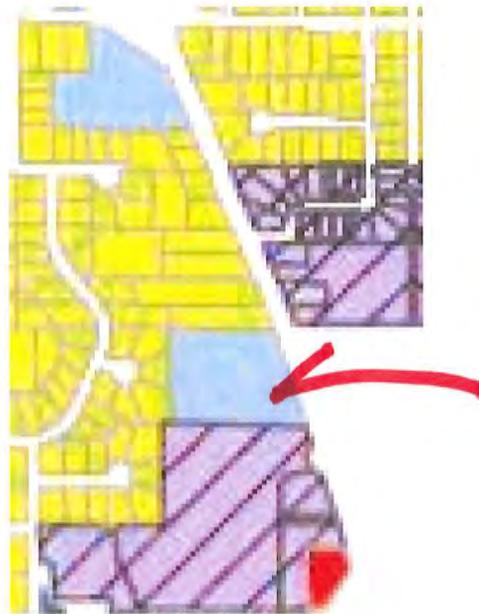
COMPREHENSIVE PLAN – PLANNED LAND USE MAP



ZONING MAP

Zoning Classifications

- RE - Residential Estate
- R1 - Detached Residential
- R2 - Attached Residential
- R3 - Multi-Dwelling Residential
- R4 - Mobile Home Residential
- C1 - Retail Service
- C2 - General Commercial
- OFC - Office
- I - Industrial
- T - Tower
- OS - Open Space
- PUD - Planned Urban Development



February 23, 2015

Ms. Kathleen Castle
City Planner
City of Shoreview
Shoreview, MN 55126

RE: Oak Hill Montessori - Minor Expansion

Dear Ms. Castle,

Please accept our application for Site and Building Plan Review for a minor addition to the above referenced building. The Board of Oak Hill Montessori has authorized construction of an additional "Children's House" classroom totaling 1,647 SF appended onto the south row of three existing classrooms, closest to the former Rainbow property. Further, the Board approved installation of up to 30 parking stalls on the north edge of the existing main driveway that was approved as "proof of parking" in 2002 when the building had its last major expansion.

The existing partial screen fence along the north property line will remain, even though we presently own the lot immediately to the north of our existing school property.



View looking east of "proof of parking" zone



View looking west along proof of parking zone and property line

Also, the building addition will match all existing architectural detail, materials and finishes to the existing structure.



View from south property line



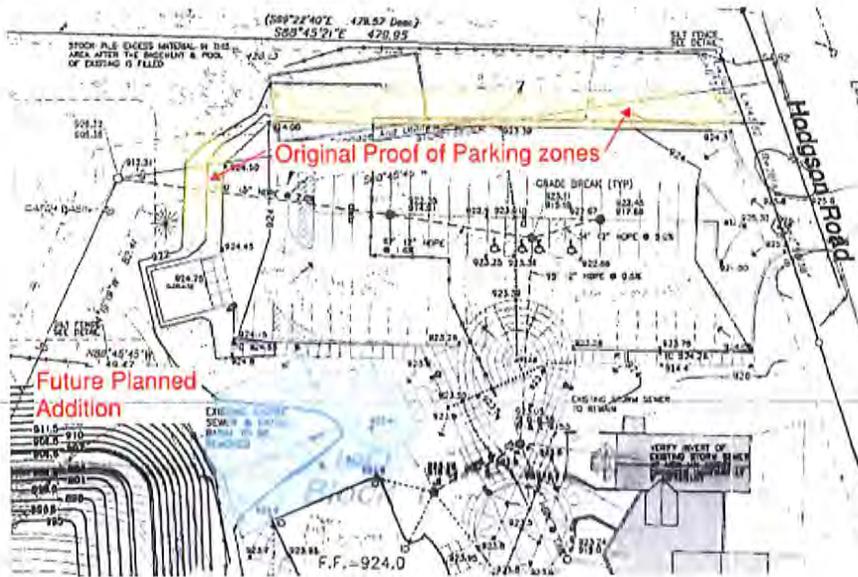
Existing building to which addition will adjoin and match

The addition will encroach on the existing play area, which will be reconfigured in the remaining space. The "playhouse" will be unaffected.



View to expansion area / playground

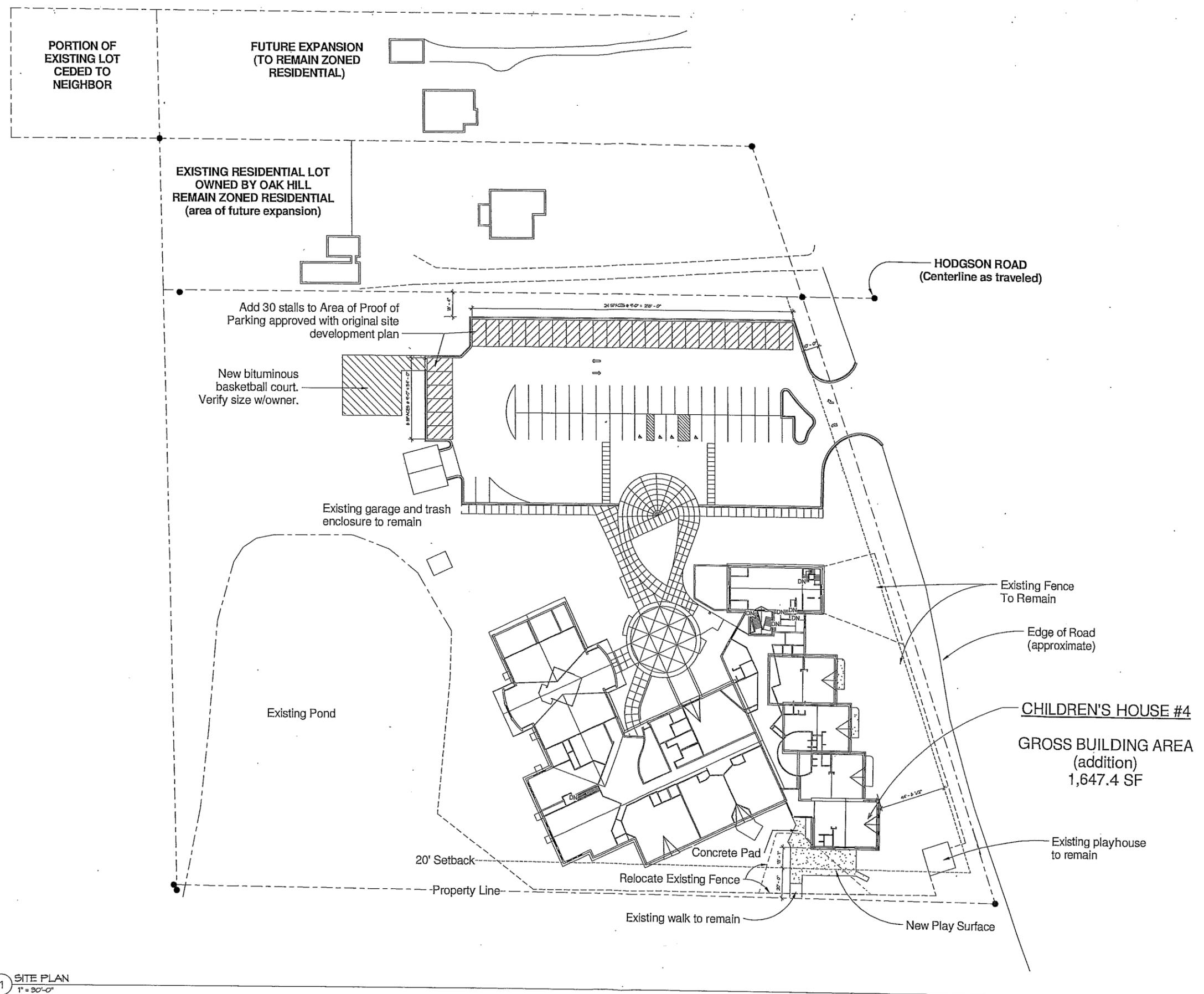
The existing pond was substantially increased in 2002 to accept the proposed and future planned additions at that time, as indicated on the original approved development plan below. Though not indicated at that time, this additional classroom structure is replacing a planned gym addition to the north of the west wing that has not occurred (shown in blue), and will likely not occur for some time, at which time we expect to undertake a review of the stormwater management system. The parking expansion was already anticipated at that time, and was, in our belief, included in the stormwater management plan.



We respectfully request approval of our development plans, subject to final civil engineering design to incorporate the addition into the existing framework. If you have questions, please advise.

Sincerely,

A. Peter Hilger, AIA
Architect



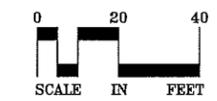
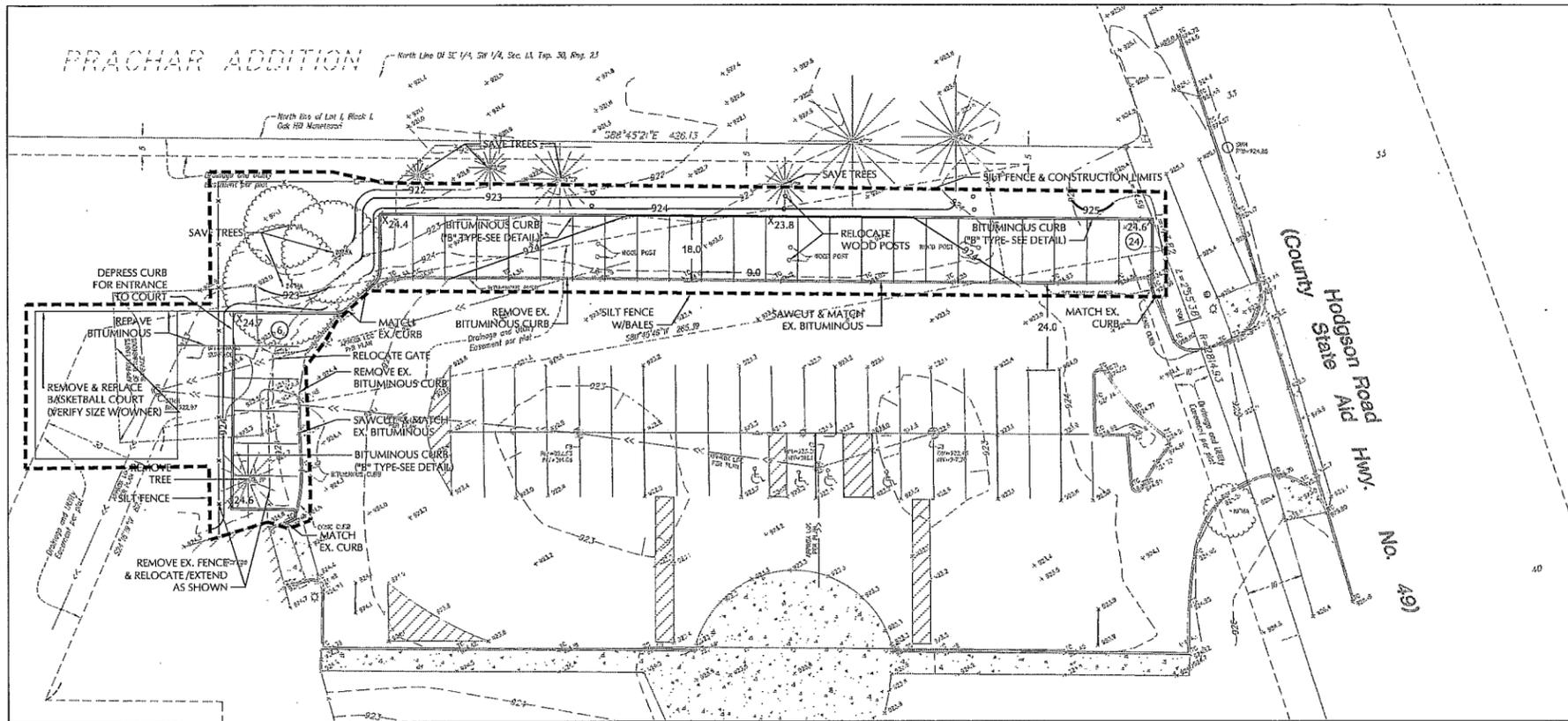
CITY SUBMITTAL

Drawing date: 5/16/2014

REVISION SCHEDULE		
NO	DESCRIPTION	DATE

DRAWN BY: PRG
CHECKED BY: APH
SHEET TITLE:
OVERALL SITE PLAN

1 SITE PLAN
1" = 30'-0"



EXISTING	CIVIL LEGEND	PROPOSED
○	SANITARY MANHOLE	●
⊗	STORM MANHOLE	⊗
⊕	CATCH BASIN	⊕
⊘	CLVERT	⊘
⊙	HYDRANT	⊙
⊚	GATEVALVE	⊚
⊛	POST INDICATOR VALVE	⊛
⊜	LIGHT POLE	⊜
⊝	POWER POLE	⊝
⊞	SIGN	⊞
⊟	BENCHMARK	⊟
⊠	SOIL BORING	⊠
⊡	WATER MANHOLE	⊡
⊢	TELEPHONE MANHOLE	⊢
⊣	UTILITY MANHOLE	⊣
⊤	ELECTRIC MANHOLE	⊤
⊥	WATER SERVICE	⊥
⊦	SANITARY SERVICE	⊦
⊧	HANDICAP PARKING	⊧
⊨	DIRECTION OF FLOW	⊨
⊩	SPOT ELEVATION	⊩
⊪	CONTOURS	⊪
⊫	SANITARY SCOUR	⊫
⊬	STORM SEWER	⊬
⊭	WATERMAIN	⊭
⊮	FOURMAN	⊮
⊯	BRASHTLE	⊯
⊰	SILT FENCE	⊰
⊱	CURB & GUTTER	⊱
⊲	RETAINING WALL	⊲
⊳	TREELINE	⊳
⊴	EASEMENT LINE	⊴
⊵	SETBACK LINE	⊵
⊶	FENCE LINE	⊶
⊷	UNDERGROUND TELE	⊷
⊸	UNDERGROUND GAS	⊸
⊹	OVERHEAD UTILITY	⊹

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 F: 651.631.1500
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PROJECT INFORMATION:
 OAK HILL MONTESSORI
 4665 HODGSON RD.
 ST. PAUL, MN 55126

CLIENT INFORMATION:
 OAK HILL MONTESSORI
 4665 HODGSON RD.
 ST. PAUL, MN 55126

CITY SUBMITTAL

SITE REMOVAL NOTES

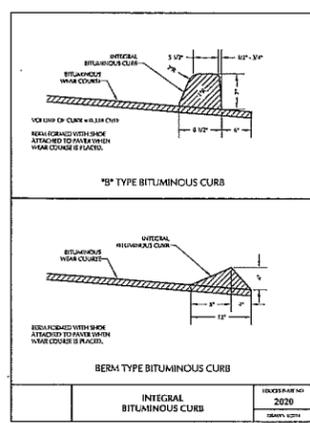
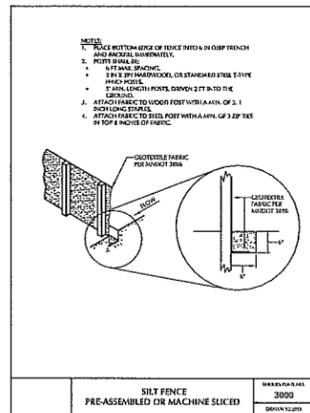
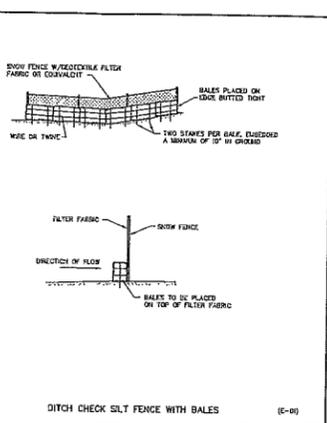
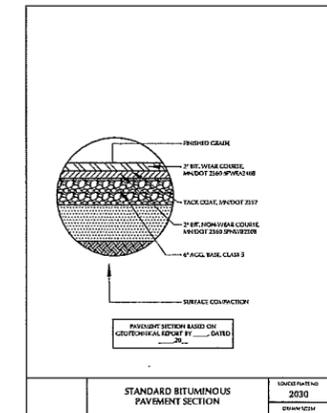
- The Contractor shall clear & grub as shown on plans. This includes the removal of trees, brush, stumps, roots and other plant life as noted. All removals shall be disposed of off-site in a manner meeting all applicable regulations.
- Bituminous Pavement removals are to be made to a vertical saw cut or to a neat milled edge.
- Concrete pavement, sidewalk, curb & gutter and other poured concrete items are to be removed to an existing expansion or contraction joint. Saw cut as necessary for a neat edge of removal.
- All removal items shall become the property of the Contractor unless specified otherwise and shall be disposed of off-site in a manner meeting all applicable regulations.
- The Contractor shall be responsible for the removal and replacement of all signs, mailboxes, etc.
- Any damage to items not noted to be removed shall be the responsibility of the Contractor and shall be repaired or replaced to original condition with no additional compensation.

GRADING & EROSION CONTROL NOTES

- The Contractor along with the Owner shall obtain all necessary permits and approvals from governing authorities, including any City permits. An NPDES permit from the MPCA is not required since the project disturbs less than one acre.
- Install erosion control and tee protection measures before beginning site grading activities. Some erosion controls such as bale checks and temporary silt ponds may be installed as grading occurs in specific areas. Maintain erosion controls throughout the grading process and remove when turf has been established.
- The area to be disturbed shall be minimized and turf shall be established within the time required.
- All construction entrances shall be surfaced with crushed rock, as necessary.
- Contractor shall strip, stockpile and re-spread existing on-site topsoil to provide a uniform thickness on all disturbed areas to be sodded or seeded.
- Existing granular materials shall be segregated and stockpiled for reuse on-site.
- Under pavements compact the upper 3 feet of subgrade to 100% Standard Proctor Density at optimum moisture content and 95% Standard Proctor Density below the upper 3 feet of subgrade. Outside pavement areas compact embankments to 95% Standard Proctor Density.
- Turf restoration is seeding in accordance with MnDOT 3876. Seed mixture is 25-151 at a rate of 120 pounds per acre, type I mulch with disc anchored.
- Slopes at 3:1 or steeper, and/or where indicated on the plan shall be seeded and have a wood fiber blanket installed or may be hydroseeded with tackifier mulch.
- All spot elevations represent finished surface grades at gutter line, face of building or edge of pavement unless noted otherwise.
- Grades shown are finished grades.

STREETS & RESTORATION

- All construction shall be in accordance with the appropriate sections of the MnDOT Specifications.
- Subgrade preparation shall be performed in accordance with MnDOT 2112. The top 3 feet shall be compacted to 100% of the standard proctor density.
- Aggregate base shall be MnDOT 2211 class 5. Compaction shall be by the Quality Compaction Method.
- Plant Mixed Bituminous pavement shall be constructed in accordance with MnDOT 2360. Bituminous wear course shall be SPWEB240B. Bituminous non-wear course shall be SPNBW230B. Compaction shall be by the Ordinary Compaction method.
- Concrete curb & gutter shall be performed in accordance with MnDOT 2531. Curing shall be by the membrane curing method. Expansion joints every 200 feet and at all fixed objects. Contraction joints every 10 feet.
- The contractor shall furnish and maintain all construction signs, barricades, warning lights, etc., which are necessary for the warning and control of traffic. Flagmen may be necessary. Turf establishment shall be in accordance with MnDOT 2575. Seeding shall be in accordance with MnDOT 3876. Seed is mixture 25-151 at a rate of 120 pounds per acre. Fertilizer is type 1, analysis 20-10-10 NPK at a rate of 400 pounds per acre. Mulch is type I and is disk anchored. Wood fiber blanket shall be installed to all areas 3:1 and steeper. Wood fiber blanket shall category 2, straw or wood fiber with netting on one side per MnDOT 3885.



LOUCKS ASSOCIATES
 Planning • Civil Engineering • Land Surveying
 Landscape Architecture • Environmental

7200 Hemlock Lane - Suite 300
 Maple Grove, MN 55369
 Telephone: (763) 424-5505
 www.LoucksAssociates.com
 Loucks Project # 03043F

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Todd W. Midguth - PE
 20383
 License No. [redacted]

Drawing date: 2015 03-11

REVISION SCHEDULE		
NO.	DESCRIPTION	DATE

DRAWN BY: JJK
CHECKED BY: TWJ
SHEET TITLE:
 SCHOOL ADDITION
 GRADING & EROSION
 CONTROL PLAN

GENERAL SITE WORK NOTES

- The Contractor shall verify the location of all underground utilities prior to beginning any construction activities by calling GOPHER STATE ONE-CALL (1-612-454-0002 Metro Area, 1-800-252-1166 Out State).
- The Contractor shall refer to the Architectural plans for exact locations and dimensions of buildings, vestibules, sloped paving, exit porches, ramps, truck docks, entry locations and locations of downspouts.
- The Contractor shall take all precautions necessary to avoid property damage to adjacent properties during the construction phase of this project. The Contractor will be held responsible for any damages to adjacent properties occurring during the construction phase of this project.
- In accordance with generally accepted construction practices the Contractor will be solely and completely responsible for conditions on the job site including safety of all persons and property during the performance of the work. This requirement will apply continuously and not be limited to normal working hours.
- Verify horizontal location and elevation where a connection to existing pavement, structure, pipe or other site feature is to be made. The Contractor shall immediately notify the Engineer of any discrepancies or variations from the plans.
- Traffic control shall be provided as necessary and shall be incidental to the project. The Contractor shall be responsible for providing and maintaining traffic control devices such as barricades, warning signs, directional signs, flagmen and lights to control the movement of traffic where necessary. Placement of these devices shall be approved by the Engineer prior to placement. All traffic control devices shall conform to MN Manual on Uniform Traffic Control Devices, latest edition.
- Adjacent streets, alleys and parking areas must be swept to keep them free of tracked soil and sediment. Contractor must monitor conditions and sweep as needed or within 24 hours of notice by the City. Sweeping shall be by a mechanical pick-up type sweeper.

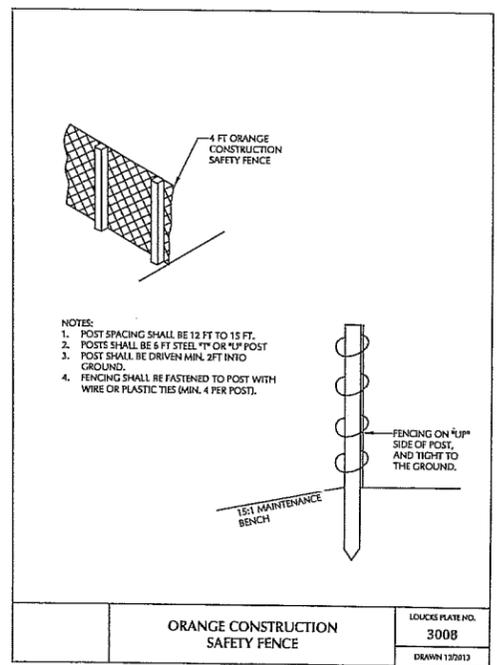
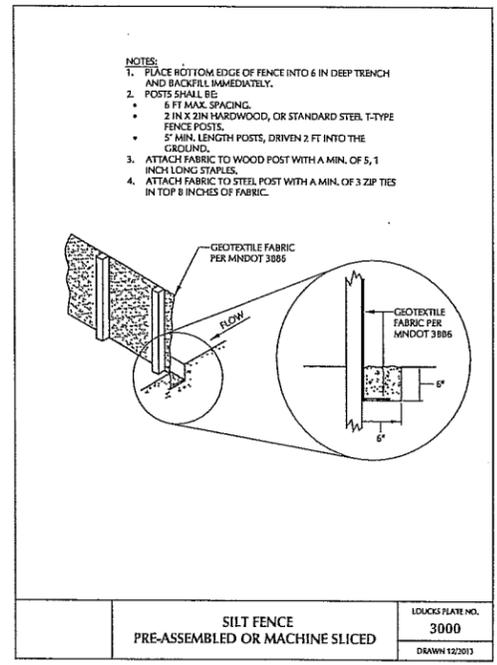
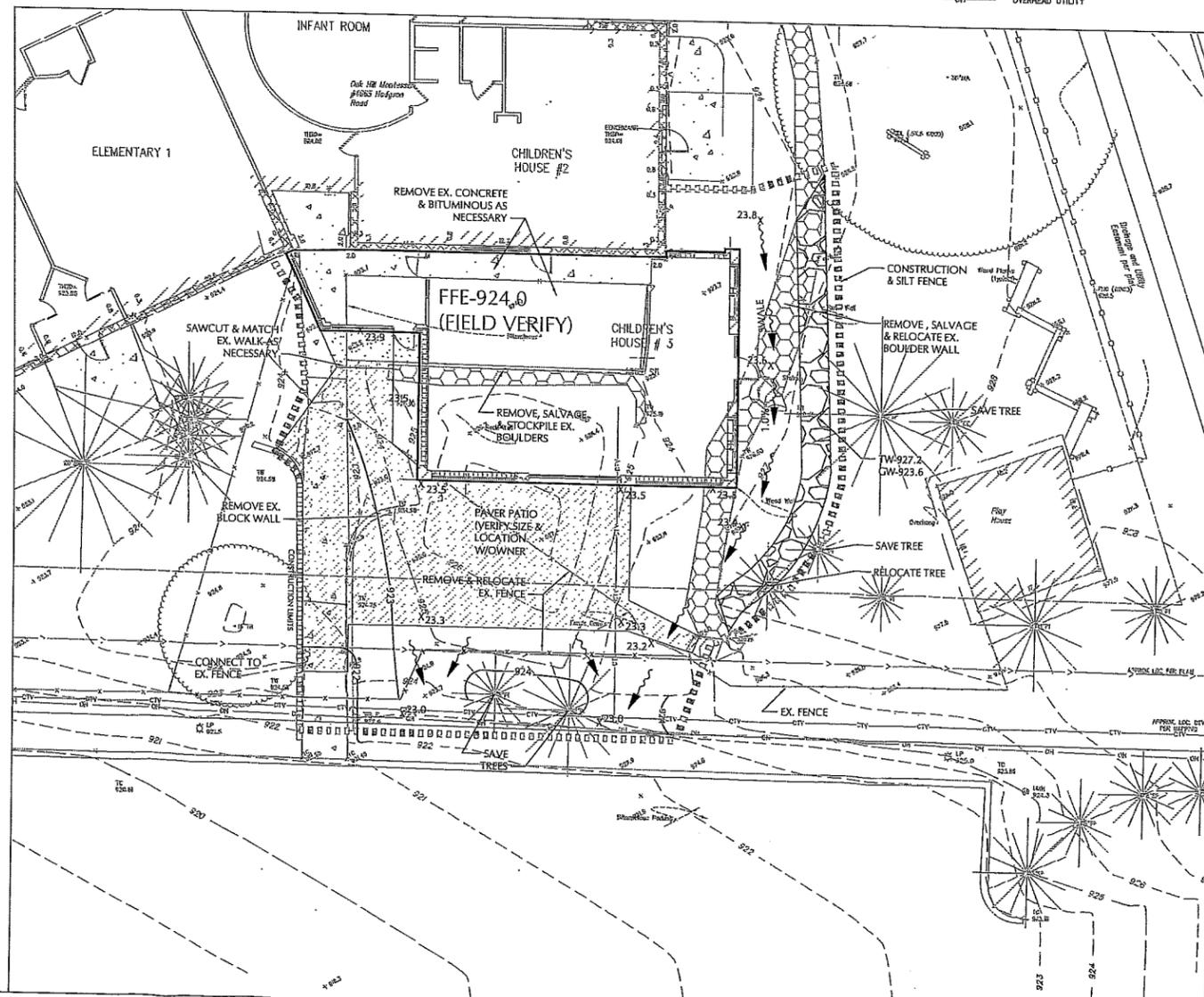
SITE REMOVAL NOTES

- The Contractor shall clear & grub as shown on plans. This includes the removal of trees, brush, stumps, roots and other plant life as noted. All removals shall be disposed of off-site in a manner meeting all applicable regulations unless otherwise noted.
- Bituminous Pavement removals are to be made to a vertical saw cut or to a neat milled edge.
- Concrete pavement, sidewalk, curb & gutter and other poured concrete items are to be removed to an existing expansion or contraction joint. Saw cut as necessary for a neat edge of removal.
- All removal items shall become the property of the Contractor unless specified otherwise and shall be disposed of off-site in a manner meeting all applicable regulations.
- The Contractor shall be responsible for the removal and replacement of all signs, mailboxes, etc.
- Any damage to items not noted to be removed shall be the responsibility of the Contractor and shall be repaired or replaced to original condition with no additional compensation.

GRADING & EROSION CONTROL NOTES

- The Contractor along with the Owner shall obtain all necessary permits and approvals from governing authorities, including any City permits. An NPDES permit from the MPCA is not required since the site disturbs less than one acre.
- Install erosion control and tee protection measures before beginning site grading activities. Some erosion controls such as bale checks and temporary silt ponds may be installed as grading occurs in specific areas. Maintain erosion controls throughout the grading process and remove when turf has been established.
- The area to be disturbed shall be minimized and turf shall be established within the time required.
- All construction entrances shall be surfaced with crushed rock as necessary.
- Contractor shall strip, stockpile and re-spread existing on-site topsoil to provide a uniform thickness on all disturbed areas to be sodded or seeded. The Contractor shall remove any excess material off-site. A portion of excess topsoil may be stockpiled on site as requested by the Owner.
- Existing granular materials shall be segregated and stockpiled for reuse on-site if necessary.
- Under pavements compact the upper 3 feet of subgrade to 100% Standard Proctor Density at optimum moisture content and 95% Standard Proctor Density below the upper 3 feet of subgrade. Outside pavement areas compact embankments to 95% Standard Proctor Density.
- Verify all turf restoration with Owner and Architect. Turf restoration is seeding in accordance with MnDOT 3876. Seed mixture is 25-151 at a rate of 120 pounds per acre, type 1 mulch with disc anchored.
- Slopes at 3:1 or steeper, and/or where indicated on the plan shall be seeded and have a wood fiber blanket installed or may be hydroseeded with tackifier mulch.
- All spot elevations represent finished surface grades at gutter line, face of building or edge of pavement unless noted otherwise.
- Grades shown are finished grades.

EXISTING	CIVIL LEGEND	PROPOSED
	SANITARY MANHOLE	
	STORM MANHOLE	
	CATCH BASIN	
	CULVERT	
	HYDRANT	
	GATE VALVE	
	POST INDICATOR VALVE	
	LIGHT POLE	
	POWER POLE	
	SIGN	
	BENCHMARK	
	SOIL BORINGS	
	WATER MANHOLE	
	TELEPHONE MANHOLE	
	UTILITY MANHOLE	
	ELECTRIC MANHOLE	
	WATER SERVICE	
	SANITARY SERVICE	
	HANDICAP PARKING	
	DIRECTION OF FLOW	
	SPOT ELEVATION	
	CONTOURS	
	SANITARY SEWER	
	STORM SEWER	
	WATERMAIN	
	FOREMAN	
	DRANTILE	
	SILT FENCE	
	CURB & GUTTER	
	RETAINING WALL	
	TREADLINE	
	EASEMENT LINE	
	SETBACK LINE	
	FENCE LINE	
	TEL UNDERGROUND TELE	
	UNDERGROUND GAS	
	OVERHEAD UTILITY	



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MAHTOMEDI, MINNESOTA 55115
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F: 651.831.1500
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PROJECT INFORMATION:
OAK HILL MONTESSORI
4665 HODGSON RD.
ST. PAUL, MN 55126

CLIENT INFORMATION:
OAK HILL MONTESSORI
4665 HODGSON RD.
ST. PAUL, MN 55126

CITY SUBMITTAL

LOCKES ASSOCIATES
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Landscape Architecture • Environmental

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Maple Grove, MN 55369
Telephone: (763) 424-5505
www.LockesAssociates.com
Lockes Project # 031431F

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Todd W. McLough - PE
20383
License No. Date

Drawing date: 2015 03-11

REVISION SCHEDULE		
NO.	DESCRIPTION	DATE

DRAWN BY: JJK
CHECKED BY: TWM

SHEET TITLE:
SCHOOL ADDITION
GRADING & EROSION
CONTROL PLAN

CITY SUBMITTAL



Drawing date: 3/16/2014

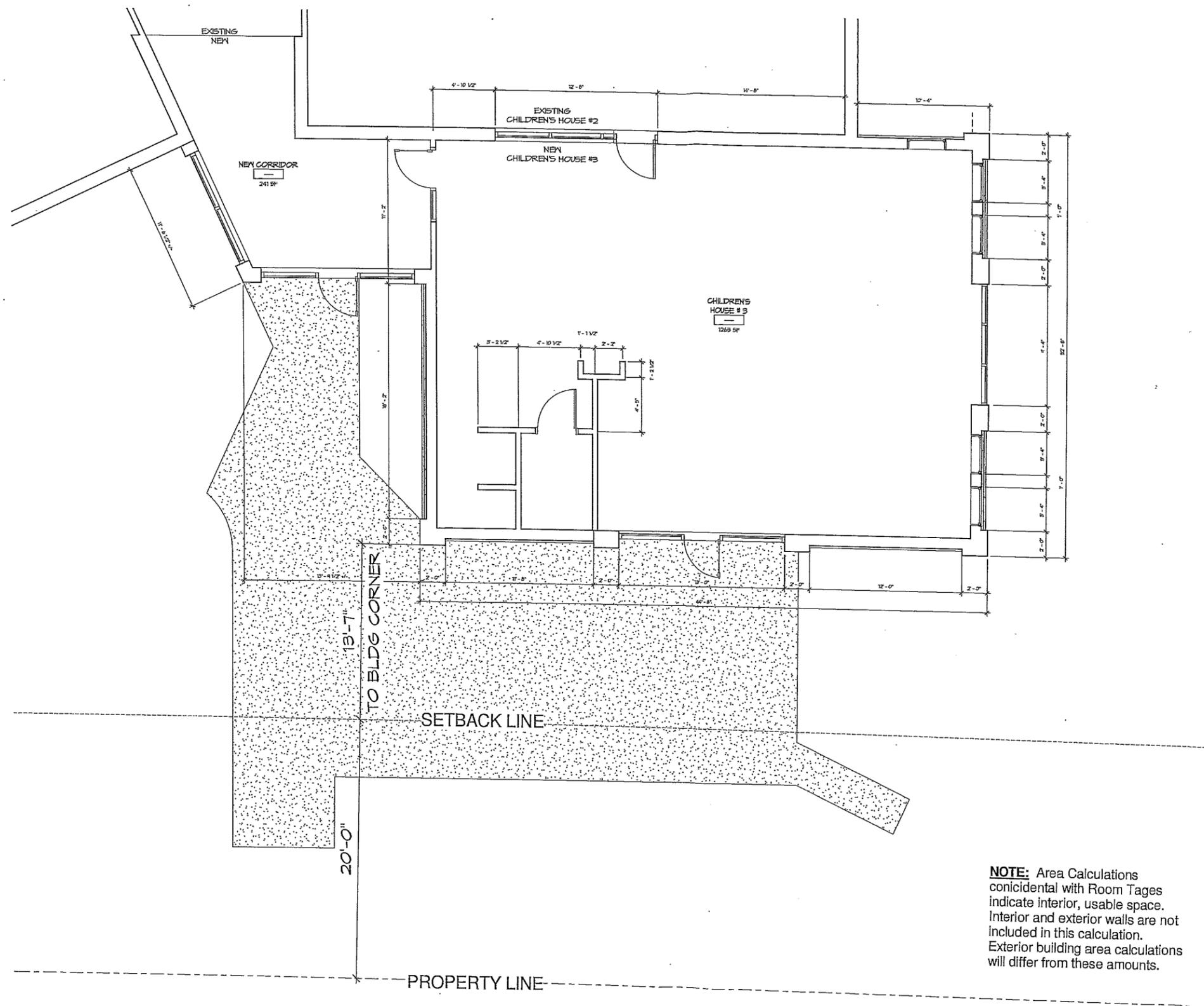
REVISION SCHEDULE		
NO	DESCRIPTION	DATE
1		

DRAWN BY: PRG
CHECKED BY: APH

SHEET TITLE
OVERALL MAIN LEVEL
FLOOR PLAN

1 MAIN LEVEL FLOOR PLAN
3/32" = 1'-0"

CITY SUBMITTAL



NOTE: Area Calculations coincidental with Room Tags indicate interior, usable space. Interior and exterior walls are not included in this calculation. Exterior building area calculations will differ from these amounts.

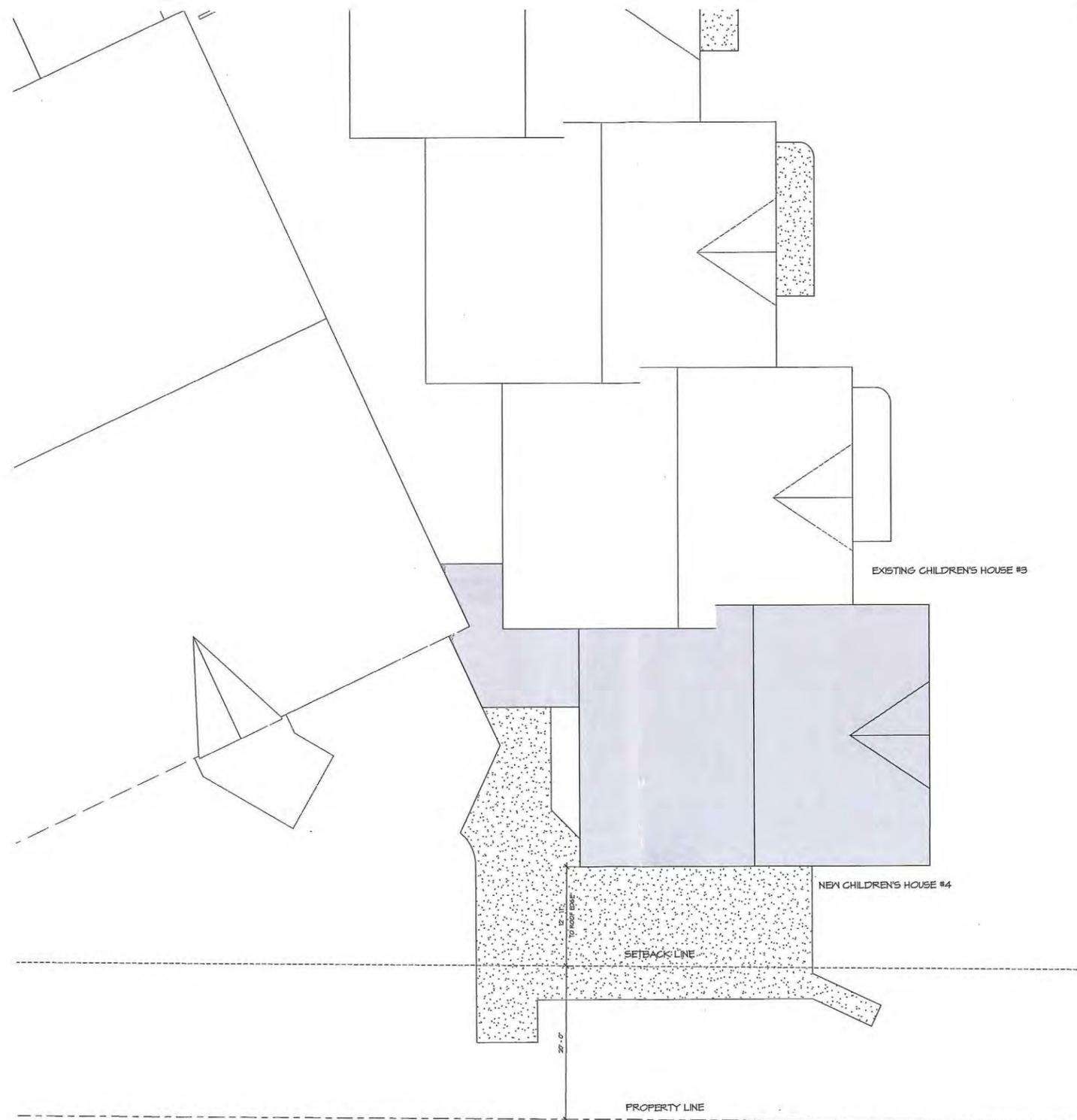
1 ENLARGED FLOOR PLAN - CHILDREN'S HOUSE #3
1/4" = 1'-0"

Drawing date: 3/16/2014

REVISION SCHEDULE		
NO	DESCRIPTION	DATE

DRAWN BY: FRG
CHECKED BY: APH

SHEET TITLE:
ENLARGED FLOOR PLAN
SHOWING ADDITION -
CHILDREN'S HOUSE #4



1 ENLARGED SITE PLAN
1/8" = 1'-0"

CITY SUBMITTAL

Drawing date: 3/16/2014

REVISION SCHEDULE		
NO	DESCRIPTION	DATE

DRAWN BY: PRG
CHECKED BY: APH
SHEET TITLE:
PARTIAL ROOF PLAN

A103

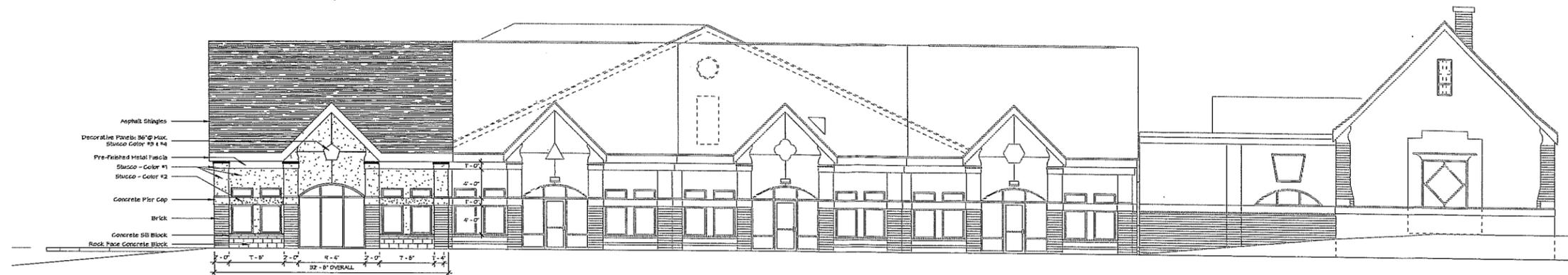
PROJECT INFORMATION:

ADDITION AND ALTERATIONS TO:
OAK HILL MONTESSORI
4665 HODGSON ROAD
SHOREVIEW, MN 55126

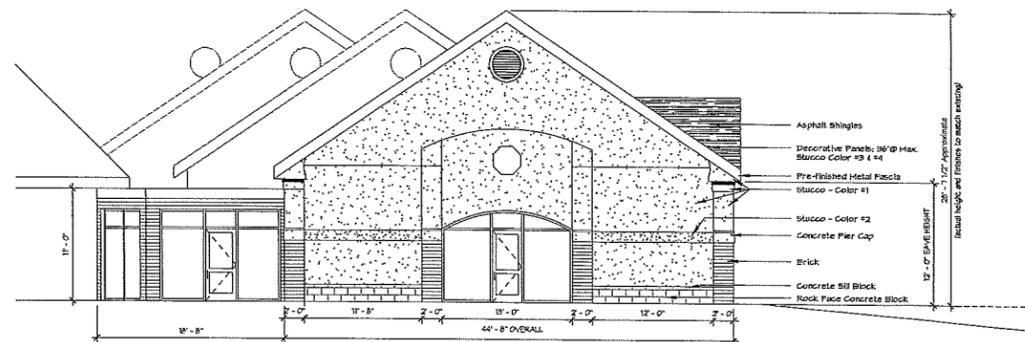
CLIENT INFORMATION:

OAK HILL MONTESSORI

4665 HODGSON ROAD
SHOREVIEW, MN 55126



1 EAST ELEVATION
1/8" = 1'-0"



2 SOUTH ELEVATION
1/8" = 1'-0"



3 SOUTHWEST ELEVATION
1/8" = 1'-0"

CITY SUBMITTAL

Drawing date: 3/16/2014

REVISION SCHEDULE		
NO.	DESCRIPTION	DATE

DRAWN BY: Author
CHECKED BY: Checker
SHEET TITLE:
EXTERIOR ELEVATIONS

PUBLIC HEARING AGENDA

Purpose: TURTLE LANE NEIGHBORHOOD &
SCHIFSKY ROAD RECONSTRUCTION
CITY PROJECT 15-01

Published Time: 7:00 P.M.

Published Date: APRIL 6, 2015

Affidavit of Publication: MARCH 25 & APRIL 1, 2015

Affidavit of Mailing: MARCH 25, 2015

Review of Affidavit of Publication
by City Attorney: _____

Open Public Hearing - Time: _____

Hearing Discussion

MOVED TO CLOSE PUBLIC HEARING

BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

ROLL CALL: AYES _____ NAYS _____

JOHNSON _____

QUIGLEY _____

SPRINGHORN _____

WICKSTROM _____

MARTIN _____

REGULAR COUNCIL MEETING
APRIL 6, 2015

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to adopt Resolution No. 15-23 directing the preparation of plans and specifications and ordering the improvements for the Turtle Lane Neighborhood & Schifsky Road Reconstruction, City Project 15-01.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
APRIL 6, 2015

TO: MAYOR, CITY COUNCIL AND CITY MANAGER

FROM: TOM WESOLOWSKI, CITY ENGINEER

DATE: MARCH 31, 2015

SUBJ: TURTLE LANE NEIGHBORHOOD & SHIFSKY ROAD
RECONSTRUCTION, CITY PROJECT 15-01
PUBLIC HEARING & AUTHORIZATION TO PREPARE PLANS &
SPECIFICATIONS

INTRODUCTION

At its February 17, 2015 meeting, the City Council received the feasibility report and called for a public hearing for the proposed improvements for the Turtle Lane Neighborhood and Schifsky Road Reconstruction, City Project 15-01. The project includes Turtle Lane East and West, Johns Road, and Schifsky Road, as shown on the attached map.

The feasibility report outlined the existing conditions, proposed improvements, estimated project costs, and estimated assessment for the proposed reconstruction. After the public hearing, action by the City Council is required to authorize the City Engineer to prepare plans and specifications and order the proposed projects to proceed.

DISCUSSION

On September 15, 2014, the City Council initiated the Turtle Lane Neighborhood and Schifsky Road Reconstruction Project by directing the City Engineer to prepare a feasibility report describing the existing conditions and the proposed improvements. Design concepts for the reconstruction have been discussed and the proposed project has been presented to the affected properties.

The previously received feasibility report provided details of the existing condition of the project infrastructure. In summary:

- The bituminous streets have major distresses including cracking, heaving, settlement, and patches and require reconstruction.
- The project area is served by the City's municipal water system. The existing water main in the Turtle Lane Neighborhood consists of cast iron pipe, which is relatively brittle material and prone to breaks. The existing water main on Schifsky Road consists of ductile iron pipe.
- The project area is served by the City's municipal sanitary sewer system. The existing sanitary sewer consists of vitrified clay pipe, which is a relatively brittle material that is prone to cracking.

- The Turtle Lane Neighborhood has a stormwater system on the north end that collects runoff from the north half of the project and directs it to underground infiltration chambers that overflow to Turtle Lake. Runoff on the south half runs overland and along the street edge to a collection system on Lexington Avenue. Schifsky Road collects stormwater at a low point on the east end and directs it to a small pond that overflows to a larger pond that discharges to Turtle Lake.
- Street lights are owned by Xcel and consist of wooden poles with cobra-head light fixtures.

The previously received feasibility report proposed the following improvements for the reconstruction projects:

- Reconstruction of Turtle Lane East and West and Johns Road to a 29-foot wide paved street measured from back of curb to back of curb with a surmountable style concrete curb and gutter.
- Reconstruction of Schifsky Road to a 24-foot wide paved street measured from face to face of curb with a barrier style curb and no parking on one side. This width is consistent with similar residential neighborhoods with the City
- Replacing the cast iron water main and services in the Turtle Lane Neighborhood.
- Replacement of limited portions of the sanitary sewer system in the Turtle Lane Neighborhood and complete replacement of the sanitary sewer system on Schifsky Road.
- Installation of two types of storm water collection and treatment systems to meet the Rice Creek Watershed District and City stormwater standards. The first consisting of a series of catch basins, catch basin manholes, and underground infiltration chambers in the Turtle Lane Neighborhood. The second, consisting of a series of catch basins, catch basin manholes, and stormwater infiltration structures on Schifsky Road.
- Replacement of Xcel owned street lights and installation of additional lights with City owned aluminum poles, LED cobra-head light fixtures, and underground power.

City staff received comments through neighborhood informational meetings to discuss the proposed improvements. Meetings were held on December 2, 2014 and February 10, 2015 for the Turtle Lane Neighborhood and on December 9, 2014 and February 12, 2015 for Schifsky Road. The first meeting reviewed the road reconstruction process that is used by the City and how the City finances the project. Staff also received general input from the residents about the infrastructure issues in the neighborhood. At the second meeting staff reviewed proposed road widths, curb type, utility and street light improvements, and stormwater collection and treatment

alternatives. Estimated assessment information was also presented.

The meetings were well attended and the overall reaction to the proposed improvements was positive. Staff explained that trees would not need to be removed to install the road, but some trees may need to be removed due to the replacement of water and sanitary sewer services. The residents were supportive of the proposed road widths, curb style, stormwater management, and replacement/addition of street lights.

ASSESSMENTS

Assessments proposed for these proposed improvements will be administered in accordance with Minnesota Statutes, Chapter 429, the City of Shoreview Street Renewal Program Unit Assessment Policy dated March 7, 1986, and Storm Sewer Assessment Policy dated March 17, 1980.

Estimated assessments for the proposed improvements are as follows:

Turtle Lane Neighborhood

Total estimated street assessment	\$ 1,543/unit
Total estimated storm sewer assessment	<u>\$ 1,120/unit(max)</u>

Total Possible Estimated Typical Assessment	\$ 2,663/unit
--	----------------------

Schifsky Road

Total estimated street assessment	\$ 1,543/unit
Storm sewer assessed as part of previous project	<u>No Assessment</u>

Total Possible Estimated Typical Assessment	\$ 1,543/unit
--	----------------------

COSTS

Detailed cost estimates for the proposed improvements were presented in the feasibility report. These cost estimates are based on construction prices experienced for similar improvements and include 25% for contingency, engineering, legal, and administrative costs.

The following is a summary of the estimated costs for the proposed improvements:

Street	\$ 853,500
Water Main	\$ 342,500
Sanitary Sewer	\$ 234,300
Storm Sewer	\$ 452,700
Street Lights	\$ 85,000
Total Estimated Project Cost	\$ 1,968,000

FINANCING

Funding sources for the proposed improvements are as follows:

Street	
Street Renewal	\$ 750,120
Assessments	\$ 103,380
Water	
Water Fund	\$ 342,500
Sanitary Sewer	
Sewer Fund	\$ 234,300
Storm Sewer	
Surface Water Fund	\$ 403,200
Assessments	\$ 49,500
Street Lights	
Street Light Utility Fund	\$ 85,000
Total	\$1,968,000

PROPOSED PROJECT SCHEDULE

If the project is ordered to proceed, the proposed schedule is as follows:

Council Approve Plans and Specifications	April 20, 2015
Bid Opening	May 14, 2015
Council Award Contract	May 18, 2015
Construction Start	June 2015
Construction Complete	October 2015
Assessment Hearing	September 2016

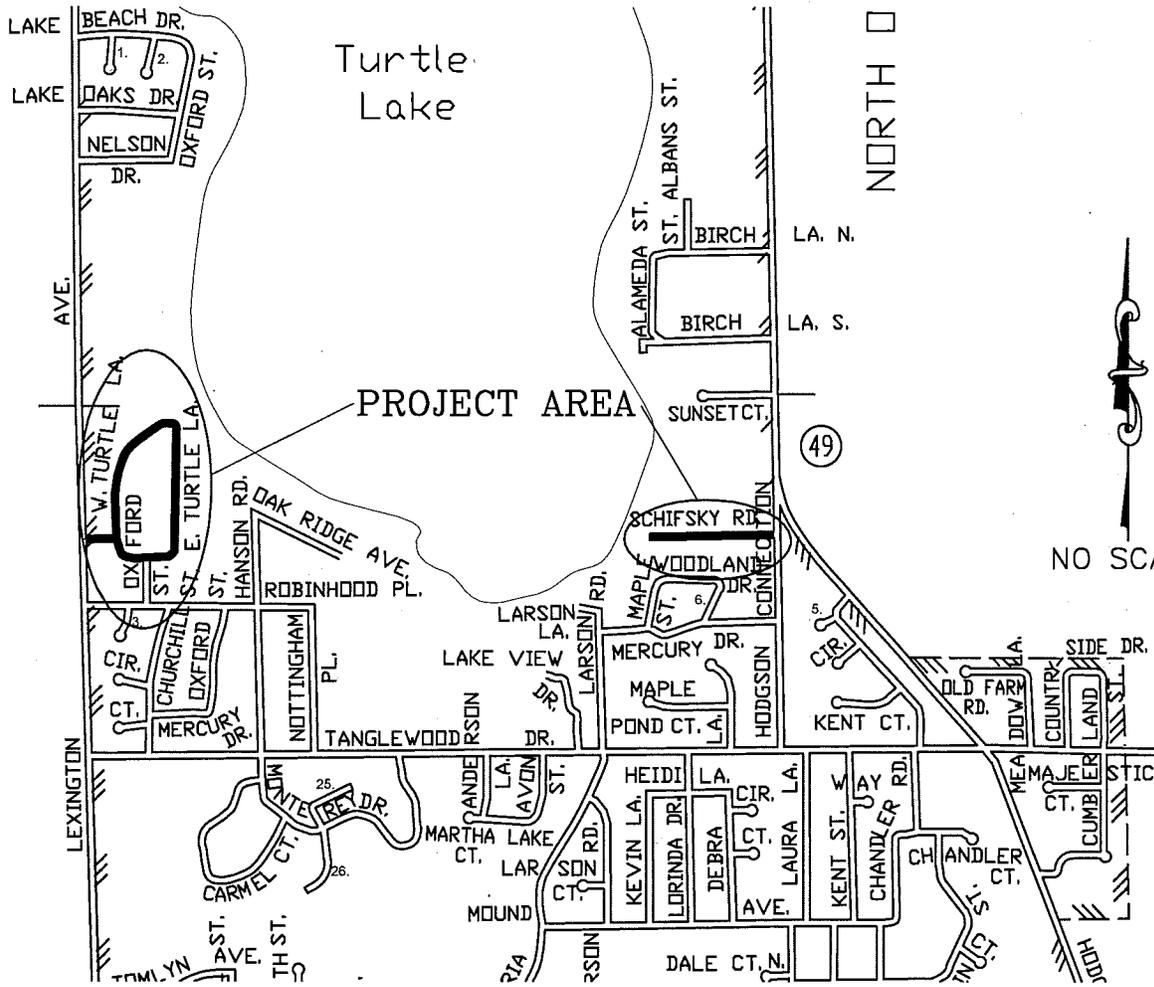
RECOMMENDATION

It is recommended that the City Council hold the public hearing and adopt Resolution No. 15-23, directing the City Engineer to prepare plans and specifications and order the proposed improvements for the Turtle Lane Neighborhood and Schifsky Road Reconstruction, City Project 15-01.



Shoreview

CITY OF SHOREVIEW
TURTLE LANE / SCHIFSKY ROAD
RECONSTRUCTION
CITY PROJECT 15-01



NO SCALE

LOCATION MAP

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD APRIL 6, 2015

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on April 6, 2015, at 7:00 p.m. The following members were present:

;

and the following members were absent:

Council member introduced the following resolution and moved its adoption.

RESOLUTION NO. 15-23
AUTHORIZING THE PREPARATION OF PLANS AND SPECIFICATIONS
FOR THE
TURTLE LANE NEIGHBORHOOD & SCHIFSKY ROAD RECONSTRUCTION
CITY PROJECT 15-01

WHEREAS, a resolution adopted by the City Council of Shoreview on February 17, 2015, fixed a date for a Council Hearing on the proposed improvements of the Turtle Lane Neighborhood and Schifsky Road by reconstructing streets, replacement of water main, repair and replacement of sanitary sewer, installing concrete curb & gutter, installing storm sewer collection and treatment, and street lights; and

WHEREAS, the Council finds the proposed improvements necessary and cost effective;
and

WHEREAS, ten days' mailed notice of the Hearings were given, and the hearing was held thereon on the 6th day of April 2015, at which time all persons desiring to be heard were given an opportunity to be heard thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SHOREVIEW, MINNESOTA,

1. That the improvements relating to the reconstruction of said streets, City Project 15-01, is hereby ordered; and that the City Engineer or his assigns is hereby designated as the Engineer for this improvement. He shall prepare plans and specifications for the making of such improvements.

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof ;

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 6th day of April 2015.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 6th day of April 2015, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to authorizing the preparation of plans and specifications for City Projects 15-01.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 7th day of April 2015.

Terry Schwerm
City Manager

SEAL

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to adopt Resolution No.15-22, which accepts the base bid and alternate #1 from C.W. Houle, Inc., for the Lexington Avenue/County Road F Water Main Replacement, City Project 15-06 and authorize the Mayor and City Manager to execute a construction contract in the amount of \$363,071.00.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
APRIL 6, 2015

TO: MAYOR, CITY COUNCIL, AND CITY MANAGER
FROM: TOM WESOLOWSKI - CITY ENGINEER
DATE: APRIL 2, 2015
SUBJECT: RECEIPT OF BIDS AND AWARD OF CONTRACT FOR:
LEXINGTON AVENUE/COUNTY ROAD F WATER MAIN REPLACEMENT
CITY PROJECT 15-06

INTRODUCTION

Sealed bids were received and opened on April 2, 2015, for the Lexington Avenue/County Road F Water Main Replacement, City Project 15-06. The project location is shown on the attached drawing. Council action is required to award the construction contract.

BID RESULTS

On March 2, 2015, the City Council approved the plans and specifications and ordered the taking of bids for the Lexington Avenue/County Road F Water Main Replacement, City Project 15-06. Accordingly, on April 6, 2015, four (4) bids were received and opened for City Project 15-06. All bids were submitted with proper bid security in the amount of five (5) percent of the total amount of the bid as required by the project manual. The base bids results with each alternate are listed below:

<u>Contractor</u>	<u>Base Bid w/Alt #1</u>	<u>Base Bid w/Alt #2</u>
C.W. Houle, Inc.	\$ 363,071.00	\$ 371,007.00
G M Contracting, Inc.	\$ 565,186.66	\$ 558,987.52
Geislinger and Sons	\$ 526,656.00	\$ 478,996.00
Penn Contracting, Inc.	\$ 523,630.00	\$ 497,676.00
Engineer's Estimate:	\$ 315,000.00	\$ 315,000.00

The total bids submitted consisted of a base bid and two alternates for the type of water main material. Alternate No. 1 being high density polyethylene pipe (HDPE) and Alternate No. 2 being Polyvinyl Chloride Pipe (PVC-C900). Both types of pipe material have been used in past City water main projects.

The total bid submitted consisted of the combined total of the base bid and each water main material alternate. Given the above information, C.W. Houle, Inc. is the lowest responsible bidder for both alternates. C.W. Houle has performed work for the City in the past and has demonstrated that they have the necessary resources to complete the project.

The base bid with alternate #1 is the lowest overall bid and results in a contract construction amount of \$363,071.00. Although the low bid is higher than the engineering estimate, the bids represent a competitive bid environment and accurately reflect the construction costs required to

complete the project. Staff believes the higher cost is directly related to the cost of materials due to increased construction activity throughout the metropolitan area and more labor and time involved for installation due to the amount of private underground utilities located within the project area.

COST & PROJECT FUNDING

The total estimated cost for the project is \$420,000 including an allowance for engineering, administration, and contingency items.

Funding source for the proposed improvement is as follows:

Water Fund	\$ 420,000.00
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RECOMMENDATION

It is recommended that the City Council adopt Resolution 15-22 and accept the base bid and alternate No. 1 of C.W. Houle, Inc. for the Lexington Avenue/County Road F Water Main Replacement, City Project 15-06 and authorize the Mayor and City Manager to execute a construction contract in the amount of \$363,071.00.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD APRIL 6, 2015**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on April 6, 2015, at 7:00 pm. The following members were present:

;

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 15-22

ACCEPTING THE LOWEST RESPONSIVE BID
AND AUTHORIZING THE EXECUTION OF A CONTRACT
FOR THE
LEXINGTON AVENUE/COUNTY ROAD F WATER MAIN REPLACEMENT
CITY PROJECT 15-06

WHEREAS, the City of Shoreview has programmed in the Capital Improvement Program for the Lexington Avenue/County Road F Water Main Replacement, City Project 15-06, and

WHEREAS, pursuant to an advertisement for bids for the improvement of City Project 15-06, bids were received, opened, and tabulated according to law, and the following bids received complying with the advertisement:

<u>Contractor</u>	<u>Base Bid w/Alt #1</u>	<u>Base Bid w/Alt #2</u>
C.W. Houle, Inc.	\$ 363,071.00	\$ 371,007.00
G M Contracting, Inc.	\$ 565,186.66	\$ 558,987.52
Geislinger and Sons	\$ 526,656.00	\$ 478,996.00
Penn Contracting, Inc.	\$ 523,630.00	\$ 497,676.00
Engineer's Estimate:	\$ 315,000.00	\$ 315,000.00

WHEREAS, the City staff is recommending to the City Council to award the base bid and alternate no. 1 of the project to the lowest responsible bidder, C. W. Houle, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SHOREVIEW, MINNESOTA, THAT:

1. All bids were received as submitted on April 2, 2015.
2. The base bid and alternate no. 1 from C.W. Houle, Inc. in the amount of \$ 363,071.00 is hereby accepted and the Mayor and City Manager are hereby authorized and directed to enter into a construction contract for City Project 15-06 with the lowest responsible bidder, C. W. Houle, Inc.

The motion for the adoption of the foregoing resolution was duly seconded by member , and upon vote being taken thereon, the following voted in favor thereof: ;

and the following voted against the same: .

WHEREUPON, said resolution was declared duly passed and adopted this 6th day of April, 2015.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 6th day of April, 2015, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to award of contract for City Project 15-06.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, on this 7th day of April, 2015.

SEAL.

Terry Schwerm
City Manager

**PROPOSED MOTION
TO APPROVE SITE AND BUILDING PLAN REVIEW
AE2S/ CITY OF SHOREVIEW
WATER TREATMENT PLANT – 881 HIGHWAY 96**

MOVED BY COUNCIL MEMBER: _____

SECONDED BY COUNCIL MEMBER: _____

To approve the Site and Building Plan review application for the municipal water treatment plant at 881 Highway 96, subject to the following:

Site and Building Plan Review

1. The property shall be developed in accordance with the plans submitted as part of this application. Minor changes to the plan may be allowed provided approval is received from the City Planner. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission and the City Council.
2. The project is subject to the permitting requirements of the Rice Creek Watershed District (RCWD), and a copy of the RCWD permit shall be submitted to the City prior to issuance of a building permit for the project.
3. Erosion and Sediment Control BMPs shall be installed prior to any site disturbance, and maintained during construction in accordance with City regulations.
4. The items identified in the email from the Fire Marshal must be addressed with the Building Permit submittal.
5. The applicant shall address the comments from the City Engineer prior to the issuance of a building permit.
6. No site access from Highway 96 is permitted.
7. All work within the Highway 96 right-of-way is subject to the permitting authority of Ramsey County.
8. Tree removal requires replacement trees per City Code A tree replacement and landscape plan shall be submitted and approved by the City Planner prior to issuance of a building permit.
9. This approval shall expire after one year if a building permit has not been issued and work has not begun on the project.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated Institutional land use in the Comprehensive Plan.
2. The proposed development complies with the standards, with the exception of building height, City's Development Code.
3. The proposed improvements will not conflict with or impede the planned use of adjoining property.
4. Resolution 15-18 states the findings of fact for the building height variance.

ROLL CALL: **AYES** _____ **NAYS** _____

Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

Regular City Council Meeting
April 6, 2015

T:\2015 Planning Cases files\2563-15-06 City Water Treatment Plant\ccmotion.docx

TO: Mayor, City Council and City Manager
FROM: Kathleen Castle, City Planner
DATE: March 31, 2015
SUBJECT: 2563-15-06, Site and Building Plan Review/Variance, City of Shoreview, 881 Highway 96

INTRODUCTION

The City of Shoreview is reviewing the Site and Building Plans for the proposed municipal water treatment plant at 881 Highway 96 which is immediately west of the Ramsey County Ice Arena. The proposed plant is designed to address the increasing levels of iron and manganese in the City's well water and ensure that the City's drinking water complies with the standards of the Environmental Protection Agency (EPA).

In addition, this project required a variance to exceed the maximum building height permitted in the R1, Detached Residential District. The Planning Commission approved this variance at their March 24th meeting. Please see the attached plans.

DEVELOPMENT CODE REQUIREMENTS

The property is zoned R1, Detached Residential which allows public and quasi public uses as a permitted use. The property is also located in the Shoreland Overlay District for Lake Martha. In instances where there are conflicting regulations, the more restrictive regulation applies.

The Site and Building Plan review process enables the City to publically review the plans and determine the impacts on the planned land use of adjoining properties. The City Council has the authority to approve the proposed use upon the finding that it will not impede or otherwise conflict with the planned use of adjoining property (Section 205.080 (B4)).

While the development is required to conform with the R1 and Shoreland District standards, for past public/quasi-public use reviews, the standards of the Office District have been applied and used as a guideline. Since the proposal does not comply with the maximum permitted building height for the R1 zoning district, a variance was requested and approved.

PROJECT DESCRIPTION

The property is located west of the Victoria Street/Highway 96 intersection and west of the Ramsey County Ice Arena. Access to the site is gained from Victoria Street through a driveway that traverses the City's Maintenance Facility property. This driveway is also shared with Ramsey County and provides access to the Ice Arena.

The parcel has an area of 3.86 acres and a width of approximately 282 feet along Highway 96. The parcel is developed with uses that serve the adjoining Maintenance Facility as well as an

outdoor ice arena and utilities including a booster station, wireless telecommunications tower and the underground water reservoir. The driveway also provides access to these improvements.

The proposed water treatment plant will be located on the site in the area previously used for the outdoor ice rink and outdoor storage. The structure has a foundation area of 8,784 square feet, is designed with two stories and will house a variety of equipment necessary for the water treatment including reclaim basins, aerators, filters, feed systems and pumps. The exterior is designed to compliment with the existing Maintenance Center using similar colors and materials including brick, metal coping and asphalt shingles. Two wall signs are also proposed.

Other site improvements include utility work, grading, storm water management, fencing and repairing the parking area and access driveway.

STAFF REVIEW

The proposed improvements were reviewed in accordance with the Comprehensive Plan policies and zoning standards, including the variance criteria. The following summarizes the key components of the proposal.

Comprehensive Plan

Surrounding land uses include institutional to the east, high density senior residential to the northeast, recreation open space to the south and industrial to the west. Lake Martha is immediately north of the property.

The public use of the property is consistent with the 2008 Comprehensive Plan land use plan which guides this property for institutional uses. This property and the properties to the east are included in Policy Development Area, PDA #7 – Shoreview Commons. PDA's have been established in areas where parcels may be underdeveloped, pose concerns or present opportunities for development/redevelopment. The designated land use for properties in this PDA match the existing land uses and include Institutional, Park and High Density Senior Residential. The Commons has been developed with municipal and county structures that provide needed services for the community and also serves as the focal point for civic and recreational services.

The land area immediately to the west, on the north side of Highway 96 is also in a PDA. PDA #6, Town Center, anticipates the redevelopment of the older light industrial uses with a mixed use area of residential, civic and commercial uses.

The continued use of the property as institutional with the proposed municipal water treatment plant will not have an impact on adjoining properties or impede/conflict with the planned land uses in the area. While it is classified as an institutional use, it is also similar in nature to the nearby industrial uses since it is designed to treat the municipal water supply. The treatment plant will enable the City to meet the EPA standards and provide users with a safe and reliable drinking water source.

Development Plans

Site Design

The proposed plant is located on the eastern portion of the property in an area that has been used for an outdoor ice arena and outside storage area. The structure will be setback approximately 161' from the front property line and 23' from the eastern side property line in compliance with the Code requirements. The Commission should note that the minimum structure setbacks established for the R1 District apply only to residential structures (Section 205.082 (D2)). In the Office District, a minimum front yard setback of 50' and a minimum side yard setback of 10' is required (Section 205.044 (D3)).

The proposed location exceeds the setbacks of the adjoining structures on Highway 96. In addition, the right-of-way does have a varying width affecting the setback measurements. The Ramsey County Ice Arena (877 Highway 96) has a setback of 29.30 feet and is adjacent to a portion of the right-of-way that is larger than the adjoining properties to the west. The structure on the property at 895 Highway 96 has a setback of 97.98 feet.

A portion of the existing driveway will be removed and replaced with new pavement. In addition, a small parking area with 4 stalls will be constructed immediately north of the building and provide parking for employees and guests. This parking area will be constructed with a pervious pavement material.

Existing fencing that encloses the maintenance center facility and underground water reservoir will also be removed and replaced. New perimeter fencing will be installed and include 6' tall black coated chain link fencing in the interior of the site and 6' tall estate style fencing around the underground water reservoir.

Grading, Drainage and Stormwater Management

That portion of the property north of the driveway will not be disturbed and drains north. Stormwater from this portion of the site was addressed in 2009 when the City's Maintenance Facility was expanded. The shoreline along Lake Martha, including some of the upland area, was restored to mitigate the land use impacts on the lakeshore environment.

The proposed project improvements will be in the southern area of the property and is currently improved with lawn areas, impervious hard surface areas consisting of pavement and gravel. Stormwater from this portion of the site is not treated and drains towards the south over land and through pipes to the Highway 96 storm sewer system.

Minimal site grading is needed to establish a building pad for the water treatment plant. The majority of grading work relates to the construction of the stormwater infrastructure and includes a biofiltration basin with an underdrain system that will meet the standards of the Rice Creek Watershed District. A permit is required from the Watershed District.

This basin will capture runoff from the driveway and parking areas which will be transported through an underground pipe system. A drainage swale will also be constructed immediately east and south of the proposed building which is designed to capture surface run-off and channel it to the biofiltration basin.

Impervious Surface Coverage

In the R1 District, the maximum impervious surface coverage permitted is 40% (Section 205.082 (D4)). For non-residential uses, this increases to 60% in the Shoreland District (Section 209.080 (J4)) and 75% in the Office District if best management practices are used (Section 205.044 (D4)). When there are conflicting standards in the Development Code, the more restrictive standard applies, therefore, this site is subject to the 40% maximum.

Section 206.060 (A) also addresses impervious surface coverage for redevelopment on non-single-family residential properties. If the existing impervious surface coverage exceeds the maximum permitted in the zoning district, the amount may remain the same but cannot be increased provided best management practices are installed.

The existing impervious surface coverage for the site is 48.6% exceeding the maximum 40% permitted in the R1 District. The proposed improvements result in coverage of 45.7%. Since the site is being redeveloped, the existing percentage can be maintained since best management practices are being used for stormwater management.

Vegetation and Woodlands

Nine trees will need to be removed and replaced in accordance with the City's tree replacement requirements. Trees removed for public improvement projects are required to be replaced at a 1:1 ratio, therefore 9 replacement trees are required (Section 209.050 (B5)). It is expected that these replacement trees will be located south of the building adjacent to Highway 96.

Building Height

The proposed building height is 37' and exceeds the maximum 35' height permitted in the R1 District (Section 205.082 (D3)); therefore, a variance was needed. The Planning Commission reviewed the variance request and found that practical difficulty was present and adopted Resolution 15-18.

PUBLIC/AGENCY COMMENT

Property owners within 350-feet were notified of the request. No comments were received.

The Lake Johann Fire Marshal reviewed the plans and stated that the building must be sprinklered and meet other Fire Code requirements.

PLANNING COMMISSION REVIEW

The Commission reviewed the requests at their March 24th meeting. One member of the public did question how chlorine would be stored and what changes were proposed to the fencing.

The Commission found that practical difficulty was present for the building height variance. The development of a municipal water treatment plant on the property is reasonable due to the proximity of the existing water system infrastructure. Further, there are unique circumstances present due the equipment needed for a plant facility. The additional 2-feet in height will not impact the character of the neighborhood as the structure is designed to complement the other

public buildings in the Commons Area. The Commission adopted Resolution 15-18 recommended the Council approve the Site and Building Plan Review with a 6 – 0 vote.

RECOMMENDATION

The submitted plans have been reviewed in accordance with the Comprehensive Plan policies and the Development Code. The development of the site with a municipal water treatment plant is consistent with the designated land use and the Development Code requirements, with the exception of building height. Staff recommends the City Council approve the Site and Building Plans subject to the following conditions:

1. The property shall be developed in accordance with the plans submitted as part of this application. Minor changes to the plan may be allowed provided approval is received from the City Planner. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission and the City Council.
2. The project is subject to the permitting requirements of the Rice Creek Watershed District (RCWD), and a copy of the RCWD permit shall be submitted to the City prior to issuance of a building permit for the project.
3. Erosion and Sediment Control BMPs shall be installed prior to any site disturbance, and maintained during construction in accordance with City regulations.
4. The items identified in the email from the Fire Marshal must be addressed with the Building Permit submittal.
5. The applicant shall address the comments from the City Engineer prior to the issuance of a building permit.
6. No site access from Highway 96 is permitted.
7. All work within the Highway 96 right-of-way is subject to the permitting authority of Ramsey County.
8. Tree removal requires replacement trees per City Code A tree replacement and landscape plan shall be submitted and approved by the City Planner prior to issuance of a building permit.
9. This approval shall expire after one year if a building permit has not been issued and work has not begun on the project.

Attachments

1. Resolution 15-18
2. Memo – City Engineer
3. Email – Fire Marshall
4. March 24th Planning Commission Minutes
5. Location/Aerial Map
6. Pictometry photos
7. Comprehensive Plan Land Use
8. Submitted Plans
9. Motion

**EXTRACT OF MEETING MINUTES FOR THE SHOREVIEW, MINNESOTA
PLANNING COMMISSION HELD MARCH 24, 2015**

* * * * *

Pursuant to due call and notice thereof, a meeting of the Planning Commission for the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City at 7:00 p.m.

The following members were present: Solomonson, Ferrington, McCool, Peterson, Schumer, Doan

And the following members were absent: Thompson

Member Ferrington introduced the following resolution and moved its adoption.

**RESOLUTION NO. 15-18
TO INCREASE THE MAXIMUM BUILDING HEIGHT PERMITTED**

WHEREAS, Advanced Engineering and Environmental Services, Inc. (AE2S), on behalf of the City of Shoreview submitted a variance application for the following described property:

*Lot 2, Block 1, Commons Park Addition No. 2, Ramsey County, Minnesota
(This property is commonly known as 881 Highway 96)*

WHEREAS, the Development Regulations establish a maximum building height of 35 feet in the R1, Detached Residential District as stated in the City of Shoreview Municipal Code; and

WHEREAS, the applicant has requested a variance to increase the permitted 35-foot building height to 37-feet for a municipal water treatment plant; and

Resolution 15-18

WHEREAS, the Shoreview Planning Commission is authorized by state law and the City of Shoreview Development Regulations to make final decisions on variance requests.

NOW, THEREFORE, BE IT RESOLVED BY THE SHOREVIEW PLANNING COMMISSION, that the variance request increase the maximum 35-foot building height to 37 feet be approved on the basis of the following findings of fact:

Reasonable Manner. The use of this site for a water treatment plant is reasonable due to the existing municipal water system improvements on the property and the need to meet the EPA standards. The City is responsible for providing a safe and reliable water source to our system users.

Unique Circumstances. The application of the single-family residential height standard creates difficulty when applied to a non-residential use. In the City's commercial, office and industrial districts the maximum 35-foot height requirement may be exceeded if for every foot of height there is a foot of building setbacks on all sides (Section 205.040 (C1)). The proposed location of the structure also exceeds the minimum structure setback requirements for these non-residential districts.

The proposed height of 37' is driven in part by the type of water treatment and equipment needed for the facility. It is also driven by the architectural design theme that has been established for the Shoreview Commons area.

Character of Neighborhood. The building has been designed to complement the other structures in the Shoreview Commons area using similar exterior building materials and roof design. The proposed gable roof is an architectural characteristic that is found in other public buildings in the Commons. The proposed building height is not out of character for the Commons area and will not negatively impact adjoining land uses. Since the proposed structure also exceeds comparable setback requirements for non-residential zoning districts, it will not be visually intrusive for the adjoining land uses, including the view from Highway 96.

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE SHOREVIEW PLANNING COMMISSION that the variance requested for 881 Highway 96 be approved. subject to the following conditions:

1. This approval will expire after one year if a building permit has not been issued for the project.
2. The approval is subject to a 5-day appeal period.

The motion was duly seconded by Member Schumer and upon a vote being taken thereon, the following voted in favor thereof: Solomonson, Ferrington, McCool, Peterson, Schumer, Doan

And the following voted against the same: None

Resolution 15-18

Adopted this 24th day of March, 2015.

Steve Solomonson, Chair
Shoreview Planning Commission

ATTEST:

SEAL

Kathleen Castle
City Planner

Resolution 15-18

ACCEPTANCE OF CONDITIONS:

AE2S

City of Shoreview

Date: March 19, 2015
To: Kathleen Castle, City Planner
From: Tom Wesolowski, City Engineer
Subject: Site and Building Plan Review
Water Treatment Plant

The City of Shoreview Engineering Department has reviewed the site and building plan submittal dated March 10, 2015 and the storm water management calculations for the above referenced project. Engineering staff has the following comments regarding the plans:

1. The development is located within the Rice Creek Watershed District (RCWD) and will require a stormwater management permit. The design engineer for the project has submitted the permit application to Rice Creek and it is currently under review. A copy of the application and associated supporting documents has been provided to the City.
2. The maximum height of the building is 37-feet as defined by City Code, which is 2-foot higher than the 35-feet that is allowed by code and a variance is required. The height, size, and overall shape of the building are determined by the type of treatment and the equipment required for treatment. Gravity is used to provide the pressure head required to move water through the plant. The pressure head requirement sets the elevation of the treatment equipment, which in turn sets the building height required.
3. The details for the storm water catch basins, manholes, hydrants, and valves do not match City standards. The engineering department has provided the City standards to the design engineer.
4. Sheet C04, shows seven trees to be removed. After visiting the site it was determined a total of nine trees will need to be removed. The design engineer was informed of the required change.
5. Sheet C05 shows two trees installed on the site. As per City Code the number of new trees to be installed must be equal to the number of trees removed. The design engineer was informed that nine new trees must be installed on the site.
6. The proposed project will be presented to the Environmental Quality Committee (EQC) for comment at their March 23rd meeting. Comments from the EQC will be supplied prior to the Planning Commission meeting.
7. Installation of underground piping and grading will occur around and over existing fiber optic lines that serve the wireless equipment located on the tower adjacent to the building site. City staff will provide notice to the owner of the tower during construction of the project to ensure access is maintained for operation and maintenance.



Kathleen Castle <kcastle@shoreviewmn.gov>

File no. 2563-15-06 Water Treatment Plant

2 messages

Rick Current <rcurrent@ljfd.org>
Reply-To: rcurrent@ljfd.org
To: Kathleen Castle <kcastle@shoreviewmn.gov>
Cc: rcurrent@ljfd.org

Sat, Mar 14, 2015 at 8:17 AM

Kathleen,

Here are my comments on this project.

Based on building being sprinklered:

- Verify location of Fire Department Connection
- FDC is required within 150' of a Hydrant
- Verify location of the sprinkler riser room

General Comments

- Fire Department Lock Box is required on building
- Proper access road to the building required

Please let me know if you need anything else from me.

Thanks,

Rick Current

Fire Marshal

Lake Johanna Fire Department

[651-481-7024](tel:651-481-7024)

Kathleen Castle <kcastle@shoreviewmn.gov>
To: "WESOLOWSKI, TOM" <twesolowski@shoreviewmn.gov>

Mon, Mar 16, 2015 at 9:18 AM

DRAFT

6. Stormwater drainage calculations will be required for future site improvements that increase the impervious surface coverage on this site.
7. A fence permit is required to reconstruct and relocate the existing fencing enclosing the play area.
8. The applicant shall address the comments submitted by the Fire Marshall with the building permit submittal.
9. The applicant shall address the comments from the City Engineer prior to the issuance of a building permit.
10. The Building Official is authorized to issue a building permit for the project, upon satisfaction of the conditions above.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated Institutional land use in the Comprehensive Plan.
2. The proposed development complies with the standards (as conditioned) of the City's Development Code.
3. The proposed improvements will not conflict with or impede the planned use of adjoining property.

VOTE: Ayes - 6 Nays - 0

VARINCE - SITE AND BUILDING PLAN REVIEW - WATER TREATMENT PLANT

FILE NO: 2563-15-06
APPLICANT: CITY OF SHOREVIEW
LOCATION: 881 HIGHWAY 96 WEST

Presentation by City Planner Kathleen Castle

The City is seeking Site and Building Plan review for the proposed water treatment plant at 881 Highway 96. The purpose of the water treatment plant is to address increasing levels of iron and manganese in the municipal water supply and to comply with Environmental Protection Agency drinking water standards. The variance requested is to exceed by 2 feet the maximum building height allowed of 35 feet and allow a building height of 37 feet.

The property is zoned R1, Detached Residential and is in the Lake Martha Shoreland District where stricter standards apply. Quasi public uses are allowed in R1 districts through the Site and Building Plan Review process. Surrounding land uses include senior living facility to the north; county recreational open space to the south; industrial to the west and the City campus and library to the east. The property is in PDA No. 7 for the Shoreview Commons and also in PDA No. 6 to the west for a potential Town Center.

The public use of the property is consistent with the land use plan. The proposed use will not conflict with planned land uses in the area. The treatment plan is a public purpose to provide a safe water source for the City. The access drive will be off Victoria and will be repaved. A small

parking area north of the building is planned with four parking stalls. Fencing in the area will be replaced.

The grading, drainage and storm water management will require a permit from Rice Creek Watershed District. The northern portion of the property will not be disturbed. Runoff from the parking and driveway areas will flow into an existing biofiltration basin. Also, drainage swales are proposed to the east and south to direct runoff to the drainage basin. Impervious surface coverage on the site is being reduced from 48.6% to 45.7%. The standard for the R1 District is 40%, but there is a provision in the Development Code that allows impervious surface coverage to be maintained or reduced with redevelopment. There are nine trees to be removed mainly for storm water management. They will be replaced at the required 1:1 ratio on the south side of the property.

The building height proposed is 37 feet from the grade to the midpoint of the roof, which is 2 feet above the 35 feet allowed. The height is 40 feet measured at the peak. Therefore, a variance is requested. Staff believes practical difficulty is present. Application of a residential standard to a non-residential use creates difficulty. The building height does comply with commercial, office and industrial zoning district standards. The height is driven by the equipment needed for the plant design. This is a reasonable location for the water treatment plant to connect to the water infrastructure. A gabled roof is proposed that is consistent with the design of other buildings in the Commons area. The senior living building, Summerhouse, immediately to the north, is 40 feet in height to the midpoint and 50 feet to the peak. Setbacks exceed requirements. The building will not be visually intrusive to adjacent properties or Highway 96.

Notices were sent to property owners within 350 feet. No comments were received. The Fire Department requires a sprinklered system in the building and that it meet other Fire Code requirements.

Staff finds that the use is consistent with the Comprehensive Plan and Development Code. The proposal is in compliance with all requirements except height. Practical difficulty exists with this non-residential use. The increased height will not negatively impact adjacent land uses. Staff recommends approval of the variance and a recommendation to the City Council for approval of the site and building plan review.

Commissioner Peterson asked how the impervious surface will be reduced. It appears the surface is now pervious dirt. Ms. Castle explained that the soil on the site is heavily compacted and considered impervious. She referred Commissioners to a map that shows impervious surface after construction resulting in an impervious surface reduction.

Chair Solomonson asked a series of questions regarding: 1) whether the water treatment plant will treat all six wells; 2) whether there will be odor, noise or waste product issues; 3) if an aeration system will be used; 4) if residual minerals will be flushed out immediately and not settle; 5) security; and 6) repurposing plans for the building if the City converted its water supply to the St. Paul Water Utility.

Ms. Castle explained that all except one well are in close proximity to the treatment plant, and there will be a pipe a connection to the sixth well. The water pumped into the treatment plant is treated for chlorine, flouride, iron and manganese and then pumped to the two water towers.

DRAFT

There will be no odor. There is a generator, but that will be enclosed. Waste sludge will be cleaned regularly from the plant and discharged into the sanitary sewage system.

City Engineer Wesolowski responded that the design of a gravity filtration plant determined the height. The water will be aerated first and then chlorine added. Water is then filtered through sand and into the City water system. There are two underground backwash tanks to allow waste to settle. Approximately 90% of the backwash water can be reused. Then the sediment is cleaned out. Currently, the lines are flushed twice a year. Once the system is in place it will take a couple years when the lines will be continually flushed. The water will get better and better as minerals are flushed out regularly. Security will be similar to City Hall with a key card system. There will also be an alarm system that goes to staff smart phones. Any movement in the building can be determined. If the City were to go to the St. Paul Water Utility system, current discussions recognize that there could be drought conditions when municipal systems would be used. There might also be blending of water from the City and St. Paul. The plant could be upgraded for untreated water to be brought in and treated.

Chair Solomonson opened the discussion to public comment.

Mr. David Thomas, 890 Highway 96, asked if the chlorine is being relocated or being added. Also, he asked for clarification of the fence removal. He put in the fence to close off access from any direction except Highway 96. Ms. Castle stated some fencing will be removed but will be replaced with a 6-foot tall chain link fence in the north portion and a 6-foot landscape fence on the southern portion. Mr. Wesolowski added that there will be no access from any direction but Highway 96. There is a storage room at the booster station for chlorine cylinders. It will be moved to the water treatment plant and stored there. There are automatic shut-off valves and sensors to detect any leak. If there is a leak, all venting will be shut down and an alarm will alert the City and Fire Department.

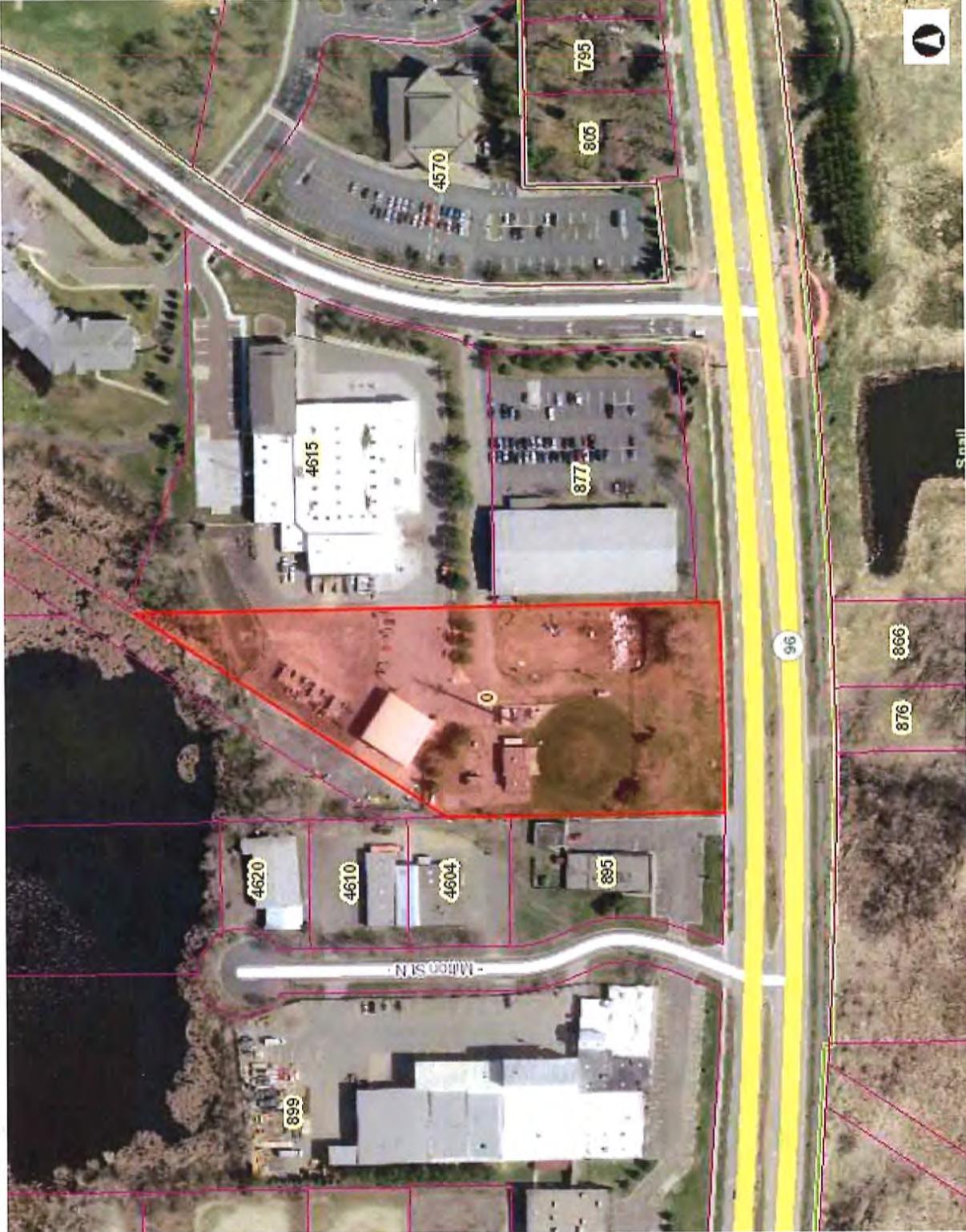
MOTION: by Commissioner Ferrington, seconded by Commissioner Schumer to adopt Resolution 15-18 approving a variance to exceed the permitted 35-foot building height in the R1, Detached Residential Zoning District to 37 feet for the proposed water treatment plant. To recommend the City Council approve the Site and Building Plan review application for this project, subject to the following:

Variance

1. This approval will expire after one year if a building permit has not been issued for the project.
2. The approval is subject to a 5-day appeal period.

Site and Building Plan Review

1. The property shall be developed in accordance with the plans submitted as part of this application. Minor changes to the plan may be allowed provided approval is received from the City Planner. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission and the City Council.



400.0
 0 200.00 400.0 Feet
 NAD_1983_HARN_Adj_MN_Ramsey_Feet
 © Ramsey County Enterprise GIS Division

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
 THIS MAP IS NOT TO BE USED FOR NAVIGATION

Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries
- Lakes - Neighboring Counties
- Airports

Notes

Water Treatment Plant
 Site and Building Plan Review



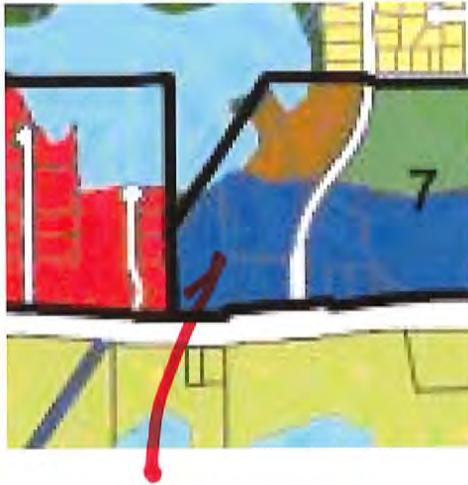
COMPREHENSIVE PLAN – PLANNED LAND USE

Legend

 PDA Boundaries

Planned Land Use

-  Residential (up to 4 units/acre)
-  Residential (4 - 8 units/acre)
-  Residential (8 - 20 units/acre)
-  High Density Senior Residential
-  Office
-  Commercial
-  Mixed Use
-  Business Park
-  Tower
-  Light Industrial
-  Institutional
-  Park
-  Recreational Open Space



ZONING MAP

Zoning Classifications

-  RE - Residential Estate
-  R1- Detached Residential
-  R2 - Attached Residential
-  R3 - Multi-Dwelling Residential
-  R4 - Mobile Home Residential
-  C1 - Retail Service
-  C2 - General Commercial
-  OFC - Office
-  I - Industrial
-  T - Tower
-  OS - Open Space
-  PUD - Planned Urban Development





Technical Memorandum

To: Department of Community Development
City of Shoreview

From: Grant Meyer, PE – AE2S
Aaron Vollmer, PE – AE2S
Advanced Engineering & Environmental Services, Inc. (AE2S)

Re: Shoreview WTP - Site and Building Plan Review

Date: March 10, 2015 **Project Number:** P05480-2007-000

I. Project Background and Scope of Memo

The City of Shoreview has retained the services of Advanced Engineering and Environmental Services Inc. (AE2S) to design a water treatment plant (WTP). The proposed facility is located on the Shoreview Maintenance Facility site, just west of the Ramsey County Ice Arena. This facility will connect to the existing six (6) raw water wells, 1MG reservoir, and Booster Pumping Station.

Construction will consist of a new 8 Million Gallons Per Day (MGD) WTP.

1. Building dimensions 72-feet by 122-feet.
2. Building construction consists of cast in place concrete with CMU and a masonry veneer.
3. Interior building consists of:
 - a. Two (2) 245,000 gallon underground backwash reclaim basins.
 - b. Two (2) forced draft aerators.
 - c. Six (6) conventional dual-media gravity filters with each bay being 15'-0" by 20'-6" including underdrain blocks, media, backwash troughs, air piping, and appurtenances.
 - d. General process piping ranging in size from 4 to 24-inch, valves, fittings, and appurtenances.
 - e. Chemical feed systems which include chemical conveyance systems, chemical storage tanks, chemical containment, and chemical feed equipment for chlorine and fluoride.
 - f. One (1) vertical turbine pump rated at a capacity of 4700 gpm.
 - g. Four (4) submersible pumps ranging in capacity from 200 gpm to 550 gpm.
 - h. General mechanical equipment including HVAC, ductwork; drain, waste, vent piping and other mechanical equipment and appurtenances.
 - i. Electrical systems generally consist of electrical circuits and controls within the WTP including lighting, power, instrumentation and controls, and associated conduit and wiring.
 - j. A standby generator sized to meet emergency and load management electrical requirements will be included next to the existing Booster Station.

Technical Memorandum

Re: Shoreview WTP - Site and Building Plan Review

March 10, 2015

- k. Select electrical and process improvements, as required, at the existing Booster Pumping Station.
- l. Pipes, valves, meters, controls, and other appurtenances required to connect the existing raw water supply pipeline to the new WTP and to connect the new WTP to the existing reservoir and Booster Pumping Station.
4. Sitework generally includes grading, seeding, installing ductile iron water main, sanitary sewer, storm sewer, on-site storm water infiltration basin, perimeter fencing, and piping appurtenances.
5. Repairing the existing asphalt access road and parking lot.
6. Repair to the existing staging area located in the ice arena parking lot.

The purpose of this memorandum is to summarize the scope of the construction and provide the Planning Commission and City Council with the necessary information to approve construction of the WTP.

II. Required Building Submittals:

A. CERTIFIED ABSTRACT OF TITLE

The City of Shoreview currently owns the respective property. A copy of the abstract of title is on file with the City of Shoreview planning office.

B. TRAFFIC STUDY

During the construction of the new WTP residents may experience temporary lane closures for specific equipment delivery needs or construction related activity. These closures will be scheduled and coordinated directly with the City of Shoreview and Ramsey County to limit the inconvenience to the local residents. Once complete, the proposed WTP will have no impact on local traffic.

C. WTP CONSTRUCTION PLANS

A set of preliminary construction plans (Civil, Architectural, and Structural) are included in addition to this packet of information for review by the City of Shoreview. Within the preliminary construction plans are the existing site survey, proposed WTP building design, associated site structures, landscape plan, and proposed exterior WTP appurtenances. The preliminary construction plans also include the proposed contour elevations of the final site.

Included in Appendix A of this technical memorandum are the exterior elevation views of the proposed WTP including perspective views from each of the four (4) adjacent property lines. A detailed description of the architectural finish is included in the preliminary construction plans.

The Process, Mechanical, and Electrical portions of the construction plans are available upon request if additional information about the facility is required.

D. WATERSHED AND RUNNOFF DOCUMENTATION

Included in Appendix B of this technical memorandum is a technical memorandum which will be submitted to the Rice Creek Watershed District for approval of the site development. This technical

Technical Memorandum

Re: Shoreview WTP - Site and Building Plan Review

March 10, 2015

memorandum includes descriptions of the storm water runoff from the site, and detailed runoff quantity calculations. This information was used in the design of the storm water biofiltration basin, which is part of the watershed's storm water management requirements.

E. UTILITY PLANNING

Sheet C03 of the preliminary construction plans includes the location of existing public and private utilities. Sheet C07 of the preliminary construction plans includes detailed alignments of all proposed water main, sanitary sewer, storm sewer, and associated site appurtenances. Appendix C of this memorandum includes Sheet E2 and E3 of the preliminary construction plans which illustrate detailed descriptions of electric utilities to be removed and detailed alignments of the proposed electrical utilities.

F. LANDSCAPE PLAN

Sheet C05 and L01 of the preliminary construction plans illustrate the scope of landscape modifications. In addition to general turf reestablishment and vegetation for the filtration basin, two (2) large existing trees will need to be removed from the site to accommodate construction. Replacement of these trees will be as shown on Sheet L01 and as requested by the City of Shoreview.

G. SIGN PLAN

Sheets A10 and A11 of the architectural construction plans illustrate the proposed sign location and dimensions. The Architectural rendering in Appendix A also illustrates the proposed WTP signage.

H. SITE LIGHTING PLAN

Appendix D illustrates the proposed interior and exterior lighting for the facility. Sheet SL1 of Appendix D was also included to better illustrate the design lumens of the WTP exterior.

I. EROSION CONTROL PLAN

An erosion control plan is included on sheet C12 of the proposed construction plans. Appendix E includes specifications specific to this erosion control plan and the Storm Water Pollution Prevention Plan (SWPPP), which will be included in the final construction specifications.

III. Summary

The information summarized above generally describes the proposed facility. If the Department of Community Development requires any additional information AE2S would be happy to provide as much information as needed to continue with the development of this important facility for the City of Shoreview.



Kathleen Castle <kcastle@shoreviewmn.gov>

City of Shoreview Water Treatment Plant

Grant L. Meyer <Grant.Meyer@ae2s.com>

Fri, Mar 20, 2015 at 9:34 AM

To: Kathleen Castle <kcastle@shoreviewmn.gov>

Cc: "WESOLOWSKI, TOM" <twesolowski@shoreviewmn.gov>, Aaron Vollmer <Aaron.Vollmer@ae2s.com>

Good Morning Kathleen,

Sorry for the delay. After talking with Tom yesterday morning, it was clear that we were still approaching the analysis incorrectly.

The attached Exhibit displays both the Preconstruction Pervious Area and the proposed Post-Construction Pervious areas (calculated areas are listed in the border on the right side of the exhibit). As you thought, when recognizing the ice arena as previously impervious, the net result on the project is actually a "decrease" in impervious area.

Note that the exhibit considers the area above the One (1) Million Gallon Reservoir as "pervious" both before and after construction. If it is more appropriate to consider the Reservoir area as "impervious" (which is likely appropriate, even though the area is covered with grass and soil), the revised calculations are provided in "red" as follows:

Parcel size: 168,089 SF = 3.86 Acres (the Reservoir area is approximately 13,000 square feet)

Pre-construction Impervious = 81,726 SF = 1.88 Acres (48.6%) **(94,726 SF = 56.3%)**

Pre-construction Pervious = 86,363 SF = 1.98 Acres (51.4%) **(73,363 SF = 43.7%)**

Post Construction Impervious = 76,826 SF = 1.76 Acres (45.7%) **(89,826 SF = 53.4%)**

Post Construction Pervious = 89,263 SF = 2.0 Acres (54.3%) **(78,263 SF = 46.6%)**

Either way (regardless of the Reservoir), the net result is an overall "decrease" in impervious area.

I hope this information helps! Please feel free to contact me with any questions, comments, or to request additional information.

Thanks Kathleen,

GRANT

From: Kathleen Castle [mailto:kcastle@shoreviewmn.gov]
Sent: Thursday, March 19, 2015 11:42 AM
To: Grant L. Meyer
Subject: Re: City of Shoreview Water Treatment Plant

Thanks Grant. I am hoping that this results in no net increase in lot coverage - then no variance needed. 😊

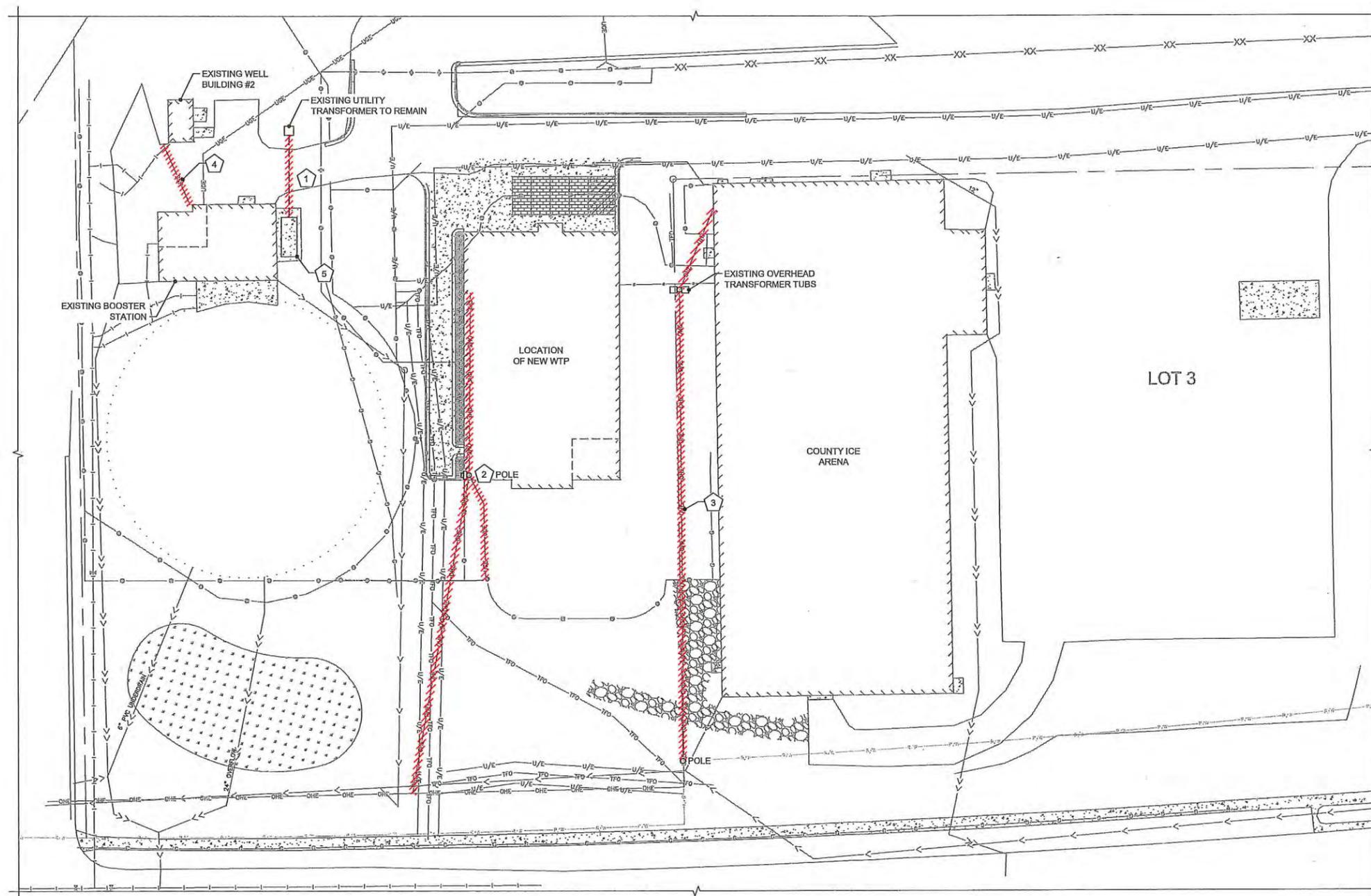
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Impervious Exhibit.pdf

424K



1 OVERALL SITE PLAN - DEMOLITION
 E2
 30' 0 30' 60'
 NORTH

GENERAL NOTES

1. SEE SHEET E1 FOR GENERAL NOTES.

DEMOLITION NOTES

- 1 ONCE THE NEW BOOSTER STATION SERVICE ENTRANCE IS OPERATIONAL, DISCONNECT AND REMOVE THE EXISTING SERVICE ENTRANCE CIRCUITRY IN ITS ENTIRETY. SEE ONE-LINES FOR DETAILS.
- 2 EXISTING DE-ENERGIZED ICE ARENA LIGHTING TO BE REMOVED BY ELECTRICAL CONTRACTOR.
- 3 EXISTING OVERHEAD ICE ARENA POWER AND COMMUNICATIONS TO BE RELOCATED UNDERGROUND. SEE IMPROVEMENTS SITE PLAN.
- 4 ONCE NEW SERVICE IS INSTALLED, EXISTING WELL BUILDING #2 IS TO BE RE-FED FROM NEW GEAR. DEMO EXISTING WELL FEEDER #2 BETWEEN WELL BUILDING AND BOOSTER STATION. CONDUITS MAY BE ABANDONED BELOW GRADE.
- 5 EXISTING NATURAL GAS ENGINE GENERATOR IS TO BE DISCONNECTED AND GIVEN TO OWNER FOR RELOCATION. CIRCUITRY TO BE DISCONNECTED AND REMOVED.

MILESTONE - 95%

SHOREVIEW WATER TREATMENT PLANT
 CITY OF SHOREVIEW
 SHOREVIEW, MINNESOTA

OVERALL SITE PLAN - DEMOLITION

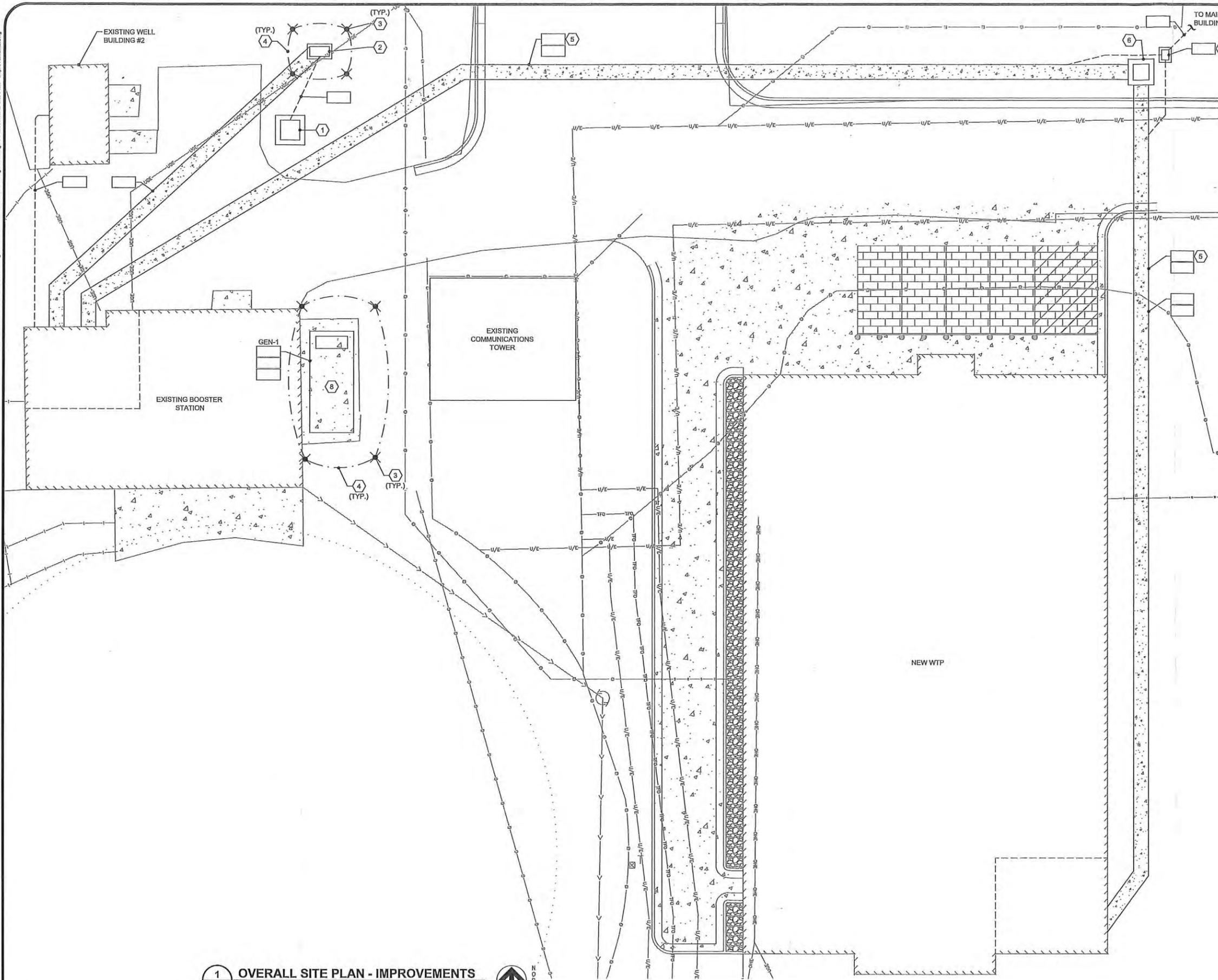
SYM	DATE	DESCRIPTION	APPR



-0-
DRAWING TYPE PRELIMINARY
PREPARED BY PJE
CHECKED / APPROVED ASP / CDH
DATE MARCH 2015
PROJECT NUMBER P05480-2007-000
SHEET X of XX
DRAWING E2

Layout: SITE3
 File: K:\Shoreview\05480-2007-000 Shoreview WTP Design and Construction\040 Final Design\Drawings\05-Electrical-Site Plan - Improvements.dwg

Plotted By: Patrick Edmonds Date: Monday, March 09, 2015
 Last Saved By: Patrick Edmonds Date: Friday, March 06, 2015 8:33:17 AM



1 OVERALL SITE PLAN - IMPROVEMENTS
 E3

GENERAL NOTES

1. SEE SHEET E1 FOR GENERAL NOTES.

CONSTRUCTION NOTES

- 1 EXISTING UTILITY TRANSFORMER TO BE USED TO FEED A NEW CT CABINET FOR NEW SERVICE ENTRANCE.
- 2 NEW 1600A/3P UTILITY APPROVED NEMA 3R CT CABINET ON CONCRETE PAD FOR TRANSITIONING CIRCUITRY INTO DUCT BANK.
- 3 5/8"x10" COPPER CLAD STEEL GROUND ROD WITH TOP MOUNTED AT MINIMUM OF 18" BELOW GRADE. EXOTHERMIC WELD TO GROUND CONDUCTOR.
- 4 #4/0 BARE STRANDED COPPER GROUND CONDUCTOR. BURIED AT 18" BELOW GRADE.
- 5 CONCRETE ENCASED DUCT BANK. SEE DETAILS.
- 6 AT GRADE CONCRETE HANDHOLE FOR 480V POWER CIRCUITRY ROUTING. SEE DETAILS.
- 7 AT GRADE FIBERGLASS HANDHOLE FOR FIBER OPTIC CIRCUITRY ROUTING. SEE DETAILS.
- 8 NEW DIESEL ENGINE GENERATOR ON EXISTING CONCRETE PAD. MODIFY AND EXTEND AS REQUIRED FOR NEW GENERATOR.

MILESTONE - 95%

SHOREVIEW WATER TREATMENT PLANT
 CITY OF SHOREVIEW
 SHOREVIEW, MINNESOTA

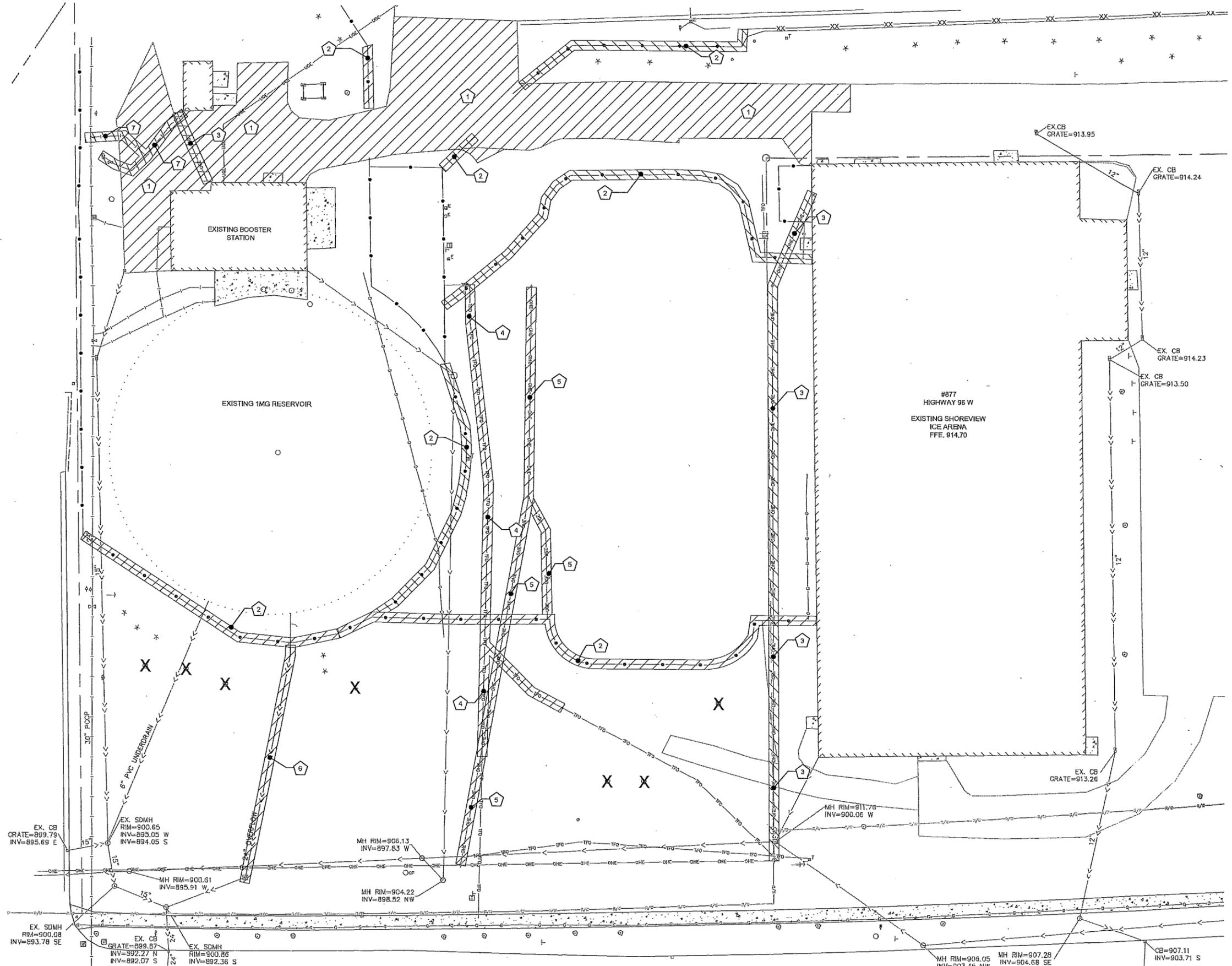
OVERALL SITE PLAN - IMPROVEMENTS

-0-	
DRAWING TYPE	PRELIMINARY
PREPARED BY	PGM
CHECKED / APPROVED	ASP / CDH
DATE	MARCH 2015
PROJECT NUMBER	P05480-2007-000
SHEET	X of XX
DRAWING	E3



SYM	DATE	DESCRIPTION	APPR

PRELIMINARY



DEMOLITION LEGEND	
	REMOVE, ABANDON, & REMOVE AND REPLACE
	REMOVE AND REPLACE TREE

- | GENERAL DEMOLITION NOTES | |
|--------------------------|--|
| 1. | ALL EXISTING PIPES AND STRUCTURES LOCATED WITHIN THE FOOTPRINT OF THE PROPOSED TREATMENT PLANT SHALL BE REMOVED IN THEIR ENTIRETY. |
| 2. | CONTRACTOR SHALL PROVIDE AND INSTALL ALL MATERIALS NECESSARY TO CAP OR SEAL ALL UTILITIES TO BE ABANDONED IN PLACE AS DIRECTED BY THE ENGINEER IN THE FIELD. |
| 3. | CONTRACTOR SHALL DISPOSE OF ALL SCRAP AND DEMOLISHED MATERIALS IN ACCORDANCE WITH LOCAL AND STATE REGULATIONS. |

- | DEMOLITION NOTES | |
|------------------|---|
| | REMOVE AND REPLACE EXISTING ASPHALT PAVEMENT. |
| | REMOVE FENCING. |
| | REMOVE AND RELOCATE UNDERGROUND/OVERHEAD ELECTRIC. |
| | REMOVE AND RELOCATE FIBER OPTIC |
| | REMOVE OVERHEAD/UNDERGROUND ELECTRIC |
| | REMOVE EXISTING PIPE AND STRUCTURE |
| | REMOVE AND REPLACE EXISTING WATER MAIN AND FIXTURES |

QUANTITIES	
REMOVE BITUMINOUS PAVEMENT	1,166 S.Y.

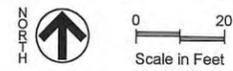
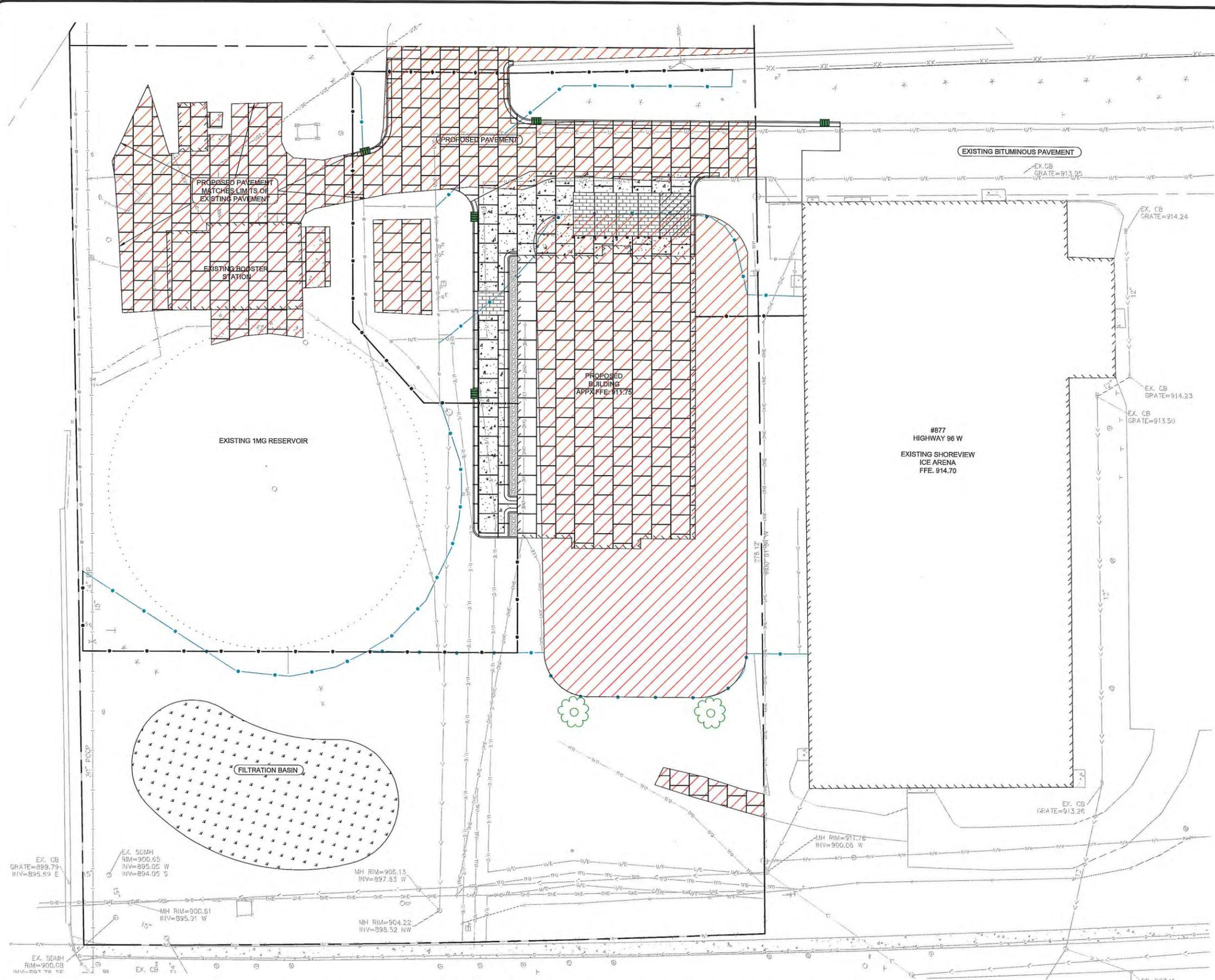
SYMBOL	DATE	DESCRIPTION	APPROVED



SHOREVIEW WATER TREATMENT PLANT
 CITY OF SHOREVIEW
 SHOREVIEW, MN
 DEMOLITION PLAN

DRAWING TYPE	PRELIM
PREPARED BY	SC
CHECKED / APPROVED	JE / JS
DATE	MAR. 2015
PROJECT NUMBER	P05480-2007-000
SHEET	5 OF 17
DRAWING	C04

PRELIMINARY



PROPOSED LEGEND	
	PROPOSED BUILDING
	CURB AND GUTTER
	CONCRETE PAVEMENT
	PAVE DRAIN
	RIVERROCK BED INFILL
	ASPHALT PAVEMENT
	CATCH BASIN / INLET
	BARBED/WOVEN FENCE
	CHAIN LINK FENCE
	GATE

AREAS	
	31,793 SF PRECONSTRUCTION IMPERVIOUS AREA
	73,880 SF PRECONSTRUCTION PERVIOUS AREA
	26,893 SF POST CONSTRUCTION IMPERVIOUS AREA
	78,780 SF POST CONSTRUCTION PERVIOUS AREA

- NOTES**
1. AREA TO THE NORTH OF THE PROPOSED PAVEMENT IS APPROXIMATELY 62,416 SF IN TOTAL AREA. THIS AREA WILL NOT BE AFFECTED BY CONSTRUCTION. THE SOUTHERN PORTION OF THE PARCEL THAT WILL BE CONSIDERED FOR THIS COMPARISON CONSISTS OF APPROXIMATELY 105,673 SF IN AREA.
 2. AREAS THAT WILL BE CONSIDERED AS IMPERVIOUS FOR PRECONSTRUCTION CONDITIONS INCLUDE ALL PAVEMENT, BUILDINGS, HARDENED GRAVEL SURFACES, AND THE AREA PREVIOUSLY USED AS AN ICE RINK.

SYM	DATE	DESCRIPTION	APPR



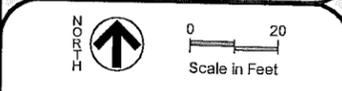
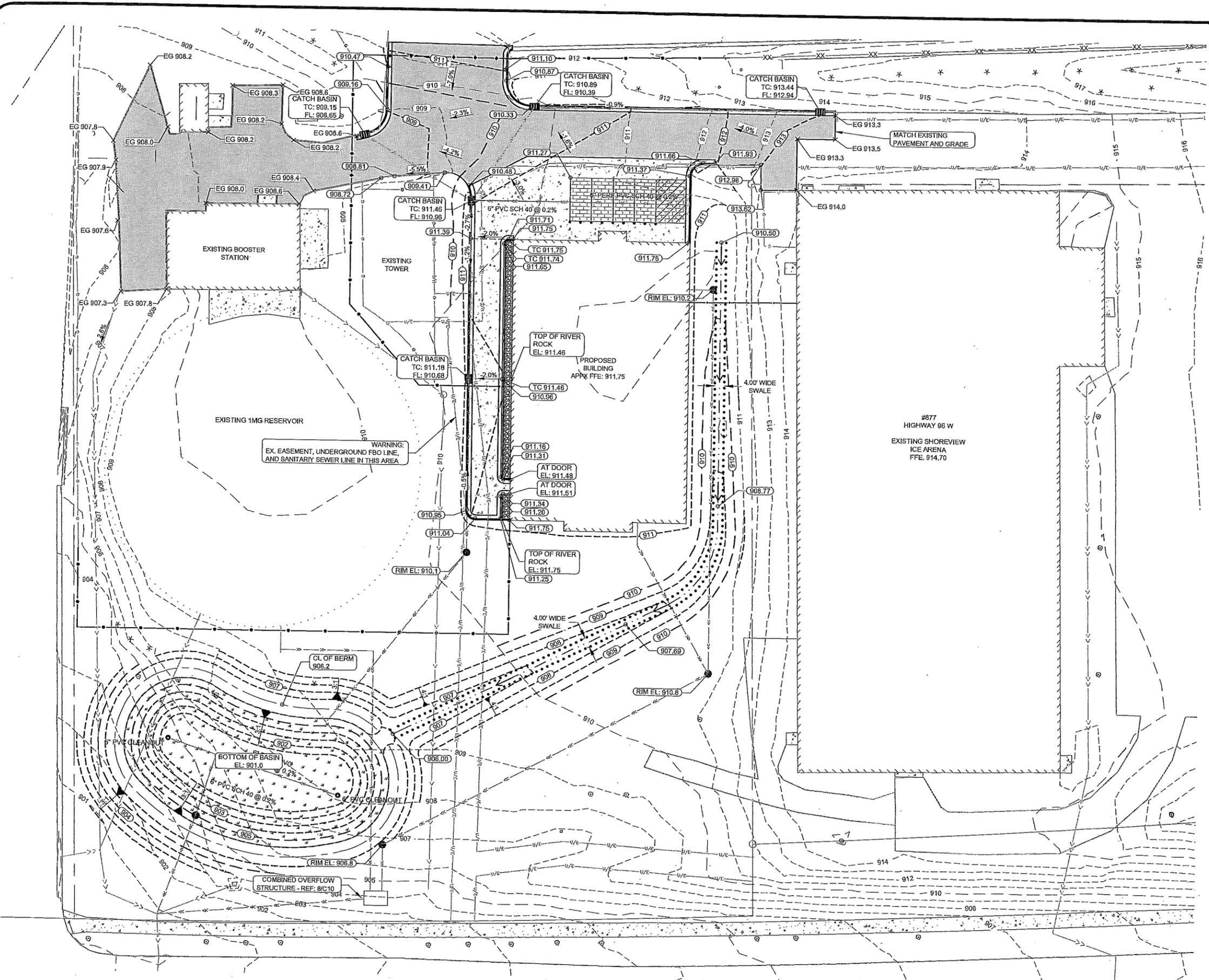
SHOREVIEW WATER TREATMENT PLANT
 CITY OF SHOREVIEW
 SHOREVIEW, MN

DRAWING TYPE	PRELIM
PREPARED BY	SC
CHECKED / APPROVED	JE / JS
DATE	MAR. 2015
PROJECT NUMBER	P05480-2007-000
SHEET	6 of 17
DRAWING	C05

PRELIMINARY

Layout: C06 GRADING PLAN
 File: L:\shoreview\0548-2007-020460 Final Design - Shoreview\0548-2007-020460-GRADING PLAN.dwg

Plotted By: Jason Barry Date: Tuesday, March 10, 2015
 User: jbarry Date: Monday, March 09, 2015 2:48:38 PM



LEGEND

- 836--- EXISTING MAJOR CONTOUR
- 836--- EXISTING MINOR CONTOUR
- 838--- PROPOSED MAJOR CONTOUR
- 838--- PROPOSED MINOR CONTOUR
- ← SWALE
- 838.00 FINISHED GRADE SPOT ELEV.
- EG 838.00 EXISTING GRADE SPOT ELEV.
- CATCH BASIN TC: 911.55 FL: 911.05 FINISHED CATCH BASIN TOP OF CURB AND FLOWLINE ELEV.
- PROPOSED BITUMINOUS PAVEMENT
- PROPOSED CONCRETE PAVEMENT
- PROPOSED PAVE DRAIN
- PROPOSED RIVERROCK BED INFILL
- PROPOSED CATCH BASIN

GRADING NOTES

1. ALL SPOT ELEVATIONS ALONG CURB AND GUTTER ARE TO FLOW LINE UNLESS OTHERWISE DENOTED.
2. ALL TC/FL SPOT ELEVATION LABELS ARE PLACED AT TRANSITION POINTS. ALL LABELS BETWEEN ARE TO FLOW LINE.

SHOREVIEW WATER TREATMENT PLANT
 CITY OF SHOREVIEW
 SHOREVIEW, MN

DRAWING TYPE
 PRELIM
 PREPARED BY
 SC
 CHECKED / APPROVED
 JE / JS
 DATE
 MAR. 2015
 PROJECT NUMBER
 P05480-2007-000

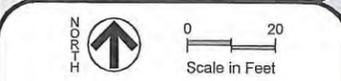
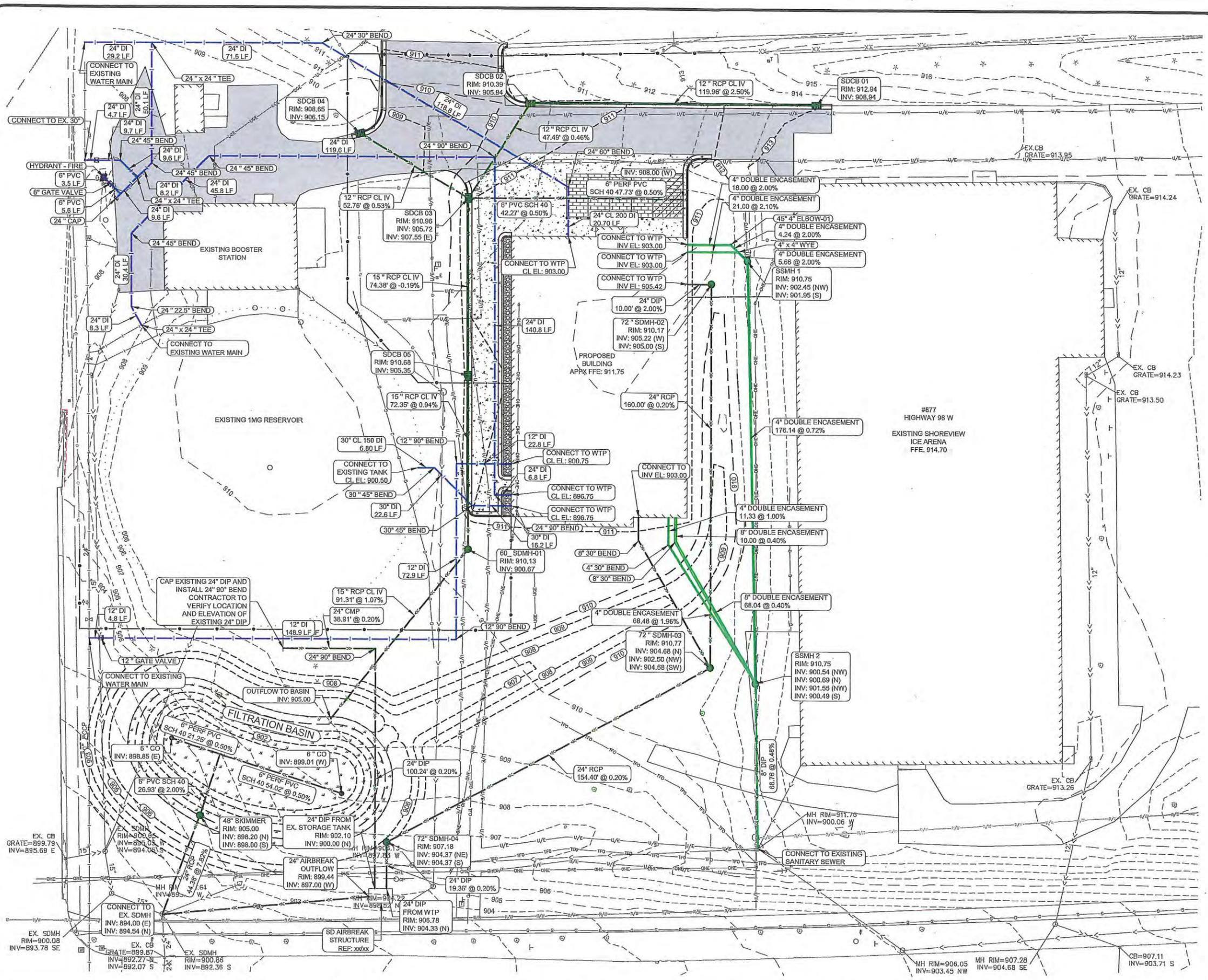
SHEET
 7 of 17
 DRAWING

C06

PRELIMINARY

Layout: C07 UTILITY PLAN
 File: L:\Share\105463007\000006 Final Design - Shoreview\01-Channels\01-Utility Plan.dwg

Plotted By: Joseph Bunnery Date: Tuesday, March 10, 2015
 Last Saved By: Joseph Bunnery Date: Wednesday, March 04, 2015 3:28:40 PM



LEGEND

- EXISTING WATER MAIN
- EXISTING SANITARY SEWER
- EXISTING STORM SEWER
- EXISTING FIBER OPTIC
- EXISTING CONTOURS
- PROPOSED WATER MAIN
- PROPOSED SANITARY SEWER
- PROPOSED SANITARY SEWER DOUBLE ENCASEMENT
- PROPOSED STORM SEWER
- PROPOSED CONTOURS
- PROPOSED SANITARY MANHOLE
- PROPOSED MANHOLE
- ⊠ PROPOSED GATE VALVE
- ⊕ PROPOSED FIRE HYDRANT
- PROPOSED FILTRATION BASIN
- ▒ PROPOSED BITUMINOUS PAVEMENT
- ▒ PROPOSED CONCRETE PAVEMENT
- ▒ PROPOSED PAVE DRAIN

GENERAL NOTES

1. COORDINATE LOCATION AND SIZE OF SDR-35 PVC SLEEVES FOR IRRIGATION LINES WITH IRRIGATION CONTRACTOR.
3. COORDINATE LOCATION AND ELEVATION OF BUILDING SERVICES WITH MECHANICAL.
4. COORDINATE SANITARY SEWER CONNECTION TO CITY SEWER WITH CONTRACTOR.
5. COORDINATE GAS LINE LOCATION WITH XCEL ENERGY.
6. ALL STORM SEWER PIPE MAY BE EITHER RCP OR HDPE UNLESS OTHERWISE NOTED.
7. ALL WATERMAIN PIPING SHALL BE C900 DR-18 PVC.
8. ALL SANITARY SEWER PIPING SHALL BE SDR-35 PVC.

SY#	DATE	DESCRIPTION	APPR



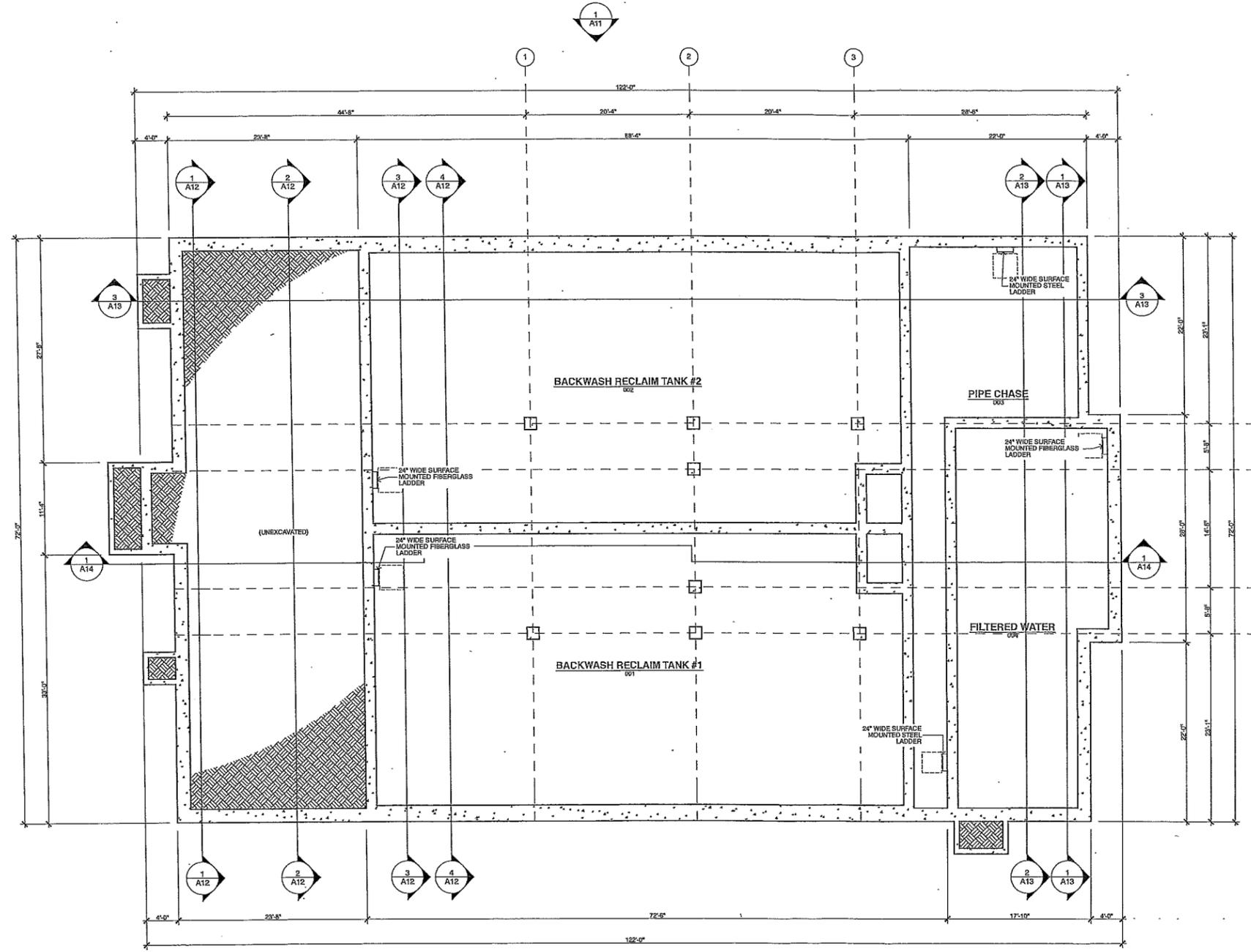
SHOREVIEW WATER TREATMENT PLANT
 CITY OF SHOREVIEW
 SHOREVIEW, MN
 UTILITY PLAN

DRAWING TYPE	PRELIM
PREPARED BY	SC
CHECKED / APPROVED	JE / JS
DATE	MAR. 2015
PROJECT NUMBER	P05480-2007-000

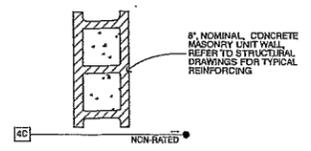
SHEET
 8 OF 17
 DRAWING

C07

PRELIMINARY



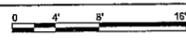
PARTITION SCHEDULE



GENERAL NOTES

1. THE CONTRACTOR AND ALL SUB-CONTRACTORS SHALL VERIFY ALL DIMENSIONS AND CONDITIONS AT THE SITE AND SHALL NOTIFY THE ARCHITECT OF ANY DISCREPANCY CROSS-CHECK DETAILS AND DIMENSIONS SHOWN ON THE ARCHITECTURAL DRAWINGS WITH RELATED REQUIREMENTS ON THE STRUCTURAL, MECHANICAL, CIVIL AND ELECTRICAL DRAWINGS.
2. FLOOR AND WALL OPENINGS, SLEEVES, VARIATION IN THE STRUCTURAL SLAB ELEVATIONS, DEPRESSED AREAS AND ALL OTHER ARCHITECTURAL, MECHANICAL, ELECTRICAL AND CIVIL REQUIREMENTS MUST BE COORDINATED BEFORE THE CONTRACTOR PROCEEDS WITH CONSTRUCTION.
3. IN ALL CASES WHERE A CONFLICT MAY OCCUR SUCH AS BETWEEN ITEMS COVERED BY SPECIFICATIONS AND NOTES ON THE DRAWINGS, OR BETWEEN GENERAL NOTES AND SPECIFIC DETAILS, THE ARCHITECT, AND/OR ENGINEER SHALL BE NOTIFIED AND HE WILL INTERPRET THE INTENT OF THE CONTRACT DOCUMENTS.
4. DETAILS NOTED AS TYPICAL SHALL APPLY IN ALL CASES UNLESS SPECIFICALLY SHOWN OR NOTED OTHERWISE.
5. WHERE NO SPECIFIC DETAIL IS SHOWN, THE FRAMING OR CONSTRUCTION SHALL BE IDENTICAL SIMILAR TO THAT INDICATED FOR LIKE CASES OF CONSTRUCTION ON THIS PROJECT.
6. WORKMANSHIP AND MATERIALS SHALL CONFORM TO THE REQUIREMENTS OF THE CURRENT MINNESOTA STATE BUILDING CODE.
7. IN NO CASE SHALL WORKING DIMENSIONS BE SCALED FROM PLANS, SECTIONS OR DETAILS ON THE DRAWINGS.
8. THE PRECISE DIMENSIONS AND LOCATIONS OF ALL DOORS AND WINDOW OPENINGS SHALL BE DETERMINED FROM ARCHITECTURAL PLANS AND DETAILS, OTHER WALL AND FLOOR OPENINGS AS REQUIRED BY MECHANICAL, ELECTRICAL OR SIMILAR REQUIREMENTS SHALL BE VERIFIED FROM SHOP DRAWINGS, EQUIPMENT DATA, DIMENSIONS, ETC., AS REQUIRED.

1 LOWER LEVEL FLOOR PLAN
 A6



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SIGNATURE: _____
 TYPED NAME: Duane Day
 3/9/15 REG. NO. 15448

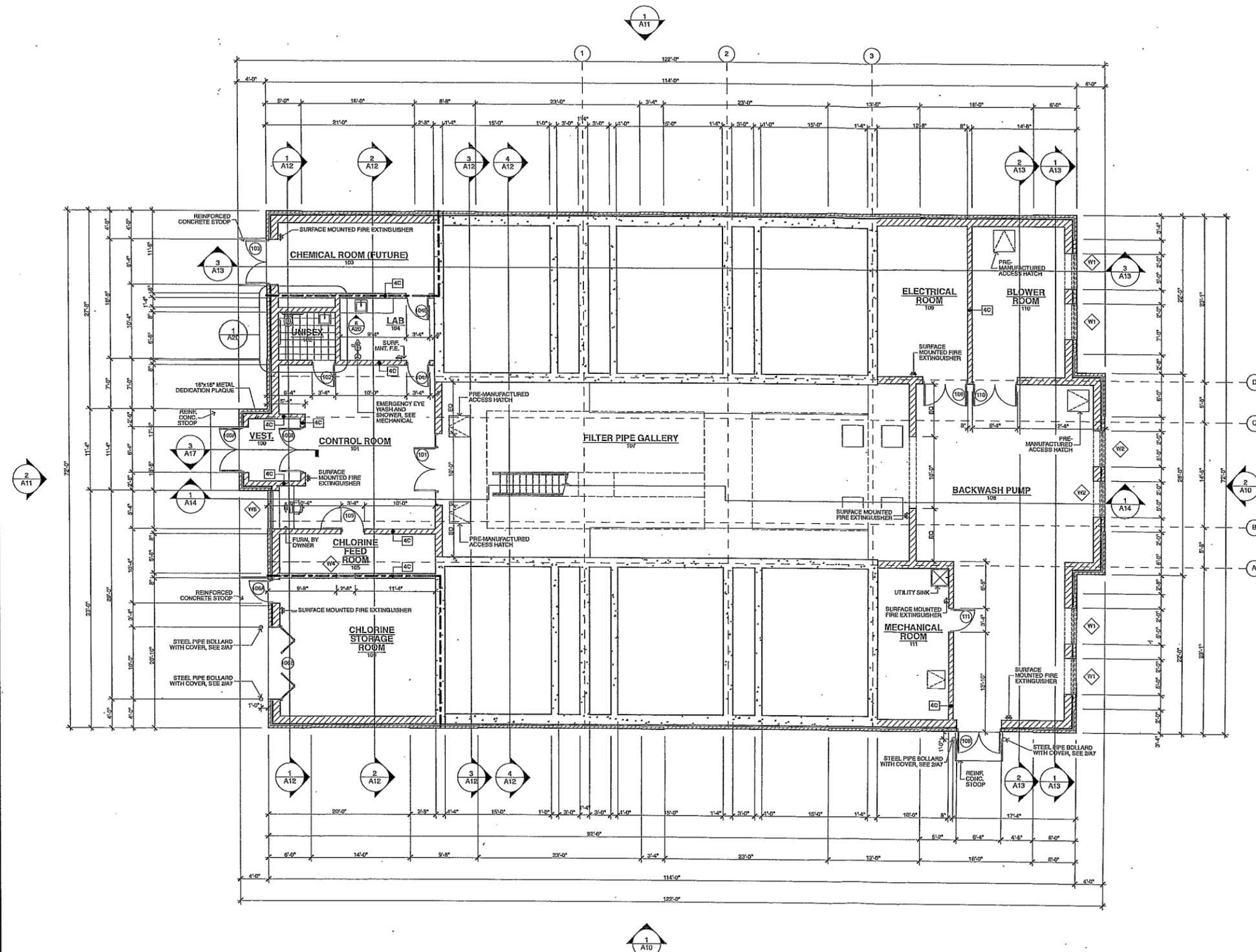
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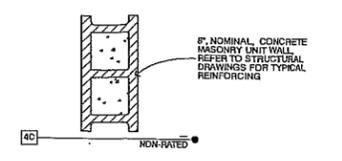
AES

SHOREVIEW WATER TREATMENT PLANT
 CITY OF SHOREVIEW
 SHOREVIEW, MINNESOTA
 LOWER LEVEL FLOOR PLAN

SYM	DATE	DESCRIPTION	APPR

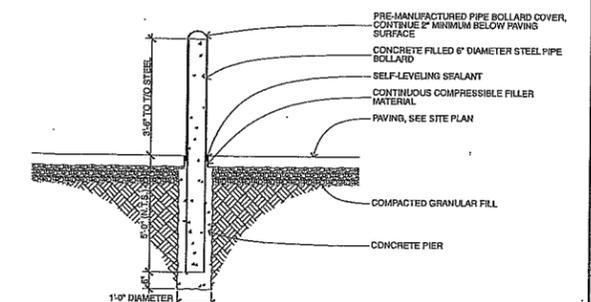


PARTITION SCHEDULE



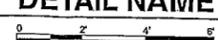
GENERAL NOTES

1. THE CONTRACTOR AND ALL SUB-CONTRACTORS SHALL VERIFY ALL DIMENSIONS AND CONDITIONS AT THE SITE, AND SHALL NOTIFY THE ARCHITECT OF ANY DISCREPANCY CROSS-CHECK DETAILS AND DIMENSIONS SHOWN ON THE ARCHITECTURAL DRAWINGS WITH RELATED REQUIREMENTS ON THE STRUCTURAL, MECHANICAL, ELECTRICAL AND CIVIL DRAWINGS.
2. FLOOR AND WALL OPENINGS, SLEEVES, VARIATION IN THE STRUCTURAL SLAB ELEVATIONS, DEPRESSIONED AREAS AND ALL OTHER ARCHITECTURAL, MECHANICAL, ELECTRICAL AND CIVIL REQUIREMENTS MUST BE COORDINATED BEFORE THE CONTRACTOR PROCEEDS WITH CONSTRUCTION.
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9. PROVIDE FIRE DEPARTMENT ACCESS BOX - VERIFY LOCATION WITH LOCAL FIRE DEPARTMENT



2
A7

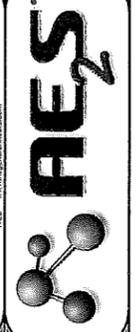
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A7



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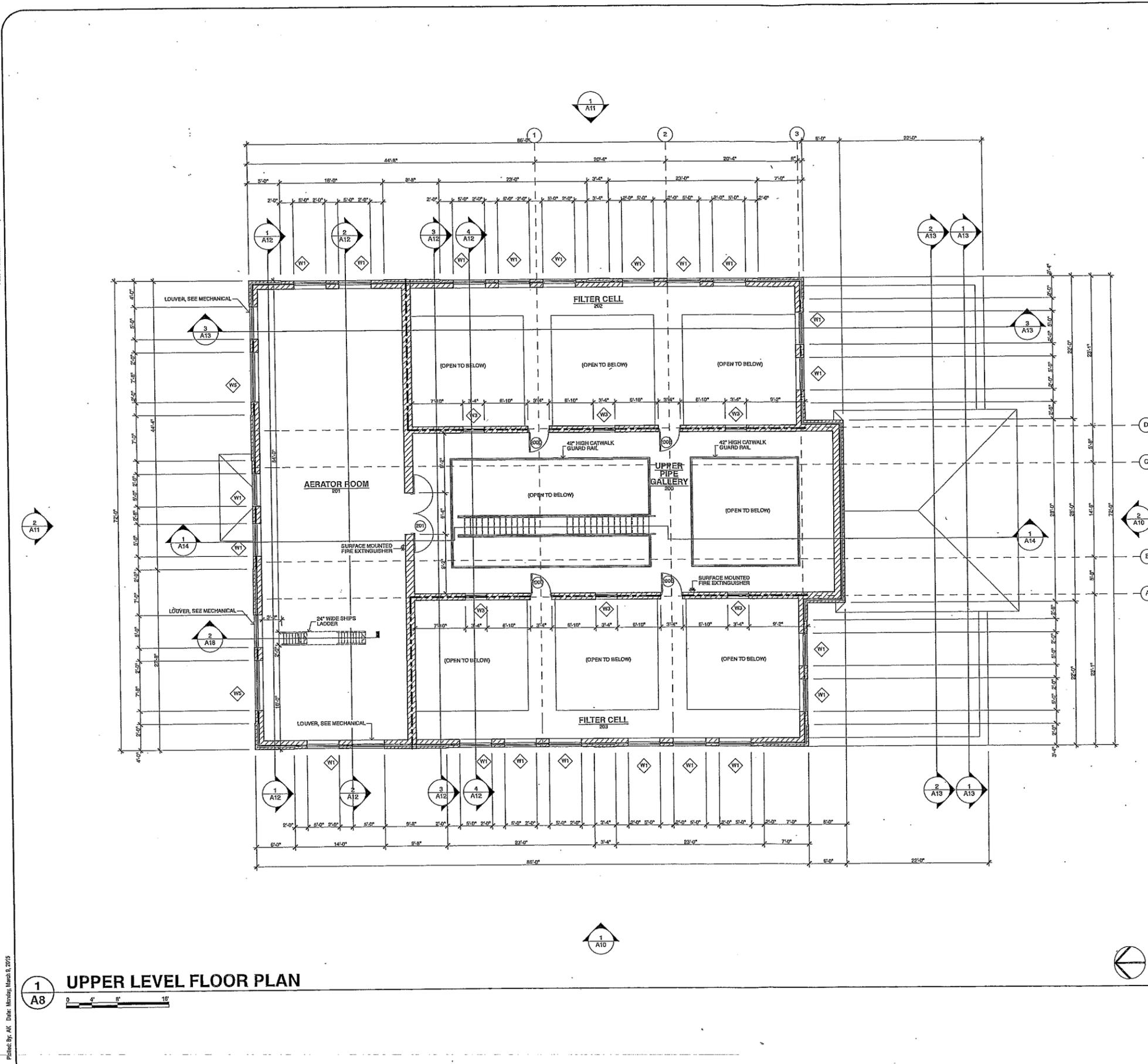


SHOREVIEW WATER TREATMENT PLANT
 CITY OF SHOREVIEW
 SHOREVIEW, MINNESOTA
 MAIN LEVEL FLOOR PLAN

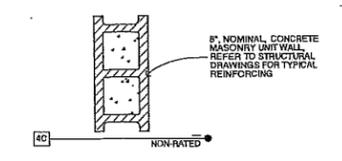
SYM	DATE	DESCRIPTION	APPR

PRELIMINARY

DRAWING
A7



PARTITION SCHEDULE



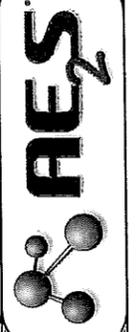
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 3/9/15 REG. NO. 15448

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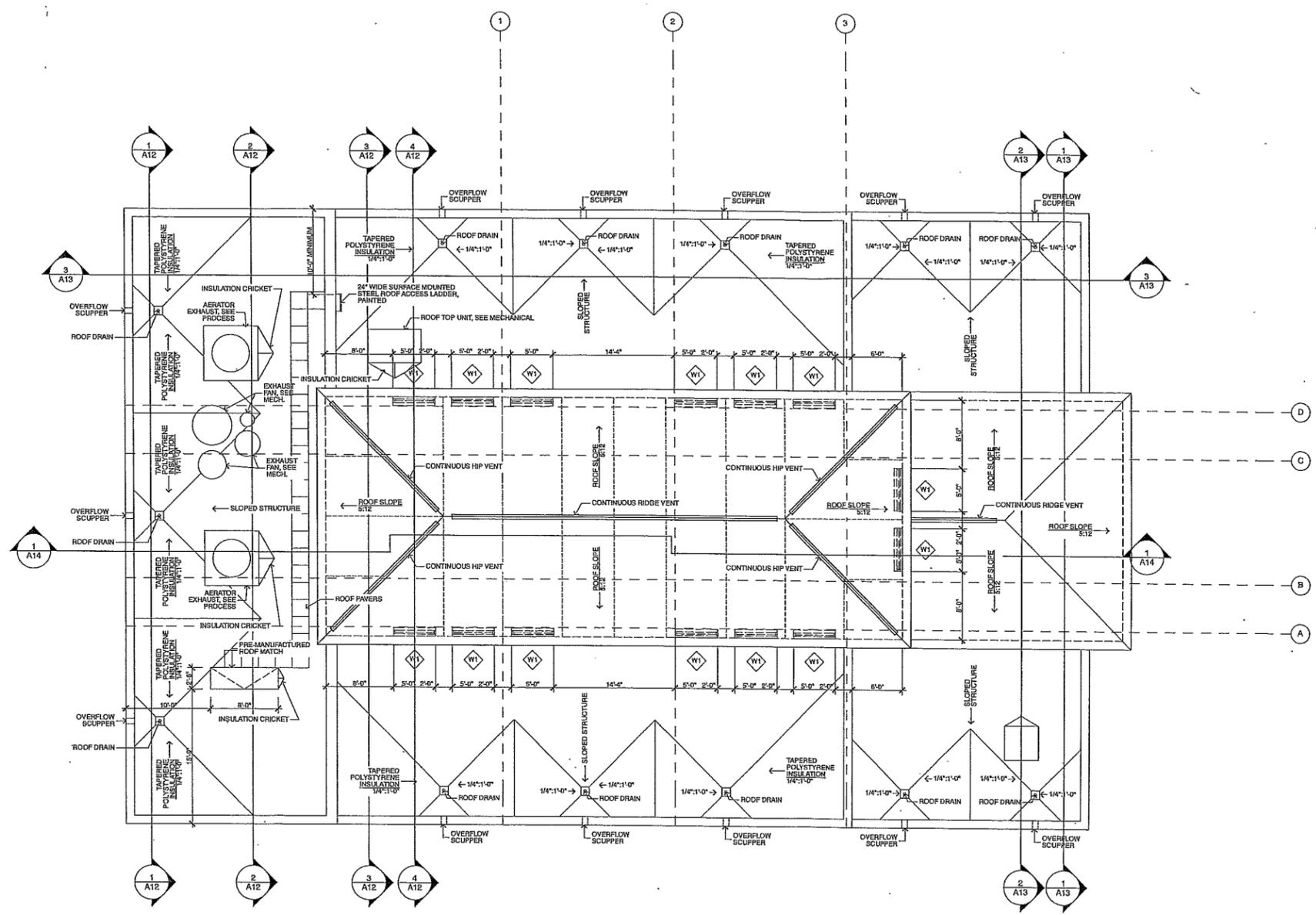
SHOREVIEW WATER TREATMENT PLANT
 CITY OF SHOREVIEW
 SHOREVIEW, MINNESOTA
 UPPER LEVEL FLOOR PLAN

SYMBOL	DATE	DESCRIPTION	APPROVED

1 UPPER LEVEL FLOOR PLAN
 A8



PRELIMINARY



ROOF PLAN NOTES

1. PROVIDE NET FREE VENTILATING AREA OF NOT LESS THAN 1000 OF THE AREA OF THE ATTIC SPACE VENTILATED, WITH 50 PERCENT OF THE REQUIRED VENTILATING AREA PROVIDED BY VENTILATORS OR RIDGE VENTS LOCATED IN THE UPPER PORTION OF THE SPACE TO BE VENTILATED AT LEAST 3 FEET ABOVE EAVE OR CORNICE VENTS WITH THE BALANCE OF THE REQUIRED VENTILATION PROVIDED BY EAVE OR CORNICE VENTS.
2. PROVIDE ATTIC ACCESS OPENINGS OF NOT LESS THAN 20 INCHES BY 30 INCHES TO ANY ATTIC AREA HAVING A CLEAR HEIGHT OF OVER 30 INCHES. A 30 INCH MINIMUM CLEAR HEADROOM IN THE ATTIC SPACE SHALL BE PROVIDED AT OR ABOVE THE ACCESS OPENING.
3. PROVIDE DRAFT STOPPING IN ATTICS OF COMBUSTIBLE CONSTRUCTION WITHOUT AN AUTOMATIC SPRINKLER SYSTEM. DRAFT STOPPING SHALL BE INSTALLED SUCH THAT ANY HORIZONTAL AREA DOES NOT EXCEED 3,000 SQUARE FEET. DRAFT STOPPING MATERIAL SHALL NOT BE LESS THAN 1/2\"/>

1
A9 ROOF PLAN
 0 4' 8' 16'



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SIGNATURE: _____
 TYPED NAME: Dawn Day
 3/9/15 REG. NO. 19448

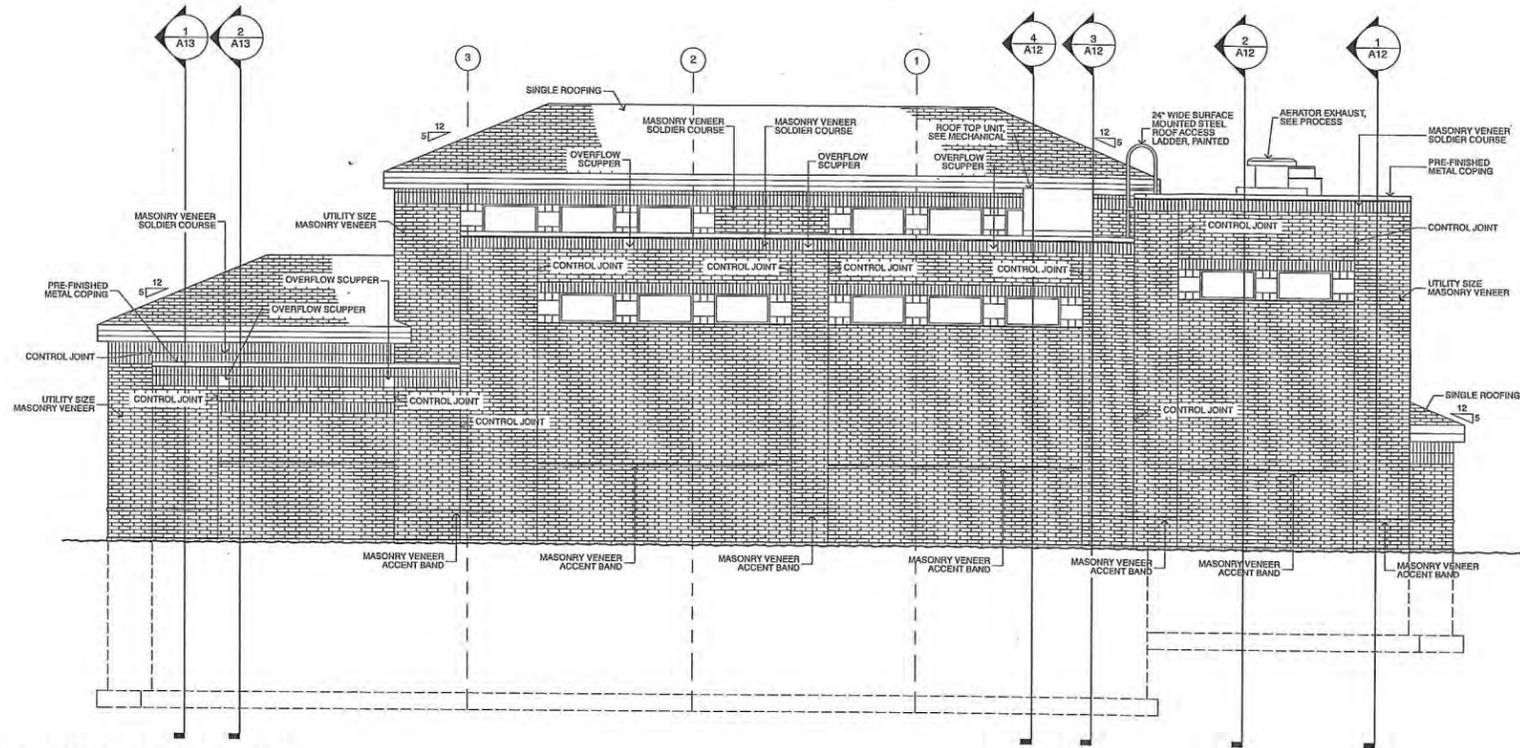
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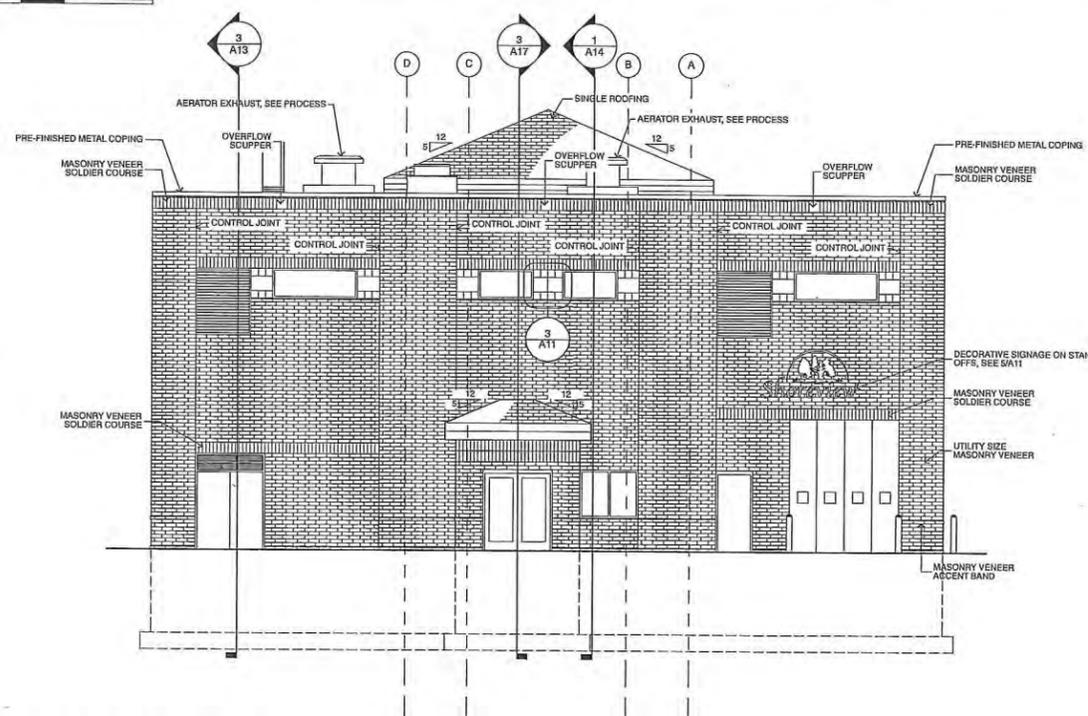
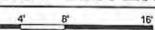
SHOREVIEW WATER TREATMENT PLANT
 CITY OF SHOREVIEW
 SHOREVIEW, MINNESOTA
 ROOF PLAN

SYM	DATE	DESCRIPTION	APPR

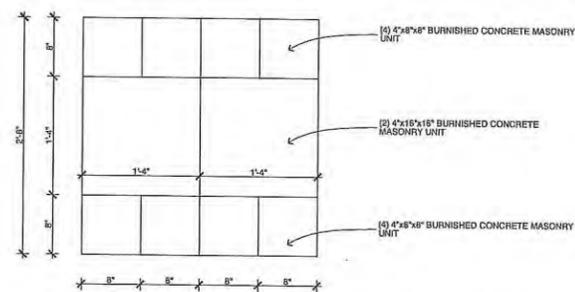
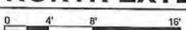
PRELIMINARY



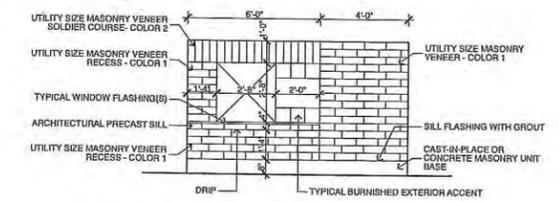
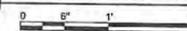
1 EAST EXTERIOR ELEVATION
 A11



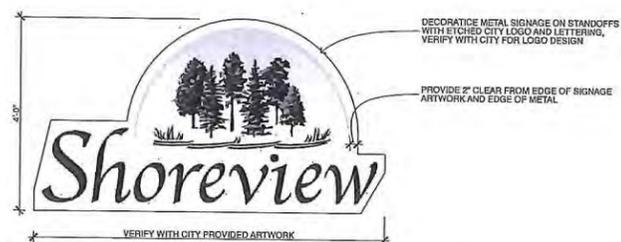
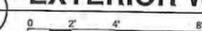
2 NORTH EXTERIOR ELEVATION
 A11



3 WIDE BURNISHED EXTERIOR ACCENT
 A11



4 EXTERIOR WALL MOCKUP
 A11



5 EXTERIOR SIGNAGE DETAIL
 A11



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SHOREVIEW WATER TREATMENT PLANT
 CITY OF SHOREVIEW
 SHOREVIEW, MINNESOTA
 EXTERIOR ELEVATIONS

CITY OF SHOREVIEW PROJECT
DRAWING TYPE PRELIMINARY
PREPARED BY XXX
CHECKED / APPROVED -- / --
DATE 3/9/15
PROJECT NUMBER 141117
SHEET 11 of 27
DRAWING
A11

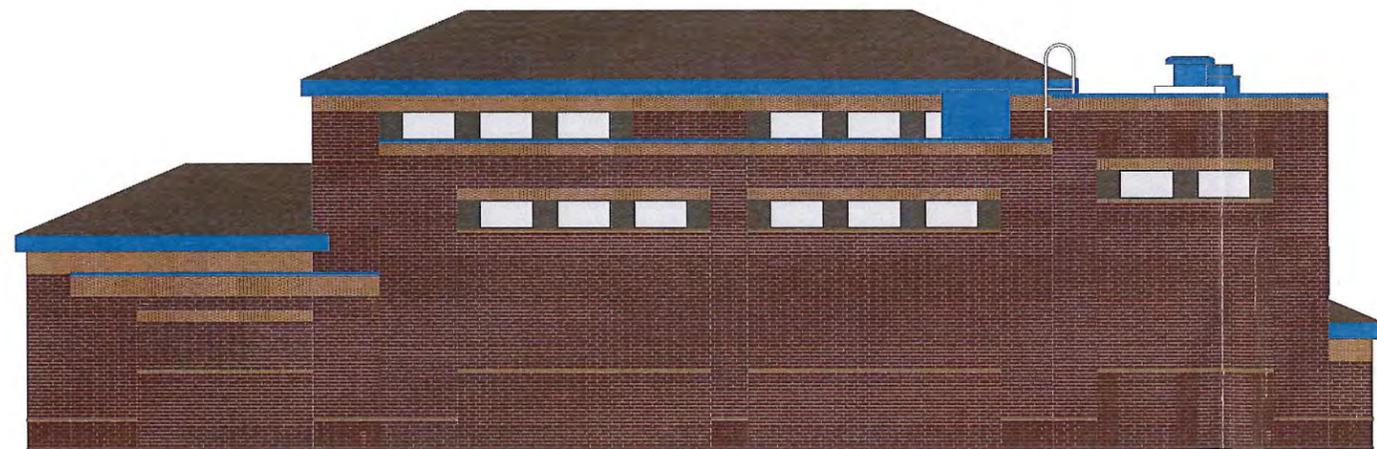
SYM	DATE	DESCRIPTION	APPR



1 WEST EXTERIOR ELEVATION
Scale 1/8" = 1'-0"



2 SOUTH EXTERIOR ELEVATION
Scale 1/8" = 1'-0"



3 EAST EXTERIOR ELEVATION
Scale 1/8" = 1'-0"



4 NORTH EXTERIOR ELEVATION
Scale 1/8" = 1'-0"



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TYPED NAME: Duane Day
3/10/15
REG. NO. 16448

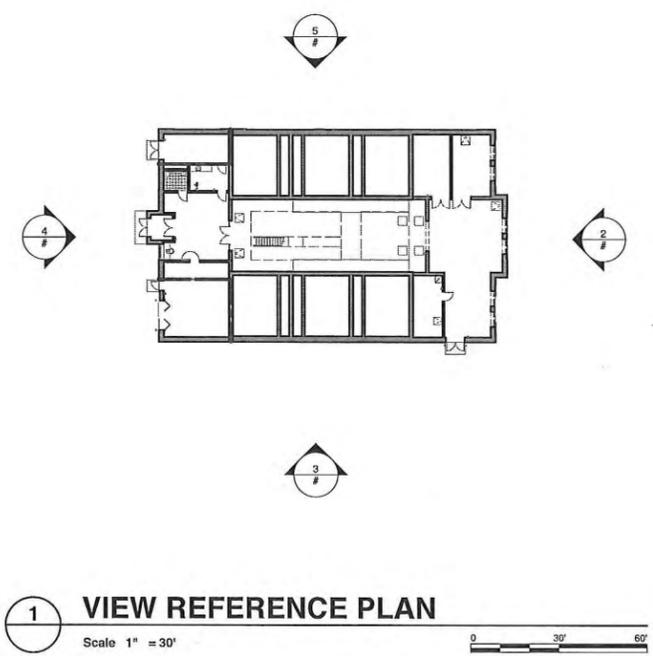
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SHOREVIEW WATER TREATMENT PLANT
CITY OF SHOREVIEW
SHOREVIEW, MINNESOTA
COLORED ELEVATIONS

CITY OF SHOREVIEW PROJECT
DRAWING TYPE
PRELIMINARY
PREPARED BY
XXX
CHECKED / APPROVED
--- / ---
DATE
3/10/15
PROJECT NUMBER
141117
SHEET
26 of 27
DRAWING

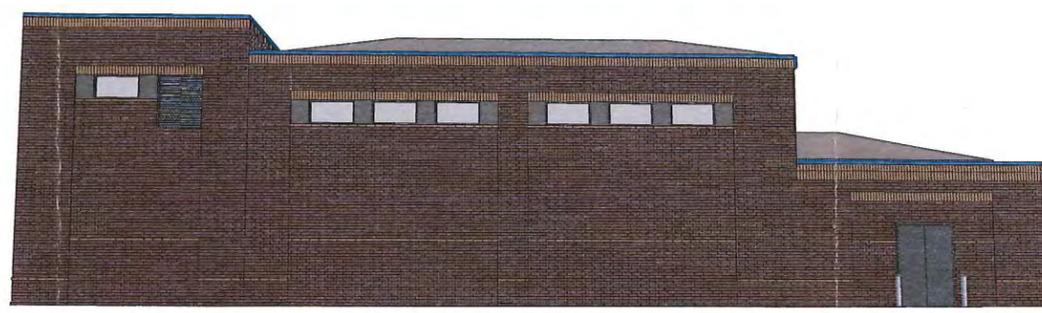
SYM	DATE	DESCRIPTION	APPR



2 SOUTH EXTERIOR PERSPECTIVE
 Scale 1:100.44



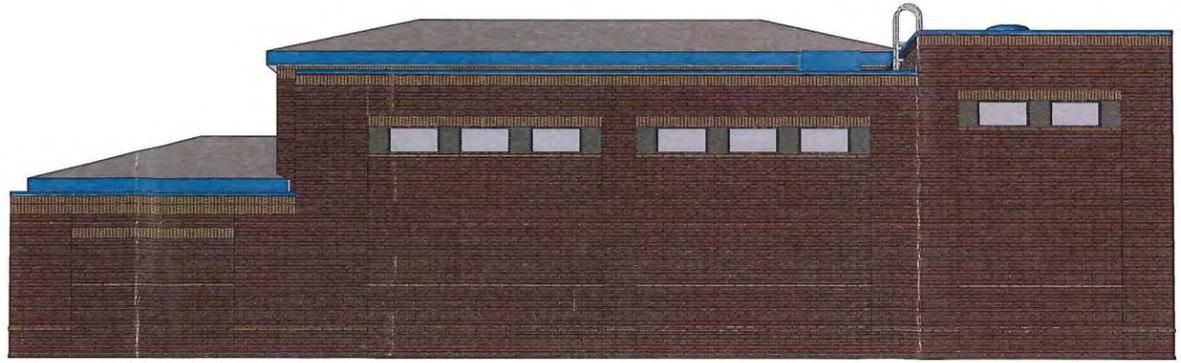
3 WEST EXTERIOR PERSPECTIVE
 Scale 1/4" = 1'-0"



4 NORTH EXTERIOR PERSPECTIVE
 Scale 1:110.78



5 EAST EXTERIOR PERSPECTIVE
 Scale 1:103.66



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SHOREVIEW WATER TREATMENT PLANT
 CITY OF SHOREVIEW
 SHOREVIEW, MINNESOTA

CITY OF SHOREVIEW PROJECT
DRAWING TYPE
PRELIMINARY
PREPARED BY
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CHECKED / APPROVED
--- / ---
DATE
3/10/15
PROJECT NUMBER
141117
SHEET
27 of 27
DRAWING

SYM	DATE	DESCRIPTION	APPR

PRELIMINARY



1 EXTERIOR SITE LIGHTING PLAN
 SL1

MILESTONE - 60%

SHOREVIEW WATER TREATMENT PLANT
 CITY OF SHOREVIEW
 SHOREVIEW, MINNESOTA

OVERALL SITE PLAN - IMPROVEMENTS



SYN	DATE	DESCRIPTION	APPR

-0-
DRAWING TYPE PRELIMINARY
PREPARED BY PJE
CHECKED / APPROVED SJG / CDH
DATE MARCH 2015
PROJECT NUMBER PO5480-2007-000
SHEET X of XX
DRAWING SL1

PRELIMINARY