

SHOREVIEW CITY COUNCIL WORKSHOP MEETING

MINUTES

JANUARY 3, 2011

Attendees:

City Council: Mayor Martin, Councilmembers Huffman, Withhart, Wickstrom and Quigley

Staff: Terry Schwerm, City Manager

Tessia Melvin, Assistant to City Manager

Mayor Martin called the meeting to order at 8:29 p.m.

REVIEW OF CITY COMMITTEE/COMMISSION POLICIES AND PROCEDURES

Schwerm reviewed the Committee/Commission Policies and Procedures. Withhart raised the concern about posting the openings for four weeks. Melvin reported that the application and information is available during the entire year. The deadline is used only to collect the applications and provide them to the necessary committee/commission.

There was discussion by the Council of the current practice of reappointing anyone who wishes to continue serving on a particular committee/commission and the written policy on having them reapply after serving three year terms. After a lengthy discussion, the consensus of the Council was that beginning in 2012, all members of the Planning Commission should be required to reapply after serving a full three-year term. They would then be considered in conjunction with other applicants. The Council viewed the Planning Commission differently than other advisory committees because it has its foundation in State laws and final decision making authority on variances. It is generally the most sought after appointment and commission are also paid a small stipend for serving.

The Council also discussed the need for committee/commission to update their mission statements and develop work programs. Schwerm noted that a successful and active committee/commission does take significant staff resources and potentially money to implement work programs. The Council also agreed to have staff update the committee/commission policy and the City Code of Ethics over the next several months.

OTHER ISSUES

Mayor Martin asked the Council if they were comfortable with the agenda set for the meeting with Legislative members. In addition, the Council will have a discussion regarding variances on riparian lots, and review the 2009-2010 Council goals. Withhart asked the question of the governance control of the Councilmembers for the Metropolitan Council.

Mayor Martin began discussion on the appointment of Councilmembers to the various organizations. After reviewing the Council appoints, the Council was comfortable with current delegation to each of the organizations. It was agreed that these appointments be placed on the next Council meeting for formal adoption.

Councilmember Wickstrom raised the question about Council's participation to the East Metro Regional Transportation. She agreed to serve on this committee.

Councilmember Withhart raised the question about participation in the National League of Cities. Staff will find out the membership for this organization.

The meeting adjourned at 10:05 p.m.