

**CITY OF SHOREVIEW  
AGENDA  
CITY COUNCIL WORKSHOP MEETING  
JULY 11, 2016  
7:00 P.M.**

1. DISCUSSION REGARDING COMMUNITY CENTER EXPANSION PROJECT
2. OTHER ISSUES
3. ADJOURNMENT

TO: CITY COUNCIL  
FROM: TERRY SCHWERM, CITY MANAGER  
DATE: JULY 7, 2016  
SUBJECT: DISCUSSION REGARDING COMMUNITY CENTER EXPANSION PROJECT

## **BACKGROUND**

The 2017 Capital Improvement Program includes the Community Center expansion project that has been discussed for the past few years. In anticipation of this project, the City Council authorized the hiring of BWBR Architects to perform further development and refinement of the expansion options that were identified in the Shoreview Community Center Expansion study that was completed in 2014.

During the 2014 study, the City Council, Parks and Recreation Commission, and staff determined that the preferred expansion options included the expansion of the existing indoor playground area, combined with a two level building expansion off the gymnasium. The two level expansion would provide additional multi-purpose space for both fitness and other recreation programming, including the summer discovery program. In addition, the preferred option includes the development of expanded family changing areas and the potential addition of an outdoor water play area adjacent to the Tropics Water Park. Attached is a copy of the preferred option.

In March, 2015, the City Council also met with representatives from several community groups (Shoreview Northern Lights Variety Band, Gallery 96, Shoreview Historical Society, and Shoreview Einhausen Sister City Association) to discuss their space needs. Attached is a copy of a memo that was put together by these groups outlining potential space needs.

BWBR Architects met with Park and Recreation staff to review the preferred expansion plan and better determine the possible uses of the space. The Recreation Department staff identified the following needs:

- Added fitness/multi-purpose recreation space on the lower level addition
- Expanded playground area with improved seating and space for birthday parties
- Added multi-purpose space for Summer Discovery, art and drama classes, and senior activities
- Expanded family changing rooms
- Improved office areas for aquatics staff, building technician and custodial staff
- Outdoor water play area – (explore the feasibility of enclosing the space)

BWBR would like to review the project scope and current preferred expansion concept with the Council. They want to ensure that the direction of the project is consistent with the Council

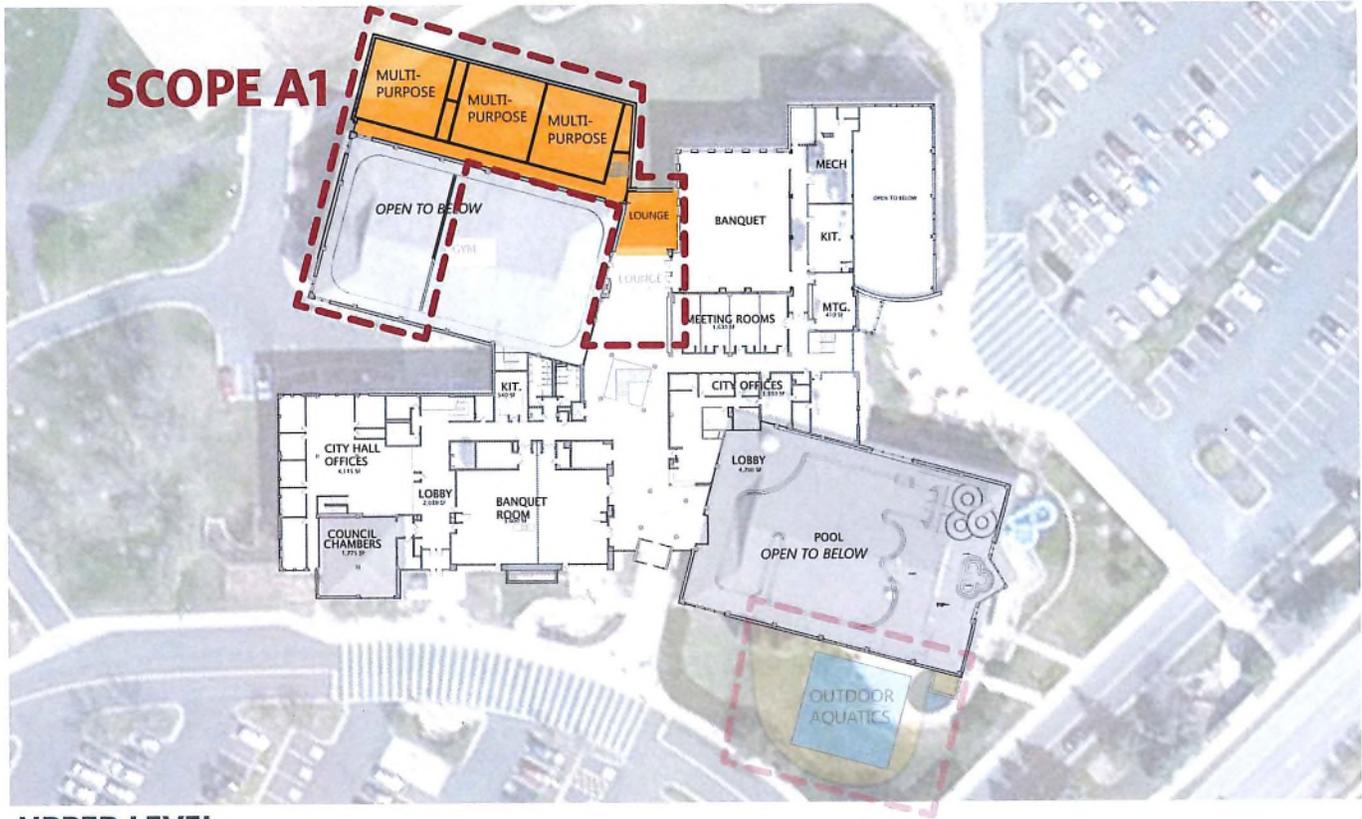
goals and objectives for this project. Other planned steps for this project include meeting with the Parks and Recreation Commission and the community groups that attended the Council workshop meeting last year. This would be completed prior to developing a final scope for the expansion project. BWBR would then update the expansion plans and cost estimates for the project based on this information.



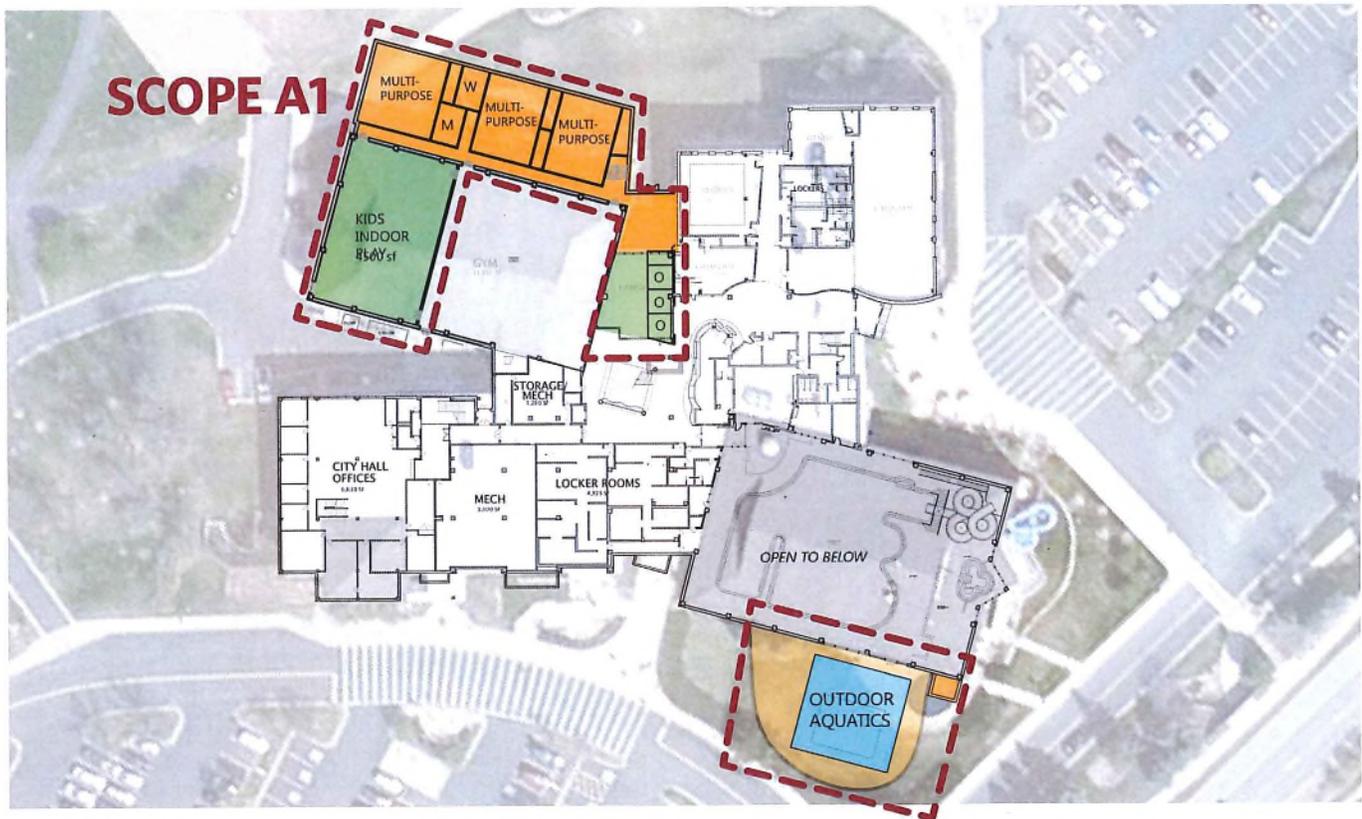
UPPER LEVEL - EXISTING



LOWER LEVEL - EXISTING



UPPER LEVEL



LOWER LEVEL



## Meeting Minutes

DATE June 29, 2016

PROJECT Shoreview Community Center Addition 2016

BWBR COMMISSION NO. 3.2016085.00

TO **Terry Schwerm, City of Shoreview**  
**Gary Chapman, City of Shoreview**  
**Michelle Majkozak, City of Shoreview**  
**Becky Sola, City of Shoreview**  
**Jessica Riley, City of Shoreview**

**Stephanie Schutta, City of Shoreview**  
**Amy Ferguson, City of Shoreview**  
**Steve Erickson, BWBR**  
**Jennifer Stukenberg, BWBR**  
**Mark Baumhover, BWBR**

Note: Names in **bold** indicate attendance.

FROM Jennifer Stukenberg 651.290.1920 jstukenberg@bwbr.com

SUBJECT 2016-06-29 Meeting Minutes: **Scope & Program Direction**

The following notes represent BWBR's understanding of this meeting. If you have any questions, comments or additions, please notify the author immediately in writing.

A meeting was held with Community Center staff to review the scope and program direction for the Community Center expansion and renovation.

| NO.  | ISSUE   | ACTION BY |
|------|---|-----------|
|      | New Business  |           |
| 1.01 | Meetings with City Council, Parks & Rec Board are scheduled in July to gain additional insight and feedback on the program and concept development. Future meetings with Community groups will be determined after the Council meeting.   |           |
| 1.02 | Project History <ul style="list-style-type: none"> <li>A. The expansion scope incorporates A1 scope, plus family locker rooms and expanded outdoor aquatics area.</li> <li>B. Last time the expansion team met, the focus was on Master Planning scope and general adjacencies. This meeting was to review each space in greater detail. Objective is to: <ul style="list-style-type: none"> <li>1. Get a description of each space used.</li> <li>2. Better understanding of needs/spaces.</li> </ul> </li> </ul>  |           |
| 1.03 | Kids Indoor Play area <ul style="list-style-type: none"> <li>A. Need more parent seating within view of structure.</li> <li>B. Birthday parties with food (where should this be?). Create spaces with tables; two areas of 8-10 kids each. <ul style="list-style-type: none"> <li>1. Under track (currently wasted space).</li> <li>2. Glass wall to look over structure.</li> <li>3. One area with multi tables versus separate rooms.</li> </ul> </li> <li>C. Existing structure can be kept and added onto / repaired (Doug Farm, OnCall Services)</li> <li>D. More toddler space</li> <li>E. Open up</li> <li>F. New entry (off new corridor)</li> <li>G. "Fun stuff" is at the other end.</li> </ul> |           |

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|      | H. Need 'Wow' factor.   |           |
|      | I. Eliminate existing entrance so only one entrance (so parents can control where kids are).  |           |
|      | J. Playground can hold (300 maximum occupants) <ul style="list-style-type: none"> <li>1. Usually up to 200 kids.</li> </ul>   |           |
|      | K. Parent seating for 100? Stadium seating with seating cushion.  |           |
|      | L. HVAC – needs to be adjusted. Cold in winter.   |           |
|      | M. Cubbies for shoes.   |           |
|      | N. Currently have storage area under structure.   |           |
| 1.04 | Multipurpose Rooms <ul style="list-style-type: none"> <li>A. (6) new rooms</li> <li>B. (2) are eliminated in expansion/remodel; (1) adjacent to kids play area and the fitness room accessed off of the Wave Café.</li> </ul>   |           |
|      | Upper Level <ul style="list-style-type: none"> <li>A. (1) ? Community Group – use to be determined.</li> <li>B. (2) Adult and Youth <ul style="list-style-type: none"> <li>▪ With retractable wall between 2 of the rooms. Capacity 60 people.</li> <li>▪ Sink for art activities</li> <li>▪ Counter</li> <li>▪ Similar to 202/203</li> <li>▪ Smart board/monitor</li> <li>▪ ARP class, use TV, up to 30-50 people <ul style="list-style-type: none"> <li>○ Driving videos</li> <li>○ White board</li> </ul> </li> <li>▪ Adult enrichment maximum 20 people <ul style="list-style-type: none"> <li>○ Monitor</li> </ul> </li> <li>▪ Expand Art and Drama classes, 20-25</li> <li>▪ Summer child care programs</li> <li>▪ (2) Carpet versus hard surface (1)</li> <li>▪ Storage for tables and chairs</li> </ul> </li> <li>C. Drama <ul style="list-style-type: none"> <li>▪ Acting, stage production, costumes, music, etc.</li> <li>▪ White Bear (Lakeshore Players) can use</li> <li>▪ Children's Theater is renting rooms.</li> <li>▪ Height of room questioned. Could make room higher since on upper level.</li> <li>▪ Concern with noise traveling from below.</li> </ul> </li> </ul> |           |
|      | Lower Level <ul style="list-style-type: none"> <li>A. Fitness Area <ul style="list-style-type: none"> <li>▪ (2) Studios next to each other with storage between.</li> <li>▪ (1) Kids fitness spaces or cross-over.</li> <li>▪ Concerned with noise from one room to another (yoga versus dance).</li> <li>▪ Spin, yoga, dance, weight, cardio, tumbling, Tai Quan Do</li> <li>▪ No hot yoga</li> <li>▪ Bigger room in middle (tumbling)</li> <li>▪ Shoreview to provide program descriptions</li> <li>▪ Senior Fit (chairs)</li> <li>▪ Spin – 25 bikes max, tiered? <ul style="list-style-type: none"> <li>○ Could run smaller classes, more often</li> <li>○ (15) Bikes ideal, and then keep bikes out in the room</li> </ul> </li> <li>▪ Sound system in room</li> <li>▪ Wireless mic</li> </ul> </li> </ul>  |           |

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|      | <ul style="list-style-type: none"> <li>▪ Projection (spin) to "ride" through scenery</li> <li>▪ Likely not a self-guided fitness</li> <li>▪ Rooms are locked when not in use</li> <li>▪ Classes as an experience: lighting, sound, set-up, projection, color changing lighting for cool down.</li> <li>▪ Dimmable lighting</li> <li>▪ Personal Training room               <ul style="list-style-type: none"> <li>○ Space for small group training; (1) of each equipment (row, bike, etc.), low priority.</li> </ul> </li> </ul> <p>At least (1) unisex bathroom, maybe more, adjacent to Upper Level Multipurpose rooms.</p> |           |
| 1.05 | <p>Extended Upper Level Lounge</p> <ul style="list-style-type: none"> <li>A. Senior programs – cards, knitting</li> <li>B. More seating</li> <li>C. Weddings (get the lounge when rent the Shoreview room)</li> <li>D. Area for miscellaneous uses (Wi-Fi)</li> <li>E. Great place for cocktail hour, but concerns with alcohol control</li> <li>F. Need to provide circulation, even when functions going on (particularly during the day)</li> <li>G. Could this be gallery space? Possible divider wall to help define space/circulation or mobile walls or kiosks.</li> </ul>  |           |
| 1.06 | <p>Office</p> <ul style="list-style-type: none"> <li>A. Pool needs more office space. Needs to be by pool area (3).</li> <li>B. Custodial staff – in City Hall. (1) Large office for 7.</li> <li>C. (1) Manager</li> <li>D. (1) Move Amy closer to Fitness → with customers               <ul style="list-style-type: none"> <li>▪ Opens up (1) space upstairs</li> </ul> </li> <li>E. Could explore opening up area</li> <li>F. Rooms with glass</li> </ul>   |           |
| 1.07 | <p>Family Changing</p> <ul style="list-style-type: none"> <li>A. Group changing room with individual dressing stalls.</li> <li>B. Rinse kids on deck or group shower area.</li> <li>C. ADA room(s) - toilet, shower, sink</li> <li>D. Could take 2 existing family rooms as unisex</li> <li>E. 10-12 stalls; minimum of 8</li> <li>F. Benches</li> <li>G. Table top infant changes</li> <li>H. Lockers. Could possibly use current lockers?</li> <li>I. Could possibly reduce space in men's and women's locker rooms?</li> <li>J. Coconut Grove – is underutilized</li> </ul>   |           |
| 1.08 | <p>Outdoor Aquatics</p> <ul style="list-style-type: none"> <li>A. Will be working with an aquatic design-build company to develop options, including indoor/outdoor area.</li> <li>B. Larger toddler (1-5) area, zero depth</li> <li>C. Slides, dump buckets add to a "water park" feel</li> <li>D. Toilet room by toddler's area</li> <li>E. Mechanical room</li> <li>F. Need the extra space lockable, separate use for birthday (am) parties, early childhood while lessons going on.</li> <li>G. Doors to wading pool need to be widened so a lift can be brought in.</li> </ul>   |           |

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| 1.09 | Next Steps  |           |
|      | <ul style="list-style-type: none"><li>A. Will update program</li><li>B. Next meeting is with Council on 7/11/2016; Parks Commission 7/28/2016</li><li>C. Develop diagrams for review.</li><li>D. Develop strategy for getting other feedback from groups.</li><li>E. Shoreview to provide more information on potential multi-function room uses.</li></ul> |           |

JS/jn

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Attachments: 2016-06-24 Scope Boards\_For Review.pdf

## Shoreview Community Arts Cooperative

### Objective:

The objective of this cooperative is to strengthen the synergism among Shoreview community organizations and identify current and future needs in order to guarantee their continued successful existence in the event of future construction and/or building projects within the City of Shoreview.

### History:

Currently, four community organizations are active in the city of Shoreview: Gallery 96, Shoreview Einhausen Sister City Association (SESCA), Shoreview Historical Society and Shoreview Northern Lights Variety Band. These groups provide outreach to the community and have contributed to building a stronger city with better quality of life. Through providing entertainment, cultural growth and education, they strive to preserve the history, traditions and culture of Shoreview while bringing citizens together and building a stronger community bond.

Cumulatively, 100's of citizens within these groups have served thousands of their fellow citizens. The histories of the Shoreview community groups are long and strong as they have been active between 15 to 23 years. As a whole, these groups strongly appreciate the support that the City of Shoreview has historically provided both financially and through access to community space for meetings and activities when needed.

Most of Shoreview's community organizations continue to grow in size and magnitude of activity and have reached the point where their continued existence and success rely on fulfilling several needs including: additional storage space, meeting and office space, performance space and display areas. If these areas of concern remain unaddressed, these organizations will undoubtedly cease to grow and will likely experience a downfall.

Leaders from each Shoreview community organization and a theater organization that is interested in possibly relocating to Shoreview (Coon Rapids Community Players) recently met as a cooperative to address these concerns. The cooperative reviewed needs and desires for effectively continuing to provide outreach, entertainment and education to the Shoreview community and surrounding area.

As many of the city staff and council are aware, all of these groups are lacking in a place to really call home. Board and organizational meetings are currently held at members' houses or other off site locations. Most of them use personal or home mailing addresses or have Post Office Boxes as a convenience in other cities. All the groups lack appropriate storage, preservation and work space. Currently, important artifacts, equipment and records for all these groups are stored all over the city and county in houses, rental storage spaces and school closets. The chance of damaging or losing these expensive or irreplaceable items grows without proper centralized storage space.

Following is a short outline of the individual needs for each group to continue to succeed:

**Gallery 96:**

- Display space for exhibits that can be opened to the public
- Proper exhibit lighting
- Storage space for supplies and art
- Purposed art room with sinks and utilities for classes and creation

**Shoreview Einhausen Sister City Association (SESCA)**

- Meeting room space
- Secure storage space for files
- Office space

**Shoreview Historical Society:**

- Centralized storage space for records and larger artifacts
- Office area for file cabinets
- Office space for office work
- Display space for historical displays

**Shoreview Northern Lights Variety Band:**

- Large band room that could accommodate regular and more frequent rehearsals for both large and small groups.
- Large storage space to accommodate safe storage of band equipment in one location (aprox. 20 X 20)
- Office space with an area for music assembly and file cabinet storage
- Performance auditorium with seating for 350 people

**Future Shoreview Theatrical Group(Coon Rapids Community Players):**

Coonrapidscommunityplayers.com

- Performance space (350 seat auditorium)
- Scene shop
- Dressing rooms and makeup area
- Storage space for props, costumes, supplies, etc.