

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
October 5, 2009**

CALL TO ORDER

Pursuant to due call and notice thereof, a regular meeting of the Shoreview City Council was called to order by Mayor Martin on October 5, 2009, at 7:02 p.m.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance to the flag.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Huffman, Quigley, Wickstrom and Withhart.

APPROVAL OF AGENDA

Mayor Martin requested that item No. 11 under the Consent Agenda be moved to item No. 15 under General Business in order for the Council to act on appointments.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Huffman to approve the October 5, 2009 agenda as revised.

ROLL CALL: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Mayor Martin:

The Farmers' Market will be open two more Tuesdays—October 6, 2009 and October 13, 2009.

The Ramsey County Sheriff's Department website now has excellent services with text messaging and email alerts. Helpful information can be obtained, such as weather, amber alerts and crime incidents in the neighborhood. Register on the Ramsey County website.

Councilmember Withhart:

The Shoreview Fall Cleanup Day last Saturday had a good turn out, even with bad weather.

Councilmember Quigley:

Saturday, October 10, 2009, there is an Open House at Lake Johanna Fire Department, Station No. 3 on Lexington and County Road I, from 11:00 a.m. to 2:00 p.m.

Councilmember Wickstrom:

This is a good time to put new batteries in smoke alarms. Councilmember Wickstrom encouraged families to plan for two ways to exit a burning home and to be sure to plan a meeting place outside.

The Shoreview Green Community Group meets on the first Wednesday of each month and will meet October 7, 2009, at the Community Center. Anyone interested in environmental issues is welcome to attend.

CONSENT AGENDA

Item No. 8, Feasibility Report for Hawes, Demar and Rustic Place, was pulled for separate discussion.

Councilmember Wickstrom suggested that this area might be a good location to use pervious surface material and rain gardens, as there is little room for storage and the soil is sandy. She asked staff to consider these measures as the project moves forward.

MOTION: by Councilmember Quigley, seconded by Councilmember Withhart to adopt the consent agenda of October 5, 2009, as revised, approving the necessary motions and resolutions:

1. September 14, 2009 City Council Workshop Meeting Minutes
2. September 21, 2009 City Council Meeting Minutes
3. Receipt of Committee/Commission Minutes:
 - Planning Commission, August 25, 2009
 - Public Safety Committee, September 17, 2009
4. Verified Claims in the Amount of \$1,025,056.07
5. Purchases

ROLL CALL: Ayes: Huffman, Quigley, Wickstrom, Withhart, Martin
Nays: None

GENERAL BUSINESS

AUTHORIZE ISSUANCE AND SALE OF \$1,415,000 GENERAL OBLIGATION BONDS, SERIES 2009A

Presentation by Finance Director Jeanne Haapala

Three projects are being financed with this bond issue: 1) Woodbridge neighborhood reconstruction, currently underway; 2) Sucker Lake screening structure currently underway; and 3) Carlson Road storm structure.

This bond issue is divided into two segments. The assessment portion is approximately \$235,000 of the debt. The remainder of the debt is associated with the City's surface water fund and is general obligation storm sewer bonds. The only instance the levy would be impacted would be if assessments were not paid. That has never happened, but if it did, the levy would be temporary to repay the debt.

These bonds are to be repaid over 11 years at an interest rate of 3.1%. The City's bond rating will be issued by Standard and Poors. Springsted will receive bids on November 2, 2009, and present them to the Council at the Council meeting that evening with the bond rating information.

Councilmember Wickstrom asked if a better bond rating is expected from Standard and Poors. Ms. Haapala responded that there is no way to predict. Standard and Poors looks more favorably at what communities do. The City has an excellent rating, even if the same one is retained.

Councilmember Quigley asked how the Ramsey County contribution to the Sucker Lake screening structure is calculated.

Public Works Director Mark Maloney answered that all costs for the Sucker Lake screening are being covered by the same formula as the Snail Lake improvement costs since the original augmentation. That means that the City and homeowners pay in the 40% to 45% range each, and Ramsey County picks up the balance.

MOTION: by Councilmember Huffman, seconded by Councilmember Withhart to adopt the proposed resolution number 09-83 authorizing the issuance and sale of \$1,415,000 in General Obligation Bonds, series 2009A.

ROLL CALL: Ayes: Quigley, Wickstrom, Withhart, Huffman, Martin
Nays: None

SITE AND BUILDING PLAN REVIEW - MAINTENANCE CENTER, 4615 VICTORIA STREET NORTH

Presentation by Asst. City Manager/Community Development Director Tom Simonson

Mr. Simonson acknowledged that Mr. Maloney, Public Works Director, and Mr. Dave Olds, Consultant, from Buetow & Associates were present and also available for questions.

The site consists of 13.5 acres and is zoned R1 Detached Residential. Because of the proximity to Lake Martha and associated wetland, the site is in a shore land district. There are approximately 8 acres of upland. The site is bisected by an Xcel Energy power right-of-way.

The proposal is for an addition and site improvements. The Center was built in 1975, and expanded in 1985. Due to growth in services and operations, there is a demand for more space. The main features in the proposal include shore land restoration; underground infiltration chambers; 20 new parking stalls; 3100 square feet, two-story addition; a small service bay; and a new salt shed of over 5000 square feet at the edge of the site furthest from any residential property. Impervious surface is 40%.

A number of sustainability initiatives are planned with the hope of earning LEED certification. These include a new white roof, new heating and ventilation system, lighting standards, gray water reuse to wash vehicles, rain gardens, porous concrete in the parking area, infiltration chambers, storm water management practices, restoration of the shore area of Lake Martha and establish a lake buffer. It is hoped that these initiatives will earn LEED certification.

These plans are designed to meet current and future operational needs. The plans enhance natural features of the site and comply with surface water regulations and implement storm water management practices to address water quality for the entire site. Per LEED requirements, 90% of the water generated from the site is stored and addressed on-site. The parking provided is less than required by Code for a building of this size, but it is based on the maximum number of employees and the shared parking available for special events, if necessary.

The enhancements to the building will reflect the design theme used in the Commons area. Enhancements include overhead glass doors, brick pilasters, parapet over the main office entry. The office addition has a pitched roof. There is an extensive use of windows. The design complies with the Development Code.

Property owners within 350 feet were notified of the project. No comments were received. The Planning Commission reviewed the plan and raised one issue regarding the visibility of the salt storage structure. The City was encouraged to work with SummerHouse to screen this structure. The Planning Commission recommended approval on a 7 to 0 vote. Staff also recommends approval.

Councilmember Wickstrom asked if a public informational meeting would be held. Mr. Schwerm responded that an on-site tour for the public will be scheduled at the end of October with a short presentation by the architect.

Councilmember Huffman stated that he is not a fan of this project for fiscal reasons, but he supports the design.

Mayor Martin noted that she was chair of the bond referendum that passed the original bond for the Maintenance Center in 1973, which indicates how inadequate the facility has become and no longer meets the City needs. She agreed that the cost is a lot of money, but she supports it. When citizens will have an opportunity to view and see first-hand how inadequate the facility is, she believes the project and long-range decision will be supported.

MOTION: by Councilmember Withhart, seconded by Councilmember Wickstrom to approve the Site and Building Plan application for an addition and site improvements for the City of Shoreview Maintenance Center, 4615 Victoria Street North, subject to the following conditions:

1. The property shall be developed in accordance with the plans submitted as part of this application. Minor changes to the plan may be allowed provided approval is received from the City Planner. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission and City Council.
2. The project is subject to the permitting requirements of the Rice Creek Watershed District (RCWD), and a copy of the RCWD permit shall be submitted to the City prior to issuance of a building permit for the project.
3. Erosion and Sediment Control BMPs shall be installed prior to any site disturbance, and maintained during construction in accordance with City regulations.
4. The plans shall be revised showing a construction entrance. No site access from Highway 96 is permitted.
5. A tree protection plan shall be submitted and approved by the City Planner prior to issuance of a building permit.
6. A shoreline restoration plan shall be submitted and approved by the City Planner and the RCWD prior to issuance of a building permit.
7. Construction work shall comply with City regulations, except that no work shall be permitted on Sundays or holidays observed by the City.
8. This approval shall expire after one year if a building permit has not been issued and work has not begun on the project.

This approval is based on the following findings:

1. The proposed use is a permitted use in the R-1 Detached Residential Zoning District.
2. The project is consistent with the goals and policies of the 2008 Comprehensive Plan and the City's Surface Water Management Plan, and complies with the requirements specified in the Municipal Code.

3. The development will not have a significant adverse impact on the surrounding property.
4. The development will improve water quality and runoff control from the site.

ROLL CALL: Ayes: Wickstrom, Withhart, Huffman, Quigley, Martin
 Nays: None

APPROVAL OF AGREEMENT WITH MINNESOTA METRO NORTH TOURISM

City Manager Schwerm stated that at the last Council meeting the Council requested specific language pertaining to the makeup of the Board in the Agreement. That language has been added. In addition, Board members need to be appointed. Shoreview will have four members. One member must be from the lodging industry. He recommended both Kory Lesnick, Manager at Hampton Inn and Kathy Huston, General Manager of the Country Inn and Suites of Shoreview, as they are both willing to serve.

Mayor Martin suggested, and it was the consensus of the Council, that Mr. Schwerm and Mr. Simonson fill the other two positions.

MOTION: by Councilmember Huffman, seconded by Councilmember Withhart to approve the Convention and Tourism Bureau agreement with Minnesota Metro North Tourism.

ROLL CALL: Ayes - 5 Nays - 0

MOTION: by Councilmember Huffman, seconded by Councilmember Withhart to appoint the following individuals to the Minnesota Metro North Tourism Board: Kory Lesnick, Manager at Hampton Inn; Kathy Huston, General Manager of the Country Inn and Suites of Shoreview; City Manager Terry Schwerm and Asst. City Manager/Community Development Director Tom Simonson.

ROLL CALL: Ayes - 5 Nays - 0

ADJOURNMENT

MOTION: by Councilmember Huffman, seconded by Councilmember Withhart to adjourn the meeting at 7:41 p.m.

ROLL CALL: Ayes - 5 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE 19th DAY OF OCTOBER 2009.

Terry C. Schwerm
City Manager