

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
September 21, 2015
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

--Presentation from Ramsey County Sheriff Matt Bostrom

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. September 8, 2015 City Council Minutes
2. Receipt of Committee/Commission Minutes—
 - Public Safety Committee, July 16, 2015
 - Parks and Recreation Commission, July 23, 2015
 - Economic Development Authority, August 3, 2015
 - Economic Development Commission, August 18, 2015
 - Planning Commission, August 25, 2015
 - Economic Development Authority, September 8, 2015

3. Monthly Reports
 - Administration
 - Community Development
 - Finance
 - Public Works
 - Park and Recreation
4. Verified Claims
5. Purchases
6. Change Order #1—Water Treatment Plant, CP 14-02
7. Payment #4 (Final) – Highway 96 Lift Station, CP 14-07
8. Consideration of Petition Re: Oakridge Extension
9. Authorization to Trade-In/Purchase Skidsteer Loader
10. Developer Escrow Reductions
11. Approval of Agreements—Community Center Alcohol Beverage Provider
12. Final Payment—2015 Seal Coat, CP 15-05

PUBLIC HEARING

13. 2015 Assessment Hearing—Hanson/Oakridge Area Reconstruction Project, CP 14-01

GENERAL BUSINESS

14. Comprehensive Plan Amendment/Rezoning/Preliminary Plat/Planned Unit Development-Development Stage—Shoreview Senior Living, 4710 Cumberland St.

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

*** Denotes items that require four votes of the City Council.**

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
September 8, 2015**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on September 8, 2015.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Johnson, Quigley, Springhorn and Wickstrom.

APPROVAL OF AGENDA

Mayor Martin added a discussion of Council email addresses to the *Special Order of Business* portion of the meeting.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Springhorn to approve the September 8, 2015 agenda with the addition stated above.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Mayor Martin:

October 3, 2015 is Cleanup Day.

The Farmers' Market will be continue to run on Tuesday afternoons until the middle of October.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Johnson to approve the City Council Workshop Minutes for August 10, 2015.

VOTE: Ayes - 5 Nays - 0 Abstain - Springhorn

Councilmember Springhorn abstained as he did not attend the August 10th meeting.

PUBLIC HEARINGS

There were none.

GENERAL BUSINESS

ITEMS RELATED TO 2016 TAX LEVY

A. ADOPT PRELIMINARY TAX LEVY

B. ESTABLISH DATES FOR BUDGET HEARING

Presentation by Finance Director Fred Espe

By State Law, the City is required to submit the HRA and City preliminary tax levy to Ramsey County by September 15, and September 30 respectively. Estimated tax statements will be mailed to property owners around November 13, 2015. The proposed date for the City's budget hearing is December 7, 2015; and adoption of the budget and tax levy on December 21, 2015.

The tax levy objectives are:

- To maintain existing services, programs and infrastructure;
- To meet existing debt obligations;
- To support capital replacements;
- Show an effective use of tax dollars.

The proposed increase to City levy is 3.91%. General Fund operating costs are estimated to increase 4.25%. Of that 4.25%, public safety comprises 50.66% of the increase, and salaries and benefits comprise 36.62% of the increase.

The debt levy is reduced by 2.79% primarily due to the advance refunding of the Maintenance Center debt in 2014.

The proposed increase to capital funds is 4.26%. This includes:

- Street Renewal increase of \$50,000
- General Fixed Asset Replacement Fund increase of \$47,000
- Capital Acquisition Fund (IT) increase of \$5,000

The levy for the EDA and HRA combined is increasing \$25,000. The total City levy increase is 3.73%. Adding the EDA and HRA levies in brings the City levy to 3.91%. The median home value for 2016 taxes is \$253,800, which assumes a 2.5% increase in value from 2015. The tax change is an increase of \$25 or 3.1%.

If adopted, the preliminary levy will be the maximum tax levy the City can impose for 2016. It may be reduced but not increased.

Mayor Martin asked for clarification on the market value exclusion, noting that a \$20,000 difference in value amounts to a tax difference of \$106, which is significant. City Manager Schwerm explained that as property values decrease, the amount of market value exclusion increases so that property owners are taxed on even less than the reduced property value. As values go up, the percentage of market value exclusion decreases.

MOTION: by Councilmember Quigley, seconded by Councilmember Johnson to adopt resolution number 15-78 establishing a preliminary City tax levy of \$10,667,858, and a preliminary HRA tax levy of \$100,000 for collection in 2016.

Discussion:

Councilmember Springhorn asked if the City has received the cost increase for employee health insurance for 2016. Mr. Espe answered that those numbers have not yet been received.

ROLL CALL: Ayes: Johnson, Quigley, Springhorn, Wickstrom, Martin
Nays: None

MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to set a public budget hearing for Monday, December 7, 2015 at 7:00 p.m. to discuss the 2016 City budget, tax levy and capital improvement program.

ROLL CALL: Ayes: Quigley, Springhorn, Wickstrom, Johnson, Martin
Nays: None

REZONING/PLANNED UNIT DEVELOPMENT-DEVELOPMENT STAGE - RAMSEY COUNTY LIBRARY, 4570 VICTORIA STREET, 795/805 HIGHWAY 96

Presentation by Asst. City Manager/Community Development Director Tom Simonson

Ramsey County proposes to build a new regional library on the Shoreview Commons campus that would replace the existing one. Renovation and expansion of the existing library was considered, but it was determined that it would be more cost effective to build a new facility. Previously, the City granted consent for Ramsey County to sell the existing library to the Mounds View School District for administrative offices. The new library would be located further south near the corner of Victoria and Highway 96. The County purchased the property at 805 Highway 96, and the City purchased the property at 795 Highway 96 for those parcels to be combined with the southern parking lot area of the existing library and with a portion of the City owned well house property to create a building site.

The 2008 Master Plan for the Ramsey County Library System included an upgrade to all libraries in suburban areas. The Shoreview library was identified to become a regional library

with expanded services and programs. Agreements between the City and County will be executed regarding land transfers, access, cross easements and property maintenance.

The properties combined for the new library site are proposed to be rezoned to Planned Unit Development (PUD). The Comprehensive Plan allows Institutional uses, and the current R1 zoning allows public and quasi-public uses. However, the City supports PUD zoning for the flexibility needed not only for the new library but for the uniqueness of the Shoreview Commons Campus.

Two lots each consisting of approximately two acres are being created. One is for the new library; and one is for the existing library to be sold to the Mounds View School District. The Preliminary Plat will be reviewed by the Planning Commission at the September meeting.

Access will be from Shoreview Commons Drive to a parking lot of 75 stalls. A southern plaza is proposed along Highway 96 that will be used for programs. There has been considerable discussion regarding building setbacks. The setback from Highway 96 is approximately 40 feet. The setback from the curb of Victoria Street is approximately 20 feet but narrows at the northwest corner to approximately 12 feet. Lot coverage is 81% for the new library parcel; 64% for the existing library parcel. The two lots combined have a total lot coverage of 72.6%.

The building consists of 38,000 square feet with a footprint of 34,000 square feet. The design is one level. Exterior brick accents are consistent with other public buildings in the Commons area. There is glass exposure along Highway 96 and in front for views and natural light.

In order to integrate the library into the Shoreview Commons, coordination and cooperation will be required among the City, County and School District. The Shoreview Commons Master Plan will be updated with a review for potential modifications to the internal drive and parking area for safe traffic flow and pedestrian access to the campus. Significant building setback deviations under the PUD are required because of site constraints and library design needs. The County believes the building design elements mitigate any setback impacts.

There will be a significant tree loss with this project. The County will comply with the City's landmark tree replacement policy. The project must also comply with Ramsey-Washington Watershed District requirements. A Signage Plan must be submitted and joint campus signage must be coordinated with the City.

The County hosted a well-attended public meeting in July and received feedback. No public comments or concerns have been expressed since that meeting. The Lake Johanna Fire Department has expressed no concerns.

The Planning Commission held a public hearing at the August 25, 2015 meeting. The recommendation to the City Council is for approval on a 5 to 2 vote. A number of concerns were expressed regarding setbacks, the intensity of the development for the parcel size, the location of the building at the corner, and how the building will interact or conflict with Community Center traffic and parking. After the Planning Commission meeting, the City did request the County to shift the parking lot and building 10 feet further east. The County considered this change but

cannot support it because it would result in serious impacts to the site plan. One significant impact would be that the book drop and access drive would be disconnected from the existing library.

The City supports a new regional library that will be a positive asset to the community. The new library and re-purposing the existing library for the School District is complementary to the Commons Campus. PUD flexibility is required for plan deviations because of site constraints and design needs for regional library operations. The intensity of the site is mitigated with incorporation of the new library into the 40-acre Shoreview Commons Campus. Staff is recommending approval with the findings and conditions listed.

Councilmember Johnson asked if there should be a delay until the Master Plan for the Commons is updated and reviews traffic flow and issues findings. Mr. Simonson stated that the site plan will not change significantly. There may be changes to the City's access drive. There is enough cooperation between the County and City to address concerns.

Mayor Martin asked how storm water will be managed. Public Works Director Maloney responded that the final design concept is not completed. The requirements of the Watershed District are well known. The proximity of the City's well house means that infiltration will not be a desired or permitted option. That makes the issue more complicated.

Mayor Martin stated that there is a lot of water runoff from the Community Center parking lot that the City has spent a lot of money on storm water ponds to contain. She will be interested to know how storm water from the library site can be retained.

Ms. Jennifer McMaster, Architect, HGA, stated that a variety of storm water management methods are being considered, such as tree trenches and pervious pavement.

Councilmember Wickstrom suggested an internal cistern system that would capture rain water for flushing toilets and watering plants. That would reduce runoff.

Planning Commissioner McCool stated that there was a lengthy discussion by the Planning Commission. Some Commissioners would like to see more time spent to address the issues of setbacks and moving the building 10 feet to the east. The Commission unilaterally supports the project and does not want to jeopardize it. His position is that he believes the new library on the corner will be a good landmark building.

Councilmember Wickstrom asked if there are landscaping trees along Victoria. **Ms. McMaster** responded that trees are being considered with the storm water plan to support the site. There is concern that there is enough vegetation on the site. She did thank the team for the changes made at her request.

Mayor Martin stated that the new library will significantly change the Commons campus. She is encouraged by some of the changes along Victoria. The big benefit is a new regional library in the City. She noted that some Commissioners were very pleased how the building looks. She asked what the impact would be if the library were reduced in size by 10 feet. **Ms. Susan**

Nemitz, Director of Ramsey County Libraries, responded that 10 feet taken out one side of the building would be a sizable amount of public spaces. If the model is to lend books, the old library is adequate. If the model is to create a 21st Century library that adds programming space, small group study spaces, children and teen spaces, the library should not be reduced further in size. It would cut out the heart of these expanded uses. This project has already gone through a significant winnowing process for the County to fund this project. If the space is reduced, her concern is that program goals cannot be reached.

Mayor Martin stated that she can support the project because of the benefit to the City. Her concerns remain regarding storm water management and softening the impact along Victoria Street.

Councilmember Johnson stated that there has been good collaboration with new renderings at Council requests. She agrees the library is a tremendous asset to the community and would ask that cooperation continue as the project moves forward.

Councilmember Quigley stated that there has been extensive discussion and the County has been a flexible partner. He looks forward to the continued process of working out remaining issues.

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to adopt Ordinance No. 934, Rezoning from R-1, Detached Residential to PUD, Planned Unit Development, and approve the PUD Development Stage for the proposed construction of a new Shoreview Regional Library by Ramsey County, in accordance with the following findings and conditions:

Rezoning

Approval of the rezoning request for the properties included in the project (4570/4560 Victoria Street and 805/795 Highway 96) from R1, Detached Residential, to PUD, Planned Unit Development, is based on the following findings and conditions:

1. That the proposed rezoning is consistent with the policies of the Comprehensive Plan and with the general purpose and intent of the development regulations.
The proposal is consistent with the Comprehensive Plan designation of the properties for Institutional uses, and complements the other public uses with the Shoreview Commons.
2. That the development facilitated by the proposed rezoning will not significantly and adversely impact the planned use of the surrounding property.
The proposed rezoning is consistent with the public uses of the Shoreview Commons civic campus and will not adversely impact surrounding properties, but instead the development of a new regional library will positively benefit and serve the community.
3. The developer is willing to enter into a rezoning/development agreement with the City.
As a condition of approval, Ramsey County will be required to enter into a development agreement with the City.

PUD - Development Stage

Approval of the PUD Development Stage request for the new Shoreview Library, as the project satisfies the development review criteria for a Planned Unit Development in meeting the following objectives:

1. Complies with the Comprehensive Plan designation of Institutional.
2. Uses architectural enhancements in the building design that meets and exceeds the City's design standards.
3. Green building techniques will be incorporated into the overall building design, and the project includes sustainable goals for elements such as water, energy, building materials, and indoor air quality.
4. Development via the PUD process is desirable to insure compatibility with adjoining land uses and provides flexibility in site and building design.

and the approval is subject to the following conditions:

1. Submittal and approval of a subdivision plat prior to the completion and occupancy of the new regional library.
2. Execution of all related cooperative agreements between the City and County for the development including land transfer, shared access and easements, and property maintenance.
3. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to submittal of the Final Plat and PUD - Final Stage applications.
4. The PUD - Final Stage plans shall address the recommendations and conditions stipulated in the memorandum from the Public Works Director and City Engineer, including storm water management and tree replacement plans.
5. The County shall secure a permit from the Ramsey Washington Metro Watershed District prior to commencing any grading on the property.
6. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project.

ROLL CALL: Ayes: Springhorn, Wickstrom, Johnson, Quigley, Martin
 Nays: None

PRELIMINARY PLAT/SITE AND BUILDING PLAN REVIEW/SPECIAL FENCE PERMIT--OAK HILL MONTESSORI SCHOOL, 4665/4685/4693 HODGSON ROAD

Presentation by City Planner Kathleen Castle

A Preliminary Plat is requested for 4685 and 4693 Hodgson Road to combine into one lot. The lot would consist of 1.83 acres with a lot width of 219.64 feet. This complies with the standards for the Office District. Drainage and utility easements will be required along parcel lines. A shared parking and maintenance agreement is required with the 4665 property.

The Site and Building Plan Review, Phase 1 is to expand the existing parking lot and increase the number of stalls to 85. The school previously leased parking stalls from the Rainbow Foods property and needs to replace them. Code requires 20.5 stalls. The parking provided is intended to meet needs for special school events. A new entrance driveway will be put in at 4693. The existing driveway at 4665 will be redesigned from a full access to right-out only.

A landscaping buffer is planned along Hodgson Road and along the north property line. The landscaping along the north side complies with the required 20-foot setback from a residential home. Screening also includes a 6-foot fence, which requires a Special Fence Permit. The adjacent property owner supports the fence.

Currently, lot coverage is at 25%, which will increase to 31% with the expanded parking lot. This is well within the permitted 70% lot coverage. Storm water is directed to a central green space for treatment and storage. Ramsey-Washington Metro Watershed District has requested additional information for the required permit.

Property owners within 350 feet were notified. Comments received concern landscape buffering to residential uses. The Lake Johanna Fire Marshal commented on the access drive, and revisions have been made.

The Planning Commission held a public hearing at the August 25th meeting. Comments of concern were in regard to noise and busing students. The Commission reviewed access driveways, traffic circulation and fencing. A recommendation for approval by the City Council was passed 7 to 0. Staff is recommending approval of the Preliminary Plat, Site and Building Plan Review-Phase 1, and the Special Fence Permit.

Councilmember Johnson asked if the right only means that circulation within the campus is one way. Ms. Castle answered, no. **Mr. Peter Hilger**, Architect for Applicant, explained the circulation pattern for the site. Entrance can be made from the north or south and can exit right or left from the north entrance. Right only is for the south entrance.

Councilmember Wickstrom requested that landscaping be low enough that drivers will see bikers and pedestrians on the trail.

Councilmember Springhorn echoed Councilmember Wickstrom's concern for bikers.

MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to approve the Preliminary Plat, Site and Building Plan review and Special Fence Permit applications submitted by Oak Hill Montessori School, 4665 Hodgson Road, for a parking lot expansion. Said approval is subject to the following:

4685/4693 Hodgson Road

Preliminary Plat

1. The Final Plat shall include drainage and utility easements along all property lines. Drainage and utility easements along the roadways shall be 10 feet wide and 5 feet wide

along the side and rear lot lines. Other drainage and utility easements may be required by the Public Works Director.

2. The applicant shall execute an agreement for this Plat and the Oak Hill Montessori Plat addressing the shared driveway, parking and maintenance. Said agreements shall be submitted to the City Attorney for review and approval prior to the City's release of the Final Plat.

4665/4685/4693 Hodgson Road

Site and Building Plan Review - Phase 1 only

1. This approval permits the Phase 1 expansion of the parking lot for Oak Hill Montessori School in accordance with the plans dated July 28, 2015. The plans are subject to revisions specified in the conditions.
2. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to the issuance of a building permit for this project.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project.
4. A Special Fence Permit is required for the proposed 6-foot tall fence along the northern lot line of 4693 Hodgson Road.
5. Landmark trees will need to be replaced in accordance with the City's tree replacement ordinance, Section 209.050.
6. The Landscape Plan shall be revised to include the replacement trees required for the removal of the landmark trees. Landscaping shall be installed in accordance with submitted plan.
7. The applicant shall address the comments from the City Engineer prior to the issuance of a building permit.
8. Prior to the issuance of a grading permit, the applicant shall receive the needed approvals from the Ramsey Washington Metro Watershed District and Ramsey County.

4693 Hodgson Road

Special Fence Permit

1. This approval permits the construction of a 6-foot tall wooden privacy fence along the northern lot line located in the front yard of the property at 4693 Hodgson Road.
2. A fence permit is required to install the proposed 6-foot tall fence.
3. The fence shall be set back a minimum of 20 feet from the Hodgson Road right-of-way line.
4. Landscaping shall be installed as indicated on the submitted landscape plan.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated Inst, Institutional land use of the Comprehensive Plan.
2. The proposed lots, as identified in the preliminary plat, comply with the O, Office District standards.

3. The proposed development complies with the standards identified in the City's Development Code.
4. The proposed improvements meet the spirit and intent of the Comprehensive Plan and the Development Code.

Discussion:

Mayor Martin thanked Oak Hill Montessori for their long range planning and for offering a good education opportunity in the City.

ROLL CALL: Ayes: Wickstrom, Johnson, Quigley, Springhorn, Martin
 Nays: None

SPECIAL ORDER OF BUSINESS

Mayor Martin reported a question from a resident asking why Councilmembers do not have a City email, rather than only using personal email.

City Manager Schwerm stated that City email addresses have been set up for Planning Commission members and can be done for the Council. A City email address is recommended by the League of Minnesota Cities.

City Attorney Kelly stated that it would be good for Councilmembers to have centralized email addresses to insure that City business is separated from personal matters.

Councilmember Quigley stated that often it is difficult to know who is receiving City emails he receives when blind carbon copy is used. Otherwise, he has not had a problem.

Mayor Martin responded that she would like to pursue City email addresses for each Councilmember in light of the League of Minnesota Cities recommendation.

Councilmember Wickstrom suggested one email address for the Council which is then sent to Councilmembers' individual emails. City Attorney Kelly responded that becomes more complicated because a response could potentially be taken as a Council action not taken in a publicly notified meeting. A data practices request from a certain Councilmember would, at this time, mean digging through personal email.

Councilmember Johnson requested the change not be effective until 2016. The transition into a new email address, business cards and communication to residents will take time. She suggested indicating on the signature line that the Mayor is responding on behalf of the Council.

Councilmember Springhorn requested information on how and how not to use a City email address.

ADJOURNMENT

MOTION: by Councilmember Johnson to adjourn the meeting at 8:26 p.m.

VOTE: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE ___ DAY OF _____ 2015.

Terry Schwerm
City Manager

PUBLIC SAFETY COMMITTEE
July 16, 2015
7:00 PM – CITY HALL

MINUTES

CALL TO ORDER

The Public Safety meeting was called to order at 7:00 p.m.

ROLL CALL

Those in attendance were Committee members Treverse Guess, Henry Halvorson, Jorgen Nelsen, Marc Pelletier, Nicole Hertel, Gil Schroepfer, Colleen Norell; Fire Chief Tim Boehlke (Lake Johanna Fire Department), Crime Prevention Deputy Greg LeMay and Public Communications Coordinator Randy Gustafson (Ramsey County Sheriff's Department).

Members Absent: Ed Powlinski

Others Present: City Manager Terry Schwerm and Shoreview resident Katie Emerfoll.

APPROVAL OF MINUTES

Jorgen Nelson noted that the minutes noted that he was at the meeting even though he did not attend. Noting that change, Pelletier moved, seconded by Schroepfer, approval of the May 21, 2015 Public Safety Committee minutes. Motion was unanimously adopted.

CITIZENS' COMMENTS

Katie Emerfoll, 3932 Gramsie Court, a Shoreview resident who lives near Highway 49 and Gramsie Road, introduced herself. She indicated that a friend of hers died about two years ago when a vehicle hit him while he was skateboarding along Rice Street north of I-694. She noted that there is a small memorial along the side of the road where this occurred. She started a petition about two years ago after this incident, but recently solicited some additional signatures requesting that the City put street lights along Rice Street. The petition also requests that a trail or sidewalk be constructed along the road between I-694 and Gramsie Road.

A few of the committee members indicated that they remember hearing of the accident. Schwerm explained that a trail or sidewalk would not likely be constructed until the roadway is improved but the City could explore the possibility of street lights on some of the electric line poles running adjacent to the roadway. After some discussion, Guess moved, seconded by Pelletier, that the City explore the feasibility of installing temporary street lights in the Rice Street corridor between I-694 and Gramsie Road. Motion was unanimously adopted. Committee Chair thanked Ms. Emerfoll for attending the meeting and raising this issue with the committee.

REPORTS

Allina – no one was present from Allina.

Fire Department – Fire Chief Tim Boehlke reported on the following:

- On July 1st, the Lake Johanna Fire Department fully implemented the Duty Crew Program. There are now shift crews working 24/7 at two different stations. He noted that the Duty Crew program allows firefighters to work more hours, however, they can now choose the hours that work best for them. It has improved response times and greatly enhanced service to residents of Shoreview and the other contract cities.
- The Fire Department will have an annual open house at Fire Station 4 on Friday night and Saturday afternoon (July 26 and 27) during the Slice of Shoreview event.
- Offered to hold the next meeting of the Public Safety Committee at Fire Station 2 on Hodgson Road. This would allow the committee to see the renovations of the station that allow for a 24/7 Duty Crew and how the crew operates at the station. The committee members indicated that they would like to meet at the station.

Ramsey County Sheriff – Crime Prevention Deputy Greg LeMay and the Sheriff Department's Public Communications Coordinator Randy Gustafson were present at the meeting to discuss the upcoming Night to Unite event. Deputy LeMay indicated that the annual Night to Unite event will be held on Tuesday, August 4th. They anticipate about 165 block parties across the seven contract communities with about 60 parties planned in Shoreview. The Sheriff's Department also sponsors a dinner to recognize all of the people who are hosting the block parties as a method of distributing materials prior to the event. The goal of the program is to get more people involved in crime prevention and getting neighbors to know one another.

Sheriff's Department representatives also discussed the new Computer Aided Dispatch (CAD) and records management systems. Chief Boehlke also discussed the impact of the new CAD system on the Fire Department.

NEW BUSINESS

None

LIAISON REPORT

None

ADJOURNMENT

Pelletier moved, seconded by Schroepfer, that the meeting be adjourned at 8:55 pm.

**PARKS AND RECREATION COMMISSION
MINUTES
JULY 23, 2015**

At their July 23, 2015 meeting, the Parks and Recreation Commission took a tour of several parks and recreation facilities in other cities.

Members Present: Desaree Crane, Carol Jauch, Catherine Jo Healy, Linda Larson, Tom Lemke

Members Absent: Charlie Oltman, Craig John, Athrea Hedrick, Sarah Bohnen

Staff Present: Terry Schwerm, City Manager

Commission members left the Shoreview City Hall at 6:00 pm and toured the following facilities:

- Maple Grove – outdoor amphitheater, Rotary Music Plaza, indoor playground at the Community Center, plaza style skate park
- Plymouth – Millenium Gardens
- Eden Prairie – Purgatory Creek Park, Veteran’s Memorial

The group returned to the Shoreview City Hall at about 9:00 pm.

**SHOREVIEW ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
August 3, 2015**

CALL TO ORDER

President Emy Johnson called the meeting to order on August 3, 2015 at 5:00 p.m.

ROLL CALL

The following members were present: President Emy Johnson and Board Members Sue Denkinger, Sandy Martin, Shelly Myrland and Terry Quigley.

Also attending this meeting:

Terry Schwerm	City Manager
Tom Simonson	Asst. City Manager/Community Development Director
Niki Hill	Economic Development and Planning Associate
Kirstin Barsness	EDA Consultant

APPROVAL OF AGENDA

MOTION: by Quigley, seconded by Denkinger, to approve the August 3, 2015 agenda, as submitted.

VOTE: **Ayes - 5** **Nays - 0**

APPROVAL OF MINUTES

MOTION: by Quigley, seconded by Myrland, to approve the July 13, 2015 meeting minutes, as written.

Discussion:

Denkinger noted that there was discussion about the Ramsey County Initiative and the fact that a County strategy is not always in alignment with internal supporting groups or private business. As there will be future discussions on this issue, it was the consensus to not make any changes to the minutes.

VOTE: **Ayes - 5** **Nays - 0**

FINANCES AND BUDGET

As the EDA met on July 13, 2015, there are no new financial reports or claims to report at this meeting.

GENERAL BUSINESS

SHOREVIEW HOME IMPROVEMENT LOAN PROGRAM - ENERGY IMPROVEMENTS/POTENTIAL INCENTIVES

Simonson reported that staff met with the Neighborhood Energy Connection (NEC) regarding inclusion of energy improvements as a possible incentive to expand the Shoreview Home Improvement Loan Program. Possibly, rebates could be provided for energy audits and certification. The Board is being requested to consider amending the loan eligible criteria to include solar energy improvements.

Simonson introduced Mr. Chris Duffrin, Executive Director of NEC. Mr. Duffrin stated that the NEC is a non-profit organization that has been in existence for 30 years. NEC works with energy efficiency programming, home energy audits and whole-house retrofits. NEC loans are available for property owners for energy improvements. The Home Energy Squad has operated for five years and works with direct insulation of homes.

A program called Energy Fit Homes focuses on making energy efficiency more visible to homeowners. It is a tool to certify existing homes as being energy efficient. Energy efficient scores are based on an energy model that has averaged savings from thousands of homes that are deemed energy efficient. The model is modified according to different house types. From the model, a house can be given an energy score with its existing equipment. A score of 95 or above is needed for certification. The model also provides information on the score that can be reached with certain improvements to the home. Certification requires meeting certain measures for the following: 1) attic air ceiling insulation; 2) wall insulation; 3) heating equipment; 4) window replacement; 5) lighting; and 6) combustion safety if the water heater is involved; and 7) adequate ventilation.

Councilmember Quigley asked how the Xcel program fits in with achieving a score for certification. Mr. Duffrin responded that at least the \$60 level test would be needed. The \$30 level does not include the blower test, which decompresses the home to find out where air leaks are located. The \$60 level includes the blower test. The \$100 level includes an infrared test. Councilmember Quigley requested a sample audit form for the City to review.

Mr. Duffrin stated that the City of Roseville has subsidized home audits for several years, but that is not always an incentive for property owners to have energy efficient work done. His suggestion would be to find ways to provide an incentive to getting the work done, such as once a home is certified, a subsidy would be available. This certification can be listed as a feature when the home is for sale.

Mayor Martin asked if the County has considered a reduction in property taxes as an incentive. Mr. Schwerm explained that the County would be more likely to offer property tax credits rather than reduce taxes. Reducing taxes creates an artificial lower value for the property. Physical improvements and additions generally increase property value but not necessarily energy improvements.

Councilmember Quigley asked the cost of solar energy improvements. Energy improvements would be related to what is done by the Housing Resource Center (HRC). Mr. Duffrin responded that solar improvements are not necessary for certification. The cost of solar energy would require a subsidy. NEC is interested in motivating people to undertake cost-effective measures. He added that the HRC focuses on general home improvements, not necessarily energy improvement measures, although the NEC has cooperated with some HRC projects.

Mayor Martin stated that it makes more sense to provide an incentive through a loan for energy efficient measures than to subsidize an energy audit.

Councilmember Johnson asked if there is any data on the number of people in Roseville who received the free energy audit who then had the work done. Mr. Duffrin stated that he does not have exact data, but it is not a high number.

Myrland asked how residents find out about energy audits and energy efficient programs. Mr. Duffrin stated that currently information is mainly through Xcel and marketing efforts on the part of NEC.

Simonson stated that staff agrees that free audits would not be enough of an incentive for homeowners to invest in energy efficient measures. There are rebate programs available, but the difficulty is navigating through the process. Staff believes providing information on how to take advantage of the system would be helpful. He noted that the Environmental Quality Committee (EQC) is very supportive of actions the City can take to provide incentives for energy efficient improvements. He suggested developing a model program with the NEC assistance.

ACTION AMENDING LOAN ELIGIBLE CRITERIA - SOLAR ENERGY IMPROVEMENT

Simonson stated that a proposed motion formalizes the addition of solar energy improvements to the list of eligible improvements for the Shoreview Home Improvement Loan Program. He said that while it was not listed as eligible, the City has approved loans for such improvements as it was consistent with the original intent of the home energy loan program.

Myrland asked if there are any special codes for solar energy as to placement. Simonson responded that there are building codes. Installation placement is a factor that would need to be considered. Regulations of other communities can be researched. Mr. Schwerm noted that those who are installing solar energy are often doing it because of environmental values, not necessarily for the savings.

Denkinger stated that there are people who put solar energy panels on many surfaces of the home because they are more interested in efficiency and savings, not aesthetics.

Councilmember Quigley questioned whether the motion should be amended to be more specific or postponed until certain criteria can be established. He noted that FCC signals cannot be impeded. Mr. Schwerm stated that he is unsure if the City has authority to restrict placement.

Simonson responded that the motion could be postponed if the Board would like more answers to questions. If the motion is approved, staff can be directed to look further into zoning requirements.

Councilmember Johnson suggested tabling the motion until more questions can be answered.

It was the consensus of the Board to table action on incorporating solar energy improvements as eligible improvements for use of the Shoreview Home Loan Improvement Program in order to obtain more information and determine what criteria might be needed with installation.

TAX ABATEMENT VS. TAX INCREMENT FINANCING

Simonson stated that the issue of tax abatement relates to the development of the Rainbow Foods property. The developer has indicated that some level of City assistance will be needed to make the site work for a preferred grocer. The grocer now believes reuse of the existing building would serve their needs but require significant reinvestment. A liquor component may also be part of the grocery plan. That would mean changing the City's ordinance regarding a liquor store proximity to a school. A concept was provided by the developer that also includes a 6,000 square foot retail center/restaurant pad on the portion of property along Highway 96. There was also discussion about the need for a left turn access from Highway 96 that would have to be researched and pursued with Ramsey County.

The property does not qualify for a new TIF District because of the good condition of the existing building. There is approximately \$400,000 from the old TIF District that could be transferred to this project. One option to cover the gap is to offer a tax abatement. The City would channel the City's portion of taxes from the site and redirect them back to the project. Another option might be to make a contribution from TIF District No. 1. The City could also seek Ramsey County and the School District participation in the abatement.

Mayor Martin asked what the \$400,000 would be used for if not for assistance with this development. Simonson answered that there had been discussion of putting it in the BRE Fund. However, a good argument can be made that this TIF District and funding was established for development of this site, which never developed as planned.

Barsness explained that tax abatement is also a rebate program. Tax abatement uses the same property tax stream as TIF. The difference is in the amount captured. TIF captures the tax difference from the original site value and the new value after development. Tax abatement is not limited to what is being built as new. There is flexibility in limiting abatement to a percentage, structuring it the same as TIF based on new value, or setting a specific amount per year for a certain number of years.

Schwerm asked if abatement can be set up as a revenue note contingent on meeting minimum property value. The City would set the term. If no term is set, it is automatically for eight years. If the City is the only contributor, the term can be for up to 20 years.

Barsness answered, yes. She explained that creating a TIF District means notifying the County and School District that you plan to use their tax money. Those two jurisdictions only have the opportunity to comment but have no control over the TIF District. With tax abatement, the City has local control over its portion of taxes; the County and School District have control over their portions. They can contribute their own amount on their own terms. TIF is limited as to assistance only with public improvements. There is no such limit with tax abatement. It can be used for the new building, landscaping. Tax abatement does not need the property owner's permission. For example, with the Rainbow site the City's portion of taxes can be abated for the Dairy Queen, gas station and car wash because those businesses are benefitting from the development.

Schwerm stated that with TIF, taxes are redistributed so everyone is pay a little more to fund that TIF District. He asked if the City would be shorting itself by taking a lump sum for abatement assistance. Barsness responded that the amount of abatement must be added to the City's tax levy each year.

Simonson explained that the new development would pay taxes, but the City, through abatement, would reimburse to whatever level agreed upon. Barsness stated that if the \$400,000 is used, abatement would be at \$600,000 that could be spread over 15 years. The property is currently valued at \$5.5 million, plus the value of new development. Any value above the agreed upon tax abatement would come back to the City. Simonson stated that the advantage is to see a quality development on the site. Property value will only decrease over time as the site sits vacant.

Schwerm noted that other uses the developer is being contacted about include manufacturing and warehousing, which could lower the value of the property and lower taxes collected.

Denkinger clarified that the prospective developer would use the entire building and not just a portion as was previously discussed. Simonson answered, yes, as there is discussion now about a liquor component and a bakery.

Mayor Martin stated that the only down side she sees is the addition to the levy, but she believes it is defensible for the type of development that can be brought to the site.

Simonson stated that tax abatement is a tool allowed by the State. It would be advisable to establish a policy regarding tax abatement.

Myrland asked the length of time it would take to get approval for the left turn access and whether that process can be started. Simonson stated that the process can be started as soon as there is more information provided by the developer.

DEVELOPMENT UPDATES

Rice Street/I-694 Redevelopment

Simonson reported that a concept proposal was presented to the Planning Commission and a packed house of interested residents, although there was no public hearing. Comments focused on opposition to the development because of density of apartment, traffic. A traffic study will

SHOREVIEW ECONOMIC DEVELOPMENT COMMISSION

Meeting Minutes

August 18, 2015

ROLL CALL

Chair Josh Wing called the meeting to order at 7:30 a.m. with the following members present: Sue Denkinger, Jim Gardner, Dave Kroona, Mike Tarvin, Jeff Washburn, and Jonathan Weinhagen. Member Kirk VanBlaircom had an excused absence. Member Jason Schaller arrived later in the meeting.

Also attending were Assistant City Manager and Community Development Director Tom Simonson, and Economic Development and Planning Associate Niki Hill.

ACCEPTANCE OF AGENDA

Commissioner Weinhagen, seconded by Commissioner Tarvin, moved to accept the agenda, as presented.

Vote: 7 AYES 0 NAYS

APPROVAL OF MINUTES

Commissioner Washburn, seconded by Commissioner Weinhagen, moved to approve the minutes of July 21, 2015, as written.

Vote: 7 AYES 0 NAYS

INFORMATION EXCHANGE

A. MEMBER SHARING

No member news to report.

B. STAFF INFORMATION

EDC Profile/Member Bios

Simonson reminded the members to complete their member bios, which was distributed earlier this summer as an online link. Staff will resend to those who have not yet completed. The EDC used to do this and we thought it would be a good way to showcase who are EDC members are and what they do. This would be part of a future feature in the newsletter on the Commission and their mission.

Business Matters

Simonson asked if there were any suggestions for the upcoming edition of Business Matters. We have identified Torax Medical as the potential Business Spotlight but are open to any other relevant information that we can include. We have also thought about profiling EDC/EDA members so that businesses and residents can better understand the work of the groups and members who are serving the City. Chair Wing suggested highlighting both the EDA and EDC, discussing the mission and work of each group.

Small Business Workshop

After the poor turnout for the last Small Business Workshop, the EDC discussed whether such events should continue or perhaps consider partnering with other communities. Simonson said that both the EDC and staff feel there is value to such workshops but joining with other cities may provide a wider audience. We talked with the St Paul Area Chamber of Commerce and also discussed partnering with Vadnais Heights and Arden Hills. Staff is seeking EDC direction before moving forward with a revised format and sponsorship.

Members Washburn and Denkinger affirmed that we should support a joint business workshop. Perhaps we should also host it at a neutral site or at least rotating so that it is fair to the businesses in each of the different municipalities.

Member Weinhausen mentioned that the Saint Paul Chamber and Roseville have a quarterly series so it could perhaps be something along that line of frequency.

Raising Canes Opening

The Raising Canes opening has been pushed back to September 24th. It will be at 9:30 am and all members are encouraged to attend. They forgot the vestibule for the colder Minnesota climate so that had to be designed and built prior to opening.

(Member Schaller arrived 7:45am)

Recent, City Council and Planning Commission Action

Simonson gave the EDC an update on recent City Council and Planning Commission agenda topics and actions. The City Council approved the vacation of the alley north of N. Owasso Blvd, as part of a 10-lot single-family residential subdivision by Zawadski Homes. Interesting concerns from nearby residents expressing concern for a railroad emergency and suggesting a secondary outlet for the neighborhood in case of an evacuation need. Simonson noted that the northern lots are part of the Mounds View School District and the southern lots are part of the Roseville School District.

Elevage Development – Rice Street/I-694. The Elevage Group presented their PUD – Concept stage for a mixed-use project of high density apartments and retail to a packed Council Chambers for both the Planning Commission and the City Council consideration. The concept is an informal review where no action is taken, but concerns and issues are identified. The neighborhood is very organized and opposes the mixed use development with an apartment building, restaurant, and coffee shop. They have concerns about traffic and crime with the addition of so many rental units in the apartment building.

Simonson said that staff, the Planning Commission and the City Council did note that the Highway Corridor Transition Study and the Comprehensive Plan both suggested a mixed-use redevelopment was appropriate, but the general feeling at this time is the project may be too intense without some modifications by the developer.

Member Wing said that the plans make it seem like a lot of parking. Simonson agreed but noted that there would actually be shared parking for some of the uses and that it is likely to change as this is just a concept stage at this point. The apartments would also have underground parking.

The Regional Library plans are still moving along. The design has been revised since the initial meeting – including a number of design changes. There are some deviations to the code that are requested but it fits the overall campus feel and goal of a more connected campus area. The library would face the rest of the campus area as opposed to Victoria Street. This plan does a better job of connecting the library to the campus than the current Library building. Member Denkinger asked what the increased volume of traffic would be to the campus. Simonson stated that at this point it was not known, although the current library has not generated high amounts of traffic. Simonson stated that the City is in the process of hiring a firm to develop an updated master plan for the campus. As part of that project, the traffic flow and safety will be reviewed and recommendations made on how to best manage it. The opening is planned for early 2017.

(Chair Wing had to leave the meeting at 8:16 am)

GENERAL BUSINESS

A. BRE Business Visits

Simonson advised the members to look at the handout that was included in their packet. Ally Financial and Antea USA, Inc are both new to the list of our “key businesses”. Member Washburn asked when do we start visiting some of the ones we have previously gone to? Turnover here and there come into play, especially if it has been 3, 4 or even 5 years since the last time we visited them. Simonson agreed and said that we will look into visiting those we have in the past as well as some of the new ones.

B. DEVELOPMENT UPDATE

Rainbow Foods Property

City staff met again with Oppidan Development and a potential grocer to talk about the Rainbow Foods site and the potential redevelopment of it. The major hurdles/issues are with the financial assistance – in what ways and level the City can assist, and the need for a free left turn lane off of Highway 96. The left turn lane could be a deal breaker with this particular grocer. The City is working with Ramsey County on the turn lane issue.

Shoreview Business Campus

There are 10 acres that are still undeveloped in the area. The conservation easement that was on the property has now been lifted. TaTonka Realty is now marketing the property. The City has been working with them and has contacted several BRE companies that could have potential interest in the site to accommodate expansion needs. Simonson said this would be a great use of the City’s special BRE tax increment district authority.

Shoreview Corporate Center

Eagle Ridge Partners has recently purchased the Shoreview Corporate Center. Eagle Ridge previously owned the campus 16 years ago before selling it to an investment group. The northern buildings are still doing well with Land O' Lakes and Hill-Rom as tenants, but still have serious parking needs. The previous owners were unresponsive and did not make investments into the property. Eagle Ridge is now going to address the deferred maintenance on those buildings as well. The 1005 Gramsie building continues to be the biggest challenge. It has been vacant for 7 years now. The structure and the size of the building do not make it easily adaptable for many uses – especially with limited distances to windows. Lack of parking is also a big factor. The City will be working with Eagle Ridge in exploring how the 1005 property could be redeveloped or renovated.

C. ECONOMIC DEVELOPMENT TOOLS: TAX ABATEMENT VS TAX INCREMEMNT FINANCING

The City is looking at using the property tax abatement tool in the future. Simonson said that the EDA has been discussing tax abatement for the Rainbow Foods property. The former Rainbow site does not qualify for a new TIF district so tax abatement may be the only real tool the City can use to provide financial assistance.

Member Washburn asked about an existing business reacting to the City providing tax abatement? Simonson said that with tax abatement taxes are not forgiven but still paid by the property owner, however, a certain portion could be redirected back to support a project. With any business assistance or redevelopment, the City has to agree that there is a public purpose behind financial support. In most cases when redevelopment is involved, a project may not be feasible without that support, especially a project that the City wants in terms of quality.

Member Gardner asked how soon it would be before we had an announcement on a plan for the Rainbow Foods property. Simonson stated that we do not have a date yet but anticipate that it hopefully could be later this year.

ADJOURNMENT

Commissioner Weinhausen, seconded by Commissioner Kroona, moved to adjourn at 8:29 a.m.

Vote: 7 AYES 0 NAYS

Draft

**SHOREVIEW PLANNING COMMISSION
MEETING MINUTES
August 25, 2015**

CALL TO ORDER

Chair Solomonson called the August 25, 2015 Shoreview Planning Commission meeting to order at 7:00 p.m.

ROLL CALL

The following Commissioners were present: Chair Solomonson; Commissioners Doan, Ferrington, McCool, Peterson, Schumer and Thompson.

APPROVAL OF AGENDA

MOTION: by Commissioner Schumer, seconded by Commissioner Thompson to approve the August 25, 2015 Planning Commission meeting agenda as presented.

VOTE: Ayes - 7 Nays - 0

APPROVAL OF MINUTES

July 28, 2015 Regular Meeting

MOTION: by Commissioner Schumer, seconded by Commissioner Ferrington to approve the July 28, 2015 Planning Commission meeting minutes as presented.

VOTE: Ayes - 5 Nays - 0 Abstain - 2 (Peterson, Thompson)

REPORT ON CITY COUNCIL ACTIONS

Presentation by City Planner Kathleen Castle

The City Council approved the following:

- Comprehensive Plan Amendment, Rezoning and Site and Building Plan Review for Oak Hill Montessori School, 4683 and 4685 Hodgson Road
- Minor Subdivision for Tolberg Homes, 5845 Buffalo Lane
- Considered the Concept Stage Review for the Planned Unit Development from Elevage Development Group, LLC 155-173 West County Road E, 185 West County Road E, 3500 Rustic Place, 3521 Rice Street

OLD BUSINESS

PUBLIC HEARING – COMPREHENSIVE PLAN AMENDMENT / REZONING / PRELIMINARY PLAT / PLANNED UNIT DEVELOPMENT-DEVELOPMENT STAGE*

FILE NO: 2585-15-28
APPLICANT: SOUTHVIEW SENIOR LIVING
LOCATION: 4710 CUMBERLAND STREET

Presentation by Senior Planner Rob Warwick

Southview Senior Living has submitted applications for: 1) Comprehensive Plan Amendment from Office use to High Density Senior Residential; 2) Rezoning to PUD; 3) Preliminary Plat to re-plot the property from four parcels into a single parcel; and 4) Planned Unit Development - Development Stage Review. At the Planning Commission's July 28, 2015 meeting, a public hearing was held regarding a 34-unit senior apartment building. The application was tabled to allow the developer to make revisions to the plan. The review period for the application was extended to 120 days.

The applicant has responded to comments from the public hearing by making the following changes:

- Reduced building height to a 47-foot peak height and a mean height of 39 feet, which is comparable to the existing building
- Added common area on the main floor that includes an outside patio and pergola
- Reduced the number of units to 32 for common areas
- Increase of 8 surface parking stalls for a ratio of 1.9 stalls per unit
- Rotated the building to increase the separation from the access drive to 12 feet, which reduces the setback from Hodgson to 28.8 feet at the northwest corner of the building
- Added a sidewalk to encircle the building

The apartment building will complement the existing senior living building with matching exterior finish and architectural design. Underground parking is included with a surface drive and small surface parking area. Access is from Cumberland Street. A skyway will connect the two buildings to share facilities and services.

The property is in Policy Development Area (PDA) No. 9, which allows senior housing. The Comprehensive Plan Amendment is required for the parcels designated O, Office and RM, Residential Medium Density. Rezoning is required because the 4696 parcel was not included in the PUD.

Under a PUD, flexibility from Code requirements are possible. Deviations requested include:

- A building height of 39 feet at the mid-point; Code requires 35 feet. The proposed height is comparable to the existing building.
- For additional building height, the City required one additional foot of setback for each additional foot of height--the setback from Cumberland Street is required at 34 feet; 37 feet is proposed.

- The setback from Hodgson Road is 28.8 feet; Code requires 44 feet.
- Parking at a ratio of 1.9 stalls per unit is less than the required 2.5 stalls; the City has allowed flexibility with parking requirements with other senior developments because it is recognized that parking need is less.

Expansion of the senior residential use is compatible with surrounding land uses. The proposed building will provide a transition between the higher intensity uses to the south and the residential uses to the north. Senior residential is low intensity and generates small traffic volumes during off-peak times. This proposal will have less impact than the previous consideration for an office building. HSR zoning allows up to 45 units per acre. The proposal is for 30.8 units per acre, which is comparable to the existing senior living building at 32 units per acre.

There are seven landmark trees on the site that will be removed. Replacement trees required are three replacements for each landmark tree removed. The landscape plan shows more than 40 replacement trees.

Property owners within 350 feet were again notified of the proposal and this public hearing. Notice was also published in the City's legal newspaper. Six comments were received in July and one in August. Comments focused on concerns about the size of the building, traffic and screening.

Staff believes that the project complies with the criteria for a Comprehensive Plan Amendment and rezoning. Senior residential (HSR) is less intensive than other uses and is not anticipated to impact surrounding lower density residential uses. Hodgson Road is an arterial that can accommodate traffic generated. The developer will enter into a Development Agreement. Easements are shown for existing and proposed storm water management basins on the property. Storm water runoff will be reduced with the infiltration system proposed. The project benefits the City with expanded housing opportunity. The building uses high quality materials. Staff is recommending that the applications be forwarded to the City Council with a recommendation for approval.

City Attorney Kelly stated that the public hearing was properly re-noticed.

Chair Solomonson opened the public hearing.

Mr. Link Wilson, Kaas Wilson Architects, stated that the significant changes are the path around the building, two fewer units to increase amenities, and increased parking. He noted that only the northwest corner is 28.8 feet from Hodgson and does not believe the visual impact is significant. The nearest homes are hard to see, and it will be hard for them to see the building. There will be heavy landscaping in addition to the many trees that are already on the site. The height was dropped to be comparable to the existing building.

Mr. Bill Corty, 4716 Cumberland Street, stated that he believes that in spite of the changes, it is an imposing building that he does not believe is a transition from the commercial area to the residential area. Added parking is from green space. There is a lot of building and surface

parking compared to the green space. His house is oriented to the south so all windows face the building and parking lot. He is concerned about car lights shining into his bedroom window. Existing trees are locust, box elder, buckthorn and Asian elm, all undesirable trees for landscaping. They are tall and spindly and not shaped. They are not landmark trees. They need to be thinned and trimmed. He does not want them removed because it is at least something. He would like to see conifer trees planted in the front of the building at the least. He is the most impacted from this proposal.

Mr. Jim Erdman, 4735 Cumberland, echoed Mr. Corty's comments about the current tree alignment landscaping. He also would like to see conifers planted that would help provide privacy and help block light intrusion. There will be an increase of traffic. Experts need to look at what can be done to make the intersection of Cumberland and Hodgson safe. It will not be an easy entrance onto Hodgson. A new food store will add to that traffic intensity.

Mr. Alan Higley, 4818 Cumberland, stated that it is difficult for pedestrians to walk and access the senior living complex because there is no sidewalk. It is good news that a sidewalk is being put in on Hodgson so people can walk to Walgreen's. He does not see anything to substantiate staff's finding that the senior living apartment would generate less traffic than Office use. It is also claimed that senior living is a less intense use that will not impact surrounding residential areas. There is no loading docks for daily delivery trucks to the existing facility. When people are moving in and out, there is no loading facility provided. They have to go in and out the front door. On holidays, there is not enough parking. Therefore, he takes issue that there a less intense use. Cumberland is not addressed in terms of added traffic. He asked why the exceptions to Code would be allowed, such as height and setbacks. Parking spaces in the existing building is not viable. Staff park there, and there are RV trailers in the garage. There needs to be a provision for staff parking. Finally, he urged that the vintage evergreens be left and that an outdoor amenity such as a park for current residents.

Mr. Greg Mikre, 4707 Hodgson Road, stated that his frustration is that he has not been impressed with the senior living development from the beginning. At another senior complex he visited, there were eight outdoor areas for residents. This is a cookie cutter design with nothing special for residents outside. In order to use the MTC southbound, residents will have to cross the street, which could be an issue. Traffic will be an issue. At the location of the 28-foot setback from Cumberland, there may be a blind corner especially in winter. He would have liked to see a path around the building, a back entrance, a separate road for ambulances. He would like to see the design upgraded. The way it is it is not different. This is not a fancy design; it is something that can be seen in any city.

MOTION: by Commissioner Doan, seconded by Commissioner McCool to close the public hearing at 8:13 p.m.

VOTE: Ayes - 7 Nays - 0

Commission Discussion

Commissioner Ferrington stated that one issue that was raised by a number of people is the need for more landscaping between the facilities and the homes. That could be an easy fix. She suggested that perhaps a privacy fence could be built between the single-family homes and the subject property.

Chair Solomonson asked the setback of the building from Hodgson.

Commissioner Doan asked what mitigation two fewer units provide besides increasing the parking ratio. **Mr. Wilson** responded that two apartments in the independent living portion of the building. In their place is a pergola and a patio not in the original plan. Within the building there is added community space inside where the pergola and patio area located. This adds indoor and outdoor community space. As for the setback from Hodgson, he stated that 80% of the building is at 50 feet. At the corner that is tight at 28.8 feet, it is 30 feet to the eave.

Commissioner McCool asked about possible added landscaping. **Mr. Wilson** agreed with the comments made. He suggested added landscaping with pines be a condition of approval. Commissioner McCool asked if there has been analysis of signage to help traffic flow. **Mr. Wilson** stated there is a STOP sign on the property, but the natural stopping place is off the property and would need City approval. Traffic calming measures will be used also. Ms. Castle stated that the private drive enters a public right-of-way. She suggested working with the Public Works Director regarding placement of a STOP sign.

Chair Solomonson asked for information on deliveries to the building. **Mr. Wilson** stated that there is a commercial kitchen. Deliveries are in the front early in the morning. There is an area to pull around a delivery or move-in. Neighbors may see delivery trucks, but they are not creating congestion.

Commissioner Ferrington asked if a privacy fence could be put in along the back property line to protect the adjacent residential neighborhood from any visual impact. **Mr. Wilson** answered that a privacy fence is certainly possible. There is a professional landscape architect who will be clearing out brush, putting in new plantings and possibly a privacy fence. He encouraged that as an amendment to the motion.

Commissioner Doan asked how much green space is generally provided at a senior living facility. **Mr. Wilson** stated that what is being provided in this plan is typical. His company has participated in approximately 20 of these projects. Commissioner Doan asked if there are plans to remove invasive species of trees and to make sure there is good sight distance for traffic at the corner of the private drive and Cumberland. **Mr. Wilson** stated that their plan shows that corner as a cleanup area. The goal is to create a clean look and certainly make sure there are good traffic sight lines.

Commissioner Ferrington clarified that there is an MTC public transit stop at Village Center on the same side of the street as this development. However, to travel southbound, riders would

have to cross the street and there is a traffic light for crossing. She further suggested that more pervious pavers be incorporated into the parking areas to break up the large expanse of concrete.

Chair Solomonson stated that he appreciates the improvements made and leans toward approval but would prefer for the building to be less height on the north side.

Commissioner Ferrington favored the plan because more of these types of facilities are needed in Shoreview. She asked if the motion can be amended regarding fencing, landscaping, pavers. Mr. Warwick suggested that added conditions would be appropriate under the Development Stage conditions.

Commissioner McCool stated that one of his major concerns was parking which has been improved. He noted that the City Engineer has done a traffic study that shows that the traffic from this use is less than with an Office use. He will support the plan.

Commissioner Peterson agreed with the proposed use for this property and will support the proposal. The issues of concern were addressed but not as completely as he would like, such as with building height. He is glad to see that the inferior vegetation and invasive species will be cleaned out and new plantings added.

MOTION: by Commissioner Schumer, seconded by Commissioner Ferrington to recommend the City Council approve the Comprehensive Plan Amendment, Rezoning, Preliminary Plat, and Planned Unit Development – Development Stage requested by Southview Senior Communities for the properties at 4710 Cumberland Street with the following conditions, and changing any reference to 31 units to 32 units.

Comprehensive Plan Amendment

1. The amendment changes the land use designation from RL, Low Density Residential, RM, Medium Density Residential, and O, Office to HSR, High Density Senior Residential.
2. Review and approval of the amendment by the Metropolitan Council.

Rezoning

1. Approval of the rezoning is contingent upon approval of the Comprehensive Plan Amendment changing the designated land use to HSR, High Density Senior Residential.
2. This approval rezones the property legally described as Lot 23, Auditor's Subdivision No. 82 (previously known as 4696 Hodgson Road) from UND to PUD, Planned Unit Development.
3. The applicant is required to enter into a rezoning/development agreement with the City.
4. Rezoning is not effective until a rezoning/development agreement is executed.

Preliminary Plat

1. The approval permits the development of a multi-dwelling senior residential development with two buildings on the single lot. The existing 105-unit building and associated site

improvements will remain. A new 3-story, 32-unit apartment building and associated site improvements will be constructed.

2. A public use dedication fee shall be submitted as required by ordinance prior to release of the final plat by the City.
3. The final plat shall include drainage and utility easements along the property lines and over stormwater management infrastructure areas. Drainage and utility easements along the front and rear lot lines shall be 10 feet wide and along the side lot lines these easements shall be 5 feet wide, and as otherwise required by the Public Works Director.
4. The Final Plat shall be submitted to the City for approval with the Final Stage PUD application.

Planned Unit Development – Development Stage

1. Approval is contingent upon approval of the Comprehensive Plan Amendment and Rezoning of this property for office use.
2. This approval permits the construction of a 3-story, 32 unit senior apartment building in accordance with the plans submitted as part of this application. The plans are subject to revisions as specified in the conditions.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project.
4. The tree removal plan shall be updated to reflect current tree diameters. Landmark trees removed shall be replaced at a rate of three replacement trees for each landmark tree removed.
5. The items identified in the memo from the City Engineer must be addressed prior to the City's review of the Final Stage PUD plans and Final Plat.
6. The applicant shall submit a luminaire plan and exterior lighting details with the Final Stage PUD and Final Plat submittal.
7. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to submittal to the City of applications for Final Plat and PUD – Final Stage.
8. This approval shall expire after two months if the Planned Unit Development - Final Stage application has not been submitted for City review and approval, as per Section 203.060 (C)(6).

This approval is based on the following findings:

1. The proposed Comprehensive Plan Amendment and Rezoning are consistent with the policies of the Comprehensive Plan related to land use and recent findings of the Highway Corridors Transition Study.
2. The proposed change in use from low- and medium density-residential, and office to high density senior residential will not adversely impact the planned land use of the surrounding property.
3. The proposal will diversify the City's housing stock by providing additional housing choice for area older residents.

4. The proposal will not impede or otherwise conflict with the planned use of adjoining property.
5. The development will be connected to public water and sanitary sewer.

Discussion:

Commissioner McCool offered the following three amendments under the *Planned Unit Development - Development Stage* portion of the motion:

9. Applicant shall modify its landscape plan to add/improve landscaping on the northeast side of the private driveway, including potential inclusion of privacy fence to the neighbors to the north of this development and to improve year-round screening of nearby residents. Landscaping shall be approved by City staff.
10. Applicant shall work with the City Public Works Director to install a STOP sign or other appropriate signage at the north end of the private driveway to improve traffic control.
11. Parking shall be modified, as possible, to incorporate impervious pavers and new parking stalls in existed parking area on site.

Commissioner Doan seconded adoption of the amendments.

VOTE ON THE AMENDMENTS:

Ayes - 7 Nays - 0

VOTE ON THE AMENDED MOTION

Ayes - 7 Nays - 0

NEW BUSINESS

PUBLIC HEARING -/ PRELIMINARY PLAT* / SITE & BUILDING PLAN REVIEW

FILE NO: 2589-15-32
APPLICANT: OAK HILL MONTESSORI SCHOOL
LOCATION: 4665/4685/4693 HODGSON ROAD

Presentation by City Planner Kathleen Castle

This application is for a Preliminary Plat to plat the subject property, 4665, 4685, and 4693 into one parcel. The total property will consist of 4.5 acres. Drainage and utility easements area required along the parcel lot lines. This action makes a consistent land use designation and zoning for the three properties.

The second part of the application is a Site and Building Plan Review to expand the parking area for additional off-street parking for the school and office use for the entire site. A new driveway

entrance on the north for all parcels is planned. A shared parking and maintenance agreement will be required.

The property at 4665 is the site of the private school, parking, recreation facilities and ponding. The property at 4685 has a single-family home and accessory structures. The home has been rented, but the rear yard has been used for field games, gardening and special events. The property at 4693 also has a single-family home with detached garage. It is in the process of being converted into office space for the school. Approval at the City Council's August 3, 2015 meeting included a Comprehensive Plan Amendment to change the land use from Low Density Residential to Institutional and rezoning from R1 Detached Single-Family Residential to O, Office.

The proposal is to expand the parking lot for additional off-street parking for the school and office use for the entire site. This is planned in two phases. Phase One is being presented. Phase Two is anticipated in three to five years. The number of parking stalls would be increased from 42 to 85 stalls. The school previously leased 23 stalls on the Rainbow Foods property and needs to replace that parking space. Code requires 20.5 stalls. The number of stalls proposed is to meet the school's needs, including special events. A new full entry driveway would be at 4693 Hodgson. The existing driveway at 4665 will be redesigned from a full access to a right-out only.

The parking proposal complies with the 20-foot setback requirement when adjacent to a residential use. Screening includes a 6-foot privacy fence along the lot line. Code only allows a 4-foot fence. The fence height will need to be reduced. Additional plantings are recommended to increase the screening height.

Existing 25% impervious surface coverage will increase to 31% with the expanded parking lot, which complies with the maximum 70/75% permitted. Storm water is directed towards a central green space that will provide treatment and storage. A permit is required from the Ramsey Washington Metro Watershed District.

Property owners within 350 feet were notified of the proposal. A public hearing notice was published in the City's legal newspaper. One comment was received regarding a landscape buffer from residential uses. The plan has been revised in response to comments from the Lake Johanna Fire Marshall.

Staff finds that the preliminary plat complies with subdivision and office standards. The design for the Site and Building Plan Review complies with the Development Code. Screening is provided along the northern lot line adjacent to office and parking area. Staff is recommending the Public Hearing and that the applications be forwarded to the City Council with a recommendation for approval.

Commissioner McCool noted that the north driveway is also used during peak times by buses. He asked if the drive will be adequate for two-way traffic.

Commissioner Schumer asked if the Fire Department has reviewed the revised plans for the southern exit. Ms. Castle stated that the Fire Department has indicated that the addition of two feet to widen the south drive complies with Fire Department standards. That modification has not been completed.

Commissioner Ferrington asked what would prevent vehicles from turning left into the south drive that will be right out only. She asked the reason vehicles would not enter from the north and exit from the south.

City Attorney Kelly stated that proper notice has been given for the public hearing.

Chair Solomonson opened the public hearing.

Mr. Peter Hilger, Architect for the project, stated that the Phase Two plan is being shown because the property is being acquired for long-range planning. The limit for building expansion is along the drainage and utility easement. The addition of the two properties to the north allows shifting parking to the north in the future for building expansion. One of the biggest challenges is queuing of cars as children are dropped off. Some are trying to exit while others are trying to come in. It is important to move the stacking so it does not spill out onto Hodgson Road. There will be the ability of people to circle in a clean pattern for exit with no additional conflict at the north entrance. The converted house to office is likely to be for three to five years.

Commissioner McCool asked if there has been consideration to making the north exit wider than 24 feet by taking out the last parking stall. **Mr. Hilger** stated that with three aisles from which to turn, there will not be an issue. He agreed that the last parking stall could be striped out if needed.

Mr. Greg Mikre, 4707 Hodgson Road, stated that in looking at the parking lot he cannot relate it to a master plan. The master plan is not shown. He asked if the playground area be moved away from the homes and moved to the front. That would alleviate noise for neighbors and address possible safety issues for the children on a playground that backs up against trees and a neighborhood. He asked if there has been consideration to have children meet at a certain point and then bussed in.

Mr. Peter Hilger referenced the aerial map and showed a section of the property that has been sold and does not adjoin Mr. Mikre's property. There are a maximum of 40 children on the playground which is mostly on the east side of the property.

MOTION: by Commissioner Schumer, seconded by Commissioner Ferrington to close the public hearing at 9:15 p.m.

VOTE: Ayes - 7 Nays - 0

Commissioner Ferrington asked if the 4-foot fence with added screening is satisfactory to adjacent neighbor. Ms. Castle responded that while the neighbor would prefer a 6-foot fence, he

is pleased that there will be a fence. Staff is asking for additional landscaping to make the screening taller.

Commissioner McCool asked the reason for the 4-foot limit to the fence. Ms. Castle explained that the Development Code requires that any fence in the front yard not exceed 4 feet because of the visual impact. Commissioner McCool asked if there is a provision for fences between the zoning districts. Ms. Castle answered no.

Commissioner Doan asked if what options there would be to increase the height of the fence to 6 feet. Ms. Castle stated that one option would be a variance and a second option would be a Special Fence Permit. Commissioner Doan asked if the applicant would be interested in pursuing a 6-foot fence. **Mr. Hilger** stated that the original proposal was a 6-foot fence to block traffic impacts.

Chair Solomonson noted that there are other 6-foot fences on Hodgson Road. Ms. Castle suggested a condition that the applicant be encouraged to come back with an application for a 6-foot fence either with a variance or a Special Permit.

MOTION: by Commissioner Schumer, seconded by Commissioner Ferrington to recommend the City Council approve the Preliminary Plat and Site and Building Plan review applications submitted by Oak Hill Montessori School, 4665 Hodgson Road, for a parking lot expansion. Said approval is subject to the following:

Preliminary Plat

1. The Final Plat shall include drainage and utility easements along all property lines. Drainage and utility easements along the roadways shall be 10 feet wide and 5 feet wide along the side and rear lot lines. Other drainage and utility easements may be required by the Public Works Director.
2. The applicant shall execute an agreement for this Plat and the Oak Hill Montessori Plat between this addressing the shared driveway, parking and maintenance. Said agreements shall be submitted to the City Attorney for review and approval prior to the City's release of the Final Plat.

Site and Building Plan Review - Phase 1 only

1. This approval permits the Phase 1 expansion of the parking lot for Oak Hill Montessori School in accordance with the plans dated July 28, 2015. The plans are subject to revisions as specified in the conditions.
2. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to the issuance of a building permit for this project.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project.

4. A fence permit is required to install the fence along the northern property line as identified in the plan submittal. The fence height shall be reduced to 4 feet for that portion of the fence located in the front yard.
5. The applicant shall address the comments submitted by the Fire Marshall prior to the issuance of a grading permit for the site improvements.
6. The landscape plan shall be revised to include additional plantings along the fence line to increase the height of the landscape screen. This plan shall also include any replacement trees as required.
7. The applicant shall address the comments from the City Engineer prior to the issuance of a building permit.
8. Prior to the issuance of a grading permit, the applicant shall receive the needed approvals from the Ramsey Washington Metro Watershed District and Ramsey County.

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the designated Institutional land use in the Comprehensive Plan.
2. The proposed development complies with the standards of the City's Development Code.
3. The proposed improvements will not conflict with or impede the planned use of adjoining property.

Commissioner McCool offered an amendment to condition No. 4 under *Site and Building Plan Review - Phase 1* to encourage the applicant to submit a variance application or a Special Fence Permit application to increase the height of the fence to 6 feet. Commissioners Schumer and Ferrington accepted the amendment.

VOTE: Ayes - 7 Nays - 0

Chair Solomonson called a 10-minute break and then reconvened the meeting.

PUBLIC HEARING – CONDITIONAL USE PERMIT*

FILE NO: 2587-15-30
APPLICANT: GARY BORYCZKA
LOCATION: 3680/0 KENT STREET

Presentation by Niki Hill

A Conditional Use Permit is requested for outside storage of materials and equipment in an industrial area. Outside storage areas are allowed in zoned Industrial areas with a Conditional Use Permit.

The two properties consist of approximately 1.8 acres. The property at 3680 is developed with a single-story 6,000 square foot office/warehouse building with surface parking and a large storage area. A fence encloses the storage yard area. Previously, the applicant had a Special Use Permit

to store flammable gasses, which included screening requirements. At that time a Conditional Use Permit for outside storage was not required. The applicant rented the property at 0 Kent Road for 10 years before buying it in 2001. He has used it for outside storage the entire time.

Staff's review finds that the application complies with Conditional Use Permit criteria and the standards of the Development Code. The outside storage area is enclosed with a fence and gate. Additional storage is effectively screened from view of adjacent properties. Access to the storage area will mainly be during normal business hours.

The Comprehensive Plan guides the use of this property as Light Industrial. The property is located in Policy Development Area #17 and Targeted Redevelopment Area #3. The outdoor storage proposed is consistent with Light Industrial zoning and will not impede any future development.

Property owners within 350 feet were notified of the application. No comments have been received. Notice of the public hearing was published in the City's legal newspaper. Staff recommends the application be forwarded to the City Council with a recommendation for approval subject to the conditions listed.

City Attorney Kelly stated that proper notice was given for the public hearing.

Chair Solomonson opened the public hearing. There were no comments or questions.

MOTION: by Commissioner Schumer, seconded by Commissionerr Ferrington to close the public hearing at 9:38 p.m.

VOTE: Ayes - 7 Nays - 0

MOTION: by Commissioner Schumer, seconded by Commissioner Thompson to recommend the Planning Commission recommend the City Council approve the conditional use permit for Gary Boryczka 3680 N Kent St. / 0 N. Kent St, subject to the following conditions:

1. The project must be completed in accordance with the plans submitted with the applications. Outdoor storage area shall be enclosed with fencing and screened as indicated in the approved plan. Vegetation that dies shall be replaced in accordance with the City's landscaping requirements. Fencing may be required on the South lot if vegetation fails to provide adequate year round screening.
2. Use of the outdoor storage area is limited to the materials and equipment related to the business. Trucks used as storage containers are prohibited.
3. The outside storage area containing equipment shall be secured to prevent unauthorized entry.
4. There shall be no storage of hazardous materials within the outside storage area.

Approval is based on the following findings.

1. The property is zoned I, Industrial in which outdoor storage is permitted as a conditional use.
2. The land use complies with the designated land use of the Comprehensive Plan and the proposed outdoor storage use will not impede the future redevelopment of this area.
3. The outdoor storage area complies with the standards of Section 205.050 (D)(7).

Discussion

Commissioner McCool offered an amendment to condition No. 1 by striking “becomes inadequate” and adding “fails to provide adequate year-round screening.”

Commissioners Schumer and Thompson accepted the amendment.

VOTE ON AMENDED MOTION: Ayes - 7 Nays - 0

**PUBLIC HEARING –REZONING /PLANNED UNIT DEVELOPMENT-
DEVELOPMENT STAGE***

FILE NO: 2588-15-31
APPLICANT: RAMSEY COUNTY (LIBRARY)
LOCATION: 4570 VICTORIA, 805/795 HIGHWAY 96

Presentation by Asst. City Manager/Community Development Director Tom Simonson

Ramsey County proposes to build a new regional library on the Shoreview Commons Campus south of the existing facility at the corner of Highway 96 and Victoria Street. The new library would replace the existing one. As a regional library, the Shoreview Library will have expanded hours, programs and services. The County and City each purchased a residential property at 805 and 795 Highway 96. These residential parcels would be combined with the southern parking lot area of the existing library with use of a portion of the City-owned well-house property to create the new library building site. There will be additional agreements required between the City and County for land transfer, access, cross easements and property maintenance.

The City was the original owner of the existing library property. Once the County determined it would be more cost effective to build a new library rather than renovate and expand the existing one, the City granted consent for the existing library to be sold to Mounds View School District.

The application seeks to rezone the two properties from R1, Detached Residential to Planned Unit Development (PUD) and also the Development Stage Review under the PUD. The Comprehensive Plan allows Institutional use on the Commons, and the current R1 zoning of the residential properties allows for public/quasi-public uses. The City supports PUD zoning and recognizes the flexibility needed for the proposed new library and uniqueness of the Shoreview Commons Civic Campus.

The City will be engaging a consulting firm to develop a master plan for the Shoreview Commons. Consideration is again being given to expansion of the Community Center. It is anticipated that the entire campus will be rezoned as PUD in the future. A plat will be submitted delineating the new library site and the existing library site, and is expected to go to the Planning Commission in September.

The County wants to locate the building at the corner and facing the Community Center to be more connected to the Commons Campus. In order to do that, parking for the library will access off the internal Community Center drive. A secondary access to the north of the new building off Victoria Street will be used for a book drop-off. County library staff will use ice arena parking instead of the Community Center lot as they currently do. There will be walkways around the building that connect to the remainder of the Commons. Parking in front of the new library shows 75 stalls, which was increased from an earlier concept. A plaza is planned on the south for expanded library programs. There is also a plaza area at the northeast corner, which will provide access to the front entry to the new library from the current library parking lot.

The setback of the new building from Highway 96 is between 30 and 40 feet from the building and the right-of-way of Highway 96. The south plaza is between the building and the highway.

The building design is about 34,000 square feet with a single-level layout. Exterior brick accents will be consistent with other public buildings in the Commons. Many glass features bring in natural light.

Staff believes there is a need for continued cooperation among the City, County and School District, in order to integrate this new facility into the Shoreview Commons. A consulting firm will be hired to develop a Commons Master Plan and advise the City on access, pedestrian movements relating to the library plan. This may result in some modifications not shown here, but primarily on the Community Center property.

Setback deviations require PUD flexibility due to the site constraints and the library design needs. The County states that the site and building design mitigate setback impacts.

There will be significant tree loss for this project. Approximately 40 landmark trees will be removed, although some have been identified as needing to be taken out. The County will comply with the City's landmark tree replacement policy. Storm water management will require a permit from Ramsey-Washington Metro Watershed District and coordination with the City. Density increases with the new library. The existing library has 64% lot coverage; the new library will have 81%. The combined parcels will be 72.6%. Staff sees the Commons as a 40-acre park, which may be one perspective in considering density.

Ramsey County will submit a Preliminary Plat at the September Planning Commission meeting. A signage plan is also required and must be coordinated with the City's digital message center. This will require further discussions between the parties.

Notices were sent to property owners within 350 feet of the property and the notice of public hearing was published in the City's legal newspaper. No public comments have been received to

date, although the County hosted a well-attended community meeting in July. No concerns were expressed by the Lake Johanna Fire Department, and there are no issues identified by Ramsey County Public Works. There are some right-of-way issues for County library staff to work out with Ramsey County Public Works.

A new regional library is supported by the City. The new regional library and repurposing the existing library for school district use are both complementary to the Commons Campus.

Staff's recommendation is for the Planning Commission to forward a recommendation for approval by the City Council for rezoning to PUD, Planned Unit Development and PUD Development Stage, subject to the conditions listed.

Commissioner McCool asked the City would handle a situation that the Development Stage is approved and then the updated Master Plan for the Commons would recommend a different drive access to the library. He asked if a condition should be added. Mr. Simonson stated that there are a number of land transfers yet to be addressed. He would envision the City would address any Master Plan issues at that time. He does not anticipate many changes from consultants for the library site plan, but more so towards modifications to the Community Center drive and parking lot layout. For example, there may be a need for a right turn lane into the library access drive. Commissioner McCool asked how to prevent the library parking from becoming overflow parking rather than main parking for the library. Mr. Simonson stated that some of it would be signage.

Chair Solomonson asked if there was discussion of having the library administrative staff in the old building rather than in the new building. Mr. Simonson stated that the County has had many discussions. In negotiations the school district indicated the need for the entire library building for their purposes. Chair Solomonson asked if there is any other building in the City with a 10-foot setback from the street and whether it could be moved further east. Mr. Simonson stated that the Council discussed the appearance of the new building on the west side. He added that the closest example in Shoreview would be the Shores senior housing development at County Road D and Lexington or the new Goodwill store being built in Arden Hills. The County believes they have a quality design that lessens the setback impact along Victoria Street. If it were moved to the east, then the back of the building would face the Commons.

Commissioner Peterson asked if future increased parking has been considered for the Community Center, as the parking lot on many days is full. Mr. Simonson stated here will need to be coordination with the County, School District and City for major events. Staff also foresees the Community Center having overflow parking towards the new library, especially on weekend receptions. It is believed that the proposed parking will serve the library needs. The City gains some parking because the library staff and the school district will not be using the back portion. City Attorney Kelly stated that proper notice has been given for the public hearing.

Chair Solomonson opened the public hearing. There were no public comments or questions.

MOTION: by Commissioner Schumer, seconded by Commissioner Doan to close the public hearing at 10:12 p.m.

VOTE:

Ayes - 7

Nays - 0

Commissioner Peterson noted that parking will be used at the ice arena. He asked if the County has any plans for the ice arena. Simonson said there were some discussions of closing the Shoreview Arena when the County acquired the Vadnais Sports Center. The facility is the oldest in the County system, has only one sheet of ice, and requires reinvestment. It now appears according to the County that they will likely retain the Shoreview Arena, and consider improvements to the facility.

Chair Solomonson posed the following questions to County staff:

- Is there a specific size for a regional library?
- With electronic access to books, is there a future need for as much space for libraries?
- Would it be possible to have the administration in the existing library rather than the new library?
- Would it be possible to shift the building to the east?
- Why would reducing the building 10 feet is not possible?
- Could there be an addition to the old building?

Ms. Susan Nemitz, Director of the Ramsey County Public Library, responded to the questions. Public spaces for libraries of more than 30,000 square feet must go to a second story. The proposed library is less than 30,000 square feet. Ramsey County is building large open spaces with flexible walls that can be moved. Libraries are learning centers. Several options were explored for administrative spaces. One was to put administration in the upper level of the existing library, but the City expressed a preference to sell the building to the school district. The administrative offices and the school district could not function in the same building. There have been lengthy discussion regarding parking. There is a balance between parking needed, parking that can be shared and too much parking. The 75 stalls planned will cover use in the summer with staff parking elsewhere, except for special events. The library busy time can be nights and weekends, when overflow library parking would be in the school district parking lot. As for moving the building east, too many parking stalls would be lost. As for reducing the size of the building 10 feet means 10 feet times the length of the building, which is thousands of square feet of space. She would not be sure the library would be able to achieve its program. At that point she would prefer to keep the old building. An addition was considered, but the problem is that the existing building is a walkout and a lower and upper level would have to be built. What was needed is additional public space. It would be awkward and unattractive.

Chair Solomonson stated that the building is too big for the site and sits tight against Victoria. Being close to the intersection could pose safety issues with sight lines.

Mr. Simonson stated that there is a financial issue of reuse of the building by the school district in that the County is relying on the proceeds of the sale to go toward this project.

Mr. Blake Huffman, Ramsey County Commissioner, stated that initially the intent was to keep the old building and use it for County office workers. City officials made it clear that did not fit

their image of a campus. Focus shifted to making the library a part of the campus and selling the old building to the school district.

Commissioner Doan stated that having a regional library in Shoreview is a huge asset. He wants to be sure it stays here. The location of the library on the corner is a great anchor with a signature building. There is a concern about the setback and he asked what the required setback is per City Code. Mr. Simonson explained that there are no specific codes for public uses. The standard from Highway 96 would be 50 feet and 30 feet from Victoria. Commissioner Doan stated that while he does not believe setbacks of 50 or 30 feet are needed, he is concerned and would like to hear the presentation from the architect to better understand how the building was planned.

Ms. Jennifer McMaster, HGA Architects, referred to a building in White Bear Lake along Highway 61 that is 10 feet from the right-of-way; the Shoreview library is between 23.9 and 25.10 from the curb to the building face. One portion is 16 feet back. The building in White Bear Lake is also 40 feet high. The two do not really compare. **Ms. Nemitz** added that the glass in the building and the insets of the building do not give an impression of a solid wall along Victoria.

Commissioner Ferrington noted that the use of glass makes the building lighter and they have achieved not having a mass wall along Victoria.

Chair Solomonson asked if the library could be bigger with a smaller footprint by going up. **Ms. Nemitz** responded that was considered, but it became cost prohibitive of the potential cost. One elevator can add \$100,000 to a building. Also with a two-story building staffing becomes intense. With large open space, one or two individuals can manage the space. She added that technical services has a small warehouse area where books are delivered to catalog, and label. That function has to be on ground level because there must be a dock.

Commissioner Schumer asked if there would be protection from anyone driving through the glass along Victoria. **Ms. McMasters** explained that a retaining wall is planned but is not shown in this early image.

Commissioner Doan stated that the setbacks shown are more acceptable. He expressed his appreciation of the County for their investment in Shoreview.

Commissioner McCool asked if any lane changes or additions to Highway 96 that would impact the library. Mr. Simonson stated that Highway 96 is set in its design for the long term.

Chair Solomonson stated that he believes the building is too big. Any other application on a busy intersection corner would not be approved with a 20-foot setback. He would rather see another 10 feet of setback on the west side. Not enough effort has been made to fit this building on the site. Also there could have been a link between the existing library and the new one that would have been minimal cost and would have reduced the footprint. He cannot support the library as presented.

Commissioner Peterson expressed concern about all the other ways things could be moved into Community Center space. The lower commons road will not be adequate and will have to be redone. Parking spaces could be moved 10 feet so the building could be moved. He asked if such changes could still be made. Mr. Simonson stated there is no simple answer. There is the relationship between the City and the County, but the County is the developer. The County has considered numerous options. The previous concept plan showed 10 less parking spaces and the concern was expressed that there would not be enough parking. There has been this give-and-take dynamic between the City and the County. There may be some requirements to the Commons drive. The City is confident that the site capacity can handle a regional library. The Community Center is at capacity. If an expansion is considered, parking will have to be part of that discussion.

Commissioner Peterson stated that he, too, wants to have regional library in Shoreview, but the deviation being requested is an exception. It may be a message needs to be sent that the Planning Commission cannot recommend approval. Mr. Simonson responded that the Commons needs to be looked at similar to a business park or corporate park. There are intense uses with building and parking structures, but it is within a large park area that provides green spaces and amenities. There have been discussions about changing parking in the lower area. He suggested making specific site changes to be weighed by the County and City.

Commissioner McCool stated that he shares many of Chair Solomonson's concerns. This is such a different use and different building that he is comfortable with the setbacks. There is no Master Plan to give the Commission perspective. He would be supportive as it is, but he would hope there would be more study as part of a master plan process.

Commissioner Schumer noted that for him the difference is that Victoria is not a two-way City street, but is separated with a landscaped median. He does not see any sight line issues given the location at Highway 96. Moving it 10 feet would lose 7 parking spots, but he will support it as it is.

Commissioner Ferrington stated that she is enthusiastic about this proposal. She agreed with Commissioner Doan that this is a grand building that will set the tone for the campus. It is light and airy. There is a concern about the closeness to the road, but she believes it will be okay.

Commissioner Doan stated that Victoria is very different from Highway 96. A building that pushes up to the road will help the community achieve the goal of having Victoria be calmer with traffic. There are benefits to be gained by having the library closer to the road.

MOTION: by Commissioner Schumer, seconded by Commissioner Ferrington, to recommend to the City Council approval of a Rezoning and Planned Unit Development (PUD)-Development Stage applications for the proposed construction of a new Shoreview Regional Library by Ramsey County in accordance with the following findings and conditions:

Rezoning

Approval of the rezoning request for the properties included in the project (4570/4560 Victoria Street and 805/795 Highway 96) from R-1, Detached Residential, to PUD, Planned Unit Development, is based on the following:

1. That the proposed rezoning is consistent with the policies of the Comprehensive Guide Plan and with the general purpose and intent of the development regulations. The proposal is consistent with the Comprehensive Plan designation of the properties for Institutional uses, and complements the other public uses with the Shoreview Commons.
2. That the development facilitated by the proposed rezoning will not significantly and adversely impact the planned use of the surrounding property. The proposed rezoning is consistent with the public uses of the Shoreview Commons Civic Campus and will not adversely impact surrounding properties, but instead the development of a new regional library will positively benefit and serve the community.
3. The developer is willing to enter into a rezoning/development agreement with the City. As a condition of approval, Ramsey County will be required to enter into a development agreement with the City.

PUD – Development Stage

Approval of the PUD Development Stage request for the new Shoreview Library, as the project satisfies the development review criteria for a Planned Unit Development in meeting the following objectives:

1. Complies with the Comprehensive Plan designation of Institutional.
2. Uses architectural enhancements in the building design that meets and exceeds the City's design standards.
3. Green building techniques will be incorporated into the overall building design, and the project includes sustainable goals for elements such as water, energy, building materials, and indoor air quality.
4. Development via the PUD process is desirable to insure compatibility with adjoining land uses and provides flexibility in site and building design.

and the approval is subject to the following conditions:

1. Submittal and approval of a subdivision plat prior to the completion and occupancy of the new regional library.
2. Execution of all related cooperative agreements between the City and County for the development including land transfer, shared access and easements, and property maintenance.
3. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to submittal of the Final Plat and PUD – Final Stage applications.
4. The PUD – Final Stage plans shall address the recommendations and conditions stipulated in the memorandum from the Public Works Director and City Engineer, including stormwater management and tree replacement plans.
5. The County shall secure a permit from the Ramsey Washington Metro Watershed District prior to commencing any grading on the property.

6. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project.

Discussion:

Chair Solomonson stated that he will vote no because he would like to see the building moved east.

Commissioner Peterson agreed and would like to see more planning to improve it. He will oppose this plan but is in no way opposed to a regional library.

VOTE: Ayes - 5 Nays - 2 (Peterson, Solomonson)

MISCELLANEOUS

Commissioners McCool and Chair Doan will respectively attend the City Council Meetings for September 8, 2015 and September 21, 2015.

A Planning Commission Workshop was held at 6:00 p.m. immediately prior to this August 25, 2015 meeting.

ADJOURNMENT

MOTION: by Commissioner Schumer, seconded by Commissioner McCool to adjourn the meeting at 10:55 p.m.

VOTE: Ayes - 5 Nays - 0

ATTEST:

Kathleen Castle
City Planner

FINANCES AND BUDGET

Simonson stated that there are no special items to report.

Quigley asked the City’s involvement with the Urban Land Institute and if staff found it beneficial. Simonson stated that staff participates in seminars and webinars that are offered, and have found them to be very good. The Urban Land Institute also partners with the Regional Council of Mayors. Martin added that the Urban Land Institute provides many housing opportunities.

MOTION: by Quigley, seconded by Martin to accept the monthly EDA Financial Reports through July 31, 2015, and approve the following payment of claims and purchases:

1.	Community Reinvestment Fund-July 2015 (Date Paid: 7-15-15)	\$135.00	Fund 307
2.	Hilton Garden Inn (Spring Business Exchange) (Date Paid: 7-1-2015)	\$899.85	Fund 240
3.	Greenhaven Printing (Spring Business Exchange Mailer) (Date Paid: 7-1-2015)	\$606.40	Fund 240
4.	Minnesota Real Estate (Subscription Renewal/Simonson) (Date Paid: 7-6-2015)	\$ 85.00	Fund 240
5.	Urban Land Institute (Dues/Simonson) (Date Paid: 7-6-2015)	\$200.00	Fund 240
6.	Panino’s - EDA Meeting Supplies (Date Paid: 7-13-2015)	\$143.55	Fund 240
7.	St. Paul Area Chamber (2015 Service Agreement) (Date Paid: 7-17-2015)	\$450.00	Fund 240
8.	Allen, Deanne (EDA Minutes 7-13-2015) (Date Paid: 7-30-2015)	\$200.00	Fund 240
9.	Barsness Kirstin (ED Consulting - June) (Date Paid: 6-30-2015)	\$3,705.00	Fund 240
10.	Minneapolis/St. Paul Business Journal (Subscription Renewal) (Date Paid: 6-8-2015)	\$166.00	Fund 240
11.	Minnesota Real Estate (Subscription Renewal) (Date Paid: 6-8-2015)	\$ 85.00	Fund 240

VOTE: **Ayes - 4** **Nays - 0**

ACTION RECOMMENDING COUNCIL APPROVAL OF EDA AND HRA LEVIES FOR 2016 OPERATING AND ADMINISTRATION BUDGETS

Simonson stated that staff is recommending that the EDA endorse the proposed 2016 levy that will be presented to the Council later this evening to adopt as a preliminary levy. The HRA levy is increased by \$5,000, and the EDA levy is increased by \$20,000 from the levy of 2015. Simonson noted this is consistent with the Council’s directive to slowly grow the funds to accurately reflect the operations. Schwerm noted that the EDA levy is part of the General Fund levy, but the HRA levy is outside the City levy and shown separately on the tax statements.

Plans have been drawn for a commercial use using the corporate entrance on the south side. A self-storage business would fill the remainder of the space with two drive entries next to the entrance. The two functions would be kept separate. Self-storage would require few parking stalls, and the one loading entrance would be adequate.

Quigley stated that he does not see rows of self-storage units as good for the City.

President Johnson added that she has heard no request for self-storage and questioned whether there is a demand.

Mr. Deanovic stated that there has been a shift in the market on self-storage for the types of users and the amenities are desired. A market analysis done by his company shows 75,000 square feet of unmet demand in the metro-wide market. This self-storage facility would be two levels a climate-controlled, light, bright and secure with 700 units. The unit sizes would vary. The analysis is based on a metro wide market. This product would not be a warehouse with loading and unloading. The loading and unloading would be in a climate controlled environment with cameras for good security. It would not be accessed 24 hours a day. It would be staffed. It is the highest quality self-storage design in the nation.

Mayor Martin asked what the units would be used for. Mr. Marinovich stated that law firms will store documents for many years. Personal storage is also a part of the market. While a storage use, it will feel more like retail or office because there will not be many loading docks with rows of trucks in and out. The average trips would be seven per day. Traffic management would not be a problem.

Ms. Harris stated that the standard for parking today is 5 stalls per 1,000 square feet. It would not work to try to fit a different user in the space at 1005 because of parking. Parking demands have significantly increased from when this campus was first developed.

Martin suggested that significant renovations would be needed to create 700 storage units. She further noted that it would be in Eagle Ridge Partners' best interest to promote transit on Lexington for the businesses moving into the Shoreview Corporate Center. She asked if self-storage is lucrative. Mr. Marinovich stated that it is better than renting to dead storage to industry. It will be sold as a distressed asset. Mr. Deanovic stated that the most money will be spent on the entryway. Mayor Martin that self-storage is a unique way to put this building to use. The biggest concern is the exterior appearance.

Quigley asked about signage. Mr. Marinovich stated that signage will be needed on Gramsie to direct customers.

Simonson noted that a PUD Amendment would be necessary for a self-storage use. He agreed that to try to attract another corporate user would be difficult because there is not enough parking. The idea of taking the building down has also been discussed. He said that Eagle Ridge believes the proposed use of self-storage repurposes the building and preserves the integrity of the rest of the corporate park. They want to focus on retaining large tenants such as Hill-Rom and Land O' Lakes, by addressing their parking needs in addition to reinvesting in the property.

Memorandum

To: Mayor and City Council Members
Cc: City Manager
From: Tom Simonson
Assistant City Manager and Community Development Director
Date: September 17, 2015
Re: Monthly Report
– Administration Department
– Community Development Department

ADMINISTRATION DEPARTMENT

Communications. The *New Views of Shoreview* photo contest has returned for Fall 2015. The City is seeking photos that highlight how residents spend fall in the City. Emphasis has been placed on seeking photos of individuals actively enjoying the season through offering only one category: ***How do you spend fall in Shoreview?*** Given that there is only one category in this contest, the awards have been restructured. An overall Grand Prize Winner will be chosen, as well as a People’s Choice Winner-determined by online votes. There will also be two Honorable Mention awards. The submissions are being accepted now until November 30th.

Social Media. The City continues to expand its digital reach through the use of the City website as well as social media, as highlighted below:

- **Website:** The City website continues to see an increase in traffic. The number of sessions (visits) to the website has increased significantly over last year. From January – September 2014, there were 87,983 visits to our website. That has increased nearly 80% over the same period in 2015 (158,842 visits.) Another item to note is the increase in the number of visitors viewing our website from a mobile device. During that same period there was a **5000%** increase in the number of visitors using the mobile-based operating system Safari.
- **Twitter:** The City’s Twitter account continues to grow and offer residents another option for receiving city-related news and items of interest. Over the course of the last 3 months, the number of Twitter followers has increased by 159. On a daily basis our tweets receive roughly 411 impressions (number of times users saw the tweet). Some of the recent tweets that have had high engagement and impression rates were regarding the new Water Conservation Program (Know your Flow) and the Enhance 694 construction project.
- **Facebook:** Since the City began adding video content to our social media, our engagement rate has increased. Photos and video content continues to be the most popular type of content. The City’s Facebook page has increased its average monthly ‘Likes’ since July, with total page likes increasing by 91. One of the more popular posts tend to be our newest video series “FAQ Fridays”.

Citizen of the Year. Nominations for the Citizen of the Year are due September 30th. This award will be presented at the annual Volunteer Dinner scheduled for Thursday, November 19th. Nomination forms and details are available on the website as well as in the latest edition of the ShoreViews.

Shoreview Library. City staff continues to work closely with Ramsey County officials on the planning and review for the new regional Library project, including developing the agreements for the transfer of property. The County has received approvals from the City Council for the Rezoning and the Planned Unit Development – Development Stage applications. The County is going before the Planning Commission at their September 22nd meeting with the Preliminary Plat for the project, and will then return with their applications for their final approvals required.



The tentative schedule calls for construction to begin with grading and site preparation by October, 2015. The existing library would continue to operate throughout the construction until closing in December, 2016 to move materials over to the new regional library for opening in January of 2017.

Shoreview Commons Master Plan. At the September 8th meeting, the City Council approved the hiring of the professional consulting firm Stantec for development of a comprehensive master plan for the Shoreview Commons park and civic campus. The City Council identified this project as one of their key goals during their annual goal setting session held earlier this year.

With the addition of a new regional library, conversion of the existing library to school administration, and possible expansion of the Community Center, the City believes it is important to review, update, and develop a new master plan to use as a framework for creating a distinctive campus environment that includes new park features and amenities which reflect the values of the community and best serves residents and visitors of all ages. The master plan would serve as a guide for prioritizing future facility improvements, recreational amenities, other public spaces and civic features.



City staff and Stantec are currently refining the scope of services for the master planning process, which is expected to take 5-6 months to complete. A project team of City staff has been named to work with the consultant, and the process will include meetings with the City Council and Parks and Recreation Commission, as well as a component for community input.

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission. The Planning Commission will hold their regular meeting on Tuesday, September 22nd. Their agenda includes consideration of a single-family residential application, and the preliminary plat for the Ramsey County Library. In addition, the Planning Commission and planning staff will be discussing possible amendments to the accessory structure regulations.

Current Developments. The following is a summary of current development projects:

- **Ally Financial Services.** The multi-million dollar tenant improvements have been completed at the 4000 Lexington Avenue building within the Shoreview Corporate Center for Ally Financial Services. The financing company has begun moving into their new Twin Cities location, leasing 60,000 square feet of the building. The company is moving 150 current employees to the facility while also creating 250 additional jobs by 2017.
- **Applewood Pointe** – Certificate of Occupancy has been issued for the Applewood Pointe Senior Housing Cooperative at 4785 Hodgson Road. Residents will begin moving in at the beginning of October. According to the developer, United Properties, only 5 of the 77 units remain for sale.
- **Autumn Meadows** – Only 4 of the 25 lots are still available for purchase in the Pulte Homes single-family residential development. The City has issued 20 building permits for new homes within the subdivision, which is located in northern Shoreview near the north water tower.
- **Raising Cane's.** Raising Cane's is now planning a grand opening event on October 8th for the new Shoreview restaurant located near Super Target. A ribbon-cutting ceremony will start at 9:30 a.m. The opening had been delayed to allow for some building modifications to the entry designs to better handle winter conditions.

Rainbow Foods Site. City staff continues to work closely with the owner/developer partnership including Oppidan Development on the vacant Rainbow Foods property at Highway 96 and Hodgson Road. Oppidan is still trying to finalize agreements for securing a grocery anchor and other retail tenants, which will likely include the re-use of the existing building. The developer and/or grocer will likely seek financial assistance from the City through the EDA to support a redevelopment, which would include significant reinvestment and upgrades to the building and property. The EDA has held some preliminary discussions on the possible use of a local tax abatement as a tool to support a redevelopment of the site since creating a new tax increment district is not possible.



The EDA has held some preliminary discussions on the possible use of a local tax abatement as a tool to support a redevelopment of the site since creating a new tax increment district is not possible.

Rice Street/County Road E Redevelopment. The Elevage Development Group is in the process of exploring site and building design modifications to their redevelopment proposal based on feedback received during their Planned Unit Development concept review at the Planning Commission and City Council. The concept proposed a mixed-use housing and retail redevelopment at the northwest corner of



County Road E and Rice Street. The project would involve the tear down of the old retail center property, as well as three adjacent single-family residential properties.

The developer has been encouraged to conduct a neighborhood meeting prior to submitting applications for the next level of review with the City. The project will likely include a request for tax increment financing assistance due to the cost of the redevelopment.

Shoreview Corporate Center – Eagle Ridge Partners

Eagle Ridge Partners has reacquired the Shoreview Corporate Center complex that is located along Lexington Avenue between County Road F and Gramsie Road. Eagle Ridge Partners had previously owned the property 16 years ago, and at that time rebranded the campus to the Shoreview Corporate Center. The Shoreview Corporate Center consists of 5 separate buildings totaling 553,000 square feet of space. The campus includes Land O’ Lakes Corporation operating out of the 1050 and 1080 County Road F buildings, and Hill-Rom Corporation in the 1020 County Road F property. Ally Financial Services is currently moving into the 4000 Lexington Avenue building.

Since their acquisition, City staff has been working with representatives of Eagle Ridge Partners to discuss both their, and the City’s, vision for the campus, as well as explore options on how to best address challenges. These include the lack of sufficient on-site parking to meet the demands of office/corporate users, as well as the condition and limited functionality of the largest of the buildings on campus, the 160,000 square foot property at 1005 Gramsie Road. Eagle Ridge Partners representatives discussed their plans for the corporate campus, including the potential re-purposing of the 1005 Gramsie Road property. They plan to undertake significant reinvestment in the property to modernize the campus, with the goal of retaining the valued corporate tenants.



Code Enforcement. There have been 22 new code enforcement cases opened in the last month. The table below summarizes the status of code enforcement activity:

Code Enforcement Activity			
Year	Total Cases	Cases Open	Cases Closed
2015	145	97	48
2014	173	70	103

- A citation was recently issued to a homeowner on Terrace Drive for on-going refuse and parking violations. A pre-trial has been scheduled for September 24th.
- A homeowner on Lexington Avenue was issued citations for failure to remove outside storage items from a City-owned property, refuse, parking and storage of vehicles and equipment for vehicle related violations. An appearance was scheduled for a pre-trial hearing for September 16th. Staff will follow-up with the City Attorney's office on the outcome and the property remains non-compliant.
- Citations were also issued to two homeowners on Churchill Street for outside storage, parking and storage of vehicles and equipment, and general property maintenance (tall grass/weeds). No hearing has been scheduled to date.
- A citation was recently issued to a homeowner on Galtier Street for parking and storage of vehicles and outside storage. No hearing has been scheduled to date.

Hoarding Cases. City staff continues to monitor five property owners who have signed Abatement and Assessment Agreements with the City. Bi-annual inspections are conducted to ensure compliance with the City's Housing Maintenance standards. Staff will be following up with inspections this fall with each of the parties with an executed agreement with the City.

The City received a complaint on a hoarding unit within an apartment complex and is working with the management company and the Fire Department regarding this case.

Rental Licensing. A total of 601 General Dwelling Unit (GDU) and 9 Multi-Family Dwelling Unit (MFU) license applications have been issued to date for the 2015 license year. Of that total, 47 of the applications were for new rental properties. New GDU license applications are expected throughout the year as properties are converted and the owners apply for licenses.

Inspections of all nine MFU complexes will be conducted starting in October this year to allow for GDU inspections to be completed first. Approximately 1/3 of the dwelling units within each of the MFU complexes are inspected for compliance with the City's housing and property maintenance regulations. Interior common areas will also be inspected based on recent changes to our Housing Maintenance Code. These MFU inspections are coordinated with the Fire Marshal from the Lake Johanna Fire Department, who inspects the common areas of these complexes to ensure Fire Code standards are being met.

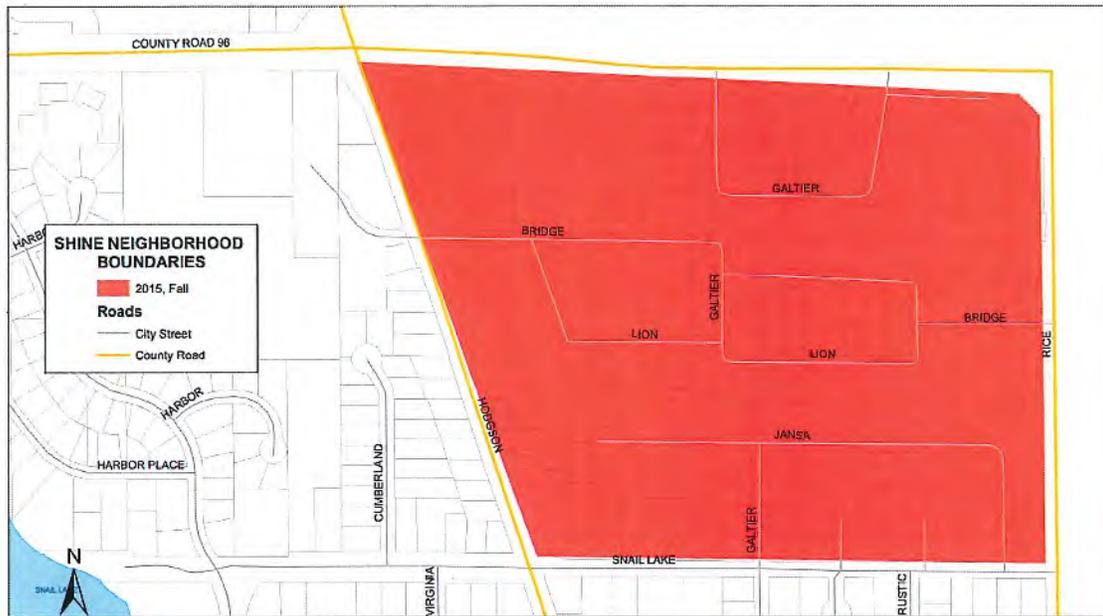
Inspections for GDU units are geographically scheduled by neighborhood throughout the City. Of the 285 GDU units requiring inspections this year, staff has completed 240 so far with the remainder to be completed by the end of the year. The following table shows the significant increase in rental licenses issued over the past five years:

Rental Licenses Issued						
Year	2010	2011	2012	2013	2014	2015
Licenses	357	448	550	572	554	601

SHINE Program. Community Development Department staff will be conducting a SHINE neighborhood inspection this fall in the residential area south of Highway 96, east of Hodgson Road, west of Rice Street, and north of Snail Lake Road (as shown on the map below). Notices, with information on

property and housing maintenance regulations, will be mailed to the 181 properties in the selected neighborhood. Inspections will be conducted sometime in October after the Shoreview Clean-up Day. This area was last inspected through the SHINE program back in 2004.

FALL 2015 SHINE NEIGHBORHOOD



Other News and Information

- Attached is the monthly report on building permit activity from the Building Official.
- Attached is the monthly services report from the Housing Resource Center.

**CITY OF SHOREVIEW
BUILDING INSPECTOR MONTHLY REPORT
COMPARISON OF YEAR 2015 WITH 2014**

	AUGUST 2015		TO DATE 2015		AUGUST 2014		TO DATE 2014	
	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION	PERMITS	VALUATION
	DWELLINGS	2	\$400,000	12	\$3,476,000	5	\$1,539,000	13
TOWNHOMES			0	\$0			0	\$0
ADDITIONS	2	\$48,000	12	\$646,000	2	\$28,500	15	\$2,263,300
GARAGES			5	\$97,000			4	\$56,500
MISCELLANEOUS	121	\$810,552	760	\$5,161,010	113	\$680,762	586	\$3,598,765
APARTMENTS			0	\$0	1	\$16,705,000	1	\$16,705,000
OFFICES			0	\$0			1	\$1,500,000
RETAIL			1	\$1,500,000			0	\$0
INDUSTRIAL/WAREHOUSE			0	\$0			1	\$80,000
PUBLIC BUILDINGS			1	\$532,000			0	\$0
COMMERCIAL ADDITIONS			0	\$0			0	\$0
COMMERCIAL ALTER	6	\$255,376	36	\$3,120,152	8	\$1,521,000	40	\$4,137,314
TOTAL	131	\$1,513,928	827	\$14,532,162	129	\$20,474,262	661	\$32,149,529

CC: CITY MANAGER
DIR. COMMUNITY DEV
MAYOR

Housing Resource Center - NorthMetro City of Shoreview Monthly Status Report

July 1, 2001 - August 31, 2015

	July- '01		Jan- '02		Jan- '03		Jan- '04		Jan- '05		Jan- '06		Jan- '07		Jan- '08		Jan- '09		Jan- '10		Jan- '11		Jan- '12		Jan- '13		Jan- '14		Jan- '15		Jan- '15		Jan- '15		Dec '15		Yr-to-Date		TOTAL		
	43	208	589	168	170	240	275	171	130	271	141	101	152	181	4	11	24	10	10	17	14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	114	2,954	
MHFA Fix Up Fund/Rehab																																									
Loan Applications Rec'd	0	6	1	8	6	6	5	3	3	5	0	2	2	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	52		
Loans Closed	0	5	1	5	3	0	3	2	1	5	0	1	1	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	31		
Shoreview Home Improvement Loan																																									
Loan Applications Rec'd																																							26		
Loans Closed																																							19		
Ramsey County Deferred Loan																																									
Loan Applications Rec'd	0	0	3	3	2	0	2	3	1	5	1	1	4	3	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	31	
Loans Closed	0	0	2	0	0	1	1	1	1	2	4	2	3	2	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	21	
Construction Consultation Report																																									
Consultation Phone or Walk-in	5	37	14	57	69	72	123	108	71	108	65	41	117	114	8	4	6	5	6	9	2	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	46	1,047
Site Visits	0	25	31	51	31	58	88	67	43	78	47	28	91	80	5	3	8	9	4	7	1	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	40	758	
Scopes & Inspections	5	31	57	8	0	2	2	2	3	3	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	117		
Total SERVICES Provided	53	312	698	300	281	379	499	357	253	488	268	179	387	387	21	18	41	40	21	29	22	23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	215	5,056		

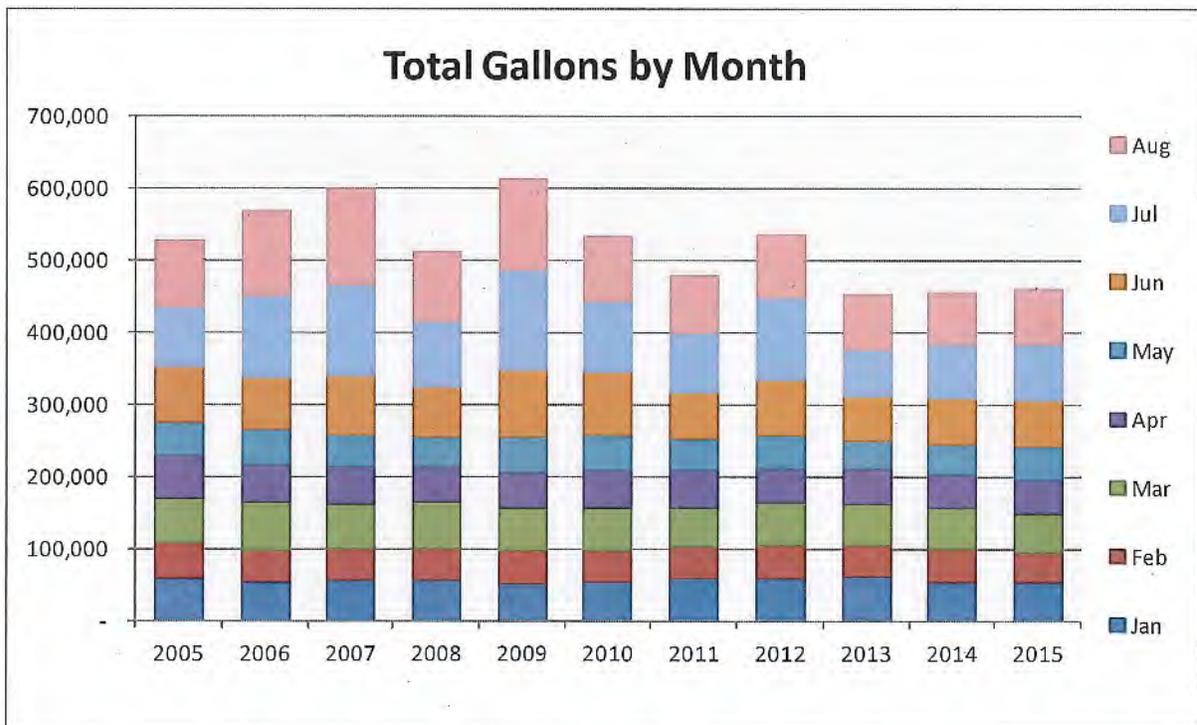
NOTE: These numbers reflect the number of CLIENTS serviced. In many instances a client will receive more than one service.

TO: Terry Schwerm, City Manager
FROM: Fred Espe, Finance Director
DATE: September 14, 2015
RE: Monthly Finance Report

2015 Water Use and Revenue

Residential water tiers were revised in January 2012 to split the lowest residential tier into two tiers because about 42% of total gallons were being billed at the lowest residential rate and previous efforts to restructure water rates were not generating sufficient water revenue to offset operating, debt and capital costs. It was simply too difficult to generate the necessary revenue.

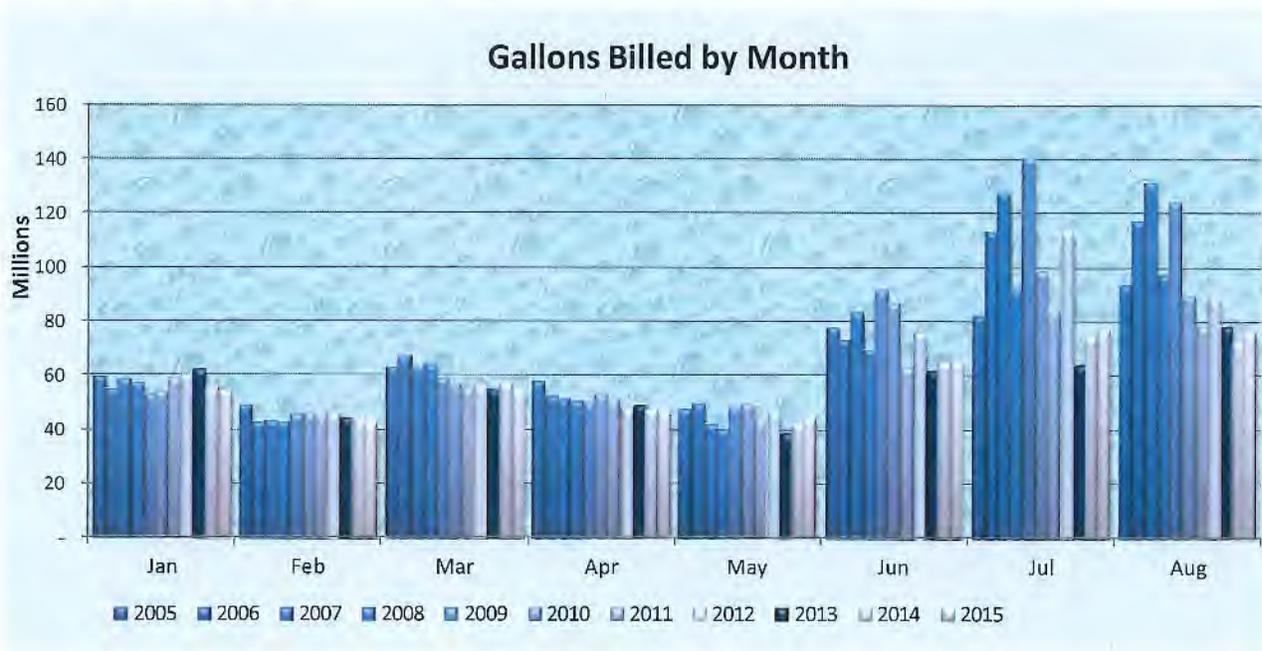
Water Use – Due to a wet spring and early summer, gallons sold through August are the third lowest in eleven years, and are 88.2% of the average for the period. Revenue for the same period is the second highest (2012 is highest) and is 126.9% of average. It is expected that sales will continue to be below average over the next three billing periods due to seasonal rainfall during July, August and early September.



The table below shows gallons billed each month since 2005, with the lowest gallons for each month highlighted in blue, and the highest gallons for each month highlighted in amber. The lowest total gallons (Jan – Aug) occurred in 2013, followed closely by 2014 and 2015, and the highest total gallons occurred in 2009. So far 2015 has had three of the lowest gallon months.

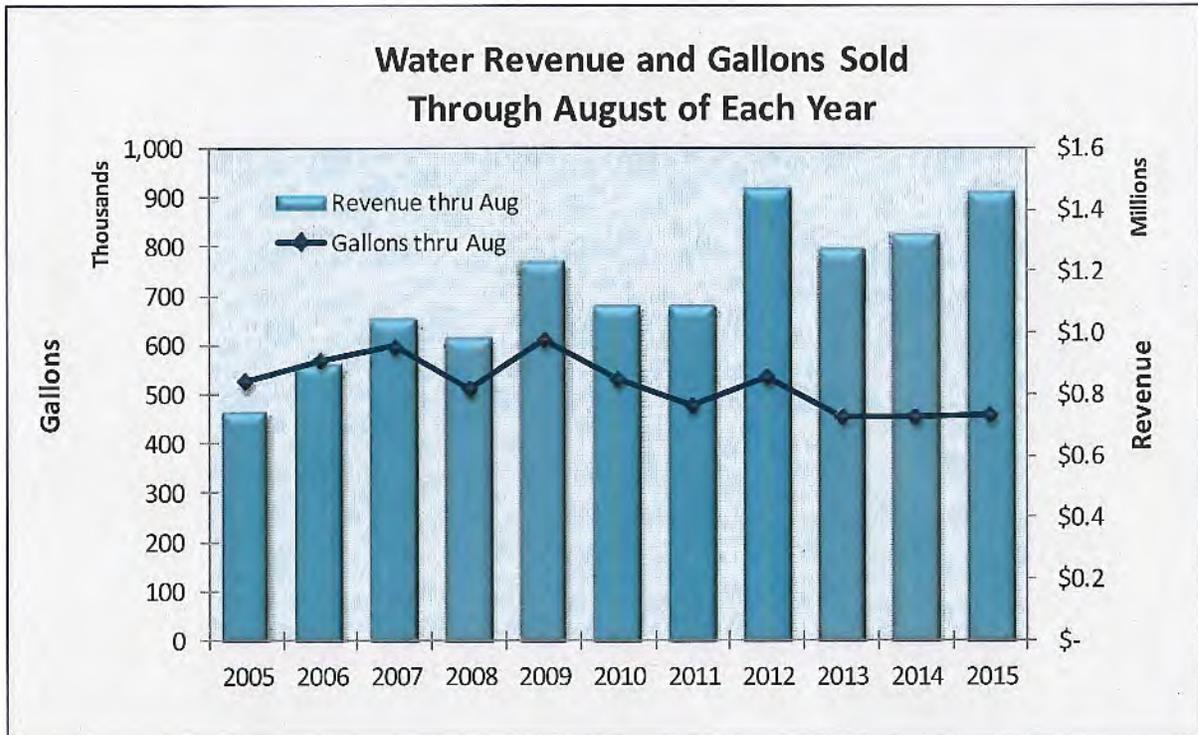
Gallons Billed by Month (millions)											10/11-Year High		
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	10/11- Year Low	
Jan	59.1	55.0	58.1	57.1	52.5	53.8	58.7	60.6	62.3	55.6	53.8		
Feb	48.5	42.1	42.8	42.6	45.4	45.6	44.6	46.5	44.8	44.0	42.1		
Mar	62.6	66.5	62.6	63.9	58.8	56.6	54.5	56.6	54.9	56.5	54.3		
Apr	57.7	52.2	50.9	50.2	49.7	52.4	51.1	47.8	49.4	46.8	46.5		
May	47.3	49.1	41.7	40.3	48.2	49.0	43.3	46.7	38.8	41.2	44.1		
Jun	77.4	72.9	83.0	69.4	91.5	86.4	62.9	75.8	61.6	64.6	65.2		
Jul	81.9	113.0	127.1	91.5	140.5	98.4	84.0	112.9	63.6	74.0	76.6		
Aug	93.1	117.2	131.2	97.4	123.9	89.2	77.8	88.6	78.0	71.7	76.4		
Sep	125.7	150.0	165.9	141.9	147.8	101.7	104.3	130.6	126.5	101.6	-		
Oct	131.7	132.2	144.6	155.8	143.1	129.1	137.6	157.1	158.3	107.9	-		
Nov	65.3	65.4	69.7	85.3	82.7	71.2	83.7	103.4	92.2	63.1	-		
Dec	67.7	77.0	70.7	77.8	82.0	77.3	87.8	92.7	80.6	69.4	-		
Total	918.2	992.8	1,048.4	973.1	1,066.0	910.8	890.4	1,019.4	911.1	796.5	459.1		
Jan-Aug	527.7	568.2	597.6	512.3	610.5 high	531.3	477.0	535.5	453.4 low	454.4	459.1		

The next graph shows the same information in a different format, with clusters for each month. General declines in water consumption during the months January to May show clearly in this graph, followed by large fluctuations during summer months.



Water Revenue has remained above pre 2011 levels, despite lower water consumption for the year. This means the increase in water revenue is due to rate increases and the new residential rate structure (splitting the lowest tier into two tiers) that was adopted four years ago.

The graph below shows the relationship between total gallons and total water revenue each year for all customers combined.



Monthly Report

Attached is the monthly report for August of 2015.

General Fund
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	7,023,335	3,665,243	3,358,092	52.19	51.08
Licenses & Permits	330,100	312,047	18,053	94.53	117.48
Intergovernmental	455,032	249,655	205,377	54.87	123.98
Charges for Services	1,303,810	1,057,518	246,292	81.11	87.47
Fines & Forfeits	48,800	22,760	26,040	46.64	42.82
Interest Earnings	50,000		50,000		
Miscellaneous	26,227	17,746	8,481	67.66	69.83
TOTAL REVENUES	9,237,304	5,324,969	3,912,335	57.65	60.25
EXPENDITURES					
General Government					
Administration	553,955	345,921	208,034	62.45	59.04
Communications	215,944	147,107	68,837	68.12	45.10
Council & commiss	151,925	97,079	54,846	63.90	62.36
Elections	4,000		4,000		74.57
Finance/accounting	545,070	352,823	192,247	64.73	61.92
Human Resources	290,010	160,749	129,261	55.43	54.32
Information systems	346,344	233,473	112,871	67.41	69.07
Legal	125,000	67,639	57,361	54.11	60.19
Total General Government	2,232,248	1,404,791	827,457	62.93	59.69
Public Safety					
Emergency services	5,130	2,306	2,824	44.95	34.21
Fire	1,354,780	1,136,194	218,586	83.87	100.19
Police	2,064,925	1,311,313	753,612	63.50	65.27
Total Public Safety	3,424,835	2,449,812	975,023	71.53	77.13
Public Works					
Forestry/nursery	125,989	59,048	66,941	46.87	72.06
Pub Works Adm/Engin	450,210	255,840	194,370	56.83	66.42
Streets	864,238	581,852	282,386	67.33	67.00
Trail mgmt	132,926	79,661	53,265	59.93	78.06
Total Public Works	1,573,363	976,402	596,961	62.06	68.16
Parks and Recreation					
Municipal buildings	131,725	120,324	11,401	91.34	90.88
Park Maintenance	1,247,321	895,405	351,916	71.79	72.86
Park/Recreation Adm	381,141	252,646	128,495	66.29	59.71
Total Parks and Recreation	1,760,187	1,268,374	491,813	72.06	71.17
Community Develop					
Building Inspection	167,224	101,181	66,043	60.51	68.53
Planning/zoning adm	449,447	275,236	174,211	61.24	61.89
Total Community Develop	616,671	376,418	240,253	61.04	63.64

General Fund
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
TOTAL EXPENDITURES	9,607,304	6,475,798	3,131,506	67.40	69.36
OTHER					
Sale of Asset		297	-297		
Transfers In	748,000	692,333	55,667	92.56	92.29
Transfers Out	-378,000	-296,000	-82,000	78.31	78.41
TOTAL OTHER	370,000	396,630	-26,630	107.20	108.15
Net change in fund equity		-754,199	754,199		
Fund equity, beginning		4,447,396			
Fund equity, ending		3,693,197			
Less invested in capital assets					
Net available fund equity		3,693,197			

Recycling
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Intergovernmental	65,000	9,331	55,669	14.36	94.97
Charges for Services	527,000	267,001	259,999	50.66	51.94
TOTAL REVENUES	592,000	276,332	315,668	46.68	57.01
EXPENDITURES					
Public Works					
Recycling	544,287	295,376	248,911	54.27	63.49
Total Public Works	544,287	295,376	248,911	54.27	63.49
TOTAL EXPENDITURES	544,287	295,376	248,911	54.27	63.49
Net change in fund equity	47,713	-19,044	66,757		
Fund equity, beginning		266,654			
Fund equity, ending		247,610			
Less invested in capital assets					
Net available fund equity		247,610			

STD Self Insurance
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	7,500	5,188	2,312	69.17	67.04
Interest Earnings	500		500		
TOTAL REVENUES	8,000	5,188	2,812	64.85	63.25
EXPENDITURES					
Miscellaneous					
Short-term Disab	8,000	4,988	3,012	62.35	90.63
Total Miscellaneous	8,000	4,988	3,012	62.35	90.63
TOTAL EXPENDITURES	8,000	4,988	3,012	62.35	90.63
Net change in fund equity		200	-200		
Fund equity, beginning		41,948			
Fund equity, ending		42,148			
Less invested in capital assets					
Net available fund equity		42,148			

Community Center
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	2,443,830	1,631,948	811,882	66.78	66.56
Interest Earnings	5,000		5,000		
Miscellaneous	12,500	1,000	11,500	8.00	3.17
TOTAL REVENUES	2,461,330	1,632,948	828,382	66.34	66.01
EXPENDITURES					
Parks and Recreation					
Community center	2,763,411	1,656,313	1,107,098	59.94	61.32
Total Parks and Recreation	2,763,411	1,656,313	1,107,098	59.94	61.32
TOTAL EXPENDITURES	2,763,411	1,656,313	1,107,098	59.94	61.32
OTHER					
Sale of Asset		610	-610		
Transfers In	366,000	244,000	122,000	66.67	66.67
TOTAL OTHER	366,000	244,610	121,390	66.83	66.67
Net change in fund equity	63,919	221,246	-157,327		
Fund equity, beginning		1,193,542			
Fund equity, ending		1,414,788			
Less invested in capital assets					
Net available fund equity		1,414,788			

Recreation Programs
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	1,472,088	1,196,654	275,434	81.29	79.53
Interest Earnings	2,000		2,000		
Miscellaneous		250	-250		
TOTAL REVENUES	1,474,088	1,196,904	277,184	81.20	79.31
EXPENDITURES					
Parks and Recreation					
Adult & youth sports	97,923	87,064	10,859	88.91	92.04
Aquatics	153,384	93,546	59,838	60.99	58.84
Community programs	100,472	83,186	17,286	82.80	79.34
Drop-in Child Care	64,130	38,524	25,606	60.07	55.54
Fitness Programs	202,764	113,091	89,673	55.77	57.68
Park/Recreation Adm	389,800	266,259	123,541	68.31	54.31
Preschool Programs	92,433	52,499	39,934	56.80	39.14
Summer Discovery	208,991	246,405	-37,414	117.90	93.85
Youth/Teen	34,287	12,130	22,157	35.38	31.01
Total Parks and Recreation	1,344,184	992,701	351,483	73.85	64.02
TOTAL EXPENDITURES	1,344,184	992,701	351,483	73.85	64.02
OTHER					
Transfers In	72,000	72,000		100.00	100.00
Transfers Out	-120,000	-80,000	-40,000	66.67	66.67
TOTAL OTHER	-48,000	-8,000	-40,000	16.67	-11.11
Net change in fund equity	81,904	196,203	-114,299		
Fund equity, beginning		971,783			
Fund equity, ending		1,167,986			
Less invested in capital assets					
Net available fund equity		1,167,986			

Cable Television
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	318,000	395,068	-77,068	124.24	50.99
Interest Earnings	1,700		1,700		
Miscellaneous	1,200	22,761	-21,561	1,896.7	66.67
TOTAL REVENUES	320,900	417,830	-96,930	130.21	50.79
EXPENDITURES					
General Government					
Cable television	167,993	77,245	90,748	45.98	86.71
Total General Government	167,993	77,245	90,748	45.98	86.71
Capital Outlay					
Cable television	25,000	38,285	-13,285	153.14	
Total Capital Outlay	25,000	38,285	-13,285	153.14	
TOTAL EXPENDITURES	192,993	115,530	77,463	59.86	86.71
OTHER					
Transfers Out	-167,000	-111,333	-55,667	66.67	66.67
TOTAL OTHER	-167,000	-111,333	-55,667	66.67	66.67
Net change in fund equity	-39,093	190,966	-230,059		
Fund equity, beginning		192,160			
Fund equity, ending		383,126			
Less invested in capital assets					
Net available fund equity		383,126			

Econ Devel Auth/EDA
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	90,000	46,622	43,378	51.80	50.85
TOTAL REVENUES	90,000	46,622	43,378	51.80	50.85
EXPENDITURES					
Community Develop					
Econ Development-EDA	85,880	58,989	26,891	68.69	60.57
Total Community Develop	85,880	58,989	26,891	68.69	60.57
TOTAL EXPENDITURES	85,880	58,989	26,891	68.69	60.57
Net change in fund equity	4,120	-12,367	16,487		
Fund equity, beginning		209,176			
Fund equity, ending		196,809			
Less invested in capital assets					
Net available fund equity		196,809			

HRA Programs of EDA
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	95,000	49,328	45,672	51.92	50.83
TOTAL REVENUES	95,000	49,328	45,672	51.92	50.83
EXPENDITURES					
Community Develop					
Housing Programs-HRA	85,618	55,695	29,923	65.05	65.30
Total Community Develop	85,618	55,695	29,923	65.05	65.30
TOTAL EXPENDITURES	85,618	55,695	29,923	65.05	65.30
Net change in fund equity	9,382	-6,367	15,749		
Fund equity, beginning		87,943			
Fund equity, ending		81,576			
Less invested in capital assets					
Net available fund equity		81,576			

Liability Claims
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Interest Earnings	2,200		2,200		
Miscellaneous	30,000	5,242	24,758	17.47	5.77
TOTAL REVENUES	32,200	5,242	26,958	16.28	5.39
EXPENDITURES					
Miscellaneous					
Insurance Claims	32,000	22,434	9,566	70.11	48.47
Total Miscellaneous	32,000	22,434	9,566	70.11	48.47
TOTAL EXPENDITURES	32,000	22,434	9,566	70.11	48.47
Net change in fund equity	200	-17,193	17,393		
Fund equity, beginning		207,885			
Fund equity, ending		190,692			
Less invested in capital assets					
Net available fund equity		190,692			

Slice SV Event
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Charges for Services	26,500	27,535	-1,035	103.91	95.97
Miscellaneous	32,000	30,109	1,891	94.09	103.61
TOTAL REVENUES	58,500	57,645	855	98.54	100.18
EXPENDITURES					
General Government					
Slice of Shoreview	67,485	66,296	1,189	98.24	95.82
Total General Government	67,485	66,296	1,189	98.24	95.82
TOTAL EXPENDITURES	67,485	66,296	1,189	98.24	95.82
OTHER					
Transfers In	10,000	10,000		100.00	100.00
TOTAL OTHER	10,000	10,000		100.00	100.00
Net change in fund equity	1,015	1,349	-334		
Fund equity, beginning		76,351			
Fund equity, ending		77,700			
Less invested in capital assets					
Net available fund equity		77,700			

Water Fund
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Special Assessments		955	-955		
Intergovernmental	975	973	2	99.77	47.50
Utility Charges	2,818,000	1,458,474	1,359,526	51.76	51.88
Late fees		23,871	-23,871		
Water meters	4,000	4,424	-424	110.60	159.62
Other prop charges	11,000	24,927	-13,927	226.61	63.56
Interest Earnings	38,000	34	37,966	.09	-.15
TOTAL REVENUES	2,871,975	1,513,657	1,358,318	52.70	52.50
EXPENDITURES					
Proprietary					
Water Operations	1,538,027	991,519	546,508	64.47	70.09
Total Proprietary	1,538,027	991,519	546,508	64.47	70.09
TOTAL EXPENDITURES	1,538,027	991,519	546,508	64.47	70.09
OTHER					
Depreciation	-651,000	-434,000	-217,000	66.67	66.67
Transfers Out	-345,000	-345,000		100.00	100.00
GO Revenue Bonds	-142,903	-163,222	20,319	114.22	117.02
TOTAL OTHER	-1,138,903	-942,222	-196,681	82.73	83.16
Net change in fund equity	195,045	-420,084	615,129		
Fund equity, beginning		13,592,659			
Fund equity, ending		13,172,575			
Less invested in capital assets		9,427,325			
Net available fund equity		3,745,250			

Sewer Fund
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Special Assessments		1,281	-1,281		
Intergovernmental	775	775		99.99	47.53
Charges for Services	1,000	174	826	17.40	22.37
Utility Charges	3,939,000	2,518,448	1,420,552	63.94	63.91
Late fees		41,958	-41,958		
Facility/area chgs	4,000	5,066	-1,066	126.64	704.00
Other prop charges	2,500		2,500		
Interest Earnings	27,000	27	26,973	.10	-.07
TOTAL REVENUES	3,974,275	2,567,728	1,406,547	64.61	65.22
EXPENDITURES					
Proprietary					
Sewer Operations	3,299,094	2,442,225	856,869	74.03	76.90
Total Proprietary	3,299,094	2,442,225	856,869	74.03	76.90
TOTAL EXPENDITURES	3,299,094	2,442,225	856,869	74.03	76.90
OTHER					
Depreciation	-348,000	-232,000	-116,000	66.67	66.67
Transfers Out	-181,000	-181,000		100.00	100.00
GO Revenue Bonds	-52,857	-59,041	6,184	111.70	110.27
TOTAL OTHER	-581,857	-472,041	-109,816	81.13	81.72
Net change in fund equity	93,324	-346,537	439,861		
Fund equity, beginning		7,807,994			
Fund equity, ending		7,461,457			
Less invested in capital assets		4,725,848			
Net available fund equity		2,735,609			

Surface Water Mgmt
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Special Assessments		289	-289		
Intergovernmental	280	282	-2	100.79	47.42
Utility Charges	1,407,000	902,110	504,890	64.12	63.99
Late fees		13,543	-13,543		
Lake Impr Dist chgs	44,757	35,476	9,281	79.26	51.12
Other prop charges	5,000	5,460	-460	109.20	184.60
Interest Earnings	9,000	10	8,990	.11	
TOTAL REVENUES	1,466,037	957,170	508,867	65.29	64.54
EXPENDITURES					
Proprietary					
Snail Lake Aug.	28,572	7,508	21,064	26.28	33.88
Surface Water Oper	824,564	507,689	316,875	61.57	64.77
Total Proprietary	853,136	515,197	337,939	60.39	63.75
TOTAL EXPENDITURES	853,136	515,197	337,939	60.39	63.75
OTHER					
Depreciation	-266,000	-177,333	-88,667	66.67	66.67
Transfers Out	-152,000	-152,000		100.00	100.00
GO Revenue Bonds	-71,747	-81,793	10,046	114.00	118.63
TOTAL OTHER	-489,747	-411,126	-78,621	83.95	85.88
Net change in fund equity	123,154	30,847	92,307		
Fund equity, beginning		8,387,421			
Fund equity, ending		8,418,268			
Less invested in capital assets		6,135,855			
Net available fund equity		2,282,413			

Street Light Utility
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Special Assessments		133	-133		
Utility Charges	513,000	332,515	180,485	64.82	63.98
Late fees		5,411	-5,411		
Interest Earnings	2,500		2,500		
Miscellaneous	500		500		
TOTAL REVENUES	516,000	338,059	177,941	65.52	64.75
EXPENDITURES					
Proprietary					
Street lighting	271,742	161,216	110,526	59.33	61.74
Total Proprietary	271,742	161,216	110,526	59.33	61.74
Capital Outlay					
Street lighting		46,584	-46,584		
Total Capital Outlay		46,584	-46,584		
Capital Outlay					
Capital Projects		4,535	-4,535		
Total Capital Outlay		4,535	-4,535		
TOTAL EXPENDITURES	271,742	212,335	59,407	78.14	81.94
OTHER					
Depreciation	-66,000	-44,000	-22,000	66.67	66.67
Transfers Out	-22,400	-22,400		100.00	100.00
TOTAL OTHER	-88,400	-66,400	-22,000	75.11	75.34
Net change in fund equity	155,858	59,324	96,534		
Fund equity, beginning		1,363,118			
Fund equity, ending		1,422,442			
Less invested in capital assets		432,561			
Net available fund equity		989,881			

Central Garage Fund
For Year 2015 Through The Month Of August

	Budget	Actual	Variance	Percent YTD	
				This Yr	Last Yr
REVENUES					
Property Taxes	208,000	107,910	100,090	51.88	50.88
Intergovernmental	6,410	6,413	-3	100.05	47.32
Cent Garage chgs	1,256,090	1,254,539	1,551	99.88	99.80
Interest Earnings	10,500	170	10,330	1.62	
TOTAL REVENUES	1,481,000	1,369,032	111,968	92.44	90.38
EXPENDITURES					
Proprietary					
Central Garage Oper	621,453	350,082	271,371	56.33	67.86
Total Proprietary	621,453	350,082	271,371	56.33	67.86
Capital Outlay					
Central Garage Oper		146,617	-146,617		
Total Capital Outlay		146,617	-146,617		
TOTAL EXPENDITURES	621,453	496,699	124,754	79.93	132.67
OTHER					
Sale of Asset		14,036	-14,036		183.29
Transfers In	119,400	119,400		100.00	100.00
Depreciation	-660,000	-440,000	-220,000	66.67	66.67
Transfers Out	-14,000		-14,000		
GO CIP Bonds	-202,411	-202,193	-218	99.89	100.91
TOTAL OTHER	-757,011	-508,757	-248,254	67.21	67.72
Net change in fund equity	102,536	363,577	-261,041		
Fund equity, beginning		4,314,764			
Fund equity, ending		4,678,341			
Less invested in capital assets		3,228,575			
Net available fund equity		1,449,766			

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 08-31-15

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
<u>CERTIFICATE DEPOSIT</u>							
1,140	Morgan Stanley Smith Barney LLC	CD	1,461	02-08-12	02-08-16	248,000.00	1.150000
1,155	Morgan Stanley Smith Barney LLC	CD	1,461	05-16-12	05-16-16	98,000.00	1.250000
1,154	Morgan Stanley Smith Barney LLC	CD	1,645	05-16-12	11-16-16	248,000.00	1.300000
1,216	Morgan Stanley Smith Barney LLC	CD	732	01-22-15	01-23-17	248,000.00	.850000
1,220	Morgan Stanley Smith Barney LLC	CD	731	03-13-15	03-13-17	248,000.00	.850000
1,210	Morgan Stanley Smith Barney LLC	CD	821	12-30-14	03-30-17	248,000.00	1.000000
1,211	Morgan Stanley Smith Barney LLC	CD	913	12-30-14	06-30-17	248,000.00	1.100000
1,172	Morgan Stanley Smith Barney LLC	CD	1,826	07-26-12	07-26-17	247,000.00	1.700000
1,218	Morgan Stanley Smith Barney LLC	CD	1,097	02-11-15	02-12-18	150,000.00	1.200000
1,198	Dain Rauscher Investment Services	CD	1,826	04-11-13	04-11-18	247,000.00	1.259800
1,199	Dain Rauscher Investment Services	CD	1,826	04-24-13	04-24-18	248,000.00	1.000000
1,183	Dain Rauscher Investment Services	CD	2,191	09-27-12	09-27-18	249,000.00	1.308400
1,214	Morgan Stanley Smith Barney LLC	CD	1,461	12-31-14	12-31-18	247,000.00	1.900000
1,212	Morgan Stanley Smith Barney LLC	CD	1,801	12-30-14	12-05-19	247,000.00	2.230500
1,213	Morgan Stanley Smith Barney LLC	CD	1,801	12-30-14	12-10-19	247,000.00	2.173800
1,168	Dain Rauscher Investment Services	CD	3,652	07-25-12	07-25-2022	249,000.00	2.425000
1,181	Dain Rauscher Investment Services	CD	3,652	09-12-12	09-12-2022	249,000.00	2.325400
1,189	Dain Rauscher Investment Services	CD	3,652	12-07-12	12-07-2022	249,000.00	2.075100
1,167	Dain Rauscher Investment Services	CD	5,478	07-19-12	07-19-2027	238,000.00	3.416200
1,174	Dain Rauscher Investment Services	CD	5,477	07-31-12	07-30-2027	246,000.00	3.183400
Total Number Of Investments: 20						4,699,000.00	

FEDERAL HOME LN BK

1,217	Dain Rauscher Investment Services	FH	1,095	01-30-15	01-29-18	651,599.00	1.333300
1,203	Wells Fargo Brokerage Services	FH	1,734	06-19-13	03-19-18	500,000.00	.999900
1,221	Dain Rauscher Investment Services	FH	1,827	07-22-15	07-22-2020	400,000.00	6.043400
1,171	Morgan Stanley Smith Barney LLC	FH	3,652	07-26-12	07-26-2022	600,000.00	2.761000
1,184	Morgan Stanley Smith Barney LLC	FH	3,652	09-28-12	09-28-2022	500,000.00	2.273700
1,215	Dain Rauscher Investment Services	FH	31,93	12-30-14	12-30-2022	500,000.00	3.122900
1,204	Dain Rauscher Investment Services	FH	5,448	06-21-13	05-15-2028	483,125.00	3.806300
Total Number Of Investments: 7						3,634,724.00	

FEDERAL NATL MTG

1,170	Dain Rauscher Investment Services	FN	5,475	07-26-12	07-23-2027	1,007,347.00	3.400000
1,200	Dain Rauscher Investment Services	FN	5,479	04-25-13	04-25-2028	1,000,000.00	3.497400
1,157	Dain Rauscher Investment Services	FN	7,305	06-21-12	06-21-2032	500,000.00	4.247100

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 08-31-15

Seq#	Institution	Type	Term	Purchased	Matures	Principal	Yield
Total Number Of Investments: 3						2,507,347.00	
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1,179	Wells Fargo Brokerage Services	HP	2,556	08-22-12	08-22-19	500,000.00	1.399400
1,180	Wells Fargo Bank MN, NA	HP	2,556	08-22-12	08-22-19	460,000.00	1.399400
1,219	Dain Rauscher Investment Services	HP	30,83	02-27-15	02-27-2020	500,000.00	2.748500
Total Number Of Investments: 3						1,460,000.00	
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TAX EXMPT MNCPL BOND							
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1,197	Dain Rauscher Investment Services	MB	4,109	04-01-13	07-01-2024	232,528.00	5.744100
1,205	Dain Rauscher Investment Services	MB	4,113	06-28-13	10-01-2024	82,242.75	5.102700
Total Number Of Investments: 2						314,770.75	
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TAXABLE MUNCPL BONDS							
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1,201	Dain Rauscher Investment Services	TM	1,554	04-30-13	08-01-17	452,342.50	1.546300
1,202	Dain Rauscher Investment Services	TM	1,919	04-30-13	08-01-18	493,511.75	1.846400
1,190	Dain Rauscher Investment Services	TM	2,302	12-11-12	04-01-19	503,020.00	1.349700
1,222	Dain Rauscher Investment Services	TM	1,357	08-13-15	05-01-19	1,173,586.50	2.324700
1,177	Wells Fargo Brokerage Services	TM	2,579	08-09-12	09-01-19	503,340.00	1.572100
1,192	Dain Rauscher Investment Services	TM	2,544	12-27-12	12-15-19	224,901.60	2.960600
1,191	Dain Rauscher Investment Services	TM	2,910	12-27-12	12-15-2020	235,407.30	3.392500
1,188	Dain Rauscher Investment Services	TM	3,494	12-05-12	06-30-2022	268,192.80	3.576000
1,193	Dain Rauscher Investment Services	TM	3,640	12-27-12	12-15-2022	250,218.50	3.742800
Total Number Of Investments: 9						4,104,520.95	

INVESTMENT SCHEDULE BY SECURITY TYPE
AS OF 08-31-15

Seq#	Institution	Type Term	Purchased	Matures	Principal	Yield
					16,720,362.70	
					9,204,374.32	
					8,440.24	
					168,041.63	
					2,760.74	
					55,180.74	
					26,159,160.37	
					26,159,160.37	

TO: MAYOR, CITY COUNCIL AND CITY MANAGER
FROM: MARK J. MALONEY, PUBLIC WORKS DIRECTOR
DATE: SEPTEMBER 17, 2015
SUBJ: PUBLIC WORKS MONTHLY REPORT

ADOPT-A-TRAIL PROGRAM

As a follow up to recent Bikeways and Trails Committee/City Council dialogue, the Public Works Department is implementing a new Adopt-a-Trail Program this fall. Given the enthusiasm for our 85 mile sidewalk/trail system, this Adopt-a-Trail Program is a great way for residents, businesses and visitors to connect with the community and experience all of the natural beauty that contributes to Shoreview's high quality of life.



This volunteer program will be available to residents, families, organizations, and businesses/employee groups of Shoreview. Adoptable trail segments will be available on a first come, first serve basis. Volunteer groups will be asked to assume responsibilities for trail cleanup activities for a 2-year period, and to perform organized activities at least twice per year, roughly correlating with the City's Spring and Fall Clean-Up Day events. For these efforts, the City will be placing signs recognizing Adopt-a-Trail volunteers in their designated adopted trail area, and provide trash bags. After cleanup is complete, Public Works will pick up full trash bags left on/near the trail. All of the program details including a map showing the adoptable trail segments and sign up information will be on the City's website in the next week.

ENVIRONMENTAL SERVICES

Shoreview Community Water Conservation Program:

Dubbed 'Know Your Flow', is a voluntary program being offered to residents in single-family homes in Shoreview. By signing up, participants will receive a free wireless Badger meter to use in their home that would allow the City to share water use data on a more frequent basis. Currently, residents are billed quarterly for their water consumption. By the time users receive their bill, they likely are unaware of where or why the water was being used in the previous three months. The goal of this program is to reduce water usage and promote conservation efforts through increased awareness of when and where water is being used.

The City is seeking 400 households to participate in this FREE program. Participants will receive a free wireless meter to use in their homes, and bi-weekly meter readings available through the existing utility billing website, a separate mailing or email, and tips to help increase conservation efforts. The project will run for two years through 2017.



More information is available on the City Website, August/September ShoreViews Newsletter, and through the Program Coordinator, Neva Widner. Funding for this project was made possible through a \$54,000 grant from the Minnesota Environment and Natural Resources Trust Fund (ENRTF).

EQC Green Community Awards:

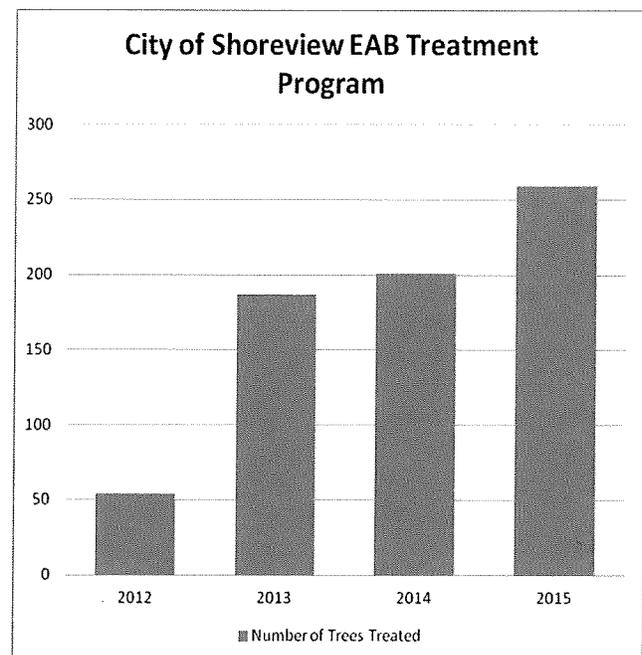
The Environmental Quality Committee has selected the recipients of the 2015 Green Community Awards. This year there are three award winners: 1 Water Conservation Award and 2 Energy Conservation Awards. The recipients will be recognized at the October 5th City Council Meeting.

Diseased Tree Program:

Forestry inspections continue for diseased trees throughout the City - Oak wilt reports are increasing since it is mid-summer when the wilting symptoms become most visible. Staff works with property owners and neighboring properties to minimize the spread.

2015 Emerald Ash Borer Injection Program Results:

Shoreview's popular Emerald Ash Borer (EAB) Injection Program has wrapped up for 2015 with increased participation from previous years. In total, 259 Ash trees were treated this year by the Forestry Interns (43 public parks and 216 private residents). In addition to treatments, the City contacted townhome associations to inform them of the program and provide quotes to those that expressed interest in participating in the future. Overall, there is a growing trend of support and interest from the public for this program and residents have already called ahead for 2016 treatments.



MAINTENANCE ACTIVITIES

All fire extinguishers at the maintenance center, the wells, the booster station and parks pavilions were checked for their annual inspection. Street crews have finished painting pavement markings, cross walks, and turn arrows throughout the city. The annual inspection for retro-reflectivity of signs is scheduled to be completed. Street crews replaced segments of asphalt trails and have another long segment scheduled to be replaced yet this fall. They continue repairing failing catch basins and restoring boulevards and streets as repairs are completed. Crews are inspecting ponds and catch basins. They are working on the annual cleaning of sumps and catch basins. Street sweeping continues as time and weather allows. Throughout the growing season maintenance strips along trails and sidewalks are mowed and city maintained boulevards are mowed and trimmed as needed.

Each day Utility crews inspect and perform routine and scheduled maintenance at all the wells, lift stations, towers and the booster station. Crews maintain the grounds at each site and will continue mowing and trimming throughout the growing season. They also collect water samples and analyze or submit for analysis in accordance with Minnesota Department of Health requirements. Water Conservation Services was out to perform the annual scheduled leak detection survey of one half of the City. This year only two leaks were discovered and are scheduled to be repaired. Crews respond daily to

location requests that come in for proposed underground exaction projects. They mark City utilities within these areas so nothing is hit or disturbed.

The Utility crews continue with the annual cleaning/jetting of 1/3 of the sanitary sewer system. They regularly flush areas of the sanitary sewer system. A pump at the south Lexington lift station was pulled, cleaned and repaired when crews discovered on a daily inspection that only one pump had run the previous day. Crews are exercising gate valves and repairing gate valves as necessary. They are repairing hydrants and replacing hydrant flags as needed and are preparing for the fall flushing of the water system. As time allows crews repair curb stops/residential water shut offs.

Department of Corrections crew continues to clean the Maintenance Facility twice a week. The crew has been working with the Parks Department on maintaining grounds, public planting areas and medians, and has begun working on reconditioning hockey rinks boards. They washed all interior and exterior windows at the maintenance center. They have cleaned and maintained all landscape beds and the rain garden surrounding the maintenance center.

PROJECT UPDATES

Hanson/Oakridge Neighborhood Reconstruction – Project 14-01 – All major items are complete, the contractor is currently finishing up punch list items. The Public Assessment Hearing will be held at the meeting on September 21st.

Water Treatment Plant – Project 14-02 – The walls for the underground tanks are complete and the contractor has backfilled around the tanks. For the next few weeks the contractor will be installing the concrete covers over the tanks.

Autumn Meadows Development – Project 14-06 – New home construction continues in the development and 23 of the 25 lots have either completed homes or homes under construction. The final wear course of asphalt was installed at the end of August and all other public infrastructure work is complete. In October a resolution will be presented to Council to accept the public infrastructure that was installed as part of the development.

Highway 96 Lift Station – Project 14-07 – All of the work is complete and a resolution will be presented to Council at the September 21st meeting approving the final payment for the project.

Turtle Lane Neighborhood & Schifsky Road Reconstruction – Project 15-01 – The base layer of asphalt has been completed on Schifsky Road. The restoration work has begun and the sod is scheduled to be installed the week of September 21st. The new watermain has been installed on Turtle Lane and the contractor is currently working on individual service connections. Construction of the storm sewer infrastructure will follow.

2015 Street Light Replacements – Project 15-04 – The street lights were energized the week of September 7th. Approximately 95 % of the restoration work is also complete. We are waiting for XCEL to de-energize the old feed points and we can then complete the restoration. Final payment will go to Council at the October 5th meeting.

2015 Street Seal Coat – Project 15-05 – The street seal coating was completed August 12th and 13th by Pearson Brothers. The final sweeping was completed the week of September 14th. Final payment will go to Council at the September 21st meeting.

Lexington Avenue & County Road F Water Main Replacement – Project 15-06 – All major items are complete, the contractor is currently finishing up punch list items.

Grand Avenue Reconstruction & Extension – Project 16-02 – An informational meeting for the residents was held on August 18th. Tree removal has begun on Grand Avenue as well as the Owasso Beach Development.

REGULAR COUNCIL MEETING

September 21, 2015

t./monthly/monthlyreport2015

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRY SCHWERM
CITY MANAGER**

DATE: SEPTEMBER 16, 2015

SUBJECT: PARKS AND RECREATION MONTHLY REPORT

DEPARTMENT ACTIVITY

All of the summer programs have ended and our fall recreation program sessions have begun. Some of the highlights of our fall program include the start up of our preschool programs, extensive group fitness offerings, and the fall youth soccer and football leagues. The Farmers' Market will continue Tuesday afternoons through October 20th. Beginning September 29th, the hours will be shortened to 3pm – 6 pm.

The staff is planning a special 25th Anniversary celebration for the Community Center on Friday, November 20th and Saturday, November 21st. This special celebration will feature a Dive-In movie on Friday, November 20th and a "special celebration" on Saturday, November 21st when we roll back prices and offer other fun family activities at the Community Center.

The City Council recently authorized the hiring of the consulting firm Stantec to assist in preparing an update to the Shoreview Commons Master Plan. Stantec will work with the City Council, Parks and Recreation Commission and City staff to develop an updated master plan for the Shoreview Commons area that serves as home to the Community Center and as Shoreview's "Central Park". This process is expected to take 5-6 months to complete.

COMMUNITY CENTER

Community Center daily admissions generally tend to be slightly lower in August, however, that was not the case this year. Daily admission revenue increased about 20% above last year. The indoor playground also continued to be a popular destination in the mornings with young members, guests, and groups. There was a 30% increase in Indoor Playground revenue during August compared to last year.

The Tropics Waterpark hosted nearly 50 pool groups and parties during August. Some key parts of the main pool heater stopped working at the end of the month. Staff was able to keep the pool temperature at a comfortable level for the last few days that the pool remained open prior to shutdown. New parts were ordered and have been installed during pool shutdown. Membership sales were consistent with last year. A total of 108 memberships were sold the month of August which is only three fewer memberships than last year. The annual monthly resident membership sales nearly doubled while the seasonal memberships decreased 50%.

Members took advantage of their guest passes with nearly 350 guest passes being redeemed this month.

The Living Social on-line advertising campaign ended this month. This promotion included a free pizza and a family pass for \$25.00. This is a \$9.00 discount. A total of 400 of these specials were sold on the first day of the campaign compared to 350 last year. We redeemed 272 of these coupons. Living Social paid the Community Center \$11,000 for this campaign.

The banquet rooms were active with summer wedding receptions. There were 10 receptions and 4 events hosted in these rooms this past month. There was a 14% increase in revenue in the Shoreview Room and a 50% increase in the Richard Wedell Community Room. There were 60 paid bookings made for the two banquet spaces this past month. That does not include the church services, or any recreation programs. There were over 500 calls on the rental line in August. Birthday parties are typically not as popular during the month of August. The themed party rooms hosted 13 birthday party packages and 9 poolside party packages.

Ellis and Associates performed one of their annual operational safety audits at the beginning of the month. All 7 lifeguards that were being observed received exceeds rating which is the highest ranking.

RECREATION PROGRAMS

The Summer Swimming lesson program concluded on September 3rd. The more advanced level classes increased in popularity this season. These classes focus on refining coordination and technique while increasing endurance. There were 6 different sessions this summer with an average of 30 different class offerings in each session. Custom private lessons remained popular with nearly a 90% increase in participation this year. In addition to flexible class times, these lessons are designed to fit individual skill levels and allow participants to progress at their own pace.

Active adult programs had consistent participation. Bingo, which occurs on the last Wednesday of the month, had 16 participants. Bingo cards cost \$0.25 with 12 games being played. Participants play for small prizes and the end cover all receives the cash collected. On August 26th there were 37 guests that traveled to the Running Aces Harness Track to enjoy front row seating, a gaming voucher, a food voucher, and a beautiful evening enjoying harness racing.

Kids Corner Preschool held their open house "meet the teacher" on September 12th. There are nearly 160 two to five year old children enrolled in the 12 preschool classes offered this season. This is a similar number of classes and participants compared to last year. Staff will continue some of the newly introduced class offerings. Classes begin on September 14th using the Preschool Room and Beachcomber Bay.

Group Fitness summer session concluded on August 27th. Many participants enjoyed the newly implemented make up passes this session. There were 35 make up class passes redeemed

during August. A few of the new classes that are going to be offered this fall are boot camp cycle and family yoga. The children's yoga classes were very popular this summer.

Staff prepared for the beginning of fall youth and adult sports this past month. Adult and Youth Sports program revenue has increased 22% this year compared to last year. The coaches' meeting for fall soccer was held on August 13th. There is a tremendous amount of preparation before these meetings. Staff needs to recruit coaches, form teams according to ages and requests, develop practice and game schedules at various fields, assemble team equipment and uniforms, and update rosters, rules and regulations. There are nearly 30 soccer teams with over 350 children participating in the fall soccer program this season which is a 60% increase compared to five years ago. Teams began practicing this month and games started on September 12th.

PARKS MAINTENANCE

It has been another busy month for the parks maintenance crew. Now that fall leagues have started on some of the fields, other athletic surfaces and fields can have repairs made. All athletic fields will be overseeded in the next week or so. We have had a smaller crew now that all but two seasonal workers have gone back to school.

The crew continues to mow and paint lines on two full-sized soccer fields, ten modified sized soccer fields and two modified sized football fields. The crew continues to drag and line up to six ball fields a day during the fall. The infields at Sitzer Park have been repaired. The pitcher's mounds were also reshaped for next season. The Department of Corrections (DOC) crew has been out prepping hockey rinks for painting. They have replaced any bad boards, weed whipped and scraped off loose paint.

The crew continues to mow all turf areas at least once a week, with athletic fields getting mowed twice a week. The crew has had to sweep a few parks, when rain has made it hard to get into some areas. Irrigation repairs were made at Commons, Highway 96 and Rice Creek fields. A tree that blew down in a storm in Commons Park was removed by the crew. The DOC crew took down three pines that have died at the Community Center. A contractor just completed landscape replacement work in some of the medians along Highway 96 between Victoria and Lexington Avenue. A Boy Scout finished his Eagle Scout Project by adding bat houses to McCullough and Shamrock Parks. There are eight homes at Shamrock and four homes at McCullough.

The crew continues to pick up trash on a daily basis at the Community Center, the Library and the Parks. The trash receptacles are dumped on an as needed basis. The crew continues to clean the restrooms at Rice Creek Fields and the pavilion before and after each rental. The crew continues to setup and take down the Farmers' Market each week.

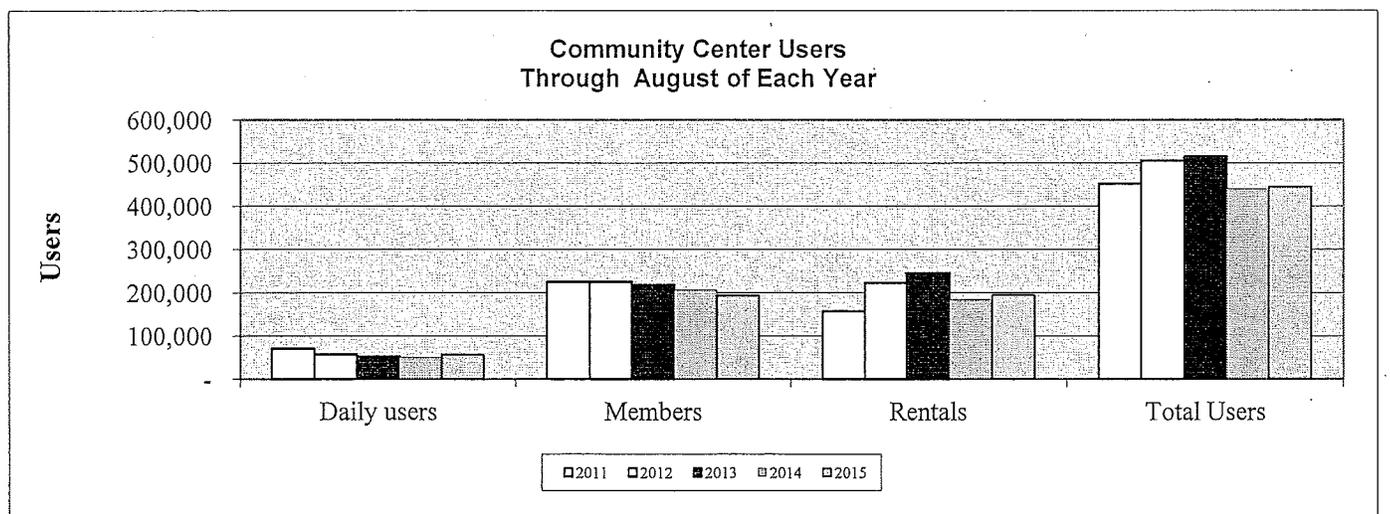
COMMUNITY CENTER MAINTENANCE

The crew has been busy trying to keep the building on its cleaning schedule. They have cleaned a lot of carpet lately. The carpeting in the meeting rooms, the Shoreview Room, all common areas on the upper level, as well as around the wave seating area has all been cleaned. The crew sanded off the old finish and applied a new coat of wood floor finish to the Shoreview Room dance floor. The crew also stripped and waxed the floor in room 207 before preschool started up again.

We are in the middle of this year's pool shutdown. A lot of small projects will be completed this year. Work orders for repairs keep increasing. We are running about 400 work orders ahead of where we were at last year.

**Community Center Activity Year-to-date
Through August Each Year**

	2011	2012	2013	2014	2015
Number of Users:					
Daily users	70,683	56,843	51,913	50,467	57,008
Members	225,059	225,163	217,538	206,885	193,111
Rentals	156,595	222,909	245,932	183,509	194,879
Total Users	452,337	504,915	515,383	440,861	444,998
Revenue:					
Admissions	\$ 442,368	\$ 422,582	\$ 439,912	\$ 451,480	\$ 482,775
Memberships-annual	564,477	588,798	601,446	611,229	571,116
Memberships-seasonal	66,826	64,597	60,624	68,331	62,091
Room rentals	171,870	172,252	209,316	202,008	225,000
Wave Café	144,624	137,440	153,824	156,364	158,775
Commissions	6,771	8,762	6,807	6,483	5,705
Locker/vending/video	18,522	15,077	15,326	13,663	12,961
Merchandise	10,380	11,022	11,269	9,304	10,496
Other miscellaneous	983	129	(38)	244	1,826
Building charge	97,000	100,000	101,687	100,000	103,000
Transfers in	198,000	200,000	208,000	226,000	244,000
Total Revenue	1,721,821	1,720,659	1,808,173	1,845,106	1,877,745
Expenditures:					
Personal services	866,761	903,462	939,138	931,907	965,929
Supplies	276,452	295,511	321,461	339,599	319,566
Contractual	343,908	371,657	404,063	364,227	370,820
Other	-	5,727	-	-	-
Total Expenditures	1,487,121	1,576,357	1,664,662	1,635,733	1,656,315
Rev less Exp Year-to-date	\$ 234,700	\$ 144,302	\$ 143,511	\$ 209,373	\$ 221,430



**Community Center Monthly Activity
For the Year 2014**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	8,204	6,661	10,413	5,480	4,230	5,389	4,858	5,232	2,251	4,010	6,320	6,651	69,699
Members	31,509	27,103	29,692	26,463	22,454	23,645	23,864	22,155	18,845	21,735	24,257	26,013	297,735
Rentals	9,996	7,882	9,500	11,995	17,617	43,616	40,248	42,655	9,917	11,853	10,983	9,476	225,738
Total Users	49,709	41,646	49,605	43,938	44,301	72,650	68,970	70,042	31,013	37,598	41,560	42,140	593,172
Revenue:													
Admissions	\$ 58,989	\$ 49,221	\$ 88,178	\$ 40,092	\$ 31,934	\$ 51,666	\$ 47,411	\$ 44,773	\$ 15,288	\$ 25,596	\$ 41,447	\$ 46,543	\$ 541,138
Indoor playground	8,013	5,807	8,607	5,131	2,057	3,568	2,782	3,251	2,042	3,054	6,160	5,177	55,649
Memberships	139,300	83,683	101,639	73,674	68,059	71,484	68,244	73,477	74,023	88,292	108,899	168,388	1,119,162
Room rentals	26,034	20,287	32,717	29,119	27,176	25,290	21,856	19,529	28,629	27,221	20,320	29,456	307,634
Wave Café	24,419	21,030	30,955	18,308	13,815	17,321	14,982	15,534	11,784	14,877	15,617	18,391	217,033
Commissions	-	73	53	1,579	1,193	1,050	1,733	802	3,417	2,394	1,065	243	13,602
Locker/vending/video	3	2,795	2,811	1,444	1,785	1,873	1,604	1,348	1,099	1,641	1,796	3,843	22,042
Merchandise	982	1,069	1,108	1,110	937	1,536	1,468	1,094	396	656	622	713	11,691
Other miscellaneous	(42)	(95)	(43)	29	1	296	56	42	18	21	366	12,697	13,346
Building charge	-	-	-	-	-	100,000	-	-	-	-	-	13,615	113,615
Interest	-	-	-	-	-	-	-	-	-	-	-	65,924	65,924
Transfers in	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	28,250	339,000
Total Revenue	285,948	212,120	294,275	198,736	175,207	302,334	188,386	188,100	164,946	192,002	224,542	393,240	2,819,836
Expenditures:													
Personal services	80,502	113,805	109,267	111,237	164,246	116,446	112,900	123,504	111,300	158,776	113,176	160,824	1,475,983
Supplies	15,848	52,201	51,609	58,274	24,061	37,144	38,870	61,592	26,314	56,206	29,329	76,904	528,352
Contractual	8,229	39,893	48,847	45,114	28,652	81,027	33,283	79,182	73,306	76,445	49,392	107,123	670,493
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	104,579	205,899	209,723	214,625	216,959	234,617	185,053	264,278	210,920	291,427	191,897	344,851	2,674,828
Rev less Exp (monthly)	\$ 181,369	\$ 6,221	\$ 84,552	\$ (15,889)	\$ (41,752)	\$ 67,717	\$ 3,333	\$ (76,178)	\$ (45,974)	\$ (99,425)	\$ 32,645	\$ 48,389	\$ 145,008
Rev less Exp (ytd)	\$ 181,369	\$ 187,590	\$ 272,142	\$ 256,253	\$ 214,501	\$ 282,218	\$ 285,551	\$ 209,573	\$ 163,399	\$ 63,974	\$ 96,619	\$ 145,008	

Community Center Monthly Activity
For the Year 2013

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Number of Users:													
Daily users	7,974	7,000	10,931	7,185	5,072	4,871	4,514	4,366	2,652	4,319	5,986	5,703	70,573
Members	32,422	28,240	31,139	29,472	25,068	23,723	24,641	22,833	20,314	23,469	25,962	26,112	313,395
Rentals	14,163	13,945	18,510	17,220	18,024	56,444	55,100	52,526	21,071	17,579	15,574	14,768	314,924
Total Users	54,559	49,185	60,580	53,877	48,164	85,038	84,255	79,725	44,037	45,367	47,522	46,583	698,892
Revenue:													
Admissions	\$ 50,299	\$ 47,292	\$ 88,714	\$ 54,738	\$ 33,185	\$ 45,769	\$ 43,304	\$ 38,274	\$ 16,516	\$ 28,873	\$ 36,362	\$ 40,843	\$ 524,169
Indoor playground	6,216	6,569	8,744	5,824	3,480	2,899	2,312	2,293	2,074	4,695	6,268	5,289	56,663
Memberships	124,779	85,193	94,796	77,552	67,021	68,231	68,319	76,179	77,643	83,624	112,181	169,305	1,104,823
Room rentals	27,440	26,030	29,824	25,609	27,653	28,573	17,165	27,022	22,878	21,760	21,612	27,645	303,211
Wave Café	20,972	18,003	31,703	19,174	14,800	16,404	15,062	17,706	10,252	14,741	15,558	16,485	210,860
Commissions	-	426	456	793	617	-	3,168	1,347	1,848	3,074	144	152	12,025
Locker/vending/video	(4)	3,139	1,364	1,973	2,664	2,655	1,716	1,819	1,546	1,743	1,490	4,093	24,198
Merchandise	1,331	1,014	1,807	1,794	1,183	1,614	1,312	1,214	574	724	811	627	14,005
Other miscellaneous	(73)	(20)	(228)	153	50	19	19	42	7	12	-	14,278	14,259
Building charge	-	-	-	-	-	101,687	-	-	-	-	-	-	101,687
Interest	-	-	-	-	-	-	-	-	-	-	-	(42,835)	(42,835)
Transfers in	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	312,000
Total Revenue	256,960	213,646	283,180	213,610	176,653	293,851	178,377	191,896	159,338	185,246	220,426	261,882	2,635,065
Expenditures:													
Personal services	82,812	114,612	117,601	109,051	163,800	118,822	114,033	118,407	111,010	108,598	164,022	150,736	1,473,504
Supplies	16,571	51,430	46,426	62,354	39,856	33,562	31,462	39,800	32,616	23,906	32,826	67,635	478,444
Contractual	5,989	49,989	34,133	65,882	62,010	51,251	63,244	71,565	48,713	61,496	43,524	66,349	624,145
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	105,372	216,031	198,160	237,287	265,666	203,635	208,739	229,772	192,339	194,000	240,372	284,720	2,576,093
Rev less Exp (monthly)	\$ 151,588	\$ (2,385)	\$ 85,020	\$ (23,677)	\$ (89,013)	\$ 90,216	\$ (30,362)	\$ (37,876)	\$ (33,001)	\$ (8,754)	\$ (19,946)	\$ (22,838)	\$ 58,972
Rev less Exp (ytd)	\$ 151,588	\$ 149,203	\$ 234,223	\$ 210,546	\$ 121,533	\$ 211,749	\$ 181,387	\$ 143,511	\$ 110,510	\$ 101,756	\$ 81,810	\$ 58,972	

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description	
09/08/15	Accounts payable	\$1,055,391.61
09/10/15	Accounts payable	\$418,004.68
09/14/15	Accounts payable	\$4,532.44
09/17/15	Accounts payable	\$493,494.10
09/21/15	Accounts payable	\$286,120.12
	Sub-total Accounts Payable	
09/18/15	Payroll 128469 to 128517 974227 to 974413	\$ 157,125.47
	Sub-total Payroll	
	TOTAL	<u>\$ 2,414,668.42</u>

ROLL CALL:	AYES	NAYS
Johnson		
Quigley		
Wickstrom		
Springhorn		
Martin		

09/21/15

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ACE SOLID WASTE	DUMPSTER SERVICE CC AND PARKS	220	43800	3640				\$1,100.29	\$1,671.93
		101	43710	3950				\$571.64	
AMERICAN PLANNING ASSOCIATION	MEMBERSHIP/CASTLE	101	44100	4330				\$240.00	
		101	44100	4350				\$95.00	\$335.00
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		003		\$17.96	\$17.96
BROCK WHITE CO LLC	BLACK POLY FOR SLICE WATER SLIDE	101	43710	2240				\$355.60	
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 09-04-15	101	21720					\$9,884.29	\$9,884.29
DAVIS LOCK & SAFE	KEYS TO PARK BUILDINGS	101	43710	2240				\$9.00	\$9.00
DELTA DENTAL	DENTAL COVERAGE: SEPT 2015	101	20415					\$7,004.05	\$7,320.90
		101	20411					\$316.85	
GENESIS EMPLOYEE BENEFITS INC	VEBA CONTRIBUTIONS: 09-04-15	101	20418					\$5,880.00	\$5,880.00
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE: 09-04-15	101	21750					\$5,498.90	\$5,498.90
KANSAS STATE BANK-GOVT FINANCE	CONTRACT LEASE PAYMENT/SEPTEMBER	220	43800	3960	004			\$1,320.00	\$1,320.00
METROPOLITAN COUNCIL	SEWER SERVICE-OCTOBER 2015	602	45550	3670				\$141,751.67	\$141,751.67
METROPOLITAN COURIER CORPORATI	ARMORED CAR SERVICES: AUGUST 2015	101	40500	4890		001		\$90.00	\$360.00
		220	43800	4890		001		\$90.00	
		601	45050	4890		001		\$90.00	
		602	45550	4890		001		\$90.00	
MINNESOTA DEPARTMENT OF REV -	ON ROAD DIESEL FUEL TAX: AUGUST 2015	701	46500	2120				\$281.58	
MINNESOTA DNR	APPLICATION FEE COMMONS POND AERATION	603	45850	4890				\$250.00	\$250.00
MUNICIPAL BUILDERS INC	WTP CONSTRUCTION PROJ # 14-02	454	47000	5900				\$775,248.45	\$775,248.45
NCPERS MINNESOTA	PERA LIFE INSURANCE: SEPT 2015	101	20413					\$224.00	\$224.00
PARK PRESS INC	SVCC AD IN JULY ISSUE PARK BUGLE	220	43800	2201		003		\$565.00	\$565.00
PLUMBMASTER, INC	SHOWERHEADS/TOILET FLUSHER	220	43800	2240		003		\$4,041.02	\$4,041.02
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 09-04-15	101	21740					\$29,762.57	\$29,762.57
RAMSEY COUNTY TREASURER	LIFE INSURANCE: SEPT 2015	101	20414					\$2,766.37	\$2,973.87
		101	20417					\$207.50	
RICOH USA INC.	MAINTENANCE: RICOH COPIERS 2352 & 3003	101	40200	3850		002		\$351.20	\$351.20
ST. PAUL, CITY OF	SOLA BUSINESS CARDS	225	43400	3390				\$37.00	\$37.00
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 09-04-15	101	21710					\$24,013.12	\$62,340.10
		101	21730					\$31,062.46	
		101	21735					\$7,264.52	
WSB & ASSOCIATES, INC.	CONSTRUCTION OBSERVATION AUTUMN MEADOWS	448	47000	5910				\$117.00	
YALE MECHANICAL INC	EXHAUST FAN REPLACEMENT	220	43800	3810		003		\$2,034.03	\$2,034.03
YALE MECHANICAL INC	POOL AHU MAINTENANCE	220	43800	3190		007		\$2,760.54	\$2,760.54
Total of all invoices:								\$1,055,391.61	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
4IMPRINT	SUN CARE KIT (250) FOR EXPO	220	43800	2201			\$252.82	
A & L SUPERIOR SOD, INC	SOD	603	45850	2180		001	\$16.80	
AARP C/O RICHARD KEY	AARP SMART DRIVER CLASS ON 09/08/2015	225	43590	3174		003	\$665.00	\$665.00
ANCOM COMMUNICATIONS INC	2 WAY RADIO REPAIR	220	43800	2180		002	\$142.00	\$142.00
BEISSWENGER'S HARDWARE	FAUCET KEYS POOL AREA	220	43800	2240		003	\$9.98	\$9.98
BSN SPORT INC	SOCCER NETS	225	43510	2170		007	\$1,672.99	
C & E HARDWARE	TORX BIT AND MASK	701	46500	2400		003	\$13.98	\$13.98
CKC GOOD FOOD	SUMMER DISCOVERY LUNCH	225	43535	3190		002	\$1,315.99	\$1,315.99
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001	\$194.78	\$194.78
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001	\$256.90	\$256.90
CULLIGAN	IRON FILTER FEE	220	43800	3190		007	\$88.00	\$88.00
FIRST STUDENT, INC	BUS/AUGUST 26 FIELD TRIP	225	43535	3190		003	\$682.52	\$682.52
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 09-11-15	101	20431				\$766.94	\$821.94
		101	20432				\$55.00	
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$23.75	\$23.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
HEGGIE'S PIZZA LLC	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001	\$459.35	\$459.35
HEGGIE'S PIZZA LLC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$301.50	\$301.50
HOFMEISTER, DONALD	SOFTBALL UMPIRE AUG 25,27,SEPT 1,3	225	43510	3190		001	\$192.00	\$192.00
IDENTITY STORES, LLC	EMPLOYEE UNIFORMS	220	43800	2180		005	\$108.00	\$108.00
IDENTITY STORES, LLC	COMMUNITY CENTER UNIFORMS	220	43800	2180		002	\$1,131.51	\$1,131.51
IDENTITY STORES, LLC	FALL SOCCER SHIRT ORDER	225	43510	2170		007	\$1,915.55	\$1,915.55
JEWELL, TED W.	SOFTBALL UMPIRE AUG 25 & SEPT 1	225	43510	3190		001	\$96.00	\$96.00
KELLY & LEMMONS, P.A.	AUG 2015 LEGAL FEES	101	40600	3020			\$4,972.23	\$9,234.84
		101	40600	3030			\$4,262.61	
MATHESON TRI-GAS INC	CO2 FOR WHIRLPOOL	220	43800	2160		002	\$101.05	\$101.05
MCMASTER CARR SUPPLY CO	POOL FLOATABLE SUPPLIES	220	43800	2240		003	\$1,554.09	\$1,554.09
MENARDS CASHWAY LUMBER *MAPLEW	PLYWOOD/TRAIL SEAL COAT PROJECT	101	42200	2180		001	\$69.65	\$69.65
MENARDS CASHWAY LUMBER *MAPLEW	TRAFFIC COUNT AND GRAFFITTI SUPPLIES	101	42200	2180		001	\$65.76	\$65.76
METROPOLITAN COUNCIL ENVIRONME	SAC CHARGES FOR AUGUST 2015	602	20840				\$2,460.15	\$2,460.15
MINNESOTA DEPARTMENT OF REV -	SPECIAL FUEL DEALER LICENSE:DEC15-NOV16	701	46500	2120			\$25.00	\$25.00
MN DEPARTMENT OF LABOR AND IND	BOILER LICENSE FEES	220	43800	4890		003	\$80.00	\$80.00
MOORE MEDICAL, LLC	FIRST AID SUPPLIES	225	43555	2170			\$96.71	\$96.71

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
OLSON, PAUL	SAPC - PICKLEBALL CLINIC	225	43510	3190		020	\$50.00	\$50.00
ORIENTAL TRADING COMPANY	PRESCHOOL SUPPLIES	225	43555	2170			\$189.09	\$189.09
OUSDIGIAN, KEVIN	EROS & GRADING RED 5101 ALAMEDA RES15-79	101	22030				\$2,000.00	
		101	22025				\$1,000.00	
PMA FINANCIAL NETWORK, INC	JULY 2015 BANK FEES	101	40500	4890		004	\$155.32	\$155.32
PORTER, DANIEL	SOFTBALL UMPIRE AUG 25,27, SEPT 1,3	225	43510	3190		001	\$192.00	\$192.00
PRECISION DYNAMICS CORPORATION	WRISTBANDS	220	43800	3390		001	\$76.20	\$76.20
REDSTONE CONSTRUCTION LLC	TURTLE/SCHIFSKY CP15-01 PAYMENT NO.2	577	47000	5900			\$382,454.45	\$382,454.45
S & S WORLDWIDE	PRESCHOOL SUPPLIES	225	43555	2170			\$21.94	\$21.94
SIMPLEXGRINNELL LP	FIRE ALARM MONITORING SERVICE	220	43800	3190		004	\$1,384.54	\$1,384.54
SIMPLEXGRINNELL LP	SHOREVIEW ROOM KITCHEN HOOD SERVICE	220	43800	3190		004	\$385.45	\$385.45
SYSCO FOOD SERVICES OF MN, INC	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$447.20	\$447.20
THE BUG ZONE LLC	SUMMER DISCOVERY FIELD TRIP	225	43535	3190		001	\$206.00	\$206.00
W S & D PERMIT SERVICE	PERMIT REFUND 2015-01005	101	32500				\$447.60	\$464.40
		101	20802				\$11.80	
		101	34850				\$5.00	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$1,309.32	\$1,309.32
WATSON COMPANY	BREAK ROOM/COFFEE SERVICE	220	43800	2591		003	\$54.86	\$280.86
		101	40800	2180			\$226.00	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$79.62	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$1,268.17	\$1,268.17
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$805.05	\$805.05
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$112.28	\$348.01
		101	40800	2180			\$235.73	
WINCO LANDSCAPE & DESIGN	EROSION RED 3300 OWASSO HTS RD RES 15-79	101	22030				\$500.00	\$500.00

Total of all invoices: \$418,004.68

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
HUGO EQUIPMENT COMPANY	2 CYCLE AND BAR OIL	701	46500	2130		001	-\$91.95	-\$91.95
PRECISION LANDSCAPE & TREE, IN	SUPPLIES FOR EAB INJECTION	101	43900	2180			-\$514.00	-\$514.00
GTS EDUCATIONAL EVENTS	COMPREHENSIVE PLANNING WORKSHOP	101	44100	4500			\$220.00	\$220.00
HOME DEPOT CREDIT SERVICES	SHUTDOWN SUPPLIES	220	43800	2200		004	\$19.70	\$19.70
JRK SEED CO.	SUPPLIES FOR EAB INJECTION	101	43900	2180			\$514.00	\$514.00
MINNESOTA DEPT LABOR AND INDUS	BUILDING SURCHARGE REPORT: AUGUST	101	20802				\$964.09	\$939.09
		101	34060				-\$25.00	
MN FALL EXPO ATTN: KATHY WARRE	REGISTRATION/MN FALL MTC EXPO	601	45050	4500		003	\$125.00	\$475.00
		602	45550	4500		003	\$100.00	
		101	42200	4500		001	\$250.00	
PRECISION LANDSCAPE & TREE, IN	WO 15-18 FOR 390 SNAIL LAKE BLVD	101	43900	3190		003	\$511.25	\$511.25
PRECISION LANDSCAPE & TREE, IN	WO 15-19 BLVD STUMPS	101	43900	3190		002	\$340.00	\$340.00
PRECISION LANDSCAPE & TREE, IN	WO 15-20 4159 HODGSON RD PRIVATE	101	43900	3190		003	\$539.91	\$539.91
PRECISION LANDSCAPE & TREE, IN	WO 15-21 364 FLORAL DRIVE PRIVATE	101	43900	3190		003	\$329.94	\$329.94
PRECISION LANDSCAPE & TREE, IN	WO 15-17 LK JUDY PK DISEASE TREE REMOVAL	101	43710	3190			\$499.50	\$499.50
SAFETY SIGNS	OWASSO REALIGNMENT TRAFFIC CONTROL 09-12	571	47000	5900			\$750.00	\$750.00

Total of all invoices: \$4,532.44

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
AAMODT, JOSEPHINE	PASS REFUND	220	22040					\$258.75	\$258.75
ADVANCED ENGINEERING AND	WTP CONSTRUCTION SERVICES CP 14-02	454	47000	5910				\$51,435.96	\$51,435.96
ALLEN, DEANNE	MINUTES - 8/25 PC, 9/8 CC	101	40200	3190		001		\$200.00	\$350.00
		101	44100	3190				\$150.00	
ALLEN, DEANNE	EDA MINUTES - 9/8/15	240	44400	3190		002		\$200.00	
AMAZON.COM	TONER RICOH SP3500XA	101	40550	2010		002		\$133.00	\$133.00
AMERICAN RED CROSS-HEALTH & SA	CPR/AED: STAFF MEMBERS	220	43800	4500				\$76.00	\$114.00
		220	43800	2180				\$38.00	
ANCHOR PAPER COMPANY	COPY PAPER/COLORED PAPER	101	40200	2010		001		\$1,363.23	\$1,363.23
ANDERSON, CARRIE	PASS REFUND	220	22040					\$20.00	\$20.00
ASL INTERPRETING SERVICES INC	PRESCHOOL OPEN HOUSE INTERPRETER	225	43555	2170				\$150.00	\$150.00
BARNSNESS, KIRSTIN	AUGUST ECONOMIC DEVELOPMENT CONSULTING	240	44400	3190				\$4,465.00	\$5,177.50
		307	44100	4890				\$712.50	
BEISSWENGERS HARDWARE	CLEANING SUPPLIES CC	220	43800	2110				\$60.18	\$60.18
BEISSWENGERS HARDWARE	REPAIR SUPPLIES POOL	220	43800	2240		003		\$9.45	\$9.45
BLIND INSTALLATION & REPAIR IN	REPAIRS TO BEACHCOMBER SHADES	220	43800	3810		003		\$114.50	
CANADIAN PACIFIC RAILWAY COMPA	VICTORIA ST RR CROSSING CP 09-12	571	47000	5900				\$115,114.49	\$115,114.49
CCFL WAREHOUSE	REPAIR FLAT SCREEN MONITOR	101	40550	2010		001		\$84.89	
CERTIFIED LABORATORIES	RUSTORE AEROSOL/WONDER WRAP	220	43800	2240		001		\$217.24	\$217.24
CITY OF SHOREVIEW	CASH PRIZES FOR 500 TOURNAMENT 9/23/2015	225	43590	2174		002		\$200.00	\$200.00
CKC GOOD FOOD	SUMMER DISCOVERY LUNCH	225	43535	3190		002		\$432.63	\$432.63
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590		001		\$466.17	\$466.17
COMCAST	CABLE FOR CC	220	43800	3190		001		\$184.39	\$184.39
COMCAST.COM	COMPLEX STAFF INTERNET SERVICES	230	40900	3190				\$137.85	\$137.85
COMCAST.COM	MODEM 2 INTERNET CHARGES	230	40900	3190		002		\$137.85	\$137.85
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 09-18-15	101	21720					\$9,128.80	\$9,128.80
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS:09-18-15	101	20420					\$137.00	\$137.00
COMODO GROUP INC.	SSL CERT RENEWAL FOR WEB SERVER	101	40550	3860		011		\$335.85	\$335.85
COMODO GROUP INC.	WILDCARD SSL CERT	101	40550	4330		002		\$447.00	\$447.00
COORDINATED BUSINESS SYSTEMS	MITA PRINTER USAGE CHARGE	101	40550	3860		004		\$145.26	\$145.26
CUB FOODS	PRESCHOOL SUPPLIES	225	43555	2170				\$227.20	\$227.20
DECORATIVE CONCEPTS LLC	REPAIRS TO POOL DECK SURFACE CC	220	43800	3810		007		\$3,750.00	\$3,750.00
DELANO, DANIEL	SUMMER DISCOVERY DANCE OFF DVD'S	225	43535	2170		002		\$487.00	\$487.00
DELTA.COM	FLIGHT TO ICMA CONFERENCE: OLSON	101	40200	4500		001		\$339.20	\$339.20
DIAMOND VOGEL PAINT	MARKING PAINT	101	42200	2180		004		\$105.00	\$105.00
DIAMOND VOGEL PAINT	MARKING PAINT	101	42200	2180		004		\$648.00	\$648.00
DIAMOND VOGEL PAINT	MARKING PAINT	101	42200	2180		004		\$405.00	\$405.00
DIAMOND VOGEL PAINT	MARKING PAINT SPRAY TIP	101	42200	2180		004		\$24.95	\$24.95
DOHM, MARLENE	TOTAL BODY WORKOUT	220	22040					\$76.00	\$76.00
DOMINOS.COM	SUMMER DISCOVERY ROOM 3 PIZZA PARTY	225	43535	2170		003		\$60.96	\$60.96
DOMINOS.COM	SUMMER DISCOVERY ROOM 7 PIZZA PARTY	225	43535	2170		003		\$146.00	\$146.00
DOMINOS.COM	SUMMER DISCOVERY ROOM PARTIES	225	43535	2170		003		\$99.53	\$99.53
DYN.COM	DYNAMICDNS 1 YR SUB-SCADA PROJECT	601	45050	2280		005		\$40.00	\$40.00
DYNAMEX INC	DELIVERY TO EAGAN POST OFFICE 9/2/15	601	45050	3220		001		\$28.12	\$56.25
		602	45550	3220		001		\$28.13	
EPA SALES.COM	LEADER HOSE	701	46500	2220		001		\$156.14	\$156.14
EUKBAY, SAMUEL	FACILITY REFUND	220	22040					\$25.00	\$25.00
FED EX.COM	SHIPPING CHARGE: J.MILLS DELIVERY RETURN	701	46500	2220		001		\$40.62	\$40.62
FRANKLIN COVEY	CALENDAR REFILLS	101	40500	2010		002		\$36.24	\$52.16
		101	43400	2010				\$7.96	
		101	40200	2010		002		\$7.96	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
FRANKLIN COVEY	CALENDAR REFILLS	101	44100	2010			\$49.52	
		101	42050	2010			\$21.56	
		601	45050	2010		001	\$24.76	\$95.84
FRANKLIN COVEY	CALENDAR REFILLS	101	42200	2180		001	\$24.76	
GAS PLUS INC.	PREMIUM FUEL	701	46500	2120		003	\$214.00	\$214.00
GENESIS EMPLOYEE BENEFITS INC	VEBA CONTRIBUTIONS:09-18-15	101	20418				\$5,910.00	\$5,910.00
GENESIS EMPLOYEE BENEFITS INC	ADMINISTRATION FEE: AUGUST 2015	101	20416				\$369.60	
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 09-18-15	101	20431				\$1,008.28	\$1,008.28
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$19.99	\$19.99
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$17.86	\$17.86
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590		001	\$16.94	\$16.94
GRUNDHOEFER, JOE	AQUATICS - LEVEL 3	220	22040				\$71.00	\$71.00
GTS EDUCATIONAL EVENTS	PLANNING AND ZONING WORKSHOP SOLOMONSON	101	44100	4500			\$135.00	\$135.00
HANDWRITING WITHOUT TEARS.COM	PRESCHOOL SUPPLIES	225	43555	2170			\$658.12	\$658.12
HOFF, HEIDI	ACTIVITY REFUND	220	22040				\$64.00	\$64.00
HOMEWOOD SUITES/HILTON BURLING	VSI TRAINING:HOTEL/FUGLESTAD & RILEY	220	43800	4500			\$437.80	\$875.60
		225	43400	4500			\$437.80	
I BUY CONSTRUCTION PARTS.COM	SOIL PICK NOZZLE ASSEMBLY	701	46500	2220			\$467.11	
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE:09-18-15	101	21750				\$5,698.90	\$5,698.90
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS:09-18-15	101	20430				\$980.00	\$980.00
IDENTITY STORES, LLC	BIRTHDAY PARTY TOWELS	220	43800	2591		001	\$2,512.50	\$2,512.50
INDEPENDENT STATIONERS	CALENDARS	101	40200	2010		002	\$39.27	\$63.41
		101	40500	2010		002	\$9.09	
		101	42200	2180			\$15.05	
INDEPENDENT STATIONERS	CALENDARS	101	43400	2010			\$31.40	
		101	44100	2010			\$6.93	
		101	44300	2010			\$6.93	\$45.26
INDEPENDENT STATIONERS	CALENDARS	220	43800	2010		001	\$68.87	
		601	45050	2010		001	\$16.02	
		101	40500	2010		002	\$13.79	\$98.68
INDEPENDENT STATIONERS	CREDIT FOR SALES TAX ON CALENDARS	101	40500	2010		002	-\$13.79	
INDEPENDENT STATIONERS	CREDIT FOR MISSING CALENDARS	220	43800	2010		001	-\$9.74	-\$19.48
		101	40500	2010		002	-\$9.74	
INDEPENDENT STATIONERS	CALENDARS	220	43800	2010		001	\$9.74	
		101	40500	2010		002	\$9.74	\$19.48
JOHNSON, JEFF	ZUMBA0	220	22040				\$111.00	\$111.00
KALISZEWSKI, RONALD	PASS REFUND	220	22040				\$40.00	\$40.00
KNIEF, TERESA	FACILITY REFUND	220	22040				\$25.00	\$25.00
L'ALLIER CONCRETE, INC	MISC CURB REPAIRS	101	42200	3190		002	\$7,000.00	\$7,000.00
LAKESHORE LEARNING MATERIALS	KIDS CORNER PRESCHOOL SUPPLIES	225	43555	2170			\$29.51	
LEAGUE OF MN CITIES INS TRUST	INS CLAIM: XCEL ENERGY/LIGHT POLE	260	47400	4340			\$2,062.70	\$2,062.70
LUBRICATION TECHNOLOGIES, INC	MOTOR OIL	701	46500	2130		001	\$1,027.00	\$1,027.00
MCCAREN DESIGNS INC	MONTHLY HORTICULTURE SERVICES	220	43800	3190		007	\$1,196.00	\$1,196.00
MICHAELS - ARTS AND CRAFTS	SUMMER DISCOVERY SUPPLIES	225	43535	2170		003	\$59.90	\$59.90
MILLSRV2 - PAYPAL.COM	CREDIT FOR RETURNED AKRON VALVE	701	46500	2220		001	-\$315.94	-\$315.94
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE: 09-18-15	101	20435				\$141.50	\$141.50

COUNCIL REPORT

Vendor Name	Description	FF	GG	00	AA	CC	Line Amount	Invoice Amt
MINNESOTA CITY/COUNTY MGMT ASS	ICMA CONFERENCE/OLSON	101	40200	4500		001	\$50.00	\$50.00
MINNESOTA DEPARTMENT OF REVENUE	SALES USE TAX: AUGUST 2015	220	21810				\$11,730.35	\$14,275.00
		701	46500	2120		003	\$126.00	
		601	21810				\$2,417.00	
		101	40500	2010		002	-\$11.49	
		220	43800	2140			\$.35	
		220	43800	3610			\$16.05	
		225	43535	2170		003	-\$2.96	
		240	44400	2180			-\$.04	
		240	44400	2180		001	-\$.26	
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB: 09-18-15	101	20420				\$35.00	
MINNESOTA GFOA.COM	MONTHLY MEETING: MALONEY	101	40500	4500		003	\$25.00	\$25.00
MRPA	ATTN: TROY - FALL SOFTBALL REGISTRATION	225	43510	3190		001	\$210.00	\$210.00
MRPA	FACILITY TOUR FOR RILEY, MAJKOZAK	220	43800	4500			\$98.00	\$98.00
MTI DISTRIBUTING, INC	SEAT SWITCH FOR TORO #3	701	46500	2220		002	\$24.64	\$24.64
MY CABLE MART	HDMI CABLES FOR COUNCIL CHAMBERS	101	40550	2010		001	\$20.02	\$20.02
NATIONAL STUDENT CLEARING HOUS	DEGREE VERIFICATION	101	40210	4890		006	\$12.95	\$12.95
NATIONAL STUDENT CLEARING HOUS	DEGREE VERIFICATION	101	40210	4890		006	\$9.95	\$9.95
NATIONAL STUDENT CLEARING HOUS	DEGREE VERIFICATION	101	40210	4890		006	\$14.45	\$14.45
NEW BRIGHTON PARKS & RECREATIO	ANGELA BLAGEO NEW BRIGHTON SCHOLARSHIP	225	43590	2175		005	\$109.00	\$109.00
ORKIN EXTERMINATING CO INC.	PEST CONTROL CC	220	43800	3190		004	\$169.39	\$169.39
ORKIN EXTERMINATING CO INC.	PEST CONTROL LARSON HOUSE	101	40800	3190			\$82.54	\$82.54
PETTY CASH - CITY OF SHOREVIEW	CHANGE FOR FALL CLEAN UP DAY EVENT	101	10200				\$2,000.00	\$2,000.00
PHAN, TAM	MYSTERY TRIP	220	22040				\$70.00	\$70.00
PICKLEBALL CENTRAL.COM	OUTDOOR PICKLEBALLS	225	43510	2170		020	\$320.14	\$320.14
PIZZA HUT	SUMMER DISCOVERY ROOM 8 PIZZA PARTY	225	43535	2170		003	\$113.07	\$113.07
PIZZA HUT	SUMMER DISCOVERY ROOM PARTIES	225	43535	2170		003	\$73.12	\$73.12
PIZZA HUT	SUMMER DISCOVERY ROOM PARTIES	225	43535	2170		003	\$73.12	\$73.12
PIZZA HUT	SUMMER DISCOVERY ROOM PARTIES	225	43535	2170		003	\$73.55	\$73.55
POPE, STEVEN	ACTIVITY REFUND	220	22040				\$138.00	\$138.00
POSTMASTER	DEPOSIT IN PERMIT IMPRINT 5606-SHOREVIEW	602	45550	3220		001	\$450.00	\$900.00
		601	45050	3220		001	\$450.00	
PRECISION DYNAMICS CORPORATION	WRISTBANDS	220	43800	3390		001	\$1,942.00	\$1,942.00
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 09-18-15	101	21740				\$30,012.41	
PUBLIC EMPLOYEES RETIREMENT AS	PERA DEFINED CONTRIBUTION: 09-18-15	101	21740				\$292.90	\$292.90
Q3 CONTRACTING	CONTRACT PMT SCHIFSKY LIGHTS PROJ 15-01	577	47000	5950			\$12,966.30	\$12,966.30
Q3 CONTRACTING	CONTRACT PMT 1 ST LIGHT PROJ 15-04	604	42600	5300			\$91,825.05	\$91,825.05
READY, MARY	ACTIVITY REFUND	220	22040				\$72.80	\$72.80
RICOH USA, INC.	LEASE 3 CITY HALL COPIERS 9/21-10/20/15	101	40200	3930		002	\$1,947.00	\$1,947.00
RICOH USA, INC.	LEASE: MPC3003 c84066191 9/23-10/22/15	101	40200	3930		002	\$273.62	\$273.62
ROBERTSON, SANDRA	FACILITY REFUND	220	22040				\$25.00	\$25.00
ROPPE, ROBERT	PASS REFUND	220	22040				\$40.00	\$40.00
ROSEVILLE, CITY OF	LICENSE TABS FOR UNIT 603	701	46500	2220			\$11.00	\$11.00
ROSS, ARLIS	FACILITY REFUND	220	22040				\$50.00	\$50.00
ROSS, JULIAN	FACILITY REFUND	220	22040				\$250.00	\$250.00
SAM'S CLUB DIRECT	SAFETY COMMITTEE TRAINING SUPPLIES	101	40210	4890		008	\$65.90	\$65.90
SCHERER, LESLIE	SF 1 & 2	220	22040				\$64.00	\$64.00
SCHMITT MUSIC	RETURN SUMMER DISCOVERY ENRICH. SUPPLY	225	43535	2170		001	-\$16.45	-\$16.45
SCHMITT MUSIC	SUMMER DISCOVERY ENRICHMENT SUPPLY	225	43535	2170		001	\$17.49	\$17.49
STILLMAN, MARLENE OR DAVID	REFUND OVRPYMT MADE ON ACCT PER REQUEST	601	36190			003	\$375.00	\$375.00
SUMMIT FACILITIES AND KITCHEN	STOELTING SERVICE (CAFE)	220	43800	2590		002	\$646.20	\$646.20

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
SYSCO FOOD SERVICES OF MN, INC	CONT. BREAKFAST ITEMS	220	43800	2591		003	\$151.80	\$151.80
T.A. SCHIFSKY & SONS, INCORPOR	PATCHING ASPHALT	101	42200	2180		002	\$194.79	\$194.79
TARGET STORE	PRESCHOOL SUPPLIES	225	43555	2170			\$89.31	\$89.31
TASTE OF SCANDINAVIA	EDC MEETING SUPPLIES	240	44400	2180			\$37.58	\$37.58
TDS METROCOM	TELEPHONE SERVICES	101	40200	3210		003	\$1,073.48	\$1,357.56
		101	43710	3210			\$246.17	
		601	45050	3210			\$37.91	
TEACHER CREATED RESOURCES.COM	PRESCHOOL SUPPLIES: HOT AIR BALLOONS	225	43555	2170			\$30.53	\$30.53
TERMINAL SUPPLY CO	ROLLER TRAILER TAIL LIGHTS	701	46500	2220		002	\$6.54	
TESSMER, PAM	FACILITY REFUND	220	22040				\$25.00	\$25.00
TOKLE INSPECTIONS INC	INSPECTION SERVICE SEPTEMBER 2015	101	44300	3090			\$2,869.60	\$2,869.60
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 09-18-15	101	21710				\$22,682.95	\$57,892.31
		101	21730				\$28,535.82	
		101	21735				\$6,673.54	
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS:09-18-15	101	20420				\$78.00	
UNIVERSITY OF MINNESOTA - RDU	ONBOARDING PROGRAMS	101	40210	4500		002	\$395.00	\$395.00
USA FOOTBALL.COM	FLAG FOOTBALL JERSEY & EQUIPMENT	225	43510	2170		018	\$2,571.12	\$2,571.12
USA FOOTBALL.COM	FLAG FOOTBALL JERSEY ORDER/PART 2	225	43510	2170		018	\$50.00	\$50.00
VIEVERING, REBEKAH	FACILITY REFUND	220	22040				\$25.00	\$25.00
W S & D PERMIT SERVICE	PERMIT REFUND 2015-01949	101	32500				\$166.25	\$174.35
		101	20802				\$3.10	
		101	34850				\$5.00	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$225.33	\$541.47
		101	40800	2180			\$316.14	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$126.02	
WILBURN, ELIAS	FACILITY REFUND	220	22040				\$500.00	\$500.00
XCEL ENERGY	TRAFFIC SIGNAL SHARED W/NORTH OAKS:ELECT	101	42200	3610			\$45.98	\$45.98
XCEL ENERGY	STREET LIGHT/4760 HEIDI LANE: ELECTRIC	604	42600	3610			\$8.94	\$8.94
XCEL ENERGY	TRAFFIC SIGNAL SHARED W/ARDEN HILLS:ELEC	101	42200	3610			\$48.10	\$48.10
XCEL ENERGY	STREET LIGHTS: ELECTRIC	604	42600	3610			\$12,948.90	\$12,948.90
XCEL ENERGY	BOOSTER STATION: ELECTRIC	601	45050	3610			\$213.32	\$213.32
XCEL ENERGY	COMMUNITY CENTER: ELECTRIC/GAS	220	43800	2140			\$2,341.01	\$25,025.88
		220	43800	3610			\$22,684.87	
XCEL ENERGY	MAINTENANCE CENTER: ELECTRIC	701	46500	3610			\$2,080.43	
		701	46500	2140			\$71.44	\$2,151.87
XCEL ENERGY	SLICE OF SHOREVIEW: ELECTRIC	270	40250	3610			\$13.87	
XCEL ENERGY	SURFACE WATER: ELECTRIC	603	45900	3610			\$97.20	\$97.20
XCEL ENERGY	STORM SEWER LIFT STATIONS	603	45850	4890		003	\$164.30	\$164.30
XCEL ENERGY	SIRENS: ELECTRIC	101	41500	3610			\$60.88	\$60.88
XCEL ENERGY	TRAFFIC SIGNALS: ELECTRIC	101	42200	3610			\$604.20	\$604.20
XCEL ENERGY	STREET LIGHT/4741 VICTORIA ST: ELECTRIC	604	42600	3610			\$10.69	\$10.69
XCEL ENERGY	STREET LIGHT/4700 LARSON RD: ELECTRIC	604	42600	3610			\$9.12	\$9.12
XCEL ENERGY	STREET LIGHT/4740 LARSON RD: ELECTRIC	604	42600	3610			\$9.12	\$9.12
XCEL ENERGY	STREET LIGHT/4705 KEVIN LN: ELECTRIC	604	42600	3610			\$9.12	\$9.12
XCEL ENERGY	STREET LIGHT/655 SCHIFSKY RD: ELECTRIC	604	42600	3610			\$9.12	\$9.12
YAU, MAI	FACILITY REFUND	220	22040				\$500.00	\$500.00
YOUNG, DONTRELL	FACILITY REFUND	220	22040				\$550.00	\$550.00
CHALEN SHORES	FACILITY REFUND	220	22040				\$50.00	\$50.00

Total of all invoices: \$493,494.10

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
A & L SUPERIOR SOD, INC	SOD FOR SITZER INFIELD	101	43710	2260			\$55.20	\$55.20
A & L SUPERIOR SOD, INC	SOD FOR SITZER INFIELD	101	43710	2260			\$7.20	\$7.20
A-1 HYDRAULICS SALES & SERVICE	TOOL CAT HYD FITTING	701	46500	2220		002	\$38.44	\$38.44
ABBOTT PAINT & CARPET	HOCKEY RINK PAINT	101	43710	2240			\$2,464.80	\$2,464.80
ACE SOLID WASTE	WASTE COLLECTION	701	46500	3640		001	\$250.46	\$250.46
ARAMARK REFRESHMENT SERVICES	COFFEE & SUPPLIES MAINTENANCE CENTER	701	46500	2183		003	\$147.46	\$147.46
ASPEN EQUIPMENT CO	CHK VALVE AIR COMPRESSOR #2	701	46500	2220		002	\$96.37	\$96.37
BATTERIES PLUS	BATTERY TENDER UNIT 303	701	46500	2220		001	\$88.04	\$88.04
BAUER BUILT TIRE AND BATTERY I	1 SPARE AND 1 WHEELBARROW TIRE	701	46500	2220		002	\$51.80	\$51.80
BEISSWENGERS HARDWARE	CHAIN AND WIRE ROPE CLIP HARPER SWEEPER	701	46500	2220		002	\$7.13	\$7.13
BEISSWENGERS HARDWARE	NAILS FOR PITCHING RUBBER REPAIRS	101	43710	2240			\$5.68	\$5.68
BLACKBURN MANUFACTURING COMPAN	MARKING PAINT FOR LOCATES	601	45050	2280		001	\$344.08	\$473.08
		604	42600	2180			\$129.00	
BOYER TRUCK PARTS INC.	ALTNATOR UNIT 215	701	46500	2220		001	\$181.57	
BOYER TRUCK PARTS INC.	BATTERY COVER UNIT 215	701	46500	2220		001	\$112.60	\$112.60
BOYER TRUCK PARTS INC.	STEERING COLUMN SHIFTER UNIT 302	701	46500	2220		002	\$128.59	\$128.59
CENTRAL ROOFING COMPANY	FINAL PAYMENT GYM ROOF PROJECT	405	43800	3810			\$8,192.26	\$8,192.26
CENTURY COLLEGE	PPLP CLASSES	101	40210	3190			\$1,095.00	\$1,095.00
CHESS	SAFETY CONSULTANT	101	40210	3190		007	\$625.00	\$625.00
COMMERCIAL ASPHALT CO	ASPHALT FOR TRAIL TURTLE LK RD TO BUCHER	101	42200	2180		002	\$2,406.89	\$2,406.89
CONTECH ENGINEERED SOLUTIONS I	FILTERS FOR STORM SEWER ERNAL DR	603	45850	2180		001	\$1,435.00	\$1,435.00
FLEXIBLE PIPE TOOL COMPANY	SKID ROOT SAW	602	45550	2280		001	\$538.50	\$538.50
FRONTIER AG & TURF INC	WHEELS & BEARINGS HARPER SWEEPER	701	46500	2220		002	\$97.87	\$97.87
GOPHER STATE ONE-CALL	GOPHER ONE LOCATE CHARGE	601	45050	3190		001	\$177.42	\$709.65
		602	45550	3190		001	\$177.41	
		603	45850	3190		001	\$177.41	
		604	42600	3190			\$177.41	
GRAINGER, INC.	12 FOOT STEP LADDER	101	43710	2400			\$301.96	\$301.96
HILLCREST ANIMAL HOSPITAL	ANIMAL CONTROL AUGUST 2015	101	41100	3190		002	\$253.50	\$253.50
HUGO FEED MILL	GRASS SEED FOR BERM RICE CRK PKWY	603	45850	2180		002	\$112.50	\$112.50
INTERNATIONAL OFFICE TECHNOLOG	FIX HP 3600 PRINTER	101	40550	3860		004	\$157.80	\$157.80
L'ALLIER CONCRETE, INC	CURB REPAIRS	101	42200	3190		002	\$21,650.00	\$21,650.00
LEAGUE OF MINNESOTA CITIES	MEMBERSHIP DUES	101	40100	4330		001	\$18,872.00	\$18,872.00
LILLIE SUBURBAN NEWSPAPERS INC	LEGAL NOTICES	101	40200	3360		001	\$196.00	\$196.00
MAC QUEEN EQUIPMENT INC.	CROSSWINDS WANDERING HOSE CLAMP	701	46500	2220		001	\$47.02	\$47.02
MALESKI, BRIAN & RENE	REFUND OVERPAYMENT/LOT SPLIT ASSESSMENT	404	20200				\$56.00	\$56.00
MANSFIELD OIL COMPANY	OFF AND ONROAD DIESEL	701	46500	2120		002	\$4,296.17	\$4,296.17
MARCO INC	LEFTHAND STORAGE MAINTENANCE	101	40550	3860		011	\$1,359.81	
MENARDS CASHWAY LUMBER **FRIDL	HARDWARE/HOCKEY BOARD REPLACEMENTS	101	43710	2240			\$60.48	\$60.48
MENARDS CASHWAY LUMBER **FRIDL	BOARDS FOR HOCKEY RINKS	101	43710	2240			\$184.40	\$184.40
MENARDS CASHWAY LUMBER **FRIDL	BOLTS FOR HOCKEY RINKS	101	43710	2240			\$15.12	\$15.12
MENARDS CASHWAY LUMBER **FRIDL	BOARDS FOR HOCKEY RINKS	101	43710	2240			\$262.25	\$262.25
MENARDS CASHWAY LUMBER *MAPLEW	BOARDS FOR HOCKEY RINKS	101	43710	2240			\$83.93	\$83.93
MENARDS CASHWAY LUMBER *MAPLEW	BOARDS FOR HOCKEY RINKS	101	43710	2240			\$483.60	\$483.60
MIDWEST LOCK & SAFE INC	KEYS	101	40210	2180			\$39.69	\$39.69
MINNCOR INDUSTRIES	CLEANING SUPPLIES	701	46500	2183		002	\$226.00	\$226.00
MINNESOTA EQUIPMENT	JD1585 WARNING LIGHTS & TURN SIGNALS	701	46500	2220		002	\$54.92	\$54.92
MINNESOTA PIPE & EQUIPMENT CO	A-1 COVERS	601	45050	2280		004	\$1,038.60	\$1,038.60
MN DEPARTMENT OF LABOR AND IND	ANNUAL ELEVATOR OPERATORS LICENSE FEE	701	46500	4330		001	\$100.00	\$100.00
MN DEPARTMENT OF LABOR AND IND	PRESSURE VESSEL LICENSE/MAINT CTR	701	46500	3196			\$20.00	\$20.00
MTI DISTRIBUTING, INC	IRRIGATION REPAIR SUPPLIES	101	43710	2240			\$30.89	\$30.89

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
MTI DISTRIBUTING, INC	COOLANT RESERVOIR CAP	701	46500	2220		002	\$24.46	\$24.46
MTI DISTRIBUTING, INC	FUEL SENDER & GASKET TORO #1	701	46500	2220		002	\$115.30	\$115.30
MTI DISTRIBUTING, INC	IRRIGATION CONTROLLER FOR HWY 96 & LEX	101	43710	2240			\$1,018.60	\$1,018.60
MULTICARE ASSOCIATES TWIN CITI	PRE EMPLOYMENT TESTING	101	40210	4330			\$96.00	\$96.00
NORM'S TIRE SALES	ALIGN TRUCK #604	701	46500	3190		001	\$114.90	\$114.90
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	44100	2010			\$3.37	\$95.85
		101	40200	2010		002	\$92.48	
ON SITE SANITATION INC	EXTRA TOILET CLEANING FOR THEISEN	101	43710	3950			\$47.50	\$47.50
ON SITE SANITATION INC	CLEANED TIPPED TOILET AT WILSON PARK	101	43710	3950			\$21.40	\$21.40
ON SITE SANITATION INC	CLEANED TIPPED TOILET WILSON PARK	101	43710	3950			\$20.00	
OXYGEN SERVICE COMPANY	WELDING SUPPLIES	701	46500	2220		003	\$21.22	\$21.22
PLUMMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240		003	\$189.86	\$189.86
PRECISE MRM, LLC	SALT MANAGEMENT SYSTEM FOR PLOW TRUCKS	701	46500	2220		001	\$2,847.32	\$2,847.32
PRESS PUBLICATIONS	FALL JOBS BULLET LIST- 2 WEEKS	101	40210	3360		001	\$492.00	\$492.00
RAMSEY COUNTY	CAD SERVICES FOR AUGUST	101	41100	3190			\$1,546.45	\$1,546.45
RAMSEY COUNTY	911 SERVICES AUGUST	101	41100	3190			\$8,139.50	\$8,139.50
RAMSEY COUNTY	LAW ENFORCEMENT SERVICES-SEPTEMBER 2015	101	41100	3190		001	\$168,576.78	\$168,576.78
RAMSEY COUNTY PROPERTY RECORDS	EMERGENCY COMMUNICATION RADIO USER FEE	701	46500	4330			\$146.64	\$146.64
RAMSEY COUNTY PROPERTY RECORDS	EMERGENCY COMMUNICATION RADIO USER FEE	701	46500	4330			\$24.96	\$24.96
RICK JOHNSON DEER AND BEAVER I	DEER REMOVAL	101	42200	3190		003	\$115.00	\$115.00
RICOH USA INC.	TONER FOR 821 PRINTER	101	40550	3860		004	\$191.55	\$191.55
RIVARD COMPANIES INC	PLAYGROUND MULCH	101	43710	2260			\$1,715.00	\$1,715.00
SIMPLEXGRINNELL LP	FIRE/SMOKE ALARM MONITORING SERVICE	701	46500	3196		002	\$560.18	\$560.18
SOCIETY FOR HUMAN RESOURCE MGM	MEMBERSHIP TWIN CITIES HRA - ELLIOTT	101	40210	4330			\$190.00	\$190.00
T.A. SCHIFSKY & SONS, INCORPOR	PATCHING ASPHALT	101	42200	2180		002	\$892.03	\$892.03
TESSMAN SEED CO	GRASS SEED FOR ATHLETIC FIELDS	101	43710	2260			\$1,921.00	\$1,921.00
TRI STATE BOBCAT, INC.	TOOLCAT HYD HOSE, STUD AND NUT	701	46500	2220		002	\$231.69	\$231.69
TRI STATE BOBCAT, INC.	STIHL CHOP SAW REPAIR PARTS	701	46500	2220		002	\$6.24	\$6.24
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001	\$42.03	\$168.11
		601	45050	3970		001	\$42.03	
		602	45550	3970		001	\$42.03	
		603	45850	3970		001	\$21.01	
		701	46500	3970		001	\$21.01	
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001	\$41.10	
		601	45050	3970		001	\$41.10	
		602	45550	3970		001	\$41.10	
		603	45850	3970		001	\$20.55	
		701	46500	3970		001	\$20.56	\$164.41
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970			\$68.84	
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970			\$60.11	\$60.11
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970			\$68.84	\$68.84
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970			\$62.96	\$62.96
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001	\$40.92	\$163.66
		601	45050	3970		001	\$40.92	
		602	45550	3970		001	\$40.92	
		603	45850	3970		001	\$20.45	
		701	46500	3970		001	\$20.45	
UNLIMITED SUPPLIES INC	BOLTS NUTS WASHERS	101	43710	2240			\$268.04	\$268.04
UNLIMITED SUPPLIES INC	CARRIAGE BOLTS AND NUTS FOR HOCKEY RINKS	101	43710	2240			\$67.76	
UNLIMITED SUPPLIES INC	CARRIAGE BOLTS FOR HOCKEY RINKS	101	43710	2240			\$22.84	\$22.84
VIKING ELECTRIC SUPPLY INC	FOR LIGHTS ON SIGN	601	45050	2280		001	\$91.23	\$91.23

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
VOSS ELECTRIC	LED LAMPS LIGHTING PROJECT	431	43800	3810			\$1,390.80	\$1,390.80
VOSS ELECTRIC	LED LAMPS FOR LIGHTING PROJECT	431	43800	3810			\$2,318.00	\$2,318.00
VOSS ELECTRIC	LED LAMPS FOR LIGHTING PROJECT	431	43800	3810			\$463.60	\$463.60
WATER CONTROL CORPORATION OF M	REPLACE CONTROL PANEL	701	46500	3196		001	\$5,347.85	\$5,347.85
WW GOETSCH ASSOCIATES INC	NEW IRRIGATION BOOSTER PUMP COMMONS	101	43710	3190			\$2,222.00	\$2,222.00
YALE MECHANICAL INC	ADDING VFD'S TO CIRCULATION PUMPS CC	401	43800	3810			\$12,952.90	\$12,952.90
YALE MECHANICAL INC	REPAIRS TO SERVER ROOM HEAT PUMP	220	43800	3810		001	\$1,745.51	\$1,745.51
Total of all invoices:							\$286,120.12	=====

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	51,281
Vendor number	00416 1 2015
Vendor name	METROPOLITAN COUNCIL <i>DE</i>
Address	PO BOX 856513 MINNEAPOLIS MN 55485-6513

Date	Comment line on check	Invoice number	Amount
09-03-15	SEWER SERVICE-OCTOBER 2015	1048347	\$141,751.67

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
602 45550 3670	\$141,751.67

Is sales tax included on invoice?	<u>Not Taxable</u>
If no, amount subject to sales use tax	\$ _____

Reviewed by: *Debbie Engblom*
 (signature required) Debbie Engblom

Approved by: *Terry Schwerm*
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	51,278
Vendor number	01734 1 2015
Vendor name	MUNICIPAL BUILDERS INC
Address	17125 ROANOKE STREET NW ANDOVER MN 55304

Date	Comment line on check	Invoice number	Amount
09-03-15	WTP CONSTRUCTION PROJ # 14-02	3	\$775,248.45

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

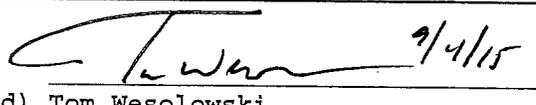
Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to:

Account Coding	Amount
454 47000 5900	\$775,248.45

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by:  9/4/15	(signature required) Tom Wesolowski
Approved by: 	(signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	51,317	Please return check to Glen
Vendor number	01046 1	2015
Vendor name	REDSTONE CONSTRUCTION LLC	
Address	PO BOX 218 MORA MN 55051	

Date	Comment line on check	Invoice number	Amount
09-09-15	TURTLE/SCHIFSKY CP15-01 PAYMENT NO.2	1	\$382,454.45

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: Glen

Account Coding	Amount
577 47000 5900	\$382,454.45

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Glen Hoffard
 (signature required) Glen Hoffard

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	51,451
Vendor number	01095 1 2015
Vendor name	ADVANCED ENGINEERING AND <i>el</i>
Address	ENVIRONMENTAL SERVICES INC 4050 GARDEN VIEW DRIVE SUITE 200 GRAND FORKS ND 58201

Date	Comment line on check	Invoice number	Amount
08-31-15	WTP CONSTRUCTION SERVICES CP 14-02	45102	\$51,435.96

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
454 47000 5910	\$51,435.96

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$ _____

Reviewed by: *Tom Wesolowski* 9/16/15
 (signature required) Tom Wesolowski

Approved by: *Terry Schwerm*
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	51,415		
Vendor number	01174 1		2015
Vendor name	CANADIAN PACIFIC RAILWAY COMPANY		
Address	PO BOX 71978 CHICAGO IL 60694-1978		

Date	Comment line on check	Invoice number	Amount
07-29-15	VICTORIA ST RR CROSSING CP 09-12	1800095204	\$115,114.49

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
571 47000 5900	\$115,114.49

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: Tom Wesolowski 9/14/15
 (signature required) Tom Wesolowski

Approved by: Terry Schwerm
 (signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
 4600 Victoria Street North
 Shoreview MN 55126

Voucher Number	51,190
Vendor number	01337 2 2015
Vendor name	RAMSEY COUNTY
Address	90 PLATO BLVD W. PO BOX 64097 ST. PAUL MN 55164-0097

Date	Comment line on check	Invoice number	Amount
08-28-15	LAW ENFORCEMENT SERVICES-SEPTEMBER 2015	SHRFL-001429	\$168,576.78

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

Purchase was made through the state's cooperative purchasing venture.

Purchase was made through another source. The state's cooperative purchasing venture was considered.

Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
101 41100 3190 001	\$168,576.78

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: <u>Terri Hoffard</u> (signature required) Terri Hoffard	
Approved by: <u>Terry Schwerm</u> (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000. If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

PROPOSED RESOLUTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to adopt Resolution No.15-82 approving Change Order No. 1 in the amount of \$86,174.59 for Water System Improvements – Water Treatment Plant, City Project 14-02.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
SEPTEMBER 21, 2015

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: TOM WESOLOWSKI - CITY ENGINEER
DATE: SEPTEMBER 14, 2015
SUBJECT: WATER SYSTEM IMPROVEMENTS – WATER TREATMENT PLANT,
CITY PROJECT 14-02, CHANGE ORDER NO. 1

INTRODUCTION

The attached Change Order No.1 has been prepared by Advanced Engineering, the City's Consultant for the project, reviewed by staff, and must be approved by the City Council in order to modify the contract.

BACKGROUND

On June 1, 2015, the City Council awarded a contract to Municipal Builders Inc. for Water System Improvements – Water Treatment Plant, City Project No. 14-02, and authorized the Mayor and City Manager to sign said contract.

DISCUSSION

A number of items in different categories were added or removed from the contract and a detail list of the items is included on the attached Change Order. A summary of and reasons for the required changes are listed below:

1. Mechanical Changes - \$1,813.16 – Larger roof drains were required by the Minnesota Department of Health (MDH). Plan review comments were received from the MDH after the project was bid.
2. Interior Process Changes - \$11,717.90 – Adjustment to interior piping and chemical feed. After further review of the process plans it was determined that adjustments to the interior piping and chemical feed were required to improve plant operation.
3. Site Changes - \$45,798.91 – Relocation of the generator to meet MDH requirements and miscellaneous site piping changes. Plan review comments for the location of the generator were received from the MDH after the project was bid. Actual site piping conditions differed from what was shown on the record drawings.
4. Electrical Changes - \$18,429.06 – Relocation of the generator, as listed in item #3, required modifications to the underground electrical service and associated items.
5. Building Changes - \$8,415.06 – After further review of the plans it was determined slight modifications were required to some structural components located inside the building.

RECOMMENDATION

It is recommended that Council adopt the attached proposed resolution approving Change Order No.1 for Water System Improvements – Water Treatment Plant, City Project 14-02.

CHANGE ORDER

No. 1

DATE OF ISSUANCE September 1, 2015 EFFECTIVE DATE September 1, 2015

OWNER City of Shoreview

CONTRACTOR Municipal Builders Inc., Andover, Minnesota

Contract: Contract No. 1 – Shoreview Water Treatment Plant

Project: Shoreview Water Treatment Plant

OWNER's Contract No. 14-02 ENGINEER's Contract No. P05480-2007-000

ENGINEER Advanced Engineering and Environmental Services, Inc. (AE2S)

Description:

This change order is necessary for the following reasons.

1. Mechanical Changes \$1,813.16:
 - a. MDH (Minnesota Department of Health) and plumbing code requires slightly larger roof drains.
2. Process Changes \$11,717.90:
 - a. Adjustment to the backwash waste drain line due to head room constraints with the stairs.
 - b. Removal of future chemical feed containment
3. Site Changes \$45,798.91:
 - a. Relocation of the new generator to meet MDH offset requirements
 - b. Additional 24-inch butterfly valve and hydrant on site
 - c. Connection of existing Ramsey county ice arena sanitary sewer to new sanitary sewer manhole. Increased size of new sanitary sewer on east side of WTP.
 - d. Raw water pipeline alignment change
4. Electrical changes \$18,429.06:
 - a. Relocation of new diesel generator.
5. Building changes \$8,415.06:
 - a. Increase size of chlorine hoist
 - b. Door jamb modifications
 - c. Removal of Xypex in operational floor
 - d. Wood decking coating change

See attached detail for individual descriptions

Reason for Change Order:

This change order is a result of:

1. Late comments received from the Minnesota Department of Health.
2. Changed site conditions that required modifications to the site plan.
3. Slight modifications to some structural components inside of the building.

Attachments: (List documents supporting change)

1. Cost proposals from Municipal Builders
 - a. Proposal dated August 7, 2015 – Change order Proposal No. 1
 - b. Proposal dated August 31, 2015 – Change order Proposal No. 1 additions (revised)
 - c. Proposal dated August 31, 2015 – Change order Proposal No. 1 additions
 - d. E-mail from John Wegner dated August 12, 2015
2. Revised drawings:
 - a. Revised Civil Sheet C05, C06, C07
 - b. Revised Electrical Sheet E3, E27, E45
 - c. Revised Mechanical Sheet M3, M4
 - d. Revised Process Sheet P2, P4, P9, P13, P14, P15, P16, P19, P20, P21, P28, P36
 - e. Revised Structural Sheet S27

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ <u>86,174.59</u>
Net Increase (Decrease) from previous Change Orders No. <u>1</u> to <u>1</u> : \$ <u>86,174.59</u>
Contract Price prior to this Change Order: \$ <u>9,920,000</u>
Net increase (decrease) of this Change Order: \$ <u>86,174.59</u>
Contract Price with all approved Change Orders: \$ <u>10,006,174.59</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: (days or dates) WTP Substantial Completion: <u>December 31, 2016</u> Final Completion <u>March 31, 2017</u>
Net change from previous Change Orders No. <u>1</u> to No. <u>1</u> : (days) WTP Substantial Completion: <u>0</u> Final Completion <u>0</u>
Contract Times prior to this Change Order: (days or dates) WTP Substantial Completion: <u>December 31, 2016</u> Final Completion <u>March 31, 2017</u>
Net increase (decrease) this Change Order: (days) WTP Substantial Completion: <u>0</u> Final Completion <u>0</u>
Contract Times with all approved Change Orders: (days or dates) WTP Substantial Completion: <u>December 31, 2016</u> Final Completion <u>March 31, 2017</u>

RECOMMENDED:

By: _____
ENGINEER (Authorized Signature)

APPROVED:

By: _____
OWNER (Authorized Signature)

ACCEPTED:

By: _____
CONTRACTOR (Authorized Signature)

Date: _____

Date: _____

Date: _____

EJCDC 1910-8-B (1996 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractors of America and the Construction Specifications Institute.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD SEPTEMBER 21, 2015

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on September 21, 2015, at 7:00 pm. The following members were present:

;

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 15-82
APPROVING CHANGE ORDER NO.1
WATER SYSTEM IMPROVEMENTS – WATER TREATMENT PLANT
CITY PROJECT 14-02

WHEREAS, On June 1, 2015, the City Council awarded a contract to Municipal Builders Inc. for Water System Improvements – Water Treatment Plant, C.P. 14-02, and authorized the Mayor and City Manager to sign said contract, and

WHEREAS, the original contract amount is \$9,920,000.00, and

WHEREAS, Change Order No. 1, in the amount of \$86,174.59 has been prepared in order to address certain changes or modifications to the original contract, and

WHEREAS, said changes and modifications to the project will increase the contract amount to \$10,006,174.59, and

WHEREAS, the Director of Public Works has recommended approval of proposed Change Order No. 1.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota:

1. That Change Order No. 1, in the amount of \$86,174.59, resulting in a revised contract amount of \$10,006,174.59 is hereby approved, and
2. That Change Order No. 1 will be funded from the Water Fund.

PROPOSED RESOLUTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to adopt Resolution No.15-83 approving Payment No. 4 (Final), in the amount of \$9,190.00 for Sanitary System Improvements – Highway 96 Lift Station, City Project 14-07.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
SEPTEMBER 21, 2015

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: TOM WESOLOWSKI
CITY ENGINEER

DATE: SEPTEMBER 14, 2015

SUBJECT: SANITARY SEWER IMPROVEMENTS – HIGHWAY 96 LIFT STATION,
CITY PROJECT 14-07, PAYMENT NO. 4 (FINAL)

INTRODUCTION

Payment No. 4 (Final) has been prepared by the City's Consultant for the project Bolton & Menk, reviewed by staff, and must be approved by Council. A copy of the payment is attached at the end of this report.

BACKGROUND

On December 15, 2014, the City Council awarded a contract to Forest Lake Contracting, Inc. in the amount of \$183,800.00 for Sanitary Sewer Improvements – Highway 96 Lift Station, City Project 14-07 and authorized the Mayor and City Manager to sign said contract.

DISCUSSION

The lift station was constructed in accordance with the approved plans and specifications, Forest Lake Contracting has submitted all the required paperwork, and Bolton & Menk is recommending final payment.

RECOMMENDATION

It is recommended the Council adopt the attached proposed resolution approving Payment No. 4 (Final) to Forest Lake Contracting, Inc. for the Sanitary Sewer Improvements – Highway 96 Lift Station, City Project 14-07.

REQUEST FOR PAYMENT - SUMMARY

FROM: FOREST LAKE CONTRACTING, INC.
 14777 LAKE DRIVE
 FOREST LAKE, MN 55025
 PHONE (651) 464-4500; FAX (651) 464-4722

BILL TO: CITY OF SHOREVIEW
 4600 VICTORIA STREET NORTH
 SHOREVIEW, MN 55126

PAY APPLICATION #: 4
PAY APPL. DATE: August 31, 2015
WORK COMPLETE THRU: August 31, 2015
PROJECT #: T21.108667

CONTRACT FOR: SHOREVIEW LIFT STATION

ORIGINAL CONTRACT AMOUNT \$ 183,800.00
NET CHANGE ORDERS \$ -
REVISED CONTRACT AMOUNT \$ 183,800.00

CONTRACT COMPLETE TO DATE \$ 183,800.00

LESS: RETAINAGE 0.00 % \$ -

TOTAL COMPLETE LESS RETAINAGE \$ 183,800.00

LESS: PREVIOUS PAYMENTS \$ 174,610.00

CURRENT AMOUNT DUE \$ 9,190.00

FLC Project # 14-15

OWNER/ENGINEER:
 MR. SETH PETERSON, P.E.
 BOLTEN & MENK, INC.
 12224 NICOLLET AVENUE
 BURNSVILLE, MN 55337

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by owner	\$ -	\$ -
Changes to contract quantities	\$ -	\$ -
Total approved this month	\$ -	\$ -
Totals	\$ -	\$ -
Net Changes by Change Order	\$ -	\$ -

I hereby certify that the all labor, materials, services, and supplies used in the construction of the above project and previously paid by the Owner, as shown on the above request, have been paid and represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes thereof) between the undersigned and the Owner.

CONTRACTOR: FOREST LAKE CONTRACTING, INC.
 by: *[Signature]*

ENGINEER: BOLTEN & MENK, INC.
 by: *[Signature]*

OWNER: CITY OF SHOREVIEW
 by: *[Signature]*

date: 09-02-2015
 date: September 2, 2015
 date: 9/3/15

REQUEST FOR PAYMENT DETAIL

APPLICATION NUMBER: 4
 APPLICATION DATE: 08/31/15
 PERIOD FROM: July 18, 2015
 TO: August 31, 2015
 PROJ. NO.: T21-108667

ITEM NO.	DESCRIPTION OF WORK	CONTRT UNITS	UNIT PRICE	SCHEDULED VALUE	WORK COMPLETED		PREVIOUS APPLICATION	WORK IN PLACE	STORED MATERIALS (NOT IN F,G)	TOTAL COMPLETED AND STORED TO DATE (F+G+H)	% (I/E)	BALANCE TO FINISH (E-I)	RETAINAGE
					F	G							
1	MOBILIZATION	1.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00		\$ 13,000.00		\$ 13,000.00	100.00%	\$ -	\$ -	
2	REMOVALS	1.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00		\$ 3,500.00		\$ 3,500.00	100.00%	\$ -	\$ -	
3	LIFT STATION	-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
4	CONCRETE MH MATERIAL	1.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00		\$ 20,000.00		\$ 20,000.00	100.00%	\$ -	\$ -	
5	MISC. INTERNAL MATERIALS	1.00	\$ 10,600.00	\$ 10,600.00	\$ 10,600.00		\$ 10,600.00		\$ 10,600.00	100.00%	\$ -	\$ -	
6	QUALITY FLOW SYS. WORK	1.00	\$ 44,779.00	\$ 44,779.00	\$ 43,064.26		\$ 1,714.74		\$ 44,779.00	100.00%	\$ -	\$ -	
7	SHORING/SET MH/BYPASS	1.00	\$ 47,321.00	\$ 47,321.00	\$ 47,321.00		\$ 47,321.00		\$ 47,321.00	100.00%	\$ -	\$ -	
8	INTERNAL PLUMBING WORK	1.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00		\$ 5,000.00	100.00%	\$ -	\$ -	
9	ELECTRICAL WORK	1.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00		\$ 7,000.00		\$ 7,000.00	100.00%	\$ -	\$ -	
10	SOIL IMPORT/EXPORT	1.00	\$ 8,000.00	\$ 8,000.00	\$ 7,134.74		\$ 865.26		\$ 8,000.00	100.00%	\$ -	\$ -	
11	4" SERVICE REPLACEMENT	1.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00		\$ 4,800.00		\$ 4,800.00	100.00%	\$ -	\$ -	
12	CONNECT FORCEMAIN TO MH	1.00	\$ 4,000.00	\$ 4,000.00	\$ 2,000.00		\$ 2,000.00		\$ 4,000.00	100.00%	\$ -	\$ -	
13	TRAFFIC CONTROL	1.00	\$ 5,800.00	\$ 5,800.00	\$ 4,000.00		\$ 1,800.00		\$ 5,800.00	100.00%	\$ -	\$ -	
14	RESTORATION (BIT, CONC, TURF)	1.00	\$ 10,000.00	\$ 10,000.00	\$ -		\$ 10,000.00		\$ 10,000.00	100.00%	\$ -	\$ -	
15		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
16		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
17		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
18		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
19		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
20		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
21		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
22		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
23		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
24		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
25		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
26		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
27		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
28		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
29		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
30		-	\$ -	\$ -	\$ -		\$ -		\$ -	-	\$ -	\$ -	
				\$ 183,800.00	\$ 183,800.00		\$ 165,420.00	\$ 18,380.00	\$ -	\$ 183,800.00	100.00%	\$ -	\$ -

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD SEPTEMBER 21, 2015

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on September 21, 2015 at 7:00 pm. The following members were present:

;

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 15-83

APPROVING PAYMENT NO. 4 (FINAL)
FOR SANITARY SEWER IMPROVEMENTS – HIGHWAY 96 LIFT STATION
CITY PROJECT 14-07.

WHEREAS, On December 15, 2014 the City Council awarded a contract in the amount of \$183,800 to Forest Lake Contracting Inc. for Sanitary Sewer Improvements – Highway 96 Lift Station, City Project 14-07, and authorized the Mayor and City Manager to sign said contract, and

WHEREAS, Payment No.4 (Final) in the amount of \$9,190.00 for a total amount of work completed of \$183,800.00 has been prepared by the City’s Consultant and reviewed by staff, and

WHEREAS, the Director of Public Works has recommended approval of proposed Payment No. 4 (Final).

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, that Payment No. 4 (Final) in the amount of \$9,190.00 for a total amount of work completed of \$183,800 is hereby approved.

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof: ;

The following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 21st day of September, 2015.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 21st day of September, 2015, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to the approval of Payment No. 4 (Final), for Sanitary Sewer Improvements – Highway 96 Lift Station, City Project No. 14-07.

WITNESS MY HAND officially as such Manager and the corporate seal of
the City of Shoreview, Minnesota, this 22nd day of September, 2015.

SEAL

Terry C. Schwerm
City Manager

TO: MAYOR, CITY COUNCIL, AND CITY MANAGER
FROM: MARK MALONEY, PUBLIC WORKS DIRECTOR
DATE: SEPTEMBER 16, 2015
SUBJECT: PETITION FOR EXTENSION OF OAKRIDGE AVENUE

INTRODUCTION

The City has recently received a petition to acquire the necessary private property and extend Oakridge Avenue west of Hanson Road as a public street. City Council action is requested to officially receive the petition and direct public improvement process, if desired, in accordance with Minnesota Statutes 429.

DISCUSSION

Following City Council action earlier this year concerning the approval of a minor subdivision for 4965 Hanson Road, some residents in the immediate neighborhood expressed interest in extension of Oakridge Avenue west of Hanson Road as a public roadway. The Council may recall that eight lots in this area currently access off of a private roadway easement. The City has since received a petition for such, dated July 24, 2015. The petition specifically recognizes the need for the City to acquire private property to create the right-of-way necessary to build a public street on roughly the same alignment as the existing private driveway that serves the area. A copy of the petition is attached for reference.

Upon receiving the petition, City staff held a meeting on August 25, 2015 with the immediate neighborhood shown on the attached map. The purpose of the meeting was to provide all of the property owners with the same information regarding the City's interpretation of the petition and to openly discuss the likely ramifications of a public improvement in their area. Since this area does not have public right-of-way and has not had a public street, staff believes it would be the responsibility of the benefitting properties to pay the full cost of the construction of a public street in the neighborhood, including any right-of-way acquisition costs.

Further, since the requested improvement would require the acquisition of a significant amount of private property, there was extended discussion during the meeting concerning potential impacts of a project on the existing residential properties in the area. It was also explained that, assuming a minimum width public street would be extended along approximately the same alignment as the existing private 11-foot wide concrete driveway, public street right-of-way would need to be acquired from at least three residential properties to the north along the existing private driveway. One of the property owners in attendance where right-of-way would need to be acquired indicated that he did not support the idea of the proposed improvement, and would not dedicate their property as public right-of-way or enter negotiations with the City for its acquisition.

Staff does not believe it is in the City's best interest to recommend moving forward with a public improvement process for the extension of Oakridge Avenue at this time for the following reasons:

- The lack of dedicated right-of-way for a public street improvement would require the preparation of a Feasibility Study to rely on extremely conservative estimates for land acquisition costs, and greatly affect estimates of overall project costs. Given that special assessments are effectively capped by what is committed to in a Feasibility Study, it is likely that the special assessments for the cost of a roadway improvement reflected in a Feasibility Study would be significantly higher than those typically seen by Shoreview residential properties for street improvements.
- There appeared in the August meeting with the neighborhood great differences of opinion concerning the logical alignment for a public road extension and what, if anything, a public project would improve as far as the private property drainage problems that were being discussed.
- The petition reflected only four of the eight residential properties in the affected area, with at least one key property owner indicating that he does not support a public roadway extension. Therefore, staff believes there is a strong possibility of the need for an eminent domain proceeding to acquire the necessary right-of-way for the road. Per the City Attorney, an eminent domain process would add significant additional cost and delay to the process, further complicating the project financing if the special assessments had already been committed to in a Feasibility Study. There is no precedent in recent Shoreview history of the City employing eminent domain to force a property owner to sell land for a residential street improvement.
- While it is typically in the City's best interest to have public streets serving residential properties, the fact is that all of the likely major land use changes have already occurred in the neighborhood while being adequately served by the existing private shared driveway. All of the current property owners in the area purchased their properties on the premise of the neighborhood being served by a private driveway. In light of special assessments that could easily exceed \$10,000 per lot or more for a public street improvement, it could be difficult for the City to demonstrate an increase in market value of the affected residential properties commensurate with the necessary special assessments.

In addition, the City's priorities and resources for funding public improvements and the Public Works Department work program are directed by the City's biennial budget, the 5-year Operating Plan, the Capital Improvement Program (CIP), and Shoreview's Comprehensive Infrastructure Replacement Plan (CHIRP). The staff is currently focused on completing this year's projects and beginning the design process for next year's planned street projects. Staff would prefer not to spend significant time and resources on a project that is not likely to move forward due to anticipated high assessment costs combined with the likely need to use eminent domain to acquire the right-of-way necessary for a public road.

RECOMMENDATION

Given the above analysis, the staff recommendation is for the City Council to officially receive the petition for extension of Oakridge Avenue west of Hanson Road as a public street but take no further action at this time. In the event the City Council desires to advance the concept as a potential public roadway improvement and direct resources toward the preparation of a feasibility study, an alternate motion has been provided for consideration.

****draft****

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD SEPTEMBER 21, 2015**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on September 21, 2015 at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 15-85

**RECEIVEING PETITION AND DIRECTING THE PREPARATION OF A FEASIBILITY
REPORT FOR PUBLIC IMPROVMENT OF OAKRIDGE AVENUE WEST OF HANSON
ROAD**

WHEREAS, the Shoreview City Council has recently received a petition for the extension of Oakridge Avenue west of Hanson Road as a public road; and

WHEREAS, the proposed improvement would require the City to acquire right of way to accommodate a public roadway in the vicinity of the private drive which currently provides access to neighborhood residents; and

WHEREAS, it is proposed to improve proposed Oakridge Avenue by the complete construction of a public roadway with the addition of storm drainage, street lighting, and municipal water and sanitary sewer facilities as necessary, and to assess the benefitted properties for all of the cost of the improvement, including land acquisition costs, pursuant to Minnesota Statutes Chapter 429.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SHOREVIEW, MINNESOTA as follows:

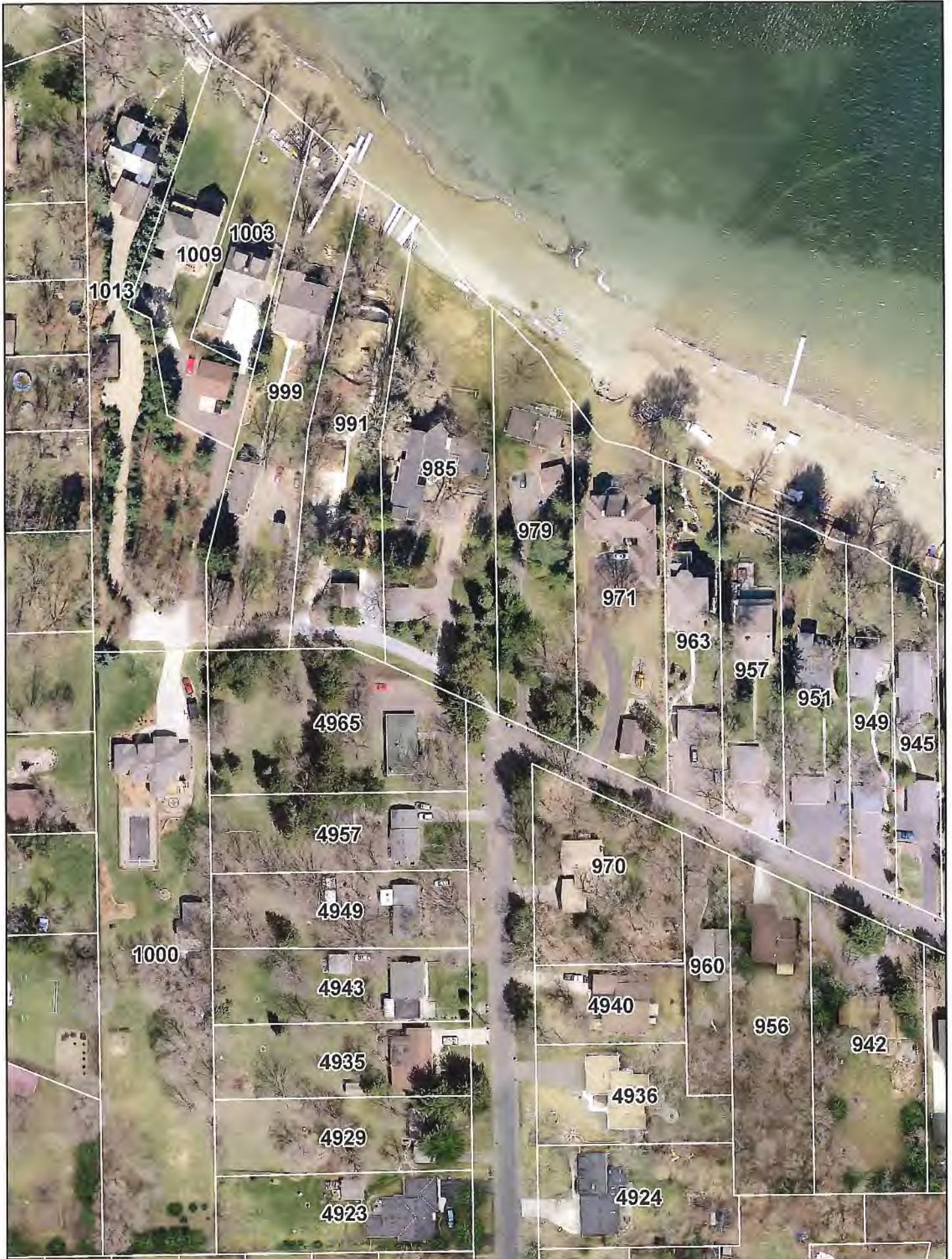
1. The petition for public improvements, dated July 24, 2015, is hereby received.

Date: 7-24-15

To the City Council of Shoreview, Minnesota:

We, the undersigned, owners of real property abutting the private drive which extends westerly of Hanson Road and roughly aligning with the westerly projection of Oakridge Avenue, hereby petition the City of Shoreview to acquire necessary private property and extend Oakridge Avenue as an improved public street to a point approximately 300 feet west of the existing west right of way line of Hanson Road, pursuant to Minnesota Statutes, Chapter 429.

	Signature of Owner	Address of Property
1.	<u>Dennis Jant</u>	<u>1000 Oakridge Ave</u>
2.	<u>Annell Forbes</u>	<u>991 Oakridge Ave</u>
3.	<u>Dan Swartz</u>	<u>999 Oakridge Ave</u>
4.	<u>Ann Nash</u>	<u>1003 Oakridge Ave</u>
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____



1 inch = 125 feet

Date: 9/17/2015



Mark Maloney <mmaloney@shoreviewmn.gov>

Re: Oakridge Info

1 message

Comcast <willson3@comcast.net>

Fri, Sep 11, 2015 at 8:05 AM

To: Mark Maloney <mmaloney@shoreviewmn.gov>

Hi Mark,

Last Friday we purchased the home at 4965 Hanson Road. You asked us to weigh in on the petition to convert the private road to a public road along the north side of our property. Now that we have had a chance to further evaluate the property here are our thoughts.

We are concerned that we have the smallest parcel of land and, as proposed by the homeowner who created the drawing, we appear to be giving up the greatest amount of land.

We do see a benefit of using the road and having a smaller driveway. But we don't want be assessed thousands of dollars. If a public road was built we believe the people with the most land should donate the majority of the land and we like the idea of a pervious surface.

Sincerely,
Liz and Nathan Willson

Sent from my iPhone

> On Aug 28, 2015, at 4:12 PM, Mark Maloney <mmaloney@shoreviewmn.gov> wrote:

>

> See attached. As mentioned, the drawing included is NOT from the City, nor would a public road alignment based on that drawing be seriously studied by the City. Even still, a public road alignment completely north of the north line of 4695 requires property acquisition from properties to the north of 4695, whether by donation or eminent domain. The property owners on the north side are not all in agreement concerning either 1) the need/desire for a public road, or 2) willingness to "donate" property to make it happen. That's what is making it very difficult to even ball park a cost estimate; the land/legal costs could result in project costs that ended up as special assessments well beyond the \$5,000 to \$10,000 I quoted in my letter. There's not any precedent I can find in Shoreview of a City Council "forcing" a public roadway into a private area over the objections of property owners, so I cannot predict exactly how this will play out.

>

> Just want you to have the benefit of the same info that was shared with others in the neighborhood. We are planning on having our City Council react in some fashion to the petition on Monday, September 21, 2015 at 7:00 PM.

>

> Call with questions.

>

> Mark

>

> --

> Mark Maloney, Director of Public Works

> City of Shoreview

> 4600 Victoria Street North

> Shoreview, MN 55126

> (651) 490-4651

> <oakridge info 082815.pdf>

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to authorize the trade in of the 2014 S630 Bobcat Skidsteer Loader and authorize the purchase a new unit from the State of Minnesota Purchasing Contract, for a total cost after trade-in, of \$1,500.00.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: MARK J. MALONEY, PUBLIC WORKS DIRECTOR
DATE: SEPTEMBER 21, 2015
SUBJ: AUTHORIZATION TO TRADE-IN / PURCHASE A SKIDSTEER LOADER

INTRODUCTION

In 2014 the City purchased a S630 Bobcat skid steer loader off of the State of Minnesota Cooperative Purchasing Venture Contract from Tri-State Bobcat. A number of local government entities, including Roseville, Maplewood, Woodbury and many others participate in a “trade-in” program with Tri-State Bobcat. This type of program is only offered to state and local government agencies. City Council approval is necessary at this time for authorization to trade in the current skid steer and purchase its replacement unit from Tri-State Bobcat, through the State of Minnesota Cooperative Purchasing Venture Contract #T-631(5).

DISCUSSION

The existing skidsteer loader is used regularly by public works maintenance personnel in conjunction with various types of excavating projects, pond maintenance, street patching, snow removal and tree planting/landscaping projects. Each year there is a cost to maintain this piece of equipment, including routine maintenance, tire repairs and replacements etc. As the equipment ages those costs get higher and higher with each passing year.

Tri-State Bobcat offers a trade-in type program to State and local government agencies which allows them to trade in their one or two year old piece of equipment for a premium and purchase a new piece of equipment from the state contract. The City has participated in this program for the last five years at the cost of \$1,500/yr and it has proven to be very beneficial.

The trade in program is not an agreement in which the City is obligated to participate in each year. The equipment and program will be evaluated each year and recommendations will be made according to those evaluations. This year’s cost is \$1,500 after the trade in of last year’s equipment. All existing attachments will continue to transfer to the new unit which will be of similar size and capabilities.

RECOMMENDATION

Staff recommends consideration of the attached motion that authorizes the trade in of the current 2014 S630 Bobcat Skidsteer Loader and authorizes the purchase of a new unit from the State of Minnesota Purchasing Contract, for a total cost after trade-in of \$1,500.00.



Product Quotation

Quotation Number: 21286D021522

Date: 2015-09-02 10:39:26

Ship to	Bobcat Dealer	Bill To
City of Shoreview 4615 Victoria St N Shoreview, MN 55126 Phone: (651) 490-4671 Fax: (651) 490-4662	Tri-State Bobcat, Inc 3101 Spruce St Little Canada MN 55117 Phone: (651) 407-3727 Fax: (651) 217-5770 ----- Contact: Patrick Schoen Phone: 651-407-3727 Fax: 651-217-5770 Cellular: 612-356-8890 E Mail: patricks@tristatebobcat.com	City of Shoreview 4615 Victoria St N Shoreview, MN 55126 Phone: (651) 490-4671 Fax: (651) 490-4662

Description	Part No	Qty	Price Ea.	Total
S630 T4 Bobcat Skid-Steer Loader	M0265	1	\$30,153.20	\$30,153.20
A91 Option Package	M0265-P01-A91	1	\$7,095.90	\$7,095.90
Advanced Control System (ACS)	M0265-R01-C03	1	\$1,052.80	\$1,052.80
Radio	M0265-R26-C02	1	\$291.90	\$291.90
74" Low Profile Bucket	6731421	1	\$745.50	\$745.50
--- Bolt-On Cutting Edge, 74"	6718007	1	\$189.36	\$189.36
Total of Items Quoted				\$39,528.66
Trade-in	2015 Bobcat S630 s/n AHGL11633 - 125 hrs - Specs same as above			(\$38,028.66)
Quote Total - US dollars				\$1,500.00

Notes:

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes. Customer must exercise his purchase option within 30 days from quote date.

Customer Acceptance: _____ **Purchase Order:** _____

Authorized Signature: _____

Print: _____ **Sign:** _____ **Date:** _____

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN
DATE: SEPTEMBER 17, 2015
SUBJECT: DEVELOPER ESCROW REDUCTIONS

INTRODUCTION

The following escrow reductions have been prepared and are presented to the City Council for approval.

BACKGROUND

The property owners/builders listed below have completed all or portions of the erosion control and turf establishment, landscaping or other construction in the right of way as required in the development contracts or building permits.

4311 Nancy Pl	Erosion Control completed
1000 County Road I	Erosion Control completed
1012 Cottage Pl	Erosion Control completed
5591 St Albans Cir	Erosion Control completed
577 Shoreview Park Rd	Landscape & Grading Cert completed

RECOMMENDATION

It is recommended that the City Council approve releasing all or portions of the escrows for the following properties in the amounts listed below:

4311 Nancy Pl	TC Concrete	\$ 1,000.00
1000 County Road I	Lance Redlinger	\$ 500.00
1012 Cottage Pl	Anthony Neuman	\$ 500.00
5591 St Albans Cir	Sussel/Lawrence Rolison	\$ 500.00
577 Shoreview Park Rd	R J Marco Construction	\$ 3,375.00

PROPOSED

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD SEPTEMBER 21, 2015

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on September 21, 2015 at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 15-87

**RESOLUTION ORDERING ESCROW REDUCTIONS
AT VARIOUS LOCATIONS IN THE CITY**

WHEREAS, various builders and developers have submitted cash escrows for erosion control, grading certificates, landscaping and other improvements, and

WHEREAS, City staff have reviewed the sites and developments and is recommending the escrows be returned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

The Shoreview Finance Department is authorized to reduce the cash deposit in the amounts listed below:

4311 Nancy Pl	TC Concrete	\$ 1,000.00
1000 County Road I	Lance Redlinger	\$ 500.00
1012 Cottage Pl	Anthony Neuman	\$ 500.00
5591 St Albans Cir	Sussel/Lawrence Rolison	\$ 500.00
577 Shoreview Park Rd	R J Marco Construction	\$ 3,375.00

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve three-year agreements with the Green Mill of Shoreview and Moe's of Mounds View as the alcohol beverage providers for the Shoreview Community Center.

ROLL CALL:	AYES _____	NAYS _____
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

Regular Council Meeting
September 21, 2015

TO: MAYOR AND COUNCILMEMBERS

**FROM: MICHELLE MAJKOZAK, COMMUNITY CENTER GENERAL MANAGER
JESSICA RILEY, COMMUNITY CENTER MANAGER**

DATE: SEPTEMBER 17, 2015

SUBJECT: APPROVAL OF AGREEMENTS—COMMUNITY CENTER ALCOHOL BEVERAGE PROVIDERS

INTRODUCTION

The City's current agreement with Green Mill of Shoreview as the alcohol beverage provider for the Community Center will expire on December 31, 2015. The City Council is being asked to approve updated agreements for the Alcohol Beverage Providers for the Community Center.

BACKGROUND

The City currently has an agreement with the Green Mill of Shoreview to be the exclusive alcohol provider for events and receptions in the two banquet rooms at the Shoreview Community Center. In 2015, the Green Mill and Hampton Inn did an extensive remodeling of their hotel and expansion of their banquet facilities. Due in part to this expansion, they have expressed some concern about their ability to handle all of the events at the Community Center. Therefore, staff solicited proposals from other liquor providers that might be interested in providing this service for the Community Center. Staff also felt that it would be good to provide our customers with a choice of alcohol providers. For many years, the City did have two providers with both Jimmy's and the Green Mill providing service.

The City received proposals from both the Green Mill and from Moe's of Mounds View to provide this service. Both of the establishments have indicated that they would provide the City with a 33% commission on alcohol sales. The other terms and conditions of the agreement are consistent with our current agreement. Moe's of Mounds View currently is one of the alcohol beverage providers for the Mounds View Community Center. After reviewing their proposal and meeting with them, staff believes they will provide quality service to our guests.

Therefore, staff is recommending that the Council approve agreements with both the Green Mill of Shoreview and Moe's of Mounds View to provide alcohol beverage service for the Shoreview Community Center. The agreements are for three years (2016-2018). One copy of the agreement is attached for review.

RECOMMENDATION

Based on the foregoing information, it is recommended that the City Council approve three-year agreements with the Green Mill of Shoreview and Moe's of Mounds View as the alcohol beverage providers for the Shoreview Community Center.



TERMS AND CONDITIONS FOR ALCOHOL BEVERAGE SERVICES

THIS AGREEMENT made and entered into this ___ day, _____ 2015, by and between the CITY OF SHOREVIEW, a municipal corporation ("CITY") and Moe's of Mounds View Inc. ("MMV").

OVERVIEW AND PURPOSE

1. The CITY owns and operates the Shoreview Community Center (SVCC) with banquet and meeting facilities.
2. The CITY desires to have MMV as one of two exclusive Alcohol Beverage Providers at the SVCC. For purposes of this agreement, a catered event is defined as an event where a contract for services is executed between MMV and a client.

SECTION 2- DUTIES AND RESPONSIBILITIES OF ALCOHOL PROVIDER

1. MMV agrees to obtain, maintain and to annually provide SVCC with a copy of the appropriate licensure by the State of Minnesota and the City of Shoreview during the term of this agreement. MMV agrees to meet all local/state/federal health regulations, codes, rules and laws concerning alcoholic beverage service. MMV agrees to meet the insurance requirements identified in the RFP.
2. MVV accepts full and exclusive liability for all applicable social security, unemployment, workers' compensation, contributions of insurance, and all employee benefits.
3. MVV agrees to and is responsible for the recruitment, training, employment, performance, and compensation of its staff.
4. MVV's employees will maintain a consistently high level of service and appearance (uniformed) to meet the demands of the SVCC clients at each and every catered event.
5. MVV will provide all alcoholic beverages necessary for a catered event.
6. MVV agrees to provide a multi-level price list and menu selection to accommodate client needs, venues and cultural diversity. The CITY will agree upon the prices and menus. The CITY must approve Price changes before they are represented to SVCC customers and will be limited to one time per year.
7. MVV must call the SVCC 48 hours prior to any scheduled event with specific set-up requirements for that event.

8. MVV will provide any additional alcohol beverage equipment not currently located in the SVCC; will retain all additional equipment purchased or added to the bar or storage closet; and be solely responsible for all MVV's property at the SVCC including lost, damaged, or stolen items.
9. MVV is responsible for the following services and amenities at all wedding/banquet functions held in the SVCC:
 - Beverages, bartenders, related staff and equipment for banquets, buffets, meetings and special events held in the SVCC.
 - All glassware and plastic ware for beverage service at the SVCC.
 - Provide waiver of the bartender fee with a minimum \$250.00 beverage purchase for an event.
 - Provide sufficient daytime staff when necessary.
 - Accommodate City sponsored events, if required.
 - Work cooperatively with food service caterer(s) at events.
10. MVV will keep bar/storage areas clean and sanitized and will assist with cleaning of other SVCC spaces used for catered events if applicable.
11. All beverage equipment must be removed from the SVCC premises within one (1) hour of the conclusion of the event. This excludes product and supplies that will be stored in a designated secure location identified by SVCC staff.
12. MVV agrees to become familiar with the facility use policies contained within the renter's agreement.
13. MVV is responsible for event arrangements with client. All events are booked solely through the SVCC Rental Team, or designee. MVV agrees to meet with SVCC personnel and prospective SVCC clients to agree upon menus, fees and room set up..
14. MVV may not post advertising signage at SVCC catered events unless they are a recognized sponsor of that event.
15. MVV agrees to be available to SVCC customer's when at least 30 days notice is given and to accommodate groups on shorter notice whenever possible.
16. MVV agrees to participate in the marketing of the SVCC and to include SVCC information on their website with a link if available.

SECTION 3 - CITY'S DUTIES AND RESPONSIBILITIES

1. Provide rental facilities, as they exist at the SVCC.
2. Schedule and update bookings in the SVCC Rental Spaces.
3. Set up tables and chairs for indoor SVCC functions.
4. Work with the MVV's representatives and clients to determine set up and details surrounding each catered event.
5. Payment for utilities and overhead costs.
6. Provide custodial services for set-up and clearing of rental spaces and SVCC public spaces.
7. Provide cleaning supplies to maintain storage area and portable bar.
8. Provide Ice within the capability of existing ice machine.
9. Provide facility access and parking to MVV personnel.
10. Marketing and distribution of SVCC rental spaces and liquor services, including MVV's menus.

SECTION 4 - JOINT RESPONSIBILITIES

The CITY and MVV are jointly responsible for the financial control of all alcohol catered events under this Agreement.

1. At the time a reservation for a catered event is made, a MVV representative will document the details of services required and charges for services. SVCC representative will document rental agreements;
2. This agreement is effective January 1, 2016 through December 31 2017. If the agreement is not renewed, MVV will remain responsible for providing services to rentals booked at SVCC for which they had committed to at the time of the agreement termination.
3. MVV and the SVCC Manager shall work to positively resolve any service/performance issues that may occur. If the issue is not able to be resolved within 30 days, either party may terminate this agreement with a thirty (30) day written notification.
4. The SVCC reserves the right to terminate the contract, with a 30 day written notification, if there are service, performance, health or safety issues that impede the success of reserved events. At the discretion of the SVCC manager, MVV will remain responsible for providing service to the rentals booked at the SVCC for which they had committed at the time of the written notification.

SECTION 5 - FINANCIAL ARRANGEMENTS

The CITY's percentage of the revenues generated through catering services provided by BTSC will be based on the following formulas:

1. MVV agrees to pay the SVCC 33% of total beverage receipts, excluding tax and service charges.
2. MVV agrees to follow accounting procedures as listed below:
 - A. The collection of deposits and fees for all Alcohol Beverage charges are the sole responsibility of MVV. Non-payment by client to MVV for services will not negate payment to the SVCC.
 - B. BTSC agrees to pay SVCC the commission revenues based on the final billing for each event. **Event documentations must accompany payment. For cash bar, MVV must provide a documented report upon conclusion of an event to SVCC Manager on Duty that reports total sales for the event.**
 - C. Payments will be made on a monthly basis. All necessary paperwork and payment for events will be due to the SVCC on the 15th of the following month. Example: Revenue for March events will be due to the SVCC by April 15th. Late payments will be charged a \$50 late fee, and accrue an additional \$50 for every 30 days it is late after the 15th.
 - D. The CITY reserves the right to inspect all financial records for an event. MVV must provide documentation within two business days upon request.
 - E. A SVCC representative will collect all fees from the client that apply to room rental, damage deposit, equipment rental, or other fees payable to the SVCC.

SECTION 6 - INTEREST OF MVV

MVV promises that it has no interest, and will not acquire any interest, that would conflict in any manner with the performance of services requested by this Agreement.

SECTION 7 - NON-ASSIGNABILITY

MVV recognizes that this Agreement cannot be transferred, assigned or subcontracted by MVV.

SECTION 8 - INDEMNITY

MVV voluntarily assumes all risks of accident or damage to its property, employees and property of its employees. MVV agrees to defend, indemnify and hold harmless the CITY of Shoreview, from damages solely caused by the intentional action of MVV, its representatives or employees.

SECTION 9 - INSURANCE

- A. Prior to performance of catering services under this Agreement, MVV agrees to file with the SVCC Manager a comprehensive certificate of insurance. **MVV agrees to meet all CITY insurance guidelines.**

- B. Should the policy be canceled or not renewed for any cause prior to expiration date, the issuing company shall mail a 30-day written notice to the CITY of Shoreview and to the SVCC Manager.

- C. The CITY and Shoreview Parks and Recreation Commission will be named as additional insured for catering at the SVCC, 4600 Victoria Street N, Shoreview, MN 55126 and the certificate of insurance will state this.

- D. Cancellation or expiration of an insurance policy or certificate of insurance required in this section and failure to provide another insurance policy or certificate of such insurance will be grounds for automatic dismissal as a SVCC Alcohol Provider.

SECTION 10 - MISCELLANEOUS

The CITY and MVV agree to execute, acknowledge, and deliver all contracts, agreements, and other documents and take all actions necessary or desirable to comply with the provisions of this Agreement. Any change to or modification of this Agreement must be in writing signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement that day and year first above written.

CITY of Shoreview

Moe's of Mounds View Inc
Dba Moe's Restaurant and Bar
2400 Highway 10
Mounds View, MN 55112

Print Name

Print Name

Signature

Signature

Date

Date

Position

Position

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN

DATE: SEPTEMBER 17, 2015

SUBJECT: 2015 STREET SEAL COAT
CONTRACTOR PAYMENT NO. 2 (FINAL)

INTRODUCTION

Contractor Payment No. 2 (Final), has been prepared by staff and is presented to the City Council.

BACKGROUND

On June 15, 2015, the City of Shoreview entered into a contract with Pearson Bros. Inc., in the amount of \$ 295,022.35, for seal coating City streets. Based on final quantities, the amount of work completed was \$284,153.35. The Contractor Payment No. 2 (Final), including the retainage, is in the amount of \$18,767.67. All inspections and punch list items have been completed and have shown the work to be acceptable.

RECOMMENDATION

It is recommended that Council approve the attached proposed resolution for Contractor Payment No. 2 (Final) for the 2015 Street Seal Coat Project 15-05.

tlh

#15-05

t:/projects/seal coat/2015/council/paymt2final15

APPLICATION FOR PAYMENT

NO. 2 - FINAL

PROJECT: 2015 STREET SEAL COATING

OWNER: CITY OF SHOREVIEW

PROJECT NO: PROJECT 15-05

CONTRACTOR: PEARSON BROS INC

APPLICATION DATE: 9/17/15 FOR PERIOD ENDING: 9/16/15

STATEMENT OF WORK

ORIGINAL CONTRACT AMOUNT	<u>\$ 295,022.35</u>
NET CHANGE BY CHANGE ORDER	<u>\$ 0.00</u>
CONTRACT AMOUNT TO DATE	<u>\$ 295,022.35</u>
TOTAL AMOUNT OF WORK COMPLETED TO DATE	<u>\$ 284,153.35</u>
LESS 0% RETAINAGE	<u>\$ 0.00</u>
AMOUNT DUE TO DATE	<u>\$ 284,153.35</u>
LESS PREVIOUS PAYMENTS	<u>\$ 265,385.68</u>
PAYMENT DUE THIS APPLICATION	<u>\$ 18,767.67</u>

APPLICATION FOR PAYMENT

Page Two

I hereby certify that all items and amounts shown are correct for the work completed to date.

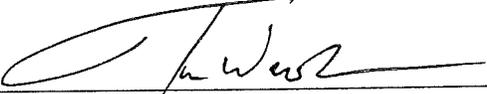
CONTRACTOR: PEARSON BROS INC.

BY: _____
(Name and Title)

DATE: _____

APPROVED FOR PAYMENT:

OWNER: CITY OF SHOREVIEW

BY: 
Tom Wesolowski (City Engineer)

DATE: 9/17/15

**2015 STREET SEAL COAT
PROJECT 15-05
Application for Payment No.2 Final**

SEAL COATING

AGGREGATE

Item No.	Item Description	Unit	Quantity	Unit Price	Extension
1.	FA-2 Class A 1/8" Traprock	Ton	2,061	\$ 45.99	\$ 94,785.39

BITUMINOUS EMULSION

Item No.	Item Description	Unit	Quantity	Unit Price	Extension
1.	CRS-2P-Cationic Emulsion	Gal	48,654	\$ 3.59	\$ 174,667.86

TRAFFIC SIGNS

Item No.	Item Description	Unit	Quantity	Unit Price	Extension
1.	Traffic Control	Sign	18	\$ 130.00	\$ 2,340.00

PARKING LOTS

Item No.	Item Description	Unit	Quantity	Unit Price	Extension
1.	FA-2 Class A 1/8" Traprock	Ton	64	\$ 45.99	\$ 2,943.36
2.	CRS-2P-Cationic Emulsion	Gal	1,286	\$ 3.59	\$ 4,616.74
SUBTOTAL					\$ 7,560.10

SECOND SWEEPING

Item No.	Item Description	Unit	Quantity	Unit Price	Extension
1.	Second Sweeping	LS	0	\$ 4,800.00	\$ 4,800.00

TOTAL SEAL COATING - PAYMENT \$284,153.35

PROPOSED

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD SEPTEMBER 21, 2015

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on September 21, 2015, at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

**RESOLUTION NO. 15-89
APPROVING FINAL PAYMENT
2015 STREET SEAL COAT
PROJECT 15-05**

WHEREAS, on June 15, 2015, a contract was awarded to Pearson Bros. Inc., in the amount of \$295,022.35, for the 2015 Street Seal Coat Project, and,

WHEREAS, the contractor, Pearson Bros. Inc., has completed all work on the project in the amount of \$ 284,153.35 and is now requesting final payment, in the amount of \$ 18,767.67, and

WHEREAS, visual inspections have been completed and have shown the work to be acceptable, and

WHEREAS, the Director of Public Works has recommended approval of the Contractor Payment No.2 (Final).

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota:

That Contractor Payment No. 2 (Final), in the amount of \$ 18,767.67, for the 2015 Street Seal Coat Project 15-05 is hereby approved.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 21st day of September, 2015.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 21st day of September, 2015, with the original thereof on file in my office and the same is a full, true and complete transcript herefrom insofar as the same relates to the approval of Contractor Payment No.2 (Final) for the 2015 Street Seal Coating Project 15-05.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 22nd day of September, 2015.

Terry C. Schwerm
City Manager

SEAL

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: MARK MALONEY, P.E.
DIRECTOR OF PUBLIC WORKS

DATE: SEPTEMBER 17, 2015

SUBJECT: 2015 ASSESSMENT HEARINGS
HANSON/OAKRIDGE RECONSTRUCTION – PROJECT 14-01

INTRODUCTION

At its August 17, 2015 meeting, the City Council set September 21, 2015, as the date for the assessment hearing for the above project.

A Council report, including motion sheet, for the above project follows this introductory report. Detailed information regarding proposed assessments for the project, including an assessment roll, is included in the individual Council reports.

- 1) The **Mayor** calls the meeting to order and announces the purpose of the hearing.

“This is a public hearing to consider the special assessment roll for City Project 14-01, Hanson/Oakridge Reconstruction. Tonight, the Council will review the proposed assessment roll and hear testimony from the public regarding the proposed assessment. The Council may, by simple majority, vote to approve the assessment roll. If objections are raised on any project that cannot be easily addressed at this meeting, it has been recommended that the Council continue final approval to the next regularly scheduled Council meeting scheduled for October 5, 2015, to allow staff adequate time to review questions and prepare responses to all objections.”
- 2) The **City Attorney** provides comments regarding the adequacy of published and mailed notices.
- 3) The **Public Works Director** will present a summary of the improvements, the areas involved, and final project costs. In addition, the Public Works Director will present a summary of project financing and assessments.
- 4) The **City Manager** acknowledges any objections that may have been submitted from affected property owners prior to the hearing.
- 5) The **Mayor** opens the hearing to the public. Speakers are requested to identify themselves and the street address to which they are referring.

PUBLIC HEARING AGENDA

Purpose: HANSON/OAKRIDGE RECONSTRUCTION
CITY PROJECT 14-01

Published Time: 7:00 P.M.

Published Date: SEPTEMBER 21, 2015

Affidavit of Publication: SEPTEMBER 2, 2015

SEPTEMBER 9, 2015

Affidavit of Mailing: SEPTEMBER 3, 2015

Review of Affidavits of Mailing and
Publication by City Attorney: _____

Open Public Hearing - Time: _____

Hearing Discussion

MOVE TO CLOSE PUBLIC HEARING BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

ROLL CALL: AYES _____ NAYS _____

JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
SEPTEMBER 21, 2015

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN

DATE: SEPTEMBER 17, 2015

SUBJECT: HANSON/OAKRIDGE RECONSTRUCTION
ASSESSMENT HEARING - 7:00 PM
CITY PROJECT 14-01

INTRODUCTION

A public assessment hearing has been scheduled to hear all comments, objections and concerns with regard to assessing benefited properties for the Hanson/Oakridge Reconstruction, City Project 14-01. All affected property owners have been notified of the assessment hearing.

DISCUSSION - ASSESSMENTS

This project reconstructed Hanson/Oakridge neighborhood including Hanson Road, Oakridge Drive and portions of Robinhood Place and Nottingham Place. The project included utility improvements, concrete curb and gutter, street pavement (including Pave Drain on Oakridge) and LED street lights. The street assessments are approximately \$196 less than proposed at the public hearing. The storm sewer assessments are the same as was presented at the public hearing.

Staff has received no calls, emails or written objections regarding the assessments.

The assessment roll and area map are attached. As in past projects, assessment amounts are spread over 10 years. This year's interest rate was set at 3.235% which was revised down based on the final bond documents.

RECOMMENDATION

If there are no objections or if the City Council is satisfied with the responses to any objections at the meeting, Motion #1 is provided that would adopt the assessment roll and start the 30-day prepayment period. If it is not possible to respond to objections or concerns at the time, it is recommended that the Council move Motion #2 to defer action adopting the assessment roll to the meeting of October 5, 2015.

2. The assessment for Hanson/Oakridge Reconstruction, City Project 14-01, is to be paid in equal installments extending over a period of ten (10) years, the first payment to be payable on or before the first Monday in January, 2016, and shall bear interest at the rate of 3.235 percent per annum. The first installment shall include interest from the date of this resolution until December 31, 2016. The assessments are to be made payable in equal annual installments including principal and interest.
3. The owner of the property so assessed, may at any time prior to certification of the assessment roll to the County Auditor, pay the entire amount of the assessment on such property with interest accrued to the date of payment to the City Treasurer, except that no interest shall be charged if said assessment is paid within thirty (30) days from the date of the adoption of this resolution and he may at any time pay, to the County Treasurer, the entire amount of the assessment remaining unpaid with interest accrued to December 31, of the year in which such prepayment is made. Such payment must be made by November 15, or interest will be charged through December 31 of the succeeding year.
4. The Manager shall transmit a certified copy of this assessment roll to the County Auditor to be extended on the property tax list of the County Auditor and such assessment shall be collected and paid over the same manner as other municipal taxes.

The motion for the adoption of the foregoing resolution was duly seconded by
Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 21st day
of September, 2015.

PROPOSED MOTION

MOVED BY COUNCIL MEMBER: _____

SECONDED BY COUNCIL MEMBER: _____

To adopt Resolution #15-84 approving the Comprehensive Plan Amendment; to adopt Ordinance #935 approving the Rezoning; and to approve the Preliminary Plat, and Planned Unit Development – Development Stage requested by Southview Senior Communities for the properties at 4710 Cumberland Street subject to the following conditions:

Comprehensive Plan Amendment

1. The amendment changes the land use designation from RL, Low Density Residential, RM, Medium Density Residential, and O, Office to HSR, High Density Senior Residential.
2. Review and approval of the amendment by the Metropolitan Council.

Rezoning

1. Approval of the rezoning is contingent upon approval of the Comprehensive Plan Amendment changing the designated land use to HSR, High Density Senior Residential.
2. This approval rezones the property legally described as Lot 23, Auditor's Subdivision No. 82 (previously known as 4696 Hodgson Road) from UND to PUD, Planned Unit Development.
3. The applicant is required to enter into a rezoning/development agreement with the City.
4. Rezoning is not effective until a rezoning/development agreement is executed.

Preliminary Plat

1. The approval permits the development of a multi-dwelling senior residential development with two buildings on the single lot. The existing 105-unit building and associated site improvements will remain. A new 3-story, 32-unit apartment building and associated site improvements will be constructed.
2. A public use dedication fee shall be submitted as required by ordinance prior to release of the final plat by the City.

3. The final plat shall include drainage and utility easements along the property lines and over stormwater management infrastructure areas. Drainage and utility easements along the front and rear lot lines shall be 10 feet wide and along the side lot lines these easements shall be 5 feet wide, and as otherwise required by the Public Works Director.
4. The Final Plat shall be submitted to the City for approval with the Final Stage PUD application.

Planned Unit Development – Development Stage

1. Approval permits the use of the property for high-density senior residential.
2. This approval permits the construction of a 3-story, 32 unit senior apartment building in accordance with the plans submitted as part of this application. The plans are subject to revisions as specified in the conditions.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project.
4. Landmark trees removed shall be replaced at a rate of three replacement trees for each landmark tree removed.
5. The items identified in the memo from the City Engineer must be addressed prior to the City's review of the Final Stage PUD plans and Final Plat.
6. The applicant shall submit a luminaire plan and exterior lighting details with the Final Stage PUD and Final Plat submittal.
7. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to submittal to the City of applications for Final Plat and PUD – Final Stage.
8. This approval shall expire after two months if the Planned Unit Development - Final Stage application has not been submitted for City review and approval, as per Section 203.060 (C)(6).
9. The Applicant shall modify the landscape plan to add/improve landscaping on the northeast side of the private driveway, including potential inclusion of privacy fence to the neighbors to the north of this development and to improve year-round screening of nearby residents. Landscaping shall be approved by City staff.
10. Parking shall be modified, as possible, to incorporate impervious pavers and new parking stalls in existed parking area on site.

This approval is based on the following findings:

1. The proposed Comprehensive Plan Amendment and Rezoning are consistent with the policies of the Comprehensive Plan related to land use and recent findings of the Highway Corridors Transition Study.
2. The proposed change in use from low- and medium density-residential, and office to high density senior residential will not adversely impact the planned land use of the surrounding property.
3. The proposal will diversify the City's housing stock by providing additional housing choice for area older residents.
4. The proposal will not impede or otherwise conflict with the planned use of adjoining property.
5. The development will be connected to public water and sanitary sewer.

ROLL CALL: AYES _____ NAYS _____

Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

Regular City Council Meeting
September 21, 2015

T:\2015 Planning Cases files\2585-15-28 4710 cumberland southview\ccmotion

TO: Mayor, City Council and City Manager

FROM: Rob Warwick, Senior Planner

DATE: September 16, 2015

SUBJECT: File No. 2585-15-28, Southview Senior Living, 4710 Cumberland St., Comprehensive Plan Amendment, Preliminary Plat, Rezoning, Planned Unit Development - Development Stage Review

Introduction

Southview Senior Living has submitted land use applications to permit the construction of a new 32-unit senior apartment building on their campus at 4710 Cumberland Street. The applications, reviewed by the Planning Commission at their meetings July 28th and August 25th are:

- A Comprehensive Plan Amendment to change the Planned Land Use for the site to HSD – High Density Senior Residential. Portions of the property are currently designated O – Office, and RM – Medium Density Residential (4–8 units per acre);
- Rezoning to change the zoning designation to PUD – Planned Unit Development. A portion of the property is currently in the UND – Urban Under Developed District;
- Preliminary Plat to re-plat the site into a single parcel; and
- Planned Unit Development – Development Stage to review detailed plans for the proposed new building and associated improvements.

Background

During the period 2007 to 2009 the City reviewed several development proposals for 4710 Cumberland St., and approved a Planned Unit Development for a high-density senior residential and office development. A site plan showing the approved PUD is attached. The senior residence, a “catered living” facility that includes independent living, assisted living and memory care units, was constructed in 2012 and 2013 by Southview Senior Communities.

Since completing construction of the senior residence, Southview purchased the property at 4696 Hodgson Road, a single family dwelling that was not included in the original development, and also acquired the interest of Cascade Partners in the lots west of the senior residence that were approved for a 6,000 square foot office building and associated improvements. With these property acquisitions, Southview owns the entire 4.5 acre development site.

Plan Summary

The plans propose a 3-story, 32-unit senior apartment building. The building has a height of 39-feet to the mid-point of the roof, and peak height of 47 feet. The exterior will be finished using exterior building materials and an architectural design to match the existing building. A skyway will provide pedestrian connection between the two Southview buildings, and residents of the apartment building will have use of services and facilities located in the existing building.

Access to the development is provided via the existing private driveway off of Cumberland Street. Surface and underground parking will be provided for the proposed senior building. Thirty-four parking stalls will be provided underground, and the surface parking area adjacent to the proposed building will have 17 stalls. An additional 8 stalls will be added to the parking area shared with the existing building. Parking will be provided at a rate of 1.9 stalls per unit. There are also 18 stalls that are open in the garage under the existing building.

A sidewalk fully encircles the proposed building, and should aid in defining the pedestrian space and separation from vehicles along the drive.

The first floor of the building is designed with common areas, including a patio with a pergola. These common areas are centrally located within the building.

Please refer to the attached plans and narratives provided by the applicant describing the project.

City Requirements and Review Process

The proposed development requires City review and approval of a number of land use applications. These requests require 4/5 majority vote of the Council for approval. These are identified and briefly discussed below.

Comprehensive Plan Amendment, Rezoning and Preliminary Plat

In conjunction with the Development Stage PUD application, applications to amend the City's Comprehensive Plan from Office and Medium Density Residential (4-8 units/acre) to High-density Senior Residential (HSR), and to change the zoning designation for the entire site to Planned Unit Development (PUD) with an underlying zone of R-3, Multi-Family Residential, are also required. A preliminary plat application is required to replat the entire site. These approvals require the City to make findings. The review criteria for the plan amendment, Planned Unit Development, and rezoning are included in Attachment A.

Planned Unit Development (PUD)

Southview Senior Living has submitted a request for Development Stage review of the PUD. The Development Stage is the first of a required two-stage review process for a Planned Unit Development. The purpose of Development Stage is to review detailed site and subdivision plans for the proposed development project.

STAFF REVIEW

Comprehensive Plan Amendment

The site is located in a Policy Development Area (PDA). Policy Development Areas are areas identified in the *Comprehensive Plan*, which present opportunities for development or redevelopment. The use of the PDA concept allows the City to adopt development policies that are tailored to each specific PDA. In the *2008 Comprehensive Plan*, the development site is shown in PDA #9, Hodgson Road Residential area, and PDA includes the single-family properties on the east and west sides of Highway 49, south of Tanglewood Drive. Since the inception of this PDA in 2004, land area on the east side of Hodgson has been redeveloped with single-family homes, detached townhomes, and the 105-unit senior facility.

The Planned Land Use designated for this PDA are RM, Medium Density Residential (for the property previously addressed as 4696 Hodgson), O, Office (for Lot 1 and Outlot A), and HSR, High Density Senior Residential (for Lot 2 of the Shoreview Southview plat). See the attached excerpt from Map 4-3 of the 2008 Comprehensive Plan.

Senior housing is identified as an appropriate use in this part of the PDA but requires review on a project specific basis for its impact on surrounding land uses. A plan amendment to designate the HSR, High Density Senior Residential land use for the three parcels proposed for the new apartment building is included with this set of applications.

Criteria for the review process include: proximity to retail uses, provision of underground parking, high quality material and design, accessibility to available public transportation, provision of site amenities and interior/exterior common areas for residents, proximity to arterial roadway corridors and the extent to which the project meets other City goals and objectives.

Staff believes that the amenities shared with the existing facility, the underground parking, exterior materials and design meet these criteria. The site is adjacent to the fire station and Hodgson Road. Commercial services are located further to the south along Hodgson Road. Finally, Metro Transit provides service within the Hodgson corridor.

Rezoning

For the HSR planned land use designation, the corresponding zoning district is PUD, Planned Unit Development. The property is currently located in two zoning districts:

- Planned Unit Development (PUD). Outlot A, and Lots 1 and 2, Southview Shoreview
- Urban Underdeveloped (UND). Lot 23, Auditor's Subdivision No. 82 (previously known as 4696 Hodgson Road)

Southview has requested that these properties be rezoned to PUD, Planned Unit Development, with an underlying zoning designation of R3, Multi-Dwelling Residential.

When considering a rezoning request, City review is based on the following criteria:

- 1) *That the proposed rezoning is consistent with the policies of the Comprehensive Plan and with the general purpose and intent of the development regulations.*

Southview has requested a Comprehensive Plan Amendment to change the designated land use to HSR, High Density Senior Residential. Approval of the proposed Plan Amendment will result in the rezoning meeting this consistency requirement.

- 2) *That the development facilitated by the proposed rezoning will not significantly and adversely impact the planned use of the surrounding property.*

The proposed use of the property, high-density senior residential, will not adversely impact the adjoining low-density detached residential uses. Senior residential land uses are generally less intense than other residential uses. The arterial roadway system can accommodate the traffic generated by this land use.

3) *The developer is willing to enter into a rezoning/development agreement with the City.*

As a condition of approval, the developer will be required to enter into a development agreement with the City.

Preliminary Plat

The site consists of four existing parcels which will be platted into one parcel, and all the site improvements will be located on this parcel. The preliminary plat was reviewed in accordance with the City's standards for subdivisions, and the R3 zoning district.

The proposed plat complies with the City's subdivision standards. The plat includes public easements over the proposed infiltration basins for the new building. Sanitary sewer and water utilities are available and the existing building is connected to these utilities. A public use dedication fee, based on the density, is required.

Planned Unit Development

The planned unit development process is designed to allow flexibility from the City's Development Code provided the development is of a higher standard or quality, and provides a benefit to the City by addressing a community need. The review criteria are listed in *Attachment A*. Staff believe the proposal will benefit the City as a whole by expanding housing opportunities that meet resident preferences and circumstances as the City's residents age. This supports the City's life-cycle housing goals. The building will incorporate higher quality building materials. Stormwater is managed using infiltration basins, and runoff from the site will be reduced from existing levels.

Several deviations from provisions of City Code have been proposed, and these are:

1. Building Height: 35 feet maximum permitted; 39 feet is proposed. The proposed building measures 47 feet to the peak with a mean height of 39 feet.
2. Required building setbacks from a street right-of-way: 30 feet from a local street and 40 feet from an arterial street, plus one added foot of setback for each foot of height added above 35-feet.
 - a. Cumberland Street; 37 feet proposed; 34 feet required
 - b. Hodgson Road; 28.8 feet proposed; 44 feet required
3. Parking is provided at a rate of 1.9 stalls per unit, less than the 2.5 stalls per unit required in the R-3 District.

Land Use Compatibility

The *Comprehensive Plan* specifies the planned land uses surrounding this area includes: RL, Low-Density Residential and RM, Medium Density Residential to the north and west, across Hodgson Road; O, Office to the southwest. The City of North Oaks lies to the immediate east and south; to the east are residential estate uses and to the south are commercial, office and institutional land uses. These existing land uses are similar to the planned land uses for the area.

Staff believes that expanding the existing senior residential use is compatible with these surrounding land uses. This higher density residential use provides a transition from the lower density residential uses north of the development site to the higher intensity commercial and institutional uses to the south. High density senior uses generate traffic at low levels, and the lower activity level generally results in compatibility with other residential uses. Staff also considers that the PUD approval in 2008

included a 6,000 sq. ft. office building here, and believes that the proposed use will have smaller impact on the area than the office use.

The apartments will provide market rate, independent living senior rental housing and benefits the larger community because it expands housing opportunities and choice for older area residents who wish to remain in the area. This results in additional housing choice for other individuals as older residents move out of their existing homes.

Density

In accordance with the Comprehensive Plan, senior residential developments in the HSR, High Density Senior Residential land use designation may have a density ranging from 20 to 45 dwelling units per acre. The development site for the Southview residential facility totals 4.5 acres in size. With the proposed total of 136 units, the overall development would have a density of 30.2 units per acre and is in the middle range of the permitted density for the HSR land use designation. This represents a slight reduction in density. The existing 105- unit Southview building is located on 3.27 acres, a density of just over 32 units per acre.

Visual Impact

The existing building has an “L” shaped design with two and three stories along the east side and three stories along the south side property line that abuts the fire station, vacant land and commercial uses located in North Oaks. The proposed building will parallel Hodgson Road at a setback of less than 30-feet, with a full three story design over its entire length. The proposed peak and midpoint height is similar to the heights for other existing senior housing buildings located in the City. With the smaller setback that is shown on the revised plans the building will have a stronger effect on users of Hodgson Road. The curb of the street is about 13 feet from the property, and so at the north end of the proposed building there will be about 40-feet from the structure to the curb. The sidewalk is about 4-feet from the property line at this north end of the structure.

Development	Peak	Midpoint
<i>Lexington Shores</i>	42 feet	36 feet
<i>Summerhouse</i>	50 feet	40 feet
<i>Scandia Shores</i>	48 feet	41 feet
<i>Shoreview Sr. Living</i>	42 feet	36 feet
<i>Applewood Pointe</i>	47'3" feet	39.5 feet

The table below summarizes the size, height and location of the existing and proposed buildings for the development site.

	Existing	Proposed
Structure Setback		
- <i>East property line</i>	66 feet	Approx. 400 feet
- <i>North property line</i>	35 feet	37 feet
- <i>West property line</i>	40 feet	28.8 feet
Building Height		
<i>ground grade to peak</i>	41 feet 8 inches	47 feet
<i>ground grade to midpoint</i>	36 feet	39 feet

Building Mass (north/south) - Length of building	~300 feet	~240 feet
Foundation area	~38,500 sf	~15,250 sf
Architectural features	Bay windows, no decks	Decks

Parking

The surface parking lot provides 17 parking stalls near the entrance and an added 8 stalls within the existing drive circle. 34 parking stalls will be provided in the underground parking structure for a total of 59 stalls. This results in 1.9 stalls per unit, which is less than the minimum 2.5 stalls per unit as required in the R3 zoning district (80 stalls).

The applicant has provided parking counts for both the existing and proposed Southview phases. The existing building is developed with 51 underground stalls and 27 surface stalls, a total of 78 stalls for the building which has 73 units, excluding the 32 units of memory care whose residents no longer drive. There are currently 18 underground stalls that are not being used, and will be available to residents of the proposed building.

The Development Code does provide some flexibility with respect to parking standards. The number of parking stalls constructed may be reduced to a number less than the minimum provided parking management techniques are used. Southview plans to work with the Incarnation Church for satellite parking during special events, and will provide valet service for this on occasions when parking is expected to exceed the provided stalls.

The City has permitted some flexibility to the parking standards with other senior housing projects due to the nature of this use. Parking ratios for the other senior housing complexes in the City range from 1 stall per unit to 2.0 stalls per unit, and so the proposed rate of parking appears typical for senior housing.

	Scandia Shores	Summer House	Lexington Shores	Applewood Pointe	Existing Southview	Proposed Southview
Number of Units	108	72	68	77	105 (58 independent)	32
Surface Parking	56	22	12	46	27	25
Underground Parking	53	72	83	111	51	34
Total	109	94	127	157	78	59
Ratio - Parking to Units	1	1.3	1.4	2.0	0.8* 1.15**	1.9

*Parking rate based on all units, including 32 memory care ** Parking rate based on 73 units (assisted and independent living units only). Currently there are 18 unused underground stalls in the existing Southview building

Stormwater Management

The property is located in the Ramsey Washington Metro Watershed District. The District has the permitting authority for stormwater management. The stormwater management plan will need to comply with the District guidelines for rate and quality control.

The stormwater management plan has been reviewed by the City Engineer, Tom Wesolowski, and his comments are attached. Stormwater will be managed through the use of infiltration basins, and runoff leaving the site will be reduced from the existing runoff level. The proposed plan complies with the City's requirements.

Tree Preservation and Landscaping

Vegetation on the property now consists of open lawn areas with mature conifers. There are number of landmark trees. Seven landmark trees will be removed. Replacement trees are required at a rate of 3 replacement trees for each landmark tree removed, and so 21 replacement trees are required. The replacement plan shows about 40 replacements, including 8 12-foot conifers. The landscape plan also includes 20 ornamental trees. The landscape plan is attached.

PUBLIC COMMENT

Property owners within 350 feet were notified of the proposal, first for the July and August meetings. Three written comments were submitted in July, and identify concern over the size of the proposed building. One comment was submitted in response to the August notice with concerns over the building size and impact on the residential development to the north. The comments are attached.

PLANNING COMMISSION

The Planning Commission reviewed the applications at their July 28th and August 25th meetings. Public Hearings were conducted at both meetings. Public comments identified concern with building height, parking and traffic. Commissioners identified safety concerns due to the small separation between the northeast corner of the building and the access drive and provision of more outdoor spaces. The Commission tabled the applications and extended the review period to 120-days. An excerpt of the July 28th Meeting Minutes is attached.

At the August meeting the Commissioners again took public comments and reviewed the revised plans. Resident comments expressed concerns regarding traffic, parking, landscaping and screening. Commissioners discussed the setback from Hodgson Road, screening improvements (fence and conifers), and traffic control at the driveway access onto Cumberland St. The Commission did recommend the applicant work with the City to install a Stop Sign at the intersection of the private driveway and Cumberland Street. This intersection is already controlled by a Stop Sign. The Commissioners identified that this is a good use for the property, and unanimously (7-0) recommended approval of the applications to the City Council. A copy of the draft minutes from the July and August meetings are included in this Council packet.

RECOMMENDATION

The Planning Commission has reviewed the applications, holding the required Public Hearing. The Commission and staff believe that expanding the senior use will have less impact on the surrounding residential uses than office uses and so have been able to make affirmative findings for the

Comprehensive Plan Amendment, rezoning, preliminary plat, and Planned Unit Development – Development Stage in accordance with the Comprehensive Plan and Development Code. Staff recommend the Council adopt Resolution 15-84, amending the Comprehensive Plan, and approve Ordinance No. 935, rezoning the property to PUD, and approving the Preliminary Plat and PUD – Development Stage, all subject to the following conditions:

Comprehensive Plan Amendment

1. The amendment changes the land use designation from RL, Low Density Residential, RM, Medium Density Residential, and O, Office to HSR, High Density Senior Residential.
2. Review and approval of the amendment by the Metropolitan Council.

Rezoning

1. Approval of the rezoning is contingent upon approval of the Comprehensive Plan Amendment changing the designated land use to HSR, High Density Senior Residential.
2. This approval rezones the property legally described as Lot 23, Auditor’s Subdivision No. 82 (previously known as 4696 Hodgson Road) from UND to PUD, Planned Unit Development.
3. The applicant is required to enter into a rezoning/development agreement with the City.
4. Rezoning is not effective until a rezoning/development agreement is executed.

Preliminary Plat

1. The approval permits the development of a multi-dwelling senior residential development with two buildings on the single lot. The existing 105-unit building and associated site improvements will remain. A new 3-story, 32-unit apartment building and associated site improvements will be constructed.
2. A public use dedication fee shall be submitted as required by ordinance prior to release of the final plat by the City.
3. The final plat shall include drainage and utility easements along the property lines and over stormwater management infrastructure areas. Drainage and utility easements along the front and rear lot lines shall be 10 feet wide and along the side lot lines these easements shall be 5 feet wide, and as otherwise required by the Public Works Director.
4. The Final Plat shall be submitted to the City for approval with the Final Stage PUD application.

Planned Unit Development – Development Stage

1. Approval permits the use of the property for high-density senior residential.
2. This approval permits the construction of a 3-story, 32 unit senior apartment building in accordance with the plans submitted as part of this application. The plans are subject to revisions as specified in the conditions.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project.
4. Landmark trees removed shall be replaced at a rate of three replacement trees for each landmark tree removed.
5. The items identified in the memo from the City Engineer must be addressed prior to the City’s review of the Final Stage PUD plans and Final Plat.

6. The applicant shall submit a luminaire plan and exterior lighting details with the Final Stage PUD and Final Plat submittal.
7. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to submittal to the City of applications for Final Plat and PUD – Final Stage.
8. This approval shall expire after two months if the Planned Unit Development - Final Stage application has not been submitted for City review and approval, as per Section 203.060 (C)(6).
9. The Applicant shall modify the landscape plan to add/improve landscaping on the northeast side of the private driveway, including potential inclusion of privacy fence to the neighbors to the north of this development and to improve year-round screening of nearby residents. Landscaping shall be approved by City staff.
10. Parking shall be modified, as possible, to incorporate impervious pavers and new parking stalls in existed parking area on site.

Attachments:

1. Attachment A - Development Code: Review Criteria for Development Stage PUD, Rezoning, and Comprehensive Plan Amendment
2. Location Map
3. Excerpt from the *2008 Comprehensive Plan, including Map 4.1, Planned Land Use*
4. Excerpt from the Zoning Map
5. Submitted Statement and Plans Public Works Comments
6. Fire Department Comments
7. Request for Comments
8. Excerpt from the July 28, 2015 Planning Commission Meeting Minutes
9. Excerpt from the August 25, 2015 Planning Commission Meeting Minutes
10. Resolution No. 15-84
11. Ordinance No. 935
12. Proposed Motion

T:/preports/2585-15-25southview 4710 cumberland CC report

ATTACHMENT A

Review Criteria for a Comprehensive Plan Amendment

1. That the proposed designation will not facilitate development, which would have a significant adverse impact on the planned land use of the surrounding property. The City may require documentation to support said findings. The existing planned land use of the surrounding property shall be the basis for comparison from which to judge the impact of the proposed designation.
2. The following elements shall be considered relative to the site the characteristics of adjoining planned land uses: probably building mass differences, traffic generation, separation to dissimilar land uses; carrying capacity of the site (sewer, water, access, topography, etc.); and buffering potential of dissimilar but adjoining land uses.

Review Criteria for Planned Unit Developments

The City of Shoreview recognizes that there have been and will continue to be innovations in subdivision design and management of land uses, building materials and building codes. The City further recognizes that its standard methods for the protection of the public health, safety, morals and general welfare may be altered from time to time to address advances in technology and changes in community needs, social practices and thought.

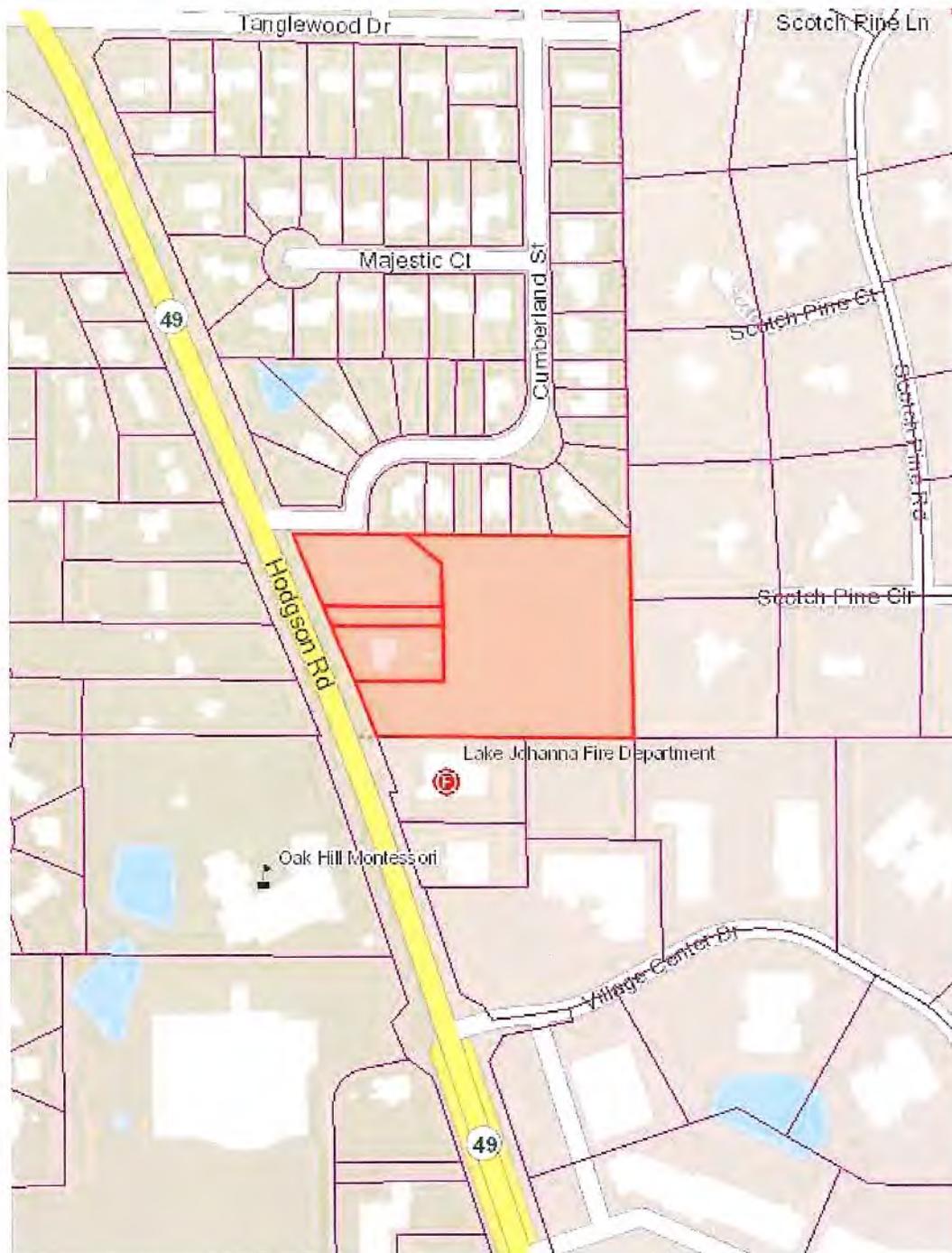
As such, approval of a development proposal via the Planned Unit Development permits the City to vary from the strict enforcement of its Development Code, provided one or more of the following criteria are met upon the Development Stage approval:

1. That the proposal complies with the Shoreview Comprehensive Guide Plan.
2. That in those cases where the plan does not comply with the minimum standards of this ordinance, the deviation is to permit a development that provides a benefit to the city as a whole which include but are not limited to the following:
 - a. Use of architectural enhancements to the overall building design that exceed building design standards found in a typical development by including the use of high quality building materials, decorative features and accents.
 - b. Enhancement of public infrastructure including but not limited to streetscaping, street design, sidewalks, open space and trails.
 - c. Use of innovative materials and techniques to minimize stormwater run-off from the site and enhance water quality.
 - d. Incorporation of sustainable building practices such as green building standards and or Leadership in Energy and Environment Design (LEED) practices into the overall site design and building plans.
 - e. Includes a specified percentage of affordable housing in accordance with the income and housing costs guidelines for the Twin Cities metropolitan area
 - f. Provides housing that entails a range of housing options to meet resident preferences and circumstances at all life stages(life-cycle housing) that supports the Cities life-cycle housing goal as identified in the Comprehensive Plan
 - g. Incorporates the historic preservation of private or public structures, places or parks.

- h. Eliminates of blighted structures or incompatible uses through redevelopment or rehabilitation.
 - i. Incorporates transportation demand management or public transit.
 - j. Preserves and concentrates open space by providing common open areas or reserving specific amounts of open space on each parcel.
3. In those instances where a site is to be redeveloped or where the site is adjoined by developed property, that development via a PUD is desirable to insure compatibility with the adjoining land use(s).
 4. That there is no significant adverse impact of the proposed development on surrounding properties.
 5. That the plan evidences a direction toward preservation, enhancement, and protection of natural features existing on the property or if the property does not contain natural features worthy of protection, the plan is designed to minimize land alteration and incorporates native plant materials into the landscaping theme.
 6. That the plan does not occupy a designated Flood Plain area or areas consisting of soils with severe building limitations, or that the applicant has demonstrated that said plan will not cause significant alteration of existing topography or natural drainage.

REZONING - CRITERIA FOR REVIEW

1. That the proposed rezoning is consistent with the policies of the Comprehensive Guide Plan and with the general purpose and intent of the development regulations.
2. That the development facilitated by the proposed rezoning will not significantly and adversely impact the planned use of the surrounding property.
 - a. Rezoning proposals are exempt from this finding:
 - i. only one zoning district option is available for the site on the current When Land Use Plan Map designation; or
 - ii. the proposed zoning district option is not the most intensive option identified for the site by the Land Use Plan Map designation.
 - b. When more than one zoning district option exists, the base line from which to measure any significant adverse impact relative to the planned use of surrounding property shall be:
 - i. The current zoning if such zoning is not planned unit development (PUD);
 - ii. The underlying or assigned zoning if the current zoning is planned unit development (PUD); or
 - iii. When rezoning from Urban Underdeveloped (UND), the most restrictive zoning district option permitted by the current Land Use Plan Map designation for the site.
 - c. That the applicant is willing to enter into a development agreement with the City as a condition of rezoning approval.



Legend

- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries
- Airports

600.0 0 300.00 600.0 Feet



1: 3,600

NAD_1983_HARN_Adj_MN_Ramsey_Feet

© Ramsey County Enterprise GIS Division

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

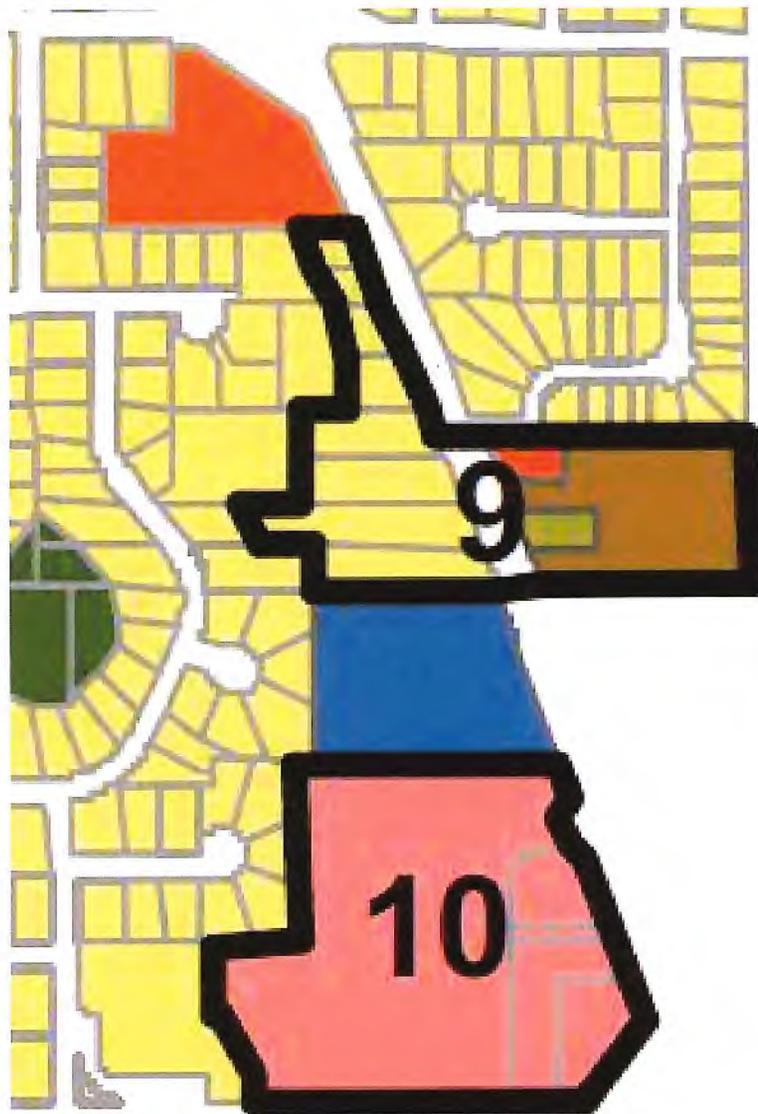
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

4710 Cumberland Street



Excerpt, Map 4-1, Planned Land Use, 2008 Comprehensive Plan



Legend



PDA Boundaries

Planned Land Use



Residential (up to 4 units/acre)



Residential (4 - 8 units/acre)



Residential (8 - 20 units/acre)



High Density Senior Residential



Office



Commercial



Mixed Use



Business Park



Tower



Light Industrial



Institutional



Park



Recreational Open Space



Natural



Railroad



Open Water



Zoning Classifications

-  RE - Residential Estate
-  R1- Detached Residential
-  R2 - Attached Residential
-  R3 - Multi-Dwelling Residential
-  R4 - Mobile Home Residential
-  C1 - Retail Service
-  C2 - General Commercial
-  OFC - Office
-  I - Industrial
-  T - Tower
-  OS - Open Space
-  PUD - Planned Urban Development
-  UND - Urban Under Developed
-  BPK - Business Park
-  Water

MEMORANDUM



Date: July 20, 2015
Rob Warwick City Planner City of
Attention: Shoreview
Re: Southview of Shoreview Phase II-Parking

Hi Rob, thank you for the question regarding parking.

1. This project is in a R3 District, parking is required at a rate of two spaces per unit, one of which must be enclosed. Here, there will be about 1.5 stalls per unit, with one enclosed.
 - a. This is a senior building with average age currently of 85 years of age there are currently 18 underground spaces available in the current building and this accounts for staff people who all park below grade. With the proposed Independent wing we are expecting an average age of 80 years. Initially there will be one car per resident but that will diminish as folks age in place.
 - b. We are connecting the buildings by skyway so the few double driver residents will have a place underground for all drivers.
 - c. This project will be one contiguous plat so visitors or residents can park anywhere above or below ground, thus there is shared parking through - out.
 - d. The existing building has a low parking demand and we feel given the age the demand will remain low.
 - i. There will be no parking off site by guests or residents.
 - ii. On special days such as Christmas and Easter if there ever is a parking demand the staff will run a valet service.
 - e. We have completed this same building for Southview of Lilydale as a phase 2.
 - i. That building has 48 units. Only 40 units are taken in the fully occupied building.
 - ii. That project does not have a skyway so it is a slightly younger crowd than this building will attract.

Memorandum

TO: Mindy Michael
Project Architect
1301 American Boulevard E, Suite 100
Minneapolis, MN 55425

FROM: Robert Binder, PLA, ASLA
Civil Site Group

DATE: 7/24/15

RE: The Villas of Shoreview

Mindy,

Below is the updated inventory of the trees currently "on-site", including notation on which ones we are removing and which ones are considered landmark trees. Given the 3:1 ratio in the City email, it look like we will need to replace the 7 landmark trees with 21 new. I believe we call out 30 already on the plan (deciduous and evergreen, not including ornamental), so we should be good, but this should be verified with the City.

NO.	SIZE (CAL. IN.)	SPECIES	REMOVAL	LANDMARK (OVER 15' cal.)	
1	5	SPRUCE	-	-	-
2	7	SPRUCE	-	-	-
3	6	SPRUCE	-	-	-
4	10	ELM	-	-	-
5	9	ELM	-	-	-
6	10	ELM	-	-	-
7	14	ELM	-	-	-
8	8	ELM	-	-	-
9	12	ELM	-	-	-
10	8	ELM	-	-	-
11	10	ELM	-	-	-
12	3	MAPLE	-	-	-
13	3	MAPLE	X	-	-
14	2	OAK	-	-	-
15	16	OAK	-	-	-
16	14	CATULPA	-	-	-
17	12	ELM	X	-	-
18	10	MULBERRY	X	-	-
19	3	MAPLE	X	-	-

20	3	MAPLE	X	-	-
21	2	MAPLE	X	-	-
22	2	MAPLE	X	-	-
23	2	MAPLE	X	-	-
24	2	MAPLE	X	-	-
25	2	MAPLE	X	-	-
26	30	SPRUCE	X	X	30
27	24	SPRUCE	X	X	24
28	15	SPRUCE	X	X	15
29	16	SPRUCE	X	X	16
30	2	HACKBERRY	X	-	-
31	2	OAK	X	-	-
32	15	SPRUCE	X	X	15
33	16	SPRUCE	X	X	16
34	40	MAPLE	X	X	40
35	13	SPRUCE	X	-	-
36	1	DEC. TREE	X	-	-
37	12	SPRUCE	X	-	-
38	14	SPRUCE	X	-	-
39	12	SPRUCE	X	-	-
40	14	SPRUCE	X	-	-
41	12	SPRUCE	X	-	-
42	14	SPRUCE	X	-	-
43	14	SPRUCE	X	-	-
NUMBER OF SIGNIFICANT TO BE REMOVED:					7
RATIO OF REMOVAL = 3:1					
NUMBER OF REPLACEMENT TREES:					21

Robert Binder, PLA, ASLA
 Civil Site Group
 rbinder@civilsitegroup.com
 612-803-0938

PARKING	Surface	Add. In Phase II	Underground*	Total
Shoreview Phase I	27	8	51	78
Shoreview Phase II	17		34	51
Projects Combined	44	8	85	137

UNITS	IL/AL	Memory Care**	Total
Shoreview Phase I	73	32	105
Shoreview Phase II	32	0	32
			137

* 18 Open Stalls in Existing Underground Garage Due to Age of Client.

** 32 Memory Care Residents Do Not Drive

Date: August 20, 2015
To: Rob Warwick, Senior Planner
From: Tom Wesolowski, City Engineer
Subject: Preliminary Plan - Southview Senior Communities
The Villas of Shoreview

The City of Shoreview Engineering staff has reviewed the preliminary engineering plans submittal for the Villas of Shoreview dated August 17, 2015. The Engineering staff has the following comments regarding the proposed development:

1. The proposed project is located within the Grass Lake Watershed, which is managed by the Ramsey-Washington Metro Watershed District (RWMWD). The project will disturb more than 1-acre and will require a permit from the RWMWD. The City requires that all information that is submitted to the RWMWD, as it relates to the proposed development, also be sent to the City of Shoreview.
2. The developer has submitted a stormwater management plan signed by a licensed engineering. The proposed storm water management system includes infiltration ponds to control the rate and volume of runoff and treat the storm water. The proposed system would reduce the rate and volume of runoff from the site to levels less what currently leaves the site, which exceeds the requirements of the City's SWMP.
3. A pre-construction meeting shall be held before construction begins. This meeting shall include the City and Ramsey County and other contractors as necessary.
4. Sheet C1.0
 - a. The plan shows the removal of the sanitary sewer service that is located under Hodgson Avenue (County Highway 49). Hodgson road is under the jurisdiction of Ramsey County and any work that is required to be completed within the Ramsey County right-of-way, requires a permit from Ramsey County.

Sheet C4.0

- b. Note 20 should include Ramsey County regarding working in Hodgson Rd.
5. Cash Escrows will be required for any utility, trail or driveway work in the public right-of-way. An erosion control cash deposit will be required for the development.
6. A tree preservation surety shall be included at the time of the Development Agreement to ensure proper tree protection is installed and maintained throughout construction.
7. Please notate tree species and DBH for trees to be removed to determine replacement number. Tree replacement will be at 3:1 ratio for landmark trees per city code.



Robert Warwick <rwarwick@shoreviewmn.gov>

Estimated Traffic Impacts for The Villas

Mark Maloney <mmaloney@shoreviewmn.gov>

Fri, Jul 24, 2015 at 11:48 AM

To: Robert Warwick <rwarwick@shoreviewmn.gov>, KATHLEEN CASTLE <kcastle@shoreviewmn.gov>

Below is are traffic impact estimates relating to the proposed Villas of Shoreview addition/extension of the Southview Shoreview Senior housing facility:

Using ITE trip generation methodology, I estimate that the proposed 34 units represented by the Villas will generate an average of 137 additional trips daily, with about 12 coming during a the weekday AM or PM peak hour period. The proposed 34 units would be expected to generate, on average, 23 trips in a AM peak hour on a Saturday or Sunday. None of these estimates represent a number that would have a measurable impact on either Cumberland Street or Highway 49. In general, senior housing land uses don't create new or exacerbate existing traffic issues as compared to most single family, commercial, industrial, etc. land uses because the overwhelming majority of the occupants aren't in the workforce and/or have any need to drive during weekday rush hour. The area now being proposed for development as the Villas had previously been planned for more intensive trip generators, so I expect that the traffic impacts from the Villas would be measurably less than had been previously modeled.

--
Mark Maloney, Director of Public Works
City of Shoreview
4600 Victoria Street North
Shoreview, MN 55126
(651) 490-4651



LAKE JOHANNA FIRE DEPARTMENT

5545 LEXINGTON AVENUE NORTH • SHOREVIEW, MN 55126
OFFICE (651) 481-7024 • FAX (651) 486-8826

July 13th, 2015

Southview Senior Communities
945 Sibley Memorial Highway
Lilydale, MN 55118

4710 Cumberland St
Shoreview, MN 55126
File No. 2585-15-25

- Verify if alarm and sprinkler systems are independent or tying into current systems
 - If independent system, they would need their own address

Sincerely,

Nate Berg
Fire Marshal
Lake Johanna Fire Department



Robert Warwick <rwarwick@shoreviewmn.gov>

meeting: Southview Senior Communities

Nancy Krupa <nancykrupa@comcast.net>
To: rwarwick@shoreviewmn.gov

Thu, Jul 23, 2015 at 2:54 PM

My comment regarding the proposed expansion:

We are living in a world of big buildings. I had hoped that the lovely expanse of green could be developed into something of beauty: pathways, benches, flower gardens, perhaps a fountain and some more trees for beauty and shade. I'm sure the senior residents would find it more mentally and physically comforting and less "institutionalized." I had even hoped that the Shoreview Garden Club might want to pair up with some of the residents who had to leave flower gardens behind and who would enjoy/benefit tending the gardens. But another building is another "for profit" venture. Could it possibly be scaled back to leave more room for nature?

Nancy Krupa
4727 Cumberland St.
Shoreview, MN 55126



Robert Warwick <rwarwick@shoreviewmn.gov>

Concerning 4710 Cumberland Street

Clint Spieler <clintspieler@gmail.com>

Mon, Jul 20, 2015 at 10:48 AM

To: rwarwick@shoreviewmn.gov

Concerning 4710 Cumberland Street

Hello Rob,

I am concerned about this project. It is 40 feet high just 43 feet from Hodgson. When the original plans of this space was issued years ago it was said it should be single story building in that spot. Why are we allowing this change? I own the house directly across the street at 4701 Hodgson Rd. Why do they need more senior housing? I am opposed to a 40 foot building directly across the street. This addition will continue the negatively effect on my property.

Sincerely,

Clint Spieler

847-533-3052



Robert Warwick <rwarwick@shoreviewmn.gov>

Proposed construction at Southview Senior Communities

Terrence Scott <trscott2@hotmail.com>

Mon, Jul 20, 2015 at 8:53 PM

To: "rwarwick@shoreviewmn.gov" <rwarwick@shoreviewmn.gov>

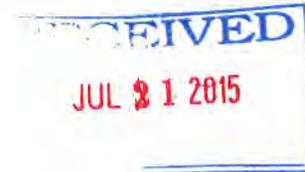
Rob,

My name is Terry Scott and my spouse is Cindy Wiedewitsch. We live at 4715 Hodgson Rd., directly across the street from the proposed addition. We are concerned with this proposed addition of a 3 story 34 room unit 40 ft. from Hodgson Road and directly in our view. The original planning for this property called for an office building of one or two stories where the proposed three story 34 unit senior apartment building is being requested. The issues we have are why the change, why the increase in height (40 plus feet), new usage, increase in parking spaces, overall traffic, noise, and volume of occupancy/usage? Our primary residential location is becoming primarily commercial with a serious current and future loss in residential property value and desirability as a potential sellable property. We are losing value and potential options as we near retirement. This doesn't seem fair. We want to voice our objection to this change and hope there is some consideration for those affected.

Sincerely,

Terry Scott

Sent from my iPad





Robert Warwick <rwarwick@shoreviewmn.gov>

**Southview senior communities/file no. 2585-15-28
8/19/2015**

William corty <wmcorty@yahoo.com>
To: rwarwick@shoreviewmn.gov

Wed, Aug 19, 2015 at 2:11 PM

Shoreview Planing Commissioners,

8/19/2015

My name is William Corty, I live at 4716 Cumberland st. Shoreview.
I remain opposed to the proposed senior development, despite the modest adjustments made by the developer to accommodate some of the objections made by the Commissioners and home owners affected by this development. I believe my previous comments made at the July 28th Planning Commission meeting are still pertinent. I have attached a copy for your review. I don't believe it's in the city of Shoreviews long term interest to allow a three story building to be built this close to Hodgson Rd and the adjacent residential area.

However, If approved, and I expect it will be, I am most concerned about the following as it has the most impact on my home.

The proposed Three story building extends too far to the North, ending just 5-6 feet from the driveway entrance and just 85 feet from my bedroom window.

The additional entrance created for the added parking spaces will put vehicle headlights shining directly into my south facing windows. All of my homes living space and "view" windows face south. Is that second entrance even necessary?

There is a narrow strip of land (30' wide) between the driveway entrance and my property, meant to be a buffer, I presume. This has never been landscaped by the developer and consists of preexisting invasive,undesirable,deciduous trees and a tangled and unsightly underbrush.This serves as a minimal screen in the summer and no screen in the winter when the leaves are off. If this is meant to be a true buffer the existing trees need to be thinned, trimmed and/or removed and replaced with appropriate varieties of evergreen and understory trees. These landscape improvements would improve the property and benefit the developer as well.

Thank you for your consideration of the above,

William Corty
4716 Cumberland st
Shoreview,MN



Robert Warwick <rwarwick@shoreviewmn.gov>

attachment to previous email re:Southview Senior Communities

William corty <wmcorty@yahoo.com>
 To: rwarwick@shoreviewmn.gov

Wed, Aug 19, 2015 at 2:14 PM

William Corty
 4716 Cumberland st
 Shoreview, Mn

7/28/2015

When I purchased my home in 2009 i was fully aware of the planned senior housing complex to be constructed behind my home. I understood it would be a 104 unit senior housing building located at the south end of the property and one story office buildings with a residential look on the north side.

I purchased my home based on that assumption. It seemed relatively unobtrusive, although I preferred the undeveloped wooded lot that preexisted the development.

My experience with the actual completed building was a bit more intrusive then I imagined.

There is considerable traffic in and out of the complex entrance which runs from Cumberland directly behind my house and adjacent homes. The traffic is 24/7 delivery trucks, garbage trucks,service vehicles,moving trucks,even some semi tractor/trailers,and of course residents and employees coming and going,some late at night some early in the morning.

I believe the visitor parking at the existing building is inadequate,at times the overflow extends down the entrance, cars parked here are no more then 50-60 feet from my deck.

This past winter while I was away, my home was broken into through a window at the back of my house, some electronics and other valuables were stolen. I believe my home was tempting target because of the easy public access to the back of my home, provided by Cumberland entrance to the senior complex.

This spring after receiving my 2016 property tax assessment I contacted the Ramsey county assessor for a review. He agreed that my valuation was negatively impacted by the proximity of my home to the entrance of the senior complex. He reduced the estimated market value of my home by \$49,600

My concern now is that the proposed changes to the original plan will further diminish the enjoyment of my home as well as the value destruction of my home and adjacent homes.

The number one issue is obviously the size and height of the proposed addition.A building of this size is esthetically out scale and out of place relative to the adjacent residential properties. Some residents of North Oaks voiced this very same concern about the original building in 2008 and some accommodations were made.

There is inadequate visitor parking for the new units. This potentially will force overflow parking on to Cumberland residential street. There is no place else they could go.

Traffic volume on Hodgson Rd. has increased dramatically since the 2008 traffic study. With several new developments underway to the north,access to Hodgson Rd. will be increasingly restricted.

The original development plan of 2008 was a good plan!

As stated in the city's zoning ordinance "The purpose of a PUD is to insure compatibility with adjoining land use"

The original plan called for one story office buildings with a residential appearance that would fit in well with the existing residential properties and provide a transition of sorts from the senior high rise on the south side to the residential on the north side. Offices would provide a quite neighbor with virtually no weekend traffic and possibility of accommodating overflow visitor parking for the existing senior building.

8/19/2015

Shoreviewmn.gov Mail - attachment to previous email re:Southview Senior Communities

To approve this new plan, I believe is contradiction of the the intent of the original plan of 2008. If approved I believe this development will have a significant adverse impact on the surrounding properties.

William Corty

PLANNING COMMISSION MEETING MINUTES JULY 28, 2015
PPG. 12-17 SOUTHVIEW

2. The applicant shall pay a Public Recreation Use Dedication fee as required by Section 204.020 of the Development Regulations before the City will endorse deeds for recording. The fee will be 4% of the fair market value of the property, with credit given for the existing residence.
3. Public drainage and utility easements shall be dedicated to the City as required by the Public Works Director. The applicant shall be responsible for providing legal descriptions for all required easements. Easements shall be conveyed before the City will endorse deeds for recording.
4. The existing detached garage and concrete drive on Parcel A shall be removed prior to the City endorsing the Deed for Parcel A.
5. Municipal water and sanitary sewer service shall be provided to resulting Parcel A.
6. The applicants shall enter into a Subdivision Agreement with the City. This agreement shall be executed prior to the City's release of the deeds for recording. A Development Agreement will also be required for the construction of a new home on Parcel A.
7. Tree removal requires replacement trees per City Code. City requirements for the tree removal and protection plan shall be detailed in the Development Agreement.
8. This approval shall expire after one year if the subdivision has not been recorded with Ramsey County

This approval is based on the following findings of fact:

1. The proposed land use is consistent with the policies of the Comprehensive Plan, including the Land Use.
2. The proposed subdivision supports the policies of the Comprehensive Plan by providing additional housing opportunity in the City.
3. The parcels comply with the minimum standards of the R1, Detached Residential District.

VOTE:

Ayes - 5

Nays - 0

**PUBLIC HEARING- COMPREHENSIVE PLAN AMENDMENT, REZONING,
PRELIMINARY PLAT, PLANNED UNIT DEVELOPMENT-DEVELOPMENT
STAGE***

FILE NO: 2585-15-28
APPLICANT: SHOREVIEW SENIOR LIVING
LOCATION: 4710 CUMBERLAND STREET

Presentation by Senior Planner Rob Warwick

The City approved a PUD for this property in 2008 to allow a 105-unit Senior Residence that provides living options for independent living, assisted living and a memory care unit. With this PUD, a 6,000 sq. ft. office building was also approved. The Senior Residence and office building share a driveway access off Cumberland Street. At the time of approval, the residential property at 4696 Hodgson Road was not included in the plans.

Since completion of the senior residence, Southview has purchased the entire 4.5 acre site, which includes the site for the office building and the residence at 4696 Hodgson Road. The applicant is now proposing to construct a 34-unit senior apartment building on the enlarged site. The new building would match the exterior and architectural design of the senior residence. Parking would be available at the lowest level, and there would be a small surface parking lot. The two buildings would be connected with a skyway to allow sharing of services and facilities. The apartment building would be approximately 240 feet by 60 feet. The length of the building would run along Hodgson Road.

The application requests a Comprehensive Plan Amendment to change the planned land use from Office (O) and Medium Density Residential to High Density Senior Residential (HSR). Rezoning would maintain the PUD and zoning for R-3, Multi-Dwelling Residential. A Preliminary Plat is submitted to re-plat the property into a single parcel.

This property is in Policy Development Area #9 (PDA), as identified in the Comprehensive Plan in 2004. PDA #9 is guided in the Comprehensive Plan for High Density Senior Residential development. The Comprehensive Plan Amendment requested would rezone the 2 office sites and the 4696 Hodgson residence to High Density Senior Residential. Expanding the senior residential use is compatible with existing and planned land uses. It will provide a transition between the higher density to the south and lower density residential to the north. The traffic generated will be less than the previously approved office site. The Comprehensive Plan identifies a density range of 20 to 45 units per acre with HSR land use. The existing development has 32 units per acre. The proposal would be 30.8 units per acre.

Staff finds that the proposal meets the criteria for rezoning and complies with the Comprehensive Plan. Senior residential uses are less intensive and will not adversely impact surrounding low density residential uses. As an arterial road, Hodgson can accommodate the traffic generated. Senior uses generate low volume traffic and generally at off-peak hours. The developer will enter into an agreement with the City.

The Preliminary Plat would combine the four existing lots into one parcel. Staff finds the plat in compliance, except that easements are shown only over the existing storm water management basins and must be shown for the basins for the proposed new building. Staff finds that the project will benefit the City with expanded housing opportunity. The proposal supports the City's housing goals. The storm water management system with infiltration basins will reduce runoff.

PUD zoning allows flexibility from Code requirements. Deviations requested include a building height of 40.25. The Code allows 35 feet. The added height accommodates 9-foot ceilings on each floor. Also, a steeper roof pitch is planned to allow for gables over the decks. In order to allow added building height, the City requires increased setbacks--one foot for each added foot of height above 35 feet. This means that the setback from Cumberland Street would be 35.25 feet; the applicant proposes 30 feet. The setback required from Hodgson Road would be 45.25 feet; the applicant proposes 40 feet. The setbacks proposed comply with the minimum

requirements for a 35-foot height. The proposed three stories will be similar in height to SummerHouse and Applewood Point.

Parking is provided with 1.5 stalls per unit, which is less than the 2.5 stalls required under R3 zoning. The parking proposed is expected to meet resident demand. Underground parking will include 34 stalls. A surface lot will add another 17 parking stalls. The City has allowed flexibility with senior parking in other projects because of the low demand. Parking ratios from other senior sites range from 1 to 1.7 stalls per unit.

Storm water management is within the Ramsey Washington Metro Watershed District, and the project must comply with their guidelines. The City Engineer notes that the infiltration system proposed will reduce the rate of runoff and complies with City requirements.

The site has seven landmark trees that will be removed. Replacement requirements are three replacements for each landmark tree taken down. The landscape plan shows 30 replacement trees.

Property owners within 350 feet were notified of the proposal. Six comments were received. The main concern is the size of the building. Staff is recommending the public hearing and that the application be forwarded to the City Council for approval.

Commissioner McCool asked the overall site parking ratio with the two buildings and how the units with 1.0 to 1.7 parking stalls compare with other senior facilities. His concern is the distance residents might need to walk to get to their cars and if a valet service is used, where the cars will be parked. Mr. Warwick stated that the applicant has indicated that approximately 15 spaces are not used with the existing building and can be used if needed with this project. The ratio does compare to SummerHouse, Scandia Shores, Applewood Point and other senior facilities.

Commissioner McCool asked if there has been discussion to move the building further east to comply with setbacks and whether the eaves would encroach. Mr. Warwick explained that to move the building further east does not work well with existing development. The eaves will encroach into the setbacks, which is allowable under Code.

Commissioner Ferrington noted that one concern from residents is that originally the site was planned for a one-story office building. There is concern about glutting the market with senior housing. Mr. Warwick stated that the existing facility is full. The developer sees opportunity for independent living that will be close to further senior services. Increasing housing opportunities for seniors also increases housing opportunities for the community as a whole.

Chair Solomonson stated that one of his biggest concerns is the proximity of the building to the access drive in terms safety and sight lines. He asked how much taller the existing will be to the proposed building.

City Attorney Kevin Beck stated that proper notice has been given for the public hearing.

Chair Solomonson opened the public hearing.

Mr. Link Wilson, Kaas Wilson Architects, stated that this is the sixth building he has worked on for Southview Senior Living. The architecture of the existing building will be duplicated for the new building. There is a slight slope from the existing building to the new site. There is plenty of distance to meet accessibility. The new building is 110 feet from the nearest residence on Hodgson. To push it further east would mean loss of parking spaces. In response to the question about valet parking that is meant for major holidays, parking can be accommodated on neighboring retail sites that will be closed. All lighting will be LED and dark sky compliant. As for the market, the developer has a waiting list that will fill the proposed building the day it can be occupied.

Mr. William Corty, 4716 Cumberland Street, stated that he purchased his home in 2009, when a one-story office building was planned. The existing senior building is more intrusive than he imagined. There are all kinds of delivery trucks, including semi-trucks, that deliver at all times in addition to the employees who arrive both early and late. The visitor parking is inadequate. The overflow cars down the entrance driveway and no more than 50 feet from his deck. Last winter his house was broken into. His home is a tempting target. The Ramsey County Assessor agrees that his property is negatively impacted by the proximity of his home to the entrance to the senior complex. His estimated market value was reduced by \$49,600. The proposed new building will further impact his property value. The size and height of the building is out of place adjacent to residential properties. The purpose of a PUD is for compatibility with surrounding land uses. The original one-story office building with a residential appearance would fit in well and provide a transition from the senior high rise to the south to the residential on the north. An office building would mean no weekend traffic with the possibility of providing overflow parking for surrounding properties. If approved, the development will have significant adverse impacts to the surrounding properties.

Mr. Greg Mikre, 4707 Hodgson Road, asked if there will be room for outdoor areas--seating, walking, patios and outside enjoyment. Seniors want to be outside and many are pushed in wheelchairs.

Mr. Jim Erdman, 4735 Cumberland, stated that Hodgson is becoming extremely congested in traffic. To exit from Cumberland is becoming increasingly difficult and consideration needs to be given to that intersection. Eventually there will be more traffic on Tanglewood. At holidays, there is not adequate parking. This building will add to all of these issues. A valet service does not make sense. Traffic and pedestrian safety need to be looked at with this project.

Mr. Steve Bergeson, 4232 Cumberland, stated that he supports the proposal. He asked the developer to consider reducing the height of the building closest to residents on Cumberland. The empty lot has been plowed for parking. Parking needs to be addressed whether through valet service or another solution.

Ms. Becky Wahlund, 4744 Cumberland, agreed with Mr. Bergeson regarding the height of the building. Her concerns are the curve of the road and the parking. The curve blocks sight for

cars entering and exiting Cumberland. There have been many close accidents. There will be an accident with increased traffic.

Mr. Andy Rheineck, 4723 Cumberland, stated that it is reasonable to expect accommodation on the height of this building that was given to North Oaks residents with the existing building. He would like to see substantial size trees planted for visual screening.

MOTION: by Commissioner Ferrington, seconded by Commissioner Schumer to close the public hearing at 10:46 p.m.

VOTE: Ayes - 5 Nays - 0

Chair Solomonson stated that he cannot support the project as presented. He expressed concerns about the proximity of the northeast corner of the building to the roadway. He would like to see the building pushed back further from the 6.5 feet shown. He also is concerned about the height and the setback from Hodgson Road.

Commissioner McCool stated that he likes the proposal but would have preferred to see a Concept Stage for feedback and review. Office use would be an odd fit with what is on this site. The problems and concerns raised by neighbors would be the same with office and perhaps to a greater extent. His concern is with the design. The size and height in proximity to Hodgson and the driveway. It is reasonable to consider stepping the height down on the side adjacent to the neighbors to the north. Also, there will be more parking problems with this new building. Valet parking is interesting but it requires agreements with adjacent properties. He would like to see the application held over to the next meeting in order to see some revisions.

Commissioner Ferrington echoed the comments of Chair Solomonson and Commissioner McCool. She, too, would like to see outdoor areas created for sitting--benches and patios. She would agree with tabling this decision to see some revisions.

Commissioner Schumer stated that he, too, would have preferred to see a Concept Stage. He would like to see the building stepped down in height. He supports the proposal but is not ready to fully support it at this meeting.

Mr. Wilson stated that the developer would like to begin construction this fall. He would prefer the Commission take action to deny so that it can move to the City Council. Between this meeting and the Council meeting, revisions will be made.

Commissioner McCool stated that he favors continuing this application rather than sending a design to the City Council with no feedback from the Planning Commission.

MOTION: by Commissioner Doan, seconded by Commissioner Ferrington to table action on this application to the next Planning Commission meeting.

Discussion:

Mr. Warwick suggested the motion include an extended review period from 60 to 120 days.

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OLD BUSINESS

PUBLIC HEARING – COMPREHENSIVE PLAN AMENDMENT / REZONING / PRELIMINARY PLAT / PLANNED UNIT DEVELOPMENT-DEVELOPMENT STAGE*

FILE NO: 2585-15-28
APPLICANT: SOUTHVIEW SENIOR LIVING
LOCATION: 4710 CUMBERLAND STREET

Presentation by Senior Planner Rob Warwick

Southview Senior Living has submitted applications for: 1) Comprehensive Plan Amendment from Office use to High Density Senior Residential; 2) Rezoning to PUD; 3) Preliminary Plat to re-plate the property from four parcels into a single parcel; and 4) Planned Unit Development - Development Stage Review. At the Planning Commission's July 28, 2015 meeting, a public hearing was held regarding a 34-unit senior apartment building. The application was tabled to allow the developer to make revisions to the plan. The review period for the application was extended to 120 days.

The applicant has responded to comments from the public hearing by making the following changes:

- Reduced building height to a 47-foot peak height and a mean height of 39 feet, which is comparable to the existing building
- Added common area on the main floor that includes an outside patio and pergola
- Reduced the number of units to 32 for common areas
- Increase of 8 surface parking stalls for a ratio of 1.9 stalls per unit
- Rotated the building to increase the separation from the access drive to 12 feet, which reduces the setback from Hodgson to 28.8 feet at the northwest corner of the building
- Added a sidewalk to encircle the building

The apartment building will complement the existing senior living building with matching exterior finish and architectural design. Underground parking is included with a surface drive and small surface parking area. Access is from Cumberland Street. A skyway will connect the two buildings to share facilities and services.

The property is in Policy Development Area (PDA) No. 9, which allows senior housing. The Comprehensive Plan Amendment is required for the parcels designated O, Office and RM, Residential Medium Density. Rezoning is required because the 4696 parcel was not included in the PUD.

Under a PUD, flexibility from Code requirements are possible. Deviations requested include:

- A building height of 39 feet at the mid-point; Code requires 35 feet. The proposed height is comparable to the existing building.
- For additional building height, the City required one additional foot of setback for each additional foot of height--the setback from Cumberland Street is required at 34 feet; 37 feet is proposed.

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- The setback from Hodgson Road is 28.8 feet; Code requires 44 feet.
- Parking at a ratio of 1.9 stalls per unit is less than the required 2.5 stalls; the City has allowed flexibility with parking requirements with other senior developments because it is recognized that parking need is less.

Expansion of the senior residential use is compatible with surrounding land uses. The proposed building will provide a transition between the higher intensity uses to the south and the residential uses to the north. Senior residential is low intensity and generates small traffic volumes during off-peak times. This proposal will have less impact than the previous consideration for an office building. HSR zoning allows up to 45 units per acre. The proposal is for 30.8 units per acre, which is comparable to the existing senior living building at 32 units per acre.

There are seven landmark trees on the site that will be removed. Replacement trees required are three replacements for each landmark tree removed. The landscape plan shows more than 40 replacement trees.

Property owners within 350 feet were again notified of the proposal and this public hearing. Notice was also published in the City's legal newspaper. Six comments were received in July and one in August. Comments focused on concerns about the size of the building, traffic and screening.

Staff believes that the project complies with the criteria for a Comprehensive Plan Amendment and rezoning. Senior residential (HSR) is less intensive than other uses and is not anticipated to impact surrounding lower density residential uses. Hodgson Road is an arterial that can accommodate traffic generated. The developer will enter into a Development Agreement. Easements are shown for existing and proposed storm water management basins on the property. Storm water runoff will be reduced with the infiltration system proposed. The project benefits the City with expanded housing opportunity. The building uses high quality materials. Staff is recommending that the applications be forwarded to the City Council with a recommendation for approval.

City Attorney Kelly stated that the public hearing was properly re-noticed.

Chair Solomonson opened the public hearing.

Mr. Link Wilson, Kaas Wilson Architects, stated that the significant changes are the path around the building, two fewer units to increase amenities, and increased parking. He noted that only the northwest corner is 28.8 feet from Hodgson and does not believe the visual impact is significant. The nearest homes are hard to see, and it will be hard for them to see the building. There will be heavy landscaping in addition to the many trees that are already on the site. The height was dropped to be comparable to the existing building.

Mr. Bill Corty, 4716 Cumberland Street, stated that he believes that in spite of the changes, it is an imposing building that he does not believe is a transition from the commercial area to the residential area. Added parking is from green space. There is a lot of building and surface

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parking compared to the green space. His house is oriented to the south so all windows face the building and parking lot. He is concerned about car lights shining into his bedroom window. Existing trees are locust, box elder, buckthorn and Asian elm, all undesirable trees for landscaping. They are tall and spindly and not shaped. They are not landmark trees. They need to be thinned and trimmed. He does not want them removed because it is at least something. He would like to see conifer trees planted in the front of the building at the least. He is the most impacted from this proposal.

Mr. Jim Erdman, 4735 Cumberland, echoed Mr. Corty's comments about the current tree alignment landscaping. He also would like to see conifers planted that would help provide privacy and help block light intrusion. There will be an increase of traffic. Experts need to look at what can be done to make the intersection of Cumberland and Hodgson safe. It will not be an easy entrance onto Hodgson. A new food store will add to that traffic intensity.

Mr. Alan Higley, 4818 Cumberland, stated that it is difficult for pedestrians to walk and access the senior living complex because there is no sidewalk. It is good news that a sidewalk is being put in on Hodgson so people can walk to Walgreen's. He does not see anything to substantiate staff's finding that the senior living apartment would generate less traffic than Office use. It is also claimed that senior living is a less intense use that will not impact surrounding residential areas. There is no loading docks for daily delivery trucks to the existing facility. When people are moving in and out, there is no loading facility provided. They have to go in and out the front door. On holidays, there is not enough parking. Therefore, he takes issue that there a less intense use. Cumberland is not addressed in terms of added traffic. He asked why the exceptions to Code would be allowed, such as height and setbacks. Parking spaces in the existing building is not viable. Staff park there, and there are RV trailers in the garage. There needs to be a provision for staff parking. Finally, he urged that the vintage evergreens be left and that an outdoor amenity such as a park for current residents.

Mr. Greg Mikre, 4707 Hodgson Road, stated that his frustration is that he has not been impressed with the senior living development from the beginning. At another senior complex he visited, there were eight outdoor areas for residents. This is a cookie cutter design with nothing special for residents outside. In order to use the MTC southbound, residents will have to cross the street, which could be an issue. Traffic will be an issue. At the location of the 28-foot setback from Cumberland, there may be a blind corner especially in winter. He would have liked to see a path around the building, a back entrance, a separate road for ambulances. He would like to see the design upgraded. The way it is it is not different. This is not a fancy design; it is something that can be seen in any city.

MOTION: by Commissioner Doan, seconded by Commissioner McCool to close the public hearing at 8:13 p.m.

VOTE: Ayes - 7 Nays - 0

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Commission Discussion

Commissioner Ferrington stated that one issue that was raised by a number of people is the need for more landscaping between the facilities and the homes. That could be an easy fix. She suggested that perhaps a privacy fence could be built between the single-family homes and the subject property.

Chair Solomonson asked the setback of the building from Hodgson.

Commissioner Doan asked what mitigation two fewer units provide besides increasing the parking ratio. **Mr. Wilson** responded that two apartments in the independent living portion of the building. In their place is a pergola and a patio not in the original plan. Within the building there is added community space inside where the pergola and patio area located. This adds indoor and outdoor community space. As for the setback from Hodgson, he stated that 80% of the building is at 50 feet. At the corner that is tight at 28.8 feet, it is 30 feet to the eave.

Commissioner McCool asked about possible added landscaping. **Mr. Wilson** agreed with the comments made. He suggested added landscaping with pines be a condition of approval. Commissioner McCool asked if there has been analysis of signage to help traffic flow. **Mr. Wilson** stated there is a STOP sign on the property, but the natural stopping place is off the property and would need City approval. Traffic calming measures will be used also. Ms. Castle stated that the private drive enters a public right-of-way. She suggested working with the Public Works Director regarding placement of a STOP sign.

Chair Solomonson asked for information on deliveries to the building. **Mr. Wilson** stated that there is a commercial kitchen. Deliveries are in the front early in the morning. There is an area to pull around a delivery or move-in. Neighbors may see delivery trucks, but they are not creating congestion.

Commissioner Ferrington asked if a privacy fence could be put in along the back property line to protect the adjacent residential neighborhood from any visual impact. **Mr. Wilson** answered that a privacy fence is certainly possible. There is a professional landscape architect who will be clearing out brush, putting in new plantings and possibly a privacy fence. He encouraged that as an amendment to the motion.

Commissioner Doan asked how much green space is generally provided at a senior living facility. **Mr. Wilson** stated that what is being provided in this plan is typical. His company has participated in approximately 20 of these projects. Commissioner Doan asked if there are plans to remove invasive species of trees and to make sure there is good sight distance for traffic at the corner of the private drive and Cumberland. **Mr. Wilson** stated that their plan shows that corner as a cleanup area. The goal is to create a clean look and certainly make sure there are good traffic sight lines.

Commissioner Ferrington clarified that there is an MTC public transit stop at Village Center on the same side of the street as this development. However, to travel southbound, riders would

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have to cross the street and there is a traffic light for crossing. She further suggested that more pervious pavers be incorporated into the parking areas to break up the large expanse of concrete.

Chair Solomonson stated that he appreciates the improvements made and leans toward approval but would prefer for the building to be less height on the north side.

Commissioner Ferrington favored the plan because more of these types of facilities are needed in Shoreview. She asked if the motion can be amended regarding fencing, landscaping, pavers. Mr. Warwick suggested that added conditions would be appropriate under the Development Stage conditions.

Commissioner McCool stated that one of his major concerns was parking which has been improved. He noted that the City Engineer has done a traffic study that shows that the traffic from this use is less than with an Office use. He will support the plan.

Commissioner Peterson agreed with the proposed use for this property and will support the proposal. The issues of concern were addressed but not as completely as he would like, such as with building height. He is glad to see that the inferior vegetation and invasive species will be cleaned out and new plantings added.

MOTION: by Commissioner Schumer, seconded by Commissioner Ferrington to recommend the City Council approve the Comprehensive Plan Amendment, Rezoning, Preliminary Plat, and Planned Unit Development – Development Stage requested by Southview Senior Communities for the properties at 4710 Cumberland Street with the following conditions, and changing any reference to 31 units to 32 units.

Comprehensive Plan Amendment

1. The amendment changes the land use designation from RL, Low Density Residential, RM, Medium Density Residential, and O, Office to HSR, High Density Senior Residential.
2. Review and approval of the amendment by the Metropolitan Council.

Rezoning

1. Approval of the rezoning is contingent upon approval of the Comprehensive Plan Amendment changing the designated land use to HSR, High Density Senior Residential.
2. This approval rezones the property legally described as Lot 23, Auditor's Subdivision No. 82 (previously known as 4696 Hodgson Road) from UND to PUD, Planned Unit Development.
3. The applicant is required to enter into a rezoning/development agreement with the City.
4. Rezoning is not effective until a rezoning/development agreement is executed.

Preliminary Plat

1. The approval permits the development of a multi-dwelling senior residential development with two buildings on the single lot. The existing 105-unit building and associated site

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improvements will remain. A new 3-story, 32-unit apartment building and associated site improvements will be constructed.

2. A public use dedication fee shall be submitted as required by ordinance prior to release of the final plat by the City.
3. The final plat shall include drainage and utility easements along the property lines and over stormwater management infrastructure areas. Drainage and utility easements along the front and rear lot lines shall be 10 feet wide and along the side lot lines these easements shall be 5 feet wide, and as otherwise required by the Public Works Director.
4. The Final Plat shall be submitted to the City for approval with the Final Stage PUD application.

Planned Unit Development – Development Stage

1. Approval is contingent upon approval of the Comprehensive Plan Amendment and Rezoning of this property for office use.
2. This approval permits the construction of a 3-story, 32 unit senior apartment building in accordance with the plans submitted as part of this application. The plans are subject to revisions as specified in the conditions.
3. The applicant is required to enter into a Site Development Agreement and Erosion Control Agreement with the City. Said agreements shall be executed prior to the issuance of any permits for this project.
4. The tree removal plan shall be updated to reflect current tree diameters. Landmark trees removed shall be replaced at a rate of three replacement trees for each landmark tree removed.
5. The items identified in the memo from the City Engineer must be addressed prior to the City's review of the Final Stage PUD plans and Final Plat.
6. The applicant shall submit a luminaire plan and exterior lighting details with the Final Stage PUD and Final Plat submittal.
7. Approval of the final grading, drainage, utility, and erosion control plans by the Public Works Director, prior to submittal to the City of applications for Final Plat and PUD – Final Stage.
8. This approval shall expire after two months if the Planned Unit Development - Final Stage application has not been submitted for City review and approval, as per Section 203.060 (C)(6).

This approval is based on the following findings:

1. The proposed Comprehensive Plan Amendment and Rezoning are consistent with the policies of the Comprehensive Plan related to land use and recent findings of the Highway Corridors Transition Study.
2. The proposed change in use from low- and medium density-residential, and office to high density senior residential will not adversely impact the planned land use of the surrounding property.
3. The proposal will diversify the City's housing stock by providing additional housing choice for area older residents.

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4. The proposal will not impede or otherwise conflict with the planned use of adjoining property.
5. The development will be connected to public water and sanitary sewer.

Discussion:

Commissioner McCool offered the following three amendments under the *Planned Unit Development - Development Stage* portion of the motion:

9. Applicant shall modify its landscape plan to add/improve landscaping on the northeast side of the private driveway, including potential inclusion of privacy fence to the neighbors to the north of this development and to improve year-round screening of nearby residents. Landscaping shall be approved by City staff.
10. Applicant shall work with the City Public Works Director to install a STOP sign or other appropriate signage at the north end of the private driveway to improve traffic control.
11. Parking shall be modified, as possible, to incorporate impervious pavers and new parking stalls in existed parking area on site.

Commissioner Doan seconded adoption of the amendments.

VOTE ON THE AMENDMENTS:

Ayes - 7 Nays - 0

VOTE ON THE AMENDED MOTION

Ayes - 7 Nays - 0

NEW BUSINESS

PUBLIC HEARING -/ PRELIMINARY PLAT* / SITE & BUILDING PLAN REVIEW

FILE NO: **2589-15-32**
APPLICANT: **OAK HILL MONTESSORI SCHOOL**
LOCATION: **4665/4685/4693 HODGSON ROAD**

Presentation by City Planner Kathleen Castle

This application is for a Preliminary Plat to plat the subject property, 4665, 4685, and 4693 into one parcel. The total property will consist of 4.5 acres. Drainage and utility easements area required along the parcel lot lines. This action makes a consistent land use designation and zoning for the three properties.

The second part of the application is a Site and Building Plan Review to expand the parking area for additional off-street parking for the school and office use for the entire site. A new driveway

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD SEPTEMBER 21, 2015**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall 4600 North Victoria St. in said City at 7:00 PM.

The following members were present:

And the following members were absent:

Member _____ introduced the following resolution and moved its adoption.

RESOLUTION NO. 15-84

**A RESOLUTION OF THE SHOREVIEW CITY COUNCIL
A COMPREHENSIVE PLAN AMENDMENT**

WHEREAS, Southview Senior Communities initiated a Comprehensive Plan Amendment for properties located at 4710 Cumberland Street; and,

WHEREAS, the Comprehensive Plan Amendment changes the land use designation to HSR, High Density Senior Residential; and,

WHEREAS, the Planning Commission acting in accordance with the provisions of Municipal Code Section 203, held a public hearing and reviewed the Amendment at their July 28th and August 25th meeting and recommended approval; and,

WHEREAS, the City Council considered the proposal at a regular meeting on September 21, 2015 and approved the Comprehensive Plan Amendment based on the following findings:

1. The proposed Comprehensive Plan Amendment and Rezoning are consistent with the policies of the Comprehensive Plan related to land use and recent findings of the Highway Corridors Transition Study.

2. The proposed change in use from medium density residential and office to senior residential will not adversely impact the planned land use of the surrounding property.
3. The proposal will not impede or otherwise conflict with the planned use of adjoining property
4. The proposed parcel and the residential use comply with the standards of the Development Code.

WHEREAS, the Comprehensive Plan Amendment is not effective until:

1. The Metropolitan Council approves the amendment

NOW, THEREFORE, BE IT RESOLVED, that the Comprehensive Plan is hereby amended changing the land use designation from RM, Medium Density Residential and O, Office to HSR, High Density Senior Residential.

NOW, THEREFORE, BE IT FURTHER RESOLVED that this amendment shall not become effective until this approval is subject to review and approval by the Metropolitan Council.

The motion was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, this resolution was declared duly passed and adopted the 21st day of September, 2015.

STATE OF MINNESOTA)

COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified City Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council on the 21st day of September, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to the Comprehensive Plan Amendment for 4710 Cumberland Street in the City of Shoreview in Ramsey County, Minnesota.

WITNESS MY HAND officially as such City Manager and the corporate seal of the City of Shoreview, Minnesota this 21st day of September, 2015.

Terry C. Schwerm, City Manager

SEAL

**STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF SHOREVIEW**

ORDINANCE NO. 935

AN ORDINANCE AMENDING THE CITY OF SHOREVIEW OFFICIAL ZONING MAP
REGARDING PROPERTIES LOCATED AT 4710 CUMBERLAND STREET

The Shoreview City Council ordains that the Official Zoning Map adopted March 2, 2009 and effective March 11, 2009 is hereby amended as follows:

SECTION 1. Southview Senior Communities initiated a rezoning from UND, Urban Underdeveloped to PUD, Planned Unit Development for the following legally described properties:

Lot 23, AUDITOR'S SUBDIVISION NO. 82, ST. PAUL, MINN.

(This property is commonly known as 4710 Cumberland Street)

SECTION 2. The procedural history of this rezoning is as follows:

1. This rezoning was initiated pursuant to Section 203.052 of the Shoreview Development Ordinance adopted April 16, 2001 and effective May 9, 2001.
2. The Shoreview Planning Commission held public hearings on July 28, and August 25, 2015. Notice therefore was published and mailed pursuant to law. All persons present at said meeting were given an opportunity to be heard and present written statements. The Commission also considered the recommendation of the City Staff recommending to the City Council that this rezoning be approved.
3. This rezoning was considered and approved by the Shoreview City Council on September 21, 2015.

SECTION 3. Section 205.010(A)(1) of the Shoreview Development Ordinance adopted April 16, 2001 and effective May 9, 2001 is hereby amended to add the following Subsection (a).

- (a) Zoning Map Revision. The Shoreview Zoning Map, adopted on March 2, 2009, is hereby revised to indicate that the above-described properties have been rezoned from UND, Urban Underdeveloped to PUD, Planned Unit Development.

SECTION 4. Approval of zoning amendment is on the basis of the following findings of fact:

1. The proposed Comprehensive Plan Amendment and Rezoning are consistent with the policies of the Comprehensive Plan related to land use and recent findings of the Highway Corridors Transition Study.
2. The proposed change in use from medium density residential and office to senior residential will not adversely impact the planned land use of the surrounding property.
3. The proposal will not impede or otherwise conflict with the planned use of adjoining property
4. The proposed parcel and the residential use comply with the standards of the Development Code.

Adoption Date. Passed by the City Council of the City of Shoreview on the 21st day of September, 2015.

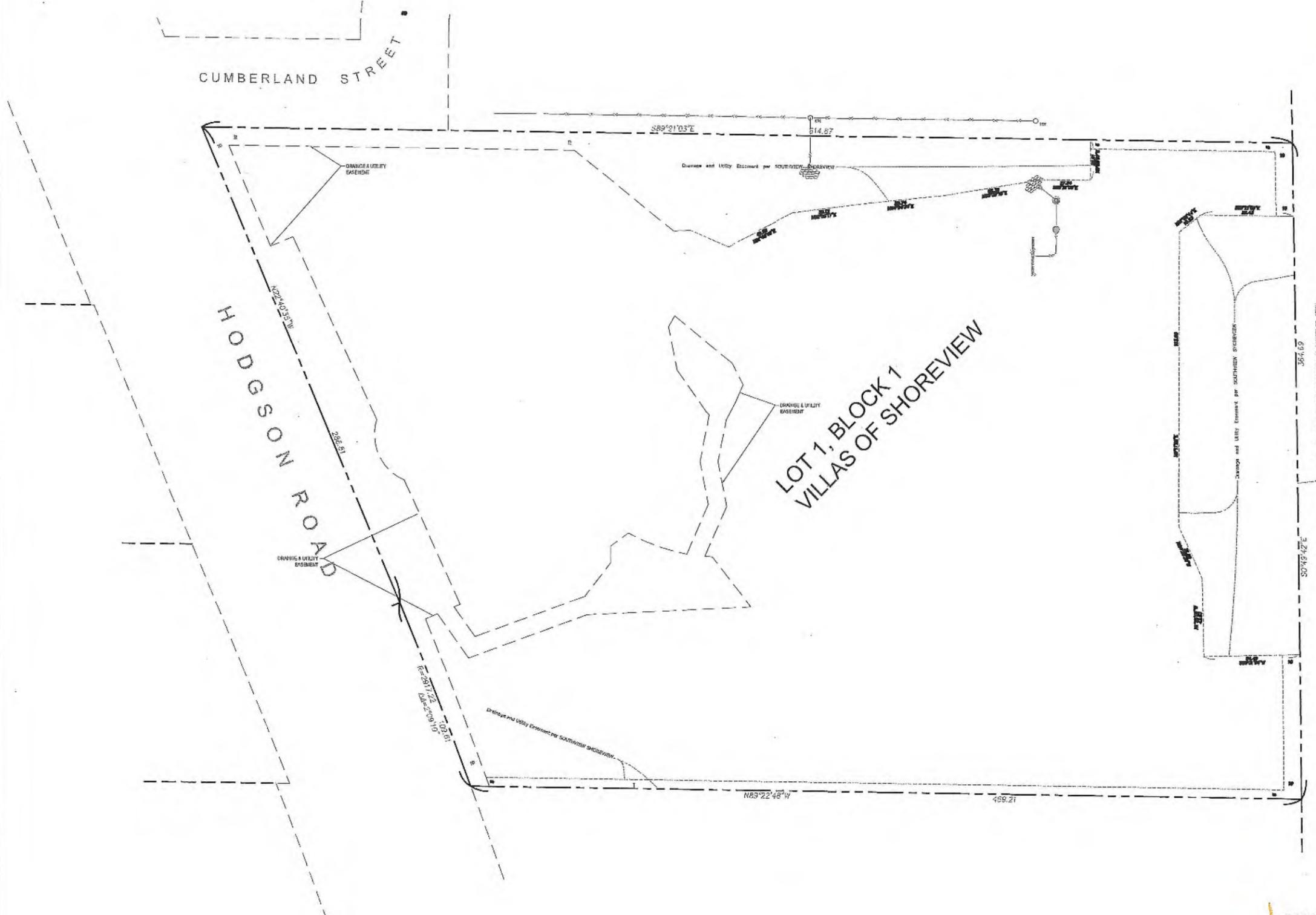
Effective Date. This ordinance shall become effective the day following its publication in the City's official newspaper.

Publication Date. Published on the 30th of September, 2015.

Sandra C. Martin, Mayor

SEAL

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AUG 18 2015
BY:



PROJECT
THE VILLAS OF SHOREVIEW

4710 CUMBERLAND STREET, SHOREVIEW, MN
SOUTHVIEW SENIOR COMMUNITIES
945 SIBLEY MEMORIAL HIGHWAY, LILLYDALE, MN 55118

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

M. Favek
Matthew R. Favek
DATE 7/10/15 LICENSE NO. 44263

DATE	DESCRIPTION
8/22/15	CITY SUBMITTAL
7/10/15	WATERSHED SUBMITTAL
7/23/15	WATERSHED RESUBMITTAL
8/17/15	CITY RESUBMITTAL

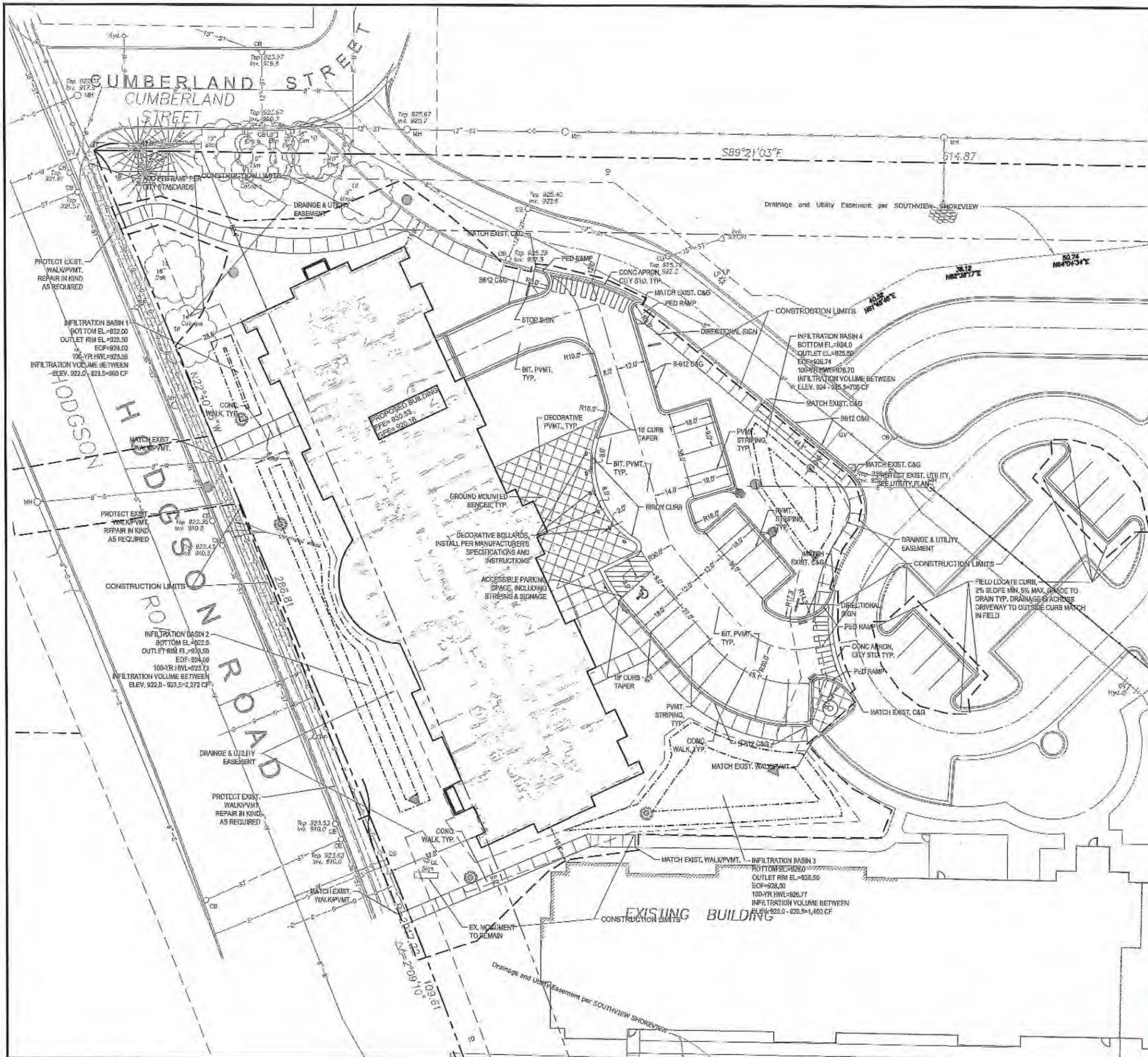
REVISION SUMMARY	
DATE	DESCRIPTION

PRELIMINARY PLAT

C2.0

GOPHER STATE ONE CALL
WWW.GOPHERSTATEONECALL.ORG
(800) 252-1168 TOLL FREE
(651) 454-0002 LOCAL

1" = 30'-0"
0 30'-0"



SITE LAYOUT NOTES:

1. CONTRACTOR SHALL VERIFY LOCATIONS AND LAYOUT OF ALL SITE ELEMENTS PRIOR TO BEGINNING CONSTRUCTION, INCLUDING BUT NOT LIMITED TO, LOCATIONS OF EXISTING AND PROPOSED PROPERTY LINES, EASEMENTS, SETBACKS, UTILITIES, BUILDINGS AND PAVEMENTS. CONTRACTOR IS RESPONSIBLE FOR FINAL LOCATIONS OF ALL ELEMENTS FOR THE SITE. ANY REVISIONS REQUIRED AFTER COMMENCEMENT OF CONSTRUCTION, DUE TO LOCAL ADJUSTMENTS SHALL BE CORRECTED AT NO ADDITIONAL COST TO OWNER, ADJUSTMENTS TO THE LAYOUT SHALL BE APPROVED BY THE ENGINEER/LANDSCAPE ARCHITECT PRIOR TO INSTALLATION OF MATERIALS, STAKE LAYOUT FOR APPROVAL.
2. THE CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS PRIOR TO CONSTRUCTION, INCLUDING A RIGHT-OF-WAY AND STREET OPENING PERMIT.
3. THE CONTRACTOR SHALL VERIFY RECOMMENDATIONS NOTED IN THE GEO TECHNICAL REPORT PRIOR TO INSTALLATION OF SITE IMPROVEMENT MATERIALS.
4. CONTRACTOR SHALL FIELD VERIFY COORDINATES AND LOCATION DIMENSIONS OF THE BUILDING AND STAKE FOR REVIEW AND APPROVAL BY THE OWNERS REPRESENTATIVE PRIOR TO INSTALLATION OF FOOTING MATERIALS.
5. LOCATIONS OF STRUCTURES, ROADWAY PAVEMENTS, CURBS AND GUTTERS, BOI LARDS, AND WALKS ARE APPROXIMATE AND SHALL BE STAKED IN THE FIELD, PRIOR TO INSTALLATION, FOR REVIEW AND APPROVAL BY THE ENGINEER/LANDSCAPE ARCHITECT.
6. CURB DIMENSIONS SHOWN ARE TO FACE OF CURB, BUILDING DIMENSIONS ARE TO FACE OF CONCRETE FOUNDATION, LOCATION OF BUILDING IS TO BUILDING FOUNDATION AND SHALL BE AS SHOWN ON THE DRAWINGS.
7. THE CONTRACTOR SHALL SUBMIT SHOP DRAWINGS OR SAMPLES AS SPECIFIED FOR REVIEW AND APPROVAL BY THE ENGINEER/LANDSCAPE ARCHITECT PRIOR TO FABRICATION FOR ALL PREFABRICATED SITE IMPROVEMENT MATERIALS SUCH AS, BUT NOT LIMITED TO THE FOLLOWING, FURNISHINGS, PAVEMENTS, WALLS, RAILINGS, BENCHES, FLAGPOLES, LANDSCAPE PADS FOR CURB RAMPS, AND LIGHT AND POLES. THE OWNER RESERVES THE RIGHT TO REJECT INSTALLED MATERIALS NOT PREVIOUSLY APPROVED.
8. PEDESTRIAN CURB RAMPS SHALL BE CONSTRUCTED WITH TRUNCATED DOME LANDING AREAS IN ACCORDANCE WITH A.D.A. REQUIREMENTS-SEE DETAIL.
9. CROSSWALK STRIPING SHALL BE 24" WIDE WHITE PAINTED LINE, SPACED 48" ON CENTER PERPENDICULAR TO THE FLOW OF TRAFFIC. WIDTH OF CROSSWALK SHALL BE 5' WIDE. ALL OTHER PAVEMENT MARKINGS SHALL BE WHITE IN COLOR UNLESS OTHERWISE NOTED OR REQUIRED BY ADA OR LOCAL GOVERNING BODIES.
10. CURB AND GUTTER TYPE SHALL BE 6612 UNLESS OTHERWISE NOTED ON THE DRAWINGS-TAPER BETWEEN CURB TYPES-SEE DETAIL.
11. ALL CURB RADI ARE MINIMUM 3' UNLESS OTHERWISE NOTED.
12. CONTRACTOR SHALL REFER TO FINAL PLAT FOR LOT BOUNDARIES, NUMBERS, AREAS AND DIMENSIONS PRIOR TO SITE IMPROVEMENTS.
13. FIELD VERIFY ALL EXISTING SITE CONDITIONS, DIMENSIONS.
14. PARKING IS TO BE SET PARALLEL OR PERPENDICULAR TO EXISTING BUILDING UNLESS NOTED OTHERWISE.
15. ALL PARKING LOT PAINT STRIPING TO BE WHITE, 4" WIDE TYP.
16. BITUMINOUS PAVING TO BE "LIGHT DUTY" UNLESS OTHERWISE NOTED, SEE DETAIL, SHEETS FOR PAVEMENT SECTIONS.
17. ALL TREES THAT ARE TO REMAIN ARE TO BE PROTECTED FROM DAMAGE WITH A CONSTRUCTION FENCE AT THE DRIP LINE. SEE LANDSCAPE DOCUMENTS.

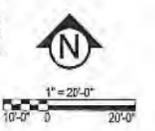
SITE AREA TABLE:

(WITHIN DIST. AREA)	EXISTING		PROPOSED	
BUILDING COVERAGE	2,218 SF	1.3%	15,819 SF	8.0%
ALL PAVEMENTS	2,515 SF	1.3%	14,049 SF	7.1%
ALL NON-PAVEMENTS	192,625 SF	97.6%	167,490 SF	84.9%
TOTAL SITE AREA	197,358 SF		197,358 SF	
DISTURBED SITE AREA	55,845 SF	100.0%	55,845 SF	100.0%
IMPERVIOUS SURFACE (WITHIN DIST. AREA)				
EXISTING CONDITION	4,733 SF	2.4%		
PROPOSED CONDITION	29,868 SF	15.1%		
DIFFERENCE	25,135 SF	12.7%		

SITE PLAN LEGEND:

- CONCRETE PAVEMENT AS SPECIFIED (PAD OR WALK)
- PROPERTY LINE
- CURB AND GUTTER-SEE NOTES (I.C.) TIP OUT GUTTER WHERE APPLICABLE-SEE PLAN
- TRAFFIC DIRECTIONAL ARROWS
- SIGN AND POST ASSEMBLY. SHOP DRAWINGS REQUIRED.
 HC = ACCESSIBLE SIGN
 NP = NO PARKING FIRE LANE
 ST = STOP
 CP = COMPACT CAR PARKING ONLY

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 WWW.GOPHERSTATEONECALL.ORG
 (800) 252-1188 TOLL FREE
 (651) 454-0002 LOCAL



CivilSite GROUP
 4891 W. 35TH ST., SUITE 200
 ST. LOUIS PARK, MN 55116
 CivilSiteGroup.com
 Matt Pavsek 789-213-2844
 Paul Sawicki 852-920-2003

KW Kees Wilson Architects

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 Matthew R. Pavsek
 DATE 7/10/15 LICENSE NO. 44283

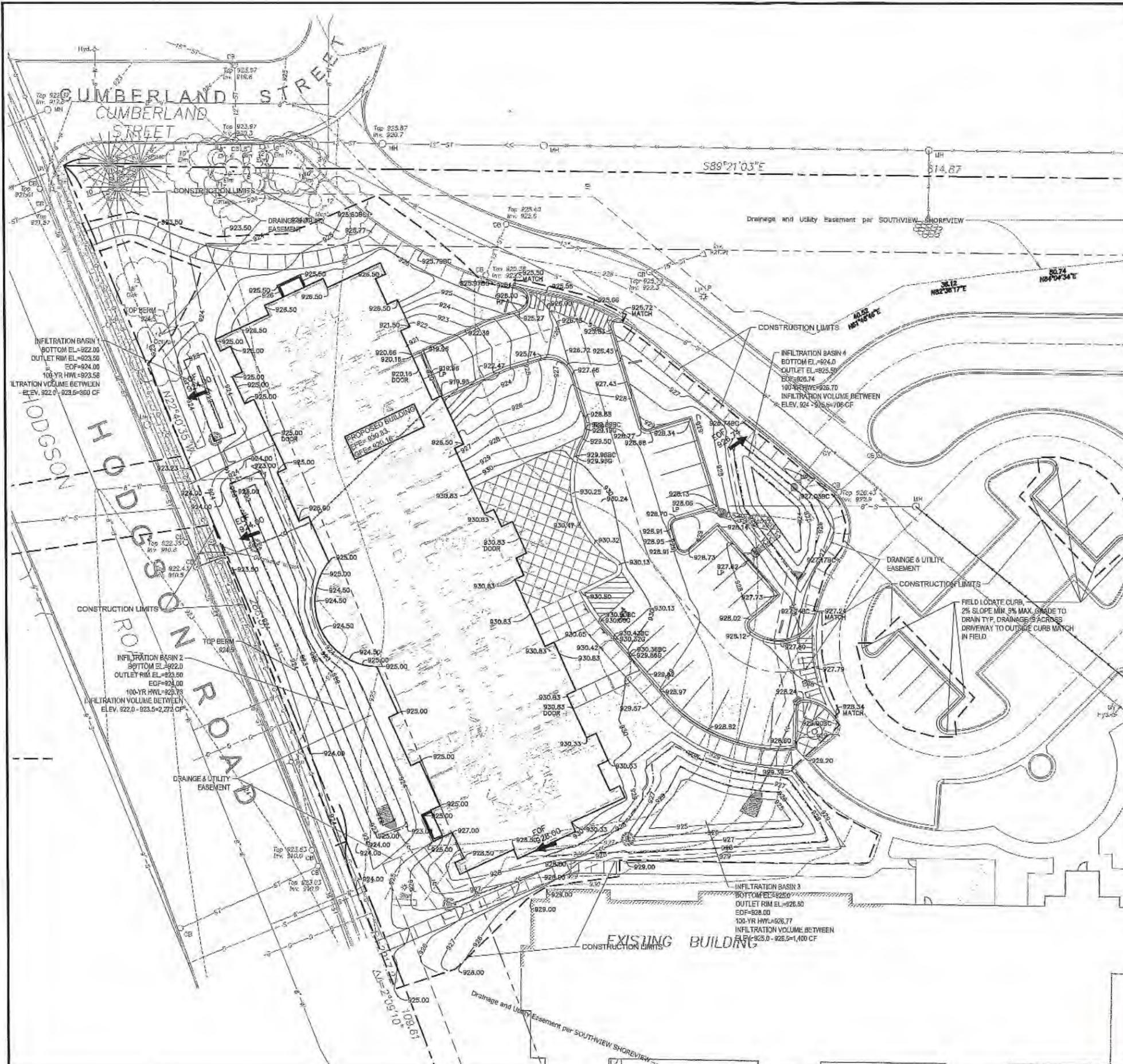
ISSUE/SUBMITTAL SUMMARY

DATE	DESCRIPTION
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7/10/15	WATERSHED SUBMITTAL
7/23/15	WATERSHED RE-SUBMITTAL
8/17/15	CITY RE-SUBMITTAL

REVISION SUMMARY

DATE	DESCRIPTION

SITE PLAN
C2.0



GENERAL GRADING NOTES:

1. SEE SITE PLAN FOR HORIZONTAL LAYOUT & GENERAL GRADING NOTES.
2. THE CONTRACTOR SHALL COMPLETE THE SITE GRADING CONSTRUCTION (INCLUDING BUT NOT LIMITED TO SITE PREPARATION, SOIL CORRECTION, EXCAVATION, EMBANKMENT, ETC.) IN ACCORDANCE WITH THE REQUIREMENTS OF THE OWNER'S SOILS ENGINEER. ALL SOIL TESTING SHALL BE COMPLETED BY THE OWNER'S SOILS ENGINEER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING ALL REQUIRED SOIL TESTS AND INSPECTIONS WITH THE SOILS ENGINEER.
3. GRADING AND EXCAVATION ACTIVITIES SHALL BE PERFORMED IN ACCORDANCE WITH THE NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT REQUIREMENTS & PERMIT REQUIREMENTS OF THE CITY.
4. PROPOSED SPOT GRADES ARE FLOW-LINE FINISHED GRADE ELEVATIONS, UNLESS OTHERWISE NOTED.
5. GRADES OF WALKS SHALL BE INSTALLED WITH 5% MAX. LONGITUDINAL SLOPE AND 1% MIN. AND 2% MAX. CROSS SLOPE, UNLESS OTHERWISE NOTED.
6. PROPOSED SLOPES SHALL NOT EXCEED 3:1 UNLESS INDICATED OTHERWISE ON THE DRAWINGS. MAXIMUM SLOPES IN MAINTAINED AREAS IS 4:1.
7. PROPOSED RETAINING WALLS, FREESTANDING WALLS, OR COMBINATION OF WALL TYPES GREATER THAN 4' HEIGHT SHALL BE DESIGNED AND ENGINEERED BY A REGISTERED RETAINING WALL ENGINEER. DESIGN DRAWINGS SHALL BE SUBMITTED FOR REVIEW AND APPROVAL PRIOR TO CONSTRUCTION.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTENANCE OF GRADE STAKES THROUGHOUT THE DURATION OF CONSTRUCTION TO ESTABLISH PROPER GRADES. THE CONTRACTOR SHALL ALSO BE RESPONSIBLE FOR A FINAL FIELD CHECK OF FINISHED GRADES ACCEPTABLE TO THE ENGINEER/LANDSCAPE ARCHITECT PRIOR TO TOPSOIL AND SODDING ACTIVITIES.
9. IF EXCESS OR SHORTAGE OF SOIL MATERIAL EXISTS, THE CONTRACTOR SHALL TRANSPORT ALL EXCESS SOIL MATERIAL OFF THE SITE TO AN AREA SELECTED BY THE CONTRACTOR, OR IMPORT SUITABLE MATERIAL TO THE SITE.
10. EXCAVATE TOPSOIL FROM AREAS TO BE FURTHER EXCAVATED OR REGRADED AND STOCKPILE IN AREAS DESIGNATED ON THE SITE. THE CONTRACTOR SHALL SALVAGE ENOUGH TOPSOIL FOR RESPREADING ON THE SITE AS SPECIFIED. EXCESS TOPSOIL SHALL BE PLACED IN EMBANKMENT AREAS, OUTSIDE OF BUILDING PADS, ROADWAYS AND PARKING AREAS. THE CONTRACTOR SHALL SUBCUT CUT AREAS, WHERE TURF IS TO BE ESTABLISHED, TO A DEPTH OF 6 INCHES. RESPREAD TOPSOIL IN AREAS WHERE TURF IS TO BE ESTABLISHED TO A MINIMUM DEPTH OF 6 INCHES.
11. FINISHED GRADING SHALL BE COMPLETED. THE CONTRACTOR SHALL UNIFORMLY GRADE AREAS WITHIN LIMITS OF GRADING, INCLUDING ADJACENT TRANSITION AREAS. PROVIDE A SMOOTH FINISHED SURFACE WITHIN SPECIFIED TOLERANCES, WITH UNIFORM LEVELS OR SLOPES BETWEEN POINTS WHERE ELEVATIONS ARE SHOWN, OR BETWEEN SUCH POINTS AND EXISTING GRADES. AREAS THAT HAVE BEEN FINISH GRADED SHALL BE PROTECTED FROM SUBSEQUENT CONSTRUCTION OPERATIONS, TRAFFIC AND EROSION. REPAIR ALL AREAS THAT HAVE BECOME RUINED BY TRAFFIC OR ERODED BY WATER OR HAS SETTLED BELOW THE CORRECT GRADE. ALL AREAS DISTURBED BY THE CONTRACTOR'S OPERATIONS SHALL BE RESTORED TO EQUAL OR BETTER THAN ORIGINAL CONDITION OR TO THE REQUIREMENTS OF THE NEW WORK.
12. PRIOR TO PLACEMENT OF THE AGGREGATE BASE, A TEST ROLL WILL BE REQUIRED ON THE STREET AND/OR PARKING AREA SUBGRADE. THE CONTRACTOR SHALL PROVIDE A LOADED TANDIEM AXLE TRUCK WITH A GROSS WEIGHT OF 25 TONS. THE TEST ROLLING SHALL BE AT THE DIRECTION OF THE SOILS ENGINEER AND SHALL BE COMPLETED IN AREAS AS DIRECTED BY THE SOILS ENGINEER. THE SOILS ENGINEER SHALL DETERMINE WHICH SECTIONS OF THE STREET OR PARKING AREA ARE UNSTABLE. CORRECTION OF THE SUBGRADE SOILS SHALL BE COMPLETED IN ACCORDANCE WITH THE REQUIREMENTS OF THE SOILS ENGINEER.
13. TOLERANCES
 - 13.1. THE BUILDING SUBGRADE FINISHED SURFACE ELEVATION SHALL NOT VARY BY MORE THAN 0.30 FOOT ABOVE, OR 0.30 FOOT BELOW, THE PRESCRIBED ELEVATION AT ANY POINT WHERE MEASUREMENT IS MADE.
 - 13.2. THE STREET OR PARKING AREA SUBGRADE FINISHED SURFACE ELEVATION SHALL NOT VARY BY MORE THAN 0.05 FOOT ABOVE, OR 0.10 FOOT BELOW, THE PRESCRIBED ELEVATION OF ANY POINT WHERE MEASUREMENT IS MADE.
 - 13.3. AREAS WHICH ARE TO RECEIVE TOPSOIL SHALL BE GRADED TO WITHIN 0.30 FOOT ABOVE OR BELOW THE REQUIRED ELEVATION, UNLESS DIRECTED OTHERWISE BY THE ENGINEER.
 - 13.4. TOPSOIL SHALL BE GRADED TO PLUS OR MINUS 1/2 INCH OF THE SPECIFIED THICKNESS.
14. MAINTENANCE
 - 14.1. THE CONTRACTOR SHALL PROTECT NEWLY GRADED AREAS FROM TRAFFIC AND EROSION, AND KEEP AREA FREE OF TRASH AND DEBRIS.
 - 14.2. CONTRACTOR SHALL REPAIR AND REESTABLISH GRADES IN SETTLED, ERODED AND RUTTED AREAS TO SPECIFIED TOLERANCES. DURING THE CONSTRUCTION, IF REQUIRED, AND DURING THE WARRANTY PERIOD, ERODED AREAS WHERE TURF IS TO BE ESTABLISHED SHALL BE RESEED AND MULCHED.
 - 14.3. WHERE COMPLETED COMPACTED AREAS ARE DISTURBED BY SUBSEQUENT CONSTRUCTION OPERATIONS OR ADVERSE WEATHER, CONTRACTOR SHALL SCARIFY, SURFACE, RESHAPE, AND COMPACT TO REQUIRED DENSITY PRIOR TO FURTHER CONSTRUCTION.

CITY OF SHOREVIEW GRADING NOTES:

1. RESERVED FOR CITY SPECIFIC GRADING NOTES.

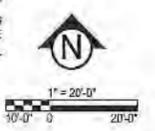
EROSION CONTROL NOTES:

SEE SWPPP ON SHEETS SW1.0-SW1.5

GRADING PLAN LEGEND:

- 891 ----- EX. 1' CONTOUR ELEVATION INTERVAL
- 819 ----- 0.5' CONTOUR ELEVATION INTERVAL
- 891.0 ----- SPOT GRADE ELEVATION (FLOW LINE UNLESS OTHERWISE NOTED)
- 891.0 G ----- SPOT GRADE ELEVATION GUTTER
- 891.0 BC ----- SPOT GRADE ELEVATION BACK OF CURB (TOP OF CURB)
- 891.0 BS/TS ----- SPOT GRADE ELEVATION BOTTOM OF STAIRSTOP OF STAIRS
- T.O. ----- TIP OUT (T.O.) CURB AND GUTTER WHERE APPLICABLE - TAPER GUTTERS TO DRAIN AS SHOWN
- >----- EXISTING AND PROPOSED DRAINAGE ARROWS

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 CivilSite@groups.com
 Matt Pavak 763-273-9944 Pat Ranier 952-290-2035

KW
 Kees
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 Architects

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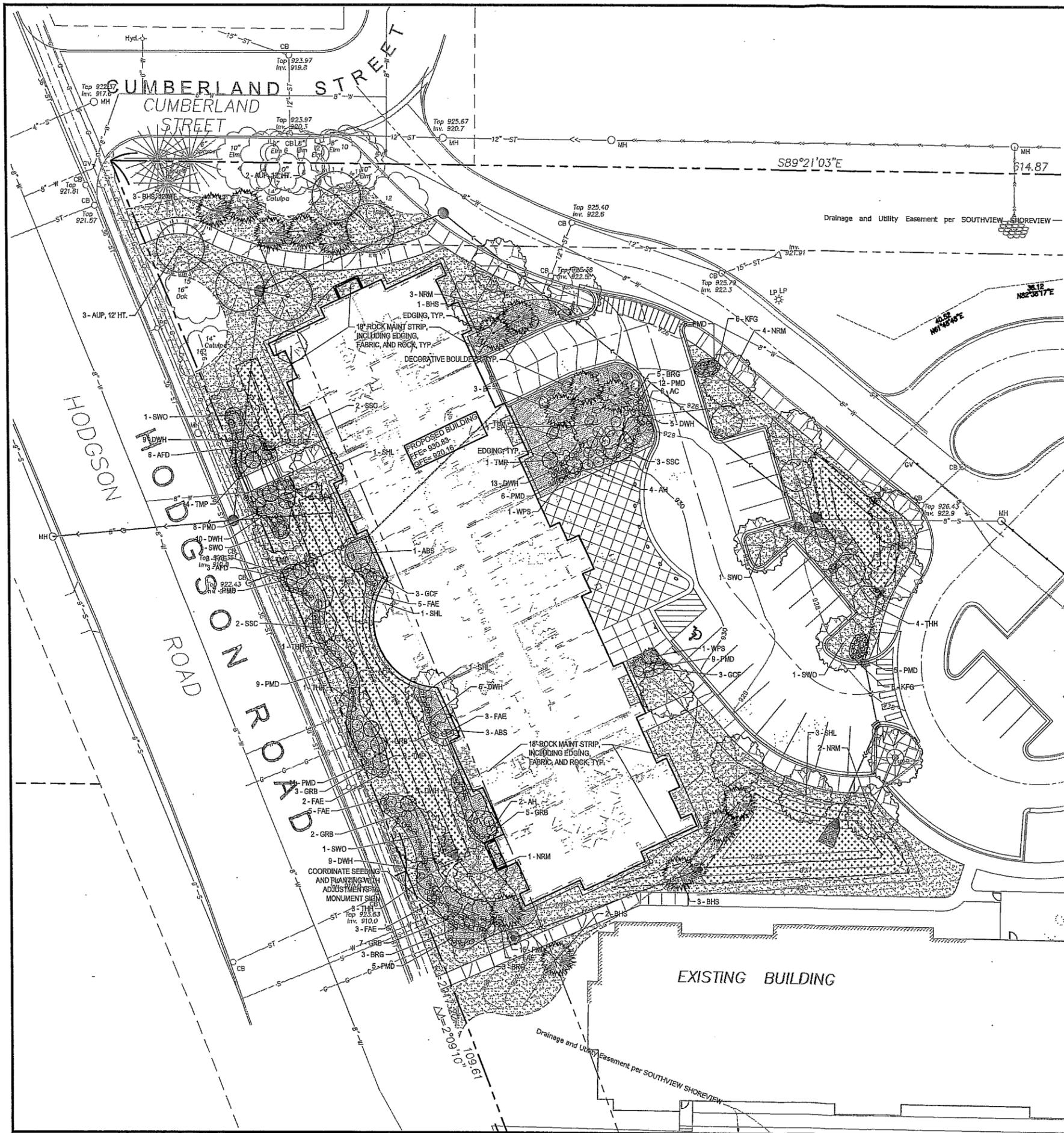
Matthew R. Pavak
 Matthew R. Pavak
 DATE 7/23/15 LICENSE NO. 44263

ISSUE/SUBMITTAL SUMMARY	
DATE	DESCRIPTION
8/2/15	CITY SUBMITTAL
7/10/15	WATERSHED SUBMITTAL
7/23/15	WATERSHED RESUBMITTAL
8/17/15	CITY RESUBMITTAL

REVISION SUMMARY	
DATE	DESCRIPTION

GRADING PLAN

C3.0



IRRIGATION NOTES:

- ENTIRE SITE SHALL BE FULLY IRRIGATED. THE CONTRACTOR SHALL SUBMIT IRRIGATION SHOP DRAWINGS FOR REVIEW AND APPROVAL BY THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.
- SEE MECHANICAL AND ELECTRICAL PLANS AND SPECIFICATIONS FOR IRRIGATION WATER, METER, AND POWER CONNECTIONS.
- CONTRACTOR TO VERIFY LOCATION OF ALL UNDERGROUND/ABOVE GROUND FACILITIES PRIOR TO ANY EXCAVATION/INSTALLATION. ANY DAMAGE TO UNDERGROUND/ABOVE GROUND FACILITIES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND COSTS ASSOCIATED WITH CORRECTING DAMAGES SHALL BE BORNE ENTIRELY BY THE CONTRACTOR.
- SERVICE EQUIPMENT AND INSTALLATION SHALL BE PER LOCAL UTILITY COMPANY STANDARDS AND SHALL BE PER NATIONAL AND LOCAL CODES. EXACT LOCATION OF SERVICE EQUIPMENT SHALL BE COORDINATED WITH THE LANDSCAPE ARCHITECT OR EQUIVALENT AT THE JOB SITE.
- CONTRACTOR SHALL COORDINATE WITH LOCAL UTILITY COMPANY FOR THE PROPOSED ELECTRICAL SERVICE AND METERING FACILITIES.
- IRRIGATION WATER LINE CONNECTION SIZE IS 1-1/2" AT BUILDING. VERIFY WITH MECHANICAL PLANS/COVERAGE.
- ALL MAIN LINES SHALL BE 18" BELOW FINISHED GRADE.
- ALL LATERAL LINES SHALL BE 12" BELOW FINISHED GRADE.
- ALL EXPOSED PVC RISERS, IF ANY, SHALL BE GRAY IN COLOR.
- CONTRACTOR SHALL LAY ALL SLEEVES AND CONDUIT AT 2'-0" BELOW THE FINISHED GRADE OF THE TOP OF PAVEMENT. EXTEND SLEEVES TO 2'-0" BEYOND PAVEMENT.
- CONTRACTOR SHALL MARK THE LOCATION OF ALL SLEEVES AND CONDUIT WITH THE SLEEVING MATERIAL "ELED" TO 2'-0" ABOVE FINISHED GRADE AND CAPPED.
- FABRICATE ALL PIPE TO MANUFACTURE'S SPECIFICATIONS WITH CLEAN AND SQUARE CUT JOINTS. USE QUALITY GRADE PRIMER AND SOLVENT CEMENT FORMULATED FOR INTENDED TYPE OF CONNECTION.
- BACKFILL ALL TRENCHES WITH SOIL FREE OF SHARP OBJECTS AND DEBRIS.
- ALL VALVE BOXES AND COVERS SHALL BE BLACK IN COLOR.
- GROUP VALVE BOXES TOGETHER FOR EASE WHEN SERVICE IS REQUIRED. LOCATE IN PLANT BED AREAS WHENEVER POSSIBLE.
- IRRIGATION CONTROLLER LOCATION SHALL BE VERIFIED ON-SITE WITH OWNER'S REPRESENTATIVE.
- CONTROL WIRES: 14 GAUGE DIRECT BURIAL, SOLID COPPER IRRIGATION WIRE. RUN UNDER MAIN LINE. USE MOISTURE-PROOF SPLICES AND SPLICE ONLY AT VALVES OR PULL BOXES. RUN SEPARATE HOT AND COMMON WIRE TO EACH VALVE AND ONE (1) SPARE WIRE AND GROUND TO FURTHEST VALVE FROM CONTROLLER. LABEL OR COLOR CODE ALL WIRES.
- AVOID OVERSPRAY ON BUILDINGS, PAVEMENT, WALLS AND ROADWAYS BY INDIVIDUALLY ADJUSTING RADIUS OR ARC ON SPRINKLER HEADS AND FLOW CONTROL ON AUTOMATIC VALVE.
- ADJUST PRESSURE REGULATING VALVES FOR OPTIMUM PRESSURE ON SITE.
- USE SCREENS ON ALL HEADS.
- PRESENTIVE. A SET OF AS-BUILT DRAWINGS SHALL BE MAINTAINED ON-SITE AT ALL TIMES IN AN UPDATED CONDITION.
- ALL PIPE 3" AND OVER SHALL HAVE THRUST BLOCKING AT EACH TURN.
- ALL AUTOMATIC REMOTE CONTROL VALVES WILL HAVE 3" MINIMUM DEPTH OF 3/4" WASHED GRAVEL UNDERNEATH VALVE AND VALVE BOX. GRAVEL SHALL EXTEND 3" BEYOND PERIMETER OF VALVE BOX.
- THERE SHALL BE 3" MINIMUM SPACE BETWEEN BOTTOM OF VALVE BOX COVER AND TOP OF VALVE STRUCTURE.

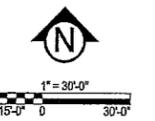
LANDSCAPE NOTES:

- WHERE SHOWN, SHRUB BEDS SHALL BE MULCHED WITH 4" DEPTH (MIN. AFTER INSTALLATION AND/OR TOPDRESSING OPERATIONS) OF SHREDDED HARDWOOD MULCH OVER WEED BARRIER. OWNER TO APPROVE ROCK SAMPLE PRIOR TO INSTALLATION. POLY-EDGER TO BE VALLEY VIEW BLACK DIAMOND OR APPROVED EQUAL, WHERE APPLICABLE.
- IF SHOWN ON PLAN, RANDOM SIZED LIMESTONE BOULDERS COLOR AND SIZE TO COMPLEMENT NEW LANDSCAPING. OWNER TO APPROVE BOULDER SAMPLE PRIOR TO INSTALLATION.
- PLANT MATERIALS SHALL CONFORM WITH THE AMERICAN ASSOCIATION OF NURSERYMEN STANDARDS AND SHALL BE OF HARDY STOCK, FREE FROM DISEASE, DAMAGE AND DISFIGURATION. CONTRACTOR IS RESPONSIBLE FOR MAINTAINING PLUMBNESS OF PLANT MATERIAL FOR DURING OF ACCEPTANCE PERIOD.
- UPON DISCOVERY OF A DISCREPANCY BETWEEN THE QUANTITY OF PLANTS SHOWN ON THE SCHEDULE AND THE QUANTITY SHOWN ON THE PLAN, THE PLAN SHALL GOVERN.
- CONDITION OF VEGETATION SHALL BE MONITORED BY THE LANDSCAPE ARCHITECT THROUGHOUT THE DURATION OF THE CONTRACT. LANDSCAPE MATERIALS PART OF THE CONTRACT SHALL BE WARRANTED FOR TWO (2) FULL GROWING SEASONS FROM SUBSTANTIAL COMPLETION DATE.
- AREAS DISTURBED BY CONSTRUCTION ACTIVITIES SHALL RECEIVE 4" LAYER LOAM AND SOD AS SPECIFIED UNLESS OTHERWISE NOTED ON THE DRAWINGS.
- COORDINATE LOCATION OF VEGETATION WITH UNDERGROUND AND OVERHEAD UTILITIES, LIGHTING FIXTURES, DOORS AND WINDOWS. CONTRACTOR SHALL STAKE IN THE FIELD FINAL LOCATION OF TREES AND SHRUBS FOR REVIEW AND APPROVAL BY THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.
- ALL PLANT MATERIALS SHALL BE WATERED AND MAINTAINED UNTIL ACCEPTANCE.
- REPAIR AT NO COST TO OWNER ALL DAMAGE RESULTING FROM LANDSCAPE CONTRACTOR'S ACTIVITIES.
- SWEEP AND MAINTAIN ALL PAVED SURFACES FREE OF DEBRIS GENERATED FROM LANDSCAPE CONTRACTOR'S ACTIVITIES.
- REPAIR AT NO COST TO THE OWNER IRRIGATION SYSTEM DAMAGED FROM LANDSCAPE CONSTRUCTION ACTIVITIES.
- PROVIDE SITE WIDE IRRIGATION SYSTEM DESIGN AND INSTALLATION. SYSTEM SHALL BE A FULLY PROGRAMMABLE SYSTEM CAPABLE OF ALTERNATE DATE WATERING. THE SYSTEM SHALL PROVIDE HEAD TO HEAD OR DRIP COVERAGE AND BE CAPABLE OF DELIVERING ONE INCH OF PRECIPITATION PER WEEK. SYSTEM SHALL EXTEND INTO THE PUBLIC RIGHT-OF-WAY TO THE EDGE OF PATHWAY/BACK OF CURB.
- CONTRACTOR SHALL SECURE APPROVAL OF PROPOSED IRRIGATION SYSTEM INCLUDING PRICING FROM OWNER, PRIOR TO INSTALLATION.

LEGEND

- 2"-3" DECORATIVE ROCK MULCH OVER PERMEABLE GEO-FABRIC, INCLUDE EDGING AS SHOWN, PROVIDE SAMPLES PRIOR TO INSTALLATION
- SEED TYPE 1- NATIVE, MNDOT 33-261 - INSTALL PER MNDOT SEEDING MANUAL (2014)
- SOD - SEE SOD INSTALLATION NOTES ABOVE
- 3"- 1" DECORATIVE ROCK OVER PERMEABLE GEO-FABRIC, INCLUDE EDGING AS SHOWN, PROVIDE SAMPLES
- PROPOSED CANOPY & EVERGREEN TREE SYMBOLS - SEE SCHEDULE AND PLAN FOR SPECIES AND PLANTING SIZES
- PROPOSED DECIDUOUS AND EVERGREEN SHRUB SYMBOLS - SEE SCHEDULE AND PLAN FOR SPECIES AND PLANTING SIZES
- PROPOSED PERENNIAL PLANT SYMBOLS - SEE SCHEDULE AND PLAN FOR SPECIES AND PLANTING SIZES
- DECORATIVE BOULDERS, 18"-30" DIA.

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Patrick J. Sarver
 Patrick J. Sarver
 DATE 7/10/15 LICENSE NO. 24904

ISSUE/SUBMITTAL SUMMARY

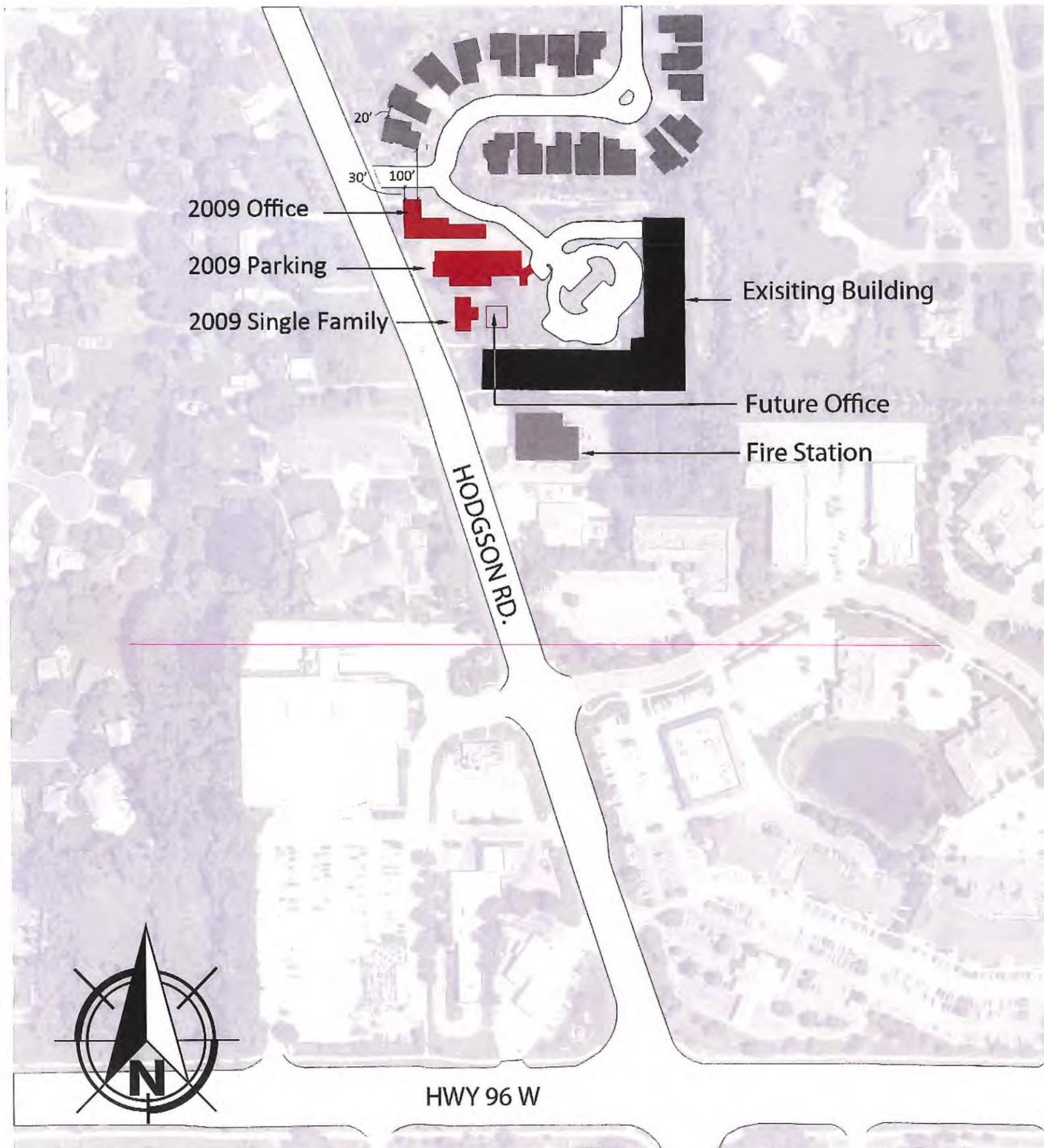
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REVISION SUMMARY

DATE	DESCRIPTION

LANDSCAPE PLAN

L1.0







4711 Cumberland St
Shoreview, MN 55126

4715 Cumberland St
Shoreview, MN 55126

Pergola & Patio

New Proposal

Skyway

Existing Building



Existing Patios

EXISTING BUILDING

FIRE STATION

HODGESON ROAD

CUMBERLAND ST.

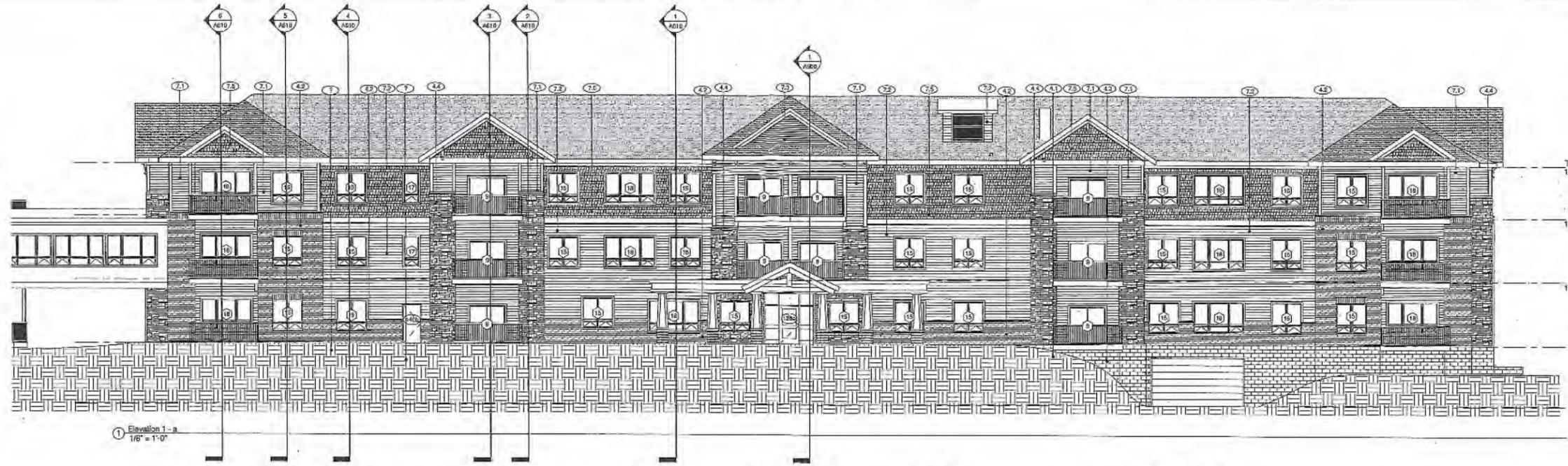




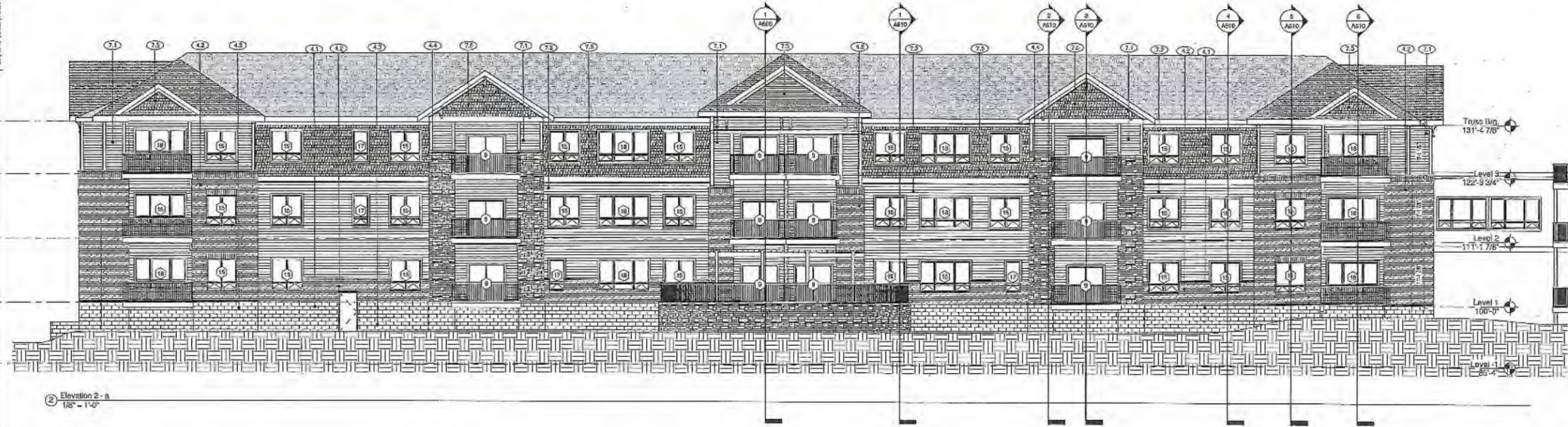




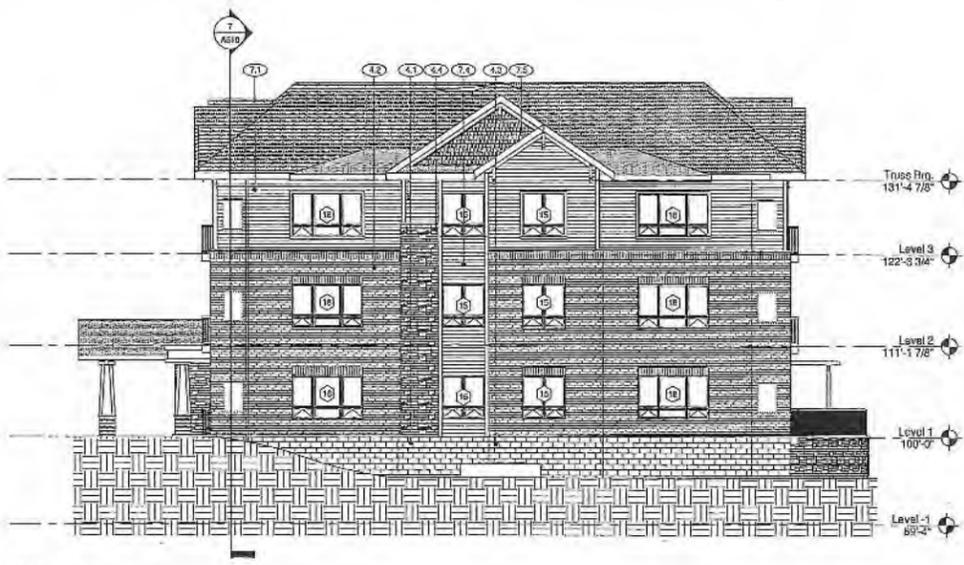
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 tel: (612) 879-6000
 www.kvasolutions.com



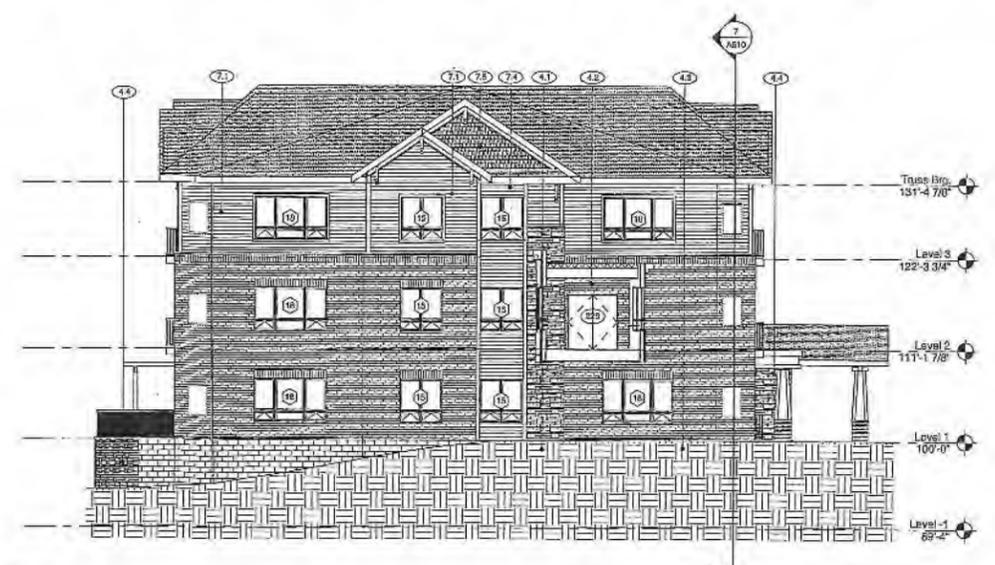
1 Elevation 1 - a
 1/8" = 1'-0"



2 Elevation 2 - a
 1/8" = 1'-0"



3 Elevation 3 - d
 1/8" = 1'-0"



4 Elevation 4 - d
 1/8" = 1'-0"

Exterior Material Key

(1)	BRICK 1 - UTILITY - COLOR: TBD
(2)	BRICK 2 - UTILITY - COLOR: TBD
(3)	AVAC - COLOR: TBD
(4)	CULTURED STONE - COLOR: TBD
(5)	CFS SIDING 1 - COLOR: TBD
(6)	CFS SIDING 2 - COLOR: TBD
(7)	CFS SIDING 3 - COLOR: TBD
(8)	CFS SIDING 4 - COLOR: TBD
(9)	CFS SHAVE STONE - COLOR: TBD

- EXTERIOR ELEVATION NOTES
1. SEE DRAWING SHEETS A501 FOR WINDOW HEAD, JAMB AND SILL DETAILS.
 2. SEE ASS-ASSN FOR EXTERIOR WALL DETAILS.
 3. ALL DRILLS/SCANS AT EXTERIOR WALLS ARE TAKEN TO EXTERIOR FACE OF MASONRY AT CHAM WALLS OR CENTER OF STUD. AT FINISHED WALLS UNLESS NOTED OTHERWISE.
 4. SEE SHEETS ASS-ASSN FOR INTERIOR AND EXTERIOR WALL TYPES.
 5. EXPANSION JOINTS REQUIRED AT MASONRY WALLS EVERY 30'-0" (REGARDLESS IF SHOWN ON ELEVATION OR NOT SHOWN ON ELEVATION), SEE SHEET ASS-ASSN.
 6. PROVIDE BRICK EXPANSION JOINTS AT ALL MASONRY INTERIOR CORNERS, SEE SHEET ASS-ASSN.
 7. ALL WINDOWS IN BRICK TO HAVE STONE SILL.
 8. FOR VERTICAL JOINTS OF DIS-SIMILAR MATERIAL CONTACT ANCHOR.
 9. COMPLY WITH FLASHING DETAILS ON SHEETS ASS-ASSN, ASS-ASSN FOR ROOF.
 10. GEODETIC ELEVATION IN 1.00 FROM CIVIL PLANS - 100'-0" IN ARCHITECTURAL PLANS.
 11. Brick 1 - Stone City Brick - Mountain Slope Water (at roof)
 12. Brick 2 - Stone City Brick - Mountain Slope Brick (at base of the building)
 13. Cultured Stone Boulder Classic Western Edge (at "Vaporbar")

RECEIVED
 AUG 8 2015

Project: The Villas of Shoreway

Client: Southview Senior Communities, LLC
 946 Sibley Memorial Highway

Project Number: 1526
 Date:

NOT FOR CONSTRUCTION

Date:
 Revision:
 Scale:

Exterior Elevations
 As indicated
A500

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