

**CITY OF SHOREVIEW  
AGENDA  
REGULAR CITY COUNCIL MEETING  
July 13, 2015  
7:00 P.M.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF AGENDA**

**PROCLAMATIONS AND RECOGNITIONS**

**CITIZENS COMMENTS** - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

**COUNCIL COMMENTS**

**CONSENT AGENDA** - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. June 10, 2015 City Council Workshop Meeting Minutes
2. June 15, 2015 City Council Meeting Minutes
3. Receipt of Committee/Commission Minutes
  - Public Safety Committee, May 21, 2015
  - Parks and Recreation Commission, May 28, 2015
4. Verified Claims
5. Purchases
6. Resolution Authorizing the Issuance and Sale of \$10,000,000 General Obligation Improvement and Utility Revenue Bonds, Series 2015A

7. Transit Bench License—US Bench
8. Conditional Use Permit—Hamerston, 771 Larson Lane
9. Professional Agreement for Testing Services—Water Treatment Plant, CP 14-02
10. Developer Escrow Reductions
11. Authorization to Participate in Xcel Energy One-Stop Efficiency Shop Program

**PUBLIC HEARING**

**GENERAL BUSINESS**

12. Consideration of Parking Restrictions for Owasso Heights Road

**STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS**

**SPECIAL ORDER OF BUSINESS**

**ADJOURNMENT**

**\* Denotes items that require four votes of the City Council.**

**CITY OF SHOREVIEW  
MINUTES  
CITY COUNCIL WORKSHOP MEETING  
June 10, 2015**

**CALL TO ORDER**

Mayor Martin called the workshop meeting of the Shoreview City Council to order at 7:00 p.m. on June 10, 2015.

**ROLL CALL**

The following attended the meeting:

City Council: Mayor Martin; Councilmembers Johnson, Quigley, Springhorn and Wickstrom

Staff: Terry Schwerm, City Manager  
Rebecca Olson, Assistant to City Manager  
Tom Wesolowski, City Engineer

Environmental Tim Pratt, Chair  
Quality Committee: Paige Ahlborg  
Lynn Holt  
Sue Rengstorf  
Lisa Shaffer-Schreiber

**MEETING WITH ENVIRONMENTAL QUALITY COMMITTEE (EQC)**

Mr. Tim Pratt, Chair of the EQC, stated that every two years the EQC goes through a goal setting process to identify projects that need work. At this time, the Committee has decided to discontinue its booth at the *Slice of Shoreview*. The Committee provides information to the Council and to residents on an ongoing basis on three areas of focus: water, energy and plants.

**Water Issues:**

Ms. Ahlborg stated that the Committee's focus is to keep clean water in the many city lakes. The Committee is pleased to see the several initiatives taken by the City, such as odd/even watering dates, gray water use by public works, stormwater control with porous concrete. Education about what residents can do to help water quality is a key goal. Even with the odd/even watering policy, the EQC would like to see further water conservation. The Committee would propose allowing watering only two days a week. Another idea for water conservation would be to offer incentives or grants for installing low-flow shower heads or dual flush toilets. The Committee would also like to see requirements for developers to use less irrigation, more landscaping good for pollinators, and less mowing. There are grants through the Rice Creek Watershed and Ramsey/Washington Watershed to encourage developers to use such building methods.

Mayor Martin stated that there is a big education effort to get residents to honor the odd/even watering days. There might be a big push back to reduce watering to two days a week. She asked if other cities are doing this. Ms. Shaffer-Schreiber stated that it is her understanding that such a policy is being considered in Woodbury. Mr. Schwerm added that in the immediate vicinity of Shoreview, he does not know of any cities imposing such water restrictions. The odd/even policy is easier to educate residents and to enforce. A different policy would require more enforcement by staff. He noted that Woodbury created a number of tiers of water usage to create a financial disincentive to higher water use. He suggested that might be a better approach.

Councilmember Wickstrom suggested not allowing watering between the hours of 10:00 a.m. and 4:00 p.m., the hottest part of the day, when water evaporates. That might be a more effective way to curb high usage.

Councilmember Quigley stated that the community is already doing a number of things to conserve water, including tiered rates and the conservation policy. He suggested publicizing these added measures that residents could do to use water responsibly.

Mayor Martin referred to recent reports that show that the City is using significantly less water. Mr. Schwerm added that the City's water usage per household is down from about 24,000 gallons a day to 18,000 to 19,000 gallons a day, a 20% decline. Some of that is explained with aging households with fewer children, but he believes people have become more sensitive to watering due to its high cost and interest in conservation.

Ms. Olson stated that there will be an article in the next *ShoreViews* that talks about how the City has reduced water consumption.

Mayor Martin suggested water consumption as a topic for the Committee's Speaker Series. She noted that when water consumption decreases, the City would likely have to raise rates to cover expenses to operate the water system.

Ms. Rengstorf stated that she believes residents would prefer to pay more and further reduce usage. She uses rain barrel water to water her garden flowers. Plants do better with rain water.

Chair Pratt stated that Roseville is a city with one of the highest sales of rain barrels. Mr. Wesolowski stated that the City advertises the Roseville sale.

Mr. Pratt reported a conversation with someone from the Metropolitan Council who said there is no water crisis. What is happening is that at the rate the water level is being drawn down is not sustainable. Awareness of the issue is key. He suggested lower rates for those using rain gardens or low usage watering methods.

Councilmember Johnson suggested engaging children through school presentations to create awareness of water issues. Children are instigators to help change behaviors.

Councilmember Wickstrom stated that raising rates on the top tier water users already has shown the most significant impact to usage. She would support another significant raise in rates to the

top tier. Mr. Schwerm stated that another tier could be added. He noted that the type of soil is a contributing factor. More irrigation is needed with sandy soil. Irrigation systems are used in some parks, such as Rice Creek Park, because of the sandy soil but not in others. He agreed that water usage would be a good topic for the EQC Speaker Series.

Councilmember Springhorn suggested further reaching out to organizations and property associations who use sensors and timers so sprinklers are not on during rain storms.

**Energy Issues:**

Chair Pratt stated that to encourage efficiency and decrease the carbon footprint, the Committee would recommend different programs in solar energy. The first is the Pace Program, which allows a second mortgage to pay for the installation of solar panels. Energy savings are used to pay off the loan. The loan stays with the property, which is paid off over time on property taxes. The loan does not have to be paid off in one owner's term of ownership. The property taxes can be deducted from income taxes. There is only one fiscal agent in Ramsey County that handles the Pace Program, the St. Paul Port Authority. The St. Paul Port Authority is not working with residential properties but only with businesses, non-profits and multi-tenant buildings. One option would be for the City to become a financing agent for the Pace Program. That would require an initial capital investment by the City. Payments made by residents go back into the fund so it is self-sustaining.

Another approach would be community solar where a developer puts in a solar garden. Individual investors can buy a share of the garden and get rebates from using solar energy to pay off their investment over time.

Councilmember Wickstrom suggested adding this type of work onto the housing loan program established by the Economic Development Authority (EDA). Mr. Schwerm noted that some energy savings, such as replacing windows and doors, are already included in the housing loan. Further research would be needed to determine whether a solar garden could be incorporated into the housing loan program.

Councilmember Quigley cautioned a thorough analysis of the economics of offering a program regarding solar energy. Mr. Schwerm agreed but stated that a number of other cities are looking into these issues.

Ms. Rengstorf noted that solar technology is changing. The panels are smaller, costs are less.

Mayor Martin noted that the Maintenance Center received Gold LEED status and thanked the EQC for their recommendations.

**Pollinator:**

Chair Pratt stated that seven cities in MN have passed resolutions to use good pollinator plants. .

Mayor Martin suggested monitoring work being done by Ramsey County with the new library. Mr. Pratt stated that a rain garden is planned for the new library. There are some nice plans being put together.

Mayor Martin expressed her great appreciation to the EQC for all their work and especially for the Speaker Series, which is very successful in the community.

### **REVIEW OF PROPOSED RECYCLING AGREEMENT EXTENSION WITH REPUBLIC SERVICES**

Mr. Wesolowski stated that the City is under a five-year contract. There is an option to extend the contract and based on the good service being provided, the City has approached Republic Services about an extension. The current contract expires December 31, 2015. The extension could be for 18 months or 30 months. A cost increase for 2016 would be approximately 3%. Staff would prefer the 30-month extension so as not to have to renegotiate the contract so soon and to guarantee no more than a 3% increase in rates over the time of the agreement.

This information was presented to the EQC who recommends the 18-month extension in order to deal with organic recycling. The latest Solid Waste Master Plan asks cities to have a plan for organics collection by January 2017. Ramsey County is recommending development of a composting plan. The County is in the process of identifying drop-off sites for organics. Also, at the end of the contract, the City could purchase the carts. Ramsey County would reimburse up to 50% of the cost of the carts.

Mayor Martin asked the reason the County would offer this reimbursement. Mr. Pratt stated that the County is doing whatever possible to encourage recycling. If the carts are purchased, then the cost of switching carts with a new vendor with a new contract is not necessary. Mayor Martin added that the cost of the carts would then need to be put in the City's Capital Improvement Plan.

Mr. Schwerm stated that a 30-month extension guarantees increases of only 2% or 3%. If the City goes out for bids for a new contract, the initial increase may be 2% or 3% but could jump to 5% or 7% or more. That is the risk.

It was the consensus of the Council to try negotiating for a 30-month extension with the provision that organic recycling can be added.

### **DISCUSSION REGARDING STORAGE OF REFUSE/RECYCLING CONTAINERS**

Mayor Martin stated that she receives many complaints on residents who leave containers in front of the garage.

City Manager Schwerm stated that Code requires that the containers be stored in the garage or screened from view in the front yard. Enforcement is now done on a complaint basis. A note is left informing residents of the proper place for storage. There is not a lot of time for this type of code enforcement, as there is only one staff person who is overseeing the SHINE program, taking care of property maintenance code enforcement and conducting rental licensing inspections. It is difficult to find time to follow up on container storage. Illegal parking of vehicles in yards and property maintenance are considered higher priorities for enforcement.

Most other cities are also handling this issue on a complaint basis. Many neighborhoods tend to be self-policing. However, sometimes in older neighborhoods with single car garages or zero lot line developments there is no place to store the containers.

Mr. Schwerm further explained that the offense is currently considered a misdemeanor. One possible option would be to change it to a petty misdemeanor so it could be comparable to a parking ticket with a City adopted fine schedule. However, there would still be administrative fees added by the county court. There is also the issue of staff time to educate the community and provide enforcement. He suggested a program similar to the SHINE program where sweeps of neighborhoods are done. Notices would be sent to residents before the sweep informing them of City regulations. A certain period of time after the sweep, a follow-up inspection would be done and citations issued at that time. If the Council believes enforcement of container storage is a priority, there would be time for the SHINE program to only inspect one neighborhood per year instead of two.

Councilmember Johnson stated that rather than decrease the SHINE program, she would like to see it increased in light of the age of the City's housing stock and the hoarding issues that exist.

Mayor Martin suggested trying to have some type of appeal process for unique circumstances. She would like to find some in-between action before enforcement, such as a strong letter. Mr. Schwerm agreed and stated that the issue could continue to be addressed on a complaint basis. Ultimate compliance would mean stricter enforcement and possible citations.

Councilmember Quigley stated that he believes there are other more serious issues than the refuse/recycling containers. He agreed with sending a letter before enforcement measures are taken. Enforcement measures should be left in place to be used if necessary.

The meeting adjourned.



## **PROCLAMATIONS AND RECOGNITIONS**

### **Eagle Scouts**

Mayor Martin recognized the following Eagle Scouts by presenting them each with a City proclamation honoring their achievement: Nathaniel Smith, Austin Braden, Amos Anderson, Cameron Carlson, Peter Ray, and Dante Patnode.

Each Eagle Scout described his service project that was required as part of achieving Eagle Scout:

Nathaniel Smith	Built trash containers and platforms for the Wildlife Science Preserve in Columbus
Austin Braden	Landscaped five stand-alone parking islands at Shoreview Community Center
Amos Anderson	Replaced cupboard doors in church kitchen
Cameron Carlson	Raised and repositioned tombstones to ground level at Incarnation Lutheran Church Cemetery for ease of maintenance and to prevent damage to tombstones
Peter Ray	Built three picnic tables and two benches outside the Teacher's Lounge at Chippewa Middle School
Dante Patnode	Removed gravel path to construct a concrete walkway from the parking lot to the outdoor worship space at Peace United Methodist Church to make it wheelchair accessible.

### **Recognition of Winter/Spring Photo Contest Winners**

Assistant to City Manager Rebecca Olson explained that there is more and more a need for pictures as part of the City's communication efforts. This is the first photo contest to define the quality of life and living in Shoreview. She commended Cheryl Anderson, Communications Coordinator for her initiative and organization with this contest. Over 60 entries were submitted for four categories:

#### **People and Families:**

Third Place	Craig Mullenbach
Second Place	Brad Wieck
First Place	Jeffrey Finc

#### **Nature and Wildlife:**

Third Place	Craig Mullenbach
Second Place	Phil Kaiyalethe
First Place	Shirley Zimmerman

**City Landmarks:**

Third Place  
 Second Place  
 First Place

Annie Maloney  
 Julie Reimer  
 Tom Reynen

**Activities & Events**

Third Place  
 Second Place  
 First Place

Lynn McGinty  
 Mike Carroll  
 Brad Wieck

**People's Choice****Grand Prize**

Craig Mullenbach  
 Tom Reynen

**CITIZEN COMMENTS**

**Ms. Jennifer Scott** stated that she represents Emmanuel Covenant Church. She thanked the Council for making the Community Center available for their worship on Sundays. She especially commended Community Center staff for their helpfulness.

**COUNCIL COMMENTS****Mayor Martin:**

The Farmers' Market will open Tuesday June 16, 2015, 3:00 to 7:00 p.m. and will be open each Tuesday until October. This year, there will be 39 vendors in the lower parking lot. Mayor Martin will be handing out free watermelon this Tuesday to celebrate the opening. There will be no Walk with the Mayor on June 16th.

Wednesday, June 17, 2015 will be the first Concert in the Commons, beginning at 7:00 p.m. The *Backyard Band* will provide music and the Shoreview Foundation will be giving out free ice cream. The concert series will continue each Wednesday evening until the middle of August.

**Councilmember Wickstrom:**

*Night to Unite* will be Tuesday night, August 4, 2015. Neighborhood block parties can register at the Ramsey County Sheriff's website by typing in Ramsey County Night to Unite. The application can be completed online. The deadline for registration is Friday, July 17, 2015 to guarantee visitors from officials. School supplies will be collected.

**Councilmember Springhorn:**

Thank you and recognition to Fran and Ron Kalachefsky who are moving from Shoreview. Ron previously served on the Planning Commission. They have been active in the community for the many years they have lived in Shoreview.

Congratulations to Asst. City Manager/Community Development Director Tom Simonson and his staff for the work done in obtaining a commitment from Ally Financial, a new company moving to Shoreview that will bring 250 new jobs in addition to the employees who will be moved.

**Councilmember Johnson:**

The *Slice of Shoreview* will be July 24<sup>th</sup>-26<sup>th</sup>. Many events are planned. She encouraged everyone to attend and celebrate Shoreview.

**CONSENT AGENDA**

Mayor Martin noted item No. 6, *Accept the Comprehensive Financial Report for the Fiscal Year Ended December 31, 2014*. It is a great policy document that provides planning for the future.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Springhorn to adopt the Consent Agenda for June 15, 2015, and all relevant resolutions for item Nos. 1 through 11:

1. June 1, 2015 City Council Meeting Minutes
2. Receipt of Committee/Commission Minutes:
  - Bikeways and Trails Committee, May 7, 2015
  - Bikeways and Trails Committee, June 4, 2015
3. Monthly Reports:
  - Administration
  - Community Development
  - Finance
  - Public Works
  - Park and Recreation
4. Verified Claims in the Amount of \$934,982.90
5. Purchases
6. Accept the Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2014
7. Developer and Escrow Reduction
8. Award Installation Quote for 2015 Street Light Replacements, CP 15-04 and Turtle Lane/Schifsky Road, CP 15-01
9. Award Bid - 2015 Street Seal Coat, CP 15-05
10. Ordinance Adopting Revised Electric Permit Fee Schedule
11. Approve Maintenance Agreement with Rice Creek Watershed District for Water Treatment Plant and Authorize Mayor to Sign Agreement, CP 14-02

VOTE:                      Ayes - 4                      Nays - 0

**PUBLIC HEARING****AUTHORIZATION TO SUBMIT MS4 ANNUAL REPORT FOR 2014****Presentation by Public Works Director Mark Maloney**

This annual report for stormwater management is required by law. The City must submit its status on compliance with the MS4 permit through a public hearing. The report is an assessment of the City's progress in achieving its Stormwater Pollution Prevention Plan (SWPPP). The

SWPPP was created in 2003 and subsequently revised in 2006, 2008 and 2013. It includes six minimum control measures of best management practices with measurable goals:

1. **Publication and outreach.** This is achieved with articles in the ShoreViews and local newspapers. The Environmental Quality Committee holds a public education Speaker Series each year that has at least one program on stormwater. The City sponsors a Green Community Award Program and provides information on the City's website and through Community Access TV.
2. **Public Participation.** The public hearing covers the requirement for public participation.
3. **Illicit Discharge Detection & Elimination.** In March 2012, the City established an illicit discharge ordinance to define illicit discharge and provide inspection and enforcement authority to the City. City staff have been trained, and the City is now in compliance.
4. **Construction Site Storm Water Runoff.** Enforcement of erosion and sediment control is monitored for both public and private development.
5. **Post Construction Storm Water Management in New Development and Redevelopment.** The Hanson/Oakridge neighborhood reconstruction included underground filter chambers and a pervious paver roadway. The Autumn Meadows Development put in an infiltration basin.
6. **Pollution Prevention/Good Housekeeping for Municipal Operations.** The City is committed to storm water management and plans for inspection, maintenance and repair of the City's existing stormwater infrastructure.

In 2013, new permit requirements went into effect with more specific information requested and mapping. The City is now required to modify its SWPPP, the City Code and Development Agreements, and inventory storm ponds and City facilities as part of the approval process.

The consequence of not being in compliance could mean that the City would lose authority to operate its storm sewer system because it empties into public waters.

Mayor Martin asked if the standards are the same for all cities. Mr. Maloney responded that all cities with the exception of Minneapolis and St. Paul are required to be in compliance under this process.

Councilmember Wickstrom stated that whatever residents drain into the storm water system impacts lake water quality. She described a recent incident when a landscaper was washing muddy water from a rain garden into the stormwater system, which drained to a lake. It is important to be aware of best practices.

Mayor Martin suggested that when permits are issued, information flyers also be distributed.

City Attorney Joe Kelly stated that he reviewed the affidavit of public hearing, and proper notice has been given.

Mayor Martin opened the public hearing. There were no comments or questions.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Johnson to close the public hearing at 7:55 p.m.

VOTE: Ayes - 4 Nays - 0

MOTION: by Councilmember Wickstrom, seconded by Councilmember Springhorn to direct the Public Works Director to submit the final MS4 Annual Report for the Minnesota Pollution Control Agency reflecting the receipt of any comments from the Public Hearing held on June 15, 2015.

ROLL CALL: Ayes: Johnson, Springhorn, Wickstrom, Martin  
Nays: None

## **GENERAL BUSINESS**

### **APPROVAL OF ORDINANCE #933 GRANTING A CABLE TELEVISION FRANCHISE TO COMCAST OF MINNESOTA, INC.**

#### **Presentation by City Manager Terry Schwerm**

In August 2014, the City Council voted to withdraw from the North Suburban Cable Commission. Subsequently, the City approved a franchise extension which will expire at the end of 2016. Since approving the extension, staff and legal counsel have been negotiating a new franchise agreement between the City with Comcast.

The franchise agreement proposed is modeled after the one used by cities in the southwest metro area--Edina, Richfield, Eden Prairie, Hopkins and Minnetonka. The franchise agreement is for 10 years. The City will continue to receive a 5% franchise fee, free Cable drops and up to three converter boxes at several identified sites. Customer service standards are part of the agreement and will be handled by the City. Four public education and government channels are included—one channel each for the Roseville and Mounds View School Districts, as well as a government and public access channel. One channel can be in HD format. That will not be available until the City has the proper equipment to broadcast in HD. Under the current franchise, the City receives approximately \$4.35 per subscriber per month as a PEG fee. Under the proposed new franchise, the City will receive approximately \$2.00 per month PEG fee. This is a benefit because it lowers costs for subscribers and still provides needed capital resources to broadcast City meetings. That amount can be increased in the future, if needed.

Other provisions in the franchise agreement include performance and security bonds provided by the Cable company and a competitive equity clause allowing Comcast to operate under equivalent material terms and conditions of any other cable franchise issued by the City. Staff is recommending approval of the franchise agreement and Ordinance No. 933, which would be in effect July 1, 2015.

Councilmember Wickstrom stated that she served on the NSCC for many years. She supports the agreement and expressed her appreciation to staff and the attorneys for the City and Comcast who worked hard to reach an agreement in a reasonable amount of time.

Councilmember Johnson stated that the Council has been working on this issue for some time and is pleased the City can move forward with offering this service to residents.

Councilmember Springhorn asked if there is the option of universal access service with a rental fee just for the box. CNN and ESPN are not available under this option, but the PEG channels are available. Mr. Schwerm responded that option is not in the agreement. It is a tier of service that is being phased out.

Mayor Martin stated that this agreement will provide almost the same exact service that residents have had previously. Customer service will be handled by the City so any problems will be addressed. After years of trying to work through the NSCC, this agreement is comparable to what is provided by other cities. The PEG fees will be reduced to homeowners by more than half. The PEG fees will come to the City and not shared with other Cable Commission cities. She commended City Manager Schwerm and the attorneys for the successful negotiations.

**MOTION:** by Councilmember Wickstrom, seconded by Councilmember Springhorn to adopt Ordinance No. 933--Granting a Cable Television Franchise to Comcast of Minnesota, Inc. to operate and maintain a cable system in the City of Shoreview; and to adopt Resolution No. 15-46 approving the summary publication of Ordinance No. 933.

**ROLL CALL:** Ayes: Springhorn, Wickstrom, Johnson, Martin  
Nays: None

### **MINOR SUBDIVISION - 4965 HANSON ROAD**

#### **Presentation by Asst. City Manager/Community Development Director Tom Simonson**

The request is from Todd Sharkey Land Development to divide the subject property into two parcels with one new lot. The Planning Commission has approved the variances related to the minor subdivision that:

- Allowed the new Parcel A frontage on a private roadway easement (Code requires frontage on a public street)
- Established a minimum front setback for a future house on the new parcel.

The private roadway extends from the junction of Hanson Road and Oakridge Avenue and currently services seven houses. The subject property has legal access to the private roadway easement. The new Parcels A and B would respectively consist of 16,928 square feet and 16,972 square feet. Parcel B has an existing house that is proposed to be removed and replaced with a new home.

Sewer and water utilities are available to serve Parcel A. Sewer access would be across Parcel B to Hanson Road. While water is available through a City easement under the private roadway, due to legal issues, staff is recommending water access also be from Hanson Road. Therefore, a 10-foot easement is required across Parcel B for utilities to Parcel A. Grading, drainage and tree preservation plans are not required until the application for a building permit. The City Engineer has reviewed the plan and has no significant concerns.

Parcels A and B are considered key lots, which require an additional 15 feet in depth to the minimum required. A minor adjustment of just over one foot will be made to the lot line for Parcel B to bring it into compliance with lot depth. Both lots will then meet key lot dimension requirements.

The buildable area is impacted by the house to the west at 1000 Oakridge Avenue, which is set back at 89.29 feet. Staff believes this setback was allowed because of consideration of a possible future public cul-de-sac at the time that house was built. However, it is now unlikely that there will ever be a public road because of the limited opportunity for development or redevelopment. Code requires a setback of plus or minus 10 feet from the setback of the house at 1000 Oakridge. Staff believes this is unreasonable as it would leave a buildable depth dimension of only 24.15 feet. The Planning Commission approved a minimum front setback of 35 feet for Parcel A to provide for a reasonable buildable area. Because Parcel A is a key lot, the east side setback for a structure is a minimum of 20 feet; the west side minimum is 10 feet for a house or 5 feet for a garage.

Access would be from the existing private 30-foot roadway easement. Within that easement is a 12-foot wide concrete drive that serves seven homes. As long as there is no parking along the easement, the Fire Department has no concerns.

Notice was sent to property owners within 350 feet of the subject property for the May 26th Planning Commission meeting. A courtesy letter was also sent last week informing neighbors of the Council's consideration of the minor subdivision at this meeting. Written comments have been considered by the Planning Commission and submitted to the Council. No new comments have been received. The applicant has provided written statements and background to support the application.

The Planning Commission voted unanimously 7 to 0 to approve the variances and to recommend the City Council approve the minor subdivision. Staff is also recommending approval of the minor subdivision subject to the conditions in the proposed motion. Condition No. 4 would be changed to provide sewer and water utilities from Hanson Road.

Mayor Martin stated that although she believes she could make a fair decision on this application, there is ongoing litigation to which she is a party. In order to avoid any appearance of bias, she intends to abstain from voting.

Mayor Martin opened the discussion to public comment.

**Mr. Dan Iwaszko**, 999 Oakridge Avenue, stated that he believes this proposal for a subdivision puts his land on the menu. His property extends across the private drive to an easement of 6 feet into the proposed Parcel A. The first three properties, including his property, are served by an 11- to 12-foot section of east/west driveway. The last 4 houses are served by a wider 20-foot private drive that allows for turn-around space. The property was developed by the Andersons in the 1960s, who owned the home at 4965 Hanson Road and developed the lots on the north side of Oakridge. The character of the neighborhood is long front setbacks from the private drive. The 35-foot setback proposed changes the character of the neighborhood and presents safety concerns. Fire Chief Tim Boehlke previously expressed concern about any parking on a 24-foot wide street on Alameda. There must be emergency access concerns for a 12-foot drive. Drainage is an issue. There is already a river of water that comes down his driveway from the private drive when it rains. Proposed Parcel A at a higher elevation will further impact his property. There is no storm sewer on the private drive. He requested the Council to consider all options. He would like to know how he can reasonably use his easement across the private drive and how others can use it, if this subdivision is approved.

**Ms. Ann Nash**, 1003 Oakridge, stated that she agrees with Mr. Iwaszko's comments. She emphasized the issue with rainwater coming down her driveway. Her concerns are mainly with drainage, safety and the setbacks. If the private drive is going to serve additional properties, she would like consideration for a public road. She supports the development but would prefer to see access from Hanson Road.

**Ms. Lynn Iwaszko**, 999 Oakridge, emphasized how the width of the private roadway changes as stated by Ms. Nash. The 6-foot easement is part of her property but across the road from her parcel abutting Parcel A is used by cars to pull over if they meet a car coming from the opposite direction because of the narrowness of the private drive at that point. Also, not everyone received the letter of notice for this meeting. While she understands Mayor Martin recusing herself, the neighborhood needs Mayoral leadership. She would like to see a future notice for a future meeting when a full Council is present to vote.

**Mr. Dennis Jarnot**, 1000 Oakridge Avenue, stated that this is such an important vote he also would like to see a full Council present. He had to cancel a trip to attend this meeting because of the short notice. He did not get a letter. According to Planning Commission Chair Solomonson, the Planning Commission is an advisory group. He disagrees with the change to the front setback. Maintaining the private drive is expensive to residents and has created hard feelings. The neighborhood was told there would be no further development. He does not agree with putting additional homes on this private drive. Parcel A is 1.5 feet higher than the lots across the private drive. Neighbors have no way to stop the water. There is no public street with sewer to take care of the water. If there were a public street, the City could control all these issues. Further, when he built his house, he staked out the placement so that anyone who had an issue with the setback could let him know. The reason for the variance for the front setback cannot be based on saying the situation was not created by Mr. Sharkey. He had an opportunity to respond to his house setback but never did. The variance to the setback changes the neighborhood character. If this development is going to be approved, it should be done right with a public road. A public road will also solve the issue with the 6-foot Iwaszko easement on Parcel A.

These issues have gone on for many years and have caused a lot of dissension in the neighborhood. He does not want to see this decision made by three people.

**Ms. Iwaszko** stated that in 1993 and 2005, the intent of the decisions were that there would be no further development. This is shown in the minutes at those times. She agreed that a public road should be put in before further development.

**Mr. Todd Sharkey**, Applicant, stated that the neighbors are trying to control his property by not allowing development. A letter in 1978 from former City Attorney Filla clearly states who has private drive easement rights. When Mr. Jarnot applied to develop his land, he was granted special access with the private road easement, which he believes is eminent domain on the part of the City. Mr. Jarnot did not have legal access. According to Ramsey County, the Nash, Jarnot, Kartarik and Zinga properties do not have legal access, but the City has allowed access. The shared turn-around, Exhibit K of the materials he presented, does not show a cul-de-sac and there is no record of one. The turn-around T is what was granted. There is no reason for Mr. Jarnot to have an 89-foot setback and it is illegal. The drainage issue stated by the Iwaszkos is a result of the buildings on their land and the amount of pervious surface connecting the buildings. The character of the neighborhood will not change. Neighbors will not see the new home unless they drive by.

Mayor Martin stated that the issue of access to the private easement has been decided by legal counsel and by the Planning Commission in granting the variances. She would like to hear about the lot split and buildable area. If clarification is needed on the access rights, former City Attorney Filla's law firm is still involved, and information can be provided.

Mr. Sharkey stated that the location of the mailboxes is a safety hazard because cars pull over to access the mailboxes without leaving the car. The name of the private roadway permit post construction is in Mr. Jarnot's name. He has never compensated neighbors for the roadway easement. He does not understand Mr. Jarnot's concern about the setback variance, when the setback for his home is illegal. As to water issues, Mr. Jarnot has two downspouts that go underground across his property and open onto the Sharkey property. He requested that be stopped immediately. His proposed subdivision meets City Code. The Planning Commission unanimously approved it. It needs to be recognized that any parcel large enough to be subdivided and developed will be in the future.

Mayor Martin brought the discussion back to Council deliberation to address resident questions:

#### **Access Rights to Private Road Easement**

City Attorney Joe Kelly stated that he has verified with former City Attorney Filla's opinion and stated that it is his own opinion that the easement runs with the land. Landowners have a right to the easement.

#### **Construction of a Public Road**

Mr. Maloney responded to the question of a possible public road. Under City Code, public street standards require a minimum of 50 feet of right-of-way. Although there are other narrower public roads in the City, that does not compel the City to replicate a substandard road. Enough

room is needed for 24 feet of road right-of-way in addition to the room needed for concrete curb and gutter and utilities. In his 21-year tenure as Public Works Director, there has been no discussion of putting in a public road because it would mean a significant amount of private property acquisition. The City may act on a petition, but the City has never initiated property acquisition for a public roadway.

Councilmember Wickstrom asked the process for the neighborhood to have a public street and how many people would have to petition. Mr. Maloney stated that if the City were to receive a petition from the neighborhood of qualifying, benefitting properties, it would begin the process of a feasibility study to find out what specifically would be involved for a public improvement. Property acquisition costs, as well as infrastructure costs would be identified. Mr. Schwerm added that the way assessments work, depending on the percentage of people making a request, there are different vote requirements by the City Council to order a public improvement. Vote requirements by the City Council would depend on the percentage of residents making the petition.

### **Safety**

Mayor Martin asked for clarification of how staff sees a safety issue with another home added to the private road access. Mr. Simonson stated that adding one home to a private driveway does not raise concerns with staff or the Fire Department. Traffic counts can change, but adding one home is not a significant concern.

Councilmember Johnson stated that she sees a public safety issue when she hears neighbors denying access to property.

### **Planning Commission Role**

Mayor Martin noted that although the Planning Commission is advisory to the City Council, it has the authority by state statute to grant variances. There is a five-day appeal window on that decision, but there was no appeal in this case. City Attorney Kelly added that the notice requirements are for the public hearing prior to the Planning Commission holding the public hearing. Anyone with an interest could have used the 5-day appeal period. No notices are required after the public hearing regarding appeal rights. There are also no notices required for this meeting.

Mr. Simonson stated that the Planning Commission action on the variances indicated a 5-day appeal process as part of the conditions for approval of the variances. All those documents are a matter of public record. The letter sent last week was a courtesy to neighborhood residents.

Mayor Martin added that the 5-day appeal period is standard practice. Planning Commissioner Ferrington noted that the 5-day appeal period was stated at the end of the Planning Commission decision. The appeal period was not explained and whether it was understood is another issue.

### **Drainage**

Mr. Simonson stated that the subdivision is reviewed based on City standards. There are existing drainage issues that are not caused by any future development. When a building permit application is received, requirements for grading, drainage, utilities and plans for the building

site must be submitted. As part of that review, City standards will be applied to the proposal. The City may not be able to solve current drainage issues, but any development will not add to the issue. Mr. Maloney emphasized that any development is reviewed to make sure it does not exacerbate any ongoing issue. The documents discussed at this meeting describe pre-existing conditions. Grading and erosion control will be monitored and held to City Code standards as with any other project.

### **Parcel B New House Orientation**

Mayor Martin asked about orientation of a new house on Parcel B toward Hanson Road. Mr. Simonson stated that if a new house were to be built on Parcel B, it would have the same right of access to the private road easement as Parcel A. In most cases, given the characteristics of Parcel B, a new house would likely front on Hanson Road; but that is not a requirement or staff's recommendation at this time.

City Attorney Kelly added that a replacement house on Parcel B would have to front on Hanson Road, a public road. Otherwise, a variance would be needed to front on the non-public road. Mr. Simonson stated that setbacks are defined based on what the City determines is the front property line. That is why grading and drainage issues are not addressed at this time. It is necessary to see the house design before the impact of grading and drainage can be determined.

City Planner Castle further explained that Code requires each home have frontage on a public street. The Code does not specify which access must be used if there is frontage on both a public and private street.

### **Setbacks**

Mr. Simonson explained that the application was reviewed in terms of whether the property has access rights, which it legally does. It was determined that the setback for the Jarrot property was based on the possibility of a future public cul-de-sac, although there is a lack of public record on the issue. That is not justification showing that the applicant created the situation for the front setback for Parcel A. The proposal was reviewed in terms of the fact that it will meet all City setback standards. The deviation from the required front setback is based on the justification that it was the City's requirement that the Jarrot home have such a long setback.

### **Decision by Full Council**

Mayor Martin stated that it is a decision that needs to be made by the Council whether a full Council should be present to decide this matter. She emphasized that neighbors' comments are taken seriously, and the Council has listened and studied the issues.

Councilmember Wickstrom stated that this is a perfect example of why she does not like private driveways. In other situations, the City has required a Maintenance Agreement with benefitting property owners for a private driveway to avoid such contentious issues. The Planning Commission decision on the variances is final. Although she disagrees with that decision, she finds no legal reason to deny the subdivision.

Councilmember Springhorn stated that there is a lot of frustration that goes back a long ways. It is not the Council's decision to decide on who is a good neighbor. If he thought it would help to

table the matter and send it to mediation, he would agree with that action. The Council can only look at the application presented. He agreed with Councilmember Wickstrom.

Councilmember Johnson stated that the Planning Commission voted 7 to 0. Clearly, there has been legal representation throughout the process. Staff has spent an enormous amount of time researching the issues. If the matter were to be tabled, her question would be what more could be learned? Mr. Schwerm responded that there would be no new information but if tabled, there could be a full Council vote on the matter. The next time a full Council will be available will be mid-July, and the review period for the application would have to be extended for 60 days.

City Attorney Kelly stated that if the decision is tabled, specific reasons would have to be identified for that action. The review period would have to be extended. There is a quorum present at this meeting, and it may be hard to justify to the applicant the need to wait for a full Council.

**MOTION:** by Councilmember Springhorn, seconded by Councilmember Wickstrom to approve the Minor Subdivision application for Todd Sharkey Land Development at 4965 Hanson Road, subject to the following:

1. The Minor Subdivision shall be in accordance with the Certificate of Survey submitted; however, the depth for Parcel B shall be increased to 140 feet and revised prior to recording.
2. The applicant shall pay a Public Recreation Use Dedication fee as required by Section 204.020 of the Development Regulations before the City will endorse deeds for recording. The fee will be 4% of the fair market value of the property, with credit given for the existing residence.
3. Public drainage and utility easements shall be dedicated to the City as required by the Public Works Director. The applicant shall be responsible for providing legal description for all required easements. Easements shall be conveyed before the City will endorse deeds for recording.
4. A 10-foot wide private easement shall be provided along the south boundary of Parcel B to provide municipal sanitary sewer service to Parcel A.
5. Municipal water and sanitary sewer service shall be provided to Parcel A.
6. For Parcel A, minimum structure setbacks from the property lines shall be as follows: Front - 35 feet, Side (East) - 20 feet, Rear - 40 feet, Side (West) 10 feet for the dwelling unit/5 feet for accessory structures.
7. For Parcel B, minimum structure setbacks from the property lines when redeveloped shall be as follows: Front - 10 feet, Side (South) - 15 feet, Rear - 40 Feet, Side (North - adjacent to private roadway) - 25 feet.
8. The applicants shall enter into a Development Agreement with the City. This agreement shall be executed prior to the City's release of the deeds for recording.
9. A Tree Protection and Replacement Plan shall be submitted for Parcels A and B with an application for a Building Permit for a new home on each parcel. Tree removal requires replacement trees per City Code. City requirements for the tree removal and protection plan shall be detailed in the Development Agreement.

10. A Grading and Drainage Plan shall be submitted for Parcels A and B with an application for a Building Permit for a new home on each parcel.
11. The items identified in the attached memo from the City Engineer shall be addressed prior to the issuance of a Building Permit for new homes on each parcel.
12. Resolution No. 15-39, which approved a variance for the new parcel to access utilizing an existing private roadway easement and established a minimum front setback for a future house on Parcel A shall be executed prior to the City's release of the deed for recording.
13. This approval shall expire after one year if the subdivision has not been recorded with Ramsey County.

This approval is based on the following:

- a. The proposed subdivision is consistent with the policies of the Comprehensive Plan, including the Land Use and Housing Chapters.
- b. The subdivision is consistent with the policies of the Development Code and the proposed lots conform to the other adopted City standards for the R-1 Detached Residential District.
- c. The Planning Commission adopted Resolution No. 15-39, which approved a variance for the new parcel to access utilizing an existing private roadway easement and established a minimum front setback for a future house on Parcel A.

Discussion:

Councilmember Wickstrom offered an amendment to Condition No. 4 to state that "...provide sanitary sewer and water service to Parcel A." Councilmember Springhorn accepted the amendment.

ROLL CALL:	Ayes:	Springhorn, Wickstrom, Johnson
	Nays:	None
	Abstain:	Martin

**WEED ABATEMENTS:**

**221 N. Owasso Boulevard**  
**1565 Lois Drive**  
**5594 Pascal Street**  
**1716 Hillview Road**  
**1719 Terrace Drive**

**Presentation by City Planner Kathleen Castle**

A revised motion is presented as the weed problems have been addressed at 5594 Pascal Street, 1716 Hillview Road and 1719 Terrace Drive. Staff is requesting an order for vegetative growth abatement to 221 N. Owasso Boulevard and 1565 Lois Drive.

Section 210.020 defines the abatement procedure which requires a notification and hearing process, notice in writing to the property owner, a time to correct noncompliant conditions and a notice of hearing. Proper notice has been given to property owners for required corrections and

this hearing. Property maintenance violations continue at 221 N. Owasso Boulevard and 1565 Lois Drive. Staff is recommending authorization for the City to abate nuisance vegetative growth and for the staff to monitor these two properties through 2015 and 2016, and order further abatement if needed.

**MOTION:** by Councilmember Wickstrom, seconded by Councilmember Springhorn to adopt Resolution No. 15-47, pursuant to Section 210.020(A), approving the abatement of vegetative growth for the properties located at 221 N. Owasso Boulevard and 1565 Lois Drive, and to charge the property owner for the cost of the abatement, including administrative costs. The City Manager is authorized to monitor the property throughout the 2015 and 2016 growing seasons and to abate any vegetative growth on the property that does not comply with City regulations.

**ROLL CALL:** Ayes: Johnson, Springhorn, Wickstrom, Martin  
Nays: None

### **SPECIAL ORDER OF BUSINESS**

Mayor Martin stated that the question is whether to have a Council meeting on July 6, 2015. At least one Councilmember will be absent. City Planner Castle stated that there would be two subdivisions and one conditional use permit at the first meeting in July, but the applications are not urgent and could wait. If the Council chooses not to meet July 6, staff will explain scheduling to the applicants.

Mayor Martin suggested a special meeting immediately prior to the workshop meeting on July 13, 2015. Mr. Schwerm stated that there is a weed abatement notice for July 6, but that could be re-noticed.

It was the consensus of the Council to cancel the regular Council meeting on July 6, 2015, and hold a special meeting for routine items immediately prior to the workshop meeting on July 13, 2015.

### **ADJOURNMENT**

**MOTION:** by Councilmember Springhorn, seconded by Councilmember Johnson to adjourn the meeting at 10:06 p.m.

**VOTE:** Ayes - 4 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE \_\_\_ DAY OF \_\_\_\_\_ 2015.

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Terry Schwerm  
City Manager

**PUBLIC SAFETY COMMITTEE**  
**May 21, 2015**  
**7:00 PM – CITY HALL**

**MINUTES**

**CALL TO ORDER**

The Public Safety meeting was called to order at 7:00 p.m.

**ROLL CALL**

Those in attendance were Committee members Treverse Guess, Jorgen Nelsen, Marc Pelletier, Edward Povlinski, Gil Schroepfer, Colleen Norell; Fire Chief Tim Boehlke (Lake Johanna Fire Department), Brent Baker (Allina), Commander Rich Clark and Watch Commander Dan Lutz (Ramsey County Sheriff's Department).

Members Absent: Henry Halvorson,

Others Present: City Manager Terry Schwerm.

**APPROVAL OF MINUTES**

Pelletier moved, seconded by Schroepfer, approval of the March 19, 2015 Public Safety Committee minutes. Motion was unanimously adopted.

**CITIZENS' COMMENTS**

None

**REPORTS**

- a. Brent Baker reported that they had participated in an active shooter drill at the TCAAP property in conjunction with the military. He also reported that in May, the average response time to 46 medical calls in Shoreview was 7 minutes 11 seconds; and that year to date, the average response time was 6 minutes 48 seconds. He noted that they had responded to 94% of calls within 10 minutes 59 seconds, achieving their goal of response to 90% of calls within this time frame.

Brent indicated that they had recently put in service a new squad and that they are now using the new base station in Shoreview near County Road E and Victoria Street.

- b. Lake Johanna Fire Chief Tim Boehlke reported that there had been several months of planning for the active shooter drill referenced by Brent. The drill was held in early May

and it went very well. He reported that their Fire Marshal Rick Current had accepted a similar position with the City of Fridley and that following a search, he has appointed Nate Berg, a current Lake Johanna firefighter, to fill the Fire Marshal position.

Chief Boehlke also noted that the Department was in the process of hiring five new firefighters. He indicated that all of the firefighters have previous experience and have the necessary firefighting certifications. The Department will have full 24/7 duty crew or "shift" coverage beginning in July. The Department has been slowly implementing duty crew coverage during the past 6-7 years. He also discussed three significant house fires that had recently occurred:

- Pinewood Drive in Shoreview
- Lexington Avenue in Arden Hills
- A mutual aid fire in Vadnais Heights

In response to a question from the Committee, Boehlke discussed the Fire Department's role in hoarding issues. He noted that "hoarding" is a growing problem and that the Fire Department works very closely with the cities to try and insure that life safety issues in the homes are addressed. He indicated that often times the "hoarding" is discovered through some type of emergency call to the home. There was some discussion about the City's response to these situations. Schwerm and Boehlke indicated that Shoreview has been aggressive about trying to address the problem when it is discovered and has agreements in place with several homeowners regarding the clean up and re-inspection of homes.

- c. Sheriff's Department – Schwerm introduced the new Commander of the Patrol Division Rich Clark. Clark indicated that he has been with the Sheriff's Department for many years, but most recently spent several years working in the Narcotics Division on various drug investigations and crimes. He noted that with new leadership, the current focus is preparing the 2016 budget for the contract cities. Watch Commander Dan Loots was also introduced to the group. There was also some discussion regarding the new Computer Aided Dispatch and new Record System that was recently activated.

### **NEW BUSINESS**

None

### **LIAISON REPORT**

None

### **ADJOURNMENT**

Povlinski moved, seconded by Pelletier, that the meeting be adjourned at 8:35 pm.

**PARKS AND RECREATION COMMISSION  
MINUTES  
MAY 28, 2015  
BOBBY THEISEN PARK**

**CALL TO ORDER**

Parks and Recreation Commission Chair Desaree Crane called the May 28, 2015 meeting of the Parks and Recreation Commission to order at 7:00ish PM. The meeting was held at Bobby Theisen Park.

**ROLL CALL**

Commission Members Present: Desaree Crane, Carol Jauch, Sarah Bohnen, Linda Larson, Charlie Oltman, Craig John, and Tom Lemke

Members absent: Catherine Jo Healy, Athrea Hedrick

Others Present: Terry Schwerm, City Manager

**APPROVAL OF MINUTES**

Larson moved, seconded by Bohnen, approval of the April 23, 2015 minutes. Motion was adopted 6-0.

**TOUR OF BOBBY THEISEN PARK**

Schwerm took the Commission on a tour of Bobby Theisen Park. He noted that the park included a full size and youth size soccer fields, hockey and general skating rinks, warming house building, an off leash dog area, a basketball court, and two tennis courts and six dedicated pickleball courts. There is a trail running in the park that connects to the neighborhood south of the park. The park does not have a playground since Island Lake School has a playground just across Vivian Avenue. He noted that the park is heavily used and that he notices many college students using the basketball courts and numerous groups using the soccer fields.

**2014 ANNUAL REPORT**

Schwerm indicated that the 2014 annual report had been included in the packet of material. The report highlights the Community Center, Recreation programs, as well as many of the park and building maintenance activities that occurred during the past year. He briefly discussed that although the community center did have another good year from both a use and financial standpoint, it should be noted that membership revenue has leveled off the past few years. He believes that the Community Center is seeing a slight decline in memberships due to the numerous independent fitness chains that are opening including Anytime Fitness and Snap Fitness, Farrell's and smaller fitness studios focusing on yoga or other training.

He also highlighted the three program areas that have the highest revenues and participation levels: Fitness, Aquatics and Summer Discovery. He noted that the Recreation Programs fund ended the year with an increased fund balance.

There was some discussion regarding how a Community Center expansion may impact revenue streams at the Community Center. Schwerm indicated that he believes that under the preferred expansion plan, he believes that Recreation Programs would benefit more than the Community Center.

### **REVIEW OF CITY COUNCIL 2015-2016 GOALS**

Schwerm indicated that the City Council recently completed their goal setting session and he reviewed some of the goals that were most relevant to the Park and Recreation Commission's work plan. Some of the key goals included in the Community Facilities area include

- Developing an updated Master Plan for the Shoreview Commons area
- Moving forward with an expansion to the Community Center
- Monitor any changes/improvements to the Shoreview Ice Arena owned by Ramsey County
- Continue to schedule park upgrades/improvements in the City's Capital Improvement Program and insure that planned improvements are consistent with changing uses/demands for facilities

### **STAFF REPORT**

Schwerm briefly reviewed the monthly report for May, 2015 with the Commission. Some of the items highlighted include:

- Community Health Initiative Task Force that includes Desaree, Sara, and Cathy and the planned kick off of a Shoreview Walking Club this fall
- Growth in youth sports leagues (t-ball, baseball, and soccer) to nearly 600 participants. A decade ago, there were about 230 participants in these leagues.
- Everything is gearing up for summer season which is always the busiest time of the year both in our parks and at the Community Center.
- The Farmer's Market and Summer Concert series are less than a month away.

### **COMMISSION REPORTS**

None

### **ADJOURNEMENT**

Lemke moved, seconded by Larson that the meeting be adjourned at 7:50 pm.

## MOTION SHEET

MOVED BY COUNCILMEMBER \_\_\_\_\_

SECONDED BY COUNCILMEMBER \_\_\_\_\_

To approve the following payment of bills as presented by the finance department.

Date	Description	
06/15/15	Accounts payable	\$33,238.70
06/18/15	Accounts payable	\$118,295.20
06/22/15	Accounts payable	\$48,563.10
06/25/15	Accounts payable	\$290,823.74
06/30/15	Accounts payable	\$46,073.53
07/01/15	Accounts payable	\$15,642.68
07/06/15	Accounts payable	\$1,015,973.55
07/09/15	Accounts payable	\$1,312,516.28
<b>Sub-total Accounts Payable</b>		
06/26/15	Payroll 128134 to 128188 972776 to 973025	\$187,392.91
07/10/15	Payroll 128189 to 128245 973026 to 973275	\$192,749.36
<b>Sub-total Payroll</b>		
<b>TOTAL</b>		<b>\$ 3,035,280.99</b>

ROLL CALL:	AYES	NAYS
Johnson		
Quigley		
Wickstrom		
Springhorn		
Martin		

07/13/15

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
HOME DEPOT CREDIT SERVICES	REFRIGERATOR-UPPER CONFERENCE ROOM	101	40800	2180			\$299.00	\$299.00
KELLY & LEMMONS, P.A.	MAY 2015 LEGAL FEES	101	40600	3020			\$5,319.78	\$10,721.70
		101	40600	3030			\$5,191.92	
		101	42050	3190			\$210.00	
MALLOY, MONTAGUE, KARNOWSKI,	2014 AUDIT FINAL BILLING	101	40500	3190		001	\$7,836.40	
		601	45050	3010			\$4,986.80	
		602	45550	3010			\$4,986.80	\$17,810.00
MONTGOMERY, DAVID	MUSTANG GIRLS SUMMER BASKETBALL CAMP	225	43510	3190		012	\$4,408.00	\$4,408.00
Total of all invoices:								\$33,238.70

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ABEL, KAYE	ZUMBA0	220	22040					\$83.00	\$83.00
ALARCON, SOFIA	FACILITY REFUND	220	22040					\$500.00	\$500.00
AMERICAN LOCKER SECURITY.COM	LOCKER SAFETY PINS	220	43800	2240		001		\$94.00	\$94.00
AMERICAN PLANNING ASSOCIATION	AICP EXAM APPLICATION: N.HILL	101	44100	4500				\$70.00	\$70.00
ANDERSON'S ALPHABET U	PRESCHOOL GRADUATION HATS	225	43555	2170				\$68.39	\$68.39
BACHMAN'S	TREE SALE LESS CREDIT MEMO 862436/50	101	34781					\$5,649.85	\$4,721.05
		101	34781					-\$928.80	
BACHMAN'S	TREE SALE/HANSON OAKRIDGE/BLVD TREES	101	34781					\$1,113.50	
		576	47000	5950				\$1,315.71	\$3,165.41
		101	43900	2180				\$736.20	
BALE, CHRIS	TREKKERS SITZER	220	22040					\$142.00	\$142.00
BLACK BOX CORPORATION-PENNSYLV	CABLE LESS CREDIT MEMOS 7165 & SCM010778	101	40550	2010		001		\$653.26	
		101	40550	2010		001		\$245.87	
		101	40550	2010		001		-\$575.66	\$263.67
		101	40550	2010		001		-\$59.80	
BRUNKOW, RICHARD	ACTIVITY REFUND	220	22040					\$49.70	\$49.70
CARLSON, JIMMY R.	SOFTBALL UMPIRE JUNE 2 & 9	225	43510	3190		001		\$96.00	\$96.00
CHAUBAL, MEDHA	FACILITY REFUND	220	22040					\$100.00	\$100.00
CHRISTENSEN, CHAMPAIGNE	FACILITY REFUND	220	22040					\$25.00	\$25.00
CLEVERBRIDGE INC.	WINZIP SOFTWARE UPGRADE	101	40550	2180		006		\$14.95	\$14.95
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001		\$491.78	\$491.78
COMCAST	CABLE FOR CC	220	43800	3190		001		\$152.94	\$152.94
COMCAST.COM	MODEM 2 INTERNET CHARGE	230	40900	3190		002		\$137.85	\$137.85
COMCAST.COM	COMPLEX STAFF INTERNET SERVICES	230	40900	3190		002		\$137.85	\$137.85
COMCAST.COM	COMPLEX STAFF INTERNET SERVICES	230	40900	3190				\$137.85	\$137.85
CONLIN, SHEILA	FACILITY REFUND	220	22040					\$50.00	\$50.00
COORDINATED BUSINESS SYSTEMS	MITA PRINTER USAGE CHARGE	101	40550	3860		004		\$145.26	\$145.26
CUB FOODS	PRESCHOOL FUN UNDER THE SUN SNACK	225	43590	2175		002		\$47.04	
CUB FOODS	SUMMER DISCOVERY GLUTEN FREE SNACK	225	43535	2170		004		\$78.05	\$78.05
D'SOUZA, ANDREW	AQUATICS - LEVEL 2	220	22040					\$69.00	\$69.00
DAVANNI'S	SUMMER DISCOVERY STAFF TRAINING MEAL	225	43535	2170		002		\$234.90	\$234.90
DELANO, RICHARD	ZUMBA GOLD0	220	22040					\$58.10	\$58.10
DIGITAL RIVER GmBH	NUANCE PDF MAKER VOLUME LICENSE	101	40550	2180		005		\$1,489.04	\$1,390.00
		101	40550	2180		005		-\$99.04	
DIGITAL RIVER GmBH	VNC SOFTWARE LICENSE RENEWAL	101	40550	2180		002		\$63.45	
DISCOUNT SCHOOL SUPPLY	ADVENTURE QUEST SUPPLIES	225	43590	2175		002		\$18.99	\$18.99
DYNAMEX DELIVERS NOW/ROADRUNNE	CANDIAN PACFIC PLAZA - KATHLEEN CASTLE	101	44100	4890				\$22.70	\$22.70
EPA SALES.COM	UNIT 306A SWIVELS	602	45550	2280		001		\$203.95	\$203.95
FONDURULIA, HEIDI	FACILITY REFUND	220	22040					\$100.00	\$100.00
GAS PLUS INC.	PREMIUM FUEL	701	46500	2120		003		\$131.40	\$131.40
GAS PLUS INC.	PREMIUM FUEL	701	46500	2120		001		\$111.00	\$111.00
GENIA, KARA	TRAVELERS SITZER T&R	220	22040					\$57.12	\$57.12
GILL ASSOCIATES LLC	MEMBERSHIP CARDS/PRINTER RIBBON	220	43800	2180		002		\$896.25	\$896.25
GOMEZ, CASSANDRA	TBALL LEAGUE AGE 4-5	220	22040					\$57.00	\$57.00
GRAHAME, NICOLE	FACILITY REFUND	220	22040					\$25.00	\$25.00
GRANDMA'S BAKERY	COOKIE SERVICE	220	43800	2591		003		\$24.20	\$24.20
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.12	\$17.12
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.16	\$16.16
GUISER, BARBARA	MIND/BODY YOGA	220	22040				\$74.90	\$74.90
HEALTH PARTNERS	HEALTH INSURANCE: JULY 2015	101	20410				\$54,749.34	\$54,749.34
HEGGIE'S PIZZA LLC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$584.80	\$584.80
HOFMEISTER, DONALD	SOFTBALL UMPIRE JUNE 1,4,8,11	225	43510	3190		001	\$192.00	\$192.00
HOLABIRD SPORTS.COM	TENNIS-CART/BAGS	225	43510	2170		011	\$207.75	\$207.75
HOME DEPOT CREDIT SERVICES	BROOMS	225	43510	2170		020	\$31.96	\$31.96
HOOTSUITE.COM	SOCIAL NETWORK PRO PLAN THROUGH 5-27-16	101	40400	3190			\$119.88	\$119.88
JEWELL, TED W.	SOFTBALL UMPIRE JUNE 3	225	43510	3190		001	\$48.00	\$48.00
JIMMY JOHNS	SUMMER DISC/AD QUEST TRAINING SUPPLIES	225	43535	2170		002	\$369.30	\$369.30
JOHNSON, JOEL	FACILITY REFUND	220	22040				\$25.00	\$25.00
JOHNSON, ROBYN	AQUATICS - PRESCHOOL	220	22040				\$71.00	\$71.00
LAMINGER, MARY	ACTIVITY REFUND	220	22040				\$30.00	\$30.00
LEWIS, KEITH	FACILITY REFUND	220	22040				\$50.00	\$50.00
LOHR, DEBRA	FACILITY REFUND	220	22040				\$25.00	\$25.00
MALIKOWSKI, RODNEY P.	SOFTBALL UMPIRE JUNE 4 & 11	225	43510	3190		001	\$96.00	\$96.00
MARCO INC	HARDWARE MAINTENANCE ON TWO LEFTHAND NOD	101	40550	3860		011	\$2,774.00	\$2,774.00
MATHESON TRI-GAS INC	CO2 FOR WHIRLPOOL	220	43800	2160		002	\$95.73	\$95.73
MATHESON TRI-GAS INC	CO2 FOR WHIRLPOOL	220	43800	2160		002	\$95.73	\$95.73
MCCALLUM CONSTRUCTION INC	EROSION RED 5110 LEXINGTON RES 15-48	101	22030				\$500.00	\$500.00
MCDONALD, DIANNE	FACILITY REFUND	220	22040				\$25.00	\$25.00
MIDDLE SCHOOL, BLUE EARTH	FACILITY REFUND	220	22040				\$15.04	\$15.04
MINNESOTA DEPARTMENT OF AGRICU	COMMERCIAL PESTICIDE APPLICATOR TRAINING	101	43900	3190			\$164.00	\$164.00
MINNESOTA DEPARTMENT OF HEALTH	2015 STATE HOSPITALITY FEE	220	43800	4330			\$35.00	\$35.00
MINNESOTA GFOA.COM	MONTHLY MEETING/CREDIT CARDS: ENGBLOM	101	40500	4500		003	\$15.00	\$15.00
MINNESOTA GFOA.COM	MONTHLY MTG:CREDIT CARDS/MALONEY/BARTELT	101	40500	4500		003	\$30.00	\$30.00
MINNESOTA POLLUTION CONTROL AG	STORMWATER PERMIT	577	47000	5950			\$400.00	\$400.00
NATIONAL STUDENT CLEARING HOUS	DEGREE VERIFICATION	101	40210	4890		006	\$9.95	\$9.95
NATIONAL STUDENT CLEARING HOUS	VERIFICATION SERVICES	101	40210	4890		006	\$14.95	\$14.95
NEOFUNDS BY NEOPOST	POSTAGE/INVOICE 11208152	101	40200	3220			\$3,000.00	\$3,000.00
NORTHERN TOOL/BLUE TARP FINANC	BATTERY FOR CRASH TRAILER	701	46500	2220		002	\$9.99	\$9.99
NORTHERN TOOL/BLUE TARP FINANC	FLOOR FAN FOR BOOSTER	601	45050	2280		005	\$49.99	\$49.99
ORIENTAL TRADING COMPANY	SUMMER DISCOVERY SUPPLIES	225	43535	2170		001	\$500.00	\$1,012.89
		225	43535	2170		002	\$512.89	
ORIENTAL TRADING COMPANY	ADVENTURE QUEST SUPPLIES	225	43590	2175		002	\$402.49	\$402.49
PAY PAL.COM	PROGRAMMING TOOL FOR WEB	101	40550	2180		006	\$5.00	\$5.00
PERKINS, MARTIN	FACILITY REFUND	220	22040				\$450.00	\$450.00
PORTER, DANIEL	SOFTBALL UMPIRE JUNE 1,4,8,11	225	43510	3190		001	\$192.00	\$192.00
PROVISION DYNAMICS CORPORATION	WAVE CAFE FOOD FOR RESALE	220	43800	3390		001	\$1,942.00	
PROWSE, CHRISTINA	FACILITY REFUND	220	22040				\$25.00	\$25.00
PULTE HOMES	GRADE CERT RED 5935 WOODCREST RES 15-48	101	22025				\$1,000.00	\$1,000.00
PULTE HOMES	GRADE CERT RED 5953 WOODCREST RES 15-48	101	22025				\$1,000.00	\$1,000.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
PULTE HOMES	GRADE CERT RED 1184 WOODCREST RES 15-48	101	22025					\$1,000.00	\$1,000.00
PULTE HOMES	GRADE CERT RED 1185 BUCHER RES 15-48	101	22025					\$1,000.00	\$1,000.00
PULTE HOMES	GRADE CERT RED 1217 BUCHER RES 15-48	101	22025					\$1,000.00	\$1,000.00
RECREATION SUPPLY COMPANY	POOL VACUUM	220	43800	2200		002		\$662.55	\$662.55
RICOH USA, INC.	LEASE: MPC3003 C84066191 6/23-7/22/15	101	40200	3930		002		\$273.62	\$273.62
RUGRODEN, JOHN L.	SOFTBALL UMPIRE JUNE 2,3,9,10	225	43510	3190		001		\$192.00	\$192.00
S & S WORLDWIDE	SD/AQ SUPPLIES	225	43590	2175		002		\$282.69	\$1,285.69
		225	43535	2170		003		\$653.00	
		225	43535	2170		001		\$350.00	
SAARION, CARL	SOFTBALL UMPIRE JUNE 2 & 9	225	43510	3190		001		\$96.00	
SAM'S CLUB DIRECT	SUMMER DISCOVERY/ADVENTURE QUEST SNACK	225	43535	2170		004		\$1,000.00	\$1,586.51
		225	43590	2175		002		\$586.51	
SEEBECK, KIM	FACILITY REFUND	220	22040					\$25.00	\$25.00
SIDDIQUI, ZAFAR	FACILITY REFUND	220	22040					\$50.00	\$50.00
SNYDER, SARAH	FACILITY REFUND	220	22040					\$25.00	\$25.00
SUPPLYWORKS	SUMMER DISCOVERY SUPPLIES	225	43535	2170		002		\$388.72	
SYSCO FOOD SERVICES OF MN, INC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$747.28	\$747.28
TARGET STORE	SUMMER DISC/AD QUEST TRAINING SUPPLY	225	43590	2175		002		\$253.87	\$253.87
TARGET STORE	SUMMER SUPPLIES/KIDSCARE/AD QUEST/SUMDIS	225	43560	2170				\$227.39	\$658.67
		225	43590	2175		002		\$291.74	
		225	43535	2170		001		\$139.54	
TARGET STORE	SUMMER DISCOVERY GENERAL SUPPLIES	225	43535	2170		002		\$404.55	
TARGET.COM	TOY BALLS FOR POOL	220	43800	2200		002		\$14.95	\$14.95
TDS METROCOM	TELEPHONE SERVICES	101	40200	3210		003		\$1,124.09	\$1,404.73
		101	43710	3210				\$246.31	
		601	45050	3210				\$34.33	
THE DAMA COMPANY INC	FIRE BOX- LOCK BOX	101	40200	4890				\$263.00	
THREE RIVERS PARK DISTRICT	SUMMER DISCOVERY FIELD TRIP	225	43535	3190		002		\$1,130.00	\$1,130.00
TURNBULL, MARY JANE	BALLET FITNESS	220	22040					\$90.00	\$90.00
UNITED PARCEL SERVICE.COM	SHIP CABLE BACK TO BLACK BOX	101	40550	2010		005		\$57.79	\$57.79
UNITED PARCEL SERVICE.COM	EXTRA SHIPPING CHARGE	101	40550	2010		005		\$9.00	\$9.00
UNITED STATES POST OFFICE	POSTAGE FOR RESALE AT FRONT DESK	101	40200	3220				\$1.85	\$687.85
		101	11800					\$686.00	
VERSATILE VEHICLES, INC	GOLF CARTS FOR SLICE OF SHOREVIEW 2015	270	40250	3950		003		\$1,790.00	\$1,790.00
VOS, JENNY	FACILITY REFUND	220	22040					\$25.00	\$25.00
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$112.28	\$467.89
		101	40800	2180				\$315.68	
		220	43800	2591		003		\$39.93	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$967.03	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$1,586.81	\$1,586.81
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$74.33	\$74.33
WHITMILL, PAT	FACILITY REFUND	220	22040					\$25.00	\$25.00
WILLIAMS, DARCIÉ	ZUMBA GOLD0	220	22040					\$83.00	\$83.00
WIMACTEL INC.	PAYPHONE TELEPHONE	101	40200	3210		001		\$60.00	\$60.00
XCEL ENERGY	SURFACE WATER: ELECTRIC	603	45900	3610				\$100.45	\$100.45
XCEL ENERGY	BOOSTER STATION: ELECTRIC	601	45050	3610				\$229.65	\$229.65
XCEL ENERGY	MAINTENANCE CENTER: ELECTRIC/GAS	701	46500	3610				\$1,786.81	\$1,931.38
		701	46500	2140				\$144.57	
XCEL ENERGY	STREET LIGHTS: ELECTRIC	604	42600	3610				\$12,971.30	
XCEL ENERGY	STORM SEWER LIFT STATION: ELECTRIC	603	45850	4890		003		\$149.79	\$149.79
XCEL ENERGY	SIRENS: ELECTRIC	101	41500	3610				\$60.88	\$60.88

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
							Total of all invoices:	\$118,295.20
								=====

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
OLD LOG THEATER	SUMMER DISCOVERY FIELD TRIP	225	43535	3190		002		-\$2,170.00	-\$2,170.00
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001		\$503.18	\$503.18
CRUIS CORPORATION	EMULSION FOR TRAIL SEAL COAT	405	43450	5300				\$44,800.00	\$44,800.00
FEDEX	FARMERS MARKET/SERVICE DOGS ONLY SIGN	225	43590	2174		001		\$52.06	\$104.13
		225	43400	3390				\$52.07	
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 06-19-15	101	20431					\$583.66	\$638.66
		101	20432					\$55.00	
GENESIS EMPLOYEE BENEFITS INC	ADMINISTRATION FEE: APRIL 2015	101	20416					\$378.40	\$378.40
GENESIS EMPLOYEE BENEFITS INC	ADMINISTRATION FEES: MAY 2015	101	20416					\$360.80	\$360.80
GOVERNMENT FINANCE OFFICERS AS	GFOA CERTIFICATE REVIEW FEE	101	40500	4890		010		\$435.00	\$435.00
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$23.75	
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001		\$19.99	\$19.99
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001		\$16.94	\$16.94
LOEGERING, TIFFANY	REFUND PARTIAL COMMERCIAL BOOTH FEE	270	34900			307		\$100.00	\$100.00
MN CENTER FOR FISCAL EXCELLENC	2015 MEMBERSHIP DUES	101	40500	4330		007		\$169.00	\$169.00
MPELRA C/O DIANE DELANO	CONFERENCE/ELLIOTT	101	40210	4500		001		\$250.00	\$250.00
ORKIN EXTERMINATING CO INC.	LARSON HOUSE PEST CONTROL	101	40800	3190				\$82.54	\$82.54
PRO-TEC DESIGN	TROUBLESHOOTING CARD ACCESS SYSTEM	101	40550	3860		008		\$264.00	\$264.00
RAMSEY COUNTY PROPERTY RECORDS	MAY 2015 PROPERTY TAX FOR 795 HWY 96 W	401	15600					\$1,873.04	\$1,873.04
SAM'S CLUB DIRECT	SUPPLIES FOR AWARD CEREMONY	225	43520	2170		002		\$200.00	\$259.18
		220	43800	2200		002		\$59.18	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2591		003		\$64.56	
		101	40800	2180				\$149.91	\$214.47
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$79.62	

Total of all invoices: \$48,563.10

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ALLEN, DEANNE	EDA MINUTES - 6/10/15	240	44400	3190			\$200.00	\$200.00
ALLEN, DEANNE	MINUTES - 6/10 CC, 6/15 CC	101	40200	3190		001	\$400.00	\$400.00
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		003	\$9.49	\$9.49
BLAYLOCK, SERMOUNE	FACILITY REFUND	220	22040				\$25.00	\$25.00
C & E HARDWARE	ELECTRICAL SUPPLIES/GUERIN GAS STATION	701	46500	2183		001	\$20.47	\$20.47
CAMPANELLA-LARSON, ANNMARIE	FACILITY REFUND	220	22040				\$25.00	\$25.00
CKC GOOD FOOD	SUMMER DISCOVERY LUNCHES	225	43535	3190		002	\$1,221.54	\$1,221.54
CKC GOOD FOOD	SUMMER DISCOVERY LUNCHES	225	43535	3190		002	\$1,508.80	\$1,508.80
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 06-26-15	101	21720				\$10,088.72	\$10,088.72
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS:06-26-15	101	20420				\$137.00	\$137.00
CUB FOODS	SUMMER DISCOVERY SNACKS	225	43535	2170		004	\$32.93	\$32.93
CUB FOODS	ADVENTURE QUEST SUPPLIES	225	43590	2175		002	\$29.23	\$29.23
DAGGIT, ROBERT	LANDMARK CENTER	220	22040				\$60.00	\$60.00
DARMODY, PEGGY	PASS REFUND	220	22040				\$203.27	\$203.27
DAVIS LOCK & SAFE	SAPC - KEY STORAGE BOX	225	43510	2170		020	\$45.59	\$45.59
DEBORAH A. SORENSON, D.C.	PERSONALYSIS CONSULTATION	220	43800	4500			\$100.00	
DOAR, ROB	FACILITY REFUND	220	22040				\$25.00	\$25.00
DUNLOP, JIM	LANDMARK CENTER	220	22040				\$60.00	\$60.00
ELSMORE SWIM SHOP	GOGGLES FOR RESALE	220	43800	2591		002	\$1,025.15	\$1,025.15
FACE, JOEL	PASS REFUND	220	22040				\$50.00	\$50.00
FATKHIYEV, NATHANIEL L	SOCCER REF JUNE 10 & 17	225	43510	3190		007	\$80.00	\$80.00
FATKHIYEV, NATHANIEL L	LITTLE STRIKERS(JUNE 16-18; 2 KIDS)	225	43510	3190		012	\$56.00	\$56.00
FURST LAKE CONTRACTING INC.	HWY 96 LIFT STATION PAYMENT CP-14-07	473	47000	5900			\$116,237.95	\$116,237.95
FRAIZER, GERRI	LANDMARK CENTER	220	22040				\$60.00	\$60.00
FRAIZER, GERRI	LANDMARK CENTER	220	22040				\$60.00	\$60.00
GANNAWAY, CAROL	LANDMARK CENTER	220	22040				\$65.00	\$65.00
GENESIS EMPLOYEE BENEFITS INC	VEBA CONTRIBUTIONS:06-26-15	101	20418				\$5,745.00	\$5,745.00
GRAINGER, INC.	DISP. GLOVES	220	43800	2110			\$218.00	\$218.00
HAUTH-SCHMID, REBECCA	JUNIOR LIFEGUARD	220	22040				\$76.00	\$76.00
HISTORY THEATRE INC	SENIOR DAY TRIP- DOWNPAYMENT FOR 10/22	225	43590	3174		004	\$50.00	\$50.00
HOME DEPOT CREDIT SERVICES	SUMMER DISCOVERY SUPPLIES	225	43535	2170		001	\$12.80	\$12.80
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE:06-26-15	101	21750				\$5,586.82	\$5,586.82
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS:06-26-15	101	20430				\$955.00	\$955.00
IMPRINT PLUS	NAME TAGS FOR PARK AND REC AND CC	225	43400	2180			\$303.41	\$606.82
		220	43800	2180		002	\$303.41	
JEFF ELLIS & ASSOCIATES, INC	LIFEGUARD LICENSES	220	43800	3190		007	\$572.00	\$711.95
		220	43800	2200		002	\$139.95	
JONES, ELIZABETH	LANDMARK CENTER	220	22040				\$65.00	\$65.00
KING, CARNESSA	FACILITY REFUND	220	22040				\$25.00	\$25.00
MADISON NATIONAL LIFE	LONG TERM DISABILITY: JULY 2015	101	20412				\$1,755.56	
MCCAREN DESIGNS INC	MONTHLY HORTICULTURE SERVICES	220	43800	3190		007	\$1,196.00	\$1,196.00
MCHUGH, DAN	CHEERLEADING CAMP (JUNE 10-12)-7 KIDS	225	43510	3190		012	\$434.00	\$434.00
MCHUGH, DAN	SKATEBOARD BEGINNER (JUNE 15-18)-13 KIDS	225	43510	3190		012	\$1,027.00	\$1,027.00
MENARDS CASHWAY LUMBER *MAPLEW	ELECTRICAL SUPPLIES/GUERIN GAS STATION	701	46500	2183		001	\$10.16	\$10.16
MILLER, DEANNA K.	SUMMER CROCHETING & KNITTING CLASS	225	43590	3174		003	\$200.00	\$200.00
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE:06-26-15	101	20435				\$141.50	\$141.50
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB:06-26-15	101	20420				\$35.00	\$35.00
MINNESOTA METRO NORTH TOURISM	MAY 2015 HOTEL/MOTEL TAX	101	22079				\$21,438.55	\$20,366.62
		101	38420				-\$1,071.93	
MORAN, MARK	DEPOSIT FOR SLICE ENTERTAINMENT	270	40250	3190		001	\$1,625.00	
MURAD, NAHEED	FACILITY REFUND	220	22040				\$500.00	\$500.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
NASH, EMILY	SOCCER REF JUNE 10 & 17	225	43510	3190		007		\$40.00	\$40.00
NORTHSTAR INSPECTION SERVICE I	INSPECTION SERVICES	101	44300	3190				\$715.00	\$715.00
OMOSEFE, EUNICE	FACILITY REFUND	220	22040					\$500.00	\$500.00
ORIENTAL TRADING COMPANY	SUMMER DISCOVERY SUPPLIES	225	43535	2170		001		\$36.39	\$36.39
OUELLETTE, LORRAINE	LANDMARK CENTER	220	22040					\$65.00	\$65.00
PHS/SHOREVIEW	SAPC - ROOM RENTAL (5/21/15 POTLUCK)	225	43510	3190		020		\$20.00	\$20.00
PLUMMASTER, INC	BRUSHES/PLUMBING ITEMS	220	43800	2240		001		\$753.34	\$753.34
PLUMMASTER, INC	BOLTS/NUTS/SHOWER SUPPLIES	220	43800	2240		001		\$384.84	\$384.84
PLUMMASTER, INC	SILICONE/ANCHORS	220	43800	2240		001		\$109.21	\$109.21
PLUMMASTER, INC	ANCHORS	220	43800	2240		001		\$48.24	\$48.24
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS:06-26-15	101	21740					\$29,193.41	\$29,193.41
PUBLIC EMPLOYEES RETIREMENT AS	PERA DEFINED CONTRIBUTION:06-26-15	101	21740					\$246.10	\$246.10
RILEY, JESSICA	PARKING REIMBURSEMENT/MSAE EXPO	220	43800	4330				\$24.95	\$24.95
ROME, AARON	FACILITY REFUND	220	22040					\$25.00	\$25.00
ROPPE, ROBERT	PASS REFUND	220	22040					\$286.78	\$286.78
S & S WORLDWIDE	ADVENTURE QUEST SUPPLIES	225	43590	2175		002		\$49.90	\$49.90
SAM'S CLUB DIRECT	FM GENERAL/SPECIAL EVENT SUPPLIES	225	43590	2174		001		\$280.50	\$280.50
SAM'S CLUB DIRECT	SUMMER DISCOVERY SNACKS	225	43535	2170		004		\$1,064.94	\$1,064.94
SHARMA, HIMADHARI	FACILITY REFUND	220	22040					\$25.00	\$25.00
SHORT ELLIOTT HENDRICKSON, INC	OWASSO-VICTORIA-E CONSULTING PROJ 09-12	571	47000	5910				\$919.89	
SIMPLEXGRINNELL LP	FIRE ALARM MONITORING	220	43800	3190		004		\$156.00	\$156.00
SIMPLEXGRINNELL LP	SERVICE AGREEMENT FOR FIRE ALARM MONIT.	220	43800	3190		004		\$420.00	\$420.00
SMITH, WILLIAM	PASS REFUND	220	22040					\$20.00	\$20.00
SUPPLYWORKS	PAPER TOWELS/SANITIZER/CAN LINERS	220	43800	2110				\$1,138.98	\$1,138.98
SUPPLYWORKS	PAPER TOWELS/TISSUE	220	43800	2110				\$915.54	\$915.54
SUPPLYWORKS	BATH TISSUE/SOAP/LINER	220	43800	2110				\$362.52	\$362.52
SUPPLYWORKS	FOAM SOAP/BATH TISSUE/LINER	220	43800	2110				\$316.70	\$316.70
SUPPLYWORKS	70MM DISPENSING FILTER	220	43800	3890				\$263.16	\$263.16
SUPPLYWORKS	POLY BRUSH	220	43800	3890				\$193.07	\$193.07
SUPPLYWORKS	SQUEEGEE/LABOR/SHOP FEE	220	43800	3890				\$119.67	\$119.67
SUPPLYWORKS	GLANCE CLEANER/ALPHA HP	220	43800	2110				\$260.00	\$260.00
SUPPLYWORKS	PAPER TOWELS/SANITIZER/SOAP	220	43800	2110				\$1,370.16	\$1,370.16
SUPPLYWORKS	BATH TISSUE/CAN LINER/SOAP	220	43800	2110				\$507.30	\$507.30
SUPPLYWORKS	PAPER TOWELS/CLEANSER/TISSUE	220	43800	2110				\$1,610.05	\$1,610.05
SUPPLYWORKS	BATH TISSUE/CAN LINERS/SOAP	220	43800	2110				\$338.28	\$338.28
SUPPLYWORKS	BLADE SQUEEGEE	220	43800	2240		001		\$153.71	\$153.71
SUPPLYWORKS	BLADE SQUEEGEE	220	43800	2240		001		\$139.75	\$139.75
TALBOT, ANGIE	AQUATICS - LEVEL 5	220	22040					\$71.00	\$71.00
TANGEN, ANNA	FACILITY REFUND	220	22040					\$25.00	\$25.00
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 06-26-15	101	21710					\$24,573.25	\$65,174.83
		101	21730					\$32,905.90	
		101	21735					\$7,695.68	
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS:06-26-15	101	20420					\$78.00	
VANG, LADAMION	FACILITY REFUND	220	22040					\$50.00	\$50.00
VERIZON WIRELESS	CELL SERVICE - 5/11 - 6/10/15	101	44300	3190				\$35.00	\$998.19
		601	45050	3190				\$400.99	
		101	40200	3210		002		\$562.20	
YOSSLER, SAMUEL	SOCCER REF JUNE 10,11,17,18	225	43510	3190		007		\$160.00	
WATER SAFETY PRODUCTS INC	CPR MASKS	220	43800	2200		001		\$316.40	\$316.40
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE/CREDIT 851122	220	43800	2590		001		\$1,738.81	\$1,740.81
		225	43535	2170		002		\$2.00	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
WEKO, THOMAS E.	MUSTANG GIRLS VOLLEYBALL CAMP	225	43510	3190		012	\$4,200.00	\$4,200.00
WONG, CORY	FACILITY REFUND	220	22040				\$500.00	\$500.00
WRIGHT-RAMSEY, KAMERA	FACILITY REFUND	220	22040				\$25.00	\$25.00
YALE MECHANICAL INC	REPAIR TO TOILETS	220	43800	3810		001	\$1,241.76	\$1,241.76
Total of all invoices:								\$290,823.74

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ADVENTURE CLUB, WESTONKA	FACILITY REFUND	220	22040				\$127.84	\$127.84
BARSNESS, KIRSTIN	JUNE ECON DEV CONSULTING	240	44400	3190			\$3,705.00	\$3,705.00
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		001	\$2.32	\$2.32
CANVAS SOLUTIONS, INC.	MAINTENANCE / SUBSCRIPTION:RUDE, RON	101	43710	3190			\$312.00	\$312.00
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 06-26-15	101	20431				\$80.42	\$80.42
HAWKINS, INC.	GAS & LIQUID CHLORINE/ACID/NEW PUMP	220	43800	2160		001	\$842.18	\$842.18
HAWKINSON, JUNE	TOTAL BODY WORKOUT	220	22040				\$95.20	\$95.20
HEINZE, CHRIS	SEMI-PRIVATE(60 MIN)	220	22040				\$131.20	\$131.20
HOYT, LEONORE	PASS REFUND	220	22040				\$40.00	\$40.00
JAIN, SAMIKSHA	FACILITY REFUND	220	22040				\$100.00	\$100.00
MATHESON TRI-GAS INC	CO2	220	43800	2160		002	\$71.71	\$71.71
MENARDS CASHWAY LUMBER **FRIDL	TRAIL SEAL COAT SUPPLIES	101	42200	2180		001	\$106.93	\$106.93
MENARDS CASHWAY LUMBER *MAPLEW	SUPPLIES FOR GERING GAS STATION ELEC.	701	46500	2180		001	\$35.94	\$35.94
MINNESOTA DEPARTMENT OF HEALTH	CERTIFICATION/FRANDRUP/THURY/SHAUGHNESSY	601	45050	4500		003	\$46.00	\$69.00
		601	45050	4500		002	\$23.00	
NORTHLAND CAPITAL FINANCIAL SE	FITNESS EQUIPMENT LEASE-JUNE 2015	220	43800	3960	005		\$1,388.62	\$1,388.62
RICOH USA INC.	MAINTENANCE: RICOH COPIERS 2352 & 3003	101	40200	3850		002	\$361.49	\$361.49
SCHEEL, DAVID LYLE	KIDS CLIMB FOR SLICE	225	43590	3173		003	\$1,000.00	
		270	40250	3190		002	\$1,500.00	\$2,500.00
XCEL ENERGY	COMMUNITY CENTER:ELECTRIC/GAS	220	43800	2140			\$3,921.86	\$23,352.78
		220	43800	3610			\$19,430.92	
XCEL ENERGY	TRAFFIC SIGNAL SHARED W/ARDEN HILLS:ELEC	101	42200	3610			\$45.24	
XCEL ENERGY	LIFT STATIONS: ELECTRIC	602	45550	3610			\$707.63	\$707.63
XCEL ENERGY	WATER TOWERS: ELECTRIC	601	45050	3610			\$58.35	\$58.35
XCEL ENERGY	WELLS: ELECTRIC	601	45050	3610			\$9,811.06	\$10,100.19
		601	45050	2140			\$289.13	
XCEL ENERGY	TRAFFIC SIGNALS: ELECTRIC	101	42200	3610			\$586.74	
XCEL ENERGY	PARKS: ELECTRIC/GAS	101	43710	3610			\$987.31	\$1,238.88
		101	43710	2140			\$251.57	
XCEL ENERGY	SLICE OF SHOREVIEW: ELECTRIC	270	40250	3610			\$13.87	
Total of all invoices:								\$46,073.53

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Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
BREEZY POINT RESORT	AMEM CONFERENCE LODGING/CURLEY	101	42050	4500			\$585.00	\$585.00
CRIUS CORPORATION	DAMAGE DEPOSIT ON RENTAL EQUIPMENT	405	43450	5300			\$5,000.00	\$5,000.00
CURLEY, DANIEL	PARKING REIMBURSEMENT/HSEM CLASS	101	42050	4500			\$13.00	\$13.00
DELTA DENTAL	DENTAL COVERAGE: JULY 2015	101	20415				\$6,490.46	\$6,807.31
		101	20411				\$316.85	
DYNAMEX INC	DELIVERY TO EAGAN POST OFFICE - 5/29/15	601	45050	3220		001	\$34.20	\$68.40
		602	45550	3220		001	\$34.20	
GREENHAVEN PRINTING	BUSINESS EXHCANGE MAILER SPRING 2015	240	44400	3390			\$606.40	\$606.40
HILTON GARDEN INN	SPRING BUSINESS EXCHANGE	240	44400	2180			\$899.85	\$899.85
MENARDS CASHWAY LUMBER *MAPLEW	CB REPAIR TRAILER MISC TOOLS	603	45850	2180		001	\$36.96	\$36.96
NCPERS MINNESOTA	PERA LIFE INSURANCE: JULY 2015	101	20413				\$224.00	\$224.00
SHORT ELLIOTT HENDRICKSON, INC	SHOREVIEW ANTENNA PROJECTS	601	22015				\$1,152.94	\$1,152.94
SHORT ELLIOTT HENDRICKSON, INC	SHOREVIEW ANTENNA PROJECTS	601	22015				\$248.82	\$248.82
Total of all invoices:								\$15,642.68

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
A & L SUPERIOR SOD, INC	LEX AVE TRAIL SOD REPAIR/CREDIT #7461	445	47000	5950				\$237.60	\$237.60
A-1 HYDRAULICS SALES & SERVICE	HYD FITTING FOR ELGIN SWEEPER S1	701	46500	2220		002		\$25.79	\$25.79
ABELMAN CO	PARK MAINT JEAN SHORTS	101	43710	3970				\$314.87	\$314.87
AMERICAN MESSAGING	LOCKBOX SECURITY PAGER	101	40210	3190		009		\$4.15	\$4.15
ARAMARK REFRESHMENT SERVICES	COFFEE & SUPPLIES MAINTENANCE CENTER	701	46500	2183		003		\$262.75	
AUTOMATIC SYSTEMS CO, INC	BOOSTER 1 VFD REPLACEMENT	601	45050	3190		003		\$19,976.00	
BACHMAN'S	HANSON OAKRIDGE TREES	576	47000	5950				\$1,336.20	\$1,336.20
BACHMAN'S	DELIVERY FOR COLORADO SPRUCE	576	47000	5950				\$150.00	\$150.00
BACHMAN'S	TREE NOT INCLUDED ON ORIGINAL ORDER	576	47000	5950				\$119.20	\$119.20
BADGER METER INC.	READCENTER SOFTWARE MAINTENANCE	101	40550	3860		017		\$1,314.00	
BAUER BUILT TIRE AND BATTERY I	TIRE FOR PARKS TRAILER	701	46500	2220		002		\$73.53	\$73.53
BAUER BUILT TIRE AND BATTERY I	TRAILER TIRES	701	46500	2230		002		\$147.06	\$147.06
BEISSWENGERS HARDWARE	CARRIAGE BOLTS FOR TENNIS PRACTICE BOARD	101	43710	2240				\$16.79	\$16.79
BEISSWENGERS HARDWARE	WASP AND HORNET KILLER	101	43710	2240				\$6.58	\$6.58
BEISSWENGERS HARDWARE	GOPHER AND MOLE KILLER BAIT	101	43710	2260				\$27.77	\$27.77
BEISSWENGERS HARDWARE	WATER WAND AND ADAPTER FITTINGS	101	43710	2400				\$33.95	\$33.95
BEISSWENGERS HARDWARE	BAR CLAMP AND STAPLES	101	43710	2400				\$44.87	\$44.87
BIG THRILL FACTORY	SUMMER DISCOVERY FIELD TRIP	225	43535	3190		001		\$2,531.25	\$2,531.25
BLACKBURN MANUFACTURING COMPAN	MARKING PAINT	601	45050	2280		001		\$277.03	\$692.23
		602	45550	2280		001		\$138.40	
		603	45850	2180		001		\$138.40	
		604	42600	2180				\$138.40	
BOYER TRUCK PARTS INC.	STARTER UNIT 302 - CORE RETURNED	701	46500	2220		001		\$426.82	\$333.07
		701	46500	2220		001		-\$93.75	
BROCK WHITE CO LLC	WET N' WILD POLY TARPS	225	43590	2175		001		\$190.90	\$190.90
CARLSON, JIMMY R.	SOFTBALL UMPIRE JUNE 16 & 23	225	43510	3190		001		\$96.00	\$96.00
CBIZ BENEFITS & INSURANCE SVC,	REBA FIDUCIARY COVERAGE	101	40210	3190		012		\$248.16	\$248.16
CENTRAL POWER DISTRIBUTORS	BACKPACK SPRAYER REPAIR PARTS/DISCOUNT	101	43710	2240				\$67.04	\$66.45
		101	43710	2240				-\$ .59	
CENTRAL WOOD PRODUCTS	HARDWOOD MULCH FOR PARKS AND GROUNDS	101	43710	2260				\$1,935.00	\$1,935.00
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001		\$627.82	\$627.82
CUSTOM IRRIGATION	HANSON/OAKRIDGE CP14-01 IRRIG.REPAIR	576	47000	5950				\$375.00	\$375.00
DAVE'S SPORT SHOP	BASKETBALL NETS FOR PARKS	101	43710	2240				\$48.00	
DLT SOLUTIONS	BACKBONE SOFTWARE MAINTENANCE	101	40550	3860		011		\$2,427.91	\$2,427.91
DUSTY'S DRAIN CLEANING	VIDEO OF 218 OWASSO ST	602	45550	3190		002		\$200.00	\$200.00
ELGIN, ERIN	REFUND CLOSING OVRPYMT-4454 CHATSWORTH	601	36190			003		\$28.77	\$28.77
FACTORY MOTOR PARTS COMPANY	BATTERIES FOR SIRENS	101	41500	3890				\$103.74	\$103.74
FATKHIYEV, NATHANIEL L	SOCCER REF JUNE 24	225	43510	3190		007		\$40.00	\$40.00
FERGUSON WATERWORKS #2516	SEWER CAPS	602	45550	2280		001		\$67.60	\$67.60
FERGUSON WATERWORKS #2516	HYDRANT PARTS	601	45050	2280		003		\$536.72	\$536.72
FERGUSON WATERWORKS #2516	CURB BOX PARTS	601	45050	2280		004		\$623.47	\$623.47
FLEXIBLE PIPE TOOL COMPANY	EMERGENCY JET NOZZLE	602	45550	2280		001		\$505.00	\$505.00
FRONTIER PRECISION, INC	TERRASYNC-PATHFINDER GIS SOFTWARE MAINT	101	40550	3860		016		\$796.00	\$796.00
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 07-03-15	101	20431					\$92.27	\$147.27
		101	20432					\$55.00	
GOPHER STATE ONE-CALL	GOPHER ONE LOCATE CHARGE	601	45050	3190		001		\$229.20	\$916.80
		602	45550	3190		001		\$229.20	
		603	45850	3190		001		\$229.20	
		604	42600	3190				\$229.20	
GRAINGER, INC.	BARRICADE TAPE AND BARRICADE BEAMS	101	43710	2240				\$919.44	\$919.44
GRAINGER, INC.	TRASH GRABBERS	101	43710	2400				\$128.64	\$128.64

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Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
GRAINGER, INC.	REPAIR SUPPLIES POOL GATE	220	43800	2240		003	\$33.30	
GRAINGER, INC.	BATTERIES/LAMPS	220	43800	2240		001	\$311.14	\$311.14
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$38.74	\$38.74
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
HAMERNICK DECORATING CENTER	PAINTING OF NEW DOORS & FRAMES IN GYM	220	43800	3810		004	\$2,715.00	\$2,715.00
HAWKINS, INC.	CAUSTIC SODA AND ACID	220	43800	2160		001	\$1,172.73	\$1,172.73
HEGGIE'S PIZZA LLC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$550.40	\$550.40
HOFMEISTER, DONALD	SOFTBALL UMPIRE JUNE 15,18,22,25	225	43510	3190		001	\$192.00	\$192.00
HOTSY EQUIPMENT CO	CAR WASH REPAIR	701	46500	3196		001	\$327.55	\$327.55
HUGO EQUIPMENT COMPANY	SPARK PLUGS AND WEEDWHIP LINE	101	43710	2240			\$69.97	\$69.97
JEWELL, TED W.	SOFTBALL UMPIRE JUNE 17 & 24	225	43510	3190		001	\$96.00	\$96.00
JRK SEED CO.	INJECTION SUPPLIES	101	43900	2180			\$3,997.00	\$3,997.00
KANSAS STATE BANK-GOVT FINANCE	CONTRACT LEASE PAYMENT/JULY 2015	220	43800	3960	004		\$1,320.00	
KOY, CHAREE OR PUNNARIN	REFUND CLOSING OVRPYMT-1090 LAKE OAKS DR	601	36190			003	\$174.32	\$174.32
LAKE JOHANNA FIRE DEPT	SECOND HALF PAYMENT FOR SERVICES 2015	101	41200	3190			\$567,058.00	\$567,058.00
LEE, HYAE	REFUND CLOSING OVRPYMT-4357 CHATSWORTH	601	36190			003	\$5.94	\$5.94
LILLIE SUBURBAN NEWSPAPERS INC	CSR JOB AD	101	40210	3360		001	\$129.00	\$129.00
LIU, LENA	REFUND CLOSING OVRPYMT-3575 TIFFANY LANE	601	36190			003	\$70.83	\$70.83
MACKAY, SARAH	SOCCER REF JUNE 24	225	43510	3190		007	\$20.00	\$20.00
MALIKOWSKI, RODNEY P.	SOFTBALL UMPIRE JUNE 18 & 25	225	43510	3190		001	\$96.00	\$96.00
MANSFIELD OIL COMPANY	UNLEADED FUEL	701	46500	2120		001	\$4,296.17	\$4,296.17
MCHUGH, DAN	SKATEBOARD ADVANCED (JUNE 23-26)-15 KIDS	225	43510	3190		012	\$840.00	\$840.00
MENARDS CASHWAY LUMBER **FRIDL	LUMBER/TENNIS PRACTICE BOARDS	101	43710	2240			\$72.55	\$72.55
MENARDS CASHWAY LUMBER **FRIDL	BAT HOUSE SUPPLIES-EAGLE PROJECT	101	43710	2240			\$32.77	\$32.77
MENARDS CASHWAY LUMBER *MAPLEW	SHOVELS AND PAINT	601	45050	2280		001	\$71.75	\$71.75
METERING & TECHNOLOGY SOLUTION	2" METER	601	45050	2510		002	\$734.00	
METROPOLITAN COURIER CORPORATI	ARMORED CAR SERVICES: JUNE 2015	101	40500	4890		001	\$92.50	\$370.00

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Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
		220	43800	4890		001		\$92.50	
		601	45050	4890		001		\$92.50	
		602	45550	4890		001		\$92.50	
MIDSTATES EQUIPMENT & SUPPLY	SWIVEL DISKS FOR CRACK FILL MACHINE	701	46500	2220		002		\$270.00	\$270.00
MIDSTATES EQUIPMENT & SUPPLY	OIL FILTER FOR CRACK FILL MACHINE	701	46500	2220		002		\$54.00	\$54.00
MIDSTATES EQUIPMENT & SUPPLY	CRACK FILL MATERIAL	101	42200	2180		001		\$13,624.55	\$13,624.55
MIDSTATES EQUIPMENT & SUPPLY	COUPLER FOR CRACK FILL MACHINE	701	46500	2220		002		\$41.34	\$41.34
MILLER, DEANNA K.	SUMMER CROCHETING CLASS	225	43590	3174		003		\$32.00	\$32.00
MINNESOTA EQUIPMENT	BLADES FOR JD 1585 MOWER	701	46500	2220		002		\$84.36	\$84.36
MINNESOTA EQUIPMENT	MISC PART FOR LANDPRIDE MOWER	701	46500	2220		002		\$299.24	\$299.24
MINNESOTA EQUIPMENT	BOOT KIT FOR GATOR	701	46500	2220		002		\$32.53	\$32.53
MINNESOTA EQUIPMENT	MISC PARTS FOR JD 1585 MOWER	701	46500	2220		002		\$146.66	\$146.66
MINNESOTA REAL ESTATE JOURNAL	SUBSCRIPTION 7/1/15-6/30/16 SIMONSON	240	44400	4330				\$85.00	
MN ASSOC OF ASPHALT PAVING TEC	ASSOCIATION FEE/CURLEY	101	42050	4330				\$15.00	\$15.00
MN DEPT OF HEALTH	STATE CONNECTION FEE - 4/1/15 TO 6/30/15	801	21820					\$13,543.00	
MN PLAYGROUND INC	SWING REPAIR AND INSTALL AT SITZER PARK	101	43710	3190				\$2,000.00	\$2,000.00
MRPA	ATTN: TROY -MIXED STATE ENTRY (LEXFLO)	225	43510	3190		001		\$170.00	\$170.00
MULTICARE ASSOCIATES TWIN CITI	NEW EMPLOYEE TESTING	101	40210	3190		006		\$96.00	\$96.00
NORTHERN ELECTRICAL CONTRACTOR	BUILDING LIGHTS AT BUCHER & SITZER PARKS	101	43710	3810				\$3,000.00	\$3,000.00
NORTHERN ELECTRICAL CONTRACTOR	WALL SCONCES CC	220	43800	3810		003		\$2,864.00	\$2,864.00
NORTHERN ELECTRICAL CONTRACTOR	INSTALL POWER TO HANDICAP OPERATORS	220	43800	3810		003		\$1,877.76	\$1,877.76
NORTHERN ELECTRICAL CONTRACTOR	MOVE LIGHT SWITCH CC	220	43800	3810		003		\$274.55	\$274.55
NORTHERN ELECTRICAL CONTRACTOR	REPLACE ELECTRICAL PEDESTAL MEDIAN HWY96	101	43710	3190				\$1,165.00	\$1,165.00
OFFICE DEPOT	IPAD CASE	101	43710	2400				\$78.39	\$78.39
OFFICE DEPOT	PLAQUES	101	40200	2010		002		\$76.74	\$76.74
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40500	2010		008		\$39.98	\$60.20
		101	40400	4890				\$20.22	
OFFICE DEPOT	SAPC-NAME TAG TAPE	225	43510	2170		020		\$38.38	
OFFICE DEPOT	SUMMER DISCOVERY SUPPLIES/ROOM 7	225	43535	2170		003		\$14.99	\$14.99
OFFICE DEPOT	LASERJET TONER	101	40550	2010		002		\$569.15	\$569.15
ON SITE SANITATION INC	TOILET RENTAL FOR BUCHER PARK	101	43710	3950				\$380.00	\$380.00
ON SITE SANITATION INC	TOILET RENTAL FOR COMMONS PARK	101	43710	3950				\$380.00	\$380.00
ON SITE SANITATION INC	TOILET RENTAL FOR LAKE JUDY PARK	101	43710	3950				\$160.00	\$160.00
ON SITE SANITATION INC	TOILET RENTAL FOR MCCULLOUGH PARK	101	43710	3950				\$250.00	\$250.00
ON SITE SANITATION INC	TOILET RENTAL FOR RICE CREEK FIELDS	101	43710	3950				\$75.00	\$75.00
ON SITE SANITATION INC	TOILET RENTAL FOR SHAMROCK PARK	101	43710	3950				\$505.00	\$505.00
ON SITE SANITATION INC	TOILET RENTAL FOR SITZER PARK	101	43710	3950				\$380.00	\$380.00
ON SITE SANITATION INC	TOILET RENTAL FOR BOBBY THEISEN PARK	101	43710	3950				\$160.00	\$160.00
ON SITE SANITATION INC	TOILET RENTAL FOR WILSON PARK	101	43710	3950				\$380.00	\$380.00
ON SITE SANITATION INC	TOILET RENTAL FOR SNAIL LAKE SCHOOL	101	43710	3950				\$75.00	\$75.00
ORKIN EXTERMINATING CO INC.	PEST CONTROL CC	220	43800	3190		004		\$169.39	\$169.39
OXYGEN SERVICE COMPANY	SHOP SUPPLIES	701	46500	2180		001		\$71.02	\$71.02
PEERLESS WIPING CLOTH COMPANY	SHOP RAGS	701	46500	2180		001		\$111.25	\$111.25
PIONEER MANUFACTURING CO	ATHLETIC FIELD LINING PAINT	101	43710	2260				\$1,743.75	\$1,743.75
PLUG'N PAY TECHNOLOGIES INC.	MAY 2015/ECOMM/CC FEES	220	43800	4890		002		\$ .55	\$63.38
		225	43400	4890				\$62.83	
PLUG'N PAY TECHNOLOGIES INC.	MAY 2015/RETAIL/CC FEES	220	43800	4890		002		\$196.36	
		225	43400	4890				\$73.64	\$270.00
PLUMBMASTER, INC	GASKET	220	43800	2240		001		\$121.02	\$121.02
PLUMBMASTER, INC	ADA HANDLE/SIDE MOUNT UNIT/COUPLING	220	43800	2240		001		\$261.37	\$261.37
PLUMBMASTER, INC	DELTA ADA SLIDE MOUNT	220	43800	2240		001		\$117.06	\$117.06

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
PORTER, DANIEL	SOFTBALL UMPIRE JUNE 15,18,22,25	225	43510	3190		002	\$168.00	\$168.00
PRECISION LANDSCAPE & TREE, IN	WO #15-03 1690 OAKWOOD DR BLVD TREE REMO	101	43900	3190		002	\$1,400.00	\$1,400.00
PRECISION LANDSCAPE & TREE, IN	WORK ORDER 15-02 BLVD STUMP GRINDING	101	43900	3190		002	\$1,024.25	\$1,024.25
PRECISION LANDSCAPE & TREE, IN	WO 15-04 STUMP ON OAKRIDGE	576	47000	5950			\$161.50	\$161.50
PRO-TEC DESIGN	500 PLAIN SECURITY ACCESS CARDS	101	40210	2180		001	\$293.00	\$293.00
PRO-TEC DESIGN	REPAIR CAMERA/MAINTENANCE CENTER	101	40550	3860		008	\$4,233.51	\$4,233.51
QUALITY FLOW SYSTEMS INC	LEXINGTON LIFT STATION REPAIR	602	45550	3190		003	\$561.00	\$561.00
RADCO INC	SEAT COVERS & FLOOR MATS UNITS 603 & 201	701	46500	2180		001	\$451.85	\$451.85
RAMSEY COUNTY	LAW ENFORCEMENT SERVICES-JULY 2015	101	41100	3190		001	\$168,576.78	\$168,576.78
RAMSEY COUNTY	FLEET SUPPORT FEE JUNE 2015	101	41100	3190			\$24.96	\$24.96
RAMSEY COUNTY PROPERTY RECORDS	EMERGENCY COMMUNICATION RADIO USER FEE	701	46500	4330			\$146.64	\$146.64
READY WATT ELECTRIC INC	INSPECT/REPAIR SIRENS 4 & 8	101	41500	3890		002	\$425.00	\$425.00
REDZONE ROBOTICS INC	SANITARY SEWER LINE INVENTORY/INSPECTION	602	45550	3190		004	\$121,939.00	\$121,939.00
RES SPECIALTY PYROTECHNICS, IN	FIREWORKS FOR SLICE OF SHOREVIEW 2015	270	40250	3190		004	\$8,000.00	\$8,000.00
ROYAL TEXTILE MANUFACTURING	T-SHIRTS FOR PARKS CREW	101	43710	3970			\$172.67	
RUGRODEN, JOHN L.	SOFTBALL UMPIRE JUNE 16,17,23,24	225	43510	3190		001	\$192.00	\$192.00
RYAN, BOB AND LINDA	REFUND CLOSING OVRPYMT-175 GALTIER PLACE	601	36190			003	\$6.37	\$6.37
SAARION, CARL	SOFTBALL UMPIRE JUNE 16 & 23	225	43510	3190		001	\$96.00	\$96.00
SAFE-FAST INC	DOCKING STATION FOR AIR MONITORING	701	46500	5800			\$2,707.45	\$2,707.45
SAM'S CLUB DIRECT	SUMMER DISCOVERY/ADVENTURE QUEST SNACK	225	43535	2170		004	\$1,727.01	\$1,988.16
		225	43590	2175		002	\$261.15	
Y & ASSOCIATES LLC	PUBLIC FLEET SUMMIT	701	46500	4500		001	\$149.00	\$149.00
SHAW ELLIOTT HENDRICKSON, INC	TURTLE LK AUG STUDY CP15-07	451	47000	5910			\$2,625.98	\$2,625.98
SPRINGSTED, INCORPORATED	COUNCIL GOAL SETTING	101	40100	4500		003	\$2,250.00	\$2,250.00
T.A. SCHIFSKY & SONS, INCORPOR	PATCHING ASPHALT	101	42200	2180		002	\$628.14	\$628.14
T.A. SCHIFSKY & SONS, INCORPOR	PATCHING ASPHALT	101	42200	2180		002	\$121.91	\$121.91
TESSMAN SEED CO	HERBICIDE FOR WEED CONTROL	101	43710	2260			\$341.11	\$341.11
TESSMAN SEED CO	HERBICIDE/WEED CONTROL	101	43710	2260			\$1,324.85	\$1,324.85
TESSMAN SEED CO	INSECTICIDE/TURF	101	43710	2260			\$390.00	\$390.00
TESSMAN SEED CO	RAZOR BURN WEED KILLER	101	43710	2260			\$380.00	\$380.00
THE RETROFIT COMPANIES INC	SPRING CLEAN UP DAY WASTE	210	42750	3190			\$2,880.00	\$2,880.00
TRANSPORTATION SUPPLIES INC	TOOLS	701	46500	2400		006	\$232.51	\$232.51
U S BANK CREDIT CARD FEES	MAY 2015 CREDIT CARD FEES	220	43800	4890	002		\$2,923.85	\$6,330.96
		225	43400	4890			\$3,407.11	
UNIDESK CORPORATION	UNIDESK SOFTWARE TRAINING ONLINE	101	40550	4500		005	\$1,600.00	\$1,600.00
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001	\$37.10	
		601	45050	3970		001	\$37.10	\$148.41
		602	45550	3970		001	\$37.10	
		603	45850	3970		001	\$18.56	
		701	46500	3970		001	\$18.55	
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970			\$61.00	
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970			\$46.25	\$46.25
UNIFIRST CORPORATION	UNIFORM RENTALS - MAINTENANCE CENTER	101	42200	3970			\$36.85	\$147.41
		601	45050	3970			\$36.85	
		602	45550	3970			\$36.85	
		603	45850	3970			\$18.43	
		701	46500	3970			\$18.43	
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970			\$61.00	\$61.00
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970			\$46.25	\$46.25
UNIFIRST CORPORATION	UNIFORM RENTALS - MAINTENANCE CENTER	101	42200	3970			\$36.77	\$147.11
		601	45050	3970			\$36.77	

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Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
		602	45550	3970				\$36.77	
		603	45850	3970				\$18.40	
		701	46500	3970				\$18.40	
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$61.00	\$61.00
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$46.25	\$46.25
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001		\$36.85	\$147.41
		601	45050	3970		001		\$36.85	
		602	45550	3970		001		\$36.85	
		603	45850	3970		001		\$18.43	
		701	46500	3970		001		\$18.43	
UNIVERSITY OF MINNESOTA	WORKZONE TRAFFIC CONTROL WORKSHOP	101	42200	4500		001		\$87.50	\$350.00
		601	45050	4500		003		\$87.50	
		602	45550	4500		003		\$87.50	
		603	45850	4500		003		\$43.75	
		701	46500	4500		001		\$43.75	
UNLIMITED SUPPLIES INC	HOSE CLAMPS FOR SIGN SHOP	101	42200	2180		003		\$33.95	\$33.95
URBAN LAND INSTITUTE MINNESOTA	SIMONSON DUES	240	44400	4330				\$200.00	\$200.00
US FOODS CULINARY EQUIPMENT IN	FREEZER FOR RICE CREEK FIELDS	101	43710	2240				\$1,275.00	
VAN PAPER COMPANY	TRASH BAGS FOR PARKS	101	43710	2240				\$221.04	\$221.04
VAN PAPER COMPANY	PAPER FOR CRACK FILLING	101	42200	2180		001		\$233.35	\$233.35
VERMONT SYSTEMS, INC	VSI VER 3.1 DEMO INSTALL	101	40550	3190		001		\$225.00	\$225.00
VOSSLER, SAMUEL	SOCCER REF JUNE 24 & 25	225	43510	3190		007		\$80.00	\$80.00
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$1,153.48	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$121.31	\$121.31
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$8.47	\$8.47
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001		\$764.24	\$764.24
XCEL ENERGY	TURN KEY AUDIT COMM CENTER/ELECTRIC-GAS	220	43800	3610				\$480.00	\$600.00
		220	43800	2140				\$120.00	
XTREME INC.	T-SHIRTS FOR CREW AND SUMMER HELP	101	42200	3970		001		\$145.00	\$580.00
		601	45050	3970		001		\$145.00	
		602	45550	3970		001		\$145.00	
		603	45850	3970		001		\$72.50	
		701	46500	3970		001		\$72.50	
YALE MECHANICAL INC	RPZ TESTING FOR IRRIGATION SYSTEMS	101	43710	3190				\$330.17	
YALE MECHANICAL INC	RPZ TESTING FOR IRRIGATION SYSTEM	101	43710	3190				\$869.36	\$869.36
YALE MECHANICAL INC	RPZ TESTING FOR IRRIGATION SYSTEM	101	43710	3190				\$493.95	\$493.95
YALE MECHANICAL INC	REPAIRS TO CITY HALL WOMEN'S RESTROOM	220	43800	3810		001		\$3,397.42	\$3,397.42
YALE MECHANICAL INC	UNIT INSPECTION-REPAIR	220	43800	3810		001		\$763.75	\$763.75
YALE MECHANICAL INC	PERFORMED MAINTENANCE	220	43800	3190		007		\$667.23	\$667.23
YALE MECHANICAL INC	WASHED COILS ON CHILLER	220	43800	3810		003		\$705.50	\$705.50
YU, HUA	REFUND CLOSING OVRPYMT-1364 WILLOW CR LN	601	36190			003		\$36.75	\$36.75

Total of all invoices: \$1,015,973.55

## COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
A & L SUPERIOR SOD, INC	TURFGRASS SOD FOR COMMUNITY CENTER	101	43710	2260				\$347.20	\$347.20
A & L SUPERIOR SOD, INC	SOD FOR CURB REPAIRS	101	42200	2180		001		\$24.00	\$24.00
ACE SOLID WASTE	TRASH COLLECTION	701	46500	3640		001		\$250.46	\$250.46
ACE SOLID WASTE	DUMPSTER/PARK TRASH	101	43710	3950				\$394.28	\$394.28
ACE SOLID WASTE	DUMPSTER SERVICE CC AND PARKS	220	43800	3640				\$1,242.51	\$1,814.15
		101	43710	3950				\$571.64	
ADVANCED ENGINEERING AND	WTP DESIGN & CONSTRUCTION CP 14-02	454	47000	5910				\$37,456.00	\$37,456.00
ALL SEASONS RENTAL	MIXER RENTAL FOR CURB REPAIR	101	42200	2180		001		\$196.37	
ANCHOR PAPER COMPANY	COPY PAPER	101	40200	2010		001		\$732.60	\$732.60
ARNT CONSTRUCTION CO INC	HANSON/OAKRIDGE CP14-01 PAYMENT NO.6	576	47000	5900				\$38,636.49	\$38,636.49
BEISSWENGERS HARDWARE	SAFETY CLASP FOR CABINET	101	43710	2240				\$4.89	\$4.89
BLACKBURN MANUFACTURING COMPAN	MARKING PAINT	601	45050	2280		001		\$396.04	\$657.40
		602	45550	2280		001		\$261.36	
BLOCKS OF ISLAM, BUILDING	FACILITY REFUND	220	22040					\$500.00	\$500.00
C W HOULE INC.	LEX/CO RD F CP15-06 PAYMENT NO. 2	455	47000	5900				\$160,930.95	\$160,930.95
CHESS	MTCE PLAN JUNE	101	40210	3190		007		\$625.00	\$625.00
CKC GOOD FOOD	SUMMER DISCOVERY LUNCHES	225	43535	3190		002		\$1,742.19	\$1,742.19
COMMERCIAL ASPHALT CO	PATCHING ASPHALT	101	42200	2180		002		\$85.90	\$85.90
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 07-10-15	101	21720					\$10,645.25	\$10,645.25
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS:07-10-15	101	20420					\$137.00	\$137.00
COMMUNITY REINVESTMENT FUND	GMHC ADMIN FEES/JUNE STMT/15 @ \$6	307	44100	4890				\$90.00	\$90.00
HEALTH & FITNESS LLC	25 GROUP CYCLES	405	43800	5300				\$27,480.73	\$27,480.73
CUL FOODS	SUMMER DISCOVERY ENRICHMENT SUPPLIES	225	43535	2170		001		\$5.58	\$5.58
CULLIGAN	IRON FILTER SERVICE	220	43800	3190		007		\$88.00	\$88.00
DIRKSEN, MARY	GENEALOGY RESEARCH	220	22040					\$30.00	\$30.00
DISCOUNT SCHOOL SUPPLY	SUMMER DISCOVERY SUPPLIES	225	43535	2170		002		\$41.27	\$41.27
DISCOUNT SCHOOL SUPPLY	SUMMER DISCOVERY SUPPLIES	225	43535	2170		003		\$52.74	\$52.74
DISCOUNT SCHOOL SUPPLY	SD/AQ SUPPLIES	225	43535	2170		002		\$859.39	\$1,059.39
		225	43590	2175		002		\$200.00	
DOCK DOGS NORTHERN STARS	FINAL PAYMENT FOR SLICE 2015	270	40250	3190		002		\$2,750.00	
EFTELAND, MARJORIE	FACILITY REFUND	220	22040					\$50.00	\$50.00
ELECTRIC SYSTEMS OF ANOKA, INC	INSPECT AND REPAIR SIRENS 1, 2, 3 AND 7	701	46500	3190				\$219.00	\$219.00
EULL'S MANUFACTURING CO INC	CATCH BASIN RINGS FOR REPAIRS	603	45850	2180		003		\$336.80	\$336.80
FACTORY MOTOR PARTS COMPANY	BATTERIES FOR SIRENS	701	46500	2220		003		\$1,480.36	\$1,480.36
FACTORY MOTOR PARTS COMPANY	ARROW BOARD BATTERY	701	46500	2220		002		\$134.03	\$134.03
FACTORY MOTOR PARTS COMPANY	EQUIPMENT BATTERY	701	46500	2220		002		\$103.74	\$103.74
FERGUSON WATERWORKS #2516	CURB BOX PARTS	601	45050	2280		004		\$677.48	
FIRST STUDENT, INC	FIELD TRIP BUS/JUNE 17,19,24,26	225	43590	3175		002		\$833.18	\$3,085.92
		225	43535	3190		003		\$2,252.74	
FUN CHARACTERS	FACE PAINTING FOR SLICE	270	40250	3190		002		\$400.00	
GEISBAUER, JIM	BANG BOOM CRASH	220	22040						
GENESIS EMPLOYEE BENEFITS INC	VEBA CONTRIBUTIONS:07-10-15	101	20418					\$5,820.00	\$5,820.00
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 07-10-15	101	20431					\$150.53	\$150.53
GRAINGER, INC.	DISPOSABLE GLOVES/STORAGE BIN	220	43800	2240		001		\$121.90	\$121.90
GRAINGER, INC.	SHOP SUPPLIES	701	46500	2220		003		\$23.82	\$23.82
GRANICUS, INC	QUARTERLY MAINTENANCE JULY-SEPT	230	40900	3890				\$1,500.00	\$1,500.00
GREENHAVEN PRINTING	COVER UP LABELS - TRAIL MAPS	101	40200	3390				\$560.00	\$560.00
GREENSON, HENRY	CASCADE BAY	220	22040					\$136.00	\$136.00
HAWKINS, INC.	BICARB/LIQUID CL/ACID/GAS CL/REAGENT	220	43800	2160		001		\$354.76	\$354.76
HER, LISA	FACILITY REFUND	220	22040					\$50.00	\$50.00
HOLLIDAY, KATHLEEN	FACILITY REFUND	220	22040					\$300.00	\$300.00

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Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
HOLY TRINITY	FACILITY REFUND	220	22040					\$100.00	\$100.00
HORIZON COMMERCIAL POOL SUPPLY	STAIN REMOVER	220	43800	2160		001		\$279.99	\$279.99
HORIZON COMMERCIAL POOL SUPPLY	INSTALLED LIGHT WEDGES	220	43800	2200		003		\$173.65	\$173.65
HORIZON COMMERCIAL POOL SUPPLY	BRASS ANCHOR INSTALL	220	43800	3810		007		\$120.95	\$120.95
HUSAK, PAMELA	PASS REFUND	220	22040					\$112.18	\$112.18
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE:07-10-15	101	21750					\$5,387.23	\$5,387.23
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS: 07-10-15	101	20430					\$955.00	\$955.00
JEFF ELLIS & ASSOCIATES, INC	POOL LICENCE/LANYARDS/LG LICENSES	220	43800	2200		002		\$75.75	\$960.75
		220	43800	3190		007		\$885.00	
JORDAN, OLIVER	TENNIS - JUNIOR TEAM	220	22040					\$80.00	\$80.00
KALISZEWSKI, RONALD	PASS REFUND	220	22040					\$20.00	\$20.00
KENNEDY & GRAVEN, CHARTERED	FRANCHISE RENEWAL	230	40900	3190				\$1,295.20	\$1,295.20
KONGSOUNG-VANG, CHOUA	FACILITY REFUND	220	22040					\$25.00	\$25.00
LANGER, SUE	PASS REFUND	220	22040					\$20.00	\$20.00
LEE, SAYCHEE	FACILITY REFUND	220	22040					\$500.00	\$500.00
LIFEGUARD STORE, THE	BLUE LIFE VESTS	220	43800	2200		002		\$113.27	\$113.27
LIFEGUARD STORE, THE	INFANT (RED) LIFEJACKETS	220	43800	2200		002		\$103.44	
LILLIE SUBURBAN NEWSPAPERS INC	LEGAL NOTICES	101	40200	3360		001		\$162.00	\$162.00
MANSFIELD OIL COMPANY	UNLEADED FUEL	701	46500	2120		001		\$3,470.13	\$3,470.13
MANSFIELD OIL COMPANY	UNLEADED FUEL	701	46500	2120		001		\$4,043.87	\$4,043.87
MATHESON TRI-GAS INC	CO2 ORDER	220	43800	2160		002		\$101.05	\$101.05
MEMPHIS NET & TWINE CO., INC	SOCCER GOAL NET FOR PONDS PARK	101	43710	2240				\$114.24	\$114.24
MENARDS CASHWAY LUMBER **FRIDL	SUPPLIES FOR TENNIS PRACTICE BOARDS	101	43710	2240				\$48.48	\$48.48
MENARDS CASHWAY LUMBER **FRIDL	PIPE WRENCHES AND TREATED 2X4	101	43710	2400				\$75.04	\$75.04
METROPOLITAN COUNCIL	SEWER SERVICE-AUGUST 2015	602	45550	3670				\$141,751.67	\$141,751.67
MILLER, MARIAH	FACILITY REFUND	220	22040					\$25.00	\$25.00
MINNESOTA ASSOCIATION OF	SUMMER VIDEO WORKSHOP	101	40400	4500				\$10.00	\$10.00
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE: 07-10-15	101	20435					\$141.50	\$141.50
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB:07-10-15	101	20420					\$35.00	\$35.00
MINNESOTA EQUIPMENT	HARPER SWEEPER PARTS	701	46500	2220		002		\$94.34	\$94.34
MINNESOTA TIMBERWOLVES LYNX	SUMMER DISCOVERY FIELD TRIP	225	43535	3190		001		\$2,900.00	\$2,900.00
MINNESOTA ZOO	SUMMER DISCOVERY FIELD TRIP	225	43535	3190		001		\$2,335.25	\$2,335.25
MOUNDS VIEW PUBLIC SCHOOLS	CHIPPEWA POOL RENAL FOR LG TRAINING	220	43800	3190		007		\$55.00	\$55.00
MOUNDS VIEW PUBLIC SCHOOLS	BUILDING SUPERVISOR-SUMMER PICTURE NIGHT	225	43510	3190		015		\$90.00	\$90.00
MOUNDS VIEW PUBLIC SCHOOLS	BUILDING FEE/WEKO & MONTGOMERY CAMPS	225	43510	3190		015		\$613.80	\$613.80
MUEHLBACH, JULIE	TENNIS - PEEWEES	220	22040					\$52.00	\$52.00
MUNICIPAL BUILDERS INC	WTP CONSTRUCTION PROJ # 14-02	454	47000	5900				\$623,318.75	\$623,318.75
MUSCH, LORI	GENEALOGY RESEARCH	220	22040					\$30.00	\$30.00
NESBITT, JESSICA	FACILITY REFUND	220	22040					\$25.00	\$25.00
OFFICE DEPOT	IPAD AIR CASE	101	42050	2010				\$79.19	\$79.19
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40200	2010		002		\$68.02	\$68.02
OLSON, KATHLEEN	BANG BOOM CRASH	220	22040					\$96.00	\$96.00
ON CALL SERVICES INC	REPAIRS TO PLAYGROUND CC	220	43800	3810		006		\$310.00	\$310.00
ON CALL SERVICES INC	NEW EQUIPMENT FOR INDOOR PLAYGROUND	401	43800	5300				\$4,373.30	\$4,373.30
ORIENTAL TRADING COMPANY	PRESCHOOL SUPPLIES	225	43555	2170				\$54.23	\$54.23
ORIENTAL TRADING COMPANY	ADVENTURE QUEST SUPPLIES	225	43590	2175		003		\$26.22	\$26.22
OXYGEN SERVICE COMPANY	SHOP SUPPLIES	701	46500	2220		003		\$188.79	\$188.79
PARTY AMERICA CORPORATE OFFICE	ADVENTURE QUEST SUPPLIES	225	43590	2175		002		\$11.95	\$11.95
PRECISE MRM, LLC	SALT TRACKING/MANAGEMENT PROGRAM	701	46500	4330		001		\$960.00	\$960.00
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS:07-10-15	101	21740					\$29,596.38	
RAMSEY COUNTY TREASURER	LIFE INSURANCE: JULY 2015	101	20414					\$2,711.77	\$2,906.77

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
		101	20417					\$195.00	
REPUBLIC SERVICES INC #899	JUNE RECYCLING SERVICES	210	42750	3190				\$32,513.95	
RIESE, GEOFFREY	FACILITY REFUND	220	22040					\$100.00	\$100.00
ROCK GARDENS, INC	HANSON/OAKRIDGE CP14-01 WOOD CHIPS	576	47000	5950				\$199.60	\$199.60
S & S WORLDWIDE	ADVENTURE QUEST SUPPLIES	225	43590	2175		002		\$62.91	\$62.91
S & S WORLDWIDE	SUMMER DISCOVERY SUPPLIES	225	43535	2170		003		\$69.48	\$69.48
SAM'S CLUB DIRECT	FM SPECIAL EVENT/SENIOR 500 COFFEE CART	225	43590	2174		001		\$70.42	\$80.39
		225	43590	2174		002		\$9.97	
SAM'S CLUB DIRECT	SLICE OF SHOREVIEW PARADE CANDY	101	40200	4890				\$199.60	\$199.60
SCIENCE MUSEUM OF MINNESOTA	SUMMER DISCOVERY FIELD TRIP	225	43535	3190		001		\$2,640.00	\$2,640.00
SCULLIN, JANE	FACILITY REFUND	220	22040					\$50.00	\$50.00
SIGNATURE LIGHTING INC	LIGHT POLES/FIXTURES/CONSTRUCTION PROJ	604	42600	5300				\$46,584.00	\$69,876.00
		577	47000	5950				\$23,292.00	
ST PAUL PIONEER PRESS	MTCE WORKER - FT STREETS	101	40210	3360		002		\$1,330.00	\$1,330.00
SUPPLYWORKS	FOAM RUBBER SQUEEGEE	220	43800	2110				\$108.80	
T-MOBILE	WATER TOWER CARD - 5/27-6/26/15	601	45050	3190				\$60.23	\$60.23
T.A. SCHIFSKY & SONS, INCORPOR	PATCHING ASPHALT	101	42200	2180		002		\$82.08	\$82.08
T.A. SCHIFSKY & SONS, INCORPOR	PATCHING ASPHALT	101	42200	2180		002		\$382.92	\$382.92
TAIWO, BOLA	ACTIVITY REFUND	220	22040					\$85.00	\$85.00
TEBBE, SARAH	FACILITY REFUND	220	22040					\$25.00	\$25.00
TKE CORP	CONTRACTUAL MAINT	220	43800	3190		004		\$1,099.94	\$1,099.94
TOTAL INSPECTIONS INC	INSPECTION SERVICES JULY 2015	101	44300	3090				\$3,178.40	\$3,178.40
TOTAL TOOL SUPPLY INC	SHOP SUPPLIES	701	46500	2220		003		\$81.44	\$81.44
TRANA, MARK	PASS REFUND	220	22040					\$58.07	\$58.07
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX:07-10-15	101	21710					\$25,911.95	\$67,694.21
		101	21730					\$33,862.80	
		101	21735					\$7,919.46	
TRI TECH DISPENSING	REPAIRS TO WAVE ICE MACHINE	220	43800	3810		005		\$220.00	\$220.00
TWIN SOURCE SUPPLY	GLOVES FOR CREWS	101	42200	2180		001		\$32.19	\$32.19
TWIN SOURCE SUPPLY	CRACK FILLING SUPPLIES	101	42200	2180		001		\$549.95	\$549.95
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970				\$46.25	\$46.25
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970				\$61.00	\$61.00
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS: 07-10-15	101	20420					\$78.00	
UNLIMITED SUPPLIES INC	SHOP SUPPLIES	701	46500	2220		003		\$35.00	\$35.00
UNLIMITED SUPPLIES INC	SHOP SUPPLIES	701	46500	2220		003		\$35.32	\$35.32
UNLIMITED SUPPLIES INC	SIGN SHOP SUPPLIES	101	42200	2180		003		\$43.65	\$43.65
VAN PAPER COMPANY	TRASH BAGS FOR PARKS	101	43710	2110				\$221.04	\$221.04
WANG, ENRU	PASS REFUND	220	22040					\$260.00	\$260.00
WELBERG, JODY	FACILITY REFUND	220	22040					\$50.00	\$50.00
WESTACOTT, SUSAN	FACILITY REFUND	220	22040					\$25.00	\$25.00
WODAJO, DAWIT	FACILITY REFUND	220	22040					\$25.00	\$25.00
YANG, TIFFANY	FACILITY REFUND	220	22040					\$25.00	\$25.00
ZEP MANUFACTURING COMPANY	SHOP SUPPLIES	701	46500	2220		003		\$139.05	\$139.05

Total of all invoices: \$1,312,516.28

=====

# Purchase Voucher

City of Shoreview  
 4600 Victoria Street North  
 Shoreview MN 55126

Voucher Number	49,630		
Vendor number	01276 1		2015
Vendor name	HEALTH PARTNERS		
Address	NW 3600 PO BOX 1450 MPLS MN 55485-3600		

Date	Comment line on check	Invoice number	Amount
06-10-15	HEALTH INSURANCE: JULY 2015	59495942	\$54,749.34

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

*This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?*

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: \_\_\_\_\_

Account Coding	Amount
101 20410	\$54,749.34
101 20411	

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) <u>J. Kuschel</u> Jodee Kuschel	
Approved by: (signature required) <u>Terry Schwerm</u> Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

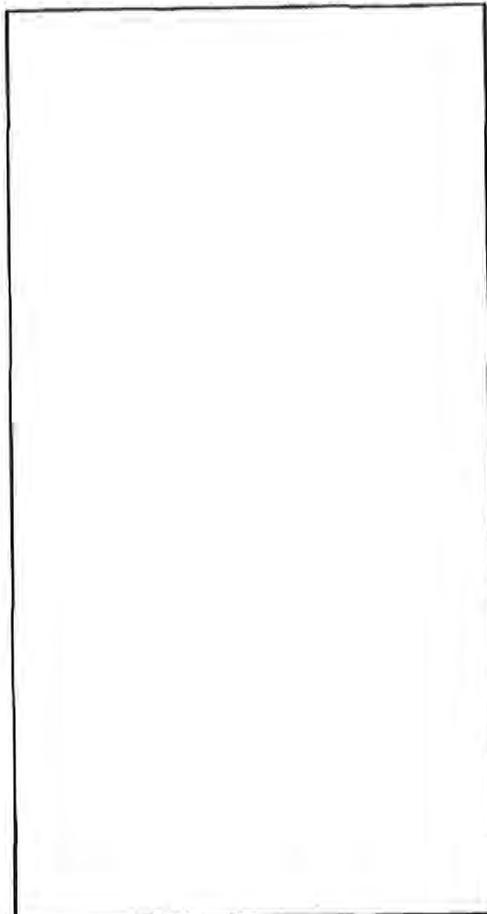
# Purchase Voucher

City of Shoreview  
 4600 Victoria Street North  
 Shoreview MN 55126

Voucher Number	49,923	Please return check to Dan C.
Vendor number	01726 1	2015 <i>de</i>
Vendor name	CRIUS CORPORATION	
Address	1350 BUDD AVENUE MAPLE PLAIN MN 55359	

Date	Comment line on check	Invoice number	Amount
07-01-15	DAMAGE DEPOSIT ON RENTAL EQUIPMENT	070115	\$5,000.00

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE



Return to: \_\_\_\_\_

Account Coding	Amount
405 43450 5300	\$5,000.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: *[Signature]*  
 (signature required) Dan Curley

Approved by: *[Signature]* 07/01/15  
 (signature required) Mark Maloney

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

# Purchase Voucher

City of Shoreview  
 4600 Victoria Street North  
 Shoreview MN 55126

Voucher Number	49,715
Vendor number	00241 1 <span style="float: right;">2015</span>
Vendor name	FOREST LAKE CONTRACTING INC.
Address	14777 LAKE DRIVE FOREST LAKE MN 55025

Date	Comment line on check	Invoice number	Amount
06-16-15	HWY 96 LIFT STATION PAYMENT CP-14-07	002	\$116,237.95

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

*This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?*

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: \_\_\_\_\_

Account Coding	Amount
473 47000 5900	\$116,237.95

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by:  6/19/15  
 (signature required) Tom Wesolowski

Approved by:   
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

# Purchase Voucher

City of Shoreview  
 4600 Victoria Street North  
 Shoreview MN 55126

Voucher Number	49,871
Vendor number	00374 1 <span style="float: right;">2015</span>
Vendor name	LAKE JOHANNA FIRE DEPT
Address	5545 LEXINGTON AVENUE N SHOREVIEW MN 55126

Date	Comment line on check	Invoice number	Amount
07-01-15	SECOND HALF PAYMENT FOR SERVICES 2015	505	\$567,058.00

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
101 41200 3190	\$567,058.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Terri Hoffard  
 (signature required) Terri Hoffard

Approved by: Terry Schwerm  
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

# Purchase Voucher

City of Shoreview  
 4600 Victoria Street North  
 Shoreview MN 55126

Voucher Number	49,868
Vendor number	00943 1 <span style="float: right;">2015</span>
Vendor name	REDZONE ROBOTICS INC
Address	91 43RD STREET SUITE 250 PITTSBURGH PA 15201

Date	Comment line on check	Invoice number	Amount
06-26-15	SANITARY SEWER LINE INVENTORY/INSPECTION	INV-10314	\$121,939.00

*This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?*

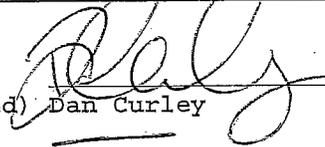
Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
602 45550 3190 004	\$121,939.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by:   
 (signature required) Dan Curley

Approved by:   
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

# Purchase Voucher

City of Shoreview  
 4600 Victoria Street North  
 Shoreview MN 55126

Voucher Number	50,090
Vendor number	01095 1 <span style="float: right;">2015</span>
Vendor name	ADVANCED ENGINEERING AND
Address	ENVIRONMENTAL SERVICES INC 4050 GARDEN VIEW DRIVE SUITE 200 GRAND FORKS ND 58201

Date	Comment line on check	Invoice number	Amount
05-31-15	WTP DESIGN & CONSTRUCTION CP 14-02	43760	\$37,456.00

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: \_\_\_\_\_

Account Coding	Amount
454 47000 5910	\$37,456.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: *Tom Wesolowski* 7/1/15  
 (signature required) Tom Wesolowski

Approved by: *Terry Schwerm*  
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

# Purchase Voucher

City of Shoreview  
 4600 Victoria Street North  
 Shoreview MN 55126

Voucher Number	50,097	Please return check to Glen
Vendor number	00054 1	2015
Vendor name	ARNT CONSTRUCTION CO INC	
Address	PO BOX 549 HUGO, MN 55038	

Date	Comment line on check	Invoice number	Amount
07-09-15	HANSON/OAKRIDGE CP14-01 PAYMENT NO.6	1	\$38,636.49

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: \_\_\_\_\_

Account Coding	Amount
576 47000 5900	\$38,636.49

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Glen Hoffard  
 (signature required) Glen Hoffard

Approved by: Terry Schwerm  
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

# Purchase Voucher

City of Shoreview  
 4600 Victoria Street North  
 Shoreview MN 55126

Voucher Number	50,088	please return check to Glen
Vendor number	00311 1	2015
Vendor name	C W HOULE INC.	
Address	1300 COUNTY ROAD I WEST ST. PAUL MN 55126	

Date	Comment line on check	Invoice number	Amount
07-06-15	LEX/CO RD F CP15-06 PAYMENT NO. 2	1	\$160,930.95

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: Glen

Account Coding	Amount
455 47000 5900	\$160,930.95

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) <u>Glen Hoffard</u>	
Approved by: (signature required) <u>Terry Schwerm</u>	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

# Purchase Voucher

City of Shoreview  
 4600 Victoria Street North  
 Shoreview MN 55126

Voucher Number	49,956
Vendor number	01736 1 <span style="float: right;">2015</span>
Vendor name	CORE HEALTH & FITNESS LLC
Address	PO BOX 31001-2177 PASADENA CA 91110

Date	Comment line on check	Invoice number	Amount
06-02-15	25 NEW GROUP CYCLES	110380189	\$27,480.73

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

*This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?*

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: \_\_\_\_\_

Account Coding	Amount
405 43800 5300	\$27,480.73

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: *Amy Ferguson*  
 (signature required) Amy Ferguson

Approved by: *Terry Schwerm*  
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	quotes attached -
Explanation if no quote received	

# Purchase Voucher

City of Shoreview  
 4600 Victoria Street North  
 Shoreview MN 55126

Voucher Number	49,991
Vendor number	00416 1 <span style="float: right;">2015</span>
Vendor name	METROPOLITAN COUNCIL
Address	PO BOX 856513 MINNEAPOLIS MN 55485-6513

Date	Comment line on check	Invoice number	Amount
07-02-15	SEWER SERVICE-AUGUST 2015	1046202	\$141,751.67

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: \_\_\_\_\_

Account Coding	Amount
602 45550 3670	\$141,751.67

Is sales tax included on invoice?	<u>Not</u> Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Debbie Engblom  
 (signature required) Debbie Engblom

Approved by: Terry Schwerm  
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

# Purchase Voucher

City of Shoreview  
 4600 Victoria Street North  
 Shoreview MN 55126

Voucher Number	49,931
Vendor number	01734 1 <span style="float: right;">2015</span>
Vendor name	MUNICIPAL BUILDERS INC
Address	17125 ROANOKE STREET NW ANDOVER MN 55304

Date	Comment line on check	Invoice number	Amount
07-01-15	WTP CONSTRUTION PROJ # 14-02	001	\$623,318.75

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

*This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?*

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to:	
------------	--

Account Coding	Amount
454 47000 5900	\$623,318.75

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: <u>Tom Wesolowski</u> 7/1/15 (signature required) Tom Wesolowski	
Approved by: <u>Terry Schwerm</u> (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

# Purchase Voucher

City of Shoreview  
 4600 Victoria Street North  
 Shoreview MN 55126

Voucher Number	50,091
Vendor number	01901 1 <span style="float: right;">2015</span>
Vendor name	REPUBLIC SERVICES INC #899
Address	PO BOX 9001154 LOUISVILLE, KY 40290-1154

Date	Comment line on check	Invoice number	Amount
06-25-15	JUNE RECYCLING SERVICES	0899-002690818	\$32,513.95

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

*This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?*

Purchase was made through the state's cooperative purchasing venture.

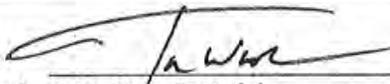
Purchase was made through another source. The state's cooperative purchasing venture was considered.

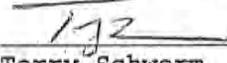
Cooperative purchasing venture consideration requirement does not apply.

Return to: \_\_\_\_\_

Account Coding	Amount
210 42750 3190	\$32,513.95

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by:  7/9/15  
 (signature required) Tom Wesolowski

Approved by:   
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

# Purchase Voucher

City of Shoreview  
 4600 Victoria Street North  
 Shoreview MN 55126

Voucher Number	49,978
Vendor number	00628 1 <span style="float: right;">2015</span>
Vendor name	SIGNATURE LIGHTING INC
Address	18430 KRYPTON ST NW ANOKA MN 55303

Date	Comment line on check	Invoice number	Amount
07-02-15	ST LIGHT POLES & FIXTURES FOR CONST PROJ	1022	\$69,876.00

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: \_\_\_\_\_

Account Coding	Amount
604 42600 5300	\$46,584.00
577 47000 5950	\$23,292.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: *Tom Hammitt* 7/2/15  
 (signature required) Tom Hammitt

Approved by: *Terry Schwerm*  
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

**PROPOSED MOTION**

Moved by Council member \_\_\_\_\_

Seconded by Council member \_\_\_\_\_

To adopt proposed resolution number 15-53 authorizing the issuance and sale of \$10,000,000 General Obligation Improvement and Utility Revenue Bonds, series 2015A.

ROLL CALL:	AYES	NAYS
Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

Fred Espe  
Finance Director  
July 13, 2015 Special Council  
Meeting

TO: Terry Schwerm, City Manager  
Mayor and City Council

FROM: Fred Espe, Finance Director

DATE: July 6, 2015

RE: 2015A Bond Issuance

### **Introduction**

Enclosed is the authorizing resolution for a general obligation debt issue, structured into four separate components based on the source of funds for debt repayment. Each issue is described below.

General Obligation and Utility Revenue Bonds will finance street and utility improvements:

- **Improvement Bonds**, in the amount of \$300,000, to finance the assessment portions of the following improvements:
    - Hanson/Oakridge Neighborhood Street Improvements
    - Turtle Lane Neighborhood Street Improvements
  
  - **Water Bonds**, in the amount of \$7,155,000, to finance the water share of the following improvements:
    - Hanson/Oakridge Neighborhood Street Improvements
    - Turtle Lane Neighborhood Street Improvements
    - SCADA System Upgrades
    - Lexington Avenue Watermain
    - Water Treatment Plant
  
  - **Sewer Bonds**, in the amount of \$1,675,000, to finance the sewer share of the following improvements:
    - Hanson/Oakridge Neighborhood Street Improvements
    - Turtle Lane Neighborhood Street Improvements
    - Sewer Rehabilitation
    - Schifsky Lift Station Controls
    - Lift Station Construction Highway 96 and Dale Street
    - SCADA System Upgrades
    - Lexington Avenue Sanitary Sewer Repairs
-

- **Surface Water Bonds**, in the amount of \$870,000, to finance the surface water share of the following improvements.
  - Lexington Avenue Reconstruction
  - Hanson/Oakridge Neighborhood Street Improvements
  - Turtle Lane Neighborhood Street Improvements
  - Shoreview Lake Pretreatment Structure

The Improvement bonds will be repaid over ten years with maturities that match the timing of assessment receipts. The Water Treatment Plant bonds (\$5,895,000) will be repaid over twenty years and all remaining Water, Sewer and Surface Water bonds will be repaid over fifteen years.

### **Bank Qualified Bonds**

Banks, like other investors, purchase municipal bonds in order to obtain the benefit of earning interest that is exempt from Federal income taxation. The internal revenue code allows banks to deduct 80% of the carrying cost of a “qualified tax-exempt obligation”. In order for a bond to be a qualified tax-exempt obligation the bond must be issued by a “qualified small issuer”. A qualified small issuer is an issuer that issues no more than \$10 million of tax-exempt bonds during the calendar year. Banks have a strong appetite for bank qualified bonds that are in limited supply, as a result, issuers obtain lower rates by selling bonds to investors that are bank qualified.

The current borrowing need for capital projects is \$16,790,000, due primarily to the bonds for the water treatment plant. However, if the City were to issue this level of debt it would not be bank qualified and would carry a higher interest rate. Springsted Inc., the City’s financial advisor has prepared debt projections for issuing both bank and non-bank qualified debt. The projections indicate that the City would save approximately \$534,000 in interest if the debt were bank qualified. If the City were to issue bank qualified debt we would issue \$10,000,000 of debt in 2015 and an additional \$6,850,000 (including issuance costs) of debt in 2016. Although there is an interest rate risk associated with issuing debt in 2016 interest rates would need to rise more than 1.2% to eliminate the savings of doing two bond issues.

Based on current market conditions staff is recommending that the City issue bank qualified debt of \$10,000,000 in 2015 and \$6,850,000 in 2016.

The attached table provides an overview of funding sources and outlays of the projects included in the 2015 bond issue.

### **Summary**

Bids will be accepted for the bonds on Monday, August 17 and presented to the City Council at the regular council meeting that night. Staff will be in contact with Standard and Poor’s Rating Services in early August for the purpose of establishing a bond rating.

Staff recommends adoption of the proposed resolutions authorizing issuance and sale of the bond issue.

Description	Lexington Ave Reconstruction 15-02	Hanson/Oakridge 14-01	Turtle Lane 15-01	SCADA Upgrades N/A	Lex Ave Wtr Main 15-06	Water Treatment Plant 14-02	Sewer Rehabilitation CIP # PWA 6	Schifsky Lift Station Controls CIP # PWA 3	Lift Station Hwy 96 & Dale CIP # PWA 3	SCADA Upgrades CIP # PWA 3	Surface Wtr SV Lake CIP # PWA 2	Lexington Ave San Sewer Repair	Total
<b>RESOURCES:</b>													
<b>G.O. Bonds</b>													
Bonds/Assessments	\$ -	\$ 148,890	\$ 152,880	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 301,770
Bonds/Water Revenue	-	370,000	420,000	29,000	451,000	5,895,000	-	-	-	-	-	-	7,165,000
Bonds/Sewer Revenue	-	150,000	316,000	-	-	-	800,000	24,000	290,000	45,000	-	65,000	1,690,000
Bonds/Storm Revenue	50,000	354,910	350,500	-	-	-	-	-	-	-	120,000	-	875,410
<b>Total G.O. Bonds</b>	<b>50,000</b>	<b>1,023,800</b>	<b>1,239,380</b>	<b>29,000</b>	<b>451,000</b>	<b>5,895,000</b>	<b>800,000</b>	<b>24,000</b>	<b>290,000</b>	<b>45,000</b>	<b>120,000</b>	<b>65,000</b>	<b>10,032,180</b>
<b>Other Revenue</b>													
Street Renewal	-	682,300	747,120	-	-	-	-	-	-	-	-	-	1,429,420
Street Lighting Fund	-	67,219	70,000	-	-	-	-	-	-	-	-	-	137,219
Total Other Revenue	-	749,519	817,120	-	-	-	-	-	-	-	-	-	1,566,639
<b>TOTAL RESOURCE</b>	<b>\$ 50,000</b>	<b>\$ 1,773,319</b>	<b>\$ 2,056,500</b>	<b>\$ 29,000</b>	<b>\$ 451,000</b>	<b>\$ 5,895,000</b>	<b>\$ 800,000</b>	<b>\$ 24,000</b>	<b>\$ 290,000</b>	<b>\$ 45,000</b>	<b>\$ 120,000</b>	<b>\$ 65,000</b>	<b>\$ 11,598,819</b>
<b>OUTLAYS:</b>													
Street, curb & gutter	\$ -	\$ 770,300	\$ 850,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,620,800
Water	-	370,000	420,000	29,000	451,000	5,895,000	-	-	-	-	-	-	7,165,000
Sewer (sanitary)	-	150,000	316,000	-	-	-	800,000	24,000	290,000	45,000	-	65,000	1,690,000
Storm Sewer	50,000	415,800	400,000	-	-	-	-	-	-	-	120,000	-	985,800
Street Lighting	-	67,219	70,000	-	-	-	-	-	-	-	-	-	137,219
<b>TOTAL OUTLAYS</b>	<b>\$ 50,000</b>	<b>\$ 1,773,319</b>	<b>\$ 2,056,500</b>	<b>\$ 29,000</b>	<b>\$ 451,000</b>	<b>\$ 5,895,000</b>	<b>\$ 800,000</b>	<b>\$ 24,000</b>	<b>\$ 290,000</b>	<b>\$ 45,000</b>	<b>\$ 120,000</b>	<b>\$ 65,000</b>	<b>\$ 11,598,819</b>

**CERTIFICATION OF MINUTES**

Municipality: The City of Shoreview, Minnesota

Governing Body: City Council

Meeting: A special meeting of the City Council of the City of Shoreview was held on the 13<sup>th</sup> day of July, 2015, at 7:00 p.m. at the City offices, 4600 Victoria Street North, Shoreview, Minnesota.

Members present:

Members absent:

Documents: Resolution No. 15-53 - Authorizing Issuance and Sale of \$10,000,000 General Obligation Improvement and Utility Revenue Bonds, Series 2015A

Certification:

I, Terry Schwerm, City Manager of the City of Shoreview, Minnesota, do hereby certify the following:

Attached hereto is a true and correct copy of a resolution on file and of record in the offices of the City of Shoreview, Minnesota, which resolution was adopted by the Shoreview City Council, at the meeting referred to above. Said meeting was a special meeting of the Shoreview City Council, was open to the public, and was held at the time at which meetings of the City Council are regularly held. Member \_\_\_\_\_ moved the adoption of the attached resolution. The motion for adoption of the attached resolution was seconded by Member \_\_\_\_\_. A vote being taken on the motion, the following voted in favor of the resolution:

\_\_\_\_\_ and the following voted against the resolution:

\_\_\_\_\_

Whereupon said resolution was declared duly passed and adopted. The attached resolution is in full force and effect and no action has been taken by the City Council of the City of Shoreview, Minnesota which would in any way alter or amend the attached resolution.

Witness my hand officially as the City Manager of the City of Shoreview, Minnesota this \_\_\_\_\_ day of July, 2015.

By \_\_\_\_\_ Its City Manager

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF \$10,000,000 GENERAL OBLIGATION IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2015A

BE IT RESOLVED by the City Council of the City of Shoreview, Minnesota (the "City"), as follows:

SECTION 1. PURPOSE. It is hereby determined to be in the best interests of the City to issue its General Obligation Improvement and Utility Revenue Bonds, Series 2015A, in the principal amount of approximately \$10,000,000 (the Bonds), pursuant to Minnesota Statutes, Sections 444.075 and Chapters 429 and 475, to finance the cost of certain street improvement and utility projects in the City.

SECTION 2. NOTICE OF SALE. Springsted Incorporated, financial advisor to the City, has presented to this Council a form of Notice of Sale for the Bonds which is attached hereto and hereby approved and shall be placed on file by the City Manager. Each and all of the provisions of the Notice of Sale are hereby adopted as the terms and conditions of the Bonds and of the sale thereof. Springsted Incorporated, as independent financial advisor, pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9), is hereby authorized to solicit bids for the Bonds on behalf of the City on a competitive basis without requirement of published notice.

SECTION 3. SALE MEETING. This Council shall meet at the time and place shown in the Notice of Sale for the purpose of considering sealed bids for the purchase of the Bonds and of taking such action thereon as may be in the best interests of the City.

SECTION 4. EFFECTIVE DATE. This resolution shall be in full force and effect from and after its passage.

PASSED AND APPROVED this 13<sup>th</sup> day of July, 2015.

THE CITY OF SHOREVIEW, MINNESOTA.

## City of Shoreview, Minnesota Recommendations for Issuance of Bonds

### \$10,000,000 General Obligation Improvement and Utility Revenue Bonds, Series 2015A

The Council has under consideration the issuance of bonds to fund various street and utility projects within the City. This document provides information relative to the proposed issuance.

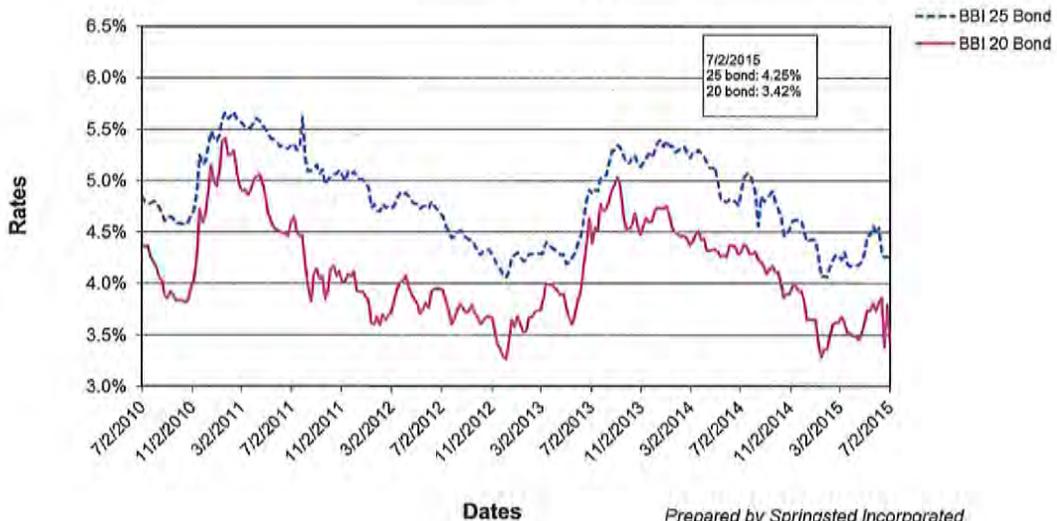
**KEY EVENTS:** The following summary schedule includes the timing of some of the key events that will occur relative to the bond issuance.

July 13, 2015	Council sets sale date and terms
Week of August 3, 2015	Rating conference is conducted and receipt of rating
On or about August 13, 2015	Receipt of rating
<b>August 17, 2015, 10:00 a.m.</b>	<b>Competitive proposals are received</b>
<b>August 17, 2015, 7:00 p.m.</b>	<b>Council considers award of the Bonds</b>
September 17, 2015	Proceeds are received

**RATING:** An application will be made to Standard & Poor's Ratings Services for a rating on the Bonds. The City's general obligation debt is currently rated "AAA" by S&P.

**THE MARKET:** Performance of the tax-exempt market is often measured by the Bond Buyer's Index ("BBI") which measures the yield of high grade municipal bonds in the 20<sup>th</sup> year for general obligation bonds (the BBI 20 Bond Index) and the 30<sup>th</sup> year for revenue bonds (the BBI 25 Bond Index). The following chart illustrates these two indices over the past five years.

**BBI 25-bond (Revenue) and 20-bond (G.O.) Rates for 5 Years Ending 7/2/2015**



Prepared by Springsted Incorporated

**POST ISSUANCE  
COMPLIANCE:**

The issuance of the Bonds will result in post-issuance compliance responsibilities. The responsibilities are in two primary areas: i) compliance with federal arbitrage requirements and ii) compliance with secondary disclosure requirements.

Federal arbitrage requirements include a wide range of implications that have been taken into account as your issue has been structured. Post-issuance compliance responsibilities for your tax-exempt issue include both rebate and yield restriction provisions of the IRS Code. In very general terms the arbitrage requirements control the earnings on unexpended bond proceeds, including investment earnings and moneys held for debt service payments (which are both considered to be proceeds under the IRS regulations), and/or reserves. Under certain circumstances any "excess earnings" will need to be paid to the IRS to maintain the tax-exempt status of the Bonds. Any interest earnings on gross bond proceeds or debt service funds should not be spent until it has been determined based on actual facts that they are not "excess earnings" as defined by the IRS Code.

The arbitrage rules provide spend-down exceptions for proceeds that are spent within either a 6-month, 18-month or 24-month period in accordance with certain spending criteria. Proceeds that qualify for an exception will be exempt from rebate. These exceptions are based on actual expenditures and not based on reasonable expectations, and expenditures, including any investment proceeds will have to meet the spending criteria to qualify for the exclusion. The 24-month spend-down applies to obligations that qualify as a "construction issue". An obligation is considered a construction issue if at least 75% of the proceeds are allocated to construction costs. The Bonds qualify as a construction issue and the City expects to meet the 24-month spend-down exception.

Regardless of whether an issue qualifies for an exemption from the rebate provisions, yield restriction provisions will apply to the debt service fund under certain conditions and any unspent bond proceeds remaining after three years. These funds should be monitored throughout the life of the Bonds.

Secondary disclosure requirements result from an SEC requirement that underwriters provide ongoing disclosure information to investors. To meet this requirement, any prospective underwriter will require the City to commit to providing information needed to comply under a continuing disclosure agreement.

Springsted currently provides arbitrage and continuing disclosure compliance services to the City. Springsted is providing an Agreement for Municipal Advisor Services to City staff, under which Springsted will continue providing these services for the City's outstanding bonds and the Bonds.

**PURPOSE:**

Proceeds of the Bonds are being used to finance various street projects, utility projects and a portion of the costs of the City's Water Treatment Plant. The Bonds have been structured by statutory authority and payment source and are identified as the "Improvement Bonds" and the "Utility Revenue Bonds".

The financing needs for the Water Treatment Plant is \$12,600,000; however, in order to deem the Bonds as bank qualified, only a portion of the costs (approximately \$5,890,000) are being financed with the issuance of the Bonds. The City expects to finance the remaining portion of the Water Treatment Plant with an issuance of bonds in the first quarter of 2016.

**AUTHORITY:**

Statutory Authority: The Bonds are being issued pursuant to Minnesota Statutes, Chapters 429, 444 and 475.

Statutory Requirements:

*The Improvement Bonds* are being issued pursuant to Minnesota Statutes, 429. Pursuant to Minnesota Statutes, Chapter 429, at least 20% of the projected costs of each project must be paid from special assessments. The Hanson/Oakridge and Turtle Lane projects which are being financed with the issuance of the Improvement Bonds are 100% assessed.

*Utility Revenue Bonds* are being issued pursuant to Minnesota Statutes, Chapter 444 under which the City will covenant to maintain utility rates in an amount sufficient to generate revenues to support the operation of the water, sewer and surface water utilities (the "Utility Funds") and to make the debt service payments on the Utility Revenue Bonds and any other outstanding obligations payable from the Utility Funds. The City is required to annually review the budget for the Utility Funds to determine if current rates and charges are sufficient and to adjust such rates and charges if necessary.

The City currently has seven outstanding bonds which are payable in whole or part from the City's Utility Funds. The table below shows the net revenues of the City's, water, sewer and surface water funds for fiscal year ending 2014 and projected maximum debt service to be paid from the Utility Funds, including the Utility Revenue Bonds.

<b>2014 Net Revenues - Utility Funds</b>	<b><u>Water</u></b>	<b><u>Sewer</u></b>	<b><u>Surface Water</u></b>	<b><u>Total</u></b>
Operating Revenues	\$2,481,331	3,859,639	\$1,371,166	\$7,712,136
Operating Expenses	<u>2,067,013</u>	<u>3,492,659</u>	<u>938,673</u>	<u>6,498,345</u>
Operating Income	\$414,318	366,980	\$432,493	\$1,213,791
Add Back Depreciation	634,561	329,430	243,125	1,207,116
Add Investment Earnings	<u>175,102</u>	<u>104,576</u>	<u>36,711</u>	<u>316,389</u>
<b>Net Revenues Available for DS</b>	<b>\$1,223,981</b>	<b>\$800,986</b>	<b>\$712,329</b>	<b>\$2,737,296</b>
Projected Max Debt Service	\$1,068,443	\$246,551	\$431,966	\$1,746,960
Remaining Capacity:	\$155,539	\$554,435	\$280,363	\$990,336

**SECURITY AND  
SOURCE OF  
PAYMENT:**

The Bonds will be general obligations of the City, secured by its full faith and credit and taxing power. The Bonds will be repaid with a combination of special assessments filed against benefited properties and net revenues of the City's Utility Funds.

*Improvement Bonds:* Assessments in the total principal amount of \$301,770 will be collected over 10 year terms with level payments of principal and interest. Interest on the unpaid balance will be charged at a rate of 1.50% over the true interest cost of the Improvement Bonds which is estimated to be 3.694%. The assessments for the Hanson/Oakridge project in the principal amount of \$148,890 will be filed in 2015 for first collection in 2016. The assessments for the Turtle Lane project in the principal amount of \$152,880 will be filed in 2016 for first collection in 2017.

Each year's collection of assessments will be used to pay the August 1 interest payment due in the collection year and the February 1 principal and interest due the following year.

It is not anticipated that the City will need to levy taxes for the Improvement Bonds.

*Utility Revenue Bonds:* net revenues of the City's Utility Funds which will be used to pay debt service on the Utility Bonds as it comes due.

**STRUCTURING  
SUMMARY:**

In consultation with the City, the Bonds have been structured as follows:

*Improvement Bonds:* debt service is structured around the projected assessment income for a term of ten years. Since the assessments for the Turtle Lane project are filed and collected a year later than the assessments for the Hanson/Oakridge project, assessments will be collected a year longer than the repayment term of the Improvement Bonds.

*Utility Revenue Bonds:* debt service for all projects other than the Water Treatment Plant has been structured with level payments of principal and interest for a term of fifteen years. Debt service attributable to the Water Treatment Plant has been amortized over a term of 20 years with level payments of principal and interest.

Due to the issue size of the Bonds, we expect that the Bonds will price as a premium bond and have structured the issue as such. A premium bond is a bond that trades above its par value due to coupon rates that are higher than the interest rates, thus generating additional proceeds.

**SCHEDULES  
ATTACHED:**

Schedules attached include the following:

- Sources and Uses of Funds
- Pricing Summary
- Net Debt Service Schedule for the Bonds as a whole
- Debt Service schedules by payment source; and
- Assessment income schedules

**RISKS/SPECIAL  
CONSIDERATIONS:**

The outcome of this financing will rely on the market conditions at the time of the sale. Any projections included herein are estimates based on current market conditions.

As stated above under "Structuring Summary", we have estimated a premium that may or may not be realized in the final bid. Based on actual pricing on the day of sale and to maintain the bank qualification, the issue size will be increased or decreased as needed.

**SALE TERMS AND  
MARKETING:**

Variability of Issue Size: A specific provision in the sale terms permits modifications to the issue size and/or maturity structure to customize the issue once the price and interest rates are set on the day of sale.

Prepayment Provisions: Bonds maturing on or after February 1, 2025 may be prepaid at a price of par plus accrued interest on or after February 1, 2024.

Bank Qualification: The City does not expect to issue more than \$10 million in tax-exempt obligations that count against the \$10 million limit for 2015; therefore, the Bonds are designated as bank qualified.

**SUPPLEMENTAL  
INFORMATION AND  
BOND RECORD:**

Supplementary information will be available to staff including detailed terms and conditions of sale, comprehensive structuring schedules and information to assist in meeting post-issuance compliance responsibilities.

Upon completion of the financing, a bond record will be provided that contains pertinent documents and final debt service calculations for the transaction.

\$10,000,000

City of Shoreview, Minnesota

General Obligation Improvement and Utility Revenue Bonds, Series 2015A

Total Issue Sources And Uses

Dated 09/17/2015 | Delivered 09/17/2015

	Improvement Bonds	Utility Revenue Bonds				Issue Summary
		Water Projects	Water Treatment Plant	Sewer Projects	Surface Water Projects	
<b>Sources Of Funds</b>						
Par Amount of Bonds.....	\$300,000.00	\$1,260,000.00	\$5,895,000.00	\$1,675,000.00	\$570,000.00	\$10,000,000.00
Reoffering Premium.....	8,052.75	33,188.90	108,065.75	44,144.10	22,833.10	216,284.60
<b>Total Sources.....</b>	<b>\$308,052.75</b>	<b>\$1,293,188.90</b>	<b>\$6,003,065.75</b>	<b>\$1,719,144.10</b>	<b>\$892,833.10</b>	<b>\$10,216,284.60</b>
<b>Uses Of Funds</b>						
Deposit to Project Construction Fund.....	-	1,270,000.00	5,890,000.00	1,690,000.00	875,410.00	9,725,410.00
Turtle Lane.....	152,880.00	-	-	-	-	152,880.00
Hanson/Oakridge.....	148,890.00	-	-	-	-	148,890.00
Total Underwriter's Discount (1.200%).....	3,600.00	15,120.00	70,740.00	20,100.00	10,440.00	120,000.00
Costs of Issuance.....	2,005.47	8,423.10	39,408.09	11,197.39	5,815.95	66,850.00
Rounding Amount.....	677.28	(354.20)	2,917.66	(2,153.29)	1,167.15	2,254.60
<b>Total Uses.....</b>	<b>\$308,052.75</b>	<b>\$1,293,188.90</b>	<b>\$6,003,065.75</b>	<b>\$1,719,144.10</b>	<b>\$892,833.10</b>	<b>\$10,216,284.60</b>

**\$10,000,000**

**City of Shoreview, Minnesota**

**General Obligation Improvement and Utility Revenue Bonds, Series 2015A**

**Pricing Summary**

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
02/01/2017	Serial Coupon	2.000%	0.850%	365,000.00	101.565%	370,712.25
02/01/2018	Serial Coupon	2.000%	1.150%	495,000.00	101.982%	504,810.90
02/01/2019	Serial Coupon	2.000%	1.350%	500,000.00	102.135%	510,675.00
02/01/2020	Serial Coupon	2.000%	1.550%	510,000.00	101.894%	519,659.40
02/01/2021	Serial Coupon	2.000%	1.700%	525,000.00	101.533%	533,048.25
02/01/2022	Serial Coupon	2.500%	1.850%	530,000.00	103.889%	550,611.70
02/01/2023	Serial Coupon	2.500%	2.000%	545,000.00	103.410%	563,584.50
02/01/2024	Serial Coupon	2.500%	2.150%	560,000.00	102.667%	574,935.20
02/01/2025	Serial Coupon	2.500%	2.300%	575,000.00	101.676%	584,637.00
02/01/2026	Serial Coupon	3.000%	2.450%	580,000.00	105.008%	609,046.40
02/01/2027	Serial Coupon	3.000%	2.550%	565,000.00	104.416%	589,950.40
02/01/2028	Serial Coupon	3.050%	2.650%	590,000.00	104.194%	614,744.60
02/01/2029	Serial Coupon	3.150%	2.700%	595,000.00	105.020%	624,869.00
02/01/2030	Serial Coupon	2.800%	2.800%	620,000.00	100.000%	620,000.00
02/01/2031	Serial Coupon	2.900%	2.900%	635,000.00	100.000%	635,000.00
02/01/2032	Serial Coupon	3.000%	3.000%	340,000.00	100.000%	340,000.00
02/01/2033	Serial Coupon	3.100%	3.100%	350,000.00	100.000%	350,000.00
02/01/2034	Serial Coupon	3.200%	3.200%	360,000.00	100.000%	360,000.00
02/01/2035	Serial Coupon	3.300%	3.300%	375,000.00	100.000%	375,000.00
02/01/2036	Serial Coupon	3.350%	3.350%	385,000.00	100.000%	385,000.00
Total	-	-	-	\$10,000,000.00	-	\$10,216,284.60

**Bid Information**

Par Amount of Bonds.....	\$10,000,000.00
Reoffering Premium or (Discount).....	216,284.60
Gross Production.....	\$10,216,284.60
Total Underwriter's Discount (1.200%).....	\$(120,000.00)
Bid (100.963%).....	10,096,284.60
Total Purchase Price.....	\$10,096,284.60
Bond Year Dollars.....	\$105,622.22
Average Life.....	10.562 Years
Average Coupon.....	2.8911947%
Net Interest Cost (NIC).....	2.8000353%
True Interest Cost (TIC).....	2.7604510%

**\$10,000,000**

**City of Shoreview, Minnesota**  
**General Obligation Improvement and Utility Revenue Bonds, Series 2015A**

**NET DEBT SERVICE SCHEDULE**

Date	Principal	Coupon	Interest	Total P+I	105% of Total	Assessment	Utility Funds	Levy Required
02/01/2016	-	-	-	-	-	-	-	-
02/01/2017	365,000.00	2.000%	367,556.59	732,556.59	769,184.42	18,239.24	748,562.57	2,382.61
02/01/2018	495,000.00	2.000%	260,555.00	755,555.00	793,332.75	37,628.52	754,666.50	1,037.73
02/01/2019	500,000.00	2.000%	250,655.00	750,655.00	788,187.75	37,628.51	750,151.50	407.74
02/01/2020	510,000.00	2.000%	240,655.00	750,655.00	788,187.75	37,628.53	750,781.50	(222.26)
02/01/2021	525,000.00	2.000%	230,455.00	755,455.00	793,227.75	37,628.53	756,451.50	(852.28)
02/01/2022	530,000.00	2.500%	219,955.00	749,955.00	787,452.75	37,628.51	751,306.50	(1,482.26)
02/01/2023	545,000.00	2.500%	206,705.00	751,705.00	789,290.25	37,628.52	748,681.50	2,980.23
02/01/2024	560,000.00	2.500%	193,080.00	753,080.00	790,734.00	37,628.51	751,044.00	2,061.49
02/01/2025	575,000.00	2.500%	179,080.00	754,080.00	791,784.00	37,628.53	753,012.75	1,142.72
02/01/2026	580,000.00	3.000%	164,705.00	744,705.00	781,940.25	37,628.53	744,087.75	223.97
02/01/2027	565,000.00	3.000%	147,305.00	712,305.00	747,920.25	19,389.29	747,920.25	(19,389.29)
02/01/2028	590,000.00	3.050%	130,355.00	720,355.00	756,372.75	-	756,372.75	-
02/01/2029	595,000.00	3.150%	112,360.00	707,360.00	742,728.00	-	742,728.00	-
02/01/2030	620,000.00	2.800%	93,617.50	713,617.50	749,298.38	-	749,298.38	-
02/01/2031	635,000.00	2.900%	76,257.50	711,257.50	746,820.38	-	746,820.38	-
02/01/2032	340,000.00	3.000%	57,842.50	397,842.50	417,734.63	-	417,734.63	-
02/01/2033	350,000.00	3.100%	47,642.50	397,642.50	417,524.63	-	417,524.63	-
02/01/2034	360,000.00	3.200%	36,792.50	396,792.50	416,632.13	-	416,632.13	-
02/01/2035	375,000.00	3.300%	25,272.50	400,272.50	420,286.13	-	420,286.13	-
02/01/2036	385,000.00	3.350%	12,897.50	397,897.50	417,792.38	-	417,792.38	-
<b>Total</b>	<b>\$10,000,000.00</b>	<b>-</b>	<b>\$3,053,744.09</b>	<b>\$13,053,744.09</b>	<b>\$13,706,431.29</b>	<b>\$376,285.22</b>	<b>\$13,341,855.69</b>	<b>(11,709.62)</b>

Dated..... 9/17/2015  
 Delivery Date..... 9/17/2015  
 First Coupon Date..... 8/01/2016

**Yield Statistics**

Bond Year Dollars..... \$105,622.22  
 Average Life..... 10.562 Years  
 Average Coupon..... 2.8911947%  
 Net Interest Cost (NIC)..... 2.8000353%  
 True Interest Cost (TIC)..... 2.7604510%  
 Bond Yield for Arbitrage Purposes..... 2.6273338%  
 All Inclusive Cost (AIC)..... 2.8355776%

**IRS Form 8038**

Net Interest Cost..... 2.6382923%  
 Weighted Average Maturity..... 10.527 Years

**\$300,000**

**City of Shoreview, Minnesota**

General Obligation Improvement and Utility Revenue Bonds, Series 2015A  
Improvement Bonds

**NET DEBT SERVICE SCHEDULE**

Date	Principal	Coupon	Interest	Total P+I	105% of Total	Assessment	Levy Required
02/01/2016	-	-	-	-	-	-	-
02/01/2017	10,000.00	2.000%	9,639.86	19,639.86	20,621.85	18,239.24	2,382.61
02/01/2018	30,000.00	2.000%	6,825.00	36,825.00	38,666.25	37,628.52	1,037.73
02/01/2019	30,000.00	2.000%	6,225.00	36,225.00	38,036.25	37,628.51	407.74
02/01/2020	30,000.00	2.000%	5,625.00	35,625.00	37,406.25	37,628.53	(222.28)
02/01/2021	30,000.00	2.000%	5,025.00	35,025.00	36,776.25	37,628.53	(852.28)
02/01/2022	30,000.00	2.500%	4,425.00	34,425.00	36,146.25	37,628.51	(1,482.26)
02/01/2023	35,000.00	2.500%	3,675.00	38,675.00	40,608.75	37,628.52	2,980.23
02/01/2024	35,000.00	2.500%	2,800.00	37,800.00	39,690.00	37,628.51	2,061.49
02/01/2025	35,000.00	2.500%	1,925.00	36,925.00	38,771.25	37,628.53	1,142.72
02/01/2026	35,000.00	3.000%	1,050.00	36,050.00	37,852.50	37,628.53	223.97
02/01/2027	-	-	-	-	-	19,389.29	(19,389.29)
Total	\$300,000.00	-	\$47,214.86	\$347,214.86	\$364,575.60	\$376,285.22	(11,709.62)

Dated..... 9/17/2015  
Delivery Date..... 9/17/2015  
First Coupon Date..... 8/01/2016

**Yield Statistics**

Bond Year Dollars..... \$1,911.67  
Average Life..... 6.372 Years  
Average Coupon..... 2.4698270%  
Net Interest Cost (NIC)..... 2.2369020%  
True Interest Cost (TIC)..... 2.2069624%  
Bond Yield for Arbitrage Purposes..... 2.6273338%  
All Inclusive Cost (AIC)..... 2.3202885%

**IRS Form 8038**

Net Interest Cost..... 1.9898099%  
Weighted Average Maturity..... 6.389 Years

**\$1,260,000**

**City of Shoreview, Minnesota**  
General Obligation Improvement and Utility Revenue Bonds, Series 2015A  
Utility Revenue Bonds - 15YR Water Projects

**DEBT SERVICE SCHEDULE**

Date	Principal	Coupon	Interest	Total P#I	105% Levy
02/01/2016	-	-	-	-	-
02/01/2017	60,000.00	2.000%	44,446.28	104,446.28	109,668.59
02/01/2018	75,000.00	2.000%	31,190.00	106,190.00	111,499.50
02/01/2019	75,000.00	2.000%	29,690.00	104,690.00	109,924.50
02/01/2020	75,000.00	2.000%	28,190.00	103,190.00	108,349.50
02/01/2021	80,000.00	2.000%	26,690.00	106,690.00	112,024.50
02/01/2022	80,000.00	2.500%	25,090.00	105,090.00	110,344.50
02/01/2023	80,000.00	2.500%	23,090.00	103,090.00	108,244.50
02/01/2024	85,000.00	2.500%	21,090.00	106,090.00	111,394.50
02/01/2025	85,000.00	2.500%	18,965.00	103,965.00	109,163.25
02/01/2026	85,000.00	3.000%	16,840.00	101,840.00	106,932.00
02/01/2027	90,000.00	3.000%	14,290.00	104,290.00	109,504.50
02/01/2028	95,000.00	3.050%	11,590.00	106,590.00	111,919.50
02/01/2029	95,000.00	3.150%	8,692.50	103,692.50	108,877.13
02/01/2030	100,000.00	2.800%	5,700.00	105,700.00	110,985.00
02/01/2031	100,000.00	2.900%	2,900.00	102,900.00	108,045.00
Total	\$1,260,000.00	-	\$308,453.78	\$1,568,453.78	\$1,646,876.47

**SIGNIFICANT DATES**

Dated.....	9/17/2015
Delivery Date.....	9/17/2015
First Coupon Date.....	8/01/2018

**Yield Statistics**

Bond Year Dollars.....	\$11,204.00
Average Life.....	8.892 Years
Average Coupon.....	2.7530684%
Net Interest Cost (NIC).....	2.5917965%
True Interest Cost (TIC).....	2.5532937%
Bond Yield for Arbitrage Purposes.....	2.6275208%
All Inclusive Cost (AIC).....	2.6389209%

**IRS Form 8038**

Net Interest Cost.....	2.3932542%
Weighted Average Maturity.....	8.894 Years

**\$5,895,000**

**City of Shoreview, Minnesota**  
General Obligation Improvement and Utility Revenue Bonds, Series 2015A  
Utility Revenue Bonds - Water Treatment Plant

**DEBT SERVICE SCHEDULE**

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2016	-	-	-	-	-
02/01/2017	175,000.00	2.000%	223,692.81	398,692.81	418,627.45
02/01/2018	240,000.00	2.000%	159,515.00	399,515.00	419,490.75
02/01/2019	245,000.00	2.000%	154,715.00	399,715.00	419,700.75
02/01/2020	250,000.00	2.000%	149,815.00	399,815.00	419,805.75
02/01/2021	255,000.00	2.000%	144,815.00	399,815.00	419,805.75
02/01/2022	260,000.00	2.500%	139,715.00	399,715.00	419,700.75
02/01/2023	265,000.00	2.500%	133,215.00	398,215.00	418,125.75
02/01/2024	270,000.00	2.500%	126,590.00	396,590.00	416,419.50
02/01/2025	280,000.00	2.500%	119,840.00	399,840.00	419,832.00
02/01/2026	285,000.00	3.000%	112,840.00	397,840.00	417,732.00
02/01/2027	295,000.00	3.000%	104,290.00	399,290.00	419,254.50
02/01/2028	305,000.00	3.050%	95,440.00	400,440.00	420,462.00
02/01/2029	310,000.00	3.150%	86,137.50	396,137.50	415,944.38
02/01/2030	320,000.00	2.800%	76,372.50	396,372.50	416,191.13
02/01/2031	330,000.00	2.900%	67,412.50	397,412.50	417,283.13
02/01/2032	340,000.00	3.000%	57,842.50	397,842.50	417,734.63
02/01/2033	350,000.00	3.100%	47,642.50	397,642.50	417,524.63
02/01/2034	360,000.00	3.200%	36,792.50	396,792.50	416,632.13
02/01/2035	375,000.00	3.300%	25,272.50	400,272.50	420,286.13
02/01/2036	385,000.00	3.350%	12,897.50	397,897.50	417,792.38
Total	\$5,895,000.00	-	\$2,074,852.81	\$7,969,852.81	\$8,368,345.45

**SIGNIFICANT DATES**

Dated.....	9/17/2015
Delivery Date.....	9/17/2015
First Coupon Date.....	8/01/2016

**Yield Statistics**

Bond Year Dollars.....	\$69,864.25
Average Life.....	11.851 Years
Average Coupon.....	2.9698348%
Net Interest Cost (NIC).....	2.9164087%
True Interest Cost (TIC).....	2.8825530%
Bond Yield for Arbitrage Purposes.....	2.6275208%
All Inclusive Cost (AIC).....	2.9513680%
<b>IRS Form 8038</b>	
Net Interest Cost.....	2.7765162%
Weighted Average Maturity.....	11.800 Years

**\$1,675,000**

**City of Shoreview, Minnesota**  
General Obligation Improvement and Utility Revenue Bonds, Series 2015A  
Utility Revenue Bonds - Sewer Projects

**DEBT SERVICE SCHEDULE**

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2016	-	-	-	-	-
02/01/2017	80,000.00	2.000%	59,081.03	139,081.03	146,035.08
02/01/2018	100,000.00	2.000%	41,455.00	141,455.00	148,527.75
02/01/2019	100,000.00	2.000%	39,455.00	139,455.00	146,427.75
02/01/2020	100,000.00	2.000%	37,455.00	137,455.00	144,327.75
02/01/2021	105,000.00	2.000%	35,455.00	140,455.00	147,477.75
02/01/2022	105,000.00	2.500%	33,355.00	138,355.00	145,272.75
02/01/2023	110,000.00	2.500%	30,730.00	140,730.00	147,766.50
02/01/2024	110,000.00	2.500%	27,980.00	137,980.00	144,879.00
02/01/2025	115,000.00	2.500%	25,230.00	140,230.00	147,241.50
02/01/2026	115,000.00	3.000%	22,355.00	137,355.00	144,222.75
02/01/2027	120,000.00	3.000%	18,905.00	138,905.00	145,850.25
02/01/2028	125,000.00	3.050%	15,305.00	140,305.00	147,320.25
02/01/2029	125,000.00	3.150%	11,492.50	136,492.50	143,317.13
02/01/2030	130,000.00	2.800%	7,555.00	137,555.00	144,432.75
02/01/2031	135,000.00	2.900%	3,915.00	138,915.00	145,860.75
Total	\$1,675,000.00	-	\$409,723.53	\$2,084,723.53	\$2,188,959.71

**SIGNIFICANT DATES**

Dated.....	9/17/2015
Delivery Date.....	9/17/2015
First Coupon Date.....	8/01/2016

**Yield Statistics**

Bond Year Dollars.....	\$14,883.47
Average Life.....	8.886 Years
Average Coupon.....	2.7528760%
Net Interest Cost (NIC).....	2.5913270%
True Interest Cost (TIC).....	2.5528087%
Bond Yield for Arbitrage Purposes.....	2.6275208%
All Inclusive Cost (AIC).....	2.6384888%

**IRS Form 8038**

Net Interest Cost.....	2.3926779%
Weighted Average Maturity.....	8.888 Years

**\$870,000**

**City of Shoreview, Minnesota**  
General Obligation Improvement and Utility Revenue Bonds, Series 2015A  
Utility Revenue Bonds - Surface Water Projects

**DEBT SERVICE SCHEDULE**

Date	Principal	Coupon	Interest	Total P+I	105% Levy
02/01/2016	-	-	-	-	-
02/01/2017	40,000.00	2.000%	30,696.61	70,696.61	74,231.44
02/01/2018	50,000.00	2.000%	21,570.00	71,570.00	75,148.50
02/01/2019	50,000.00	2.000%	20,570.00	70,570.00	74,098.50
02/01/2020	55,000.00	2.000%	19,570.00	74,570.00	78,298.50
02/01/2021	55,000.00	2.000%	18,470.00	73,470.00	77,143.50
02/01/2022	55,000.00	2.500%	17,370.00	72,370.00	75,988.50
02/01/2023	55,000.00	2.500%	15,995.00	70,995.00	74,544.75
02/01/2024	60,000.00	2.500%	14,620.00	74,620.00	78,351.00
02/01/2025	60,000.00	2.500%	13,120.00	73,120.00	76,776.00
02/01/2026	60,000.00	3.000%	11,620.00	71,620.00	75,201.00
02/01/2027	60,000.00	3.000%	9,820.00	69,820.00	73,311.00
02/01/2028	65,000.00	3.050%	8,020.00	73,020.00	76,671.00
02/01/2029	65,000.00	3.150%	6,037.50	71,037.50	74,589.38
02/01/2030	70,000.00	2.800%	3,990.00	73,990.00	77,689.50
02/01/2031	70,000.00	2.900%	2,030.00	72,030.00	75,631.50
Total	\$870,000.00	-	\$213,499.11	\$1,083,499.11	\$1,137,674.07

**SIGNIFICANT DATES**

Dated.....	9/17/2015
Delivery Date.....	9/17/2015
First Coupon Date.....	8/01/2016

**Yield Statistics**

Bond Year Dollars.....	\$7,758.83
Average Life.....	8.918 Years
Average Coupon.....	2.7516909%
Net Interest Cost (NIC).....	2.5919620%
True Interest Cost (TIC).....	2.5537274%
Bond Yield for Arbitrage Purposes.....	2.6275208%
All Inclusive Cost (AIC).....	2.6391202%

**IRS Form 8038**

Net Interest Cost.....	2.3941992%
Weighted Average Maturity.....	8.920 Years

**\$301,770**

**City of Shoreview, Minnesota**  
General Obligation Improvement and Utility Revenue Bonds, Series 2015A  
Assessments

**ASSESSMENT INCOME**

Date	Principal	Coupon	Interest	Total P+I
12/31/2015	-	-	-	-
12/31/2016	11,364.24	3.694%	6,875.00	18,239.24
12/31/2017	19,841.70	3.694%	17,786.82	37,628.52
12/31/2018	27,633.89	3.694%	9,994.62	37,628.51
12/31/2019	28,654.69	3.694%	8,973.84	37,628.53
12/31/2020	29,713.19	3.694%	7,915.34	37,628.53
12/31/2021	30,810.79	3.694%	6,817.72	37,628.51
12/31/2022	31,948.94	3.694%	5,679.58	37,628.52
12/31/2023	33,129.13	3.694%	4,499.38	37,628.51
12/31/2024	34,352.93	3.694%	3,275.60	37,628.53
12/31/2025	35,621.93	3.694%	2,006.60	37,628.53
12/31/2026	18,698.57	3.694%	690.72	19,389.29
Total	\$301,770.00	-	\$74,515.22	\$376,285.22

**SIGNIFICANT DATES**

Filing Date..... 10/01/2015  
First Payment Date..... 12/31/2016

**\$301,770**

**City of Shoreview, Minnesota**  
General Obligation Improvement and Utility Revenue Bonds, Series 2015A  
Assessments

**Aggregate Debt Service**

DATE	Hanson/Oakridge Project	Turtle Land Project	TOTAL
12/31/2016	18,239.24	-	18,239.24
12/31/2017	18,239.23	19,389.29	37,628.52
12/31/2018	18,239.23	19,389.28	37,628.51
12/31/2019	18,239.24	19,389.29	37,628.53
12/31/2020	18,239.23	19,389.30	37,628.53
12/31/2021	18,239.22	19,389.29	37,628.51
12/31/2022	18,239.22	19,389.30	37,628.52
12/31/2023	18,239.22	19,389.29	37,628.51
12/31/2024	18,239.23	19,389.30	37,628.53
12/31/2025	18,239.24	19,389.29	37,628.53
12/31/2026	-	19,389.29	19,389.29
Total	\$182,392.30	\$193,892.92	\$376,285.22

**Par Amounts Of Selected Issues**

2016A-Hanson/Oakridge Project.....	148,890.00
2016A Ass-Turtle Land Project.....	152,890.00
<b>TOTAL.....</b>	<b>301,770.00</b>

Aggregate | 7/1/2015 | 11:02 AM

**PROPOSED MOTION**

**MOVED BY COUNCIL MEMBER:** \_\_\_\_\_

**SECONDED BY COUNCIL MEMBER:** \_\_\_\_\_

To approve the transit bench license renewal for U.S. Bench Corporation, subject to the following conditions:

1. Conditions identified in the Council’s action issuing the original license on June 19, 2000 shall remain in effect and are as follows:
  - a. The benches shall be located and constructed to comply with the plans submitted with the application materials dated May 20, 2015.
  - b. An executed hold harmless agreement from the licensee, protecting the City from any and all claims arising out of the use and existence of the transit benches shall be submitted by the applicant in a separate form from the application.
  - c. The letter of credit in the amount of \$5,000 shall be extended to cover the period of this license.
  - d. The City of Shoreview shall reserve the right to amend the Transit Bench Location Map to reflect changes in the transit routes.
  - e. U.S. Bench may be required to amend their license to relocate or remove benches in accordance with transit route changes.
  
2. Said license shall expire on August 3, 2018.

<b>ROLL CALL:</b>	<b>AYES</b>	_____	<b>NAYS</b>	_____
Johnson		_____		_____
Quigley		_____		_____
Wickstrom		_____		_____
Springhorn		_____		_____
Martin		_____		_____

Regular City Council Meeting  
July 13, 2015

**TO:** Mayor, City Council, City Manager  
**FROM:** Niki Hill, Economic Development and Planning Associate  
**DATE:** July 9, 2015  
**SUBJECT:** Case File No. 2579-15-22 U.S. Bench Corp., Transit Bench License Renewal

### **INTRODUCTION**

Since, 2000, U.S. Bench Corporation has held a Transit Bench License and permits the placement of transit benches throughout the City. These benches may only be placed in public rights-of-ways at locations designated on the Shoreview Transit Bench Location Map. This license is a three year license and has been renewed in 2003, 2006, 2009 and 2012. The current licensed is due to expire on August 6, 2015.

US Bench has submitted an application to renew their current license and maintain the eleven (11) benches they have throughout the community. The City has not received inquiries from similar firms seeking this license.

### **STAFF REVIEW**

U.S. Bench Corporation is proposing the continued placement of transit benches in eleven (11) approved locations depicted on the Transit Bench Location Map. The license, if renewed, will enable U.S. Bench to have eleven (11) benches in the community. The design standards for the benches are consistent with the standards approved as part of the license in 2000. Locations for the benches remain the same as approved in 2012.

### **RECOMMENDATION**

Staff is recommending the City Council approve renew the Transit Bench License for U.S. Bench Corporation, subject to the following conditions:

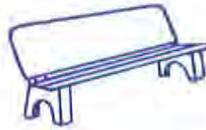
1. Conditions identified in the Council's action issuing the original license on June 19, 2000 shall remain in effect and are as follows:
  - a. The benches shall be located and constructed to comply with the plans submitted with the application materials dated May 20, 2015.
  - b. An executed hold harmless agreement from the licensee, protecting the City from any and all claims arising out of the use and existence of the transit benches shall be submitted by the applicant in a separate form from the application.
  - c. The letter of credit in the amount of \$5,000 shall be extended to cover the period of this license.
  - d. The City of Shoreview shall reserve the right to amend the Transit Bench Location Map to reflect changes in the transit routes.
  - e. U.S. Bench may be required to amend their license to relocate or remove benches in accordance with transit route changes.
2. Said license shall expire on August 3, 2018.

#### Attachments

- 1) Application Materials
- 2) City of Shoreview Transit Bench Location Map
- 3) Proposed Motion

SERVING  
Andover  
Anoka  
Anoka County  
Apple Valley  
Arden Hills  
Austin  
Baytown Township  
Belle Plaine  
Blaine  
Bloomington  
Brooklyn Center  
Brooklyn Park  
Brownsdale  
Burnsville  
Carver County  
Champlin  
Circle Pines  
Columbia Heights  
Coon Rapids  
Cottage Grove  
Crystal  
Dakota County  
Deephaven  
Edina  
Excelsior  
Falcon Heights  
Fridley  
Gem Lake  
Golden Valley  
Greenwood  
Hennepin County  
Hilltop  
Hopkins  
Inver Grove Heights  
Lake Elmo  
Lauderdale  
Lexington  
Long Lake  
Mahtomedi  
Maplewood  
Mendota Heights  
Minneapolis  
Minneapolis Park Board  
State of Minnesota  
Mound  
Mounds View  
New Brighton  
New Hope  
Newport  
North Oaks  
North St. Paul  
Oak Park Heights  
Oakdale  
Orono  
Osseo  
Plymouth  
Ramsey County  
Richfield  
Robbinsdale  
Rockford  
Rosemount  
Roseville  
St. Anthony  
St. Cloud  
St. Louis Park  
St. Paul  
St. Paul Park  
Savage  
Scott County  
Shakopee  
Shoreview  
Shorewood  
South St. Paul  
Spring Lake Park  
Spring Park  
Stearns County  
Stillwater  
U.S. Government  
Vadnais Heights  
Washington County  
Wayzata  
West St. Paul  
White Bear Lake  
White Bear Township  
Wright County

*United States*



*Bench Corporation*

3300 Snelling Ave.  
Minneapolis, MN 55406  
Phone: 612-721-2525  
Fax: 612-721-2222  
www.usbench.com

May 20, 2015

Kathleen Nordine  
City Planner  
City of Shoreview  
4600 Victoria Street North  
Shoreview, MN 55126

Dear Ms. Nordine,

This letter is hereby written to inform you of our application to renew the eleven courtesy bench licenses in the City of Shoreview under the provisions of Ordinance 661 of the City Code. Enclosed, please find:

- \$3,300.00 check for the license fee to cover three years (August, 2015 - July, 2018).
- Current list of the 11 bench locations.
- Bench location site drawings and dimensions.
- 2015-16 Certificate of Insurance covering the City of Shoreview and its employees.

The letter of credit through Associated Bank will be forwarded to you from the bank, itself. You have on file the letter of permission from Ramsey County Department of Public Works.

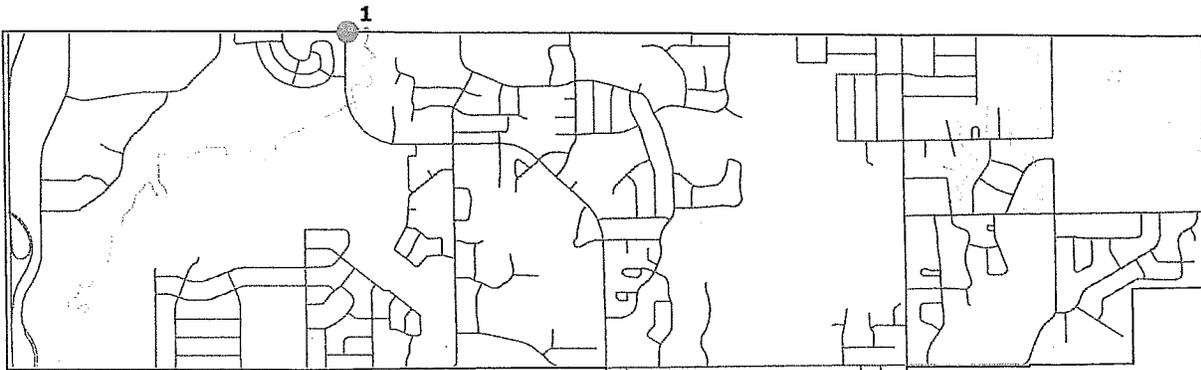
Thank you for your time and consideration in this matter.

Sincerely,

Scott R. Danielson  
President

SRD/lv

Enclosures



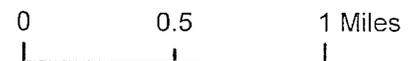
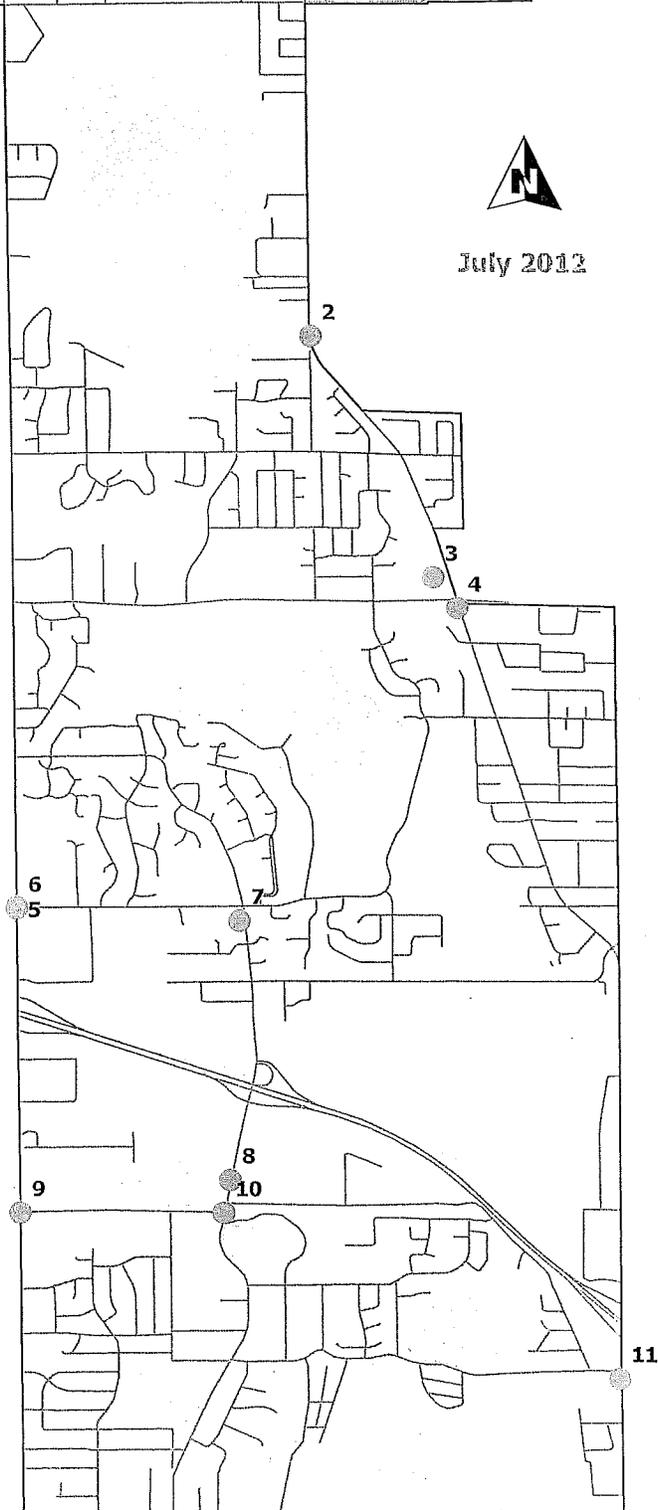
# Transit Bench Locations

● Bench location

1. SE corner of County Road J & Lexington
2. N of Hogson Road and Hodgson Connection
3. NW corner of Rainbow Driveway & Hodgson
4. SW corner of Highway 96 & Hodgson
5. SE corner of County Road F & Lexington
6. NE corner of County Road F & Lexington
7. SW corner of County Road F & Victoria
8. SE corner of Victoria & Deluxe driveway
9. NE corner of Lexington & County Road E
10. SW corner of County Road E & Victoria
11. SW corner of Owasso Blvd & Rice

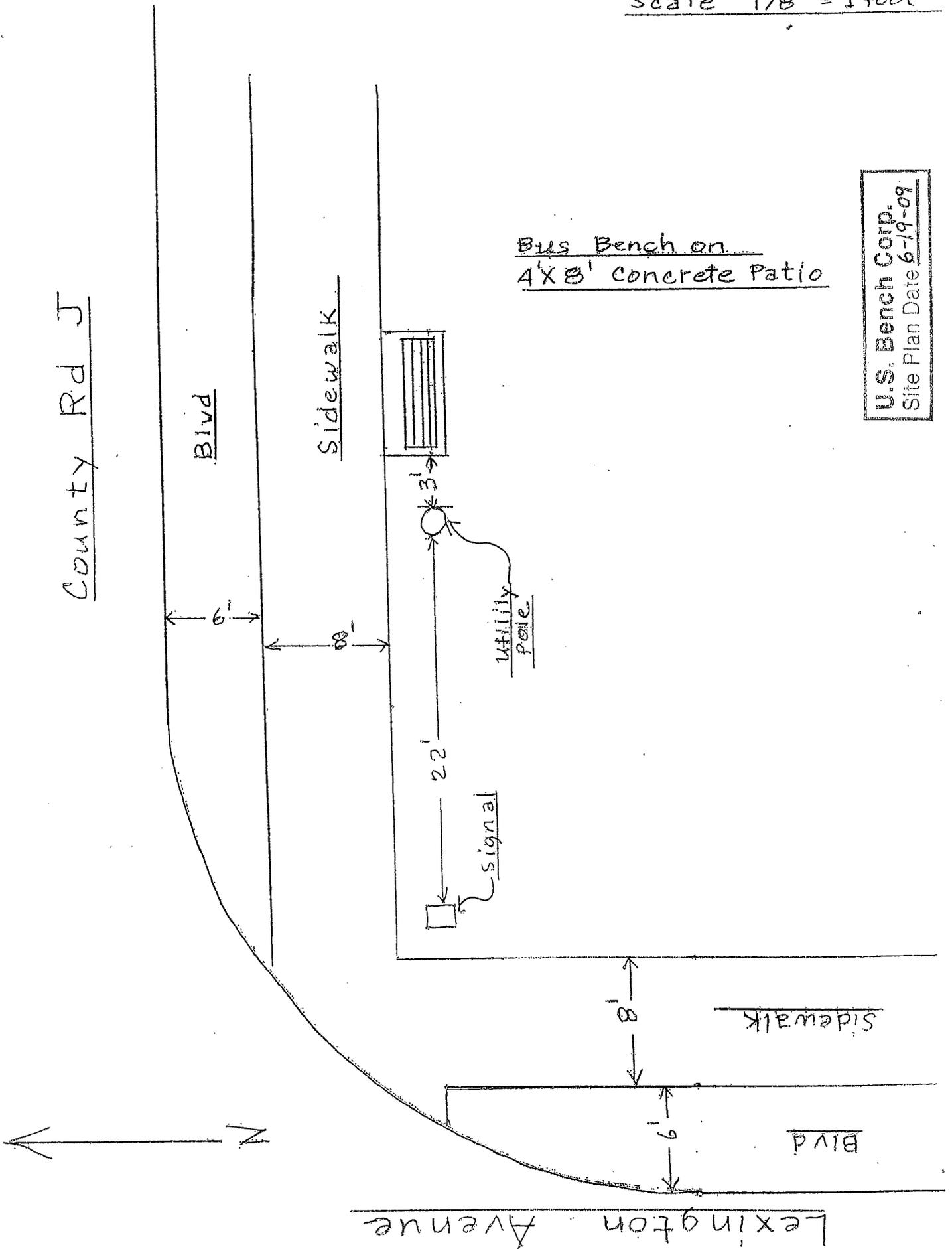


July 2012



SE Corner County Rd J at Lexington # 1

Scale 1/8" = 1 foot

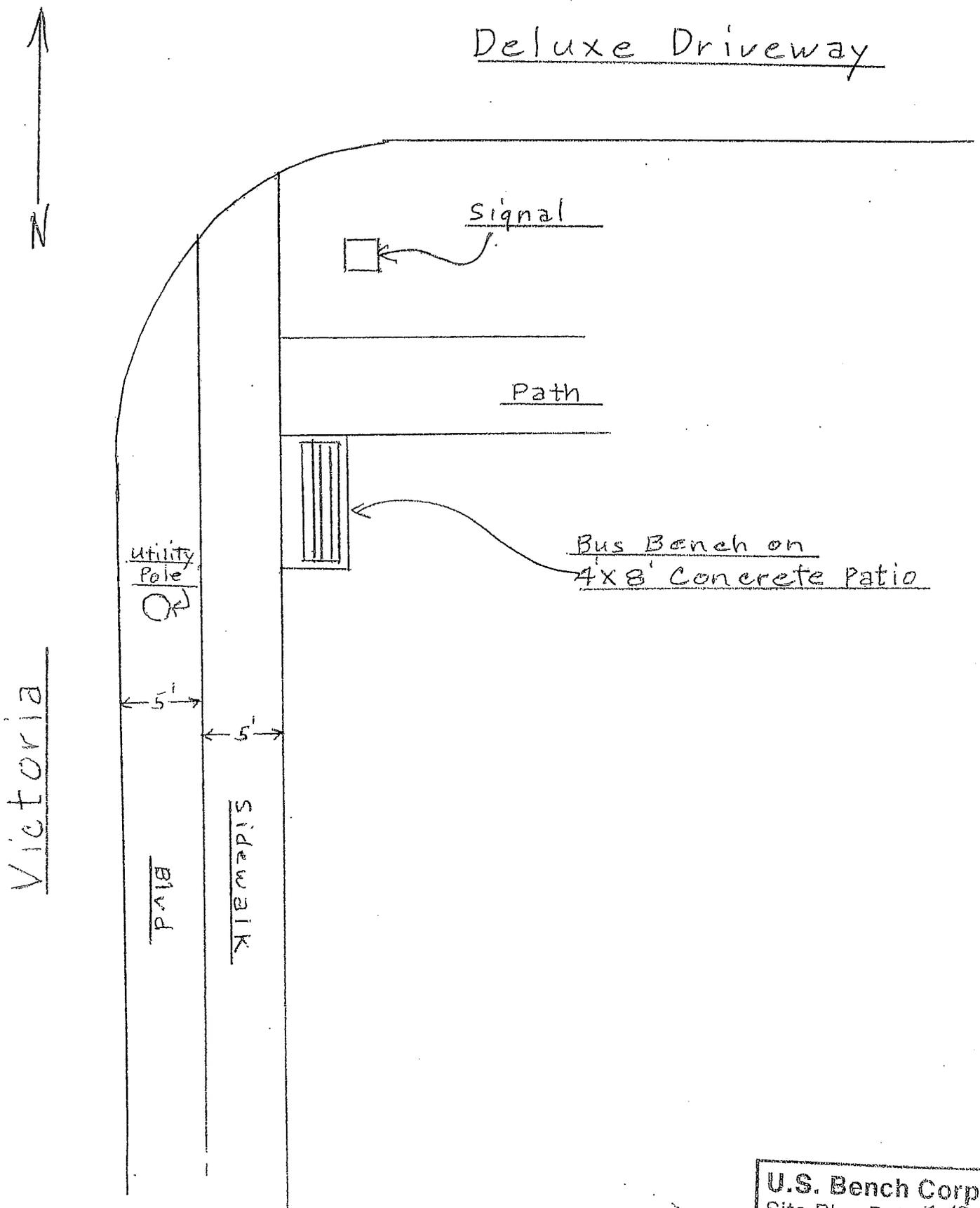


Bus Bench on  
4'x8' concrete Patio

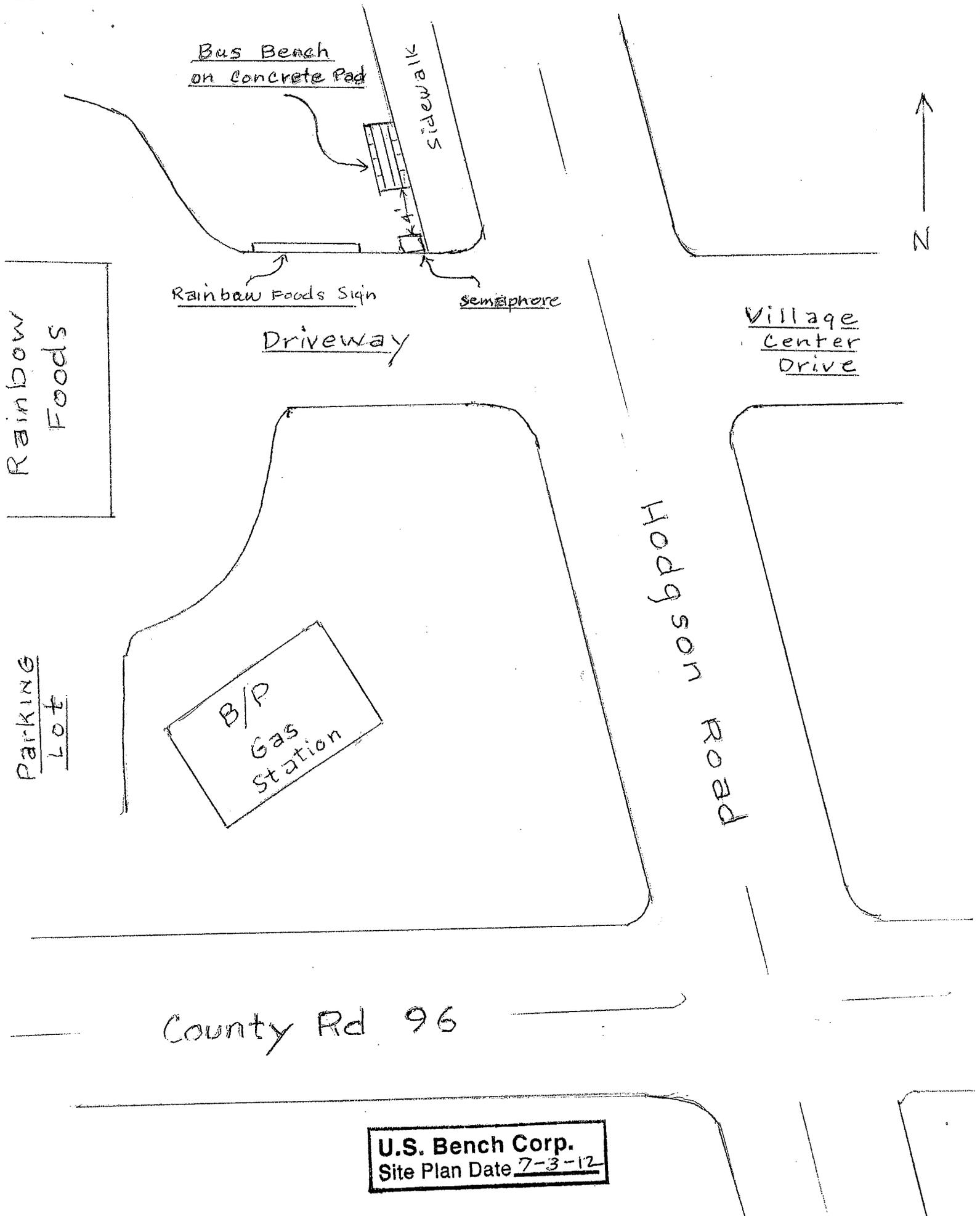
U.S. Bench Corp.  
Site Plan Date 6-19-09

SE corner Victoria at Deluxe Driveway #2

scale 1/8" =



U.S. Bench Corp.  
Site Plan Date 6-19-09



Bus Bench  
on Concrete Pad

sidewalk

Rainbow Foods Sign

semaphore

Driveway

Village  
Center  
Drive

Rainbow  
Foods

Parking  
Lot

B/P  
Gas  
Station

Hodgson  
Road

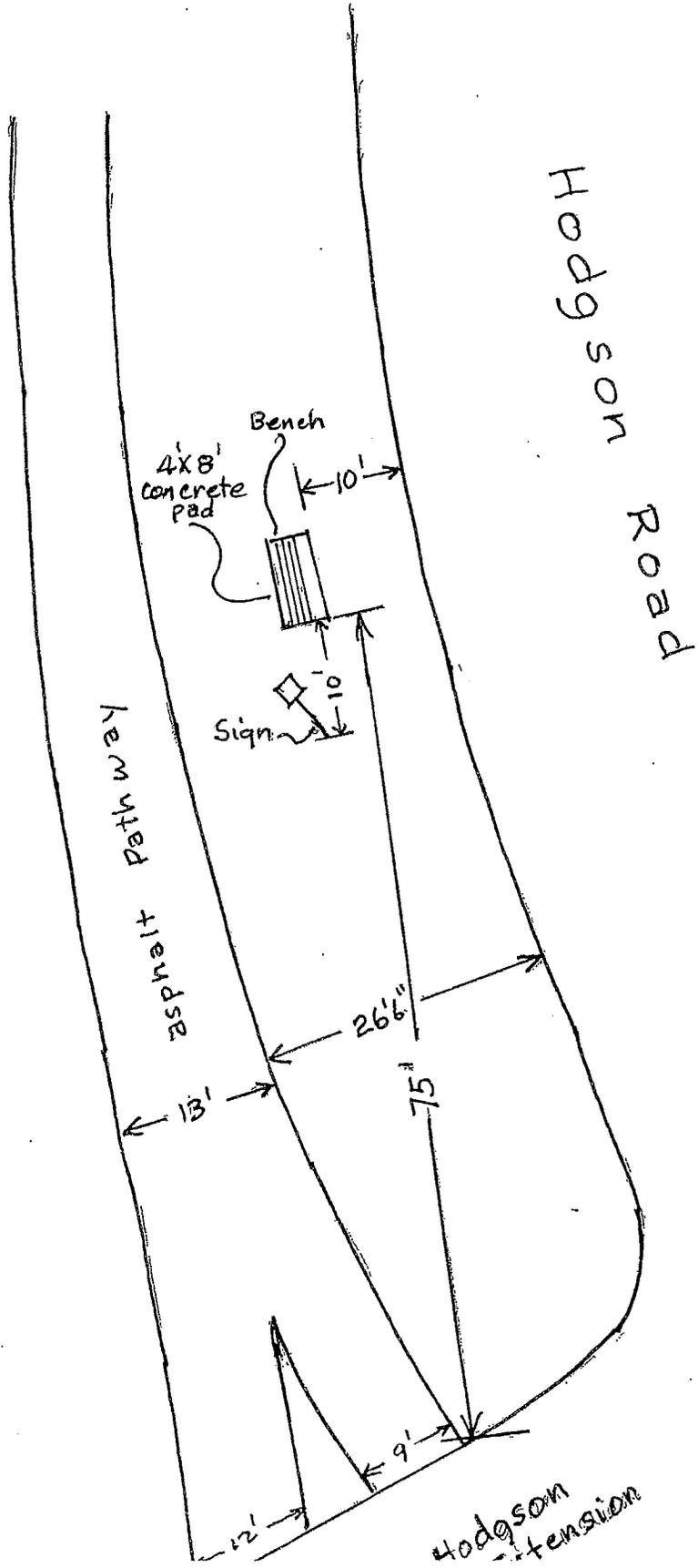
County Rd 96



**U.S. Bench Corp.**  
Site Plan Date 7-3-12

# Transit Bench Location Map (No. 4)

Scale 1/8" = 2 Feet



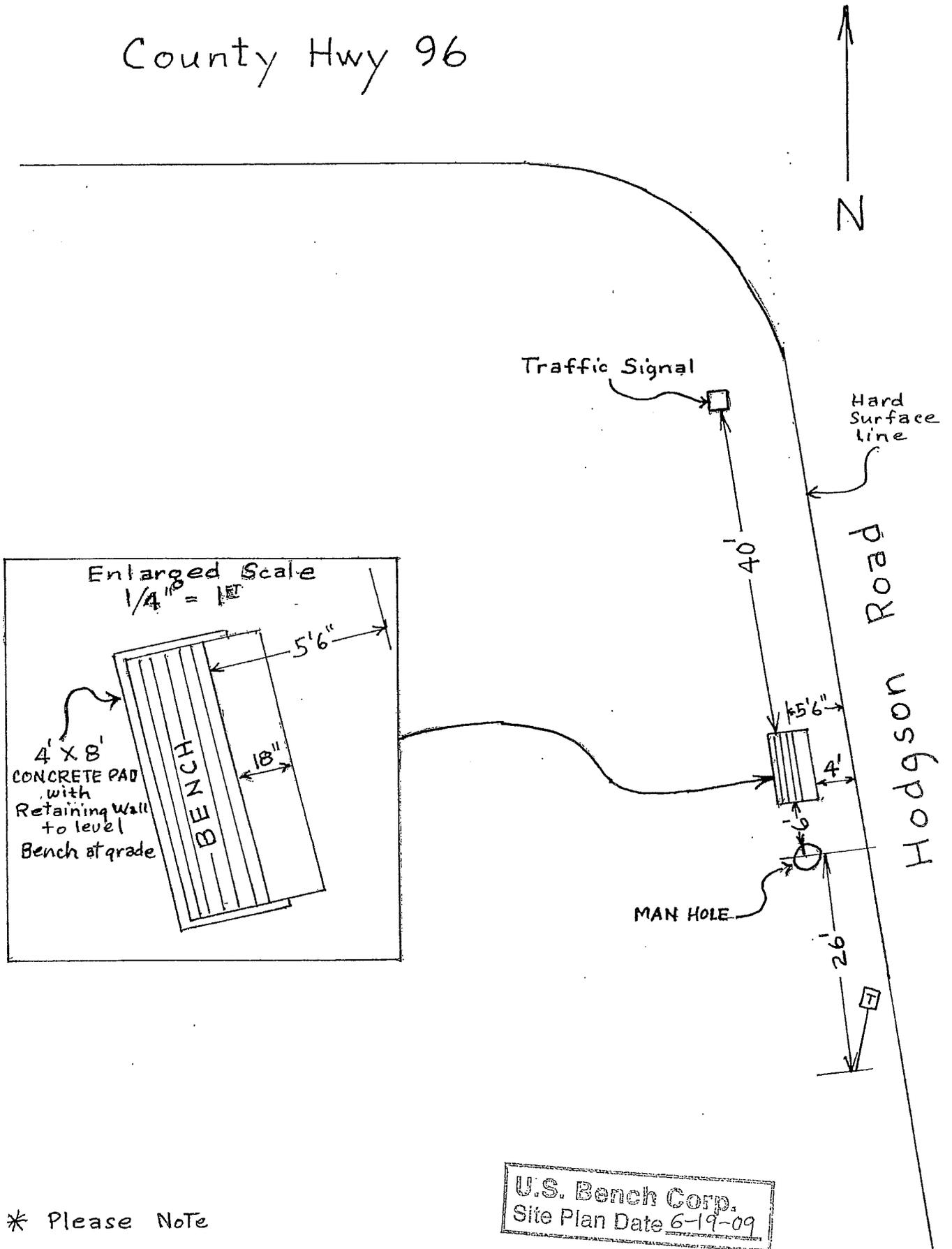
Pump House

U.S. Bench Corp.  
Site Plan Date 6-19-09

# Transit Bench Location Map (No.5)

\* scale  $1/8" = 2^{FT}$

## County Hwy 96



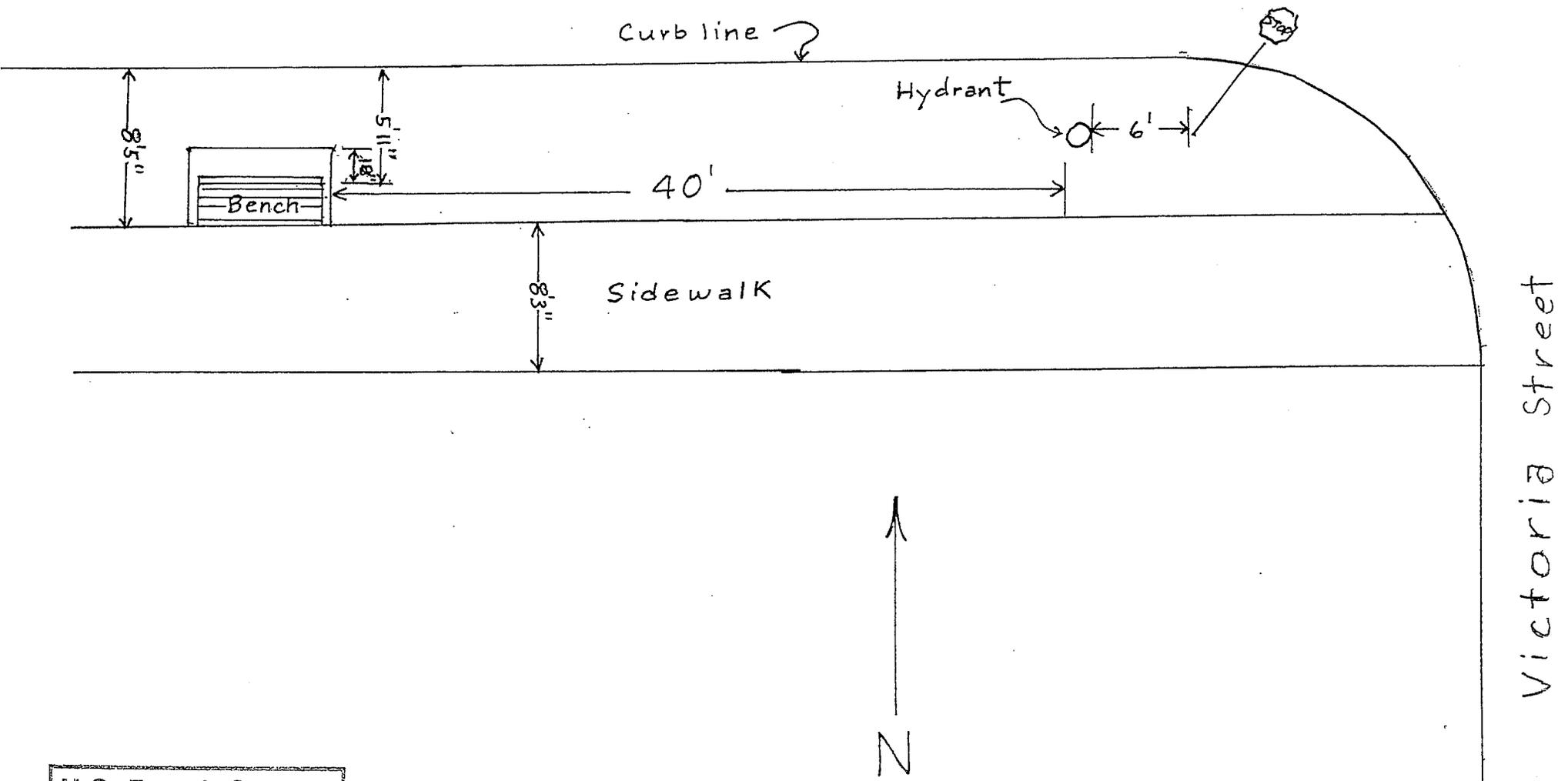
\* Please Note



# Transit Bench Location Map (No.7)

Scale 1/8" = 1'

## County Road F



U.S. Bench Corp.  
Site Plan Date 6-19-09

# Transit Bench Location Map (No. 8)

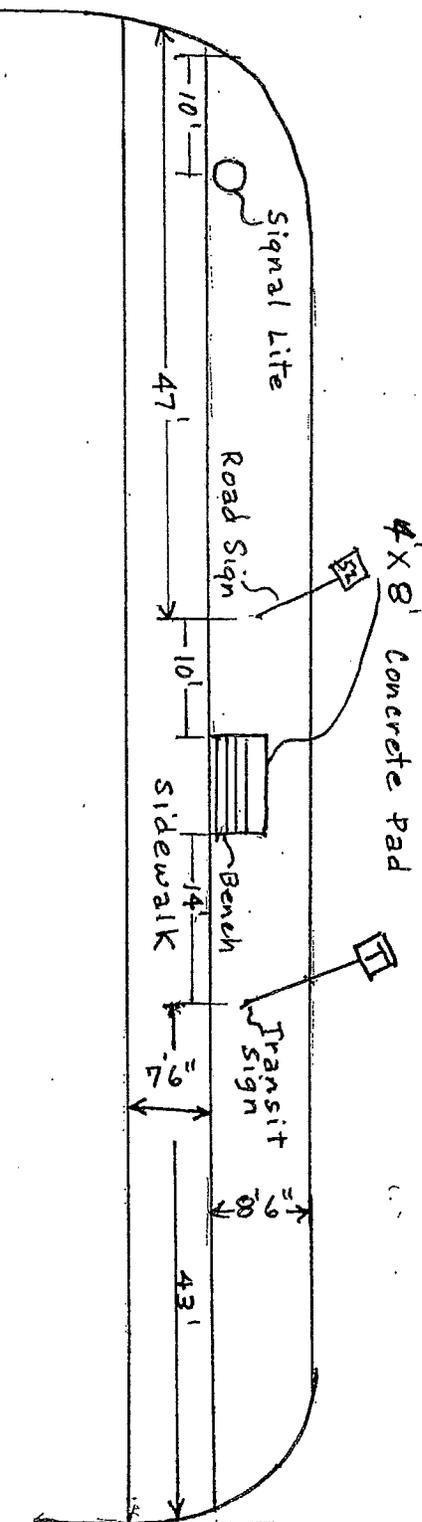
Scale 1/8 in. = 2 Feet

County Road E

Victoria Street



Grass Area

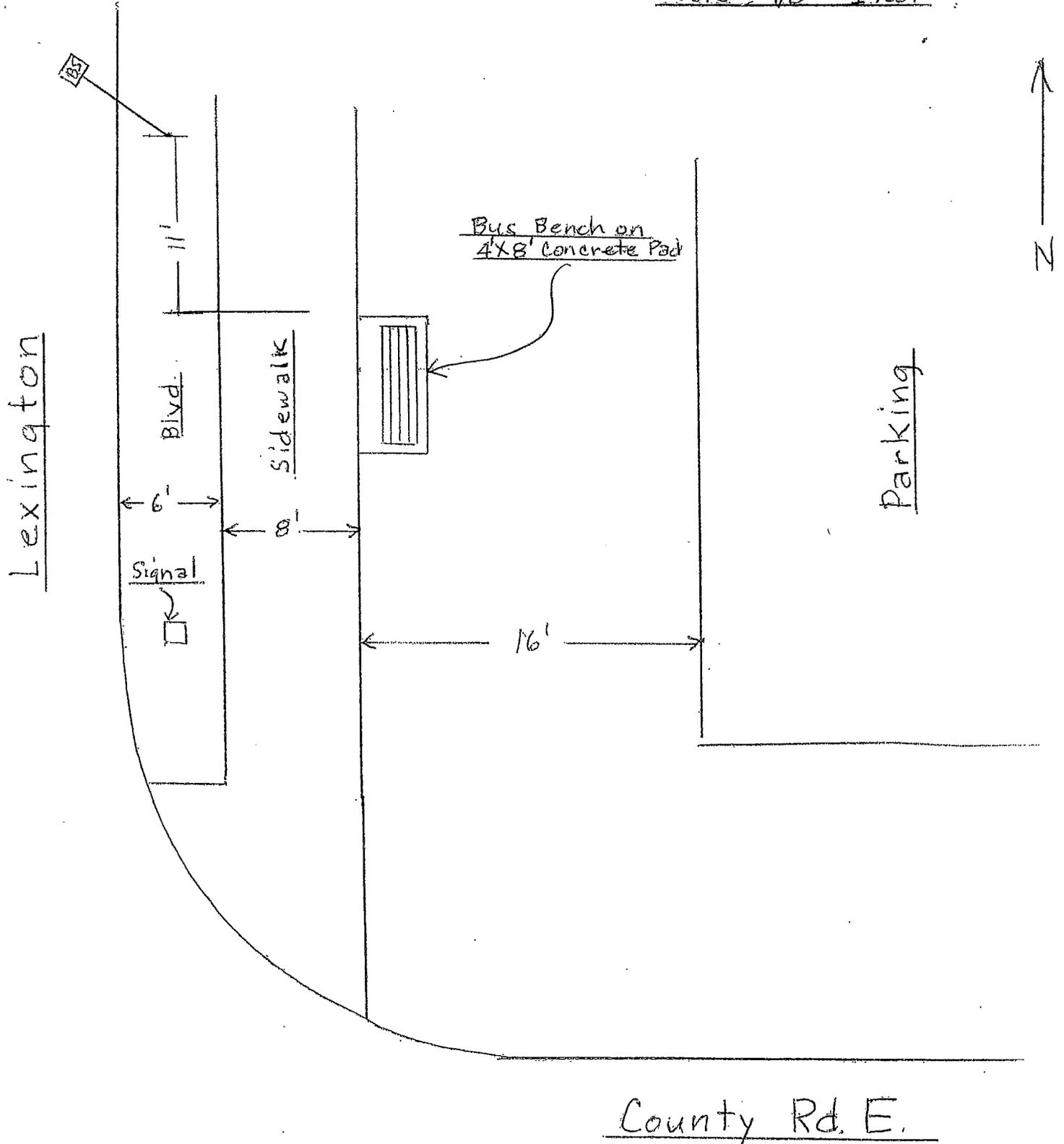


U.S. Bench Corp.  
Site Plan Date 6-19-09

Driveway

NE Corner Lexington at County Rd E. # 9

Scale, 1/8" = 1 foot

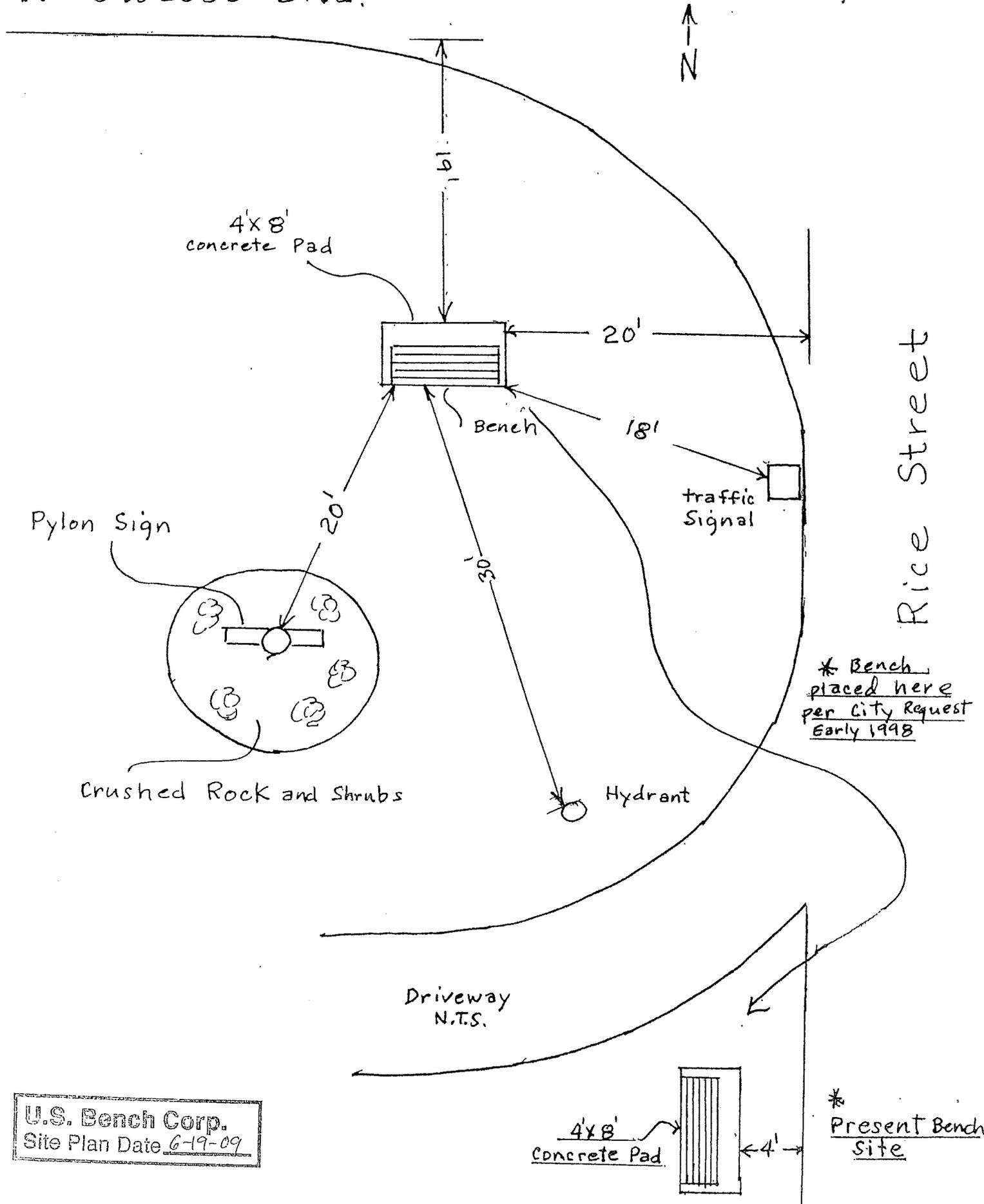


U.S. Bench Corp.  
Site Plan Date 6-19-09

# Transit Bench Location Map (No. 10)

Scale 1/8 IN. = 1 Foot

N. Owasso Blvd.



Rice Street

\* Bench placed here per City Request Early 1998

\* Present Bench site

U.S. Bench Corp.  
Site Plan Date 6-19-09

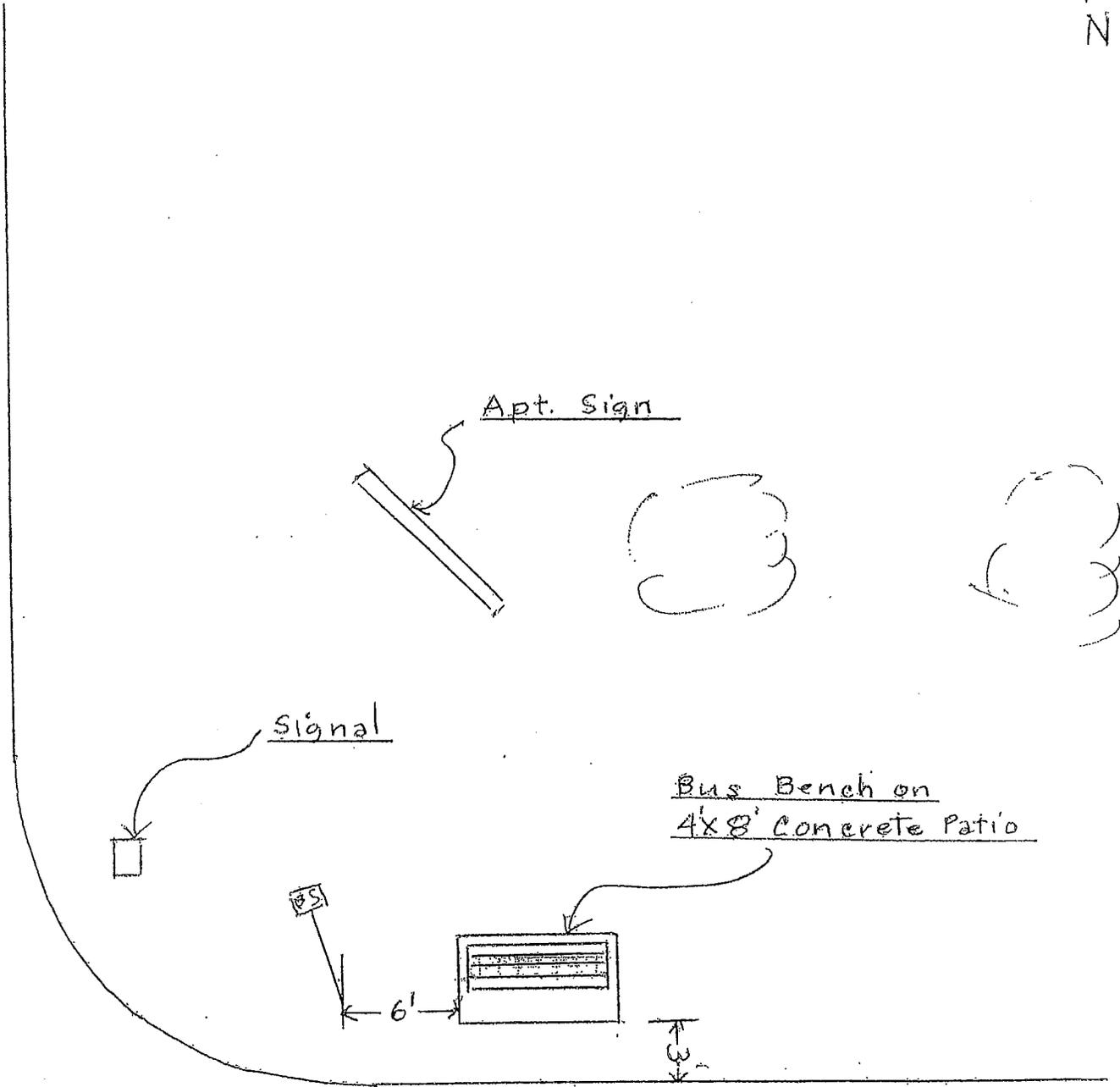
4x8' concrete Pad

NE Corner County Rd F at Lexington #11

Scale 1/8" = 1 foot



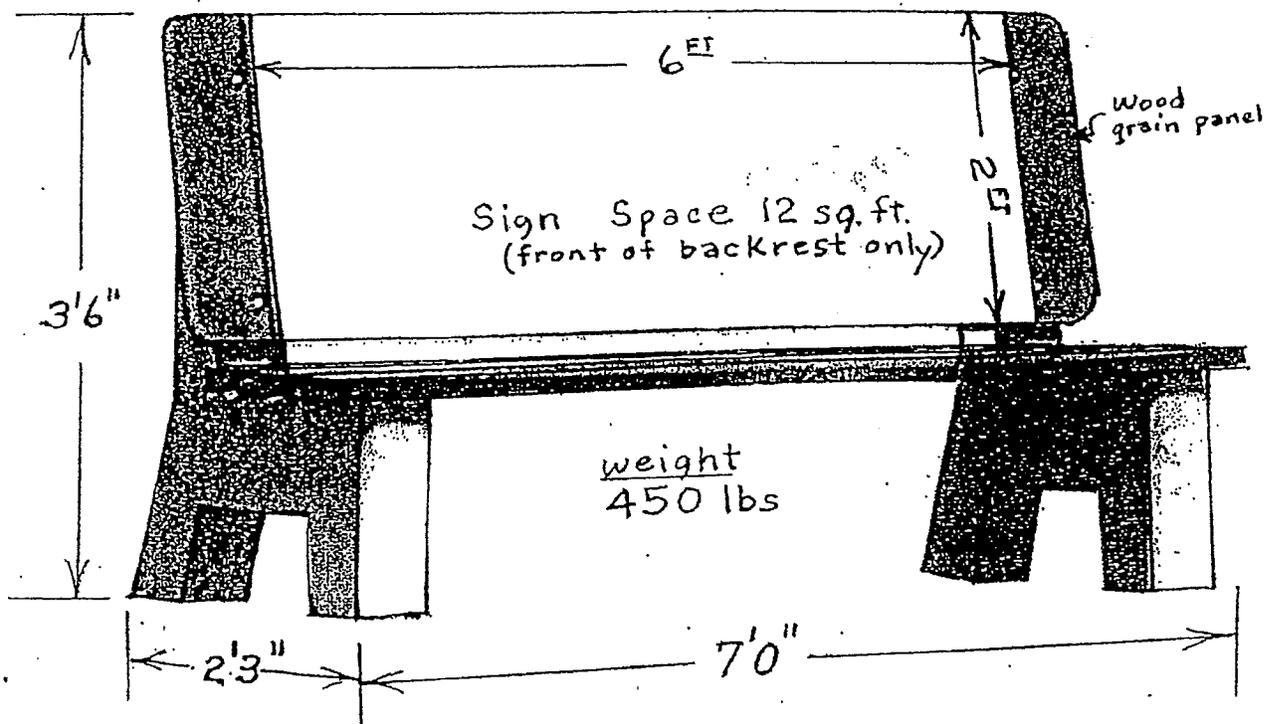
Lexington Ave



County Rd. F

U.S. Bench Corp.  
Site Plan Date 6-19-09

## Bench Dimensions



## Construction

- \* concrete reinforced legs
- \* Steel and wood backrest
- \* Douglas fir 2X6 and 2X4 planks



August 17 2011

AMENDMENT NO. 4  
IRREVOCABLE STANDBY LETTER OF CREDIT  
NO. DC110752

BENEFICIARY:

City of Shoreview  
4600 North Victoria Street  
Shoreview, MN 55126

APPLICANT:

United States Bench Corporation  
3300 Snelling Avenue  
Minneapolis, MN 55406

Dear Sir or Madam:

We hereby issue an amendment to our Irrevocable Standby Letter of Credit No. DC110752 dated June 13, 2003 as follows:

- Delete Expiration Date of: October 31, 2011
- Add Expiration Date of: October 31, 2012
- Add:  
"It is a condition of this credit that it will be automatically extended without amendment for an additional period of one (1) year from the present and each future expiry date, unless, not less than sixty (60) days prior to the then relevant expiry date, we notify you by courier, that we elect not to extend this credit for any additional period."
- Delete existing address(es) for presentation, replace with:  
Associated Bank, N.A.  
Trade Services, M.S. 7059  
2870 Holmgren Way  
Green Bay, WI 54304-5714

All other terms and conditions remain unchanged.  
This amendment is to form an integral part of this Letter of Credit.

Should you have occasion to contact us regarding this credit, kindly direct your communication to the attention of: Trade Services at 800-230-5506, making specific reference to this Letter of Credit No. DC110752.

Associated Bank, N.A.

  
Noreen K. Clemmons  
AVP, Int'l Trade Mgr.

TRADE SERVICES, M.S. 7059  
2870 Holmgren Way - Green Bay, WI 54304-5714

June 8, 2015

Mr. Roland C. Danielson  
United States Bench Corporation  
3300 Snelling Avenue  
Minneapolis, MN 55406

Dear Mr. Danielson,

The Ramsey County Public Works Department has received your request for permission to allow the continuation of transit benches to be placed within Ramsey County right-of-way at eleven locations in the City of Shoreview. The City of Shoreview requires written permission from the road authority regarding placement of transit benches in the City.

Ramsey County has reviewed the locations of the transit benches and does not object to placement in those locations. Ramsey County approves the continued placement of transit benches at eleven locations conditioned upon all other requirements in the City of Shoreview Municipal Code being met.

If you have any questions or need any additional information about this project please feel free to give me a call.

Sincerely,



Erin Laberee, PE  
Traffic Engineer



# CERTIFICATE OF LIABILITY INSURANCE

USBEN-1

OP ID: SR

DATE (MM/DD/YYYY)

09/29/14

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kohlhofer Agency, Inc PO Box 488 20730 Holyoke Avenue Lakeville, MN 55044 Shawn Radke	952-469-4968 952-469-4969	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: FAX (A/C, No):	INSURER(S) AFFORDING COVERAGE INSURER A: <b>Employers Mutual</b>	NAIC # <b>25186</b>
INSURED U. S. Bench Corporation Scott Danielson 3300 Snelling Ave. Minneapolis, MN 55406			INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-FECT <input type="checkbox"/> LOC	X	8D90492	01/01/15	01/01/16	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		8E90492	01/01/15	01/01/16	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000		8J90492	01/01/15	01/01/16	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	8H90492	01/01/15	01/01/16	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

CERTI-1	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Certificate Holders & Additional Insured's -- SEE ATTACHED LIST	AUTHORIZED REPRESENTATIVE Shawn Radke

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U.S. BENCH CORPORATION  
EFFECTIVE DATES: 01/01/15 TO 01/01/16  
ADDITIONAL INSURED ENDORSEMENTS FOR 2015

CITIES

1. City of Andover, MN
2. City of Anoka, MN
3. City of Apple Valley, MN
4. City of Arden Hills, MN
5. City of Austin, MN
6. Baytown Township, MN
7. City of Belle Plaine, MN
8. City of Blaine, MN
9. City of Bloomington, MN
10. City of Brooklyn Center, MN
11. City of Brooklyn Park, MN
12. City of Brownsdale, MN
13. City of Burnsville, MN
14. City of Champlin, MN
15. City of Circle Pines, MN
16. City of Columbia Heights, MN
17. City of Coon Rapids, MN
18. City of Cottage Grove, MN
19. City of Crystal, MN
20. City of Deephaven, MN
21. City of Edina, MN
22. City of Excelsior, MN
23. City of Falcon Heights, MN
24. City of Fridley, MN
25. City of Gem Lake, MN
26. City of Golden Valley, MN
27. City of Greenwood, MN
28. City of Hilltop, MN
29. City of Hopkins, MN
30. City of Inver Grove Heights, MN
31. City of Lake Elmo, MN
32. City of Landfall, MN
33. City of Lauderdale, MN
34. City of Lexington, MN
35. City of Long Lake, MN
36. City of Mahtomedi, MN
37. City of Maplewood, MN
38. City of Mendota Heights, MN

PAGE 2. U.S. Bench Corporation- Additional Insured's

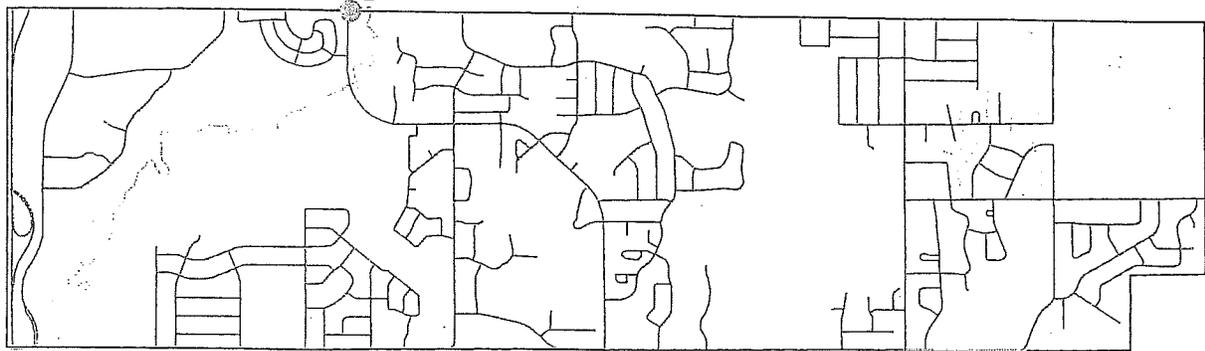
39. City of Minneapolis, MN
40. City of Minnetrista, MN
41. City of Mound, MN
42. City of Moundsview, MN
43. City of New Brighton, MN
44. City of New Hope, MN
45. City of Newport , MN
46. City of North Oaks, MN
47. City of North St. Paul, MN
48. City of Oak Park Heights, MN
49. City of Oakdale, MN
50. City of Orono, MN
51. City of Osseo, MN
52. City of Plymouth, MN
53. City of Richfield, MN
54. City of Robbinsdale, MN
55. City of Rockford, MN
56. City of Rosemount, MN
57. City of Roseville, MN
58. City of St. Anthony, MN
59. City of St. Cloud, MN
60. City of St. Louis Park, MN
61. City of St. Paul, MN
62. City of St. Paul Park, MN
63. City of Savage, MN
64. City of Shakopee, MN
65. City of Shoreview, MN
66. City of Shorewood, MN
67. City of South St. Paul, MN
68. City of Spring Lake Park, MN
69. City of Spring Park, MN
70. City of Stillwater, MN
71. City of Tonka Bay, MN
72. City of Vadnais Heights, MN
73. City of Wayzata, MN
74. City of West St. Paul, MN
75. City of White Bear Lake, MN
76. White Bear Township, MN
77. City of Willmar, MN

COUNTIES

1. Anoka County, MN
2. Blue Earth County, MN
3. Carver County, MN
4. Dakota County, MN
5. Hennepin County, MN
6. Mower County, MN
7. Ramsey County, MN
8. Scott County, MN
9. Stearns County, MN
10. Washington County, MN
11. Wright County, MN

MISCELLANEOUS

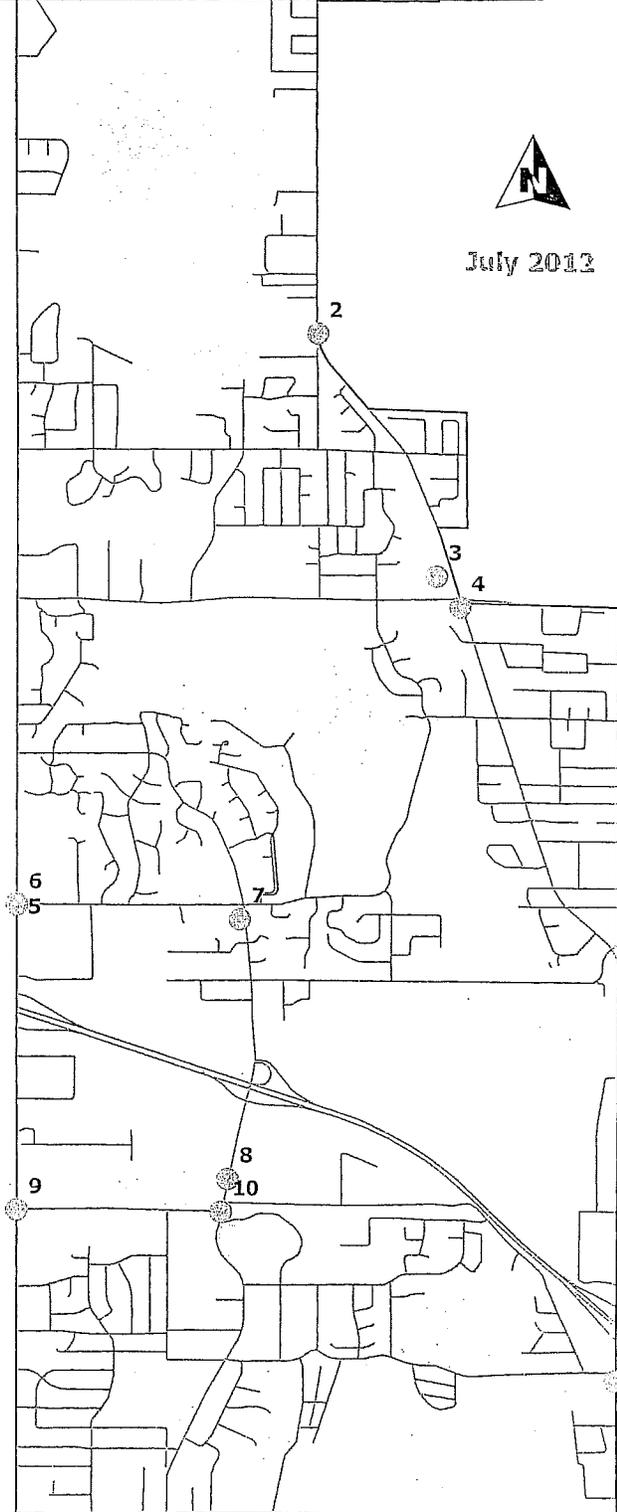
1. Metro Transit, Minneapolis, MN
2. Minneapolis Park Board
3. State of Minnesota
4. Minnesota Valley Transit Authority, Apple Valley, MN
5. Rosedale Shopping Center
6. United States of America
7. Brookdale Shopping Center
8. Plymouth Metrolink, 3400 Plymouth Blvd., Plymouth, MN 55447
9. Northtown Shopping Center
10. Southtown Shopping Center
11. Valley West Shopping Center
12. Scott County Transit
13. Saint Cloud Metropolitan Transit Commission, 665 Franklin Ave. NE, Saint Cloud, MN 56304



# Transit Bench Locations

● Bench location

1. SE corner of County Road J & Lexington
2. N of Hogson Road and Hodgson Connection
3. NW corner of Rainbow Driveway & Hodgson
4. SW corner of Highway 96 & Hodgson
5. SE corner of County Road F & Lexington
6. NE corner of County Road F & Lexington
7. SW corner of County Road F & Victoria
8. SE corner of Victoria & Deluxe driveway
9. NE corner of Lexington & County Road E
10. SW corner of County Road E & Victoria
11. SW corner of Owasso Blvd & Rice



**MOTION  
TO APPROVE A CONDITIONAL USE PERMIT  
771 LARSON LANE**

**MOVED BY COUNCIL MEMBER:** \_\_\_\_\_

**SECONDED BY COUNCIL MEMBER:** \_\_\_\_\_

To adopt Resolution 15-50 approving the Conditional Use Permit request submitted by Karin Hamerston on behalf of Marlow Hamerston to replace an existing 200 square water oriented structure on the property at 771 Larson Lane. Said approval is subject to the following:

1. The project must be completed in accordance with the plans submitted with the applications. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission.
2. The exterior design of the shed shall be consistent with the plans submitted and complement the home on the property. The structure shall be painted a natural color (shades of brown, gray or green).
3. The applicant shall obtain a building permit for the structure. The structure shall comply with the Building Code standards.
4. The accessory structure shall be screened from view of adjacent properties through the use of landscaping, berming, fencing or a combination thereof.
5. The structure shall not be used in any way for commercial purposes.
6. The structure shall be used for the personal storage of household, lawn and water-oriented equipment.

This approval is based on the following findings of fact:

1. The proposed improvement is consistent with the policies of the Comprehensive Plan, including the Land Use and Housing Chapters.
2. The Conditional Use Permit standards for accessory structures in the R1, Detached Residential District are met.
3. The standards for water oriented structures located in the Shoreland District are met.

4. Practical difficulty is present regarding the proposed 14.5-foot setback from the OHW due to the site topography, existing improvements and location of the existing water oriented structure.

**ROLL CALL:**    **AYES** \_\_\_\_\_    **NAYS** \_\_\_\_\_

Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

**Regular City Council Meeting**  
July 13, 2015

**TO:** Mayor, City Council and City Manager  
**FROM:** Kathleen Castle, City Planner  
**DATE:** July 9, 2015  
**SUBJECT:** File No. 2578-15-21 Hamerston - Conditional Use Permit, 771 Larson Lane

## **INTRODUCTION**

Karin Hamerston, on behalf of Marlow Hamerston, submitted a conditional use permit application to construct a 200 square foot water-oriented accessory structure at 771 Larson Lane. The proposed structure would replace an existing structure that is in poor condition, is of the same size and be placed in the same location. The proposal requires a Conditional Use Permit since the property is less than 1 acre and the proposed shed exceeds 150 square feet in area. The intent of the CUP process is to review the proposal in terms of the Development Code standards and consistency with the Comprehensive Plan. The application was complete May 28, 2015.

## **PROJECT DESCRIPTION**

The property is located on the south shore of Turtle Lake and is located in the Shoreland Management District as well as the R1, Detached Residential District. The surrounding development consists of low density single-family residential. According to tax records, the lot has an area of 12,198 square feet. The property has a width of 75 feet with a depth of about 167 feet. The property is developed with a single family home that has a foundation area of 1,306 square feet with a 616 square foot detached garage.

The existing 200 square foot water-oriented accessory structure was constructed in the 1970's and has been used to store water-oriented equipment such as life-jackets, paddles, water tubes, etc. The existing structure is deteriorating and subject to intrusion by rodents. The City has no record of a building permit for this structure Ms. Hamerston is proposing to reconstruct the structure with a structure of the same size, style and location as the existing structure. The proposed 200-square foot accessory structure will be 10-feet in width when viewed from the water and have a height of 10-feet. The existing 14.5 foot setback from the Ordinary High Water line of the lake and 20-foot setback from the side property line will be maintained. Please see the attached plans.

## **DEVELOPMENT CODE**

### ***Accessory Structures – Section 205.082(C)(2)***

The accessory structure regulations were revised in 2006, adopting standards to ensure the compatibility of these structures with surrounding residential uses. In the R-1 District, two

detached accessory structures are permitted. On parcels with an area less than 1 acre, accessory structure floor areas that are larger than 150 square feet but less than 288 square feet require a Conditional Use Permit. The Conditional Use Permit process enables the City to review the proposed use for compliance to the Development Code standards and ensure compatibility with nearby land uses through a public hearing. The combined area of all accessory structures cannot exceed 90% of the dwelling unit foundation area or 1,200 square feet, whichever is more restrictive.

The exterior design of the structure must be compatible with the dwelling and be similar in appearance from an aesthetic, building material and architectural standpoint. The proposed design, scale, height and other aspects related to the accessory structure are evaluated to determine the impact on the surrounding area. Building permits may be issued upon the finding that the appearance of the structure is compatible with the structures and properties in the surrounding area and does not detract from the area. The intent of these regulations and the City's Comprehensive Plan's policies is to ensure that the residential character of the property and neighborhood is maintained and that dwelling unit remains the primary feature and use of the property.

***Shoreland Management District – Section 209.080 (F)(3)***

Accessory structures are also regulated in the Shoreland Management District. On single-family residential property, one water-oriented structure may be placed between the ordinary high water line and the required structure setback provided certain structure standards are met. Water-oriented structures cannot exceed 250 square feet in size (unless it is a boathouse), be wider than 12-feet when viewed from the water and over 10-feet in height. The structure must also be setback 20-feet from a side property line. Attachment B is an excerpt of the Code requirements.

***Conditional Use Permit – Detached Accessory Structure – Section 205.082(D) (5)***

Attachment A summarizes the standards which must be met for the Conditional Use Permit to be granted. These standards address location, structure setbacks, screening, and exterior design. In addition, a Conditional Use Permit can only be granted upon the finding that the proposed use is in harmony with and conforms to the Comprehensive Plan policies and Development Code standards.

The proposal was reviewed in accordance with the Conditional Use Permit standards identified in the Development Code. The proposed structure complies with the City's standards regarding setback, height, and exterior design.

The following table reviews the proposal in terms of the adopted standards, including those in the Shoreland Management District.

	Existing	Proposed	R1 Zoning District	Shoreland Management District
<b>Impervious Surface Coverage</b>	24%	24%	40%	30%
<b>Principal Structure Setback*</b>	72 feet	72 feet	-	61 to 81 feet
<b>Area</b>				
<b>Shed (Proposed)</b>	200 sf	200 sf	150 sf to 288 sf for a detached structure	250 sf for a water oriented structure
<b>Detached Garage</b>	616 sf	-	<b>750 sf</b> or 75% (979.5) of the dwelling unit foundation, whichever is less	-
<b>All Accessory Structures</b>	816 sf	816 sf	1,200 sf or 90% of the dwelling unit foundation area ( <b>1175 sf</b> ) – whichever is more restrictive	-
<b>Setback</b> - Side lot line - Ordinary High Water Line	20 feet 14.5 feet	20 feet 14.5 feet	10 feet -	20 feet Cannot be located in Shore Impact Zone (31 feet)**
<b>Height</b> - Roof Peak - Sidewall	10 feet -	10 feet 6 feet	18 feet 10 feet	10 feet
<b>Exterior Design</b>		Similar design as existing shed – painted a natural color	Compatible with the residence and be similar in appearance	
<b>Screening</b>	Vegetation along east property line	Retain existing	Structure shall be screened from view of public streets and adjoining properties with landscaping, berming or fencing.	Screened from view of land and adjoining properties through landscaping, color, topography, location

\* No survey data on file for adjoining properties – based on 2011 aerial information

\*\*Section 209.080(F)(3)(c)(vii) Setback requirement may be waived but shall not be less than 10-feet from the Ordinary High Water Line, if the Planning Commission determines practical difficulty exists (topography or other circumstance)

### **STAFF REVIEW**

The proposed structure has been reviewed in accordance with the Development Code and Comprehensive Plan policies. The replacement of the deteriorating accessory structure with a new structure of the same style, height and area is reasonable. The placement of the structure in the same location will minimize site disturbance and impact on the shoreland environment. The proposed 20-foot setback from the side property line does comply with the Shoreland Ordinance. There is also vegetation along the eastern side property line that provides screening of the structure.

The proposed use of the structure for water-oriented equipment is permitted in accordance with the R1 and Shoreland Management Districts. The overall size of this structure when combined with all other accessory structures is less than 90% of the dwelling unit foundation area, therefore, the dwelling unit will remain the primary feature and use of the property. The use of the structure is incidental to the primary residential use of the property and will enhance the use of the property by providing storage needed for equipment associated with the lakeshore use. This use is consistent with the residential use of the property and neighborhood. The adjoining lakeshore properties also have water-oriented structures within the shore impact zone.

While the structure setback from the Ordinary High Water Line is less than the minimum 31-feet required, Staff believes practical difficulty is present. First, the proposed structure will be placed in the same location as the existing structure. Second, the property slopes down towards the lake and a series of retaining walls have been constructed that define a pathway down to the lake. This slope and the existing improvements present difficulty in relocating the accessory structure in accordance with the minimum 31-foot setback required from the Ordinary High Water Line.

### **PUBLIC COMMENT**

Property owners within 350' of the property were notified of the application. One written comment was received stating no concerns or comments regarding the proposed structure.

### **PLANNING COMMISSION REVIEW**

The Planning Commission held a public hearing and reviewed the Conditional Use Permit at their meeting on June 23<sup>rd</sup>. The Commission discussed the proposed location and determined that the topography of the property created practical difficulty regarding the placement in the Shore Impact Zone. The Commission concluded that the proposal was reasonable and consistent with the Comprehensive Plan and Development Code and recommended approval to the City Council with a 6 to 0 vote.

## **RECOMMENDATION**

Staff has reviewed the application in accordance with the Development Code and the conditional use permit criteria. The standards of the R1 and Shoreland Management District will be met, with the exception of the setback from the Ordinary High Water Line. The topography of the property, location of existing retaining walls and walkway create difficulty in placing the shed at the required setback. In addition, the proposed location is the same location as the existing shed and will minimize ground disturbance along the lakeshore.

The applicant's proposal is consistent with the Conditional Use Permit criteria and standards for detached accessory structures. The residential use of the proposed shed is in harmony with the general purposes and intent of the Development Code and Comprehensive Plan. The structure/land use conforms to the Comprehensive Plan and is compatible with the residential neighborhood. The existing home will remain the primary feature and use of the property.

Staff is recommending the City Council adopt Resolution 15-50 approving the Conditional Use Permit, subject to the following:

1. The project must be completed in accordance with the plans submitted with the applications. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission.
2. The exterior design of the shed shall be consistent with the plans submitted and complement the home on the property. The structure shall be painted a natural color (shades of brown, gray or green).
3. The applicant shall obtain a building permit for the structure. The structure shall comply with the Building Code standards.
4. The accessory structure shall be screened from view of adjacent properties through the use of landscaping, berming, fencing or a combination thereof.
5. The structure shall not be used in any way for commercial purposes.
6. The structure shall be used for the personal storage of household, lawn and water-oriented equipment.

### Attachments:

1. Resolution 15-50
2. Attachment A – Conditional Use Permit, Standards for Detached Accessory Structures
3. Attachment B – Shoreland Management District, Standards for Water-Oriented Structures
4. Location Map
5. Topography Map
6. Pictometry
7. Applicant's Statements and Submitted Plans
8. Public Comments
9. Motion

# ATTACHMENT A

- (1) The accessory structure shall be located in the rear yard of the property except as otherwise permitted by this ordinance.
- (2) The accessory structure shall be setback a minimum of 10 feet from the side property line and 10 feet from the rear property line; however, the City may require greater setbacks to mitigate impacts on adjoining properties.
- (3) For parcels 1 acre or larger in size, the lot shall have a minimum area of 1 acre above the ordinary high water line of a lake, ponding area or wetland on the property.
- (4) The accessory structure shall be screened from view of adjacent properties and public streets through the use of landscaping, berming, fencing or a combination thereof.
- (5) The structure shall comply with the standards of Section 205.082(D) (5) of this ordinance.

## ***Conditional Use Permit Criteria***

Certain land uses are designated as a conditional use because they may not be suitable in a particular zoning district unless conditions are attached. In those circumstances, conditions may be imposed to protect the health, safety and welfare and to insure harmony with the Comprehensive Plan.

In addition to the standards identified above, the City Council must find that the use complies with the following criteria.

- (1) The use is in harmony with the general purposes and intent of the Development Ordinance.
- (2) The use is in harmony with the policies of the Comprehensive Guide Plan.
- (3) Certain conditions as detailed in the Development Ordinance exist.
- (4) The structure and/or land use conform to the Land Use Chapter of the Comprehensive Guide Plan and are compatible with the existing neighborhood.

# ATTACHMENT B

## *Shoreland Management District – Section 209.080 (F)(3)*

- (3) On residential property, only one water-oriented accessory structure may be located between the OHW level and the required structure setback, subject to compliance with the standards listed below in subsections (a) - (c). Accessory structures that existed prior to June 21, 1993 and which do not comply with the provisions stated herein may be maintained, repaired, or rebuilt but cannot be expanded in floor area or height.
- (a) The amount of impervious surface area on the lot will not exceed 30 percent of the lot area,
  - (b) The principal structure and any garage/storage structure comply with the required structure setback from the OHW level (principal structure means the dwelling, including any attached deck, porch, patio, etc.).
  - (c) The water-oriented accessory structure shall comply with the following requirements:
    - (i) It does not exceed 250 square feet in area, unless a boathouse which shall not exceed 288 square feet of area,
    - (ii) It is not wider than 12 feet as viewed from the water,
    - (iii) It does not exceed 10 feet of height above grade,
    - (iii) It is setback at least 20 feet from side property lines except where not possible due to lot width, in such case, the structure shall be located in the center of the lot or as otherwise deemed acceptable by the Planning Commission,
    - (iv) It does not contain any sanitation facilities and is not used for habitation,
    - (v) It is screened from view from the lake and from adjoining property as much as practical through landscaping, use of natural color(s), topography, and/or location.
    - (vii) No water-oriented structure (other than a lawful boathouse) or off-season storage of an ice fishing house is permitted within the Shore Impact Zone. This setback requirement may be waived, but shall not be reduced to less than 10 feet from the OHW, if the Planning Commission determines that a practical difficulty exists which renders strict compliance to be unreasonable. Practical difficulty shall be defined as due to topography or other circumstance acceptable to the City.
    - (viii) A boathouse may be located within the Shore Impact Zone, provided it is at least 10 feet landward of the OHW and it complies with the other requirements stated herein.

**EXTRACT OF MINUTES OF MEETING OF THE  
CITY COUNCIL OF SHOREVIEW, MINNESOTA  
HELD JULY 13, 2015**

\* \* \* \* \*

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City at 7:00 PM.

The following members were present:

And the following members were absent:

Member Johnson introduced the following resolution and moved its adoption.

**RESOLUTION NO. 15-50  
CONDITIONAL USE PERMIT**

**WHEREAS**, Karen Hamerston, on behalf of Marlow Hamerson, has applied for a conditional use permit to construct a detached accessory structure on his property, legally described as:

All of Government Lot 3, Section 14, Township 30, Range 23, except the Easterly 300 feet thereof and except the Westerly 938 feet thereof and except the Southerly 1077 feet thereof.

*(This property is commonly known as 771 Larson Lane, Shoreview, Minnesota.)*

**WHEREAS**, in accordance with the Development Code, in the R1, Detached Residential District, on lots under one acre, accessory structures may exceed the maximum allowable square footage from 150 up to 288 square feet permitted as a Conditional Use Permit provided certain standards are met and,

**WHEREAS**, the maximum area permitted for a detached accessory structures is 288 square feet. The combined area of all accessory structures cannot exceed 90% of the dwelling unit foundation area or 1,200 square feet, whichever is more restrictive; and,

**WHEREAS**, the property is also located in the Shoreland Management District for Turtle Lake; and

**WHEREAS**, in the Shoreland Management District, one water oriented structure is permitted to be placed between the ordinary high water line and the required structure setback provided certain standards are met; and,

**WHEREAS**, the property has a lot area of .28 acres; and,

**WHEREAS**, the detached structure will have a floor area of 200 square feet, increasing the total floor area of accessory buildings to 816 square feet, as detailed in the submitted plans; and

**WHEREAS**, the Planning Commission held a public hearing on the proposal and found that the proposed use was consistent with the Comprehensive Plan and that the proposed use would not have a detrimental effect on the character and development of the neighborhood; and

**WHEREAS**, the City Council is authorized by state law and the City of Shoreview Development Code to make final decisions on conditional use permit requests.

**NOW, THEREFORE, BE IT RESOLVED BY THE SHOREVIEW CITY COUNCIL**, that the above-described conditional use permit be approved on the basis of the following findings of fact:

1. The proposed improvement is consistent with the policies of the Comprehensive Plan, including the Land Use and Housing Chapters.
2. The Conditional Use Permit standards for accessory structures in the R1, Detached Residential District are met.
3. The standards for water oriented structures located in the Shoreland District are met.
4. Practical difficulty is present regarding the proposed 14.5-foot setback from the OHW due to the site topography, existing improvements and location of the existing water oriented structure.

**NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE SHOREVIEW CITY COUNCIL** that a Conditional Use Permit allowing the construction of the 200 square foot structure is hereby approved, subject to the following conditions:

1. The project must be completed in accordance with the plans submitted with the applications. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission.
2. The exterior design of the shed shall be consistent with the plans submitted and complement the home on the property. The structure shall be painted a natural color (shades of brown, gray or green).
3. The applicant shall obtain a building permit for the structure. The structure shall comply with the Building Code standards.
4. The accessory structure shall be screened from view of adjacent properties through the use of landscaping, berming, fencing or a combination thereof.

5. The structure shall not be used in any way for commercial purposes.
6. The structure shall be used for the personal storage of household, lawn and water-oriented equipment.

The motion was duly seconded by Council Member and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Adopted this 13<sup>th</sup> day of July, 2015

---

Sandra C. Martin, Mayor  
Shoreview City Council

ATTEST:

---

Terry Schwerm, City Manager

ACCEPTANCE OF CONDITIONS:

---

Karin Hamerston

---

Marlow Hamerston

SEAL







60.0 0 30.00 60.0 Feet

NAD\_1983\_HARN\_Adj\_MN\_Ramsey\_Feet  
 © Ramsey County Enterprise GIS Division

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
 THIS MAP IS NOT TO BE USED FOR NAVIGATION

**Legend**



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- 2012 Contours
- Parcel Points
- Parcel Boundaries
- County Borders
- Airports

**Notes**

Enter Map Description

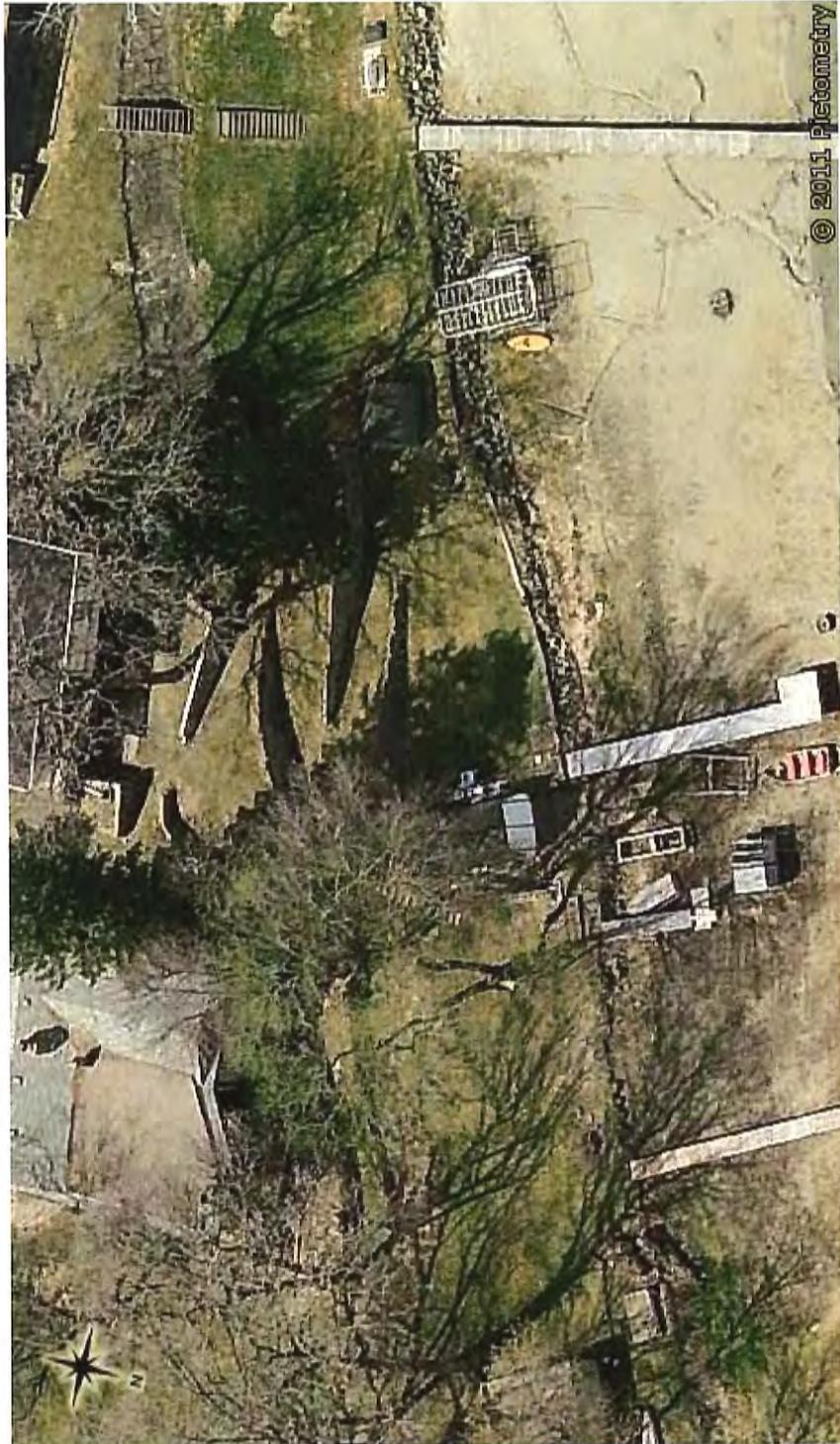


## 771 Larson Lane

Print Date: 05/29/2015

Image Date: 03/25/2012

Level: Neighborhood



## 771 Larson Lane

Print Date: 05/29/2015

Image Date: 05/04/2011

Level: Neighborhood

The proposed shed will be used to store items for use on the water (paddleboard, tubes, life jackets, fishing poles etc).

The drawings included are for a 10x16 building. If I am able to afford it, I would like to request permission to build the same size as the existing structure, which is 10x20.

Thank you for your consideration.

Karin Hamerston  
651-208-9494  
karin.hamerston@gmail.com



Kathleen Castle &lt;kcastle@shoreviewmn.gov&gt;

---

**4850 Lakeview Drive**

2 messages

**Karin Hamerston** <karin.hamerston@gmail.com>

Thu, Jun 11, 2015 at 1:06 AM

To: Kathleen Castle &lt;kcastle@shoreviewmn.gov&gt;

Hi Kathleen - here are the pictures of the existing boathouse. As we discussed, the reason I'd like to replace it is because my dad built it in the early 70's. It was an awesome boat house for many years. It is now in need of repair and I would rather replace it rather than to repair it. The side boards and some floor boards are rotting through and mice have claimed it as their home. I want to put up a new (same size) shed so that we can store our life jackets, paddle boards, fishing rods, tubes etc, without risk of rodents ext ruining them. I found a highly rated company who exclusively builds sheds (The Shed Shop), to come out and give me an estimate. They are highly rated on Angie's List, and I was very impressed when I met with them. I am unable to attend the meeting because I have had a trip planned since October to take my son rafting down the Grand Canyon. If it wasn't for that, I would absolutely be in attendance. I honestly have nobody to attend in my absence. My dad has Parkinson's, and wouldn't be able to get there without my help.

Please let me know if there are other questions I could answer in advance of the meeting.

Thank you so much for all of your help so far...I really appreciate it!

Karin  
651-208-9494

---

**3 attachments**

**IMG\_0876.JPG**  
145K



**IMG\_0877.JPG**  
140K



**IMG\_0878.JPG**  
109K

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**Kathleen Castle** <kcastle@shoreviewmn.gov>  
To: Karin Hamerston <karin.hamerston@gmail.com>

Wed, Jun 17, 2015 at 8:20 AM

Karin - These are helpful. One last question - what color will the structure be?

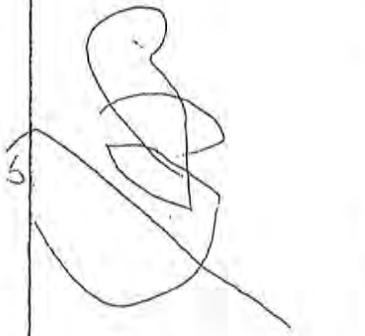
Kathleen

Kathleen Castle  
City Planner  
City of Shoreview  
651-490-4682  
[kcastle@shoreviewmn.gov](mailto:kcastle@shoreviewmn.gov)

[Quoted text hidden]

Survey for;  
Marlo Hamorston

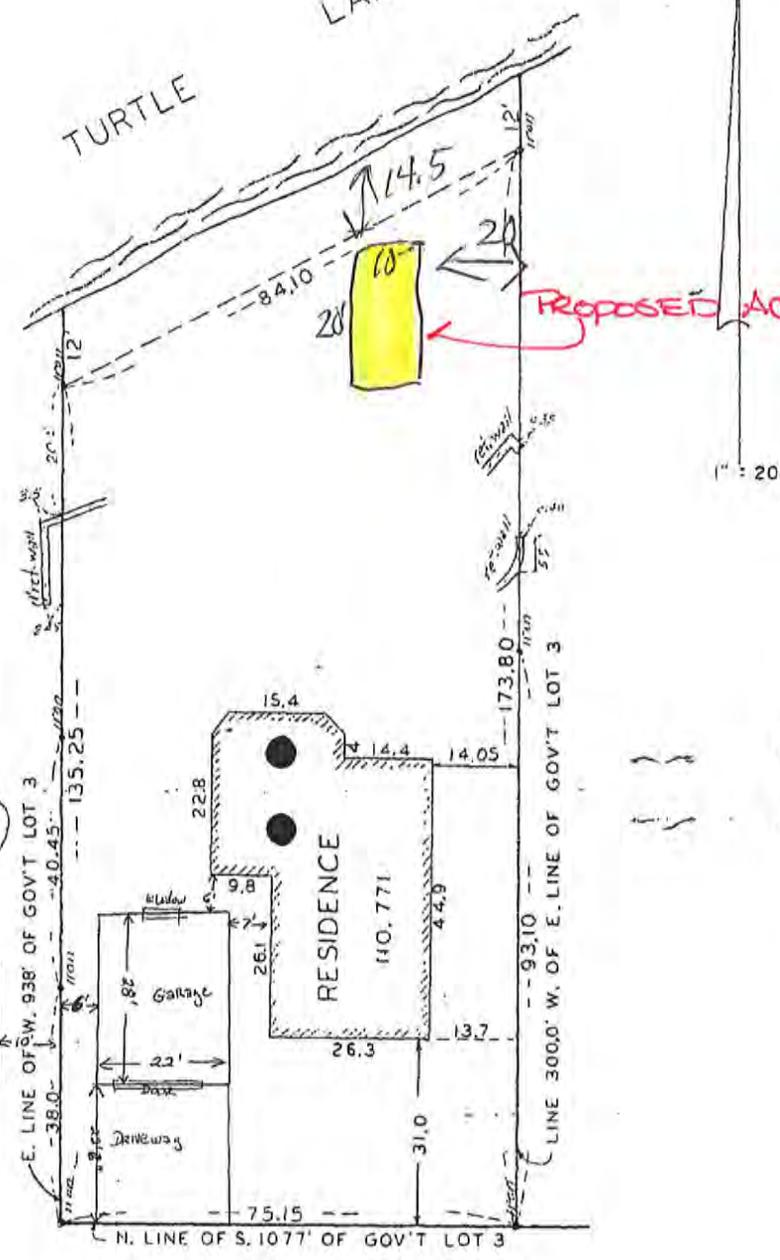
TURTLE LAKE



LAND SURVEYORS

Neighbors House

Porch



PROPOSED ACCESSORY STRUCTURE

1" = 20'

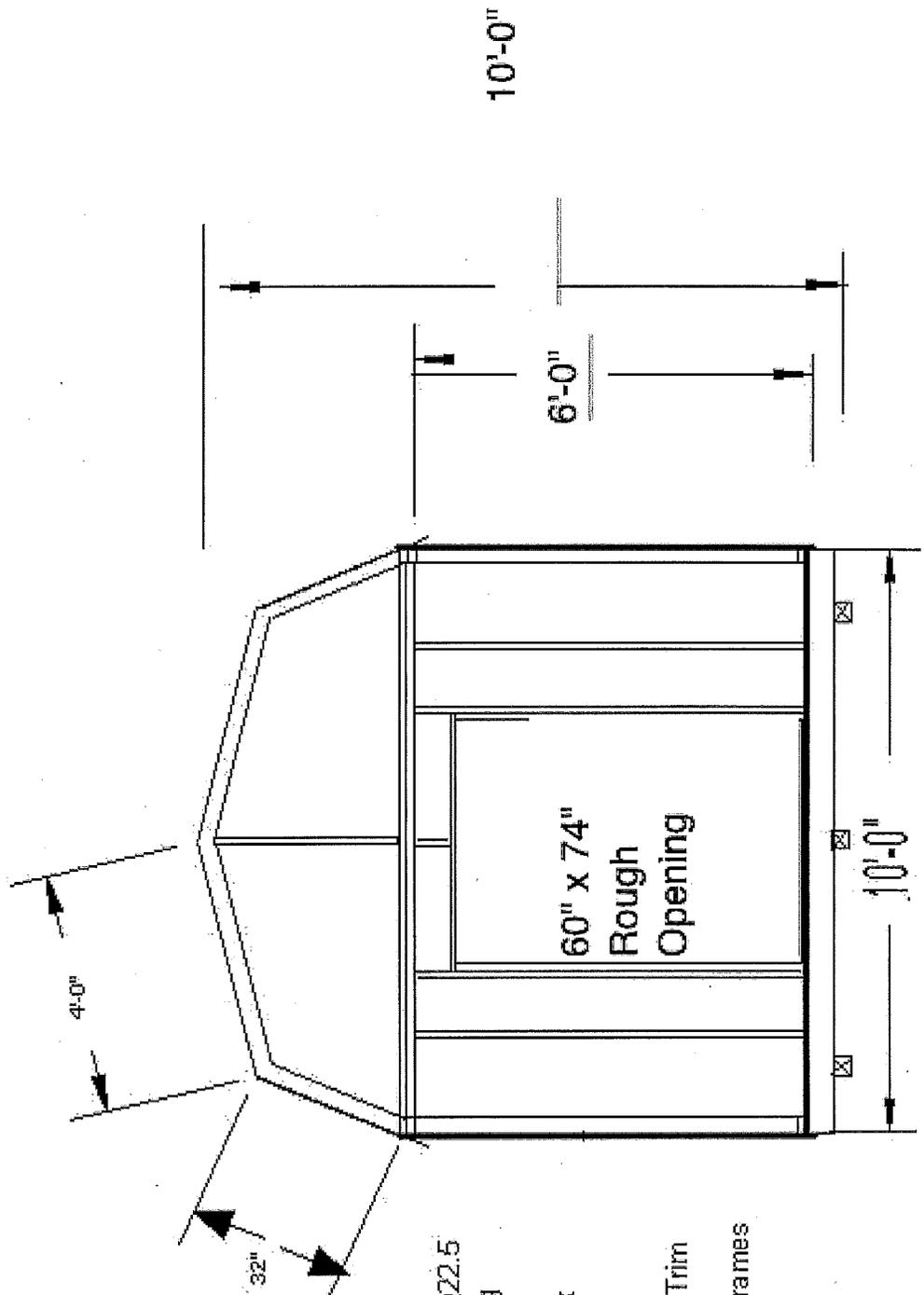
Legal description;

All of Government Lot 3, Section 14, Township 30, Range 23, except the Easterly 300 feet thereof and except the Westerly 938 feet thereof, and except the Southerly 1077 feet thereof.

We hereby certify that this is a true and correct representation of a survey of the boundaries of the land above described and of the location of all buildings, if any, thereon, and all visible encroachments, if any, from or on said land. As surveyed by us this 5th day of April, 1968.

Marlow Hamorston  
771 Larson Rd  
Phone 484-4665  
Hours after 3:30 PM

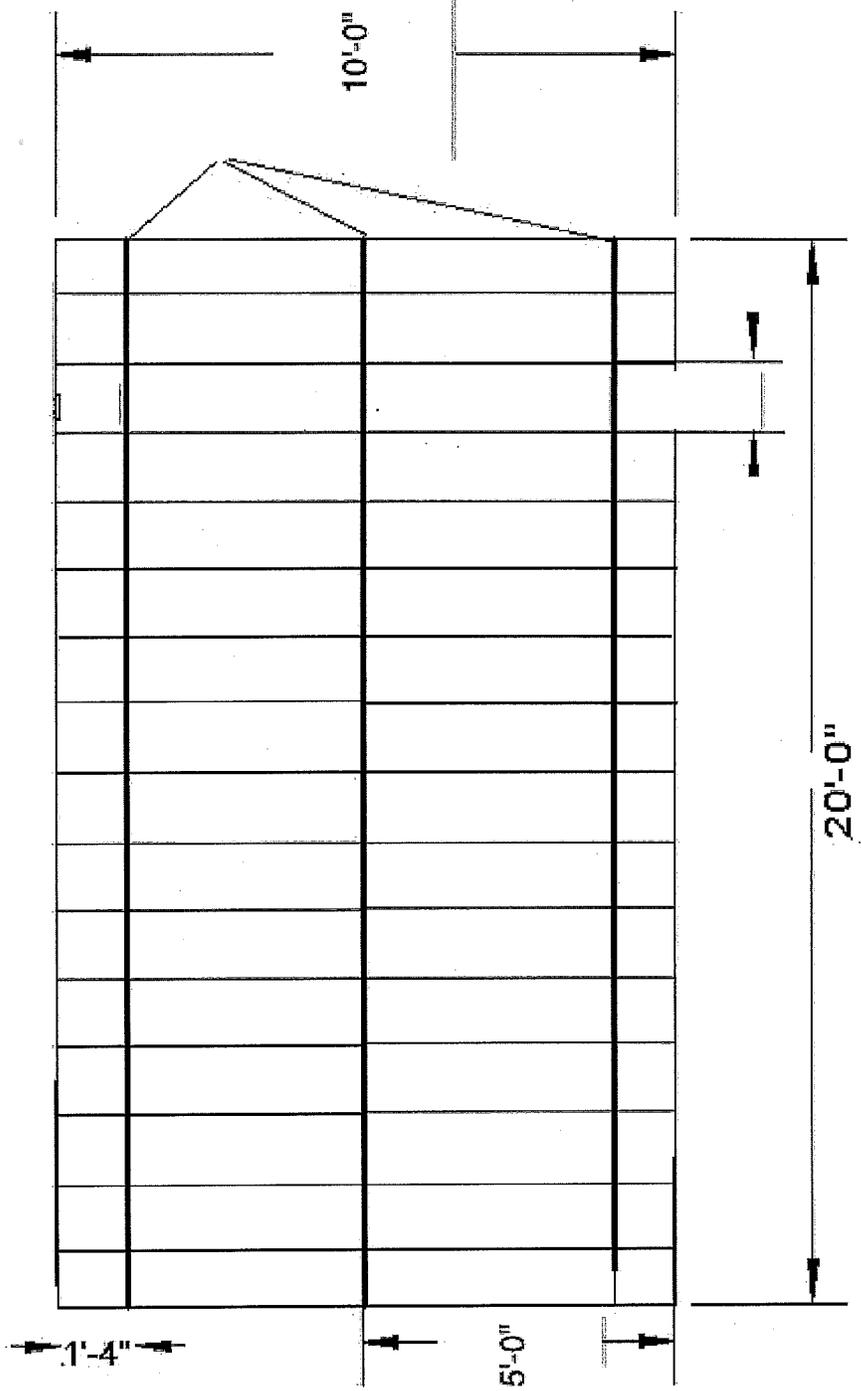
William A. Larson  
Minn. Reg. No. 5848



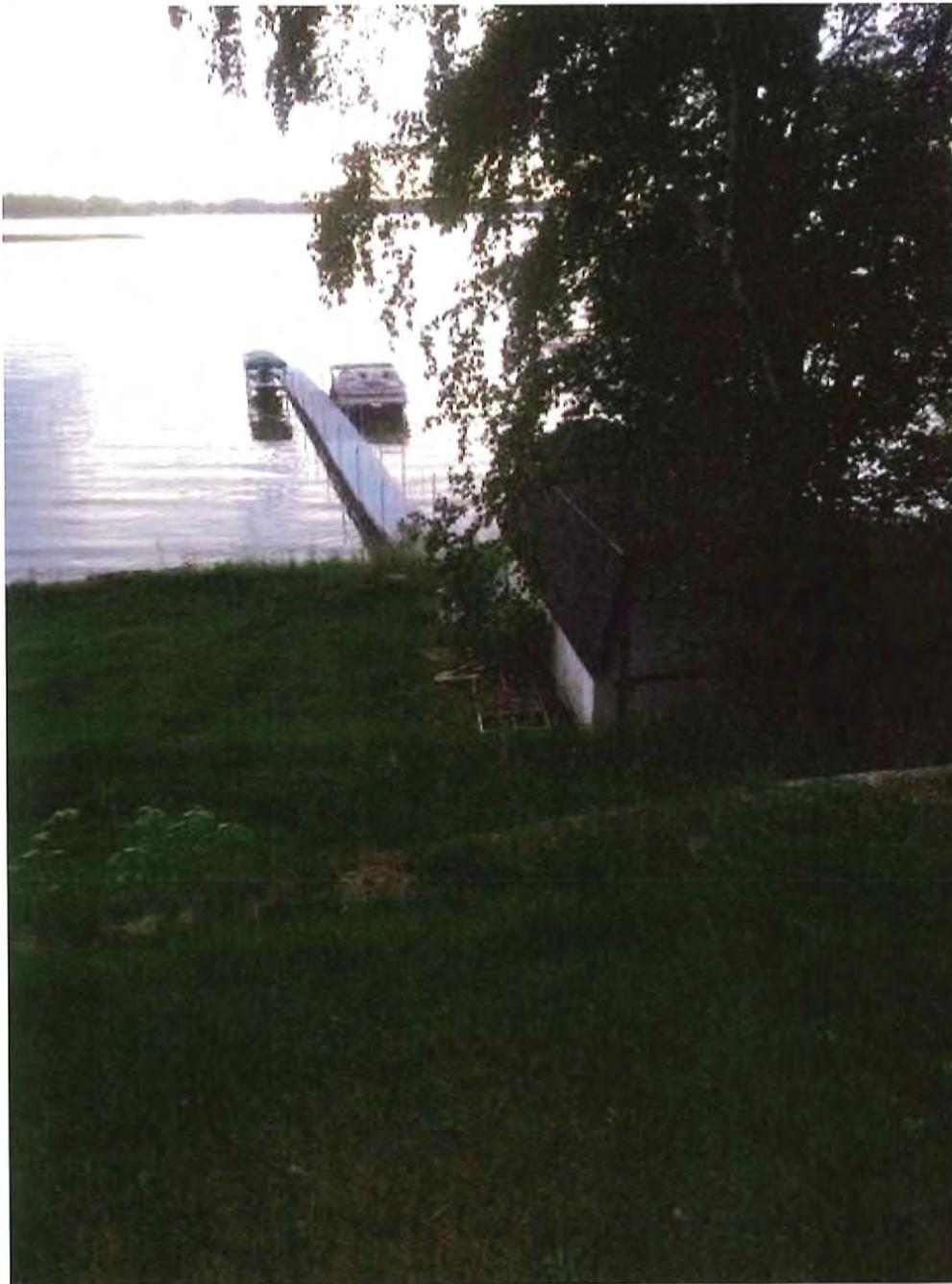
END VIEW

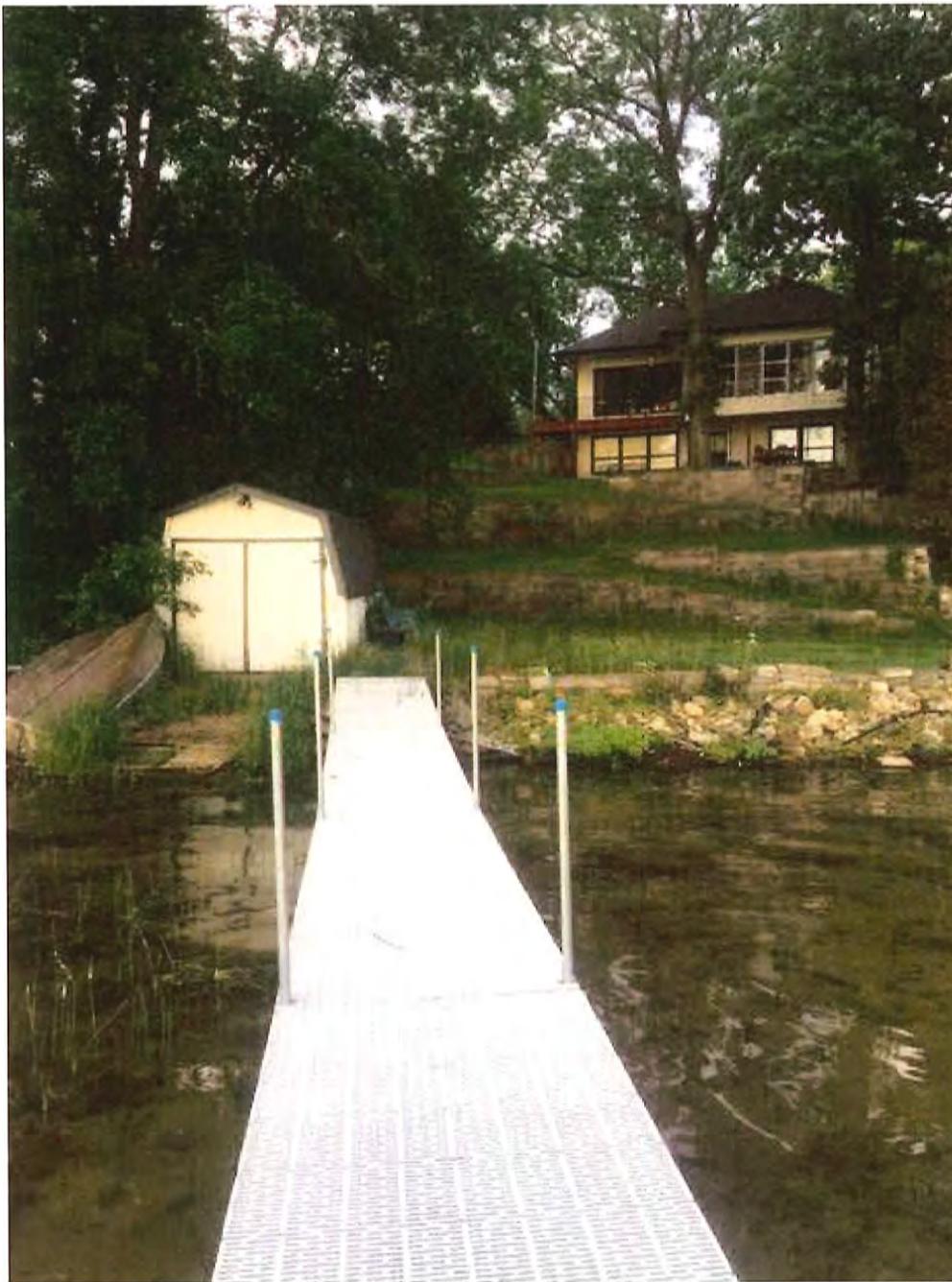
- 2x4 Wall Studs 2' O.c.
- 2x4 Rafters 2'-0" o.c. @ 22.5
- 5/8" Smart Panel Siding Structural Siding
- 7/16" O.S.B. Roof Deck
- 3 tab asphalt shingles Roofing felt
- 1x4 Smart Trim Corner Trim
- 5/4" Smart Trim Door Frames
- 2x4 Collar Ties 4' o.c.

- 4x4 GC treated skids
- 2x4 Treated joists 1' oc
- 5/8" treated plywood
- 32" cable anchors on each corner



FLOOR FRAMING





Hamerston - Conditional Use Permit  
771 Larson Lane  
File No. 2578-15-21

Comments:

I have no concerns or comments on Karin  
Hamerston's request -

Name:

Jean Hagler

Address:

775 Larson Lane -



TO: MAYOR, CITY COUNCIL, AND CITY MANAGER

FROM: TOM WESOLOWSKI, CITY ENGINEER

DATE: JULY 8, 2015

SUBJECT: AUTHORIZE PROFESSIONAL AGREEMENT FOR  
SPECIAL INSPECTION & TESTING SERVICES  
WATER SYSTEM IMPROVEMENTS -WATER TREATMENT PLANT,  
CITY PROJECT #14-02

### INTRODUCTION

At their June 1, 2015 meeting the City Council awarded a contract to Municipal Builders for the construction of a Water Treatment Plant (WTP). Construction of the WTP has begun and construction material testing services are required during the construction. Staff recommends that the City Council authorize a Professional Services Agreement with Braun Intertec for the required testing services.

### DISCUSSION

During the construction of the WTP special inspections and testing are required for soils located under and around the building, structural concrete and masonry, and pavement. City staff requested proposals from four local firms for the special inspection and testing services. Based on a review of the proposals, Braun Intertec provided the most competitive proposal. The City has worked with Braun in the past and they have the expertise to provide the required services. The attached proposal lists an estimated fee of \$34,321 for the required services. The actual cost of the services will be based on the actual hours expended to meet the testing requirements.

### RECOMMENDATION

It is recommended that the City Council approve the attached motion approving the Professional Services Agreement with Braun Intertec for special inspection and testing services relating to Water System Improvements – Water Treatment Plant, City Project 14-02.



Braun Intertec Corporation  
1826 Buerkle Road  
Saint Paul, MN 55110

Phone: 651.487.3245  
Fax: 651.487.1812  
Web: braunintertec.com

June 16, 2015

Proposal QTB022147

Mr. Mark Maloney  
Director of Public Works  
City of Shoreview  
4600 Victoria Street North  
Shoreview, MN 55126

Re: Proposal for Special Inspection and Testing Services  
Shoreview Water Treatment Plant  
Northeast Quadrant of Highway 96 and Milton Street North  
Shoreview, Minnesota

Dear Mr. Maloney:

Braun Intertec is pleased to submit this proposal to provide special inspections and testing services for you at the referenced site.

## **Our Understanding of Project**

We understand this project will include the construction of a new Water Treatment Plant (WTP) consisting of Cast in place foundations, structural slabs, masonry walls, precast low roof decking, and a structural wood roof. The project will also include an infiltration pond, concrete and bituminous pavement, and other miscellaneous site work.

## **Available Information**

This proposal was prepared using the following documents and information.

- Project plans and specifications prepared by AE2S, dated March 2015.
- Project Addenda numbered 1 through 3, respectively dated May 8, 2015, May 18, 2015, and May 19, 2015.
- Construction schedule prepared by AE2S.
- A geotechnical report dated December 15, 2014.
- Discussions with Aaron Vollmer, AE2S Project Manager. Aaron notified us that AE2S would be handling the Special Inspection observations, and that Braun Intertec Corporation was only being asked to provide Testing Agency services. We also discussed the number of concrete placements that would occur for the mat foundation slab; we were informed that there would be four (4) placements for this portion of the structure. We originally assumed there would be two (2), and have updated the attached cost estimate to reflect the new information.

Other than the references cited above, no plans or Special Inspection and Testing Schedule were provided to help us prepare this proposal.

AA/EOE

### **Construction Materials Testing**

We will commit that each concrete technician assigned to this project will be ACI Concrete Field Testing Technician – Grade I certified to conduct the required concrete testing, and that each soil technician will be certified to use a nuclear gauge for soil density testing, so that the test results can be determined on site and evaluated once the required laboratory testing is completed.

### **Scope of Services**

ICC certified special inspectors, or qualified technicians working under the direction of ICC certified special inspectors, will provide the required special inspection services under the direction of a licensed professional engineer, either on a full-time or periodic basis depending on the construction schedule and when requested by the general contractor. The special inspectors or qualified technicians will perform the specified construction materials testing services on a full-time or on-call basis as scheduled by the general contractor. After reviewing the available information, to determine compliance with the project plans and/or specifications, other design or construction documents and applicable ASTM and other industry standards, we interpret our scope of services for this project will be limited to the tasks defined below. *Special inspections are italicized.*

### **Soil Related Services**

- *Observe and evaluate the soils exposed in the bottoms of excavations to determine if the soils are suitable for support of excavation backfill, additional required fill, and the project's structural design loads.*
- Perform laboratory mechanical analyses of prospective fill and backfill materials.
- Perform laboratory Proctor tests to determine the maximum standard Proctor dry densities and optimum moisture contents of prospective backfill and fill materials.
- *Observe the placement and compaction of backfill and fill.*
- Test compacted backfill and fill placed below building footprints and oversizing areas, below slabs and/or pavements, behind retaining walls, in utility trenches, and in areas for which compaction specifications have been provided, to determine if the relative compaction achieved.

### **Concrete Related Services**

- *Observe the concrete placement and test sample preparation.*
- Sample and test the plastic concrete for slump, air content, and temperature.
- Prepare test cylinders for laboratory compressive strength testing.
- Perform laboratory compressive strength testing of the concrete samples.

### **Pavement Related Services**

- Perform laboratory mechanical analyses of aggregate base material samples.
- Perform laboratory Proctor tests to determine the maximum standard Proctor dry density and optimum moisture content of the aggregate base material.
- Test compacted aggregate base material to determine if the relative compaction achieved.
- Core the compacted bituminous pavement to obtain samples for thickness and density measurements.
- Perform extraction and extracted aggregate gradation tests on bituminous samples.

This cost estimate was developed with the understanding that the scope of services defined herein will be required and requested during our normal work hours of 7:00 a.m. to 4:00 p.m., Monday through Friday. Services that we are asked to provide to meet the project requirements or the contractors construction schedule outside our normal work hours will be invoiced using an overtime rate factor. The factor for services provided outside our normal work hours or on Saturday will be 1.25 times the normal hourly rate for the service provided. The factor for services provided on Sunday or legal holidays will be 1.5 times the normal hourly rate for the service provided.

Because our services are directly controlled by the schedule and performance of others, the actual cost may vary from our estimate. Invoices for our services will be based on the actual number of hours spent on the project and the units tested.

Our work will extend over multiple invoicing periods. As such, for work that is performed during the course of each invoicing period, we will submit partial progress invoices.

### **Additional Services**

It is difficult to project all of the services and the quantity of services that may be required for any project. If services are required that are not discussed herein, we will provide them at the rates shown in the attached table or, if not shown, at our current Schedule of Charges.

### **General Remarks**

We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

We appreciate the opportunity to present this proposal to you. It is provided in duplicate so the original can be retained for your records and the ***copy can be signed and returned to us. Please return the signed copy in its entirety.***

The proposed fee is based on the scope of services described and the assumption that our services will be authorized within 30 days, and that others will not delay us beyond our proposed schedule.

# Project Proposal

QTB022147

## Shoreview Water Treatment Plant

**Client:**

City of Shoreview  
Mark Maloney  
4600 Victoria St N  
Shoreview, MN 55126  
651-490-4658

**Work Site Address:**

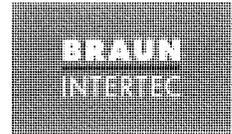
NE Quad of Highway 96 and Milton St N  
Shoreview, MN 55126

**Service Description:**

Special Inspection:Material testing

**Project Manager:** Thomas Wagner

	Description	Quantity	Units	Unit Price	Extension
<b>Phase 1</b>					
<b>Construction and Materials Testing</b>					
<b>Activity 1.1</b>	<b>Soil Observations and Testing</b>				<b>\$5,649.00</b>
206	Excavation Observations	9.00	Hour	85.00	\$765.00
207	Compaction Testing - Nuclear	39.00	Hour	75.00	\$2,925.00
1318	Standard Proctor Test(ASTM D 698)	3.00	Each	155.00	\$465.00
1162	Sieve analysis with 200 wash (ASTM C 136 and C 117), per sam	2.00	Each	125.00	\$250.00
1308	Nuclear moisture-density meter charge, per hour	39.00	Each	21.00	\$819.00
1861	CMT Trip Charge	17.00	Each	25.00	\$425.00
<b>Activity 1.2</b>	<b>Concrete Observations and Testing</b>				<b>\$20,175.00</b>
261	Concrete Testing	135.00	Hour	75.00	\$10,125.00
1369	Compressive strength of 4 x 8" concrete cylinders (ASTM C 39	250.00	Each	28.00	\$7,000.00
278	Concrete Cylinder Pick up	20.00	Hour	75.00	\$1,500.00
1861	CMT Trip Charge	62.00	Each	25.00	\$1,550.00
<b>Activity 1.3</b>	<b>Pavement Observations &amp; Testing</b>				<b>\$2,832.00</b>
252	Bituminous Coring	7.00	Hour	187.00	\$1,309.00
209	Sample pick-up	2.00	Hour	75.00	\$150.00
8640	Mobilization	2.00	Each	150.00	\$300.00
1530	Asphalt Content (ASTM D 2172/6307), per sample	2.00	Each	146.00	\$292.00
1542	Thickness and density of pavement core (ASTM D 2726)	6.00	Each	50.00	\$300.00
1528	Rice specific gravity (ASTM D 2041), per sample	3.00	Each	77.00	\$231.00
1532	Extracted aggregate gradation (ASTM D 5444), per sample	2.00	Each	100.00	\$200.00
1861	CMT Trip Charge	2.00	Each	25.00	\$50.00
<b>Activity 1.4</b>	<b>Masonry Observations and Testing</b>				<b>\$1,175.00</b>
1409	Compressive strength - Hollow block prisms (ASTM C 1314), pe	3.00	Each	165.00	\$495.00
213	Masonry Sample Pick up	1.00	Hour	75.00	\$75.00
1412	Compressive strength of grout (ASTM C 1019), per specimen	3.00	Each	60.00	\$180.00
203	Masonry Observations	3.00	Hour	85.00	\$255.00
1407	Net area determination (ASTM C 140) , per specimen	3.00	Each	40.00	\$120.00
1861	CMT Trip Charge	2.00	Each	25.00	\$50.00
<b>Activity 1.5</b>	<b>Project Management &amp; Oversight</b>				<b>\$4,490.00</b>
238	Project Assistant	10.00	Hour	75.00	\$750.00
226	Project Manager	22.00	Hour	155.00	\$3,410.00
228	Senior Project Manager	2.00	Hour	165.00	\$330.00
<b>Phase 1 Total:</b>					<b>\$34,321.00</b>



# General Conditions

## Construction Material Testing and Special Inspections

### Section 1: Our Agreement

**1.1** Our agreement ("Agreement") with you consists of these General Conditions and the accompanying written proposal or authorization. This Agreement is our entire agreement. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.

**1.2** The words "you," "we," "us," and "our" include officers, employees, and subcontractors.

**1.3** In the event you use a purchase order or other form to authorize our services, any conflicting or additional terms are not part of our Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to withdraw our proposal without liability to you or others, and you will compensate us for services already rendered.

### Section 2: Our Responsibilities

**2.1** We will provide the services specifically described in our Agreement with you. You agree that we are not responsible for services that are not fairly included in our specific undertaking. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.

**2.2** In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction.

**2.3** We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and, further, that site conditions may change over time.

**2.4** Our duties do not include supervising your contractors or commenting on, overseeing, or providing the means and methods of their work, unless we accept such duties in writing. We will not be responsible for the failure of your contractors to perform in accordance with their undertakings, and the providing of our services will not relieve others of their responsibilities to you or to others.

**2.5** We will provide a health and safety program for our employees, but we will not be responsible for contractor, job, or site health or safety unless we accept that duty in writing.

**2.6** You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

**2.7** Estimates of our fees or other project costs will be based on information available to us and on our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

### Section 3: Your Responsibilities

**3.1** You will provide us with prior geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed our work.

**3.2** You will provide access to the site. In the course of our work some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of normal damage in the estimated charges.

**3.3** If we notify you that radiographic or gamma ray equipment or other nuclear testing or measuring device will be used, you will be responsible for the cooperation of your employees and your contractors in observing all radiation safety standards.

**3.4** You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials at the work site. If we observe or suspect the presence of contaminants not anticipated in our Agreement, we may terminate our work without liability to you or to others, and we will be paid for the services we have provided.

**3.5** The time our field personnel spend on the job site depends upon the scheduling of the work we are observing or testing. You agree that any changes in scheduling may result in additional costs and agree to pay for those services at the rates listed in our cost estimate.

**3.6** You agree to include us as an indemnified party in your contracts, if any, for work by others on the project, protecting us to the same degree as you are protected. You agree to list us as an Additional Insured under your liability insurance policies and to require subrogation be waived against us and that we will be added as an Additional Insured on all policies of insurance, including any policies required of your contractors or subcontractors, covering any construction or development activities to be performed on the project site.

### Section 4: Reports and Records

**4.1** Unless you request otherwise, we will provide our report(s) in an electronic format.

**4.2** Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property but are subject to a license to you for your use in the related project for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. You agree to indemnify and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use. At your request, we will provide endorsements of our reports or letters of reliance, but only if the recipients agree to be bound by the terms of our Agreement with you and only if we are paid the administrative fee stated in our then current Schedule of Charges.

**4.3** Because electronic documents may be modified intentionally or inadvertently, you agree that we will not be liable for damages resulting from change in an electronic document occurring after we transmit it to you.

**4.4** If you do not pay for our services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.

**4.5** Electronic data, reports, photographs, samples and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.



TO: MAYOR, CITY COUNCIL, CITY MANAGER  
FROM: THOMAS L. HAMMITT  
SENIOR ENGINEERING TECHNICIAN  
DATE: JULY 9, 2015  
SUBJECT: DEVELOPER ESCROW REDUCTIONS

INTRODUCTION

The following escrow reductions have been prepared and are presented to the City Council for approval.

BACKGROUND

The property owners/builders listed below have completed all or portions of the erosion control and turf establishment, landscaping or other construction in the right of way as required in the development contracts or building permits.

1182 Bucher Ave	Grading Certificate completed
1188 Bucher Ave	Grading Certificate completed
1194 Bucher Ave	Grading Certificate completed
1200 Bucher Ave	Grading Certificate completed
5941 Woodcrest Way	Grading Certificate completed
5935 Woodcrest Way	Erosion Control completed
5953 Woodcrest Way	Erosion Control completed
1184 Woodcrest Ave	Erosion Control completed
1185 Bucher Ave	Erosion Control completed
1217 Bucher Ave	Erosion Control completed
689 Arbogast St	Erosion, Cert. of survey, Trees and Street completed
745 Arbogast St	Erosion, Cert. of survey, Trees and Trail completed
3335 Emmert St	Erosion, Cert. of survey, Trees and Street completed
5355 Hodgson Rd	Erosion Control completed
3595 Owasso/Lakeview Ter	Partial Erosion Control & Landscaping

RECOMMENDATION

It is recommended that the City Council approve releasing all or portions of the escrows for the following properties in the amounts listed below:

1182 Bucher Ave	Pulte Homes	\$ 1,000.00
1188 Bucher Ave	Pulte Homes	\$ 1,000.00
1194 Bucher Ave	Pulte Homes	\$ 1,000.00
1200 Bucher Ave	Pulte Homes	\$ 1,000.00
5941 Woodcrest Way	Pulte Homes	\$ 1,000.00
5935 Woodcrest Way	Pulte Homes	\$ 2,000.00
5953 Woodcrest Way	Pulte Homes	\$ 2,000.00
1184 Woodcrest Ave	Pulte Homes	\$ 2,000.00
1185 Bucher Ave	Pulte Homes	\$ 2,000.00
1217 Bucher Ave	Pulte Homes	\$ 2,000.00
689 Arbogast St	Price Custom Homes	\$ 6,000.00
745 Arbogast St	Summit Design/Choi	\$ 6,250.00
3335 Emmert St	Summit Design	\$ 5,250.00
5355 Hodgson Rd	Blue Line Enterprises	\$ 1,000.00
3595 Owasso St/Lakeview Ter	Tycon Companies	\$21,875.00

**\*PROPOSED\***

**EXTRACT OF MINUTES OF MEETING OF THE  
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

**HELD JULY 13, 2015**

\* \* \* \* \*

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on July 13, 2015 at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

**RESOLUTION NO. 15-54**

**RESOLUTION ORDERING ESCROW REDUCTIONS  
AT VARIOUS LOCATIONS IN THE CITY**

WHEREAS, various builders and developers have submitted cash escrows for erosion control, grading certificates, landscaping and other improvements, and

WHEREAS, City staff have reviewed the sites and developments and is recommending the escrows be returned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

The Shoreview Finance Department is authorized to reduce the cash deposit in the amounts listed below:

1182 Bucher Ave	Pulte Homes	\$ 1,000.00
1188 Bucher Ave	Pulte Homes	\$ 1,000.00
1194 Bucher Ave	Pulte Homes	\$ 1,000.00
1200 Bucher Ave	Pulte Homes	\$ 1,000.00
5941 Woodcrest Way	Pulte Homes	\$ 1,000.00
5935 Woodcrest Way	Pulte Homes	\$ 2,000.00
5953 Woodcrest Way	Pulte Homes	\$ 2,000.00
1184 Woodcrest Ave	Pulte Homes	\$ 2,000.00
1185 Bucher Ave	Pulte Homes	\$ 2,000.00
1217 Bucher Ave	Pulte Homes	\$ 2,000.00
689 Arbogast St	Price Custom Homes	\$ 6,000.00
745 Arbogast St	Summit Design/Choi	\$ 6,250.00



**PROPOSED MOTION**

**MOVED BY COUNCILMEMBER** \_\_\_\_\_

**SECONDED BY COUNCILMEMBER** \_\_\_\_\_

To authorize participation in the Xcel Energy One-Stop Efficiency Shop Program administered by the Center for Environment and Energy.

<b>ROLL CALL:</b>	<b>AYES</b> _____	<b>NAYS</b> _____
Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

**TO: MAYOR AND COUNCILMEMBERS**

**FROM: TERRY SCHWERM  
CITY MANAGER**

**DATE: JULY 7, 2015**

**SUBJECT: AUTHORIZATION TO PARTICIPATE IN XCEL ENERGY'S ONE-STOP EFFICIENCY  
SHOP PROGRAM**

### **INTRODUCTION**

The City recently met with two contractors who work closely with Xcel Energy to prepare an energy audit of the Community Center/City Hall complex. The staff is now seeking authorization from the City Council to participate in the Xcel Energy One-Stop Efficiency Shop Program administered by the Center for Energy and Environment.

### **BACKGROUND**

The City recently worked with the Center for Energy and Environment and Franklin Energy Services to conduct energy audits for the lighting and mechanical systems in the Community Center/City Hall complex. The lighting energy audit identified estimated energy savings that would be achieved through updates to the lighting fixtures throughout the Community Center and City Hall. As shown in the attached analysis, estimated annual savings that can be achieved by updating the lighting is about \$47,000. The estimated cost of replacing lighting fixtures is approximately \$300,000, which would be offset by an Xcel Energy rebate of approximately \$78,000. Based on the capital cost of the lighting upgrades, there would be an estimated payback of 4.6 years on this project.

Since we have not hired contractors for this work, the actual costs of this project are not yet known. Staff anticipates that the actual out of pocket costs may be significantly lower than the \$300,000 estimate because we currently plan to use in-house staff resources to change out most of the office lighting since it involves the replacement of the existing fluorescent tube lighting with a LED tube lighting. The cost of a portion of the staff time to do this work is eligible for the rebate from Xcel Energy.

City staff also is working with a representative from the Center for Energy and Environment to identify contractors who will perform the work to change out other lighting to more energy efficient fixtures; and to process Xcel rebates for the work. Council authorization is necessary to participate in this program.

All capital costs associated with the lighting updates would be funded through the City's Fixed Asset Revolving Fund. Although this project was not programmed in the Capital Improvement Program, staff believes the estimated energy savings and rapid payback justifies moving forward with this project at this time. The Fixed Asset Revolving Fund has a sufficient fund balance to move forward with this project.

The Building and Grounds Superintendent believes that the project will also result in a significant annual cost saving on the replacement of lamps and lights throughout the building since the LED fixtures will not have to be replaced as frequently as the current fixtures. This is particularly the case in the waterpark area since the cost of replacing lights in this area is very high.

### **RECOMMENDATION**

Based on the foregoing information, it is recommended that the City Council authorize participation in the Xcel Energy One-Stop Efficiency Shop Program administered by the Center for Environment and Energy.



**One-Stop Efficiency Shop**  
**Building Energy Efficiency Program**

## Lighting System Analysis

Cost Saving Recommendations

### Customer Report

June 18, 2015

Property Address:

### City of Shoreview-Phase 2

4615 Victoria St N  
Shoreview, MN 55126

Prepared for:

### Chapman, Gary

City of Shoreview-Phase 2  
4615 Victoria St N  
Shoreview, MN 55126  
Ph: (651) 490-4756



Prepared by Lighting Specialist:

**Gary Schoonover**  
Center for Energy and Environment  
212 3rd Avenue North, Suite 560  
Minneapolis, MN 55401

Mobile: (612) 819-8978  
Phone:  
Fax: (612) 335-5888  
E-mail: gschoonover@mncee.org

Program Coordinator:

- Audits
- Financing
- Contractors
- Rebates

**Kristen Funk**  
Center for Energy and Environment  
212 3rd Avenue North, Suite 560  
Minneapolis, Minnesota 55401

Mobile:  
Phone: 612-335-3487  
Fax: 612-335-5888  
E-mail: kfunk@mncee.org



## One-Stop Efficiency Shop

### Summary of Recommended Lighting Upgrades

Lighting Upgrades	Estimated Costs	Estimated Annual Savings	Payback
Total Installed Cost <i>Before rebate</i>	\$300,374.28		
<b>Utility Rebate*</b>	<b>\$78,649.09</b>		
Your Final Cost <i>After rebate</i>	\$221,725.19	\$47,907.16 <sup>(a)</sup>	4.6 years
⇒ Rebate equals 26% of installed cost. <span style="float: right;">(Including special orders)</span>			

*\*Job must be completed and invoices submitted within 90 days or by 11/06/2015, whichever comes first. One-Stop reserves the right to withdraw this rebate offer after expiration. You may request an extension, which includes re-verification of eligibility, kW/kWh savings, installation costs, estimated rebate, and program rules by One-Stop.*

CEE Financing Option	<i>(Maximum Loan Amount = \$100,000)</i>		
Estimated monthly savings		\$3,992.26 <sup>(a)</sup>	
Monthly loan payments at 3.9% for 26 month term		\$4,056.53 <sup>(b)</sup>	2.2 years
<small>(b) Estimate based on a loan amount of \$100,200.00, including a \$200.00 loan processing fee. The loan term has a maximum of 5 years, with monthly payments not less than the estimated monthly savings. Final terms and conditions set by lender upon loan approval.</small>			<small>(Including Loan Financing Charges)</small>

Utility Cost Analysis	Demand (KW)	Energy (KWh)	Annual Cost	CO2 (lbs) *
Existing Lights	123.274	1,002,714	\$81,738.56	1,704,614
New Lights	51.023	415,021	\$33,831.40	705,536
<b>Estimated Savings</b>	<b>72.251</b>	<b>587,693</b>	<b>\$47,907.16<sup>(a)</sup></b> ◀	<b>999,078 *</b>

\* How do CO2 emissions affect me and my business? ¶ Rising concentrations of greenhouse gasses (GHG) produce an increase in the average surface temperature of the Earth over time. Rising temperatures produce changes in precipitation patterns, storm severity, and sea level commonly referred to as "climate change." ¶ Carbon dioxide (CO2), methane, nitrous oxide and four groups of fluorinated gases (sulfur hexafluoride, HFCs, PFCs and CFCs) are the major GHG. In the U.S., GHG emissions come primarily from the combustion of fossil fuels in energy use. CO2 emissions from coal-fired electricity generation comprise nearly 80 percent of the total CO2 emissions produced by the generation of electricity in the U.S. ¶ Installing energy-efficient lighting and implementing other conservation measures that reduce electric energy use significantly reduces GHG emissions and mitigates global climate change. Read more at: [www.eia.doe.gov](http://www.eia.doe.gov) or [www.epa.gov](http://www.epa.gov)

(a) Savings estimates are based on standard engineering calculations and are NOT guaranteed. Your actual savings may be higher or lower depending on various factors, including how you operate your lights and other electric equipment in your building. Electric Utility Rates = \$0.0650/KWh and \$11.20/KW, where Demand cost savings occurs primarily during the summer months peak rate hours of 9am to 9pm. (10 [00,00 ] [0] [00,00] [00] [False] [72.251KW] )

Program ID#	Xcel Acct#	<b>City of Shoreview-Phase 2</b>
43125	303293189	4615 Victoria St N Shoreview, MN 55126



## One-Stop Efficiency Shop Recommended Lighting Projects

Recommended Lighting System Upgrades	Schedule Name & Hours/year of Operation	Installed Cost (Without Rebate)	Estimated Annual Savings	Selected
<b>Area A: Pool Area</b>				
<b>Project: #1</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$77.75 Incl Special Order	\$4.64	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
1      31      CFL Q 13W EEM2 2L *	1      24      LED 012W 2L * Kit			
<b>Project: #2</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$14,266.74 Incl Special Order	\$51.39	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
5      30.50    CFL Q 26W EEM1 1L *	5      15      LED 015W 1L * Kit			
<b>Project: #3</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$1,586.06 Incl Special Order	\$343.73	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
16    52.40    CFL Q 26W EEM2 2L * Cans	16    20      LED 020W 1L *			
<b>Project: #4</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$4,417.15 Incl Special Order	\$994.59	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
10    210      MH 175W STD1 1L	10    60      LED 060W 1L-New LED Kits *			
<b>Project: #5</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$26,405.54 Incl Special Order	\$7,861.27	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
39    454      MH 400W STD1 1L	39    150    LED 150W 1L-New Pool Fixtures *			
<b>Project: #6</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$2,877.55 Incl Special Order	\$352.74	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
19    58      T8 4' 32 E2-2L-Exist	19    30      LED 015W 2L * Tubes			
<b>Project: #7</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$16,993.03 Incl Special Order	\$1,723.96	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
65    85      T8 4' 32 E3-3L-Exist	65    45      LED 015W 3L * Tubes			
<b>Project: #8</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$1,154.40 Incl Special Order	\$99.46	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
3      110      T8 4' 32 E4-4L-Exist	3      60      LED 015W 4L *Tubes			
<b>Area B: First Level</b>				
<b>Project: #9</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$23,020.40 Incl Special Order	\$2,821.99	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
152   58      T8 4' 32 E2-2L-Exist	152   30      LED 015W 2L * Tubes			
<b>Project: #10</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$32,417.48 Incl Special Order	\$3,288.78	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
124   85      T8 4' 32 E3-3L-Exist	124   45      LED 015W 3L * Tubes			



## One-Stop Efficiency Shop Recommended Lighting Projects

Recommended Lighting System Upgrades	Schedule Name & Hours/year of Operation	Installed Cost (Without Rebate)	Estimated Annual Savings	Selected
<b>Project: #11</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$2,308.80 Incl Special Order	\$198.92	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 6 110 T8 4' 32 E4-4L-Exist	Qty Watts NEW Luminaire 6 60 LED 015W 4L *Tubes			
<b>Project: #12</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$1,446.68 Incl Special Order	\$160.53	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 9 38.90 T9 Circular 40W EEM1 1L * White Fixtures in Lobby area	Qty Watts NEW Luminaire 9 12 LED 012W 1L-New Ceiling Mount Round LED Fixtures *			
<b>Area C: Banque Rms.</b>				
<b>Project: #13</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$3,493.05	\$4,972.97	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 60 150 INC Q 150W 1L *	Qty Watts NEW Luminaire 60 25 LED 025W-1L A-Lamp			
<b>Area D: Halls &amp; Rooms</b>				
<b>Project: #14</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$4,471.95 Incl Special Order	\$915.03	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 60 31 CFL Q 13W EEM2 2L *	Qty Watts NEW Luminaire 60 8 LED 008W 1Lamp * Retrofit Kit-			
<b>Project: #15</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$7,628.60 Incl Special Order	\$2,143.02	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 80 52.40 CFL Q 26W EEM2 2L *	Qty Watts NEW Luminaire 80 12 LED 001W 12L * Retrofit Kit			
<b>Project: #16</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$11,899.76 Incl Special Order	\$1,766.39	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 148 26 CFL Q 26W ELC1 1L *	Qty Watts NEW Luminaire 148 8 LED 008W 1L * Retrofit Kit			
<b>Project: #17</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$126.56	\$109.41	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 3 65 INC 065R-1L	Qty Watts NEW Luminaire 3 10 LED 010W-1L BR			
<b>Area E: Lower Level</b>				
<b>Project: #18</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$1,586.06 Incl Special Order	\$343.73	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 16 52.40 CFL Q 26W EEM2 2L * Cans	Qty Watts NEW Luminaire 16 20 LED 020W 1L *			
<b>Project: #19</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$2,170.90 Incl Special Order	\$322.25	<input checked="" type="checkbox"/>
Qty Watts EXISTING Luminaire 27 26 CFL Q 26W ELC1 1L *	Qty Watts NEW Luminaire 27 8 LED 008W 1L * Retrofit Kit			



## One-Stop Efficiency Shop Recommended Lighting Projects

Recommended Lighting System Upgrades	Schedule Name & Hours/year of Operation	Installed Cost (Without Rebate)	Estimated Annual Savings	Selected
<b>Project: #20</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$2,090.50 Incl Special Order	\$310.31	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
26    26    CFL Q 26W ELC1 1L *	26    8    LED 008W 1L * Retrofit Kit			
<b>Project: #21</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$1,251.25 Incl Special Order	\$316.28	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
9    80    OTHER 040W 2L * Bi Ax Lamp	9    27    LED 009W 3L * Retrofit Kit			
<b>Project: #22</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$24,383.45 Incl Special Order	\$2,989.08	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
161    58    T8 4' 32 E2-2L-Exist	161    30    LED 015W 2L * Tubes			
<b>Project: #23</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$37,646.10 Incl Special Order	\$3,819.24	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
144    85    T8 4' 32 E3-3L-Exist	144    45    LED 015W 3L * Tubes			
<b>Project: #24</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$6,156.80 Incl Special Order	\$530.45	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
16    110    T8 4' 32 E4-4L-Exist	16    60    LED 015W 4L *Tubes			
<b>Area F: Fitness Rm.</b>				
<b>Project: #25</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$11,230.54 Incl Special Order	\$735.20	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
12    268.40    T8 4' 32W EEM8 (High Bay) 8L (EISA= T8 4' 32W 4ELC4+4ELC2 8L)	12    176    LED 022W 6L * Tubes			
<b>Area G: Exterior</b>				
<b>Project: #26</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$8,834.30 Incl Special Order	\$1,989.19	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
20    210    MH 175W STD1 1L	20    60    LED 060W 1L-New LED Kits *			
<b>Project: #27</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$3,680.24 Incl Special Order	\$1,014.49	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
9    210    MH 175W STD1 1L	9    40    LED 40W 1L New Wall Pack Fixture			
<b>Project: #28</b>	A: Lighting Up-Grade 8,134 hrs/yr	\$14,649.03 Incl Special Order	\$4,434.56	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
22    454    MH 400W STD1 1L	22    150    LED 150W 1L-New Shoe Box Fixtures *			
<b>Area H: Haffeman Pavilion</b>				



## One-Stop Efficiency Shop Recommended Lighting Projects

Recommended Lighting System Upgrades	Schedule Name & Hours/year of Operation	Installed Cost (Without Rebate)	Estimated Annual Savings	Selected
<b>Project: #29</b>				
	A: Lighting Up-Grade 8,134 hrs/yr	\$6,184.01 Incl Special Order	\$1,578.09	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
14    210    MH 175W STD1 1L	14    40    LED 40W 1L New Wall Pack Fixture			
<b>Area I: Gym</b>				
<b>Project: #30</b>				
	A: Lighting Up-Grade 8,134 hrs/yr	\$25,919.60 Incl Special Order	\$1,715.47	<input checked="" type="checkbox"/>
Qty    Watts    EXISTING Luminaire	Qty    Watts    NEW Luminaire			
28    268.40    T8 4' 32W EEM8 (High Bay) 8L (EISA= T8 4' 32W 4ELC4+4ELC2 8L)	28    176    LED 022W 6L * Tubes			
<b>Totals</b> <i>(Including special orders)</i>		<b>\$300,374.28</b>	<b>\$47,907.16</b>	

<b>City of Shoreview-Phase 2</b>	
Program ID#	Xcel Acct#
43125	303293189
4615 Victoria St N Shoreview, MN 55126	



## One-Stop Efficiency Shop Customer Participation Agreement

I, the undersigned, agree that to the best of my knowledge the lighting schedule below accurately describes how the lights are operated at the facility listed in this document. I understand that the energy or cost savings reflected in this analysis are estimates, and that Center for Energy and Environment (CEE) and Xcel Energy do not guarantee that a specific level of energy or cost savings will result from the implementation of energy conservation measures or the use of products funded under this program. I also give CEE permission to submit, on my behalf, all Xcel Energy rebate and financing forms required for the One-Stop Efficiency Shop program.

I understand that all electrical code violations that are found during the lighting system inspection or during installation must be brought up to code at the customer's expense. Costs for correcting code violations are NOT included in the installation costs quoted in this document.

I understand that my lighting contractor must contact the auditor in order to participate in the One-Stop Program, and that I WILL NOT BE ELIGIBLE FOR THE REBATE UNLESS MY CONTRACTOR CONTACTS THE AUDITOR. (One-Stop Auditor: Gary Schoonover, Cell Ph. (612) 819-8978)

By signing below I certify that I have read, understand and will comply with the attached "One-Stop Efficiency Shop RULES and REQUIREMENTS", and that I can not apply for other rebates offered by Xcel Energy or any other energy-efficiency program towards lamps or lighting work covered by this agreement.

Select One
<input type="checkbox"/> Financed
<input type="checkbox"/> Cash

Signature Chapman, Gary Date \_\_\_\_\_  
 Customer Cost: \$221,725.19 (Including special orders)

### Lighting Schedules

Your lighting savings are based on the following average hours of operation							
Lighting Schedule Name	Mon	Tues	Wed	Thur	Fri	Sat	Sun
A: Lighting Up-Grade 8,134 hrs/yr	12:00 AM to 12:00 AM	8:00 AM to 8:00 PM					

<b>City of Shoreview-Phase 2</b>	
Program ID#	Xcel Acct#
43125	303293189
4615 Victoria St N Shoreview, MN 55126	

## ONE-STOP EFFICIENCY SHOP® PROGRAM RULES and REQUIREMENTS

The One-Stop Efficiency Shop® lighting efficiency program (“One-Stop Program”), administered by Center for Energy and Environment (“CEE”) and funded through Xcel Energy, offers cash rebates to eligible small business customers (“Participant”) who purchase and install qualifying energy-efficient lighting products in existing buildings.

The intent of the One-Stop Program, operating as a Minnesota Conservation Improvement Program (CIP), is to incentivize Xcel Energy’s customers to install energy efficient equipment earlier than they would have otherwise by defraying a portion of the cost of the retrofit. To ensure that the program operates as intended, the Participant must have a financial stake in the transaction and the Participant’s Project Cost must be greater than zero to receive a One-Stop Program rebate.

### Participant Qualifications

One-Stop Program rebates apply only to qualified Xcel Energy customers with a valid commercial electric account in Xcel Energy’s Minnesota service territory that meet One-Stop Program eligibility requirements. The Vendor or Participant must verify with a CEE consultant that an Xcel Energy account is eligible for One-Stop Program rebates before committing to, purchasing equipment for or implementing a project. To determine if a business qualifies for the One-Stop Program please contact CEE at (612) 244-2427.

### Eligibility Requirements

1. Rebate items must be installed at the Xcel Energy electric account listed on the application.
2. All equipment must be new. Used or rebuilt equipment is not eligible for a rebate.
3. All removed lighting equipment (lamps, ballasts and fixtures) must be properly recycled, and cannot be sold or reused at another location. Documentation may be required to ensure compliance with proper disposal of equipment.
4. Energy-efficient equipment must result in an electric load reduction.
5. Xcel Energy and CEE recommend Illuminating Engineering Society (IES) light levels. Participant is responsible for approval of final light levels.
6. Rebates are offered for interior lighting, exterior canopy lighting, soffit fixtures, wall pack fixtures, parking garage and parking lot lighting. Rebates will not be issued for street lighting. Most screw-in compact fluorescent lamps (CFLs) are not eligible for rebates.
7. Lamps or other equipment that have already been rebated through any other Xcel Energy rebate programs are ineligible for a rebate under the One-Stop Program. This includes upstream programs that provide incentives to manufacturers, distributors and retailers to sell products at a discounted price.
8. CEE reserves the right to disallow a rebate if it determines, in its sole judgment, that the lighting technology is inappropriately applied or light levels are inadequate. Contact your CEE consultant to determine qualification of custom or specialty lighting projects.
9. Equipment must be purchased, properly installed and fully operating prior to submitting an application for a rebate.

### Vendor Responsibilities

10. The “Vendor” is any person or company that is consulting on the project, selling the project to the participant, completing the work and/or supplying the materials. Vendor is an independent contractor and not an agent or representative of Xcel Energy or CEE, has no authority to bind Xcel Energy or CEE, and is solely responsible for sub-contractors the Vendor hires to do some or all of the work and/or supply materials.
11. The Vendor must clearly communicate to the Participant the purpose and requirements of the One-Stop Program, including eligibility requirements for lighting rebates. The Vendor must involve the CEE consultant in communications with the Participant, and must keep the CEE consultant fully informed regarding all details of the transaction.

12. Vendors are responsible for reviewing, signing and returning the Contractor Report to CEE before materials are ordered. By signing the Contractor Report, the Vendor represents and warrants that the transaction complies with these Rules and Requirements and that the project specifications in the Contractor Report are accurate, acceptable and will be installed as specified.

13. Any inaccuracies concerning project specifications must be reported immediately to a CEE consultant so they can be addressed, the rebate recalculated if necessary and a revised report issued to the Vendor and the Participant.

14. Vendor must contact a CEE consultant whenever there are changes to the project so that equipment eligibility can be confirmed and the rebate value can be re-calculated if necessary.

15. CEE will not be responsible for changes in the rebate value if the Vendor does not sign and return the Contractor Report, and report: inaccuracies in the Contractor Report; changes in the equipment to be installed; or changes in the project during construction.

### Rebate Calculations

16. Rebate values are based on CEE’s calculation of electric demand (KW) and energy (kWh) savings. Hours used for calculation of the kWh savings must be an accurate representation of the Participant’s operating schedule.

17. Electric demand and energy savings are calculated using lighting efficiency baselines established by the Energy Independence and Security Act (EISA). EISA standards apply to most T12 and incandescent lighting technologies today, and will apply to other technologies as efficiency requirements continue to be phased in.

18. If an Xcel Energy lighting rebate was previously assigned to this account and the rebated lighting was subsequently converted to a less efficient lighting system, a One-Stop consultant must review the situation to determine the correct baseline energy use for calculating the rebate.

19. Rebates are based on the energy use of the equipment actually installed at the site and the Participant’s Project Cost. Rebates will be recalculated if the final equipment and Participant’s Project Cost is different than originally approved by CEE.

20. Rebates cannot exceed 60 percent of the Participant’s Project Cost, unless otherwise specified by the One-Stop Program. The minimum rebate paid is \$5.00.

21. “Participant’s Project Cost” means the Participant’s financial obligation for the lighting retrofit based on the total project cost less any and all Deductions, regardless of when these Deductions are received.

## ONE-STOP EFFICIENCY SHOP® PROGRAM RULES and REQUIREMENTS

22. "Deductions" means anything of value received by the Participant that reduces the Participant's actual out-of-pocket cost for the lighting retrofit including, but not limited to: labor or material donations; monetary donations; labor or material cost deductions; grants; awards, rebates; or any other assistance of monetary value provided, directly or indirectly, by the Vendor, its agents or representatives to reduce the Participant's actual financial obligation for the lighting project.

23. The following types of financial transactions are not allowed as methods of payment by the Participant for the lighting project: barter, in-kind donations and performance contracting.

24. All Deductions must be separately itemized on the final invoice submitted to CEE. The Participant's Project Cost must be greater than zero to receive a One-Stop Program rebate.

### Invoice

25. The Vendor must submit an accurate, complete and transparent final invoice for the completed lighting retrofit. All parties involved in the project, including the Participant and CEE, must have a clear understanding of the scope of work and associated project costs, including any Deductions that have been applied.

26. Invoice(s) submitted must include: (1) itemized quantity, manufacturer's make and model numbers for each material item, (2) a lump sum amount for both material and labor, and (3) grand total project cost. In some cases, original equipment manufacturer (OEM) specification sheets may be requested for verification or clarification.

27. The Vendor must provide the Participant an invoice that reflects the same financial information that is submitted to CEE, including any Deductions that have been applied.

### Verification

28. CEE reserves the right to inspect Participant's facility(ies) for installation of materials listed on this rebate application and will need access to survey the installed project. Participant must keep a sample of any and all types of equipment removed for a period of three (3) months after receiving a rebate from Xcel Energy. If the inspection determines that Participant did not comply with these Rules and Requirements, any rebate received by Participant must be promptly returned to Xcel Energy.

29. Vendor agrees to promptly provide CEE with such additional documentation and information as may be necessary to verify compliance with these Rules and Requirements, such as copies of cancelled checks or other relevant receipts/records as proof that the Participant paid the amount reflected on the invoice. Rebates for that project will not be paid until all requested documentation and information is provided and verified.

### Rebate Application and Payment

30. One-Stop Program rules and rebate eligibility requirements are subject to change. It is the Participant's and Vendor's responsibility to verify with CEE that estimated rebates are still valid before committing to, purchasing equipment for or implementing a project. CEE will not pay a rebate for projects where the invoice is submitted more than 12 months after the start of the project.

31. Xcel Energy and CEE are not responsible for any lost, late, stolen, illegible, misdirected or postage-due mail. All completed rebate applications and other submissions in connection with the One-Stop Program become the property of Xcel Energy and CEE and will not be returned.

32. In cases of deferred payment, CEE reserves the right to process the rebate only when full payment is received by the Vendor from the Participant. All financed and alternate payment plans must be documented with detailed, legally obligating and signed contracts. CEE reserves the right to disallow any payment plan that its staff determines is not in compliance with the program design intent and rules.

33. Rebates will not be disbursed until the project is fully installed and verified.

34. The rebate check will be sent to the Participant (i.e., Xcel Energy account holder) listed on the rebate application, unless otherwise authorized by CEE. Xcel Energy will issue rebates in the form of checks, not utility bill credits.

35. Once completed paperwork is submitted and approved, rebate payments are usually made in 6 to 8 weeks.

### Special Notices

36. Xcel Energy and CEE reserve the right to refuse payment or participation in the One-Stop Program if the Participant or Vendor violates program design intent, rules and procedures. Xcel Energy and CEE are not liable for rebates promised to Participants as a result of a Vendor misrepresenting the program.

37. The One-Stop Program is subject to 60 days notice of cancellation. The Participant and Vendor are responsible for checking with a CEE consultant to determine whether the program is still in effect and to verify program requirements.

**38. CEE RESERVES THE RIGHT TO DISQUALIFY NON-COMPLIANT VENDORS FROM PARTICIPATION IN THE ONE-STOP PROGRAM.**

### Disclaimers

Xcel Energy and CEE:

39. Do not endorse any particular vendor, manufacturer, product or system design by offering these rebates;
40. Will not be responsible for any tax liability imposed on the Participant as a result of the payment of rebates;
41. EXPRESSLY DISCLAIM ALL WARRANTIES, EXPRESSED OR IMPLIED, AND ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE WITH RESPECT TO ANY PRODUCTS, EQUIPMENT, MATERIAL OR WORKMANSHIP PROVIDED, SUPPLIED OR INSTALLED IN CONNECTION WITH THE ONE-STOP PROGRAM. Warranties, if any, are between Participant and equipment manufacturer(s) and/or Vendors.
42. Are not responsible for the disposal of removed lighting equipment (lamps, ballasts and/or fixtures) replaced as a result of this program, when required for optimum lighting performance;
43. In no event shall be liable for any indirect, special, incidental, consequential or punitive damages arising out of or relating to administering the One-Stop Program;
44. Do not guarantee that a specific level of energy or cost savings will result from the implementation of energy conservation measures or the use of products funded under this program.

For more information, contact  
CEE at (612) 244-2427.



CEE FACET, Program Rules # 130326

PROPOSED MOTION

MOVED BY COUNCILMEMBER \_\_\_\_\_

SECONDED BY COUNCILMEMBER \_\_\_\_\_

To establish additional No Parking Monday-Friday, 7:00 AM to 6:00 PM restrictions along the west side of Owasso Heights Road adjacent to addresses 3299 and 3333.

**ROLL CALL: AYES \_\_\_\_\_ NAYS \_\_\_\_\_**

JOHNSON \_\_\_\_\_

QUIGLEY \_\_\_\_\_

SPRINGHORN \_\_\_\_\_

WICKSTROM \_\_\_\_\_

MARTIN \_\_\_\_\_

REGULAR COUNCIL MEETING  
JULY 13, 2015  
MJM/

TO: MAYOR, CITY COUNCIL, AND CITY MANAGER  
FROM: MARK J. MALONEY, PUBLIC WORKS DIRECTOR  
DATE: JULY 8, 2015  
SUBJ: OWASSO HEIGHTS ROAD PARKING RESTRICTIONS

BACKGROUND

The City has received a request to reconsider the existing parking restrictions along Owasso Heights Road, south of North Owasso Boulevard. There is an extensive history of parking related topics in the neighborhood, especially after the City’s reconstruction project in 2007 and specifically in light of the private home projects that have occurred since. State law requires that any decisions regarding regulatory-type signs (STOP, No Parking, speed limit, etc.) be made by the road authority, in this case, the Shoreview City Council.

DISCUSSION

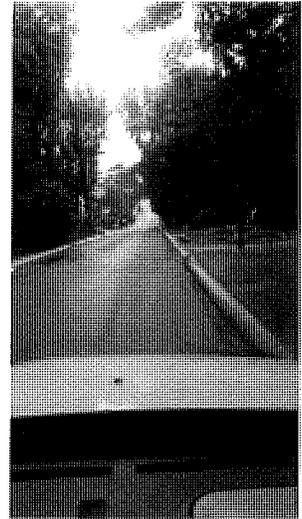
The City continues to be extensively involved in the dialog between property owners, contractors, the Lake Johanna Volunteer Fire Department and the Ramsey County Sheriff’s Office concerning parking and access issues in the Owasso Height neighborhood. Recognizing the narrow roadway width and potential difficulty for school buses and emergency vehicles, the City Council established on-street parking restrictions in 2007 as part of the neighborhood street reconstruction project. Upon recommendations from staff and public safety officials, the City Council added further restrictions near the Owasso Heights Road/Drive intersection in 2011 in direct response to continued private property construction activities in the area. Please refer to attached map for existing parking restrictions in the Owasso Heights Neighborhood.

At this time the City has been asked to consider extending the No Parking Monday-Friday, 7:00 AM to 6:00 PM restrictions along the west side of Owasso Heights Road. This request arises from the conditions evident earlier this year where all of the available on-street parking just north of Owasso Heights Drive was apparently being used by construction and property maintenance personnel related to activities along the east side of the road. In addition, vehicles were parking in clearly marked No Parking areas – see photos.

City staff sent a letter (copy attached) to the entire neighborhood which includes both sides of Owasso Height Road as well as nearby properties on the east-west connections to West Owasso Boulevard. Of the 44 properties notified of the City’s possible reconsideration of parking restrictions, a total of 15 properties responded with comments via either phone conversation, in person, or email (copies attached). In addition City staff received input from Fire Chief Tom Boehlke of the Lake Johanna Volunteer Fire Department.



At the date of this report, the majority of neighborhood responses do not support imposition of additional parking restrictions, at least beyond the immediate area of the private construction activities. This is due, in part, to the fact that most if not all of the workers for the home construction project near the intersection with Owasso Height Drive are now voluntarily parking along West Owasso Boulevard. Construction delivery vehicles, heavy equipment and property maintenance vehicles are still accessing the properties on the east side of Owasso Heights Road for short time periods, but are not “parking” in the discretion of the Sheriff’s personnel who are now regularly patrolling the neighborhood and consistently interpreting and enforcing the existing parking restrictions. This photo taken last week shows the effect of the worker parking voluntarily moving to West Owasso Boulevard.



Staff has been in contact with Lake Johanna Fire Chief with regard to the request for consideration of additional parking restrictions for the area. Chief Boehlke noted his general concern for access in the neighborhood given the relatively narrow streets and clearances, but was satisfied with the current situation of consistent enforcement and construction workers voluntarily relocating their parking to West Owasso Boulevard.

There has been discussion over the past year to the extending of the No Parking Monday-Friday, 7:00 AM to 6:00 PM northward along Owasso Heights Road for some distance, e.g. 1 or 2 lot widths. The primary objective would be to guarantee at least one open lane width on the roadway in the event of future projects in the area, and especially if construction worker related traffic reverts to using the area for parking. Regardless, staff recommends that the City take steps to formalize the current voluntary effort to relocate worker parking to West Owasso Boulevard, both for existing and future permitted activities.

### RECOMMENDATION

Based on the comments received by the City, and recognizing that the private property construction projects are likely to continue for the foreseeable future, the staff recommendation is for the City Council to consider the attached motion to extend the No Parking Monday-Friday, 7:00 AM to 6:00 PM northward along Owasso Heights Road adjacent to addresses 3299 and 3333.

June 24, 2015

Owasso Heights Neighborhood Property Owners/Occupants

RE: Additional Parking Restrictions for Owasso Heights Road

On Monday, July 13, 2015 at 7:00 PM, the Shoreview City Council is scheduled to consider a request for additional parking restrictions along the entire west side of Owasso Heights Road south of Owasso Boulevard North.

If you have comments or concerns about this request, I encourage you to contact me by Wednesday, July 8, 2015, so that I may include your comments in my report to the City Council. You may also choose to address the City Council directly in person at the time of their meeting.

If can be reached at either (651) 490-4651 or at [mmaloney@shoreviewmn.gov](mailto:mmaloney@shoreviewmn.gov).

Sincerely,

CITY OF SHOREVIEW

Mark J. Maloney, PE  
Director of Public Works

# Owasso Heights Parking



1 inch = 183 feet

Date: 7/9/2015

**City Council:**  
Sandy Martin, *Mayor*  
Amy Johnson  
Terry Quigley  
Cory Springhorn  
Ady Wickstrom



City of Shoreview  
4600 Victoria Street North  
Shoreview MN 55126  
651-490-4600 phone  
651-490-4699 fax  
[www.shoreviewmn.gov](http://www.shoreviewmn.gov)

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If can be reached at either (651) 490-4651 or at [mmaloney@shoreviewmn.gov](mailto:mmaloney@shoreviewmn.gov).

Sincerely,

CITY OF SHOREVIEW

A handwritten signature in black ink, appearing to read "m. maloney", written over a horizontal line.

Mark J. Maloney, PE  
Director of Public Works



Mark Maloney &lt;mmaloney@shoreviewmn.gov&gt;

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## Additional Parking Restrictions for Owasso Heights Road

1 message

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Dennis Nisler <dnisler@comcast.net>  
To: mmaloney@shoreviewmn.gov

Sun, Jun 28, 2015 at 5:23 PM

Mark, thank you for the opportunity to comment on additional parking restrictions along the West side of Owasso Heights Road. We appreciate you and the City Council considering our comments/concerns.

We live at 3300 Owasso Heights Road. We believe the current parking restrictions on our street, as indicated on the posted signs, are appropriate for the following reasons:

- The issue is not with existing restrictions, it is with the lack of enforcement of existing restrictions. Most days this summer there have been a large number of vehicles illegally parked on the west side of the street.
- A significant number of vehicles parking on the street this summer and last are due to a large construction project at 3314 Owasso Heights Road (our neighbors directly to the South). This project is expected to be largely completed this fall. When complete, there will be very few cars parking on Owasso Heights Road during the daytime hours and further restrictions would not be necessary.
- There has been a great deal of construction on the property noted above as well as at 3288 Owasso Heights Road (our neighbors directly to the North). We believe a number of long-time residents of this street are just tired of all the construction traffic and want to make it more difficult for the workers on these projects.
- When the project at 3314 Owasso Heights Road is complete, there are not likely to be any more significant construction efforts in this neighborhood.
- Further restrictions would possibly inconvenience guest parking on evenings and weekends for residents of this street only because of a temporary concern during the construction period.

For these reasons, we do not feel additional restrictions are necessary due to the short-term nature of the volume of cars parking on the street. In the meantime, better enforcement of the existing restrictions should be implemented.

Sincerely,

Dennis & Cheryl Nisler  
3300 Owasso Heights Road  
Shoreview, MN



Mark Maloney &lt;mmaloney@shoreviewmn.gov&gt;

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## Additional Parking Restrictions for Owasso Heights Road

1 message

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**Robert DeVoe** <robert.devoe@outlook.com>

Mon, Jun 29, 2015 at 8:15 AM

To: "mmaloney@shoreviewmn.gov" &lt;mmaloney@shoreviewmn.gov&gt;

Good Morning Mark,

Thank you for the letter letting us know that you will be discussing a request for additional parking restrictions for the entire west side of Owasso Heights Road south of Owasso Blvd.

As a homeowner here, I have absolutely no reservations about supporting this request. Owasso Heights Road has been reduced to a one lane road as of late, causing concern for pedestrian & bicycle safety, not to mention close calls for both parked and moving vehicles. Emergency vehicle access is also a concern as I'm not sure that fire trucks would always be able to fit through the narrow pathway caused by the parked vehicles.

If the council has reservations about prohibiting all parking along this route, may I suggest that they look at restricting commercial vehicles over a certain weight limit; the long and wide trucks seem to be hampering the access the most.

Just my two cents. In the end, I'm confident the council will make the best decision for all concerned. Thanks again for asking!

---

Best,

Robert DeVoe  
590 N. Owasso Blvd  
(property borders west side of Owasso Heights Road)



Mark Maloney &lt;mmaloney@shoreviewmn.gov&gt;

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**Owasso Heights Road**

1 message

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jeff <jeff@drbudd.net>  
Reply-To: jeff <jeff@drbudd.net>  
To: mmaloney@shoreviewmn.gov

Mon, Jun 29, 2015 at 7:43 PM

Mark,

Per our conversation today, we are writing with our suggestion for the parking problems on our street. We know that there has been much frustration over all the construction parking over the last six years or so. We who live here have been feeling the pain and you and your office have too through our complaints. The amount of parking needs to decrease dramatically. Having no parking on the street from 6 AM to 7 PM would certainly do that. Yet we do occasionally have a nephew that comes over and mows our yard. Our neighbors across the street sometimes have plumbers and other visitors during the day as well. We believe it would make sense to provide one parking certificate for each home so that such visitors could park, display this certificate, and not be in danger of being ticketed. This compromise should make the street passable regardless of construction projects.

Sincerely,

Jeff and Linda Budd  
3270 Owasso Heights Road  
Shoreview, MN 55126  
[651-765-0400](tel:651-765-0400)



Mark Maloney &lt;mmaloney@shoreviewmn.gov&gt;

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## Parking on Owasso Hts Rd

1 message

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Kirk Horsted <kirk@2hc.com>  
To: mmaloney@shoreviewmn.gov

Tue, Jun 30, 2015 at 10:32 AM

Hi Mark,

Thanks for your letter dated June 24, 2015 and attention to this longstanding issue in search of a solution. I (and my family) are EMPHATICALLY in favor of your proposed change. Here are just a few quick reasons...

\* We have had vehicles in several incidents caused by people parking cars, trucks, and more right across from our garage (or in nearby tight and vulnerable areas on the west side)--making it almost impossible to get out of the garage or our other parking area. Some have caused repairs costing thousands. One smashed an almost-invisible snowmobile parked there (at night during a heavy snowfall). One truck turning around from parking there (tight space) damaged my garage door (and then took off, leaving me with the expense).

\* At times, we can't even get into or out of our garage due to the cars and trucks parked on the west side.

\* Many times, I have asked the city to restrict that space, but gotten little or no hope or attention.

\* Many other driveways and garages are on the east side--and have similar problems.

\* Construction and other trucks and crews often jam up that side of the street, sometimes for blocks on end, making it sometimes almost impossible to navigate.

Your solution sounds like great improvement, and we are grateful the problem has come to your attention and that you will seek a better way. I'd like to be at the meeting to tell share stories, but I'll be out of town. Please pass them along as best you can and thanks again,

\*kirk horsted  
3240 Owasso Hts Rd  
[651.486.0755](tel:651.486.0755)



Mark Maloney <mmaloney@shoreviewmn.gov>

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## Parking restrictions for Owasso Heights Road

1 message

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**Dennis & Jeri** <denjer@iphouse.com>

Tue, Jun 30, 2015 at 11:37 AM

To: mmaloney@shoreviewmn.gov

We live directly across the street from the construction going on. There is no parking in front of our house due to other construction going on a few years ago and residents were unable to get out of their driveways. Now the construction crew is parking further to the north, sometime 12 or more vehicles which makes it very dangerous to get thru. We are in our 70's and you never know when we may need an emergency vehicle coming to our home. Several times the mailman has had to get out of his truck and deliver mail by hand because vehicles were parked in front of the mailboxes.

We believe that some kind of restriction on the number of vehicles parking at any given time would be a great help. We realize that all of us at one time or another may have to park for a period of time.

Thank you for taking up this matter.

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Arnold and Jerald Erickson

3301 Owasso Heights Road



Mark Maloney &lt;mmaloney@shoreviewmn.gov&gt;

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**Owasso heights road parking restriction**

1 message

**Sarah Hammes** <smhammes@hotmail.com>

Thu, Jul 2, 2015 at 8:28 PM

To: "mmaloney@shoreviewmn.gov" &lt;mmaloney@shoreviewmn.gov&gt;

Mark ,

I am writing in response to a memo you sent out dated 6/24/15 regarding the upcoming city council consideration regarding parking restrictions on our street. I live at 3354 Owasso heights road with my husband and 3 small kids. The continuous parking on the west side of our street is a major nuisance. We support limiting parking to nights and weekends only and maybe no ore than 2 hours at a time.

We have a hard time getting in and out of our driveway when vehicles are parked immediately across from our driveway. Our kids cannot ride bike on this street even when we are close by walking with them because the construction vehicles are just too big and don't see the little kids. During the school year our Roseville bus driver struggles to get down the street when there are vehicles parked on our street and often has to back up and go around the block after she picks up our kids. If the bus can't make it down the street I don't know how a fire truck or ambulance would make it! It is nice for neighbors to have friends park on the street nights and weekends on a short term and limited basis, but having large vehicles park on a big stretch our street daily for months is a major interference in the neighborhood enjoyment and safety.

Thank you for your time and consideration. I would be happy to answer any questions you may have.

Sarah Hammes And Greig Dahlke

Sent from my iPad



Mark Maloney <mmaloney@shoreviewmn.gov>

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## parking hearing

1 message

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Jim DeLeo <jim.deleo@comcast.net>

Sun, Jul 5, 2015 at 8:02 PM

To: MARK MALONEY <mmaloney@shoreviewmn.gov>

Mark: Got your letter about giving input prior to the July 13 council meeting on the additional parking restrictions on Owasso Heights Road. I will be out of town on business during the meeting, but my two concerns are:

There are already a lot of parking restrictions in the area, and in fact I am concerned that I am not able to park in front of my property at 3295 Owasso Heights Drive without getting a ticket.

Second, will this increase foot traffic from West Owasso to the construction sites? There has been mail theft and other damage in the area, and it is hard to know as a citizen of the community who is a regular and who is not. At least when the construction crews park in front of the construction sites they don't have to transit other streets on foot, and it is clear they belong there.

Wish I could be at the meeting, sorry I am missing. Jim



Mark Maloney &lt;mmaloney@shoreviewmn.gov&gt;

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## Parking Restrictions on Owasso Heights Road

1 message

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**Chris Mikkelsen** <Chris.Mikkelsen@normandale.edu>

Mon, Jul 6, 2015 at 10:12 AM

To: "mmaloney@shoreviewmn.gov" &lt;mmaloney@shoreviewmn.gov&gt;

Mark: I am dropping you a note in reference to the proposed parking restrictions on Owasso Heights Road. I very recently moved to Owasso Heights Road and I have found the neighborhood (neighbors) to be less than welcoming. My general observations is that there is low tolerance for people parking on the street-unless those people are visiting or doing business with those that complain the loudest. We have been asked not to park on the street and have honored this request, only to see those people that made request allowing others to do so. I think the perceive problem is nothing more than pettiness on the part of others. Although the road is narrow, it seems to be adequate to allow parking that would allow safe passage and safe backing from adjacent driveways. Most of those that park on the street are only there to complete projects or pay visits to home owners. It would be extremely difficult to do these things without access to street parking. For this reason I strongly feel the parking should remain as is, or even be extended to additional areas and times.

I did notice some no parking signs that appeared to be "homemade" across from a large addition that has been taking place-just last night. My wife and I both immediately sighed and said "can't we all just get along". The people having the addition built are not harming anyone and the project will be done soon. I don't know anyone on the block, so this is a completely unbiased and "fresh" observation.

---

**Chris Mikkelsen**

Director of Kopp Student Center and Campus Auxiliary Operations

Normandale Community College

952-358-8121 | [www.normandale.edu](http://www.normandale.edu)[chris.mikkelsen@normandale.edu](mailto:chris.mikkelsen@normandale.edu)**NORMANDALE**  
COMMUNITY COLLEGE**YOUR COLLEGE. YOUR COMMUNITY.**

Mr. Maloney RE: Road issues on Owasso Heights Road

July 7, 2015

We moved to our present location on Owasso Heights Road in 1988. At that time it was a quaint, lakeside, street in a quiet neighborhood. The part of the street I am concerned about is roughly the block which begins on North Owasso Boulevard, goes down to Aanenson's and our property, and then back up the hill. We are the property with the extensive storm sewer holding tank and control center beneath our parking area, which was installed to improve lake water quality. We are the base of the extensive watershed in our area.

Since we have lived here many changes have taken place. There are now fourteen young children who live along the street on this block – several of pre-school age. In addition there older people who have paid their dues, and continue to help the city of Shoreview be a desirable place to live and raise children. This is evident by the awards Shoreview has earned. Committed, stable, courageous leadership of the city has been the centerpiece of these awards.

Aanensons used to live two doors from us. In 1996 they purchased the property between us, demolished that existing house, and added a massive expansion to their house. This construction project, and construction on the other Aanenson property, located just up the hill to the south, has basically never stopped since then. There have been some pauses, and there was a year of road construction, but other than that our street has been clogged and compromised almost continually for a couple of decades. It is not unusual for there to be 20+ cars parked along our block, as well as cars parked on West Owasso Boulevard. The estate stretches for over 200 feet along the street, with every possible square inch of the property developed, edge to edge.

The drilling, excavation, building, and landscaping projects have been ongoing for years and are far from being completed. Reality is that it will never be finished due to ongoing mechanical maintenance and servicing of an estate of this magnitude. Estimated times of completion of projects seem to be myth, magical thinking, naivete, or whatever label seems fitting.

We have sustained damage of personal items when walls shook and figurines fell off shelves. The construction caused a mudslide on our property that curtailed us entertaining for a couple of summers. At that time I offered our large parking area for construction vehicles, minimizing cars on the street for the safety of residents, especially children. That worked until our boat trailer was damaged, and a construction truck also damaged our triple resident mailbox. More expenses were incurred by us, and other neighbors, with the replacement of the mailbox.

Later there was another mudslide that caused a problem for us, burying our existing professionally installed landscaping at lakeside, and eventually costing us several hundred dollars to redo. That was caused by a reconfiguring of yard space at Aanenson's, and before completion of that project heavy rains fell, causing a washout. I talked to their landscaper at the time, but nothing was done. At that time parking on the street was a terrible problem and due to pressure from the neighbors the next contractor implemented satellite parking for workers. After the construction project the landscapers came and installed a beautiful arboretum, with more flatbed trucks and earth moving equipment. The ongoing care and maintenance of that on a regular basis causes more truck traffic.

Trucks and truck traffic have been so constant in the last 19 years that one grandson, who just graduated from high school, said that he never remembered a time in his life where wasn't some kind of construction going on at Aanensons. Wouldn't it have been sad if he had lived on this property and his entire life with boyhood activities – from birth to adulthood – had been affected by constant road issues.

The parking problem has been so extensive that Don and Twila Greenheck have had trouble accessing their property for gardening and landscaping. They live across the street. Don is 84 years old and the years he has left for gardening and beautifying his yard along the street, which he enjoys and has earned, might be limited. Another neighbor has had to schedule recent furniture deliveries from week days to the weekend, as delivery trucks are not able to get in and out of their driveway because of the possibility of the vehicles parked on the street. Other residents on the street have had their driveways blocked with worker's cars. The mailman has had to wait for clearance. Garbage trucks and school buses have to adjust and manipulate their way through the street.

On a recent Saturday wood chips or Aanensons were delivered and deposited by truck on the street, blocking one lane of traffic. Bikers, walkers, and traffic had to adjust to workers transporting the chips by wheel barrow for most of the day. It is as though the public street is thought to be a private driveway.

I, and others, have turned onto our street only to be told by workers that we would have to back out and go around. I did that once, and the next time I said that I wouldn't back out again. A worker had to run and find the drivers working on site so they could move their vehicles. I am glad I wasn't a first responder waiting for construction vehicles to be moved while someone languished in pain somewhere along the street. Just last week there was an article in the St. Paul paper about how important minutes are in the treatment of various medical emergencies. Health emergencies are one area of rapid

response – the other is fire and rescue. There is always the possibility of that type of an emergency, and I doubt that a fire rig could easily pass on the street if cars were parked on the side.

Not only might the residents be put at risk in this kind of situation, but there are many times dozens of construction workers on Aananson's property operating heavy equipment and moving heavy building products. They, too, could be at risk for serious injury and would require medical help as soon as possible.

Our property is adjacent to the Aanenson property and I spend a lot of time on the street side of our house. I have a large garden which requires time, so I am more aware of what is going on than many neighbors, many of whom just use the road in passing for transit in and out of the neighborhood.

Our yard has also been a place with a lot of children's activity of one kind or another. For years our driveway was the meeting place for the high school car pool. For a couple of years I drove the neighborhood children and our grandchildren to and from Island Lake School. Currently we have two grandchildren walking to our house from the school bus stop on Kent. Occasionally I am out flagging the neighborhood children to come in the house with them for after school snacks, and at that time I sometimes see the cars and trucks they have to navigate around on foot. There is no safe place to walk for a pedestrian – especially in the winter.

We also have the driveway with the basketball hoop, and it is, and has been, used by many children in the neighborhood. Children come to our dock to fish. Neighborhood children have played at our house, ridden in my school bus, spent the night, their friends have spent the night, they use our toilet, eat at our table, and having them as friends is wonderful.

One neighbor who is married and has a child, recently talked about walking to our house to fish when he was a kid, and how much fun it was. Last week a four year old rang our bell and asked to fish off our dock. His family lives on Emmert, and he was able to bike to our house on his little two wheeled bike, while his grandfather pushed his little sister in the stroller. This happened because there were no cars parked on our street

Since the contractor installed temporary signs regarding parking there has been an uptick of bikers and walkers on our street. Residents seem to be enjoying the road along the lake, as it is a pleasant drive with intermittent views of the lake between the houses.

I haven't yet mentioned the four letter word called snow. Two years ago we experienced an unusual amount of snowfall. We had a drift in our yard from snow plowing the parking area and driveway that lasted well into April. A heavy snowfall is a possibility at any time of day or night during the winter.

Aanensons have a driveway that size-wise can accommodate nine parked cars. A space of that size would accumulate a lot of snow during a significant snowfall. Their driveway is tightly enclosed on three sides so there is no place to put plowed snow, except on the street, which further compromises safety. The city needs the space along the edge of the street for drifts caused by plowing to keep our street as accessible as possible. Private removal of driveway snow to another location by truck would just add to existing traffic issues.

I have lost sleep trying to come up with a reasonable solution. As of yet I haven't come up with one. I know that safety and emergency events are not on a predictable timetable – events can happen at any time – 24/7. I also know that law enforcement officers cannot be put in a position of having to consult their watches or calendars wondering whether to enforce the law. If the street is not safe due to its narrowness, it is not safe, at any time. I am wondering if the fire chief, or the insurance inspector for the city's insurer, is aware of this situation. I wonder what kind of a recommendation they would have after standing at the top of the hill looking down, from either end of the block. In my opinion, it is an accident waiting to happen, and the city does not have to wait for a smoking gun to say, "Maybe we should have ...." That would be tragic.....as would a pending law suit.

It would seem to me that we citizens ought to be able to expect due diligence on the part of our elected officials and employees, and good governance for the good of all, even if it means that individuals lose personal rights in order to insure reasonable rights for everyone. Every resident and home owner has their individual needs, desires, personal agendas, and lifestyles, and they have a right to these as long as other's personal rights are not impinged upon.

There are three areas of major concern for me. One is that people, like Don Greenheck, can continue to be good stewards of the public street and beautify the surrounds aesthetically, and his work should be appreciated and supported. It is reasonable that he can access his property anywhere along the property line, and does not have to park across the street and attempt to wiggle between construction workers cars and the city's retaining wall along his property edge.

The second concern is that with a current increased percentage of aging population, plus workers on site using heavy equipment, the risk for possible emergency service has escalated considerably.

Thirdly, and the most important for me, is the children. They have limited summers of carefree childhood and it is important for them to live and play and explore without having to give up even part of one summer because it is not safe for them to walk, bike, play basketball, etc. without added risk of a traffic accident.

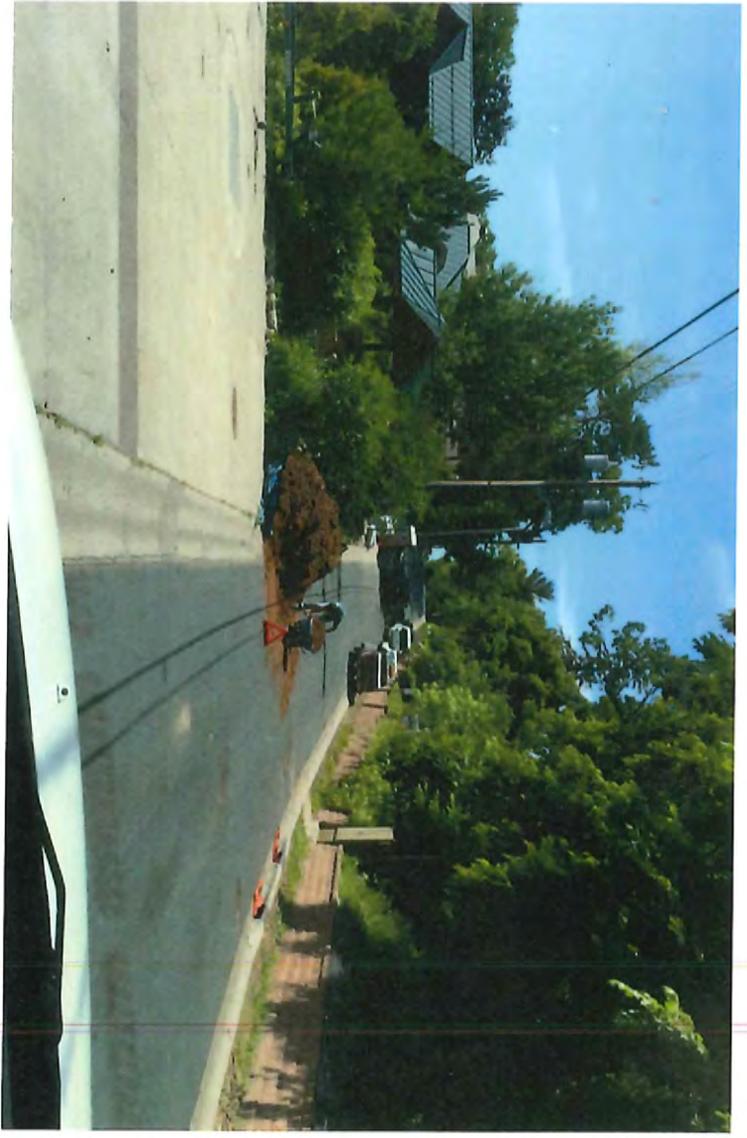
Having lost a child who was hit by a car in front of me, in front of our house, by a teenage driver, I have experienced that pain and finality of the loss of a child. There are those who have lost a child and know that pain. Others can only imagine it. It's a kinship of being a member of a club you don't choose to join. Many times that pain can be a positive driving force to implement change.

In my private life, and my professional life, I have been, and will always be, an advocate for children. It is part of the fabric of who I am. Our children are a community's most precious commodity, and as adults we have the right and the responsibility to care for them, and provide a safe environment. I can see no other solution than to impose "no parking" along both sides of the street for everyone. The risk is altered with the seasons, day of the week, and time of day, but it is ALWAYS present due to the narrowness of the road. Rollie and I have always offered, and will continue to offer, the use of our parking area for guest parking and boat trailer parking. We want to be part of the neighborhood solution of getting cars off the street.

With the passion of personal loss driving me, I cannot, and will not, ever give up being an advocate for children – our future.

Murt Seltz  
Rollie Seltz







Mr. Rollie Selz  
3328 Owasso Heights Rd.  
Saint Paul, MN 55126-4149

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Dear from  
our kitchen  
Wednesday



Mark Maloney &lt;mmaloney@shoreviewmn.gov&gt;

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**Re: Owasso Hgts Rd Parking Restrictions**

1 message

**Patricia** <patkiland@hotmail.com>

Wed, Jul 8, 2015 at 8:42 AM

To: "mmaloney@shoreviewmn.gov" &lt;mmaloney@shoreviewmn.gov&gt;

Cc: Sandy Martin &lt;sandymartin444@gmail.com&gt;

Mr. Maloney

Just to follow up on the parking problems on Owasso Heights Road, we would like to thank Kraemer and Sons for their voluntary posting of No Construction Parking on the west side of our street. Since the posting there have been only a few construction vehicles on the street and only for unloading, as far as we can see.

On he 4th, our guests parked 4 or 5 cars on the street and several neighbors also had guest cars on the street. There would not have been enough shared driveway space to keep these cars off of the street. From time to time, we will all have the occasional service vehicle that will need to park on the street.

We doubt that we have seen the end of complaints, but we would much rather continue the status quo, than to permanently ban parking on our street.

Thank you for your time and consideration.

Skip and Pat Kiland

Sent from my iPad

On Jun 28, 2015, at 8:35 AM, Patricia &lt;patkiland@hotmail.com&gt; wrote:

Mr. Maloney,

We have owned our property on Owasso Heights Rd since 1966 and live three doors north of Steve and Bev Aanenson. We are requesting that the city NOT make parking restrictions on the road. That would be a huge impact for us as our driveway only has room for three vehicles. Even though our neighbors are gracious about allowing our guests to park in their driveways, that may not always be the case when the present home owners sell. We are in our seventies and will eventually sell our home to scale down. Not having parking on the street may discourage future buyers for our home.

We are suggesting that workers on the Aanenson construction project park their cars elsewhere for the duration of the project to alleviate the parking and traffic on our road. Perhaps the city could use some leverage to get the contractor to minimize parking on the street. For future projects of this magnitude, it would be easier to do before the building permit is issued.

It does not seem fair to us that parking becomes totally restricted for long time residents due to the never ending construction project. If parking is restricted we would request that parking be reinstated after the construction project is finished.

Skip and Pat Kiland  
3340 Owasso Heights Rd  
Shoreview MN 55126  
[651-484-4635](tel:651-484-4635)



Mark Maloney <mmaloney@shoreviewmn.gov>

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## OWASSO HTS RD PARKING RESTRICTIONS

1 message

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Pat <pat@ipsparts.com>

Tue, Jul 7, 2015 at 5:42 PM

To: mmaloney@shoreviewmn.gov

Hi Mark,

I am opposed to any further parking restrictions on Owasso Hts Rd. I feel there are enough restrictions in place already. [Workers need access to the homes and their equipment.](#) [Forcing them to park somewhere else is just causing another neighborhood inconvenience and reducing worker efficiency which drags the project out longer.](#) [Due to the size of these lots, there is very limited driveway parking.](#) [Where are friends and family to park when they come to visit?](#)

Best regards,  
Pat O'Connell  
3244 Owasso Hts.  
[612-839-9357](tel:612-839-9357)



Mark Maloney &lt;mmaloney@shoreviewmn.gov&gt;

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**Parking Restrictions Re Owasso Heights Road, Shoreview**

1 message

Gina Jytila Hagen &lt;gjytilahagen@gmail.com&gt;

Tue, Jul 7, 2015 at 11:17 PM

To: mmaloney@shoreviewmn.gov

Cc: "Rodger A. Hagen" &lt;rhagen@meagher.com&gt;

Mr. Maloney,

I write in response to your letter seeking neighborhood input regarding possible implementation of additional parking restrictions along the west side of Owasso Heights Road.

My husband I and I live at 3282 Owasso Heights Road with our four children, ages 14, 13, 9 and 3. The oldest three children are enrolled in the Moundview schools, with the 14-yr. old about to begin his freshman year at the high school. The 13-yr. old attends Chippewa Middle School and the 9-yr. old is at Island Lake Elementary. Two of our three children use a school bus that stops on Kent, just north of North Owasso Blvd.

North of our home, down the hill, a major construction project has been underway for several years. This has frequently resulted in our narrow street becoming impassable due to construction vehicles and heavy machinery. The work that is being done at that property not only impedes residents wanting to drive to or from North Owasso Blvd., but also inhibits those traveling on foot, by bicycle, tricycle, scooter, or even on four paws – you name it. It is, at best, inconvenient; at worst, it's downright dangerous. There seems to be no end in sight and some action to resolve the congestion should be an imperative of City leaders.

My biggest concern is for the safety of our children and the other children in the neighborhood. Safe passage – without the necessity of taking any sort of detour – should be a given for children going to or from their school bus. Likewise, the children should be able to ride bicycles, scooters, be pushed in strollers, etc. along the entire length of Owasso Heights Road. Adults should have the enjoyment of unimpeded use of this street as well. A permanent parking ban seems to be the only viable option (the contractor's self-imposed parking ban has made a tremendous difference, at least temporarily).

Thanks for giving us an opportunity to weigh-in on this important issue. We trust that the leaders of this community will listen to our concerns and take the action necessary to look after the interests of the entire neighborhood – even if that might temporarily inconvenience one

7/8/2015

Shoreviewmn.gov Mail - Parking Restrictions Re Owasso Heights Road, Shoreview

household's contractor/s.

Gina and Rodger Hagen

3282 Owasso Heights Road

Home: [651.484.4738](tel:651.484.4738)

Gina's Cell: [612.423.8723](tel:612.423.8723)



Mark Maloney &lt;mmaloney@shoreviewmn.gov&gt;

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**Owasso Heights Restriction Comments -Lyden (revision)**

1 message

Lyden, Michael J &lt;Michael.Lyden@bsci.com&gt;

Thu, Jul 9, 2015 at 12:09 AM

To: "mmaloney@shoreviewmn.gov" &lt;mmaloney@shoreviewmn.gov&gt;

**Revision-** added the word "safe" regarding bus operation.

Mark,

1. I am in support of parking restrictions on: vehicles belonging to construction, service and maintenance personnel; construction vehicles and associated equipment; maintenance, service and catering vehicles; along either sides of Owasso Heights Road, Owasso Heights G, and Owasso Heights Drive.

I think such restrictions can be implemented through appropriate signs, police enforcement, and construction permit restrictions.

Construction permit parking restriction could be implemented several ways:

- a. Requiring construction vehicles to be parked and operated on land owner's property.
  - b. Limits on the total cumulative days vehicles can be present per construction project.
2. I am not in favor of new indiscriminant globally applied restrictions such as "no parking on the entire West side of Owasso Heights Road", intended to further restrict the neighborhood residents from being able to park. I don't agree that parking rules have to provide equal opportunity for people not living in the neighborhood. There are many neighborhoods in St. Paul, Minneapolis, and cities across the nation where permit systems are used to ensure parking for neighborhood residents.
  3. I look forward at a future time to discuss a potential revision in the position of the "no parking to the corner" sign on the south-west corner of Owasso G and Owasso Heights Road:
    - a. To ensure safe Roseville school bus operation at the bus stop opposite of 3262 Owasso Heights Road.
    - b. Allow access and backing out of the driveway at 3262 Owasso Heights Road.

Regards,

Michael Lyden



Mark Maloney <mmaloney@shoreviewmn.gov>

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## Street Parking

1 message

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**Elizabeth Lyden** <elizabeth.k.lyden@gmail.com>

Thu, Jul 9, 2015 at 12:00 AM

To: mmaloney@shoreviewmn.gov

Dear Mr. Maloney,

I am writing to you regarding the proposed "additional parking restrictions along the entire west side of Owasso Heights Road south of Owasso Boulevard North". Let us be clear, while this wording makes it sound as though this change would be a small adjustment to existing parking regulations, it would effectually prohibit all street parking on Owasso Heights Road.

I believe this proposal stems from the frustration many residents share regarding the amount of construction vehicles that frequently clutter the northernmost block of the street. Some of the larger homes on Owasso Heights Road have had ongoing construction projects that have inconvenienced many in the neighborhood, especially those who live directly adjacent to those properties, for years. While I firmly support the right of any individual to do with their property as they wish, these construction projects have often been carried out with the grace of the proverbial "bull-in-a-china-shop". As such, it is understandable that residents at the northern end of the street are tired of battling the constant stream of heavy equipment and inconsiderate workmen.

However, ridding the neighborhood of all street parking will not make our lives any easier. While such a change might banish the dump trucks to West Owasso Boulevard, many families in the neighborhood would struggle to abide by the new regulations. There are a few homes in this neighborhood with ample driveway space, but most make due with relatively small driveways and garages. While it is understandable that those who do not have to rely on street parking for guests would have difficulty understanding the necessity of parking on Owasso Heights Road, for many of us it is the only way that friends and family are able to park close to our residences.

I do agree that some modifications of the current parking restrictions appear to be necessary, as the source of these issues is not going to be resolved at the root (knowing of the likely correlation between assets and governmental permissions, it seems unlikely that any attempt to restrict these problematic projects at the level of building permits would be successful). I believe that the most promising of the alternative restrictions involves some sort of generalized restriction on construction vehicles. I would be interested in using input from both community and Shoreview City Council members to find a solution that allows residents to park on their city streets and prevents construction vehicles from monopolizing limited space.

If we want this neighborhood to remain a lively and friendly place for families, prohibiting street parking altogether is the wrong thing to do. As stated above, there are other, more nuanced solutions to this problem, and I hope that City Council considers a balanced approach.

7/9/2015

Shoreviewmn.gov Mail - Street Parking

Sincerely,

Elizabeth Lyden

3262 Owasso Heights Road

Shoreview, MN 55126